I Mina'Trentai Kuåttro Na Liheslaturan
BILL STATUS

BILL NO.	SPONSOR	TITLE	DATE INTRODUCED	DATE REFERRED	CMTE REFERRED	PUBLIC HEARING DATE	DATE COMMITTEE REPORT FILED	FISCAL NOTES	NOTES
323-34 (COR)	B. J.F. Cruz	AN ACT MAKING APPROPRIATIONS FOR THE OPERATIONS OF THE EXECUTIVE, LEGISLATIVE, AND JUDICIAL BRANCHES OF THE GOVERNMENT OF GUAM FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019, MAKING OTHER APPROPRIATIONS AND ESTABLISHING MISCELLANEOUS AND ADMINISTRATIVE PROVISIONS.	7/12/18 12:02 p.m.	7/12/18	Committee on Appropriations and Adjudication		7/26/18 11:33 a.m. As amended by the Committee on Appropriations and Adjudication. Addendum to Bill No. 323-34 (COR), As Amended by the Committee.	**Fiscal Note Request 7/17/18** **Fiscal Note Waiver 7/25/18**	

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

2018 JUL 27 AM 11:33

July 23, 2018

The Honorable Régine Biscoe Lee
Chairwoman
I Mina'trentai Kuåtro na Liheslaturan Guåhan
34th Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

RE: Committee Report on Bill No. 323-34 (COR), As Amended by the Committee

Dear Chairwoman Biscoe Lee:

Transmitted herewith is the Report of the Committee on Appropriations and Adjudication on Bill No. 323-34 (COR), As Amended by the Committee – B.J. F. Cruz – "An act making appropriations for the operations of the Executive, Legislative, and Judicial branches of the Government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions."

Committee votes are as follows:

3 TO DO PASS
____ TO NOT PASS
2 TO REPORT OUT ONLY
____ TO ABSTAIN
____ TO PLACE IN INACTIVE FILE

Sincerely,

BENJAMIN J.F. CRUZ
Chairman

RECEIVED
JUL 25 2018
COMMITTEE ON RULES
2:40pm.

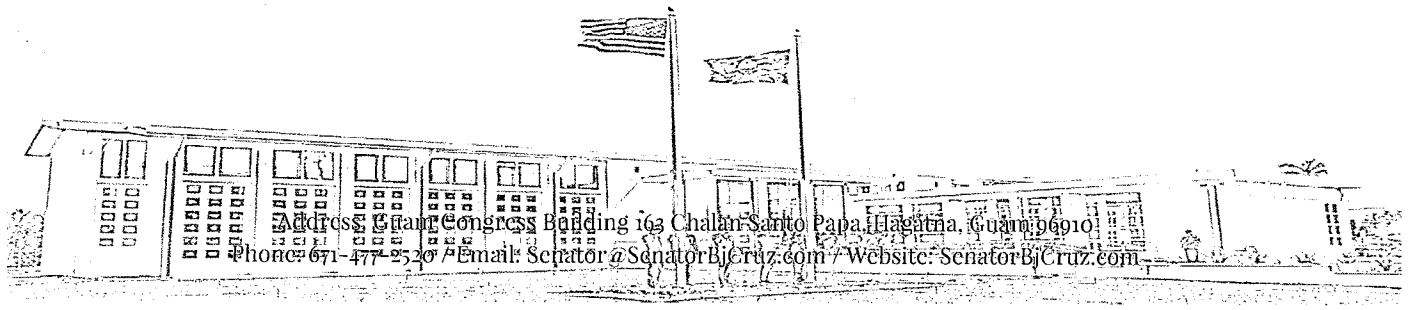
Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-3520 / Email: Senator@SenatorBJCruz.com / Website: SenatorBJCruz.com

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

COMMITTEE REPORT

Bill No. 323-34 (COR), As Amended by the Committee

"An act making appropriations for the operations of the Executive, Legislative, and Judicial branches of the Government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions."



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

MEMORANDUM

TO: **All Members**

FROM: **Speaker Benjamin J.F. Cruz**
Chairman, Committee on Appropriations and Adjudication

SUBJECT: Committee Report on Bill No. 323-34 (COR), As Amended by the Committee

Transmitted herewith for your consideration is the Committee Report on Bill No. 323-34 (COR), As Amended by the Committee – B.J. F. Cruz – "An act making appropriations for the operations of the Executive, Legislative, and Judicial branches of the Government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions."

This report includes the following:

- COR Referral of Bill No. 323-34 (COR)
- Notices of Public Hearing
- Public Hearing Agenda
- Public Hearing Sign-in Sheet
- Copies of Submitted Testimony & Supporting Documents
- Committee Vote Sheet
- Committee Report Digest
- Bill No. 323-34 (COR)
- Bill No. 323-34 (COR), As Amended by the Committee
- COR Pre-referral Checklist
- Fiscal Note Requirement and Funding Availability Note

Please take the appropriate action on the attached voting sheet. Your attention to this matter is greatly appreciated. Should you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

BENJAMIN J.F. CRUZ
Chairman

Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBJCruz.com / Website: SenatorBJCruz.com

Senator Thomas C. Ada,
Vice Chairperson

Speaker Benjamin J.F. Cruz,
Member

Vice Speaker Therese M. Terlaje,
Member

Senator Frank B. Aguon, Jr.,
Member

Senator Telena Cruz Nelson,
Member

COMMITTEE ON RULES
SENATOR RÉGINE BISCOE LEE, CHAIR
SIKRITARIAN LIHESLATURAN GUÅHAN
I MINA'TRENTAI KUÅTTRO NA LIHESLATURAN GUÅHAN
LEGISLATIVE SECRETARY • 34TH GUAM LEGISLATURE

Senator Dennis G. Rodriguez, Jr.,
Member

Senator Joe S. San Agustin,
Member

Senator Michael F.Q. San Nicolas,
Member

Senator James V. Espaldon,
Member

Senator Mary Camacho Torres,
Member

July 12, 2018

MEMO

To: **Rennae Meno**
Clerk of the Legislature

Attorney Julian Aguon
Legislative Legal Counsel

From: **Senator Régine Biscoe Lee**
Chairperson, Committee on Rules

Re: **Referral of Bill No. 323-34 (COR)**

Buenas yan Håfa adai.

As per my authority as Chairperson of the Committee on Rules and subject to § 6.01(d)(1), Rule VI of our Standing Rules, I am forwarding the referral of **Bill No. 323-34 (COR).**

Please ensure that the subject bill is referred, in my name, to **Speaker Benjamin J.F. Cruz, Chairperson of the Committee on Appropriations and Adjudication.** I also request that the same be forwarded to the prime sponsor of the subject bill.

Attached, please see the COR pre-referral checklist for your information, which shall be attached as a committee report item to the bill.

If you have any questions or concerns, please feel free to contact the Committee on Rules Office at 472-2461.

Thank you for your attention to this important matter.

Respectfully,

Senator Régine Biscoe Lee
Chairperson, Committee on Rules

Gmail by Google

Media Communications <media@senatorbjcruz.com>

FIRST NOTICE of Public Hearing – Thursday, July 19, 2018

1 message

Speaker Benjamin J.F. Cruz / Media <media@senatorbjcruz.com> Thu, Jul 12, 2018 at 1:09 PM
Cc: av@guamlegislature.org, Clerks <clerks@guamlegislature.org>, Committee on Rules Guam Legislature <corguamlegislature@gmail.com>, Management Information System <mis@guamlegislature.org>, Joe San Agustin <protocol@guamlegislature.org>, "Sergeant-at-Arms (Legislature)" <sgtarms@guamlegislature.org>
Bcc: phmaterials@guamlegislature.org, phnotice@guamlegislature.org, governor@guam.gov

July 12, 2018

MEMORANDUM

To: All Members / All Senators

From: Speaker Benjamin J.F. Cruz, Chairman

Re: FIRST NOTICE of Public Hearing – July 19, 2018

Håfa Adai! The Committee on Appropriations and Adjudication will conduct a Public Hearing beginning **2:00 PM & 6:00 PM** on **THURSDAY, JULY 19, 2018**, in the ***I Liheslatura*** **Public Hearing Room** at the **Guam Congress Building** with the following schedule:

Proposed Substitute of Bill No. 237-34 (COR) As substituted by the Committee on Appropriations and Adjudication - Committee on Rules by request of i Maga'låhen Guåhan, the Governor of Guam, in accordance with the Organic Act of Guam - An act making appropriations for the operations of the Executive, Legislative, and Judicial branches of the Government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions

Bill No. 323-34(COR) – B.J.F. Cruz - An act making appropriations for the operations of the Executive, Legislative, and Judicial branches of the Government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions.

Testimonies may be submitted via hand delivery to the Office of Speaker Benjamin J.F. Cruz at the Guam Legislature; via postal mail to Guam Congress Building, 163 Chalan Santo Papa, Hagatna, GU 96910; or via e-mail to senator@senatorbjcruz.com. Please submit testimonies at least one day prior to the date of the hearing.

All government activities, programs, and services are accessible for people with disabilities in compliance with Title II of the Americans with Disabilities Act (ADA). Should you or interested parties require assistance or special accommodations to fully participate in this public hearing, please contact Mr. Carlo J. Branch at the Office of the Speaker at 477-2520 or via e-mail at carlo.branch@senatorbjcruz.com.

We look forward to your attendance and participation.

The Office of Speaker Benjamin J.F. Cruz
Committee on Appropriations and Adjudication
I Mina'trentai Kuåtro Na Liheslaturan Guåhan
T (671) 477-2520 | F (671) 477-2522
http://www.senatorbjcruz.com

3 attachments

PUBLIC HEARING AGENDA 071918.pdf
297K

FIRST NOTICE - PH MEMO 071918 .pdf
351K

FIRST NOTICE - PH PR 071618 .pdf
7315K

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

FOR IMMEDIATE RELEASE
July 12, 2018

FIRST NOTICE OF PUBLIC HEARING

In accordance with the Open Government Law, P.L. 24-109, relative to notice for public meetings, let this release serve as five (5) days' notice for a Public Hearing by the Committee on Appropriations and Adjudication scheduled on **THURSDAY, JULY 19, 2018** in the **Guam Legislature Public Hearing Room** at the **Guam Congress Building**, on the following:

2:00 PM & 6:00 PM

Proposed Substitute of Bill No. 237-34 (COR) As substituted by the Committee on Appropriations and Adjudication - Committee on Rules by request *of i Maga'låhen Guåhan,* the Governor of Guam, in accordance with the Organic Act of Guam - An act making appropriations for the operations of the Executive, Legislative, and Judicial branches of the Government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions

Bill No. 323-34 (COR) – B.J.F. Cruz - An act making appropriations for the operations of the Executive, Legislative, and Judicial branches of the Government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions.

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Individuals requiring assistance or special accommodations should contact Mr. Carlo J. Branch at the Office of the Speaker at 477-2520, or by e-mail at carlo.branch@senatorbjcruz.com.

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Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

July 12, 2018

MEMORANDUM

To: All Members / All Senators

From: Speaker Benjamin J.F. Cruz, Chairman

Re: FIRST NOTICE of Public Hearing – July 19, 2018

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Bill No. 323-34 (COR) – B.J.F. Cruz - An act making appropriations for the operations of the Executive, Legislative, and Judicial branches of the Government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions.

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We look forward to your attendance and participation.

Gmail

Media Communications <media@senatorbjcruz.com>

SECOND NOTICE of Public Hearing – Thursday, July 19, 2018

Media Communications <media@senatorbjcruz.com> Tue, Jul 17, 2018 at 8:00 AM
Cc: av@guamlegislature.org, Clerks <clerks@guamlegislature.org>, Committee on Rules Guam Legislature <corguamlegislature@gmail.com>, Management Information System <mis@guamlegislature.org>, Joe San Agustin <protocol@guamlegislature.org>, "Sergeant-at-Arms (Legislature)" <sgtarms@guamlegislature.org>
Bcc: phmaterials@guamlegislature.org, phnotice@guamlegislature.org, governor@guam.gov, mark.calvo@guam.gov, lester.carlson@bbmr.guam.gov, carl.dominguez@bsp.guam.gov, peter.calvo@csc.guam.gov, amanda.blas@guam.gov, eduardo.ordonez@clb.guam.gov, edward.birn@doa.guam.gov, matt.sablan@agriculture.guam.gov, johnny.sablan@dca.guam.gov, alberto.lamorena@doc.guam.gov, jonfernandez@gdoe.net, benito.serving@disid.guam.gov, sam.mabini@dol.guam.gov, michael.borja@land.guam.gov, roderick.r.leonguerrero.mil@mail.mil, william.reyes@dpr.guam.gov, Leo.Casil@dphss.guam.gov, glenn.leonguerrero@dpw.guam.gov, john.camacho@revtax.guam.gov, peter.alecxis.ada@dya.guam.gov, claudia.acfalle@gsa.guam.gov, pmblas@ite.net, rey.vega@gbhwc.guam.gov, ray@guam-peals.org, lea.santos@gcec.guam.gov, gccpresident@guamcc.edu, eric.palacios@cqa.guam.gov, rosanne.ada@gddc.guam.gov, jay.rojas@investguam.com, maria.pangelinan@gec.guam.gov, lorilee.crisostomo@energy.guam.gov, walter.leonguerrero@epa.guam.gov, joey.sannicolas@gfd.guam.gov, charles.esteves@ghs.guam.gov, mjduenas@ghura.org, chris.duenas@ghc.guam.gov, chuck.ada@guamairport.net, peterjohn.camacho@gmha.org, administration@gmha.org, joseph.i.cruz@gpd.guam.gov, jbenavente@gpagwa.com, jqpreservation@guam.net, rick.agustin@grta.guam.gov, nathan.denight@visitguam.org, mcbordallo@guamwaterworks.org, jqlizama@guamcourts.org, mcogadmin@teleguam.net, yhechanova@guamopa.com, law@guamag.org, ebanderson@guamag.org, cme.guam@gmail.com, frank.lujan@doa.guam.gov, joe.san.agustin@gvao.guam.gov, jbrown@portguam.com, kbaltazar@pbsguam.org, sphattori@guampdsc.net, manny.cruz@bsp.guam.gov, vincent.arriola@doa.guam.gov, jessie.palican@gmail.com, cecile.suda@dol.guam.gov, david.camacho@land.guam.gov, diron.j.cruz@mail.mil, johnny.taitano@dpr.guam.gov, andrew.leonguerrero@dpw.guam.gov, marie.benito@revtax.guam.gov, krisinda.aguon@dya.guam.gov, mstaijeron@investguam.com, yvette.cruz@epa.guam.gov, pleonguerrero@ghura.org, peterroy@guamairport.net, antonio.muna@visitguam.org, admin@guamopa.com, jzcruz@guamag.org, afduenas@portguam.com, ANGHET@hotmail.com

July 17, 2018

MEMORANDUM

To: All Members / All Senators

From: Speaker Benjamin J.F. Cruz, Chairman

Re: **SECOND NOTICE of Public Hearing – July 19, 2018**

Håfa Adai! The Committee on Appropriations and Adjudication will conduct a Public Hearing beginning **2:00 PM & 6:00 PM** on **THURSDAY, JULY 19, 2018**, in the ***I Liheslatura*** **Public Hearing Room** at the **Guam Congress Building** with the following schedule:

2:00 PM & 6:00 PM

- **Proposed Substitute of Bill No. 237-34 (COR) As substituted by the Committee on Appropriations and Adjudication - Committee on Rules by request *of i Maga'låhen Guåhan*, the Governor of Guam, in accordance with the Organic Act of Guam -** An act making appropriations for the operations of the Executive, Legislative, and Judicial branches of the Government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions
- **Bill No. 323-34(COR) – B.J.F. Cruz -** An act making appropriations for the operations of the Executive, Legislative, and Judicial branches of the Government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions.

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We look forward to your attendance and participation.

The Office of Speaker Benjamin J.F. Cruz
Committee on Appropriations and Adjudication
I Mina'trentai Kuåtro Na Liheslaturan Guåhan
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5 attachments

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SECOND NOTICE - PH MEMO 071918 .pdf
351K

Proposed Sub Bill 237-34 (1).pdf
312K

Bill No. 323-34 (COR) bjfc HISTORY.pdf
6593K

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

FOR IMMEDIATE RELEASE
July 17, 2018

SECOND NOTICE OF PUBLIC HEARING

In accordance with the Open Government Law, P.L. 24-109, relative to notice for public meetings, let this release serve as two (2) days' notice for a Public Hearing by the Committee on Appropriations and Adjudication scheduled on **THURSDAY, JULY 19, 2018** in the **Guam Legislature Public Hearing Room** at the **Guam Congress Building**, on the following:

2:00 PM & 6:00 PM

Proposed Substitute of Bill No. 237-34 (COR) As substituted by the Committee on Appropriations and Adjudication - Committee on Rules by request *of i Maga'låhen Guåhan,* the Governor of Guam, in accordance with the Organic Act of Guam - An act making appropriations for the operations of the Executive, Legislative, and Judicial branches of the Government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions

Bill No. 323-34 (COR) – B.J.F. Cruz - An act making appropriations for the operations of the Executive, Legislative, and Judicial branches of the Government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions.

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Individuals requiring assistance or special accommodations should contact Mr. Carlo J. Branch at the Office of the Speaker at 477-2520, or by e-mail at carlo.branch@senatorbjcruz.com.

###

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

July 17, 2018

MEMORANDUM

To: All Members / All Senators

From: Speaker Benjamin J.F. Cruz, Chairman

Re: SECOND NOTICE of Public Hearing – July 19, 2018

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Bill No. 323-34 (COR) – B.J.F. Cruz - An act making appropriations for the operations of the Executive, Legislative, and Judicial branches of the Government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions.

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We look forward to your attendance and participation.

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

PUBLIC HEARING AGENDA

THURSDAY, JULY 19, 2018
Guam Legislature Public Hearing Room • Guam Congress Building

---

2:00 PM & 6:00 PM

Proposed Substitute of Bill No. 237-34 (COR) As substituted by the Committee on Appropriations and Adjudication - Committee on Rules by request *of i Maga'låhen Guåhan,* the Governor of Guam, in accordance with the Organic Act of Guam - An act making appropriations for the operations of the Executive, Legislative, and Judicial branches of the Government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions

Bill No. 323-34 (COR) – B.J.F. Cruz - An act making appropriations for the operations of the Executive, Legislative, and Judicial branches of the Government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions.

Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

PUBLIC HEARING SIGN IN SHEET

THURSDAY, JULY 19, 2018 • 2:00 PM & 6:00 PM
Guam Legislature Public Hearing Room | Guam Congress Building

Bill No. 323-34 (COR) – B.J.F. Cruz - An act making appropriations for the operations of the Executive, Legislative, and Judicial branches of the Government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions.

NAME	AGENCY OR ORGANIZATION	POSITION		TESTIMONY		PHONE NO.	EMAIL ADDRESS
		SUPPORT	OPPOSE	WRITTEN	ORAL		
Lester Carlson	BBMC	☑	☐	☑	☑		
T'Nei T. Mori	GACS	☑	☐	☐	☐		
EDWARD BIRN	DOA	☑	☐	☑	☑		
Kathy Maraman	Judiciary	☐	☐	☐	☐		
Armi Lynn Lujan	DOA	☐	☑	☑	☐		
Daniel Rodriguez	JOG	☐	☐	☐	☐		
Hanna Arroyo	Judiciary	☐	☐	☐	☐		
SOPHIA DIAZ	Judiciary	☐	☐	☐	☐		
CERINA MARIANO	JOG	☐	☐	☐	☐		
Erica Eschbach	Judiciary	☐	☐	☐	☐		
Geraldine Cepeda	Judiciary	☐	☐	☐	☐		
Christopher Bulaso	Judiciary of Guam	☐	☐	☐	☐		
Pete Mens	Judiciary	☐	☐	☐	☐		
		☐	☐	☐	☐		
		☐	☐	☐	☐		

Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

PUBLIC HEARING SIGN IN SHEET

THURSDAY, JULY 19, 2018 • 2:00 PM & 6:00 PM
Guam Legislature Public Hearing Room | Guam Congress Building

Bill No. 323-34 (COR) – B.J.F. Cruz - An act making appropriations for the operations of the Executive, Legislative, and Judicial branches of the Government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions.

NAME	AGENCY OR ORGANIZATION	POSITION		TESTIMONY		PHONE NO.	EMAIL ADDRESS
		SUPPORT	OPPOSE	WRITTEN	ORAL		
Aman Agapay	GACSC	☐	☐	☐	☐		
Ron Ravela	SIFA	☐	☐	☐	☐		
Maria Ravela	SIFA	☐	☐	☐	☐		
6PM→ KITTY.C	NO	☐	☒	☒	☒		
Hope A. Cristobal	Kumision i Fino'Chamorro	☐	☐	☐	☒		
	"	☐	☐	☐	☐		
Peter R. Onedera	"	☐	☐	☐	☐		
Terry C. Flores	"	☐	☐	☐	☐		
		☐	☐	☐	☐		
		☐	☐	☐	☐		
		☐	☐	☐	☐		
		☐	☐	☐	☐		
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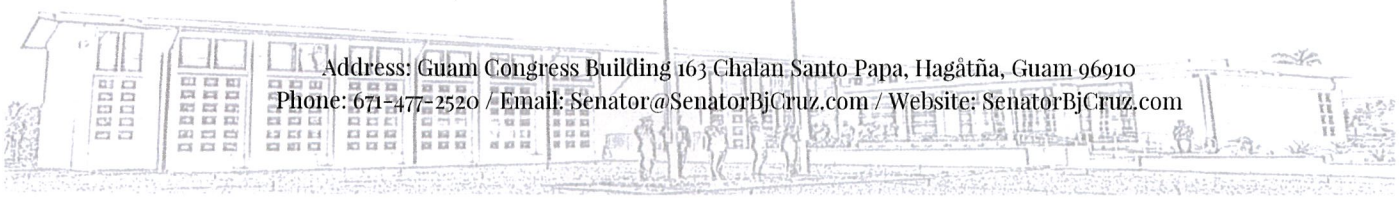

Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

PUBLIC HEARING SIGN IN SHEET

THURSDAY, JULY 19, 2018 • 2:00 PM & 6:00 PM
Guam Legislature Public Hearing Room | Guam Congress Building

Bill No. 323-34 (COR) – B.J.F. Cruz - An act making appropriations for the operations of the Executive, Legislative, and Judicial branches of the Government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions.

NAME	AGENCY OR ORGANIZATION	POSITION		TESTIMONY		PHONE NO.	EMAIL ADDRESS
		SUPPORT	OPPOSE	WRITTEN	ORAL		
CLIFF GUZMAN	GCMA	☐	☐	☐	☑	6875556	cguzman@galaxidegroup.co
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Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

iLearn
ACADEMY CHARTER SCHOOL
PO Box 8445 Tamuning, GU 96931 Tel: (671) 989-3789 Email: admin@ilearnguam.org

Honorable Benjamin J.F. Cruz
Speaker 34th Guam Legislature
Chairman, Committee on Appropriations and Adjudication

Re: Public Hearing: FY2019 Budget for iLearn Academy Charter School

July 19, 2018

Hafa Adai Honorable Speaker BJ Cruz;

In light of the proposed budget for FY2019 that is currently before the Guam Legislature, I have sought the assistance from the Guam Academy Charter Schools Council in getting the 34th Guam Legislature to increase our enrollment cap from 500 to 620. This was the enrollment increased that they had approved for iLearn as early as January of this year.

I am fully aware of the financial situation of our government, and I know this request is not an easy one to grant. However, I need to implore you to see iLearn's great need. My request for increase is two-fold. First, a third year with the same budget will financially hurt iLearn. We will not be able to sustain operations with the same budget for a third year with the second year already facing a shortfall due to a mid-year budget cut. We have made cuts in our operation, but being a small organization with an already tight budget, these cuts are not enough to get us through this fiscal year. We will exhaust our non-appropriated funds in an attempt to get through the remainder of this fiscal year. Second, iLearn Academy Charter School has a waiting list of almost 50 students.

We receive daily calls of approximately 4 to 5 families inquiring about enrollment and after hearing we had a waiting list, most end the conversation disappointed. However, there are a few of those who were hopeful and still came by the office to place their child on the waiting list.

It should be noted that iLearn has successfully secured, through RFP, another five-year lease agreement. iLearn has had open discussions with WASC regarding our quest towards accreditation and has secured another official visit with WASC with the intent of obtaining "initial accreditation" scheduled for Spring 2019. iLearn has an employee retention rate of 98% and a student retention rate of 90% with both reasons for leaving

being due to family relocation off-island. This demonstrates that iLearn Academy Charter School is a great option for our island's students. By increasing our cap, this would allow iLearn to maintain our operation and grow our program. But more importantly, it will allow iLearn to be an available option to more students.

I'd like to thank the Guam Legislature in advance for their kind consideration and continued support.

Sincerely,

iLACS Chief Operations Officer
Board of Trustee, Secretary

UNIVERSITY OF GUAM
UNIBETSEDÅT GUAHAN
OFFICE OF THE PRESIDENT
UOG Station, Mangilao, Guam 96923
Telephone: (671) 735-2990 • Fax: (671) 734-2296

July 18, 2018

Transmitted via Electronic Mail to: *senator@senatorbjcruz.com*

The Honorable Speaker Benjamin J.F. Cruz
Chair, Committee on Appropriations and Adjudication
I Mina'trentai Kuattro Na Liheslaturan Guahan
Guam Congress Building
163 Chalan Santo Papa
Hagatna, GU 96910

Dear Speaker Cruz,

The University of Guam desires to submit testimony in favor of the passage of Bill No. 323-34 and in opposition to Bill No. 237-34.

The budget reductions proposed In Bill No. 237-34 appear to be too severe and too sudden to enable the government to react in any appropriate manner. We are concerned the bill would not only place the continuance of the University in jeopardy but, also the education of our island the safety of our community would be placed at risk.

One change we would like to see is the exclusion of the University from the freeze on hiring. As you are aware, the appropriation we receive from the government of Guam is one of three main sources of our revenues. We believe it is appropriate to provide the allotment to the University and leave the management of the funds to the Board of Regents and the President.

Additionally, we noted that the continuing appropriation language is removed from both bills. We strongly recommend this language be restored. Because of its multiple revenue streams, the University has the ability to temporarily shift funds to accommodate the timing of allotments from the government. We have been able to forego allotments during periods when tuition is being collected, but that is only a benefit to the government if we have the ability to continue to receive appropriations after year end to balance out the cash requirements of our budget.

We have also noted that Chapter XIII, Section 8 includes restrictions against transferring funds from certain agencies. We request that the University be included in that grouping. The University has been the agency most heavily impacted by funding shortfalls in recent years. If there are any agencies protected from transfers, it would seem the University should be at the top of that list.

We also would like to take this opportunity to promote the passage of our proposed bill to reform the merit scholar program. The amount of funds available for the Student Financial Aid Program would be cut in either scenario. Currently, the merit scholarship is added to any federal funding received by the students receiving the merit scholarship. The proposed bill would require that the merit scholarship top off the difference between the cost of education and the amount of funding provided by the federal government. Without this change, the number of scholarships we are able to offer to other students will be severely restricted in the current budget reduction environment. The impact of the change in law has been estimated at approximately $500,000 and would reduce the impact on students of these budget impacts.

Thank you for your consideration of this matter.

Sincerely,

Robert A. Underwood, Ed.D.
President

July 19, 2018

The Honorable Benjamin J.F. Cruz
Speaker
I Mina Trentai Kuattro Na Liheslaturan Guahan
163 Chalan Santo Papa
Hagatna, Guam 96910

RE: Testimony against: Bill 237-34 Chapter IX, Part I, Section 6 (aka "Reckless Budget")
Bill 323-34 Chapter XIII, Part I, Section 6 (aka "Responsible Budget")

Buenas yan Håfa Adai Mr. Speaker,

We, the undersigned, do not support and request the redaction of Section 6 of both Bill 237-34 and Bill 323-34. Section 6 of both bills specifically suspend the Certification Pay Differential. These sections directly target only those professionals in the accounting field, a field which is constantly being challenged for their level of professionalism. The cost of the certified pay differential was a means to help close the gap with the disparity in salaries with autonomous agencies.

The Certification Pay Differential was created to help foster open and effective competition for recruitment amongst certified accounting professionals and allowed for a higher retention rate of certified accounting professionals. It also gives proof that good governance awards constituents for the hard work put into earning accounting certifications. The incentive also supports the government to attract the best and brightest minds resulting in the increase of knowledge within government accounting

We trust in our hearts that you will continue to consider the best interest of our government.

Please support the redaction of Section 6 of BOTH Bill 237-34 and Bill 323-34.

We thank you very much!

Senseramente,

Gaudencio Rosario
Acting Financial Manager

Mary Grace Edrosa
General Accounting Supervisor
Appropriations Branch.

Armilynn Lujan
General Accounting Supervisor
Federal Branch

Guam Memorial Hospital Authority
Aturidåt Espetåt Mimuriåt Guåhan

850 GOV. CARLOS CAMACHO ROAD
OKA, TAMUNING, GUAM 96913
TEL: 647-2444 or 647-2330
FAX: (671) 649-0145

Buenas tåtdes yan Hafa Adai Speaker Cruz and members of the Committee:

My name is PeterJohn Camacho, Administrator of the Guam Memorial Hospital Authority (GMHA). I would like to submit this testimony in support of **Bill 323-34** "*An act making appropriations for the operations of the Executive, Legislative, and Judicial Branches of the Government of Guam for Fiscal Year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions.*

It is unfortunate that GMHA lost the Joint Commission accreditation, an accreditation that GMHA didn't have for 26 years, but reinstated in 2010. As Mark Pelletier, Chief Operations Officer and Chief Nursing Executive of the Joint Commission stated in his February 4, 2018 email…"***As I reviewed your findings many will need capital monies. . If you have not had access to cash this does cause organizations to fall short of meeting our standards. There have been many cases where funding has been an issue for our customers and they too are often in the difficult position of not meeting CMS and Joint Commission standards.***" I have shared this message previously in hearings at the legislature to stress the importance of sustainable and continued subsidy to ensure meeting compliance.

Now, we are faced with the threat of losing Medicare Conditions of Participation if our Corrective Action Plan is not accepted by the Centers for Medicare and Medicaid Services, more specifically the physical environment citations as well as other citations where the 2% sales tax law was the funding source which was repealed, vetoed, and successfully overridden.

Mr. Speaker, I respectfully request that you include language in the Budget Bill that .75% of 1% BPT of 1.5% increase will be allocated to GMHA for its purposes, including, but not limited to, capital improvement or operational requirements. This is a much needed critical

funding that GMHA can count on to be able to ensure it continues to address and meet the Medicare Conditions of Participation.

Although GMHA has lost Joint Commission Accreditation, I believe, reinstating accreditation is within reach if we have a dedicated funding source to plan the hospital's short term and long term needs to ensure continued and sustained compliance is achieved.

Thank you for your assistance and support of GMHA.

Put respetu!



PeterJohn D. Camacho, M.P.H.

DEPARTMENT OF ADMINISTRATION
(DIPATTAMENTON ATMENESTRASION)
DIRECTOR'S OFFICE
(Ufisinan Direktot)
Post Office Box 884 * Hagåtña, Guam 96932
TEL: (671) 475-1101/475-1221/1250 * FAX: (671) 477-6788

Eddie Baza Calvo
Governor
Ray Tenorio
Lieutenant Governor

Edward M. Birn
Director
Vincent P. Arriola
Deputy Director

July 19, 2018

Speaker Benjamin J.F. Cruz

JUL 23 2018
Time: 9:40 [ ] AM [ ] PM File No. _____
Received By: _____

Speaker Benjamin J.F. Cruz
34th Guam Legislature
Chairperson: Committee on Appropriations and Adjudication
155 Hesler Street, Suite 107
Hagatna, Guam 96910

RE: Written Testimony – Bill No. 323-34 (COR) & Bill No. 237-34 (COR)

Buenas yan Hafa Adai Speaker B.J. Cruz and Senators,

My name is Edward Birn, Director of the Department of Administration. Without a doubt, the Budget for FY 2019 carries challenges greater than the usual budget cycle. A revenue source, personal and corporate income taxes, has been reduced as a result of legislation enacted in the U.S. mainland and Guam conformity to the U.S. tax code.

In FY 2018, the resultant cash short-fall was addressed by an increase in Business Privilege Tax and expenditure reductions of about $ 31.5 million. For FY 2019, because of the uncertainty over the nature and amount, if any, of revenues to replace, in part, the reduced income tax stream, the budget of the Government of Guam must include further cost reductions, difficult under the circumstances underlying Bill 323, perilous under the circumstances underlying Bill 237.

Noone relishes paying taxes, let alone what is perceived as increased taxes, but taxes are the fuel which keeps government running. Those who advocate resisting a compensating increase in indirect taxes to replace the revenue stream no longer available from direct taxes, note that prices have increased and the Guam taxpayer is challenged to pay his/her bills and obligations. It is vital to recognize that GovGuam also is subject to these same price and market conditions. The Government can and does test the market by virtue of its purchasing volume. However, we cannot escape the truth if we determine that government expenditure is too high, the range and quantity of services must, as a result be reduced also.

Senators, many of you have noted actions or policies which would make small contributions to funding the expected short-fall. I certainly agree that every opportunity to improving the fiscal position should be taken. Many of these actions require legislation and to that extent, it is

within your power to make that difference. However, it is an over-riding concern that we consider and plan for and act while considering the big picture. These facts are clear.

Income tax revenues are forecast to be reduced by up to $ 160 million in a full year. Initially, this short-fall was to be made good through sales tax receipts. Bills 314 and 315 make up some of the short-fall, but leave a gap of $ 41 / $ 42 million. Bill 323 anticipates a short-fall of about $ 60 million. Agencies will be required to operate at generally the same level of service as currently, but some agencies have been required to make larger contributions so that others can be better funded. Bill 237 has been formulated in the expectation that reduced income leads to reduced expenditure and reduced expenditure means that every agency will be required to limit services with an unknown effect in Guam's economy. This is an unknown risk with unknown consequences. It is a risk of unknown proportions.

Fiscal controls are important, but, they need to be used judiciously. Please do just that. We can be proud of the advantages that we enjoy living on Guam. We need a stable and dependable fiscal path to that. We should not rely on one time solutions such as the tax amnesty cash. It is better to have this, than not, but it is not a permanent solution that citizens and bond holders alike can expect to see and can depend upon.

I started by asking Senators to look at the big picture and I end by asking this, also. It is my most important request.

Thank you for allowing me the opportunity to come before you and should you have any further questions regarding this matter, please do not hesitate to ask. *Si Yu'us Ma'ase.*

Senseremente,

EDWARD M. BIRN
Director
Department of Administration

cc: Vince Arriola, Deputy Director, DOA
Director's File

JUDICIARY OF GUAM

Administrative Office of the Courts
Guam Judicial Center • 120 West O'Brien Dr • Hagåtña, Gu. 96910
Tel: (671) 475-3544 • Fax: (671) 477-3184

HON. KATHERINE A. MARAMAN
CHIEF JUSTICE

HON. ALBERTO C. LAMORENA III
PRESIDING JUDGE

JOHN Q. LIZAMA
ADMINISTRATOR OF THE COURTS

July 19, 2018

The Honorable Benjamin J.F. Cruz
Speaker
34th Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96932

Dear Speaker Cruz:

Håfa ådai! Thank you for the invitation to provide testimony on Bills No. 323-34 and 237-34.

I am here today to simply convey to you, in no uncertain terms, the stark reality of what the contemplated cuts to our separate and co-equal branch will mean. Make no mistake, these cuts will mean much more than simply a rough fiscal year. These cuts will amount to the dismantling of years of progress the Judiciary has made in providing a safer Guam. Our branch is not just about crime and punishment, nor is it just another line agency of GovGuam. Over the last couple of decades, we have truly become a place where people are given the chance to turn their lives around, a place where families are kept safe, a place where children from troubled homes are given a fighting chance in life, a place where the rights of the most vulnerable are protected. Children, the elderly, veterans, recovering addicts who finally see a light at the end of their dark tunnel – these are the people whose lives hang in the balance. If you will indulge me, I'd like to share just a few real-life stories that encapsulate the services we provide.

Just recently, the Office of the Public Guardian discovered that the caregiver for a ward was stealing her money to the tune of about $20,000.00. The caregiver was hiding bank statements from the ward and funneling the ward's money into her own pocketbook. The OPG was quick to take action as soon as the theft was discovered, and was able to obtain a protective order and press criminal charges as the Guardian to protect the ward's rights and finances. I tell you today, with no hyperbole, that the Office of the Public Guardian is one of the Judiciary operations that is at risk of closure if our budget is slashed to the degree contemplated. This particular ward is but one of over 80 wards who will no longer have the protection of the OPG.

Veterans are another vulnerable population to whom many seem to pay lip service, but for whom few put their money where their mouths are. We all know the difficulties many of our veterans encounter, and the debilitating emotional and mental health challenges that often lead them into the criminal justice system. The Judiciary at your direction, with partners and stakeholders, stepped up and created a Veterans Treatment Court to address the unique challenges this population faces. We are proud to say that, since 2017, 14 veterans have successfully completed the VTC program. This means they have worked with veteran-mentors, service providers who are equipped to address their particular needs, and a network of specially trained staff to help ensure they have the tools to live the most productive lives they can. That's 14 veterans who have given their service in protection of our freedoms – yours and mine – whom we have looked in the eye and told, "We are here for you, we will help you get the services you need, we will not abandon you." With the impending cuts to our branch, our Veterans Treatment Court is another one of the programs that we will likely have no choice but to terminate.

A few months ago, when the Judiciary came before this body for our budget hearing, we told you about the great progress we have made to significantly reduce the detainee population at the Department of Youth Affairs, thanks to the implementation of our risk and needs assessment tools and our juvenile justice reform efforts. More than one senator that day, including our Speaker and Vice Speaker, commended these efforts and recognized what a big step this was toward redirecting the life paths for justice-involved youth: Where once it was almost a foregone conclusion that they would graduate into the adult criminal justice system, now they have a real hope of harnessing their full potential on a positive path away from criminality. The proposed budget cuts to our branch will mean that so much of the progress we have made in juvenile justice reform will be stopped in its tracks.

These programs and operations I spoke of, and several others like them – such as the drug courts, the Family Violence Court, and the DWI court – all stand to be terminated. For although they yield arguably the greatest rewards; they are also the most time-intensive and require the most specialty training for the staff that run them. And on the topic of staff, with a roughly $5 million contemplated cut to our branch, the Judiciary will simply not be able to absorb the employees of these terminated programs, and we anticipate lay-offs for these employees, and others.

If funding levels for the coming fiscal year dip below levels consistent with our decreasing cash allotments of the past two consecutive years, the Judiciary of Guam, on October 1, 2018, will have to implement the following actions: The Judiciary will terminate: the Juvenile Drug Court Program and eliminate its four probation officers and one administrative staff; the Mental Health Court will be closed and its two case management staff eliminated; the Veterans Treatment Court will be closed and two probation officers will be cut; and our Adult Drug Court Program will be closed with seven probation officers and one administrator to be let go. The Compiler of Laws Office will downsize and two staff laid off; all four administrative staff members of the Office of the Public Guardian will be taken off our staffing pattern, with the Public Guardian to personally manage the day-to-day operations of the office. The same will apply to the Ethics Prosecutor, who will manage the office without an Executive Secretary. Our Client Services and Family Counseling Division will be reduced by five and judges will be directed to order treatment and non-forensic assessments from the relevant executive branch agencies. Finally, our largest division, Courts & Ministerial, will reduce its staffing by two more people to include the Language Assistance Program Manager. We will be limiting our Judicial Education Center to Judiciary staff training only, and will eliminate the Judicial Educator. Our General Administration will cut its staff by eliminating 13 positions. Marshal Services will lose two more staff. Total staff to be discharged will be 47, at a minimum. That will save approximately 3.75 million dollars.

In order to cut the additional amount needed the entire judicial branch of the government of Guam will be placed into a 36 or 38-hour workweek that will be in line with Judicial Council and our human resources rules and policies. A 32-hour work week may be implemented should fiscal conditions warrant.

The Judiciary of Guam will close the Northern Court Satellite and bring all staff back to the Guam Judicial Center to support core court functions. Services in the Dededo location will be integrated back into the facilities in our main courthouse in Hagåtña. Most contracts funded by the General Fund will be terminated.

The Judiciary will suspend all increments, merit bonuses and recruitments of remaining court positions, and halt electronic monitoring program implementation. We will leave in place a reduction in court appointment attorney fees, the Judiciary Quality Time Program and continue the ban on locally funded travel. We will freeze all vacancies, purchases of drug kits, ammunition, and supplies. Intake counters at the Clerks' Offices and the Probation Services Division will continue to close at 4:00 p.m. or earlier. Several of these actions were already started on February 19, and will continue into the foreseeable future.

As a final note, it is well known that when businesses and investors do not feel confident that the judicial system is robust and efficient, they view the community as unfriendly to business. So in addition to the critical role our branch plays in public safety and in helping to reshape the lives of our people and the social landscape of our island, do not forget that we are equally critical in ensuring a pro-business and pro-investment Guam.

Financial predictability and stable funding is what the Judiciary of Guam is seeking from you, our policy-makers. It has taken our courts years to lay the groundwork, invest in the training, and implement the programs that have led to countless success stories.

In closing, I reiterate a statement I made at the beginning: The contemplated drastic cuts to our funding will effectively eviscerate these years of progress, to the utter detriment of the people to whom we are all accountable. Remember as you make these judgments that we, public servants, are called to serve and protect all of the people of Guam, most particularly those who because of their circumstances need us the most.

Sincerely,



KATHERINE A. MARAMAN
Chief Justice

iLearn
ACADEMY CHARTER SCHOOL
P.O. Box 8445 Tamuning, Guam 96931
Tel: (671) 989-3789 Email: admin@ilearnguam.org

July 19, 2018
Honorable Benjamin J.F. Cruz
Speaker 34th Guam Legislature
Chairman, Committee on Appropriations and Adjudication

Re: FY 2018-19 Budget Request iLearn Academy Charter School

Dear Speaker Cruz:

This letter will serve as our request for a consideration of our proposed budget for FY2018-2019. In compliance with Public Law PL (Charter School Law), our proposed FY2018-2019 budget was submitted to the Guam Charter School and approved. As required, our proposed FY2018-2019 budget was submitted to the GDOE Board.

We are requesting an increase of $780,000 in our FY2018-19 budget, which represents an increase in our student enrollment from 500 to 620 students. Our enrollment has remained at 500 students due to budget constraints. The table below details our enrollment:

SCHOOL YEAR	ENROLLMENT
School Year 2014 - 2015	358 Students
School Year 2015 - 2016	450 Students
School Year 2016 - 2017	500 Students
School Year 2017 - 2018	500 Students
School Year 2018 - 2019	Requesting 620 students

iLearn Academy Charter School is an innovative school. Our STEM program implements the engineering design concept that steers kids, as young as kindergarten, to think about real world solutions. We promote critical thinking, spark imagination, and strengthen our students' resolve to take responsibility for their education. We start getting them thinking about the 21st Century work force no matter what grade-level they are in. An increase is needed to continue this educational option for our island.

We are respectfully requesting to increase our enrollment, which is critical to the continued growth of our successful and proven public charter school.

Regards,

Francis E. Santos

cc: Helen Nishihira
Rachel Alquero
Board Members, iLearn Academy

iLearn
ACADEMY CHARTER SCHOOL
PO Box 8445 Tamuning, GU 96931 Tel: (671) 989-3789 Email: admin@ilearnguam.org

Honorable Benjamin J.F. Cruz
Speaker 34th Guam Legislature
Chairman, Committee on Appropriations and Adjudication

Re: Public Hearing: FY2019 Budget for iLearn Academy Charter School

July 19, 2018

Hafa Adai Honorable Speaker BJ Cruz;

In light of the proposed budget for FY2019 that is currently before the Guam Legislature, I have sought the assistance from the Guam Academy Charter Schools Council in getting the 34th Guam Legislature to increase our enrollment cap from 500 to 620. This was the enrollment increased that they had approved for iLearn as early as January of this year.

I am fully aware of the financial situation of our government, and I know this request is not an easy one to grant. However, I need to implore you to see iLearn's great need. My request for increase is two-fold. First, a third year with the same budget will financially hurt iLearn. We will not be able to sustain operations with the same budget for a third year with the second year already facing a shortfall due to a mid-year budget cut. We have made cuts in our operation, but being a small organization with an already tight budget, these cuts are not enough to get us through this fiscal year. We will exhaust our non-appropriated funds in an attempt to get through the remainder of this fiscal year. Second, iLearn Academy Charter School has a waiting list of almost 50 students.

We receive daily calls of approximately 4 to 5 families inquiring about enrollment and after hearing we had a waiting list, most end the conversation disappointed. However, there are a few of those who were hopeful and still came by the office to place their child on the waiting list.

It should be noted that iLearn has successfully secured, through RFP, another five-year lease agreement. iLearn has had open discussions with WASC regarding our quest towards accreditation and has secured another official visit with WASC with the intent of obtaining "initial accreditation" scheduled for Spring 2019. iLearn has an employee retention rate of 98% and a student retention rate of 90% with both reasons for leaving

being due to family relocation off-island. This demonstrates that iLearn Academy Charter School is a great option for our island's students. By increasing our cap, this would allow iLearn to maintain our operation and grow our program. But more importantly, it will allow iLearn to be an available option to more students.

I'd like to thank the Guam Legislature in advance for their kind consideration and continued support.

Sincerely,

iLACS Chief Operations Officer
Board of Trustee, Secretary

July 19, 2018

Håfa Adai Speaker Cruz and Senators of the 35th Guam Legislature:

My name is Amanda Blas, and I am the Chairwoman of the Guam Academy Charter Schools Council. I appreciate the opportunity to testify on Bill 323-34 and Proposed Substitute Bill 237-34.

While both bills currently provide funding to the charter schools through the Guam Department of Education's appropriations, the charter schools have expressed several concerns regarding the limited resources that are being provided. On behalf of the Council, I would like to voice the following concerns the Council and the charter schools have with Bill 323 and Proposed Substitute Bill 237:

- The bills currently fail to fund Guahan Academy Charter School (GACS), whose charter renewal application was approved by the Council on June 14, 2018. The approval of GACS' charter renewal application was validated by the Attorney General's opinion issued on July 13, 2018. Should GACS remain unfunded, at least 740 students could be displaced. The Council and GACS must be informed as soon as possible on whether GACS will be funded, as the first day of school is scheduled for August 27. If GACS is not funded, the Council will need to work with GACS and its stakeholders to make arrangements for the currently enrolled students.
- The bills currently limit iLearn Academy Charter School's growth, capping its enrollment to 500 students for the third fiscal year. iLearn's officials have informed the Council that the school will be unable to sustain should it be given the same enrollment limit of 500 students, especially considering the 8-percent cut the charter schools received to their budgets this fiscal year. An enrollment cap of 500 students for iLearn may mean an inability to pay contracts and teachers.

As part of the budget process, the Council approved enrollment caps for each of the charter schools. The Council requests the Legislature consider these caps during their budget discussions. The approved enrollment caps for Fiscal Year 2019 / School Year 2018 – 2019 are:

- Guahan Academy Charter School: 873
- iLearn Academy Charter School: 620
- Science is Fun and Awesome Academy Charter School: 350
- Career Tech Academy Charter School[1]: 200

Guam's charter schools were created to improve student learning, increase learning opportunities for students, and encourage the use of different and innovative teaching methods. Our charter

[1] Career Tech Academy Charter School application was conditionally approved. Any funding provided to Career Tech Academy Charter School would go towards preparation for Academic Year 2019 – 2020, which starts in Fiscal Year 2019.

schools are not able to thrive without the proper funding. We ask the Legislature consider the concerns of the Council and the charter schools in their deliberation of the two bills.

Senseramente,

AMANDA F. BLAS
Chairwoman
Guam Academy Charter Schools Council

CC: Guam Academy Charter School Members
Sen. Joe San Agustin
Sen. Wil Castro
Guahan Academy Charter School Board of Trustees
iLearn Academy Charter School Board of Trustees
SiFA Academy Charter School Board of Trustees
Career Tech Academy Charter School Board of Trustees

Attachments: Guam Academy Charter Schools Council Minutes from June 14, 2018
AG Opinion Ref. No. LEG 18-0347

Dipåttamenton Kontribusion yan Adu'ånå
DEPARTMENT OF
REVENUE AND TAXATION
GOVERNMENT OF GUAM Gubetnamenton Guåhan

EDDIE BAZA CALVO, Governor Maga'låhi
RAY TENORIO, Lt. Governor Tiñente Gubetnadot

JOHN P. CAMACHO, Acting Director
Actot Direktot
MARIE M. BENITO, Deputy Director
Segundo Direktot

July 19, 2018

Senator Benjamin J.F. Cruz
Chairman
Committee on Appropriations and Adjudication

RE: **Bill No. 237-34 (COR) As substituted by the Committee on Appropriations and Adjudication – Committee on Rules by request of *i Maga'lahen Guahan*, the Governor Guam, in accordance with the Organic Act of Guam** - An act making appropriations for the operations of the Executive, Legislative, and Judicial branches of the Government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions.

Bill No. 323-34 (COR) - B.J. Cruz - An act making appropriations for the operations of the Executive, Legislative, and Judicial branches of the Government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions.

Buenas Yan Saludas:

We thank you for providing us this opportunity to comment on Bill No. 237-34 (COR) and Bill No. 323-34 (COR).

DRT does not support Bill No. 237-34 (COR) in it's entirety.

DRT does not support Bill No. 323-34 (COR) as it does not address our current needs required to effectively deliver our services to our island community.

This Budget bill as proposed is $1,241,558 below our FY2019 budget request. The Department continues to struggle without the resources needed to implement and make changes to improve operations, processes and technology. While I understand your position, we want to share the impact that will affect the cuts proposed. It means DRT will have to suspend 12 supervisory positions under the General Fund that are critical to the operations, suspend technology improvements (Income Tax on-line filing), suspend the purchase of equipment/furniture for new employees and discontinue the Driver's License satellite location at Agana Shopping Center. These are just some of the examples of the impact. We've all heard the cries and demands for more efficient and effective services but without the adequate funding, these services will be further deteriorated. This body also continues to pass unfunded laws that makes it difficult for DRT to implement.

We all know DRT needs additional funding. You agreed that without DRT we wouldn't have a budget to appropriate. So why do we see not only a huge reduction in our appropriation but you've also dictated where to spend the money? That's ridiculous. I would like to request that you remove the foot note on

Section 1 on the Banking and Insurance Enforcement Fund that indicates where to spend the money and also strike Section 2 from this appropriation bill. If this is our budget as presented, then let us do our jobs and manage the money as necessary for effective delivery of services and tax administration.

Should you have any concerns on this matter, feel free to contact me at 635-1815.

Senseramente,

JOHN P. CAMACHO
Director

Robert Klitzkie, Esq.
22 Baki Ct., Yigo, GU 96929
(671) 653-6607
klitzkie@hotmail.com

Mr. Speaker and honorable members of the Committee on Appropriations and Adjudication my testimony in opposition to Bills 237 and 323 follows:

You have contrasted the bills as reckless and irresponsible. These words are as applicable to our government; but only the last is necessary. The current approach seems to be that this honorable body MUST "find" enough money to keep the government running. Government, any government, that does nothing more than to keep "running," is in a sense a perversion of the word government. The word "service" has to have some importance. I submit what to some may deem a radical proposal—**Good Government:**

An effective, efficient government that provides basic services in accordance with the rule of law on at least a break-even basis.

This august body by passing PL 34-87 at § 5 has finally prioritized. I'll limit comments to 101E leaving the rest of Group I in your competent hands.

Both bills before you tonight start well by setting off the Department of Education in a separate chapter with a lump sum appropriation. I offer a humble suggestion to the language in that chapter. Fourteen Points (1 GCA § 715 (l) (1) through (14) must be central to any appropriation to that Department. While the Fourteen Points can stand on there own bottom, they are the embodiment of **Good Government** set out above.

I offer for either bill a beginning for Chapter II:

CHAPTER II

EDUCATION
PART I – GUAM DEPARTMENT OF EDUCATION

Section 1. Appropriation. It is the intent of I Liheslaturan Guåhan to provide a lump sum appropriation to the Guam Department of Education (GDOE) for Fiscal Year 2019 in recognition of its own responsibility and the responsibility of the Superintendent of Education and the Guam Education Board to ensure compliance with the mandates of 48 USC § 1421g (b) and the provisions of the Every Child Is Entitled To An Adequate Public Education Act (Every Child Act.)
Section 2. The sums appropriated by this chapter are first dedicated to compliance with those items of the Every Child Act described at 1 GCA § 715 (l) (1) through (14). (The Fourteen Points.)
Section 3. No expenditure of the funds appropriated by this chapter shall be expended in any month absent the certificate of Superintendent of Education made on the first

business day of the month that he has allocated funds necessary for compliance with § 2, The Fourteen Points .
Section 4. The Superintendent of Education shall, in addition to the certificates required by § 3, post the status of the compliance with Fourteen Points every Friday in tabular and graphic form on the Guam Education Board website.
Section 5. Suit shall lie pursuant to 5 GCA § 7103 (Enforcement of Proper Government Spending) for violation of § § 2 and 3.

An effective, efficient government that provides basic services in accordance with the rule of law on at least a break-even basis.

Respectfully submitted,

Robert Klitzkie

14 POINTS

(l) Adequate public education means public schools which at the minimum provide:

(1) a certified teacher for every class in a ratio established by relevant collective bargaining agreements;
(2) certified professional administrators;
(3) certified guidance counselors;
(4) certified school health counselors;
(5) certified allied health professionals;
(6) air conditioned or properly ventilated classrooms in which the sensible air temperature is no greater than 78°F.;
(7) potable water sufficient to provide each student a daily ration of drinking and washing water;
(8) a reliable supply of electricity;
(9) proper sanitation to include flushable toilets, clean restrooms, dining areas and classrooms;
(10) adopted and required textbooks and workbooks issued to each public school student for the classes in which he or she is enrolled;
(11) libraries, which meet the standards of the American Association of School Librarians, at each school, operated by certified librarians;
(12) a healthful, safe, sanitary learning environment
(13) at least one hundred eighty (180) instructional days or its equivalence including make-up days each school year with school years ending no later than thirty (30) days following the end of the calendared school year. Scheduled Easter and Christmas breaks shall not be included in make-up days; and
(14) regular, timely school bus transportation to and from the school for his attendance area as established by 17 GCA §6102 for every child in accordance with policies adopted by the Education Policy Board.

GUAHAN ACADEMY CHARTER SCHOOL

TESTIMONY OF
GUAHAN ACADEMY CHARTER SCHOOL
JULY 19, 2018, AT 2:00 P.M.
GUAM CONGRESS BUILDING
on

Bill No. 323-34(COR) – Introduced by B.J.F. Cruz –
An act making appropriations for the operations of the Executive, Legislative, and Judicial branches of the Government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions.

My name is Hentrick M. Eveluck and I am the Vice-Chairman of the Board of Trustees of Guahan Academy Charter School (GACS).

The current bill under Section 2 of the Guam Department of Education's budget does not include Guahan Academy Charter School. On behalf of our students, faculty and staff, we seek your consideration to include funding for the continuing education of 740 students at Guahan Academy Charter School for Fiscal Year 2019.

Thank you.

Bill 323-34
FY 19

Section 2. Guam Academy Charter Schools. Notwithstanding any other provision of law, pursuant to §12116(e), Chapter 12, Title 17 GCA, the Department of Administration (DOA) is hereby authorized and directed to deduct, in proportion to the ratio of cash received from the total Fiscal Year 2019 General and Special Fund appropriations in Section 1 of this Part of this Chapter to the GDOE, Six Thousand Five Hundred Dollars ($6,500) per enrollee of the Academy Charter Schools chartered by the Guam Academy Charter Schools Council *not to exceed* five hundred (500) students for the iLearn Academy Charter School and three hundred fifty (350) students for the Science Is Fun and Awesome Academy Charter School from the total Fiscal Year 2019 General and Special Fund appropriations in Section 1 of this Part of this Chapter to GDOE based on the actual enrollment at the time multiplied by the per pupil cost as established by this Section. Each Academy Charter School *shall* submit a monthly invoice to DOA which *shall* be remitted to GDOE. Upon receipt of remitted invoice, GDOE *shall* verify accuracy of the invoice and report its findings within ten (10) days of receipt of said invoice by the GDOE prior to the release of funds. If GDOE fails to report its findings, the invoiced amount received by DOA *shall* be automatically transmitted to each Academy Charter School.

Section 3. Simon Sanchez Procurement. The sum of *up to* One Million Dollars (**$1,000,000**) *shall* be allocated from the General Fund appropriation in Section 1 of this Part of this Chapter for the procurement of an Owner's Agent Engineer (OAE), architectural and engineering (A&E) services, and other related services for the construction of a new Simon Sanchez High School pursuant to §58D105, Chapter 58D, Title 5 GCA for Fiscal Year 2019. The sums un-alloted, unencumbered, or unexpended by June 30, 2019 *may* be expended for the operations of the GDOE in Fiscal Year 2019.

Override Bill 22-34
9/16/17

P.L. 34-42
FY 18 Budget

TERRITORIAL EDUCATIONAL FACILITIES FUND BALANCE $100,000

TOTAL **$245,281,257**

Section 2. Expansion of the Pre-Kindergarten Pilot Program. The sum of up to One Million Fifty-four Thousand Five Hundred Ninety-six Dollars (**$1,054,596**) may be allocated from the General Fund appropriation in Section 1 to GDOE for the sole purpose of funding four (4) new early childhood teachers, facilities, and equipment in Fiscal Year 2018.

Section 3. Guam Academy Charter Schools. Notwithstanding any provision of law, pursuant to § 12116(e) of Chapter 12, Title 17 GCA, the Department of Administration (DOA) is hereby authorized and directed to deduct, in proportion to the ratio of cash received from the total Fiscal Year 2018 General and Special Fund appropriations in Section 1 of this Part of this Chapter to the GDOE, Six Thousand Five Hundred Dollars ($6,500) per enrollee of the Academy Charter Schools chartered by the Guam Academy Charter Schools Council not to exceed seven hundred forty (740) students for the Guåhan Academy Charter School and five hundred (500) students for the iLearn Academy Charter School from the total Fiscal Year 2018 General and Special Fund appropriations in Section 1 of this Part of this Chapter to GDOE based on the actual enrollment at the time multiplied by the per pupil cost as established by this Section. Each Academy Charter School shall submit a monthly invoice to DOA. Upon receipt of said invoice, DOA shall remit it to GDOE. Upon receipt of the remitted invoice, GDOE *shall* verify the invoice for accuracy and report its findings within ten (10) days of receipt of said invoice to DOA prior to the release of funds. If GDOE fails to report its findings, the invoiced amount received by DOA *shall* be automatically transmitted to each Academy Charter School.

Section 4. *Chamoru* Studies Division. *No less than* the sum of Four Hundred One Thousand Two Hundred Seven Dollars (**$401,207**) *shall* be allocated

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Phone: (671) 475-0390 / FAX: (671) 472-7951

July 18, 2018

Honorable Benjamin J. F. Cruz
Speaker and Chairman, Committee on Appropriations and Adjudication
34th Guam Legislature
Guam Congress Building
Hagatna, Guam 96910
senator@senatorbjcruz.com

Re: Bills 323-34 and 237-34 Acts Making Appropriations for the Operations of the Government of Guam for Fiscal Year Ending September 30, 2019

Dear Speaker Cruz:

The FY 2019 budget bills are a testament to the dire financial position of the Government of Guam. The Office of Public Accountability (OPA) is no exception to the cuts proposed by these bills. The FY 2019 budget bills appropriate only $1,275,876, or $420,471 less than the $1,696,347 requested.

Our ongoing cost cutting measures this past year will continue as we deal with the expected cuts to our budget, but it will not be enough. One unknown factor is the amount of procurement appeals that will be filed at the OPA. Depending on the subject matters appealed, it is difficult to estimate how much it will cost to administer the appeals. In 2018 to date, only 3 appeals have been filed while last year we had a total of 12 appeals filed.

In FY 2018, OPA was appropriated $1,396,898 and we expect a shortfall of $170,000, which will be paid with our cash reserves from lapsed funds. We ask again for authority to cover FY 2019 shortfalls with cash reserves.

In Part I Section 6 of the chapters for Spending Controls Administrative Provisions in the respective bills, the certification pay differential is suspended for the entire fiscal year. This affects five OPA employees (3 Certified Public Accountants, 1 Certified Government Financial Manager, and 1 Certified Fraud Examiner) with estimated costs of only $45,000 per year. Suspending this incentive will cut these staff salaries by 10% - 15% depending on their certification. The potential negative effects far outweigh the $45,000 benefit to the GovGuam budget.

The OPA respectfully requests that the certification pay not be suspended. It has proven to be a small investment to ensuring quality work from credible professionals. It has also been an effective motivator

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amongst the staff who are now committed to obtaining national certifications that are very important to the work we do. Again, we ask for authority to use cash reserves to fund the certification pay.

To my immediate knowledge, there are only two other employees who are CPAs outside of the OPA that are also affected by the proposed suspension of certification pay - one employee at the Office of the Attorney General and one employee at the Department of Administration.

In closing, the OPA is requesting 1) authority to use cash reserves from lapsed funds due to the FY 2019 shortfalls we will experience from reduced appropriations, and 2) not suspending the certification pay differential which we can fund without additional appropriations.

Senseramente,

Yukari B. Hechanova, CPA, CIA, CGFM, CGAP, CGMA
Deputy Public Auditor

OFFICE OF PUBLIC ACCOUNTABILTY

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July 24, 2018

Honorable Benjamin J. F. Cruz
Speaker and Chairman, Committee on Appropriations and Adjudication
34th Guam Legislature
Guam Congress Building
Hagatna, Guam 96910
senator@senatorbjcruz.com

Re: Amended testimony for Bills 323-34 and 237-34 Acts Making Appropriations for the Operations of the Government of Guam for Fiscal Year Ending September 30, 2019

Dear Speaker Cruz:

The FY 2019 budget bills are a testament to the dire financial position of the Government of Guam. The Office of Public Accountability (OPA) is no exception to the cuts proposed by these bills. Bill 323-34 appropriates only $1,275,876, or $420,471 less than the $1,696,347 requested. However, Bill 237-34 as allocated by the Bureau of Budget and Management Research (BBMR) allots $952,405 to the OPA. This is $743,942, or **44% less than requested.**

To address the shortfalls in both bills, the OPA will not fund unclassified positions of Deputy Public Auditor, Special Assistant, and Executive Secretary; increments; and certain contractual services. Bill 237-34 will require further cuts to the OPA's procurement appeals function and personnel resources. We ask the Legislature for authority to cover part of the FY 2019 shortfalls with the OPA's remaining cash reserves.

In FY 2018, OPA was appropriated $1,396,898 and we expect a shortfall of $170,000, which will be paid with our cash reserves from lapsed funds.

Bill 323-34

Our ongoing cost cutting measures this past year will continue as we deal with the expected cuts to our budget, but it will not be enough. To reduce our initial request of $1,696,347 to $1,275,876, the OPA will **not** fund

- Increments,
- The unclassified Deputy Public Auditor position,
- The Special Assistant and Executive Secretary positions. These unclassified positions will be replaced by the classified Managing Accountability Auditor positions to ensure adequate supervision over all audits.

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- Consulting and legal services, except for IT related services and procurement appeals hearing officers fees,
- Mayors Council of Guam financial audits, and
- Professional publications, dues, and memberships, except for the Pacific Association of Supreme Audit Institutions (PASAI).

These measures will reduce the OPA budget to $1,441,816. The $165,940 shortfall can be funded by our remaining cash reserves from lapsed funds. Therefore, we ask for the Legislature's authority to cover these shortfalls with lapsed funds.

In Chapter XIII Part I Spending Controls Administrative Provisions of Bill 323-34, Section 6 proposes to suspend the certification pay differential for the entire fiscal year. This will affect 3 current classified OPA employees (1 Certified Public Accountant, 1 Certified Government Financial Manager, and 1 Certified Fraud Examiner) and 2 vacant Managing Accountability Auditor positions with estimated costs of only $38,000 per year. Suspending this incentive will cut these staff salaries by 10% - 15% depending on their certification. The potential negative effects far outweigh the $38,000 benefit to the GovGuam budget.

To my immediate knowledge, there are only two other employees who are CPAs outside of the OPA that are also affected by the proposed suspension of certification pay - one employee at the Office of the Attorney General and one employee at the Department of Administration. The estimated cost to fund the certification pay differential for these individuals is $24,000. No other certification pay differential is being cut.

The OPA respectfully requests that the certification pay not be suspended. It has proven to be a small investment to ensuring quality work from credible professionals. It has also been an effective motivator amongst the staff who are now committed to obtaining national certifications that are very important to the work we do. We have also been able to retain staff for the past two years. Again, we ask for authority to use cash reserves to fund the certification pay.

Bill 237-34

The significant shortfalls in our funding from Bill 237-34 leave us no choice but to cut much more. This bill cuts $743,942, or 44%, from our initial request of $1,696,347.The OPA will have no choice but to further cut personnel costs by 20%. This is in addition to cutting all unclassified positions and increments.

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In addition to our cost cutting measures for Bill 323-34, the OPA will not have funds to accept, hear, and decide any procurement appeals from aggrieved vendors. Cases in court appealing our decisions will also be at a standstill. We will also have to cut PASAI dues although we have ongoing projects with PASAI such as fighting corruption and strategic initiatives that strengthen the OPA and add tremendous value to the work we do for the people of Guam.

These measures will reduce the OPA budget to $1,115,291. The $162,886 shortfall can be funded by our remaining cash reserves from lapsed funds.

For FY 2019, one unknown factor is the amount of procurement appeals that will be filed at the OPA. Depending on the subject matters appealed, it is difficult to estimate how much it will cost to administer the appeals. In 2018 to date, only 3 appeals have been filed while last year we had a total of 12 appeals filed.

In closing, the cuts from Bill 323-34 will be manageable with the cost cutting measures outlined earlier and OPA will be able to continue its performance audits and hear and decide procurement appeals. However, the cuts from Bill 237-34 pose a more substantial effect on OPA operations. A reduction in personnel resources will decrease productivity and OPA will not be able to issue all the performance audits in the annual plan. Cutting these core services does the people of Guam a disservice. Our performance audits aim to hold officials accountable to answer to findings in our audit reports. The OPA will also not be able to accept, hear, and decide procurement appeals from aggrieved vendors.

The OPA is requesting 1) authority to use cash reserves from remaining lapsed funds due to the FY 2019 shortfalls we will experience from reduced appropriations, and 2) not suspending the certification pay differential which we can fund without additional appropriations.

Should you have any questions, please contact me at yhechanova@guamopa.com or 475-0390 extension 210.

Senseramente,

Yukari B. Hechanova, CPA, CIA, CGFM, CGAP, CGMA
Deputy Public Auditor

BUREAU OF BUDGET & MANAGEMENT RESEARCH

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EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
DEPUTY DIRECTOR

JUL 19 2018

Honorable Benjamin J.F. Cruz,
Speaker and Chairman
Committee on Appropriations and Adjudication
I Mina Trentai Kuåttro na Liheslaturan Guåhan
Thirty-Fourth Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

Re: Testimony on Bill No. 323-34 (COR) and Substitute Bill No. 237-34 (COR)

Hafa Adai Speaker Cruz:

I would like to thank *I Liheslaturan Guåhan* for the opportunity to provide comments on both Bill 323-34 (COR) and Substitute Bill 237-34 (COR), both of which appropriate funds for Government of Guam operations in FY 2019.

The following highlights are associated with Bill 323-34 (COR):

- Appropriates $650,348,627 from the General Fund, $232,251,167 from Special Funds, and $77,924,685 from Federal Matching Grants-In-Aid for a total of $960,524,479. The General Fund appropriation represents a $36,710,478 reduction from the FY 2018 authorized spending level contained in P.L. 34-42.
- The Business Privilege Tax revenue projection utilizes a rate of 5.5% as indicated in Bill 315-34 (COR).
- There is no 2% General Fund Reserve as is required in accordance to §22436 of Chapter 22, Title 5 Guam Code Annotated, we note there is no "notwithstanding clause"
- Section 30 Funds are budgeted at $68,603,100.
- There is no offset to cover the Overpayment for Make Work Pay Tax Credit.
- Debt Service is fully appropriated.
- Funding for GDOE Charter Schools excludes the existing Guahan Academy Charter School but budgets for the iLearn Academy Charter School and a new Science Is Fun and Awesome Charter School.
- The GMHA is appropriated $4,763,006 from the Healthy Futures Fund and $4,025,017 from the General Fund for its operations, which represents a $3,273,884 increase over its FY 2018 appropriation level. Additionally, the language for the GMHA Pharmaceutical Fund was amended to allow GMHA to utilize 100% of the fund for GMHA operations.
- The Solid Waste Operations Fund is over-appropriated by $202,992 based on the estimated revenue

noted for the Solid Waste Operations Fund.

- The Guam Visitor's Bureau (GVB) is only funded for operations and the Rainy-Day Fund. It does not provide funding to the various Not-for-Profit organizations that usually receives support from the Tourist Attraction Fund.
- A hiring prohibition is being implemented during the first quarter of FY 2019.
- Government-funded travel is prohibited with the exception of Federal Funds, travel by law enforcement personnel conducting official duties, and travel by medical personnel conducting official duties.
- Salary increments are frozen for FY 2019.
- Funding for Deputy Directors, Deputy Administrators, Deputy General Managers, Assistant General Managers, Deputy Executive Managers, Vice Presidents, and Deputy Executive Directors are not authorized in FY 2019.
- Sets an expenditure cap of 25% on all appropriations to the Executive branch departments for the first quarter of FY 2019.

The following highlights are associated with Substitute Bill 237-34 (COR):

- The bill appropriates $562,675,157 from the General Fund, $226,466,083 from Special Funds, and $77,924,685 from Federal Matching Grants-In-Aid for a total of $867,065,925. The General Fund appropriation represents a $125,883,946 reduction from the FY 2018 authorized spending level contained in P.L. 34-42.
- The Business Privilege Tax revenue projection utilizes a rate of 4%.
- There is no 2% General Fund Reserve as is required in accordance to §22436 of Chapter 22, Title 5 Guam Code Annotated.
- Section 30 Funds are budgeted at $68,603,100.
- There is no offset to cover the Overpayment for Make Work Pay Tax Credit.
- Debt Service is fully appropriated.
- Funding for GDOE Charter Schools excludes the existing Guahan Academy Charter School but budgets for the iLearn Academy Charter School and a new Science Is Fun and Awesome Charter School.
- Specific appropriations are indicated for GDOE, UOG, GCC, GMHA, Unified Judiciary, Office of the Governor, GSWA, and Miscellaneous Appropriations in Chapter 7. The remaining entities (include a majority of executive line departments, the Office of the Attorney General, the Office of Public Accountability, etc.) are to be funded by a single General Fund lump sum amount of $174.9M and lump sum amounts from various Special Funds which totals $132.1M. Allocation of these funds has been deferred to the Executive Branch.
- The GMHA received an additional $9,810,102 from the Healthy Futures Fund, in comparison to Bill 323-34 (COR). Although the increased appropriation from the Healthy Futures Fund will significantly help GMHA, the departments that are also funded by the Healthy Futures Fund will be forced to absorb cuts to their operating levels. Additionally, the GMHA Pharmaceuticals Fund appropriation was reduced as an effect of the BPT projection being lower in comparison to Bill 323-34 (COR).
- GDOE received an additional $1,514,281 from the Territorial Educational Facilities Fund, in comparison to Bill 323-34 (COR). Although the increased appropriation from the Territorial Educational Facilities Fund will benefit GDOE, the departments that are also funded by the Territorial Educational Facilities Fund will be forced to absorb cuts to their operating levels.
- The Solid Waste Operations Fund is over-appropriated by $202,992 based on the estimated revenue noted for the Solid Waste Operations Fund.
- The current language of the bill *does not* mandate an appropriation for the Retiree Medical,

Dental, and Life Insurance due to a technical error in Section 3 (ar) of the Bill which does not extend the lump sum funding to cover this cost

- There is no appropriation for the Government of Guam annual financial audit.
- The Guam Visitor's Bureau is only funded for operations and the Rainy-Day Fund. It does not provide funding to the various Not-for-Profit organizations that receives support from the Tourist Attraction Fund.
- A hiring prohibition is being implemented during the first quarter of FY 2019.
- Government funded travel is prohibited with the exception of Federal Funds, travel by law enforcement personnel conducting official duties, and travel by medical personnel conducting official duties.
- Salary increments are frozen for FY 2019.
- Funding for Deputy Directors, Deputy Administrators, Deputy General Managers, Assistant General Managers, Deputy Executive Managers, Vice Presidents, and Deputy Executive Directors are not authorized in FY 2019.
- Sets an expenditure cap of 25% on all appropriations to the Executive branch departments for the first quarter of FY 2019.

The Bureau recognizes the efforts of the author of Bill 323-34 (COR) and stands in agreement that a combination of both an increase to BPT (or similar revenue enhancements which generate the same level of fund) expenditure reductions and austerity measures will be necessary in FY 2019. However, we strongly recommend that the appropriations be "lump sum" in total as opposed to restrictions by "object groups." This would provide the Bureau flexibility in managing already-limited financial resources.

Relative to Bill 237-34, the Bureau is disappointed with the abdication of responsibility by the author in using lump sum provisions in Chapter V, Section 3 of the Bill rather than making specific appropriations for all departments / agencies, instrumentalities, programs, etc., as was done in Bill 323-34. As a result, BBMR has provided notice to all departments / agencies and instrumentalities listed in that Section of the Bill of their pro-rata General Fund and Special Fund levels and for feedback on the impact of such levels. It should be pointed out that, based on the Bureau's General Fund proration, the funding level for Retiree Medical, Dental and Life Insurance expenses would be approximately $26M versus $34.9M in Bill 323-34 and $32.8M in the FY2018 Budget Act (P.L. 34-42).

In closing, the Bureau recommends the passage of Bill 323-34 (COR) with our noted concerns and is not in support of the passage of Substitute Bill 237-34 (COR).

Respectfully,

Lester L. Carlson, Jr.

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
DEPUTY DIRECTOR

JUL 18 2018

MEMORANDUM

To: Affected Government of Guam Departments /Agencies & Instrumentalities

From: Deputy Director, Bureau of Budget and Management Research

Subject: FY2019 Funding Levels [Legislative Bills No. 323-34 (COR) & No. 237-34 (COR)]

As you already know, the *I Liheslaturan Guahan's* Speaker Benjamin J.F. Cruz has introduced Bill No. 323-34 (COR) and the Committee on Appropriations and Adjudication SBill No. 237-34 (COR) both of which proffer differing FY2019 funding levels for Government of Guam operations, miscellaneous programs, etc.

Whereas, Bill No. 323 appropriates $650.3M from the General Fund (GF) and $232.2M from Special Funds (SF), Bill No. 237 only appropriates $562.6M from the General Fund and $226.4M from Special Funds. This is a difference of approximately $87.7M in GF and $5.8M in SF appropriations respectively. Additionally, while Bill No. 323 provided specific FY2019 funding levels for all affected entities funded by the GF and SF, Bill No. 237, after appropriating amounts for specific entities (e.g., Guam Dept. of Education, the University of Guam, the Judiciary, etc.), only provided "lump sum" General Fund and Special Fund levels for all entities and programs listed in Bill No. 237, Chapter V, Sec. 3.

Based on the foregoing, the Bureau has determined GF and SF funding levels for all entities listed in the aforementioned Chapter V., Sec. 3 of Bill No. 237. Such levels were made on a pro-rata basis using Bill No. 323 appropriation levels for the respective entity. Those levels along with funding levels per Bill No. 323 are provided in **Attachment #1**.

The Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund and Special Fund levels identified in Bill No. 237. This should include both cost cutting and revenue enhancements. Note that your entity's previous feedback on BBMR Option #3 levels should be cross-referenced and utilized, where applicable, in formulating this latest action plan.

This plan will be due to the Bureau no later than the close of business, Monday, July 23rd, 2018. Please contact your assigned Analyst if you have any questions.

Sincerely,

LESTER L. CARLSON, JR

Attachment

FY2019 BUDGET BILLS #323-34 (COR) & # 237-34 (COR) FUNDING LEVELS

ATTACHMENT #1

DEPARTMENT / AGENCY	GENERAL FUND			SPECIAL FUNDS			FEDERAL FUND		GRAND TOTAL	
	Bill # 323-34 (COR)	Bill # 237-34 (COR)	FN	Bill # 323-34 (COR)	Bill # 237-34 (COR)	FN Bill 323 & 237	Bill # 323-34 (COR)	Bill # 237-34 (COR)	Bill # 323-34 (COR)	Bill # 237-34 (COR)
OFFICE OF I MAGA'LAHEN GUAHAN AND I SEGUNDU NA MAGA'LAHEN GUAHAN	7,012,731	5,955,943		299,972	300,485	1/	0	0	7,312,703	6,256,428
GUAM ANCESTRAL LANDS COMMISSION	90,144	67,290	(B)	290,599	290,599	37/	0	0	380,743	357,889
CHAMORRO LAND TRUST COMMISSION	0	0		1,027,963	1,027,963	5/	0	0	1,027,963	1,027,963
BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS, ARCHITECTS AND LAND SURVEYORS (PEALS)	0	0		312,818	312,818	6/	0	0	312,818	312,818
OFFICE OF VETERANS AFFAIRS	414,012	309,048	(B)	0	0		0	0	414,012	309,048
GUAM REGIONAL TRANSIT AUTHORITY	0	0		3,221,188	3,221,188	8/	0	0	3,221,188	3,221,188
GUAM SOLID WASTE AUTHORITY	0	0		19,534,344	19,534,344	21/	0	0	19,534,344	19,534,344
BUREAU OF BUDGET AND MANAGEMENT RESEARCH (BBMR)	1,126,451	840,864	(B)	283,472	283,216	1/	0	0	1,409,923	1,124,080
DEPARTMENT OF REVENUE AND TAXATION	8,524,841	6,363,551	(B)	2,539,951	2,539,951	3/	0	0	11,064,792	8,903,502
(A) DRT - BANKING & INSURANCE OFFICE / BOARD	0	0		474,403	474,403	3A/	0	0	474,403	474,403
TOTAL - DRT	**8,524,841**	**6,363,551**		**3,014,354**	**3,014,354**		**0**	**0**	**11,539,195**	**9,377,905**
DEPARTMENT OF LAND MANAGEMENT	0	0		3,276,567	3,276,567	4/	0	0	3,276,567	3,276,567
CIVIL SERVICE COMMISSION	827,444	617,663	(B)	0	0		0	0	827,444	617,663
(A) CSC - ADMINISTRATIVE LAW JUDGE & LEGAL SECRETARY	113,750	84,911	(B)	0	0		0	0	113,750	84,911
TOTAL - CSC	**941,194**	**702,574**		**0**	**0**		**0**	**0**	**941,194**	**702,574**
DEPARTMENT OF ADMINISTRATION	6,716,850	5,013,937	(B)	1,054,013	1,053,756	28/	0	0	7,770,863	6,067,693
DOA - OFFICE OF TECHNOLOGY	3,153,464	2,353,971	(B)	0	0		0	0	3,153,464	2,353,971
DEPARTMENT OF PUBLIC WORKS	0	0		9,566,389	9,566,389	2/	0	0	9,566,389	9,566,389
(A) DPW - VILLAGE STREETS & ROAD RESURFACING & REPAIRS	0	0		2,980,703	2,980,703	2/	0	0	2,980,703	2,980,703
(A) DPW - BUS OPERATIONS	0	0		7,287,254	6,199,759	23/	0	0	7,287,254	6,199,759
TOTAL - DPW	**0**	**0**		**19,834,346**	**18,746,851**		**0**	**0**	19,834,346	18,746,851
CONTRACTORS LICENSE BOARD	0	0		683,596	683,596	7/	0	0	683,596	683,596
(A) GUAM BUILDING CODE COUNCIL	0	0		97,074	97,074	7/	0	0	97,074	97,074
TOTAL - CLB	**0**	**0**		**780,670**	**780,670**		**0**	**0**	**780,670**	**780,670**
DEPARTMENT OF CORRECTIONS	24,864,311	18,560,499	(B)	1,599,666	1,599,666	9/	0	0	26,463,977	20,160,165
(A) DOC - COST OF CARE & CUSTODY AT BUREAU OF PRISONS	501,000	373,982	(B)	0	0		0	0	501,000	373,982

FY2019 BUDGET BILLS #323-34 (COR) & # 237-34 (COR) FUNDING LEVELS

ATTACHMENT #1

DEPARTMENT / AGENCY	GENERAL FUND			SPECIAL FUNDS			FEDERAL FUND		GRAND TOTAL	
	Bill # 323-34 (COR)	Bill # 237-34 (COR)	FN	Bill # 323-34 (COR)	Bill # 237-34 (COR)	FN Bill 323 & 237	Bill # 323-34 (COR)	Bill # 237-34 (COR)	Bill # 323-34 (COR)	Bill # 237-34 (COR)
(A) DOC - COST SHARING INITIATIVE RELATED TO CJIS	89,730	66,981	(B)	0	0		0	0	89,730	66,981
TOTAL - DOC	**25,455,041**	**19,001,462**		**1,599,666**	**1,599,666**		**0**	**0**	**27,054,707**	**20,601,128**
DEPARTMENT OF YOUTH AFFAIRS	5,408,982	4,037,651	(B)	0	0		0	0	5,408,982	4,037,651
(A) DYA - YOUTH PROGRAM	332,150	247,941	(B)	0	0		0	0	332,150	247,941
(A) DYA - COMMUNITY SOCIAL DEVELOPMENT RESOURCE CENTER	0	0		82,070	51,592	14/	0	0	82,070	51,592
TOTAL - DYA	**5,741,132**	**4,285,592**		**82,070**	**51,592**		**0**	**0**	**5,823,202**	**4,337,184**
GUAM POLICE DEPARTMENT	26,093,199	19,477,829	(B)	6,825,625	6,825,625	11/	683,372	683,372	33,602,196	26,986,826
(A) GPD - COST SHARING INITIATIVE RELATED TO CJIS	89,730	66,981	(B)	0	0		0	0	89,730	66,981
(A) GPD - POLICE PATROL VEHICLE AND EQUIPMENT	0	0		320,037	320,037	11A/	0	0	320,037	320,037
(A) GPD - HIGHWAY PATROL DIVISION	0	0		1,196,817	1,196,817	2/	0	0	1,196,817	1,196,817
TOTAL - GPD	**26,182,929**	**19,544,810**		**8,342,479**	**8,342,479**		**683,372**	**683,372**	**35,208,780**	**28,570,661**
CUSTOMS AND QUARANTINE AGENCY	0	0		14,378,999	14,378,999	12/	0	0	14,378,999	14,378,999
GUAM ENVIRONMENTAL PROTECTION AGENCY	0	0		769,594	769,594	13/	0	0	769,594	769,594
(A) GEPA - CLOSURE, MONITORING OF ORDOT / LAYON LANDFILLS	0	0		202,992	202,992	21/	0	0	202,992	202,992
(A) GEPA - MONITORING OF ISLAND BEACHES	0	0		108,289	108,289	19/	0	0	108,289	108,289
(A) GEPA - PESTICIDE MANAGEMENT FUND	0	0		133,038	133,038	29/	0	0	133,038	133,038
(A) GEPA - RECYCLING REVOLVING FUND	0	0		2,895,965	2,895,965	21A/	0	0	2,895,965	2,895,965
TOTAL - GEPA	**0**	**0**		**4,109,878**	**4,109,878**		**0**	**0**	**4,109,878**	**4,109,878**
GUAM FIRE DEPARTMENT	26,821,984	20,021,846	(B)	3,806,843	3,806,843	10/	0	0	30,628,827	23,828,689
CHIEF MEDICAL EXAMINER	435,868	325,363	(B)	0	0		0	0	435,868	325,363
GUAM BEHAVIORAL HEALTH & WELLNESS CENTER	0	0		19,548,075	12,288,556	14/	0	0	19,548,075	12,288,556
(A) GBHWC - DRUG & ALCOHOL PROGRAMS/DETOX. & REHAB. SVCS.	437,429	326,528	(B)	1,095,333	688,562	14/	0	0	1,532,762	1,015,090
(A) GBHWC - FOCUS ON LIFE YOUTH SUICIDE PREV. & PEACE PROGRAM	86,000	64,197	(B)	0	0		0	0	86,000	64,197
TOTAL - GBHWC	**523,429**	**390,725**		**20,643,408**	**12,977,118**		**0**	**0**	**21,166,837**	**13,367,843**
DEPT. OF PUBLIC HEALTH AND SOCIAL SERVICES OPERATIONS (DPHSS) - OPERATIONS	20,677,964	15,435,510	(B)	5,773,878	4,200,657	15/	16,868,282	16,868,282	43,320,124	36,504,449
DPHSS - MIP PAYMENT REVOLVING FUND FOR MIP	13,939,129	10,405,162	(B)	0	0		0	0	13,939,129	10,405,162
DPHSS - MIP CANCER SCREENING, TREATMENT & SUPPORT SERVICES	800,000	597,177	(B)	200,000	125,727	14/	0	0	1,000,000	722,904
(A) LOCAL MATCH - MEDICAID PROGRAM	13,152,710	9,818,123	(B)	0	0		15,649,814	15,649,814	28,802,524	25,467,937
(A) LOCAL MATCH - CHIP PROGRAM	2,094,870	1,563,761	(B)	0	0		22,550,660	22,550,660	24,645,530	24,114,421

FY2019 BUDGET BILLS #323-34 (COR) & # 237-34 (COR) FUNDING LEVELS

ATTACHMENT #1

DEPARTMENT / AGENCY	GENERAL FUND			SPECIAL FUNDS			FEDERAL FUND			GRAND TOTAL	
	Bill # 323-34 (COR)	Bill # 237-34 (COR)	FN	Bill # 323-34 (COR)	Bill # 237-34 (COR)	FN Bill 323 & 237	Bill # 323-34 (COR)	Bill # 237-34 (COR)		Bill # 323-34 (COR)	Bill # 237-34 (COR)
(A) LOCAL MATCH - PROGRAM AUTHORIZATIONS FOR SENIOR CITIZENS	543,794	405,927	(B)	0	0		2,912,029	2,912,029		3,455,823	3,317,956
(A) LOCAL MATCH - PUBLIC ASSISTANCE PAYMENTS	3,804,236	2,839,754	(B)	0	0		4,208,211	4,208,211		8,012,447	7,047,965
(A) DPHSS - MEDICINES & VACANT POS. - COMMUNITY HEALTH CENTERS	0	0		379,226	238,394	14/	0	0		379,226	238,394
(A) LOCAL MATCH - ENHANCED ALLOTMENT PLAN	743,124	554,721	(B)	0	0		896,329	896,329		1,639,453	1,451,050
DPHSS - GUAM CANCER REGISTRY	0	0		320,709	201,608	14/	0	0		320,709	201,608
(A) DPHSS - INSURANCE PREMIUMS FOR FOSTER CARE CHILDREN	549,000	409,813	(B)	0	0		0	0		549,000	409,813
(A) DPHSS - GUAM BOARD OF MEDICAL EXAMINERS	0	0		256,382	256,382	33A/	0	0		256,382	256,382
(A) DPHSS - OFFICE OF VITAL STATISTICS	0	0		254,505	254,505	33B/	0	0		254,505	254,505
TOTAL - DPHSS	**56,304,827**	**42,029,948**		**7,184,700**	**5,277,273**		**63,085,325**	**63,085,325**		**126,574,852**	**110,392,546**
DEPT. OF INTEGRATED SERVICES FOR INDIVIDUALS WITH DISABILITIES	369,184	275,585	(B)	554,456	348,549	14/	1,901,606	1,901,606		2,825,246	2,525,740
DEPARTMENT OF PARKS AND RECREATION	0	0		3,462,301	3,462,301	16/	0	0		3,462,301	3,462,301
(A) DPR - MAINTENANCE AND REPAIR OF PUBLIC RESTROOMS	0	0		300,166	300,166	19/	0	0		300,166	300,166
(A) DPR - MAINTENANCE AND REPAIR OF POOL FACILITIES	0	0		249,211	249,211	19/	0	0		249,211	249,211
TOTAL - DEPT. OF PARKS & RECREATION	**0**	**0**		**4,011,678**	**4,011,678**		**0**	**0**		**4,011,678**	**4,011,678**
COMMISSION ON DECOLONIZATION (COD)	162,887	121,590	(B)	0	0		0	0		162,887	121,590
(A) COD - PUBLIC INFORMATION PROGRAM	180,000	134,365	(B)	0	0		0	0		180,000	134,365
TOTAL - COD	**342,887**	**255,955**		**0**	**0**		**0**	**0**		**342,887**	**255,955**
DEPARTMENT OF CHAMORRO AFFAIRS	0	0		1,314,690	1,314,690	19/	0	0		1,314,690	1,314,690
(A) DCA - GUAM MUSEUM OPERATIONS	0	0		968,836	968,836	30/	0	0		968,836	968,836
TOTAL - DCA	**0**	**0**		**2,283,526**	**2,283,526**		**0**	**0**		**2,283,526**	**2,283,526**
DEPARTMENT OF LABOR	1,703,635	1,271,715	(B)	406,666	406,666	17/	47,000	47,000		2,157,301	1,725,381
DOL - WORKERS COMPENSATION FUND	698,593	521,480	(B)	0	0		0	0		698,593	521,480
TOTAL - DOL	**2,402,228**	**1,793,195**		**406,666**	**406,666**		**47,000**	**47,000**		**2,855,894**	**2,246,861**
GUAM COUNCIL ON THE ARTS AND HUMANITIES (CAHA)	160,465	119,783	(B)	162,243	162,243	19/	294,000	294,000		616,708	576,026
(A) CAHA - GUAM TERRITORIAL BAND SOCIETY	0	0		40,000	40,000	19/	0	0		40,000	40,000
TOTAL - GCAHA	**160,465**	**119,783**		**202,243**	**202,243**		**294,000**	**294,000**		**656,708**	**616,026**
DEPARTMENT OF MILITARY AFFAIRS	767,833	573,165	(B)	0	0		2,306,518	2,306,518		3,074,351	2,879,683
GUAM ELECTION COMMISSION	1,410,299	1,052,748	(B)	0	0		0	0		1,410,299	1,052,748
HAGATNA RESTORATION AND REDEVELOPMENT AUTHORITY (HRRA)	0	0		132,357	132,357	19/	0	0		132,357	132,357

FY2019 BUDGET BILLS #323-34 (COR) & # 237-34 (COR) FUNDING LEVELS

ATTACHMENT #1

DEPARTMENT / AGENCY	GENERAL FUND			SPECIAL FUNDS			FEDERAL FUND		GRAND TOTAL	
	Bill # 323-34 (COR)	Bill # 237-34 (COR)	FN	Bill # 323-34 (COR)	Bill # 237-34 (COR)	FN Bill 323 & 237	Bill # 323-34 (COR)	Bill # 237-34 (COR)	Bill # 323-34 (COR)	Bill # 237-34 (COR)
COMMISSION ON CHAMORU LANGUAGE & THE TEACHING OF THE HISTORY AND CULTURE OF THE INDIGENOUS PEOPLE OF GUAM	0	0		202,200	202,200	19/	0	0	202,200	202,200
GUAM COMMISSION ON EDUCATOR CERTIFICATION (GCEC)	0	0		263,211	223,931	23/	0	0	263,211	223,931
GUAM EDUCATIONAL TELECOMMUNICATIONS CORP. (PBS GUAM)	0	0		569,814	484,779	23/	0	0	569,814	484,779
GUAM PUBLIC LIBRARY SYSTEM	0	0		1,217,900	1,036,150	23/	0	0	1,217,900	1,036,150
BUREAU OF STATISTICS AND PLANS (BSP)	717,874	535,872	(B)	0	0		0	0	717,874	535,872
(A) BSP - BUSINESS AND ECONOMIC STATISTICS PROGRAM	433,292	323,440	(B)	0	0		0	0	433,292	323,440
TOTAL - BSP	**1,151,166**	**859,312**		**0**	**0**		**0**	**0**	**1,151,166**	**859,312**
DEPARTMENT OF AGRICULTURE (DOAG)	2,280,324	1,702,197	(B)	531,359	531,359	18/	0	0	2,811,683	2,233,556
(A) DOAG - ANIMAL SHELTER	150,000	111,971	(B)	0	0		0	0	150,000	111,971
(A) DOAG - RABIES PREVENTION	0	0		43,076	43,076	34/	0	0	43,076	43,076
DOAG - INVASIVE SPECIES AND ANIMAL CONTROL	0	0		463,478	463,478	35/	0	0	463,478	463,478
DOAG - CONSERVATION OFFICERS	740,447	552,723	(B)	0	0		0	0	740,447	552,723
TOTAL - DOAG	**3,170,771**	**2,366,891**		**1,037,913**	**1,037,913**		**0**	**0**	**4,208,684**	**3,404,804**
GUAM MEMORIAL HOSPITAL AUTHORITY - OPERATIONS	4,025,017	0		4,763,006	14,573,108	14/	0	0	8,788,023	14,573,108
GMHA - PHARMACEUTICAL	0	0		21,211,977	15,426,892	22/	0	0	21,211,977	15,426,892
GMHA - LABOR & DELIVERY WARD RENOVATION DEBT SERVICE	600,000	600,000		0	0		0	0	600,000	600,000
TOTAL - GMHA	**4,625,017**	**600,000**		**25,974,983**	**30,000,000**		**0**	**0**	**30,600,000**	**30,600,000**
OFFICE OF THE ATTORNEY GENERAL (OAG)	14,811,356	11,056,255	(B)	0	0		4,013,648	4,013,648	18,825,004	15,069,903
(A) OAG - COST SHARING INITIATIVE RELATED TO CJIS	89,730	66,981	(B)	0	0		0	0	89,730	66,981
TOTAL - OAG	**14,901,086**	**11,123,236**		**0**	**0**		**4,013,648**	**4,013,648**	**18,914,734**	**15,136,884**
PUBLIC DEFENDER SERVICE CORPORATION (PDSC)	4,393,435	3,279,574	(B)	0	0		0	0	4,393,435	3,279,574
MAYOR'S COUNCIL OF GUAM (MCOG)	2,780,222	2,075,356	(B)	7,429,902	7,429,902	24/	0	0	10,210,124	9,505,258
MCOG - STREET MAINTENANCE & BEAUTIFICATION	0	0		932,423	932,423	19/	0	0	932,423	932,423
MCOG - ISLAND-WIDE VILLAGE BEAUTIFICATION PROJECTS	0	0		423,829	423,829	19/	0	0	423,829	423,829
MCOG - GROUNDS MAINTENANCE FOR SCHOOLS	0	0		433,761	369,030	23/	0	0	433,761	369,030
MCOG - PUBLIC SAFETY & SCHOOL EDUCATION	0	0		375,174	319,186	23/	0	0	375,174	319,186
MCOG - HOST COMMUNITY FUND FOR ORDOT & INARAJAN MPC	0	0		300,000	300,000	26/	0	0	300,000	300,000
TOTAL - MCOG	**2,780,222**	**2,075,356**		**9,895,089**	**9,774,370**		**0**	**0**	**12,675,311**	**11,849,726**

FY2019 BUDGET BILLS #323-34 (COR) & # 237-34 (COR) FUNDING LEVELS

ATTACHMENT #1

DEPARTMENT / AGENCY	GENERAL FUND			SPECIAL FUNDS			FEDERAL FUND		GRAND TOTAL	
	Bill # 323-34 (COR)	Bill # 237-34 (COR)	FN	Bill # 323-34 (COR)	Bill # 237-34 (COR)	FN Bill 323 & 237	Bill # 323-34 (COR)	Bill # 237-34 (COR)	Bill # 323-34 (COR)	Bill # 237-34 (COR)
OFFICE OF PUBLIC ACCOUNTABILITY (OPA)	1,275,876	952,405	(B)	0	0		0	0	1,275,876	952,405
MISCELLANEOUS APPROPRIATIONS										
DOA - SUPPORT OF CHILD IN CUSTODY	946,969	706,885	(B)	0	0		0	0	946,969	706,885
DOA - RESIDENTIAL TREATMENT FUND	2,300,000	1,716,884	(B)	0	0		0	0	2,300,000	1,716,884
DOA - GOVERNMENT CLAIMS FUND	250,000	186,618	(B)	0	0		0	0	250,000	186,618
DOA - GOVERNMENT OF GUAM AUDIT	401,000	299,335	(B)	0	0		0	0	401,000	299,335
DOA - SINGLE AUDIT FOR TOURIST ATTRACTION FUND	0	0		20,500	20,500	19/	0	0	20,500	20,500
DOA - SINGLE AUDIT FOR GUAM HIGHWAY FUND	0	0		18,500	18,500	2/	0	0	18,500	18,500
DOA - GPA INSTALL/OPS PUBLIC STREETLIGHTS	0	0		5,194,853	5,194,853	20/	0	0	5,194,853	5,194,853
DOA - SUPPLEMENTAL ANNUITY BENEFITS	7,719,000	7,719,000		0	0		0	0	7,719,000	7,719,000
DOA - COST OF LIVING ALLOWANCES	14,104,000	14,104,000		0	0		0	0	14,104,000	14,104,000
GGRF - MEDICARE PREMIUMS	3,400,000	3,400,000		0	0		0	0	3,400,000	3,400,000
GGRF - I MAGA'LAHI / I SEGUNDU NA MAGA'LAHI PENSIONS	298,000	298,000		0	0		0	0	298,000	298,000
GGRF - SUPERIOR & SUPREME COURT JUDGES ANNUITIES	336,000	336,000		0	0		0	0	336,000	336,000
GGRF - RETIREES HEALTH, DENTAL, LIFE INSURANCE	34,900,000	26,051,853	(B)	1,100,000	1,100,000	32/	0	0	36,000,000	27,151,853
DOA - TIYAN LEASE & COLLATERAL EQUIPMENT	0	0		10,113,927.34	10,113,927.34	23/	0	0	10,113,927	10,113,927

FOOTNOTES: GENERAL

(A): Allocated from Department's Lump Sum Appropriation

(B): Bill #237 amount is the pro-rated General Fund allocation from the $174,939,761 lump-sum appropriation in Ch.V, Sec. 3 of Bill; Respective funding levels in Bill #323 utilized in computation

FOOTNOTES: Bill # 323-34 (COR)

1/	Indirect Cost Fund
2/	Guam Highway Fund
3/	Better Public Service Fund ($1,564,374) and Tax Collection Enhancement Fund ($975,577)
3A/	Banking and Insurance Enforcement Fund
4/	Land Survey Revolving Fund
5/	Chamorro Land Trust Operating Fund
6/	Professional Engineers, Architects and Land Surveyors Fund ($310,650) and PEALS Fund Balance ($31,445)
7/	Contractors License Board Fund
8/	Guam Highway Fund ($2,764,796) and Public Transit Fund ($456,392)
9/	Corrections Inmate Revolving Fund ($1,495,582) and Safe Streets Fund ($104,084)
10/	Enhanced 911 Emergency Reporting System Fund ($2,245,507), F.L.A.M.E. Fund ($734,262), and Tourist Attraction Fund ($827,074)
11/	Police Services Fund ($1,001,803) and Tourist Attraction Fund ($5,823,822)
11A/	Police Patrol Vehicle & Equipment Revolving Fund
12/	Customs, Agriculture and Quarantine Inspection Services Fund
13/	Air Pollution Control Special Fund ($230,673), Guam Environmental Trust Fund ($409,266), Water Protection Fund ($61,844), and Water Research and Development Fund ($67,811)

FY2019 BUDGET BILLS #323-34 (COR) & # 237-34 (COR) FUNDING LEVELS

ATTACHMENT #1

	DEPARTMENT / AGENCY	GENERAL FUND			SPECIAL FUNDS			FEDERAL FUND			GRAND TOTAL	
		Bill # 323-34 (COR)	Bill # 237-34 (COR)	FN	Bill # 323-34 (COR)	Bill # 237-34 (COR)	FN Bill 323 & 237	Bill # 323-34 (COR)	Bill # 237-34 (COR)		Bill # 323-34 (COR)	Bill # 237-34 (COR)
14/	Healthy Futures Fund											
15/	Environmental Health Fund ($1,400,306), Healthy Futures Fund ($4,236,292), and Sanitary Inspection Revolving Fund ($137,280)											
16/	Limited Gaming Fund ($524,913), Public Recreation Services Fund ($174,907), and Tourist Attraction Fund ($2,762,481)											
17/	Manpower Development Fund											
18/	Guam Plant Inspection and Permit Fund ($99,491) and Tourist Attraction Fund ($431,868)											
19/	Tourist Attraction Fund											
20/	Street Light Fund ($4,357,090) and Guam Highway Fund ($837,763)											
21/	Solid Waste Operations Fund											
21A/	Recycling Revolving Fund											
21B/	Solid Waste Operations Fund; and subsequently amended by P.L. 34-68											
22/	Guam Memorial Hospital Authority Pharmaceuticals Fund											
23/	Territorial Educational Facilities Fund											
24/	Guam Highway Fund ($5,443,701), Limited Gaming Fund ($524,913), and Tourist Attraction Fund ($1,461,288).											
25/	Safe Streets Fund											
26/	Host Community Fund											
27/	($4,353,375)											
28/	Indirect Cost Fund ($971,134) and Limited Gaming Fund ($82,879)											
29/	Pesticide Management Fund											
30/	Tourist Attraction Fund ($1,125,640) and Guam Museum Fund ($1,017,713)											
31/	Guam Board of Accountancy Fund											
32/	Section 2718 Fund											
33/	Sanitary Inspection Fund											
33A/	Health Professional Licensing Office Revolving Fund											
33B/	Office of Vital Statistics Revolving Fund											
34/	Rabies Prevention Fund											
35/	Guam Invasive Species Inspection Fee Fund											
36/	Unexpended balance of the GVB Cultural & Sports Ambassador Fund											
37/	Guam Ancestral Lands Commission Survey, Infrastructure, and Development Fund											

FOOTNOTES: Bill # 237-34 (COR)

1/	Indirect Cost Fund
2/	Guam Highway Fund
3/	Better Public Service Fund ($1,564,374) and Tax Collection Enhancement Fund ($975,577)
3A/	Banking and Insurance Enforcement Fund
4/	Land Survey Revolving Fund
5/	Chamorro Land Trust Operating Fund
6/	Professional Engineers, Architects and Land Surveyors Fund ($310,650) and PEALS Fund Balance ($31,445)
7/	Contractors License Board Fund
8/	Guam Highway Fund ($2,764,796) and Public Transit Fund ($456,392)
9/	Corrections Inmate Revolving Fund ($1,495,582) and Safe Streets Fund ($104,084)

FY2019 BUDGET BILLS #323-34 (COR) & # 237-34 (COR) FUNDING LEVELS

ATTACHMENT #1

	DEPARTMENT / AGENCY	GENERAL FUND			SPECIAL FUNDS			FEDERAL FUND		GRAND TOTAL	
		Bill # 323-34 (COR)	Bill # 237-34 (COR)	FN	Bill # 323-34 (COR)	Bill # 237-34 (COR)	FN Bill 323 & 237	Bill # 323-34 (COR)	Bill # 237-34 (COR)	Bill # 323-34 (COR)	Bill # 237-34 (COR)
10/	Enhanced 911 Emergency Reporting System Fund ($2,245,507), F.L.A.M.E. Fund ($734,262), and Tourist Attraction Fund ($827,074)										
11/	Police Services Fund ($1,001,803) and Tourist Attraction Fund ($5,823,822)										
11A/	Police Patrol Vehicle & Equipment Revolving Fund										
12/	Customs, Agriculture and Quarantine Inspection Services Fund										
13/	Air Pollution Control Special Fund ($230,673), Guam Environmental Trust Fund ($409,266), Water Protection Fund ($61,844), and Water Research and Development Fund ($67,811)										
14/	Healthy Futures Fund										
15/	Environmental Health Fund ($1,400,306), Healthy Futures Fund ($2,663,071), and Sanitary Inspection Revolving Fund ($137,280)										
16/	Limited Gaming Fund ($524,913), Public Recreation Services Fund ($174,907), and Tourist Attraction Fund ($2,762,481)										
17/	Manpower Development Fund										
18/	Guam Plant Inspection and Permit Fund ($99,491) and Tourist Attraction Fund ($431,868)										
19/	Tourist Attraction Fund										
20/	Street Light Fund ($4,357,090) and Guam Highway Fund ($837,763)										
21/	Solid Waste Operations Fund										
21A/	Recycling Revolving Fund										
21B/	Solid Waste Operations Fund; and subsequently amended by P.L. 34-68										
22/	Guam Memorial Hospital Authority Pharmaceuticals Fund										
23/	Territorial Educational Facilities Fund										
24/	Guam Highway Fund ($5,443,701), Limited Gaming Fund ($524,913), and Tourist Attraction Fund ($1,461,288).										
25/	Safe Streets Fund										
26/	Host Community Fund										
27/	($7,000,000)										
28/	Indirect Cost Fund ($970,877) and Limited Gaming Fund ($82,879)										
29/	Pesticide Management Fund										
30/	Tourist Attraction Fund ($1,125,640) and Guam Museum Fund ($1,017,713)										
31/	Guam Board of Accountancy Fund										
32/	Section 2718 Fund										
33/	Sanitary Inspection Fund										
33A/	Health Professional Licensing Office Revolving Fund										
33B/	Office of Vital Statistics Revolving Fund										
34/	Rabies Prevention Fund										
35/	Guam Invasive Species Inspection Fee Fund										
36/	Unexpended balance of the GVB Cultural & Sports Ambassador Fund										
37/	Guam Ancestral Lands Commission Survey, Infrastructure, and Development Fund										

UNIVERSITY OF GUAM
UNIBETSEDÅT GUAHÅN

OFFICE OF THE VICE PRESIDENT
Administration and Finance

July 6, 2018

Mr. Lester Carlson
Director
Bureau of Budget and Management Research
P.O. Box 2950
Hagatna, GU 96932

Dear Lester:

As you have requested we have estimated the impact of an additional 19% cut to the annual appropriation of the University of Guam. The results are reflected in the attached spreadsheet.

As you can see, the result is that the University would have to reduce its budget by an additional $10.6 million. A reduction of this amount would be devastating to the University. This could not be accomplished without laying off employees and may require the University to close down one of its schools.

This would also impact our ability to provide Student Financial Aid through government of Guam appropriations. The initial reductions are already having a negative impact on financial aid. A further reduction would only exacerbate the impact of that shortfall.

We strongly urge our island leaders to find an alternative approach to address the anticipated funding shortfall.

Sincerely,

Randall V. Wiegand
Vice President Administration and Finance

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JUL 06 2018
Bureau of Budget and Management Research

T: +1 671.735.2900 F: +1 671.734.2296 E: wiegandr@triton.uog.edu W: www.uog.edu
Mailing Address: 303 University Drive UOG Station Mangilao, Guam 96913
The University of Guam is a U.S. Land Grant institution accredited by the Western Association of Schools and Colleges Senior College and University Commission and is an equal opportunity employer and provider.

FY 2019

A. General Operations Budget

	FY 2018 Budget Reapportion	FY 2019 Budget Request	FY 2019 BBMR Option #3	Notes
SUMMARY OF GENERAL OPERATIONS BUDGET				
Revenues	46,538,718	50,072,659	39,465,051	
Expenses	(46,538,718)	(50,072,659)	(39,465,051)	
Balance	0	0	(0)	
Revenues				
Appropriation Request -General Fund	30,740,431	32,435,324	21,827,716	
Tuition Fund Projected Net Revenue	13,811,656	15,650,704	15,650,704	
Federal Matching Funds	1,586,631	1,586,631	1,588,631	
PIP Net Revenue (transfer)	400,000	400,000	400,000	
Total Revenues	46,538,718	50,072,659	39,465,051	
Expenses	FY 2018	FY 2019	FY 2019	
Personnel Expenses				UOG would not be able to hire and fill the 46 vacancies for the faculty, staff, and administrators to help with growth, student success and customer service initiatives, which overall impacts enrollment among other issues to sufficiently run university operations. Further, the University will have to look into the furlough process to address $4.05M we would not have to cover current personnel costs or look into how to increase revenue streams.
Existing Personnel - filled	(33,535,307)	(33,692,808)	(29,838,522)	
Current Vacant Positions	(2,399,474)	(2,916,085)	-	
Salary Increments -2019	(250,000)	(250,000)	-	
Annualized cost of FY18 increments	-	(581,918)	-	
Other Personnel Cost	(656,000)	(656,000)	(326,000)	
Subtotal Personnel Expenses	(36,840,781)	(38,276,811)	(30,162,522)	
Operating (Non-personnel) Expenses				Variance represents 10% cut per each category with the exception of utilities and capital outlay. Utilities would remain intact while capital outlay would be further cut by 40%.
Contracts	(3,860,685)	(3,960,375)	(3,564,337)	
Supplies	(505,770)	(510,859)	(459,773)	
Equipment	(196,619)	(197,509)	(177,758)	
Accreditation	(29,750)	(35,000)	(35,000)	
Miscellaneous	(79,829)	(82,059)	(73,853)	
Utilities	(4,100,000)	(4,100,000)	(4,100,000)	
Library Priorities - Capital	(276,534)	(282,000)	(253,800)	
Capital Outlay repair & maint.	(500,000)	(500,000)	(300,000)	
Subtotal Operating (Non-personnel) Expenses	(9,549,187)	(9,667,802)	(8,964,521)	
RCUOG	(148,750)	(100,000)	-	
Total General Operations Expenses	(46,538,718)	(48,044,613)	(39,127,044)	
Non-Operating Expense				Debt service payment will continue through November 2018. UOG would not be able to use this funding source to build the Triton Engagement Center and renovate the Fine Arts Building, but rather utilize this to compensate for the cuts laid out in BBMR's Option #3.
Debt service		(2,026,045)	(338,008)	
Balance	0	0	(0)	

B. Special Appropriations (Continuing)

Student Financial Assistance Program	3,599,358	4,049,358	2,555,879	All financial aid programs to include Merit Scholar, Yamashita, Doc Sanchez, and Protech will not be adequately funded as prescribed by law.
WERI - Guam Hydrologic Survey (GHS)	182,694	182,694	129,706	
WERI - Guam Comprehensive Water Monitoring Prog	155,626	155,626	110,486	
GADTC Hatchery	125,254	125,254	88,918	
Southern/Northern WCD	149,384	149,384	106,053	
KPRG	125,000	125,000	88,738	
Total Special Appropriations (Continuing)	4,337,316	4,787,316	3,079,776	

C. Capital Improvements Fund

Student Svs Ctr & Engineering Annex	602,349	1,158,283	1,158,283
Cont. Appropriation per §18132, Chapt. 16, Title	500,000	500,000	500,000

GUAMCOMMUNITYCOLLEGE

OFFICE OF THE PRESIDENT
Mary A.Y. Okada, Ed.D.

JUL 06 2018

Mr. Lester L. Carlson, Jr.
Deputy Director
Bureau of Budget and Management Research
Office of the Governor
lester.carlson@bbmr.guam.gov

Hafa Adai Lester,

The college has reviewed BBMR Circular No. 18-07 dated July 3, 2018.

According to this circular, it is anticipated that based on the 2019 Executive Budget, GCC would receive $14,023.814 based on the General Fund Option 3 proposal. There are several concerns that I would like to pose.

For several years, the college has not submitted their budget to BBMR based on the amounts identified in the Executive Budget. A courtesy copy is usually provided after it has been transmitted to the Legislature. This circular causes a significant problem for the college in that our current GF allocation is $19,750,031. Based on the current budget reductions imposed by BBMR of $1,911,064, the college expects to receive the balance of $17,838,967. However, given the cash allotment releases, the college is not on tract to receive this amount. The Circular further reduces the college budget by $3,271,763. If this is what we will receive, the college will have to resort to reducing the personnel and programs in the tune of $3,300,000. This would not allow the college to operate all of its programs nor provide the services to the students that have paid for their courses.

The college is mandated to provide career and technical education for our island residents. Given the skills needed to support the military building and provide the necessary trained workforce to support our island, this will not be possible with the budget level suggested in BBMR Circular 18-07. GCC has always been fiscally responsible in the 17 consecutive years as a low risk auditee of the Government of Guam. We continue to implement cost cutting measures and explore alternative innovations to offset decreases in our budget. We look forward to working with you to identify other options to support your efforts.

If you have questions, please do not hesitate to call me at 735-5700.

Si Yu'os Ma'ase!

Mary A.Y. Okada

Mary A.Y. Okada, Ed.D.
President

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JUL 06 2018
Bureau of Budget and Management Research

Guam Memorial Hospital Authority
Aturidåt Espetåt Mimuriåt Guåhan

850 GOV. CARLOS CAMACHO ROAD
OKA, TAMUNING, GUAM 96913
TEL: 647-2444 or 647-2330
FAX: (671) 649-0145

July 10, 2018

MEMORANDUM

To: Deputy Director, Bureau of Budget and Management Research

From: Hospital Administrator/CEO, Guam Memorial Hospital Authority

Subject: Revised FY2019 General Fund Funding Levels - Option 3

Hafa Adai! In response to the July 3 memos requesting a written action plan for a $359,581 reduction under Option 3, the Guam Memorial Hospital Administration submits that this amount represents about 0.26% of our projected operating expenses in FY2019 and will be implemented through an across-the-board freeze in salary increments.

Thank you for your time and kind consideration.

PETERJOHN D. CAMACHO, M.P.H.

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JUL 10 2018
Bureau of Budget and
Management Research

DEPARTMENT OF ADMINISTRATION
(DIPATTAMENTON ATMENESTRASION)
DIRECTOR'S OFFICE
(Ufisinan Direktot)
Post Office Box 884 * Hagåtña, Guam 96932
TEL: (671) 475-1101/475-1221/1250 * FAX: (671) 477-6788

Eddie Baza Calvo
Governor
Ray Tenorio
Lieutenant Governor

Edward M. Birn
Director
Vincent P. Arriola
Deputy Director

RECEIVED
JUL 06 2018
Bureau of Budget and Management Research

July 06, 2018

MEMORANDUM

TO: Acting Director, Bureau of Budget and Management Research

FROM: Director, Department of Administration

SUBJECT: Revised FY 2019 General Fund Funding Levels – Option 3

Buenas yan Hafa Adai! Thank you for your memorandum of July 3, 2018, regarding the budgetary impact of recently passed Bill No. 262-34 on July 2, 2018. As I am to understand, DOA, to include OTECH, for next fiscal year 2019, must reduce its budget from $9,329,140, to $7,564,369, a difference of ($1, 764,771) or 18.91%.

It should be noted that DOA essentially provides support services to other GovGuam agencies and therefore, our activity and funding levels, are a function of their levels of activity. If these agencies are reporting a reduction in operating and expenditure levels, consequently, DOA should be able to scale down its expenditures and services as well. However, without such a reduction, DOA will be called upon to provide services at current levels of manpower and cost.

Our action plan to meet the reduction for our FY2019 budget is as follows:

1. Human Resources Division: Non-renewal of three LTA's:	$ 147,556
2. GSA: Non-renewal of five LTA's:	330,786
3. Director's Office: ITC Rent (Training Room and Storage)	65,520
4. Director's Office: Telephone (Reduce by $2k/month)	24,000
5. OTECH: Contractual	300,000
6. Seven hour workday: (13% Personnel budget):	896,909
Reduced Service Levels	
TOTAL:	**$ 1,764,771**

Services at the department will continue although only during limited hours and at reduced response time if a seven hour workday is instituted. By closing our Training Room, we would seek another public venue, such as the Legislature's Public Hearing Room, to conduct applicant testing, procurement training, Drug-Free seminars, etc. By reducing the number of telephones and lines by fifty percent, employees would be required to share landline phones. With the budget reductions at OTECH, it would be catastrophic and disastrous for our GovGuam financial system network, our GGWAN layout, and the security from viruses among our access systems. Other negative consequences would include vendor support to our core modules such as general ledger, payroll, accounts payable, etc. Also, support and services to licenses, software, Geographic information Systems, Dark Fiber infrastructure, VOIP infrastructure, and Cash Collection systems at the Treasurer of Guam will be severely limited and at risk of complete failure.

It is abundantly clear, that without actual salary reductions for our present employees, the department is unable to reach a budget reduction of $1.764m. This is probably the same issue with many other departments. At this point, without a 2% Sales Tax implemented on October 1, 2018, and without the BPT continuing at 5%, it would be nearly impossible for this government to adequately provide vital services to our people who have an expectation of a level of government service. We can institute employee furloughs, reduce work hours, and other reductions in personnel, but these actions will also cause a negative effect on Guam's economy (less disposable income). A reduction of personnel expenses of this magnitude would also negatively affect our government revenues, causing concern and the attention of our bond holders and rating agencies. At this point, it appears our government's financial position for next fiscal year will be critical without some form of cash infusion to replace revenues lost through the Tax Cuts and Job Act.

Therefore, besides concentrating on reductions affecting our GovGuam employees, I offer a few more suggestions to assist in our overall FY2019 shortfall of over $120m:

a) Liquidate high inventory levels at the General Services Agency. Our latest financial statements indicate more than $5.0 million in inventory at the General Services Agency. Modern demand forecasting techniques will enable GSA to reduce inventories and the cash out flow that they represent.

b) Liquidate assets of the government, specifically, Land. While we have made aggressive efforts in our tax collections, realizing the full collection of tax receivables is tenuous at best and a "one-off" solution. After exhausting all avenues to reduce spending and raise other revenues, we may have to seriously consider selling government land to augment our shortfalls.

c) While this suggestion might take some time, we may have to start consolidating agencies, missions, and services to the public we serve.

d) More aggressive collection efforts on returned checks. Currently we have four million dollars in outstanding returned checks. An additional fee of $50.00 should also be implemented for return checks.

The Department of Administration is at the center of Government activities. It's commitment to processing and reporting and it's Human Resource responsibilities are to meet professional standards and to be as responsive as necessary regardless of the size of the departments it services. Reductions in an already downsized compliment of personnel will inevitably impact the operations of its client departments.

Should you have any further questions regarding this matter, please feel free to contact me at 475-1234 or email at edward.birn@doa.guam.gov. *Si Yu'us Ma'ase.*

Senseramente,

EDWARD M. BIRN

cc: Vince Arriola, Deputy Director, DOA
Florence Salas, ASO, DOA

Department of Agriculture
Dipattamenton Agrikottura
163 Dairy Road, Mangilao, Guam 96913

Director's Office 300-7964, 65, 66; Fax 734-6569
Agricultural Development Services 308-7967, 71
Plant Nursery 300-7972
Aquatic & Wildlife Resources 735-0294/0281; Fax: 734-6570
Forestry & Soil Resources 300-7975,76; Fax: 734-0111
Plant Inspection Facility 475-1426/27; FAX: 477-9487
www.guamagriculture.org

Eddie Baza Calvo
Governor

Raymond S. Tenorio
Lieutenant Governor

Matthew L.G. Sablan
Director

Jessie B. Palican
Deputy Director

July 05, 2018

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JUL 05 2018
Bureau of Budget and Management Research

MEMORANDUM

To: Director, Bureau of Budget and Management Research

From: Director, Department of Agriculture

Subject: Revised FY2019 General Fund Funding Levels – Option 3

In compliance with the Revised FY2019 Budget, Option 3 ($2,124,461) for the Department of Agriculture, we identified 18 personnel reductions in various divisions in the Forestry & Soil Resources (13), Agricultural Development Services (3), and Conservation Officers-Law Enforcement (2).

These affected divisions will greatly impact daily services for the community, other government agencies and other entities requiring each division's mandates. Forestry Division's reduction in manpower will jeopardize their federal funding due to the shortage of Forestry Aides that manages forest fires and reforestation islandwide soil erosion. Agricultural Development Services is the regulatory overseeing the proper use of land for agricultural resources and provides assistance to the farming industry in the sustainability of natural resources and agricultural products. Conservation Officer's will hamper their ability to apprehend and arrest violators for illegal acts both Wildlife and Marine.

With that said, it is critical that the Department will be unable to fulfill their mandates with the reduction of these number of unfunded positions.

MATTHEW L.G. SABLAN

Attachments

Government of Guam
Fiscal Year 2019
Agency Staffing Pattern
(PROPOSED)

[BBMR SP-4]

FUNCTIONAL AREA: ECONOMIC DEVELOPMENT
DEPARTMENT/AGENCY: AGRICULTURE
PROGRAM: SUMMARY
FUND: GENERAL FUND / SPECIAL FUND

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title 1/	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 28.50%) 1/	Retire (DBI) ($19.01*26PP) 2/	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 3/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
		GENERAL FUND																	
1	---	DIRECTOR'S OFFICE	---	---	$197,203	$0	$0	---	$793	$197,996	$56,428	$495	$0	$2,872	$374	$11,646	$742	$72,887	$270,883
2	---	AGRI. DEV. SRVCS	---	---	184,182	0	0	---	586	184,698	52,639	0	0	2,678	561	8,924	662	65,464	250,162
3	---	ANIMAL HEALTH CONTROL	---	---	178,730	0	0	---	454	179,184	51,067	494	0	2,598	561	7,678	258	62,857	242,041
4	---	CONSERVATION OFFICERS	---	---	389,031	0	61,807	---	2,827	373,666	106,495	1,482	0	5,417	1,122	13,748	1,150	127,412	501,083
5	---	PIF / BIOSECURITY DIV.	---	---	160,753	0	0	---	1,407	162,160	46,226	990	0	2,351	374	8,034	408	58,364	219,524
6	---	LOCAL COORD. & ADMIN	---	---	128,118	0	0	---	3,544	131,662	37,521	744	0	1,909	470	7,149	505	48,298	179,960
7	---	FORESTRY & SOIL RES.	---	---	330,349	0	0	---	3,214	333,563	95,066	1,980	0	4,838	1,309	24,925	1,473	129,591	463,154
8	---	ANIMAL SHELTER	---	---	0	0	0	---	0	0	0	0	0	0	0	0	0	0	0
9	---	SUBTOTAL	---	---	1,568,366	0	61,807	---	12,825	1,562,931	445,432	6,189	0	22,664	4,771	82,084	5,198	564,540	2,124,461
10	---		---	---				---											
11	---	TOURIST ATTRACTION FUND	---	---				---											
12	---	ANIMAL CONTROL / TAF	---	---	131,166	0	0	---	1,352	132,518	37,763	1,980	0	1,921	935	16,893	642	61,739	194,257
13	---	CONSERVATION OFFICERS / TAF	---	---	0	0	0	---	0	0	0	0	0	0	0	0	0	0	0
14	---	PIF / BIOSECURITY DIV. / TAF	---	---	0	0	0	---	0	0	0	0	0	0	0	0	0	0	0
15	---	INVASIVE SPECIES / TAF	---	---	119,747	0	0	---	702	120,449	34,328	990	0	1,745	374	8,011	601	46,050	166,499
16	---	SUBTOTAL	---	---	250,913	0	0	---	2,054	252,967	72,096	2,970	0	3,666	1,309	24,904	1,244	107,789	360,756
17	---		---	---				---											
18	---	GUAM INVASIVE SPECIES INSPECTION FEE FUND	---	---				---											
19	---	INVASIVE SPECIES / GISIFF	---	---	202,603	0	0	---	1,997	204,600	58,311	2,475	0	2,967	748	16,863	1,179	82,543	287,143
20	---	Subtotal	---	---	202,603	0	0	---	1,997	204,600	58,311	2,475	0	2,967	748	16,863	1,179	82,543	287,143
21	---		---	---				---											
22	---	RABIES PREVENTION FUND	---	---				---											
23	---	RABIES PREVENTION FUND	---	---	0	0	0	---	0	0	0	0	0	0	0	0	0	0	0
24	---	Subtotal	---	---	0	0	0	---	0	0	0	0	0	0	0	0	0	0	0
25			---	---				---											
			GRAND TOTAL		$1,941,705	$0	$61,807		$16,976	$2,020,498	$575,839	$11,634	$0	$29,297	$6,829	$123,853	$7,621	$781,072	$2,777,368

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2019 (Proposed) GovGuam contribution rate of 28.50% for the Government of Guam Retirement is subject to change.

2/ FY 2019 (Proposed) GovGuam contribution rate of $19.01 (bi-weekly) for DBI is subject to change.

3/ FY 2019 (Proposed) GovGuam contribution rate of $187 (per annum) for Life Insurance is subject to change.

[BBMR SP-1]

Government of Guam
Fiscal Year 2019
Agency Staffing Pattern
(PROPOSED)

FUNCTIONAL AREA: ECONOMIC DEVELOPMENT

DEPARTMENT/AGENCY: AGRICULTURE

PROGRAM: DIRECTOR'S OFFICE

FUND: GENERAL FUND 5100A181600GA001 (Per OFB Request)

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title 1/	Name of Incumbent	Grade/ Step	Salary	Overtime	Specials*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 28.50%) 2/	Retire (DDI) ($19.01*26PP) 3/	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 4/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	800	Director	Matthew L.G. Sablan	ER-I	$73,369	$0	$0	5/4/2019	$70	$73,439	$20,936	$0	$0	$1,065	$187	$4,567	$269	$27,018	$100,457
2	801	Deputy Director	Jessie B. Pallcan	EP-I	62,037	0	0	5/4/2019	70	62,107	$17,700	495	0	901	0	4,567	269	23,932	86,039
3	803	Administrative Services Officer	Antonia R. Santos	N-10	61,797	0	0	6/17/2019	653	62,450	$17,798	0	0	906	187	2,512	204	21,607	84,057
4	804	Administrative Assistant	Vacant - Not Funded	K-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
5	828	Secretary II (Typist)	Vacant - Not Funded	G-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
6					0	0	0		0	0	0	0	0	0	0	0	0	0	0
7					0	0	0		0	0	0	0	0	0	0	0	0	0	0
8					0	0	0		0	0	0	0	0	0	0	0	0	0	0
9					0	0	0		0	0	0	0	0	0	0	0	0	0	0
10					0	0	0		0	0	0	0	0	0	0	0	0	0	0
11					0	0	0		0	0	0	0	0	0	0	0	0	0	0
12					0	0	0		0	0	0	0	0	0	0	0	0	0	0
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0
			Grand Totals		$197,203	$0	$0		$793	$197,996	$56,428	$495	$0	$2,872	$374	$11,646	$742	$72,557	$270,553

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable).

2/ FY 2019 (Proposed) GovGuam contribution rate of 28.50% for the Government of Guam Retirement is subject to change.

3/ FY 2019 (Proposed) GovGuam contribution rate of $19.01 (bi-weekly) for DDI is subject to change.

4/ FY 2019 (Proposed) GovGuam contribution rate of $187 (per annum) for Life Insurance is subject to change.

Government of Guam
Fiscal Year 2019
Agency Staffing Pattern
(PROPOSED)

	Input by Department										
					Special Pay Categories						
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
					1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay 10%	Hazard Pay 10%	Hazard Pay 15%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal
1	800	Director	Matthew L.G. Sablan	$0	$0	$0	$0	$0	$0	$0	$0
2	801	Deputy Director	Jessie B. Pellican	0	0	0	0	0	0	0	0
3	803	Administrative Services Officer	Antonia B. Santos	0	0	0	0	0	0	0	0
4	804	Administrative Assistant	Vacant - Not Funded	0	0	0	0	0	0	0	0
5	828	Secretary II (Typist)	Vacant - Not Funded	0	0	0	0	0	0	0	0
6	0	0	0	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	$0	$0	$0	$0	$0	$0	$0	$0

1/ 10% of reg. rate, applicable from 6pm-6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
2/ Applies to law enforcement personnel
3/ Applies to solid waste employees
4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

[BBMR SP-1]

Government of Guam
Fiscal Year 2019
Agency Staffing Pattern
(PROPOSED)

FUNCTIONAL AREA: ECONOMIC DEVELOPMENT

DEPARTMENT/AGENCY: AGRICULTURE

PROGRAM: AGRICULTURAL DEVELOPMENT SERVICES

FUND: GENERAL FUND 5100A181630SE01I (Per OFB Request)

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
No.	Position Number	Position Title 1/	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Increment Date	Increment Amt	(E+F+G+I) Subtotal	Benefits: Retirement (J * 28.50%) 2/	Benefits: Retire (DDI) ($19.01*26PP) 3/	Benefits: Social Security (6.2% * J)	Benefits: Medicare (1.45% * J)	Benefits: Life 4/	Medical (Premium)	Dental (Premium)	Total Benefits (Kthru Q)	(J+R) TOTAL
1	806	Chief, Agricultural Deve. Svcs.	John C. Barja	P-9	573,831	50	50	7/31/2019	$586	574,417	$21,207	$0	$0	$1,079	$187	$3,439	$229	$26,543	$100,960
2	811	Agri. Management Socialist II	Peter T. Terlaje	L-11	52,547	0	0	2/3/2020	0	52,547	14,976	0	0	762	187	1,344	204	17,375	69,922
3	815	Agri. Management Socialist III	Ricardo A. Lizama	M-11	57,734	0	0	3/13/2020	0	57,734	16,454	0	0	837	187	3,839	229	21,546	79,280
4	830	Livestock Caretaker	Richard Sablan, Jr.	E-18	0	0	0	4/4/2019	0	0	0	0	0	0	0	0	0	0	0
5	826	Livestock Caretaker	Juan C. Cruz, Jr.	E-17	0	0	0	6/18/2019	0	0	0	0	0	0	0	0	0	0	0
6	821	Equipment Operator II	Anthony A. Benavente	G-15	0	0	0	1/7/2019	0	0	0	0	0	0	0	0	0	0	0
7	869	Agri. Management Specialist I	Vacant - Not Funded	J-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
8	813	Clerk Typist III	Vacant - Not Funded	F-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
9	938	Agri. Management Specialist I	Vacant - Not Funded	J-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
10	939	Agri. Management Specialist I	Vacant - Not Funded	J-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
11	949	Program Coordinator IV	Vacant - Not Funded	O-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
12	812	Agri Management Specialist III	Vacant - Not Funded	M-11	0	0	0		0	0	0	0	0	0	0	0	0	0	0
13	941	Livestock Caretaker	Vacant - Not Funded	E-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
14	863	Agricultural Gardener	Vacant - Not Funded	F-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
15	856	Agricultural Gardener	Vacant - Not Funded	F-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0
			Grand Total:		$184,112	$0	$0		$586	$184,698	$52,639	$0	$0	$2,678	$561	$8,624	$662	$65,464	$250,162

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable).

2/ FY 2019 (Proposed) GovGuam contribution rate of 28.50% for the Government of Guam Retirement is subject to change.

3/ FY 2019 (Proposed) GovGuam contribution rate of $19.01 (bi-weekly) for DDI is subject to change.

4/ FY 2019 (Proposed) GovGuam contribution rate of $187 (per annum) for Life Insurance is subject to change.

[BBMR SP-1]

Government of Guam
Fiscal Year 2019
Agency Staffing Pattern
(PROPOSED)

	Input by Department											
	(A)	(B)	(C)	(D)	Special Pay Categories (E) 1/	(F) 2/	(G) 3/	(H) 4/	(I) 5/	(J) 6/	(K)
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay .5	Nurse Pay .5	EMT Pay 15%	D+E+F+G+H+I+J Subtotal
1	806	Chief, Agricultural Dev. Sers.	John C. Borja	$0	$0	$0	$0	$0	$0	$0	$0
2	811	Agri. Management Socialist II	Peter T. Terisje	0	0	0	0	0	0	0	0
3	815	Agri. Management Socialist III	Ricardo A. Lizama	0	0	0	0	0	0	0	0
4	820	Livestock Caretaker	Richard Sablan, Jr.	0	0	0	0	0	0	0	0
5	826	Livestock Caretaker	Juan C. Cruz, Jr.	0	0	0	0	0	0	0	0
6	821	Equipment Operator II	Anthony A. Benavente	0	0	0	0	0	0	0	0
7	869	Agri. Management Specialist I	Vacant - Not Funded	0	0	0	0	0	0	0	0
8	813	Clerk Typist III	Vacant - Not Funded	0	0	0	0	0	0	0	0
9	938	Agri. Management Specialist I	Vacant - Not Funded	0	0	0	0	0	0	0	0
10	939	Agri. Management Specialist I	Vacant - Not Funded	0	0	0	0	0	0	0	0
11	949	Program Coordinator IV	Vacant - Not Funded	0	0	0	0	0	0	0	0
12	912	Agri Management Specialist III	Vacant - Not Funded	0	0	0	0	0	0	0	0
13	941	Livestock Caretaker	Vacant - Not Funded	0	0	0	0	0	0	0	0
14	863	Agricultural Gardener	Vacant - Not Funded	0	0	0	0	0	0	0	0
15	856	Agricultural Gardener	Vacant - Not Funded	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	$0	$0	$0	$0	$0	$0	$0	$0

1/ 10% of reg. rate, applicable from 6pm-6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
2/ Applies to law enforcement personnel
3/ Applies to solid waste employees
4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

[BBMR SP-1]

Government of Guam
Fiscal Year 2019
Agency Staffing Pattern
(PROPOSED)

FUNCTIONAL AREA: ECONOMIC DEVELOPMENT

DEPARTMENT/AGENCY: AGRICULTURE

PROGRAM: ANIMAL HEALTH/ CONTROL

FUND: GENERAL FUND 5100A1816315E019 (Per OFB Request)

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title 1/	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Date	Amt	(E+F+G+I) Subtotal	Retirement (J * 28.50%) 2/	Retire (DDI) ($19.01*26PP) 3/	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 4/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	823	Veterinarian	Thomas N. Pool	T-10	$104,591	$0	$0	9/2/2021	$0	$104,591	$29,808	$0	$0	$1,517	$187	$0	$0	$31,512	$136,103
2	1,015	Animal Control Officer II	Vacant - Not Funded	FL04-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
3	854	Animal Control Officer I (Avian)	Vacant - Not Funded	EL04-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
4	1,016	Animal Control Officer I	Vincent D. Salas	EL04-20	49,339	0	0	8/18/2020	0	49,339	14,062	0	0	715	187	3,839	229	19,032	68,371
5	827	Animal Control Officer I	Vacant - Not Funded	EL04-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
6	950	Clerk Typist I	Jacqueline R. Nauta	D-8	24,800	0	0	3/15/2019	454	25,254	7,197	495	0	366	187	3,839	229	12,313	37,567
7	855	Animal Control Officer I	Vacant - Not Funded	EL04-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
8	807	Biologist I (Avian Influenza)	Vacant - Not Funded	L-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
9					0	0	0		0	0	0	0	0	0	0	0	0	0	0
10					0	0	0		0	0	0	0	0	0	0	0	0	0	0
11					0	0	0		0	0	0	0	0	0	0	0	0	0	0
12					0	0	0		0	0	0	0	0	0	0	0	0	0	0
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0
			Grand Total:		$178,730	$0	$0		$454	$179,184	$51,067	$495	$0	$2,598	$561	$7,678	$458	$62,857	$242,041

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable).

2/ FY 2019 (Proposed) GovGuam contribution rate of 28.50% for the Government of Guam Retirement is subject to change.

3/ FY 2019 (Proposed) GovGuam contribution rate of $19.01 (bi-weekly) for DDI is subject to change.

4/ FY 2019 (Proposed) GovGuam contribution rate of $187 (per annum) for Life Insurance is subject to change.

[BBMR SP-1]

Government of Guam
Fiscal Year 2019
Agency Staffing Pattern
(PROPOSED)

	Input by Department											
	(A)	(B)	(C)	(D)	Special Pay Categories (E)	(F)	(G)	(H)	(I)	(J)	(K)	
					1/	2/	3/	4/	5/	6/		
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay 10%	Hazard 10%	Hazard 5%	Nurse Sunday Pay 15	Nurse Pay 15	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal	
1	823	Veterinarian	Thomas N. Paol	$0	$0	$0	$0	$0	$0	$0	$0	
2	1015	Animal Control Officer III	Vacant - Not Funded	0	0	0	0	0	0	0	0	
3	854	Animal Control Officer I (Avian)	Vacant - Not Funded	0	0	0	0	0	0	0	0	
4	1016	Animal Control Officer I	Vincent D. Salas	0	0	0	0	0	0	0	0	
5	827	Animal Control Officer I	Vacant - Not Funded	0	0	0	0	0	0	0	0	
6	950	Clerk Typist I	Jacqueline R. Nauta	0	0	0	0	0	0	0	0	
7	855	Animal Control Officer I	Vacant - Not Funded	0	0	0	0	0	0	0	0	
8	807	Biologist I (Avian Influenza)	Vacant - Not Funded	0	0	0	0	0	0	0	0	
9	0	0	0	0	0	0	0	0	0	0	0	
10	0	0	0	0	0	0	0	0	0	0	0	
11	0	0	0	0	0	0	0	0	0	0	0	
12	0	0	0	0	0	0	0	0	0	0	0	
13	0	0	0	0	0	0	0	0	0	0	0	
14	0	0	0	0	0	0	0	0	0	0	0	
15	0	0	0	0	0	0	0	0	0	0	0	
16	0	0	0	0	0	0	0	0	0	0	0	
17	0	0	0	0	0	0	0	0	0	0	0	
18	0	0	0	0	0	0	0	0	0	0	0	
19	0	0	0	0	0	0	0	0	0	0	0	
20	0	0	0	0	0	0	0	0	0	0	0	
21	0	0	0	0	0	0	0	0	0	0	0	
22	0	0	0	0	0	0	0	0	0	0	0	
23	0	0	0	0	0	0	0	0	0	0	0	
24	0	0	0	0	0	0	0	0	0	0	0	
25	0	0	0	0	0	0	0	0	0	0	0	
			Grand Total:	$0	$0	$0	$0	$0	$0	$0	$0	

1/ 10% of reg. rate, applicable from 6pm-6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
2/ Applies to law enforcement personnel
3/ Applies to solid waste employees
4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

[BBMR SP-1]

Government of Guam
Fiscal Year 2019
Agency Staffing Pattern
(PROPOSED)

FUNCTIONAL AREA: ECONOMIC DEVELOPMENT

DEPARTMENT/AGENCY: AGRICULTURE

PROGRAM: CONSERVATION OFFICERS

FUND: GENERAL FUND 5100A181600SE002 (Per OFB Request)

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title 1/	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 28.50%) 2/	Retire (DDI) ($19.01*26PP) 3/	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 4/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J+R) TOTAL
1	832	Conservation Officer I	Reianne R. Delfin	IL04-19	$61,216	$0	$12,244	12/17/2019	50	$73,460	$20,936	$0	$0	$1,065	$187	$2,512	$204	$24,904	$98,364
2	833	Conservation Officer III	Richard M. Ragadio	KL04-15	66,144	$0	13,229	6/19/2019	409	79,782	22,738	0	0	1,157	$187	2,772	0	26,854	106,636
3	899	Conservation Officer I	Chuck D. Flores	IL04-7	40,425	$0	8,085	10/6/2019	0	48,510	13,825	494	0	703	$187	1,986	269	17,465	65,975
4	942	Conservation Lieutenant	Mark J.D. Aguon	ML04-12	64,515	$0	12,903	6/19/2019	753	78,171	22,279	0	0	1,133	$187	1,986	269	25,049	103,220
5	890	Conservation Officer I	Daniel C.Q. Andersen	IL04-2	31,816	$0	6,363	1/20/2019	1,203	39,382	11,231	494	0	574	$187	1,986	269	14,792	54,374
6	945	Conservation Sergeant	Frankie C. Quinata	IL04-13	0	$0	0	6/19/2019	0	0	0	0	0	0	$0	0	0	0	0
7	917	Conservation Officer I	Kristoffer B. Castro	IL04-10	44,916	$0	8,983	9/16/2019	262	54,161	15,436	494	0	785	$187	1,246	204	18,353	72,514
8	916	Conservation Officer I	Nathan G. Rios	IL04-2	0	$0	0	1/20/2019	0	0	0	0	0	0	$0	0	0	0	0
9	942	Conservation Officer I	GageMichael F. Santos	IL04-2	0	$0	0	1/20/2019	0	0	0	0	0	0	$0	0	0	0	0
10	837	Conservation Officer II	Vacant - Not Funded	JL04-1	0	$0	0		0	0	0	0	0	0	$0	0	0	0	0
11	935	Conservation Recruit	Vacant - Not Funded	FL04-01	0	$0	0		0	0	0	0	0	0	$0	0	0	0	0
12	944	Conservation Recruit	Vacant - Not Funded	FL04-01	0	$0	0		0	0	0	0	0	0	$0	0	0	0	0
13	914	Conservation Officer II	Vacant - Not Funded	JL04-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
14	834	Conservation Officer II	Vacant - Not Funded	JL04-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
15	943	Conservation Recruit	Vacant - Not Funded	IL04-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0
			Grand Total:		$309,032	$0	$61,807		$2,827	$373,666	$106,495	$1,485	$0	$5,417	$1,121	$11,748	$1,150	$127,417	$501,083

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable).

2/ FY 2019 (Proposed) GovGuam contribution rate of 28.50% for the Government of Guam Retirement is subject to change.

3/ FY 2019 (Proposed) GovGuam contribution rate of $19.01 (bi-weekly) for DDI is subject to change.

4/ FY 2019 (Proposed) GovGuam contribution rate of $187 (per annum) for Life Insurance is subject to change.

[BBMR SP-1]

Government of Guam
Fiscal Year 2019
Agency Staffing Pattern
(PROPOSED)

	Input by Department											
	(A)	(B)	(C)	(D)	Special Pay Categories (E) 1/	(F) 2/	(G) 3/	(H) 4/	(I) 5/	(J) 6/	(K)	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay 10%	Hazard 10%	Hazard 5%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal	
1	832	Conservation Officer I	Rolando R. Delfin	50	56,122	56,122	50	50	50	50	512,244	
2	833	Conservation Officer III	Richard M. Rogatio	0	6,614	6,614	0	0	0	0	13,229	
3	899	Conservation Officer I	Chuck D. Flores	0	4,043	4,043	0	0	0	0	8,085	
4	947	Conservation Lieutenant	Mark J.D. Aguan	0	6,452	6,452	0	0	0	0	12,903	
5	890	Conservation Officer I	Daniel C.O. Anderson	0	3,182	3,182	0	0	0	0	6,363	
6	945	Conservation Sergeant	Frankie C. Quinata	0	0	0	0	0	0	0	0	
7	917	Conservation Officer I	Kristoffer K. Castro	0	4,492	4,492	0	0	0	0	8,983	
8	916	Conservation Officer I	Nathan L. Rios	0	0	0	0	0	0	0	0	
9	942	Conservation Officer I	Gage Michael F. Santos	0	2,002	2,002	0	0	0	0	4,004	
10	837	Conservation Officer II	Vacant - Not Funded	0	0	0	0	0	0	0	0	
11	945	Conservation Recruit	Vacant - Not Funded	0	0	0	0	0	0	0	0	
12	944	Conservation Recruit	Vacant - Not Funded	0	0	0	0	0	0	0	0	
13	914	Conservation Officer II	Vacant - Not Funded	0	0	0	0	0	0	0	0	
14	834	Conservation Officer II	Vacant - Not Funded	0	0	0	0	0	0	0	0	
15	943	Conservation Recruit	Vacant - Not Funded	0	0	0	0	0	0	0	0	
16	0	0	0	0	0	0	0	0	0	0	0	
17	0	0	0	0	0	0	0	0	0	0	0	
18	0	0	0	0	0	0	0	0	0	0	0	
19	0	0	0	0	0	0	0	0	0	0	0	
20	0	0	0	0	0	0	0	0	0	0	0	
21	0	0	0	0	0	0	0	0	0	0	0	
22	0	0	0	0	0	0	0	0	0	0	0	
23	0	0	0	0	0	0	0	0	0	0	0	
24	0	0	0	0	0	0	0	0	0	0	0	
25	0	0	0	0	0	0	0	0	0	0	0	
			Grand Total:	50	532,906	532,906	50	50	50	50	565,811	

1/ 10% of reg. rate, applicable from 6pm-6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay

2/ Applies to law enforcement personnel

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Fiscal Year 2019
Agency Staffing Pattern
(PROPOSED)

FUNCTIONAL AREA: ECONOMIC DEVELOPMENT

DEPARTMENT/AGENCY: AGRICULTURE

PROGRAM: PLANT INSPECTION FACILITY/ BIO SECURITY DIVISION

FUND: GENERAL FUND 5100A1816J0SE020 (Per OFB Request)

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
No.	Position Number	Position Title */	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Increment Date	Increment Amt.	(E+F+G+I) Subtotal	Benefits: Retirement (J * 28.50%) 2/	Retire (DDI) ($19.01*26PP) 3/	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 4/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	817	Entomologist	Russell L. Campbell	PL04-10	$105,466	$0	$0	7/23/2019	5923	$106,389	$30,331	$495	$0	$1,543	$187	$2,512	$204	$35,202	$141,591
2	936	Commodity Inspector III	Patrick R. Artero	JL04-14	55,287	0	0	7/27/2019	484	55,771	15,895	495	0	809	187	2,512	204	20,102	75,873
3	969	Commodity Inspector I	Vacant - Not Funded	HL04-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
4	852	Commodity Inspector III	Vacant - Not Funded	JL04-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
5	824	Commodity Inspector I	Vacant - Not Funded	HL04-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
6	949	Commodity Inspector I	Vacant - Not Funded	HL04-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
7					0	0	0		0	0	0	0	0	0	0	0	0	0	0
8					0	0	0		0	0	0	0	0	0	0	0	0	0	0
9					0	0	0		0	0	0	0	0	0	0	0	0	0	0
10					0	0	0		0	0	0	0	0	0	0	0	0	0	0
11					0	0	0		0	0	0	0	0	0	0	0	0	0	0
12					0	0	0		0	0	0	0	0	0	0	0	0	0	0
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0
			Grand Total:		$160,753	$0	$0		$1,407	$162,160	$46,226	$990	$0	$2,351	$374	$5,024	$408	$55,364	$217,524

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable).

2/ FY 2019 (Proposed) GovGuam contribution rate of 28.50% for the Government of Guam Retirement is subject to change.

3/ FY 2019 (Proposed) GovGuam contribution rate of $19.01 (bi-weekly) for DDI is subject to change.

4/ FY 2019 (Proposed) GovGuam contribution rate of $187 (per annum) for Life Insurance is subject to change.

Government of Guam
Fiscal Year 2019
Agency Staffing Pattern
(PROPOSED)

Input by Department

Special Pay Categories

No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	(E) 1/ Night Differential Pay 10%	(F) 2/ Hazard 10%	(G) 3/ Hazard 8%	(H) 4/ Nurse Sunday Pay 1.5	(I) 5/ Nurse Pay 1.5	(J) 6/ EMT Pay 15%	(K) (D+E+F+G+H+I+J) Subtotal
1	817	Entomologist	Russell K. Campbell	$0	$0	$0	$0	$0	$0	$0	$0
2	936	Commodity Inspector III	Patrick R. Artero	0	0	0	0	0	0	0	0
3	969	Commodity Inspector I	Vacant - Not Funded	0	0	0	0	0	0	0	0
4	852	Commodity Inspector III	Vacant - Not Funded	0	0	0	0	0	0	0	0
5	824	Commodity Inspector I	Vacant - Not Funded	0	0	0	0	0	0	0	0
6	969	Commodity Inspector I	Vacant - Not Funded	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	$0	$0	$0	$0	$0	$0	$0	$0

1/ 10% of reg. rate, applicable from 6pm-6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay

2/ Applies to law enforcement personnel

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

[BBMR SP-1]

Government of Guam
Fiscal Year 2019
Agency Staffing Pattern
(PROPOSED)

FUNCTIONAL AREA: ECONOMIC DEVELOPMENT

DEPARTMENT/AGENCY: AGRICULTURE

PROGRAM: LOCAL COORDINATION & ADMINISTRATION

FUND: GENERAL FUND 50% / FEDERAL FUND MATCH 50% 5100A1816205E011 (Per OFB Request)

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title 1/	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 28.50%) 2/	Retire (DDI) ($19.01*26PP) 3/	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 4/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	870	Division Chief	Celestino F. Aguon	S-5	$41,121	$0	$0	11/26/2018	$1,428	$42,549	$12,126	$0	$0	$617	$94	$1,356	$102	$14,195	$56,744
2	871	Assistant Division Chief	Jay T. Gutierrez	R-5	38,075	0	0	11/26/2018	1,323	39,398	11,228	0	0	571	94	1,356	102	13,351	52,649
3	1,007	Clerk Typist III	Noreen T.C. Evangelista	F-4	13,954	0	0	1/13/2019	793	14,747	4,203	248	0	214	94	836	114	5,709	20,456
4	886	Clerk Typist III	Estee SM. Morris	F-11	16,410	0	0	12/15/2019	0	16,410	4,677	248	0	238	94	633	0	5,880	22,290
5	887	Administrative Officer	Vacant - Recrtmnt in Progress	L-1	18,550	0	0		0	18,550	5,287	248	0	269	94	3,170	187	9,255	27,805
6					0	0	0		0	0	0	0	0	0	0	0	0	0	0
7					0	0	0		0	0	0	0	0	0	0	0	0	0	0
8					0	0	0		0	0	0	0	0	0	0	0	0	0	0
9					0	0	0		0	0	0	0	0	0	0	0	0	0	0
10					0	0	0		0	0	0	0	0	0	0	0	0	0	0
11					0	0	0		0	0	0	0	0	0	0	0	0	0	0
12					0	0	0		0	0	0	0	0	0	0	0	0	0	0
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0
	XXXXXXX	XXXXXX

[BBMR SP-1]

Government of Guam
Fiscal Year 2019
Agency Staffing Pattern
(PROPOSED)

	Input by Department				Special Pay Categories						
	(A)	(B)	(C)	(D)	(E) 1/	(F) 2/	(G) 3/	(H) 4/	(I) 5/	(J) 6/	(K)
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal
1	870	Division Chief	Celestina F. Agaon	$0	$0	$0	$0	$0	$0	$0	$0
2	871	Assistant Division Chief	Jay T. Gutierrez	0	0	0	0	0	0	0	0
3	1807	Clerk Typist III	Noreen T.C. Evangelista	0	0	0	0	0	0	0	0
4	886	Clerk Typist III	Ester SSL Morris	0	0	0	0	0	0	0	0
5	887	Administrative Officer	Vacant - Recruitment in Progress	0	0	0	0	0	0	0	0
6	0	0	0	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	$0	$0	$0	$0	$0	$0	$0	$0

1/ 10% of reg. rate, applicable from 6pm-6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
2/ Applies to law enforcement personnel
3/ Applies to solid waste employees
4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

[BBMR SP-1]

Government of Guam
Fiscal Year 2019
Agency Staffing Pattern
(PROPOSED)

FUNCTIONAL AREA: ECONOMIC DEVELOPMENT

DEPARTMENT/AGENCY: AGRICULTURE

PROGRAM: FORESTRY & SOIL RESOURCES

FUND: GENERAL FUND 5100A18161JSE003 (Per OFB Request)

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title 1/	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 28.50%) 2/	Retire (DDI) ($19.01*26PP) 3/	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 4/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	848	Division Chief	Joseph S. Mafnas	Q-5	$70,183	$0	$0	10/12/2019	$0	$70,183	$20,002	$0	$0	$1,018	$187	$0	$0	$21,207	$91,390
2	847	Administrative Assistant	Cathlene C.Castro-Espinal	J-1	$31,076	0	0		0	31,076	8,857	495	0	451	187	6,340	373	16,703	47,779
3	842	Forester III	Justin K. Santos	N-5	$50,328	0	0	1/14/2019	1,430	51,758	14,751	495	0	750	187	3,839	229	20,251	72,009
4	910	Forester III	Christine C. Feleran	L-6	$44,682	0	0	5/10/2019	680	45,362	12,928	495	0	658	187	6,340	373	20,981	66,343
5	841	Forester I	Batmina L. Sofiva	K-12	$49,554	0	0	12/29/2019	0	49,554	14,123	0	0	719	187	0	0	15,029	64,583
6	923	Forester I	Rudaly P. Estoy, Jr.	N-6	$40,841	0	0	4/1/2019	645	41,486	11,824	495	0	602	187	3,839	229	17,176	58,662
7	850	Forestry Aide II	Patrick T. Quenga	G-17	$43,585	0	0	5/26/2019	559	44,144	12,581	0	0	640	187	4,567	269	18,244	62,388
8	926	Forestry Aide I	Hertin E. Gabriel	E-1	$0	0	0	6/12/2019	0	0	0	0	0	0	$0	0	0	0	0
9	927	Forestry Aide II	Carlo A.M. Medina	G-12	$0	0	0	6/12/2020	0	0	0	0	0	0	$0	0	0	0	0
10	951	Forestry Aide II	Johnny M. San Nicolas	G-11	$0	0	0	5/26/2019	0	0	0	0	0	0	$0	0	0	0	0
11	844	Forestry Aide I	Kullan S. Salil	E-6	$0	0	0	10/1/2019	0	0	0	0	0	0	$0	0	0	0	0
12	851	Forestry Aide I	Eric Arriola	E-2	$0	0	0		0	0	0	0	0	0	$0	0	0	0	0
13	858	Forestry Aide I	Enrique M. Salas	E-2	$0	0	0	6/29/2019	0	0	0	0	0	0	$0	0	0	0	0
14	859	Forestry Aide I	Christopher J.C. Carlos	E-2	$0	0	0	6/29/2019	0	0	0	0	0	0	$0	0	0	0	0
15	903	Forestry Aide I	Albert N. Lujan	E-2	$0	0	0	6/29/2019	0	0	0	0	0	0	$0	0	0	0	0
16	924	Forestry Aide I	Shane R. Muna	E-2	$0	0	0	6/29/2019	0	0	0	0	0	0	$0	0	0	0	0
17	904	Forestry Aide I	Paul David L.G. Cabana	E-2	$0	0	0	6/29/2019	0	0	0	0	0	0	$0	0	0	0	0
18	862	Forestry Aide I	Bruno C. Cases	E-2	$0	0	0	6/29/2019	0	0	0	0	0	0	$0	0	0	0	0
19	952	Forestry Aide I	Shaun Michael N. Diaz	E-2	$0	0	0	6/29/2019	0	0	0	0	0	0	$0	0	0	0	0
20	929	Forestry Aide I	Peter J. Carbullido	E-2	$0	0	0	8/2/2019	0	0	0	0	0	0	$0	0	0	0	0
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0
			Grand Total:		$330,249	$0	$0		$3,314	$333,563	$95,066	$1,980	$0	$4,838	$1,309	$24,925	$1,473	$129,591	$463,154

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable).

2/ FY 2019 (Proposed) GovGuam contribution rate of 28.50% for the Government of Guam Retirement is subject to change.

3/ FY 2019 (Proposed) GovGuam contribution rate of $19.01 (bi-weekly) for DDI is subject to change.

4/ FY 2019 (Proposed) GovGuam contribution rate of $187 (per annum) for Life Insurance is subject to change.

Government of Guam
Fiscal Year 2019
Agency Staffing Pattern
(PROPOSED)

Input by Department

Special Pay Categories

No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	(E) 1/ Night Differential Pay 10%	(F) 2/ Hazard 10%	(G) 3/ Hazard 8%	(H) 4/ Nurse Sunday Pay 1.5	(I) 5/ Nurse Pay 1.5	(J) 6/ EMT Pay 15%	(K) (D+E+F+G+H+I+J) Subtotal
1	840	Division Chief	Joseph S. Mafnas	$0	$300	$300	$0	$0	$0	$0	$600
2	847	Administrative Assistant	Cathrine C.Castro-Espinal	0	0	0	0	0	0	0	0
3	842	Forester III	Justin K. Santos	0	0	0	0	0	0	0	0
4	910	Forester III	Christine C. Fejeran	0	0	0	0	0	0	0	0
5	841	Forester I	Delmina L. Soliva	0	0	0	0	0	0	0	0
6	921	Forester I	Ruddy P. Estay, Jr.	0	0	0	0	0	0	0	0
7	850	Forestry Aide II	Patrick T. Quenga	0	0	0	0	0	0	0	0
8	926	Forestry Aide I	Hertin E. Gabriel	0	0	0	0	0	0	0	0
9	927	Forestry Aide II	Carlo A.M. Medina	0	0	0	0	0	0	0	0
10	951	Forestry Aide II	Johnny M. San Nicolas	0	0	0	0	0	0	0	0
11	844	Forestry Aide I	Kulian S. Salil	0	0	0	0	0	0	0	0
12	851	Forestry Aide I	Eric Arriola	0	0	0	0	0	0	0	0
13	858	Forestry Aide I	Enrique M. Salas	0	0	0	0	0	0	0	0
14	859	Forestry Aide I	Christopher J.C. Carino	0	0	0	0	0	0	0	0
15	903	Forestry Aide I	Albert N. Lujan	0	0	0	0	0	0	0	0
16	924	Forestry Aide I	Shane R. Muna	0	0	0	0	0	0	0	0
17	904	Forestry Aide I	Paul David L.G. Cabana	0	0	0	0	0	0	0	0
18	862	Forestry Aide I	Bruno C. Cases	0	0	0	0	0	0	0	0
19	953	Forestry Aide I	Shaun Michael N. Diaz	0	0	0	0	0	0	0	0
20	929	Forestry Aide I	Peter J. Carbullida	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	$0	$300	$300	$0	$0	$0	$0	$600

1/ 10% of reg. rate, applicable from 6pm-6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
2/ Applies to law enforcement personnel
3/ Applies to solid waste employees
4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Fiscal Year 2019
Budget Digest

[BBMR BD-I]

Function: ECONOMIC DEVELOPMENT
Department: AGRICULTURE
Program: ANIMAL SHELTER
GENERAL FUND / 5100A181631SE004

		A	B	C	D	E	F	G	H	I	J	K	L
		GENERAL FUND			SPECIAL FUND			FEDERAL MATCH			GRAND TOTAL (ALL FUNDS)		
AS400 Account Code	Appropriation Classification	FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2019 Governor's Request	FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2019 Governor's Request	FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2019 Governor's Request	FY 2017 Expenditures & Encumbrances (A + D + G)	FY 2018 Authorized Level (B + E + H)	FY 2019 Governor's Request (C + F + I)
	PERSONNEL SERVICES												
111	Regular Salaries/Increments/Special Pay:	0	0	0	0	0	0	0	0	0	0	0	0
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL PERSONNEL SERVICES	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	OPERATIONS												
220	TRAVEL- Off-Island/Local Mileage Reimburs:	0	0	0	0	0	0	0	0	0	0	0	0
230	CONTRACTUAL SERVICES:	127,500	150,000	106,510	0	0	0	0	0	0	127,500	150,000	106,510
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0	0	0	0	0	0	0
240	SUPPLIES & MATERIALS:	0	0	0	0	0	0	0	0	0	0	0	0
250	EQUIPMENT:	0	0	0	0	0	0	0	0	0	0	0	0
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0	0
271	DRUG TESTING:	0	0	0	0	0	0	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0	0	0	0	0	0	0
290	MISCELLANEOUS:	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL OPERATIONS	$127,500	$150,000	$106,510	$0	$0	$0	$0	$0	$0	$127,500	$150,000	$106,510
	UTILITIES												
361	Power:	0	0	0	0	0	0	0	0	0	0	0	0
362	Water/ Sewer:	0	0	0	0	0	0	0	0	0	0	0	0
363	Telephone/ Toll:	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL UTILITIES	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
450	CAPITAL OUTLAY	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	TOTAL APPROPRIATIONS	$127,500	$150,000	$106,510	$0	$0	$0	$0	$0	$0	$127,500	$150,000	$106,510
	FULL TIME EQUIVALENCIES (FTEs)												
	UNCLASSIFIED:	0	0	0	0	0	0	0	0	0	0	0	0
	CLASSIFIED:	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL FTEs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON JR.
DEPUTY DIRECTOR

RECEIVED
JUL 05 2018
Bureau of Budget and
Management Research

July 5, 2018

MEMORANDUM

To: Deputy Director, Bureau of Budget and Management Research

From: Administrative Services Officer

Subject: FY2019 Action Plan
Re: Revised General Fund Funding Levels – Option 3

Buenas yan Hafa Adai,

This is in response to BBMR's Memorandum regarding the Revised General Fund Funding Levels (Option 3) for Fiscal Year 2019.

As a result of a total reduction of $373,293.00, the Bureau's action plan is as follows:

- Reduction of $4,311 in operations: no funding for supplies.

- Reduction of $368,982 from personnel as follows:
  -No funding for Deputy Director, $91,144 (salaries) and $32,816 (benefits).
  -Inability to temporarily fill the Budget and Management Analyst IV position occupied by employee on Military Leave With Out Pay status, $54,350 (salaries).
  -Terminate the Budget and Management Analyst I (LTA), $33,911 (salaries) and $17,552 (benefits).
  -Impose 32 hour workweek for remaining employees to cover reduction balance of $107,121 (salaries) and $32,088 (benefits) for 19 pay periods (excluding increments).

Si Yu'os Ma'ase,

FRANCES F. CRUZ

Eddie Baza Calvo
Governor of Guam

Ray Tenorio
Lieutenant Governor

BUREAU OF STATISTICS & PLANS
SAGAN PLANU SIHA YAN EMFOTMASION
Government of Guam
P.O. Box 2950 Hagåtña, Guam 96932
Tel: (671) 472-4201/3
Fax: (671) 477-1812

Carl V. Dominguez
Director

Manuel Q. Cruz
Deputy Director

JUL 06 2018

RECEIVED
JUL 06 2018
Bureau of Budget and Management Research

MEMORANDUM

TO: Director, Bureau of Budget and Management Research

FROM: Director, Bureau of Statistics and Plans

SUBJECT: ***PROPOSED ACTION PLAN TO MEET REVISED FY 2019 FUNDING LEVEL – OPTION 3 LEVELS - AMENDED***

Our office submitted our proposed action plan to meet revised FY 2019 funding levels, on July 5th, 2018. We were asked to submit a "revised" and "amended" action plan which takes into consideration the elimination of unclassified employees, and the implementation of an "equitable" and "across the board" approach to reducing expenditures, instead of prioritizing the funding of programs and project based on the impact and corresponding benefit it has on our People of Guam.

The revised FY 2019 General Funding level earmarked for the Bureau of Statistics and Plans, pegged at **$888,917, which is 29% or $362,963 less** than our proposed and status quo budget of $1,251,880 (Option #1 budget). With this being said, we are hereby submitting our AMENDED action plan which first eliminates all unclassified employees with the Bureau of Statistics and Plans, and then reduces the remaining expenditures to stay with the revised FY 2019 funding levels, "across the board" by division/program.

- De-fund and terminate all unclassified employees.
  - Breakdown of positions affected, and their corresponding costs are as follows:
    - Director – Salary: $79,075 Benefits: $25,815 TOTAL: **$104,890**
    - Deputy Director – Salary - $ $60,482 Benefits: $23,137 TOTAL: **$ 83,619**

- Reduction of funding by program/division
  - Breakdown of program/division and corresponding cuts, are as follows:
    - Administration - **$ 28,865**
    - Business and Economic Statistics - **$ 74,715**
    - Planning Information Program - **$ 43,687**
    - Socio-Economic Planning Program - **$ 27,187**

Please note, with the elimination of all unclassified positions, and the further reduction by program/division to generate the needed **$362,963** in necessary cost savings to stay within the revised FY 2019 General Funding level for the Bureau of Statistics and Plans, pegged at $887,917 is still insufficient to cover the remaining sixteen (16) full-time permanent classified staff, for the duration of the FY19 fiscal year. There is only sufficient funding to cover the remaining full-time permanent classified personnel up through **August 26, 2018.**

If you have any questions pertaining to the information provided or require additional information, please do not hesitate to contact my Administrative Services Officer, Mr. Terry L. Cuabo at 475-9682 or contact our office at 472-4201/2/3.

CARL V. DOMINGUEZ

ORIGINAL

Aurelio A. Espinola, M. D.
Chief Medical Examiner
Forensic Pathologist

OFFICE OF THE CHIEF MEDICAL EXAMINER
Ufisinan Ge'hilo' Medikon Eksamina
#325 Duenas Drive, Tamuning, Guam 96913
Tel: (671) 646-9363/647-2369 Fax: 646-8860
Email: cme.guam@gmail.com

July 5, 2018

Memorandum

To: Lester L. Carlson, Jr., Acting Director
Bureau of Budget & Management Research

Attention: Janessa Blas, BBMR Budget Analyst

From: Office of the Chief Medical Examiner

Subject: **Revised Fiscal Year 2019 Budget Request Option 3 – Action Plan**

Hafa Adai! the Medical Examiner's office hereby submits its Action Plan for the revised Fiscal Year 2019 General Fund Funding Level – Option 3 for your review and approval.

Also, attached are a financial matrix detail of the Action Plan proposed, letter to the Post-Mortem Commission dated June 11, 2018 detailing our revenue enhancement generation proposal, and an updated form BBMR BD-1 for your reference, review and approval.

Should you have any questions or concerns, please me directly at (671) 647-2081 or via email at cme.guam@gmail.com, so further assistance can be provided.

Respectfully,

Johanna Bamba
Administrative Assistant

Approved by:

Aurelio A. Espinola, M. D.
Agency Head / Chief Medical Examiner

Attachments

RECEIVED
JUL 05 2018
Bureau of Budget and Management Research

Aurelio A. Espinola, M. D.
Chief Medical Examiner
Forensic Pathologist

OFFICE OF THE CHIEF MEDICAL EXAMINER
Ufisinan Ge'hilo' Medikon Eksamina
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Email: cme.guam@gmail.com

Fiscal Year 2019 Revised General Fund Level (Option 3) ACTION PLAN:

COST-CUTTING MEASURES:

1. Mandatory 18 hours per pay period furlough of both classified / unclassified full-time employees. (62hours per pay period)
2. Benefits funding for hours worked by both classified / unclassified full-time employees.
3. Partial Funding: Contractual service "GMHA – Memorandum of Understanding and Intra-Department Work Request for services limited to Power, Water, Single Telephone Landline for a 12-month period and limited laboratory services.
4. Partial Funding: Contractual Services for Locum Tenens Consultant Agreement (Acting Medical Examiner service).

Object Class	Strategic Action Description	Duration	Funding Levels
111	Mandatory 18hr. per Pay Period Furlough of all employees / 31-hour workweek	26 Pay Period	218,490.48
113	Full funding for Hours worked	26 Pay Period	79,132.42
230	Contractual Services – GMHA / MOU Inter-department Work Request	12 months	14,960.10
230	Contractual Services – Locum Tenens Consultant Agreement	12 months	1,500.00
			$314,083.00

REVENUE ENHANCEMENT MEASURES:

1. During Fiscal Year 2018, a request to establish a Fee Schedule for services provided by the Medical Examiner's office was submitted to the Post-Mortem Commission on June 11, 2018 for review and approval. Projected revenue generation should the request to establish a fee schedule be approved is $112,955.50. Attached is a copy of the letter submitted to the Post-Mortem Commission detailing the breakdown of fees and projected revenue generation.

OFFICE OF THE CHIEF MEDICAL EXAMINER

Fiscal Year 2019 DETAILED FINANCIAL MATRIX OF ACTION PLAN

111/113 - PERSONNEL + BENEFITS Implementation: 32hrs. Workweek with funding on all Benefits based on hours worked

Employee	Hourly Rate	Hrs Worked (62hr/PP)	Total Salary	DC Retirement (28.50%)	DDI Retirement ($19.01/PP)	Life ($187)	Medicare (1.45%)	Medical	Dental	Benefits Total	Total (Benefits + Salary)
Espinola, Aurelio	99.95	1612	161,119.40	45,919.03	0.00	187.00	2,336.23	2,512.00	204.00	51,158.26	212,277.66
Bamba, Johanna	19.27	1612	31,063.24	8,853.02	494.26	187.00	450.42	2,512.00	204.00	12,700.70	43,763.94
Aquino, Joseph	16.32	1612	26,307.84	7,497.73	494.26	187.00	381.46	6,340.00	373.00	15,273.46	41,581.30
	135.54	4836	218,490.48	62,269.79	988.52	561.00	3,168.11	11,364.00	781.00	79,132.42	297,622.90

DETAILED FINAL BREAKDOWN	
111/113 - PERSONNEL + BENEFITS	
111 Personnel (62 hour Pay Period)	218,490.48
113 Benefits (62 hour Pay Period)	79,132.42
Total	297,622.90
230 - CONTRACTUAL SERVICES	
1. GMHA - MOU/Work Request for:	
a. Power (12 months)	11,232.00
b. Water (12 months)	660.00
c. Single Landline (12 months)	504.00
d. Limited Laboratory Services	2,564.10
2. Locum Tenens Consultant Agreement	1,500.00
Total	16,460.10
Grand Total:	314,083.00

Function: PROTECTION OF LIFE & PROPERTY
Department: OFFICE OF THE CHIEF MEDICAL EXAMINER
Program: Medicolegal Death Services
Fund: GENERAL (100%) / 5100A183000GA001

Government of Guam
Fiscal Year 2019
Budget Digest

[BBMR BD-1]

		A	B	C	D	E	F	G	H	I	J	K	L
		GENERAL FUND			SPECIAL FUND 1/			FEDERAL MATCH			GRAND TOTAL (ALL FUNDS)		
AS400 Account Code	Appropriation Classification	FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2019 Governor's Request	FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2019 Governor's Request	FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2019 Governor's Request	FY 2017 Expenditures & Encumbrances (A + D + G)	FY 2018 Authorized Level (B + E + H)	FY 2019 Governor's Request (C + F + I)
	PERSONNEL SERVICES												
111	Regular Salaries/Increments/Special Pay:	270,036	281,191	218,490	0	0	0	0	0	0	270,036	281,191	218,490
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	91,404	96,028	79,132	0	0	0	0	0	0	91,404	96,028	79,132
	TOTAL PERSONNEL SERVICES	$361,439	$377,219	$297,623	$0	$0	$0	$0	$0	$0	$361,439	$377,219	$297,623
	OPERATIONS												
220	TRAVEL- Off-Island/Local Mileage Reimburse:	4,140	5,700	0	0	0	0	0	0	0	4,140	5,700	0
230	CONTRACTUAL SERVICES:	43,405	47,436	16,460	0	0	0	0	0	0	43,405	47,436	16,460
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0	0	0	0	0	0	0
240	SUPPLIES & MATERIALS:	3,310	4,910	0	0	0	0	0	0	0	3,310	4,910	0
250	EQUIPMENT:	0	5,200	0	0	0	0	0	0	0	0	5,200	0
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0	0
271	DRUG TESTING:	0	0	0	0	0	0	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0	0	0	0	0	0	0
290	MISCELLANEOUS:	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL OPERATIONS	$50,855	$63,246	$16,460	$0	$0	$0	$0	$0	$0	$50,855	$63,246	$16,460
	UTILITIES												
361	Power:	0	0	0	0	0	0	0	0	0	0	0	0
362	Water/ Sewer:	0	0	0	0	0	0	0	0	0	0	0	0
363	Telephone/ Toll:	1,758	1,865	0	0	0	0	0	0	0	1,758	1,865	0
	TOTAL UTILITIES	$1,758	$1,865	$0	$0	$0	$0	$0	$0	$0	$1,758	$1,865	$0
450	CAPITAL OUTLAY	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	TOTAL APPROPRIATIONS	$414,052	$442,330	$314,083	$0	$0	$0	$0	$0	$0	$414,052	$442,330	$314,083
	1/ Specify Fund Source(s)												
	FULL TIME EQUIVALENCIES (FTEs)												
	UNCLASSIFIED:	1	1	1	0	0	0	0	0	0	1	1	1
	CLASSIFIED:	3	3	3	0	0	0	0	0	0	3	3	3
	TOTAL FTEs	4.00	4.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00	4.00	4.00	4.00

Aurelio A. Espinola, M. D.
Chief Medical Examiner
Forensic Pathologist

OFFICE OF THE CHIEF MEDICAL EXAMINER
UFISINAN GE'HILO' MEDIKON EKSAMINA

325 Duenas Drive, Tamuning, Guam 96913
Tel: (671) 646-9363/647-2369 Fax: 646-8860
Email: cme.guam@gmail.com

June 11, 2018

Elizabeth Barrett-Anderson, Attorney General of Guam &
Chairperson, Commission on Post-Mortem Examination
590 South Marine Corps Drive, Suite 901
Tamuning, Guam 96913

Dear Attorney General & Commission Chairperson Barrett-Anderson,

Buenas yan Hafa Adai! The Office of the Chief Medical Examiner (OCME) hereby submits a request to establish a fee schedule to have an opportunity for the recovery of cost associated with administrative services provided to the public. Such administrative services which incur cost include but not limited to morgue services, postmortem examination reports, issuance of death verifications and other certifications related to a decedent's death or utilization of photocopy machines belonging to the government of Guam within OCME. As well as generate funds to possibly acquire an additional staff to assist with the increasing workload placed on the current staff of two and upkeeping of equipment & supplies.

Certifications do not include the actual certificate of death or fetal death reports which are filed and released by the Office of Vital Statistics, Dept. of Public Health and Social Services. In addition, administrative services do not include performing medico-legal death investigation procedures such as crime scene investigation, case related court appearance, family counseling, postmortem examinations which may involve toxicology analysis, histology processing, radiology procedures and/or all other necessary laboratory processing.

After conducting a comparison study with Guam Memorial Hospital Authority (GMHA), Guam Regional Medical City (GRMC), and the Coroner's Office in Sacramento, California, I have determined a means with factoring in the indirect/direct costs as well as material costs associated with the utilization of equipment and supplies and sustaining staff within OCME.

Breakdown of Services.

1. Body Storage Services: storage of a human remains within a refrigeration unit monitored and maintained by OCME morgue attendant and GMHA Facility Maintenance Section.
    a. Charges will begin after 24 hours notification of release either to the legal next of kin or assigned funeral home.
    b. All accrued charges must be paid in full before release of human remains.

2. Morgue Processing Service: processing of human remains and all belongings for intake and/or release from OCME facility as well as maintenance of refrigeration units.
    c. Fee is a one-time flat rate charge.

Aurelio A. Espinola, M. D.
Chief Medical Examiner
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d. Fee must be paid in full before release of human remains and any personal belongings not considered evidence.

3. Human Body Transport: transportation of human remains from the location of death direct to OCME Morgue.
   e. In the event, OCME become readily equipped and staffed transportation of human remains from the scene at a flat rate fee per case.
   f. Currently, this is handled by Guam Fire Department at a present rate of $95.00 per non-emergency transport service.

4. Issuance of Postmortem Examination Reports and other related examination reports.
   g. First copy of an Autopsy or Non-Autopsy Report including any toxicology and/or histology reports are free at no charge to the legal next of kin, the investigating law enforcement department, Attorney General's office, and government defense agencies (e.g. Public Defenders).
   h. Additional copies of an Autopsy Report including all other relevant reports shall be at a fixed rate per copy thereafter.
   i. Additional copies of a Non-Autopsy Report including all other relevant reports shall be at a fixed rate per copy thereafter.
   j. Issuance of electronic file (compact disc) containing the autopsy or non-autopsy report including all other relevant reports have an additional fee.
   k. Off-island request for Items A or B reports must be accompanied with a post-paid envelope.
   l. All Postmortem Examinations reports released must be completed. No preliminary reports and/or incomplete reports shall be released.

5. Issuance of Verifications, Certifications, and other documents related to a deceased person.
   m. All other verification of deaths, certifications of non-communicable disease, and/or physician's certification requested by and issued to the legal next of kin or appointed person be charged a fee per original document.
   n. Additional copies of such documents shall be charged a flat rate fee.

6. Utilization of photocopier machine within OCME.
   o. In-house usage of photocopy machine to copy and print additional sheets of a document shall be charged per sheet.

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Chief Medical Examiner
Forensic Pathologist

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BREAKDOWN OF PROPOSED FEES

Morgue Services:	Fee:
1. Body Storage	$38.50 per day after 24hrs notification
2. Morgue Processing of Body	$45.00 flat rate fee
3. Human Body Transport	$175.00 flat rate fee

Postmortem/In-house Services:	Fee:
1. Autopsy Report & other relevant reports	$35.00 per copy
2. Non-Autopsy Report & other relevant reports	$15.00 per copy
3. Electronic file of Postmortem reports	additional $5.50 per CD
4. Verifications, certifications, or other types of written instrument	$5.00 per original / copies $2.50 each
5. In-house photocopies	$2.50 per sheet

PROJECTED REVENUE GENERATION

CATEGORY	PROPOSED FEE	2017 CASELOAD	REVENUE
Morgue Storage Fee	$38.50	Est.2days x 651	$75,190.50
Morgue Processing Fee	$45.00	651 cases	$29,295.00
Human Body Transport direct to morgue	$175.00	Est. 10 cases	$1,750.00
Autopsy Reports Issued (2nd copies)	$35.00	Est. 20	$700.00
Non-Autopsy Reports Issued (2nd Copies)	$15.00	Est. 10	$150.00
Electronic File Issued	$5.50	0	0.00
Verification of death notices	$5.00	Issued in 2017: 174	$870.00
In-house photocopies	$2.50	Est.4reams/500sheets	$5,000.00
Total:			**$112,955.50**

Based on the projected revenue generation chart above and utilizing 2017 caseload with the eight proposed fees, OCME estimated a service revenue generation of $112,955.50.

Office of the Chief Medical Examiner
Schedule of Fees Comparison Study

	CURRENT FEE RATES			PROPOSAL
LOCATION	**Guam Memorial Hospital**	**Sacramento, California Coroner's Office**	**Guam Regional Medical City**	**Guam's Chief Medical Examiner**
Service: Body Storage	Charged same day placed in morgue	After 72hrs NOK Notification	After 72hrs of death	After 24hrs NOK Notification
Comments	N/A	N/A	N/A	Based on Service Cost of 2017 divided by Total Medicolegal Death Investigations of 2017
Current Cost	$18.97 / day	$15.00 / day	$65.00 / day	$38.50 / day
Service: Morgue Processing Fee (one time rate)	Flat Rate	N/A	N/A	Flat Rate
Comments	One time charge to each patient	N/A	N/A	One time charge to each patient
Current Cost	$63.82	N/A	N/A	$45.00
Service: Copy Fees - Non-Autopsy Reports including toxicology report, etc. if applicable	Medical Record Copies	First copy to family, Law enforcement & Govt Medical Agency - free of charge	Medical Record Copies	First copy to family, Law enforcement, AGO, & Gov't Defense Agencies - free of charge
Comments	s/= 10copies or >10/per page	In House Records or Off site Records	Maximum of $50.00 pmt for copies	Each complete report
Current Cost	$24.15 or $2.36	$11.00 or $97.00	$0.25 / sheet	$15.00 / report
Service: Copy Fees - Autopsy Reports including all other reports (toxicology, microscropic, etc.)	Medical Record Copies	First copy to family, Law enforcement & Govt Medical Agency - free of charge	Medical Record Copies	First copy to family, Law enforcement, AGO, & Gov't Defense Agencies - free of charge
Comments	s/= 10copies or >10/per page	In House Records or Off site Records	Maximum of $50.00 pmt for copies	Each complete report
Current Cost	$24.15 or $2.36	$11.00 or $97.00	$0.25 / sheet	$35.00 / report
Service: Verification/Certification Letters	Processing of Death Reports	N/A	N/A	Processing of Letters
Comments	N/A	N/A	N/A	Original + additional Copies
Current Cost	$3.20	N/A	N/A	$5.00 / original + $2.50 / copy
Service: Photocopying of all other documents	Medical Record Copies	Photocopying of public or printed copies	Photocopying	In-house photocopy
Comments	s/= 10copies or >10/per page	Plain or Colored	Maximum of $50.00 pmt for copies	FY2017 Utilized est. 4 reams for public photocopying
Current Cost	$24.15 or $2.36	$0.37 or $0.41 / sheet	$0.25 / sheet	$2.50 / sheet
Service: Electronic files onto Compact disc	N/A	Digital Copies	Electronic File Request	Electronic File Request
Comments	N/A	In Criminal cases, two sets provided to District Attorney - Free of charge	Per CD	Additional charge to postmortem report charge
Current Cost	N/A	$11.00 / CD	$6.50 / CD	$5.50 / CD processed
Service: Human Body Transport	Transports from scene	Transport decedent from scene.	Transport of CME cases	Transport remain from scene
Comments	Currently handled by GFD	Per case	Charged to patient	Currently handled by GFD Rescue & Medics at $95.00
Current Cost	Nonemergency Base rate $95.00	$400.00	$200.00	$175.00

Office of the Chief Medical Examiner

COST TO PROVIDE SERVICES

Direct Costs	Annual Cost
Personnel (staff of two)	$93,934.00
Supplies/Materials	$4,275.03
Computer Workstations/Copier Machines	$4,289.00
Utility, Facility & Refrigeration Maintenance	$28,864.61
Total:	**$131,362.64**

Based from Fiscal Year 2017 Budget Expenditures from both General and Federal Funds

EDDIE BAZA CALVO
Governor
RAY TENORIO
Lieutenant Governor

CIVIL SERVICE COMMISSION
Kumision I Setbision Sibit
GOVERNMENT OF GUAM
I Gobietnon Guahan
P.O. Box 2950 • Hagåtña, Guam 96932
Tel: (671) 647-1855/1857 • Fax: (671) 647-1867
Website: csc.guam.gov

PETER S. CALVO
Executive Director

July 5, 2018

RECEIVED
JUL 05 2018
Bureau of Budget and Management Research

MEMORANDUM

To: Director of Bureau of Budget

From: Executive Director

Subject: Revised FY2019 Budget

The Commission is identifying the following areas as cost cutting reduction possibilities to meet the proposed budget level for fy2019, they are as follows;

• Lease agreement (rental) Contract violation if we move before March 2019. Location and moving cost has to be computed	76,200.00
• Eliminate the Unclassified position of	
• Special Project Coordinator Salary/Benefit	62,944.00
• Eliminate the Unclassified position of Board Secretary this includes Salary/Benefits. Limits effiency and Operation	40,857.00
• Eliminate the Commission's Office Supply Budget	4,771.00
• Reduce Telephone budget	2,345.00
• 2 Classified position to be laid-off if necessary	
Total	177,335.00

A detail of the above reduction will be forthcoming.

PETE S. CALVO

July 5, 2018

MEMORANDUM

TO: Deputy Director, Bureau of Budget and Management Research

FROM: Executive Director, Commission on Decolonization

SUBJECT: Revised FY 2019 General Funding Levels – Option 3

Relative to BBMR Circular No. 18-07 and the memorandum relative to the Commission on Decolonization's required General Fund reduction for FY 2019, the Commission on Decolonization cannot provide a written action plan at this time without the Commission's review.

FY 2019 Executive Budget Request [Option 2]	Required Additional GF Reduction	Revised FY 2019 GF Level Option 3
$338,085	**($63,955)**	**$274,130**

However, the additional required reduction of **$63,955** will impact the Commission's ability to conduct its educational outreach and carry out the mandates of P.L. 23-147.

AMANDA F. BLAS

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JUL 05 2018
Bureau of Budget and Management Research

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

DEPARTMENT OF CORRECTIONS
DEPATTAMENTON MANGNGURIHI
GOVERNMENT OF GUAM

P.O. BOX 3236 HAGATNA, GUAM 96932
#1 MASHBURN LANE DAIRY ROAD, MANGILAO, GUAM 96913
TELEPHONE NO.: (671)735-5170/5176
FAX NO.: (671)734-4051
WEBSITE: WWW.DOC.GUAM.GOV

ALBERTO "TONY" LAMORENA V
DIRECTOR

JAMES T. MCDONALD
DEPUTY DIRECTOR

In Reply to:
DOC2018-07-272

July 5, 2018

RECEIVED
JUL 06 2018
Bureau of Budget and Management Research

Memorandum

To: Director, Bureau of Budget and Management Research

From: Acting Director, Department of Corrections

Subject: **IMPACT OF BBMR CIRCULAR NO. 18-07**
Ref: Revised FY2019 General Fund Levels – Option #3

Håfa Adai. This in response to BBMR Circular No. 18-07 with regard to revising the FY2019 General Fund Level –- Option #3 –- for the Department of Corrections.

It is the stance of the Department of Corrections that the Option #3 revised FY2019 General Fund Level of $17,650,538; an additional reduction of ($4,096,946) cannot and WILL NOT support or sustain the operations in order to carry out the functions that DOC is required. Even the submission of Option #1 and Option #2 had a significant impact as follows:

OPTION #1	OPTION #2
General Fund: $25,125,276 Special Fund: $ 1,594,778 TOTAL: $26,720,054	General Fund: $21,219,016 Special Fund: $ 1,594,778 TOTAL: $22,813,794
IMPACT 1) GMHA Agreement – reduced $1,748,506; initial request - $2,647,441; a shortfall of 898,935 Note: the original GMHA Agreement is $3,375,146; GMHA Agreement - $3,375,146 revised budget - ($1,748,506) ($1,626,640) 2) Food Services – reduced to $1,748,507; initial request - $3,333,296; a shortfall of $1,584,789 3) The Department will not be able to fill over thirty-five (35) vacant uniformed positions; as a result of shortage of manpower, there will be an	IMPACT 1) GMHA Agreement – $0.00; the GMHA Agreement is not funded; a major shortfall); Requested budget: $2,647,441 Note: the original GMHA Agreement is $3,375,146. 2) Food Services – reduced to $726,786; initial request - $3,333,296; a shortfall of ($2,606,510) 3) The Department will not be able to fill over thirty-five (35) vacant uniformed positions; as a result of shortage of manpower, there will be an increase in overtime which will impact the overall safety and security of DOC.

July 5, 2018

Memorandum
To: Director, Bureau of Budget and Management Research
Subject: IMPACT OF BBMR CIRCULAR NO. 18-07
Ref: Revised FY2019 General Fund Funding Levels --- Option #3

increase in overtime which will impact the overall safety and security of DOC. 4) The 10% level for Overtime will not be sufficient for the entire fiscal year.	4) The 10% level for Overtime will not be sufficient for the entire fiscal year.

The Department of Corrections will ***"live within the means"*** of Option #1 although safety and security of DOC's Officers versus inmate population will still be a major concern unless the department is funded and authorized to immediately fill the vacant Correction Officer positions.

Finally, should we choose Option #3, then we might as well close the operations of the Department of Corrections and ask the Courts to release all Detainees to their families until their court cases are adjudicated.

Your utmost and favorable consideration to the department's need is greatly appreciated. ***Si Yu'os Ma'åse'.***

KATE G. BALTAZAR

Department of Integrated Services for Individuals with Disabilities

Benito S. Servino
Director

Eddie Baza Calvo
Governor
Ray Tenorio
Lieutenant Governor

July 5, 2018

TO: Director, Bureau of Budget and Management Research (BBMR)

FROM: Director, Department of Integrated Services for Individuals with Disabilities (DISID)

SUBJECT: Revised FY 2019 General Fund Funding Levels – Option 3

Hafa Adaii, This is in response to BBMR Memorandum dated July 3, 2018, regarding the above subject matter.

DISID's proposed reduction from the General Fund funding levels would result in an overall reduction of $305,255. The initial reduction amount of $130,843 was reflected in DISID's Option 2 Budget. The revised Option 3 General Funding level is an additional reduction of $174,412.

DISID's Option 2 Budget decrease of $130,843 imposed the greater part of the reduction to the Vocational Rehabilitation (VR) local match in the amount of $129,843 with the remaining $1,000 applied by decreasing personnel salaries and benefits by $96 and the contractual category by $906.

DISID's Action Plan # 1 to meet the revised FY 2019 General Fund Levels - Option 3

Reduction of $174,412 for the Federal Vocational Rehabilitation (VR) Grant: On DISID's Option 2 submission, the cuts were already applied to the local match for our Federal Vocational Rehabilitation (VR) Grant, reducing it down to **$292,075 from $421,918.** To further apply a reduction of **$174,412** would bring the VR local match down to a low of **$117,663.** The Maintenance of Effort (MOE) level to meet for FY 2019 is **$440,655** or higher, otherwise, the VR grant is reduced by the difference of **$322,992** as a MOE Penalty and Client services will be significantly impacted.

DISID's Action Plan #2 to meet the Revised FY 2019 General fund Levels – Option 3

Delay the Hiring of the Division of Support Services Administrator: To help address the reduction of our general fund ceiling, the hiring of the DSS Administrator position could be delayed, since the GG-1 was returned without action this fiscal year due to cost constraints. This position entails an estimate of $81,994 in salaries and benefits. The adverse impact of not filling the DSS Administrator would cause DISID to be out of compliance of P.L. 24-16 which created the position. The remaining $92,418 would be from the VR local match.

Please contact me if you have any questions or concerns.

Si Yu'os Ma'ase,

BENITO S. SERVINO
Director

RECEIVED
12:17pm
JUL 06 2018
Bureau of Budget and Management Research

238 Archbishop FC Flores St., DNA Bldg., Ste 602, Hagåtña, Guam 96910
Phone: 475-4644/3 · Fax: 477-8958

GUAM FIRE DEPARTMENT

DIPATTAMENTON GUAFI GUAHAN

*Professionalism * Respect * Integrity * Dedication * Empathy*

Eddie Baza Calvo
Governor

Ray Tenorio
Lt. Governor

Joey C. San Nicolas
Deputy Fire Chief

July 5, 2018

IMPACT RELATIVE TO REPEAL OF 2% SALES TAX

AGENCY: Guam Fire Department

FINANCIAL IMPACT: As a result of the repeal of the 2% Sales Tax, the Guam Fire Department has been instructed to reduce the amount of **$5,282,027.00** from its Option 2, FY-2019 Proposed Budget. The additional cuts will reflect a decrease of **$9,244,566** when compared to GFD'S FY-2018 Authorized level from the General Fund. In doing so, GFD will have to take the following actions:

1. Layoff/Furlough the (45) recently hired Fire Recruits.
2. Layoff/Furlough (27) seasoned Uniformed Fire Personnel
3. Layoff/Furlough (6) Civilian Administrative Personnel

In taking the above actions, the following will occur:

1. GFD will be without any Administrative Support (Payroll, Human Resources, Supply, etc.)

2. Services provided by Fire Prevention Bureau will cease immediately. This will adversely affect business license clearances, issuance of Fire Code required permits, plan reviews for construction of new buildings or renovations to existing ones, inspections to ensure compliance of the Fire Code and investigation of fires to determine cause and origin.

3. Shutting down of two (2) Fire Stations, one (1) Rescue Unit and one (1) Advance Life Support Unit. This will drastically reduce response times of Emergency Units to citizens requesting immediate assistance and may result in loss of lives.

Joey C. San Nicolas

Suite 1001 DNA Building • 238 Archbishop Flores Street • Hagåtña, Guam 96910
Phone: (671) 642-3454 • Fax: (671) 642-2012
Mailing Address: P.O. Box 2950, Hagåtña, Guam 96932

OPTION #2

Decrease of $3,962,539 from FY-2018 General Funds Appropriation
Decrease of $7,406,780 from FY-2018 Total Appropriations
(17) Recruit positions not funded out of (45) authorized for FY-2018
All costs for operations which was funded by TAF for FY-2018 will be absorbed by FLAME thus drastically reducing the procurement of equipment.
Special Payand Overtime (14 hrs.) not fully funded

OPTION #3

Option #3 requires an additonal cut of $5,282,027 from Option #2 General Fund Ceiling for FY-2019
When compared to General Fund Authorized Level for FY-2018, this will be a decrease of $9,244,566.
When compared to Total Authorized Level for FY-2018, the decrease will total $10,671,020.

Option #3 will result in the following:

Layoffs or Furlough of the recently hired (45) Fire Recruits. Due to only (29) Fire Recruits being funded for FY-2019 (Option 2), the total amount being reduced is:			2,017,787.00
Layoffs or furlough of all Civilian Positions with the exception of (3) Mechanics.			347,193.00
	(1) Personnel Officer	$75,620	
	(1) Secretary II (Typist)	59,421	
	(1) Private Secretary	47,131	
	(1) ASO	68,566	
	(1) Payroll Clerk I	51,721	
	(1) Administrative Aide	44,734	
		$347,193	
Layoffs or Furlough of (27) Uniformed Fire Personnel			2,841,847.00
	(6) Fire Captains	729,108	
	(8) Fire Service Specialists	841,517	
	(8) Firefighter IIs	814,595	
	(5) Firefighter Is	456,627	
		2,841,847	
Reduction in Power Consumption			50,000.00
Reduction in Fuel Consumption			25,200.00
			5,282,027.00

IMPACT: Layoff/Furlough of (45) recently hired Fire Recruits
Layoff/Furlough of an additional (27) Uniformed Fire Personnel
Layoff/Furlough of (6) Civilian Administrative Support Staff

As a result of Layoffs/Furloughs the following will occur:

No Administrative Support (Payroll, Personnel, Supply)

Shutting down of Fire Prevention Bureau (Code Enforcement, Plans Review, Fire Investigation) whichwill adversely affect business license renewals, construction of new buildings, renovations of existing buildings, inspections to ensure compliance of the Fire Code, investigation of fires to determine cause and origin.

Shutting down of Training Bureau

Shutting down of two (2) Fire Stations, one (1) Rescue Unit and one (1) Advance Life Support Unit. This will drastically reduce response times of Emergency Units to citizens requesting immediate assistance and may result in loss of lives.

DEPARTMENT OF
LABOR
DIPÅTTMENTON HUMOTNÅT • Sam Mabini, Ph.D., Director • Cecile B. Suda, Deputy Director

EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

RECEIVED
JUL 09 2018
Bureau of Budget and Management Research

July 6, 2018

MEMORANDUM

TO: Lester L. Carlson, Jr., Acting Director
Bureau of Budget & Management Research

FROM: Dr. Shirley "Sam" Mabini
Director of Labor

SUBJECT: FY2018 General Fund Reductions – Option 3 BBMR Circular 18-07
Detail Information

Buenas! This memorandum is to provide additional information on the Department's anticipated cuts to achieve Option 3:

Personnel Services:

- Bureau of Labor Statistics: Move one FTE from BLS GF to the Manpower Development Fund (CLFS) - ***$52,785***
  - **Impact: The department will be required to let go 3 Survey Workers and 1 Survey Worker Supervisor which would prohibit the production of local survey reports, often requested by the Governor's Office, the Legislature and other entities that are required to review and project economic conditions for Guam. These include the Unemployment Report, Annual Census of Establishment and other statistic reports.**

- Alien Labor Certification Division: Move one FTE from ALPCD GF to the Manpower Development Fund (ALPCD) - ***$43,939.00***

- Director's Office: Reduction in Deputy Director's salary 50% to be charged to federal programs - ***$53,864.00***

- Prevailing Wage Determination: Unfilled position once vacated due to retirement of Alan Wang effective 8/9/2018 - ***$102,092.00***

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Telephone: (671) 475-7000/1 • **Facsimile:** (671) 475-6811
Website: dol.guam.gov • hireguam.com

americanjobcenter GUAM

- Wage & Hour: Unfilled position of Labor Law Enforcement Specialist III vacated due to retirement - ***$64,282.00***

Operations:

- Contractual (230): **$14,440.00 – Membership of NASWA (50% to Federal Program)**
- Supplies (240): **$2,707.00 – Cut of desktop supplies only fuel is budgeted**

Total GF Reduction Option 3: **$344,109.00**

Workers Compensation Fund:

- Medical Services (230): **$115,728.00**

I would like to emphasize the impact Option 3 will have on services to the General Public such as:

- Potential Closure of Wage & Hour Enforcement – currently only 1 FTE servicing this division;
- Potential Closure of Fair Employment Practice Enforcement – currently only 1 FTE servicing this division;
- Potential Reduction in services with the Alien Labor Processing Program – currently 4 FTEs servicing this division
- Potential reduction in services with the Bureau of Labor Statistics Division local activities such as non-production of the local statistics
- Potential reduction in services with Workers Compensation – currently 3 FTEs servicing this division
- Potential non-payment of medical services for government of Guam employees injured on the job

Should you have any questions or need further clarification, please contact me at 475-7043 or via email at **shirley.mabini@dol.guam.gov.**

Dr. SHIRLEY "SAM" MABINI

cc: Division Managers

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DIPÅTTAMENTON MINANEHAN TÅNO'
(Department of Land Management)
GUBETNAMENTON GUÅHAN
(Government of Guam)

EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

MICHAEL J.B. BORJA
Director

DAVID V. CAMACHO
Deputy Director

July 6, 2018

MEMORANDUM

To: Acting Director, Bureau of Budget and Management Research

From: Director, Department of Land Management

Subject: FY2019 General Fund Appropriation Reduction –
Department of Land Management

In response to BBMR Circular No. 18-07 and the pro rata reduction notice of the Department of Land Management's General Fund Appropriation, listed below is our action plan to adjust our budget in the amount of **($56,869)**:

a. Reduce GF appropriations under 233 Rent in the amount of $343,292 to $243,760 which was a budget request to pay for DLM's office space lease

b. Increase $56,869 LSRF budget request for 233 Rent from $111,349 to $168,218.

c. Reduce $56,869 LSRF budget request for 111 Salaries, Director's Office from $422,640 to $365,771.

My Department stands ready to do its part in the absolute reality of the revenue reduction as a result of the repeal of the two percent (2%) sales tax.

Sincerely,

MICHAEL J.B. BORJA
Director

RECEIVED
JUL 06 2018
Bureau of Budget and
Management Research

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E-mail Address:
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DIPÅTTAMENTON MINANEHAN TÅNO'
(Department of Land Management)
GUBETNAMENTON GUÅHAN
(Government of Guam)

EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

MICHAEL J.B. BORJA
Director

DAVID V. CAMACHO
Deputy Director

July 6, 2018

MEMORANDUM

To: Acting Director, Bureau of Budget and Management Research

From: Director, Department of Land Management

Subject: FY2019 General Fund Appropriation Reduction –
Guam Ancestral Lands Commission

In response to BBMR Circular No. 18-07 and the pro rata reduction notice of the Guam Ancestral Lands Commission's General Fund Appropriation, listed below is our action plan to adjust our budget in the amount of **($15,090):**

a. Reduce $15,090 of the GF budget request under 230 Contractual from $25,804 to $10,714.

b. Public Law 34-108 authorizes the creation of the GALC Survey Infrastructure Fund. The Public Law also authorizes the use of funds for administrative costs of the commission. GALC would like to request an appropriation of $15,090 under 230 Contractual funded by the special fund.

My Department stands ready to do its part in the absolute reality of the revenue reduction as a result of the repeal of the two percent (2%) sales tax.

Sincerely,

MICHAEL J.B. BORJA
Director

RECEIVED
JUL 06 2018
Bureau of Budget and
Management Research

EDDIE BAZA CALVO
Governor
RAY TENORIO
Lieutenant Governor

Office of the Governor of Guam

JUN 05 2018

Honorable Benjamin J.F. Cruz
Speaker
I Mina'trentai Kudttro Na Liheslaturan Gudhan
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

GU#34-18-1962
Speaker Benjamin J.F. Cruz

JUN 06 2018
Time: 923 AM [ ] PM File No.
Received By

Dear Mr. Speaker:

Transmitted herewith is Bill No. 215-34 (LS), **"AN ACT TO *ADD* A NEW SUBSECTION (h) TO § 80104 OF CHAPTER 80, TITLE 21, GUAM CODE ANNOTATED, RELATIVE TO CREATING A GUAM ANCESTRAL LANDS COMMISSION SURVEY, INFRASTRUCTURE, AND DEVELOPMENT FUND FROM THE LEASE PROCEEDS OF LEASES OF APRA HARBOR RESERVATION F-12 AND PARCEL N14-1 (POLARIS POINT PARCELS), AND TO AUTHORIZE USES OF THE FUND,"** which was signed on June 5, 2018, as **Public Law 34-108.**

Senseramente,

RAY TENORIO
I Maga'låhen Gudhan, para pa'go
Acting Governor of Guam

2018 JUN -6 AM 10:01

I MINA'TRENTAI KUÅTTRO NA LIHESLATURAN GUÅHAN
2018 (SECOND) Regular Session

CERTIFICATION OF PASSAGE OF AN ACT TO *I MAGA'LÅHEN GUÅHAN*

This is to certify that **Bill No. 215-34 (LS), "AN ACT TO *ADD* A NEW SUBSECTION (h) TO § 80104 OF CHAPTER 80, TITLE 21, GUAM CODE ANNOTATED, RELATIVE TO CREATING A GUAM ANCESTRAL LANDS COMMISSION SURVEY, INFRASTRUCTURE, AND DEVELOPMENT FUND FROM THE LEASE PROCEEDS OF LEASES OF APRA HARBOR RESERVATION F-12 AND PARCEL N14-1 (POLARIS POINT PARCELS), AND TO AUTHORIZE USES OF THE FUND,"** was on the 23rd day of May 2018, duly and regularly passed.

Benjamin J.F. Cruz
Speaker

Attested:

Régine Biscoe Lee
Legislative Secretary

This Act was received by *I Maga'låhen Guåhan* this 24 day of May 2018, at 4:30 o'clock P .M.

Assistant Staff Officer
Maga'låhi's Office

APPROVED:

RAYMOND S. TENORIO
Acting Governor of Guam

Date: JUN 05 2018

Public Law No. 34-108

I MINA'TRENTAI KUÅTTRO NA LIHESLATURAN GUÅHAN
2017 (FIRST) Regular Session

Bill No. 215-34 (LS)
As corrected by the Prime Sponsor.

Introduced by: Thomas C. Ada
FRANK B. AGUON, JR.
William M. Castro
B. J.F. Cruz
James V. Espaldon
Fernando Barcinas Esteves
Régine Biscoe Lee
Tommy Morrison
Louise B. Muña
Telena Cruz Nelson
Dennis G. Rodriguez, Jr.
Joe S. San Agustin
Michael F.Q. San Nicolas
Therese M. Terlaje
Mary Camacho Torres

AN ACT TO *ADD* A NEW SUBSECTION (h) TO § 80104 OF CHAPTER 80, TITLE 21, GUAM CODE ANNOTATED, RELATIVE TO CREATING A GUAM ANCESTRAL LANDS COMMISSION SURVEY, INFRASTRUCTURE, AND DEVELOPMENT FUND FROM THE LEASE PROCEEDS OF LEASES OF APRA HARBOR RESERVATION F-12 AND PARCEL N14-1 (POLARIS POINT PARCELS), AND TO AUTHORIZE USES OF THE FUND.

BE IT ENACTED BY THE PEOPLE OF GUAM:

Section 1. Legislative Findings and Intent. *I Liheslaturan Guåhan* finds that the Guam Ancestral Lands Commission (GALC) is hampered by a lack of

authority to expend funds towards the development of its properties, more commonly known as "Crown Lands," which are lands that are not privately-owned and remain under the jurisdiction of the Guam Ancestral Lands Commission.

Therefore, *I Liheslaturan Guåhan* intends to establish a GALC Survey, Infrastructure, and Development Fund that can be used for the survey, construction of infrastructure, and development of Crown Lands, and to pay for administrative costs of the Commission.

Section 2. A new § 80104(h) is hereby *added* to Chapter 80, Title 21, Guam Code Annotated, to read:

"(h) Guam Ancestral Lands Commission Survey, Infrastructure, and Development Fund.

(1) The Guam Ancestral Lands Commission *shall* create a special fund called the Guam Ancestral Lands Commission Survey, Infrastructure, and Development Fund (Fund), which *shall* be maintained separate and apart from any other funds, and *shall not* be subject to the transfer authority of *I Maga'låhen Guåhan.*

(2) Notwithstanding any other provision of law requiring the deposit of proceeds to other funds, the Fund *shall* receive the net proceeds of all leases of Apra Harbor Reservation F-12 and Parcel N14-1 (the Polaris Point parcels) under the jurisdiction of the Guam Ancestral Lands Commission.

(3) The Fund *shall* be used for the surveying and mapping, purchase and installation of infrastructure, including paved access roads and commercial development, of Guam Ancestral Lands Commission properties, and for the administrative, operational, and financial support of these efforts.

(4) The Commission *shall* submit a report on a semi-annual basis to the Speaker of *I Liheslaturan Guåhan* of the revenues collected and expended from the Fund, and post the same on the website of the Guam Ancestral Lands Commission. The Fund *shall* be subject to audit by the Guam Public Auditor."

EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

Office of the Governor of Guam

July 6, 2018

To: Deputy Director, Bureau of Budget and Management Support

From: Chief of Staff

Subject: Revised FY 2019 General Funding Levels – Option 3

Pursuant to BBMR Circular 18-07, transmitted herewith for your review is the action plan to meet the revised FY 2019 General Fund level – Option 3 for the *Office of I Maga'Lahen Guahan and I Segundu Na Maga'Lahen Guahan.*

In line with the General Fund reduction to Option 2 of the Fiscal Year (FY) 2019 Executive Budget Request, the additional required pro rata reduction would be achieved by cutting a total of eighteen (18) positions in personnel costs during the course of FY 2019 as outlined below:

Option 2 Reduction:	$ 972,223
Option 3 Reduction:	
Salaries	$ 967,135
Benefits	328,822
Total	$1,295,957
Cumulative Total:	**$2,268,180**

Should you have any questions, please call me at 472-8931.

MARK G. CALVO

RECEIVED
JUL 06 2018
Bureau of B.
Management

Ricardo J. Bordallo Governor's Complex • Adelup, Guam 96910
Tel: (671) 472-8931/6 • Fax: (671) 477-4826 • www.governor.guam.gov

GUAM BEHAVIORAL
HEALTH & WELLNESS
CENTER

790 Gov. Carlos G. Camacho Rd.
Tamuning, Guam 96913

Phone: 671.647-5330/
647-1901
Fax: 671.649.6948

EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

REY M. VEGA
Director

BENNY A. PINAULA
Deputy Director

July 6, 2018

MEMORANDUM

To: Acting Director, BBMR

From: Acting Director, GBHWC

Subject: Revised FY 2019 General Funding Levels - Option 3

Buenas yan Hafa Adai!

Submitted herewith is GBHWC's action plan per your memorandum dated July 3, 2018 in regard to Circular No. 18-07 – Revised FY2019 General Fund Levels – Option #3.

The reduction of $386,332 represents funding for GBHWC's operations to include office space rental for Child/Adolescent Services Division, Drug and Alcohol Program/Detoxification and Rehabilitation Services, and the Focus On Life Suicide Prevention Program as follows:

- Drug and Alcohol Program/Detoxification and Rehabilitation Services (Local Non-Profit) funding level of $383,067, Option 3 reduction of $72,464.
- Focus On Life Youth Suicide Prevention/PEACE Program funding level of $75,312 Option 3 reduction of $14,247
- Operations funding level $1,583,891 Option 3 reduction of $299,621 which represents medication and medical supplies, various maintenance service/vehicle supplies, and office space rental for Child/Adolescent Services Division.

Please note that such reduction will affect our daily operations in providing quality care, treatment, services and will have a negative impact on our CARF accreditation and compliance with the Federal Amended Permanent Injunction.

Should you have any questions, please contact my office at 647-1901.

Un Dangkolo Na Si Yu'os Ma'ase.

BENNY A. PINAULA

7/6/18

RECEIVED
JUL 06 2018
Bureau of Budget and
Management Research

[BBMR BD-1]

Government of Guam
Fiscal Year 2019
Budget Digest

Function: PUBLIC HEALTH
Department: GUAM BEHAVIORAL HEALTH AND WELLNESS CENTER
Program: SUMMARY

		A	B	C	D	E	F	G	H	I	J	K	L
		GENERAL FUND			SPECIAL FUND 1/			FEDERAL MATCH			GRAND TOTAL (ALL FUNDS)		
AS400 Account Code	Appropriation Classification	FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2019 Governor's Request	FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2019 Governor's Request	FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2019 Governor's Request	FY 2017 Expenditures & Encumbrances (A+D+G)	FY 2018 Authorized Level (B+E+H)	FY 2019 Governor's Request (C+F+I)
	PERSONNEL SERVICES												
111	Regular Salaries/Increments/Special Pay:	3,000,593	0	0	5,010,773	10,194,102	9,883,207	0	0	0	8,011,366	10,194,102	9,883,207
112	Overtime:	34,466	0	0	13,800	43,040	44,645	0	0	0	48,266	43,040	44,645
113	Benefits:	1,045,943	0	0	1,771,752	4,172,720	3,698,578	0	0	0	2,817,695	4,172,720	3,698,578
	TOTAL PERSONNEL SERVICES	$4,081,002	$0	$0	$6,796,325	$14,409,862	$13,626,430	$0	$0	$0	$10,877,328	$14,409,862	$13,626,430
	OPERATIONS												
220	TRAVEL- Off-Island/Local Mileage Reimburs:	20,629	0	0	16,823	4,000	0	0	0	0	37,452	4,000	0
230	CONTRACTUAL SERVICES:	360,409	812,665	153,274	4,834,113	3,784,335	0	0	0	0	5,194,522	4,597,000	92,209
0	OFFICE SPACE RENTAL:	228,560	167,000	105,696	0	0	0	0	0	0	228,560	167,000	105,696
240	SUPPLIES & MATERIALS:	102,110	0	196,365	638,818	300,000	36,457	0	0	0	740,929	300,000	232,822
250	EQUIPMENT:	10,692	0	0	0	0	0	0	0	0	10,692	0	0
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0	0
271	DRUG TESTING:	1,280	0	0	0	0	0	0	0	0	1,280	0	0
280	SUB-RECIPIENT/SUBGRANT:	25,000	25,000	0	0	0	0	0	0	0	25,000	25,000	0
290	MISCELLANEOUS:	1,448,469	437,429	310,503	0	0	0	0	0	0	1,448,469	437,429	(126,826)
	TOTAL OPERATIONS	$2,197,149	$1,442,094	$765,938	$5,489,755	$4,088,335	$36,457	$0	$0	$0	$7,686,904	$5,530,429	$303,901
	UTILITIES												
361	Power:	526,366	750,000	750,000	0	0	0	0	0	0	526,366	750,000	750,000
362	Water/ Sewer:	59,050	75,000	75,000	0	0	0	0	0	0	59,050	75,000	75,000
363	Telephone/ Toll:	79,073	65,000	65,000	0	0	0	0	0	0	79,073	65,000	65,000
	TOTAL UTILITIES	$764,489	$890,000	$890,000	$0	$0	$0	$0	$0	$0	$764,489	$890,000	$890,000
450	CAPITAL OUTLAY	18,880	0	0	0	0	0	0	0	0	18,880	0	0
	TOTAL APPROPRIATIONS	$7,061,521	$2,332,094	$1,655,938	$12,286,080	$18,498,197	$13,662,887	$0	$0	$0	$19,347,600	$20,830,291	$14,820,331
	1/ Healthy Futures Fund												
	Healthy Futures Fund Balance												
	FULL TIME EQUIVALENCIES (FTEs)												
	UNCLASSIFIED:	0	0	0	25	20	28	0	0	0	25	20	28
	CLASSIFIED:	0	0	0	200	206	180	0	0	0	200	206	180
	TOTAL FTEs	0.00	0.00	0.00	225.00	226.00	208.00	0.00	0.00	0.00	225.00	226.00	208.00

GOVERNMENT OF GUAM
DEPARTMENT OF MILITARY AFFAIRS
(DIPÅTTAMENTON ASUNTON MILITÅT)
430 Army Drive, Bldg. 300
Barrigada, Guam 96913-4421

July 5, 2018

RECEIVED
JUL 12 2018
Bureau of Budget and Management Research

MEMORANDUM No. DMA-18-048

TO: Director, Bureau of Budget & Management Research

FROM: The Adjutant General

SUBJECT: BBMR Circular No. 2018-07
Revised FY2019 General Fund Levels – Option #3

Buenas yan Hafa Adai!

Cutting the budget of $150,600 will significantly impede the purpose of the Master Cooperative Agreement (MCA) the mission statement of the Guam National Guard to infuse federal money into the state.

Short Term:

- Contracts may cease services on ongoing construction and renovations, operations and maintenance of Guam National Guard Facilities, (Barrigada and Fort Juan Muna).
- Possibility of unpaid power, water and telephone utilities.
- Security measures are compromise with the two (2) Guam National Guard Facilities that will impose immediate risk of threat for terrorism activities.
- Unable to respond to federal or local activation.

Long Term:

- Shut down of facilities.
- Deactivation Units.
- Loss or decrease of annual 35 million dollar federal funding.

Dangkulo na Agradesimiento!

RODERICK R. LEON GUERRERO, MG
The Adjutant General, Guam National Guard
Director, Department of Military Affairs

OFFICE OF THE GOVERNOR
RECEIVED
JUL 09 2018
BY:
TIME: 5:00
CENTRAL FILES

CF1-0718-1915

Eddie B. Calvo
Governor

Ray Tenorio
Lt. Governor

Department of Parks and Recreation
Depattamenton Plaset yan Dibuetsion
Government of Guam
P.O. Box 2950, Hagatna, Guam 96932
No. 1 Paseo de Susana, Hagatna, Guam 96910
Director's Office,
Parks & Recreation Divisions: (671) 475-6288
Facsimile: (671) 477-0997
Guam Historic Resources Division: (671) 475-6295
Facsimile: (671) 477-2822

William N. Reyes
Director

Johnny P. Taitano
Deputy Director

July 05, 2018

MEMORANDUM

To: Deputy Director, Bureau of Budget and Management Research

From: Director, Department of Parks and Recreation

Subject: DPR Revised FY 2019 General Fund Levels Option #3

Hafa Adai! Per BBMR Circular 18-07, the Department of Parks and Recreation acknowledges the additional required reduction toward the General Fund with respect to our agency. As DPR is currently being funded through the Tourist Attraction Fund (TAF), we also acknowledge that cost cutting measures may be looked at as an option to address the revenue shortfall.

The recommendation being brought forth by DPR would be to eliminate Islandwide Restroom Maintenance services for FY2019. Currently this service is being outsourced. The budget request for FY2019 that was submitted for the Islandwide Restroom Maintenance is $300,166. If we were to eliminate the outsourcing for this service, we would utilize our current maintenance personnel manpower of 16 to upkeep and maintain the islandwide park restrooms. Therefore, the fiscal reduction that would be realized will be $300,166 for FY 2019 should this be an option.

Should the need arise if additional operational expenses occur within the fiscal year, the department will look into alternate funding sources at that time.

If you have any questions or require additional information, please do not hesitate to contact me directly.

Sincerely,

WILLIAM N. REYES

RECEIVED
1:29pm
JUL 06 2018
Bureau of Budget and Management Research

GUAM POLICE DEPARTMENT

DIPÅTTAMENTON POLISIAN GUAHAN

Government of Guam

Bldg. 13-16A Mariner Avenue, Tiyan
Barrigada, Guam 96913
P.O. Box 23909 Barrigada, Guam 96921
Telephone: (671) 475-8473 (Switchboard): (671) 475-8508 / 8509 / 8512
Fax: (671) 475-3222

EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

JOSEPH I. CRUZ
Chief of Police

RECEIVED
JUL 05 2018
Bureau of Budget and Management Research

July 05, 2018

MEMORANDUM

To: Deputy Director, Bureau of Budget and Management Research (BBMR)

From: Chief of Police, Guam Police Department

Subject: Revised FY2019 General Fund Levels
Re: **Option 3**

GPD MISSION

The Guam Police Department's core mission is the enforcement of all criminal laws. Each police officer in GPD is authorized to: (1) Protect life and property; (2) Enforce the law; (3) Prevent crime; (4) Preserve the peace; (5) Arrest violators pursuant to Title 8 Guam Code Annotated; (6) Serve the public; (7) Conduct searches and seizures of property pursuant to Title 8 Guam Code Annotated and; (8) Perform the duties of a peace officer.

GPD is authorized to cooperate with any Federal, state, national or international law enforcement agency, including any law enforcement entity of any possession of the United States, where a reciprocal agreement exists in detecting crime, apprehending criminal offenders and preserving law and order.

GPD shall have jurisdiction within Guam over all lands, whether titled to the government or not, including submerged lands, all waterways whether navigable or not, and over all air space above such land and waterways with respect to which Guam has jurisdiction.

ORGANIZATIONAL STRUCTURE OF GPD

The Guam Police Department is interdependent on eight (8) Divisions that are structured into the Office of the Chief of Police, and three (3) Bureaus', the Services Bureau, Operations Bureau, and the Investigations Bureau.

FY2019 OPERATIONS FUNDING UNDER OPTION 3

For **Option 3** in the General Fund, the FY2019 General Fund appropriation is $21,352,999.00, a decrease of 28.91% or **$8,682,240.00** from the current fiscal year. This decrease allocates for GPD to sustain all current Full Time Equivalencies (FTE's), with additional recruitment of police personnel funded by a federal grant; COPS Hiring Program award. **Option 3** does not allocate for Overtime which decreases Salaries and Benefits in proportionate amounts. Severely decreased categories are; **Utilities** by 94.30%, **Office Space Rental** by 78.25%, **Contractual** by 75.26%, **Supplies and Materials or Fuel** by 66.67%, and **Miscellaneous** by 43.98%. Unfunded categories are; **Equipment, Workman's Compensation, Capital Outlay,** and **Drug Testing.**

GPD expects that an **Option 3** budget will require that severely decreased and unfunded categories to support operations will need to be funded in order to provide sufficient public safety services.

Option 3 continuing obligations for Contractual services and Office Space we currently occupy, will default and GPD will not be able to sustain services at the level of efficiency we currently provide. An example would be the relocation and reduction of Records and Identification Section services which average approximately 1,000 public service transactions per week or over 54,000 transactions per year. GPD's patrol vehicle fleet has grown by 18 units in the last month and we expect 17 more units in the coming year. We expect to survey older less efficient vehicles to ensure we manage only that which is needed. Funding the categories of Utilities, and Supplies and Materials or Fuel, will need to be funded at **FY2017** levels to sustain police operations consistent with what we currently provide:

Fuel: Expenditures in FY2017 - **$267,940.00**
Workplace Facilities: Expenditures in FY2017 - **$708,605.00**
Basic Utilities in the Workplace: Expenditures in FY2017 - **$1,080,604.00**
Agreements that provide and maintain our Communications, Network, and Office Systems: Expenditures in FY2017 - **$710,171.00** (excluding $89,730.00 for NLETS).
Workman's Compensation and Drug Testing: Expenditures in FY2017 - **$13,099.00**

OPTION 3 TARGET REDUCTION

Without budgeting for Overtime and the respective Salaries and Benefits, or Travel, GPD will target a reduction consistent with a target reduction of; **$7,142,979.00**. This target reduction will directly impact the Salaries category, and although GPD expects that personnel separations over the 1st and 2nd quarters will provide some relief to this target reduction, it will not be enough to avoid both a Non-Continuous (32 Hour Week) and Continuous Furlough no less than

90 days from now, considering that the Governor will immediately issue an Executive Order to initiate this process.

HUMAN/MATERIAL RESOURCE IMPACT

Continuous and Non-Continuous projections to meet the target reduction in GPD effective **October 8, 2018** through **September 30, 2019** include the following:

➢ Continuous Furlough for 24 Sworn Positions	$648,322.71
➢ Non-Continuous Furlough for 279 Sworn Positions	$4,268,484.20
➢ Continuous Furlough for 32 Civilian Support Positions	$973,468.04
➢ Non-Continuous Furlough for 30 Civilian Support Positions	$249,666.76
Total reduction through Furlough implementation :	**$6,139,941.70**

Material resource reductions will be made in the following categories:

➢ Miscellaneous (Fuel)	$100,000.00
➢ Administrative Material	$100,000.00
➢ Equipment	$102,309.00
➢ Clothing Allowance	$50,000.00
➢ CVPR Stipends	$52,500.00
➢ Utilities	$200,000.00
➢ RBS Matching Grant	$378,963.00
Total reduction through reduced material resource:	**$983,772.00**

In an **Option 3** budget, GPD is projecting a total target reduction of **$7,123,714.00** or 99.73% of that which was transmitted by BBMR. GPD is confident that we can provide the ***basic*** public safety services required by mandate however detrimental to the human and material resources described herewith.

Si Yu'os Ma'ase

JOSEPH I. CRUZ
Chief of Police

ATTACHMENT

GUAM POLICE DEPARTMENT
FY2019 FURLOUGH CALCULATIONS

279 Sworn - 32 hour work week Beginning Oct 8, 2018	$4,268,484.20
24 Sworn - Continuous furlough for 26.5 Pay Periods	$648,322.71
30 Civilians - 32 hour work week Beginning Oct 8, 2018	$249,666.76
32 Civilians - Continuous furlough for 26.5 Pay Periods	$973,468.04
TARGET REDUCTION	**$6,139,941.70**

FY2019 NON-CONTINUOUS FURLOUGH CALCULATIONS
SWORN OFFICERS

	TITLE	GRADE / STEP	HRLY	BASE SALARY	CURRENT SALARY	October 1, 2018- October 7, 2018 BUDGETED SALARIES	October 8, 2018 - September 30, 2019 FURLOUGHED SALARIES	FY19 TOTAL SALARY REDUCTION
1	Police Officer Trainee	FL04-18	$23.45	$48,767.60	$52,425.17	$1,008.18	$38,263.81	$14,161.36
2	Detention Facility Guard	HL04-01	$13.44	$27,963.60	$30,060.87	$578.09	$21,940.67	$8,120.20
3	Detention Facility Guard	HL04-03	$15.12	$31,459.40	$33,818.86	$650.36	$24,683.53	$9,135.33
4	Detention Facility Guard	HL04-20	$28.45	$59,169.60	$63,607.32	$1,223.22	$46,425.38	$17,181.94
5	Police Officer I	IL04-02	$15.30	$31,816.40	$34,202.63	$657.74	$24,963.64	$9,238.99
6	Police Officer I	IL04-02	$14.40	$29,944.60	$32,190.45	$619.05	$23,494.99	$8,695.45
7	Police Officer I	IL04-02	$15.30	$31,816.40	$34,202.63	$657.74	$24,963.64	$9,238.99
8	Police Officer I	IL04-02	$15.30	$31,816.40	$34,202.63	$657.74	$24,963.64	$9,238.99
9	Police Officer I	IL04-02	$15.30	$31,816.40	$34,202.63	$657.74	$24,963.64	$9,238.99
10	Police Officer I	IL04-02	$15.30	$31,816.40	$34,202.63	$657.74	$24,963.64	$9,238.99
11	Police Officer I	IL04-02	$15.30	$31,816.40	$34,202.63	$657.74	$24,963.64	$9,238.99
12	Police Officer I	IL04-02	$15.30	$31,816.40	$34,202.63	$657.74	$24,963.64	$9,238.99
13	Police Officer I	IL04-02	$15.30	$31,816.40	$34,202.63	$657.74	$24,963.64	$9,238.99
14	Police Officer I	IL04-02	$14.40	$29,944.60	$32,190.45	$619.05	$23,494.99	$8,695.45
15	Police Officer I	IL04-02	$15.30	$31,816.40	$34,202.63	$657.74	$24,963.64	$9,238.99
16	Police Officer I	IL04-02	$15.30	$31,816.40	$34,202.63	$657.74	$24,963.64	$9,238.99
17	Police Officer I	IL04-02	$15.30	$31,816.40	$34,202.63	$657.74	$24,963.64	$9,238.99
18	Police Officer I	IL04-02	$15.30	$31,816.40	$34,202.63	$657.74	$24,963.64	$9,238.99
19	Police Officer I	IL04-02	$15.30	$31,816.00	$34,202.20	$657.73	$24,963.32	$9,238.88
20	Police Officer I	IL04-03	$16.20	$33,686.80	$36,213.31	$696.41	$26,431.18	$9,782.13
21	Police Officer I	IL04-03	$16.20	$33,686.80	$36,213.31	$696.41	$26,431.18	$9,782.13
22	Police Officer I	IL04-03	$16.20	$33,686.80	$36,213.31	$696.41	$26,431.18	$9,782.13
23	Police Officer I	IL04-03	$16.20	$33,686.80	$36,213.31	$696.41	$26,431.18	$9,782.13
24	Police Officer I	IL04-03	$16.20	$33,686.80	$36,213.31	$696.41	$26,431.18	$9,782.13
25	Police Officer I	IL04-03	$16.20	$33,686.80	$36,213.31	$696.41	$26,431.18	$9,782.13
26	Police Officer I	IL04-03	$16.20	$33,686.80	$36,213.31	$696.41	$26,431.18	$9,782.13

FY2019 NON-CONTINUOUS FURLOUGH CALCULATIONS
SWORN OFFICERS

27	Police Officer I	IL04-03	$16.20	$33,686.80	$36,213.31	$696.41	$26,431.18	$9,782.13
28	Police Officer I	IL04-03	$16.20	$33,686.80	$36,213.31	$696.41	$26,431.18	$9,782.13
29	Police Officer I	IL04-03	$16.20	$33,686.80	$36,213.31	$696.41	$26,431.18	$9,782.13
30	Police Officer I	IL04-03	$16.20	$33,686.80	$36,213.31	$696.41	$26,431.18	$9,782.13
31	Police Officer I	IL04-04	$17.10	$35,558.60	$38,225.50	$735.11	$27,899.82	$10,325.67
32	Police Officer I	IL04-04	$17.10	$35,558.60	$38,225.50	$735.11	$27,899.82	$10,325.67
33	Police Officer I	IL04-04	$17.10	$35,558.60	$38,225.50	$735.11	$27,899.82	$10,325.67
34	Police Officer I	IL04-04	$17.10	$35,558.60	$38,225.50	$735.11	$27,899.82	$10,325.67
35	Police Officer I	IL04-04	$17.10	$35,558.60	$38,225.50	$735.11	$27,899.82	$10,325.67
36	Police Officer I	IL04-04	$17.10	$35,558.60	$38,225.50	$735.11	$27,899.82	$10,325.67
37	Police Officer I	IL04-05	$18.00	$37,430.40	$40,237.68	$773.80	$29,368.47	$10,869.21
38	Police Officer I	IL04-05	$18.00	$37,430.40	$40,237.68	$773.80	$29,368.47	$10,869.21
39	Police Officer I	IL04-05	$18.00	$37,430.40	$40,237.68	$773.80	$29,368.47	$10,869.21
40	Police Officer I	IL04-05	$17.10	$35,558.60	$38,225.50	$735.11	$27,899.82	$10,325.67
41	Police Officer I	IL04-05	$18.00	$37,430.40	$40,237.68	$773.80	$29,368.47	$10,869.21
42	Police Officer I	IL04-05	$18.00	$37,430.40	$40,237.68	$773.80	$29,368.47	$10,869.21
43	Police Officer I	IL04-05	$18.00	$37,430.40	$40,237.68	$773.80	$29,368.47	$10,869.21
44	Police Officer I	IL04-05	$18.00	$37,430.40	$40,237.68	$773.80	$29,368.47	$10,869.21
45	Police Officer I	IL04-05	$18.00	$37,430.40	$40,237.68	$773.80	$29,368.47	$10,869.21
46	Police Officer I	IL04-07	$19.44	$40,425.00	$43,456.88	$835.71	$31,718.08	$11,738.80
47	Police Officer I	IL04-07	$19.44	$40,425.00	$43,456.88	$835.71	$31,718.08	$11,738.80
48	Police Officer I	IL04-07	$19.44	$40,425.00	$43,456.88	$835.71	$31,718.08	$11,738.80
49	Police Officer I	IL04-08	$20.15	$41,921.60	$45,065.72	$866.65	$32,892.33	$12,173.39
50	Police Officer I	IL04-08	$20.15	$41,921.60	$45,065.72	$866.65	$32,892.33	$12,173.39
51	Police Officer I	IL04-08	$20.15	$41,922.00	$45,066.15	$866.66	$32,892.65	$12,173.50
52	Police Officer I	IL04-09	$20.87	$43,419.60	$46,676.07	$897.62	$34,067.69	$12,608.38
53	Police Officer I	IL04-09	$20.87	$43,419.60	$46,676.07	$897.62	$34,067.69	$12,608.38
54	Police Officer I	IL04-10	$21.59	$44,916.00	$48,284.70	$928.55	$35,241.78	$13,042.92
55	Police Officer I	IL04-10	$21.59	$44,916.20	$48,284.92	$928.56	$35,241.94	$13,042.97
56	Police Officer I	IL04-10	$21.59	$44,916.20	$48,284.92	$928.56	$35,241.94	$13,042.97
57	Police Officer I	IL04-10	$21.59	$44,916.20	$48,284.92	$928.56	$35,241.94	$13,042.97
58	Police Officer I	IL04-10	$21.59	$44,916.20	$48,284.92	$928.56	$35,241.94	$13,042.97

FY2019 NON-CONTINUOUS FURLOUGH CALCULATIONS
SWORN OFFICERS

59	Police Officer I	IL04-10	$21.59	$44,916.00	$48,284.70	$928.55	$35,241.78	$13,042.92
60	Police Officer I	IL04-10	$21.59	$44,916.20	$48,284.92	$928.56	$35,241.94	$13,042.97
61	Police Officer I	IL04-11	$22.35	$46,488.40	$49,975.03	$961.06	$36,475.51	$13,499.52
62	Police Officer I	IL04-11	$22.35	$46,488.40	$49,975.03	$961.06	$36,475.51	$13,499.52
63	Police Officer I	IL04-12	$23.13	$48,115.20	$51,723.84	$994.69	$37,751.93	$13,971.91
64	Police Officer I	IL04-12	$23.13	$48,115.20	$51,723.84	$994.69	$37,751.93	$13,971.91
65	Police Officer I	IL04-13	$23.94	$49,799.40	$53,534.36	$1,029.51	$39,073.38	$14,460.98
66	Police Officer I	IL04-14	$24.78	$51,542.40	$55,408.08	$1,065.54	$40,440.96	$14,967.12
67	Detention Facility Guard Leader	IL04-18	$28.44	$59,145.80	$63,581.74	$1,222.73	$46,406.70	$17,175.03
68	Police Officer I	IL04-19	$29.43	$61,216.40	$65,807.63	$1,265.53	$48,031.33	$17,776.30
69	Police Officer II	JL04-05	$19.30	$40,149.20	$43,160.39	$830.01	$31,501.68	$11,658.71
70	Police Officer II	JL04-06	$20.07	$41,755.00	$44,886.63	$863.20	$32,761.62	$12,125.01
71	Police Officer II	JL04-07	$20.85	$43,360.80	$46,612.86	$896.40	$34,021.55	$12,591.31
72	Police Officer II	JL04-07	$20.85	$43,360.80	$46,612.86	$896.40	$34,021.55	$12,591.31
73	Police Officer II	JL04-07	$20.85	$43,360.80	$46,612.86	$896.40	$34,021.55	$12,591.31
74	Police Officer II	JL04-08	$21.62	$44,966.60	$48,339.10	$929.60	$35,281.49	$13,057.61
75	Police Officer II	JL04-08	$21.62	$44,966.60	$48,339.10	$929.60	$35,281.49	$13,057.61
76	Police Officer II	JL04-08	$21.62	$44,966.60	$48,339.10	$929.60	$35,281.49	$13,057.61
77	Police Officer II	JL04-08	$21.62	$44,966.60	$48,339.10	$929.60	$35,281.49	$13,057.61
78	Police Officer II	JL04-08	$21.62	$44,966.60	$48,339.10	$929.60	$35,281.49	$13,057.61
79	Police Officer II	JL04-09	$22.39	$46,572.40	$50,065.33	$962.79	$36,541.42	$13,523.91
80	Police Officer II	JL04-09	$22.39	$46,572.40	$50,065.33	$962.79	$36,541.42	$13,523.91
81	Police Officer II	JL04-09	$22.39	$46,572.40	$50,065.33	$962.79	$36,541.42	$13,523.91
82	Police Officer II	JL04-10	$23.16	$48,179.60	$51,793.07	$996.02	$37,802.46	$13,990.61
83	Police Officer II	JL04-10	$23.16	$48,179.60	$51,793.07	$996.02	$37,802.46	$13,990.61
84	Police Officer II	JL04-10	$23.16	$48,179.60	$51,793.07	$996.02	$37,802.46	$13,990.61
85	Police Officer II	JL04-10	$23.16	$48,179.60	$51,793.07	$996.02	$37,802.46	$13,990.61
86	Police Officer II	JL04-10	$23.16	$48,179.60	$51,793.07	$996.02	$37,802.46	$13,990.61
87	Police Officer II	JL04-10	$23.16	$48,179.60	$51,793.07	$996.02	$37,802.46	$13,990.61
88	Police Officer II	JL04-10	$23.16	$48,179.60	$51,793.07	$996.02	$37,802.46	$13,990.61
89	Police Officer II	JL04-10	$23.16	$48,179.60	$51,793.07	$996.02	$37,802.46	$13,990.61
90	Police Officer II	JL04-10	$23.16	$48,179.60	$51,793.07	$996.02	$37,802.46	$13,990.61

FY2019 NON-CONTINUOUS FURLOUGH CALCULATIONS
SWORN OFFICERS

91	Police Officer II	JL04-10	$20.85	$43,360.80	$46,612.86	$896.40	$34,021.55	$12,591.31
92	Police Officer II	JL04-10	$23.16	$48,179.60	$51,793.07	$996.02	$37,802.46	$13,990.61
93	Police Officer II	JL04-10	$23.16	$48,179.60	$51,793.07	$996.02	$37,802.46	$13,990.61
94	Police Officer II	JL04-10	$23.16	$48,179.60	$51,793.07	$996.02	$37,802.46	$13,990.61
95	Police Officer I	JL04-10	$23.16	$48,179.60	$51,793.07	$996.02	$37,802.46	$13,990.61
96	Police Officer II	JL04-11	$23.97	$49,865.20	$53,605.09	$1,030.87	$39,125.00	$14,480.09
97	Police Officer II	JL04-11	$23.97	$49,865.20	$53,605.09	$1,030.87	$39,125.00	$14,480.09
98	Police Officer II	JL04-11	$23.97	$49,865.20	$53,605.09	$1,030.87	$39,125.00	$14,480.09
99	Police Officer II	JL04-11	$23.97	$49,865.00	$53,604.88	$1,030.86	$39,124.85	$14,480.03
100	Police Officer II	JL04-12	$24.81	$51,611.00	$55,481.83	$1,066.96	$40,494.78	$14,987.04
101	Police Officer II	JL04-12	$24.81	$51,611.00	$55,481.83	$1,066.96	$40,494.78	$14,987.04
102	Police Officer II	JL04-12	$24.81	$51,611.00	$55,481.83	$1,066.96	$40,494.78	$14,987.04
103	Police Officer II	JL04-12	$24.81	$51,611.60	$55,482.47	$1,066.97	$40,495.26	$14,987.21
104	Police Officer II	JL04-12	$24.81	$51,611.00	$55,481.83	$1,066.96	$40,494.78	$14,987.04
105	Police Officer II	JL04-13	$25.68	$53,417.00	$57,423.28	$1,104.29	$41,911.80	$15,511.48
106	Police Officer II	JL04-13	$25.68	$53,417.00	$57,423.28	$1,104.29	$41,911.80	$15,511.48
107	Police Officer II	JL04-13	$25.68	$53,417.00	$57,423.28	$1,104.29	$41,911.80	$15,511.48
108	Police Officer II	JL04-13	$25.68	$53,417.00	$57,423.28	$1,104.29	$41,911.80	$15,511.48
109	Police Officer II	JL04-13	$25.68	$53,417.00	$57,423.28	$1,104.29	$41,911.80	$15,511.48
110	Police Officer II	JL04-13	$25.68	$53,417.00	$57,423.28	$1,104.29	$41,911.80	$15,511.48
111	Police Officer II	JL04-14	$26.58	$55,287.40	$59,433.96	$1,142.96	$43,379.34	$16,054.61
112	Police Officer II	JL04-14	$26.58	$55,287.40	$59,433.96	$1,142.96	$43,379.34	$16,054.61
113	Police Officer II	JL04-14	$26.58	$55,287.40	$59,433.96	$1,142.96	$43,379.34	$16,054.61
114	Police Officer II	JL04-14	$26.58	$55,287.40	$59,433.96	$1,142.96	$43,379.34	$16,054.61
115	Police Officer II	JL04-14	$26.58	$55,287.40	$59,433.96	$1,142.96	$43,379.34	$16,054.61
116	Police Officer II	JL04-14	$26.58	$55,287.40	$59,433.96	$1,142.96	$43,379.34	$16,054.61
117	Police Officer II	JL04-14	$26.58	$55,287.40	$59,433.96	$1,142.96	$43,379.34	$16,054.61
118	Police Officer II	JL04-14	$26.58	$55,287.40	$59,433.96	$1,142.96	$43,379.34	$16,054.61
119	Police Officer II	JL04-14	$26.58	$55,287.40	$59,433.96	$1,142.96	$43,379.34	$16,054.61
120	Police Officer II	JL04-14	$26.58	$55,287.40	$59,433.96	$1,142.96	$43,379.34	$16,054.61
121	Police Officer II	JL04-14	$26.58	$55,287.40	$59,433.96	$1,142.96	$43,379.34	$16,054.61
122	Police Officer II	JL04-14	$26.58	$55,287.40	$59,433.96	$1,142.96	$43,379.34	$16,054.61

FY2019 NON-CONTINUOUS FURLOUGH CALCULATIONS
SWORN OFFICERS

123	Police Officer II	JL04-14	$26.58	$55,287.40	$59,433.96	$1,142.96	$43,379.34	$16,054.61
124	Police Officer II	JL04-14	$26.58	$55,287.40	$59,433.96	$1,142.96	$43,379.34	$16,054.61
125	Police Officer II	JL04-14	$26.58	$55,287.40	$59,433.96	$1,142.96	$43,379.34	$16,054.61
126	Police Officer II	JL04-14	$26.58	$55,287.40	$59,433.96	$1,142.96	$43,379.34	$16,054.61
127	Police Officer II	JL04-14	$25.68	$53,417.00	$57,423.28	$1,104.29	$41,911.80	$15,511.48
128	Police Officer II	JL04-15	$27.51	$57,222.20	$61,513.87	$1,182.96	$44,897.42	$16,616.45
129	Police Officer II	JL04-15	$27.51	$57,222.20	$61,513.87	$1,182.96	$44,897.42	$16,616.45
130	Police Officer II	JL04-15	$27.51	$57,222.20	$61,513.87	$1,182.96	$44,897.42	$16,616.45
131	Police Officer II	JL04-17	$29.47	$61,297.60	$65,894.92	$1,267.21	$48,095.04	$17,799.88
132	Police Officer II	JL04-19	$31.57	$65,664.20	$70,589.02	$1,357.48	$51,521.14	$19,067.87
133	Police Officer II	JL04-19	$31.57	$65,664.20	$70,589.02	$1,357.48	$51,521.14	$19,067.87
134	Police Officer II	JL04-20	$32.67	$67,961.60	$73,058.72	$1,404.98	$53,323.72	$19,735.00
135	Police Officer II	JL04-21	$34.21	$71,161.43	$76,498.54	$1,471.13	$55,834.35	$20,664.18
136	Police Officer II	JL04-21	$33.82	$70,340.26	$75,615.78	$1,454.15	$55,190.05	$20,425.73
137	Police Officer III	KL04-04	$19.71	$40,990.60	$44,064.90	$847.40	$32,161.86	$11,903.04
138	Police Officer III	KL04-05	$20.74	$43,148.00	$46,384.10	$892.00	$33,854.58	$12,529.52
139	Police Officer III	KL04-05	$20.74	$43,148.00	$46,384.10	$892.00	$33,854.58	$12,529.52
140	Police Officer III	KL04-06	$21.57	$44,874.20	$48,239.77	$927.69	$35,208.99	$13,030.78
141	Police Officer III	KL04-07	$22.40	$46,600.40	$50,095.43	$963.37	$36,563.39	$13,532.04
142	Police Officer III	KL04-07	$22.40	$46,600.00	$50,095.00	$963.37	$36,563.08	$13,531.92
143	Police Officer III	KL04-07	$22.40	$46,600.00	$50,095.00	$963.37	$36,563.08	$13,531.92
144	Police Officer III	KL04-07	$22.40	$46,600.40	$50,095.43	$963.37	$36,563.39	$13,532.04
145	Police Officer III	KL04-07	$22.40	$46,600.40	$50,095.43	$963.37	$36,563.39	$13,532.04
146	Police Officer III	KL04-08	$23.23	$48,325.00	$51,949.38	$999.03	$37,916.54	$14,032.84
147	Police Officer III	KL04-08	$23.23	$48,325.00	$51,949.38	$999.03	$37,916.54	$14,032.84
148	Police Officer III	KL04-08	$23.23	$48,325.00	$51,949.38	$999.03	$37,916.54	$14,032.84
149	Police Officer III	KL04-08	$23.23	$48,325.00	$51,949.38	$999.03	$37,916.54	$14,032.84
150	Police Officer III	KL04-09	$24.06	$50,051.00	$53,804.83	$1,034.71	$39,270.78	$14,534.04
151	Police Officer III	KL04-09	$24.06	$50,051.40	$53,805.26	$1,034.72	$39,271.10	$14,534.16
152	Police Officer III	KL04-09	$24.06	$50,051.40	$53,805.26	$1,034.72	$39,271.10	$14,534.16
153	Police Officer III	KL04-09	$24.06	$50,051.00	$53,804.83	$1,034.71	$39,270.78	$14,534.04
154	Police Officer III	KL04-09	$24.06	$50,051.40	$53,805.26	$1,034.72	$39,271.10	$14,534.16

FY2019 NON-CONTINUOUS FURLOUGH CALCULATIONS
SWORN OFFICERS

155	Police Officer III	KL04-10	$24.89	$51,770.60	$55,653.40	$1,070.26	$40,620.01	$15,033.39
156	Police Officer III	KL04-11	$25.76	$53,589.20	$57,608.39	$1,107.85	$42,046.91	$15,561.48
157	Police Officer III	KL04-11	$25.76	$53,589.00	$57,608.18	$1,107.85	$42,046.75	$15,561.42
158	Police Officer III	KL04-11	$25.76	$53,589.20	$57,608.39	$1,107.85	$42,046.91	$15,561.48
159	Police Officer III	KL04-12	$26.67	$55,465.00	$59,624.88	$1,146.63	$43,518.69	$16,106.18
160	Police Officer III	KL04-13	$27.60	$57,407.00	$61,712.53	$1,186.78	$45,042.42	$16,670.11
161	Police Officer III	KL04-13	$27.60	$57,407.00	$61,712.53	$1,186.78	$45,042.42	$16,670.11
162	Police Officer III	KL04-14	$28.57	$59,416.00	$63,872.20	$1,228.31	$46,618.71	$17,253.49
163	Police Officer III	KL04-14	$28.57	$59,416.00	$63,872.20	$1,228.31	$46,618.71	$17,253.49
164	Police Officer III	KL04-14	$28.57	$59,416.60	$63,872.85	$1,228.32	$46,619.18	$17,253.67
165	Police Officer III	KL04-14	$28.57	$59,417.00	$63,873.28	$1,228.33	$46,619.49	$17,253.78
166	Police Officer III	KL04-14	$28.57	$59,416.00	$63,872.20	$1,228.31	$46,618.71	$17,253.49
167	Police Officer III	KL04-15	$29.56	$61,495.00	$66,107.13	$1,271.29	$48,249.92	$17,857.20
168	Police Officer III	KL04-15	$29.56	$61,495.00	$66,107.13	$1,271.29	$48,249.92	$17,857.20
169	Police Officer III	KL04-15	$29.56	$61,495.00	$66,107.13	$1,271.29	$48,249.92	$17,857.20
170	Police Officer III	KL04-15	$29.56	$61,495.00	$66,107.13	$1,271.29	$48,249.92	$17,857.20
171	Police Officer III	KL04-15	$29.56	$61,495.00	$66,107.13	$1,271.29	$48,249.92	$17,857.20
172	Police Officer III	KL04-16	$30.60	$63,648.20	$68,421.82	$1,315.80	$49,939.36	$18,482.46
173	Police Officer III	KL04-16	$30.60	$63,648.20	$68,421.82	$1,315.80	$49,939.36	$18,482.46
174	Police Officer III	KL04-16	$30.60	$63,648.20	$68,421.82	$1,315.80	$49,939.36	$18,482.46
175	Police Officer III	KL04-16	$30.60	$63,648.20	$68,421.82	$1,315.80	$49,939.36	$18,482.46
176	Police Officer III	KL04-17	$31.67	$65,875.60	$70,816.27	$1,361.85	$51,687.01	$19,129.26
177	Police Officer III	KL04-17	$31.67	$65,875.60	$70,816.27	$1,361.85	$51,687.01	$19,129.26
178	Police Officer III	KL04-17	$31.67	$65,875.60	$70,816.27	$1,361.85	$51,687.01	$19,129.26
179	Police Officer III	KL04-17	$31.67	$65,875.60	$70,816.27	$1,361.85	$51,687.01	$19,129.26
180	Police Officer III	KL04-18	$32.78	$68,181.40	$73,295.01	$1,409.52	$53,496.18	$19,798.83
181	Police Officer III	KL04-18	$32.78	$68,181.40	$73,295.01	$1,409.52	$53,496.18	$19,798.83
182	Police Officer III	KL04-19	$33.93	$70,567.00	$75,859.53	$1,458.84	$55,367.95	$20,491.57
183	Police Officer III	KL04-19	$33.93	$70,567.00	$75,859.53	$1,458.84	$55,367.95	$20,491.57
184	Police Officer III	KL04-19	$33.93	$70,567.00	$75,859.53	$1,458.84	$55,367.95	$20,491.57
185	Police Officer III	KL04-19	$33.93	$70,567.00	$75,859.53	$1,458.84	$55,367.95	$20,491.57
186	Police Officer III	KL04-19	$33.93	$70,567.00	$75,859.53	$1,458.84	$55,367.95	$20,491.57

FY2019 NON-CONTINUOUS FURLOUGH CALCULATIONS
SWORN OFFICERS

187	Police Officer III	KL04-20	$35.11	$73,038.00	$78,515.85	$1,509.92	$57,306.74	$21,209.11
188	Police Officer III	KL04-20	$35.11	$73,038.00	$78,515.85	$1,509.92	$57,306.74	$21,209.11
189	Police Officer III	KL04-20	$35.11	$73,038.00	$78,515.85	$1,509.92	$57,306.74	$21,209.11
190	Police Officer III	KL4-16	$30.60	$63,648.20	$68,421.82	$1,315.80	$49,939.36	$18,482.46
191	Police Officer III	KL4-18	$32.78	$68,181.40	$73,295.01	$1,409.52	$53,496.18	$19,798.83
192	Police Officer III	KL4-18	$32.78	$68,181.40	$73,295.01	$1,409.52	$53,496.18	$19,798.83
193	Police Sergeant I	LL04-06	$23.21	$48,266.40	$51,886.38	$997.82	$37,870.56	$14,015.82
194	Police Sergeant I	LL04-06	$23.20	$48,266.00	$51,885.95	$997.81	$37,870.25	$14,015.70
195	Police Sergeant I	LL04-06	$23.21	$48,266.40	$51,886.38	$997.82	$37,870.56	$14,015.82
196	Police Sergeant I	LL04-07	$24.10	$50,122.80	$53,882.01	$1,036.19	$39,327.12	$14,554.89
197	Police Sergeant I	LL04-10	$26.78	$55,692.00	$59,868.90	$1,151.33	$43,696.80	$16,172.10
198	Police Sergeant I	LL04-10	$26.78	$55,692.00	$59,868.90	$1,151.33	$43,696.80	$16,172.10
199	Police Sergeant I	LL04-11	$27.71	$57,640.80	$61,963.86	$1,191.61	$45,225.86	$16,738.00
200	Police Sergeant I	LL04-12	$28.68	$59,658.70	$64,133.10	$1,233.33	$46,809.13	$17,323.97
201	Police Sergeant I	LL04-12	$28.68	$59,658.70	$64,133.10	$1,233.33	$46,809.13	$17,323.97
202	Police Sergeant I	LL04-12	$28.68	$59,658.70	$64,133.10	$1,233.33	$46,809.13	$17,323.97
203	Police Sergeant I	LL04-12	$28.68	$59,658.70	$64,133.10	$1,233.33	$46,809.13	$17,323.97
204	Police Sergeant I	LL04-12	$28.68	$59,658.70	$64,133.10	$1,233.33	$46,809.13	$17,323.97
205	Police Sergeant I	LL04-12	$28.68	$59,658.70	$64,133.10	$1,233.33	$46,809.13	$17,323.97
206	Police Sergeant I	LL04-12	$28.49	$59,268.20	$63,713.32	$1,225.26	$46,502.74	$17,210.57
207	Police Sergeant I	LL04-12	$28.68	$59,658.70	$64,133.10	$1,233.33	$46,809.13	$17,323.97
208	Police Sergeant I	LL04-12	$28.68	$59,658.70	$64,133.10	$1,233.33	$46,809.13	$17,323.97
209	Police Sergeant I	LL04-12	$28.68	$59,658.70	$64,133.10	$1,233.33	$46,809.13	$17,323.97
210	Police Sergeant I	LL04-13	$29.69	$61,747.00	$66,378.03	$1,276.50	$48,447.65	$17,930.38
211	Police Sergeant I	LL04-13	$29.69	$61,747.00	$66,378.03	$1,276.50	$48,447.65	$17,930.38
212	Police Sergeant I	LL04-13	$29.69	$61,747.00	$66,378.03	$1,276.50	$48,447.65	$17,930.38
213	Police Sergeant I	LL04-14	$30.72	$63,907.00	$68,700.03	$1,321.15	$50,142.42	$18,557.61
214	Police Sergeant I	LL04-14	$30.72	$63,907.20	$68,700.24	$1,321.16	$50,142.57	$18,557.67
215	Police Sergeant I	LL04-14	$30.72	$63,907.20	$68,700.24	$1,321.16	$50,142.57	$18,557.67
216	Police Sergeant I	LL04-14	$30.72	$63,907.20	$68,700.24	$1,321.16	$50,142.57	$18,557.67
217	Police Sergeant I	LL04-14	$30.72	$63,907.20	$68,700.24	$1,321.16	$50,142.57	$18,557.67
218	Police Sergeant I	LL04-15	$31.80	$66,144.40	$71,105.23	$1,367.41	$51,897.91	$19,207.32

FY2019 NON-CONTINUOUS FURLOUGH CALCULATIONS
SWORN OFFICERS

219	Police Sergeant I	LL04-15	$31.80	$66,144.40	$71,105.23	$1,367.41	$51,897.91	$19,207.32
220	Police Sergeant I	LL04-15	$31.80	$66,144.40	$71,105.23	$1,367.41	$51,897.91	$19,207.32
221	Police Sergeant I	LL04-15	$31.80	$66,144.40	$71,105.23	$1,367.41	$51,897.91	$19,207.32
222	Police Sergeant I	LL04-16	$32.91	$68,460.00	$73,594.50	$1,415.28	$53,714.77	$19,879.73
223	Police Sergeant I	LL04-16	$32.91	$68,460.00	$73,594.50	$1,415.28	$53,714.77	$19,879.73
224	Police Sergeant I	LL04-16	$32.91	$68,460.00	$73,594.50	$1,415.28	$53,714.77	$19,879.73
225	Police Sergeant I	LL04-17	$34.07	$70,855.40	$76,169.56	$1,464.80	$55,594.24	$20,575.32
226	Police Sergeant I	LL04-17	$34.07	$70,855.40	$76,169.56	$1,464.80	$55,594.24	$20,575.32
227	Police Sergeant I	LL04-18	$35.26	$73,336.20	$78,836.42	$1,516.08	$57,540.71	$21,295.70
228	Police Sergeant I	LL04-18	$35.26	$73,336.20	$78,836.42	$1,516.08	$57,540.71	$21,295.70
229	Police Sergeant I	LL04-18	$35.26	$73,336.20	$78,836.42	$1,516.08	$57,540.71	$21,295.70
230	Police Sergeant I	LL04-18	$35.26	$73,336.20	$78,836.42	$1,516.08	$57,540.71	$21,295.70
231	Police Sergeant I	LL04-18	$35.26	$73,336.20	$78,836.42	$1,516.08	$57,540.71	$21,295.70
232	Police Sergeant I	LL04-18	$35.26	$73,336.20	$78,836.42	$1,516.08	$57,540.71	$21,295.70
233	Police Sergeant I	LL04-18	$35.26	$73,336.20	$78,836.42	$1,516.08	$57,540.71	$21,295.70
234	Police Sergeant I	LL04-18	$35.26	$73,336.20	$78,836.42	$1,516.08	$57,540.71	$21,295.70
235	Police Sergeant I	LL04-18	$35.26	$73,336.20	$78,836.42	$1,516.08	$57,540.71	$21,295.70
236	Police Sergeant I	LL04-19	$36.49	$75,902.40	$81,595.08	$1,569.14	$59,554.19	$22,040.89
237	Police Sergeant I	LL04-19	$36.49	$75,902.40	$81,595.08	$1,569.14	$59,554.19	$22,040.89
238	Police Sergeant I	LL04-19	$36.49	$75,902.40	$81,595.08	$1,569.14	$59,554.19	$22,040.89
239	Police Officer I	LL04-21	$32.63	$67,871.10	$72,961.43	$1,403.10	$53,252.71	$19,708.72
240	Police Sergeant II	ML04-10	$28.95	$60,225.20	$60,225.20	$1,158.18	$47,253.62	$12,971.58
241	Police Sergeant II	ML04-12	$31.02	$64,514.80	$64,514.80	$1,240.67	$50,619.30	$13,895.50
242	Police Sergeant II	ML04-13	$32.10	$66,773.00	$66,773.00	$1,284.10	$52,391.12	$14,381.88
243	Police Sergeant II	ML04-14	$33.23	$69,109.60	$69,109.60	$1,329.03	$54,224.46	$14,885.14
244	Police Sergeant II	ML04-14	$33.23	$69,109.60	$69,109.60	$1,329.03	$54,224.46	$14,885.14
245	Police Sergeant II	ML04-15	$34.39	$71,528.80	$71,528.80	$1,375.55	$56,122.60	$15,406.20
246	Police Sergeant II	ML04-16	$35.59	$74,032.00	$74,032.00	$1,423.69	$58,086.65	$15,945.35
247	Police Sergeant II	ML04-18	$38.13	$79,304.40	$79,304.40	$1,525.08	$62,223.45	$17,080.95
248	Police Sergeant II	ML04-18	$38.13	$79,304.40	$79,304.40	$1,525.08	$62,223.45	$17,080.95
249	Police Sergeant II	ML4-16	$35.59	$74,032.00	$74,032.00	$1,423.69	$58,086.65	$15,945.35
250	Police Lieutenant	NL04-10	$31.36	$65,234.40	$65,234.40	$1,254.51	$51,183.91	$14,050.49

FY2019 NON-CONTINUOUS FURLOUGH CALCULATIONS
SWORN OFFICERS

251	Police Lieutenant	NL04-10	$31.36	$65,234.40	$65,234.40	$1,254.51	$51,183.91	$14,050.49
252	Police Lieutenant	NL04-11	$32.46	$67,517.80	$67,517.80	$1,298.42	$52,975.50	$14,542.30
253	Police Lieutenant	NL04-12	$33.60	$69,881.00	$69,881.00	$1,343.87	$54,829.71	$15,051.29
254	Police Lieutenant	NL04-12	$33.60	$69,881.00	$69,881.00	$1,343.87	$54,829.71	$15,051.29
255	Police Lieutenant	NL04-12	$33.60	$69,881.00	$69,881.00	$1,343.87	$54,829.71	$15,051.29
256	Police Lieutenant	NL04-13	$34.77	$72,326.80	$72,326.80	$1,390.90	$56,748.72	$15,578.08
257	Police Lieutenant	NL04-14	$35.99	$74,850.00	$74,850.00	$1,439.42	$58,728.46	$16,121.54
258	Police Lieutenant	NL04-15	$37.25	$77,477.40	$77,477.40	$1,489.95	$60,789.96	$16,687.44
259	Police Lieutenant	NL04-15	$37.25	$77,477.40	$77,477.40	$1,489.95	$60,789.96	$16,687.44
260	Police Lieutenant	NL04-15	$37.25	$77,477.40	$77,477.40	$1,489.95	$60,789.96	$16,687.44
261	Police Lieutenant	NL04-15	$37.25	$77,477.40	$77,477.40	$1,489.95	$60,789.96	$16,687.44
262	Police Lieutenant	NL04-16	$38.55	$80,189.20	$80,189.20	$1,542.10	$62,917.68	$17,271.52
263	Police Lieutenant	NL04-16	$38.55	$80,189.20	$80,189.20	$1,542.10	$62,917.68	$17,271.52
264	Police Lieutenant	NL04-16	$38.55	$80,189.20	$80,189.20	$1,542.10	$62,917.68	$17,271.52
265	Police Lieutenant	NL04-17	$39.90	$82,996.20	$82,996.20	$1,596.08	$65,120.10	$17,876.10
266	Police Captain	OL04-12	$36.57	$76,060.60	$76,060.60	$1,462.70	$59,678.32	$16,382.28
267	Police Captain	OL04-12	$36.57	$76,060.60	$76,060.60	$1,462.70	$59,678.32	$16,382.28
268	Police Captain	OL04-14	$40.54	$84,330.40	$84,330.40	$1,621.74	$66,166.93	$18,163.47
269	Police Captain	OL04-15	$40.54	$84,330.40	$84,330.40	$1,621.74	$66,166.93	$18,163.47
270	Police Captain	OL04-16	$41.96	$87,281.60	$87,281.60	$1,678.49	$68,482.49	$18,799.11
271	Police Captain	OL04-16	$41.96	$87,281.60	$87,281.60	$1,678.49	$68,482.49	$18,799.11
272	Police Captain	OL04-17	$43.43	$90,336.40	$90,336.40	$1,737.24	$70,879.33	$19,457.07
273	Police Captain	OL04-18	$44.95	$93,499.00	$93,499.00	$1,798.06	$73,360.75	$20,138.25
274	Police Captain	OL04-18	$44.95	$93,499.00	$93,499.00	$1,798.06	$73,360.75	$20,138.25
275	Police Captain	OL04-19	$46.52	$96,770.80	$96,770.80	$1,860.98	$75,927.86	$20,842.94
276	Police Major	QL04-08	$38.02	$79,090.20	$79,090.20	$1,520.97	$62,055.39	$17,034.81
277	Police Major	QL04-11	$42.17	$87,704.40	$87,704.40	$1,686.62	$68,814.22	$18,890.18
278	Police Major	QL04-15	$48.39	$100,643.20	$100,643.20	$1,935.45	$78,966.20	$21,677.00
279	Chief of Police	L2-00	$41.74	$86,820.00	$86,820.00	$1,669.62	$68,120.31	$18,699.69
		TOTAL		**$15,482,799.69**	**$16,416,527.03**	**$315,702.44**	**$12,148,042.83**	**$4,268,484.20**

FY2019 CONTINUOUS FURLOUGH CALCULATIONS
SWORN OFFICERS

	TITLE	GRADE / STEP	HRLY	BASE SALARY	CURRENT SALARY	October 1, 2018- October 7, 2018 BUDGETED SALARIES	October 8, 2018 - September 30, 2019 FURLOUGHED SALARIES
1	Police Officer Trainee	FL04-01	$11.87	$24,689.00	$26,540.68	$510.40	$26,030.28
2	Police Officer Trainee	FL04-01	$11.87	$24,689.00	$26,540.68	$510.40	$26,030.28
3	Police Officer Trainee	FL04-01	$11.87	$24,689.00	$26,540.68	$510.40	$26,030.28
4	Police Officer Trainee	FL04-02	$12.61	$26,231.80	$28,199.19	$542.29	$27,656.89
5	Police Officer Trainee	FL04-02	$12.61	$26,231.80	$28,199.19	$542.29	$27,656.89
6	Police Officer Trainee	FL04-02	$12.61	$26,231.80	$28,199.19	$542.29	$27,656.89
7	Police Officer Trainee	FL04-02	$12.61	$26,231.80	$28,199.19	$542.29	$27,656.89
8	Police Officer Trainee	FL04-03	$13.35	$27,776.00	$29,859.20	$574.22	$29,284.98
9	Police Officer Trainee	FL04-03	$13.35	$27,776.00	$29,859.20	$574.22	$29,284.98
10	Police Officer Trainee	FL04-03	$13.35	$27,776.00	$29,859.20	$574.22	$29,284.98
11	Police Officer Trainee	FL04-04	$14.10	$29,319.00	$31,517.93	$606.11	$30,911.81
12	Police Officer Trainee	FL04-04	$14.10	$29,318.80	$31,517.71	$606.11	$30,911.60
13	Police Officer Trainee	FL04-04	$14.10	$29,318.80	$31,517.71	$606.11	$30,911.60
14	Police Officer Trainee	FL04-05	$14.84	$30,861.40	$33,176.01	$638.00	$32,538.00
15	Police Officer Trainee	FL04-05	$14.84	$30,861.60	$33,176.22	$638.00	$32,538.22
16	Police Officer Trainee	FL04-11	$18.43	$38,330.00	$41,204.75	$792.40	$40,412.35
17	Police Officer Trainee	FL04-18	$23.45	$48,767.60	$52,425.17	$1,008.18	$51,416.99
18	Detention Facility Guard	HL04-01	$13.44	$27,963.60	$30,060.87	$578.09	$29,482.78
19	Detention Facility Guard	HL04-01	$13.44	$27,964.00	$30,061.30	$578.10	$29,483.20
23	Police Officer I	IL04-01	$14.40	$29,944.60	$32,190.45	$619.05	$31,571.40
24	Police Officer I	IL04-01	$14.40	$29,944.60	$32,190.45	$619.05	$31,571.40
		TOTAL		**$614,916.20**	**$661,034.92**	**$12,712.21**	**$648,322.71**

FY2019 CONTINUOUS FURLOUGH CALCULATIONS
CIVILIAN SUPPORT

	TITLE	GRADE / STEP	HRLY	CURRENT SALARIES	October 1, 2018- October 7, 2018 BUDGETED SALARIES	October 8, 2018 - September 30, 2019 FURLOUGHED SALARIES
1	Clerk I	C-01	$8.54	$17,769.00	$341.71	$17,427.29
2	Clerk I	C-01	$8.54	$17,769.00	$341.71	$17,427.29
3	Clerk I	C-04	$9.55	$19,866.00	$382.04	$19,483.96
4	Clerk Typist I	D-04	$10.23	$21,287.37	$409.37	$20,878.00
5	Data Control Clerk I	E-07	$12.68	$26,369.00	$507.10	$25,861.90
6	Data Control Clerk I	E-07	$12.68	$26,369.00	$507.10	$25,861.90
7	Law Enforcement Dispatcher I	G-01	$11.89	$24,729.00	$475.56	$24,253.44
8	Law Enforcement Dispatcher I	G-01	$11.89	$24,729.00	$475.56	$24,253.44
9	Law Enforcement Dispatcher I	G-01	$11.89	$24,729.00	$475.56	$24,253.44
10	Law Enforcement Dispatcher I	G-01	$11.89	$24,729.00	$475.56	$24,253.44
11	Law Enforcement Dispatcher I	G-01	$11.89	$24,729.00	$475.56	$24,253.44
12	Law Enforcement Dispatcher I	G-01	$11.89	$24,729.00	$475.56	$24,253.44
13	Customer Service Rep - LTA	H-01	$12.75	$26,520.00	$510.00	$26,010.00
14	Customer Service Rep - LTA	H-01	$12.75	$26,520.00	$510.00	$26,010.00
15	Property Control Officer	H-01	$12.75	$26,520.00	$510.00	$26,010.00
16	Property Control Officer	H-01	$12.75	$26,520.00	$510.00	$26,010.00
17	Automotive Mechanic I	H-04	$14.25	$29,650.00	$570.19	$29,079.81
18	Payroll Clerk II	H-13	$19.22	$39,983.00	$768.90	$39,214.10
19	Statistician I	I-11	$19.47	$40,500.90	$778.86	$39,722.04
20	Admin. Secretary II	I-12	$20.09	$41,786.00	$803.58	$40,982.42
21	Law Enforcement Dispatcher II	I-14	$21.38	$44,480.00	$855.38	$43,624.62
22	FingerPrint Examiner I	I-5	$15.95	$33,182.00	$638.12	$32,543.88
23	Inventory Management Officer	J-04	$16.70	$34,744.02	$668.15	$34,075.87
24	Administrative Assistant	J-13	$22.53	$46,852.00	$901.00	$45,951.00
25	Criminalist I	K-01	$16.30	$33,911.00	$652.13	$33,258.87

FY2019 NON-CONTINUOUS FURLOUGH CALCULATIONS
CIVILIAN SUPPORT

	TITLE	GRADE / STEP	HRLY	CURRENT SALARIES	October 1, 2018- October 7, 2018 BUDGETED SALARIES	October 8, 2018 - September 30, 2019 FURLOUGHED SALARIES	FY19 TOTAL SALARY REDUCTION
1	Clerk I	C-09	$11.37	$23,643.00	$454.67	$18,550.66	$5,092.34
2	Clerk II	D-13	$13.80	$28,705.77	$552.03	$22,522.99	$6,182.78
3	Data Control Clerk I	E-08	$13.08	$27,205.56	$523.18	$21,345.90	$5,859.66
4	Data Control Clerk I	E-08	$13.08	$27,205.65	$523.19	$21,345.97	$5,859.68
5	Clerk III	E-11	$14.36	$29,878.00	$574.58	$23,442.74	$6,435.26
6	Law Enforcement Dispatcher I	G-10	$15.82	$32,904.00	$632.77	$25,816.98	$7,087.02
7	Law Enforcement Dispatcher I	G-05	$13.80	$28,695.00	$551.83	$22,514.54	$6,180.46
8	Law Enforcement Dispatcher I	G-05	$13.80	$28,695.23	$551.83	$22,514.72	$6,180.51
9	Law Enforcement Dispatcher I	G-04	$13.29	$27,648.00	$531.69	$21,693.05	$5,954.95
10	Law Enforcement Dispatcher I	G-04	$13.29	$27,648.00	$531.69	$21,693.05	$5,954.95
11	Law Enforcement Dispatcher I	G-10	$16.32	$33,948.00	$652.85	$26,636.12	$7,311.88
12	StoreKeeper I	H-07	$15.94	$33,150.00	$637.50	$26,010.00	$7,140.00
13	FingerPrint Examiner I	I-5	$15.95	$33,182.00	$638.12	$26,035.11	$7,146.89
14	Law Enforcement Dispatcher I	G-18	$20.95	$43,585.00	$838.17	$34,197.46	$9,387.54
15	Payroll Clerk II	H-13	$19.22	$39,983.04	$768.90	$31,371.31	$8,611.73
16	Automotive Mechanic II	I-02	$14.27	$29,678.70	$570.74	$23,286.36	$6,392.34
17	Administrative Assistant	J-06	$17.99	$37,426.87	$719.75	$29,365.70	$8,061.17
18	Law Enforcement Dispatcher II	I-14	$21.38	$44,480.00	$855.38	$34,899.69	$9,580.31
19	Admin. Secretary II	I-15	$22.06	$45,891.00	$882.52	$36,006.78	$9,884.22
20	Administrative Assistant	J-08	$19.27	$40,077.49	$770.72	$31,445.42	$8,632.07
21	FingerPrint Examiner II	J-11	$21.16	$44,015.00	$846.44	$34,534.85	$9,480.15
22	Statistician II	K-07	$20.38	$42,389.00	$815.17	$33,259.06	$9,129.94
23	Computer System Analyst I	K-10	$22.38	$46,553.17	$895.25	$36,526.33	$10,026.84
24	Admin. Services Officer	N-07	$27.05	$56,268.00	$1,082.08	$44,148.74	$12,119.26
25	Criminalist III	N-07	$27.05	$56,268.00	$1,082.08	$44,148.74	$12,119.26
26	Chief Criminalist	O-07	$28.89	$60,094.00	$1,155.65	$47,150.68	$12,943.32

FY2019 NON-CONTINUOUS FURLOUGH CALCULATIONS
CIVILIAN SUPPORT

27	Criminalist III	N-10	$29.71	$61,795.61	$1,188.38	$48,485.79	$13,309.82
28	Customer Service Rep	H-01	$12.75	$26,520.00	$510.00	$20,808.00	$5,712.00
29	Program Coordinator IV	O-05	$27.84	$57,900.00	$1,113.46	$45,429.23	$12,470.77
30	Program Coordinator I	K-08	$21.03	$43,734.00	$841.04	$34,314.37	$9,419.63
		TOTAL		**$1,159,167.09**	**$22,291.67**	**$909,500.33**	**$249,666.76**

FY2019 CONTINUOUS FURLOUGH CALCULATIONS
CIVILIAN SUPPORT

26	Program Coordinator I	K-01	$16.30	$33,911.00	$652.13	$33,258.87
27	Program Coordinator I	K-01	$16.30	$33,911.00	$652.13	$33,258.87
28	Program Coordinator I	K-01	$16.30	$33,911.00	$652.13	$33,258.87
29	Victims Advocate	K-01	$16.30	$33,911.00	$652.13	$33,258.87
30	Criminalist I	K-02	$16.92	$35,196.00	$676.85	$34,519.15
31	Criminalist II	L-02	$18.51	$38,505.75	$740.50	$37,765.25
32	Personnel Officer	M-09	$26.08	$54,237.61	$1,043.03	$53,194.58
		TOTAL		**$992,555.65**	**$19,087.61**	**$973,468.04**

DPW FY2019 Budget Reduction

General Funding Only

Program	Original Requested Amount	DPW Reduction	Difference b/w Original and DPW Reduction	OPTION 2 Reduction	Difference b/w Orig and Opt 2	Difference b/w DPW and Opt 2	Option 3 Budget	Option 3 Reduction	
State Office	202,804.00	202,804.00	-	203,813.00	-	1,009.00	$ 203,813.00		
Mgmt. Eval.	151,865.00	112,579.00	(39,286.00)	113,067.00	(38,798.00)	488.00	$ 113,067.00		
Quality Control	345,579.00	326,689.00	(18,890.00)	327,863.00	(17,716.00)	1,174.00	$ 327,863.00		
BMS	75,460.00	56,035.00	(19,425.00)	56,293.00	(19,167.00)	258.00	$ 56,293.00		
Fair Hearing	17,500.00	17,500.00	-	17,500.00	-	-	$ 17,500.00		
SAVE	5,300.00	5,300.00	-	5,300.00	-	-	$ 5,300.00		
Fraud Control	286,620.00	246,365.00	(40,255.00)	247,209.00	(39,411.00)	844.00	$ 247,209.00		
ADP Operations	183,936.00	183,936.00	-	183,936.00	-	-	$ 183,936.00		
EBT	62,550.00	54,300.00	(8,250.00)	54,300.00	(8,250.00)	-	$ 54,300.00		
SNAP Certification	1,582,340.00	1,370,896.00	(211,444.00)	1,375,450.00	(206,890.00)	4,554.00	$ 1,115,214.86	$ 260,235.14	
GETP	350,712.00	342,662.00	(8,050.00)	342,998.00	(7,714.00)	336.00	$ 186,256.59	$ 156,741.41	
General Assistance	430,000.00	430,000.00	-	430,166.00	-	166.00	$ 348,778.59	$ 81,387.41	
MOE	947,202.00	947,202.00	-	947,202.00	-	-	$ 947,202.00		
Adult Programs	466,424.00	466,424.00	-	466,690.00	-	266.00	$ 378,392.25	$ 88,297.75	
Penalty	1,641,870.00	1,641,870.00	-	1,641,870.00	-	-	$ 1,641,870.00		
Foster Care	4,905,920.00	4,609,992.00	(295,928.00)	4,484,105.00	(421,815.00)	(125,887.00)	$ 3,635,712.33	$ 614,767.00	
Foster Care Health Ins.	625,260.00	-	(625,260.00)	-	(625,260.00)	-	$ -	$ -	
MIP Admin.	172,153.00	172,153.00	-	172,485.00	-	332.00	$ 172,485.00		
MIP Payments	15,815,018.00	15,815,018.00	-	9,794,832.00	(6,020,186.00)	(6,020,186.00)	$ 7,011,894.59	$ 2,789,437.41	
GF Screening	800,000.00	800,000.00	-	800,000.00	-	-	$ 800,000.00		
HIT Admin.	49,088.00	49,088.00	-	49,148.00	-	-	$ 49,148.00		
SCHIP	10,672,131.00	4,000,000.00	(6,672,131.00)	2,094,870.00	(1,905,130.00)	(1,905,130.00)	$ 1,698,520.60	$ 396,349.40	
EAP Admin.	53,451.00	53,451.00	-	53,700.00	-	249.00	$ 53,700.00		
EAP Payments	947,141.00	876,677.00	(70,464.00)	689,424.00	(257,717.00)	(187,253.00)	$ 558,984.98	$ 130,439.02	
Childless Adult	1,875,410.00	1,875,410.00	-	-	-	(1,875,410.00)	$ -	$ -	
MAP Admin.	1,911,001.00	1,911,001.00	-	1,915,741.00	-	4,740.00	$ 1,915,741.00		
MAP Payment	13,497,415.00	13,497,415.00	-	11,236,969.00	(2,260,446.00)	(2,260,446.00)	$ 8,748,476.27	$ 2,488,492.73	
PPACA	15,982,867.00	-	(15,982,867.00)	-	-	-	$ -	$ -	
TOTAL	74,057,017.00	50,064,767.00	(23,992,250.00)	37,704,931.00	(11,828,500.00)	(12,359,836.00)	$ 30,471,158.05	$ 7,000,147.28	Total reduction

SNAP CERTIFICATION	Contractual-230	$ 239,100.00
	Equipment-250	$ 21,200.00
TOTAL		$ 260,300.00
FOSTER CARE	Contractual -230	$ 100,000.00
	Foster Care maintenance (290)	$ 514,767.00
TOTAL		$ 614,767.00

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DIVISION OF PUBLIC WELFARE

FY 2019 BUDGET REDUCTION BASED ON ORIGINAL APPROPRIATION, IMPACT AND ACTION PLAN

PROGRAM	FUNDING REDUCTION OPTION 3 Additional -18.92%	IMPACT OPTION 3	ACTION PLAN
MIP Payment Revolving Fund	**$8,703,623.00**	• Reducing the MIP funding and federal grants local match would seriously jeopardize access to quality health care, placing them at greater risk for chronic conditions and increasing expenditure of preventable hospitalizations, emergency room and off-island services. • **St. Dominic's may close** due to non-payment or extreme delay in payments of claims. Clients staying at the Senior Facility won't have place to stay. Some of these adults do not have relatives who can take care of them. • Increase **untimely** payment to medical providers will increase **expenditures** due to: 1. Medical Providers (clinic) not accepting program clients; 2. Increase hospital ER utilization 3. Increase inpatient admission • **Decrease government revenue** because federal funds cannot be utilized without the local match. • **Not maximizing the use of federal dollars.** Currently, ACA funding is only up to FY 2019. • **Government's liability** will extremely increase due to non-availability of federal funding. • FY 2019 Medicaid Funding may only last up to **3-4 months.**	**REDUCE PROGRAM EXPENDITURE** • Continue to train current staff and on the pre-payment review and processing of claims; • Enhance staff knowledge on claims auditing and NCCI edits application; • Increase sampling of claims for post-payment review. • Encourage more providers to utilize the Medicaid and MIP Claims Self-Data Entry System or submit claims through EDI. This will shorten the staffs' claims processing time and optimize claims auditing. • Inform the providers that funding has been exhausted and that payment will be issued in the following fiscal year once new appropriation is loaded.
MEDICAID Local Match	**$ 4,748,938.00**		
MEDICAID ACA PPACA- $15,982,867.00 CHILDLESS ADULTS- $1,875,410.00	**UNFUNDED**		
CHIP	**$2,301,479.40**		
EAP PAYMENTS	**$388,156.02**		
SNAP ME	**$38,798.00**	• Non-recruitment of vacant position will continue the increase staff workload	• Evaluate all functions and activities and eliminate all non-essential functions • Consolidate program functions • Assign existing staff additional functions to comply with

			mandates • Encourage staff to work beyond office hours
SNAP QC	**$17,716.00**	• Staff will not be able to participate on off-island trainings if available to enhance program knowledge	Request for webinar training if available
BMS	**$19,167.00**	• Non-recruitment of vacant position will continue the increase staff workload	• Evaluate all functions and activities and eliminate all non-essential functions • Consolidate program functions • Assign existing staff additional functions to comply with mandates • Encourage staff to work beyond office hours
SNAP FC	**$39,411.00**	Non-recruitment of vacant position will continue the increase staff workload, may delay investigation activities	• Evaluate all functions and activities and eliminate all non-essential functions • Consolidate program functions • Assign existing staff additional functions to comply with mandates • Encourage staff to work beyond office hours
GETP	**$164,455.41**	May impact contractual activities to assist program clients on self-sufficiency.	• Consolidate program functions
SNAP CERTIFICATION ADMIN (PERSONNEL, CONTRACTUAL, SUPPLIES AND EQUIPMENTS)	**$467,125.00**	• Will further increase application processing backlog, untimely issuance of benefits, increase customers complaints • **Increase Program Penalty** due to untimely processing of cases • SNAP benefit is 100% federally funded. Untimely processing of application will **reduce government revenue.**	• Evaluate all functions and activities and eliminate all non-essential functions • Consolidate program functions • Assign existing staff additional functions to comply with mandates • Encourage staff to work beyond office hours
EBT	**$8,250**	• May not be able to completely pay the EBT vendor contract timely, vendor might terminate contract on issuance of SNAP and Cash Assistance. Vendor may not issue program benefits to clients.	• Pay vendor in the following year once new budget appropriation is loaded. Ask Vendor for consideration.
GENERAL ASSISTANCE	**$81,387.41**	• Program recipients may not receive their benefits towards the end of fiscal year.	• Discontinue the program once funding is exhausted.

ADULT PROGRAM	**$88,297,75**	• Program recipients may not receive their benefits towards the end of fiscal year.	• Discontinue the program once funding is exhausted
FOSTER CARE CHILDREN INSURANCE PREMIUM	**$501,437.00**	No impact	Inform Foster Parents to utilize Medicaid and Medically Indigent Program. Coordinate foster children medical care with Public Health-CHC.
FOSTER CARE	**$1,036,582.00**	The Guma San Jose Shelter will not be able to take in the maximum number of clients if the ceilings and walls continue to leak. Those affected areas will need to be open. Will not be able to take care the needs of Foster Children to include clothing allowance, court order payments, and foster care maintenance payments	Reduce Foster Care Contractual and Supplies/Materials. *CSS may have to collaborate with other businesses to get funding to fix the leaks *Strict enforcement of use of supplies * Discontinue Foster care maintenance payment once funding is exhausted and pay foster parents in the following fiscal year once funding is loaded based on the new budget appropriation.
TOTAL REDUCTION	**$18,508,275.24**	**Based on original budget submission**	

Dipåttamenton Kontribusion yan Adu'ånå
DEPARTMENT OF
REVENUE AND TAXATION
GOVERNMENT OF GUAM Gubetnamenton Guåhan

EDDIE BAZA CALVO, Governor Maga'låhi
RAY TENORIO, Lt. Governor Tiñente Gubetnadot

JOHN P. CAMACHO, Director
Direktot
MARIE M. BENITO, Deputy Director
Sigundo Direktot

July 9, 2018

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Management Researc

TO: Director, Bureau of Budget and Management Research

FROM: Director, Department of Revenue & Taxation

SUBJECT: Financial Impact – Revised FY2019 General Fund Funding Levels – Option 3

The Government of Guam is at a vulnerable financial position at this time with the passage of the federal "Tax Cuts and Jobs Act of 2017" and with the passage of Bill 262-34 on July 2, 2018 to repeal the two percent (2%) sales tax (Sales Tax Repeal) expected to commence October 1, 2018. The Department of Revenue and Taxation in compliance to BBMR Memorandum dated July 3, 2018 below is DRT action plan which outlines how it will meet the revised General Fund level(s) to include both cost cutting and revenue enhancements.

- DRT will suspend the hiring of 13 vacant positions under the General Fund a savings of $788,108.
- Our satellite office will shut down due the rent will go unfunded (long lines for Driver's License). DRT main office will be short in office space rent for three (3) months.
- DRT will be short of $542,981 to meet the required additional GF reduction of $1.8M. DRT will have to implement furlough to cover the shortfall by the end of Fiscal Year.

The total impact will be $1,846,335. This measure will negatively impact our operations as there are vacant management positions that are critical to effective and efficient tax administration. In addition, the magnitude of reducing our budget an additional $1.8M will severely cripple our operations and services, i.e. tax collections, customer services, BPT and Income Tax processing, Driver's license and registration services, and regulatory branches. Revenues (taxes and fees) are collected throughout the department, suspending the hiring process will mean, less taxes and fees collected. However, the department will continue our aggressive collections and services in support of the reduced budget to stabilize the government's financial position.

Sincerely,

John P. Camacho

Cc: Chief of Staff

Dept. of Revenue and Taxation	FY2019 Executive Budget Request (Option 2)	Required Additional GF Reduction	Revised FY2019 GF Level Option 3
PERSONNEL SERVICES			
Regular Salaries/Increments/Special Pay	$ 6,604,006.00	$ (533,632.00)	$ 6,070,374.00
Overtime			
Benefits	$ 2,641,057.00	$ (254,476.00)	$ 2,386,581.00
	$ 9,245,063.00	$ (788,108.00)	$ 8,456,955.00
OPERATIONS			
Travel-Off Island/Local Mileage Reimbursement			
Contractual Services (See attachment)	$ 192,194.00	$ (192,194.00)	$ -
Office Space Rental	$ 322,286.00	$ (322,286.00)	$ -
Supplies & Materials			
Equipment			
Workers Compensation			
Drug testing	$ 766.00	$ (766.00)	$ -
Miscellaneous (Board Stipend)			
	$ 515,246.00	$ (515,246.00)	$ -
	$ 9,760,309.00	$ (1,303,354.00)	$ 8,456,955.00

Note: The $788,108 in personnel is equate to 13 vacant positions.

2 - Revenue Agent I
1 - Revenue Officer II
1 - Revenue Officer I
1 - Property Tax Appraiser I
1 - Electronic Data Processing Supervisor
1 - Business Tax Service Supervisor
1 - Regulatory Administrator
1 - Commissioner Insurance & Banking
1 - Compliance Inspector Supervisor
1 - Compliance Inspector I
1 - Weights & Measure Inspector Supervisor
1 - Motor Vehicle Administrator

Note: DRT still short of $542,981 to meet the required additional GF reduction of $1,846,335. DRT will have to implement furlough to cover the shortfall by the end of the Fiscal Year.

Revised FY2019 General Fund Funding Levels - Option 3

		FY2019 Executive Budget Request [Option 2]		Required Additional GF Reduction		Revised FY2019 GF Level Option 3
Executive Direction **	$	1,352,089.00	$	(515,246.00)	$	836,843.00
Tax Enforcement	$	3,239,729.00	$	(185,195.00)	$	3,054,534.00
Real Property Tax	$	804,153.00	$	(44,554.00)	$	759,599.00
Taxpayer Service	$	1,679,298.00	$	(111,828.00)	$	1,567,470.00
Regulatory	$	1,602,021.00	$	(374,789.00)	$	1,227,232.00
Motor Vehicle	$	1,083,019.00	$	(71,742.00)	$	1,011,277.00
DRT (Operations)	**$**	**9,760,309.00**	**$**	**(1,303,354.00)**	**$**	**8,456,955.00**

	No. of FTE	Reduction	Total FTE
Executive Direction	10	0	10
Tax Enforcement	55	-4	51
Real Property Tax	14	-1	13
Taxpayer Service	31	-2	29
Regulatory	27	-5	22
Motor Vehicle	31	-1	30
	168	**-13**	**155**

** Executive Direction

Contractual Services	$	192,194.00
Office Space Rental	$	322,286.00
Drug Testing	$	766.00
	$	515,246.00

Note: DRT still short of $542,981 to meet the required additional GF reduction of $1,846,335. DRT will have to implement furlough to the cover the shortfall by the end of the Fiscal Year.

Eddie B. Calvo
Governor

Ray Tenorio
Lieutenant Governor

Jose A. San Agustin
Special Assistant



OFFICE OF VETERANS AFFAIRS
Office of the Governor
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7/5/2018

MEMORANDUM

To: Acting Director, Bureau of Budget and Management Research

From: Administrator, Guam Veterans Affairs Office

Subject: Revised FY 2019 General Fund Funding Levels Option 3

Hafa Adai,

This Memorandum is submitted relative to BBMR Revised FY 2019 General Fund Fundin Levels Option 3. BBMR Circular No. 18-07, Tax Cuts and Jobs Act of 2017 and passage of Bi 262-34 repeal of 2% sales tax. FY 2019 Executive Budget Request (Option 2) $553,254 Required additional reduction of $104,658, Revised FY 2019 GF Level (Option 3) $448,596.

The following action plan is submitted for the Guam Veterans Affairs Office:

a. Suspension of all travel @ 14,300.00

b. Temporary hiring freeze for a Data Control Clerk @ 34,868.00.

c. Reduction on Supplies and Materials @ $10,000.00

d. Suspension of purchase of equipment @ $ 27,000.00

e. Reduction of Contractual Services @ $ 14,872.00

f. Reduction of Miscellaneous @ $ 3,618.00

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Respectfully

Jose A. San Agustin
Special Assistant to the Governor
Office of Veterans Affairs

	GUAM VETERANS AFFAIRS OFFICE			
	BUDGET REQUEST FY19			
	Option 2	Option 3		
data control clerk	$ 34,868.00	$ -		
travel	$ 14,300.00	$ -		
contractual	$ 16,796.00	$ 1,924.00		
supplies and materials	$ 17,668.00	$ 7,668.00		
equipment	$ 27,000.00	$ -		
miscellaneous	$ 4,800.00	$ 1,182.00		
	$ 115,432.00	$ 10,774.00		

Function: General Government
Department: Office of Veterans Affairs
Program: SUMMARY

Government of Guam
Fiscal Year 2019
Budget Digest

Option 2

[BBMR BD-1]

		A	B	C	D	E	F	G	H	I	J	K	L
		GENERAL FUND			SPECIAL FUND 1/			FEDERAL MATCH			GRAND TOTAL (ALL FUNDS)		
AS400 Account Code	Appropriation Classification	FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2019 Governor's Request	FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2019 Governor's Request	FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2019 Governor's Request	FY 2017 Expenditures & Encumbrances (A + D + G)	FY 2018 Authorized Level (B + E + H)	FY 2019 Governor's Request (C + F + I)
	PERSONNEL SERVICES												
111	Regular Salaries/Increments/Special Pay:	0	0	317,569	0	0	0	0	0	0	0	0	317,569
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	0	0	155,121	0	0	0	0	0	0	0	0	155,121
	TOTAL PERSONNEL SERVICES	$0	$0	$472,690	$0	$0	$0	$0	$0	$0	$0	$0	$472,690
	OPERATIONS												
220	TRAVEL- Off-Island/Local Mileage Reimburs:	0	0	14,300	0	0	0	0	0	0	0	0	14,300
230	CONTRACTUAL SERVICES:	0	0	16,796	0	0	0	0	0	0	0	0	16,796
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0	0	0	0	0	0	0
240	SUPPLIES & MATERIALS:	0	0	17,668	0	0	0	0	0	0	0	0	17,668
250	EQUIPMENT:	0	0	27,000	0	0	0	0	0	0	0	0	27,000
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0	0
271	DRUG TESTING:	0	0	0	0	0	0	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0	0	0	0	0	0	0
290	MISCELLANEOUS:	0	0	4,800	0	0	0	0	0	0	0	0	4,800
	TOTAL OPERATIONS	$0	$0	$80,564	$0	$0	$0	$0	$0	$0	$0	$0	$80,564
	UTILITIES												
361	Power:	0	0	0	0	0	0	0	0	0	0	0	0
362	Water/ Sewer:	0	0	0	0	0	0	0	0	0	0	0	0
363	Telephone/ Toll:	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL UTILITIES	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
450	CAPITAL OUTLAY	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	TOTAL APPROPRIATIONS	$0	$0	$553,254	$0	$0	$0	$0	$0	$0	$0	$0	$553,254
	1/ Specify Fund Source(s)												
	FULL TIME EQUIVALENCIES (FTEs)												
	UNCLASSIFIED:	0	0	0	0	0	0	0	0	0	0	0	0
	CLASSIFIED:	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL FTEs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Function: General Government
Department: Office of Veterans Affairs
Program: SUMMARY

Government of Guam
Fiscal Year 2019
Budget Digest

Option #3 7/5/18

[BBMR BD-1]

		A	B	C	D	E	F	G	H	I	J	K	L
		GENERAL FUND			SPECIAL FUND 1/			FEDERAL MATCH			GRAND TOTAL (ALL FUNDS)		
AS400 Account Code	Appropriation Classification	FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2019 Governor's Request	FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2019 Governor's Request	FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2019 Governor's Request	FY 2017 Expenditures & Encumbrances (A + D + G)	FY 2018 Authorized Level (B + E + H)	FY 2019 Governor's Request (C + F + I)
	PERSONNEL SERVICES												
111	Regular Salaries/Increments/Special Pay:	0	0	296,474	0	0	0	0	0	0	0	0	296,474
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	0	0	141,348	0	0	0	0	0	0	0	0	141,348
	TOTAL PERSONNEL SERVICES	$0	$0	$437,822	$0	$0	$0	$0	$0	$0	$0	$0	$437,822
	OPERATIONS												
220	TRAVEL - Off-Island/Local Mileage Reimburs:	0	0	0	0	0	0	0	0	0	0	0	0
230	CONTRACTUAL SERVICES:	0	0	1,924	0	0	0	0	0	0	0	0	1,924
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0	0	0	0	0	0	0
240	SUPPLIES & MATERIALS:	0	0	7,668	0	0	0	0	0	0	0	0	7,668
250	EQUIPMENT:	0	0	0	0	0	0	0	0	0	0	0	0
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0	0
271	DRUG TESTING:	0	0	0	0	0	0	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0	0	0	0	0	0	0
290	MISCELLANEOUS:	0	0	1,182	0	0	0	0	0	0	0	0	1,182
	TOTAL OPERATIONS	$0	$0	$10,774	$0	$0	$0	$0	$0	$0	$0	$0	$10,774
	UTILITIES												
361	Power:	0	0	0	0	0	0	0	0	0	0	0	0
362	Water/ Sewer:	0	0	0	0	0	0	0	0	0	0	0	0
363	Telephone/ Toll:	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL UTILITIES	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
460	CAPITAL OUTLAY	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	TOTAL APPROPRIATIONS	$0	$0	$448,596	$0	$0	$0	$0	$0	$0	$0	$0	$448,596
	1/ Specify Fund Source(s)												
	FULL TIME EQUIVALENCIES (FTEs)												
	UNCLASSIFIED:	0	0	0	0	0	0	0	0	0	0	0	0
	CLASSIFIED:	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL FTEs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Eddie Baza Calvo
Governor
Ray Tenorio
Lieutenant Governor

DEPARTMENT OF YOUTH AFFAIRS

Dipattamenton Asunton Manhoben
Government of Guam
P.O. Box 23672
Barrigada, Guam 96921
Tel: (671)735-5010 Fax: (671)734-7536

Peter Alecxis D Ada
Director
Kreenda Calvo Aguon
Deputy Director

July 5th, 2018

RECEIVED
JUL 05 2018
Bureau of Budget and Management Research

To: Office of the Chief of Staff

Fr: Peter Alecxis Ada, Director

Re: Option 2 Financial Impacts

Buenas yan Hafa Adai!

The following are the financial impacts for the Department of Youth Affairs as requested:

DEPT/AGENCY: DEPARTMENT OF YOUTH AFFAIRS

Financial Impact: $4,741,558.00

Youth Correctional Facilities Division

- Insufficient care and welfare of Cottage Homes for Status Offenders
- Insufficient supervision of non-status offenders and adult clientele
- Reduction of transportation of clients for therapeutic services and other services that are court ordered
- Potential increase detention of clientele received from GPD, JPO, Truant Officers
- Decrease in juvenile Diversion programs
- Ceasing of extended furlough clientele
- Reduction of training and educational requirements for complying with POST standards

Youth Development Division

- Transportation services at the three (3) community Resource Centers will cease for court ordered clients participating in Jumpstart, Extended Furlough and Aftercare Programs due to lack of fuel, vehicle maintenance, etc.
- Critical services, such as individual/family counseling, 24-hour crisis intervention services, home visitations, etc. will also be affected, which will affect the recidivism rate of the Youth Correctional and Cottage Homes, as case management and support services will be curtailed.
- Critical services for 70 juvenile clients will be affected.

- Resource Centers' programs and services will be limited, such as computer labs, homework assistance, afterschool activities and recreational programs due to closure prior to 5:00 p.m.
- Limited accommodation for parents/legal guardians to pick up their children rather than after work hours.
- As many as 120 children per day will not have full access to activities which may affect the numbers of delinquent activities.
- Access to Resource Centers will be limited to the public as utilities will be curtailed (e.g. mid-morning usage of ACs; mid-afternoon shut down of ACs)
- Inability to fill position of Youth Development Administrator

Administrative Services Unit Division

- Inability to hire vacated or soon to be vacated positions (e.g. Cook Supervisor)
- Reduction in purchase of supplies
- Inability to pay utilities
- Termination and/or reduction of various contracts

Should you have any questions, you may contact me at 735-5001 or via email at peter.alecxis.ada@dya.guam.gov.

Kon Respetu,

Peter Alecxis Ada

Cc:
Lester Carlson
Robert Crisostomo
Mark Calvo

GUAM ELECTION COMMISSION
Kumision Ileksion Guåhan

Your **VOTE** is your voice. √ **BOTA** ya un ma kuenta.

RECEIVED
JUL 09 2018
Bureau of Budget and Management Research

July 9, 2018

MEMORANDUM

TO: Lester Carlson, Acting Director, Bureau of Budget Management Research

FROM: Maria I.D. Pangelinan, Executive Director, Guam Election Commission

SUBJECT: **BBMR Circular No. 18-07**

Please know that the Guam Election Commission (GEC) is mindful of our island's fiscal state. However, the GEC is unable to conduct a fair and honest election with the recommended $1,075,448 appropriation. GEC's original budget request for FY2019 was for $1,809,292 to cover the following expenses:

No.	Account Code	Appropriation Classification	
1		**TOTAL PERSONNEL SERVICES**	$ 996,466.00
		OPERATIONS	
2	220	**TRAVEL- Off-Island/Local Mileage**	$ 33,960.00
3	230	**CONTRACTUAL SERVICES:**	$ 353,576.00
4	233	**OFFICE SPACE RENTAL:**	$ 172,000.00
5	240	**ELECTION SUPPLIES & MATERIALS**	$ 16,500.00
6	250	**EQUIPMENT:**	$ 41,780.00
7	290	**MISCELLANEOUS:**	$ 176,810.00
		TOTAL OPERATIONS	$ 794,626.00
		UTILITIES	
8	363	**Telephone/ Toll:**	$ 18,200.00
		TOTAL APPROPRIATIONS	**$ 1,809,292.00**

1. Personnel requirements for 17 FTEs, three of which are temporary employees whose term of employment will expire at the end of the 1ST quarter, after the General Election on Tuesday, November 6, 2018. Overtime requirements are necessary as the GEC will begin precinct official trainings in September and will continue to the month of October. Training are scheduled after hours. Ballot production for the General Election also requires overtime since there is a small window from the time candidates pull for ballot placement to when ballots are to be sent out to absentee voters.

414 W. Soledad Ave. • GCIC Bldg. Ste. 200 • Hagåtña, Guam 96910
671. 477.9791 (tel) • 671. 477.1895 (fax)
vote@gec.guam.gov (e-mail) • www.gec.guam.gov (website)

In-office absentee voting is set to begin on October 8 and continues until the day before the election. This requires GEC staff to remain after hours for daily accounting and inventory. District registration begins October 16 and GEC is mandated to remain open until 8:00pm. On Election Day, all GEC employees report in by 3:00 am.

2. The GEC is requesting for travel of approximately $33,960 to send 5 employees in May 2019 and 3 employees in July 2019 to complete certified elections and registration administration (CERA).

3. Contractual services will cover the cost for the 2018 General Election to include ballot printing, printing of signature rosters, vehicle rentals for homebound voting, equipment rentals, DPW bus services, rental of Election Return Center, and election vendor site support. Services will also cover payment to the University of Guam for housing the GEC voter registry and the cost for purging of voters mandated by the election code.

4. The current space GEC occupies is covered in a five-year lease agreement that includes cost of utilities and twenty-four-hour security.

5. Election supplies include paper for manuals, mandated precinct signs, sample ballots, and supplies to prepare polling site. Additional office supplies will also be procured for the everyday operations of the GEC.

6. Division of Motor Vehicles (DMV) has been REAL ID Compliant since June 25, 2018. GEC has to have the capacity for full connectivity to DMV's driver's license and Guam identification card databases.

7. The miscellaneous account will cover stipends for GEC commissioners, precinct officials, deputized homebound officials, district registrars, poll maintenance workers, tabulators, and phone operators.

Please let us know if you require additional information. Si Yu'os ma'ase' for all your assistance!

Office of the Attorney General of Guam

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Administrator
Victim Service Center & Notary Unit
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puntalan@guamag.org

Honorable Benjamin J.F. Cruz, Speaker
I Mina'trentai Kuattro Na Liheslaturan Guahan
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

July 24, 2018

Speaker Benjamin J.F. Cruz

JUL 24 2018
Time: 4:21 [ ] AM [ ] PM File No.
Received By:

Re: FY2019 Proposed Bills 323-34 and S237-34

Hafa Adai Mr. Speaker and Senators:

The Office of the Attorney General herewith submits its opposition to the funding level established for this agency pursuant to Bill #323-34. We once again request that the Legislature support our funding request as submitted in the sum of $16.4 Million Dollars.

Faced with the reality, however, that looms before us we commend the Committee for its diligence. If it is the will of the Legislature to reduce the OAG to a level that precedes FY2014 Appropriation levels to this agency, then we ask that it do so with two provisos: 1) lump sum appropriation; 2) full transfer authority. A budget less than $16 Million will, however, put operations in great jeopardy.

We strongly oppose Bill S237-34. I question whether the Legislature can abdicate its power of appropriation by granting the Governor a checkbook with discretion on how he chooses to finance the executive branch. The checks and balances disappear. There is no question that the OAG's budget ***should not*** be relegated to the discretion of the Governor. Congress created this office under the Organic Act. The OAG must function independent of the authority of the Governor. We do not answer to the Governor of Guam for the work that we do for the People of Guam, nor should we be required to prioritize our operations under the scrutiny of the Governor. We will defend the autonomy of this Office to the fullest extent.

Thank you for the role you play in this effort. We are hopefully this body will have the fortitude to protect the integrity of the Office of the Attorney General.

Respectfully,

ELIZABETH BARRETT-ANDERSON
Attorney General

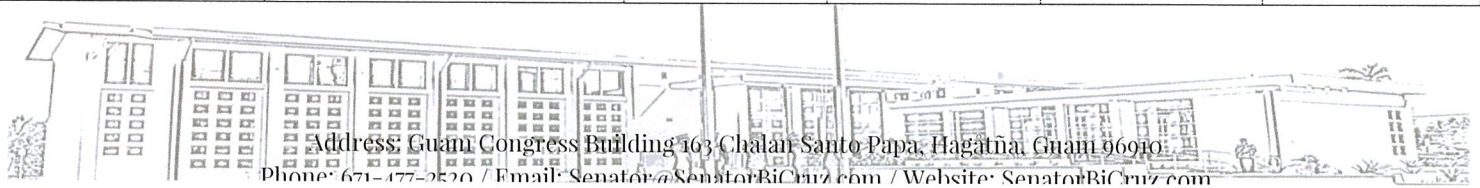
Cc: All Senators

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

COMMITTEE VOTING SHEET

Bill No. 323-34 (COR), As Amended by the Committee – B.J. F. Cruz – "An act making appropriations for the operations of the Executive, Legislative, *and* Judicial branches of the Government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions."

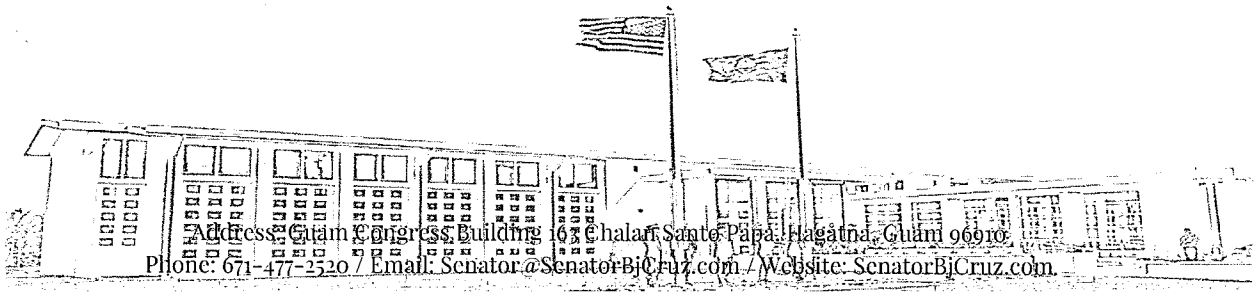
COMMITTEE MEMBERS	SIGNATURE	TO DO PASS	TO NOT PASS	TO REPORT OUT ONLY	TO ABSTAIN	TO PLACE IN INACTIVE FILE
CRUZ, BENJAMIN J.F. Chairperson		✓				
AGUON, Jr., FRANK B. Vice Chairperson						
ADA, THOMAS C. Member		✓				
ESPALDON, JAMES V. Member				✓		
RODRIGUEZ, Jr., DENNIS G. Member						
SAN NICOLAS, MICHAEL, F.Q. Member						
LEE, RÉGINE BISCOE Member				✓		
MORRISON, THOMAS A. Member		✓				
TERLAJE, THERESE M. Member						



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBiCruz.com / Website: SenatorBiCruz.com

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

2:00 PM HEARING



Address: Guam Congress Building | 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

COMMITTEE REPORT DIGEST

Bill No. 323-34 (COR), As Amended by the Committee – B.J. F. Cruz – "An act making appropriations for the operations of the Executive, Legislative, and Judicial branches of the Government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions."

I. OVERVIEW

Bill No. 323-34 (COR) was introduced by Speaker Benjamin J.F. Cruz on July 12, 2018 and referred to the **Committee on Appropriations and Adjudication** on the same day.

The Committee on Appropriations and Adjudication convened a public hearing on Thursday, July 19, 2018, beginning at 2:00 PM in the Guam Legislature Public Hearing Room. The hearing for Bill No. 323-34 (COR) began at 2:03 PM and ended at 4:21 PM.

Public Notice Requirements
All legal requirements for public notices were met, with requests for publication sent to all media and all Senators on July 12, 2018, and July 17, 2018, via email. Copies of the hearing notices are appended to the report.

Senators Present
Speaker Benjamin J.F. Cruz, *Chairperson*
Senator Frank B. Aguon, Jr., *Vice Chair*
Vice Speaker Therese M. Terlaje, *Member*
Senator Régine Biscoe Lee, *Member*
Senator Dennis G. Rodriguez, Jr., *Member*
Senator James V. Espaldon, *Member*
Senator Thomas A. Morrison, *Member*
Senator Thomas C. Ada
Senator Telena C. Nelson
Senator Mary Camacho Torres
Senator Frank B. Esteves
Senator Louise B. Muña

Appeared Before the Committee
The Honorable Katherine A. Maraman, *Chief Justice, Supreme Court of Guam*
Ms. Cathy C. Gogue, *Administrative Director, Public Defender Service Corporation*
Ms. Amanda F. Blas, *Chairwoman, Guam Academy Charter Schools Council*
Mr. Hentrick M. Eveluck, *Trustee, Guahan Academy Charter School*

Mr. Francis E. Santos, *Board Chairman, iLearn Academy*
Dr. Anthony Jay Sunga, *Founder/Director, Science is Fun and Awesome Learning Academy*
Mr. Vincent Leon Guerrero, *Chief Executive Officer, Guahan Academy Charter School*
Ms. Marilyn Manibusan, *Board Liaison, Guahan Academy Charter School*
Mr. Lester L. Carlson, *Deputy Director, Bureau of Budget and Management Research*
Mr. Edward M. Birn, *Director, Department of Administration*

Submitted Written Testimony
The Honorable Katherine A. Maraman, *Chief Justice, Supreme Court of Guam*
Ms. Cathy C. Gogue, *Administrative Director, Public Defender Service Corporation*
Ms. Amanda Blas, *Chairwoman, Guam Academy Charter Schools Council*
Mr. Hentrick M. Eveluck, *Trustee, Guahan Academy Charter School*
Mr. Francis Santos, *Board Chairman, iLearn Academy*
Mr. Lester L. Carlson, *Deputy Director, Bureau of Budget and Management Research*
Mr. Edward M. Birn, *Director, Department of Administration*
Mr. Robert A. Underwood, Ed.D., *President, University of Guam*
Mr. John P. Camacho, *Director, Department of Revenue and Taxation*
Mr. Peter John D. Camacho, M.P.H., *Hospital Administrator/Chief Executive Officer, Guam Memorial Hospital Authority*
Ms. Yukari B. Hechanova, CPA, CIA, CGFM, CGAP, CGMA, *Deputy Public Auditor, Office of Public Accountability*
Ms. Gaudencio Rosario, *Acting Financial Manager*
Ms. Mary Grace Edrosa, *General Accounting Supervisor, Appropriations Branch*
Ms. Armilynn Lujan, *General Accounting Supervisor, Federal Branch*

II. TESTIMONY & DISCUSSION

Speaker Benjamin J.F. Cruz, Chairman of the Committee on Appropriations and Adjudication (Committee) called the hearing to order and announced **Bill No. 323-34 (COR).** The Chairman then provided opening remarks as the measure's sponsor *(appended to this report):*

> "I want to recognize the Vice Speaker has joined us. First to testify, madam chief justice I'm very honored that you would come today to present testimony and with your presence I will recognize you to open."

Chief Justice Katherine Maraman:

> "Thank you, Mr. Speaker with me today are several members of the management staff of the court and at the table is our administrative chief officer John Lizama and our financial officer Chris Budasi. I apologize, I wasn't sure which bill did

which so most of my comments reflect the deep cuts that would occur if revenues aren't increased" (*Chief Justice Maraman proceeds to her written statement, appended to this report).*

Chairman Cruz:
"Thank you very much, Madam Chief Justice. Did either one of them wish to provide any other testimony no?"

Chief Justice Maraman:
"We're able to answer questions about particular issues if you have any."

Chairman Cruz:
"Any senator which to pose any questions to madam Chief Justice and the judicial staff? No, that statement was very strong thank you very much."

Chief Justice Maraman:
"If anything comes up in the next few days please feel free to call on us."

Chairman Cruz:
"We will. Thank you very much. As long as we're on that side of the Street, why don't I take Ms. Gogue from the Public Defender Service Corporation.

Ms. Cathy Gogue greeted the Committee and proceeded to read her written statement (*appended to this report*).

Chairman Cruz:
"Thank you very much and please thank Mr. Hattori for the testimony okay."

Senator Lee:
"Thank you, Mr. Chair. Ms. Gogue can you just repeat the reduction in work week you said 36."

Ms. Gogue:
"36 hours."

Senator Lee:
"Thank you, thank you Mr. Chair."

Senator Ada:

"Well I noticed in your testimony that you made reference to bill 323 and also to build 237 and I'm just trying to sort out in my mind are you in your testimony you saying that with bill 237 and what's being proposed in that bill that it is impossible for a Public Defender's Office but that with what is being proposed in bill 323 that might be workable with certainly a lot of sacrifices so in essence, is the public defender's office than saying that that that possibly built 323 would be the more workable approach?

Ms. Gogue:

"Solution. Yeah we totally opposed 237 for the fact that we're worried there is no set amount for our budget and it looks like we've fall under the executive branch, which we really shouldn't fall under the executive branch and we believe that 323, with the amount set aside for Public Defender we can live within those means. I know that we're going to have, we're going to be short. I get all of the other government agencies I believe in departments and we'll just have to live within those means if that's what we're given in 323.

Senator Ada:

"Okay and Mr. Chairman, I guess I maybe that question should have been asked also of the Judiciary as to you know that 237 is just really impossible or to deep a cut and that 323 is something that's workable and I noticed we still got the CFO here from so I don't know if you wanted to go down that direction but for me I need it to know that as because the amounts that's being allocated under 323 certainly is a little bit more than what was sent down from the Governor's Office in 237 so please give me someone you know.

Chairman Cruz:

"Do you wish to comment Mr. Budasi?"

Mr. Budasi:

"I think what the Chief Justice had provided to the panel is that under the bill 237 that's where we would encounter the 47 layoffs and also deeper cuts to the existing or remaining employees under bill 323. Like any other agency we would we would be prepared to adjust accordingly to meet those appropriation levels."

Chairman Cruz:

"And for my colleagues and for the listening audience, 237 was substituted by the Committee. It was the bill that was originally received by the number was the number used for the Executive Budget request. We substituted this bill 237 in the

event that we get no revenue generating bills passed. The sales tax was repealed day before last week and overridden the day before yesterday so there is no sales tax in the upcoming become in year. The 5% will expire on September the 30th and there'll be no 5% into the next fiscal year. If there isn't an increase in the business privilege tax, be it five and a half percent 5%, we will have to go with 237. 237 follows through with what was being contemplated earlier of cutting back a number of agencies but recognizing the priority of education and public health and so what we did in that was we provided GDOE, the University and GCC, with an amount specific for their appropriation. That was still over a 10 percent cut for all three agencies. The Executive branch was circulating and in the last couple of weeks, a document where they were proposing to take the cuts to 23% utilizing the hierarchy, the priority. We left the three branches: The Judiciary and the Legislature and the Governor's Office and those three agencies we cut by 23 points something, 23-24 percent each.

That was an equal cut there and then the rest of it was all what Ms. Gogue is talking about is what the balance of that after we take out GDOE, UOG and GCC, the hospital and the 23% cut for the for the branches. The balance was lump sum, given to the governor for his distribution and priority that the Governor will set as priority and that was what the Public Defender Service Corporation is stating that they should not be in that in that group with the Executive and leaving themselves to the Governor to decide, I like or I don't like the Public Defender Service Corporation. I'll fund the AG but I won't fund the PD. I will fund this agency over that agency. That lump sum given to the governor was an 80 million dollar cut from what was what was appropriated in this last fiscal year total so it's a fairly substantial cut and it's left to the Governor, whoever it may be, he or she, to make the determination on what that how to spend that lump sum.

In 323, like in all previous budgets we delineated at every agency having us sum specific but that sum specific is still a made of a good at least ten percent cut over this last year. We funded only warm positions and unfunded vacant funded positions. We just took those out. We did a number of other things but it cut that 323 to still cut 45 million dollars from the budget that we currently have right now so there is a cut in 323 but there is a huge 145 million dollar cut in 237 and the Public Defender Service Corporation is just saying it should not be lumped under the Governor. Would they want as some specific for themselves the same way we did GDOE and UOG and we appreciate their testimony. We'll take that into account if we don't get any if we don't get any revenue generating bills passed or approved, we'll have to figure out who we move out and whether or

not we take the priority numbers that are given of that we're passed at in 3487, we'll have to figure that one out as we come but that's what the three two bills are colleagues if but that's what their concern was okay? Thank you very much and since there's such a large number of them, I think maybe if I take the education group. The chairwoman of the Charter Council, Ms. Blas and representatives from the various charter schools: iLearn, GACS, SIFA. Who's going to speak on behalf of? who's going to speak for GAC's and who's gonna speak for? You're going to speak for iLearn? Is there anybody else? Is there anybody here for SIFA? I think I saw somebody sign up, the first one to sign up, Tamara Benavente or Anthony? Oh okay. Okay, I guess we'll start with you. I understand you've made some rulings that the Attorney General has supported and so all right, Ms. Blas."

Ms. Blas:
"Thank you, Mr. Speaker."

Ms. Blas proceeded to read her written testimony (*appended to this report*).

"It is important to note that Career Tech Academy Charter Schools application was conditionally approved, and any funding provided to Career Tech Academy Charter School would not go towards opening for school year 2018 - 2019. It would go towards preparation for academic year 2019 - 2020, which would start in fiscal year 2019."

Chairman Cruz:
"Speaking for GACS, please introduce yourself."

Mr. Hentrick M. Eveluck:
"Thank you very much Speaker Cruz and members of the Guam legislature."

Mr. Eveluck proceeds to read his written testimony (*appended to this report*).

Chairman Cruz:
"Thank you."

Mr. Francis E. Santos:
"Thank you, Speaker Cruz, colleagues, senators. I'm really hard pressed to you know sit here and ask for an increase, it's almost like you know, why bother. I'm fully aware of what's going on before us, and I can feel for how you feel today having also serve and sitting right where you can sit. Knowing that senators,

asking for an increase is a very very difficult request from me personally, knowing what you have to face after hearing Chief Justice Maraman basically say, just shut us down because we can't function anymore. And hearing the public defender, two critical parts of our system and our government are going to be greatly impacted on the decisions you're gonna make.

"I'm not going to sit here and tell you that 31,000 school students should be our priority. We all have said that, that education, public safety, and public health have always been the three cornerstones of our campaigns and our political plight. But the requests that we are making on behalf of our student population, which has been stagnant for three years, is can we grow a little bit? We're a proven charter, we've actually shown in being successful at what we said we were going to do. Yet we can't grow, we can't get more kindergarten students into our program, we got challenged from our fifth grade kids, where can we go now? Where should we go? We want to complete this education that you've given us with the STEM program. The challenge is difficult fellow senators I understand that, but if you deliberate for the next month or so, and you ask where are the priorities of this government, I ask careful consideration that you give to the education system as a whole. Because it is the cornerstone of what we do, but also please understand that we would really like to grow our program and not be stagnant for one more year. Thank you."

Chairman Cruz:
"Thank you."

Dr. Anthony Sunga:
"Hafa Adai Speaker Cruz and members of the Legislature. My name is Dr. Sunga and Vice Chairman for the SIFA Learning Academy, and I sit here first to thank you for including us into the budget. But I'm here more in support of our, my colleagues here in the charter school that in their increase for funding to expand, and as well as including the GACS Academy into the budget. Overall as our former senator here, I agree with him and that the funding for education should be also a priority, and help grow that budget, as well as support the charter schools. And so I sit here in support of the charter schools in increasing their budget and overall the DOE itself. Thank you."

Mr. Vincent Leon Guererro:
"Hafa Adai Mr. Speaker and senators. My name is Vincent Leon Guerreo, and I'm a special assistant to the governor, and I'd like to echo what Francis Santos has said, I don't envy the job of adopting a budget for the operations of the

government of Guam for fiscal year 2019. It's going to be real difficult for all of you sitting up there to determine what the real priorities are, and at what level of funding should those priorities receive the funds that are available to appropriate. I want to take you back to charter schools and the law that authorizes it, goes all the way back to 2009. The first charter school was authorized to open its doors in school year 2010-2011, that was a huge task to get to that point and they were unable to open their doors for two more years. And the only reason why they were able to successfully open their doors in 2013-2014 school year, was because a facility was provided to them at no cost by the government of Guam. So imagine how long it took for them to finally open their doors. The hurdles to get together a group of people to form a non-profit, to put together a package that would say, this is going to be a great school as an option for public school families to attend in lieu of the neighborhood school that GDOE offers. It's huge. Ask any of the boards of directors here how hard it was to get to that point. It's so huge that it wasn't until another couple years before iLearn was able to open their doors, and since then has been another few years before SIFA was able, is going to be opening their doors in school year 18-19. School years 18-19, nine years after the law was authorized, we only have three charter schools, and the law authorizes up to a cap of seven. And the reason for that is because it is so difficult to pull a group of people together to say we really want to stand up and offer an option.

"Currently we have an elementary school that is a stem school. We have a middle school that is a stem plus arts esteemed school. We don't have a high school. I would implore the members of this body to please consider the conditional approval that was granted by the Charter Council to the 4th school to open their doors not this August but the next August. And again consider that if that 4th school is approved, now the parents of public school students will have an option to say I've got an alternative to the neighborhood high school that I that my child has to attend. I'm hoping that the understanding about each school, each student that is authorized in terms of an increase, is not an additional burden on the general fund, it's an additional burden for sure on DOE's appropriation from the general fund but it's not in addition to do ease appropriation so if you open a 4th charter school, the hurt will be on DOE with its share of funding that's being appropriated to them by this body. So I urge you to please consider the request from those who are asking for an increase and the requests to allow Guahan Academy Charter School to open its doors again and the request for the 4th charter school, the high school, so that we can provide the full spectrum of opportunities to all of our public school parents. Thank you.

Speaker Cruz: Did everybody read both proposals? I want to point out and remind my colleagues, I'll be upfront about it for full transparency. GDOE, the education system was going to take a 10% cut. Please note that in both proposals, the committee did not, did not reduce the per student allocation. If you're insistent on an increase in the census, we will have to take the 10% cut like all the rest of the public school students are, just understand that."

Mr. Santos:

"For the record Speaker Cruz, all the charter schools took a cut at this most recent asking by the governor."

Chairman Cruz:

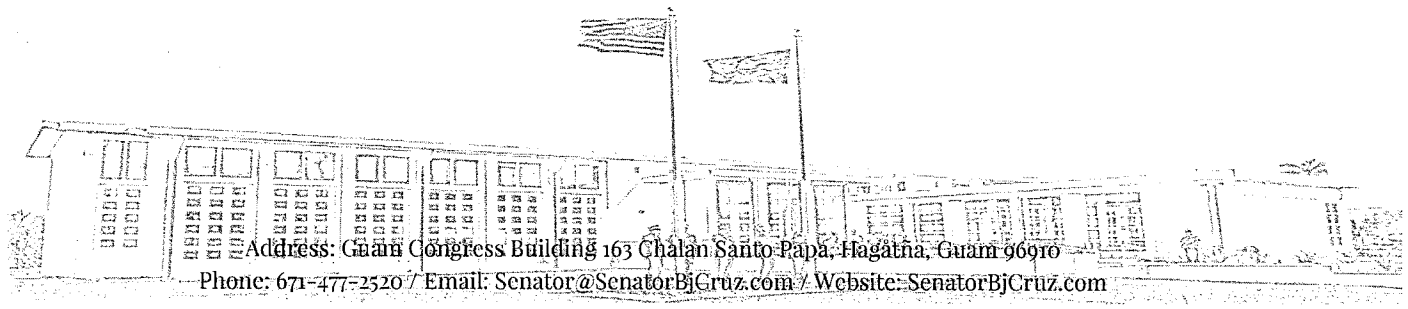
"I understand that, in the proposal that is before the body the 6500 was reinstated, and so whether or not the executive decides that it's going to take that 10% cut from you, this legislature is going to provide the 6500 that we provided in the past, but if we're going to, GDOE is going to have to take a cut. So anyway, that being said, if they stay it's almost 4 million dollars additional cut from GDOE. And GDOE is not getting of the 327 million that it wants already. Anybody have any questions of this panel?"

Senator Esteves:

"Thank you, Mr. Speaker. Miss Blas, of the increases that you're supporting to the student cap, how many of those are our organic within the actual charters? So for example, in terms of the projection over the charter that was approved over a five-year period, the growth that's being requested or enrollment caps being requested to go up, how many of them are in existence in the Charter already?"

Ms. Blas:

"I'm going to let the individual charter schools answer. But as far as for example Guahan, 873 is lower than the expected growth in their original charter plan. and I believe iLearn as well, it's lower for them. SIFA, it's their first year and the 350 was part of their charter. The 873 that we approved for Guahan Academy Charter School, was because at the time that we were discussing the budget process, that was their enrollment at the time. That was why of eight what were the 873 comes from."



Senator Esteves:

"Now I guess what I'm asking is year-to-year over the five-year period of the Charter, within this upcoming fiscal year is the request in line with what that yearly increment or request should be with the Charter?"

Ms. Blas:

"Yes, in their charters yes."

Senator Esteves:

"And that's for all their charter schools?"

Ms. Blas:

"Yes, these approved numbers are actually less than what is in line with their charters."

Senator Esteves:

"Now to the to this Speaker's point or the Chairman's point, if we were looking at as a cash to student ratio based on per head, the entire public school system inclusive of charter schools, does the council have a position as to whether or not if that number went down from 6500 to a more accurate number per student per capita ratio, and inclusive of an enrollment increase consistent with the charters that were approved, do you have a position on that?"

Ms. Blas:

"Well the council was upfront about the reduction in the general fund, and in the revenue, so we did let the cutlet charter schools know that there is a possibility of the 6500 going down. And we I think we even mentioned that as early as January when this whole discussion first started."

Senator Esteves:

"So if the number went down per capita, per student, as part of the whole the whole system across the board, would they prefer the increase in cap consistent with their charter or to maintain the number at 65?"

Ms. Blas:

"That wouldn't be me to answer, I believe that'll be the charter school."

Senator Esteves:

"Would they be able to provide their position?"

Mr. Santos:

"We would like the increase Senator Esteves, knowing full well that we're gonna get, there's a potential for the 6500 to be reduced. The organic growth if we had followed the charter school council, we should be at 740 today, with the final enrollment count being at 900. But for the record like I've stated, we are currently at 6,000. That's the allotment that we've been allowed based on the cuts that have been already ordered down you know because of the financial crisis that we're facing. But given the option, we would hope, we would prefer that we get the growth in anticipation that you know you allow 5.5 or whatever number you're going to choose and then hopefully the finances of the government stabilize."

Senator Esteves:

"Thank you, if I can get input from iLearn and maybe SIFA as to what your position would be on that arrangement."

Mr. Santos:

"I'm speaking on behalf of iLearn."

Senator Esteves:

"Oh my apologies, GACS and SIFA."

Mr. Eveluck:

"I would defer that to my professional who are working in the operations I'm only a policymaker. May I ask for Marilyn if she can respond to that accordingly."

Senator Esteves:

"I would like to defer to the Chairman, whether is he's okay with that if somebody can answer that question?"

Chairman Cruz:

"It's fine. Please. Let's get the answer on."

Ms. Marilyn Manibusan:

Good afternoon to my Speaker and members of the Guam legislature. The response from Guahan Academy Charter School would be that this is like déjà vu. There's a charter that is approved by the council. In the Charter there is a five-year business plan. That five-year business plan is your student enrollment plan, and the only caveat to that student enrollment plan is so that you do not go over the approve enrollment. And so we were approved for 1015 children last

academic year, and we were told the laws the law, and that law was that. And you know we learn and then that we were told that the cap was 740. So we immediately tried to do something about that. Well right now we have a facilities issue, and so we are at one campus, and although the council approved us for 873, our facility over at the elementary area can only accommodate up to 740. So we are going to be at 740 again this academic year. That was our cap last year, so we are also very sensitive and very cognizant of the plight of our government of Guam. And I agree with the council chairwoman we did and also Senator Santos that they did take 10% out of our fiscal year 17 budget. And I believe that you know we're not here to debate whether 6500 is parity for public school students at charter schools or that $11,000 for that same public school student that's over at a traditional public school is worth $11,000, I don't believe that that's going to be the debate for today, and we will accept what you elected leaders choose to give us.

"We have been happy with 6500, and for this coming academic year we are going to stay at 740 which is last year's. Now because of our charter renewal, there is that five-year plan again. So the five-year plan includes the first two year's budget. We have planned on 873 for the first year 873 for the second year and then a very modest student enrollment of 50 students every school year thereafter up to the fifth year, and that's how we did it. Now we're not going to open with 873 because we don't have the facility so we're at 740 but that should not be any reason to not support the contract in the Charter for that business plan and Senator Santos is only asking for what has been approved by the council and I believe SIFA. So we're happy if you would just consider funding Guahan Academy Charter School for the 740 students for this academic year. We are blessed if you include us and our kids in the budget. Thank you.

Dr. Anthony Sunga:

"Senator, because SIFA is going to open just this this academic year, we don't know the budget projections right now so I'd have to defer on that. Our school is really highly technology based, so we're putting a lot of infrastructure and technology. And so it really depends on the on how we approach a lot of the our school and our students and how we support our students in terms of the learning, so the 6500 I can't really answer to the effect on how much if that's gonna affect our school or not, if it drops. But so I have to differ on that. Thank you."

Senator Esteves:

"Thank you for the answer. Thank you Mr. Chairman."

Chairman Cruz:

"Thank you very much. I guess now we'll take the administration, BBMR, DOA. Alright, whoever is going to speak first."

Mr. Lester L. Carlson:

"Hafa Adai member of the 34th Guam legislature. Lester Carlson, Deputy Director BBMR here to provide testimony, more comment based on bills 323 and 237, more to Senator Ada's request. We are in support of Bill 323 and thoroughly opposed to Bill 237. Some highlights that I have in my handout to you, Bill 323 represents a 36.7-million-dollar reduction in general fund authorization as compared to fiscal 2018's authorized spending level. We agree with speaker in his assessment that the business privilege tax in Bill 323 utilizes a rate of 5.5%. There is no 2% general fund reserve as is required in in accordance to §22436 of Chapter 22, Title 5 GCA, we also note that there is no "notwithstanding clause". We acknowledged the Section 30 funding rate at $68,603,100. We also note that there's no offset to cover the overpayment for Make Work Pay Tax Credit, and that Debt Service is fully appropriated. As the previous speakers noted, the charter schools don't include the Guahan Academy Charter School. That presentation was made very clear. The Guam Memorial Hospital, thank you very much, the funding an increase that the hospital desperately needs and we're very appreciative of the consideration that the hospital was given in Bill 323. We note that the Solid Waste Operations Fund is over appropriated by $202,992 based on the estimated revenue noted for the Solid Waste Operations Fund. We also note that GVB is only funded for operations and the rainy day fund. There are no inclusions for the various not-for-profit organizations that you should receive funding from the TAF. As the speaker mentioned there is a hiring prohibition with other spending controls such as prohibition on travel with certain exceptions. The salary increments that are frozen, we did an estimate a little while ago government-wide with all sectors that we had information on that we think that that would realize about 4 million dollars annually in savings, and the Speaker had mentioned previously that eliminating deputy positions. While I do have to make a strong plea for certain government agencies, Public Works for one stands out. There's just a couple agencies that I really do believe need you know two people at the top.

"But the Speaker's estimated that savings to be about a million dollars. The expenditure cap of 25% is normal when there's going to be a new administration. And by large, we can live with what it is that's contained in Bill 323, and we ask for your support. With respect to Bill 237, we note about $125.8 million dollars of General Fund funding is a result of revenue estimate and as compared to the

current budget law 34-42. BPT, the revenue projection utilizes a rate of 4%. Again there's no funding or set aside for the 2% deficit reduction. Same thing with Section 30, same level 68.6 million. Again that service is fully appropriated. Same thing with the charter schools. The lumping of the operational funding that is provided is problematic. There was testimony from the beginning from the Judiciary, and well actually more importantly, the Public Defender, where I think I would employ this body to reconsider this whole measure simply because of how its laid out. And I think Ms. Gogue made a good point on the executive branch would be arresting people and overseeing the prosecution or the defense of these people, there should be some point of demarcation there. We also note an error in the bill with respect to the appropriations for Retiree Medical, Dental, and Life, it appears that there should be an extension in Section 3 and that is should go all the way to 8q, it stops at AR. So the last appropriation which is specific to allowing for funding for Retiree Medical, Dental, Life isn't covered. I'm sure it's just a typo. There is no appropriation for the Government of Guam annual financial audit. GVB funding again is only for operations and Rainy-Day Fund, none of the Not-for-Profit organizations would be receiving any funding. The hiring prohibition, and the travel reduction, salary increase salary increment for freezes are all consistent with Bill 323. Similarly the elimination of the funding of deputies and the expenditure cap. We recognize that this body has a task in front of them and we've we said before we'll say it again that we believe that a combination of revenue enhancements like an increase to the BPT or similar revenue enhancements that generate the same level of funding along with expenditure reductions and continued austerity measures will be necessary in 2019.

However, we strongly recommend that the appropriations be lump sum in total as opposed to restrictions by object groups, this would provide the bureau flexibility in managing already limited financial resources. Relative to Bill 237, again the lumping of the resources spread amongst many different operations and functions of the Government of Guam just doesn't really make a lot of sense, and the arbitrary application probably would be better served and not being granted. I'd like to also make one point, you know we always talk about priority funding for Public Safety, Public Health, and Education. Nobody's mentioned yet, but the funding level for the Retiree Medical, Dental, and Life under this Bill 237 is approximately 26 million dollars versus the 34.9 million dollars in Bill 323, and the 32.8 million dollars that is currently contained in Public Law 34-42. You were all aware of the protests we have with the health insurance, there's more likely going to be a rollover of the carriers simply because of the litigation. If Bill 237 as written was to be passed we would essentially be putting about a 9 million

dollar bill on our retirees. They would have to make up that difference. I don't think anybody here wants to do that. And so I implore everybody to please please consider strongly Bill 323 not 237. Thank You."

Chairman Cruz:
"Mr. Birn, do you have a separate testimony?"

Mr. Birn:
"Yes Mr. Speaker."

Chairman Cruz:
"Please."

Mr. Edward M. Birn:
"Mr. Speaker and senators, my name is Edward Birn, Director of the Department of Administration. Without doubt, the budget for fiscal year 2019 carries challenges greater than the usual budget cycle."

Mr. Birn greeted the Committee and proceeded to read his written testimony (*appended to this report*).

Chairman Cruz:
"Thank you very much, and for my colleagues, Mr. Carlson is correct. The Office of Finance and Budget, because we needed every penny to try to fund as much as possible, made the determination not to do the 2% set aside so we could have 14 million to appropriate and even then it's at considered really major cuts and so I just wanted to thank M. Carlson for pointing that out but that was purposeful by the committee because 14 million to 12 million dollars could easily be used by lots of agencies and so and we needed it and so we made the determination not to fund it or it not to make that set-aside in in here. We will take your comments into account about the things that need to be corrected. I have no real questions. Any questions for these two?"

Senator Frank B. Aguon, Jr.:
"Just a quick observation, I noticed that in one of the proposals the language there is reflective of combining all the revenues and the appropriations under multiple lists of agencies and that's primarily for what purpose? Is it for budgetary flexibility or you know where you're requesting that in fact all the revenues be lump sum so that it provides flexibility for the administration."

Mr. Carlson:

"Thank you Senator Aguon for allowing me to clarify. Specifically, BBMR's budget for example several other budgets not only is there an amount but then there's specific object categories. We were requesting that similar to the current budget bill that the lump sum is provided and there aren't any restrictions. We understand the travel restriction so we wouldn't load anything into 20 for travel so I think that for flexibility purposes if you allow for us you know we already are prepared to work with less but you know we just like a little bit of flexibility. That's all."

Senator Ada:

"With the Judiciary, they identified basically what programs will be impacted with the reduced budget funding. Has BBMR done a similar analysis under the scenario of Bill 323? Are we looking at 32-hour work weeks to be able to achieve that additional...was it fifty million dollar cuts that's gonna need to be found?"

Mr. Carlson:

"Thank you Senator Ada. One of my attachments to my testimony in response to Senator Morrison's request Monday was to provide all the option three responses from the agencies I imagine you have them. I provided it along with my testimony. It's about that thick. So yes you do have each agency's response on how they would look at their operations with the reduced funding so that that has been submitted today for the record."

Senator Ada:

"Okay thank you."

Senator Esteves:

"Thank you, Mr. chairman. Mr. Carlson, can you please explain to me, you know I brought this up before, the cap that's been consistently placed on a request for appropriation by Customs and Quarantine...are you familiar with the funding mechanism for Customs and Quarantine?"

Mr. Carlson:

"Very generally but I'm not really sure why we're talking about Customs and Quarantine..."

Senator Esteves:

"Let me elaborate because it's been brought up before with regards to funding in the budget and in the current bills their funding levels are at fourteen million

which is what they proposed and we do have on the record on multiple occasions with statements that it was BBMR that put the restriction on the cap of their appropriation and that's why I'm referring this question to you. Now to elaborate on how there funding mechanism works if BBMR didn't understand that based on the appropriation level, it allows for them to get costs reimbursed from both airport carriers and port carriers which is not General Fund appropriation, but the consistent restrictions on their ability to request a higher allotment and for this body to approve such a higher allotment based on the current law gets in their way of getting that funding. So they can actually today there's no reason they couldn't be a hundred percent funded of the request taking a burden off the General Fund. Are you aware that that is how their funding is supposed to work?"

Mr. Carlson:

"Thank you, Senator Esteves. Similar to the OFB and the appropriations committees' preparation of Bill 237 and Bill 323, when you have a universe of funding, you need to allocate that in a manner that that takes into account all of what it is that either the General Fund will be allocated to Customs or what but their user fees that are also appropriate for to augment their I mean it's a matter it's just a function of it..."

Senator Esteves:

"Can you please say that again? Are you saying that the user fees augment other government operations?"

Mr. Carlson:

"No, I didn't say that and you know I'll be quite honest, there is a proposal to raise the Customs fee and we said we were in support of it, number one. Number two, DOC is a good example but they're GPD and the fire department—when they came before you, we didn't give them a restriction on what they could ask for because their operational needs far exceed what it is that we were able to divvy up when we have the budget. I have to have a ceiling. I can't say we're going to get $100 in General Fund revenue but you guys I'm going to give you $120. That's just the way budgeting works, you have to start with revenues and then work backwards so it's a ceiling that's imposed because we have to have that consistent with what it is that we forecast in the Governor's proposal. It's not hard and fast. It's just a tool."

Senator Esteves:

"But with the way that Customs is funded, I mean it's different from any other agency in the government of Guam, do you think that that should affect the budget cap. I mean has that been drawn up as consideration? Because consistently over the years, it's affected their ability to actually get the money from the airline carriers for example to actually come in and to augment so you're not augmenting them with General Fund appropriation."

Mr. Carlson:

"Senator, we have no problems with any policy that will assist in being able to increase revenues in any Special Funds. Our challenge right now is specific to the General Fund so anything that is outside the General Fund that this body wishesto engage in allowing for an increase to occur, we're fine."

Senator Esteves:

"That's all I have, Mr. Chairman, thank you.

Chairman Cruz:

"Thank you very much. Senator Morrison?"

Senator Morrison:

"Thank you, Mr. Chairman. Director, I've been following closely the next go-around of and the next phases of tax cuts that are being proposed right now in Congress or by the President. My understanding is that they are looking to move forward this fall with the Tax Cuts 2.0 I believe they're calling it and one of the understanding is that proposals to reduce corporate tax from twenty one percent to twenty percent. I know there's a list of other items there that are being looked at but how are we monitoring it or or what do we know so far?"

Mr. Carlson:

"I'm not fully aware of any further corporate reduction rates. I think it would be prudent for the body to consider that in your deliberations on corporate level funding. It's already been reduced from one hundred and fifty two million dollars this year to I think eighty three million dollars in the bills so again consistent with this body's mandate. Adopting revenues that you feel are forecastable, achievable, and that we can collect on for operations and then moving to the next step of appropriating those levels for proper operation."

Senator Morrison:

"I just bring this up. This is just information and learning from history we just don't want to take lightly. It did move pretty quick and to hear that they're looking at this fall. I think this is just very key information to know. I don't want to even guess how real it is because we all knew what happened and how fast that measure moved through Congress so I do know they're looking at fall. That's what I'm reading and one of those suggestions by the President himself to reduce it from 22 or 21 percent to 20 and that's information that I would like to stay ahead of or gauge because certainly that would have a serious impact on budget revenues."

Mr. Carlson:

"Sir, it brings me back to the point about not having the two percent set aside. You don't have that cushion so I agree with you that careful consideration of the revenue levels is prudent."

Senator Torres:

"Mr. chairman, this question is either for yourself as the chair of the committee or perhaps DOA can answer but in looking at the comparison of how the monies were allocated, there's a lot of discussion about drastic cuts and when we do the comparison, we know that some agencies were restored to their levels at Fiscal Year 2017. For example, GMH was restored from 21.8 million in Fiscal Year 2018 to 30.6 million in Fiscal Year 2019, which is roughly the same as it was in Fiscal Year 2017 as was a couple others—the Mayor's Council saw an increase but my question is that the two that I saw when we were comparing the levels from previous fiscal years that went up drastically in Bill 323 and I just wanted some clarification or perhaps a reminder of what that was. GSWA we know went up about 12.5 million from seven million to 19.5 and I was wondering if that could be explained on page 88 and then on page 31, Department of Public Health and Social Services went up 12 million as well. They were holding at five million for two consecutive fiscal years and then went up for the proposed Fiscal Year 2019 so I was just wondering if you could remind us why there were those stark increases."

Chairman Cruz:

"We've never had any control over GSWA. Unfortunately, it's still under the federal receivership. The number that we've put in the past budgets never really controlled how the receiver operated. The 12 million was the amount that we thought that they should have been paying but it wasn't getting to us. This year we put in what they said they needed so that we could address the federal court

and say we've now done their rules and regulations, we have appropriated for them, give it back. But we've not seen a penny from GSWA for almost six years now and we've been bearing the burden of making the annual bond payments on it without any contribution from them though it was supposed to be a revenue bond and it was supposed to be supported by what they were supposed to raise but we haven't received it. I'll have to get back to you on public health. We're trying as much as possible to get money into public health to try to take advantage of the hundred million dollars that we still have in ACA for the upcoming year and we'll lose it by the end of the fiscal year if we don't provide sufficient matching. I understand that currently I'm not sure maybe Mr. Birn will speak to this, how much has been received from public health that hasn't been processed by Department of Administration in payments due to medical providers in the community. I was informed that it may be as high as 70 million that some are owed. I don't know how much you're still holding on to but I'm sure that there's a considerable amount at this late date in the fiscal year. They usually run out of matching money in May and so I'm just wondering how you're doing in the payments of three M's."

Mr. Birn:

"Senator, that relates only really to Medicaid, the matching money MIP is paid out of the General Fund. The amount that we have received from public health but haven't processed is only something like five to six million and a lot of that has actually arrived at DLA in the last few days. The greater concern to me is what hasn't been processed or transmitted to us by Public Health because I can't easily see how much that is and therefore can't easily determine how much the matching should be."

Senator Torres:

"Yes, that makes sense now I do recall that that matching requirement which it could be about a dollar for dollar in matching."

Chairman Cruz:

"I'll get back to you on the mayors. I didn't realize that anybody had gotten an increase except for the hospital."

Senator Torres:

"And I think the mayors, what I see Mr. Speaker, is it was restored to the levels at 2017 it so it went down a little bit in 2018 then went back up so I was just wondering."

Chairman Cruz:

"I'll get back to you. Senator Rodriguez and then Senator Lee."

Senator Rodriguez:

"Thank you very much, Mr. Chairman. Thank you very much, Mr. Birn and Mr. Carlson. Just a quick question, you know the bill that the Governor introduced, that Bill No. 230 which I know our office and the Speaker's office have worked with you folks to put that together. Those were some revenue enhancement provisions in that piece of legislation. Is that something that's still on the table and can be supportive, at least some of those provisions that are on that bill?"

Mr. Carlson:

"Thank you very much senator. I think the Governor has said time and time again, he'll take anything so whatever this body is comfortable with you know endorsing with respect to additional revenue to the government, he'll support it. I don't think his position's changed."

Senator Rodriguez:

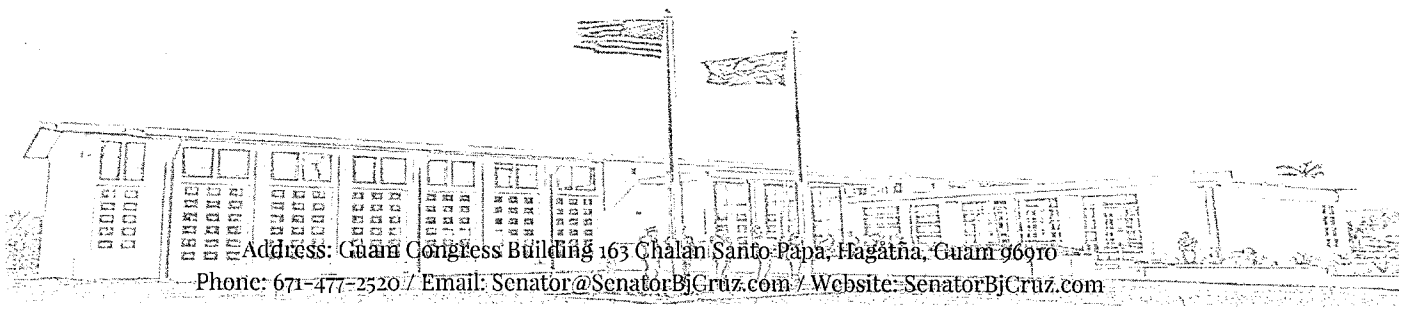
"Okay thank you. I wanted to get it on a record because I understand that... I don't know if it was withdrawn by the by the Governor. If not, then I believe that bill is still in Committee, that some of those provisions could be used for either of these bills...whichever bill moves forward because there is a significant amount of resources that that bill does anticipate so thank you very much."

Senator Lee:

"Thank you, Mr. Chair and thank you gentlemen for joining us. One of the cost-cutting measures that's proposed in Bill No. 323 is a hiring freeze for all three branches except for the following agencies: GPD, DOC, GFD, Customs and Quarantine, DPHSS. My question is for Mr. Birn. Are there any public safety academies that are currently in progress that would maybe be affected by...I mean this is only when positions are vacated due to retirement, termination, resignation, or death and I just wanted to know what the status is of any academies that are currently in progress."

Mr. Birn:

"Senator, I don't know the answer to your question at this moment. I can certainly get back to you on that."



Senator Lee:

"So for the Guam Police Department, do they have an academy that's currently in progress that you're aware of?"

Mr. Birn:

"yeah I don't know but I do know that Guam Police is in the process of recruiting some federally funded positions in DOJ."

Senator Lee:

"And how about Customs and Quarantine?"

Mr. Birn:

"I think they recently announced that they were going to employ or try attempt to employ I think it was twenty nine additional customs officers."

Senator Lee:

"Federally funded or local?"

Mr. Birn:

"No, there's no federal funding for the Customs and Quarantine."

Senator Lee:

"General Fund."

Mr. Birn:

"Yes ma'am."

Senator Lee:

"And Guam Fire?"

Mr. Birn:

"I don't have a number in my head on that one."

Senator Lee:

"But you'll get it back to the committee?"

Mr. Birn:

"Yes, certainly."



Senator Lee:

"Thank you."

Senator Nelson:

"Just to clarify, Mr. Chair. Mr. Birn, can you explain the Customs and Quarantine disbursement process? We know that they are not funded directly through the General Fund but everyone still is under the idea that the General Fund funds Customs and Quarantine."

Mr. Birn:

"The General Fund, Senator, only funds Custom and Quarantine to the extent that the customs fees don't pay for all their expenses."

Senator Nelson:

"Okay, thank you."

Senator Ada:

"Mr. Carlson, I want to go back again to that question that I asked earlier because the way I understood your response to my question was what kind of measures are going to have to be taken to achieve some of that 50 million dollar-plus reduction in in operational costs right? I mean that's what we may be looking at in Bill 323 correct?"

Mr. Carlson:

"Not so much as Bill 237. Bill 323 kind of gets us back to like the fiscal realignment plan level because we have General Fund funding roughly around 30 some million dollars short."

Senator Ada:

"So with the 5.5% yes if that goes through that would generate an additional about 94 million dollars and so that leaves still a shortfall from the current operating budget of about 50 million so when I ask that question, the response I got was it's in that attachment that you gave and basically each department indicated you know what measures they would take to achieve reductions but I guess from the BBMR level, from the one to fifty thousand foot level, what do you see is going to be you know the most effective way to achieve the operational cost reduction? I mean we could nickel-dime it to you know to death: no cell phones, no off island travel, but we all know that really personnel is going to get affected in there somewhere so are we looking at to achieve that, we will most likely have to go into a 36-hour work week or can you can you maybe shed light on that?"

Mr. Carlson:

"Yes sir again the responses that I provided were pretty detailed. They're very similar to what the Chief Justice provided in her testimony, department by department, and so you'll see the Department of Agriculture will lose a significant amount of people with the reduced funding. The same thing with police and fire. It's the details there."

Chairman Cruz:

"For the information of all the colleagues, that's about a hundred pages and my good vice-chair was teasing me about copying a hundred pages so it's all in your Whatsapp."

Senator Ada:

"I understand that I mean but you know there must be it there must be a common thread among all the departments and so from the BBMR level, you must be able to see what that is. So are we talking about reduction and in work hours? I mean I would think that at the BBMR level, you'd be able to see that that common thread right?"

Mr. Carlson:

"Yeah, everybody takes what low-hanging fruit like if you have non-essential contractual for your color Xerox copy you know you take that out, office supplies you'll see almost unilaterally there's zeroed out. So anything that you can you can cut before you start touching personnel, they do. So that's the common theme: everything but try to keep your warm bodies a minimum. I mean what you think is appropriate for contractual rent obligations as the speaker mentioned you need to keep that in play as well as utility payments so once those priority areas you know are addressed, everything else can kind of come off and that's what people are doing but you're still gonna see particularly with the shortfall in 237 a significant loss of personnel, many agencies having to go to 32-hour work weeks and as a person who recently undertook a 32-hour work week, I will remind everybody that you don't get annual and sick leave if you don't work forty hours you know. So for a classified employee that's got twenty years of service you know, every pay period you get eight hours annual and four hours sick. If you go to 32 hours, you don't get that."

Senator Ada:

"So it seems then okay so I think what I'm hearing is that inevitably there will have to be a reduction in work hours throughout the government."

Mr. Carlson:
"There will be a reduction in workforce and work hours."

Senator Ada:
"Both alright, under 323, correct?"

Mr. Carlson:
"No sir, 327."

Senator Ada:
"Okay 237 I understand that, but I was asking under the scenario of 323 because under 323, we're looking at having to reduce today's operational costs by at least fifty million dollars."

Mr. Carlson:
"Yes, there still will be layoffs. Case in point, DOA, they'll probably lose three people over at GSA."

Senator Ada:
"Even after you reduce work hours?"

Mr. Carlson:
"Before you begin to get you know you have to take your own classified people out, you have to take your LTS out before you start talking about classified people and then reduce work hours so again if you have limited term employees, those people are the first people to cut. They're critical. They serve a great purpose but they're low on the pecking order."

Senator Ada:
"Alright, thank you."

Chairman Cruz:
"I think for the benefit of the amount of the colleagues and the listening audience if either one or both of you would want to comment on the process in the event that 237 is passed, how much time you will need to implement the furloughs and compliance with the civil service rules as it relates to reduction in force. I'll take it from either one of you, whoever wants to address it. I guess neither one wants to talk to it. I just think that hearing it from you and for the listening audience, the urgency of trying to get this thing done with the earliest possible date with October 1st less than 90 days away, that we need to know whether or not we're

going to have 323 or some something like 323 or 237 because if no revenue enhancements are passed and 237 is passed; what will you have to start to do and how much time do you need before October the first to start that process?

Mr. Birn:

"Senator, we're gonna start to look at that issue next week. Our HR department happened to be away this week, so we're going to start to look at it next week and I'd be better able to answer how long that process will take once we've had our first meeting on the subject."

Vice Speaker Terlaje:

"Mr. Carlson, could you please clarify. Your testimony says the General Fund appropriation represents a $36.7 million dollar reduction from FY 18 authorized in Public Law 34-42. Am I reading this correct? I'm looking at a fiscal realignment plan summary and it says that that was a reduction of $17.89 million."

Mr. Carlson:

"No, you're not reading it right, ma'am. It's just 34-42 versus Bill 323."

Vice Speaker Terlaje:

"No, that's what you're doing, but what is the comparison to the FRP instead of Public Law 34 - 42."

Mr. Carlson:

"It would be a lot closer because we cut Thirty in 1.5 Million."

Vice Speaker Terlaje:

"Thirty-one? You cut Thirty-one?"

Mr. Carlson:

"If you want to use that analogy."

Vice Speaker Terlaje:

"Yeah, because that's what you're operating under right now, right? You're not operating under Public Law 34-42, you're operating under the fiscal realignment plan right now, isn't that correct?"

Mr. Carlson:

"We're operating on an honesty system."

Vice Speaker Terlaje:
"A what?"

Mr. Carlson:
"An honesty system."

Vice Speaker Terlaje:
"What is that? What does that mean?"

Mr. Carlson:
"We gave you a Fiscal Realignment Plan in bill form. Public Law 34-87 cuts the Governor's office by 10%, cuts the Legislature by 10%, and asks us to submit a Fiscal Realignment Plan that cuts no less than 30 Million dollars. We did that, this body did not adopt it. So, we're working on the honesty plan. We told you we'd cut, but there's no law, no mandate, because you guys didn't pass it. So, it's on the Honest Abe Lincoln premise that we're operating."

Vice Speaker Terlaje:
"So how much money in cuts are you operating under? For real, Mr. Birn is that Thirty Million dollars or not? Is that the promised honesty, I don't know process, what did he call it? Thirty Million dollars or something else?"

"Mr. Birn do you agree?"

Mr. Birn:
"Yes."

Vice Speaker Terlaje:
"Thirty Million less than the appropriation in Public Law 34 – 42?"

Mr. Carlson:
"That's correct."

Vice Speaker Terlaje:
"Okay, so under bill 323, we're looking at Thirty-six, so that's an additional Six point Seven Million, that's all? It would be… well his figure show bill 323 would be a reduction of Thirty-six point Seven Million from Public Law 34-42 and if you're currently operating under a Thirty Million reduction from Public Law 34-42 you just have to find… You could do status quo almost except for an additional Six point Seven Million, is that correct? Am I reading that right?"

Mr. Carlson:
"That's pretty accurate."
Vice Speaker Terlaje:
"Okay, thank you."

"I guess. Did you see this spreadsheet that was done by, I think that, the Speaker or at OFB's office? This went out with the press release. It's a spreadsheet comparison of Public Law 34-42 and FY 2019 options. Do you…"

Mr. Carlson:
"From the Speaker?"

Vice Speaker Terlaje:
"Yes."

Mr. Carlson:
"No, I don't remember seeing that."

Chairman Cruz:
"It was attached to the press release. The difference in your number and the number here is … on your Thirty-six, does that include the fact that we did not include the Two percent set aside?

Mr. Carlson:
"Yeah, because we included it."

Chairman Cruz:
"No, your Thirty-six is for operations of the government."

Mr. Carlson:
"Okay."

Chairman Cruz:
"Did you add in what the Two percent set aside should have been? The Thirteen or Fourteen would take it back up past the Forty-five, because we took that Fourteen Million and spread it out throughout all the agencies and when you added it up…"

Mr. Carlson:

"Yeah, I'm sorry... I think I was not on the same page. Yeah, what we did was just a comparison of the bottom line available for appropriation. So, we noted that there is no Two percent and that's the Thirty-six Million dollars. Basically, is just an apple to apples comparison. So, I apologize and first of all I can't see, nor do I, you know, recall the spreadsheet that you're referring to. The Speaker's office and BBMR have been communicating regularly we've met through the SES. We're pretty close on the General Fund. I think Mr. Hernandez would like to be able to go with our number for Individual, because it's a little higher, but all things being equal the tax category calculation...we're pretty close. I think we have a more optimistic view of BPT and that's more borne out not because of a Five year average, but because of the withholding tax that people have and our belief that they're spending it. So, that Five year average really doesn't come into play, because there's more disposable income every two weeks in people's back pocket. So that's why we have a little bit higher BPT number than the Speaker without the increase. Just all things being equal."

Vice Speaker Terlaje:

"Alright yeah, I was asking because the spreadsheet shows a minus Fifty point Nine Five versus your minus Thirty-six point Seven, sounds so much more drastic, but I understand now you're operating under minus Thirty already and he has the Two percent that also has to be factored in here.

Chairman Cruz:

"Thirty-six plus the Fourteen will come to the Fifteen."

Mr. Carlson:

"If I remember correctly when Mr. Hernandez was making the presentation, he said all things being equal we're only Fourteen Million dollars apart, is that correct? Is that the spreadsheet that you see?"

Chairman Cruz:

"Yes."

Mr. Carlson:

"When Ricky said that all things being equal, you know, we're just fourteen Million dollars apart and you know if you we're playing horseshoes you would get a point."

Vice Speaker Terlaje:

"I don't know what that means but thank you very much. Mr. Birn are you confident can you say that your spending is going to come in at minus Thirty Million from the Public Law 34-42 or what can we expect apparently there's no liability if it comes in way over that, is that correct?"

Mr. Birn:

"It would be hard for me to say Vice Speaker that I'm confident anything can happen between now and the end of the year, but I think we've got expenditures under as best control as we can.

Vice Speaker Terlaje:

"Is it legal for you to certify expenditures above the promised realignment? Would it still be legal for you to certify expenditures up to the Public Law 34-42 level?

Mr. Birn:

"No."

Vice Speaker Terlaje:

"No, it'd have to be reduced that's what your interpretation is? Alright, thank you very much."

Senator Aguon:

"I just want to recap on some of the numbers, but you said that you're not able to expend up to the levels of Public Law 34-42, but then in the same presentation Mr. Carlson, you said that you're operating off of an honesty plan of reducing the overall cost of the government by Thirty-one point Five Million. So, I mean if you're reducing the cost of government without it being adopted by this body, are you restricted from increasing your expenditure in object categories and agencies from the levels in Public Law 34-42? Because that's a law that you're operating off as long as you stay within the confines of the Thirty-one point Five."

Mr. Carlson:

"Yes sir, so BBMR put allotment restrictions on all of the affected agencies. So, you cannot go into the system and override the amount, we've basically locked it. You cannot get the authorization so that's how we're doing allotment controls that's half of it. The other half is a cash disbursement control. When the Judiciary comes in and she talks about reduced cash allotments, that's him, he's the bad guy on that."

Senator Aguon:
"Okay, so they can't without BBMR's manipulation of the system?

Mr. Carlson:
"Right."

Senator Aguon:
"So, basically if your that's why your control is."

Mr. Carlson:
"Yes, sir yes."

Senator Aguon:
"Okay, so let me ask you how is the Administration, aside from the Thirty-one point Five? How are you curtailing expenses for the balance of the fiscal year?"

Mr. Carlson:
"You know I had to go to Civil Service Commission the other day, because we have made it a policy that we believe that when somebody comes back in for re-employment that there's a couple of things that have to be done. One is that and it's "may not shall" that the director has the the purview to grant this person the ability to come back in, but we are of the belief that, that person if they left that step ten must come back in at step one. Tony Lamorena said can you ask him if they can come back and it's step one or just that's just one of ourcost-cutting measures."

Senator Aguon:
"Yeah, I'm familiar with one individual, who apparently was asked to if he could come in at step one, accepted it, challenged it, and then was eventually compensated at the higher level. But that's an additional expense incurred by virtue of a decision by Civil Service Commission. I'm asking with the exception of the Thirty-one point Five Million dollars, how is the Administration continuing to work or is the Administration working on curtailing or reducing expenses for the balance of the fiscal year, in addition to the Thirty-one point Five committed through your honesty plan."

Mr. Carlson:
"Thanks again Senator, we re-issued an Executive Order and that Executive Order is still in play. Where you know mileages reduce, electricity consumption and utilities are reduced. There are a number of cost-cutting measures that were

implemented I believe when the Governor first came in that we reinforced because that Executive Order was never rescinded. It's contained in one of the circulars we put out in February. Those measures are still in play."

Senator Aguon:
"But that's to to ensure the Thirty-one point Five Million dollars is now..."

Mr. Carlson:
No, that's in addition to...

Senator Aguon:
"In addition?"

Mr. Carlson:
"Yes, sir."

Senator Aguon:
"Okay, so let's recap some of the numbers please, just so that I understand. The initial cash shortfall for the balance of this fiscal year was identified by OFB as Sixty-seven Million dollars, correct and that's a number that we're working off of. The business privilege tax adjustment from Four to Five percent, one of the numbers that was thrown out and I'm going to throw out a conservative figure was approximately it's going to generate approximately Twenty-five Million dollars."117:00

Mr. Carlson:
"Correct."

Senator Aguon:
"Okay. The tax amnesty is collecting anticipated to collect approximately Thirty-three Million dollars should all the payments be received by August 6, is that correct?

Mr. Carlson:
"Yes."

Senator Aguon:
"Okay so now we're looking at Fifty-eight Million dollars that of cash that would be received by this government prior to the conclusion of this fiscal year. So, going back to the original cash additional shortfall then by the end of this fiscal

year, could we conceivably say there would be approximately Twenty-two point Five Million dollars of carryover cash?"

Mr. Birn:

"Senator, I think you included a cost reduction as if it were a cash inflow."

Senator Aguon:

"Because the original cash shortfall based on on Public Law 34-42, which is the original budget would have been Sixty-seven Million dollars or the anticipated amount, Sixty-seven Million dollars. So, you take Sixty-seven Million dollars and you subtract the tax amnesty additional cash, above and beyond the BPT, then you subtract the BPT because those are cash inflows that was not originally anticipated back on February 1st with the financial crisis of this government. So, it brings us down to Nine Million dollars of which this government would have been obligated to reduce the overall cost of operation by Nine Million dollars and you're right when I take a look at the Thirty-one point Five... you're right in that particular case, I'm looking at that as cost reduction that otherwise is not implemented as a result of the additional cash that's received. It's cost reduction that is not necessary so if in fact the government reduces its overall cost by Thirty-one point Five Million dollars by the conclusion of this fiscal year, you take your Sixty-seven minus Thirty-one point Five then you add the BPT and then you add the tax amnesty then we come up with the Twenty-two point Five Million dollar figure. Additional cash... realizable cash."

Mr. Birn:

"Well it really is not really additional cash. It's a reduction of the deficit."

Senator Aguon:

"Okay so, you're saying that the Twenty-two point Five Million dollars would go towards reducing the deficit, so it would be a budgetary surplus to offset the operational deficit."

Mr. Birn:

"It would be a budget surplus, but not necessarily a cash surplus."

Senator Aguon:

"Understood, because obviously as the cash comes in you pay tax refunds and you pay and some of the the other obligations. So, we're looking at possibly Twenty-two point Five and that's where the question comes in, in terms of... I'm

giving you an opportunity to reinforce your boss's statement where in fact the additional cash that is being collected the question is two-fold. Have at any of these funds, additional funds, granted Nine Ten Million dollars has been generated from the tax amnesty so far, you're generating the BPT tax on a monthly basis, has any of these additional anticipated revenues been remitted to GMH to provide them an additional cash infusion? The second part of my question is Simon Sanchez high school, the Superintendent approached BBMR and asked if in fact there were any resources available at that time, I anticipate that the Deputy Director of BMMR could answer that at that time there was not, but by August 7th there should be an approximately One point... One Million dollars additional cash infusion to the TEFF. With the additional cash that is anticipated to be received, has there been any funds remitted to GMH to address their situation, current financial situation, and has there been a reconsideration or revisiting of the cash issue with regards to DOE in providing them up to a Million dollars to be able to commence their A&E and their OAE process for the reconstruction of Simon Sanchez high school?"

Mr. Birn:

"Senator, if I can answer the first question Mr. Carlson will answer the second with respect to the additional cash, which we actually yet don't have we actually got and I think the latest figure I got yesterday from the tax amnesty was about Fifteen Million that we've received so far. If to the extent that any money might be appropriated, and it isn't currently appropriated to GMH, it would of course subtract from the surplus that we just talked about the and therefore the net deficit would would increase again by whatever money was transferred. So, that's my answer to the first question."

Senator Aguon:

"You said that the net deficit would increase?"

Mr. Birn:

"If you transfer the money..."

Senator Aguon:

"If you take any of the remaining anticipated. I mean we're talking a month and a half down the road,so having the government having received all this additional revenues, the tax amnesty and the BPT for the entire fiscal year. Right now, we're looking at a possible additional cash of Twenty-two point Five Million dollars. Let's say hypothetically Five Million dollars is given to GMH, you're saying that's going to increase the net deficit?"

Mr. Birn:

"It would subtract from the time..."

Senator Aguon:

"It subtracted from the General Fund, yes, but that would be Five Million dollars remitted to an ailing institution that is in dire need of cash infusion."

Mr. Birn:

"And the deficit would only be reduced by Seventeen Million."

Senator Aguon:

"Ok, so you're talking the overall operational deficit for the past Three, Four years versus remitting in an urgent situation, GMH crying out for money, we need money, we need money, we need money and you anticipate a Twenty-two point Five net operational surplus and you're concerned about the operational deficit after the end of the fiscal year, rather than addressing GMH's emergency?"

Mr. Birn:

"Well, GMH certainly needs the funds. I don't think anybody has told you otherwise. Whether Five Million is sufficient, I don't know."

Senator Aguon:

"No, that was that was a number thrown out. If they needed Five Million dollars out of the Twenty-two point Five, would the government be able to assist and say okay out of the Twenty-two point Five anticipated additional revenues, we're gonna get Five Million dollars to GMH. I'm just saying from what I'm hearing from you, I'm hearing two different stories. GMH representatives coming in here and asking and saying we are in dire need of financial support and in many situations there you have sat in the public hearing room. Now, you're telling me that with an anticipated additional cash for the balance of this fiscal year of Twenty possible Twenty-two point Five Million dollars, that remitting some of those anticipated additional cash to support GMH in an emergency health situation does not merit it. Because I'm hearing that you're not anticipating giving GMH, you're waiting for this body to commit to an additional funding source when by the end of this fiscal year, you may have Twenty-two point Five Million dollars. Of which you could probably identify what I throw Five Million dollars."

Mr. Birn:

"If GMH is short of funds you know part of the issue must be the amount that was allocated to it in this year's budget. Next year's budget addresses that issue by at least increasing the amount that they are due to receive from like Twenty-two Million to Thirty Million, not too far away from your Five Million..."

Senator Aguon:

"So, Mr. Birns just say that there's no anticipation of giving GMH any emergency cash infusion out of this fiscal year's budget. I mean that's all you have to say because that's the impression I'm getting from your responses you're trying to weave yourself around in your responses rather than saying yes or no. We anticipate out of that Twenty-two point Five anticipated additional cash for this fiscal year above what was originally expected that Five Million dollars will not or a Million dollars or Two Million dollars will not be remitted as additional cash in future for GMH. That's all my question is, is why is it that we are not even considering with all the outcry of GMH to give them some a piece of the pie?"

Mr. Birn:

"I'm sure it's being considered."

Senator Aguon:

"Well I'm getting the impression from your responses, but okay. The secondary question I believe you wanted Mr. Carlson to..."

Mr. Carlson:

"Thank you, Senator. You're shaking the cobwebs off my memory, but if I'm not mistaken Public Law 32-120 and 32-121 that applied to Simon Sanchez ... the funding is predicated on the execution of a lease leaseback. So, upon the execution of a lease leaseback then the funds will be set aside from TEFF to pay for that. Since we do not have a lease there is no funding available."

Senator Aguon:

"Okay, because there was a most recent legislation 34... it doesn't immediately come to mind... where in fact the provisions were just so that it would provide DOE and the Superintendent the opportunity to be able to procure OAE an Owner's Agent Engineer and A&E services prior to proceeding with committing the annualized Territory Education Facilities Fund revenues. So, that's the legislation based on my understanding, but if your reading is different then I need to know that."

Mr. Carlson:

"Yeah, there was no appropriation, you gave him authority, but you didn't give him an appropriation."

Senator Aguon:

"Thank you for that clarification, because out of the anticipated tax amnesty based on the last reporting about three weeks ago to the SES, they anticipate about One point One Million dollars in additional real estate taxes so that One point One Million dollars should really to be deposited to the TEFF and during that same session the document that was we reflected on with regards to the revenue report the Consolidated Revenue and Expenditure report, based on that you were anticipating about Four Hundred Fifty-six Thousand dollars. Based on your tracking Four Hundred Fifty-six Thousand dollars additional by the end of this fiscal year outside of the tax amnesty, because I was still part of the general discussion. If we're talking about approximately One point Five Million Dollars, you say the legal authorization is not there, I certainly hope Mr. Speaker that would be part of the consideration in terms of at least giving them that seed money. So that, they do the preliminary work with the A&E and the OAE and give us a general estimate of how much it could conceivably cost the government of Guam, the people of Guam to reconstruct that Simon Sanchez high school. So, thank you for for clarifying the interpretation of the law. Thank you, Mr. Speaker."

Chairman Cruz:

"Let me just try to follow up with what Senator Aguon's asking. I think what he was asking is what do we need to do to make sure that DOE has the One Million dollars sooner rather than later. If there is going to be One point Two or One point Three Million in TEFF money going to be received as a result of this amnesty, do we need to pass an appropriation bill in the next week that says you are authorized and appropriated One Million dollars to DOE for the specific purpose of addressing its OAE and its start to the to the RFP for the rebuilding of Simon Sanchez, would that help us? Yes, yeah so not in not in 233, 223 or in 327 something done like introduced today and passed in the next week. After we have a hearing next week, can you make sure that by the 6th of August, you don't spend all that money. So, that we can get the One Million to them.

The other one as it relates to GMH, how much is the Administration willing to set aside in the remaining Twenty Million dollars to go to GMH, because we can get an appropriation bill authorization and an appropriation bill introduced

today for that amount of how much you're willing to get to the hospital immediately on August the 7th when the last payment is made."

Mr. Carlson:

"Five Million dollars for GMH and if you amend the public law that gave DOE the authorization to get the OAE guy or whatever, if you amend that and say from the tax amnesty from property tax One Million."

Chairman Cruz:

"Okay, we will have an appropriation on those two bills introduced before the close of business today and dropped and we'll have a hearing next Friday on it. So, that we can pass that piece of legislation before the 6th of August when you collect all that money, to make sure that that money goes to the hospital and to GDOE."

Senator Aguon:

"With the caveat, Mr. Speaker if I could suggest that, so that is consistent with the Governor's request, is that the allocation to GMH specifically be utilized to address first and foremost the CMS and the accreditation issues."

Mr. Carlson:

"Yes, I think we have we had that priority adjustment, right."

Chairman Cruz:

"Yeah, but I've heard a couple of times now where it's well it's not within the authorization or the appropriation. I note that in the last audit, GMH didn't get almost Three Hundred Thousand dollars in appropriated funds or at least it showed in the audit that GMH didn't get it's full appropriation. So, we will have those both introduced today and passed before the 6th of August if I have to have emergency sessions every other day to do that."

Mr. Carlson:

"Just make sure you bring the letter."

Chairman Cruz:

"Just make sure you don't spend it just don't spend Six Million dollars out of that. The other question that I want to ask is has all the money that's being collected in the amnesty been segregated into the tax that it was supposed to be collected for like real property tax is that being separated and allocated even if

it's just a paper entry into TEFF and the cigarette taxes are they going to go into the Healthy Futures Fund, so that we know how much is there?"

Mr. Birn:

"We have analyzed it in that way, so we can move the funds. I prefer to do it when we've received all the funds as you suggest."

Chairman Cruz:

"Can we at least get your preliminary analysis on where these taxes were supposed to be going to."

Mr. Birn:

"Yes."

Chairman Cruz:

"Thank you very much."

Senator Rodriguez:

"Mr. Speaker, thank you just to follow up I know that the Speaker is going write the the legislation for the Five Million for GMH and Mr. Speaker perhaps for you, just so that we're perfectly clear is that GMH has provided CMS their corrective action and this is based on a Two percent sales tax. So now that we don't have that and I know that you mentioned Mr. Carlson that It's based is going to be based on a priority listing that GMH may have come up with, but I think Mr. Speaker its got to be based on the actual response that GMH provided to CMS. I did get calls from GMH the past few days that it was a concern for them because they had represented to CMS that they will be making these Corrections from that Two percent and because that's not there, what that Five Million or whatever is the amount, it must be crystal clear that it's going to be based on the response that GMH provided to CMS."

Senator Esteves:

"Just a statement Mr. Speaker, with regarding both budget bills, Bill 323 and substitute Bill Number 237, for transparency sake to state my intention to place a couple of amendments to the bills. One being removing the hiring freeze for Guam Customs and Quarantine, because any additional money that's generated from Customs and Quarantine based on the law that is not expended in terms of the service that they provide is by law, supposed to be returned to either the port carriers or the airline carriers. So, to ensure that they're able to expend the appropriation and the funding available to them and not lose out on that

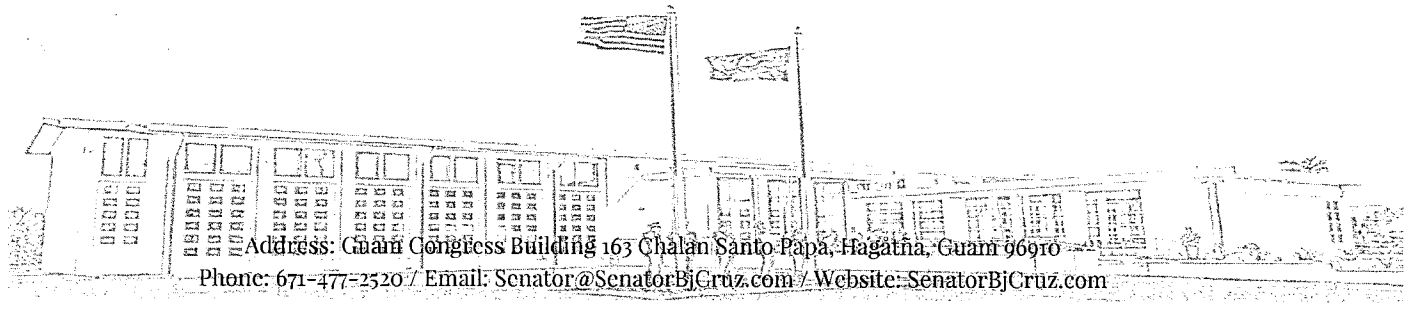
funding, I think the hiring freeze would need to be removed from both bills. I believe it is in the bill.

The other thing Mr. Speaker, Mr. Chairman is the removal of funding for the First Generation Initiative Trust, which totals Five Hundred Fifty Thousand dollars both and they're appropriated from the Territorial Education Fund to Department of Education, GCC, and UOG. I believe that Five Hundred Fifty Thousand dollars would be better served to the public and a greater capacity either additional teachers of facilities maintenance or to offset the Territorial Education Fund and maintenance issues freeing up General Fund appropriation for either health care or public safety. So, with those two things in mind Mr. Speaker and I would just like to highlight that there is an intention to make amendments to address those. Thank you."

Chairman Cruz:

"Thank you very much and all members are encouraged to make all the amendments possible that you wish. Send it to us and we'll look at it, please. Okay, with that if there's no more questions, we stand adjourned until six... I mean, I'm sorry recessed until six o'clock this evening when we will continue to receive testimony. This Committee stands in recess until six o'clock."

6:00 PM HEARING



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COMMITTEE REPORT DIGEST

Bill No. 323-34 (COR), As Amended by the Committee – B.J. F. Cruz – "An act making appropriations for the operations of the Executive, Legislative, and Judicial branches of the Government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions."

III. OVERVIEW

Bill No. 323-34 (COR) was introduced by Speaker Benjamin J.F. Cruz on July 12, 2018 and referred to the **Committee on Appropriations and Adjudication** on the same day.

The Committee on Appropriations and Adjudication convened a public hearing on Thursday, July 19, 2018, beginning at 2:00 PM in the Guam Legislature Public Hearing Room. The hearing for Bill No. 323-34 (COR) began at 6:00 PM and ended at 4:21 PM.

Public Notice Requirements
All legal requirements for public notices were met, with requests for publication sent to all media and all Senators on July 12, 2018, and July 17, 2018, via email. Copies of the hearing notices are appended to the report.

Senators Present
Speaker Benjamin J.F. Cruz, *Chairperson*
Senator Frank B. Aguon, Jr., *Vice Chair*
Vice Speaker Therese M. Terlaje, *Member*
Senator Régine Biscoe Lee, *Member*
Senator Telena C. Nelson
Senator Joe S. San Agustin

Appeared Before the Committee
The Honorable Robert Klitzkie, Esq., *former senator*
The Honorable Hope A. Cristobal, *former Senator*
Mr. Peter R. Onedera, *Member, Kumision I Fino Chamoru Yan I Fina'na'guen I Historia Yan I Lina'la Taotao Tano'*
Mr. Clifford Guzman, *President, Galaide Group*

Submitted Written Testimony
The Honorable Robert Klitzkie, Esq., *former senator*

IV. TESTIMONY & DISCUSSION

Speaker Benjamin J.F. Cruz, Chairperson:

"This public hearing conducted by the Committee on Appropriations and Adjudication will come back to order. Notice of the public hearing was disseminated to all local media outlets by electronic format on Thursday, July 12 with a second notice provided on Tuesday, July 17. Notice of the public hearing was also made known on the Guam Legislature's website. We have two bills on the agenda for this afternoon: one, is proposed Substitute Bill Number 237-34 C.O.R., as substituted by the Committee on Appropriations and Adjudication, Committee on Rules by request of i Maga'låhen Guåhan, the governor of Guam, in accordance with the Organic Act of Guam, an act making appropriations for the operations of the Executive, Legislative, and Judicial branches of the government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions.

"Bill Number 323-34 C.O.R., introduced by myself, an act making appropriations for the operations of the Executive, Legislative, and Judicial branches of the government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions.

"The Committee will continue to accept written testimony on this matter. Please provide written testimonies to the Office of the Speaker: Guam Congress Building, 163 Chalan Santo Papa Hagåtña, Guam 96910. They may also be sent electronically to the office via email to senator@senatorbjcruz.com.

"With everybody's indulgence, I just want to do a short opening statement for those who weren't tuned in this morning when we had the first part of our hearing. I want to thank my colleagues for their presence here today. As I've always stated in the past, there are two main objectives of the legislative body—one: to confirm appointments, and two: to pass a budget.

"We face extremely challenging fiscal times. Understanding that these fiscal realities are—what all of us overcome and achieve the latter objective.

"Before us today are two competing proposals. One, I have dubbed as the Responsible budget. In full disclosure, it increases the Business Privilege Tax to five-and-a half percent; I am not hiding that fact from anyone. But what it also does is it reduces appropriation levels by over $45,000,000 as compared to F.Y. 2018. Doing our best to build these budgets from the ground up, I directed the

Office of Finance and Budget to fund bare bones operations for all agencies. I had them prioritize warm bodies as they were requested in the budgets of all the agencies. I told them to take out increments, take out funded vacant positions, and take out nearly all travel. Then I ensured that the funding for rent and utilities were covered for employees to have a place to work and deliver the services to the community. Contractual obligations were funded with a keen eye on ensuring continuing contracts were funded. What you have left is a budget that was reduced by tens of millions of dollars.

"The other proposal I have is dubbed the Reckless budget; It is a budget that reduces revenues and associated spending by about a hundred forty million dollars. This means that non-education agencies and branches would take an immediate 23 to 24 percent reduction in spending levels. Both proposals have similar language that mandates a hiring freeze, suspends increments, and other pay adjustments, prohibits travel with extremely limited exceptions, prohibits the use of government funds on wireless communications with limited exceptions, cuts Deputy Director positions, and holds the line on spending in the first quarter to 25 percent to ensure a smooth transition of leadership to the next governor.

"Additionally, both proposals aim to provide GMHA its requested $30-million-dollar subsidy. I may not like either proposal, but the difficult responsibility as Chairman of Appropriations is that I present the facts to you based on the best available data provided to me. And that fact is that The Tax Cuts and Jobs Act will reduce our government revenues by a hundred and forty million. It is up to us as a community to decide whether to take a balanced approach to responsibly reduce spending and raise revenues or recklessly cut deep into the people and services this government provides to its community.

"With that, I recognize my Vice Chairman, Senator Aguon, the Vice Speaker of the Legislature, Senator Terlaje, Senator Nelson, Senator Lee, and Senator San Agustin. And before us, we're very honored to have two former members of the Legislature, Senator Klitzke and Senator Hope Cristobal, and Ms. Flores who has come to testify. We'll open with Senator Klitzke—you are first on the list."

Senator Robert Klitzke:

"Thank you very much, Mr. Speaker. Mr. Speaker and honorable members of the Committee on Appropriations and Adjudication, my testimony is in opposition to Bills 237 and 323 follow. You have contrasted the bills as reckless and

irresponsible. Or was it responsible? These words are as applicable to our government but only the last is necessary.

The current approach seems to be that this honorable body must find enough money to keep the government running. Government—any government—that does nothing more than keep running is in a sense a perversion of the word, "government." The word, "service," has to have some importance. I submit what, to some, may deem a radical proposal: good government which is an effective, efficient government that provides basic services in accordance with the rule of law on at least a break-even basis. This august body by passing Public Law 34-87 at section five has finally prioritized. I'll limit my comments to 101(e), leaving the rest of Group 1 in your competent hands.

Both bills before you tonight start well by setting off the Department of Education in a separate chapter with a lump sum appropriation. I offer a humble suggestion to the language in that chapter. Fourteen Points must be central to any appropriation to the Department of Education. While Fourteen Points can stand on their own bottom, they are also the embodiment of good government set out above. I offer for either bill a beginning for Chapter Two.

Section one—appropriation. It is the intention of i Liheslaturan Guåhan to provide a lump sum appropriation to the Guam Department of Education for Fiscal Year 2019 in recognition of its own responsibility and the responsibility of the Superintendent of Education and the Guam Education Board to ensure compliance with the mandates of 48 USC Section 121g, Subsection b and the provisions of the Every Child is Entitled to an Adequate Public Education Act.

Section two—again, this is proposed language for the bill. The sums appropriated by this chapter are first dedicated to compliance with those items of the Every Child Act described at One GCA 715l, one through fourteen. That is the fourteen points.

Section three. No expenditure of funds appropriated by this chapter shall be expended in any month absent the certificate of the superintendent of education made on the first business day of the month that he is allocated funds necessary for compliance with section two, that is the fourteen points.

Section four. The superintendent of education shall in addition to the certificates required by section three, post the status of the compliance with the Fourteen

Points, every Friday, in tabular and graphic form on the Guam Education Board's website.'

Section five. Suit shall lie pursuant to 5 GCA, section 7103—that's the enforcement of proper government spending—for violation of sections two and three.

An effective, efficient government that provides basic services in accordance with the rule of law on at least a break-even basis.

Respectfully submitted, Bob."

Chairman Cruz:
"Thank you very much, Senator. Senator Cristobal."

Dr. Hope A. Cristobal:
"Si Yu'os ma'åse', Mr. Speaker, for conducting this hearing on these two bills. Substitute bill 237-34 as corrected and 323-34 as corrected. First of all, I just would like to say that we've just learned about this public hearing about 30 minutes ago. We have—I represent—I'm the chairperson for the Kumision i fino' CHamoru yan i fina'nå'guen historia yan i lina'la' i taotao tåno', and I would like to introduce Terry Flores who is a member of the cultural committee and señot Peter Onedera who are both directors of the kumision.

"We are here, because we have been working frantically to find ways to encumber the rest of our monies before the F.Y. rolls over—the fiscal year 2018 rolls over. Out of the $238,000 that have been appropriated for the kumision, we have only been able to spend just a little over $23,000, for the purpose of our mandated travel to interface with the CNMI language—CHamoru and Carolinean Language Policy commissions.

"We have been sitting down and working with the assistance of Ms. Marilyn Reyes at the Department of Chamorro Affairs and assistance from people at the Department of Administration to find ways by which we can make sure that we protect the funds that you have appropriated for F.Y. 18 for the kumision.

"At this point in time, we are moving monies from one object category to the next. We're getting quotes. We're doing our darnedest to be able to meet the procurement requirements of GSA in order to be able to meaningfully use our monies. At this point in time as well, we noticed that this bill allows us to hire

employees, and in section eleven of your bill, Mr. Speaker, you have allowed us to hire an executive director and staff positions for the kumision; yet, we must do this by September 1st.

"And right now, we have about a month for all intents and purposes to do all of this. We, again, want to impress on you how hard we have been working to use up our funding, because we have much work ahead of us. We will not be able to do all the work that we have stipulated in our strategic plan that we submitted to the legislature on June 13—just a month ago—if we do not have the funding. We appreciate the $202,000 that is slated for F.Y. 19 by you, Mr. Speaker, but if I may, I would like to re-submit our testimony at the public hearing on June 13 as testimony to justify further funding.

"At this point, as well, I would like to see some provision that would allow the kumision or would give the kumision to carryover unencumbered funds from F.Y. 18 to F.Y. 19. We believe that we don't know exactly what that's going to look like, but I don't think it's going to be that much. But I want you to know that all the monies that you have appropriated for the kumision is spoken for in terms of the activities and projects that we have listed in our strategic plan that we submitted last June 13. I have my two board members here, and if they want, they would testify. But basically, that's what we're asking. We're asking for some way that we can receive authority—the kumision—to carryover unencumbered funds to F.Y. 19 so we can complete our projects."

Chairman Cruz:

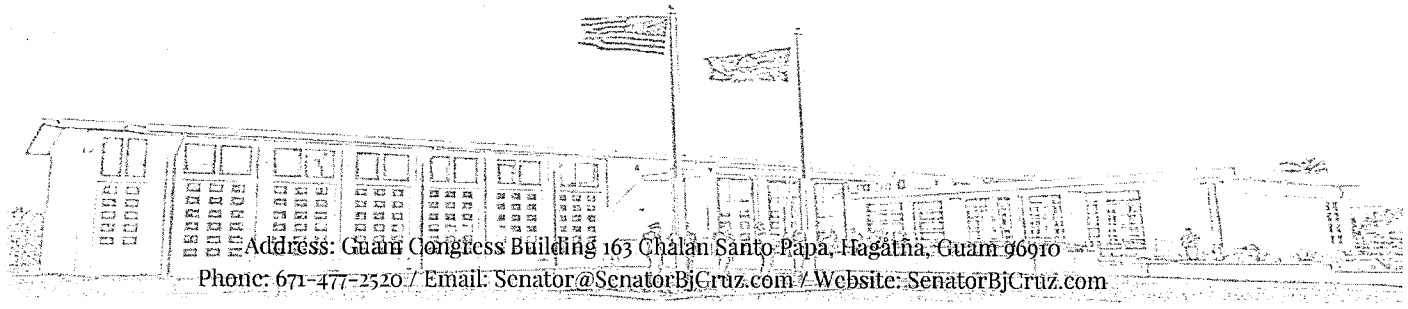
"I've purposely left out continuing appropriations."

Ms. Cristobal:

"Yes. I understand that."

Chairman Cruz:

"Purposely... for everybody. And so I think there may have been an attempt to try to put one in, but I thought I specifically gave instructions to remove that provision. Because whatever was saved this year can't be spent next year, because otherwise, there was nothing saved this year if you're going to be able to carry it and get the money next year. Does anybody have any questions of the two senators? Did either one of you wish to testify?"



Mr. Peter R. Onedera:

"As our chairman of the commission has stated, we knew about this about half an hour ago, and we actually came from our own meeting, just discussing pertinent issues pertaining to the budget that we had on hand. At this point in time, I will say that as a member of the board—of the commission, we're—quite honestly—not going anywhere, pretty much as it stands. We have a lot of ideas, we have a lot of proposals, we've gotten a lot of programs, projects that are right out there, that we have talked about, discussed to great lengths, and have brainstormed some more. And bearing in mind the odds of even achieving any single one of them, even at this point, with even employees or even an office or even pretty much anything that will allow us the opportunity to move ahead doesn't even appear promising.

"I hate to be the one that's going to say that it's a discouraging thing to deal with, but nevertheless, we are here to do the work, and we have been working and yes, we have been holding (pretty much) marathon meetings and gatherings just to discuss our stand on our budget and where we are at this point as a commission. "And I'm just here to urge consideration of whatever sort you can provide us so that we can have at least some inkling of a breathing space to deal with to work with if anything for the near and far future, if anything. Ayu ha' malago'-hu para bai hu sångan guini na momento. Si Yu'os ma'åse'."

Chairman Cruz:

"Si Yu'os ma'åse'."

Ms. Cristobal:

"Mr. Speaker, if I may add, I forgot to state that today—this afternoon—I ran over here to sign the MOU between the legislature and the kumision to use the old Guam museum building as an office space. We don't have any other home. We haven't had a home for a whole year. We've been busy getting trained as board members. We're busy learning about the GSA procurement procedures. We're trying to do the right thing. As first, we were certifying officers, and then they took—that was taken away.

"We were told it's DOA that certifies our funds, and our funds were moved from BBMR over to DOA so we've been having to deal with a lot of setting it right—doing the right thing on government procurement, and we want to abide as much as possible and be in compliance with every law there is in the books. But it's been over a year since we have begun our work, most of it. We haven't even received any stipends. We haven't been able to juggle that out of our budget yet.

So we have accomplished a lot just through our own devices. We really do need—out of this $230,000 that you have appropriated for F.Y. 18; we've only been able to spend $23,000, and so we're going to lose all of our funds, because this is already—we have August—September... we have two months to use up the rest of our funding.

"As you know, any contracts, any information for bids, any kind of those types of transactions take more than two months. So we have really been put in a precarious situation in terms of our own programs and even our own existence as Kumision to be able to accomplish our mandate. So we're here to beg you about this carryover authorization that we're asking... ways to find out—I mean, to find ways to expend our funds."

Chairman Cruz:
"We can only appropriate from here. Okay? Thank you."

Ms. Cristobal:
"Thank you, Mr. Speaker."

Chairman Cruz:
"Mr. Guzman, did you wish to testify? You signed in; I thought you were going to testify."

Mr. Clifford Guzman:
"Buenas yan håfa adai, members of the legislature. My name is Clifford Guzman, and I'm here to testify on both bills... not necessarily for or against, because I do know the situation—the dire situation that we are in right now. We're very, very much challenged.

"But I think that it's important to understand also, that there are a lot of needs out there. I think this is probably one of the most perplexing situations that I've ever seen the government budget put in. And it's unfortunate that we're here, some of it by our own making—a lot of it by our own making, and a lot of it by outside forces again, coming to bear and swinging the hammer down on us in the form of these tax reliefs that are affecting us negatively.

"Having said that, you have a big challenge ahead of you, and it's going to take a lot of verve, it's going to take a lot of courage to get through it. And it's not only this body that's going to have to deal with it—the current administration is going to have to deal with it as well. But as you go through your deliberations, as you

go through in figuring out how we're going to either reshape the government or our spending habits or however that's going to shake out. I only ask that you do give consideration to the efforts that organizations like the kumision and others—things like the museum that are finally getting a hold and can be self-sufficient, if it's given the right help and there's a lot of work and effort and heart that's gone into that by all members of the community and some iconic building. But it's not about the building, it's about our people in the end. And it's about what we represent—what that represents about our people and there are a lot of organizations out there. I know that the T.A.F. is also being looked at very seriously, and I know that there have been a lot of pass-through amounts that have been given to cultural organizations, arts, humanities... I please ask that you don't forget those as you go through.

"I realize that public safety, health, the welfare of our people, education—those are our top priorities. Nobody is going to argue that, but the arts, the humanities, our culture, our language, does play a big part in who we are in who these people that we're going to educate are going to be and who these people that we're going to heal - how we're going to heal, because there are a lot of things in our culture helping the healing process. And of course, the safety is about community, and that's who we are. We are an island community, and all of that is tied to our culture and who we are.

"We're no different than any other community except for one thing, we live on an island, we've bene through a lot together, and our familial histories are important to all of us, and it is the basis for who we are. So I only ask that you take a strong look at that, and make sure that there are - understand that there are organizations that—if we can't afford to give everybody what they've been giving, then give them an opportunity to compete for it. That's the way I look at it. At least they can compete and hopefully, we'll be able to create a fair ground for it, and hopefully maybe there's not going to be a whole lot of money for them to put out, but if they compete for it, maybe that'll work.

"I can only speak on how we've been able to enjoy money from the T.A.F.—the $25,000 appropriation that's been given to the Guam Unique Merchandise and Arts every year. We've created 19 new businesses - local business - with a minimum of two local, indigenous employees per business. And they are—they've opened stores, they're operating. They're making money. So that $25,000 investment, from my perspective, is the best investment this government's ever made as far as I'm concerned, because we're actually getting a return on that

investment. And we get a return on the cultural groups. We do, because as part of the destination management team over at GVB, what
do we have to sell except hotel rooms and some sand on the beach? You know?
"We've got to think about that as well, and I know when it comes to priorities, they're not the highest of priorities when we're facing health, education, welfare challenges. But where there is some opportunity, I only hope that you'll look at that. We're doing our part. We're going out, we're trying to reach out to the national state agencies and trying to get grants and all of the things that are above. And it might be that maybe the only way we're going to be able to help some of these non-profit and cultural and indigenous organizations is that we'll provide the matching part for a grant that you're going to go after. Maybe it comes to that.

"I guess where I'm going with this is we can't forget that, you know, that's a big part of who we are and that's a big part of our economy - or we always say that. So we got to continue to prove it or work to get it to that point or where it's not questioned anymore.

"And I, for one, our organization has poured our heart into the Guam Museum, and I hope you would consider that as we go along. We can't have a $27-million-dollar boondoggle sitting on our hands that you know we can't afford to keep operational.

"And from my perspective, personally, having government run it is not the right way to go, either, because government unfortunately does not have the flexibility the private sector does. We can get things moving right away. We can get people here right away. We can do the things we need to do that a government can't—our government can't.

"So I just ask... and I'm here to plead with all of you to not forget those things that make us who we are to not forget those icons that showcase our pride, our heritage, our culture, our arts... they're all important, and—but as you go through the deliberations, and I'm sorry we're in this situation now. It's sad for all of us, and we need to stop this. We've gotta stop being in this situation, and hopefully, you all can set the first step forward in making that happen. And it's going to be hard for all of us.

"But please, I beg of you, don't forget things. The commission of CHamoru is just as important as the Guam Museum and is just as important as GUMA, creating

jobs and new businesses and new tax revenues for our island from small businesses local, indigenous small businesses.
"I just kind of wanted to give my perspective on things, and again, I wish you all the best in the deliberations, and un dångkolo na si Yu'os ma'åse' na un nå'i hu este na oppotunidåt na para bai hu kuentos på'go na diha. Thank you."

Chairman Cruz:
"Thank you very much. Anybody have any questions? If not, I thank everybody for coming this afternoon—this evening. It's 6:45. This hearing is adjourned."

V. FINDINGS AND RECOMMENDATIONS

The Committee made the following changes to Bill No. 323-34 (COR):

- Guåhan Academy Charter School was added to Section 2 of Chapter II with a cap not to exceed seven hundred and forty (740) students.
- Language regarding the Guam Visitors Bureau's authority to allocate to certain non-profit organization was added to Chapter X. Section 3 of Chapter X now reads:

"**Section 3. Authority to Allocate to Organizations.** For Fiscal Year 2019, the Board of Directors of the Guam Visitors may allocate not more than the sums appropriated or allocated in Fiscal Year 2018 from the appropriation in Section 1 of this Chapter, to the following organizations:

(a) På'å Taotao Tåno';
(b) Historic Inalåhan Foundation;
(c) Pacific War Museum Foundation;
(d) Håya Cultural Preservation Foundation;
(e) Guam International Film Festival;
(f) Humåtak Foundation
(g) Åmot Taotao Tåno';
(h) Hurão Academy, Inc.;
(i) Inetnon Gefpa'go Cultural Arts Program, Inc.;
(j) Humanities Guåhan;
(k) Guam Symphony Society;
(l) Guam Unique Merchandise and Arts (GUMA);
(m) Duk Duk Goose, Inc.;
(n) Ayuda Foundation;
(o) Traditions Affirming our Seafaring Ancestry (TASA);
(p) Traditions About Seafaring Islands (TASI);

(q) Guåfi, Inc.;
(r) University of Guam Press;
(s) Ulitao; or
(t) Micronesian Conservation Trust."

- Testimony from the Bureau of Budget and Management Research indicated that the Solid Waste Operations Fund was over appropriated by $202,992. The sum of Nineteen Million Five Hundred Thirty-four Thousand Three Hundred Forty-four ($19,534,344) was therefore amended to Nineteen Million Three Hundred Thirty-one Thousand Three Hundred Fifty-two Dollars ($19,331,352). Subsection ff of Chapter V now reads, in part:

  "(ff) GUAM SOLID WASTE AUTHORITY (GSWA)

  (1) Appropriation. The sum ~~of Nineteen Million Five Hundred Thirty-four Thousand Three Hundred Forty-four~~Nineteen Million Three Hundred Thirty-one Thousand Three Hundred Fifty-two Dollars ($~~19,534,344~~19,331,352) is appropriated from the Solid Waste Operations Fund to the Guam Solid Waste Authority for its operations for Fiscal Year 2019."

- Deputies were removed from language which exempted certain positions from restrictions relative to the hiring of unclassified employees. Subsection (h) of Section 11 in Chapter XII now reads:

  "(h) positions within the Office of *I Maga'låhen Guåhan,* the Office of *I Segundu na Maga'låhen Guåhan* and the Guam State Clearinghouse, and department or agency heads, ~~deputies~~, and private secretaries;"

The Committee on Appropriations and Adjudication to which was referred **Bill No. 323-34 (COR) - B.J. F. Cruz –** "An act making appropriations for the operations of the Executive, Legislative, and Judicial branches of the Government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions." hereby submits these findings to *I Mina'trentai Kuåtro na Liheslaturan Guåhan* and reports out **Bill No. 323-34 (COR), As Amended by the Committee** with a recommendation TO REPORT OUT ONLY.

Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

July 26, 2018

Transmitted via Electronic Mail
corguamlegislature@gmail.com

The Honorable Régine Biscoe Lee
Chairwoman, Committee on Rules
34th Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

Re: Bill No 323-34 (COR), As Amended by the Committee

Dear Chairwoman Biscoe Lee:

Appended to this correspondence are three (3) iterations of Bill No. 323-34 (COR):

- As Introduced
- As Amended by the Committee [Microsoft Word Tracked Version] with changes made on
  - p. 11
  - p. 88
  - pp. 102-103
  - p. 120
- As Amended by the Committee [Double Underlines/Strikethroughs] with changes made on
  - p. 11
  - p. 88
  - pp. 102-103
  - p. 120

Si Yu'os Ma'ase.

Benjamin J.F. Cruz

Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

I MINA'TRENTAI KUÅTRO NA LIHESLATURAN GUÅHAN
2018 (SECOND) Regular Session

Bill No. 323-34(COR)

Introduced by: B.J.F. Cruz

AN ACT MAKING APPROPRIATIONS FOR THE OPERATIONS OF THE EXECUTIVE, LEGISLATIVE, AND JUDICIAL BRANCHES OF THE GOVERNMENT OF GUAM FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019, MAKING OTHER APPROPRIATIONS AND ESTABLISHING MISCELLANEOUS AND ADMINISTRATIVE PROVISIONS.

2018 JUL 12 PM 12:02

BE IT ENACTED BY THE PEOPLE OF GUAM:

CHAPTER I
GENERAL PROVISIONS

Section 1. Short Title. This Act *shall* be known as the "**General Appropriations Act of 2019.**" *Except* as otherwise provided by this Act, the appropriations made by this Act *shall* be available to pay for Fiscal Year 2019 obligations incurred on or after October 1, 2018 but *not later than* September 30, 2019. If any appropriation in this Act is found contrary to federal law, all other portions of this Act *shall* remain valid.

Section 2. Business Privilege Tax Increase. Notwithstanding any other provision of law, rule, or regulation, beginning on October 1, 2018, the business privilege tax rate *shall* be five and one-half percent (5.5%).

Section 3. Estimated Revenues for Fiscal Year 2019. Notwithstanding §22436, Chapter 22, Title 5 GCA, *I Liheslaturan Guåhan* adopts the following

revenue estimates for Fiscal Year 2019 as the basis for the appropriations contained in this Act.

I. GENERAL FUND REVENUES AMOUNT	
TOTAL GENERAL FUND REVENUE	**$797,384,919**
PROVISION FOR TAX REFUND PAYMENTS	**($125,000,000)**
TOTAL GENERAL FUND REVENUE AVAILABLE FOR OPERATIONS	**$672,384,919**
A. TAXES	
Income Tax	
Individual (*not* including the Additional Child Tax Credit)	$66,411,501
Corporate	$83,723,858
Withholding Taxes, Interest, and Penalties	$223,751,011
Provision for Tax Refund Payments (net of the Additional Child Tax Credit)	($125,000,000)
TOTAL INCOME TAXES	$248,886,370
Business Privilege Tax	$342,681,365
Business Privilege Tax (GMHA Pharmaceuticals Fund)	($21,211,976)
Tax Credit (Rehabilitation and Improvements – Harmon Industrial Park Roadway)	($250,000)
Other Taxes	$3,102,098
TOTAL TAXES	**$573,207,857**
B. FEDERAL SOURCES	
Federal Income Tax Collection – Section 30 Funds	$68,603,100
Immigration and Passport Fees	$2,006,165
TOTAL FEDERAL SOURCES	**$70,609,265**
C. USE OF MONEY AND PROPERTY	$190,944
D. LICENSES, FEES, AND PERMITS	

		Licenses, Fees, and Permits	$5,743,159
		Licenses, Fees, and Permits (Better Public Service Fund)	($574,316)
	TOTAL LICENSES, FEES, AND PERMITS		**$5,168,843**
	E.	DEPARTMENT CHARGES	$1,171,718
TOTAL GENERAL FUND REVENUE AVAILABLE FOR APPROPRIATION			**$650,348,627**
II.	**SPECIAL FUND REVENUES AMOUNT**		
	A.	Air Pollution Control Special Fund	$230,673
	B.	Banking and Insurance Enforcement Fund	$474,403
	C.	Better Public Service Fund	$1,564,374
	D.	Chamorro Land Trust Operations Fund	$1,027,963
	E.	Department of Corrections Inmate Revolving Fund	$1,495,582
	F.	Customs, Agriculture, and Quarantine Inspection Services Fund	$14,378,999
	G.	Enhanced 911 Emergency Reporting System Fund	$2,245,507
	H.	Environmental Health Fund	$1,400,306
	I.	Fire, Life, and Medical Emergency Fund	$734,262
	J.	GMHA Pharmaceuticals Fund	$21,211,976
	K.	Guam Ancestral Lands Commission Survey, Infrastructure, and Development Fund	$290,599
	L.	Guam Board of Accountancy Fund	$789,780
	M.	Guam Contractors License Board Fund	$780,670
	N.	Guam Environmental Trust Fund	$409,266
	O.	Guam Highway Fund	$24,255,118
		Guam Highway Fund (Better Public Service Fund)	($990,058)
		Guam Highway Fund (Public Transit Fund)	($456,392)
		Total Guam Highway Fund	$22,808,668
	P.	Guam Invasive Species Inspection Fee Fund	$463,478

Q.	Guam Museum Fund	$968,836
R.	Guam Plant Inspection and Permit Fund	$99,491
S.	Health Professional Licensing Office Revolving Fund	$256,382
T.	Healthy Futures Fund	$32,070,921
U.	Host Community Fund	$300,000
V.	Indirect Cost Fund	$1,554,578
W.	Land Survey Revolving Fund	$3,276,567
X.	Limited Gaming Fund	$1,657,618
Y.	Manpower Development Fund	$1,355,554
Z.	Office of Vital Statistics Revolving Fund	$254,505
AA.	Pesticide Management Fund	$133,038
AB.	Police Patrol Vehicle and Equipment Revolving Fund	$320,037
AC.	Police Services Fund	$1,001,803
AD.	Professional Engineers, Architects, and Land Surveyors Board Fund	$312,818
AE.	Public Recreation Services Fund	$174,907
AF.	Public School Library Resources Fund	$978,236
AG.	Public Transit Fund	$456,392
AH.	Rabies Prevention Fund	$43,076
AI.	Recycling Revolving Fund	$2,895,965
AJ.	Safe Streets Fund	$260,211
AK.	Sanitary Inspection Revolving Fund	$137,280
AL.	School Lunch/Child Nutritional Meal Reimbursement Fund Federal Sources (100% Federal Grant)/Cash Collections	$12,504,000
AM.	Section 2718 Fund	$1,100,000
AN.	Solid Waste Operations Funds	$19,834,344
	Solid Waste Operations Fund (Host Community Fund)	($300,000)

	Total Solid Waste Operations Fund	$19,534,344
AO.	Street Light Fund	$4,357,090
AP.	Tax Collection Enhancement Fund	$975,577
AQ.	Territorial Educational Facilities Fund	$30,089,218
AR.	Tourist Attraction Fund	$44,746,562
AS.	Water Protection Fund	$61,844
AT.	Water Research and Development Fund	$67,811
TOTAL SPECIAL FUND REVENUE		**$232,251,167**
III.	**FEDERAL MATCHING GRANTS-IN-AID**	
	Federal Grants-in-Aid Requiring Local Match:	
A.	Guam Community College	$1,074,535
B.	Guam Council on the Arts and Humanities Agency	$294,000
C.	Guam Police Department	$683,372
D.	Department of Integrated Services for Individuals with Disabilities	$1,901,606
E.	Department of Labor	$47,000
F.	Office of the Attorney General	$4,013,648
G.	Department of Military Affairs	$2,306,518
H.	Department of Public Health and Social Services	$63,085,325
I.	University of Guam	$4,518,681
TOTAL FEDERAL MATCHING GRANTS-IN-AID REVENUES		**$77,924,685**
IV.	**REVENUE AVAILABLE FOR OPERATIONS SUMMARY:**	
TOTAL GENERAL FUND REVENUE		**$775,348,627**
PROVISION FOR TAX REFUNDS		**($125,000,000)**
TOTAL GENERAL FUND REVENUE AVAILABLE FOR APPROPRIATION		**$650,348,627**
TOTAL SPECIAL FUND REVENUE		**$232,251,167**

TOTAL FEDERAL MATCHING GRANTS-IN-AID REVENUE **$77,924,685**

GRAND TOTAL **$960,524,479**

Section 3. Authorization to Pay and Prioritize the Payment of Tax Refunds. *I Maga'låhen Guåhan shall* prioritize tax refunds for tax years 2018 and prior years A-Status Returns *no less than* One Hundred Twenty-five Million Dollars (**$125,000,000**).

Section 4. Revenue Collections in Excess of Quarterly Collections.

(a) For Fiscal Year 2019, the Director of the Bureau of Budget and Management Research (BBMR) *shall* create a General Fund twelve (12) month revenue budget based on the revenue estimates in Section 3 of this Chapter, relative to statistical weighing of historical collections by month, by collection category in the General Fund Combined Comparative Statement of Revenues report. The report *shall* be submitted to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan* within thirty (30) days upon the enactment of this Act.

(b) For Fiscal Year 2019, the Director of Administration (DOA) *shall* report to the Speaker of *I Liheslatura* and the Office of Finance and Budget (OFB) the amount of quarterly revenue collections pursuant to Subsection (a) of this Section on the twentieth (20th) day after the end of each quarter.

Section 5. Additional Child Tax Credit (ACTC) Reimbursements.

(a) *No less than* ninety percent (90%) of all ACTC reimbursements received by the government of Guam *shall* be deposited directly into the Income Tax Refund Efficient Payment Trust Fund of Chapter 51, Title 11 GCA and applied to "A" Status Returns. Interest earned in the Fund *may* be used to hire seasonal employees to assist with income tax processing.

(b) *No more than* ten percent (10%) of all ACTC reimbursements received by the government of Guam *shall* be deposited into the General Fund, and such funds *may* be expended for vacancies and overtime for the Department of Revenue and

Taxation (DRT) Income Tax Processing and Income Tax Enforcement Divisions and the Motor Vehicle Division for driver's license and vehicle registration issuance.

Section 6. Debt Service Continuing Appropriations. The following are continuing appropriations for debt service requirements:

A. GENERAL OBLIGATION BOND, SERIES 2009 A $5,544,600[1/]

(To finance certain expenses affecting the General Fund deficit; P.L. 29-113, as amended by P.L. 30-7; due FY 2040 as final year)

[1/]General Fund

B. GUAM DEPARTMENT OF EDUCATION, SERIES 2010A CERTIFICATES OF PARTICIPATION (JOHN F. KENNEDY HIGH SCHOOL PROJECT) $6,699,900[2/]

(P.L. 30-178; Chapter 58A of Title 5 GCA)

[2/]General Fund ($5,131,900) and Territorial Educational Facilities Fund ($1,568,000)

C. LIMITED OBLIGATION (LO) HOTEL OCCUPANCY TAX (HOT) REVENUE BONDS, SERIES 2011A $6,994,750[3/]

(Refunding of LO Infrastructure Improvement Bonds, 1997 Series A, to acquire, construct, or equip a new Guam Museum and projects that benefit the tourism industry)

[3/]Tourist Attraction Fund

D. BUSINESS PRIVILEGE TAX BONDS, SERIES 2011A $16,351,388[4/]

(To finance unpaid income tax refunds for 2010; prior year obligations; COLA)

[4/]General Fund

E. BUSINESS PRIVILEGE TAX BONDS, SERIES 2012B $7,507,320[5/]

(To finance unpaid income tax refunds for 2011; health insurance premiums for FY 2012; GMHA & GDOE retirement contribution payments to GGRF; rehabilitation of school facilities)

[5/]General Fund

F. GENERAL OBLIGATION BOND BUSINESS PRIVILEGE TAX 2013 SERIES C $2,764,088[6/]

(For education capital projects; due FY 2019 as final year; P.L. 29-19, P.L. 29-21, and P.L. 31-276; net of UOG bond payment obligation of $2,027,787)

[6/]General Fund

G. GUAM DEPARTMENT OF EDUCATION (GDOE) SERIES 2013A CERTIFICATES OF PARTICIPATION (OKKODO HIGH SCHOOL PROJECT) $3,588,960[7/]

(Chapter 58B of Title 5 GCA; §50103, Chapter 50, Title 12 GCA; and Title 13 GCA; due FY 2030 as final year; to include additional rent [Insurance and Maintenance to be reimbursed by the GDOE])

[7/]General Fund (P&I: $2,938,960) and Territorial Educational Facilities Fund (Insurance & Maintenance: $650,000)

H. LIMITED OBLIGATION BONDS BUSINESS PRIVILEGE TAX 2015 SERIES D $21,906,550[8/]

(Refunding of GOB, 2007 Series A, and a portion of GOB, 2009 Series A; final maturity FY 2040)

[8/]General Fund

I. LIMITED OBLIGATION (SECTION 30) BONDS, SERIES 2016A $16,904,500[9/]

(Refunding of LO [Section 30] Bonds, Series 2009A; refinancing of Series 2013B Guam Education Financing Foundation II, Inc. Certificates of Participation [Okkodo High School Expansion Project]; financing certain

	working capital costs of the Guam Memorial Hospital Authority, including the refinancing of an outstanding loan from the Bank of Guam)	
	[9/]**General Fund**	
	GRAND TOTAL	**$88,262,056**

CHAPTER II

EDUCATION

PART I – GUAM DEPARTMENT OF EDUCATION

Section 1. Appropriation. It is the intent of *I Liheslaturan Guåhan* to provide a lump sum appropriation to the Guam Department of Education (GDOE) for Fiscal Year 2019. Pursuant to §§52101 and 52102, Chapter 52, Division 2, Title 11 GCA, the sum of Two Hundred Thirty-one Million Eight Hundred Sixty Thousand Two Hundred One Dollars (**$231,860,201**) is appropriated to the Guam Department of Education (GDOE) Operations Fund for Fiscal Year 2019. This sum is composed of Two Hundred Eleven Million Three Hundred Seventy-five Thousand Five Hundred Seventy-nine Dollars (**$211,375,579**) from the General Fund (including advanced appropriations from P.L. 34-42) and Twenty Million Four Hundred Eighty-four Thousand Six Hundred Twenty-two Dollars (**$20,484,622**) from the Public School Library Resources Fund, the Territorial Educational Facilities Fund (including the continuing appropriation in P.L. 32-63, as amended by P.L. 32-120), the Healthy Futures Fund, the Limited Gaming Fund, and the School Lunch/Child Nutritional Meal Reimbursement Fund. This appropriation *shall* be expended in accordance with the cash disbursement schedules required by §52101(b), Chapter 52, Title 11 GCA.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$211,375,579
HEALTHY FUTURES FUND	$891,754
LIMITED GAMING FUND	$524,913
PUBLIC SCHOOL LIBRARY RESOURCES FUND	$978,236
SCHOOL LUNCH/CHILD NUTRI. MEAL REIMB. FUND	$12,504,000
TERRITORIAL EDUCATIONAL FACILITIES FUND	$5,585,719
TOTAL	**$231,860,201**

Section 2. Guam Academy Charter Schools. Notwithstanding any other provision of law, pursuant to §12116(e), Chapter 12, Title 17 GCA, the Department of Administration (DOA) is hereby authorized and directed to deduct, in proportion to the ratio of cash received from the total Fiscal Year 2019 General and Special Fund appropriations in Section 1 of this Part of this Chapter to the GDOE, Six Thousand Five Hundred Dollars ($6,500) per enrollee of the Academy Charter Schools chartered by the Guam Academy Charter Schools Council *not to exceed* five hundred (500) students for the iLearn Academy Charter School and three hundred fifty (350) students for the Science Is Fun and Awesome Academy Charter School from the total Fiscal Year 2019 General and Special Fund appropriations in Section 1 of this Part of this Chapter to GDOE based on the actual enrollment at the time multiplied by the per pupil cost as established by this Section. Each Academy Charter School *shall* submit a monthly invoice to DOA which *shall* be remitted to GDOE. Upon receipt of remitted invoice, GDOE *shall* verify accuracy of the invoice and report its findings within ten (10) days of receipt of said invoice by the GDOE prior to the release of funds. If GDOE fails to report its findings, the invoiced amount received by DOA *shall* be automatically transmitted to each Academy Charter School.

Section 3. Simon Sanchez Procurement. The sum of *up to* One Million Dollars (**$1,000,000**) *shall* be allocated from the General Fund appropriation in Section 1 of this Part of this Chapter for the procurement of an Owner's Agent Engineer (OAE), architectural and engineering (A&E) services, and other related services for the construction of a new Simon Sanchez High School pursuant to §58D105, Chapter 58D, Title 5 GCA for Fiscal Year 2019. The sums un-alloted, unencumbered, or unexpended by June 30, 2019 *may* be expended for the operations of the GDOE in Fiscal Year 2019.

Section 4. ***Chamoru*** **Studies Division.** *Up to* the sum of Four Hundred One Thousand Two Hundred Seven Dollars (**$401,207**) *shall* be allocated from the Fiscal Year 2019 General Fund appropriation in Section 1 of this Part of this Chapter for the *Chamoru* Studies Division administered by GDOE for Fiscal Year 2019.

Funds allocated in this Section are to be expended for personnel salaries and benefits, contractual services, professional development and training, supplies and materials, and equipment for the support and the implementation of the Content Standards and Performance Indicators for the course syllabi for the emphasis of fluency and for the promotion of the proficiency skills in the areas of listening, speaking, reading, and writing in the *Chamoru* language.

Section 5. Limited Gaming Fund. The sum of Five Hundred Twenty-nine Thousand Four Hundred Seventy-three Dollars (**$529,473**) *shall* be allocated from the Limited Gaming Fund appropriation in Section 1 of this Part of this Chapter pursuant to §5204(d)(3), Chapter 5, Title 11 GCA for Fiscal Year 2019.

Section 6. GDOE Miscellaneous Healthy Futures Fund Allocations.

(a) Interscholastic Sports Fund. The sum of Six Hundred Twelve Thousand Dollars (**$612,000**) *shall* be allocated from the Healthy Futures Fund appropriation in Section 1 of this Part of this Chapter for the Interscholastic Sports Fund administered by GDOE to be expended pursuant to §7108, Chapter 7, Title 17 GCA for Fiscal Year 2019. The allocations made herein *shall* be available to fund sports programs, to include the payment of head coaches, assistant coaches, league fees, busing services, and other expenses normally associated with interscholastic sports.

(b) Health and Physical Education Activities. The sum of Two Hundred Seventy-nine Thousand Seven Hundred Fifty-four Dollars (**$279,754**) *shall* be allocated from the Healthy Futures Fund appropriation in Section 1 of this Part of this Chapter for GDOE Health and Physical Education programs, intramural sports, and similar activities in Fiscal Year 2019.

Section 7. Textbooks and Collateral Materials. For Fiscal Year 2019, the following are appropriations to GDOE for the purchase or development and production of textbooks and instructional materials related to specific content areas in accordance with the following terms and conditions:

(a) Notwithstanding any other provision of law, the sum of One Million Five Hundred Thousand Dollars (**$1,500,000**) is appropriated from the General Fund from Fiscal Year 2020 revenues for Fiscal Year 2019 to GDOE for the purchase or development and production of textbooks and instructional materials related to specific content areas. The Superintendent of GDOE may, if necessary, through agreements with textbook vendors, defer payment for said materials until after October 1, 2019 but *no later than* December 31, 2019 with the full faith and credit of the government of Guam.

(b) The Superintendent of GDOE *shall* order materials funded by this Section for Fiscal Year 2019 *no later than* March 1, 2019. The Bureau of Budget and Management Research *shall* release such allotments as are necessary to ensure that said materials are ordered by March 1, 2019. The Superintendent of GDOE *shall* receive said materials and distribute them to schools *no later than* thirty (30) days before the start of the school calendar established pursuant to §4111, Chapter 4, Title 17 GCA. All funds appropriated for said materials *shall not* be used for any other purpose.

(c) On the first (1st) day of each fiscal quarter, the Superintendent of GDOE *shall* provide to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan* and post on the GDOE website, a detailed report regarding all receipts, purchase orders, and expenditures for textbooks and instructional materials. Said report *shall* be accompanied by the certified list of textbooks approved by the Guam Education Board and a list or copies of all purchase orders issued related to this Section. The report *shall* summarize:

(1) purchases by allotment account number, unit cost, and the total cost of textbooks or instructional materials charged against an appropriation account, the vendor, quantity, title, copyright date, and ISBN of textbooks or instructional materials ordered, the allocation of such books by school and grade, and whether books are for teachers or students;

(2) instructional materials adopted in accordance with §4104, Chapter 4, Title 17 GCA; and

(3) other information that may be useful or that is requested by *I Liheslaturan Guåhan* regarding the funds appropriated and authorized herein.

Section 8. First Generation Trust Fund Initiative. The sum of One Hundred Thousand Dollars (**$100,000**) *shall* be allocated from the Territorial Educational Facilities Fund appropriation in Section 1 to GDOE for transfer and deposit into the First Generation Trust Fund created pursuant to Article 2, Chapter 14, Division 3, Title 17 GCA for Fiscal Year 2019.

Section 9. JROTC Fund. The GDOE is hereby authorized to expend funds from the JROTC Fund for the *sole* purpose of expenditures related to the operations of the JROTC program for Fiscal Year 2019.

Section 10. Summer School Fund. Pursuant to §6119, Article 1, Chapter 6, Division 2, Title 17 GCA which established the Summer School Fund, such sums as are necessary to fund the operations of the 2019 Summer School Program are hereby appropriated to GDOE.

The Superintendent of GDOE *shall* submit a detailed report to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan* regarding the receipt and expenditure of said funds *no later than* thirty (30) days after the close of summer school and post the same on the GDOE website. Such report *shall* include the following:

(a) total revenues received, including identification of each revenue source;

(b) total expenditures and encumbrance by object classification and by school; and

(c) the fund balance.

Section 11. Website Posting. The Superintendent of GDOE *shall* submit to the Speaker of *I Liheslaturan Guåhan* and post and maintain on the GDOE website:

(a) all payments for prior year obligations to be paid by current appropriations when authorized, including the funding source to be used, by month;

(b) salary adjustments by position, effective date of adjustment, and the funding source for each, by month;

(c) mandated cash disbursement schedules; and

(d) number of FTEs, costs, and funding sources by school and division, by month.

Section 12. Reports. The Superintendent of GDOE *shall* electronically report the following to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan*:

(a) Within fifteen (15) days after the start of Fiscal Year 2019, the Superintendent of GDOE *shall* provide a copy of the GG-1 or contract of employees hired for School Year 2018-2019.

(b) Thirty (30) days after the start of Fiscal Year 2019 and monthly thereafter, the Superintendent of GDOE *shall* provide a copy of the GG-1 or contract of each employee hired to fill any vacancy or new position.

Section 13. Utilities Reduction Incentive. Each school principal of GDOE is encouraged to practice energy conservation within their respective schools. Any school whose principal and staff is able to reduce annual utility consumption by at least fifteen percent (15%) of the school's prior annual billing measured each quarter

for each utility type *shall* have that dollar value of savings transferred from the utility pool to their respective school to supplement the needs of that school and *shall* be available to be spent to support school activities for students and staff. The savings *shall* be available to the school within thirty (30) days of the close of each quarter.

Section 14. Cost Savings Incentive. The Superintendent of the GDOE is encouraged to implement a Cost Savings Plan to include but *not be limited to* consolidation of programs and entities, maximizing on student-teacher ratios, and practicing energy conservation. If the Superintendent is able to implement any cost savings within the GDOE authorized appropriations level, the Superintendent *shall* have that dollar value of savings available for the payment of prior year obligations and the purchase of supplies and materials.

Section 15. Local Funds Reimbursement. Funds appropriated to the GDOE in accordance with the appropriations to the GDOE in this Act *shall not* be used to pay for federally-funded program activities and expenditures, unless such payment is specifically authorized by Guam statute or unless such payment is made pursuant to grants that require that local expenditures be made prior to receiving federal reimbursement. The Superintendent of GDOE *shall* submit a quarterly report within thirty (30) days after each quarter to the Speaker of *I Liheslaturan Guåhan*, *I Maga'låhen Guåhan*, and the Office of Public Accountability, in a Microsoft Excel file and written report, of all local funds expended in Fiscal Year 2019 for federally-funded programs. The report *shall* contain the details of such expenditures by object class, the number of FTEs working in said programs, the amounts reimbursed by federal funds, and the amounts that have *not* or *will not* be reimbursed by federal funds. Said report *shall* cite the authority to expend local funds for federal programs, *shall* name the certifying office, and *shall* give the date of every expenditure.

Section 16. Exemption from BBMR Allotment Release Control. §1303, Article 3, Chapter 1, Title 5 GCA *shall not* apply to the appropriations and

allocations to the GDOE in this Act. The GDOE may draw against their respective appropriations as needed to meet their obligations in accordance with a drawdown schedule that the GDOE *shall* submit to the Director of Administration and the Speaker of *I Liheslaturan Guåhan no later than* October 31, 2018. Such drawdown schedule *shall* be detailed by fund.

Within ten (10) days after the end of every quarter, the Superintendent of Education *shall* report to the Speaker of *I Liheslaturan Guåhan* a written report detailing the amount of cash received by the Guam Department of Education provided by the Department of Administration for the preceding quarter, compared to the quarterly drawdown schedule identified in this Section for Fiscal Year 2019 detailed by fund.

Section 17. Budgetary Transfer Authority for GDOE. The Superintendent of GDOE may transfer funds from the appropriations made to GDOE among object categories. If a surplus in funding exists within the appropriation for increments and promotions and reclassifications, such amount may be used to support the payment of prior year obligations.

CHAPTER II

EDUCATION

PART II – UNIVERSITY OF GUAM

Section 1. Legislative Intent. It is the intent of *I Liheslaturan Guåhan* to provide a lump sum appropriation to the University of Guam (UOG) for Fiscal Year 2019. The funds *shall* be expended in accordance with the budget request submitted and the priorities stipulated by the University of Guam Board of Regents.

It is also the intent of *I Liheslaturan Guåhan* that external funds available to agencies and departments *shall* be taken into consideration to determine the current appropriation level needed. *I Liheslatura* further intends to maximize the use of these funds and that material external funds received *shall* be used to maximize services and programs of the agencies through pursuit of indirect cost reimbursements to reduce the local funding where applicable.

Section 2. Appropriation. The amounts in the Subsections below are appropriated from the respective Funds and for the following purposes to UOG for Fiscal Year 2019.

(a) Appropriations for Operations. The sum of Twenty-seven Million Eight Hundred Seventy-seven Thousand Two Hundred One Dollars (**$27,877,201**) is appropriated from the General Fund to the UOG for its operations in Fiscal Year 2019.

(b) Federal Matching Grants-in-Aid. The sum of Four Million Five Hundred Eighteen Thousand Six Hundred Eighty-one Dollars (**$4,518,681**) is authorized from the Fiscal Year 2019 General Fund or Special Funds to the UOG as the local matching requirement for Federal Matching Grants-in-Aid for its operations in Fiscal Year 2019.

Section 3. Appropriations to the UOG for Scholarships and Training Programs.

(a) The sum of Three Million Two Hundred Eighty-seven Thousand Five Hundred Twenty-four Dollars (**$3,287,524**) is appropriated from the General Fund to the UOG for Fiscal Year 2019 for student scholarships, financial assistance programs, and program administration.

(b) The appropriation in this Section is for: Merit Awards, Student Loans, the Nursing Training Program, Jesus U. Torres Professional and Technical Awards, the Reserve Officer Training Corps (ROTC), Regent Scholarships, Marine Lab Graduate Assistance Programs, Early High School Admission Programs, the Pedro "Doc" Sanchez Scholarship, and the administration of all student financial assistance programs for Fiscal Year 2019. The President of the UOG *shall* allocate this appropriation in order to fund said student scholarships, financial assistance programs, and program administration. *No more than* ten percent (10%) of the total appropriation in this Section *shall* be used for the administration of these programs. The President of the UOG *shall* post on the UOG website all reports mandated by this Act and existing law regarding the Dr. Antonio C. Yamashita Educator Corps, the student scholarships, and financial assistance programs.

Section 4. Appropriations for Aquaculture Development and Training Center. The sum of One Hundred Fourteen Thousand Four Hundred Two Dollars (**$114,402**) is appropriated from the General Fund to the UOG for Fiscal Year 2019 for the *sole* purpose of funding the continued operations of the Aquaculture Development and Training Center. Said funds *shall not* be transferred or used for any other purpose.

Section 5. Appropriations for WERI's Guam Hydrologic Survey. The sum of One Hundred Sixty-six Thousand Eight Hundred Sixty-six Dollars (**$166,866**) is appropriated from the General Fund to the UOG for Fiscal Year 2019 for the *sole* purpose of funding the Guam Hydrologic Survey (GHS) administered by the Water and Environmental Research Institute of the Western Pacific (WERI).

WERI *shall* continue to administer the GHS for those purposes previously established by Guam law. Such funds *shall not* be transferred or used for any other purpose.

Section 6. Appropriations for WERI's Comprehensive Water Resource Monitoring Program. The sum of One Hundred Forty-two Thousand One Hundred Forty-three Dollars (**$142,143**) is appropriated from the General Fund to the UOG for Fiscal Year 2019 to fund the Water and Environmental Research Institute of the Western Pacific (WERI) for Fiscal Year 2019.

Such funds identified in this Section *shall* be used for the *sole* purpose of matching the federal funding for the Comprehensive Water Resource Monitoring Program. WERI *shall* continue to administer the Comprehensive Water Resource Monitoring Program for those purposes previously established by Guam law. Such funds *shall not* be transferred or used for any other purpose.

Section 7. Appropriations to the University of Guam for the Northern and Southern Soil and Water Conservation Districts (SWCD) Program. The sum of One Hundred Thirty-six Thousand Four Hundred Forty-two Dollars (**$136,442**) is appropriated from the General Fund to the UOG for the operations and activities of the Northern and Southern Soil and Water Conservation Districts (SWCD) Program for Fiscal Year 2019 and *shall* be equally divided between the SWCDs. Such sums appropriated in this Section are authorized for use as the local matching requirement for Federal Grants-in-Aid.

Expenditures from this appropriation *shall* be made upon the approval of the District Directors with the consent of the SWCD Board and *shall not* require further approval by the UOG or any other government entity. Such funds *shall not* be transferred or used for any other purpose.

Section 8. Appropriations to the UOG KPRG (Public Radio). The sum of One Hundred Fourteen Thousand One Hundred Seventy Dollars (**$114,170**) is

appropriated from the General Fund to the UOG for the KPRG Fiscal Year 2019 operations. The President of the UOG *shall* disburse the funds to KPRG. The sum of One Hundred Fourteen Thousand One Hundred Seventy Dollars (**$114,170**) appropriated in this Section is authorized for use as a local matching requirement for Federal Grants-in-Aid.

No later than thirty (30) days after the close of each fiscal quarter, the General Manager of KPRG *shall* submit to the President of the UOG and post on KPRG's website all reports mandated by this Act.

Section 9. Appropriations to the Guampedia Foundation. The sum of Two Hundred Thousand Dollars (**$200,000**) is appropriated from the Tourist Attraction Fund to the UOG for the Fiscal Year 2019 operations of the Guampedia Foundation. The sum of Two Hundred Thousand Dollars (**$200,000**) appropriated in this Section is authorized for use as a local matching requirement for Federal Grants-in-Aid.

Section 10. UOG Capital Improvements Fund Continuing Appropriations. The sum of Five Hundred Thousand Dollars (**$500,000**) is appropriated from the Territorial Educational Facilities Fund to the UOG Capital Improvements Fund for Fiscal Year 2019 for the purpose of paying for the debt service pursuant to §16132, Chapter 16, Title 17 GCA.

Section 11. UOG Capital Improvements Fund Appropriations. The sum of Eight Hundred Seventy-four Thousand Fifty-six Dollars (**$874,056**) is appropriated from the Territorial Educational Facilities Fund to the UOG Capital Improvements Fund for Fiscal Year 2019 for the purpose of paying rental payments due under the lease-back agreement pursuant to Public Law 31-229:18, as repealed and reenacted by Public Law 31-277.

Section 12. Guam Cancer Trust Fund. Notwithstanding any other provision of law, the Guam Cancer Trust Fund fund balance available as of

September 30, 2018 is authorized to be expended for the administration of the Guam Cancer Trust Fund for Fiscal Year 2019. The expenditures authorized in this Section *shall* be used to fund cancer screening, treatment, educational outreach programs, and support services. Any grant to organizations pursuant to §26603(e)(2), Article 6, Chapter 26, Title 11 GCA, *shall* only be used by such organizations for direct services to individuals for cancer screening, treatment, and support services. Notwithstanding any other provision of law, *no more than* five percent (5%) of the funds authorized in this Section *shall* be expended for the purposes of administration of the Guam Cancer Trust Fund, to include accounting and reporting of the revenues and expenditures of the Fund. The President of the UOG *shall* submit a monthly report of all expenditures of the Fund to the Speaker of *I Liheslaturan Guåhan.*

Section 13. First Generation Trust Fund Initiative. The sum of Two Hundred Fifty Thousand Dollars (**$250,000**) is appropriated from the Territorial Educational Facilities Fund to the UOG for transfer and deposit to the First Generation Trust Fund created pursuant to Article 2, Chapter 14, Division 3, Title 17 GCA, for the sole purpose of supporting the First Generation Trust Fund Initiative for Fiscal Year 2019.

Section 14. Program Revenue and Expenditure Report. *No later than* thirty (30) days after the end of each fiscal quarter, the President of the UOG *shall* post on the UOG website and submit to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan* in a Microsoft Excel file and written report, quarterly program revenue and expenditure reports for the Aquaculture Development and Training Center, the WERI Guam Hydrologic Survey, the WERI Comprehensive Water Resource Monitoring Program, the Northern and Southern Soil and Water Conservation Districts Programs, and KPRG. Said reports *shall* be in the format of basic financial statements or such format as may be prescribed by *I Liheslaturan Guåhan.*

Section 15. Program Annual Reports. The President of the UOG *shall* post on the UOG's website and *shall* submit to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan*, in a Microsoft Excel file and written report, annual reports for the Aquaculture Development and Training Center, the WERI Guam Hydrologic Survey, the WERI Comprehensive Water Resource Monitoring Program, the Northern and Southern Soil and Water Conservation Districts Programs, and KPRG. At a minimum, said reports *shall* include: program mission statements, objectives, sources of revenue, expenditures by budget classification, number of employees, and contracts; and *shall* describe program accomplishments in the fiscal year reported.

Section 16. Scholarships, Financial Assistance, and Other Reports. Sixty (60) days after the end of Fiscal Year 2019, the President of the UOG *shall* submit to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan*, in a Microsoft Excel file and written report and post on the UOG's website, a report of expenditures from appropriations made in this Act for student scholarships, student financial assistance, and the Dr. Antonio C. Yamashita Educator Corps. Said report *shall* include each program's name, the number of scholarships or loans issued by each program, the names of the recipients awarded by each program, the university or college each award recipient is attending by each program, the date the scholarship or loan was awarded by each program, the anticipated date of cohort graduation by each program, the total amount of awards or loans, the total amount of loans repaid to date by each program, the balance of the outstanding awards or loans by each program, the amount of collections to date for outstanding loans and repayments due by each program, the number of awards for each field of study by each program, and the number of recipients working to complete their academic and financial obligations by each program.

Section 17. Transfer Authority for the UOG. Appropriations for the operations of the UOG, contained in Section 2 of this Part of this Chapter, may be

transferred by the President of UOG out of operations and into the appropriation for statutorily mandated scholarship programs, exclusive of administrative costs, contained in Section 3 of this Part of this Chapter.

Section 18. Reporting Requirements. The University of Guam *shall* submit the drawdown schedule submitted to the Department of Administration pursuant to §1303.1, Article 3, Chapter 1, Title 5 GCA, *no later than* October 31, 2018. Within ten (10) days after the end of every quarter, the President of the University of Guam *shall* report to the Speaker of *I Liheslaturan Guåhan* a written report detailing the amount of cash received by the University of Guam provided by the Department of Administration for the preceding quarter, compared to the quarterly drawdown schedule submitted pursuant to §1303.1, Article 3, Chapter 1, Title 5 GCA for Fiscal Year 2019 detailed by fund.

CHAPTER II

EDUCATION

PART III – GUAM COMMUNITY COLLEGE

Section 1. Legislative Intent. It is the intent of *I Liheslaturan Guåhan* to provide a lump sum appropriation to the Guam Community College (GCC). The funds *shall* be expended in accordance with the budget request submitted and the priorities stipulated by the GCC Board of Trustees.

It is also the intent of *I Liheslaturan Guåhan* that external funds available to agencies and departments *shall* be taken into consideration to determine the current appropriation level needed. *I Liheslaturan* further intends to maximize services and programs of the agencies through pursuit of indirect cost reimbursements to reduce the local funding where applicable.

Section 2. Appropriation. The amounts in the Subsections below are appropriated from the following Funds and for the following purposes to the GCC for Fiscal Year 2019.

(a) General Fund Appropriations for Operations. The sum of Sixteen Million Three Hundred Twenty-eight Thousand Two Hundred Ninety-one Dollars (**$16,328,291**) is appropriated from the General Fund to GCC for its operations in Fiscal Year 2019.

(b) Appropriations to the GCC Licensed Practical Nursing and Vocational Guidance Programs. The sum of Seven Hundred Sixty-three Thousand Two Hundred Seven Dollars (**$763,207**) is appropriated from the General Fund to the GCC for Fiscal Year 2019 to support the operations of the Licensed Practical Nursing Program and the Vocational Guidance Program.

(c) Appropriations to the GCC Lodging Management Programs/ProStart Program. The sum of Twenty-four Thousand One Hundred Fifty-four Dollars

($**24,154**) is appropriated from the Tourist Attraction Fund to the GCC for Fiscal Year 2019 for the Lodging Management Program/ProStart Program.

(d) Appropriations to the GCC Apprenticeship Program. The sum of One Hundred Eighty-six Thousand Nine Hundred Eighteen Dollars ($**186,918**) is appropriated from the General Fund, and Nine Hundred Forty-eight Thousand Eight Hundred Eighty-eight Dollars ($**948,888**) is appropriated from the Manpower Development Fund to the GCC for the GCC Apprenticeship Program for Fiscal Year 2019. In addition to the authorization contained in §7120, Chapter 7, Title 22 GCA, this appropriation herein *shall* be available and authorized to be used by the GCC to fund the operations of other programs at GCC, as approved by the Board and Administration of the College, after all the Apprenticeship Program requirements and obligations have been fully funded.

(e) Federal Matching Grants-in-Aid. The sum of One Million Seventy-four Thousand Five Hundred Thirty-five Dollars ($**1,074,535**) is authorized from Federal Matching Grants-in-Aid to the GCC for its operations in Fiscal Year 2019.

Section 3. GCC Capital Improvements Fund Appropriations. The sum of Two Hundred Thousand Four Hundred Dollars ($**200,400**) is appropriated from the Territorial Educational Facilities Fund to the GCC Capital Improvements Fund in Fiscal Year 2019 for the purpose of paying rental payments due under the lease-back agreement, pursuant to Section 22 of P.L. 31-229.

Section 4. First Generation Trust Fund Initiative. The sum of Two Hundred Thousand Dollars ($**200,000**) is hereby appropriated from the Territorial Educational Facilities Fund to GCC for transfer and deposit into the First Generation Trust Fund created pursuant to Article 2, Chapter 14, Division 3, Title 17 GCA, for the sole purpose of supporting the First Generation Trust Fund Initiative in Fiscal Year 2019.

Section 5. Reports. The President of the GCC *shall* submit quarterly reports to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan*, in a Microsoft Excel file and written report, thirty (30) days after the end of each fiscal quarter, and post said report on the GCC website. Said reports *shall* include, but are *not limited to*, the number of participants in each GCC program, the amounts expended from appropriations in this Act by object classification, a description of each program, the academic courses offered, and the requirements for participation in each program.

Section 6. Reporting Requirements. The Guam Community College *shall* submit the drawdown schedule submitted to the Department of Administration pursuant to §1303.1, Article 3, Chapter 1, Title 5 GCA, *no later than* October 31, 2018. Within ten (10) days after the end of every quarter, the President of the Guam Community College *shall* report to the Speaker of *I Liheslaturan Guåhan* a written report detailing the amount of cash received by the Guam Community College provided by the Department of Administration for the preceding quarter, compared to the quarterly drawdown schedule submitted pursuant to §1303.1, Article 3, Chapter 1, Title 5 GCA for Fiscal Year 2019 detailed by fund.

CHAPTER II

EDUCATION

PART IV – GUAM COMMISSION FOR EDUCATOR CERTIFICATION

Section 1. Appropriation. The sum of Two Hundred Sixty-three Thousand Two Hundred Eleven Dollars (**$263,211**) is appropriated from the Territorial Educational Facilities Fund to the Guam Commission for Educator Certification (GCEC) for its operations in Fiscal Year 2019 to provide administrative support to the GCEC pursuant to Chapter 27 of Title 17 GCA, to the Guam Academy Charter Schools Council pursuant to §12111(e), Chapter 12, Title 17 GCA, and to the Council of Post-Secondary Institution Certification pursuant to §44104(e), Chapter 44, Title 17 GCA.

SUMMARY OF APPROPRIATION FUNDING SOURCE	
TERRITORIAL EDUCATIONAL FACILITIES FUND	$263,211
TOTAL	**$263,211**
For information purposes only:	
FEDERAL MATCHING GRANTS-IN-AID	$0
SUMMARY OF BASE OPERATIONAL APPROPRIATION	
PERSONNEL OBJECT CATEGORIES (111-113)	$212,611
OPERATIONS OBJECT CATEGORIES (220-290)	$45,800
UTILITIES OBJECT CATEGORIES (361-363)	$4,800
CAPITAL OUTLAY (450)	$0
TOTAL	**$263,211**

CHAPTER III

HEALTH

PART I – GUAM MEMORIAL HOSPITAL AUTHORITY

Section 1. Legislative Intent. It is the intent of *I Liheslaturan Guåhan* to provide a lump sum appropriation to the Guam Memorial Hospital Authority (GMHA). The funds *shall* be expended in accordance with the budget request submitted to *I Liheslaturan Guåhan* and the spending priorities as stipulated by GMHA Board of Trustees and GMHA's management.

Section 2. GMHA Pharmaceuticals Fund Appropriation. Pursuant to §§26208 and 26208.1, Article 2, Chapter 26, Title 11 GCA the sum of Twenty-one Million Two Hundred Eleven Thousand Nine Hundred Seventy-seven Dollars (**$21,211,977**) is appropriated from the GMHA Pharmaceuticals Fund to GMHA for Fiscal Year 2019. Notwithstanding §§26208.2 and 26208.3, Article 2, Chapter 26, Title 11 GCA, *I Maga'låhen Guåhan* is authorized to determine that one hundred percent (100%) of the appropriation in this Section can be expended for GMHA operations in FY 2019 as a direct subsidy through the issuance of an Executive Order *not later than* September 1, 2018 stating such determination.

Section 3. GMHA Healthy Futures Fund Appropriation. Pursuant to §26603(d)(3), Article 6, Chapter 26, Title 11 GCA, the sum of Four Million Seven Hundred Sixty-three Thousand Six Dollars (**$4,763,006**) is appropriated from the Healthy Futures Fund to the GMHA for Fiscal Year 2019 operational expenses.

Section 4. GMHA General Fund Appropriation. The sum of Four Million Twenty-five Thousand Seventeen Dollars (**$4,025,017**) is appropriated from the General Fund to the GMHA for Fiscal Year 2019 operational expenses.

Section 5. GMHA Labor and Delivery Ward Renovation Funding. The sum of up to Six Hundred Thousand Dollars (**$600,000**) is appropriated from the General Fund to the GMHA to pay for principal, interest, and debt service reserve

deposits for the GMHA Labor and Delivery Ward renovations for Fiscal Year 2019. Any funds *not* required for the purposes herein *shall* be expended for GMHA operational expenses in Fiscal Year 2019.

CHAPTER III

HEALTH

PART II – DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES

Section 1. Appropriation. The sum of Sixty-two Million Six Hundred Nineteen Thousand Eight Hundred Eighteen Dollars (**$62,619,818**) is appropriated to the Department of Public Health and Social Services (DPHSS) for its operations for Fiscal Year 2019. This sum is composed of Fifty-five Million Seven Hundred Fifty-five Thousand Eight Hundred Twenty-seven Dollars (**$55,755,827**) from the General Fund and Six Million Eight Hundred Sixty-three Thousand Nine Hundred Ninety Dollars (**$6,863,990**) from the Healthy Futures Fund, the Environmental Health Fund, the Health Professional Licensing Office Revolving Fund, the Office of Vital Statistics Revolving Fund, and the Sanitary Inspection Revolving Fund.

The sum of *up to* Sixty-three Million Eighty-five Thousand Three Hundred Twenty-five Dollars (**$63,085,325**) appropriated from the General Fund in this Section is authorized as the local matching requirement for Federal Grants-in-Aid.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$55,755,827
ENVIRONMENTAL HEALTH FUND	$1,400,306
HEALTHY FUTURES FUND	$4,815,518
HEALTH PROFESSIONAL LICENSING OFFICE REVOLVING FUND	$256,382
OFFICE OF VITAL STATISTICS REVOLVING FUND	$254,505
SANITARY INSPECTION REVOLVING FUND	$137,280
TOTAL	**$62,619,818**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$63,085,325

SUMMARY OF BASE OPERATIONAL APPROPRIATION	
PERSONNEL OBJECT CATEGORIES (111-113)	$10,957,367
OPERATIONS OBJECT CATEGORIES (220-290)	$50,418,822
UTILITIES OBJECT CATEGORIES (361-363)	$1,158,162
CAPITAL OUTLAY (450)	$85,466
TOTAL	**$62,619,818**

Environmental Health Fund - $946,044 (111-113); $454,262 (220-290); $0 (361-363); $0 (450); Healthy Futures Fund - $3,832,130 (111-113); $983,388 (220-290); $0 (361-363); $0 (450); Health Professional Licensing Office Revolving Fund - $47,993 (111-113); $208,389 (220-290); $0 (361-363); $0 (450); Office of Vital Statistics Revolving Fund - $60,586 (111-113); $193,919 (220-290); $0 (361-363); $0 (450); Sanitary Inspection Revolving Fund - $57,345 (111-113); $44,469 (220-290); $0 (361-363); $35,466 (450)

Section 2. Medically Indigent Program (MIP) Appropriations.

(a) The sum of Thirteen Million Nine Hundred Thirty-nine Thousand One Hundred Twenty-nine Dollars (**$13,939,129**) *shall* be allocated from the General Fund appropriation in Section 1 of this Part of this Chapter to the Medically Indigent Program Payment Revolving Fund (MIPPR) for the MIP for Fiscal Year 2019. *No more than* fifteen percent (15%) of the appropriations from local fund sources in this Section is authorized to pay for the Fiscal Year 2018 obligations of the MIP.

(b) The sum of Eight Hundred Thousand Dollars (**$800,000**) from the General Fund and the sum of Two Hundred Thousand Dollars (**$200,000**) from the Healthy Futures Fund *shall* be allocated from the appropriations in Section 1 of this Part of this Chapter to the MIPPR for the MIP to fund cancer screening, treatment, educational outreach programs, and support services for Fiscal Year 2019.

Section 3. Medicaid Program. The sum of Thirteen Million One Hundred Fifty-two Thousand Seven Hundred Ten Dollars (**$13,152,710**) *shall* be allocated and authorized from the General Fund appropriation in Section 1 of this Part of this Chapter as the local matching requirement for the Medicaid Program. The sum of Fifteen Million Six Hundred Forty-nine Thousand Eight Hundred Fourteen Dollars

($**15,649,814**) is authorized from Federal Matching Grants-in-Aid to DPHSS for said purpose for Fiscal Year 2019.

No more than thirty percent (30%) of the appropriation from local fund sources in this Section is authorized to pay for the Fiscal Year 2018 obligations of the Medicaid Program. The funds allocated and authorized in this Section are *not subject to I Maga'låhen Guåhan*'s transfer authority.

Section 4. Children's Health Insurance Program (CHIP). The sum of Two Million Ninety-four Thousand Eight Hundred Seventy Dollars ($**2,094,870**) *shall* be allocated and authorized from the General Fund appropriation in Section 1 of this Part of this Chapter as the local matching requirement for the Children's Health Insurance Program, and Twenty-two Million Five Hundred Fifty Thousand Six Hundred Sixty Dollars ($**22,550,660**) is authorized from Federal Matching Grants-in-Aid to DPHSS for said purpose for Fiscal Year 2019.

Section 5. Program Authorizations. The sum of Five Hundred Forty-three Thousand Seven Hundred Ninety-four Dollars ($**543,794**) *shall* be allocated and authorized from the General Fund appropriation in Section 1 of this Part of this Chapter as the local matching requirement for the programs of the Division of Senior Citizens, and Two Million Nine Hundred Twelve Thousand Twenty-nine Dollars ($**2,912,029**) is authorized from Federal Matching Grants-in-Aid to DPHSS for the operations of the Division of Senior Citizen programs, to include the State Office of Aging, Support Services, Congregate Meals, Home-Delivered Meals, Preventive Health, Medication Management, and the National Family Caregiver Support Program for Fiscal Year 2019.

Section 6. Public Assistance Program Payments. Up to the sum of Three Million Eight Hundred Four Thousand Two Hundred Thirty-six Dollars ($**3,804,236**) *shall* be allocated and authorized from the General Fund appropriation in Section 1 of this Part of this Chapter to DPHSS as the local matching requirement

for Federal Matching Grants-in-Aid for public assistance program payments and administration for Fiscal Year 2019. Four Million Two Hundred Eight Thousand Two Hundred Eleven Dollars (**$4,208,211**) is authorized from the Federal Matching Grants-in-Aid.

Section 7. Medicines and Vacant Positions for DPHSS Community Health Centers. The sum of Three Hundred Seventy-nine Thousand Two Hundred Twenty-six Dollars (**$379,226**) *shall* be allocated from the Healthy Futures Fund appropriation in Section 1 of this Part of this Chapter to DPHSS Community Health Centers for Fiscal Year 2018.

Section 8. Enhanced Allotment Plan. The sum of Seven Hundred Forty-three Thousand One Hundred Twenty-four Dollars (**$743,124**) *shall* be allocated and authorized from the General Fund appropriation in Section 1 of this Part of this Chapter as the local matching requirement for the Enhanced Allotment Plan (Medicaid Part D) Program, and Eight Hundred Ninety-six Thousand Three Hundred Twenty-nine Dollars (**$896,329**) is authorized from Federal Matching Grants-in-Aid to DPHSS for said purpose for Fiscal Year 2019.

Section 9. DPHSS Continuing Appropriation Authorization for MIP and Medicaid. The unexpended balance of appropriations from the General Fund and Special Funds to DPHSS for MIP and Medicaid in each Fiscal Year 2018 *shall not* revert to the General Fund and *shall* be available until fully expended for the original purposes of said appropriations. The Director of DPHSS *shall* submit a report to the Speaker of *I Liheslaturan Guåhan* regarding the allocation, demographics, and expenditures of the appropriations contained herein *no later than* thirty (30) days after the end of each quarter and post the same on DPHSS website. The Director of Administration *shall* pay MIP and Medicaid vendors on a first-in, first-out basis.

Section 10. Appropriation to the Guam Cancer Registry. Pursuant to §26603(d)(4), Article 6, Chapter 26, Title 11 GCA, the sum of Three Hundred Twenty Thousand Seven Hundred Nine Dollars (**$320,709**) is appropriated from the Healthy Futures Fund to DPHSS to maintain the Guam Cancer Registry, pursuant to §3201.1, Article 2, Chapter 3, Title 10 GCA in Fiscal Year 2019. The DPHSS *shall* provide funding to the University of Guam (UOG) for services, supplies, and/or materials in executing the Memorandum of Agreement between the UOG and DPHSS regarding the collection of data and the maintenance of the Guam Cancer Registry. Any funds pursuant to this Section *not* expended in Fiscal Year 2019 *shall* revert to the Guam Cancer Trust Fund.

Section 11. Prompt Payment of MIP Patient Claims Generated at the Guam Memorial Hospital Authority. The DPHSS *shall* process all MIP patient claims generated by the Guam Memorial Hospital Authority *no later than* forty-five (45) days from receipt of said claim as required by §9902, Article 9, Chapter 9, Title 10 GCA.

Section 12. Appropriations for Insurance Premiums for Foster Children. The sum of Five Hundred Forty-nine Thousand Dollars (**$549,000**) is appropriated from the General Fund to DPHSS for the purpose of paying the premiums for health insurance. The DPHSS Bureau of Social Services Administration *shall* be the subscriber for foster children covered under Public Law 32-189 and *shall* remit payments to the Department of Administration or to the insurance provider for the purpose of paying premiums.

Section 13. Guam Board of Medical Examiners. The sum of Two Hundred Fifty-six Thousand Three Hundred Eighty-two Dollars (**$256,382**) *shall* be allocated from the Health Professional Licensing Office Revolving Fund appropriation in Section 1 of this Part of this Chapter to DPHSS for the purposes pursuant to Chapter 12 of Title 10 GCA in Fiscal Year 2019.

Section 14. Office of Vital Statistics. The sum of Two Hundred Fifty-four Thousand Five Hundred Five Dollars ($**254,505**) *shall* be allocated from the Office of Vital Statistics Revolving Fund appropriation in Section 1 of this Part of this Chapter to DPHSS for the purposes pursuant to §3227.1, Article 2, Chapter 3, Title 10 GCA in Fiscal Year 2019.

CHAPTER III

HEALTH

PART III – GUAM BEHAVIORAL HEALTH AND WELLNESS CENTER

Section 1. Appropriation. Notwithstanding any other provision of law, the sum of Nineteen Million Five Hundred Forty-eight Thousand Seventy-five Dollars (**$19,548,075**) is appropriated from the Healthy Futures Fund to the Guam Behavioral Health and Wellness Center (GBHWC) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

HEALTHY FUTURES FUND	$19,548,075
TOTAL	**$19,548,075**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$12,915,870
OPERATIONS OBJECT CATEGORIES (220-290)	$5,742,205
UTILITIES OBJECT CATEGORIES (361-363)	$890,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$19,548,075**

Section 2. GBHWC – Detoxification and Rehabilitation Services. The sum of Four Hundred Thirty-seven Thousand Four Hundred Twenty-nine Dollars (**$437,429**) is appropriated from the General Fund, and One Million Ninety-five Thousand Three Hundred Thirty-three Dollars (**$1,095,333**) is appropriated from the Healthy Futures Fund to GBHWC for Fiscal Year 2019 to fund programs contracted out to non-governmental organizations for drug and alcohol detoxification, rehabilitation, and prevention services; provided, that the expenditure of such funds *shall* comply with 48 USC § 1421b(p).

Section 3. Focus on Life Suicide Prevention Program. The sum of Eighty-six Thousand Dollars ($**86,000**) is appropriated from the General Fund to GBHWC for Fiscal Year 2019 to fund the Focus on Life Suicide Prevention Program.

CHAPTER III

HEALTH

PART IV – DEPARTMENT OF INTEGRATED SERVICES FOR INDIVIDUALS WITH DISABILITIES

Section 1. Appropriation. The sum of Nine Hundred Twenty-three Thousand Six Hundred Forty Dollars (**$923,640**) is appropriated to the Department of Integrated Services for Individuals with Disabilities (DISID) for its operations for Fiscal Year 2019. This sum is composed of Three Hundred Sixty-nine Thousand One Hundred Eighty-four Dollars (**$369,184**) from the General Fund and Five Hundred Fifty-four Thousand Four Hundred Fifty-six Dollars (**$554,456**) from the Healthy Futures Fund.

The sum of One Million Nine Hundred One Thousand Six Hundred Six Dollars (**$1,901,606**) of General Fund appropriations in this Section is authorized as the local matching requirement for Federal Matching Grants-in-Aid.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$369,184
HEALTHY FUTURES FUND	$554,456
TOTAL	**$923,640**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$1,901,606

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$369,184
OPERATIONS OBJECT CATEGORIES (220-290)	$548,456
UTILITIES OBJECT CATEGORIES (361-363)	$6,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$923,640**

Healthy Futures Fund - $0 (111-113); $548,456 (220-290); $6,000 (361-363); $0 (450)

CHAPTER IV

UNIFIED JUDICIARY

Section 1. Appropriation. The amounts specified in this Section are appropriated from the General Fund to the Unified Judiciary for its operations in Fiscal Year 2019.

It is the intent of *I Liheslaturan Guåhan* that external funds available to branches, agencies, and departments *shall* be taken into consideration to determine the current appropriation level needed. *I Liheslatura* further intends to maximize the use of these funds and that material external funds received *shall* be used to maximize services and programs of the branches, agencies, and departments through pursuit of indirect cost reimbursements to reduce the local funding where applicable.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$30,886,333
SAFE STREETS FUND	$156,127
TOTAL	**$31,042,460**

Section 2. Attorney Fees for Indigent Defense. The sum of One Million One Hundred Ninety-three Thousand Two Hundred Eighty-four Dollars (**$1,193,284**) *shall* be allocated from the General Fund appropriation in Section 1 of this Chapter to the Unified Judiciary for the *sole* purpose of paying court-appointed attorney fees arising from the defense of indigent clients for Fiscal Year 2019. Said funds *shall* be deposited in the Judicial Client Services Fund account, as created by Chapter 9.6 of Title 7 GCA, and *shall not* be subject to any transfer authority.

Section 3. Drug and Therapeutic Courts. The sum of up to One Million Four Hundred Thirty-six Thousand Five Hundred Thirty-two Dollars (**$1,436,532**) *shall* be allocated from the General Fund appropriation in Section 1 of this Chapter to the Unified Judiciary for the operations of the Adult and Juvenile Drug Courts,

the Mental Health Court, and other therapeutic court program(s) approved by the Judicial Council for Fiscal Year 2019.

Section 4. Family Visitation Center. The sum of One Hundred Fifty-six Thousand One Hundred Twenty-seven Dollars (**$156,127**) *shall* be allocated from the Safe Streets Fund appropriation in Section 1 of this Chapter to the Unified Judiciary for Fiscal Year 2019 to pay for contractual services for the operations of the Family Visitation Center, provided that the Unified Judiciary must comply with § 18125(c) and (d) of Article 1, Chapter 18, Title 16 GCA.

Section 5. Electronic Monitoring Program. Such sums as deemed necessary by the Unified Judiciary *may* be allocated from the General Fund appropriation in Section 1 of this Chapter to the Unified Judiciary to implement an Electronic Monitoring Program for Guam's pretrial and criminal offender populations in Fiscal Year 2019.

Section 6. Transfer Authority of the Unified Judiciary. The Unified Judiciary is authorized to transfer funds in Fiscal Year 2019 from the appropriations in Section 1 of this Chapter to fund the divisions and/or programs identified in Sections 2, 3, 4, and 5 of this Chapter.

Section 7. Judicial Building Fund Fiscal Year 2019 Budget. The Unified Judiciary *shall* report its Judicial Building Fund Fiscal Year 2019 Budget to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan* in a Microsoft Excel file and written report on or before May 1 of Fiscal Year 2019 and post the same on its website.

Section 8. Judicial Building Fund Revenues and Expenditures Reporting. The Unified Judiciary *shall* report all revenues and expenditures for the Judicial Building Fund to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan* in a Microsoft Excel file and written report on a quarterly basis and post the

same on its website. Each quarterly report *shall* be due *no later than* thirty (30) days after the end of each quarter.

Section 9. Unified Judiciary Authorization to Fund Any Operational Shortfall. The Unified Judiciary is authorized to fund any operational shortfall for Fiscal Year 2019 from any fund sources under its control, excluding funds held in trust. Transfers from the Judicial Building Fund must be consistent with the covenants and provisions of the loan documents between the Unified Judiciary and its lender.

Section 10. Continuing Appropriation. Notwithstanding any other provision of law, the allotted but unexpended balance of funds appropriated to Unified Judiciary of Guam for Fiscal Year 2018 and prior *shall not* lapse and *shall* continue to be available until fully expended.

CHAPTER V

EXECUTIVE BRANCH

Section 1. Authorization. The amounts specified in Subsections (a) through (ii) are hereby authorized out of the General Fund, Special Funds, and Federal Matching Grants-in-Aid specified for the agencies, departments, and offices in each Subsection for Executive Branch operations in Fiscal Year 2019.

(a) OFFICE OF *I MAGA'LÅHEN GUÅHAN*

(1) Appropriation. The sum of Seven Million Three Hundred Twelve Thousand Seven Hundred Three Dollars (**$7,312,703**) is appropriated to the Office of *I Maga'låhen Guåhan* (Governor of Guam) for its operations for Fiscal Year 2019. This sum is composed of Seven Million Twelve Thousand Seven Hundred Thirty-one Dollars (**$7,012,731**) from the General Fund and Two Hundred Ninety-nine Thousand Nine Hundred Seventy-two Dollars (**$299,972**) from the Indirect Cost Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$7,012,731
INDIRECT COST FUND	$299,972
TOTAL	**$7,312,703**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$6,315,959
OPERATIONS OBJECT CATEGORIES (220-290)	$538,569
UTILITIES OBJECT CATEGORIES (361-363)	$458,175
CAPITAL OUTLAY (450)	$0
TOTAL	**$7,312,703**

Indirect Cost Fund - $259,422 (111-113); $40,550 (220-290); $0 (361-363); $0 (450)

(2) *No more than* twenty-five (25%) of the appropriation in Personnel Object Categories (111-113) in this Subsection (a)(1) *shall* be expended before January 1, 2019. *No more than* twenty-five (25%) of the total appropriation in this Subsection (a)(1) *shall* be expended before January 1, 2019. *No* appropriations or funds *shall* be transferred to the Office of *I*

Maga'låhen Guåhan for its operations from any other fund sources appropriated in this Act during Fiscal Year 2019.

(3) Continuing Appropriations Authorized. Notwithstanding any other provision of law, the unexpended balance of funds appropriated to the Office of *I Maga'låhen Guåhan* for Fiscal Year 2018 *shall not* lapse and *shall* continue to be available until fully expended.

(b) COMMISSION ON DECOLONIZATION (COD)

(1) Appropriation. The sum of Three Hundred Forty-two Thousand Eight Hundred Eighty-seven Dollars (**$342,887**) is appropriated from the General Fund to the Commission on Decolonization (COD) for its operations in Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$342,887
TOTAL	**$342,887**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$162,379
OPERATIONS OBJECT CATEGORIES (220-290)	$180,000
UTILITIES OBJECT CATEGORIES (361-363)	$508
CAPITAL OUTLAY (450)	$0
TOTAL	**$342,887**

(2) Public Information Program. The sum of *not less than* One Hundred Eighty Thousand Dollars (**$180,000**) *shall* be allocated from the General Fund appropriation in Subsection (b)(1) for the *sole* purpose of conducting an extensive public education and information program by the COD and the Free Association, Independence, and Statehood Task Forces pursuant to §2109, Chapter 21, Title 1 GCA. *No* funds allocated herein *shall* be expended for personnel or travel. The funds allocated in this Subsection *shall* be distributed as follows: Sixty Thousand Dollars ($60,000) to each Task Force in Fiscal Year 2019. Notwithstanding Chapter 5, Title 5 GCA or any other law, these funds *shall* be expended exclusively as advised by the Task Forces and approved by vote of the COD. A complete record of procurement

and expenditures *shall* be published on the COD's website within thirty (30) days after the end of each quarter.

(c) GUAM ANCESTRAL LANDS COMMISSION (GALC)

(1) Appropriation. The sum of Three Hundred Eighty Thousand Seven Hundred Forty-three Dollars (**$380,743**) is appropriated to the Guam Ancestral Lands Commission (GALC) for its operations for Fiscal Year 2019. This sum is composed of Ninety Thousand One Hundred Forty-four Dollars (**$90,144**) from the General Fund and Two Hundred Ninety Thousand Five Hundred Ninety-nine Dollars (**$290,599**) from the Guam Ancestral Lands Commission Survey, Infrastructure, and Development Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$90,144
GUAM ANCESTRAL LANDS COMMISSION SURVEY, INFRASTRUCTURE, AND DEVELOPMENT FUND	$290,599
TOTAL	**$380,743**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$59,863
OPERATIONS OBJECT CATEGORIES (220-290)	$320,880
UTILITIES OBJECT CATEGORIES (361-363)	$0
CAPITAL OUTLAY (450)	$0
TOTAL	**$380,743**

Guam Ancestral Lands Commission Survey, Infrastructure, and Development Fund - $0 (111-113); $290,599 (220-290); $0 (361-363); $0 (450)

(d) GUAM OFFICE OF VETERANS AFFAIRS (OVA)

(1) Appropriation. The sum of Four Hundred Fourteen Thousand Twelve Dollars (**$414,012**) is appropriated from the General Fund to the Office of Veterans Affairs (OVA) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$414,012
TOTAL	**$414,012**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$330,763
OPERATIONS OBJECT CATEGORIES (220-290)	$55,249
UTILITIES OBJECT CATEGORIES (361-363)	$28,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$414,012**

(e) BUREAU OF BUDGET AND MANAGEMENT RESEARCH (BBMR)

(1) Appropriation. The sum of One Million Four Hundred Nine Thousand Nine Hundred Twenty-three Dollars (**$1,409,923**) is appropriated to the Bureau of Budget and Management Research (BBMR) for its operations for Fiscal Year 2019. This sum is composed of One Million One Hundred Twenty-six Thousand Four Hundred Fifty-one Dollars (**$1,126,451**) from the General Fund and Two Hundred Eighty-three Thousand Four Hundred Seventy-two Dollars (**$283,472**) from the Indirect Cost Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$1,126,451
INDIRECT COST FUND	$283,472
TOTAL	**$1,409,923**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$1,367,436
OPERATIONS OBJECT CATEGORIES (220-290)	$31,487
UTILITIES OBJECT CATEGORIES (361-363)	$11,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$1,409,923**

Indirect Cost Fund - $241,454 (111-113); $31,018 (220-290); $11,000 (361-363); $0 (450)

(f) CIVIL SERVICE COMMISSION (CSC)

(1) Appropriation. The sum of Nine Hundred Forty-one Thousand One Hundred Ninety-four Dollars (**$941,194**) is appropriated from the General Fund to the Civil Service Commission (CSC) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$941,194
TOTAL	**$941,194**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$656,481
OPERATIONS OBJECT CATEGORIES (220-290)	$271,837
UTILITIES OBJECT CATEGORIES (361-363)	$12,876
CAPITAL OUTLAY (450)	$0
TOTAL	**$941,194**

(2) Administrative Law Judge. The sum of One Hundred Thirteen Thousand Seven Hundred Fifty Dollars (**$113,750**) *may* be allocated from the General Fund Appropriation in Subsection (f)(1) for the purpose of employing or contracting a full-time or part-time Administrative Law Judge (ALJ) to assist CSC with adjudicatory responsibilities or to retain a private attorney or attorneys to serve as an ALJ on a case-by-case basis pursuant to Subsection (c) of §4405, Article 4, Chapter 4, Title 4 GCA.

(g) DEPARTMENT OF ADMINISTRATION (DOA)

(1) Appropriation. The sum of Seven Million Seven Hundred Seventy Thousand Eight Hundred Sixty-three Dollars (**$7,770,863**) is appropriated to the Department of Administration (DOA) for its operations for Fiscal Year 2019. This sum is composed of Six Million Seven Hundred Sixteen Thousand Eight Hundred Fifty Dollars (**$6,716,850**) from the General Fund and One Million Fifty-four Thousand Thirteen Dollars (**$1,054,013**) from the Indirect Cost Fund and the Limited Gaming Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$6,716,850
INDIRECT COST FUND	$971,134
LIMITED GAMING FUND	$82,879
TOTAL	**$7,770,863**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$6,993,777
OPERATIONS OBJECT CATEGORIES (220-290)	$595,886
UTILITIES OBJECT CATEGORIES (361-363)	$181,200
CAPITAL OUTLAY (450)	$0
TOTAL	**$7,770,863**

Indirect Cost Fund - $914,523 (111-113); $0 (220-290); $56,611 (361-363); $0 (450); Limited Gaming Fund - $82,879 (111-113); $0 (220-290); $0 (361-363); $0 (450)

(2) Limited Gaming Fund. The sum of Eighty-two Thousand Eight Hundred Seventy-nine Dollars (**$82,879**) *shall* be allocated from the Limited Gaming Fund appropriation in Subsection (g)(1) pursuant to §5204(b),

Chapter 5, Title 11 GCA for Fiscal Year 2019. This allocation is *not* subject to transfer or use for any other purpose.

(3) Support of Child in Custody. The sum of Nine Hundred Forty-six Thousand Nine Hundred Sixty-nine Dollars (**$946,969**) is appropriated from the General Fund to DOA for Fiscal Year 2019 for the *sole* purpose of paying orders of the court pursuant to §5116, Chapter 5, Title 19 GCA.

(4) Residential Treatment Fund. The sum of Two Million Three Hundred Thousand Dollars (**$2,300,000**) is appropriated from the General Fund to DOA for Fiscal Year 2019 to pay for the expenses of persons under the jurisdiction of the Superior Court of Guam who require residential care because of physical, mental, or emotional disabilities or severe emotional disturbances.

All such persons and their escorts referred off-Guam for treatment and care *shall* submit to the Director of DOA appropriate documentation to justify and receive reimbursement of their travel expenses.

The Director of DOA *shall* submit reports in a Microsoft Excel file and written report to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan* describing all expenditures made pursuant to this appropriation *no later than* thirty (30) days after the end of each quarter and post the same on the DOA website.

(5) Government Claims Fund. The sum of Two Hundred Fifty Thousand Dollars (**$250,000**) is appropriated from the General Fund to DOA for the Government of Guam Claims Fund for payment of approved government claims in Fiscal Year 2019.

The Director of DOA *shall, no later than* thirty (30) days after the close of each quarter, submit a report to the Speaker of *I Liheslaturan Guåhan* in a

Microsoft Excel file and written report describing expenditures made pursuant to this appropriation and post the same on the DOA website.

(6) Government of Guam's General Purpose Financial Statement and Single Audit Report. The sum of Four Hundred One Thousand Dollars (**$401,000**) is appropriated from the General Fund to DOA for the Fiscal Year 2018 Audit of the Government of Guam's General Purpose Financial Statement and Single Audit Report in Fiscal Year 2019. The Public Auditor *shall* administer said funds and *shall* oversee the annual audit.

(7) Single Audit Report on the Tourist Attraction Fund. The sum of Twenty Thousand Five Hundred Dollars (**$20,500**) is appropriated from the Tourist Attraction Fund to DOA for the Fiscal Year 2018 Audit of the Government of Guam's Tourist Attraction Fund Financial Statement and Single Audit Report in Fiscal Year 2019. The Public Auditor *shall* administer said funds and *shall* oversee the annual audit.

(8) Single Audit Report on the Guam Highway Fund. The sum of Eighteen Thousand Five Hundred Dollars (**$18,500**) is appropriated from the Guam Highway Fund to DOA for the Fiscal Year 2018 Audit of the Government of Guam's Highway Fund Financial Statement and Single Audit Report in Fiscal Year 2019. The Public Auditor *shall* administer said funds and *shall* oversee the annual audit.

(9) Public Streetlights Appropriation. The sum of Four Million Three Hundred Fifty-seven Thousand Ninety Dollars (**$4,357,090**) is appropriated from the Streetlight Fund and Eight Hundred Thirty-seven Thousand Seven Hundred Sixty-three Dollars (**$837,763**) is appropriated from the Guam Highway Fund to DOA to pay the Guam Power Authority for the operation of public streetlights in Fiscal Year 2019.

(h) DEPARTMENT OF REVENUE AND TAXATION (DRT)

(1) Appropriation. The sum of Eleven Million Five Hundred Thirty-nine Thousand One Hundred Ninety-five Dollars (**$11,539,195**) is appropriated to the Department of Revenue and Taxation (DRT) for its operations for Fiscal Year 2019. This sum is composed of Eight Million Five Hundred Twenty-four Thousand Eight Hundred Forty-one Dollars (**$8,524,841**) from the General Fund and Three Million Fourteen Thousand Three Hundred Fifty-four Dollars (**$3,014,354**) from the Banking and Insurance Enforcement Fund, the Better Public Service Fund, and the Tax Collection Enhancement Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$8,524,841
BANKING AND INSURANCE ENFORCEMENT FUND	$474,403
BETTER PUBLIC SERVICE FUND	$1,564,374
TAX COLLECTION ENHANCEMENT FUND	$975,577
TOTAL	**$11,539,195**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$7,785,002
OPERATIONS OBJECT CATEGORIES (220-290)	$3,629,193
UTILITIES OBJECT CATEGORIES (361-363)	$125,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$11,539,195**

Banking and Insurance Enforcement Fund - $0 (111-113); $474,403 (220-290); $0 (361-363); $0(450); Better Public Service Fund - $0 (111-113); $1,564,374 (220-290); $0 (361-363); $0 (450); Tax Collection Enhancement Fund - $490,443 (111-113); $360,134 (220-290); $125,000 (361-363); $0 (450)

(2) Banking and Insurance Enforcement Fund. The sum of Four Hundred Seventy-four Thousand Four Hundred Three Dollars (**$474,403**) *shall* be allocated from the Banking and Insurance Enforcement Fund appropriation in Subsection (h)(1) for the purpose of enforcement within the purview of the Office of Commissioner of Banking and Insurance and the Banking and Insurance Board pursuant to §103120, Chapter 103, Title 11 GCA in Fiscal Year 2019.

(i) BUREAU OF STATISTICS AND PLANS (BSP)

(1) Appropriation. The sum of One Million One Hundred Fifty-one Thousand One Hundred Sixty-six Dollars (**$1,151,166**), is appropriated from the General Fund to the Bureau of Statistics and Plans (BSP) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$1,151,166
TOTAL	**$1,151,166**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$1,088,296
OPERATIONS OBJECT CATEGORIES (220-290)	$56,870
UTILITIES OBJECT CATEGORIES (361-363)	$6,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$1,151,166**

(2) Business and Economic Statistics Program. The sum of Four Hundred Thirty-three Thousand Two Hundred Ninety-two Dollars (**$433,292**) *shall* be allocated from the appropriation in Subsection (i)(1) for the *sole* purpose of funding the Business and Economic Statistics Program in Fiscal Year 2019. Notwithstanding any other provision of law and this Act, *I Maga'låhen Guåhan* and the Bureau of Budget and Management Research *shall not* be authorized to transfer the allocation in this Subsection (i)(2) to any other division within the Bureau of Statistics and Plans, or any other department or agency of the government of Guam.

(j) DEPARTMENT OF PUBLIC WORKS (DPW)

(1) Appropriation. The sum of Sixteen Million Eight Hundred Fifty-three Thousand Six Hundred Forty-three Dollars (**$16,853,643**) is appropriated to the Department of Public Works (DPW) for its operations for Fiscal Year 2019. This sum is composed of Nine Million Five Hundred Sixty-six Thousand Three Hundred Eighty-nine Dollars (**$9,566,389**) from the Guam Highway Fund and Seven Million Two Hundred Eighty-seven Thousand Two Hundred Fifty-four Dollars (**$7,287,254**) from the Territorial Educational Facilities Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GUAM HIGHWAY FUND	$9,566,389
TERRITORIAL EDUCATIONAL FACILITIES FUND	$7,287,254
TOTAL	**$16,853,643**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$13,753,474
OPERATIONS OBJECT CATEGORIES (220-290)	$1,773,429
UTILITIES OBJECT CATEGORIES (361-363)	$866,740
CAPITAL OUTLAY (450)	$460,000
TOTAL	**$16,853,643**

Guam Highway Fund - $6,932,034 (111-113); $1,313,015 (220-290); $861,340 (361-363); $460,000 (450); Territorial Educational Facilities Fund - $6,821,440 (111-113); $460,414 (220-290); $5,400 (361-363); $0 (450)

(2) Village Streets and Roads Resurfacing and Repairs. The sum of Two Million Nine Hundred Eighty Thousand Seven Hundred Three Dollars (**$2,980,703**) is appropriated from the Guam Highway Fund to DPW for the

purpose of funding village streets and roads resurfacing and repairs in Fiscal Year 2019.

(k) GUAM CONTRACTORS LICENSE BOARD (CLB)

(1) Appropriation. The sum of Seven Hundred Eighty Thousand Six Hundred Seventy Dollars (**$780,670**) is appropriated from the Contractors License Board Fund to the Guam Contractors License Board (CLB) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GUAM CONTRACTORS LICENSE BOARD FUND	$780,670
TOTAL	**$780,670**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$449,741
OPERATIONS OBJECT CATEGORIES (220-290)	$296,929
UTILITIES OBJECT CATEGORIES (361-363)	$34,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$780,670**

(2) Guam Building Code Council. *No more than* the sum of Ninety-seven Thousand Seventy-four Dollars (**$97,074**) *shall* be allocated from the appropriation in Subsection (k)(1) for the Guam Building Code Council (GBCC) for Fiscal Year 2019, and funds *shall* be further allocated as follows:

Object Class 220	$8,000
Object Class 230	$67,279
Object Class 240	$15,795
Object Class 290	$6,000
Total	**$97,074**

These funds may be re-categorized at the discretion and request of the GBCC into whichever object class where necessary.

(l) GUAM BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS, ARCHITECTS, AND LAND SURVEYORS (PEALS)

(1) Appropriation. The sum of Three Hundred Twelve Thousand Eight Hundred Eighteen Dollars (**$312,818**) is appropriated from the PEALS Fund to the Guam Board of Registration for Professional Engineers, Architects and Land Surveyors (PEALS) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

PEALS FUND	$312,818
TOTAL	**$312,818**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$202,777
OPERATIONS OBJECT CATEGORIES (220-290)	$107,541
UTILITIES OBJECT CATEGORIES (361-363)	$2,500
CAPITAL OUTLAY (450)	$0
TOTAL	**$312,818**

(m) GUAM POLICE DEPARTMENT (GPD)

(1) Appropriation. The sum of Thirty-four Million Four Hundred Thirty-five Thousand Six Hundred Seventy-eight Dollars (**$34,435,678**) is appropriated to the Guam Police Department (GPD) for its operations for Fiscal Year 2019. This sum is composed of Twenty-six Million Ninety-three Thousand One Hundred Ninety-nine Dollars (**$26,093,199**) from the General Fund and Eight Million Three Hundred Forty-two Thousand Four Hundred Seventy-nine Dollars (**$8,342,479**) from the Police Patrol Vehicle and Equipment Revolving Fund, the Police Services Fund, the Guam Highway Fund, and the Tourist Attraction Fund.

The sum of Six Hundred Eighty-three Thousand Three Hundred Seventy-two Dollars (**$683,372**) appropriated from the General Fund or Special Funds in this Subsection is authorized as the local matching requirement for Federal Grants-in-Aid for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$26,093,199
GUAM HIGHWAY FUND	$1,196,817
POLICE PATROL VEHICLE AND EQUIPMENT REVOLVING FUND	$320,037
POLICE SERVICES FUND	$1,001,803
TOURIST ATTRACTION FUND	$5,823,822
TOTAL	**$34,435,678**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$683,372

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$29,818,418
OPERATIONS OBJECT CATEGORIES (220-290)	$3,457,146

UTILITIES OBJECT CATEGORIES (361-363)		$1,160,114
CAPITAL OUTLAY (450)		$0
TOTAL		**$34,435,678**

Guam Highway Fund - $1,196,817 (111-113); $0 (220-290); $0 (361-363); $0 (450); Police Patrol Vehicle and Equipment Revolving Fund - $0 (111-113); $320,037 (220-290); $0 (361-363); $0 (450); Police Services Fund - $169,550 (111-113); $832,253 (220-290); $0 (361-363); $0 (450); Tourist Attraction Fund - $2,358,852 (111-113); $2,304,856 (220-290); $1,160,114 (361-363); $0 (450)

(2) Police Patrol Vehicle and Equipment Revolving Fund. The sum of Three Hundred Twenty Thousand Thirty-seven Dollars (**$320,037**) *shall* be allocated from the Police Patrol Vehicle and Equipment Revolving Fund appropriation in Subsection (m)(1) for the purpose of acquiring vehicles and requisite associated equipment, and to support the repair and maintenance needs for vehicles of the Guam Police Department pursuant to §77135, Article 1, Chapter 77, Title 10 GCA in Fiscal Year 2019.

(3) Cost-Sharing Initiative Related to the Criminal Justice Information System (CJIS) Integration Report. The sum of Eighty-nine Thousand Seven Hundred Thirty Dollars (**$89,730**) is appropriated from the General Fund to the GPD to pay the Unified Judiciary for the GPD share of twenty-five percent (25%) of the total annual cost of message switch maintenance and National Law Enforcement Telecommunications System (NLETS) membership totaling Three Hundred Fifty-eight Thousand Nine Hundred Twenty Dollars (**$358,920**) pursuant to the Multi-Agency Agreement to Facilitate a Cost Sharing Initiative of May 2013 entered into by the Chief of Police, the Director of Corrections, the Attorney General of Guam, and the Administrator of the Courts, and other associated costs for Fiscal Year 2019.

(n) DEPARTMENT OF CORRECTIONS (DOC)

(1) Appropriation. The sum of Twenty-six Million Four Hundred Sixty-three Thousand Nine Hundred Seventy-seven Dollars (**$26,463,977**) is appropriated to the Department of Corrections (DOC) for its operations for Fiscal Year 2019. This sum is composed of Twenty-four Million Eight Hundred Sixty-four Thousand Three Hundred Eleven Dollars (**$24,864,311**) from the General Fund and One Million Five Hundred Ninety-nine Thousand Six Hundred Sixty-six Dollars (**$1,599,666**) from the Department of Corrections Inmate Revolving Fund and the Safe Streets Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$24,864,311
DEPARTMENT OF CORRECTIONS INMATE REVOLVING FUND	$1,495,582
SAFE STREETS FUND	$104,084
TOTAL	**$26,463,977**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$17,650,827
OPERATIONS OBJECT CATEGORIES (220-290)	$6,753,448
UTILITIES OBJECT CATEGORIES (361-363)	$2,012,211
CAPITAL OUTLAY (450)	$47,491
TOTAL	**$26,463,977**

Department of Corrections Inmate Revolving Fund - $0 (111-113); $1,495,582 (220-290); $0 (361-363); $0 (450); Safe Streets Fund - $0 (111-113); $104,084 (220-290); $0 (361-363); $0 (450)

(2) Cost of Care and Custody for Prisoners Confined in Federal Facilities. The sum of Five Hundred One Thousand Dollars (**$501,000**) is appropriated from the General Fund to DOC for the payment of Fiscal Year

2019 obligations for prisoners confined in federal facilities of the Federal Bureau of Prisons.

(3) Cost-Sharing Initiative Related to the Criminal Justice Information System (CJIS) Integration Report. The sum of Eighty-nine Thousand Seven Hundred Thirty Dollars (**$89,730**) is appropriated from the General Fund to the DOC to pay the Unified Judiciary for the DOC share of twenty-five percent (25%) of the total annual cost of message switch maintenance and National Law Enforcement Telecommunications System (NLETS) membership totaling Three Hundred Fifty-eight Thousand Nine Hundred Twenty Dollars (**$358,920**) pursuant to the Multi-Agency Agreement to Facilitate a Cost Sharing Initiative of May 2013 entered into by the Chief of Police, the Director of Corrections, the Attorney General of Guam, and the Administrator of the Courts, and other associated costs for Fiscal Year 2019.

(o) DEPARTMENT OF AGRICULTURE (AGR)

(1) Appropriation. The sum of Four Million Fifty-eight Thousand Six Hundred Eighty-four Dollars (**$4,058,684**) is appropriated to the Department of Agriculture (AGR) for its operations for Fiscal Year 2019. This sum is composed of Three Million Twenty Thousand Seven Hundred Seventy-one Dollars (**$3,020,771**) from the General Fund and One Million Thirty-seven Thousand Nine Hundred Thirteen Dollars (**$1,037,913**) from the Guam Invasive Species Inspection Fee Fund, the Guam Plant Inspection and Permit Fund, the Rabies Prevention Fund, and the Tourist Attraction Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$3,020,771
GUAM INVASIVE SPECIES INSPECTION FEE FUND	$463,478
GUAM PLANT INSPECTION AND PERMIT FUND	$99,491
RABIES PREVENTION FUND	$43,076
TOURIST ATTRACTION FUND	$431,868
TOTAL	**$4,058,684**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$3,189,316
OPERATIONS OBJECT CATEGORIES (220-290)	$686,509
UTILITIES OBJECT CATEGORIES (361-363)	$182,859
CAPITAL OUTLAY (450)	$0
TOTAL	**$4,058,684**

Guam Invasive Species Inspection Fee Fund - $170,537 (111-113); $292,941 (220-290); $0 (361-363); $0 (450); Guam Plant Inspection and Permit Fund - $0 (111-113); $34,891 (220-290); $64,600 (361-363); $0 (450); Rabies Prevention Fund $0 (111-113); $43,076 (220-290); $0 (361-363); $0 (450); Tourist Attraction Fund $286,416 (111-113); $27,193 (220-290); $118,259 (361-363); $0 (450)

(2) Animal Shelter. The sum of One Hundred Fifty Thousand Dollars (**$150,000**) is appropriated from the General Fund to AGR for Fiscal Year 2019 for the operations of the Guam Animals in Need animal shelter in Yigo, Guam.

(3) Rabies Prevention Funding. The sum of Forty-three Thousand Seventy-six Dollars (**$43,076**) *shall* be allocated from the Rabies Prevention Fund appropriation in Subsection (o)(1) for use pursuant to §34307, Article 3, Chapter 34, Title 10 GCA in Fiscal Year 2019.

(4) Conservation Officers. The sum of Six Hundred Twenty-two Thousand Thirty-nine Dollars (**$622,039**) *shall* be allocated for the purpose of personnel and the sum of One Hundred Eighteen Thousand Four Hundred Eight Dollars (**$118,408**) *shall* be allocated for operational and equipment costs from the Fiscal Year 2019 General Fund appropriation in Subsection (o)(1) for the Conservation Officers in Fiscal Year 2019.

(p) GUAM PUBLIC LIBRARY SYSTEM (GPLS)

(1) Appropriation. The sum of One Million Two Hundred Seventeen Thousand Nine Hundred Dollars (**$1,217,900**) is appropriated from the Territorial Educational Facilities Fund to the Guam Public Library System (GPLS) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

TERRITORIAL EDUCATIONAL FACILITIES FUND	$1,217,900
TOTAL	**$1,217,900**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$949,703
OPERATIONS OBJECT CATEGORIES (220-290)	$109,995
UTILITIES OBJECT CATEGORIES (361-363)	$158,202
CAPITAL OUTLAY (450)	$0
TOTAL	**$1,217,900**

(q) DEPARTMENT OF YOUTH AFFAIRS (DYA)

(1) Appropriation. The sum of Five Million Four Hundred Ninety-one Thousand Fifty-three Dollars (**$5,491,053**) is appropriated to the Department of Youth Affairs (DYA) for its operations for Fiscal Year 2019. This sum is composed of Five Million Four Hundred Eight Thousand Nine Hundred Eighty-two Dollars (**$5,408,982**) from the General Fund and Eighty-two Thousand Seventy Dollars (**$82,070**) from the Healthy Futures Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$5,408,982
HEALTHY FUTURES FUND	$82,070
TOTAL	**$5,491,053**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$4,904,176
OPERATIONS OBJECT CATEGORIES (220-290)	$375,992
UTILITIES OBJECT CATEGORIES (361-363)	$210,885
CAPITAL OUTLAY (450)	$0
TOTAL	**$5,491,053**

Healthy Futures Fund - $82,070 (111-113); $0 (220-290); $0 (361-363); $0 (450)

(2) Youth Programs Appropriation. The sum of Three Hundred Thirty-two Thousand One Hundred Fifty Dollars (**$332,150**) is appropriated from the General Fund to DYA for Fiscal Year 2019 to fund programs contracted out to non-governmental organizations for services to youths who are runaways, homeless, or victims of abuse.

(r) GUAM ENVIRONMENTAL PROTECTION AGENCY (GEPA)

(1) Appropriation. The sum of Nine Hundred Two Thousand Six Hundred Thirty-three Dollars (**$902,633**) is appropriated to the Guam Environmental Protection Agency (GEPA) for its operations for Fiscal Year 2019. This sum is composed of Two Hundred Thirty Thousand Six Hundred Seventy-three Dollars (**$230,673**) from the Air Pollution Control Fund, Four Hundred Nine Thousand Two Hundred Sixty-six Dollars (**$409,266**) from the Guam Environmental Trust Fund, One Hundred Thirty-three Thousand Thirty-eight Dollars (**$133,038**) from the Pesticide Management Fund, Sixty-one Thousand Eight Hundred Forty-four Dollars (**$61,844**) from the Water Protection Fund, and Sixty-seven Thousand Eight Hundred Eleven Dollars (**$67,811**) from the Water Research and Development Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

AIR POLLUTION CONTROL FUND	$230,673
GUAM ENVIRONMENTAL TRUST FUND	$409,266
PESTICIDE MANAGEMENT FUND	$133,038
WATER PROTECTION FUND	$61,844
WATER RESEARCH AND DEVELOPMENT FUND	$67,811
TOTAL	**$902,633**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$589,434
OPERATIONS OBJECT CATEGORIES (220-290)	$253,199
UTILITIES OBJECT CATEGORIES (361-363)	$60,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$902,633**

Air Pollution Control Fund - $200,025 (111-113); $25,648 (220-290); $5,000 (361-363); $0 (450); Guam Environmental Trust Fund - $166,959 (111-113); $187,307 (220-290); $55,000 (361-363); $0 (450); Pesticide Management Fund - $127,702 (111-113); $5,336 (220-290); $0 (361-363); $0 (450); Water Protection Fund - $40,444 (111-113); $21,400 (220-290); $0 (361-363); $0 (450); Water Research and Development Fund - $54,303 (111-113); $13,508 (220-290); $0 (361-363); $0 (450)

(2) Closure, Monitoring, and Opening of the Island's Landfills. The sum of Two Hundred Two Thousand Nine Hundred Ninety-two Dollars (**$202,992**) is appropriated from the Solid Waste Operations Fund to the GEPA for Fiscal Year 2019. The allocation recognizes the duties and responsibilities of the Agency related to the closure, monitoring, and opening of the island's landfills. This allocation is *not* subject to transfer or use for any other purpose.

(3) Beach Monitoring. The sum of One Hundred Eight Thousand Two Hundred Eighty-nine Dollars (**$108,289**) is appropriated from the Tourist Attraction Fund to the GEPA for the *sole* purpose of beach monitoring and tasks performed by the Agency related to the monitoring of the island's beaches and any other tourist infrastructure to ensure that the island's beaches are safe for recreational and commercial use for Fiscal Year 2019. The allocation is *not* subject to transfer or use for any other purpose.

(4) Pesticide Management Fund. The sum of One Hundred Thirty-three Thousand Thirty-eight Dollars (**$133,038**) *shall* be allocated from the Pesticide Management Fund appropriation in Subsection (r)(1) to the GEPA for use pursuant to §50119, Chapter 50, Title 10 GCA for Fiscal Year 2019.

(5) Recycling Revolving Fund. The sum of Two Million Eight Hundred Ninety-five Thousand Nine Hundred Sixty-five Dollars (**$2,895,965**) is appropriated from the Recycling Revolving Fund to the GEPA for the *sole* purpose pursuant to Article 3, Chapter 51, Title 10 GCA for Fiscal Year 2019.

(s) DEPARTMENT OF LABOR (DOL)

(1) Appropriation. The sum of Two Million One Hundred Ten Thousand Three Hundred One Dollars (**$2,110,301**) is appropriated to the Department of Labor (DOL) for its operations for Fiscal Year 2019. This sum is composed of One Million Seven Hundred Three Thousand Six Hundred Thirty-five Dollars (**$1,703,635**) from the General Fund and Four Hundred Six Thousand Six Hundred Sixty-six Dollars (**$406,666**) from the Manpower Development Fund.

The sum of Forty-seven Thousand Dollars (**$47,000**) appropriated from the General Fund or Special Funds in this Subsection is authorized as the local matching requirement for Federal Grants-in-Aid.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$1,703,635
MANPOWER DEVELOPMENT FUND	$406,666
TOTAL	**$2,110,301**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$47,000

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$1,532,246
OPERATIONS OBJECT CATEGORIES (220-290)	$553,055
UTILITIES OBJECT CATEGORIES (361-363)	$25,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$2,110,301**

Manpower Development Fund - $173,096 (111-113); $233,570 (220-290); $0 (361-363); $0 (450)

(2) Appropriation to the Worker's Compensation Fund. The sum of Six Hundred Ninety-eight Thousand Five Hundred Ninety-three Dollars (**$698,593**) is appropriated from the General Fund to the DOL for the

Government of Guam Special Fund for Worker's Compensation payments in Fiscal Year 2019 pursuant to Chapter 9 of Title 22 GCA, including obligations incurred in past years and in the future.

The appropriation in this Subsection (s)(2) may be used to pay for medical, surgical, and other treatment; nurses; hospital services; medical travel and per diem costs; medicine; crutches; and equipment required by a claimant for such period as her/his injury and the recovery therefrom may require during each corresponding fiscal year. The appropriation in this Subsection (s)(2) *shall not* be expended for disability compensation payments for FTEs funded by this Act. The Director of DOL may use *no more than* Forty Thousand Dollars (**$40,000**) from the appropriation in this Subsection (s)(2) to pay for legal services for Worker's Compensation hearings during each corresponding fiscal year.

(t) DEPARTMENT OF PARKS AND RECREATION (DPR)

(1) Appropriation. The sum of Three Million Four Hundred Sixty-two Thousand Three Hundred One Dollars (**$3,462,301**) is appropriated to the Department of Parks and Recreation (DPR) for Fiscal Year 2019. This sum is composed of Five Hundred Twenty-four Thousand Nine Hundred Thirteen Dollars (**$524,913**) from the Limited Gaming Fund, One Hundred Seventy-four Thousand Nine Hundred Seven Dollars (**$174,907**) from the Public Recreation Services Fund, and Two Million Seven Hundred Sixty-two Thousand Four Hundred Eighty-one Dollars (**$2,762,481**) from the Tourist Attraction Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

LIMITED GAMING FUND	$524,913
PUBLIC RECREATION SERVICES FUND	$174,907
TOURIST ATTRACTION FUND	$2,762,481
TOTAL	**$3,462,301**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$2,433,320
OPERATIONS OBJECT CATEGORIES (220-290)	$733,120
UTILITIES OBJECT CATEGORIES (361-363)	$295,861
CAPITAL OUTLAY (450)	$0
TOTAL	**$3,462,301**

Limited Gaming Fund - $0 (111-113); $524,913 (220-290); $0 (361-363); $0 (450); Public Recreation Services Fund - $0 (111-113); $74,907 (220-290); $100,000 (361-363); $0 (450); Tourist Attraction Fund - $2,433,320 (111-113); $133,300 (220-290); $195,861 (361-363); $0 (450)

(2) Limited Gaming Fund. The sum of Five Hundred Twenty-four Thousand Nine Hundred Thirteen Dollars (**$524,913**) *shall* be allocated from the Limited Gaming Fund appropriation in Subsection (t)(1) to DPR pursuant to §5204(d)(2), Chapter 5, Title 11 GCA for Fiscal Year 2019.

(3) Maintenance and Repair of Public Restrooms and Pool Facilities. The sum of Five Hundred Forty-nine Thousand Three Hundred Seventy-seven Dollars (**$549,377**) is appropriated from the Tourist Attraction Fund to DPR for the maintenance and repair of restroom facilities in public parks island-wide and the maintenance of the Northern Region Pool and Complex and the *Hagåtña* Pool facilities for Fiscal Year 2019.

No later than thirty (30) days after the end of every fiscal quarter, the Director of DPR *shall* submit a quarterly report to the Public Auditor and the Speaker of *I Liheslaturan Guåhan* in a Microsoft Excel file and written report of the expenditures from the appropriation in this Subsection (t)(3) and post the same on the Department's website.

(u) DEPARTMENT OF LAND MANAGEMENT (DLM)

(1) Appropriation. The sum of Three Million Two Hundred Seventy-six Thousand Five Hundred Sixty-seven Dollars (**$3,276,567**) is appropriated from the Land Survey Revolving Fund to the Department of Land Management (DLM) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

LAND SURVEY REVOLVING FUND	$3,276,567
TOTAL	**$3,276,567**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$2,614,598
OPERATIONS OBJECT CATEGORIES (220-290)	$643,629
UTILITIES OBJECT CATEGORIES (361-363)	$18,340
CAPITAL OUTLAY (450)	$0
TOTAL	**$3,276,567**

(v) OFFICE OF THE CHIEF MEDICAL EXAMINER (CME)

(1) Appropriation. The sum of Four Hundred Thirty-five Thousand Eight Hundred Sixty-eight Dollars (**$435,868**) is appropriated from the General Fund to the Office of the Chief Medical Examiner (CME) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE	
GENERAL FUND	$435,868
TOTAL	**$435,868**
For information purposes only:	
FEDERAL MATCHING GRANTS-IN-AID	$0
SUMMARY OF BASE OPERATIONAL APPROPRIATION	
PERSONNEL OBJECT CATEGORIES (111-113)	$379,296
OPERATIONS OBJECT CATEGORIES (220-290)	$53,485
UTILITIES OBJECT CATEGORIES (361-363)	$3,087
CAPITAL OUTLAY (450)	$0
TOTAL	**$435,868**

(w) CUSTOMS AND QUARANTINE AGENCY (CQA)

(1) Appropriation. The sum of Fourteen Million Three Hundred Seventy-eight Thousand Nine Hundred Ninety-nine Dollars (**$14,378,999**) is appropriated from the Customs, Agriculture and Quarantine Inspection Services Fund to the Customs and Quarantine Agency (CQA) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

CUSTOMS, AGRICULTURE AND QUARANTINE INSPECTION SERVICES FUND	$14,378,999
TOTAL	**$14,378,999**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$10,621,157
OPERATIONS OBJECT CATEGORIES (220-290)	$3,671,342
UTILITIES OBJECT CATEGORIES (361-363)	$86,500
CAPITAL OUTLAY (450)	$0
TOTAL	**$14,378,999**

(x) DEPARTMENT OF *CHAMORRO* AFFAIRS (DCA)

(1) Appropriation. The sum of Two Million Two Hundred Eighty-three Thousand Five Hundred Twenty-six Dollars (**$2,283,526**) is appropriated to the Department of *Chamorro* Affairs (DCA) for its operations for Fiscal Year 2019. This sum is composed of One Million Three Hundred Fourteen Thousand Six Hundred Ninety Dollars (**$1,314,690**) from the Tourist Attraction Fund and Nine Hundred Sixty-eight Thousand Eight Hundred Thirty-six Dollars (**$968,836**) from the Guam Museum Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

TOURIST ATTRACTION FUND	$1,314,690
GUAM MUSEUM FUND	$968,836
TOTAL	**$2,283,526**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$618,128
OPERATIONS OBJECT CATEGORIES (220-290)	$1,425,398
UTILITIES OBJECT CATEGORIES (361-363)	$240,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$2,283,526**

Guam Museum Fund - $0 (111-113); $728,836 (220-290); $240,000 (361-363); $0 (450); Tourist Attraction Fund - $618,128 (111-113); $696,562 (220-290); $0 (361-363); $0 (450)

(y) DEPARTMENT OF MILITARY AFFAIRS (DMA)

(1) Appropriation. The sum of Seven Hundred Sixty-seven Thousand Eight Hundred Thirty-three Dollars (**$767,833**) is appropriated from the General Fund to the Department of Military Affairs (DMA) for its operations for Fiscal Year 2019.

The sum of Two Million Three Hundred Six Thousand Five Hundred Eighteen Dollars (**$2,306,518**) appropriated from the General Fund is authorized as the local matching requirement for Federal Matching Grants-in-Aid.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$767,833
TOTAL	**$767,833**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$2,306,518

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$297,503
OPERATIONS OBJECT CATEGORIES (220-290)	$118,033
UTILITIES OBJECT CATEGORIES (361-363)	$344,047
CAPITAL OUTLAY (450)	$8,250
TOTAL	**$767,833**

(z) GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY (CAHA)

(1) Appropriation. The sum of Three Hundred Twenty-two Thousand Seven Hundred Eight Dollars (**$322,708**) to the Guam Council on the Arts and Humanities (CAHA) for its operations for Fiscal Year 2019. This sum is composed of One Hundred Sixty Thousand Four Hundred Sixty-five Dollars (**$160,465**) from the General Fund and One Hundred Sixty-two Thousand Two Hundred Forty-three Dollars (**$162,243**) from the Tourist Attraction Fund.

The sum Two Hundred Ninety-four Thousand Dollars (**$294,000**) appropriated from the General Fund and Special Fund in this Subsection is authorized as the local matching requirement for Federal Matching Grants-in-Aid.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$160,465
TOURIST ATTRACTION FUND	$162,243
TOTAL	**$322,708**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$294,000

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$230,742
OPERATIONS OBJECT CATEGORIES (220-290)	$90,166
UTILITIES OBJECT CATEGORIES (361-363)	$1,800
CAPITAL OUTLAY (450)	$0
TOTAL	**$322,708**

Tourist Attraction Fund - $70,277 (111-113); $90,166 (220-290); $1,800 (361-363); $0 (450)

(2) Guam Territorial Band. The sum of Forty Thousand Dollars ($**40,000**) is appropriated from the Tourist Attraction Fund to the CAHA for the Guam Territorial Band for Fiscal Year 2019.

(aa) GUAM FIRE DEPARTMENT (GFD)

(1) Appropriation. The sum of Thirty Million Six Hundred Twenty-eight Thousand Eight Hundred Seventy-seven Dollars (**$30,628,827**) is appropriated to the Guam Fire Department (GFD) for its operations for Fiscal Year 2019. This sum is composed of Twenty-six Million Eight Hundred Twenty-one Thousand Nine Hundred Eighty-four Dollars (**$26,821,984**) from the General Fund and Three Million Eight Hundred Six Thousand Eight Hundred Forty-three Dollars (**$3,806,843**) from the Enhanced 911 Emergency Reporting System Fund, the Fire, Life, and Medical Emergency (F.L.A.M.E.) Fund, and the Tourist Attraction Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$26,821,984
ENHANCED 911 EMERGENCY REPORTING SYSTEM FUND	$2,245,507
F.L.A.M.E.	$734,262
TOURIST ATTRACTION FUND	$827,074
TOTAL	**$30,628,827**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$28,129,226
OPERATIONS OBJECT CATEGORIES (220-290)	$1,806,160
UTILITIES OBJECT CATEGORIES (361-363)	$637,441
CAPITAL OUTLAY (450)	$56,000
TOTAL	**$30,628,827**

Enhanced 911 Emergency Reporting System Fund - $1,307,242 (111-113); $775,175 (220-290); $163,090 (361-363); $0 (450); F.L.A.M.E. - $678,262 (111-113); $0 (220-290); $0 (361-363); $56,000 (450); Tourist Attraction Fund - $0 (111-113); $352,723 (220-290); $474,351 (361-363); $0 (450)

(bb) GUAM EDUCATIONAL TELECOMMUNICATIONS CORPORATION (GETC)

(1) Appropriation. The sum of Five Hundred Sixty-nine Thousand Eight Hundred Fourteen Dollars (**$569,814**) is appropriated from the Territorial Educational Facilities Fund to the Guam Educational Telecommunications Corporation (PBS Guam) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

TERRITORIAL EDUCATIONAL FACILITIES FUND	$569,814
TOTAL	**$569,814**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$464,957
OPERATIONS OBJECT CATEGORIES (220-290)	$29,857
UTILITIES OBJECT CATEGORIES (361-363)	$75,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$569,814**

(cc) *CHAMORRO* LAND TRUST COMMISSION (CLTC)

(1) Appropriation. The sum of One Million Twenty-seven Thousand Nine Hundred Sixty-three Dollars (**$1,027,963**) is appropriated from the *Chamorro* Land Trust Operations Fund to the *Chamorro* Land Trust Commission (CLTC) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

CHAMORRO LAND TRUST OPERATIONS FUND	$1,027,963
TOTAL	**$1,027,963**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$677,921
OPERATIONS OBJECT CATEGORIES (220-290)	$350,042
UTILITIES OBJECT CATEGORIES (361-363)	$0
CAPITAL OUTLAY (450)	$0
TOTAL	**$1,027,963**

(dd) GUAM REGIONAL TRANSIT AUTHORITY (GRTA)

(1) Appropriation. The sum of Three Million Two Hundred Twenty-one Thousand One Hundred Eighty-eight Dollars (**$3,221,188**) is appropriated to the Guam Regional Transit Authority (GRTA) for its operations for Fiscal Year 2019. This sum is composed of Two Million Seven Hundred Sixty-four Thousand Seven Hundred Ninety-six Dollars (**$2,764,796**) from the Guam Highway Fund and Four Hundred Fifty-six Thousand Three Hundred Ninety-two Dollars (**$456,392**).

SUMMARY OF APPROPRIATIONS FUNDING SOURCE

GUAM HIGHWAY FUND	$2,764,796
PUBLIC TRANSIT FUND	$456,392
TOTAL	**$3,221,188**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$549,350
OPERATIONS OBJECT CATEGORIES (220-290)	$2,665,838
UTILITIES OBJECT CATEGORIES (361-363)	$6,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$3,221,188**

Guam Highway Fund- $549,350 (111-113); $2,209,446 (220-290); $6,000 (361-363); $0 (450); Public Transit Fund - $0 (111-113); $456,392 (220-290); $0 (361-363); $0 (450)

(ee) GUAM ELECTION COMMISSION (GEC)

(1) Appropriation. The sum of One Million Four Hundred Ten Thousand Two Hundred Ninety-nine Dollars (**$1,410,299**) is appropriated from the General Fund to the Guam Election Commission for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE	
GENERAL FUND	$1,410,299
TOTAL	**$1,410,299**
For information purposes only:	
FEDERAL MATCHING GRANTS-IN-AID	$0
SUMMARY OF BASE OPERATIONAL APPROPRIATION	
PERSONNEL OBJECT CATEGORIES (111-113)	$902,239
OPERATIONS OBJECT CATEGORIES (220-290)	$508,060
UTILITIES OBJECT CATEGORIES (361-363)	$0
CAPITAL OUTLAY (450)	$0
TOTAL	**$1,410,299**

(ff) GUAM SOLID WASTE AUTHORITY (GSWA)

(1) Appropriation. The sum of Nineteen Million Five Hundred Thirty-four Thousand Three Hundred Forty-four Dollars (**$19,534,344**) is appropriated from the Solid Waste Operations Fund to the Guam Solid Waste Authority for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATIONS FUNDING SOURCE

SOLID WASTE OPERATIONS FUND	$19,534,344
TOTAL	**$19,534,344**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

(gg) *HAGÅTÑA* RESTORATION AND REDEVELOPMENT AUTHORITY (HRRA)

(1) Appropriation. The sum of One Hundred Thirty-two Thousand Three Hundred Fifty-seven Dollars (**$132,357**) is appropriated from the Tourist Attraction Fund to the *Hagåtña* Restoration and Redevelopment Authority for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATIONS FUNDING SOURCE

TOURIST ATTRACTION FUND	$132,357
TOTAL	**$132,357**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$91,731
OPERATIONS OBJECT CATEGORIES (220-290)	$40,626
UTILITIES OBJECT CATEGORIES (361-363)	$0
CAPITAL OUTLAY (450)	$0
TOTAL	**$132,357**

(2) Restrictions on Transfers to HRRA. *Except* as provided in Subsection (gg)(1), *no* appropriations or funds *shall* be transferred to the HRRA for its operations from any other fund sources appropriated in this Act during Fiscal Year 2019.

(hh) ***I KUMISION I FINO' CHAMORU YAN I FINA'NÅ'GUEN HISTORIA YAN I LINA'LA' TAOTAO TÅNO' (KUMISION)***

(1) Appropriation. The sum of Two Hundred Two Thousand Two Hundred Dollars (**$202,200**) is appropriated from the Tourist Attraction Fund to the Department of Administration for *i Kumision* for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATIONS FUNDING SOURCE

TOURIST ATTRACTION FUND	$202,200
TOTAL	**$202,200**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

(ii) OFFICE OF TECHNOLOGY (OTECH)

(1) Appropriation. The sum of Three Million One Hundred Fifty-three Thousand Four Hundred Sixty-four Dollars (**$3,153,464**) is appropriated from the General Fund to the Department of Administration for the Office of Technology for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATIONS FUNDING SOURCE	
GENERAL FUND	$3,153,464
TOTAL	**$3,153,464**
For information purposes only:	
FEDERAL MATCHING GRANTS-IN-AID	$0
SUMMARY OF BASE OPERATIONAL APPROPRIATION	
PERSONNEL OBJECT CATEGORIES (111-113)	$1,143,748
OPERATIONS OBJECT CATEGORIES (220-290)	$1,732,488
UTILITIES OBJECT CATEGORIES (361-363)	$277,228
CAPITAL OUTLAY (450)	$0
TOTAL	**$3,153,464**

CHAPTER VI

LEGISLATIVE BRANCH

Section 1. Appropriation. The sum of Seven Million Six Hundred Forty-six Thousand Nine Hundred Eight Dollars (**$7,646,908**) is appropriated from the General Fund to *I Liheslaturan Guåhan* for its operations for Fiscal Year 2019.

Section 2. Appropriations to the Office of Finance and Budget. The sum of Four Hundred Twenty-three Thousand Dollars (**$423,000**) is appropriated from the General Fund to *I Liheslaturan Guåhan* for the Office of Finance and Budget for its operations for Fiscal Year 2019.

Section 3. Continuing Appropriations Authorized. Notwithstanding any other provision of law, the allotted but unexpended balance of funds appropriated to *I Liheslaturan Guåhan* and the Office of Finance and Budget for Fiscal Year 2018 and prior *shall not* lapse and *shall* continue to be available until fully expended.

CHAPTER VII

LEGAL SERVICES

PART I – OFFICE OF THE ATTORNEY GENERAL

Section 1. Legislative Intent. It is the intent of *I Liheslaturan Guåhan* that the Office of the Attorney General (OAG) expends its funds in accordance with the appropriation in Section 2 of this Part of this Chapter.

Section 2. Appropriation. The sum of Fourteen Million Nine Hundred One Thousand Eighty-six Dollars (**$14,901,086**) is appropriated from the General Fund to OAG for Fiscal Year 2019.

The sum of Two Million Sixty-seven Thousand Six Hundred Thirty-seven Dollars (**$2,067,637**) appropriated from the General Fund to OAG in this Section is authorized as the local matching requirement for Federal Grants-in-Aid.

SUMMARY OF APPROPRIATION FUNDING SOURCE	
GENERAL FUND	$14,901,086
TOTAL	**$14,901,086**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$4,013,648

SUMMARY OF BASE OPERATIONAL APPROPRIATION	
PERSONNEL OBJECT CATEGORIES (111-113)	$13,178,087
OPERATIONS OBJECT CATEGORIES (220-290)	$1,705,900
UTILITIES OBJECT CATEGORIES (361-363)	$17,099
CAPITAL OUTLAY (450)	$0
TOTAL	**$14,901,086**

Section 3. Cost-Sharing Initiative Related to the Criminal Justice Information System (CJIS) Integration Project. The OAG *shall* pay the Unified Judiciary the sum of Eighty-nine Thousand Seven Hundred Thirty Dollars (**$89,730**) from the General Fund appropriation in Section 2 for OAG's share of twenty-five

percent (25%) of the total annual cost of message switch maintenance and National Law Enforcement Telecommunications System (NLETS) membership totaling Three Hundred Fifty-eight Thousand Nine Hundred Twenty Dollars (**$358,920**) pursuant to the Multi-Agency Agreement to Facilitate a Cost-Sharing Initiative of May 2013 entered into by the Chief of the Guam Police Department, the Director of the Department of Corrections, the Attorney General of Guam, and the Administrator of the Courts, and other associated costs for Fiscal Year 2019.

Section 4. Notwithstanding any other provision of law, for Fiscal Year 2019, the Attorney General in pursuit of the public interest is authorized to use *up to* five percent (5%) of the FY 2019 appropriation to procure consultants and expert witnesses on a sole-source basis as necessary to pursue all federal litigation for or against the territory of Guam.

CHAPTER VII

LEGAL SERVICES

PART II – PUBLIC DEFENDER SERVICE CORPORATION

Section 1. Appropriation. The sum of Four Million Three Hundred Ninety-three Thousand Four Hundred Thirty-five Dollars (**$4,393,435**) is appropriated from the General Fund to the Public Defender Service Corporation (PDSC) for its operations, including personnel services, for Fiscal Year 2019.

No more than Four Million Fifteen Thousand Three Hundred Fifty-seven Dollars (**$4,015,357**) *shall* be expended for Personnel Object Categories (111 through 115).

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$4,015,357
OPERATIONS OBJECT CATEGORIES (220-290)	$378,078
UTILITIES OBJECT CATEGORIES (361-363)	$0
CAPITAL OUTLAY (450)	$0
TOTAL	**$4,393,435**

Section 2. Transfer Authority for the PDSC. The PDSC may transfer funds between appropriations made in Section 1, provided that PDSC notify *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan no later than* fifteen (15) working days before the transfer is made and *except* that *no* funds *shall* be transferred to Personnel Object Categories (111 through 115).

CHAPTER VIII

MAYORS' COUNCIL OF GUAM

Section 1. Appropriation. The sum of Ten Million Two Hundred Ten Thousand One Hundred Twenty-four Dollars (**$10,210,124**) is appropriated to the Mayors' Council of Guam (MCOG) for its operations, including personnel services, for Fiscal Year 2019. This sum is composed of Two Million Seven Hundred Eighty Thousand Two Hundred Twenty-two Dollars (**$2,780,222**) from the General Fund and Seven Million Four Hundred Twenty-nine Thousand Nine Hundred Two Dollars (**$7,429,902**) from the Guam Highway Fund, the Limited Gaming Fund, and the Tourist Attraction Fund.

No more than Eight Million Four Hundred Eighty-eight Thousand Two Hundred Thirty-five Dollars (**$8,488,235**) *shall* be expended for Personnel Object Categories (111 through 115).

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$2,780,222
GUAM HIGHWAY FUND	$5,443,701
LIMITED GAMING FUND	$524,913
TOURIST ATTRACTION FUND	$1,461,288
TOTAL	**$10,210,124**

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$8,488,235
OPERATIONS OBJECT CATEGORIES (220-290)	$622,689
UTILITIES OBJECT CATEGORIES (361-363)	$1,099,200
CAPITAL OUTLAY (450)	$0
TOTAL	**$10,210,124**

Guam Highway Fund - $5,443,701 (111-113); $0 (220-290); $0 (361-363); $0 (450); Tourist Attraction Fund - $362,088 (111-113); $0 (220-290); $1,099,200 (361-363); $0 (450); Limited Gaming Fund - $0 (111-113); $524,913 (220-290); $0 (361-363); $0 (450)

Section 2. Limited Gaming Fund. The sum of Five Hundred Twenty-four Thousand Nine Hundred Thirteen Dollars (**$524,913**) *shall* be allocated from the Fiscal Year 2019 Limited Gaming Fund appropriation in Section 1 of this Chapter pursuant to §5204(d)(1), Chapter 5, Title 11 GCA. This allocation is *not* subject to transfer or use for any other purpose for Fiscal Year 2019.

Section 3. Streets Maintenance and Beautification. The sum of Nine Hundred Thirty-two Thousand Four Hundred Twenty-three Dollars (**$932,423**) is appropriated from the Tourist Attraction Fund to the MCOG for Fiscal Year 2019 for the maintenance and beautification of non-routed public roads and for the operations of the Mayors' offices but *not* for travel.

Said funds *shall not* be subject to any transfer authority of *I Maga'låhen Guåhan* and *shall* be divided among the village Mayors as follows:

(a) each Mayor *shall* receive the sum of Twenty Thousand Dollars (**$20,000**) during Fiscal Year 2019; and

(b) the remaining balance of the fund *shall* be distributed to each Mayor *pro rata* based on the total road mileage of their respective village as a percentage of Guam's total road mileage in the most current report of the Guam Roads Pavement Inventory of the Department of Public Works during Fiscal Year 2019.

An expenditure report *shall* be filed quarterly with *I Liheslaturan Guåhan* inclusive of the specified road that was maintained or improved.

Section 4. Island-Wide Village Beautification Projects.

(a) The sum of Four Hundred Twenty-three Thousand Eight Hundred Twenty-nine Dollars (**$423,829**) is appropriated from the Tourist Attraction Fund to the MCOG for Island-Wide Village Beautification Projects in Fiscal Year 2019.

(b) During Fiscal Year 2019, the Island-Wide Village Beautification Projects include:

(1) the maintenance and repair of village recreational facilities under the jurisdiction of the Mayor;

(2) the maintenance and repair of main roads in each village; and

(3) the planting and maintenance of the village official flower in each village and other flowering plants, shrubs, and trees adjacent to the village's main roads, public restrooms, and recreational facilities. A Mayor may contract with a private entity to provide the services authorized by this Section subject to the Guam Procurement Law in Chapter 5 of Title 5 GCA.

(c) An Island-Wide Village Beautification Projects expenditure report *shall* be filed quarterly with *I Liheslaturan Guåhan.*

Section 5. Grounds Maintenance for Schools. Subject to approval and scheduling of public school principals, the Mayors are responsible for regular grounds maintenance of Guam Department of Education school grounds in their respective districts where grounds maintenance is *not* already subject to an existing contract for a minimum of twice a month during a regular school calendar year. Subject to approval of and scheduling by public school principals, a Mayor may contract with a private entity or assign to another Mayor the services authorized by this Section.

The sum of Four Hundred Thirty-three Thousand Seven Hundred Sixty-one Dollars (**$433,761**) is appropriated from the Territorial Educational Facilities Fund to the MCOG Revolving Fund for the grounds maintenance of specified schools of the Department of Education in Fiscal Year 2019.

Section 6. Public Safety and Social Education Programs. The sum of Three Hundred Seventy-five Thousand One Hundred Seventy-four Dollars (**$375,174**) is appropriated from the Territorial Educational Facilities Fund to the

MCOG with each village to receive Fifteen Thousand Dollars (**$15,000**) for Fiscal Year 2019.

After each municipality receives Fifteen Thousand Dollars (**$15,000**), any remaining funds are to be expended in accordance with plans approved by the MCOG or the respective village municipal planning council and filed with the Director of Administration to fund public safety and social education programs that enforce alcohol regulations, reduce underage drinking, support traffic safety, reduce drug-related violence and abuse, to support government of Guam substance abuse prevention programs, and to support organized sports programs in the community.

A Public Safety and Social Education Programs expenditure report *shall* be filed quarterly with *I Liheslaturan Guåhan.*

Section 7. Host Community Premiums Appropriation. The sum of Three Hundred Thousand Dollars (**$300,000**) is appropriated from the Host Community Fund to the Municipal Planning Council Fund of the villages of Ordot and Inarajan, pursuant to Article 4, Chapter 51 of Title 10 GCA, for Fiscal Year 2019.

Section 8. Restriction on Use of General or Special Funds for Travel. Any General or Special Funds appropriated in this Chapter *shall not* be expended for off-island travel or per diem expenses by any Mayor, Vice Mayor, or any MCOG employees and/or officials.

CHAPTER IX

PUBLIC ACCOUNTABILITY, STANDARDS, AND PRACTICES

PART I – OFFICE OF PUBLIC ACCOUNTABILITY

Section 1. Appropriation. The sum of One Million Two Hundred Seventy-five Thousand Eight Hundred Seventy-six Dollars (**$1,275,876**) is appropriated from the General Fund to the Office of Public Accountability (OPA) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE	
GENERAL FUND	$1,275,876
TOTAL	**$1,275,876**
For information purposes only:	
FEDERAL MATCHING GRANTS-IN-AID	$0
SUMMARY OF BASE OPERATIONAL APPROPRIATION	
PERSONNEL OBJECT CATEGORIES (111-113)	$1,174,623
OPERATIONS OBJECT CATEGORIES (220-290)	$97,328
UTILITIES OBJECT CATEGORIES (361-363)	$3,925
CAPITAL OUTLAY (450)	$0
TOTAL	**$1,275,876**

CHAPTER IX

PUBLIC ACCOUNTABILITY, STANDARDS, AND PRACTICES

PART II – GUAM BOARD OF ACCOUNTANCY

Section 1. Appropriation. The sum of Seven Hundred Eighty-nine Thousand Seven Hundred Eighty Dollars (**$789,780**) is appropriated from the Guam Board of Accountancy Fund to the Guam Board of Accountancy (GBOA) for its operations in Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GUAM BOARD OF ACCOUNTANCY FUND	$789,780
TOTAL	**$789,780**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

Section 2. Appropriation to the University of Guam Endowment Foundation, Inc. The sum of One Hundred Thousand Dollars (**$100,000**) is hereby appropriated from the unappropriated fund balance of the Guam Board of Accountancy Fund in Fiscal Year 2019 to the University of Guam Endowment Foundation, Inc. for the Guam Accountancy Endowment created pursuant to Public Law 32-191 for the Senator Herminia Dierking and John Phillips Visiting Accounting Professor and Lecturer Program, for Fiscal Year 2019.

CHAPTER X

GUAM VISITORS BUREAU

Section 1. Appropriation. The sum of Twenty-two Million Three Hundred Thirty-five Thousand Two Hundred Sixteen Dollars (**$22,335,216**) is appropriated from the Tourist Attraction Fund (TAF) to the Guam Visitors Bureau (GVB) for its operations in Fiscal Year 2019. These appropriations *shall* be expended in accordance with the allocations outlined in this Section.

SUMMARY OF APPROPRIATIONS

(1)	GENERAL ADMINISTRATION	$3,600,000
(2)	MARKETING	$14,500,216
(3)	SPORTS & EVENTS	$850,000
(4)	RESEARCH	$600,000
(5)	CULTURAL, HERITAGE & COMMUNITY OUTREACH	$750,000
(6)	VISITOR SAFETY & SATISFACTION	$950,000
(7)	DESTINATION DEVELOPMENT	$1,085,000
TOTAL		**$22,335,216**

Section 2. GVB Rainy Day Fund. Notwithstanding any other provision of law, the sum of Two Hundred Thousand Dollars (**$200,000**) *may* be allocated from the Tourist Attraction Fund appropriation in Section 1 of this Chapter to the GVB for deposit in the GVB Rainy Day Fund for the purposes cited in Article 3, Chapter 9, Title 12 GCA in Fiscal Year 2019.

Section 3. Authority to Transfer. For Fiscal Year 2019, the Board of Directors of the Guam Visitors Bureau may transfer funds from the appropriations made to GVB in Section 1 of this Chapter, *except* that *no* funds *shall* be transferred into General Administration.

CHAPTER XI

MISCELLANEOUS APPROPRIATIONS

Section 1. Appropriations to Retirees for Supplemental Annuity Benefits and for Other Costs.

(a) The sum of Seven Million Seven Hundred Nineteen Thousand Dollars (**$7,719,000**) is appropriated from the General Fund to the Supplemental Annuity Benefits Special Fund for Fiscal Year 2019 for direct payments to government of Guam retirees who retired prior to October 1, 1995, or their survivors, for the continuing payment of Four Thousand Two Hundred Thirty-eight Dollars ($4,238) per year in supplemental annuity benefits, consisting of the sums of One Thousand Two Hundred Dollars ($1,200), One Thousand Five Hundred Dollars ($1,500), Seven Hundred Dollars ($700), and Eight Hundred Thirty-eight Dollars ($838) in annual benefits authorized by various General Appropriation Acts.

(b) *No* retiree who is eligible for retiree supplemental annuity benefits provided for in Subsection (a) *shall* receive said benefits if her or his annual retirement annuity, excluding survivor benefits and excluding the supplemental benefits authorized herein, is greater than Forty Thousand Dollars ($40,000). *No* retiree who is eligible for retiree supplemental annuity benefits *shall* receive *more than* the sum of Forty Thousand Dollars ($40,000) in combined retirement annuities and supplemental annuity benefits in any one (1) fiscal year.

(c) The Director of DOA *shall* coordinate with the Director of the Government of Guam Retirement Fund (GGRF) and *shall* disburse to the retirees or their survivors the supplemental annuity benefits provided for in Subsection (a) of this Section. The GGRF *shall* provide the Director of DOA with the information needed to affect disbursement. To realize savings associated with the cost of preparing separate checks and mailing separate checks for the supplemental annuity for retirees, the Director of DOA may enter into a Memorandum of Understanding

(MOU) with the GGRF in which the Director of DOA remits the supplemental annuity payments to the GGRF for disbursement to the retirees at the same time the regular annuity check is issued or by including the supplemental annuity in the regular annuity check issued by the GGRF.

(d) Funds held in the Supplemental Annuity Benefits Special Fund *shall not* be commingled with the General Fund or any other fund, *shall* be held in a separate bank account which *shall* continue to be administered by the Director of DOA, and *shall not* be subject to *I Maga'låhen Guåhan*'s transfer authority.

(e) For Fiscal Year 2019, the Guam Power Authority, the A.B. Won Pat International Airport Authority, the Guam Economic Development Authority, the Guam Housing Corporation, the Government of Guam Retirement Fund, the Jose D. Leon Guerrero Commercial Port, the Guam Waterworks Authority, and the Guam Visitors Bureau *shall* remit to DOA an amount equal to the number of retirees eligible pursuant to Subsection (a) of this Section who have retired from that entity multiplied by Four Thousand Two Hundred Thirty-eight Dollars ($4,238). Said remittances *shall* be paid in two (2) equal installments on or before October 10, 2018 and on or before April 15, 2019, respectively. Said remittances *shall not* be subject to *I Maga'låhen Guåhan*'s transfer authority.

(f) For Fiscal Year 2019, the Guam Power Authority, the A.B. Won Pat International Airport Authority, the Guam Economic Development Authority, the Guam Housing Corporation, the Government of Guam Retirement Fund, the Jose D. Leon Guerrero Commercial Port, the Guam Waterworks Authority, and the Guam Visitors Bureau *shall* remit to the GGRF payments for medical, dental, and life insurance benefits for retirees who have retired from those respective agencies. Said remittance *shall* be paid in two (2) equal installments on or before October 10, 2018 and on or before April 15, 2019, respectively, for Fiscal Year 2019. The agencies'

remittances for medical, dental, and life insurance mandated herein are *ex gratia* payments and are for Fiscal Year 2019.

(g) The sum of Three Million Four Hundred Thousand Dollars (**$3,400,000**) is appropriated from the General Fund to the GGRF to pay the cost of Medicare premiums, inclusive of premiums for Medicare Parts B and D, for government of Guam retirees and their survivors domiciled on Guam who are eligible to receive Social Security income benefits, and who are eligible to enroll in the Government of Guam Group Health Insurance Program. *No* government of Guam retiree or their survivor *shall* be required to enroll in the Government of Guam Health Insurance Program in order to receive the reimbursement. For those government of Guam retired employees and their survivors who do participate in the Government of Guam Group Health Insurance Program and are enrolled in Medicare Parts A and B, and elect either Class I or Class II coverage, reimbursement *shall only* be made to those who opt for the Retiree Supplemental Plan.

(h) The sum of Two Hundred Ninety-eight Thousand Dollars (**$298,000**) is appropriated from the General Fund to the GGRF for *I Maga'låhi and I Segundu na Maga'låhi/I Segundu na Maga'håga* pensions.

(i) The sum of Three Hundred Thirty-six Thousand Dollars (**$336,000**) is appropriated from the General Fund to the GGRF for retirement annuities for former judges and justices of the Superior Court and Supreme Court of Guam.

(j) The GGRF Board of Trustees *shall* enact and if necessary, amend administrative regulations that establish procedures to ensure the proper submission, receipt, and accounting of all sums remitted pursuant to Subsections (e) and (f) of this Section.

Section 2. Survivor Supplemental Annuity Additions. §8135(d)(6), Article 1, Chapter 8, Title 4 GCA is hereby amended to read:

"(6) the prospective payment of supplemental benefits for the period of ~~October 1, 2017 through September 30, 2018~~ October 1, 2018 through September 30, 2019 for survivors of those employees who retired prior to October 1, 1995, to be paid in the following manner:

(A) Four Thousand Two Hundred Thirty-eight Dollars ($4,238) in retiree supplemental annuity benefits, known as the sum of One Thousand Two Hundred Dollars ($1,200), One Thousand Five Hundred Dollars ($1,500), Seven Hundred Dollars ($700), and Eight Hundred Thirty-eight Dollars ($838) in annual benefits formerly contained in various General Appropriations Acts.

(B) *No* person eligible for retiree supplemental annuity benefits provided for in this Subsection *shall* receive such benefits if her/his regular annual retirement annuity, exclusive of the supplemental amounts authorized hereby, exceeds Forty Thousand Dollars ($40,000). *No* persons eligible for retiree supplemental annuity benefits *shall* receive *more than* the sum of Forty Thousand Dollars ($40,000) in combined retirement annuities and supplemental retirement annuities.

(C) Any retiree or survivor eligible to receive the supplemental annuity may waive their supplemental annuity payment authorized herein by the filing of a notarized affidavit waiving such payment with the Retirement Fund."

Section 3. Disability Supplemental Annuity Additions. §8129(g), Article 1, Chapter 8, Title 4 GCA is hereby amended to read:

"(g) Any disability retirement annuitant who commenced receiving a disability retirement annuity prior to October 1, 1995 and who is entitled to disability retirement benefits under this Chapter *shall* receive during the period commencing on ~~October 1, 2017 through September 30, 2018~~ October

1, 2018 through September 30, 2019, prospective non-cumulative supplemental annuity benefits as follows:

(1) Four Thousand Two Hundred Thirty-eight Dollars ($4,238) in retiree supplemental annuity benefits, known as the sum of One Thousand Two Hundred Dollars ($1,200), One Thousand Five Hundred Dollars ($1,500), Seven Hundred Dollars ($700), and Eight Hundred Thirty-eight Dollars ($838) in annual benefits formerly contained in various General Appropriation Acts.

(2) *No* persons eligible for retiree supplemental annuity benefits provided for in this Subsection *shall* receive such benefit if their regular annual retirement annuity, excluding survivor benefits, prior to the supplemental amounts herein exceeds Forty Thousand Dollars ($40,000). *No* persons eligible for retiree supplemental annuity benefits *shall* receive *more than* the sum of Forty Thousand Dollars ($40,000) in combined retirement annuities and supplemental retirement annuities.

(3) Any disability retirement annuitant eligible to receive the supplemental annuity may waive their supplemental annuity payment authorized herein by the filing of a notarized affidavit waiving such payment with the Retirement Fund."

Section 4. Retirees Supplemental Annuity Additions. §8122(d)(6), Article 1, Chapter 8, Title 4 GCA is hereby amended to read as follows:

"(6) Any retirement annuitant who commenced receiving a retirement annuity prior to October 1, 1995 and who is entitled to retirement benefits under this Chapter *shall* receive during the period commencing on ~~October 1, 2017 through September 30, 2018~~ October 1, 2018 through September 30, 2019, prospective, non-cumulative supplemental annuity benefits as follows:

(A) Four Thousand Two Hundred Thirty-eight Dollars ($4,238) in retiree supplemental annuity benefits, known as the sum of One Thousand Two Hundred Dollars ($1,200), One Thousand Five Hundred Dollars ($1,500), Seven Hundred Dollars ($700), and Eight Hundred Thirty-eight Dollars ($838) in annual benefits formerly contained in various General Appropriation Acts.

(B) *No* retiree who is eligible for retiree supplemental annuity benefits provided for in this Subsection *shall* receive such benefit if her/his regular annual retirement annuity, excluding the supplemental amounts authorized herein and survivor benefits, exceeds Forty Thousand Dollars ($40,000). A retiree who is eligible for retiree supplemental annuity benefits *shall* receive *no more than* Forty Thousand Dollars ($40,000) in combined retirement annuities and supplemental retirement annuities.

(C) Any retiree or survivor eligible to receive the supplemental annuity may waive their supplemental annuity payment authorized herein by the filing of a notarized affidavit waiving such payment with the Retirement Fund."

Section 5. Appropriation for Cost of Living Allowance (COLA).

(a) *I Maga'låhen Guåhan shall* provide by a single lump sum payment a Cost of Living Allowance (COLA) of Two Thousand Dollars ($2,000) to each retiree of the GGRF who is retired as of September 30, 2018, or her/his survivor, *no later than* November 1, 2018. The sum of Fourteen Million One Hundred Four Thousand Dollars (**$14,104,000**) is appropriated from the General Fund to the DOA to pay said COLA.

(b) The Guam Power Authority, the A.B. Won Pat International Airport Authority, the Guam Economic Development Authority, the Guam Housing

Corporation, the Government of Guam Retirement Fund, the Jose D. Leon Guerrero Commercial Port, the Guam Waterworks Authority, and the Guam Visitors Bureau *shall* pay a COLA in a single payment of Two Thousand Dollars ($2,000) to every Government of Guam Retirement Fund retiree who retired from each respective aforementioned agency as of September 30, 2018, or her/his survivor, *no later than* November 1, 2018 for Fiscal Year 2019.

(c) Each agency mentioned in Subsection (b) *shall* reimburse the General Fund for any COLA paid by the General Fund in Fiscal Year 2019 to retirees who have retired from that agency and their survivors, *no later than* December 31, 2018.

(d) Any retiree or survivor eligible to receive the COLA may waive their payment authorized herein by filing a notarized affidavit waiving such payment with the entity responsible for the Retirement Fund.

(e) If a retiree is both a Defined Benefit and a Defined Contribution retiree, her or his survivor *shall* only be entitled to a single COLA payment.

Section 6. Retiree Medical, Dental, and Life Insurance Expenses Appropriated to the Government of Guam Retirement Fund (GGRF). The sum of Thirty-four Million Nine Hundred Thousand Dollars (**$34,900,000**) is appropriated from the General Fund, and One Million One Hundred Thousand Dollars (**$1,100,000**) is appropriated from the Section 2718 Fund to the GGRF to pay for retiree group medical and dental insurance premiums and life insurance subsidy, including retiree group medical and dental insurance premiums and coverage and life insurance subsidy for Judiciary of Guam retirees to continue existing programs currently contained in the semi-monthly payments.

Section 7. Appropriations for the *Tiyan* Lease. The following sums are hereby appropriated from the Territorial Educational Facilities Fund to the Department of Administration for the Guam Department of Education lease of *Tiyan* facilities:

(a) *Tiyan* High School – Four Million One Hundred Seventy Thousand One Hundred Fifty-five Dollars and Ninety-seven Cents (**$4,170,155.97**) for base rent and Eight Hundred Twenty-nine Thousand Eight Hundred Forty-four Dollars and Three Cents (**$829,844.03**) for insurance and maintenance;

(b) GDOE Office Building – Two Hundred Eighty-two Thousand Three Hundred Sixty-one Dollars and Forty-two Cents (**$282,361.42**) for base rent and Seventy-three Thousand Two Hundred Eleven Dollars and Twenty-eight Cents (**$73,211.28**) for insurance and maintenance;

(c) GDOE Warehouse I – Seventy-nine Thousand Six Hundred Twelve Dollars and Seventy-three Cents (**$79,612.73**) for base rent and Twenty-three Thousand One Hundred Fifty-four Dollars and Forty-one Cents (**$23,154.41**) for insurance and maintenance;

(d) *Tiyan* High School Gymnasium – Four Hundred Seventy-three Thousand Twenty-six Dollars and Twenty Cents (**$473,026.20**) for base rent and One Hundred Three Thousand One Hundred Ninety-two Dollars and Forty-one Cents (**$103,192.41**) for insurance and maintenance;

(e) New GDOE Office Building – Two Million Three Hundred Forty-four Thousand Five Hundred Thirteen Dollars and Seventy-one Cents (**$2,344,513.71**) for base rent and Four Hundred Ninety-six Thousand Four Hundred Seventy-eight Dollars and Thirty-five Cents (**$496,478.35**) for insurance and maintenance;

(f) New GDOE Warehouse II – One Hundred Thirty-four Thousand One Hundred Twenty Dollars and Twenty-one Cents (**$134,120.21**) for base rent and Thirty-eight Thousand Five Hundred Twelve Dollars and Eighty-eight Cents (**$38,512.88**) for insurance and maintenance;

(g) GDOE Warehouse I Mezzanine – Fifty-two Thousand Eight Hundred Thirty-five Dollars and Twenty-three Cents (**$52,835.23**) for base rent and Fifteen

Thousand One Hundred Seventy-one Dollars and Seventy-four Cents (**$15,171.74**) for insurance and maintenance;

(h) Lot for New GDOE Office and Warehouse II – Forty-four Thousand Six Hundred Sixty-six Dollars and Sixty-three Cents (**$44,666.63**) for base rent; and

(i) *Tiyan* 3 Building and Facilities – Seven Hundred Seventy-one Thousand One Dollars and Eighty-seven Cents (**$771,001.87**) for base rent and One Hundred Eighty-two Thousand Sixty-eight Dollars and Twenty-seven Cents (**$182,068.27**) for insurance and maintenance.

CHAPTER XII

MISCELLANEOUS PROVISIONS

Section 1. Retirement Option for Government of Guam Employees. A member of the Government of Guam Retirement Fund (GGRF) who is eligible for retirement may retire upon the complete remittance of his outstanding individual contributions to the Fund, including the employee and employer retirement contributions. *Any and all fees*, interest at actuarial rates, and penalties required by the GGRF *shall* be paid by the government.

This Section *shall not* restrict the continuing remittance of existing GGRF contributions as required by law or by the GGRF. By the fifteenth (15th) day of each month, the Director of the GGRF *shall* provide a detailed report to the Speaker of *I Liheslaturan Guåhan* regarding said remittances and the number of retirements pursuant to this Section during the previous month. *Nothing* herein *shall* be construed to abrogate any provision of §8137(h), Article 1, Chapter 8, Title 4, GCA.

Section 2. Temporary Employment of Retired Corrections Officers. The Department of Corrections (DOC) may hire retired Guam corrections officers if a critical need arises because of military activation of corrections officers or absence due to a long-term disability status which has been certified by a medical doctor. Retired corrections officers hired under this Section may receive their retirement annuity while employed on this temporary basis. The DOC may exercise this hiring authority provided it *does not* exceed its budget for filling these positions. Positions *shall* be terminated when the incumbent returns from military service. Retired corrections officers may be hired only in the ranks of Corrections Officers Supervisor I and below, only at Step I, and *shall not* receive sick and annual leave. Officers hired under this Section *shall* meet the requirements for the position in question *except* for written examinations. The Director of DOC *shall* certify that every retiree hired is fit for duty. Notwithstanding §8121(a), Article 1, Chapter 8,

Title 4 GCA, retirees hired temporarily pursuant to this Section may continue to receive retirement benefits. Any employee hired under this Section *shall* only be eligible to enroll in the Government of Guam Health Insurance Program as an active employee. The DOC Director *shall* report to *I Liheslaturan Guåhan* on July 1, 2019 and again thirty (30) days after the end of the fiscal year, the number of retired officers hired pursuant to this Section, the positions filled, the length of employment, the cost of said hiring, and the nature of the critical need that was filled.

Section 3. Temporary Employment of Retired Guam Police Officers. The Guam Police Department (GPD) may hire retired Guam police officers if a critical need arises because of military activation of police officers or absence due to a long-term disability status which has been certified by a medical doctor. The GPD may exercise this hiring authority provided its authorized budget for personnel is *not* exceeded. The retiree hired *shall* fill such a vacant position and *shall* be terminated when the incumbent returns from military service. Retired officers may be hired only at the ranks of Sergeant I and below, only at Step I, and *shall not* receive sick and annual leave. Officers hired under this Section *shall* first meet the requirements for the position in question, expect for written examinations, and the Chief of Police of GPD *shall* certify that every retiree hired is fit for duty. Notwithstanding §8121(a), Article 1, Chapter 8, Title 4 GCA, retirees hired temporarily pursuant to this Section may continue to receive retirement benefits. The GPD may pay for Civilian Volunteer Police Reserve stipends to a Police Reserve Officer to provide temporary services of a regular police officer. Any employee hired under this Section *shall* only be eligible to enroll in the Government of Guam Health Insurance Program as an active employee. The Chief of Police *shall* report to *I Liheslaturan Guåhan* on July 1, 2019 and again thirty (30) days after the end of the fiscal year, the number of retired officers hired pursuant to this Section, the positions

filled, the length of employment, the cost of said hiring, and the nature of the critical need that was filled.

Section 4. Temporary Employment of Retired Guam Firefighters. The Guam Fire Department (GFD) may hire retired GFD firefighters if a critical need arises because of military activation of GFD firefighters or absence due to a long-term disability status which has been certified by a medical doctor. The GFD may exercise this hiring authority provided its authorized budget for personnel is *not* exceeded. The retirees hired *shall* fill such a vacant position and *shall* be terminated when the incumbent returns from military service. Retired firefighters may be hired only at the ranks of Fire Specialist and below, only at Step I, and *shall not* receive sick and annual leave. Retired firefighters hired under this Section *shall* meet the requirements for the position in question, *except* for written examinations, and the Fire Chief of GFD *shall* certify that every retiree hired is fit for duty. Notwithstanding §8121(a), Article 1, Chapter 8, Title 4 GCA, retirees hired temporarily pursuant to this Section may continue to receive retirement benefits. Any employee hired under this Section *shall* only be eligible to enroll in the Government of Guam Health Insurance Program as an active employee. The Fire Chief of GFD *shall* report to *I Liheslaturan Guåhan* on July 1, 2019 and again thirty (30) days after the end of the fiscal year, of the number of retired firefighters hired pursuant to this Section, the positions filled, the length of employment, the cost of said hiring, and the nature of the critical need that was filled.

Section 5. Temporary Employment of Retired Customs and Quarantine Officers. The Guam Customs and Quarantine Agency (CQA) may hire retired customs and quarantine officers if a critical need arises as a result of military activation of customs officers or absence due to a long-term disability status which has been certified by a medical doctor. The CQA may exercise this hiring authority provided its authorized budget for personnel is *not* exceeded. The retired officer

shall fill such a vacant position and *shall* be terminated when the incumbent returns from military service. Retired officers may be hired only in the ranks of Customs Officer III and below, only at Step I, and *shall not* receive sick or annual leave. Retirees hired pursuant to this Section *shall* meet the requirements for the position in question, *except* for written examinations, and the Director of the CQA *shall* certify that every retiree hired is fit for duty. The requirements of Chapter 51 of Title 17 GCA are waived for employment pursuant hereto, *except* for §51104(b)(4). Notwithstanding §8121(a), Article 1, Chapter 8, Title 4 GCA, retirees hired temporarily pursuant to this Section may continue to receive retirement benefits. Any employee hired under this Section may continue to receive retirement benefits. Any employee hired under this Section *shall* only be eligible to enroll in the Government of Guam Health Insurance Program as an active employee. The Director of CQA *shall* report to *I Liheslaturan Guåhan* on July 1, 2019 and again thirty (30) days after the end of the fiscal year, the number of retired officers hired pursuant to this Section, the positions filled, the length of employment, the cost of said hiring, and the nature of the critical need that was filled.

Section 6. Temporary Employment or Retired Department of Revenue and Taxation Employees. The Department of Revenue and Taxation (DRT) may hire retired employees of the DRT when a critical need arises or in the absence of a DRT employee due to a long-term disability status which, certified by a medical doctor. The DRT may exercise this hiring authority in the areas of tax collection, taxpayer assistance, tax investigation, auditing, and tax processing provided its authorized budget for personnel is *not* exceeded. Said retirees *shall* be hired at Step I for the position in question and *shall not* receive sick and annual leave. Notwithstanding §8121(a), Article 1, Chapter 8, Title 4 GCA, retirees hired temporarily pursuant to this Section may continue to receive retirement benefits. Any employee hired under this Section *shall* only be eligible to enroll in the

Government of Guam Health Insurance Program as an active employee. The DRT Director *shall* report to *I Liheslaturan Guåhan* on July 1, 2019 and again thirty (30) days after the end of the fiscal year, the number of retired employees hired pursuant to this Section, the positions filled, the length of employment, the cost of said hiring, and the nature of the critical need that was filled.

Section 7. Government of Guam Health Insurance Program Enrollment for Employment Pursuant to §8121(a), Chapter 8, Title 4 GCA. Any employee hired pursuant to §8121(a), Article 1, Chapter 8, Title 4 GCA, *shall* only be eligible to enroll in the Government of Guam Health Insurance Program as an active employee.

Section 8. Locum Tenens Exemption During the Absence of the Chief Medical Examiner. The Office of the Chief Medical Examiner is exempt from the government of Guam procurement law in contracting for the professional services of a qualified medical examiner to be provided when the Chief Medical Examiner is absent from work.

Section 9. Advance Payments for Medical Services. In order to expedite acceptance of Medically Indigent Program (MIP) clients by facilities in California, Hawaii, or Manila for medical treatment approved by the MIP, the Director of Public Health and Social Services may advance payments for said medical treatment and may establish escrow accounts for immediate and advance payment of medical treatment at those Joint Commission Accredited hospitals determined by the Director to be best able to service Medically Indigent Program clients.

Section 10. Transfer of Employees.

(a) Notwithstanding any other provision of law and in recognition of personnel shortages in certain areas, *I Maga'låhen Guåhan* is authorized to transfer employees during Fiscal Year 2019 within or between any line department or agency of the government of Guam, *except* that:

(1) this Section *shall not* apply to any employee of the Legislative or Judicial Branches or any employee within the Mayors' Council of Guam and village mayors' offices;

(2) the transfer of an employee *shall not* result in a loss of pay or salary;

(3) *no* employee *shall* be transferred if the employee has filed a viable grievance with the Civil Service Commission for harassment, unless the employee consents to such transfer;

(4) notwithstanding any other provision of law or regulation, *no* employee of an autonomous agency may be transferred to a line department or agency;

(5) *I Maga'låhen Guåhan shall* transfer the funding authorized for that employee's position from the transferor agency to the transferee agency, including GMHA, DPHSS, and GBHWC, *unless* the transfer is from a line agency to an autonomous agency;

(6) this Section *shall not* be used to transfer employees acting in good faith who report or expose bad business practices, illegal activities, or inappropriate conduct by public officials;

(7) *no* employee occupying a classified position created by statute within an agency *shall* be transferred out of an agency *nor shall* such employee and position be transferred out of such agency. Any employee whose classified position is created by statute within a specific department or agency and has been transferred out of such agency or whose classified position has been transferred out of such agency *shall* be immediately transferred back to such agency; and

(8) *no* employee who has filed a whistleblower complaint as provided for in statute *shall* be transferred unless the employee consents to such transfer.

(b) *I Maga'låhen Guåhan shall* submit a report to the Speaker of *I Liheslaturan Guåhan* of the transfer of each employee pursuant to this authorization with the name and position of the employee being transferred, the line department or agency the employee is being transferred from, the line department or agency the employee is being transferred to, the time duration of the transfer, and whether the transfer is permanent, by the twentieth (20th) day after each month of the fiscal year.

Section 11. Restrictions on Hiring of Unclassified Employees. *No* government funds of any kind or description may be expended for the employment or hiring of unclassified employees in the Executive Branch of the government of Guam, *except* for the following:

(a) certified persons at the Guam Department of Education as identified in §715(l), Chapter 7, Title 1 GCA;

(b) any academic teaching positions at the University of Guam and the Guam Community College;

(c) nurses, doctors, licensed health professionals, and ancillary health employees necessary for clinical purposes at the Department of Public Health and Social Services, the Guam Behavioral Health and Wellness Center, the Office of the Chief Medical Examiner, the Guam Memorial Hospital Authority, the Guam Police Department, and the Department of Integrated Services for Individuals with Disabilities;

(d) Department of Labor Survey Workers;

(e) Systems and Programming Administrator, Junior Systems Programmer, Senior Programmer Analyst, Junior Application Analyst, Junior Programmer Analyst, and Junior Application Programmer; and positions dealing

with reporting, tax audits, tax investigations, tax collections, and processing of taxes at the Department of Revenue and Taxation;

(f) federally-funded positions (matching and up to 100%);

(g) persons filling temporary vacancies created by the call to active military duty of employees who are members of the reserve components of the Department of Defense and the Department of Transportation, including *but not limited to*, the United States Army, United States Navy, United States Marine Corps, United States Air Force, the Guam Army National Guard, the Guam Air National Guard, and the United States Coast Guard or created by absence due to a long-term disability status which has been certified by a medical doctor. Departments may exercise this hiring authority provided its authorized budget for personnel is *not* exceeded;

(h) positions within the Office of *I Maga'låhen Guåhan*, the Office of *I Segundu na Maga'låhen Guåhan* and the Guam State Clearinghouse, and department or agency heads, deputies, and private secretaries;

(i) positions within the Mayors' Council of Guam;

(j) positions within the Guam Election Commission;

(k) limited-term, part-time substitute teachers of the Guam Department of Education;

(l) all persons employed pursuant to this Section, effective October 1, 2018, *shall* meet the minimum Knowledge, Abilities, and Skills (KAS) associated with such position;

(m) professional engineers required to fill Chief Engineer positions;

(n) positions within the Business Office of the Guam Memorial Hospital Authority (GMHA) which *shall* consist of certified coders and billers;

(o) Victim Advocates within the Office of the Attorney General; and

(p) the Executive Director and staff positions of *I Kumision i Fino' CHamoru yan i Fina'nå'guen i Historia yan Lina'la' i Taotao Tåno'* (the Commission

on *CHamoru* Language and the Teaching of the History and Culture of the Indigenous People of Guam).

Section 12. Board and Commission Stipends. Any compensation or stipend owed to a board or commission member for attending a regular or special meeting in Fiscal Year 2019 *shall* be paid from appropriations in this Act by the department or agency responsible for the administrative support and operations of such board or commission. *Except* for Commissioners of the Civil Service Commission, any board member who has served on a board continuously for ten (10) years or more may receive a stipend totaling *no more than* Two Hundred Fifty Dollars ($250) per month for meetings attended; however, board and commission members may elect to *not* receive said compensation. *I Maga'låhen Guåhan* may, by Executive Order, waive the payment of meeting stipends owed to any board or commission member.

Section 13. Contracts. Positions in the classified and unclassified service *shall not* be filled pursuant to a contractual arrangement *except* as provided in this Section for Fiscal Year 2019.

(a) Subject to Chapter 5 of Title 5 GCA, government of Guam departments and agencies may contract with independent contractors, provided, that *no* agency may contract for services customarily provided by employees in the classified service, *except* as provided by law.

(b) Government of Guam departments and agencies that do *not* customarily obtain professional services, such as licensed health professionals, licensed architects, licensed engineers, legal services, actuarial services, and auditing services through an employee in the classified service in that department or agency may contract to obtain such services.

(c) The Office of the Attorney General, the Public Defender Service Corporation, and the Alternate Public Defender are authorized to contract with

attorneys as independent contractors to provide services in areas in which it is impracticable or impossible for the office to proceed. Such contracts *shall* be in accordance with the procurement laws of Guam. *No* such independent contractor hired pursuant to this Section may receive from the government of Guam any remuneration in any form other than in payment for the position into which such person is hired. The Office of the Attorney General, the Executive Director of the Public Defender Service Corporation, and the Executive Director of the Alternate Public Defender *shall* file a copy of every such contract with the Chief Procurement Officer and the Director of Administration together with a written certification stating why it is impracticable to handle the matter within the office as otherwise constituted.

(d) This Section *shall not* apply to the Guam Department of Education; the University of Guam; the Guam Community College; the Unified Judiciary when filling positions of justices and judges *pro tem*, law clerks, and legal interns; the Department of Revenue and Taxation when filling the position of legal counsel; *I Liheslaturan Guåhan*; the Guam Memorial Hospital Authority; and the Department of Public Health and Social Services and the Guam Behavioral Health and Wellness Center when filling positions of licensed health professionals.

(e) Any instrumentality of the government of Guam that fills any classified or unclassified positions by contractual arrangement in accordance with this Section *shall* file a copy of every such contract with the Chief Procurement Officer together with a written certification stating why it is impracticable to handle the matter within the instrumentality as otherwise constituted.

Section 14. Program Reporting Requirements for Employment, Employment Placement, and Job Training Programs at the Guam Community College, the University of Guam, and the Guam Department of Labor.

(a) The President of the University of Guam, the President of the Guam Community College, and the Director of the Guam Department of Labor *shall* transmit a report to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan no later than* June 30 of each year of the actual number of programs completed and/or certificates issued for each employment, employment placement, and job training program; and employment data for said program completer for the two (2) years following completion of their respective programs, to include salary levels, job location, or whether the job is in the same field as the program.

(b) The report mandated in Subsection (a) *shall* also be posted on each agency's respective website.

Section 15. Authorization for Legal Services for the Department of Public Works, the Guam Building Code Council, the Contractors License Board, and the PEALS Board. The Department of Public Works (DPW), the Guam Board of Professional Engineers, Architects, and Land Surveyors (PEALS), the Contractors License Board (CLB), and the Guam Building Code Council (GBCC) may enter into a Memorandum of Understanding (MOU) to jointly fund an Assistant Attorney General to specifically provide legal services to DPW, GBCC, CLB, and the PEALS Board only.

Section 16. Consolidated Revenue and Expenditure Reporting Requirement. Notwithstanding §4109(c)(3), Chapter 4, Title 5 GCA, §4105(f), Chapter 4, Title 5 GCA, and §13109(a)(1), Chapter 13, Title 2 GCA, relative to General Fund revenue reporting, the Director of the Bureau of Budget and Management Research, in collaboration with the Director of Revenue and Taxation and the Director of Administration, *shall* prepare a monthly Consolidated Revenue and Expenditure Report (CRER) which *shall* report and recognize revenues on a cash basis with the exception of Section 30 revenues which *shall* be reported as collected in full on October of each year, and *shall* for each month; identify and note

any and all non-recurring revenues by General Fund revenue category, by month collected, and by amount; and *shall* compare the budgeted and actual departmental program appropriations with expenditures and encumbrances. The Director of the Bureau of Budget and Management Research, the Director of Administration, and the Director of Revenue and Taxation *shall* certify said reports which *shall* be transmitted to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan no later than* twenty (20) days after the end of each month. The reports *shall* include, at a minimum, the following components relative to General Fund revenues:

(a) comparison of revenues for the preceding month contrasted with the same month for the prior fiscal year;

(b) comparison of year-to-date revenues for the preceding month contrasted with the same period for the prior fiscal year;

(c) comparison of adopted revenues allocated for the preceding month contrasted with the actual revenues collected for the month;

(d) comparison of quarterly adopted revenues allocated for the preceding quarter contrasted with actual quarterly revenues collected;

(e) comparison of year-to-date adopted revenues contrasted with actual year-to-date revenues collected; and

(f) comparison of adopted revenues for the fiscal year contrasted with actual year-to-date revenues collected plus the remaining projected revenues to be collected for the remainder of the fiscal year.

CHAPTER XIII

ADMINISTRATIVE PROVISIONS

PART I – SPENDING CONTROLS ADMINISTRATIVE PROVISIONS

Section 1. Hiring Prohibited. Notwithstanding any other provision of law, rule or regulation, a prohibition on hiring *shall* take effect September 1, 2018 and *shall* remain in effect through December 31, 2018 and *shall* be applicable to all positions in the Executive, Legislative, and Judicial branches to include *all* government of Guam departments and agencies, public corporations, bureaus, instrumentalities, entities, sub-entities *except* as provided for in this Section.

Beginning on September 1, 2018 through December 31, 2018, the Guam Fire Department, the Guam Police Department, the Department of Corrections, the Office of the Attorney General, the Office of Public Accountability, the Public Defender Service Corporation, the Customs and Quarantine Agency, the Department of Public Health and Social Services, the Guam Behavioral Health and Wellness Center, and the Department of Revenue and Taxation *may* fill positions vacated due *only* to retirement, termination, resignation, or death at or below the grade-step level of the vacated position. The Department of Public Works is authorized to hire Bus Drivers to fill vacant Bus Driver positions, and the Guam Election Commission is authorized to hire temporary positions, if funded, specifically related to the General Election held in November 2018.

Section 2. Government-Funded Travel Prohibited. Funds appropriated by this Act *shall not* be expended for off-island travel or per diem expenses by government employees and officials *except* for:

(a) travel that is federally-funded;

(b) travel that is specifically required to administer or secure federal grants;

(c) travel to promote tourism on Guam provided that such travel is paid for by the Tourist Attraction Fund and is restricted to the President or his designee;

(d) travel by law enforcement personnel conducting an official investigation and law enforcement personnel providing escort services for criminal suspects, detainees, and convicted felons being returned to Guam for judicial proceedings or being transferred to off-island correctional facilities;

(e) travel by medical personnel providing escort services for patients requiring off-island medical treatment and other escorts as specifically authorized by the Department of Public Health and Social Services pursuant to Guam law;

(f) travel necessary for the enforcement of court orders;

(g) travel under the Residential Treatment Fund;

(h) travel required for witnesses testifying on behalf of the government or the people in a criminal or civil case.

Section 3. Salary Increments Freeze. Notwithstanding any other provision of law, rule or regulation, there *shall* be a freeze on *all* salary increments, promotions, reclassifications, merit bonuses, and *any* other upward pay adjustment which *shall* take effect October 1, 2018 and *shall* remain in effect through September 30, 2019, and *shall* be applicable to all positions in the Executive, Legislative, and Judicial branches to include *all* government of Guam departments and agencies, public corporation, bureaus, instrumentalities, entities, sub-entities. Upon the lifting of such salary increments and merit bonus freeze, the payment of increments or merit bonuses *shall not* be retroactively applied and *shall* only be prospectively paid.

Section 4. Funding of Unclassified Deputy Director and Similar Positions Prohibited. Notwithstanding any other provision of law, rule, regulation, pay scale, or otherwise, beginning on October 1, 2018, Executive Branch departments and

agencies receiving appropriations in Part IV of Chapter II, Parts II, III and IV of Chapter III, Chapter V, and Chapter X of this Act *shall not* be authorized to expend *any* government funds for the purposes of employing unclassified positions with the titles of Deputy Director, Deputy Administrator, Deputy General Manager, Assistant General Manager, Deputy Executive Manager, Vice President, and Deputy Executive Director.

Section 5. Wireless Communications Restrictions.

(a) *No* government of Guam funds, regardless of source and including funds expended by autonomous agencies, *shall* be expended for the use of cellular telephones, cellular telephone services and other wireless telephone services, *unless* the government of Guam will be reimbursed from federal funds or other grants. This Section *shall not* apply to *I Maga'låhen Guåhan*; *I Segundu na Maga'låhen Guåhan*; the Speaker of *I Liheslaturan Guåhan*; the Chief Justice of the Supreme Court of Guam; the Presiding Judge of the Superior Court of Guam; official use of the Crisis Hotline Program of the Guam Behavioral Health and Wellness Center; law enforcement officials; on-call attorneys of the Office of the Attorney General and the Office of the Public Defender Service Corporation; on-call health professionals at the Guam Memorial Hospital Authority, the Guam Behavioral Health and Wellness Center, and the Department of Health and Social Services; village Mayors and Vice Mayors; Guam Fire Department and EMS officials; on-call emergency management personnel; the chief Medical Examiner; and the Guam Election Commission. The restrictions of this Section *shall not* apply to wireless internet services, stationary (non-mobile) wireless telephone, and wireless voice over internet protocol (VOiP) services.

(b) *No* appointing authority, manager, supervisor or public officer in *any* branch of the government of Guam *shall* require or exert undue influence on any classified or unclassified employee of any branch of the government of Guam to

maintain or utilize for employment-related duties, at such employee's personal expense, any form of wireless and/or internet communications, phone, tablet or desktop or laptop computer. Nothing herein, *however*, *shall* be construed to prevent an employer from calling an employee at a wireless phone/radio if the employee designates such wireless phone/radio as a personal contact number. Nothing herein *shall* be construed as to prevent an employee, voluntarily and on his own accord, from using personal funds or resources for wireless telephone services. An employee in violation of this Subsection (b) is subject to a fine *not to exceed* Fifty Dollars ($50.00) for the fire violation, and One Hundred Dollars ($100.00) for subsequent violations.

Section 6. Certification Pay Differential Suspended. Notwithstanding any other provisions of law, rule or regulation, the Certification Pay Differential authorized pursuant to §6235, Article 2, Chapter 6, Title 4 GCA *shall* be suspended and *shall* take effect October 1, 2018 and *shall* remain in effect through September 30, 2019. Upon the lifting of certification pay differential suspension, the payment of certification pay differential *shall not* be retroactively applied and *shall* only be prospectively paid.

Section 7. Executive Branch Limitation on Expenditures. Notwithstanding the appropriations in Chapters II, III, V, VII, VIII, IX, and X of this Act, *only* twenty-five percent (25%) of such appropriations *shall* be expended during the first quarter of Fiscal Year 2019, with the *exception* of appropriations under Object Category 230 for continuing contractual obligations.

Section 8. Suspension of Renewals or Extensions of Qualifying Certificates. Notwithstanding any other provision of law, rule, or regulation, there *shall* be a suspension of all renewals and/or extensions of Qualifying Certificates. The Guam Economic Development Authority *shall not* issue, approve, or grant any renewals or extensions of any Qualifying Certificates. Nothing herein *shall* affect

the consideration of new first-time applications for a Qualifying Certificate that are duly submitted pursuant to applicable Guam laws and regulations. Notwithstanding any other provision of law, rule or regulation, any new first-time applications for Qualifying Certificates *shall* first be approved by *I Liheslaturan Guåhan* prior to the approval by *I Maga'låhen Guåhan.*

Section 9. Restriction on the Home Use of Government of Guam Vehicles. *Except* when expressly permitted by §1103(c), Chapter 1, Title 4 GCA, or any other law, *no* government of Guam owned, leased, or rented vehicles may be driven home by an employee unless such employee is on call as an emergency first responder.

CHAPTER XIII

ADMINISTRATIVE PROVISIONS

PART II – GENERAL ADMINISTRATIVE PROVISIONS

Section 1. Authorization for Matching Requirements for Federal Grants-In-Aid. Notwithstanding any other provision of law, all departments are authorized to expend funds appropriated in this Act for matching requirements of federal grants for Fiscal Year 2019. *I Maga'låhen Guåhan* is authorized to transfer from any appropriations from Section 1(a)(1) of Chapter V of this Act *not* restricted from transfer authority to the Guam Homeland Security for matching funds for federal grants.

Section 2. Carryover of Local and Federal Matching Program Funds for Grants. The local and federal matching funds for programs with which expiration dates extend beyond September 30, 2019 *shall not* lapse and may be expended throughout the period of the grant award.

Section 3. Government of Guam Retirement Fund Rate of Contribution. In accordance with §8137(e), Article 1, Chapter 8, Title 4 GCA, the government rate of contribution to the Government of Guam Retirement Fund *shall* be twenty -six and fifty-six hundredths percent (26.56%).

Section 4. Autonomous Agency Revenues and Expenditures Reported to *I Maga'låhen Guåhan* and *I Liheslaturan Guåhan*. Notwithstanding any other provision of law, every autonomous and semi-autonomous agency or public corporation of the government of Guam *shall* report all revenues and expenditures for all funds under its purview and administration to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan* in a Microsoft Excel electronic file and a written report on a monthly basis and post the same on its website. Each monthly report *shall* be due *no later than* thirty (30) days after the end of each month.

Section 5. Facilities Insurance Requirements. Every department and agency of the government of Guam through the Department of Administration *shall* only expend such sums as necessary from the department's or agency's appropriations for operations contained in this Act for insurance of government-owned facilities built or repaired with FEMA grant funds where such insurance is required by FEMA.

Section 6. Reporting Requirements for Non-Profit Organizations. All non-profit organizations that receive funds pursuant to this Act *shall* maintain financial records that accurately account for said funds and *shall* provide a budgetary breakdown by object category to the department or agency that oversees the appropriation. The non-profit organization *shall* be provided a copy of this Section by the department or agency overseeing such appropriation, but this duty *shall not* prevent any non-profit organization from carrying out its responsibilities under this Section. The non-profit organization *shall* also provide to said department:

(a) a quarterly report describing its activities during the reporting period and the results it achieved *no later than* twenty (20) days after the end of each quarter;

(b) notification of all procurement of equipment and services of Twenty-five Thousand Dollars ($25,000) or more prior to awarding the contract therefore;

(c) access to the overseeing department's or agency's duly authorized representative and government of Guam auditors to appropriate records for the purpose of audit and examination of books, documents, papers, and records of funds expended under the appropriation;

(d) submission of a detailed inventory listing of each year's purchases, as certified by its certifying officer;

(e) a final report to the overseeing department or agency for submission to *I Liheslaturan Guåhan* containing a full disclosure of all expenditures of funds

appropriated by this Act *no later than* November 15, 2019, and the overseeing department or agency *shall* post the same on its website; and

Non-compliance with these reporting requirements will subject the non-profit organization to a three percent (3%) reduction of its appropriation(s) and the overseeing agency's contract with the organization *shall* so provide.

Section 7. Fund Reversions. Unless otherwise specified in this Act:

(a) General Fund Reversion. All unexpended or unencumbered appropriations made from the General Fund by a GG1, purchase order, or contract pursuant to this Act *shall* revert to the General Fund on the last day of Fiscal Year 2019.

(b) Tourist Attraction Fund Reversion. All unexpended or unencumbered appropriations made from the Tourist Attraction Fund by a GG1, purchase order, or contract pursuant to this Act *shall* revert to the Tourist Attraction Fund on the last day of Fiscal Year 2019.

(c) Healthy Futures Fund Reversion. All unexpended or unencumbered appropriations made from the Healthy Futures Fund by a GG1, purchase order, or contract pursuant to this Act *shall* revert to the Healthy Futures Fund on the last day of Fiscal Year 2019.

(d) Territorial Educational Facilities Fund Reversion. All unexpended or unencumbered appropriations made from the Territorial Educational Facilities Fund by a GG1, purchase order, or contract pursuant to this Act *shall* revert to the Territorial Educational Facilities Fund on the last day of Fiscal Year 2019.

(e) Guam Highway Fund Reversion. All unexpended or unencumbered appropriations made from the Guam Highway Fund by a GG1, purchase order, or contract pursuant to this Act *shall* revert to the Guam Highway Fund on the last day of Fiscal Year 2019.

Section 8. General Fund Transfer Authority of *I Maga'låhen Guåhan*. Unless otherwise restricted or specifically allowed by this Act for Fiscal Year 2019, *I Maga'låhen Guåhan* is authorized to transfer up to fifteen percent (15%) between Fiscal Year 2019 General Fund Executive Branch appropriations as directed in this Section. *No* transfer *shall* be authorized unless the Appropriations Allocation Report required in Section 13 of this Chapter is submitted pursuant to this Chapter. Any transfer between object categories and object groups or agencies after the submission of the Appropriation Allocation Report in Section 13 of this Chapter *shall* be required to be reported to the Speaker of *I Liheslaturan Guåhan* and the Office of Finance and Budget five (5) working days after the transfer is made. Failure to submit any reports by the required deadline in this Section *shall* result in a Two Hundred Fifty Dollars ($250.00) fine per missed deadline for the Director of the Bureau of Budget and Management Research which *shall* be deposited in the GDOE Interscholastic Sports Fund. For the purposes of this Section, object groups are defined as follows: Personnel Object Categories: 111 – 113; Operations Object Categories: 220 – 290; Utilities Object Categories: 361 – 363; and Capital Outlay: 450.

Notwithstanding any other provision of law, *no* funds *shall* be transferred out of the Guam Department of Education Operations Fund or the Fiscal Year 2019 General and Special Fund appropriations made to the Guam Department of Education, the Unified Judiciary, *I Liheslaturan Guåhan*, the Office of Finance and Budget, the Mayors' Council of Guam, the Public Defender Service Corporation, the Guam Ancestral Lands Commission, the *Chamorro* Land Trust Commission, the Office of the Attorney General, and the Office of Public Accountability.

Section 9. E-mail Addresses Paid for with Government of Guam Funds. The Office of *I Maga'låhen Guåhan shall* create a list of all e-mail addresses paid

for by any funds appropriated by this Act and *shall* post said list on the respective agency's or branch's website and the Office of *I Maga'låhen Guåhan's* website.

Section 10. Uniform Allowances. Uniform allowances authorized in this Act *shall not be less than* One Hundred Fifty Dollars ($150.00) for the fiscal year and *shall* be issued to the employees *no later than* the end of the first quarter of Fiscal Year 2019.

Section 11. Government Staffing Pattern.

(a) Staffing Pattern. *No later than* thirty (30) days after the end of each quarter of Fiscal Year 2019, every director, administrator, or head of a government of Guam agency, excluding line agencies, *shall* submit to the Speaker of *I Liheslaturan Guåhan* in a Microsoft Excel file and written report and post the same on the agency website, a current staffing pattern in the format of the Executive Branch Fiscal Year 2019 Budget Call as of the previous quarter's ending. The agencies required to submit are all autonomous and semi-autonomous agencies, public corporations, the Mayors' Council of Guam, and the Unified Judiciary. Said staffing pattern *shall* include, at a minimum, the name of every current employee and his position title, most recent hire date, salary, increment costs and benefit costs, the funding source for his/her salary and benefits, and the gross salary and benefits paid for during the quarter.

(b) *No later than* thirty (30) days after the end of each quarter of Fiscal Year 2019, the Director of the Department of Administration *shall* post the government-wide line agency staffing pattern on the designated budget website in a Microsoft Excel file and written report. The format of the report *shall* be the current staffing pattern in the format of the Executive Branch Fiscal Year 2019 Budget Call as of the previous quarter's ending. Said staffing pattern *shall* include, at a minimum, the name of every current employee and his position title, most recent hire date,

salary, increment costs and benefit costs, the funding source for his/her salary and benefits, and the gross salary and benefits paid for during the quarter.

Section 12. Funding Source. The following departments are authorized to expend up to the level of revenues collected for their respective special revenue funds for Fiscal Year 2019 and unexpended carryovers in revolving funds authorized by law only for the purposes authorized by statute for those funds:

(a) Guam Police Department – Police Services Fund and Police Patrol Vehicle and Equipment Revolving Fund;

(b) Department of Corrections – Corrections Inmate Revolving Fund;

(c) Customs and Quarantine Agency – Customs, Agriculture and Quarantine Inspection Services Fund;

(d) Guam Environmental Protection Agency – Guam Environmental Protection Agency Funds: Recycling Revolving Fund, Air Pollution Control Special Fund, Guam Environmental Trust Fund, Pesticide Management Fund, Water Protection Fund, and Water, Research and Development Fund;

(e) Department of Land Management – Land Survey Revolving Fund;

(f) Department of Agriculture – Guam Plant Inspection and Permit Fund, Guam Invasive Species Inspection Fee Fund, and Rabies Prevention Fund;

(g) Board of Registration for Professional Engineers, Architects and Land Surveyors – Professional Engineers, Architects and Land Surveyors (PEALS) Board Fund;

(h) Guam Fire Department –Enhanced 911 Emergency Reporting System Fund and Fire, Life and Medical Emergency Fund;

(i) Guam Regional Transit Authority – Guam Regional Transit Authority Fund;

(j) Guam Contractors License Board – Guam Contractors License Board Fund Collections;

(k) Department of Revenue and Taxation – Tax Collection Enhancement Fund; Banking and Insurance Enforcement Fund; and Alcoholic Beverage Compliance Fees and Fines Fund;

(l) Department of Public Health and Social Services – Guam Environmental Health Fund; Health Professional Licensing Office Revolving Fund; Office of Vital Statistics Revolving Fund; and Sanitary Inspection Revolving Fund;

(m) Department of Parks and Recreation – Public Recreation Services Fund;

(n) Guam Department of Education – Public Library Resources Fund;

(o) Department of Labor and the Guam Community College – Manpower Development Fund; and

(p) Office of the Attorney General – Victim/Witness Travel-Housing Fund; Consumer Protection Fund; Criminal Injuries Compensation Fund; and Notary Fund.

Section 13. Appropriation Allocation Report. The Director of the Bureau of Budget and Management Research *shall* submit a written Appropriation Allocation Report and a Microsoft Excel electronic file for all the departments and agencies in Part IV of Chapter II, Parts II, III and IV of Chapter III, and Chapter V of this Act, identifying the amount of the appropriations in Part IV of Chapter II, Parts II, III and IV of Chapter III, and Chapter V of this Act, by AS400 account number, by appropriation type, by appropriation year, by fund code, by agency code, by division code, by program code, by object category, and by amount *no later than* October 15, 2018, to the Speaker of *I Liheslaturan Guåhan* and the Office of Finance and Budget. Failure to submit any reports by the required deadline in this Section *shall* result in a Two Hundred Fifty Dollars ($250.00) fine per missed deadline for the Director of the Bureau of Budget and Management Research which *shall* be deposited in the GDOE Interscholastic Sports Fund.

Section 14. Government of Guam Health Insurance Program Reporting. (a) All health insurance carriers for the government of Guam *shall* submit a monthly written report and corresponding Microsoft Excel file of said report to the Department of Administration and the Office of Finance and Budget aggregating the:

(1) Enrollees, both subscribers and dependents, by active employee and retiree subscriber counts, by plan, by class, by groups, supported/paid by the General Fund, detailed by agency/department; and enrollees, both subscribers and dependents, by active employee and retiree subscriber counts, by plan, by class, by groups, supported/paid by autonomous agencies of the government of Guam, detailed by autonomous agency.

(2) Autonomous agencies within this Subsection *shall* include the Guam Power Authority, the Guam Waterworks Authority, the Jose D. Leon Guerrero Commercial Port, the A.B. Won Pat International Airport Authority, the Guam Housing Corporation, the Guam Economic Development Authority, the Government of Guam Retirement Fund, and the Guam Visitors Bureau.

(3) This report and corresponding Microsoft Excel file *shall* be filed with *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan no later than* twenty (20) days after the end of each month of Fiscal Year 2019.

(b) All health insurance carriers for the government of Guam *shall* file a monthly written report detailing each individual health insurance premium payment received by the government of Guam health insurance carrier from the government of Guam, by date and by agency, to the Speaker of *I Liheslaturan Guåhan no later than* twenty (20) days after the end of each month of Fiscal Year 2019.

Section 15. Appropriations Reserve Report. The Director of the Bureau of Budget and Management Research *shall* submit a quarterly report within thirty (30)

days after each quarter to the Speaker of *I Liheslaturan Guåhan* in a Microsoft Excel file and written report of the reserves held on any appropriations in this Act, detailed by amount, by AS400 account number.

Section 16. Quarterly Reports of Medical Referral Offices. Each of the Medical Referral Offices funded by this Act *shall* provide quarterly reports on its activities and expenditures, to include, but *not* be limited to:

(a) number of referred patients served;

(b) number of patient escorts or accompanying family members served;

(c) average cost per patient referral incurred during that quarter;

(d) actual office expenditures for the quarter, including fuel costs; and

(e) a description of services provided during the quarter.

The quarterly reports required by this Section *shall* be submitted to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan* thirty (30) days after the end of each quarter of the fiscal year and *shall* be posted on the Offices' websites.

Section 17. Audited Financial Statements Supplementary Information. The Public Auditor and the Director of Administration *shall* ensure that the Fiscal Year 2018 audit of the government of Guam financial statements contains the following supplementary information:

(a) a schedule of personnel count indicating the number of filled positions by department, fund source and amount expended as of September 30, 2018; and

(b) a combined schedule of expenditures, encumbrances, and continuing appropriations by department, fund source, and object classification as of September 30, 2018.

Section 18. Reporting Requirements for Travel. All off-island government travel that is publicly funded during Fiscal Year 2019 *shall* be reported quarterly to the Speaker of *I Liheslaturan Guåhan*. This Section *shall* apply to all governmental entities and *shall* include the traveler and the source of funds.

Section 19. Guam Police Department (GPD) and Department of Corrections (DOC) Overtime Reporting Requirements. The GPD and DOC *shall* submit a written report to the Speaker of *I Liheslaturan Guåhan no later than* twenty (20) days after the end of each quarter in Fiscal Year 2019 which *shall* include the amount of overtime owed to each employee at each respective agency, by fiscal year in which such overtime was incurred by division, by employee name for the previous quarter. Failure to submit said report *no later than* twenty (20) days after the end of each quarter in Fiscal Year 2019 *shall* result in a fine of Two Hundred Fifty Dollars ($250.00) per missed deadline for either the Chief of Police or the Director of the Department of Corrections, which *shall* be deposited in the GDOE Interscholastic Sports Fund.

Section 20. Severability. If any provision of this Act or its application to any person or circumstance is found to be invalid or contrary to law, such invalidity *shall not* affect other provisions or applications of this Act that can be given effect without the invalid provision or application, and to this end the provisions of this Act are severable.

I MINA'TRENTAI KUÅTRO NA LIHESLATURAN GUÅHAN
2018 (SECOND) Regular Session

Bill No. 323-34 (COR)
As Amended by the Committee on
Appropriations and Adjudication

Introduced by: B.J.F. Cruz

AN ACT MAKING APPROPRIATIONS FOR THE OPERATIONS OF THE EXECUTIVE, LEGISLATIVE, AND JUDICIAL BRANCHES OF THE GOVERNMENT OF GUAM FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019, MAKING OTHER APPROPRIATIONS AND ESTABLISHING MISCELLANEOUS AND ADMINISTRATIVE PROVISIONS.

BE IT ENACTED BY THE PEOPLE OF GUAM:

CHAPTER I
GENERAL PROVISIONS

Section 1. Short Title. This Act *shall* be known as the "**General Appropriations Act of 2019**." *Except* as otherwise provided by this Act, the appropriations made by this Act *shall* be available to pay for Fiscal Year 2019 obligations incurred on or after October 1, 2018 but *not later than* September 30, 2019. If any appropriation in this Act is found contrary to federal law, all other portions of this Act *shall* remain valid.

Section 2. Business Privilege Tax Increase. Notwithstanding any other provision of law, rule, or regulation, beginning on October 1, 2018, the business privilege tax rate *shall* be five and one-half percent (5.5%).

Section 3. Estimated Revenues for Fiscal Year 2019. Notwithstanding §22436, Chapter 22, Title 5 GCA, *I Liheslaturan Guåhan* adopts the following

revenue estimates for Fiscal Year 2019 as the basis for the appropriations contained in this Act.

I. GENERAL FUND REVENUES AMOUNT	
TOTAL GENERAL FUND REVENUE	**$797,384,919**
PROVISION FOR TAX REFUND PAYMENTS	**($125,000,000)**
TOTAL GENERAL FUND REVENUE AVAILABLE FOR OPERATIONS	**$672,384,919**
A. TAXES	
Income Tax	
Individual (*not* including the Additional Child Tax Credit)	$66,411,501
Corporate	$83,723,858
Withholding Taxes, Interest, and Penalties	$223,751,011
Provision for Tax Refund Payments (net of the Additional Child Tax Credit)	($125,000,000)
TOTAL INCOME TAXES	$248,886,370
Business Privilege Tax	$342,681,365
Business Privilege Tax (GMHA Pharmaceuticals Fund)	($21,211,976)
Tax Credit (Rehabilitation and Improvements – Harmon Industrial Park Roadway)	($250,000)
Other Taxes	$3,102,098
TOTAL TAXES	**$573,207,857**
B. FEDERAL SOURCES	
Federal Income Tax Collection – Section 30 Funds	$68,603,100
Immigration and Passport Fees	$2,006,165
TOTAL FEDERAL SOURCES	**$70,609,265**
C. USE OF MONEY AND PROPERTY	$190,944
D. LICENSES, FEES, AND PERMITS	

		Licenses, Fees, and Permits	$5,743,159
		Licenses, Fees, and Permits (Better Public Service Fund)	($574,316)
	TOTAL LICENSES, FEES, AND PERMITS		**$5,168,843**
	E.	DEPARTMENT CHARGES	$1,171,718
TOTAL GENERAL FUND REVENUE AVAILABLE FOR APPROPRIATION			**$650,348,627**
II.	**SPECIAL FUND REVENUES AMOUNT**		
	A.	Air Pollution Control Special Fund	$230,673
	B.	Banking and Insurance Enforcement Fund	$474,403
	C.	Better Public Service Fund	$1,564,374
	D.	Chamorro Land Trust Operations Fund	$1,027,963
	E.	Department of Corrections Inmate Revolving Fund	$1,495,582
	F.	Customs, Agriculture, and Quarantine Inspection Services Fund	$14,378,999
	G.	Enhanced 911 Emergency Reporting System Fund	$2,245,507
	H.	Environmental Health Fund	$1,400,306
	I.	Fire, Life, and Medical Emergency Fund	$734,262
	J.	GMHA Pharmaceuticals Fund	$21,211,976
	K.	Guam Ancestral Lands Commission Survey, Infrastructure, and Development Fund	$290,599
	L.	Guam Board of Accountancy Fund	$789,780
	M.	Guam Contractors License Board Fund	$780,670
	N.	Guam Environmental Trust Fund	$409,266
	O.	Guam Highway Fund	$24,255,118
		Guam Highway Fund (Better Public Service Fund)	($990,058)
		Guam Highway Fund (Public Transit Fund)	($456,392)
		Total Guam Highway Fund	$22,808,668
	P.	Guam Invasive Species Inspection Fee Fund	$463,478

Q.	Guam Museum Fund	$968,836
R.	Guam Plant Inspection and Permit Fund	$99,491
S.	Health Professional Licensing Office Revolving Fund	$256,382
T.	Healthy Futures Fund	$32,070,921
U.	Host Community Fund	$300,000
V.	Indirect Cost Fund	$1,554,578
W.	Land Survey Revolving Fund	$3,276,567
X.	Limited Gaming Fund	$1,657,618
Y.	Manpower Development Fund	$1,355,554
Z.	Office of Vital Statistics Revolving Fund	$254,505
AA.	Pesticide Management Fund	$133,038
AB.	Police Patrol Vehicle and Equipment Revolving Fund	$320,037
AC.	Police Services Fund	$1,001,803
AD.	Professional Engineers, Architects, and Land Surveyors Board Fund	$312,818
AE.	Public Recreation Services Fund	$174,907
AF.	Public School Library Resources Fund	$978,236
AG.	Public Transit Fund	$456,392
AH.	Rabies Prevention Fund	$43,076
AI.	Recycling Revolving Fund	$2,895,965
AJ.	Safe Streets Fund	$260,211
AK.	Sanitary Inspection Revolving Fund	$137,280
AL.	School Lunch/Child Nutritional Meal Reimbursement Fund Federal Sources (100% Federal Grant)/Cash Collections	$12,504,000
AM.	Section 2718 Fund	$1,100,000
AN.	Solid Waste Operations Funds	$19,834,344
	Solid Waste Operations Fund (Host Community Fund)	($300,000)

		Total Solid Waste Operations Fund	$19,534,344
	AO.	Street Light Fund	$4,357,090
	AP.	Tax Collection Enhancement Fund	$975,577
	AQ.	Territorial Educational Facilities Fund	$30,089,218
	AR.	Tourist Attraction Fund	$44,746,562
	AS.	Water Protection Fund	$61,844
	AT.	Water Research and Development Fund	$67,811
TOTAL SPECIAL FUND REVENUE			**$232,251,167**
III.	**FEDERAL MATCHING GRANTS-IN-AID**		
	Federal Grants-in-Aid Requiring Local Match:		
	A.	Guam Community College	$1,074,535
	B.	Guam Council on the Arts and Humanities Agency	$294,000
	C.	Guam Police Department	$683,372
	D.	Department of Integrated Services for Individuals with Disabilities	$1,901,606
	E.	Department of Labor	$47,000
	F.	Office of the Attorney General	$4,013,648
	G.	Department of Military Affairs	$2,306,518
	H.	Department of Public Health and Social Services	$63,085,325
	I.	University of Guam	$4,518,681
TOTAL FEDERAL MATCHING GRANTS-IN-AID REVENUES			**$77,924,685**
IV.	**REVENUE AVAILABLE FOR OPERATIONS SUMMARY:**		
TOTAL GENERAL FUND REVENUE			**$775,348,627**
PROVISION FOR TAX REFUNDS			**($125,000,000)**
TOTAL GENERAL FUND REVENUE AVAILABLE FOR APPROPRIATION			**$650,348,627**
TOTAL SPECIAL FUND REVENUE			**$232,251,167**

TOTAL FEDERAL MATCHING GRANTS-IN-AID REVENUE **$77,924,685**

GRAND TOTAL **$960,524,479**

Section 3. Authorization to Pay and Prioritize the Payment of Tax Refunds. *I Maga'låhen Guåhan shall* prioritize tax refunds for tax years 2018 and prior years A-Status Returns *no less than* One Hundred Twenty-five Million Dollars (**$125,000,000**).

Section 4. Revenue Collections in Excess of Quarterly Collections.

(a) For Fiscal Year 2019, the Director of the Bureau of Budget and Management Research (BBMR) *shall* create a General Fund twelve (12) month revenue budget based on the revenue estimates in Section 3 of this Chapter, relative to statistical weighing of historical collections by month, by collection category in the General Fund Combined Comparative Statement of Revenues report. The report *shall* be submitted to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan* within thirty (30) days upon the enactment of this Act.

(b) For Fiscal Year 2019, the Director of Administration (DOA) *shall* report to the Speaker of *I Liheslatura* and the Office of Finance and Budget (OFB) the amount of quarterly revenue collections pursuant to Subsection (a) of this Section on the twentieth (20th) day after the end of each quarter.

Section 5. Additional Child Tax Credit (ACTC) Reimbursements.

(a) *No less than* ninety percent (90%) of all ACTC reimbursements received by the government of Guam *shall* be deposited directly into the Income Tax Refund Efficient Payment Trust Fund of Chapter 51, Title 11 GCA and applied to "A" Status Returns. Interest earned in the Fund *may* be used to hire seasonal employees to assist with income tax processing.

(b) *No more than* ten percent (10%) of all ACTC reimbursements received by the government of Guam *shall* be deposited into the General Fund, and such funds *may* be expended for vacancies and overtime for the Department of Revenue and

Taxation (DRT) Income Tax Processing and Income Tax Enforcement Divisions and the Motor Vehicle Division for driver's license and vehicle registration issuance.

Section 6. Debt Service Continuing Appropriations. The following are continuing appropriations for debt service requirements:

A. GENERAL OBLIGATION BOND, SERIES 2009 A $5,544,600[1/]

(To finance certain expenses affecting the General Fund deficit; P.L. 29-113, as amended by P.L. 30-7; due FY 2040 as final year)

[1/]General Fund

B. GUAM DEPARTMENT OF EDUCATION, SERIES 2010A CERTIFICATES OF PARTICIPATION (JOHN F. KENNEDY HIGH SCHOOL PROJECT) $6,699,900[2/]

(P.L. 30-178; Chapter 58A of Title 5 GCA)

[2/]General Fund ($5,131,900) and Territorial Educational Facilities Fund ($1,568,000)

C. LIMITED OBLIGATION (LO) HOTEL OCCUPANCY TAX (HOT) REVENUE BONDS, SERIES 2011A $6,994,750[3/]

(Refunding of LO Infrastructure Improvement Bonds, 1997 Series A, to acquire, construct, or equip a new Guam Museum and projects that benefit the tourism industry)

[3/]Tourist Attraction Fund

D. BUSINESS PRIVILEGE TAX BONDS, SERIES 2011A $16,351,388[4/]

(To finance unpaid income tax refunds for 2010; prior year obligations; COLA)

[4/]General Fund

E. BUSINESS PRIVILEGE TAX BONDS, SERIES 2012B $7,507,320[5/]

(To finance unpaid income tax refunds for 2011; health insurance premiums for FY 2012; GMHA & GDOE retirement contribution payments to GGRF; rehabilitation of school facilities)

[5/]General Fund

F. GENERAL OBLIGATION BOND BUSINESS PRIVILEGE TAX 2013 SERIES C $2,764,088[6/]

(For education capital projects; due FY 2019 as final year; P.L. 29-19, P.L. 29-21, and P.L. 31-276; net of UOG bond payment obligation of $2,027,787)

[6/]General Fund

G. GUAM DEPARTMENT OF EDUCATION (GDOE) SERIES 2013A CERTIFICATES OF PARTICIPATION (OKKODO HIGH SCHOOL PROJECT) $3,588,960[7/]

(Chapter 58B of Title 5 GCA; §50103, Chapter 50, Title 12 GCA; and Title 13 GCA; due FY 2030 as final year; to include additional rent [Insurance and Maintenance to be reimbursed by the GDOE])

[7/]General Fund (P&I: $2,938,960) and Territorial Educational Facilities Fund (Insurance & Maintenance: $650,000)

H. LIMITED OBLIGATION BONDS BUSINESS PRIVILEGE TAX 2015 SERIES D $21,906,550[8/]

(Refunding of GOB, 2007 Series A, and a portion of GOB, 2009 Series A; final maturity FY 2040)

[8/]General Fund

I. LIMITED OBLIGATION (SECTION 30) BONDS, SERIES 2016A $16,904,500[9/]

(Refunding of LO [Section 30] Bonds, Series 2009A; refinancing of Series 2013B Guam Education Financing Foundation II, Inc. Certificates of Participation [Okkodo High School Expansion Project]; financing certain

	working capital costs of the Guam Memorial Hospital Authority, including the refinancing of an outstanding loan from the Bank of Guam)	
	[9/]General Fund	
GRAND TOTAL		**$88,262,056**

CHAPTER II

EDUCATION

PART I – GUAM DEPARTMENT OF EDUCATION

Section 1. Appropriation. It is the intent of *I Liheslaturan Guåhan* to provide a lump sum appropriation to the Guam Department of Education (GDOE) for Fiscal Year 2019. Pursuant to §§52101 and 52102, Chapter 52, Division 2, Title 11 GCA, the sum of Two Hundred Thirty-one Million Eight Hundred Sixty Thousand Two Hundred One Dollars (**$231,860,201**) is appropriated to the Guam Department of Education (GDOE) Operations Fund for Fiscal Year 2019. This sum is composed of Two Hundred Eleven Million Three Hundred Seventy-five Thousand Five Hundred Seventy-nine Dollars (**$211,375,579**) from the General Fund (including advanced appropriations from P.L. 34-42) and Twenty Million Four Hundred Eighty-four Thousand Six Hundred Twenty-two Dollars (**$20,484,622**) from the Public School Library Resources Fund, the Territorial Educational Facilities Fund (including the continuing appropriation in P.L. 32-63, as amended by P.L. 32-120), the Healthy Futures Fund, the Limited Gaming Fund, and the School Lunch/Child Nutritional Meal Reimbursement Fund. This appropriation *shall* be expended in accordance with the cash disbursement schedules required by §52101(b), Chapter 52, Title 11 GCA.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$211,375,579
HEALTHY FUTURES FUND	$891,754
LIMITED GAMING FUND	$524,913
PUBLIC SCHOOL LIBRARY RESOURCES FUND	$978,236
SCHOOL LUNCH/CHILD NUTRI. MEAL REIMB. FUND	$12,504,000
TERRITORIAL EDUCATIONAL FACILITIES FUND	$5,585,719
TOTAL	**$231,860,201**

Section 2. Guam Academy Charter Schools. Notwithstanding any other provision of law, pursuant to §12116(e), Chapter 12, Title 17 GCA, the Department of Administration (DOA) is hereby authorized and directed to deduct, in proportion to the ratio of cash received from the total Fiscal Year 2019 General and Special Fund appropriations in Section 1 of this Part of this Chapter to the GDOE, Six Thousand Five Hundred Dollars ($6,500) per enrollee of the Academy Charter Schools chartered by the Guam Academy Charter Schools Council *not to exceed* five hundred (500) students for the iLearn Academy Charter School, Seven Hundred Forty (740) students for the Guåhan Academy Charter School, and three hundred fifty (350) students for the Science Is Fun and Awesome Academy Charter School from the total Fiscal Year 2019 General and Special Fund appropriations in Section 1 of this Part of this Chapter to GDOE based on the actual enrollment at the time multiplied by the per pupil cost as established by this Section. Each Academy Charter School *shall* submit a monthly invoice to DOA which *shall* be remitted to GDOE. Upon receipt of remitted invoice, GDOE *shall* verify accuracy of the invoice and report its findings within ten (10) days of receipt of said invoice by the GDOE prior to the release of funds. If GDOE fails to report its findings, the invoiced amount received by DOA *shall* be automatically transmitted to each Academy Charter School.

Section 3. Simon Sanchez Procurement. The sum of *up to* One Million Dollars (**$1,000,000**) *shall* be allocated from the General Fund appropriation in Section 1 of this Part of this Chapter for the procurement of an Owner's Agent Engineer (OAE), architectural and engineering (A&E) services, and other related services for the construction of a new Simon Sanchez High School pursuant to §58D105, Chapter 58D, Title 5 GCA for Fiscal Year 2019. The sums un-alloted, unencumbered, or unexpended by June 30, 2019 *may* be expended for the operations of the GDOE in Fiscal Year 2019.

Section 4. ***Chamoru* Studies Division.** *Up to* the sum of Four Hundred One Thousand Two Hundred Seven Dollars (**$401,207**) *shall* be allocated from the Fiscal Year 2019 General Fund appropriation in Section 1 of this Part of this Chapter for the *Chamoru* Studies Division administered by GDOE for Fiscal Year 2019.

Funds allocated in this Section are to be expended for personnel salaries and benefits, contractual services, professional development and training, supplies and materials, and equipment for the support and the implementation of the Content Standards and Performance Indicators for the course syllabi for the emphasis of fluency and for the promotion of the proficiency skills in the areas of listening, speaking, reading, and writing in the *Chamoru* language.

Section 5. Limited Gaming Fund. The sum of Five Hundred Twenty-nine Thousand Four Hundred Seventy-three Dollars (**$529,473**) *shall* be allocated from the Limited Gaming Fund appropriation in Section 1 of this Part of this Chapter pursuant to §5204(d)(3), Chapter 5, Title 11 GCA for Fiscal Year 2019.

Section 6. GDOE Miscellaneous Healthy Futures Fund Allocations.

(a) Interscholastic Sports Fund. The sum of Six Hundred Twelve Thousand Dollars (**$612,000**) *shall* be allocated from the Healthy Futures Fund appropriation in Section 1 of this Part of this Chapter for the Interscholastic Sports Fund administered by GDOE to be expended pursuant to §7108, Chapter 7, Title 17 GCA for Fiscal Year 2019. The allocations made herein *shall* be available to fund sports programs, to include the payment of head coaches, assistant coaches, league fees, busing services, and other expenses normally associated with interscholastic sports.

(b) Health and Physical Education Activities. The sum of Two Hundred Seventy-nine Thousand Seven Hundred Fifty-four Dollars (**$279,754**) *shall* be allocated from the Healthy Futures Fund appropriation in Section 1 of this Part of this Chapter for GDOE Health and Physical Education programs, intramural sports, and similar activities in Fiscal Year 2019.

Section 7. Textbooks and Collateral Materials. For Fiscal Year 2019, the following are appropriations to GDOE for the purchase or development and production of textbooks and instructional materials related to specific content areas in accordance with the following terms and conditions:

(a) Notwithstanding any other provision of law, the sum of One Million Five Hundred Thousand Dollars (**$1,500,000**) is appropriated from the General Fund from Fiscal Year 2020 revenues for Fiscal Year 2019 to GDOE for the purchase or development and production of textbooks and instructional materials related to specific content areas. The Superintendent of GDOE may, if necessary, through agreements with textbook vendors, defer payment for said materials until after October 1, 2019 but *no later than* December 31, 2019 with the full faith and credit of the government of Guam.

(b) The Superintendent of GDOE *shall* order materials funded by this Section for Fiscal Year 2019 *no later than* March 1, 2019. The Bureau of Budget and Management Research *shall* release such allotments as are necessary to ensure that said materials are ordered by March 1, 2019. The Superintendent of GDOE *shall* receive said materials and distribute them to schools *no later than* thirty (30) days before the start of the school calendar established pursuant to §4111, Chapter 4, Title 17 GCA. All funds appropriated for said materials *shall not* be used for any other purpose.

(c) On the first (1st) day of each fiscal quarter, the Superintendent of GDOE *shall* provide to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan* and post on the GDOE website, a detailed report regarding all receipts, purchase orders, and expenditures for textbooks and instructional materials. Said report *shall* be accompanied by the certified list of textbooks approved by the Guam Education Board and a list or copies of all purchase orders issued related to this Section. The report *shall* summarize:

(1) purchases by allotment account number, unit cost, and the total cost of textbooks or instructional materials charged against an appropriation account, the vendor, quantity, title, copyright date, and ISBN of textbooks or instructional materials ordered, the allocation of such books by school and grade, and whether books are for teachers or students;

(2) instructional materials adopted in accordance with §4104, Chapter 4, Title 17 GCA; and

(3) other information that may be useful or that is requested by *I Liheslaturan Guåhan* regarding the funds appropriated and authorized herein.

Section 8. First Generation Trust Fund Initiative. The sum of One Hundred Thousand Dollars (**$100,000**) *shall* be allocated from the Territorial Educational Facilities Fund appropriation in Section 1 to GDOE for transfer and deposit into the First Generation Trust Fund created pursuant to Article 2, Chapter 14, Division 3, Title 17 GCA for Fiscal Year 2019.

Section 9. JROTC Fund. The GDOE is hereby authorized to expend funds from the JROTC Fund for the *sole* purpose of expenditures related to the operations of the JROTC program for Fiscal Year 2019.

Section 10. Summer School Fund. Pursuant to §6119, Article 1, Chapter 6, Division 2, Title 17 GCA which established the Summer School Fund, such sums as are necessary to fund the operations of the 2019 Summer School Program are hereby appropriated to GDOE.

The Superintendent of GDOE *shall* submit a detailed report to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan* regarding the receipt and expenditure of said funds *no later than* thirty (30) days after the close of summer school and post the same on the GDOE website. Such report *shall* include the following:

(a) total revenues received, including identification of each revenue source;

(b) total expenditures and encumbrance by object classification and by school; and

(c) the fund balance.

Section 11. Website Posting. The Superintendent of GDOE *shall* submit to the Speaker of *I Liheslaturan Guåhan* and post and maintain on the GDOE website:

(a) all payments for prior year obligations to be paid by current appropriations when authorized, including the funding source to be used, by month;

(b) salary adjustments by position, effective date of adjustment, and the funding source for each, by month;

(c) mandated cash disbursement schedules; and

(d) number of FTEs, costs, and funding sources by school and division, by month.

Section 12. Reports. The Superintendent of GDOE *shall* electronically report the following to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan*:

(a) Within fifteen (15) days after the start of Fiscal Year 2019, the Superintendent of GDOE *shall* provide a copy of the GG-1 or contract of employees hired for School Year 2018-2019.

(b) Thirty (30) days after the start of Fiscal Year 2019 and monthly thereafter, the Superintendent of GDOE *shall* provide a copy of the GG-1 or contract of each employee hired to fill any vacancy or new position.

Section 13. Utilities Reduction Incentive. Each school principal of GDOE is encouraged to practice energy conservation within their respective schools. Any school whose principal and staff is able to reduce annual utility consumption by at least fifteen percent (15%) of the school's prior annual billing measured each quarter

for each utility type *shall* have that dollar value of savings transferred from the utility pool to their respective school to supplement the needs of that school and *shall* be available to be spent to support school activities for students and staff. The savings *shall* be available to the school within thirty (30) days of the close of each quarter.

Section 14. Cost Savings Incentive. The Superintendent of the GDOE is encouraged to implement a Cost Savings Plan to include but *not be limited to* consolidation of programs and entities, maximizing on student-teacher ratios, and practicing energy conservation. If the Superintendent is able to implement any cost savings within the GDOE authorized appropriations level, the Superintendent *shall* have that dollar value of savings available for the payment of prior year obligations and the purchase of supplies and materials.

Section 15. Local Funds Reimbursement. Funds appropriated to the GDOE in accordance with the appropriations to the GDOE in this Act *shall not* be used to pay for federally-funded program activities and expenditures, unless such payment is specifically authorized by Guam statute or unless such payment is made pursuant to grants that require that local expenditures be made prior to receiving federal reimbursement. The Superintendent of GDOE *shall* submit a quarterly report within thirty (30) days after each quarter to the Speaker of *I Liheslaturan Guåhan*, *I Maga'låhen Guåhan*, and the Office of Public Accountability, in a Microsoft Excel file and written report, of all local funds expended in Fiscal Year 2019 for federally-funded programs. The report *shall* contain the details of such expenditures by object class, the number of FTEs working in said programs, the amounts reimbursed by federal funds, and the amounts that have *not* or *will not* be reimbursed by federal funds. Said report *shall* cite the authority to expend local funds for federal programs, *shall* name the certifying office, and *shall* give the date of every expenditure.

Section 16. Exemption from BBMR Allotment Release Control. §1303, Article 3, Chapter 1, Title 5 GCA *shall not* apply to the appropriations and

allocations to the GDOE in this Act. The GDOE may draw against their respective appropriations as needed to meet their obligations in accordance with a drawdown schedule that the GDOE *shall* submit to the Director of Administration and the Speaker of *I Liheslaturan Guåhan no later than* October 31, 2018. Such drawdown schedule *shall* be detailed by fund.

Within ten (10) days after the end of every quarter, the Superintendent of Education *shall* report to the Speaker of *I Liheslaturan Guåhan* a written report detailing the amount of cash received by the Guam Department of Education provided by the Department of Administration for the preceding quarter, compared to the quarterly drawdown schedule identified in this Section for Fiscal Year 2019 detailed by fund.

Section 17. Budgetary Transfer Authority for GDOE. The Superintendent of GDOE may transfer funds from the appropriations made to GDOE among object categories. If a surplus in funding exists within the appropriation for increments and promotions and reclassifications, such amount may be used to support the payment of prior year obligations.

CHAPTER II

EDUCATION

PART II – UNIVERSITY OF GUAM

Section 1. Legislative Intent. It is the intent of *I Liheslaturan Guåhan* to provide a lump sum appropriation to the University of Guam (UOG) for Fiscal Year 2019. The funds *shall* be expended in accordance with the budget request submitted and the priorities stipulated by the University of Guam Board of Regents.

It is also the intent of *I Liheslaturan Guåhan* that external funds available to agencies and departments *shall* be taken into consideration to determine the current appropriation level needed. *I Liheslatura* further intends to maximize the use of these funds and that material external funds received *shall* be used to maximize services and programs of the agencies through pursuit of indirect cost reimbursements to reduce the local funding where applicable.

Section 2. Appropriation. The amounts in the Subsections below are appropriated from the respective Funds and for the following purposes to UOG for Fiscal Year 2019.

(a) Appropriations for Operations. The sum of Twenty-seven Million Eight Hundred Seventy-seven Thousand Two Hundred One Dollars (**$27,877,201**) is appropriated from the General Fund to the UOG for its operations in Fiscal Year 2019.

(b) Federal Matching Grants-in-Aid. The sum of Four Million Five Hundred Eighteen Thousand Six Hundred Eighty-one Dollars (**$4,518,681**) is authorized from the Fiscal Year 2019 General Fund or Special Funds to the UOG as the local matching requirement for Federal Matching Grants-in-Aid for its operations in Fiscal Year 2019.

Section 3. Appropriations to the UOG for Scholarships and Training Programs.

(a) The sum of Three Million Two Hundred Eighty-seven Thousand Five Hundred Twenty-four Dollars (**$3,287,524**) is appropriated from the General Fund to the UOG for Fiscal Year 2019 for student scholarships, financial assistance programs, and program administration.

(b) The appropriation in this Section is for: Merit Awards, Student Loans, the Nursing Training Program, Jesus U. Torres Professional and Technical Awards, the Reserve Officer Training Corps (ROTC), Regent Scholarships, Marine Lab Graduate Assistance Programs, Early High School Admission Programs, the Pedro "Doc" Sanchez Scholarship, and the administration of all student financial assistance programs for Fiscal Year 2019. The President of the UOG *shall* allocate this appropriation in order to fund said student scholarships, financial assistance programs, and program administration. *No more than* ten percent (10%) of the total appropriation in this Section *shall* be used for the administration of these programs. The President of the UOG *shall* post on the UOG website all reports mandated by this Act and existing law regarding the Dr. Antonio C. Yamashita Educator Corps, the student scholarships, and financial assistance programs.

Section 4. Appropriations for Aquaculture Development and Training Center. The sum of One Hundred Fourteen Thousand Four Hundred Two Dollars (**$114,402**) is appropriated from the General Fund to the UOG for Fiscal Year 2019 for the *sole* purpose of funding the continued operations of the Aquaculture Development and Training Center. Said funds *shall not* be transferred or used for any other purpose.

Section 5. Appropriations for WERI's Guam Hydrologic Survey. The sum of One Hundred Sixty-six Thousand Eight Hundred Sixty-six Dollars (**$166,866**) is appropriated from the General Fund to the UOG for Fiscal Year 2019 for the *sole* purpose of funding the Guam Hydrologic Survey (GHS) administered by the Water and Environmental Research Institute of the Western Pacific (WERI).

WERI *shall* continue to administer the GHS for those purposes previously established by Guam law. Such funds *shall not* be transferred or used for any other purpose.

Section 6. Appropriations for WERI's Comprehensive Water Resource Monitoring Program. The sum of One Hundred Forty-two Thousand One Hundred Forty-three Dollars (**$142,143**) is appropriated from the General Fund to the UOG for Fiscal Year 2019 to fund the Water and Environmental Research Institute of the Western Pacific (WERI) for Fiscal Year 2019.

Such funds identified in this Section *shall* be used for the *sole* purpose of matching the federal funding for the Comprehensive Water Resource Monitoring Program. WERI *shall* continue to administer the Comprehensive Water Resource Monitoring Program for those purposes previously established by Guam law. Such funds *shall not* be transferred or used for any other purpose.

Section 7. Appropriations to the University of Guam for the Northern and Southern Soil and Water Conservation Districts (SWCD) Program. The sum of One Hundred Thirty-six Thousand Four Hundred Forty-two Dollars (**$136,442**) is appropriated from the General Fund to the UOG for the operations and activities of the Northern and Southern Soil and Water Conservation Districts (SWCD) Program for Fiscal Year 2019 and *shall* be equally divided between the SWCDs. Such sums appropriated in this Section are authorized for use as the local matching requirement for Federal Grants-in-Aid.

Expenditures from this appropriation *shall* be made upon the approval of the District Directors with the consent of the SWCD Board and *shall not* require further approval by the UOG or any other government entity. Such funds *shall not* be transferred or used for any other purpose.

Section 8. Appropriations to the UOG KPRG (Public Radio). The sum of One Hundred Fourteen Thousand One Hundred Seventy Dollars (**$114,170**) is

appropriated from the General Fund to the UOG for the KPRG Fiscal Year 2019 operations. The President of the UOG *shall* disburse the funds to KPRG. The sum of One Hundred Fourteen Thousand One Hundred Seventy Dollars (**$114,170**) appropriated in this Section is authorized for use as a local matching requirement for Federal Grants-in-Aid.

No later than thirty (30) days after the close of each fiscal quarter, the General Manager of KPRG *shall* submit to the President of the UOG and post on KPRG's website all reports mandated by this Act.

Section 9. Appropriations to the Guampedia Foundation. The sum of Two Hundred Thousand Dollars (**$200,000**) is appropriated from the Tourist Attraction Fund to the UOG for the Fiscal Year 2019 operations of the Guampedia Foundation. The sum of Two Hundred Thousand Dollars (**$200,000**) appropriated in this Section is authorized for use as a local matching requirement for Federal Grants-in-Aid.

Section 10. UOG Capital Improvements Fund Continuing Appropriations. The sum of Five Hundred Thousand Dollars (**$500,000**) is appropriated from the Territorial Educational Facilities Fund to the UOG Capital Improvements Fund for Fiscal Year 2019 for the purpose of paying for the debt service pursuant to §16132, Chapter 16, Title 17 GCA.

Section 11. UOG Capital Improvements Fund Appropriations. The sum of Eight Hundred Seventy-four Thousand Fifty-six Dollars (**$874,056**) is appropriated from the Territorial Educational Facilities Fund to the UOG Capital Improvements Fund for Fiscal Year 2019 for the purpose of paying rental payments due under the lease-back agreement pursuant to Public Law 31-229:18, as repealed and reenacted by Public Law 31-277.

Section 12. Guam Cancer Trust Fund. Notwithstanding any other provision of law, the Guam Cancer Trust Fund fund balance available as of

September 30, 2018 is authorized to be expended for the administration of the Guam Cancer Trust Fund for Fiscal Year 2019. The expenditures authorized in this Section *shall* be used to fund cancer screening, treatment, educational outreach programs, and support services. Any grant to organizations pursuant to §26603(e)(2), Article 6, Chapter 26, Title 11 GCA, *shall* only be used by such organizations for direct services to individuals for cancer screening, treatment, and support services. Notwithstanding any other provision of law, *no more than* five percent (5%) of the funds authorized in this Section *shall* be expended for the purposes of administration of the Guam Cancer Trust Fund, to include accounting and reporting of the revenues and expenditures of the Fund. The President of the UOG *shall* submit a monthly report of all expenditures of the Fund to the Speaker of *I Liheslaturan Guåhan.*

Section 13. First Generation Trust Fund Initiative. The sum of Two Hundred Fifty Thousand Dollars (**$250,000**) is appropriated from the Territorial Educational Facilities Fund to the UOG for transfer and deposit to the First Generation Trust Fund created pursuant to Article 2, Chapter 14, Division 3, Title 17 GCA, for the sole purpose of supporting the First Generation Trust Fund Initiative for Fiscal Year 2019.

Section 14. Program Revenue and Expenditure Report. *No later than* thirty (30) days after the end of each fiscal quarter, the President of the UOG *shall* post on the UOG website and submit to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan* in a Microsoft Excel file and written report, quarterly program revenue and expenditure reports for the Aquaculture Development and Training Center, the WERI Guam Hydrologic Survey, the WERI Comprehensive Water Resource Monitoring Program, the Northern and Southern Soil and Water Conservation Districts Programs, and KPRG. Said reports *shall* be in the format of basic financial statements or such format as may be prescribed by *I Liheslaturan Guåhan.*

Section 15. Program Annual Reports. The President of the UOG *shall* post on the UOG's website and *shall* submit to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan*, in a Microsoft Excel file and written report, annual reports for the Aquaculture Development and Training Center, the WERI Guam Hydrologic Survey, the WERI Comprehensive Water Resource Monitoring Program, the Northern and Southern Soil and Water Conservation Districts Programs, and KPRG. At a minimum, said reports *shall* include: program mission statements, objectives, sources of revenue, expenditures by budget classification, number of employees, and contracts; and *shall* describe program accomplishments in the fiscal year reported.

Section 16. Scholarships, Financial Assistance, and Other Reports. Sixty (60) days after the end of Fiscal Year 2019, the President of the UOG *shall* submit to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan*, in a Microsoft Excel file and written report and post on the UOG's website, a report of expenditures from appropriations made in this Act for student scholarships, student financial assistance, and the Dr. Antonio C. Yamashita Educator Corps. Said report *shall* include each program's name, the number of scholarships or loans issued by each program, the names of the recipients awarded by each program, the university or college each award recipient is attending by each program, the date the scholarship or loan was awarded by each program, the anticipated date of cohort graduation by each program, the total amount of awards or loans, the total amount of loans repaid to date by each program, the balance of the outstanding awards or loans by each program, the amount of collections to date for outstanding loans and repayments due by each program, the number of awards for each field of study by each program, and the number of recipients working to complete their academic and financial obligations by each program.

Section 17. Transfer Authority for the UOG. Appropriations for the operations of the UOG, contained in Section 2 of this Part of this Chapter, may be

transferred by the President of UOG out of operations and into the appropriation for statutorily mandated scholarship programs, exclusive of administrative costs, contained in Section 3 of this Part of this Chapter.

Section 18. Reporting Requirements. The University of Guam *shall* submit the drawdown schedule submitted to the Department of Administration pursuant to §1303.1, Article 3, Chapter 1, Title 5 GCA, *no later than* October 31, 2018. Within ten (10) days after the end of every quarter, the President of the University of Guam *shall* report to the Speaker of *I Liheslaturan Guåhan* a written report detailing the amount of cash received by the University of Guam provided by the Department of Administration for the preceding quarter, compared to the quarterly drawdown schedule submitted pursuant to §1303.1, Article 3, Chapter 1, Title 5 GCA for Fiscal Year 2019 detailed by fund.

CHAPTER II
EDUCATION
PART III – GUAM COMMUNITY COLLEGE

Section 1. Legislative Intent. It is the intent of *I Liheslaturan Guåhan* to provide a lump sum appropriation to the Guam Community College (GCC). The funds *shall* be expended in accordance with the budget request submitted and the priorities stipulated by the GCC Board of Trustees.

It is also the intent of *I Liheslaturan Guåhan* that external funds available to agencies and departments *shall* be taken into consideration to determine the current appropriation level needed. *I Liheslaturan* further intends to maximize services and programs of the agencies through pursuit of indirect cost reimbursements to reduce the local funding where applicable.

Section 2. Appropriation. The amounts in the Subsections below are appropriated from the following Funds and for the following purposes to the GCC for Fiscal Year 2019.

(a) General Fund Appropriations for Operations. The sum of Sixteen Million Three Hundred Twenty-eight Thousand Two Hundred Ninety-one Dollars (**$16,328,291**) is appropriated from the General Fund to GCC for its operations in Fiscal Year 2019.

(b) Appropriations to the GCC Licensed Practical Nursing and Vocational Guidance Programs. The sum of Seven Hundred Sixty-three Thousand Two Hundred Seven Dollars (**$763,207**) is appropriated from the General Fund to the GCC for Fiscal Year 2019 to support the operations of the Licensed Practical Nursing Program and the Vocational Guidance Program.

(c) Appropriations to the GCC Lodging Management Programs/ProStart Program. The sum of Twenty-four Thousand One Hundred Fifty-four Dollars

($**24,154**) is appropriated from the Tourist Attraction Fund to the GCC for Fiscal Year 2019 for the Lodging Management Program/ProStart Program.

(d) Appropriations to the GCC Apprenticeship Program. The sum of One Hundred Eighty-six Thousand Nine Hundred Eighteen Dollars ($**186,918**) is appropriated from the General Fund, and Nine Hundred Forty-eight Thousand Eight Hundred Eighty-eight Dollars ($**948,888**) is appropriated from the Manpower Development Fund to the GCC for the GCC Apprenticeship Program for Fiscal Year 2019. In addition to the authorization contained in §7120, Chapter 7, Title 22 GCA, this appropriation herein *shall* be available and authorized to be used by the GCC to fund the operations of other programs at GCC, as approved by the Board and Administration of the College, after all the Apprenticeship Program requirements and obligations have been fully funded.

(e) Federal Matching Grants-in-Aid. The sum of One Million Seventy-four Thousand Five Hundred Thirty-five Dollars ($**1,074,535**) is authorized from Federal Matching Grants-in-Aid to the GCC for its operations in Fiscal Year 2019.

Section 3. GCC Capital Improvements Fund Appropriations. The sum of Two Hundred Thousand Four Hundred Dollars ($**200,400**) is appropriated from the Territorial Educational Facilities Fund to the GCC Capital Improvements Fund in Fiscal Year 2019 for the purpose of paying rental payments due under the lease-back agreement, pursuant to Section 22 of P.L. 31-229.

Section 4. First Generation Trust Fund Initiative. The sum of Two Hundred Thousand Dollars ($**200,000**) is hereby appropriated from the Territorial Educational Facilities Fund to GCC for transfer and deposit into the First Generation Trust Fund created pursuant to Article 2, Chapter 14, Division 3, Title 17 GCA, for the sole purpose of supporting the First Generation Trust Fund Initiative in Fiscal Year 2019.

Section 5. Reports. The President of the GCC *shall* submit quarterly reports to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan*, in a Microsoft Excel file and written report, thirty (30) days after the end of each fiscal quarter, and post said report on the GCC website. Said reports *shall* include, but are *not limited to*, the number of participants in each GCC program, the amounts expended from appropriations in this Act by object classification, a description of each program, the academic courses offered, and the requirements for participation in each program.

Section 6. Reporting Requirements. The Guam Community College *shall* submit the drawdown schedule submitted to the Department of Administration pursuant to §1303.1, Article 3, Chapter 1, Title 5 GCA, *no later than* October 31, 2018. Within ten (10) days after the end of every quarter, the President of the Guam Community College *shall* report to the Speaker of *I Liheslaturan Guåhan* a written report detailing the amount of cash received by the Guam Community College provided by the Department of Administration for the preceding quarter, compared to the quarterly drawdown schedule submitted pursuant to §1303.1, Article 3, Chapter 1, Title 5 GCA for Fiscal Year 2019 detailed by fund.

CHAPTER II

EDUCATION

PART IV – GUAM COMMISSION FOR EDUCATOR CERTIFICATION

Section 1. Appropriation. The sum of Two Hundred Sixty-three Thousand Two Hundred Eleven Dollars (**$263,211**) is appropriated from the Territorial Educational Facilities Fund to the Guam Commission for Educator Certification (GCEC) for its operations in Fiscal Year 2019 to provide administrative support to the GCEC pursuant to Chapter 27 of Title 17 GCA, to the Guam Academy Charter Schools Council pursuant to §12111(e), Chapter 12, Title 17 GCA, and to the Council of Post-Secondary Institution Certification pursuant to §44104(e), Chapter 44, Title 17 GCA.

SUMMARY OF APPROPRIATION FUNDING SOURCE

TERRITORIAL EDUCATIONAL FACILITIES FUND	$263,211
TOTAL	**$263,211**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$212,611
OPERATIONS OBJECT CATEGORIES (220-290)	$45,800
UTILITIES OBJECT CATEGORIES (361-363)	$4,800
CAPITAL OUTLAY (450)	$0
TOTAL	**$263,211**

CHAPTER III

HEALTH

PART I – GUAM MEMORIAL HOSPITAL AUTHORITY

Section 1. Legislative Intent. It is the intent of *I Liheslaturan Guåhan* to provide a lump sum appropriation to the Guam Memorial Hospital Authority (GMHA). The funds *shall* be expended in accordance with the budget request submitted to *I Liheslaturan Guåhan* and the spending priorities as stipulated by GMHA Board of Trustees and GMHA's management.

Section 2. GMHA Pharmaceuticals Fund Appropriation. Pursuant to §§26208 and 26208.1, Article 2, Chapter 26, Title 11 GCA the sum of Twenty-one Million Two Hundred Eleven Thousand Nine Hundred Seventy-seven Dollars (**$21,211,977**) is appropriated from the GMHA Pharmaceuticals Fund to GMHA for Fiscal Year 2019. Notwithstanding §§26208.2 and 26208.3, Article 2, Chapter 26, Title 11 GCA, *I Maga'låhen Guåhan* is authorized to determine that one hundred percent (100%) of the appropriation in this Section can be expended for GMHA operations in FY 2019 as a direct subsidy through the issuance of an Executive Order *not later than* September 1, 2018 stating such determination.

Section 3. GMHA Healthy Futures Fund Appropriation. Pursuant to §26603(d)(3), Article 6, Chapter 26, Title 11 GCA, the sum of Four Million Seven Hundred Sixty-three Thousand Six Dollars (**$4,763,006**) is appropriated from the Healthy Futures Fund to the GMHA for Fiscal Year 2019 operational expenses.

Section 4. GMHA General Fund Appropriation. The sum of Four Million Twenty-five Thousand Seventeen Dollars (**$4,025,017**) is appropriated from the General Fund to the GMHA for Fiscal Year 2019 operational expenses.

Section 5. GMHA Labor and Delivery Ward Renovation Funding. The sum of up to Six Hundred Thousand Dollars (**$600,000**) is appropriated from the General Fund to the GMHA to pay for principal, interest, and debt service reserve

deposits for the GMHA Labor and Delivery Ward renovations for Fiscal Year 2019. Any funds *not* required for the purposes herein *shall* be expended for GMHA operational expenses in Fiscal Year 2019.

CHAPTER III

HEALTH

PART II – DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES

Section 1. Appropriation. The sum of Sixty-two Million Six Hundred Nineteen Thousand Eight Hundred Eighteen Dollars (**$62,619,818**) is appropriated to the Department of Public Health and Social Services (DPHSS) for its operations for Fiscal Year 2019. This sum is composed of Fifty-five Million Seven Hundred Fifty-five Thousand Eight Hundred Twenty-seven Dollars (**$55,755,827**) from the General Fund and Six Million Eight Hundred Sixty-three Thousand Nine Hundred Ninety Dollars (**$6,863,990**) from the Healthy Futures Fund, the Environmental Health Fund, the Health Professional Licensing Office Revolving Fund, the Office of Vital Statistics Revolving Fund, and the Sanitary Inspection Revolving Fund.

The sum of *up to* Sixty-three Million Eighty-five Thousand Three Hundred Twenty-five Dollars (**$63,085,325**) appropriated from the General Fund in this Section is authorized as the local matching requirement for Federal Grants-in-Aid.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$55,755,827
ENVIRONMENTAL HEALTH FUND	$1,400,306
HEALTHY FUTURES FUND	$4,815,518
HEALTH PROFESSIONAL LICENSING OFFICE REVOLVING FUND	$256,382
OFFICE OF VITAL STATISTICS REVOLVING FUND	$254,505
SANITARY INSPECTION REVOLVING FUND	$137,280
TOTAL	**$62,619,818**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$63,085,325

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$10,957,367
OPERATIONS OBJECT CATEGORIES (220-290)	$50,418,822
UTILITIES OBJECT CATEGORIES (361-363)	$1,158,162
CAPITAL OUTLAY (450)	$85,466
TOTAL	**$62,619,818**

Environmental Health Fund - $946,044 (111-113); $454,262 (220-290); $0 (361-363); $0 (450); Healthy Futures Fund - $3,832,130 (111-113); $983,388 (220-290); $0 (361-363); $0 (450); Health Professional Licensing Office Revolving Fund - $47,993 (111-113); $208,389 (220-290); $0 (361-363); $0 (450); Office of Vital Statistics Revolving Fund - $60,586 (111-113); $193,919 (220-290); $0 (361-363); $0 (450); Sanitary Inspection Revolving Fund - $57,345 (111-113); $44,469 (220-290); $0 (361-363); $35,466 (450)

Section 2. Medically Indigent Program (MIP) Appropriations.

(a) The sum of Thirteen Million Nine Hundred Thirty-nine Thousand One Hundred Twenty-nine Dollars (**$13,939,129**) *shall* be allocated from the General Fund appropriation in Section 1 of this Part of this Chapter to the Medically Indigent Program Payment Revolving Fund (MIPPR) for the MIP for Fiscal Year 2019. *No more than* fifteen percent (15%) of the appropriations from local fund sources in this Section is authorized to pay for the Fiscal Year 2018 obligations of the MIP.

(b) The sum of Eight Hundred Thousand Dollars (**$800,000**) from the General Fund and the sum of Two Hundred Thousand Dollars (**$200,000**) from the Healthy Futures Fund *shall* be allocated from the appropriations in Section 1 of this Part of this Chapter to the MIPPR for the MIP to fund cancer screening, treatment, educational outreach programs, and support services for Fiscal Year 2019.

Section 3. Medicaid Program. The sum of Thirteen Million One Hundred Fifty-two Thousand Seven Hundred Ten Dollars (**$13,152,710**) *shall* be allocated and authorized from the General Fund appropriation in Section 1 of this Part of this Chapter as the local matching requirement for the Medicaid Program. The sum of Fifteen Million Six Hundred Forty-nine Thousand Eight Hundred Fourteen Dollars

($**15,649,814**) is authorized from Federal Matching Grants-in-Aid to DPHSS for said purpose for Fiscal Year 2019.

No more than thirty percent (30%) of the appropriation from local fund sources in this Section is authorized to pay for the Fiscal Year 2018 obligations of the Medicaid Program. The funds allocated and authorized in this Section are *not subject to I Maga'låhen Guåhan*'s transfer authority.

Section 4. Children's Health Insurance Program (CHIP). The sum of Two Million Ninety-four Thousand Eight Hundred Seventy Dollars ($**2,094,870**) *shall* be allocated and authorized from the General Fund appropriation in Section 1 of this Part of this Chapter as the local matching requirement for the Children's Health Insurance Program, and Twenty-two Million Five Hundred Fifty Thousand Six Hundred Sixty Dollars ($**22,550,660**) is authorized from Federal Matching Grants-in-Aid to DPHSS for said purpose for Fiscal Year 2019.

Section 5. Program Authorizations. The sum of Five Hundred Forty-three Thousand Seven Hundred Ninety-four Dollars ($**543,794**) *shall* be allocated and authorized from the General Fund appropriation in Section 1 of this Part of this Chapter as the local matching requirement for the programs of the Division of Senior Citizens, and Two Million Nine Hundred Twelve Thousand Twenty-nine Dollars ($**2,912,029**) is authorized from Federal Matching Grants-in-Aid to DPHSS for the operations of the Division of Senior Citizen programs, to include the State Office of Aging, Support Services, Congregate Meals, Home-Delivered Meals, Preventive Health, Medication Management, and the National Family Caregiver Support Program for Fiscal Year 2019.

Section 6. Public Assistance Program Payments. Up to the sum of Three Million Eight Hundred Four Thousand Two Hundred Thirty-six Dollars ($**3,804,236**) *shall* be allocated and authorized from the General Fund appropriation in Section 1 of this Part of this Chapter to DPHSS as the local matching requirement

for Federal Matching Grants-in-Aid for public assistance program payments and administration for Fiscal Year 2019. Four Million Two Hundred Eight Thousand Two Hundred Eleven Dollars ($**4,208,211**) is authorized from the Federal Matching Grants-in-Aid.

Section 7. Medicines and Vacant Positions for DPHSS Community Health Centers. The sum of Three Hundred Seventy-nine Thousand Two Hundred Twenty-six Dollars ($**379,226**) *shall* be allocated from the Healthy Futures Fund appropriation in Section 1 of this Part of this Chapter to DPHSS Community Health Centers for Fiscal Year 2018.

Section 8. Enhanced Allotment Plan. The sum of Seven Hundred Forty-three Thousand One Hundred Twenty-four Dollars ($**743,124**) *shall* be allocated and authorized from the General Fund appropriation in Section 1 of this Part of this Chapter as the local matching requirement for the Enhanced Allotment Plan (Medicaid Part D) Program, and Eight Hundred Ninety-six Thousand Three Hundred Twenty-nine Dollars ($**896,329**) is authorized from Federal Matching Grants-in-Aid to DPHSS for said purpose for Fiscal Year 2019.

Section 9. DPHSS Continuing Appropriation Authorization for MIP and Medicaid. The unexpended balance of appropriations from the General Fund and Special Funds to DPHSS for MIP and Medicaid in each Fiscal Year 2018 *shall not* revert to the General Fund and *shall* be available until fully expended for the original purposes of said appropriations. The Director of DPHSS *shall* submit a report to the Speaker of *I Liheslaturan Guåhan* regarding the allocation, demographics, and expenditures of the appropriations contained herein *no later than* thirty (30) days after the end of each quarter and post the same on DPHSS website. The Director of Administration *shall* pay MIP and Medicaid vendors on a first-in, first-out basis.

Section 10. Appropriation to the Guam Cancer Registry. Pursuant to §26603(d)(4), Article 6, Chapter 26, Title 11 GCA, the sum of Three Hundred Twenty Thousand Seven Hundred Nine Dollars (**$320,709**) is appropriated from the Healthy Futures Fund to DPHSS to maintain the Guam Cancer Registry, pursuant to §3201.1, Article 2, Chapter 3, Title 10 GCA in Fiscal Year 2019. The DPHSS *shall* provide funding to the University of Guam (UOG) for services, supplies, and/or materials in executing the Memorandum of Agreement between the UOG and DPHSS regarding the collection of data and the maintenance of the Guam Cancer Registry. Any funds pursuant to this Section *not* expended in Fiscal Year 2019 *shall* revert to the Guam Cancer Trust Fund.

Section 11. Prompt Payment of MIP Patient Claims Generated at the Guam Memorial Hospital Authority. The DPHSS *shall* process all MIP patient claims generated by the Guam Memorial Hospital Authority *no later than* forty-five (45) days from receipt of said claim as required by §9902, Article 9, Chapter 9, Title 10 GCA.

Section 12. Appropriations for Insurance Premiums for Foster Children. The sum of Five Hundred Forty-nine Thousand Dollars (**$549,000**) is appropriated from the General Fund to DPHSS for the purpose of paying the premiums for health insurance. The DPHSS Bureau of Social Services Administration *shall* be the subscriber for foster children covered under Public Law 32-189 and *shall* remit payments to the Department of Administration or to the insurance provider for the purpose of paying premiums.

Section 13. Guam Board of Medical Examiners. The sum of Two Hundred Fifty-six Thousand Three Hundred Eighty-two Dollars (**$256,382**) *shall* be allocated from the Health Professional Licensing Office Revolving Fund appropriation in Section 1 of this Part of this Chapter to DPHSS for the purposes pursuant to Chapter 12 of Title 10 GCA in Fiscal Year 2019.

Section 14. Office of Vital Statistics. The sum of Two Hundred Fifty-four Thousand Five Hundred Five Dollars ($**254,505**) *shall* be allocated from the Office of Vital Statistics Revolving Fund appropriation in Section 1 of this Part of this Chapter to DPHSS for the purposes pursuant to §3227.1, Article 2, Chapter 3, Title 10 GCA in Fiscal Year 2019.

CHAPTER III

HEALTH

PART III – GUAM BEHAVIORAL HEALTH AND WELLNESS CENTER

Section 1. Appropriation. Notwithstanding any other provision of law, the sum of Nineteen Million Five Hundred Forty-eight Thousand Seventy-five Dollars (**$19,548,075**) is appropriated from the Healthy Futures Fund to the Guam Behavioral Health and Wellness Center (GBHWC) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

HEALTHY FUTURES FUND	$19,548,075
TOTAL	**$19,548,075**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$12,915,870
OPERATIONS OBJECT CATEGORIES (220-290)	$5,742,205
UTILITIES OBJECT CATEGORIES (361-363)	$890,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$19,548,075**

Section 2. GBHWC – Detoxification and Rehabilitation Services. The sum of Four Hundred Thirty-seven Thousand Four Hundred Twenty-nine Dollars (**$437,429**) is appropriated from the General Fund, and One Million Ninety-five Thousand Three Hundred Thirty-three Dollars (**$1,095,333**) is appropriated from the Healthy Futures Fund to GBHWC for Fiscal Year 2019 to fund programs contracted out to non-governmental organizations for drug and alcohol detoxification, rehabilitation, and prevention services; provided, that the expenditure of such funds *shall* comply with 48 USC § 1421b(p).

Section 3. Focus on Life Suicide Prevention Program. The sum of Eighty-six Thousand Dollars ($**86,000**) is appropriated from the General Fund to GBHWC for Fiscal Year 2019 to fund the Focus on Life Suicide Prevention Program.

CHAPTER III

HEALTH

PART IV – DEPARTMENT OF INTEGRATED SERVICES FOR INDIVIDUALS WITH DISABILITIES

Section 1. Appropriation. The sum of Nine Hundred Twenty-three Thousand Six Hundred Forty Dollars (**$923,640**) is appropriated to the Department of Integrated Services for Individuals with Disabilities (DISID) for its operations for Fiscal Year 2019. This sum is composed of Three Hundred Sixty-nine Thousand One Hundred Eighty-four Dollars (**$369,184**) from the General Fund and Five Hundred Fifty-four Thousand Four Hundred Fifty-six Dollars (**$554,456**) from the Healthy Futures Fund.

The sum of One Million Nine Hundred One Thousand Six Hundred Six Dollars (**$1,901,606**) of General Fund appropriations in this Section is authorized as the local matching requirement for Federal Matching Grants-in-Aid.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$369,184
HEALTHY FUTURES FUND	$554,456
TOTAL	**$923,640**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$1,901,606

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$369,184
OPERATIONS OBJECT CATEGORIES (220-290)	$548,456
UTILITIES OBJECT CATEGORIES (361-363)	$6,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$923,640**

Healthy Futures Fund - $0 (111-113); $548,456 (220-290); $6,000 (361-363); $0 (450)

CHAPTER IV

UNIFIED JUDICIARY

Section 1. Appropriation. The amounts specified in this Section are appropriated from the General Fund to the Unified Judiciary for its operations in Fiscal Year 2019.

It is the intent of *I Liheslaturan Guåhan* that external funds available to branches, agencies, and departments *shall* be taken into consideration to determine the current appropriation level needed. *I Liheslatura* further intends to maximize the use of these funds and that material external funds received *shall* be used to maximize services and programs of the branches, agencies, and departments through pursuit of indirect cost reimbursements to reduce the local funding where applicable.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$30,886,333
SAFE STREETS FUND	$156,127
TOTAL	**$31,042,460**

Section 2. Attorney Fees for Indigent Defense. The sum of One Million One Hundred Ninety-three Thousand Two Hundred Eighty-four Dollars (**$1,193,284**) *shall* be allocated from the General Fund appropriation in Section 1 of this Chapter to the Unified Judiciary for the *sole* purpose of paying court-appointed attorney fees arising from the defense of indigent clients for Fiscal Year 2019. Said funds *shall* be deposited in the Judicial Client Services Fund account, as created by Chapter 9.6 of Title 7 GCA, and *shall not* be subject to any transfer authority.

Section 3. Drug and Therapeutic Courts. The sum of up to One Million Four Hundred Thirty-six Thousand Five Hundred Thirty-two Dollars (**$1,436,532**) *shall* be allocated from the General Fund appropriation in Section 1 of this Chapter to the Unified Judiciary for the operations of the Adult and Juvenile Drug Courts,

the Mental Health Court, and other therapeutic court program(s) approved by the Judicial Council for Fiscal Year 2019.

Section 4. Family Visitation Center. The sum of One Hundred Fifty-six Thousand One Hundred Twenty-seven Dollars (**$156,127**) *shall* be allocated from the Safe Streets Fund appropriation in Section 1 of this Chapter to the Unified Judiciary for Fiscal Year 2019 to pay for contractual services for the operations of the Family Visitation Center, provided that the Unified Judiciary must comply with § 18125(c) and (d) of Article 1, Chapter 18, Title 16 GCA.

Section 5. Electronic Monitoring Program. Such sums as deemed necessary by the Unified Judiciary *may* be allocated from the General Fund appropriation in Section 1 of this Chapter to the Unified Judiciary to implement an Electronic Monitoring Program for Guam's pretrial and criminal offender populations in Fiscal Year 2019.

Section 6. Transfer Authority of the Unified Judiciary. The Unified Judiciary is authorized to transfer funds in Fiscal Year 2019 from the appropriations in Section 1 of this Chapter to fund the divisions and/or programs identified in Sections 2, 3, 4, and 5 of this Chapter.

Section 7. Judicial Building Fund Fiscal Year 2019 Budget. The Unified Judiciary *shall* report its Judicial Building Fund Fiscal Year 2019 Budget to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan* in a Microsoft Excel file and written report on or before May 1 of Fiscal Year 2019 and post the same on its website.

Section 8. Judicial Building Fund Revenues and Expenditures Reporting. The Unified Judiciary *shall* report all revenues and expenditures for the Judicial Building Fund to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan* in a Microsoft Excel file and written report on a quarterly basis and post the

same on its website. Each quarterly report *shall* be due *no later than* thirty (30) days after the end of each quarter.

Section 9. Unified Judiciary Authorization to Fund Any Operational Shortfall. The Unified Judiciary is authorized to fund any operational shortfall for Fiscal Year 2019 from any fund sources under its control, excluding funds held in trust. Transfers from the Judicial Building Fund must be consistent with the covenants and provisions of the loan documents between the Unified Judiciary and its lender.

Section 10. Continuing Appropriation. Notwithstanding any other provision of law, the allotted but unexpended balance of funds appropriated to Unified Judiciary of Guam for Fiscal Year 2018 and prior *shall not* lapse and *shall* continue to be available until fully expended.

CHAPTER V

EXECUTIVE BRANCH

Section 1. Authorization. The amounts specified in Subsections (a) through (ii) are hereby authorized out of the General Fund, Special Funds, and Federal Matching Grants-in-Aid specified for the agencies, departments, and offices in each Subsection for Executive Branch operations in Fiscal Year 2019.

(a) OFFICE OF *I MAGA'LÅHEN GUÅHAN*

(1) Appropriation. The sum of Seven Million Three Hundred Twelve Thousand Seven Hundred Three Dollars ($**7,312,703**) is appropriated to the Office of *I Maga'låhen Guåhan* (Governor of Guam) for its operations for Fiscal Year 2019. This sum is composed of Seven Million Twelve Thousand Seven Hundred Thirty-one Dollars ($**7,012,731**) from the General Fund and Two Hundred Ninety-nine Thousand Nine Hundred Seventy-two Dollars ($**299,972**) from the Indirect Cost Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$7,012,731
INDIRECT COST FUND	$299,972
TOTAL	**$7,312,703**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$6,315,959
OPERATIONS OBJECT CATEGORIES (220-290)	$538,569
UTILITIES OBJECT CATEGORIES (361-363)	$458,175
CAPITAL OUTLAY (450)	$0
TOTAL	**$7,312,703**

Indirect Cost Fund - $259,422 (111-113); $40,550 (220-290); $0 (361-363); $0 (450)

(2) *No more than* twenty-five (25%) of the appropriation in Personnel Object Categories (111-113) in this Subsection (a)(1) *shall* be expended before January 1, 2019. *No more than* twenty-five (25%) of the total appropriation in this Subsection (a)(1) *shall* be expended before January 1, 2019. *No* appropriations or funds *shall* be transferred to the Office of *I*

Maga'låhen Guåhan for its operations from any other fund sources appropriated in this Act during Fiscal Year 2019.

(3) Continuing Appropriations Authorized. Notwithstanding any other provision of law, the unexpended balance of funds appropriated to the Office of *I Maga'låhen Guåhan* for Fiscal Year 2018 *shall not* lapse and *shall* continue to be available until fully expended.

(b) COMMISSION ON DECOLONIZATION (COD)

(1) Appropriation. The sum of Three Hundred Forty-two Thousand Eight Hundred Eighty-seven Dollars ($**342,887**) is appropriated from the General Fund to the Commission on Decolonization (COD) for its operations in Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$342,887
TOTAL	**$342,887**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$162,379
OPERATIONS OBJECT CATEGORIES (220-290)	$180,000
UTILITIES OBJECT CATEGORIES (361-363)	$508
CAPITAL OUTLAY (450)	$0
TOTAL	**$342,887**

(2) Public Information Program. The sum of *not less than* One Hundred Eighty Thousand Dollars (**$180,000**) *shall* be allocated from the General Fund appropriation in Subsection (b)(1) for the *sole* purpose of conducting an extensive public education and information program by the COD and the Free Association, Independence, and Statehood Task Forces pursuant to §2109, Chapter 21, Title 1 GCA. *No* funds allocated herein *shall* be expended for personnel or travel. The funds allocated in this Subsection *shall* be distributed as follows: Sixty Thousand Dollars ($60,000) to each Task Force in Fiscal Year 2019. Notwithstanding Chapter 5, Title 5 GCA or any other law, these funds *shall* be expended exclusively as advised by the Task Forces and approved by vote of the COD. A complete record of procurement

and expenditures *shall* be published on the COD's website within thirty (30) days after the end of each quarter.

(c) GUAM ANCESTRAL LANDS COMMISSION (GALC)

(1) Appropriation. The sum of Three Hundred Eighty Thousand Seven Hundred Forty-three Dollars (**$380,743**) is appropriated to the Guam Ancestral Lands Commission (GALC) for its operations for Fiscal Year 2019. This sum is composed of Ninety Thousand One Hundred Forty-four Dollars (**$90,144**) from the General Fund and Two Hundred Ninety Thousand Five Hundred Ninety-nine Dollars (**$290,599**) from the Guam Ancestral Lands Commission Survey, Infrastructure, and Development Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$90,144
GUAM ANCESTRAL LANDS COMMISSION SURVEY, INFRASTRUCTURE, AND DEVELOPMENT FUND	$290,599
TOTAL	**$380,743**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$59,863
OPERATIONS OBJECT CATEGORIES (220-290)	$320,880
UTILITIES OBJECT CATEGORIES (361-363)	$0
CAPITAL OUTLAY (450)	$0
TOTAL	**$380,743**

Guam Ancestral Lands Commission Survey, Infrastructure, and Development Fund - $0 (111-113); $290,599 (220-290); $0 (361-363); $0 (450)

(d) GUAM OFFICE OF VETERANS AFFAIRS (OVA)

(1) Appropriation. The sum of Four Hundred Fourteen Thousand Twelve Dollars (**$414,012**) is appropriated from the General Fund to the Office of Veterans Affairs (OVA) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$414,012
TOTAL	**$414,012**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$330,763
OPERATIONS OBJECT CATEGORIES (220-290)	$55,249
UTILITIES OBJECT CATEGORIES (361-363)	$28,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$414,012**

(e) BUREAU OF BUDGET AND MANAGEMENT RESEARCH (BBMR)

(1) Appropriation. The sum of One Million Four Hundred Nine Thousand Nine Hundred Twenty-three Dollars (**$1,409,923**) is appropriated to the Bureau of Budget and Management Research (BBMR) for its operations for Fiscal Year 2019. This sum is composed of One Million One Hundred Twenty-six Thousand Four Hundred Fifty-one Dollars (**$1,126,451**) from the General Fund and Two Hundred Eighty-three Thousand Four Hundred Seventy-two Dollars (**$283,472**) from the Indirect Cost Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$1,126,451
INDIRECT COST FUND	$283,472
TOTAL	**$1,409,923**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$1,367,436
OPERATIONS OBJECT CATEGORIES (220-290)	$31,487
UTILITIES OBJECT CATEGORIES (361-363)	$11,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$1,409,923**

Indirect Cost Fund - $241,454 (111-113); $31,018 (220-290); $11,000 (361-363); $0 (450)

(f) CIVIL SERVICE COMMISSION (CSC)

(1) Appropriation. The sum of Nine Hundred Forty-one Thousand One Hundred Ninety-four Dollars (**$941,194**) is appropriated from the General Fund to the Civil Service Commission (CSC) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$941,194
TOTAL	**$941,194**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$656,481
OPERATIONS OBJECT CATEGORIES (220-290)	$271,837
UTILITIES OBJECT CATEGORIES (361-363)	$12,876
CAPITAL OUTLAY (450)	$0
TOTAL	**$941,194**

(2) Administrative Law Judge. The sum of One Hundred Thirteen Thousand Seven Hundred Fifty Dollars (**$113,750**) *may* be allocated from the General Fund Appropriation in Subsection (f)(1) for the purpose of employing or contracting a full-time or part-time Administrative Law Judge (ALJ) to assist CSC with adjudicatory responsibilities or to retain a private attorney or attorneys to serve as an ALJ on a case-by-case basis pursuant to Subsection (c) of §4405, Article 4, Chapter 4, Title 4 GCA.

(g) DEPARTMENT OF ADMINISTRATION (DOA)

(1) Appropriation. The sum of Seven Million Seven Hundred Seventy Thousand Eight Hundred Sixty-three Dollars (**$7,770,863**) is appropriated to the Department of Administration (DOA) for its operations for Fiscal Year 2019. This sum is composed of Six Million Seven Hundred Sixteen Thousand Eight Hundred Fifty Dollars (**$6,716,850**) from the General Fund and One Million Fifty-four Thousand Thirteen Dollars (**$1,054,013**) from the Indirect Cost Fund and the Limited Gaming Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$6,716,850
INDIRECT COST FUND	$971,134
LIMITED GAMING FUND	$82,879
TOTAL	**$7,770,863**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$6,993,777
OPERATIONS OBJECT CATEGORIES (220-290)	$595,886
UTILITIES OBJECT CATEGORIES (361-363)	$181,200
CAPITAL OUTLAY (450)	$0
TOTAL	**$7,770,863**

Indirect Cost Fund - $914,523 (111-113); $0 (220-290); $56,611 (361-363); $0 (450); Limited Gaming Fund - $82,879 (111-113); $0 (220-290); $0 (361-363); $0 (450)

(2) Limited Gaming Fund. The sum of Eighty-two Thousand Eight Hundred Seventy-nine Dollars (**$82,879**) *shall* be allocated from the Limited Gaming Fund appropriation in Subsection (g)(1) pursuant to §5204(b),

Chapter 5, Title 11 GCA for Fiscal Year 2019. This allocation is *not* subject to transfer or use for any other purpose.

(3) Support of Child in Custody. The sum of Nine Hundred Forty-six Thousand Nine Hundred Sixty-nine Dollars (**$946,969**) is appropriated from the General Fund to DOA for Fiscal Year 2019 for the *sole* purpose of paying orders of the court pursuant to §5116, Chapter 5, Title 19 GCA.

(4) Residential Treatment Fund. The sum of Two Million Three Hundred Thousand Dollars (**$2,300,000**) is appropriated from the General Fund to DOA for Fiscal Year 2019 to pay for the expenses of persons under the jurisdiction of the Superior Court of Guam who require residential care because of physical, mental, or emotional disabilities or severe emotional disturbances.

All such persons and their escorts referred off-Guam for treatment and care *shall* submit to the Director of DOA appropriate documentation to justify and receive reimbursement of their travel expenses.

The Director of DOA *shall* submit reports in a Microsoft Excel file and written report to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan* describing all expenditures made pursuant to this appropriation *no later than* thirty (30) days after the end of each quarter and post the same on the DOA website.

(5) Government Claims Fund. The sum of Two Hundred Fifty Thousand Dollars (**$250,000**) is appropriated from the General Fund to DOA for the Government of Guam Claims Fund for payment of approved government claims in Fiscal Year 2019.

The Director of DOA *shall, no later than* thirty (30) days after the close of each quarter, submit a report to the Speaker of *I Liheslaturan Guåhan* in a

Microsoft Excel file and written report describing expenditures made pursuant to this appropriation and post the same on the DOA website.

(6) Government of Guam's General Purpose Financial Statement and Single Audit Report. The sum of Four Hundred One Thousand Dollars (**$401,000**) is appropriated from the General Fund to DOA for the Fiscal Year 2018 Audit of the Government of Guam's General Purpose Financial Statement and Single Audit Report in Fiscal Year 2019. The Public Auditor *shall* administer said funds and *shall* oversee the annual audit.

(7) Single Audit Report on the Tourist Attraction Fund. The sum of Twenty Thousand Five Hundred Dollars (**$20,500**) is appropriated from the Tourist Attraction Fund to DOA for the Fiscal Year 2018 Audit of the Government of Guam's Tourist Attraction Fund Financial Statement and Single Audit Report in Fiscal Year 2019. The Public Auditor *shall* administer said funds and *shall* oversee the annual audit.

(8) Single Audit Report on the Guam Highway Fund. The sum of Eighteen Thousand Five Hundred Dollars (**$18,500**) is appropriated from the Guam Highway Fund to DOA for the Fiscal Year 2018 Audit of the Government of Guam's Highway Fund Financial Statement and Single Audit Report in Fiscal Year 2019. The Public Auditor *shall* administer said funds and *shall* oversee the annual audit.

(9) Public Streetlights Appropriation. The sum of Four Million Three Hundred Fifty-seven Thousand Ninety Dollars (**$4,357,090**) is appropriated from the Streetlight Fund and Eight Hundred Thirty-seven Thousand Seven Hundred Sixty-three Dollars (**$837,763**) is appropriated from the Guam Highway Fund to DOA to pay the Guam Power Authority for the operation of public streetlights in Fiscal Year 2019.

(h) DEPARTMENT OF REVENUE AND TAXATION (DRT)

(1) Appropriation. The sum of Eleven Million Five Hundred Thirty-nine Thousand One Hundred Ninety-five Dollars (**$11,539,195**) is appropriated to the Department of Revenue and Taxation (DRT) for its operations for Fiscal Year 2019. This sum is composed of Eight Million Five Hundred Twenty-four Thousand Eight Hundred Forty-one Dollars (**$8,524,841**) from the General Fund and Three Million Fourteen Thousand Three Hundred Fifty-four Dollars (**$3,014,354**) from the Banking and Insurance Enforcement Fund, the Better Public Service Fund, and the Tax Collection Enhancement Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$8,524,841
BANKING AND INSURANCE ENFORCEMENT FUND	$474,403
BETTER PUBLIC SERVICE FUND	$1,564,374
TAX COLLECTION ENHANCEMENT FUND	$975,577
TOTAL	**$11,539,195**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$7,785,002
OPERATIONS OBJECT CATEGORIES (220-290)	$3,629,193
UTILITIES OBJECT CATEGORIES (361-363)	$125,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$11,539,195**

Banking and Insurance Enforcement Fund - $0 (111-113); $474,403 (220-290); $0 (361-363); $0(450); Better Public Service Fund - $0 (111-113); $1,564,374 (220-290); $0 (361-363); $0 (450); Tax Collection Enhancement Fund - $490,443 (111-113); $360,134 (220-290); $125,000 (361-363); $0 (450)

(2) Banking and Insurance Enforcement Fund. The sum of Four Hundred Seventy-four Thousand Four Hundred Three Dollars ($**474,403**) *shall* be allocated from the Banking and Insurance Enforcement Fund appropriation in Subsection (h)(1) for the purpose of enforcement within the purview of the Office of Commissioner of Banking and Insurance and the Banking and Insurance Board pursuant to §103120, Chapter 103, Title 11 GCA in Fiscal Year 2019.

(i) BUREAU OF STATISTICS AND PLANS (BSP)

(1) Appropriation. The sum of One Million One Hundred Fifty-one Thousand One Hundred Sixty-six Dollars (**$1,151,166**), is appropriated from the General Fund to the Bureau of Statistics and Plans (BSP) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$1,151,166
TOTAL	**$1,151,166**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$1,088,296
OPERATIONS OBJECT CATEGORIES (220-290)	$56,870
UTILITIES OBJECT CATEGORIES (361-363)	$6,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$1,151,166**

(2) Business and Economic Statistics Program. The sum of Four Hundred Thirty-three Thousand Two Hundred Ninety-two Dollars (**$433,292**) *shall* be allocated from the appropriation in Subsection (i)(1) for the *sole* purpose of funding the Business and Economic Statistics Program in Fiscal Year 2019. Notwithstanding any other provision of law and this Act, *I Maga'låhen Guåhan* and the Bureau of Budget and Management Research *shall not* be authorized to transfer the allocation in this Subsection (i)(2) to any other division within the Bureau of Statistics and Plans, or any other department or agency of the government of Guam.

(j) DEPARTMENT OF PUBLIC WORKS (DPW)

(1) Appropriation. The sum of Sixteen Million Eight Hundred Fifty-three Thousand Six Hundred Forty-three Dollars (**$16,853,643**) is appropriated to the Department of Public Works (DPW) for its operations for Fiscal Year 2019. This sum is composed of Nine Million Five Hundred Sixty-six Thousand Three Hundred Eighty-nine Dollars (**$9,566,389**) from the Guam Highway Fund and Seven Million Two Hundred Eighty-seven Thousand Two Hundred Fifty-four Dollars (**$7,287,254**) from the Territorial Educational Facilities Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GUAM HIGHWAY FUND	$9,566,389
TERRITORIAL EDUCATIONAL FACILITIES FUND	$7,287,254
TOTAL	**$16,853,643**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$13,753,474
OPERATIONS OBJECT CATEGORIES (220-290)	$1,773,429
UTILITIES OBJECT CATEGORIES (361-363)	$866,740
CAPITAL OUTLAY (450)	$460,000
TOTAL	**$16,853,643**

Guam Highway Fund - $6,932,034 (111-113); $1,313,015 (220-290); $861,340 (361-363); $460,000 (450); Territorial Educational Facilities Fund - $6,821,440 (111-113); $460,414 (220-290); $5,400 (361-363); $0 (450)

(2) Village Streets and Roads Resurfacing and Repairs. The sum of Two Million Nine Hundred Eighty Thousand Seven Hundred Three Dollars (**$2,980,703**) is appropriated from the Guam Highway Fund to DPW for the

purpose of funding village streets and roads resurfacing and repairs in Fiscal Year 2019.

(k) GUAM CONTRACTORS LICENSE BOARD (CLB)

(1) Appropriation. The sum of Seven Hundred Eighty Thousand Six Hundred Seventy Dollars (**$780,670**) is appropriated from the Contractors License Board Fund to the Guam Contractors License Board (CLB) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GUAM CONTRACTORS LICENSE BOARD FUND	$780,670
TOTAL	**$780,670**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$449,741
OPERATIONS OBJECT CATEGORIES (220-290)	$296,929
UTILITIES OBJECT CATEGORIES (361-363)	$34,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$780,670**

(2) Guam Building Code Council. *No more than* the sum of Ninety-seven Thousand Seventy-four Dollars (**$97,074**) *shall* be allocated from the appropriation in Subsection (k)(1) for the Guam Building Code Council (GBCC) for Fiscal Year 2019, and funds *shall* be further allocated as follows:

Object Class 220	$8,000
Object Class 230	$67,279
Object Class 240	$15,795
Object Class 290	$6,000
Total	**$97,074**

These funds may be re-categorized at the discretion and request of the GBCC into whichever object class where necessary.

(l) GUAM BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS, ARCHITECTS, AND LAND SURVEYORS (PEALS)

(1) Appropriation. The sum of Three Hundred Twelve Thousand Eight Hundred Eighteen Dollars (**$312,818**) is appropriated from the PEALS Fund to the Guam Board of Registration for Professional Engineers, Architects and Land Surveyors (PEALS) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

PEALS FUND	$312,818
TOTAL	**$312,818**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$202,777
OPERATIONS OBJECT CATEGORIES (220-290)	$107,541
UTILITIES OBJECT CATEGORIES (361-363)	$2,500
CAPITAL OUTLAY (450)	$0
TOTAL	**$312,818**

(m) GUAM POLICE DEPARTMENT (GPD)

(1) Appropriation. The sum of Thirty-four Million Four Hundred Thirty-five Thousand Six Hundred Seventy-eight Dollars (**$34,435,678**) is appropriated to the Guam Police Department (GPD) for its operations for Fiscal Year 2019. This sum is composed of Twenty-six Million Ninety-three Thousand One Hundred Ninety-nine Dollars (**$26,093,199**) from the General Fund and Eight Million Three Hundred Forty-two Thousand Four Hundred Seventy-nine Dollars (**$8,342,479**) from the Police Patrol Vehicle and Equipment Revolving Fund, the Police Services Fund, the Guam Highway Fund, and the Tourist Attraction Fund.

The sum of Six Hundred Eighty-three Thousand Three Hundred Seventy-two Dollars (**$683,372**) appropriated from the General Fund or Special Funds in this Subsection is authorized as the local matching requirement for Federal Grants-in-Aid for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$26,093,199
GUAM HIGHWAY FUND	$1,196,817
POLICE PATROL VEHICLE AND EQUIPMENT REVOLVING FUND	$320,037
POLICE SERVICES FUND	$1,001,803
TOURIST ATTRACTION FUND	$5,823,822
TOTAL	**$34,435,678**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$683,372

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$29,818,418
OPERATIONS OBJECT CATEGORIES (220-290)	$3,457,146

UTILITIES OBJECT CATEGORIES (361-363)		$1,160,114
CAPITAL OUTLAY (450)		$0
TOTAL		**$34,435,678**

Guam Highway Fund - $1,196,817 (111-113); $0 (220-290); $0 (361-363); $0 (450); Police Patrol Vehicle and Equipment Revolving Fund - $0 (111-113); $320,037 (220-290); $0 (361-363); $0 (450); Police Services Fund - $169,550 (111-113); $832,253 (220-290); $0 (361-363); $0 (450); Tourist Attraction Fund - $2,358,852 (111-113); $2,304,856 (220-290); $1,160,114 (361-363); $0 (450)

(2) Police Patrol Vehicle and Equipment Revolving Fund. The sum of Three Hundred Twenty Thousand Thirty-seven Dollars (**$320,037**) *shall* be allocated from the Police Patrol Vehicle and Equipment Revolving Fund appropriation in Subsection (m)(1) for the purpose of acquiring vehicles and requisite associated equipment, and to support the repair and maintenance needs for vehicles of the Guam Police Department pursuant to §77135, Article 1, Chapter 77, Title 10 GCA in Fiscal Year 2019.

(3) Cost-Sharing Initiative Related to the Criminal Justice Information System (CJIS) Integration Report. The sum of Eighty-nine Thousand Seven Hundred Thirty Dollars (**$89,730**) is appropriated from the General Fund to the GPD to pay the Unified Judiciary for the GPD share of twenty-five percent (25%) of the total annual cost of message switch maintenance and National Law Enforcement Telecommunications System (NLETS) membership totaling Three Hundred Fifty-eight Thousand Nine Hundred Twenty Dollars (**$358,920**) pursuant to the Multi-Agency Agreement to Facilitate a Cost Sharing Initiative of May 2013 entered into by the Chief of Police, the Director of Corrections, the Attorney General of Guam, and the Administrator of the Courts, and other associated costs for Fiscal Year 2019.

(n) DEPARTMENT OF CORRECTIONS (DOC)

(1) Appropriation. The sum of Twenty-six Million Four Hundred Sixty-three Thousand Nine Hundred Seventy-seven Dollars (**$26,463,977**) is appropriated to the Department of Corrections (DOC) for its operations for Fiscal Year 2019. This sum is composed of Twenty-four Million Eight Hundred Sixty-four Thousand Three Hundred Eleven Dollars (**$24,864,311**) from the General Fund and One Million Five Hundred Ninety-nine Thousand Six Hundred Sixty-six Dollars (**$1,599,666**) from the Department of Corrections Inmate Revolving Fund and the Safe Streets Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$24,864,311
DEPARTMENT OF CORRECTIONS INMATE REVOLVING FUND	$1,495,582
SAFE STREETS FUND	$104,084
TOTAL	**$26,463,977**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$17,650,827
OPERATIONS OBJECT CATEGORIES (220-290)	$6,753,448
UTILITIES OBJECT CATEGORIES (361-363)	$2,012,211
CAPITAL OUTLAY (450)	$47,491
TOTAL	**$26,463,977**

Department of Corrections Inmate Revolving Fund - $0 (111-113); $1,495,582 (220-290); $0 (361-363); $0 (450); Safe Streets Fund - $0 (111-113); $104,084 (220-290); $0 (361-363); $0 (450)

(2) Cost of Care and Custody for Prisoners Confined in Federal Facilities. The sum of Five Hundred One Thousand Dollars (**$501,000**) is appropriated from the General Fund to DOC for the payment of Fiscal Year

2019 obligations for prisoners confined in federal facilities of the Federal Bureau of Prisons.

(3) Cost-Sharing Initiative Related to the Criminal Justice Information System (CJIS) Integration Report. The sum of Eighty-nine Thousand Seven Hundred Thirty Dollars ($**89,730**) is appropriated from the General Fund to the DOC to pay the Unified Judiciary for the DOC share of twenty-five percent (25%) of the total annual cost of message switch maintenance and National Law Enforcement Telecommunications System (NLETS) membership totaling Three Hundred Fifty-eight Thousand Nine Hundred Twenty Dollars ($**358,920**) pursuant to the Multi-Agency Agreement to Facilitate a Cost Sharing Initiative of May 2013 entered into by the Chief of Police, the Director of Corrections, the Attorney General of Guam, and the Administrator of the Courts, and other associated costs for Fiscal Year 2019.

(o) DEPARTMENT OF AGRICULTURE (AGR)

(1) Appropriation. The sum of Four Million Fifty-eight Thousand Six Hundred Eighty-four Dollars ($**4,058,684**) is appropriated to the Department of Agriculture (AGR) for its operations for Fiscal Year 2019. This sum is composed of Three Million Twenty Thousand Seven Hundred Seventy-one Dollars ($**3,020,771**) from the General Fund and One Million Thirty-seven Thousand Nine Hundred Thirteen Dollars ($**1,037,913**) from the Guam Invasive Species Inspection Fee Fund, the Guam Plant Inspection and Permit Fund, the Rabies Prevention Fund, and the Tourist Attraction Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$3,020,771
GUAM INVASIVE SPECIES INSPECTION FEE FUND	$463,478
GUAM PLANT INSPECTION AND PERMIT FUND	$99,491
RABIES PREVENTION FUND	$43,076
TOURIST ATTRACTION FUND	$431,868
TOTAL	**$4,058,684**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$3,189,316
OPERATIONS OBJECT CATEGORIES (220-290)	$686,509
UTILITIES OBJECT CATEGORIES (361-363)	$182,859
CAPITAL OUTLAY (450)	$0
TOTAL	**$4,058,684**

Guam Invasive Species Inspection Fee Fund - $170,537 (111-113); $292,941 (220-290); $0 (361-363); $0 (450); Guam Plant Inspection and Permit Fund - $0 (111-113); $34,891 (220-290); $64,600 (361-363); $0 (450); Rabies Prevention Fund $0 (111-113); $43,076 (220-290); $0 (361-363); $0 (450); Tourist Attraction Fund $286,416 (111-113); $27,193 (220-290); $118,259 (361-363); $0 (450)

(2) Animal Shelter. The sum of One Hundred Fifty Thousand Dollars (**$150,000**) is appropriated from the General Fund to AGR for Fiscal Year 2019 for the operations of the Guam Animals in Need animal shelter in Yigo, Guam.

(3) Rabies Prevention Funding. The sum of Forty-three Thousand Seventy-six Dollars (**$43,076**) *shall* be allocated from the Rabies Prevention Fund appropriation in Subsection (o)(1) for use pursuant to §34307, Article 3, Chapter 34, Title 10 GCA in Fiscal Year 2019.

(4) Conservation Officers. The sum of Six Hundred Twenty-two Thousand Thirty-nine Dollars (**$622,039**) *shall* be allocated for the purpose of personnel and the sum of One Hundred Eighteen Thousand Four Hundred Eight Dollars (**$118,408**) *shall* be allocated for operational and equipment costs from the Fiscal Year 2019 General Fund appropriation in Subsection (o)(1) for the Conservation Officers in Fiscal Year 2019.

(p) GUAM PUBLIC LIBRARY SYSTEM (GPLS)

(1) Appropriation. The sum of One Million Two Hundred Seventeen Thousand Nine Hundred Dollars (**$1,217,900**) is appropriated from the Territorial Educational Facilities Fund to the Guam Public Library System (GPLS) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

TERRITORIAL EDUCATIONAL FACILITIES FUND	$1,217,900
TOTAL	**$1,217,900**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$949,703
OPERATIONS OBJECT CATEGORIES (220-290)	$109,995
UTILITIES OBJECT CATEGORIES (361-363)	$158,202
CAPITAL OUTLAY (450)	$0
TOTAL	**$1,217,900**

(q) DEPARTMENT OF YOUTH AFFAIRS (DYA)

(1) Appropriation. The sum of Five Million Four Hundred Ninety-one Thousand Fifty-three Dollars (**$5,491,053**) is appropriated to the Department of Youth Affairs (DYA) for its operations for Fiscal Year 2019. This sum is composed of Five Million Four Hundred Eight Thousand Nine Hundred Eighty-two Dollars (**$5,408,982**) from the General Fund and Eighty-two Thousand Seventy Dollars (**$82,070**) from the Healthy Futures Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$5,408,982
HEALTHY FUTURES FUND	$82,070
TOTAL	**$5,491,053**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$4,904,176
OPERATIONS OBJECT CATEGORIES (220-290)	$375,992
UTILITIES OBJECT CATEGORIES (361-363)	$210,885
CAPITAL OUTLAY (450)	$0
TOTAL	**$5,491,053**

Healthy Futures Fund - $82,070 (111-113); $0 (220-290); $0 (361-363); $0 (450)

(2) Youth Programs Appropriation. The sum of Three Hundred Thirty-two Thousand One Hundred Fifty Dollars (**$332,150**) is appropriated from the General Fund to DYA for Fiscal Year 2019 to fund programs contracted out to non-governmental organizations for services to youths who are runaways, homeless, or victims of abuse.

(r) GUAM ENVIRONMENTAL PROTECTION AGENCY (GEPA)

(1) Appropriation. The sum of Nine Hundred Two Thousand Six Hundred Thirty-three Dollars (**$902,633**) is appropriated to the Guam Environmental Protection Agency (GEPA) for its operations for Fiscal Year 2019. This sum is composed of Two Hundred Thirty Thousand Six Hundred Seventy-three Dollars (**$230,673**) from the Air Pollution Control Fund, Four Hundred Nine Thousand Two Hundred Sixty-six Dollars (**$409,266**) from the Guam Environmental Trust Fund, One Hundred Thirty-three Thousand Thirty-eight Dollars (**$133,038**) from the Pesticide Management Fund, Sixty-one Thousand Eight Hundred Forty-four Dollars (**$61,844**) from the Water Protection Fund, and Sixty-seven Thousand Eight Hundred Eleven Dollars (**$67,811**) from the Water Research and Development Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

AIR POLLUTION CONTROL FUND	$230,673
GUAM ENVIRONMENTAL TRUST FUND	$409,266
PESTICIDE MANAGEMENT FUND	$133,038
WATER PROTECTION FUND	$61,844
WATER RESEARCH AND DEVELOPMENT FUND	$67,811
TOTAL	**$902,633**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$589,434
OPERATIONS OBJECT CATEGORIES (220-290)	$253,199
UTILITIES OBJECT CATEGORIES (361-363)	$60,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$902,633**

Air Pollution Control Fund - $200,025 (111-113); $25,648 (220-290); $5,000 (361-363); $0 (450); Guam Environmental Trust Fund - $166,959 (111-113); $187,307 (220-290); $55,000 (361-363); $0 (450); Pesticide Management Fund - $127,702 (111-113); $5,336 (220-290); $0 (361-363); $0 (450); Water Protection Fund - $40,444 (111-113); $21,400 (220-290); $0 (361-363); $0 (450); Water Research and Development Fund - $54,303 (111-113); $13,508 (220-290); $0 (361-363); $0 (450)

(2) Closure, Monitoring, and Opening of the Island's Landfills. The sum of Two Hundred Two Thousand Nine Hundred Ninety-two Dollars (**$202,992**) is appropriated from the Solid Waste Operations Fund to the GEPA for Fiscal Year 2019. The allocation recognizes the duties and responsibilities of the Agency related to the closure, monitoring, and opening of the island's landfills. This allocation is *not* subject to transfer or use for any other purpose.

(3) Beach Monitoring. The sum of One Hundred Eight Thousand Two Hundred Eighty-nine Dollars (**$108,289**) is appropriated from the Tourist Attraction Fund to the GEPA for the *sole* purpose of beach monitoring and tasks performed by the Agency related to the monitoring of the island's beaches and any other tourist infrastructure to ensure that the island's beaches are safe for recreational and commercial use for Fiscal Year 2019. The allocation is *not* subject to transfer or use for any other purpose.

(4) Pesticide Management Fund. The sum of One Hundred Thirty-three Thousand Thirty-eight Dollars (**$133,038**) *shall* be allocated from the Pesticide Management Fund appropriation in Subsection (r)(1) to the GEPA for use pursuant to §50119, Chapter 50, Title 10 GCA for Fiscal Year 2019.

(5) Recycling Revolving Fund. The sum of Two Million Eight Hundred Ninety-five Thousand Nine Hundred Sixty-five Dollars (**$2,895,965**) is appropriated from the Recycling Revolving Fund to the GEPA for the *sole* purpose pursuant to Article 3, Chapter 51, Title 10 GCA for Fiscal Year 2019.

(s) DEPARTMENT OF LABOR (DOL)

(1) Appropriation. The sum of Two Million One Hundred Ten Thousand Three Hundred One Dollars (**$2,110,301**) is appropriated to the Department of Labor (DOL) for its operations for Fiscal Year 2019. This sum is composed of One Million Seven Hundred Three Thousand Six Hundred Thirty-five Dollars (**$1,703,635**) from the General Fund and Four Hundred Six Thousand Six Hundred Sixty-six Dollars (**$406,666**) from the Manpower Development Fund.

The sum of Forty-seven Thousand Dollars (**$47,000**) appropriated from the General Fund or Special Funds in this Subsection is authorized as the local matching requirement for Federal Grants-in-Aid.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$1,703,635
MANPOWER DEVELOPMENT FUND	$406,666
TOTAL	**$2,110,301**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$47,000

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$1,532,246
OPERATIONS OBJECT CATEGORIES (220-290)	$553,055
UTILITIES OBJECT CATEGORIES (361-363)	$25,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$2,110,301**

Manpower Development Fund - $173,096 (111-113); $233,570 (220-290); $0 (361-363); $0 (450)

(2) Appropriation to the Worker's Compensation Fund. The sum of Six Hundred Ninety-eight Thousand Five Hundred Ninety-three Dollars (**$698,593**) is appropriated from the General Fund to the DOL for the

Government of Guam Special Fund for Worker's Compensation payments in Fiscal Year 2019 pursuant to Chapter 9 of Title 22 GCA, including obligations incurred in past years and in the future.

The appropriation in this Subsection (s)(2) may be used to pay for medical, surgical, and other treatment; nurses; hospital services; medical travel and per diem costs; medicine; crutches; and equipment required by a claimant for such period as her/his injury and the recovery therefrom may require during each corresponding fiscal year. The appropriation in this Subsection (s)(2) *shall not* be expended for disability compensation payments for FTEs funded by this Act. The Director of DOL may use *no more than* Forty Thousand Dollars (**$40,000**) from the appropriation in this Subsection (s)(2) to pay for legal services for Worker's Compensation hearings during each corresponding fiscal year.

(t) DEPARTMENT OF PARKS AND RECREATION (DPR)

(1) Appropriation. The sum of Three Million Four Hundred Sixty-two Thousand Three Hundred One Dollars (**$3,462,301**) is appropriated to the Department of Parks and Recreation (DPR) for Fiscal Year 2019. This sum is composed of Five Hundred Twenty-four Thousand Nine Hundred Thirteen Dollars (**$524,913**) from the Limited Gaming Fund, One Hundred Seventy-four Thousand Nine Hundred Seven Dollars (**$174,907**) from the Public Recreation Services Fund, and Two Million Seven Hundred Sixty-two Thousand Four Hundred Eighty-one Dollars (**$2,762,481**) from the Tourist Attraction Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

LIMITED GAMING FUND	$524,913
PUBLIC RECREATION SERVICES FUND	$174,907
TOURIST ATTRACTION FUND	$2,762,481
TOTAL	**$3,462,301**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$2,433,320
OPERATIONS OBJECT CATEGORIES (220-290)	$733,120
UTILITIES OBJECT CATEGORIES (361-363)	$295,861
CAPITAL OUTLAY (450)	$0
TOTAL	**$3,462,301**

Limited Gaming Fund - $0 (111-113); $524,913 (220-290); $0 (361-363); $0 (450); Public Recreation Services Fund - $0 (111-113); $74,907 (220-290); $100,000 (361-363); $0 (450); Tourist Attraction Fund - $2,433,320 (111-113); $133,300 (220-290); $195,861 (361-363); $0 (450)

(2) Limited Gaming Fund. The sum of Five Hundred Twenty-four Thousand Nine Hundred Thirteen Dollars (**$524,913**) *shall* be allocated from the Limited Gaming Fund appropriation in Subsection (t)(1) to DPR pursuant to §5204(d)(2), Chapter 5, Title 11 GCA for Fiscal Year 2019.

(3) Maintenance and Repair of Public Restrooms and Pool Facilities. The sum of Five Hundred Forty-nine Thousand Three Hundred Seventy-seven Dollars (**$549,377**) is appropriated from the Tourist Attraction Fund to DPR for the maintenance and repair of restroom facilities in public parks island-wide and the maintenance of the Northern Region Pool and Complex and the *Hagåtña* Pool facilities for Fiscal Year 2019.

No later than thirty (30) days after the end of every fiscal quarter, the Director of DPR *shall* submit a quarterly report to the Public Auditor and the Speaker of *I Liheslaturan Guåhan* in a Microsoft Excel file and written report of the expenditures from the appropriation in this Subsection (t)(3) and post the same on the Department's website.

(u) DEPARTMENT OF LAND MANAGEMENT (DLM)

(1) Appropriation. The sum of Three Million Two Hundred Seventy-six Thousand Five Hundred Sixty-seven Dollars (**$3,276,567**) is appropriated from the Land Survey Revolving Fund to the Department of Land Management (DLM) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

LAND SURVEY REVOLVING FUND	$3,276,567
TOTAL	**$3,276,567**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$2,614,598
OPERATIONS OBJECT CATEGORIES (220-290)	$643,629
UTILITIES OBJECT CATEGORIES (361-363)	$18,340
CAPITAL OUTLAY (450)	$0
TOTAL	**$3,276,567**

(v) OFFICE OF THE CHIEF MEDICAL EXAMINER (CME)

(1) Appropriation. The sum of Four Hundred Thirty-five Thousand Eight Hundred Sixty-eight Dollars ($**435,868**) is appropriated from the General Fund to the Office of the Chief Medical Examiner (CME) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE	
GENERAL FUND	$435,868
TOTAL	**$435,868**
For information purposes only:	
FEDERAL MATCHING GRANTS-IN-AID	$0
SUMMARY OF BASE OPERATIONAL APPROPRIATION	
PERSONNEL OBJECT CATEGORIES (111-113)	$379,296
OPERATIONS OBJECT CATEGORIES (220-290)	$53,485
UTILITIES OBJECT CATEGORIES (361-363)	$3,087
CAPITAL OUTLAY (450)	$0
TOTAL	**$435,868**

(w) CUSTOMS AND QUARANTINE AGENCY (CQA)

(1) Appropriation. The sum of Fourteen Million Three Hundred Seventy-eight Thousand Nine Hundred Ninety-nine Dollars (**$14,378,999**) is appropriated from the Customs, Agriculture and Quarantine Inspection Services Fund to the Customs and Quarantine Agency (CQA) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

CUSTOMS, AGRICULTURE AND QUARANTINE INSPECTION SERVICES FUND	$14,378,999
TOTAL	**$14,378,999**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$10,621,157
OPERATIONS OBJECT CATEGORIES (220-290)	$3,671,342
UTILITIES OBJECT CATEGORIES (361-363)	$86,500
CAPITAL OUTLAY (450)	$0
TOTAL	**$14,378,999**

(x) DEPARTMENT OF *CHAMORRO* AFFAIRS (DCA)

(1) Appropriation. The sum of Two Million Two Hundred Eighty-three Thousand Five Hundred Twenty-six Dollars (**$2,283,526**) is appropriated to the Department of *Chamorro* Affairs (DCA) for its operations for Fiscal Year 2019. This sum is composed of One Million Three Hundred Fourteen Thousand Six Hundred Ninety Dollars (**$1,314,690**) from the Tourist Attraction Fund and Nine Hundred Sixty-eight Thousand Eight Hundred Thirty-six Dollars (**$968,836**) from the Guam Museum Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

TOURIST ATTRACTION FUND	$1,314,690
GUAM MUSEUM FUND	$968,836
TOTAL	**$2,283,526**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$618,128
OPERATIONS OBJECT CATEGORIES (220-290)	$1,425,398
UTILITIES OBJECT CATEGORIES (361-363)	$240,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$2,283,526**

Guam Museum Fund - $0 (111-113); $728,836 (220-290); $240,000 (361-363); $0 (450); Tourist Attraction Fund - $618,128 (111-113); $696,562 (220-290); $0 (361-363); $0 (450)

(y) DEPARTMENT OF MILITARY AFFAIRS (DMA)

(1) Appropriation. The sum of Seven Hundred Sixty-seven Thousand Eight Hundred Thirty-three Dollars (**$767,833**) is appropriated from the General Fund to the Department of Military Affairs (DMA) for its operations for Fiscal Year 2019.

The sum of Two Million Three Hundred Six Thousand Five Hundred Eighteen Dollars (**$2,306,518**) appropriated from the General Fund is authorized as the local matching requirement for Federal Matching Grants-in-Aid.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$767,833
TOTAL	**$767,833**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$2,306,518

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$297,503
OPERATIONS OBJECT CATEGORIES (220-290)	$118,033
UTILITIES OBJECT CATEGORIES (361-363)	$344,047
CAPITAL OUTLAY (450)	$8,250
TOTAL	**$767,833**

(z) GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY (CAHA)

(1) Appropriation. The sum of Three Hundred Twenty-two Thousand Seven Hundred Eight Dollars (**$322,708**) to the Guam Council on the Arts and Humanities (CAHA) for its operations for Fiscal Year 2019. This sum is composed of One Hundred Sixty Thousand Four Hundred Sixty-five Dollars (**$160,465**) from the General Fund and One Hundred Sixty-two Thousand Two Hundred Forty-three Dollars (**$162,243**) from the Tourist Attraction Fund.

The sum Two Hundred Ninety-four Thousand Dollars (**$294,000**) appropriated from the General Fund and Special Fund in this Subsection is authorized as the local matching requirement for Federal Matching Grants-in-Aid.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$160,465
TOURIST ATTRACTION FUND	$162,243
TOTAL	**$322,708**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$294,000

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$230,742
OPERATIONS OBJECT CATEGORIES (220-290)	$90,166
UTILITIES OBJECT CATEGORIES (361-363)	$1,800
CAPITAL OUTLAY (450)	$0
TOTAL	**$322,708**

Tourist Attraction Fund - $70,277 (111-113); $90,166 (220-290); $1,800 (361-363); $0 (450)

(2) Guam Territorial Band. The sum of Forty Thousand Dollars ($**40,000**) is appropriated from the Tourist Attraction Fund to the CAHA for the Guam Territorial Band for Fiscal Year 2019.

(aa) GUAM FIRE DEPARTMENT (GFD)

(1) Appropriation. The sum of Thirty Million Six Hundred Twenty-eight Thousand Eight Hundred Seventy-seven Dollars (**$30,628,827**) is appropriated to the Guam Fire Department (GFD) for its operations for Fiscal Year 2019. This sum is composed of Twenty-six Million Eight Hundred Twenty-one Thousand Nine Hundred Eighty-four Dollars (**$26,821,984**) from the General Fund and Three Million Eight Hundred Six Thousand Eight Hundred Forty-three Dollars (**$3,806,843**) from the Enhanced 911 Emergency Reporting System Fund, the Fire, Life, and Medical Emergency (F.L.A.M.E.) Fund, and the Tourist Attraction Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$26,821,984
ENHANCED 911 EMERGENCY REPORTING SYSTEM FUND	$2,245,507
F.L.A.M.E.	$734,262
TOURIST ATTRACTION FUND	$827,074
TOTAL	**$30,628,827**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$28,129,226
OPERATIONS OBJECT CATEGORIES (220-290)	$1,806,160
UTILITIES OBJECT CATEGORIES (361-363)	$637,441
CAPITAL OUTLAY (450)	$56,000
TOTAL	**$30,628,827**

Enhanced 911 Emergency Reporting System Fund - $1,307,242 (111-113); $775,175 (220-290); $163,090 (361-363); $0 (450); F.L.A.M.E. - $678,262 (111-113); $0 (220-290); $0 (361-363); $56,000 (450); Tourist Attraction Fund - $0 (111-113); $352,723 (220-290); $474,351 (361-363); $0 (450)

(bb) GUAM EDUCATIONAL TELECOMMUNICATIONS CORPORATION (GETC)

(1) Appropriation. The sum of Five Hundred Sixty-nine Thousand, Eight Hundred Fourteen Dollars (**$569,814**) is appropriated from the Territorial Educational Facilities Fund to the Guam Educational Telecommunications Corporation (PBS Guam) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

TERRITORIAL EDUCATIONAL FACILITIES FUND	$569,814
TOTAL	**$569,814**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$464,957
OPERATIONS OBJECT CATEGORIES (220-290)	$29,857
UTILITIES OBJECT CATEGORIES (361-363)	$75,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$569,814**

(cc) *CHAMORRO* LAND TRUST COMMISSION (CLTC)

(1) Appropriation. The sum of One Million Twenty-seven Thousand Nine Hundred Sixty-three Dollars (**$1,027,963**) is appropriated from the *Chamorro* Land Trust Operations Fund to the *Chamorro* Land Trust Commission (CLTC) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

CHAMORRO LAND TRUST OPERATIONS FUND	$1,027,963
TOTAL	**$1,027,963**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$677,921
OPERATIONS OBJECT CATEGORIES (220-290)	$350,042
UTILITIES OBJECT CATEGORIES (361-363)	$0
CAPITAL OUTLAY (450)	$0
TOTAL	**$1,027,963**

(dd) GUAM REGIONAL TRANSIT AUTHORITY (GRTA)

(1) Appropriation. The sum of Three Million Two Hundred Twenty-one Thousand One Hundred Eighty-eight Dollars (**$3,221,188**) is appropriated to the Guam Regional Transit Authority (GRTA) for its operations for Fiscal Year 2019. This sum is composed of Two Million Seven Hundred Sixty-four Thousand Seven Hundred Ninety-six Dollars (**$2,764,796**) from the Guam Highway Fund and Four Hundred Fifty-six Thousand Three Hundred Ninety-two Dollars (**$456,392**).

SUMMARY OF APPROPRIATIONS FUNDING SOURCE

GUAM HIGHWAY FUND	$2,764,796
PUBLIC TRANSIT FUND	$456,392
TOTAL	**$3,221,188**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$549,350
OPERATIONS OBJECT CATEGORIES (220-290)	$2,665,838
UTILITIES OBJECT CATEGORIES (361-363)	$6,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$3,221,188**

Guam Highway Fund- $549,350 (111-113); $2,209,446 (220-290); $6,000 (361-363); $0 (450); Public Transit Fund - $0 (111-113); $456,392 (220-290); $0 (361-363); $0 (450)

(ee) GUAM ELECTION COMMISSION (GEC)

(1) Appropriation. The sum of One Million Four Hundred Ten Thousand Two Hundred Ninety-nine Dollars (**$1,410,299**) is appropriated from the General Fund to the Guam Election Commission for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE	
GENERAL FUND	$1,410,299
TOTAL	**$1,410,299**
For information purposes only:	
FEDERAL MATCHING GRANTS-IN-AID	$0
SUMMARY OF BASE OPERATIONAL APPROPRIATION	
PERSONNEL OBJECT CATEGORIES (111-113)	$902,239
OPERATIONS OBJECT CATEGORIES (220-290)	$508,060
UTILITIES OBJECT CATEGORIES (361-363)	$0
CAPITAL OUTLAY (450)	$0
TOTAL	**$1,410,299**

(ff) GUAM SOLID WASTE AUTHORITY (GSWA)

(1) Appropriation. The sum of ~~Nineteen Million Five Hundred Thirty-four Thousand Three Hundred Forty-four~~Nineteen Million Three Hundred Thirty-one Thousand Three Hundred Fifty-two Dollars (~~$19,534,344~~ **19,331,352**) is appropriated from the Solid Waste Operations Fund to the Guam Solid Waste Authority for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATIONS FUNDING SOURCE

SOLID WASTE OPERATIONS FUND	~~$19,534,344~~$19,331,352
TOTAL	**~~$19,534,344~~$19,331,352**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

(gg) *HAGÅTÑA* RESTORATION AND REDEVELOPMENT AUTHORITY (HRRA)

(1) Appropriation. The sum of One Hundred Thirty-two Thousand Three Hundred Fifty-seven Dollars (**$132,357**) is appropriated from the Tourist Attraction Fund to the *Hagåtña* Restoration and Redevelopment Authority for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATIONS FUNDING SOURCE

TOURIST ATTRACTION FUND	$132,357
TOTAL	**$132,357**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$91,731
OPERATIONS OBJECT CATEGORIES (220-290)	$40,626
UTILITIES OBJECT CATEGORIES (361-363)	$0
CAPITAL OUTLAY (450)	$0
TOTAL	**$132,357**

(2) Restrictions on Transfers to HRRA. *Except* as provided in Subsection (gg)(1), *no* appropriations or funds *shall* be transferred to the HRRA for its operations from any other fund sources appropriated in this Act during Fiscal Year 2019.

(hh) ***I KUMISION I FINO' CHAMORU YAN I FINA'NÅ'GUEN HISTORIA YAN I LINA'LA' TAOTAO TÅNO' (KUMISION)***

(1) Appropriation. The sum of Two Hundred Two Thousand Two Hundred Dollars (**$202,200**) is appropriated from the Tourist Attraction Fund to the Department of Administration for *i Kumision* for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATIONS FUNDING SOURCE

TOURIST ATTRACTION FUND	$202,200
TOTAL	**$202,200**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

(ii) OFFICE OF TECHNOLOGY (OTECH)

(1) Appropriation. The sum of Three Million One Hundred Fifty-three Thousand Four Hundred Sixty-four Dollars (**$3,153,464**) is appropriated from the General Fund to the Department of Administration for the Office of Technology for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATIONS FUNDING SOURCE	
GENERAL FUND	$3,153,464
TOTAL	**$3,153,464**
For information purposes only:	
FEDERAL MATCHING GRANTS-IN-AID	$0
SUMMARY OF BASE OPERATIONAL APPROPRIATION	
PERSONNEL OBJECT CATEGORIES (111-113)	$1,143,748
OPERATIONS OBJECT CATEGORIES (220-290)	$1,732,488
UTILITIES OBJECT CATEGORIES (361-363)	$277,228
CAPITAL OUTLAY (450)	$0
TOTAL	**$3,153,464**

CHAPTER VI

LEGISLATIVE BRANCH

Section 1. Appropriation. The sum of Seven Million Six Hundred Forty-six Thousand Nine Hundred Eight Dollars (**$7,646,908**) is appropriated from the General Fund to *I Liheslaturan Guåhan* for its operations for Fiscal Year 2019.

Section 2. Appropriations to the Office of Finance and Budget. The sum of Four Hundred Twenty-three Thousand Dollars (**$423,000**) is appropriated from the General Fund to *I Liheslaturan Guåhan* for the Office of Finance and Budget for its operations for Fiscal Year 2019.

Section 3. Continuing Appropriations Authorized. Notwithstanding any other provision of law, the allotted but unexpended balance of funds appropriated to *I Liheslaturan Guåhan* and the Office of Finance and Budget for Fiscal Year 2018 and prior *shall not* lapse and *shall* continue to be available until fully expended.

CHAPTER VII

LEGAL SERVICES

PART I – OFFICE OF THE ATTORNEY GENERAL

Section 1. Legislative Intent. It is the intent of *I Liheslaturan Guåhan* that the Office of the Attorney General (OAG) expends its funds in accordance with the appropriation in Section 2 of this Part of this Chapter.

Section 2. Appropriation. The sum of Fourteen Million Nine Hundred One Thousand Eighty-six Dollars (**$14,901,086**) is appropriated from the General Fund to OAG for Fiscal Year 2019.

The sum of Two Million Sixty-seven Thousand Six Hundred Thirty-seven Dollars (**$2,067,637**) appropriated from the General Fund to OAG in this Section is authorized as the local matching requirement for Federal Grants-in-Aid.

SUMMARY OF APPROPRIATION FUNDING SOURCE	
GENERAL FUND	$14,901,086
TOTAL	**$14,901,086**
For information purposes only:	
FEDERAL MATCHING GRANTS-IN-AID	$4,013,648
SUMMARY OF BASE OPERATIONAL APPROPRIATION	
PERSONNEL OBJECT CATEGORIES (111-113)	$13,178,087
OPERATIONS OBJECT CATEGORIES (220-290)	$1,705,900
UTILITIES OBJECT CATEGORIES (361-363)	$17,099
CAPITAL OUTLAY (450)	$0
TOTAL	**$14,901,086**

Section 3. Cost-Sharing Initiative Related to the Criminal Justice Information System (CJIS) Integration Project. The OAG *shall* pay the Unified Judiciary the sum of Eighty-nine Thousand Seven Hundred Thirty Dollars (**$89,730**) from the General Fund appropriation in Section 2 for OAG's share of twenty-five

percent (25%) of the total annual cost of message switch maintenance and National Law Enforcement Telecommunications System (NLETS) membership totaling Three Hundred Fifty-eight Thousand Nine Hundred Twenty Dollars (**$358,920**) pursuant to the Multi-Agency Agreement to Facilitate a Cost-Sharing Initiative of May 2013 entered into by the Chief of the Guam Police Department, the Director of the Department of Corrections, the Attorney General of Guam, and the Administrator of the Courts, and other associated costs for Fiscal Year 2019.

Section 4. Notwithstanding any other provision of law, for Fiscal Year 2019, the Attorney General in pursuit of the public interest is authorized to use *up to* five percent (5%) of the FY 2019 appropriation to procure consultants and expert witnesses on a sole-source basis as necessary to pursue all federal litigation for or against the territory of Guam.

CHAPTER VII

LEGAL SERVICES

PART II – PUBLIC DEFENDER SERVICE CORPORATION

Section 1. Appropriation. The sum of Four Million Three Hundred Ninety-three Thousand Four Hundred Thirty-five Dollars (**$4,393,435**) is appropriated from the General Fund to the Public Defender Service Corporation (PDSC) for its operations, including personnel services, for Fiscal Year 2019.

No more than Four Million Fifteen Thousand Three Hundred Fifty-seven Dollars (**$4,015,357**) *shall* be expended for Personnel Object Categories (111 through 115).

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$4,015,357
OPERATIONS OBJECT CATEGORIES (220-290)	$378,078
UTILITIES OBJECT CATEGORIES (361-363)	$0
CAPITAL OUTLAY (450)	$0
TOTAL	**$4,393,435**

Section 2. Transfer Authority for the PDSC. The PDSC may transfer funds between appropriations made in Section 1, provided that PDSC notify *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan no later than* fifteen (15) working days before the transfer is made and *except* that *no* funds *shall* be transferred to Personnel Object Categories (111 through 115).

CHAPTER VIII

MAYORS' COUNCIL OF GUAM

Section 1. Appropriation. The sum of Ten Million Two Hundred Ten Thousand One Hundred Twenty-four Dollars (**$10,210,124**) is appropriated to the Mayors' Council of Guam (MCOG) for its operations, including personnel services, for Fiscal Year 2019. This sum is composed of Two Million Seven Hundred Eighty Thousand Two Hundred Twenty-two Dollars (**$2,780,222**) from the General Fund and Seven Million Four Hundred Twenty-nine Thousand Nine Hundred Two Dollars (**$7,429,902**) from the Guam Highway Fund, the Limited Gaming Fund, and the Tourist Attraction Fund.

No more than Eight Million Four Hundred Eighty-eight Thousand Two Hundred Thirty-five Dollars (**$8,488,235**) *shall* be expended for Personnel Object Categories (111 through 115).

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$2,780,222
GUAM HIGHWAY FUND	$5,443,701
LIMITED GAMING FUND	$524,913
TOURIST ATTRACTION FUND	$1,461,288
TOTAL	**$10,210,124**

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$8,488,235
OPERATIONS OBJECT CATEGORIES (220-290)	$622,689
UTILITIES OBJECT CATEGORIES (361-363)	$1,099,200
CAPITAL OUTLAY (450)	$0
TOTAL	**$10,210,124**

Guam Highway Fund - $5,443,701 (111-113); $0 (220-290); $0 (361-363); $0 (450); Tourist Attraction Fund - $362,088 (111-113); $0 (220-290); $1,099,200 (361-363); $0 (450); Limited Gaming Fund - $0 (111-113); $524,913 (220-290); $0 (361-363); $0 (450)

Section 2. Limited Gaming Fund. The sum of Five Hundred Twenty-four Thousand Nine Hundred Thirteen Dollars (**$524,913**) *shall* be allocated from the Fiscal Year 2019 Limited Gaming Fund appropriation in Section 1 of this Chapter pursuant to §5204(d)(1), Chapter 5, Title 11 GCA. This allocation is *not* subject to transfer or use for any other purpose for Fiscal Year 2019.

Section 3. Streets Maintenance and Beautification. The sum of Nine Hundred Thirty-two Thousand Four Hundred Twenty-three Dollars (**$932,423**) is appropriated from the Tourist Attraction Fund to the MCOG for Fiscal Year 2019 for the maintenance and beautification of non-routed public roads and for the operations of the Mayors' offices but *not* for travel.

Said funds *shall not* be subject to any transfer authority of *I Maga'låhen Guåhan* and *shall* be divided among the village Mayors as follows:

(a) each Mayor *shall* receive the sum of Twenty Thousand Dollars (**$20,000**) during Fiscal Year 2019; and

(b) the remaining balance of the fund *shall* be distributed to each Mayor *pro rata* based on the total road mileage of their respective village as a percentage of Guam's total road mileage in the most current report of the Guam Roads Pavement Inventory of the Department of Public Works during Fiscal Year 2019.

An expenditure report *shall* be filed quarterly with *I Liheslaturan Guåhan* inclusive of the specified road that was maintained or improved.

Section 4. Island-Wide Village Beautification Projects.

(a) The sum of Four Hundred Twenty-three Thousand Eight Hundred Twenty-nine Dollars (**$423,829**) is appropriated from the Tourist Attraction Fund to the MCOG for Island-Wide Village Beautification Projects in Fiscal Year 2019.

(b) During Fiscal Year 2019, the Island-Wide Village Beautification Projects include:

(1) the maintenance and repair of village recreational facilities under the jurisdiction of the Mayor;

(2) the maintenance and repair of main roads in each village; and

(3) the planting and maintenance of the village official flower in each village and other flowering plants, shrubs, and trees adjacent to the village's main roads, public restrooms, and recreational facilities. A Mayor may contract with a private entity to provide the services authorized by this Section subject to the Guam Procurement Law in Chapter 5 of Title 5 GCA.

(c) An Island-Wide Village Beautification Projects expenditure report *shall* be filed quarterly with *I Liheslaturan Guåhan*.

Section 5. Grounds Maintenance for Schools. Subject to approval and scheduling of public school principals, the Mayors are responsible for regular grounds maintenance of Guam Department of Education school grounds in their respective districts where grounds maintenance is *not* already subject to an existing contract for a minimum of twice a month during a regular school calendar year. Subject to approval of and scheduling by public school principals, a Mayor may contract with a private entity or assign to another Mayor the services authorized by this Section.

The sum of Four Hundred Thirty-three Thousand Seven Hundred Sixty-one Dollars (**$433,761**) is appropriated from the Territorial Educational Facilities Fund to the MCOG Revolving Fund for the grounds maintenance of specified schools of the Department of Education in Fiscal Year 2019.

Section 6. Public Safety and Social Education Programs. The sum of Three Hundred Seventy-five Thousand One Hundred Seventy-four Dollars (**$375,174**) is appropriated from the Territorial Educational Facilities Fund to the

MCOG with each village to receive Fifteen Thousand Dollars (**$15,000**) for Fiscal Year 2019.

After each municipality receives Fifteen Thousand Dollars ($**15,000**), any remaining funds are to be expended in accordance with plans approved by the MCOG or the respective village municipal planning council and filed with the Director of Administration to fund public safety and social education programs that enforce alcohol regulations, reduce underage drinking, support traffic safety, reduce drug-related violence and abuse, to support government of Guam substance abuse prevention programs, and to support organized sports programs in the community.

A Public Safety and Social Education Programs expenditure report *shall* be filed quarterly with *I Liheslaturan Guåhan.*

Section 7. Host Community Premiums Appropriation. The sum of Three Hundred Thousand Dollars (**$300,000**) is appropriated from the Host Community Fund to the Municipal Planning Council Fund of the villages of Ordot and Inarajan, pursuant to Article 4, Chapter 51 of Title 10 GCA, for Fiscal Year 2019.

Section 8. Restriction on Use of General or Special Funds for Travel. Any General or Special Funds appropriated in this Chapter *shall not* be expended for off-island travel or per diem expenses by any Mayor, Vice Mayor, or any MCOG employees and/or officials.

CHAPTER IX

PUBLIC ACCOUNTABILITY, STANDARDS, AND PRACTICES

PART I – OFFICE OF PUBLIC ACCOUNTABILITY

Section 1. Appropriation. The sum of One Million Two Hundred Seventy-five Thousand Eight Hundred Seventy-six Dollars (**$1,275,876**) is appropriated from the General Fund to the Office of Public Accountability (OPA) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE	
GENERAL FUND	$1,275,876
TOTAL	**$1,275,876**
For information purposes only:	
FEDERAL MATCHING GRANTS-IN-AID	$0
SUMMARY OF BASE OPERATIONAL APPROPRIATION	
PERSONNEL OBJECT CATEGORIES (111-113)	$1,174,623
OPERATIONS OBJECT CATEGORIES (220-290)	$97,328
UTILITIES OBJECT CATEGORIES (361-363)	$3,925
CAPITAL OUTLAY (450)	$0
TOTAL	**$1,275,876**

CHAPTER IX

PUBLIC ACCOUNTABILITY, STANDARDS, AND PRACTICES

PART II – GUAM BOARD OF ACCOUNTANCY

Section 1. Appropriation. The sum of Seven Hundred Eighty-nine Thousand Seven Hundred Eighty Dollars (**$789,780**) is appropriated from the Guam Board of Accountancy Fund to the Guam Board of Accountancy (GBOA) for its operations in Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GUAM BOARD OF ACCOUNTANCY FUND	$789,780
TOTAL	**$789,780**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

Section 2. Appropriation to the University of Guam Endowment Foundation, Inc. The sum of One Hundred Thousand Dollars (**$100,000**) is hereby appropriated from the unappropriated fund balance of the Guam Board of Accountancy Fund in Fiscal Year 2019 to the University of Guam Endowment Foundation, Inc. for the Guam Accountancy Endowment created pursuant to Public Law 32-191 for the Senator Herminia Dierking and John Phillips Visiting Accounting Professor and Lecturer Program, for Fiscal Year 2019.

CHAPTER X

GUAM VISITORS BUREAU

Section 1. Appropriation. The sum of Twenty-two Million Three Hundred Thirty-five Thousand Two Hundred Sixteen Dollars (**$22,335,216**) is appropriated from the Tourist Attraction Fund (TAF) to the Guam Visitors Bureau (GVB) for its operations in Fiscal Year 2019. These appropriations *shall* be expended in accordance with the allocations outlined in this Section.

SUMMARY OF APPROPRIATIONS

(1)	GENERAL ADMINISTRATION	$3,600,000
(2)	MARKETING	$14,500,216
(3)	SPORTS & EVENTS	$850,000
(4)	RESEARCH	$600,000
(5)	CULTURAL, HERITAGE & COMMUNITY OUTREACH	$750,000
(6)	VISITOR SAFETY & SATISFACTION	$950,000
(7)	DESTINATION DEVELOPMENT	$1,085,000
TOTAL		**$22,335,216**

Section 2. GVB Rainy Day Fund. Notwithstanding any other provision of law, the sum of Two Hundred Thousand Dollars (**$200,000**) *may* be allocated from the Tourist Attraction Fund appropriation in Section 1 of this Chapter to the GVB for deposit in the GVB Rainy Day Fund for the purposes cited in Article 3, Chapter 9, Title 12 GCA in Fiscal Year 2019.

Section 3. Authority to Allocate to Organizations. For Fiscal Year 2019, the Board of Directors of the Guam Visitors *may* allocate *not more than* the sums appropriated or allocated in Fiscal Year 2018 from the appropriation in Section 1 of this Chapter, to the following organizations:

(a) *På'å Taotao Tåno'*;

(b) Historic *Inalåhan* Foundation;

(c) Pacific War Museum Foundation;

(d) *Håya* Cultural Preservation Foundation;

(e) Guam International Film Festival;

(f) *Humåtak* Foundation

(g) *Åmot Taotao Tåno'*;

(h) *Huråo* Academy, Inc.;

(i) *Inetnon Gefpa'go* Cultural Arts Program, Inc.;

(j) Humanities *Guåhan*;

(k) Guam Symphony Society;

(l) Guam Unique Merchandise and Arts (GUMA);

(m) *Duk Duk* Goose, Inc.;

(n) *Ayuda* Foundation;

(o) Traditions Affirming our Seafaring Ancestry (TASA);

(p) Traditions About Seafaring Islands (TASI);

(q) *Guåfi*, Inc.;

(r) University of Guam Press;

(s) *Ulitao*; or

(t) Micronesian Conservation Trust.

Section 4. Authority to Transfer. For Fiscal Year 2019, the Board of Directors of the Guam Visitors Bureau may transfer funds from the appropriations made to GVB in Section 1 of this Chapter, *except* that *no* funds *shall* be transferred into General Administration.

CHAPTER XI

MISCELLANEOUS APPROPRIATIONS

Section 1. Appropriations to Retirees for Supplemental Annuity Benefits and for Other Costs.

(a) The sum of Seven Million Seven Hundred Nineteen Thousand Dollars (**$7,719,000**) is appropriated from the General Fund to the Supplemental Annuity Benefits Special Fund for Fiscal Year 2019 for direct payments to government of Guam retirees who retired prior to October 1, 1995, or their survivors, for the continuing payment of Four Thousand Two Hundred Thirty-eight Dollars ($4,238) per year in supplemental annuity benefits, consisting of the sums of One Thousand Two Hundred Dollars ($1,200), One Thousand Five Hundred Dollars ($1,500), Seven Hundred Dollars ($700), and Eight Hundred Thirty-eight Dollars ($838) in annual benefits authorized by various General Appropriation Acts.

(b) *No* retiree who is eligible for retiree supplemental annuity benefits provided for in Subsection (a) *shall* receive said benefits if her or his annual retirement annuity, excluding survivor benefits and excluding the supplemental benefits authorized herein, is greater than Forty Thousand Dollars ($40,000). *No* retiree who is eligible for retiree supplemental annuity benefits *shall* receive *more than* the sum of Forty Thousand Dollars ($40,000) in combined retirement annuities and supplemental annuity benefits in any one (1) fiscal year.

(c) The Director of DOA *shall* coordinate with the Director of the Government of Guam Retirement Fund (GGRF) and *shall* disburse to the retirees or their survivors the supplemental annuity benefits provided for in Subsection (a) of this Section. The GGRF *shall* provide the Director of DOA with the information needed to affect disbursement. To realize savings associated with the cost of preparing separate checks and mailing separate checks for the supplemental annuity for retirees, the Director of DOA may enter into a Memorandum of Understanding

(MOU) with the GGRF in which the Director of DOA remits the supplemental annuity payments to the GGRF for disbursement to the retirees at the same time the regular annuity check is issued or by including the supplemental annuity in the regular annuity check issued by the GGRF.

(d) Funds held in the Supplemental Annuity Benefits Special Fund *shall not* be commingled with the General Fund or any other fund, *shall* be held in a separate bank account which *shall* continue to be administered by the Director of DOA, and *shall not* be subject to *I Maga'låhen Guåhan*'s transfer authority.

(e) For Fiscal Year 2019, the Guam Power Authority, the A.B. Won Pat International Airport Authority, the Guam Economic Development Authority, the Guam Housing Corporation, the Government of Guam Retirement Fund, the Jose D. Leon Guerrero Commercial Port, the Guam Waterworks Authority, and the Guam Visitors Bureau *shall* remit to DOA an amount equal to the number of retirees eligible pursuant to Subsection (a) of this Section who have retired from that entity multiplied by Four Thousand Two Hundred Thirty-eight Dollars ($4,238). Said remittances *shall* be paid in two (2) equal installments on or before October 10, 2018 and on or before April 15, 2019, respectively. Said remittances *shall not* be subject to *I Maga'låhen Guåhan*'s transfer authority.

(f) For Fiscal Year 2019, the Guam Power Authority, the A.B. Won Pat International Airport Authority, the Guam Economic Development Authority, the Guam Housing Corporation, the Government of Guam Retirement Fund, the Jose D. Leon Guerrero Commercial Port, the Guam Waterworks Authority, and the Guam Visitors Bureau *shall* remit to the GGRF payments for medical, dental, and life insurance benefits for retirees who have retired from those respective agencies. Said remittance *shall* be paid in two (2) equal installments on or before October 10, 2018 and on or before April 15, 2019, respectively, for Fiscal Year 2019. The agencies'

remittances for medical, dental, and life insurance mandated herein are *ex gratia* payments and are for Fiscal Year 2019.

(g) The sum of Three Million Four Hundred Thousand Dollars (**$3,400,000**) is appropriated from the General Fund to the GGRF to pay the cost of Medicare premiums, inclusive of premiums for Medicare Parts B and D, for government of Guam retirees and their survivors domiciled on Guam who are eligible to receive Social Security income benefits, and who are eligible to enroll in the Government of Guam Group Health Insurance Program. *No* government of Guam retiree or their survivor *shall* be required to enroll in the Government of Guam Health Insurance Program in order to receive the reimbursement. For those government of Guam retired employees and their survivors who do participate in the Government of Guam Group Health Insurance Program and are enrolled in Medicare Parts A and B, and elect either Class I or Class II coverage, reimbursement *shall only* be made to those who opt for the Retiree Supplemental Plan.

(h) The sum of Two Hundred Ninety-eight Thousand Dollars (**$298,000**) is appropriated from the General Fund to the GGRF for *I Maga'låhi and I Segundu na Maga'låhi/I Segundu na Maga'håga* pensions.

(i) The sum of Three Hundred Thirty-six Thousand Dollars (**$336,000**) is appropriated from the General Fund to the GGRF for retirement annuities for former judges and justices of the Superior Court and Supreme Court of Guam.

(j) The GGRF Board of Trustees *shall* enact and if necessary, amend administrative regulations that establish procedures to ensure the proper submission, receipt, and accounting of all sums remitted pursuant to Subsections (e) and (f) of this Section.

Section 2. Survivor Supplemental Annuity Additions. §8135(d)(6), Article 1, Chapter 8, Title 4 GCA is hereby amended to read:

"(6) the prospective payment of supplemental benefits for the period of ~~October 1, 2017 through September 30, 2018~~ October 1, 2018 through September 30, 2019 for survivors of those employees who retired prior to October 1, 1995, to be paid in the following manner:

(A) Four Thousand Two Hundred Thirty-eight Dollars ($4,238) in retiree supplemental annuity benefits, known as the sum of One Thousand Two Hundred Dollars ($1,200), One Thousand Five Hundred Dollars ($1,500), Seven Hundred Dollars ($700), and Eight Hundred Thirty-eight Dollars ($838) in annual benefits formerly contained in various General Appropriations Acts.

(B) *No* person eligible for retiree supplemental annuity benefits provided for in this Subsection *shall* receive such benefits if her/his regular annual retirement annuity, exclusive of the supplemental amounts authorized hereby, exceeds Forty Thousand Dollars ($40,000). *No* persons eligible for retiree supplemental annuity benefits *shall* receive *more than* the sum of Forty Thousand Dollars ($40,000) in combined retirement annuities and supplemental retirement annuities.

(C) Any retiree or survivor eligible to receive the supplemental annuity may waive their supplemental annuity payment authorized herein by the filing of a notarized affidavit waiving such payment with the Retirement Fund."

Section 3. Disability Supplemental Annuity Additions. §8129(g), Article 1, Chapter 8, Title 4 GCA is hereby amended to read:

"(g) Any disability retirement annuitant who commenced receiving a disability retirement annuity prior to October 1, 1995 and who is entitled to disability retirement benefits under this Chapter *shall* receive during the period commencing on ~~October 1, 2017 through September 30, 2018~~ October

1, 2018 through September 30, 2019, prospective non-cumulative supplemental annuity benefits as follows:

(1) Four Thousand Two Hundred Thirty-eight Dollars ($4,238) in retiree supplemental annuity benefits, known as the sum of One Thousand Two Hundred Dollars ($1,200), One Thousand Five Hundred Dollars ($1,500), Seven Hundred Dollars ($700), and Eight Hundred Thirty-eight Dollars ($838) in annual benefits formerly contained in various General Appropriation Acts.

(2) *No* persons eligible for retiree supplemental annuity benefits provided for in this Subsection *shall* receive such benefit if their regular annual retirement annuity, excluding survivor benefits, prior to the supplemental amounts herein exceeds Forty Thousand Dollars ($40,000). *No* persons eligible for retiree supplemental annuity benefits *shall* receive *more than* the sum of Forty Thousand Dollars ($40,000) in combined retirement annuities and supplemental retirement annuities.

(3) Any disability retirement annuitant eligible to receive the supplemental annuity may waive their supplemental annuity payment authorized herein by the filing of a notarized affidavit waiving such payment with the Retirement Fund."

Section 4. Retirees Supplemental Annuity Additions. §8122(d)(6), Article 1, Chapter 8, Title 4 GCA is hereby amended to read as follows:

"(6) Any retirement annuitant who commenced receiving a retirement annuity prior to October 1, 1995 and who is entitled to retirement benefits under this Chapter *shall* receive during the period commencing on ~~October 1, 2017 through September 30, 2018~~ October 1, 2018 through September 30, 2019, prospective, non-cumulative supplemental annuity benefits as follows:

(A) Four Thousand Two Hundred Thirty-eight Dollars ($4,238) in retiree supplemental annuity benefits, known as the sum of One Thousand Two Hundred Dollars ($1,200), One Thousand Five Hundred Dollars ($1,500), Seven Hundred Dollars ($700), and Eight Hundred Thirty-eight Dollars ($838) in annual benefits formerly contained in various General Appropriation Acts.

(B) *No* retiree who is eligible for retiree supplemental annuity benefits provided for in this Subsection *shall* receive such benefit if her/his regular annual retirement annuity, excluding the supplemental amounts authorized herein and survivor benefits, exceeds Forty Thousand Dollars ($40,000). A retiree who is eligible for retiree supplemental annuity benefits *shall* receive *no more than* Forty Thousand Dollars ($40,000) in combined retirement annuities and supplemental retirement annuities.

(C) Any retiree or survivor eligible to receive the supplemental annuity may waive their supplemental annuity payment authorized herein by the filing of a notarized affidavit waiving such payment with the Retirement Fund."

Section 5. Appropriation for Cost of Living Allowance (COLA).

(a) *I Maga'låhen Guåhan shall* provide by a single lump sum payment a Cost of Living Allowance (COLA) of Two Thousand Dollars ($2,000) to each retiree of the GGRF who is retired as of September 30, 2018, or her/his survivor, *no later than* November 1, 2018. The sum of Fourteen Million One Hundred Four Thousand Dollars (**$14,104,000**) is appropriated from the General Fund to the DOA to pay said COLA.

(b) The Guam Power Authority, the A.B. Won Pat International Airport Authority, the Guam Economic Development Authority, the Guam Housing

Corporation, the Government of Guam Retirement Fund, the Jose D. Leon Guerrero Commercial Port, the Guam Waterworks Authority, and the Guam Visitors Bureau *shall* pay a COLA in a single payment of Two Thousand Dollars ($2,000) to every Government of Guam Retirement Fund retiree who retired from each respective aforementioned agency as of September 30, 2018, or her/his survivor, *no later than* November 1, 2018 for Fiscal Year 2019.

(c) Each agency mentioned in Subsection (b) *shall* reimburse the General Fund for any COLA paid by the General Fund in Fiscal Year 2019 to retirees who have retired from that agency and their survivors, *no later than* December 31, 2018.

(d) Any retiree or survivor eligible to receive the COLA may waive their payment authorized herein by filing a notarized affidavit waiving such payment with the entity responsible for the Retirement Fund.

(e) If a retiree is both a Defined Benefit and a Defined Contribution retiree, her or his survivor *shall* only be entitled to a single COLA payment.

Section 6. Retiree Medical, Dental, and Life Insurance Expenses Appropriated to the Government of Guam Retirement Fund (GGRF). The sum of Thirty-four Million Nine Hundred Thousand Dollars (**$34,900,000**) is appropriated from the General Fund, and One Million One Hundred Thousand Dollars (**$1,100,000**) is appropriated from the Section 2718 Fund to the GGRF to pay for retiree group medical and dental insurance premiums and life insurance subsidy, including retiree group medical and dental insurance premiums and coverage and life insurance subsidy for Judiciary of Guam retirees to continue existing programs currently contained in the semi-monthly payments.

Section 7. Appropriations for the *Tiyan* Lease. The following sums are hereby appropriated from the Territorial Educational Facilities Fund to the Department of Administration for the Guam Department of Education lease of *Tiyan* facilities:

(a) *Tiyan* High School – Four Million One Hundred Seventy Thousand One Hundred Fifty-five Dollars and Ninety-seven Cents ($**4,170,155.97**) for base rent and Eight Hundred Twenty-nine Thousand Eight Hundred Forty-four Dollars and Three Cents ($**829,844.03**) for insurance and maintenance;

(b) GDOE Office Building – Two Hundred Eighty-two Thousand Three Hundred Sixty-one Dollars and Forty-two Cents ($**282,361.42**) for base rent and Seventy-three Thousand Two Hundred Eleven Dollars and Twenty-eight Cents ($**73,211.28**) for insurance and maintenance;

(c) GDOE Warehouse I – Seventy-nine Thousand Six Hundred Twelve Dollars and Seventy-three Cents ($**79,612.73**) for base rent and Twenty-three Thousand One Hundred Fifty-four Dollars and Forty-one Cents ($**23,154.41**) for insurance and maintenance;

(d) *Tiyan* High School Gymnasium – Four Hundred Seventy-three Thousand Twenty-six Dollars and Twenty Cents ($**473,026.20**) for base rent and One Hundred Three Thousand One Hundred Ninety-two Dollars and Forty-one Cents ($**103,192.41**) for insurance and maintenance;

(e) New GDOE Office Building – Two Million Three Hundred Forty-four Thousand Five Hundred Thirteen Dollars and Seventy-one Cents ($**2,344,513.71**) for base rent and Four Hundred Ninety-six Thousand Four Hundred Seventy-eight Dollars and Thirty-five Cents ($**496,478.35**) for insurance and maintenance;

(f) New GDOE Warehouse II – One Hundred Thirty-four Thousand One Hundred Twenty Dollars and Twenty-one Cents ($**134,120.21**) for base rent and Thirty-eight Thousand Five Hundred Twelve Dollars and Eighty-eight Cents ($**38,512.88**) for insurance and maintenance;

(g) GDOE Warehouse I Mezzanine – Fifty-two Thousand Eight Hundred Thirty-five Dollars and Twenty-three Cents ($**52,835.23**) for base rent and Fifteen

Thousand One Hundred Seventy-one Dollars and Seventy-four Cents (**$15,171.74**) for insurance and maintenance;

(h) Lot for New GDOE Office and Warehouse II – Forty-four Thousand Six Hundred Sixty-six Dollars and Sixty-three Cents (**$44,666.63**) for base rent; and

(i) *Tiyan* 3 Building and Facilities – Seven Hundred Seventy-one Thousand One Dollars and Eighty-seven Cents (**$771,001.87**) for base rent and One Hundred Eighty-two Thousand Sixty-eight Dollars and Twenty-seven Cents (**$182,068.27**) for insurance and maintenance.

CHAPTER XII

MISCELLANEOUS PROVISIONS

Section 1. Retirement Option for Government of Guam Employees. A member of the Government of Guam Retirement Fund (GGRF) who is eligible for retirement may retire upon the complete remittance of his outstanding individual contributions to the Fund, including the employee and employer retirement contributions. *Any and all fees*, interest at actuarial rates, and penalties required by the GGRF *shall* be paid by the government.

This Section *shall not* restrict the continuing remittance of existing GGRF contributions as required by law or by the GGRF. By the fifteenth (15th) day of each month, the Director of the GGRF *shall* provide a detailed report to the Speaker of *I Liheslaturan Guåhan* regarding said remittances and the number of retirements pursuant to this Section during the previous month. *Nothing* herein *shall* be construed to abrogate any provision of §8137(h), Article 1, Chapter 8, Title 4, GCA.

Section 2. Temporary Employment of Retired Corrections Officers. The Department of Corrections (DOC) may hire retired Guam corrections officers if a critical need arises because of military activation of corrections officers or absence due to a long-term disability status which has been certified by a medical doctor. Retired corrections officers hired under this Section may receive their retirement annuity while employed on this temporary basis. The DOC may exercise this hiring authority provided it *does not* exceed its budget for filling these positions. Positions *shall* be terminated when the incumbent returns from military service. Retired corrections officers may be hired only in the ranks of Corrections Officers Supervisor I and below, only at Step I, and *shall not* receive sick and annual leave. Officers hired under this Section *shall* meet the requirements for the position in question *except* for written examinations. The Director of DOC *shall* certify that every retiree hired is fit for duty. Notwithstanding §8121(a), Article 1, Chapter 8,

Title 4 GCA, retirees hired temporarily pursuant to this Section may continue to receive retirement benefits. Any employee hired under this Section *shall* only be eligible to enroll in the Government of Guam Health Insurance Program as an active employee. The DOC Director *shall* report to *I Liheslaturan Guåhan* on July 1, 2019 and again thirty (30) days after the end of the fiscal year, the number of retired officers hired pursuant to this Section, the positions filled, the length of employment, the cost of said hiring, and the nature of the critical need that was filled.

Section 3. Temporary Employment of Retired Guam Police Officers. The Guam Police Department (GPD) may hire retired Guam police officers if a critical need arises because of military activation of police officers or absence due to a long-term disability status which has been certified by a medical doctor. The GPD may exercise this hiring authority provided its authorized budget for personnel is *not* exceeded. The retiree hired *shall* fill such a vacant position and *shall* be terminated when the incumbent returns from military service. Retired officers may be hired only at the ranks of Sergeant I and below, only at Step I, and *shall not* receive sick and annual leave. Officers hired under this Section *shall* first meet the requirements for the position in question, expect for written examinations, and the Chief of Police of GPD *shall* certify that every retiree hired is fit for duty. Notwithstanding §8121(a), Article 1, Chapter 8, Title 4 GCA, retirees hired temporarily pursuant to this Section may continue to receive retirement benefits. The GPD may pay for Civilian Volunteer Police Reserve stipends to a Police Reserve Officer to provide temporary services of a regular police officer. Any employee hired under this Section *shall* only be eligible to enroll in the Government of Guam Health Insurance Program as an active employee. The Chief of Police *shall* report to *I Liheslaturan Guåhan* on July 1, 2019 and again thirty (30) days after the end of the fiscal year, the number of retired officers hired pursuant to this Section, the positions

filled, the length of employment, the cost of said hiring, and the nature of the critical need that was filled.

Section 4. Temporary Employment of Retired Guam Firefighters. The Guam Fire Department (GFD) may hire retired GFD firefighters if a critical need arises because of military activation of GFD firefighters or absence due to a long-term disability status which has been certified by a medical doctor. The GFD may exercise this hiring authority provided its authorized budget for personnel is *not* exceeded. The retirees hired *shall* fill such a vacant position and *shall* be terminated when the incumbent returns from military service. Retired firefighters may be hired only at the ranks of Fire Specialist and below, only at Step I, and *shall not* receive sick and annual leave. Retired firefighters hired under this Section *shall* meet the requirements for the position in question, *except* for written examinations, and the Fire Chief of GFD *shall* certify that every retiree hired is fit for duty. Notwithstanding §8121(a), Article 1, Chapter 8, Title 4 GCA, retirees hired temporarily pursuant to this Section may continue to receive retirement benefits. Any employee hired under this Section *shall* only be eligible to enroll in the Government of Guam Health Insurance Program as an active employee. The Fire Chief of GFD *shall* report to *I Liheslaturan Guåhan* on July 1, 2019 and again thirty (30) days after the end of the fiscal year, of the number of retired firefighters hired pursuant to this Section, the positions filled, the length of employment, the cost of said hiring, and the nature of the critical need that was filled.

Section 5. Temporary Employment of Retired Customs and Quarantine Officers. The Guam Customs and Quarantine Agency (CQA) may hire retired customs and quarantine officers if a critical need arises as a result of military activation of customs officers or absence due to a long-term disability status which has been certified by a medical doctor. The CQA may exercise this hiring authority provided its authorized budget for personnel is *not* exceeded. The retired officer

shall fill such a vacant position and *shall* be terminated when the incumbent returns from military service. Retired officers may be hired only in the ranks of Customs Officer III and below, only at Step I, and *shall not* receive sick or annual leave. Retirees hired pursuant to this Section *shall* meet the requirements for the position in question, *except* for written examinations, and the Director of the CQA *shall* certify that every retiree hired is fit for duty. The requirements of Chapter 51 of Title 17 GCA are waived for employment pursuant hereto, *except* for §51104(b)(4). Notwithstanding §8121(a), Article 1, Chapter 8, Title 4 GCA, retirees hired temporarily pursuant to this Section may continue to receive retirement benefits. Any employee hired under this Section may continue to receive retirement benefits. Any employee hired under this Section *shall* only be eligible to enroll in the Government of Guam Health Insurance Program as an active employee. The Director of CQA *shall* report to *I Liheslaturan Guåhan* on July 1, 2019 and again thirty (30) days after the end of the fiscal year, the number of retired officers hired pursuant to this Section, the positions filled, the length of employment, the cost of said hiring, and the nature of the critical need that was filled.

Section 6. Temporary Employment or Retired Department of Revenue and Taxation Employees. The Department of Revenue and Taxation (DRT) may hire retired employees of the DRT when a critical need arises or in the absence of a DRT employee due to a long-term disability status which, certified by a medical doctor. The DRT may exercise this hiring authority in the areas of tax collection, taxpayer assistance, tax investigation, auditing, and tax processing provided its authorized budget for personnel is *not* exceeded. Said retirees *shall* be hired at Step I for the position in question and *shall not* receive sick and annual leave. Notwithstanding §8121(a), Article 1, Chapter 8, Title 4 GCA, retirees hired temporarily pursuant to this Section may continue to receive retirement benefits. Any employee hired under this Section *shall* only be eligible to enroll in the

Government of Guam Health Insurance Program as an active employee. The DRT Director *shall* report to *I Liheslaturan Guåhan* on July 1, 2019 and again thirty (30) days after the end of the fiscal year, the number of retired employees hired pursuant to this Section, the positions filled, the length of employment, the cost of said hiring, and the nature of the critical need that was filled.

Section 7. Government of Guam Health Insurance Program Enrollment for Employment Pursuant to §8121(a), Chapter 8, Title 4 GCA. Any employee hired pursuant to §8121(a), Article 1, Chapter 8, Title 4 GCA, *shall* only be eligible to enroll in the Government of Guam Health Insurance Program as an active employee.

Section 8. Locum Tenens Exemption During the Absence of the Chief Medical Examiner. The Office of the Chief Medical Examiner is exempt from the government of Guam procurement law in contracting for the professional services of a qualified medical examiner to be provided when the Chief Medical Examiner is absent from work.

Section 9. Advance Payments for Medical Services. In order to expedite acceptance of Medically Indigent Program (MIP) clients by facilities in California, Hawaii, or Manila for medical treatment approved by the MIP, the Director of Public Health and Social Services may advance payments for said medical treatment and may establish escrow accounts for immediate and advance payment of medical treatment at those Joint Commission Accredited hospitals determined by the Director to be best able to service Medically Indigent Program clients.

Section 10. Transfer of Employees.

(a) Notwithstanding any other provision of law and in recognition of personnel shortages in certain areas, *I Maga'låhen Guåhan* is authorized to transfer employees during Fiscal Year 2019 within or between any line department or agency of the government of Guam, *except* that:

(1) this Section *shall not* apply to any employee of the Legislative or Judicial Branches or any employee within the Mayors' Council of Guam and village mayors' offices;

(2) the transfer of an employee *shall not* result in a loss of pay or salary;

(3) *no* employee *shall* be transferred if the employee has filed a viable grievance with the Civil Service Commission for harassment, unless the employee consents to such transfer;

(4) notwithstanding any other provision of law or regulation, *no* employee of an autonomous agency may be transferred to a line department or agency;

(5) *I Maga'låhen Guåhan shall* transfer the funding authorized for that employee's position from the transferor agency to the transferee agency, including GMHA, DPHSS, and GBHWC, *unless* the transfer is from a line agency to an autonomous agency;

(6) this Section *shall not* be used to transfer employees acting in good faith who report or expose bad business practices, illegal activities, or inappropriate conduct by public officials;

(7) *no* employee occupying a classified position created by statute within an agency *shall* be transferred out of an agency *nor shall* such employee and position be transferred out of such agency. Any employee whose classified position is created by statute within a specific department or agency and has been transferred out of such agency or whose classified position has been transferred out of such agency *shall* be immediately transferred back to such agency; and

(8) *no* employee who has filed a whistleblower complaint as provided for in statute *shall* be transferred unless the employee consents to such transfer.

(b) *I Maga'låhen Guåhan shall* submit a report to the Speaker of *I Liheslaturan Guåhan* of the transfer of each employee pursuant to this authorization with the name and position of the employee being transferred, the line department or agency the employee is being transferred from, the line department or agency the employee is being transferred to, the time duration of the transfer, and whether the transfer is permanent, by the twentieth (20th) day after each month of the fiscal year.

Section 11. Restrictions on Hiring of Unclassified Employees. *No* government funds of any kind or description may be expended for the employment or hiring of unclassified employees in the Executive Branch of the government of Guam, *except* for the following:

(a) certified persons at the Guam Department of Education as identified in §715(l), Chapter 7, Title 1 GCA;

(b) any academic teaching positions at the University of Guam and the Guam Community College;

(c) nurses, doctors, licensed health professionals, and ancillary health employees necessary for clinical purposes at the Department of Public Health and Social Services, the Guam Behavioral Health and Wellness Center, the Office of the Chief Medical Examiner, the Guam Memorial Hospital Authority, the Guam Police Department, and the Department of Integrated Services for Individuals with Disabilities;

(d) Department of Labor Survey Workers;

(e) Systems and Programming Administrator, Junior Systems Programmer, Senior Programmer Analyst, Junior Application Analyst, Junior Programmer Analyst, and Junior Application Programmer; and positions dealing

with reporting, tax audits, tax investigations, tax collections, and processing of taxes at the Department of Revenue and Taxation;

(f) federally-funded positions (matching and up to 100%);

(g) persons filling temporary vacancies created by the call to active military duty of employees who are members of the reserve components of the Department of Defense and the Department of Transportation, including *but not limited to*, the United States Army, United States Navy, United States Marine Corps, United States Air Force, the Guam Army National Guard, the Guam Air National Guard, and the United States Coast Guard or created by absence due to a long-term disability status which has been certified by a medical doctor. Departments may exercise this hiring authority provided its authorized budget for personnel is *not* exceeded;

(h) positions within the Office of *I Maga'låhen Guåhan*, the Office of *I Segundu na Maga'låhen Guåhan* and the Guam State Clearinghouse, and department or agency heads, ~~deputies,~~ and private secretaries;

(i) positions within the Mayors' Council of Guam;

(j) positions within the Guam Election Commission;

(k) limited-term, part-time substitute teachers of the Guam Department of Education;

(l) all persons employed pursuant to this Section, effective October 1, 2018, *shall* meet the minimum Knowledge, Abilities, and Skills (KAS) associated with such position;

(m) professional engineers required to fill Chief Engineer positions;

(n) positions within the Business Office of the Guam Memorial Hospital Authority (GMHA) which *shall* consist of certified coders and billers;

(o) Victim Advocates within the Office of the Attorney General; and

(p) the Executive Director and staff positions of *I Kumision i Fino' CHamoru yan i Fina'nå'guen i Historia yan Lina'la' i Taotao Tåno'* (the Commission

on *CHamoru* Language and the Teaching of the History and Culture of the Indigenous People of Guam).

Section 12. Board and Commission Stipends. Any compensation or stipend owed to a board or commission member for attending a regular or special meeting in Fiscal Year 2019 *shall* be paid from appropriations in this Act by the department or agency responsible for the administrative support and operations of such board or commission. *Except* for Commissioners of the Civil Service Commission, any board member who has served on a board continuously for ten (10) years or more may receive a stipend totaling *no more than* Two Hundred Fifty Dollars ($250) per month for meetings attended; however, board and commission members may elect to *not* receive said compensation. *I Maga'låhen Guåhan* may, by Executive Order, waive the payment of meeting stipends owed to any board or commission member.

Section 13. Contracts. Positions in the classified and unclassified service *shall not* be filled pursuant to a contractual arrangement *except* as provided in this Section for Fiscal Year 2019.

(a) Subject to Chapter 5 of Title 5 GCA, government of Guam departments and agencies may contract with independent contractors, provided, that *no* agency may contract for services customarily provided by employees in the classified service, *except* as provided by law.

(b) Government of Guam departments and agencies that do *not* customarily obtain professional services, such as licensed health professionals, licensed architects, licensed engineers, legal services, actuarial services, and auditing services through an employee in the classified service in that department or agency may contract to obtain such services.

(c) The Office of the Attorney General, the Public Defender Service Corporation, and the Alternate Public Defender are authorized to contract with

attorneys as independent contractors to provide services in areas in which it is impracticable or impossible for the office to proceed. Such contracts *shall* be in accordance with the procurement laws of Guam. *No* such independent contractor hired pursuant to this Section may receive from the government of Guam any remuneration in any form other than in payment for the position into which such person is hired. The Office of the Attorney General, the Executive Director of the Public Defender Service Corporation, and the Executive Director of the Alternate Public Defender *shall* file a copy of every such contract with the Chief Procurement Officer and the Director of Administration together with a written certification stating why it is impracticable to handle the matter within the office as otherwise constituted.

(d) This Section *shall not* apply to the Guam Department of Education; the University of Guam; the Guam Community College; the Unified Judiciary when filling positions of justices and judges *pro tem*, law clerks, and legal interns; the Department of Revenue and Taxation when filling the position of legal counsel; *I Liheslaturan Guåhan*; the Guam Memorial Hospital Authority; and the Department of Public Health and Social Services and the Guam Behavioral Health and Wellness Center when filling positions of licensed health professionals.

(e) Any instrumentality of the government of Guam that fills any classified or unclassified positions by contractual arrangement in accordance with this Section *shall* file a copy of every such contract with the Chief Procurement Officer together with a written certification stating why it is impracticable to handle the matter within the instrumentality as otherwise constituted.

Section 14. Program Reporting Requirements for Employment, Employment Placement, and Job Training Programs at the Guam Community College, the University of Guam, and the Guam Department of Labor.

(a) The President of the University of Guam, the President of the Guam Community College, and the Director of the Guam Department of Labor *shall* transmit a report to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan no later than* June 30 of each year of the actual number of programs completed and/or certificates issued for each employment, employment placement, and job training program; and employment data for said program completer for the two (2) years following completion of their respective programs, to include salary levels, job location, or whether the job is in the same field as the program.

(b) The report mandated in Subsection (a) *shall* also be posted on each agency's respective website.

Section 15. Authorization for Legal Services for the Department of Public Works, the Guam Building Code Council, the Contractors License Board, and the PEALS Board. The Department of Public Works (DPW), the Guam Board of Professional Engineers, Architects, and Land Surveyors (PEALS), the Contractors License Board (CLB), and the Guam Building Code Council (GBCC) may enter into a Memorandum of Understanding (MOU) to jointly fund an Assistant Attorney General to specifically provide legal services to DPW, GBCC, CLB, and the PEALS Board only.

Section 16. Consolidated Revenue and Expenditure Reporting Requirement. Notwithstanding §4109(c)(3), Chapter 4, Title 5 GCA, §4105(f), Chapter 4, Title 5 GCA, and §13109(a)(1), Chapter 13, Title 2 GCA, relative to General Fund revenue reporting, the Director of the Bureau of Budget and Management Research, in collaboration with the Director of Revenue and Taxation and the Director of Administration, *shall* prepare a monthly Consolidated Revenue and Expenditure Report (CRER) which *shall* report and recognize revenues on a cash basis with the exception of Section 30 revenues which *shall* be reported as collected in full on October of each year, and *shall* for each month; identify and note

any and all non-recurring revenues by General Fund revenue category, by month collected, and by amount; and *shall* compare the budgeted and actual departmental program appropriations with expenditures and encumbrances. The Director of the Bureau of Budget and Management Research, the Director of Administration, and the Director of Revenue and Taxation *shall* certify said reports which *shall* be transmitted to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan no later than* twenty (20) days after the end of each month. The reports *shall* include, at a minimum, the following components relative to General Fund revenues:

(a) comparison of revenues for the preceding month contrasted with the same month for the prior fiscal year;

(b) comparison of year-to-date revenues for the preceding month contrasted with the same period for the prior fiscal year;

(c) comparison of adopted revenues allocated for the preceding month contrasted with the actual revenues collected for the month;

(d) comparison of quarterly adopted revenues allocated for the preceding quarter contrasted with actual quarterly revenues collected;

(e) comparison of year-to-date adopted revenues contrasted with actual year-to-date revenues collected; and

(f) comparison of adopted revenues for the fiscal year contrasted with actual year-to-date revenues collected plus the remaining projected revenues to be collected for the remainder of the fiscal year.

CHAPTER XIII

ADMINISTRATIVE PROVISIONS

PART I – SPENDING CONTROLS ADMINISTRATIVE PROVISIONS

Section 1. Hiring Prohibited. Notwithstanding any other provision of law, rule or regulation, a prohibition on hiring *shall* take effect September 1, 2018 and *shall* remain in effect through December 31, 2018 and *shall* be applicable to all positions in the Executive, Legislative, and Judicial branches to include *all* government of Guam departments and agencies, public corporations, bureaus, instrumentalities, entities, sub-entities *except* as provided for in this Section.

Beginning on September 1, 2018 through December 31, 2018, the Guam Fire Department, the Guam Police Department, the Department of Corrections, the Office of the Attorney General, the Office of Public Accountability, the Public Defender Service Corporation, the Customs and Quarantine Agency, the Department of Public Health and Social Services, the Guam Behavioral Health and Wellness Center, and the Department of Revenue and Taxation *may* fill positions vacated due *only* to retirement, termination, resignation, or death at or below the grade-step level of the vacated position. The Department of Public Works is authorized to hire Bus Drivers to fill vacant Bus Driver positions, and the Guam Election Commission is authorized to hire temporary positions, if funded, specifically related to the General Election held in November 2018.

Section 2. Government-Funded Travel Prohibited. Funds appropriated by this Act *shall not* be expended for off-island travel or per diem expenses by government employees and officials *except* for:

(a) travel that is federally-funded;

(b) travel that is specifically required to administer or secure federal grants;

(c) travel to promote tourism on Guam provided that such travel is paid for by the Tourist Attraction Fund and is restricted to the President or his designee;

(d) travel by law enforcement personnel conducting an official investigation and law enforcement personnel providing escort services for criminal suspects, detainees, and convicted felons being returned to Guam for judicial proceedings or being transferred to off-island correctional facilities;

(e) travel by medical personnel providing escort services for patients requiring off-island medical treatment and other escorts as specifically authorized by the Department of Public Health and Social Services pursuant to Guam law;

(f) travel necessary for the enforcement of court orders;

(g) travel under the Residential Treatment Fund;

(h) travel required for witnesses testifying on behalf of the government or the people in a criminal or civil case.

Section 3. Salary Increments Freeze. Notwithstanding any other provision of law, rule or regulation, there *shall* be a freeze on *all* salary increments, promotions, reclassifications, merit bonuses, and *any* other upward pay adjustment which *shall* take effect October 1, 2018 and *shall* remain in effect through September 30, 2019, and *shall* be applicable to all positions in the Executive, Legislative, and Judicial branches to include *all* government of Guam departments and agencies, public corporation, bureaus, instrumentalities, entities, sub-entities. Upon the lifting of such salary increments and merit bonus freeze, the payment of increments or merit bonuses *shall not* be retroactively applied and *shall* only be prospectively paid.

Section 4. Funding of Unclassified Deputy Director and Similar Positions Prohibited. Notwithstanding any other provision of law, rule, regulation, pay scale, or otherwise, beginning on October 1, 2018, Executive Branch departments and

agencies receiving appropriations in Part IV of Chapter II, Parts II, III and IV of Chapter III, Chapter V, and Chapter X of this Act *shall not* be authorized to expend *any* government funds for the purposes of employing unclassified positions with the titles of Deputy Director, Deputy Administrator, Deputy General Manager, Assistant General Manager, Deputy Executive Manager, Vice President, and Deputy Executive Director.

Section 5. Wireless Communications Restrictions.

(a) *No* government of Guam funds, regardless of source and including funds expended by autonomous agencies, *shall* be expended for the use of cellular telephones, cellular telephone services and other wireless telephone services, *unless* the government of Guam will be reimbursed from federal funds or other grants. This Section *shall not* apply to *I Maga'låhen Guåhan*; *I Segundu na Maga'låhen Guåhan*; the Speaker of *I Liheslaturan Guåhan*; the Chief Justice of the Supreme Court of Guam; the Presiding Judge of the Superior Court of Guam; official use of the Crisis Hotline Program of the Guam Behavioral Health and Wellness Center; law enforcement officials; on-call attorneys of the Office of the Attorney General and the Office of the Public Defender Service Corporation; on-call health professionals at the Guam Memorial Hospital Authority, the Guam Behavioral Health and Wellness Center, and the Department of Health and Social Services; village Mayors and Vice Mayors; Guam Fire Department and EMS officials; on-call emergency management personnel; the chief Medical Examiner; and the Guam Election Commission. The restrictions of this Section *shall not* apply to wireless internet services, stationary (non-mobile) wireless telephone, and wireless voice over internet protocol (VOiP) services.

(b) *No* appointing authority, manager, supervisor or public officer in *any* branch of the government of Guam *shall* require or exert undue influence on any classified or unclassified employee of any branch of the government of Guam to

maintain or utilize for employment-related duties, at such employee's personal expense, any form of wireless and/or internet communications, phone, tablet or desktop or laptop computer. Nothing herein, *however*, *shall* be construed to prevent an employer from calling an employee at a wireless phone/radio if the employee designates such wireless phone/radio as a personal contact number. Nothing herein *shall* be construed as to prevent an employee, voluntarily and on his own accord, from using personal funds or resources for wireless telephone services. An employee in violation of this Subsection (b) is subject to a fine *not to exceed* Fifty Dollars ($50.00) for the fire violation, and One Hundred Dollars ($100.00) for subsequent violations.

Section 6. Certification Pay Differential Suspended. Notwithstanding any other provisions of law, rule or regulation, the Certification Pay Differential authorized pursuant to §6235, Article 2, Chapter 6, Title 4 GCA *shall* be suspended and *shall* take effect October 1, 2018 and *shall* remain in effect through September 30, 2019. Upon the lifting of certification pay differential suspension, the payment of certification pay differential *shall not* be retroactively applied and *shall* only be prospectively paid.

Section 7. Executive Branch Limitation on Expenditures. Notwithstanding the appropriations in Chapters II, III, V, VII, VIII, IX, and X of this Act, *only* twenty-five percent (25%) of such appropriations *shall* be expended during the first quarter of Fiscal Year 2019, with the *exception* of appropriations under Object Category 230 for continuing contractual obligations.

Section 8. Suspension of Renewals or Extensions of Qualifying Certificates. Notwithstanding any other provision of law, rule, or regulation, there *shall* be a suspension of all renewals and/or extensions of Qualifying Certificates. The Guam Economic Development Authority *shall not* issue, approve, or grant any renewals or extensions of any Qualifying Certificates. Nothing herein *shall* affect

the consideration of new first-time applications for a Qualifying Certificate that are duly submitted pursuant to applicable Guam laws and regulations. Notwithstanding any other provision of law, rule or regulation, any new first-time applications for Qualifying Certificates *shall* first be approved by *I Liheslaturan Guåhan* prior to the approval by *I Maga'låhen Guåhan.*

Section 9. Restriction on the Home Use of Government of Guam Vehicles. *Except* when expressly permitted by §1103(c), Chapter 1, Title 4 GCA, or any other law, *no* government of Guam owned, leased, or rented vehicles may be driven home by an employee unless such employee is on call as an emergency first responder.

CHAPTER XIII

ADMINISTRATIVE PROVISIONS

PART II – GENERAL ADMINISTRATIVE PROVISIONS

Section 1. Authorization for Matching Requirements for Federal Grants-In-Aid. Notwithstanding any other provision of law, all departments are authorized to expend funds appropriated in this Act for matching requirements of federal grants for Fiscal Year 2019. *I Maga'låhen Guåhan* is authorized to transfer from any appropriations from Section 1(a)(1) of Chapter V of this Act *not* restricted from transfer authority to the Guam Homeland Security for matching funds for federal grants.

Section 2. Carryover of Local and Federal Matching Program Funds for Grants. The local and federal matching funds for programs with which expiration dates extend beyond September 30, 2019 *shall not* lapse and may be expended throughout the period of the grant award.

Section 3. Government of Guam Retirement Fund Rate of Contribution. In accordance with §8137(e), Article 1, Chapter 8, Title 4 GCA, the government rate of contribution to the Government of Guam Retirement Fund *shall* be twenty -six and fifty-six hundredths percent (26.56%).

Section 4. Autonomous Agency Revenues and Expenditures Reported to *I Maga'låhen Guåhan* and *I Liheslaturan Guåhan*. Notwithstanding any other provision of law, every autonomous and semi-autonomous agency or public corporation of the government of Guam *shall* report all revenues and expenditures for all funds under its purview and administration to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan* in a Microsoft Excel electronic file and a written report on a monthly basis and post the same on its website. Each monthly report *shall* be due *no later than* thirty (30) days after the end of each month.

Section 5. Facilities Insurance Requirements. Every department and agency of the government of Guam through the Department of Administration *shall* only expend such sums as necessary from the department's or agency's appropriations for operations contained in this Act for insurance of government-owned facilities built or repaired with FEMA grant funds where such insurance is required by FEMA.

Section 6. Reporting Requirements for Non-Profit Organizations. All non-profit organizations that receive funds pursuant to this Act *shall* maintain financial records that accurately account for said funds and *shall* provide a budgetary breakdown by object category to the department or agency that oversees the appropriation. The non-profit organization *shall* be provided a copy of this Section by the department or agency overseeing such appropriation, but this duty *shall not* prevent any non-profit organization from carrying out its responsibilities under this Section. The non-profit organization *shall* also provide to said department:

(a) a quarterly report describing its activities during the reporting period and the results it achieved *no later than* twenty (20) days after the end of each quarter;

(b) notification of all procurement of equipment and services of Twenty-five Thousand Dollars ($25,000) or more prior to awarding the contract therefore;

(c) access to the overseeing department's or agency's duly authorized representative and government of Guam auditors to appropriate records for the purpose of audit and examination of books, documents, papers, and records of funds expended under the appropriation;

(d) submission of a detailed inventory listing of each year's purchases, as certified by its certifying officer;

(e) a final report to the overseeing department or agency for submission to *I Liheslaturan Guåhan* containing a full disclosure of all expenditures of funds

appropriated by this Act *no later than* November 15, 2019, and the overseeing department or agency *shall* post the same on its website; and

Non-compliance with these reporting requirements will subject the non-profit organization to a three percent (3%) reduction of its appropriation(s) and the overseeing agency's contract with the organization *shall* so provide.

Section 7. Fund Reversions. Unless otherwise specified in this Act:

(a) General Fund Reversion. All unexpended or unencumbered appropriations made from the General Fund by a GG1, purchase order, or contract pursuant to this Act *shall* revert to the General Fund on the last day of Fiscal Year 2019.

(b) Tourist Attraction Fund Reversion. All unexpended or unencumbered appropriations made from the Tourist Attraction Fund by a GG1, purchase order, or contract pursuant to this Act *shall* revert to the Tourist Attraction Fund on the last day of Fiscal Year 2019.

(c) Healthy Futures Fund Reversion. All unexpended or unencumbered appropriations made from the Healthy Futures Fund by a GG1, purchase order, or contract pursuant to this Act *shall* revert to the Healthy Futures Fund on the last day of Fiscal Year 2019.

(d) Territorial Educational Facilities Fund Reversion. All unexpended or unencumbered appropriations made from the Territorial Educational Facilities Fund by a GG1, purchase order, or contract pursuant to this Act *shall* revert to the Territorial Educational Facilities Fund on the last day of Fiscal Year 2019.

(e) Guam Highway Fund Reversion. All unexpended or unencumbered appropriations made from the Guam Highway Fund by a GG1, purchase order, or contract pursuant to this Act *shall* revert to the Guam Highway Fund on the last day of Fiscal Year 2019.

Section 8. General Fund Transfer Authority of *I Maga'låhen Guåhan*. Unless otherwise restricted or specifically allowed by this Act for Fiscal Year 2019, *I Maga'låhen Guåhan* is authorized to transfer up to fifteen percent (15%) between Fiscal Year 2019 General Fund Executive Branch appropriations as directed in this Section. *No* transfer *shall* be authorized unless the Appropriations Allocation Report required in Section 13 of this Chapter is submitted pursuant to this Chapter. Any transfer between object categories and object groups or agencies after the submission of the Appropriation Allocation Report in Section 13 of this Chapter *shall* be required to be reported to the Speaker of *I Liheslaturan Guåhan* and the Office of Finance and Budget five (5) working days after the transfer is made. Failure to submit any reports by the required deadline in this Section *shall* result in a Two Hundred Fifty Dollars ($250.00) fine per missed deadline for the Director of the Bureau of Budget and Management Research which *shall* be deposited in the GDOE Interscholastic Sports Fund. For the purposes of this Section, object groups are defined as follows: Personnel Object Categories: 111 – 113; Operations Object Categories: 220 – 290; Utilities Object Categories: 361 – 363; and Capital Outlay: 450.

Notwithstanding any other provision of law, *no* funds *shall* be transferred out of the Guam Department of Education Operations Fund or the Fiscal Year 2019 General and Special Fund appropriations made to the Guam Department of Education, the Unified Judiciary, *I Liheslaturan Guåhan*, the Office of Finance and Budget, the Mayors' Council of Guam, the Public Defender Service Corporation, the Guam Ancestral Lands Commission, the *Chamorro* Land Trust Commission, the Office of the Attorney General, and the Office of Public Accountability.

Section 9. E-mail Addresses Paid for with Government of Guam Funds. The Office of *I Maga'låhen Guåhan shall* create a list of all e-mail addresses paid

for by any funds appropriated by this Act and *shall* post said list on the respective agency's or branch's website and the Office of *I Maga'låhen Guåhan's* website.

Section 10. Uniform Allowances. Uniform allowances authorized in this Act *shall not be less than* One Hundred Fifty Dollars ($150.00) for the fiscal year and *shall* be issued to the employees *no later than* the end of the first quarter of Fiscal Year 2019.

Section 11. Government Staffing Pattern.

(a) Staffing Pattern. *No later than* thirty (30) days after the end of each quarter of Fiscal Year 2019, every director, administrator, or head of a government of Guam agency, excluding line agencies, *shall* submit to the Speaker of *I Liheslaturan Guåhan* in a Microsoft Excel file and written report and post the same on the agency website, a current staffing pattern in the format of the Executive Branch Fiscal Year 2019 Budget Call as of the previous quarter's ending. The agencies required to submit are all autonomous and semi-autonomous agencies, public corporations, the Mayors' Council of Guam, and the Unified Judiciary. Said staffing pattern *shall* include, at a minimum, the name of every current employee and his position title, most recent hire date, salary, increment costs and benefit costs, the funding source for his/her salary and benefits, and the gross salary and benefits paid for during the quarter.

(b) *No later than* thirty (30) days after the end of each quarter of Fiscal Year 2019, the Director of the Department of Administration *shall* post the government-wide line agency staffing pattern on the designated budget website in a Microsoft Excel file and written report. The format of the report *shall* be the current staffing pattern in the format of the Executive Branch Fiscal Year 2019 Budget Call as of the previous quarter's ending. Said staffing pattern *shall* include, at a minimum, the name of every current employee and his position title, most recent hire date,

salary, increment costs and benefit costs, the funding source for his/her salary and benefits, and the gross salary and benefits paid for during the quarter.

Section 12. Funding Source. The following departments are authorized to expend up to the level of revenues collected for their respective special revenue funds for Fiscal Year 2019 and unexpended carryovers in revolving funds authorized by law only for the purposes authorized by statute for those funds:

(a) Guam Police Department – Police Services Fund and Police Patrol Vehicle and Equipment Revolving Fund;

(b) Department of Corrections – Corrections Inmate Revolving Fund;

(c) Customs and Quarantine Agency – Customs, Agriculture and Quarantine Inspection Services Fund;

(d) Guam Environmental Protection Agency – Guam Environmental Protection Agency Funds: Recycling Revolving Fund, Air Pollution Control Special Fund, Guam Environmental Trust Fund, Pesticide Management Fund, Water Protection Fund, and Water, Research and Development Fund;

(e) Department of Land Management – Land Survey Revolving Fund;

(f) Department of Agriculture – Guam Plant Inspection and Permit Fund, Guam Invasive Species Inspection Fee Fund, and Rabies Prevention Fund;

(g) Board of Registration for Professional Engineers, Architects and Land Surveyors – Professional Engineers, Architects and Land Surveyors (PEALS) Board Fund;

(h) Guam Fire Department –Enhanced 911 Emergency Reporting System Fund and Fire, Life and Medical Emergency Fund;

(i) Guam Regional Transit Authority – Guam Regional Transit Authority Fund;

(j) Guam Contractors License Board – Guam Contractors License Board Fund Collections;

(k) Department of Revenue and Taxation – Tax Collection Enhancement Fund; Banking and Insurance Enforcement Fund; and Alcoholic Beverage Compliance Fees and Fines Fund;

(l) Department of Public Health and Social Services – Guam Environmental Health Fund; Health Professional Licensing Office Revolving Fund; Office of Vital Statistics Revolving Fund; and Sanitary Inspection Revolving Fund;

(m) Department of Parks and Recreation – Public Recreation Services Fund;

(n) Guam Department of Education – Public Library Resources Fund;

(o) Department of Labor and the Guam Community College – Manpower Development Fund; and

(p) Office of the Attorney General – Victim/Witness Travel-Housing Fund; Consumer Protection Fund; Criminal Injuries Compensation Fund; and Notary Fund.

Section 13. Appropriation Allocation Report. The Director of the Bureau of Budget and Management Research *shall* submit a written Appropriation Allocation Report and a Microsoft Excel electronic file for all the departments and agencies in Part IV of Chapter II, Parts II, III and IV of Chapter III, and Chapter V of this Act, identifying the amount of the appropriations in Part IV of Chapter II, Parts II, III and IV of Chapter III, and Chapter V of this Act, by AS400 account number, by appropriation type, by appropriation year, by fund code, by agency code, by division code, by program code, by object category, and by amount *no later than* October 15, 2018, to the Speaker of *I Liheslaturan Guåhan* and the Office of Finance and Budget. Failure to submit any reports by the required deadline in this Section *shall* result in a Two Hundred Fifty Dollars ($250.00) fine per missed deadline for the Director of the Bureau of Budget and Management Research which *shall* be deposited in the GDOE Interscholastic Sports Fund.

Section 14. Government of Guam Health Insurance Program Reporting. (a) All health insurance carriers for the government of Guam *shall* submit a monthly written report and corresponding Microsoft Excel file of said report to the Department of Administration and the Office of Finance and Budget aggregating the:

(1) Enrollees, both subscribers and dependents, by active employee and retiree subscriber counts, by plan, by class, by groups, supported/paid by the General Fund, detailed by agency/department; and enrollees, both subscribers and dependents, by active employee and retiree subscriber counts, by plan, by class, by groups, supported/paid by autonomous agencies of the government of Guam, detailed by autonomous agency.

(2) Autonomous agencies within this Subsection *shall* include the Guam Power Authority, the Guam Waterworks Authority, the Jose D. Leon Guerrero Commercial Port, the A.B. Won Pat International Airport Authority, the Guam Housing Corporation, the Guam Economic Development Authority, the Government of Guam Retirement Fund, and the Guam Visitors Bureau.

(3) This report and corresponding Microsoft Excel file *shall* be filed with *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan no later than* twenty (20) days after the end of each month of Fiscal Year 2019.

(b) All health insurance carriers for the government of Guam *shall* file a monthly written report detailing each individual health insurance premium payment received by the government of Guam health insurance carrier from the government of Guam, by date and by agency, to the Speaker of *I Liheslaturan Guåhan no later than* twenty (20) days after the end of each month of Fiscal Year 2019.

Section 15. Appropriations Reserve Report. The Director of the Bureau of Budget and Management Research *shall* submit a quarterly report within thirty (30)

days after each quarter to the Speaker of *I Liheslaturan Guåhan* in a Microsoft Excel file and written report of the reserves held on any appropriations in this Act, detailed by amount, by AS400 account number.

Section 16. Quarterly Reports of Medical Referral Offices. Each of the Medical Referral Offices funded by this Act *shall* provide quarterly reports on its activities and expenditures, to include, but *not* be limited to:

(a) number of referred patients served;

(b) number of patient escorts or accompanying family members served;

(c) average cost per patient referral incurred during that quarter;

(d) actual office expenditures for the quarter, including fuel costs; and

(e) a description of services provided during the quarter.

The quarterly reports required by this Section *shall* be submitted to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan* thirty (30) days after the end of each quarter of the fiscal year and *shall* be posted on the Offices' websites.

Section 17. Audited Financial Statements Supplementary Information. The Public Auditor and the Director of Administration *shall* ensure that the Fiscal Year 2018 audit of the government of Guam financial statements contains the following supplementary information:

(a) a schedule of personnel count indicating the number of filled positions by department, fund source and amount expended as of September 30, 2018; and

(b) a combined schedule of expenditures, encumbrances, and continuing appropriations by department, fund source, and object classification as of September 30, 2018.

Section 18. Reporting Requirements for Travel. All off-island government travel that is publicly funded during Fiscal Year 2019 *shall* be reported quarterly to the Speaker of *I Liheslaturan Guåhan*. This Section *shall* apply to all governmental entities and *shall* include the traveler and the source of funds.

Section 19. Guam Police Department (GPD) and Department of Corrections (DOC) Overtime Reporting Requirements. The GPD and DOC *shall* submit a written report to the Speaker of *I Liheslaturan Guåhan no later than* twenty (20) days after the end of each quarter in Fiscal Year 2019 which *shall* include the amount of overtime owed to each employee at each respective agency, by fiscal year in which such overtime was incurred by division, by employee name for the previous quarter. Failure to submit said report *no later than* twenty (20) days after the end of each quarter in Fiscal Year 2019 *shall* result in a fine of Two Hundred Fifty Dollars ($250.00) per missed deadline for either the Chief of Police or the Director of the Department of Corrections, which *shall* be deposited in the GDOE Interscholastic Sports Fund.

Section 20. Severability. If any provision of this Act or its application to any person or circumstance is found to be invalid or contrary to law, such invalidity *shall not* affect other provisions or applications of this Act that can be given effect without the invalid provision or application, and to this end the provisions of this Act are severable.

I MINA'TRENTAI KUÅTRO NA LIHESLATURAN GUÅHAN
2018 (SECOND) Regular Session

Bill No. 323-34 (COR)
As Amended by the Committee on
Appropriations and Adjudication

Introduced by: B.J.F. Cruz

AN ACT MAKING APPROPRIATIONS FOR THE OPERATIONS OF THE EXECUTIVE, LEGISLATIVE, AND JUDICIAL BRANCHES OF THE GOVERNMENT OF GUAM FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019, MAKING OTHER APPROPRIATIONS AND ESTABLISHING MISCELLANEOUS AND ADMINISTRATIVE PROVISIONS.

BE IT ENACTED BY THE PEOPLE OF GUAM:

CHAPTER I
GENERAL PROVISIONS

Section 1. Short Title. This Act *shall* be known as the "**General Appropriations Act of 2019**." *Except* as otherwise provided by this Act, the appropriations made by this Act *shall* be available to pay for Fiscal Year 2019 obligations incurred on or after October 1, 2018 but *not later than* September 30, 2019. If any appropriation in this Act is found contrary to federal law, all other portions of this Act *shall* remain valid.

Section 2. Business Privilege Tax Increase. Notwithstanding any other provision of law, rule, or regulation, beginning on October 1, 2018, the business privilege tax rate *shall* be five and one-half percent (5.5%).

Section 3. Estimated Revenues for Fiscal Year 2019. Notwithstanding §22436, Chapter 22, Title 5 GCA, *I Liheslaturan Guåhan* adopts the following

revenue estimates for Fiscal Year 2019 as the basis for the appropriations contained in this Act.

I. GENERAL FUND REVENUES AMOUNT	
TOTAL GENERAL FUND REVENUE	**$797,384,919**
PROVISION FOR TAX REFUND PAYMENTS	**($125,000,000)**
TOTAL GENERAL FUND REVENUE AVAILABLE FOR OPERATIONS	**$672,384,919**
A. TAXES	
Income Tax	
Individual (*not* including the Additional Child Tax Credit)	$66,411,501
Corporate	$83,723,858
Withholding Taxes, Interest, and Penalties	$223,751,011
Provision for Tax Refund Payments (net of the Additional Child Tax Credit)	($125,000,000)
TOTAL INCOME TAXES	$248,886,370
Business Privilege Tax	$342,681,365
Business Privilege Tax (GMHA Pharmaceuticals Fund)	($21,211,976)
Tax Credit (Rehabilitation and Improvements – Harmon Industrial Park Roadway)	($250,000)
Other Taxes	$3,102,098
TOTAL TAXES	**$573,207,857**
B. FEDERAL SOURCES	
Federal Income Tax Collection – Section 30 Funds	$68,603,100
Immigration and Passport Fees	$2,006,165
TOTAL FEDERAL SOURCES	**$70,609,265**
C. USE OF MONEY AND PROPERTY	$190,944
D. LICENSES, FEES, AND PERMITS	

		Licenses, Fees, and Permits	$5,743,159
		Licenses, Fees, and Permits (Better Public Service Fund)	($574,316)
	TOTAL LICENSES, FEES, AND PERMITS		**$5,168,843**
	E.	DEPARTMENT CHARGES	$1,171,718
TOTAL GENERAL FUND REVENUE AVAILABLE FOR APPROPRIATION			**$650,348,627**
II.	**SPECIAL FUND REVENUES AMOUNT**		
	A.	Air Pollution Control Special Fund	$230,673
	B.	Banking and Insurance Enforcement Fund	$474,403
	C.	Better Public Service Fund	$1,564,374
	D.	Chamorro Land Trust Operations Fund	$1,027,963
	E.	Department of Corrections Inmate Revolving Fund	$1,495,582
	F.	Customs, Agriculture, and Quarantine Inspection Services Fund	$14,378,999
	G.	Enhanced 911 Emergency Reporting System Fund	$2,245,507
	H.	Environmental Health Fund	$1,400,306
	I.	Fire, Life, and Medical Emergency Fund	$734,262
	J.	GMHA Pharmaceuticals Fund	$21,211,976
	K.	Guam Ancestral Lands Commission Survey, Infrastructure, and Development Fund	$290,599
	L.	Guam Board of Accountancy Fund	$789,780
	M.	Guam Contractors License Board Fund	$780,670
	N.	Guam Environmental Trust Fund	$409,266
	O.	Guam Highway Fund	$24,255,118
		Guam Highway Fund (Better Public Service Fund)	($990,058)
		Guam Highway Fund (Public Transit Fund)	($456,392)
		Total Guam Highway Fund	$22,808,668
	P.	Guam Invasive Species Inspection Fee Fund	$463,478

Q.	Guam Museum Fund	$968,836
R.	Guam Plant Inspection and Permit Fund	$99,491
S.	Health Professional Licensing Office Revolving Fund	$256,382
T.	Healthy Futures Fund	$32,070,921
U.	Host Community Fund	$300,000
V.	Indirect Cost Fund	$1,554,578
W.	Land Survey Revolving Fund	$3,276,567
X.	Limited Gaming Fund	$1,657,618
Y.	Manpower Development Fund	$1,355,554
Z.	Office of Vital Statistics Revolving Fund	$254,505
AA.	Pesticide Management Fund	$133,038
AB.	Police Patrol Vehicle and Equipment Revolving Fund	$320,037
AC.	Police Services Fund	$1,001,803
AD.	Professional Engineers, Architects, and Land Surveyors Board Fund	$312,818
AE.	Public Recreation Services Fund	$174,907
AF.	Public School Library Resources Fund	$978,236
AG.	Public Transit Fund	$456,392
AH.	Rabies Prevention Fund	$43,076
AI.	Recycling Revolving Fund	$2,895,965
AJ.	Safe Streets Fund	$260,211
AK.	Sanitary Inspection Revolving Fund	$137,280
AL.	School Lunch/Child Nutritional Meal Reimbursement Fund Federal Sources (100% Federal Grant)/Cash Collections	$12,504,000
AM.	Section 2718 Fund	$1,100,000
AN.	Solid Waste Operations Funds	$19,834,344
	Solid Waste Operations Fund (Host Community Fund)	($300,000)

	Total Solid Waste Operations Fund	$19,534,344
AO.	Street Light Fund	$4,357,090
AP.	Tax Collection Enhancement Fund	$975,577
AQ.	Territorial Educational Facilities Fund	$30,089,218
AR.	Tourist Attraction Fund	$44,746,562
AS.	Water Protection Fund	$61,844
AT.	Water Research and Development Fund	$67,811
TOTAL SPECIAL FUND REVENUE		**$232,251,167**
III.	**FEDERAL MATCHING GRANTS-IN-AID**	
	Federal Grants-in-Aid Requiring Local Match:	
A.	Guam Community College	$1,074,535
B.	Guam Council on the Arts and Humanities Agency	$294,000
C.	Guam Police Department	$683,372
D.	Department of Integrated Services for Individuals with Disabilities	$1,901,606
E.	Department of Labor	$47,000
F.	Office of the Attorney General	$4,013,648
G.	Department of Military Affairs	$2,306,518
H.	Department of Public Health and Social Services	$63,085,325
I.	University of Guam	$4,518,681
TOTAL FEDERAL MATCHING GRANTS-IN-AID REVENUES		**$77,924,685**
IV.	**REVENUE AVAILABLE FOR OPERATIONS SUMMARY:**	
TOTAL GENERAL FUND REVENUE		**$775,348,627**
PROVISION FOR TAX REFUNDS		**($125,000,000)**
TOTAL GENERAL FUND REVENUE AVAILABLE FOR APPROPRIATION		**$650,348,627**
TOTAL SPECIAL FUND REVENUE		**$232,251,167**

TOTAL FEDERAL MATCHING GRANTS-IN-AID REVENUE **$77,924,685**

GRAND TOTAL **$960,524,479**

Section 3. Authorization to Pay and Prioritize the Payment of Tax Refunds. *I Maga'låhen Guåhan shall* prioritize tax refunds for tax years 2018 and prior years A-Status Returns *no less than* One Hundred Twenty-five Million Dollars (**$125,000,000**).

Section 4. Revenue Collections in Excess of Quarterly Collections.

(a) For Fiscal Year 2019, the Director of the Bureau of Budget and Management Research (BBMR) *shall* create a General Fund twelve (12) month revenue budget based on the revenue estimates in Section 3 of this Chapter, relative to statistical weighing of historical collections by month, by collection category in the General Fund Combined Comparative Statement of Revenues report. The report *shall* be submitted to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan* within thirty (30) days upon the enactment of this Act.

(b) For Fiscal Year 2019, the Director of Administration (DOA) *shall* report to the Speaker of *I Liheslatura* and the Office of Finance and Budget (OFB) the amount of quarterly revenue collections pursuant to Subsection (a) of this Section on the twentieth (20th) day after the end of each quarter.

Section 5. Additional Child Tax Credit (ACTC) Reimbursements.

(a) *No less than* ninety percent (90%) of all ACTC reimbursements received by the government of Guam *shall* be deposited directly into the Income Tax Refund Efficient Payment Trust Fund of Chapter 51, Title 11 GCA and applied to "A" Status Returns. Interest earned in the Fund *may* be used to hire seasonal employees to assist with income tax processing.

(b) *No more than* ten percent (10%) of all ACTC reimbursements received by the government of Guam *shall* be deposited into the General Fund, and such funds *may* be expended for vacancies and overtime for the Department of Revenue and

Taxation (DRT) Income Tax Processing and Income Tax Enforcement Divisions and the Motor Vehicle Division for driver's license and vehicle registration issuance.

Section 6. Debt Service Continuing Appropriations. The following are continuing appropriations for debt service requirements:

A. GENERAL OBLIGATION BOND, SERIES 2009 A $5,544,600[1/]

(To finance certain expenses affecting the General Fund deficit; P.L. 29-113, as amended by P.L. 30-7; due FY 2040 as final year)

[1/]General Fund

B. GUAM DEPARTMENT OF EDUCATION, SERIES 2010A CERTIFICATES OF PARTICIPATION (JOHN F. KENNEDY HIGH SCHOOL PROJECT) $6,699,900[2/]

(P.L. 30-178; Chapter 58A of Title 5 GCA)

[2/]General Fund ($5,131,900) and Territorial Educational Facilities Fund ($1,568,000)

C. LIMITED OBLIGATION (LO) HOTEL OCCUPANCY TAX (HOT) REVENUE BONDS, SERIES 2011A $6,994,750[3/]

(Refunding of LO Infrastructure Improvement Bonds, 1997 Series A, to acquire, construct, or equip a new Guam Museum and projects that benefit the tourism industry)

[3/]Tourist Attraction Fund

D. BUSINESS PRIVILEGE TAX BONDS, SERIES 2011A $16,351,388[4/]

(To finance unpaid income tax refunds for 2010; prior year obligations; COLA)

[4/]General Fund

E. BUSINESS PRIVILEGE TAX BONDS, SERIES 2012B $7,507,320[5/]

(To finance unpaid income tax refunds for 2011; health insurance premiums for FY 2012; GMHA & GDOE retirement contribution payments to GGRF; rehabilitation of school facilities).

[5/]General Fund

F. GENERAL OBLIGATION BOND BUSINESS PRIVILEGE TAX 2013 SERIES C $2,764,088[6/]

(For education capital projects; due FY 2019 as final year; P.L. 29-19, P.L. 29-21, and P.L. 31-276; net of UOG bond payment obligation of $2,027,787)

[6/]General Fund

G. GUAM DEPARTMENT OF EDUCATION (GDOE) SERIES 2013A CERTIFICATES OF PARTICIPATION (OKKODO HIGH SCHOOL PROJECT) $3,588,960[7/]

(Chapter 58B of Title 5 GCA; §50103, Chapter 50, Title 12 GCA; and Title 13 GCA; due FY 2030 as final year; to include additional rent [Insurance and Maintenance to be reimbursed by the GDOE])

[7/]General Fund (P&I: $2,938,960) and Territorial Educational Facilities Fund (Insurance & Maintenance: $650,000)

H. LIMITED OBLIGATION BONDS BUSINESS PRIVILEGE TAX 2015 SERIES D $21,906,550[8/]

(Refunding of GOB, 2007 Series A, and a portion of GOB, 2009 Series A; final maturity FY 2040)

[8/]General Fund

I. LIMITED OBLIGATION (SECTION 30) BONDS, SERIES 2016A $16,904,500[9/]

(Refunding of LO [Section 30] Bonds, Series 2009A; refinancing of Series 2013B Guam Education Financing Foundation II, Inc. Certificates of Participation [Okkodo High School Expansion Project]; financing certain

working capital costs of the Guam Memorial Hospital Authority, including the refinancing of an outstanding loan from the Bank of Guam)

[9/]General Fund

GRAND TOTAL **$88,262,056**

CHAPTER II

EDUCATION

PART I – GUAM DEPARTMENT OF EDUCATION

Section 1. Appropriation. It is the intent of *I Liheslaturan Guåhan* to provide a lump sum appropriation to the Guam Department of Education (GDOE) for Fiscal Year 2019. Pursuant to §§52101 and 52102, Chapter 52, Division 2, Title 11 GCA, the sum of Two Hundred Thirty-one Million Eight Hundred Sixty Thousand Two Hundred One Dollars (**$231,860,201**) is appropriated to the Guam Department of Education (GDOE) Operations Fund for Fiscal Year 2019. This sum is composed of Two Hundred Eleven Million Three Hundred Seventy-five Thousand Five Hundred Seventy-nine Dollars (**$211,375,579**) from the General Fund (including advanced appropriations from P.L. 34-42) and Twenty Million Four Hundred Eighty-four Thousand Six Hundred Twenty-two Dollars (**$20,484,622**) from the Public School Library Resources Fund, the Territorial Educational Facilities Fund (including the continuing appropriation in P.L. 32-63, as amended by P.L. 32-120), the Healthy Futures Fund, the Limited Gaming Fund, and the School Lunch/Child Nutritional Meal Reimbursement Fund. This appropriation *shall* be expended in accordance with the cash disbursement schedules required by §52101(b), Chapter 52, Title 11 GCA.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$211,375,579
HEALTHY FUTURES FUND	$891,754
LIMITED GAMING FUND	$524,913
PUBLIC SCHOOL LIBRARY RESOURCES FUND	$978,236
SCHOOL LUNCH/CHILD NUTRI. MEAL REIMB. FUND	$12,504,000
TERRITORIAL EDUCATIONAL FACILITIES FUND	$5,585,719
TOTAL	**$231,860,201**

Section 2. Guam Academy Charter Schools. Notwithstanding any other provision of law, pursuant to §12116(e), Chapter 12, Title 17 GCA, the Department of Administration (DOA) is hereby authorized and directed to deduct, in proportion to the ratio of cash received from the total Fiscal Year 2019 General and Special Fund appropriations in Section 1 of this Part of this Chapter to the GDOE, Six Thousand Five Hundred Dollars ($6,500) per enrollee of the Academy Charter Schools chartered by the Guam Academy Charter Schools Council *not to exceed* five hundred (500) students for the iLearn Academy Charter School, Seven Hundred Forty (740) students for the Guåhan Academy Charter School, and three hundred fifty (350) students for the Science Is Fun and Awesome Academy Charter School from the total Fiscal Year 2019 General and Special Fund appropriations in Section 1 of this Part of this Chapter to GDOE based on the actual enrollment at the time multiplied by the per pupil cost as established by this Section. Each Academy Charter School *shall* submit a monthly invoice to DOA which *shall* be remitted to GDOE. Upon receipt of remitted invoice, GDOE *shall* verify accuracy of the invoice and report its findings within ten (10) days of receipt of said invoice by the GDOE prior to the release of funds. If GDOE fails to report its findings, the invoiced amount received by DOA *shall* be automatically transmitted to each Academy Charter School.

Section 3. Simon Sanchez Procurement. The sum of *up to* One Million Dollars (**$1,000,000**) *shall* be allocated from the General Fund appropriation in Section 1 of this Part of this Chapter for the procurement of an Owner's Agent Engineer (OAE), architectural and engineering (A&E) services, and other related services for the construction of a new Simon Sanchez High School pursuant to §58D105, Chapter 58D, Title 5 GCA for Fiscal Year 2019. The sums un-alloted, unencumbered, or unexpended by June 30, 2019 *may* be expended for the operations of the GDOE in Fiscal Year 2019.

Section 4. ***Chamoru*** **Studies Division.** *Up to* the sum of Four Hundred One Thousand Two Hundred Seven Dollars (**$401,207**) *shall* be allocated from the Fiscal Year 2019 General Fund appropriation in Section 1 of this Part of this Chapter for the *Chamoru* Studies Division administered by GDOE for Fiscal Year 2019.

Funds allocated in this Section are to be expended for personnel salaries and benefits, contractual services, professional development and training, supplies and materials, and equipment for the support and the implementation of the Content Standards and Performance Indicators for the course syllabi for the emphasis of fluency and for the promotion of the proficiency skills in the areas of listening, speaking, reading, and writing in the *Chamoru* language.

Section 5. Limited Gaming Fund. The sum of Five Hundred Twenty-nine Thousand Four Hundred Seventy-three Dollars (**$529,473**) *shall* be allocated from the Limited Gaming Fund appropriation in Section 1 of this Part of this Chapter pursuant to §5204(d)(3), Chapter 5, Title 11 GCA for Fiscal Year 2019.

Section 6. GDOE Miscellaneous Healthy Futures Fund Allocations.

(a) Interscholastic Sports Fund. The sum of Six Hundred Twelve Thousand Dollars (**$612,000**) *shall* be allocated from the Healthy Futures Fund appropriation in Section 1 of this Part of this Chapter for the Interscholastic Sports Fund administered by GDOE to be expended pursuant to §7108, Chapter 7, Title 17 GCA for Fiscal Year 2019. The allocations made herein *shall* be available to fund sports programs, to include the payment of head coaches, assistant coaches, league fees, busing services, and other expenses normally associated with interscholastic sports.

(b) Health and Physical Education Activities. The sum of Two Hundred Seventy-nine Thousand Seven Hundred Fifty-four Dollars (**$279,754**) *shall* be allocated from the Healthy Futures Fund appropriation in Section 1 of this Part of this Chapter for GDOE Health and Physical Education programs, intramural sports, and similar activities in Fiscal Year 2019.

Section 7. Textbooks and Collateral Materials. For Fiscal Year 2019, the following are appropriations to GDOE for the purchase or development and production of textbooks and instructional materials related to specific content areas in accordance with the following terms and conditions:

(a) Notwithstanding any other provision of law, the sum of One Million Five Hundred Thousand Dollars (**$1,500,000**) is appropriated from the General Fund from Fiscal Year 2020 revenues for Fiscal Year 2019 to GDOE for the purchase or development and production of textbooks and instructional materials related to specific content areas. The Superintendent of GDOE may, if necessary, through agreements with textbook vendors, defer payment for said materials until after October 1, 2019 but *no later than* December 31, 2019 with the full faith and credit of the government of Guam.

(b) The Superintendent of GDOE *shall* order materials funded by this Section for Fiscal Year 2019 *no later than* March 1, 2019. The Bureau of Budget and Management Research *shall* release such allotments as are necessary to ensure that said materials are ordered by March 1, 2019. The Superintendent of GDOE *shall* receive said materials and distribute them to schools *no later than* thirty (30) days before the start of the school calendar established pursuant to §4111, Chapter 4, Title 17 GCA. All funds appropriated for said materials *shall not* be used for any other purpose.

(c) On the first (1st) day of each fiscal quarter, the Superintendent of GDOE *shall* provide to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan* and post on the GDOE website, a detailed report regarding all receipts, purchase orders, and expenditures for textbooks and instructional materials. Said report *shall* be accompanied by the certified list of textbooks approved by the Guam Education Board and a list or copies of all purchase orders issued related to this Section. The report *shall* summarize:

(1) purchases by allotment account number, unit cost, and the total cost of textbooks or instructional materials charged against an appropriation account, the vendor, quantity, title, copyright date, and ISBN of textbooks or instructional materials ordered, the allocation of such books by school and grade, and whether books are for teachers or students;

(2) instructional materials adopted in accordance with §4104, Chapter 4, Title 17 GCA; and

(3) other information that may be useful or that is requested by *I Liheslaturan Guåhan* regarding the funds appropriated and authorized herein.

Section 8. First Generation Trust Fund Initiative. The sum of One Hundred Thousand Dollars (**$100,000**) *shall* be allocated from the Territorial Educational Facilities Fund appropriation in Section 1 to GDOE for transfer and deposit into the First Generation Trust Fund created pursuant to Article 2, Chapter 14, Division 3, Title 17 GCA for Fiscal Year 2019.

Section 9. JROTC Fund. The GDOE is hereby authorized to expend funds from the JROTC Fund for the *sole* purpose of expenditures related to the operations of the JROTC program for Fiscal Year 2019.

Section 10. Summer School Fund. Pursuant to §6119, Article 1, Chapter 6, Division 2, Title 17 GCA which established the Summer School Fund, such sums as are necessary to fund the operations of the 2019 Summer School Program are hereby appropriated to GDOE.

The Superintendent of GDOE *shall* submit a detailed report to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan* regarding the receipt and expenditure of said funds *no later than* thirty (30) days after the close of summer school and post the same on the GDOE website. Such report *shall* include the following:

(a) total revenues received, including identification of each revenue source;

(b) total expenditures and encumbrance by object classification and by school; and

(c) the fund balance.

Section 11. Website Posting. The Superintendent of GDOE *shall* submit to the Speaker of *I Liheslaturan Guåhan* and post and maintain on the GDOE website:

(a) all payments for prior year obligations to be paid by current appropriations when authorized, including the funding source to be used, by month;

(b) salary adjustments by position, effective date of adjustment, and the funding source for each, by month;

(c) mandated cash disbursement schedules; and

(d) number of FTEs, costs, and funding sources by school and division, by month.

Section 12. Reports. The Superintendent of GDOE *shall* electronically report the following to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan*:

(a) Within fifteen (15) days after the start of Fiscal Year 2019, the Superintendent of GDOE *shall* provide a copy of the GG-1 or contract of employees hired for School Year 2018-2019.

(b) Thirty (30) days after the start of Fiscal Year 2019 and monthly thereafter, the Superintendent of GDOE *shall* provide a copy of the GG-1 or contract of each employee hired to fill any vacancy or new position.

Section 13. Utilities Reduction Incentive. Each school principal of GDOE is encouraged to practice energy conservation within their respective schools. Any school whose principal and staff is able to reduce annual utility consumption by at least fifteen percent (15%) of the school's prior annual billing measured each quarter

for each utility type *shall* have that dollar value of savings transferred from the utility pool to their respective school to supplement the needs of that school and *shall* be available to be spent to support school activities for students and staff. The savings *shall* be available to the school within thirty (30) days of the close of each quarter.

Section 14. Cost Savings Incentive. The Superintendent of the GDOE is encouraged to implement a Cost Savings Plan to include but *not be limited to* consolidation of programs and entities, maximizing on student-teacher ratios, and practicing energy conservation. If the Superintendent is able to implement any cost savings within the GDOE authorized appropriations level, the Superintendent *shall* have that dollar value of savings available for the payment of prior year obligations and the purchase of supplies and materials.

Section 15. Local Funds Reimbursement. Funds appropriated to the GDOE in accordance with the appropriations to the GDOE in this Act *shall not* be used to pay for federally-funded program activities and expenditures, unless such payment is specifically authorized by Guam statute or unless such payment is made pursuant to grants that require that local expenditures be made prior to receiving federal reimbursement. The Superintendent of GDOE *shall* submit a quarterly report within thirty (30) days after each quarter to the Speaker of *I Liheslaturan Guåhan*, *I Maga'låhen Guåhan*, and the Office of Public Accountability, in a Microsoft Excel file and written report, of all local funds expended in Fiscal Year 2019 for federally-funded programs. The report *shall* contain the details of such expenditures by object class, the number of FTEs working in said programs, the amounts reimbursed by federal funds, and the amounts that have *not* or *will not* be reimbursed by federal funds. Said report *shall* cite the authority to expend local funds for federal programs, *shall* name the certifying office, and *shall* give the date of every expenditure.

Section 16. Exemption from BBMR Allotment Release Control. §1303, Article 3, Chapter 1, Title 5 GCA *shall not* apply to the appropriations and

allocations to the GDOE in this Act. The GDOE may draw against their respective appropriations as needed to meet their obligations in accordance with a drawdown schedule that the GDOE *shall* submit to the Director of Administration and the Speaker of *I Liheslaturan Guåhan no later than* October 31, 2018. Such drawdown schedule *shall* be detailed by fund.

Within ten (10) days after the end of every quarter, the Superintendent of Education *shall* report to the Speaker of *I Liheslaturan Guåhan* a written report detailing the amount of cash received by the Guam Department of Education provided by the Department of Administration for the preceding quarter, compared to the quarterly drawdown schedule identified in this Section for Fiscal Year 2019 detailed by fund.

Section 17. Budgetary Transfer Authority for GDOE. The Superintendent of GDOE may transfer funds from the appropriations made to GDOE among object categories. If a surplus in funding exists within the appropriation for increments and promotions and reclassifications, such amount may be used to support the payment of prior year obligations.

CHAPTER II

EDUCATION

PART II – UNIVERSITY OF GUAM

Section 1. Legislative Intent. It is the intent of *I Liheslaturan Guåhan* to provide a lump sum appropriation to the University of Guam (UOG) for Fiscal Year 2019. The funds *shall* be expended in accordance with the budget request submitted and the priorities stipulated by the University of Guam Board of Regents.

It is also the intent of *I Liheslaturan Guåhan* that external funds available to agencies and departments *shall* be taken into consideration to determine the current appropriation level needed. *I Liheslatura* further intends to maximize the use of these funds and that material external funds received *shall* be used to maximize services and programs of the agencies through pursuit of indirect cost reimbursements to reduce the local funding where applicable.

Section 2. Appropriation. The amounts in the Subsections below are appropriated from the respective Funds and for the following purposes to UOG for Fiscal Year 2019.

(a) Appropriations for Operations. The sum of Twenty-seven Million Eight Hundred Seventy-seven Thousand Two Hundred One Dollars (**$27,877,201**) is appropriated from the General Fund to the UOG for its operations in Fiscal Year 2019.

(b) Federal Matching Grants-in-Aid. The sum of Four Million Five Hundred Eighteen Thousand Six Hundred Eighty-one Dollars (**$4,518,681**) is authorized from the Fiscal Year 2019 General Fund or Special Funds to the UOG as the local matching requirement for Federal Matching Grants-in-Aid for its operations in Fiscal Year 2019.

Section 3. Appropriations to the UOG for Scholarships and Training Programs.

(a) The sum of Three Million Two Hundred Eighty-seven Thousand Five Hundred Twenty-four Dollars (**$3,287,524**) is appropriated from the General Fund to the UOG for Fiscal Year 2019 for student scholarships, financial assistance programs, and program administration.

(b) The appropriation in this Section is for: Merit Awards, Student Loans, the Nursing Training Program, Jesus U. Torres Professional and Technical Awards, the Reserve Officer Training Corps (ROTC), Regent Scholarships, Marine Lab Graduate Assistance Programs, Early High School Admission Programs, the Pedro "Doc" Sanchez Scholarship, and the administration of all student financial assistance programs for Fiscal Year 2019. The President of the UOG *shall* allocate this appropriation in order to fund said student scholarships, financial assistance programs, and program administration. *No more than* ten percent (10%) of the total appropriation in this Section *shall* be used for the administration of these programs. The President of the UOG *shall* post on the UOG website all reports mandated by this Act and existing law regarding the Dr. Antonio C. Yamashita Educator Corps, the student scholarships, and financial assistance programs.

Section 4. Appropriations for Aquaculture Development and Training Center. The sum of One Hundred Fourteen Thousand Four Hundred Two Dollars (**$114,402**) is appropriated from the General Fund to the UOG for Fiscal Year 2019 for the *sole* purpose of funding the continued operations of the Aquaculture Development and Training Center. Said funds *shall not* be transferred or used for any other purpose.

Section 5. Appropriations for WERI's Guam Hydrologic Survey. The sum of One Hundred Sixty-six Thousand Eight Hundred Sixty-six Dollars (**$166,866**) is appropriated from the General Fund to the UOG for Fiscal Year 2019 for the *sole* purpose of funding the Guam Hydrologic Survey (GHS) administered by the Water and Environmental Research Institute of the Western Pacific (WERI).

WERI *shall* continue to administer the GHS for those purposes previously established by Guam law. Such funds *shall not* be transferred or used for any other purpose.

Section 6. Appropriations for WERI's Comprehensive Water Resource Monitoring Program. The sum of One Hundred Forty-two Thousand One Hundred Forty-three Dollars (**$142,143**) is appropriated from the General Fund to the UOG for Fiscal Year 2019 to fund the Water and Environmental Research Institute of the Western Pacific (WERI) for Fiscal Year 2019.

Such funds identified in this Section *shall* be used for the *sole* purpose of matching the federal funding for the Comprehensive Water Resource Monitoring Program. WERI *shall* continue to administer the Comprehensive Water Resource Monitoring Program for those purposes previously established by Guam law. Such funds *shall not* be transferred or used for any other purpose.

Section 7. Appropriations to the University of Guam for the Northern and Southern Soil and Water Conservation Districts (SWCD) Program. The sum of One Hundred Thirty-six Thousand Four Hundred Forty-two Dollars (**$136,442**) is appropriated from the General Fund to the UOG for the operations and activities of the Northern and Southern Soil and Water Conservation Districts (SWCD) Program for Fiscal Year 2019 and *shall* be equally divided between the SWCDs. Such sums appropriated in this Section are authorized for use as the local matching requirement for Federal Grants-in-Aid.

Expenditures from this appropriation *shall* be made upon the approval of the District Directors with the consent of the SWCD Board and *shall not* require further approval by the UOG or any other government entity. Such funds *shall not* be transferred or used for any other purpose.

Section 8. Appropriations to the UOG KPRG (Public Radio). The sum of One Hundred Fourteen Thousand One Hundred Seventy Dollars (**$114,170**) is

appropriated from the General Fund to the UOG for the KPRG Fiscal Year 2019 operations. The President of the UOG *shall* disburse the funds to KPRG. The sum of One Hundred Fourteen Thousand One Hundred Seventy Dollars (**$114,170**) appropriated in this Section is authorized for use as a local matching requirement for Federal Grants-in-Aid.

No later than thirty (30) days after the close of each fiscal quarter, the General Manager of KPRG *shall* submit to the President of the UOG and post on KPRG's website all reports mandated by this Act.

Section 9. Appropriations to the Guampedia Foundation. The sum of Two Hundred Thousand Dollars (**$200,000**) is appropriated from the Tourist Attraction Fund to the UOG for the Fiscal Year 2019 operations of the Guampedia Foundation. The sum of Two Hundred Thousand Dollars (**$200,000**) appropriated in this Section is authorized for use as a local matching requirement for Federal Grants-in-Aid.

Section 10. UOG Capital Improvements Fund Continuing Appropriations. The sum of Five Hundred Thousand Dollars (**$500,000**) is appropriated from the Territorial Educational Facilities Fund to the UOG Capital Improvements Fund for Fiscal Year 2019 for the purpose of paying for the debt service pursuant to §16132, Chapter 16, Title 17 GCA.

Section 11. UOG Capital Improvements Fund Appropriations. The sum of Eight Hundred Seventy-four Thousand Fifty-six Dollars (**$874,056**) is appropriated from the Territorial Educational Facilities Fund to the UOG Capital Improvements Fund for Fiscal Year 2019 for the purpose of paying rental payments due under the lease-back agreement pursuant to Public Law 31-229:18, as repealed and reenacted by Public Law 31-277.

Section 12. Guam Cancer Trust Fund. Notwithstanding any other provision of law, the Guam Cancer Trust Fund fund balance available as of

September 30, 2018 is authorized to be expended for the administration of the Guam Cancer Trust Fund for Fiscal Year 2019. The expenditures authorized in this Section *shall* be used to fund cancer screening, treatment, educational outreach programs, and support services. Any grant to organizations pursuant to §26603(e)(2), Article 6, Chapter 26, Title 11 GCA, *shall* only be used by such organizations for direct services to individuals for cancer screening, treatment, and support services. Notwithstanding any other provision of law, *no more than* five percent (5%) of the funds authorized in this Section *shall* be expended for the purposes of administration of the Guam Cancer Trust Fund, to include accounting and reporting of the revenues and expenditures of the Fund. The President of the UOG *shall* submit a monthly report of all expenditures of the Fund to the Speaker of *I Liheslaturan Guåhan.*

Section 13. First Generation Trust Fund Initiative. The sum of Two Hundred Fifty Thousand Dollars (**$250,000**) is appropriated from the Territorial Educational Facilities Fund to the UOG for transfer and deposit to the First Generation Trust Fund created pursuant to Article 2, Chapter 14, Division 3, Title 17 GCA, for the sole purpose of supporting the First Generation Trust Fund Initiative for Fiscal Year 2019.

Section 14. Program Revenue and Expenditure Report. *No later than* thirty (30) days after the end of each fiscal quarter, the President of the UOG *shall* post on the UOG website and submit to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan* in a Microsoft Excel file and written report, quarterly program revenue and expenditure reports for the Aquaculture Development and Training Center, the WERI Guam Hydrologic Survey, the WERI Comprehensive Water Resource Monitoring Program, the Northern and Southern Soil and Water Conservation Districts Programs, and KPRG. Said reports *shall* be in the format of basic financial statements or such format as may be prescribed by *I Liheslaturan Guåhan.*

Section 15. Program Annual Reports. The President of the UOG *shall* post on the UOG's website and *shall* submit to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan*, in a Microsoft Excel file and written report, annual reports for the Aquaculture Development and Training Center, the WERI Guam Hydrologic Survey, the WERI Comprehensive Water Resource Monitoring Program, the Northern and Southern Soil and Water Conservation Districts Programs, and KPRG. At a minimum, said reports *shall* include: program mission statements, objectives, sources of revenue, expenditures by budget classification, number of employees, and contracts; and *shall* describe program accomplishments in the fiscal year reported.

Section 16. Scholarships, Financial Assistance, and Other Reports. Sixty (60) days after the end of Fiscal Year 2019, the President of the UOG *shall* submit to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan*, in a Microsoft Excel file and written report and post on the UOG's website, a report of expenditures from appropriations made in this Act for student scholarships, student financial assistance, and the Dr. Antonio C. Yamashita Educator Corps. Said report *shall* include each program's name, the number of scholarships or loans issued by each program, the names of the recipients awarded by each program, the university or college each award recipient is attending by each program, the date the scholarship or loan was awarded by each program, the anticipated date of cohort graduation by each program, the total amount of awards or loans, the total amount of loans repaid to date by each program, the balance of the outstanding awards or loans by each program, the amount of collections to date for outstanding loans and repayments due by each program, the number of awards for each field of study by each program, and the number of recipients working to complete their academic and financial obligations by each program.

Section 17. Transfer Authority for the UOG. Appropriations for the operations of the UOG, contained in Section 2 of this Part of this Chapter, may be

transferred by the President of UOG out of operations and into the appropriation for statutorily mandated scholarship programs, exclusive of administrative costs, contained in Section 3 of this Part of this Chapter.

Section 18. Reporting Requirements. The University of Guam *shall* submit the drawdown schedule submitted to the Department of Administration pursuant to §1303.1, Article 3, Chapter 1, Title 5 GCA, *no later than* October 31, 2018. Within ten (10) days after the end of every quarter, the President of the University of Guam *shall* report to the Speaker of *I Liheslaturan Guåhan* a written report detailing the amount of cash received by the University of Guam provided by the Department of Administration for the preceding quarter, compared to the quarterly drawdown schedule submitted pursuant to §1303.1, Article 3, Chapter 1, Title 5 GCA for Fiscal Year 2019 detailed by fund.

CHAPTER II

EDUCATION

PART III – GUAM COMMUNITY COLLEGE

Section 1. Legislative Intent. It is the intent of *I Liheslaturan Guåhan* to provide a lump sum appropriation to the Guam Community College (GCC). The funds *shall* be expended in accordance with the budget request submitted and the priorities stipulated by the GCC Board of Trustees.

It is also the intent of *I Liheslaturan Guåhan* that external funds available to agencies and departments *shall* be taken into consideration to determine the current appropriation level needed. *I Liheslaturan* further intends to maximize services and programs of the agencies through pursuit of indirect cost reimbursements to reduce the local funding where applicable.

Section 2. Appropriation. The amounts in the Subsections below are appropriated from the following Funds and for the following purposes to the GCC for Fiscal Year 2019.

(a) General Fund Appropriations for Operations. The sum of Sixteen Million Three Hundred Twenty-eight Thousand Two Hundred Ninety-one Dollars (**$16,328,291**) is appropriated from the General Fund to GCC for its operations in Fiscal Year 2019.

(b) Appropriations to the GCC Licensed Practical Nursing and Vocational Guidance Programs. The sum of Seven Hundred Sixty-three Thousand Two Hundred Seven Dollars (**$763,207**) is appropriated from the General Fund to the GCC for Fiscal Year 2019 to support the operations of the Licensed Practical Nursing Program and the Vocational Guidance Program.

(c) Appropriations to the GCC Lodging Management Programs/ProStart Program. The sum of Twenty-four Thousand One Hundred Fifty-four Dollars

($**24,154**) is appropriated from the Tourist Attraction Fund to the GCC for Fiscal Year 2019 for the Lodging Management Program/ProStart Program.

(d) Appropriations to the GCC Apprenticeship Program. The sum of One Hundred Eighty-six Thousand Nine Hundred Eighteen Dollars ($**186,918**) is appropriated from the General Fund, and Nine Hundred Forty-eight Thousand Eight Hundred Eighty-eight Dollars ($**948,888**) is appropriated from the Manpower Development Fund to the GCC for the GCC Apprenticeship Program for Fiscal Year 2019. In addition to the authorization contained in §7120, Chapter 7, Title 22 GCA, this appropriation herein *shall* be available and authorized to be used by the GCC to fund the operations of other programs at GCC, as approved by the Board and Administration of the College, after all the Apprenticeship Program requirements and obligations have been fully funded.

(e) Federal Matching Grants-in-Aid. The sum of One Million Seventy-four Thousand Five Hundred Thirty-five Dollars ($**1,074,535**) is authorized from Federal Matching Grants-in-Aid to the GCC for its operations in Fiscal Year 2019.

Section 3. GCC Capital Improvements Fund Appropriations. The sum of Two Hundred Thousand Four Hundred Dollars ($**200,400**) is appropriated from the Territorial Educational Facilities Fund to the GCC Capital Improvements Fund in Fiscal Year 2019 for the purpose of paying rental payments due under the lease-back agreement, pursuant to Section 22 of P.L. 31-229.

Section 4. First Generation Trust Fund Initiative. The sum of Two Hundred Thousand Dollars ($**200,000**) is hereby appropriated from the Territorial Educational Facilities Fund to GCC for transfer and deposit into the First Generation Trust Fund created pursuant to Article 2, Chapter 14, Division 3, Title 17 GCA, for the sole purpose of supporting the First Generation Trust Fund Initiative in Fiscal Year 2019.

Section 5. Reports. The President of the GCC *shall* submit quarterly reports to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan*, in a Microsoft Excel file and written report, thirty (30) days after the end of each fiscal quarter, and post said report on the GCC website. Said reports *shall* include, but are *not limited to*, the number of participants in each GCC program, the amounts expended from appropriations in this Act by object classification, a description of each program, the academic courses offered, and the requirements for participation in each program.

Section 6. Reporting Requirements. The Guam Community College *shall* submit the drawdown schedule submitted to the Department of Administration pursuant to §1303.1, Article 3, Chapter 1, Title 5 GCA, *no later than* October 31, 2018. Within ten (10) days after the end of every quarter, the President of the Guam Community College *shall* report to the Speaker of *I Liheslaturan Guåhan* a written report detailing the amount of cash received by the Guam Community College provided by the Department of Administration for the preceding quarter, compared to the quarterly drawdown schedule submitted pursuant to §1303.1, Article 3, Chapter 1, Title 5 GCA for Fiscal Year 2019 detailed by fund.

CHAPTER II

EDUCATION

PART IV – GUAM COMMISSION FOR EDUCATOR CERTIFICATION

Section 1. Appropriation. The sum of Two Hundred Sixty-three Thousand Two Hundred Eleven Dollars (**$263,211**) is appropriated from the Territorial Educational Facilities Fund to the Guam Commission for Educator Certification (GCEC) for its operations in Fiscal Year 2019 to provide administrative support to the GCEC pursuant to Chapter 27 of Title 17 GCA, to the Guam Academy Charter Schools Council pursuant to §12111(e), Chapter 12, Title 17 GCA, and to the Council of Post-Secondary Institution Certification pursuant to §44104(e), Chapter 44, Title 17 GCA.

SUMMARY OF APPROPRIATION FUNDING SOURCE	
TERRITORIAL EDUCATIONAL FACILITIES FUND	$263,211
TOTAL	**$263,211**
For information purposes only:	
FEDERAL MATCHING GRANTS-IN-AID	$0
SUMMARY OF BASE OPERATIONAL APPROPRIATION	
PERSONNEL OBJECT CATEGORIES (111-113)	$212,611
OPERATIONS OBJECT CATEGORIES (220-290)	$45,800
UTILITIES OBJECT CATEGORIES (361-363)	$4,800
CAPITAL OUTLAY (450)	$0
TOTAL	**$263,211**

CHAPTER III

HEALTH

PART I – GUAM MEMORIAL HOSPITAL AUTHORITY

Section 1. Legislative Intent. It is the intent of *I Liheslaturan Guåhan* to provide a lump sum appropriation to the Guam Memorial Hospital Authority (GMHA). The funds *shall* be expended in accordance with the budget request submitted to *I Liheslaturan Guåhan* and the spending priorities as stipulated by GMHA Board of Trustees and GMHA's management.

Section 2. GMHA Pharmaceuticals Fund Appropriation. Pursuant to §§26208 and 26208.1, Article 2, Chapter 26, Title 11 GCA the sum of Twenty-one Million Two Hundred Eleven Thousand Nine Hundred Seventy-seven Dollars (**$21,211,977**) is appropriated from the GMHA Pharmaceuticals Fund to GMHA for Fiscal Year 2019. Notwithstanding §§26208.2 and 26208.3, Article 2, Chapter 26, Title 11 GCA, *I Maga'låhen Guåhan* is authorized to determine that one hundred percent (100%) of the appropriation in this Section can be expended for GMHA operations in FY 2019 as a direct subsidy through the issuance of an Executive Order *not later than* September 1, 2018 stating such determination.

Section 3. GMHA Healthy Futures Fund Appropriation. Pursuant to §26603(d)(3), Article 6, Chapter 26, Title 11 GCA, the sum of Four Million Seven Hundred Sixty-three Thousand Six Dollars (**$4,763,006**) is appropriated from the Healthy Futures Fund to the GMHA for Fiscal Year 2019 operational expenses.

Section 4. GMHA General Fund Appropriation. The sum of Four Million Twenty-five Thousand Seventeen Dollars (**$4,025,017**) is appropriated from the General Fund to the GMHA for Fiscal Year 2019 operational expenses.

Section 5. GMHA Labor and Delivery Ward Renovation Funding. The sum of up to Six Hundred Thousand Dollars (**$600,000**) is appropriated from the General Fund to the GMHA to pay for principal, interest, and debt service reserve

deposits for the GMHA Labor and Delivery Ward renovations for Fiscal Year 2019. Any funds *not* required for the purposes herein *shall* be expended for GMHA operational expenses in Fiscal Year 2019.

CHAPTER III

HEALTH

PART II – DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES

Section 1. Appropriation. The sum of Sixty-two Million Six Hundred Nineteen Thousand Eight Hundred Eighteen Dollars (**$62,619,818**) is appropriated to the Department of Public Health and Social Services (DPHSS) for its operations for Fiscal Year 2019. This sum is composed of Fifty-five Million Seven Hundred Fifty-five Thousand Eight Hundred Twenty-seven Dollars (**$55,755,827**) from the General Fund and Six Million Eight Hundred Sixty-three Thousand Nine Hundred Ninety Dollars (**$6,863,990**) from the Healthy Futures Fund, the Environmental Health Fund, the Health Professional Licensing Office Revolving Fund, the Office of Vital Statistics Revolving Fund, and the Sanitary Inspection Revolving Fund.

The sum of *up to* Sixty-three Million Eighty-five Thousand Three Hundred Twenty-five Dollars (**$63,085,325**) appropriated from the General Fund in this Section is authorized as the local matching requirement for Federal Grants-in-Aid.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$55,755,827
ENVIRONMENTAL HEALTH FUND	$1,400,306
HEALTHY FUTURES FUND	$4,815,518
HEALTH PROFESSIONAL LICENSING OFFICE REVOLVING FUND	$256,382
OFFICE OF VITAL STATISTICS REVOLVING FUND	$254,505
SANITARY INSPECTION REVOLVING FUND	$137,280
TOTAL	**$62,619,818**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$63,085,325

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$10,957,367
OPERATIONS OBJECT CATEGORIES (220-290)	$50,418,822
UTILITIES OBJECT CATEGORIES (361-363)	$1,158,162
CAPITAL OUTLAY (450)	$85,466
TOTAL	**$62,619,818**

Environmental Health Fund - $946,044 (111-113); $454,262 (220-290); $0 (361-363); $0 (450); Healthy Futures Fund - $3,832,130 (111-113); $983,388 (220-290); $0 (361-363); $0 (450); Health Professional Licensing Office Revolving Fund - $47,993 (111-113); $208,389 (220-290); $0 (361-363); $0 (450); Office of Vital Statistics Revolving Fund - $60,586 (111-113); $193,919 (220-290); $0 (361-363); $0 (450); Sanitary Inspection Revolving Fund - $57,345 (111-113); $44,469 (220-290); $0 (361-363); $35,466 (450)

Section 2. Medically Indigent Program (MIP) Appropriations.

(a) The sum of Thirteen Million Nine Hundred Thirty-nine Thousand One Hundred Twenty-nine Dollars (**$13,939,129**) *shall* be allocated from the General Fund appropriation in Section 1 of this Part of this Chapter to the Medically Indigent Program Payment Revolving Fund (MIPPR) for the MIP for Fiscal Year 2019. *No more than* fifteen percent (15%) of the appropriations from local fund sources in this Section is authorized to pay for the Fiscal Year 2018 obligations of the MIP.

(b) The sum of Eight Hundred Thousand Dollars (**$800,000**) from the General Fund and the sum of Two Hundred Thousand Dollars (**$200,000**) from the Healthy Futures Fund *shall* be allocated from the appropriations in Section 1 of this Part of this Chapter to the MIPPR for the MIP to fund cancer screening, treatment, educational outreach programs, and support services for Fiscal Year 2019.

Section 3. Medicaid Program. The sum of Thirteen Million One Hundred Fifty-two Thousand Seven Hundred Ten Dollars (**$13,152,710**) *shall* be allocated and authorized from the General Fund appropriation in Section 1 of this Part of this Chapter as the local matching requirement for the Medicaid Program. The sum of Fifteen Million Six Hundred Forty-nine Thousand Eight Hundred Fourteen Dollars

($**15,649,814**) is authorized from Federal Matching Grants-in-Aid to DPHSS for said purpose for Fiscal Year 2019.

No more than thirty percent (30%) of the appropriation from local fund sources in this Section is authorized to pay for the Fiscal Year 2018 obligations of the Medicaid Program. The funds allocated and authorized in this Section are *not subject to I Maga'låhen Guåhan*'s transfer authority.

Section 4. Children's Health Insurance Program (CHIP). The sum of Two Million Ninety-four Thousand Eight Hundred Seventy Dollars ($**2,094,870**) *shall* be allocated and authorized from the General Fund appropriation in Section 1 of this Part of this Chapter as the local matching requirement for the Children's Health Insurance Program, and Twenty-two Million Five Hundred Fifty Thousand Six Hundred Sixty Dollars ($**22,550,660**) is authorized from Federal Matching Grants-in-Aid to DPHSS for said purpose for Fiscal Year 2019.

Section 5. Program Authorizations. The sum of Five Hundred Forty-three Thousand Seven Hundred Ninety-four Dollars ($**543,794**) *shall* be allocated and authorized from the General Fund appropriation in Section 1 of this Part of this Chapter as the local matching requirement for the programs of the Division of Senior Citizens, and Two Million Nine Hundred Twelve Thousand Twenty-nine Dollars ($**2,912,029**) is authorized from Federal Matching Grants-in-Aid to DPHSS for the operations of the Division of Senior Citizen programs, to include the State Office of Aging, Support Services, Congregate Meals, Home-Delivered Meals, Preventive Health, Medication Management, and the National Family Caregiver Support Program for Fiscal Year 2019.

Section 6. Public Assistance Program Payments. Up to the sum of Three Million Eight Hundred Four Thousand Two Hundred Thirty-six Dollars ($**3,804,236**) *shall* be allocated and authorized from the General Fund appropriation in Section 1 of this Part of this Chapter to DPHSS as the local matching requirement

for Federal Matching Grants-in-Aid for public assistance program payments and administration for Fiscal Year 2019. Four Million Two Hundred Eight Thousand Two Hundred Eleven Dollars ($**4,208,211**) is authorized from the Federal Matching Grants-in-Aid.

Section 7. Medicines and Vacant Positions for DPHSS Community Health Centers. The sum of Three Hundred Seventy-nine Thousand Two Hundred Twenty-six Dollars ($**379,226**) *shall* be allocated from the Healthy Futures Fund appropriation in Section 1 of this Part of this Chapter to DPHSS Community Health Centers for Fiscal Year 2018.

Section 8. Enhanced Allotment Plan. The sum of Seven Hundred Forty-three Thousand One Hundred Twenty-four Dollars ($**743,124**) *shall* be allocated and authorized from the General Fund appropriation in Section 1 of this Part of this Chapter as the local matching requirement for the Enhanced Allotment Plan (Medicaid Part D) Program, and Eight Hundred Ninety-six Thousand Three Hundred Twenty-nine Dollars ($**896,329**) is authorized from Federal Matching Grants-in-Aid to DPHSS for said purpose for Fiscal Year 2019.

Section 9. DPHSS Continuing Appropriation Authorization for MIP and Medicaid. The unexpended balance of appropriations from the General Fund and Special Funds to DPHSS for MIP and Medicaid in each Fiscal Year 2018 *shall not* revert to the General Fund and *shall* be available until fully expended for the original purposes of said appropriations. The Director of DPHSS *shall* submit a report to the Speaker of *I Liheslaturan Guåhan* regarding the allocation, demographics, and expenditures of the appropriations contained herein *no later than* thirty (30) days after the end of each quarter and post the same on DPHSS website. The Director of Administration *shall* pay MIP and Medicaid vendors on a first-in, first-out basis.

Section 10. Appropriation to the Guam Cancer Registry. Pursuant to §26603(d)(4), Article 6, Chapter 26, Title 11 GCA, the sum of Three Hundred Twenty Thousand Seven Hundred Nine Dollars (**$320,709**) is appropriated from the Healthy Futures Fund to DPHSS to maintain the Guam Cancer Registry, pursuant to §3201.1, Article 2, Chapter 3, Title 10 GCA in Fiscal Year 2019. The DPHSS *shall* provide funding to the University of Guam (UOG) for services, supplies, and/or materials in executing the Memorandum of Agreement between the UOG and DPHSS regarding the collection of data and the maintenance of the Guam Cancer Registry. Any funds pursuant to this Section *not* expended in Fiscal Year 2019 *shall* revert to the Guam Cancer Trust Fund.

Section 11. Prompt Payment of MIP Patient Claims Generated at the Guam Memorial Hospital Authority. The DPHSS *shall* process all MIP patient claims generated by the Guam Memorial Hospital Authority *no later than* forty-five (45) days from receipt of said claim as required by §9902, Article 9, Chapter 9, Title 10 GCA.

Section 12. Appropriations for Insurance Premiums for Foster Children. The sum of Five Hundred Forty-nine Thousand Dollars (**$549,000**) is appropriated from the General Fund to DPHSS for the purpose of paying the premiums for health insurance. The DPHSS Bureau of Social Services Administration *shall* be the subscriber for foster children covered under Public Law 32-189 and *shall* remit payments to the Department of Administration or to the insurance provider for the purpose of paying premiums.

Section 13. Guam Board of Medical Examiners. The sum of Two Hundred Fifty-six Thousand Three Hundred Eighty-two Dollars (**$256,382**) *shall* be allocated from the Health Professional Licensing Office Revolving Fund appropriation in Section 1 of this Part of this Chapter to DPHSS for the purposes pursuant to Chapter 12 of Title 10 GCA in Fiscal Year 2019.

Section 14. Office of Vital Statistics. The sum of Two Hundred Fifty-four Thousand Five Hundred Five Dollars (**$254,505**) *shall* be allocated from the Office of Vital Statistics Revolving Fund appropriation in Section 1 of this Part of this Chapter to DPHSS for the purposes pursuant to §3227.1, Article 2, Chapter 3, Title 10 GCA in Fiscal Year 2019.

CHAPTER III

HEALTH

PART III – GUAM BEHAVIORAL HEALTH AND WELLNESS CENTER

Section 1. Appropriation. Notwithstanding any other provision of law, the sum of Nineteen Million Five Hundred Forty-eight Thousand Seventy-five Dollars (**$19,548,075**) is appropriated from the Healthy Futures Fund to the Guam Behavioral Health and Wellness Center (GBHWC) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

HEALTHY FUTURES FUND	$19,548,075
TOTAL	**$19,548,075**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$12,915,870
OPERATIONS OBJECT CATEGORIES (220-290)	$5,742,205
UTILITIES OBJECT CATEGORIES (361-363)	$890,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$19,548,075**

Section 2. GBHWC – Detoxification and Rehabilitation Services. The sum of Four Hundred Thirty-seven Thousand Four Hundred Twenty-nine Dollars (**$437,429**) is appropriated from the General Fund, and One Million Ninety-five Thousand Three Hundred Thirty-three Dollars (**$1,095,333**) is appropriated from the Healthy Futures Fund to GBHWC for Fiscal Year 2019 to fund programs contracted out to non-governmental organizations for drug and alcohol detoxification, rehabilitation, and prevention services; provided, that the expenditure of such funds *shall* comply with 48 USC § 1421b(p).

Section 3. Focus on Life Suicide Prevention Program. The sum of Eighty-six Thousand Dollars (**$86,000**) is appropriated from the General Fund to GBHWC for Fiscal Year 2019 to fund the Focus on Life Suicide Prevention Program.

CHAPTER III

HEALTH

PART IV – DEPARTMENT OF INTEGRATED SERVICES FOR INDIVIDUALS WITH DISABILITIES

Section 1. Appropriation. The sum of Nine Hundred Twenty-three Thousand Six Hundred Forty Dollars (**$923,640**) is appropriated to the Department of Integrated Services for Individuals with Disabilities (DISID) for its operations for Fiscal Year 2019. This sum is composed of Three Hundred Sixty-nine Thousand One Hundred Eighty-four Dollars (**$369,184**) from the General Fund and Five Hundred Fifty-four Thousand Four Hundred Fifty-six Dollars (**$554,456**) from the Healthy Futures Fund.

The sum of One Million Nine Hundred One Thousand Six Hundred Six Dollars (**$1,901,606**) of General Fund appropriations in this Section is authorized as the local matching requirement for Federal Matching Grants-in-Aid.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$369,184
HEALTHY FUTURES FUND	$554,456
TOTAL	**$923,640**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$1,901,606

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$369,184
OPERATIONS OBJECT CATEGORIES (220-290)	$548,456
UTILITIES OBJECT CATEGORIES (361-363)	$6,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$923,640**

Healthy Futures Fund - $0 (111-113); $548,456 (220-290); $6,000 (361-363); $0 (450)

CHAPTER IV

UNIFIED JUDICIARY

Section 1. Appropriation. The amounts specified in this Section are appropriated from the General Fund to the Unified Judiciary for its operations in Fiscal Year 2019.

It is the intent of *I Liheslaturan Guåhan* that external funds available to branches, agencies, and departments *shall* be taken into consideration to determine the current appropriation level needed. *I Liheslatura* further intends to maximize the use of these funds and that material external funds received *shall* be used to maximize services and programs of the branches, agencies, and departments through pursuit of indirect cost reimbursements to reduce the local funding where applicable.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$30,886,333
SAFE STREETS FUND	$156,127
TOTAL	**$31,042,460**

Section 2. Attorney Fees for Indigent Defense. The sum of One Million One Hundred Ninety-three Thousand Two Hundred Eighty-four Dollars ($**1,193,284**) *shall* be allocated from the General Fund appropriation in Section 1 of this Chapter to the Unified Judiciary for the *sole* purpose of paying court-appointed attorney fees arising from the defense of indigent clients for Fiscal Year 2019. Said funds *shall* be deposited in the Judicial Client Services Fund account, as created by Chapter 9.6 of Title 7 GCA, and *shall not* be subject to any transfer authority.

Section 3. Drug and Therapeutic Courts. The sum of up to One Million Four Hundred Thirty-six Thousand Five Hundred Thirty-two Dollars ($**1,436,532**) *shall* be allocated from the General Fund appropriation in Section 1 of this Chapter to the Unified Judiciary for the operations of the Adult and Juvenile Drug Courts,

the Mental Health Court, and other therapeutic court program(s) approved by the Judicial Council for Fiscal Year 2019.

Section 4. Family Visitation Center. The sum of One Hundred Fifty-six Thousand One Hundred Twenty-seven Dollars (**$156,127**) *shall* be allocated from the Safe Streets Fund appropriation in Section 1 of this Chapter to the Unified Judiciary for Fiscal Year 2019 to pay for contractual services for the operations of the Family Visitation Center, provided that the Unified Judiciary must comply with § 18125(c) and (d) of Article 1, Chapter 18, Title 16 GCA.

Section 5. Electronic Monitoring Program. Such sums as deemed necessary by the Unified Judiciary *may* be allocated from the General Fund appropriation in Section 1 of this Chapter to the Unified Judiciary to implement an Electronic Monitoring Program for Guam's pretrial and criminal offender populations in Fiscal Year 2019.

Section 6. Transfer Authority of the Unified Judiciary. The Unified Judiciary is authorized to transfer funds in Fiscal Year 2019 from the appropriations in Section 1 of this Chapter to fund the divisions and/or programs identified in Sections 2, 3, 4, and 5 of this Chapter.

Section 7. Judicial Building Fund Fiscal Year 2019 Budget. The Unified Judiciary *shall* report its Judicial Building Fund Fiscal Year 2019 Budget to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan* in a Microsoft Excel file and written report on or before May 1 of Fiscal Year 2019 and post the same on its website.

Section 8. Judicial Building Fund Revenues and Expenditures Reporting. The Unified Judiciary *shall* report all revenues and expenditures for the Judicial Building Fund to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan* in a Microsoft Excel file and written report on a quarterly basis and post the

same on its website. Each quarterly report *shall* be due *no later than* thirty (30) days after the end of each quarter.

Section 9. Unified Judiciary Authorization to Fund Any Operational Shortfall. The Unified Judiciary is authorized to fund any operational shortfall for Fiscal Year 2019 from any fund sources under its control, excluding funds held in trust. Transfers from the Judicial Building Fund must be consistent with the covenants and provisions of the loan documents between the Unified Judiciary and its lender.

Section 10. Continuing Appropriation. Notwithstanding any other provision of law, the allotted but unexpended balance of funds appropriated to Unified Judiciary of Guam for Fiscal Year 2018 and prior *shall not* lapse and *shall* continue to be available until fully expended.

CHAPTER V

EXECUTIVE BRANCH

Section 1. Authorization. The amounts specified in Subsections (a) through (ii) are hereby authorized out of the General Fund, Special Funds, and Federal Matching Grants-in-Aid specified for the agencies, departments, and offices in each Subsection for Executive Branch operations in Fiscal Year 2019.

(a) OFFICE OF *I MAGA'LÅHEN GUÅHAN*

(1) Appropriation. The sum of Seven Million Three Hundred Twelve Thousand Seven Hundred Three Dollars (**$7,312,703**) is appropriated to the Office of *I Maga'låhen Guåhan* (Governor of Guam) for its operations for Fiscal Year 2019. This sum is composed of Seven Million Twelve Thousand Seven Hundred Thirty-one Dollars (**$7,012,731**) from the General Fund and Two Hundred Ninety-nine Thousand Nine Hundred Seventy-two Dollars (**$299,972**) from the Indirect Cost Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$7,012,731
INDIRECT COST FUND	$299,972
TOTAL	**$7,312,703**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$6,315,959
OPERATIONS OBJECT CATEGORIES (220-290)	$538,569
UTILITIES OBJECT CATEGORIES (361-363)	$458,175
CAPITAL OUTLAY (450)	$0
TOTAL	**$7,312,703**

Indirect Cost Fund - $259,422 (111-113); $40,550 (220-290); $0 (361-363); $0 (450)

(2) *No more than* twenty-five (25%) of the appropriation in Personnel Object Categories (111-113) in this Subsection (a)(1) *shall* be expended before January 1, 2019. *No more than* twenty-five (25%) of the total appropriation in this Subsection (a)(1) *shall* be expended before January 1, 2019. *No* appropriations or funds *shall* be transferred to the Office of *I*

Maga'låhen Guåhan for its operations from any other fund sources appropriated in this Act during Fiscal Year 2019.

(3) Continuing Appropriations Authorized. Notwithstanding any other provision of law, the unexpended balance of funds appropriated to the Office of *I Maga'låhen Guåhan* for Fiscal Year 2018 *shall not* lapse and *shall* continue to be available until fully expended.

(b) COMMISSION ON DECOLONIZATION (COD)

(1) Appropriation. The sum of Three Hundred Forty-two Thousand Eight Hundred Eighty-seven Dollars (**$342,887**) is appropriated from the General Fund to the Commission on Decolonization (COD) for its operations in Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$342,887
TOTAL	**$342,887**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$162,379
OPERATIONS OBJECT CATEGORIES (220-290)	$180,000
UTILITIES OBJECT CATEGORIES (361-363)	$508
CAPITAL OUTLAY (450)	$0
TOTAL	**$342,887**

(2) Public Information Program. The sum of *not less than* One Hundred Eighty Thousand Dollars (**$180,000**) *shall* be allocated from the General Fund appropriation in Subsection (b)(1) for the *sole* purpose of conducting an extensive public education and information program by the COD and the Free Association, Independence, and Statehood Task Forces pursuant to §2109, Chapter 21, Title 1 GCA. *No* funds allocated herein *shall* be expended for personnel or travel. The funds allocated in this Subsection *shall* be distributed as follows: Sixty Thousand Dollars ($60,000) to each Task Force in Fiscal Year 2019. Notwithstanding Chapter 5, Title 5 GCA or any other law, these funds *shall* be expended exclusively as advised by the Task Forces and approved by vote of the COD. A complete record of procurement

and expenditures *shall* be published on the COD's website within thirty (30) days after the end of each quarter.

(c) GUAM ANCESTRAL LANDS COMMISSION (GALC)

(1) Appropriation. The sum of Three Hundred Eighty Thousand Seven Hundred Forty-three Dollars (**$380,743**) is appropriated to the Guam Ancestral Lands Commission (GALC) for its operations for Fiscal Year 2019. This sum is composed of Ninety Thousand One Hundred Forty-four Dollars (**$90,144**) from the General Fund and Two Hundred Ninety Thousand Five Hundred Ninety-nine Dollars (**$290,599**) from the Guam Ancestral Lands Commission Survey, Infrastructure, and Development Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$90,144
GUAM ANCESTRAL LANDS COMMISSION SURVEY, INFRASTRUCTURE, AND DEVELOPMENT FUND	$290,599
TOTAL	**$380,743**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$59,863
OPERATIONS OBJECT CATEGORIES (220-290)	$320,880
UTILITIES OBJECT CATEGORIES (361-363)	$0
CAPITAL OUTLAY (450)	$0
TOTAL	**$380,743**

Guam Ancestral Lands Commission Survey, Infrastructure, and Development Fund - $0 (111-113); $290,599 (220-290); $0 (361-363); $0 (450)

(d) GUAM OFFICE OF VETERANS AFFAIRS (OVA)

(1) Appropriation. The sum of Four Hundred Fourteen Thousand Twelve Dollars (**$414,012**) is appropriated from the General Fund to the Office of Veterans Affairs (OVA) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$414,012
TOTAL	**$414,012**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$330,763
OPERATIONS OBJECT CATEGORIES (220-290)	$55,249
UTILITIES OBJECT CATEGORIES (361-363)	$28,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$414,012**

(e) BUREAU OF BUDGET AND MANAGEMENT RESEARCH (BBMR)

(1) Appropriation. The sum of One Million Four Hundred Nine Thousand Nine Hundred Twenty-three Dollars (**$1,409,923**) is appropriated to the Bureau of Budget and Management Research (BBMR) for its operations for Fiscal Year 2019. This sum is composed of One Million One Hundred Twenty-six Thousand Four Hundred Fifty-one Dollars (**$1,126,451**) from the General Fund and Two Hundred Eighty-three Thousand Four Hundred Seventy-two Dollars (**$283,472**) from the Indirect Cost Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$1,126,451
INDIRECT COST FUND	$283,472
TOTAL	**$1,409,923**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$1,367,436
OPERATIONS OBJECT CATEGORIES (220-290)	$31,487
UTILITIES OBJECT CATEGORIES (361-363)	$11,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$1,409,923**

Indirect Cost Fund - $241,454 (111-113); $31,018 (220-290); $11,000 (361-363); $0 (450)

(f) CIVIL SERVICE COMMISSION (CSC)

(1) Appropriation. The sum of Nine Hundred Forty-one Thousand One Hundred Ninety-four Dollars ($**941,194**) is appropriated from the General Fund to the Civil Service Commission (CSC) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$941,194
TOTAL	**$941,194**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$656,481
OPERATIONS OBJECT CATEGORIES (220-290)	$271,837
UTILITIES OBJECT CATEGORIES (361-363)	$12,876
CAPITAL OUTLAY (450)	$0
TOTAL	**$941,194**

(2) Administrative Law Judge. The sum of One Hundred Thirteen Thousand Seven Hundred Fifty Dollars ($**113,750**) *may* be allocated from the General Fund Appropriation in Subsection (f)(1) for the purpose of employing or contracting a full-time or part-time Administrative Law Judge (ALJ) to assist CSC with adjudicatory responsibilities or to retain a private attorney or attorneys to serve as an ALJ on a case-by-case basis pursuant to Subsection (c) of §4405, Article 4, Chapter 4, Title 4 GCA.

(g) DEPARTMENT OF ADMINISTRATION (DOA)

(1) Appropriation. The sum of Seven Million Seven Hundred Seventy Thousand Eight Hundred Sixty-three Dollars (**$7,770,863**) is appropriated to the Department of Administration (DOA) for its operations for Fiscal Year 2019. This sum is composed of Six Million Seven Hundred Sixteen Thousand Eight Hundred Fifty Dollars (**$6,716,850**) from the General Fund and One Million Fifty-four Thousand Thirteen Dollars (**$1,054,013**) from the Indirect Cost Fund and the Limited Gaming Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$6,716,850
INDIRECT COST FUND	$971,134
LIMITED GAMING FUND	$82,879
TOTAL	**$7,770,863**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$6,993,777
OPERATIONS OBJECT CATEGORIES (220-290)	$595,886
UTILITIES OBJECT CATEGORIES (361-363)	$181,200
CAPITAL OUTLAY (450)	$0
TOTAL	**$7,770,863**

Indirect Cost Fund - $914,523 (111-113); $0 (220-290); $56,611 (361-363); $0 (450); Limited Gaming Fund - $82,879 (111-113); $0 (220-290); $0 (361-363); $0 (450)

(2) Limited Gaming Fund. The sum of Eighty-two Thousand Eight Hundred Seventy-nine Dollars (**$82,879**) *shall* be allocated from the Limited Gaming Fund appropriation in Subsection (g)(1) pursuant to §5204(b),

Chapter 5, Title 11 GCA for Fiscal Year 2019. This allocation is *not* subject to transfer or use for any other purpose.

(3). Support of Child in Custody. The sum of Nine Hundred Forty-six Thousand Nine Hundred Sixty-nine Dollars (**$946,969**) is appropriated from the General Fund to DOA for Fiscal Year 2019 for the *sole* purpose of paying orders of the court pursuant to §5116, Chapter 5, Title 19 GCA.

(4) Residential Treatment Fund. The sum of Two Million Three Hundred Thousand Dollars (**$2,300,000**) is appropriated from the General Fund to DOA for Fiscal Year 2019 to pay for the expenses of persons under the jurisdiction of the Superior Court of Guam who require residential care because of physical, mental, or emotional disabilities or severe emotional disturbances.

All such persons and their escorts referred off-Guam for treatment and care *shall* submit to the Director of DOA appropriate documentation to justify and receive reimbursement of their travel expenses.

The Director of DOA *shall* submit reports in a Microsoft Excel file and written report to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan* describing all expenditures made pursuant to this appropriation *no later than* thirty (30) days after the end of each quarter and post the same on the DOA website.

(5) Government Claims Fund. The sum of Two Hundred Fifty Thousand Dollars (**$250,000**) is appropriated from the General Fund to DOA for the Government of Guam Claims Fund for payment of approved government claims in Fiscal Year 2019.

The Director of DOA *shall, no later than* thirty (30) days after the close of each quarter, submit a report to the Speaker of *I Liheslaturan Guåhan* in a

Microsoft Excel file and written report describing expenditures made pursuant to this appropriation and post the same on the DOA website.

(6) Government of Guam's General Purpose Financial Statement and Single Audit Report. The sum of Four Hundred One Thousand Dollars (**$401,000**) is appropriated from the General Fund to DOA for the Fiscal Year 2018 Audit of the Government of Guam's General Purpose Financial Statement and Single Audit Report in Fiscal Year 2019. The Public Auditor *shall* administer said funds and *shall* oversee the annual audit.

(7) Single Audit Report on the Tourist Attraction Fund. The sum of Twenty Thousand Five Hundred Dollars (**$20,500**) is appropriated from the Tourist Attraction Fund to DOA for the Fiscal Year 2018 Audit of the Government of Guam's Tourist Attraction Fund Financial Statement and Single Audit Report in Fiscal Year 2019. The Public Auditor *shall* administer said funds and *shall* oversee the annual audit.

(8) Single Audit Report on the Guam Highway Fund. The sum of Eighteen Thousand Five Hundred Dollars (**$18,500**) is appropriated from the Guam Highway Fund to DOA for the Fiscal Year 2018 Audit of the Government of Guam's Highway Fund Financial Statement and Single Audit Report in Fiscal Year 2019. The Public Auditor *shall* administer said funds and *shall* oversee the annual audit.

(9) Public Streetlights Appropriation. The sum of Four Million Three Hundred Fifty-seven Thousand Ninety Dollars (**$4,357,090**) is appropriated from the Streetlight Fund and Eight Hundred Thirty-seven Thousand Seven Hundred Sixty-three Dollars (**$837,763**) is appropriated from the Guam Highway Fund to DOA to pay the Guam Power Authority for the operation of public streetlights in Fiscal Year 2019.

(h) DEPARTMENT OF REVENUE AND TAXATION (DRT)

(1) Appropriation. The sum of Eleven Million Five Hundred Thirty-nine Thousand One Hundred Ninety-five Dollars (**$11,539,195**) is appropriated to the Department of Revenue and Taxation (DRT) for its operations for Fiscal Year 2019. This sum is composed of Eight Million Five Hundred Twenty-four Thousand Eight Hundred Forty-one Dollars (**$8,524,841**) from the General Fund and Three Million Fourteen Thousand Three Hundred Fifty-four Dollars (**$3,014,354**) from the Banking and Insurance Enforcement Fund, the Better Public Service Fund, and the Tax Collection Enhancement Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$8,524,841
BANKING AND INSURANCE ENFORCEMENT FUND	$474,403
BETTER PUBLIC SERVICE FUND	$1,564,374
TAX COLLECTION ENHANCEMENT FUND	$975,577
TOTAL	**$11,539,195**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$7,785,002
OPERATIONS OBJECT CATEGORIES (220-290)	$3,629,193
UTILITIES OBJECT CATEGORIES (361-363)	$125,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$11,539,195**

Banking and Insurance Enforcement Fund - $0 (111-113); $474,403 (220-290); $0 (361-363); $0(450); Better Public Service Fund - $0 (111-113); $1,564,374 (220-290); $0 (361-363); $0 (450); Tax Collection Enhancement Fund - $490,443 (111-113); $360,134 (220-290); $125,000 (361-363); $0 (450)

(2) Banking and Insurance Enforcement Fund. The sum of Four Hundred Seventy-four Thousand Four Hundred Three Dollars (**$474,403**) *shall* be allocated from the Banking and Insurance Enforcement Fund appropriation in Subsection (h)(1) for the purpose of enforcement within the purview of the Office of Commissioner of Banking and Insurance and the Banking and Insurance Board pursuant to §103120, Chapter 103, Title 11 GCA in Fiscal Year 2019.

(i) BUREAU OF STATISTICS AND PLANS (BSP)

(1) Appropriation. The sum of One Million One Hundred Fifty-one Thousand One Hundred Sixty-six Dollars (**$1,151,166**), is appropriated from the General Fund to the Bureau of Statistics and Plans (BSP) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$1,151,166
TOTAL	**$1,151,166**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$1,088,296
OPERATIONS OBJECT CATEGORIES (220-290)	$56,870
UTILITIES OBJECT CATEGORIES (361-363)	$6,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$1,151,166**

(2) Business and Economic Statistics Program. The sum of Four Hundred Thirty-three Thousand Two Hundred Ninety-two Dollars (**$433,292**) *shall* be allocated from the appropriation in Subsection (i)(1) for the *sole* purpose of funding the Business and Economic Statistics Program in Fiscal Year 2019. Notwithstanding any other provision of law and this Act, *I Maga'låhen Guåhan* and the Bureau of Budget and Management Research *shall not* be authorized to transfer the allocation in this Subsection (i)(2) to any other division within the Bureau of Statistics and Plans, or any other department or agency of the government of Guam.

(j) DEPARTMENT OF PUBLIC WORKS (DPW)

(1) Appropriation. The sum of Sixteen Million Eight Hundred Fifty-three Thousand Six Hundred Forty-three Dollars (**$16,853,643**) is appropriated to the Department of Public Works (DPW) for its operations for Fiscal Year 2019. This sum is composed of Nine Million Five Hundred Sixty-six Thousand Three Hundred Eighty-nine Dollars (**$9,566,389**) from the Guam Highway Fund and Seven Million Two Hundred Eighty-seven Thousand Two Hundred Fifty-four Dollars (**$7,287,254**) from the Territorial Educational Facilities Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GUAM HIGHWAY FUND	$9,566,389
TERRITORIAL EDUCATIONAL FACILITIES FUND	$7,287,254
TOTAL	**$16,853,643**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$13,753,474
OPERATIONS OBJECT CATEGORIES (220-290)	$1,773,429
UTILITIES OBJECT CATEGORIES (361-363)	$866,740
CAPITAL OUTLAY (450)	$460,000
TOTAL	**$16,853,643**

Guam Highway Fund - $6,932,034 (111-113); $1,313,015 (220-290); $861,340 (361-363); $460,000 (450); Territorial Educational Facilities Fund - $6,821,440 (111-113); $460,414 (220-290); $5,400 (361-363); $0 (450)

(2) Village Streets and Roads Resurfacing and Repairs. The sum of Two Million Nine Hundred Eighty Thousand Seven Hundred Three Dollars (**$2,980,703**) is appropriated from the Guam Highway Fund to DPW for the

purpose of funding village streets and roads resurfacing and repairs in Fiscal Year 2019.

(k) GUAM CONTRACTORS LICENSE BOARD (CLB)

(1) Appropriation. The sum of Seven Hundred Eighty Thousand Six Hundred Seventy Dollars (**$780,670**) is appropriated from the Contractors License Board Fund to the Guam Contractors License Board (CLB) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GUAM CONTRACTORS LICENSE BOARD FUND	$780,670
TOTAL	**$780,670**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$449,741
OPERATIONS OBJECT CATEGORIES (220-290)	$296,929
UTILITIES OBJECT CATEGORIES (361-363)	$34,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$780,670**

(2) Guam Building Code Council. *No more than* the sum of Ninety-seven Thousand Seventy-four Dollars (**$97,074**) *shall* be allocated from the appropriation in Subsection (k)(1) for the Guam Building Code Council (GBCC) for Fiscal Year 2019, and funds *shall* be further allocated as follows:

Object Class 220	$8,000
Object Class 230	$67,279
Object Class 240	$15,795
Object Class 290	$6,000
Total	**$97,074**

These funds may be re-categorized at the discretion and request of the GBCC into whichever object class where necessary.

(l) GUAM BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS, ARCHITECTS, AND LAND SURVEYORS (PEALS)

(1) Appropriation. The sum of Three Hundred Twelve Thousand Eight Hundred Eighteen Dollars (**$312,818**) is appropriated from the PEALS Fund to the Guam Board of Registration for Professional Engineers, Architects and Land Surveyors (PEALS) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

PEALS FUND	$312,818
TOTAL	**$312,818**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$202,777
OPERATIONS OBJECT CATEGORIES (220-290)	$107,541
UTILITIES OBJECT CATEGORIES (361-363)	$2,500
CAPITAL OUTLAY (450)	$0
TOTAL	**$312,818**

(m) GUAM POLICE DEPARTMENT (GPD)

(1) Appropriation. The sum of Thirty-four Million Four Hundred Thirty-five Thousand Six Hundred Seventy-eight Dollars (**$34,435,678**) is appropriated to the Guam Police Department (GPD) for its operations for Fiscal Year 2019. This sum is composed of Twenty-six Million Ninety-three Thousand One Hundred Ninety-nine Dollars (**$26,093,199**) from the General Fund and Eight Million Three Hundred Forty-two Thousand Four Hundred Seventy-nine Dollars (**$8,342,479**) from the Police Patrol Vehicle and Equipment Revolving Fund, the Police Services Fund, the Guam Highway Fund, and the Tourist Attraction Fund.

The sum of Six Hundred Eighty-three Thousand Three Hundred Seventy-two Dollars (**$683,372**) appropriated from the General Fund or Special Funds in this Subsection is authorized as the local matching requirement for Federal Grants-in-Aid for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$26,093,199
GUAM HIGHWAY FUND	$1,196,817
POLICE PATROL VEHICLE AND EQUIPMENT REVOLVING FUND	$320,037
POLICE SERVICES FUND	$1,001,803
TOURIST ATTRACTION FUND	$5,823,822
TOTAL	**$34,435,678**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$683,372

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$29,818,418
OPERATIONS OBJECT CATEGORIES (220-290)	$3,457,146

UTILITIES OBJECT CATEGORIES (361-363)		$1,160,114
CAPITAL OUTLAY (450)		$0
TOTAL		**$34,435,678**

Guam Highway Fund - $1,196,817 (111-113); $0 (220-290); $0 (361-363); $0 (450); Police Patrol Vehicle and Equipment Revolving Fund - $0 (111-113); $320,037 (220-290); $0 (361-363); $0 (450); Police Services Fund - $169,550 (111-113); $832,253 (220-290); $0 (361-363); $0 (450); Tourist Attraction Fund - $2,358,852 (111-113); $2,304,856 (220-290); $1,160,114 (361-363); $0 (450)

(2) Police Patrol Vehicle and Equipment Revolving Fund. The sum of Three Hundred Twenty Thousand Thirty-seven Dollars (**$320,037**) *shall* be allocated from the Police Patrol Vehicle and Equipment Revolving Fund appropriation in Subsection (m)(1) for the purpose of acquiring vehicles and requisite associated equipment, and to support the repair and maintenance needs for vehicles of the Guam Police Department pursuant to §77135, Article 1, Chapter 77, Title 10 GCA in Fiscal Year 2019.

(3) Cost-Sharing Initiative Related to the Criminal Justice Information System (CJIS) Integration Report. The sum of Eighty-nine Thousand Seven Hundred Thirty Dollars (**$89,730**) is appropriated from the General Fund to the GPD to pay the Unified Judiciary for the GPD share of twenty-five percent (25%) of the total annual cost of message switch maintenance and National Law Enforcement Telecommunications System (NLETS) membership totaling Three Hundred Fifty-eight Thousand Nine Hundred Twenty Dollars (**$358,920**) pursuant to the Multi-Agency Agreement to Facilitate a Cost Sharing Initiative of May 2013 entered into by the Chief of Police, the Director of Corrections, the Attorney General of Guam, and the Administrator of the Courts, and other associated costs for Fiscal Year 2019.

(n) DEPARTMENT OF CORRECTIONS (DOC)

(1) Appropriation. The sum of Twenty-six Million Four Hundred Sixty-three Thousand Nine Hundred Seventy-seven Dollars (**$26,463,977**) is appropriated to the Department of Corrections (DOC) for its operations for Fiscal Year 2019. This sum is composed of Twenty-four Million Eight Hundred Sixty-four Thousand Three Hundred Eleven Dollars (**$24,864,311**) from the General Fund and One Million Five Hundred Ninety-nine Thousand Six Hundred Sixty-six Dollars (**$1,599,666**) from the Department of Corrections Inmate Revolving Fund and the Safe Streets Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$24,864,311
DEPARTMENT OF CORRECTIONS INMATE REVOLVING FUND	$1,495,582
SAFE STREETS FUND	$104,084
TOTAL	**$26,463,977**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$17,650,827
OPERATIONS OBJECT CATEGORIES (220-290)	$6,753,448
UTILITIES OBJECT CATEGORIES (361-363)	$2,012,211
CAPITAL OUTLAY (450)	$47,491
TOTAL	**$26,463,977**

Department of Corrections Inmate Revolving Fund - $0 (111-113); $1,495,582 (220-290); $0 (361-363); $0 (450); Safe Streets Fund - $0 (111-113); $104,084 (220-290); $0 (361-363); $0 (450)

(2) Cost of Care and Custody for Prisoners Confined in Federal Facilities. The sum of Five Hundred One Thousand Dollars (**$501,000**) is appropriated from the General Fund to DOC for the payment of Fiscal Year

2019 obligations for prisoners confined in federal facilities of the Federal Bureau of Prisons.

(3) Cost-Sharing Initiative Related to the Criminal Justice Information System (CJIS) Integration Report. The sum of Eighty-nine Thousand Seven Hundred Thirty Dollars (**$89,730**) is appropriated from the General Fund to the DOC to pay the Unified Judiciary for the DOC share of twenty-five percent (25%) of the total annual cost of message switch maintenance and National Law Enforcement Telecommunications System (NLETS) membership totaling Three Hundred Fifty-eight Thousand Nine Hundred Twenty Dollars (**$358,920**) pursuant to the Multi-Agency Agreement to Facilitate a Cost Sharing Initiative of May 2013 entered into by the Chief of Police, the Director of Corrections, the Attorney General of Guam, and the Administrator of the Courts, and other associated costs for Fiscal Year 2019.

(o) DEPARTMENT OF AGRICULTURE (AGR)

(1) Appropriation. The sum of Four Million Fifty-eight Thousand Six Hundred Eighty-four Dollars ($**4,058,684**) is appropriated to the Department of Agriculture (AGR) for its operations for Fiscal Year 2019. This sum is composed of Three Million Twenty Thousand Seven Hundred Seventy-one Dollars ($**3,020,771**) from the General Fund and One Million Thirty-seven Thousand Nine Hundred Thirteen Dollars ($**1,037,913**) from the Guam Invasive Species Inspection Fee Fund, the Guam Plant Inspection and Permit Fund, the Rabies Prevention Fund, and the Tourist Attraction Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$3,020,771
GUAM INVASIVE SPECIES INSPECTION FEE FUND	$463,478
GUAM PLANT INSPECTION AND PERMIT FUND	$99,491
RABIES PREVENTION FUND	$43,076
TOURIST ATTRACTION FUND	$431,868
TOTAL	**$4,058,684**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$3,189,316
OPERATIONS OBJECT CATEGORIES (220-290)	$686,509
UTILITIES OBJECT CATEGORIES (361-363)	$182,859
CAPITAL OUTLAY (450)	$0
TOTAL	**$4,058,684**

Guam Invasive Species Inspection Fee Fund - $170,537 (111-113); $292,941 (220-290); $0 (361-363); $0 (450); Guam Plant Inspection and Permit Fund - $0 (111-113); $34,891 (220-290); $64,600 (361-363); $0 (450); Rabies Prevention Fund $0 (111-113); $43,076 (220-290); $0 (361-363); $0 (450); Tourist Attraction Fund $286,416 (111-113); $27,193 (220-290); $118,259 (361-363); $0 (450)

(2) Animal Shelter. The sum of One Hundred Fifty Thousand Dollars (**$150,000**) is appropriated from the General Fund to AGR for Fiscal Year 2019 for the operations of the Guam Animals in Need animal shelter in Yigo, Guam.

(3) Rabies Prevention Funding. The sum of Forty-three Thousand Seventy-six Dollars (**$43,076**) *shall* be allocated from the Rabies Prevention Fund appropriation in Subsection (o)(1) for use pursuant to §34307, Article 3, Chapter 34, Title 10 GCA in Fiscal Year 2019.

(4) Conservation Officers. The sum of Six Hundred Twenty-two Thousand Thirty-nine Dollars (**$622,039**) *shall* be allocated for the purpose of personnel and the sum of One Hundred Eighteen Thousand Four Hundred Eight Dollars (**$118,408**) *shall* be allocated for operational and equipment costs from the Fiscal Year 2019 General Fund appropriation in Subsection (o)(1) for the Conservation Officers in Fiscal Year 2019.

(p) GUAM PUBLIC LIBRARY SYSTEM (GPLS)

(1) Appropriation. The sum of One Million Two Hundred Seventeen Thousand Nine Hundred Dollars (**$1,217,900**) is appropriated from the Territorial Educational Facilities Fund to the Guam Public Library System (GPLS) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

TERRITORIAL EDUCATIONAL FACILITIES FUND	$1,217,900
TOTAL	**$1,217,900**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$949,703
OPERATIONS OBJECT CATEGORIES (220-290)	$109,995
UTILITIES OBJECT CATEGORIES (361-363)	$158,202
CAPITAL OUTLAY (450)	$0
TOTAL	**$1,217,900**

(q) DEPARTMENT OF YOUTH AFFAIRS (DYA)

(1) Appropriation. The sum of Five Million Four Hundred Ninety-one Thousand Fifty-three Dollars (**$5,491,053**) is appropriated to the Department of Youth Affairs (DYA) for its operations for Fiscal Year 2019. This sum is composed of Five Million Four Hundred Eight Thousand Nine Hundred Eighty-two Dollars (**$5,408,982**) from the General Fund and Eighty-two Thousand Seventy Dollars (**$82,070**) from the Healthy Futures Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$5,408,982
HEALTHY FUTURES FUND	$82,070
TOTAL	**$5,491,053**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$4,904,176
OPERATIONS OBJECT CATEGORIES (220-290)	$375,992
UTILITIES OBJECT CATEGORIES (361-363)	$210,885
CAPITAL OUTLAY (450)	$0
TOTAL	**$5,491,053**

Healthy Futures Fund - $82,070 (111-113); $0 (220-290); $0 (361-363); $0 (450)

(2) Youth Programs Appropriation. The sum of Three Hundred Thirty-two Thousand One Hundred Fifty Dollars (**$332,150**) is appropriated from the General Fund to DYA for Fiscal Year 2019 to fund programs contracted out to non-governmental organizations for services to youths who are runaways, homeless, or victims of abuse.

(r) GUAM ENVIRONMENTAL PROTECTION AGENCY (GEPA)

(1) Appropriation. The sum of Nine Hundred Two Thousand Six Hundred Thirty-three Dollars (**$902,633**) is appropriated to the Guam Environmental Protection Agency (GEPA) for its operations for Fiscal Year 2019. This sum is composed of Two Hundred Thirty Thousand Six Hundred Seventy-three Dollars (**$230,673**) from the Air Pollution Control Fund, Four Hundred Nine Thousand Two Hundred Sixty-six Dollars (**$409,266**) from the Guam Environmental Trust Fund, One Hundred Thirty-three Thousand Thirty-eight Dollars (**$133,038**) from the Pesticide Management Fund, Sixty-one Thousand Eight Hundred Forty-four Dollars (**$61,844**) from the Water Protection Fund, and Sixty-seven Thousand Eight Hundred Eleven Dollars (**$67,811**) from the Water Research and Development Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

AIR POLLUTION CONTROL FUND	$230,673
GUAM ENVIRONMENTAL TRUST FUND	$409,266
PESTICIDE MANAGEMENT FUND	$133,038
WATER PROTECTION FUND	$61,844
WATER RESEARCH AND DEVELOPMENT FUND	$67,811
TOTAL	**$902,633**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$589,434
OPERATIONS OBJECT CATEGORIES (220-290)	$253,199
UTILITIES OBJECT CATEGORIES (361-363)	$60,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$902,633**

Air Pollution Control Fund - $200,025 (111-113); $25,648 (220-290); $5,000 (361-363); $0 (450); Guam Environmental Trust Fund - $166,959 (111-113); $187,307 (220-290); $55,000 (361-363); $0 (450); Pesticide Management Fund - $127,702 (111-113); $5,336 (220-290); $0 (361-363); $0 (450); Water Protection Fund - $40,444 (111-113); $21,400 (220-290); $0 (361-363); $0 (450); Water Research and Development Fund - $54,303 (111-113); $13,508 (220-290); $0 (361-363); $0 (450)

(2) Closure, Monitoring, and Opening of the Island's Landfills. The sum of Two Hundred Two Thousand Nine Hundred Ninety-two Dollars (**$202,992**) is appropriated from the Solid Waste Operations Fund to the GEPA for Fiscal Year 2019. The allocation recognizes the duties and responsibilities of the Agency related to the closure, monitoring, and opening of the island's landfills. This allocation is *not* subject to transfer or use for any other purpose.

(3) Beach Monitoring. The sum of One Hundred Eight Thousand Two Hundred Eighty-nine Dollars (**$108,289**) is appropriated from the Tourist Attraction Fund to the GEPA for the *sole* purpose of beach monitoring and tasks performed by the Agency related to the monitoring of the island's beaches and any other tourist infrastructure to ensure that the island's beaches are safe for recreational and commercial use for Fiscal Year 2019. The allocation is *not* subject to transfer or use for any other purpose.

(4) Pesticide Management Fund. The sum of One Hundred Thirty-three Thousand Thirty-eight Dollars (**$133,038**) *shall* be allocated from the Pesticide Management Fund appropriation in Subsection (r)(1) to the GEPA for use pursuant to §50119, Chapter 50, Title 10 GCA for Fiscal Year 2019.

(5) Recycling Revolving Fund. The sum of Two Million Eight Hundred Ninety-five Thousand Nine Hundred Sixty-five Dollars (**$2,895,965**) is appropriated from the Recycling Revolving Fund to the GEPA for the *sole* purpose pursuant to Article 3, Chapter 51, Title 10 GCA for Fiscal Year 2019.

(s) DEPARTMENT OF LABOR (DOL)

(1) Appropriation. The sum of Two Million One Hundred Ten Thousand, Three Hundred One Dollars (**$2,110,301**) is appropriated to the Department of Labor (DOL) for its operations for Fiscal Year 2019. This sum is composed of One Million Seven Hundred Three Thousand Six Hundred Thirty-five Dollars (**$1,703,635**) from the General Fund and Four Hundred Six Thousand Six Hundred Sixty-six Dollars (**$406,666**) from the Manpower Development Fund.

The sum of Forty-seven Thousand Dollars (**$47,000**) appropriated from the General Fund or Special Funds in this Subsection is authorized as the local matching requirement for Federal Grants-in-Aid.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$1,703,635
MANPOWER DEVELOPMENT FUND	$406,666
TOTAL	**$2,110,301**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$47,000

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$1,532,246
OPERATIONS OBJECT CATEGORIES (220-290)	$553,055
UTILITIES OBJECT CATEGORIES (361-363)	$25,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$2,110,301**

Manpower Development Fund - $173,096 (111-113); $233,570 (220-290); $0 (361-363); $0 (450)

(2) Appropriation to the Worker's Compensation Fund. The sum of Six Hundred Ninety-eight Thousand Five Hundred Ninety-three Dollars (**$698,593**) is appropriated from the General Fund to the DOL for the

Government of Guam Special Fund for Worker's Compensation payments in Fiscal Year 2019 pursuant to Chapter 9 of Title 22 GCA, including obligations incurred in past years and in the future.

The appropriation in this Subsection (s)(2) may be used to pay for medical, surgical, and other treatment; nurses; hospital services; medical travel and per diem costs; medicine; crutches; and equipment required by a claimant for such period as her/his injury and the recovery therefrom may require during each corresponding fiscal year. The appropriation in this Subsection (s)(2) *shall not* be expended for disability compensation payments for FTEs funded by this Act. The Director of DOL may use *no more than* Forty Thousand Dollars (**$40,000**) from the appropriation in this Subsection (s)(2) to pay for legal services for Worker's Compensation hearings during each corresponding fiscal year.

(t) DEPARTMENT OF PARKS AND RECREATION (DPR)

(1) Appropriation. The sum of Three Million Four Hundred Sixty-two Thousand Three Hundred One Dollars (**$3,462,301**) is appropriated to the Department of Parks and Recreation (DPR) for Fiscal Year 2019. This sum is composed of Five Hundred Twenty-four Thousand Nine Hundred Thirteen Dollars (**$524,913**) from the Limited Gaming Fund, One Hundred Seventy-four Thousand Nine Hundred Seven Dollars (**$174,907**) from the Public Recreation Services Fund, and Two Million Seven Hundred Sixty-two Thousand Four Hundred Eighty-one Dollars (**$2,762,481**) from the Tourist Attraction Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

LIMITED GAMING FUND	$524,913
PUBLIC RECREATION SERVICES FUND	$174,907
TOURIST ATTRACTION FUND	$2,762,481
TOTAL	**$3,462,301**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$2,433,320
OPERATIONS OBJECT CATEGORIES (220-290)	$733,120
UTILITIES OBJECT CATEGORIES (361-363)	$295,861
CAPITAL OUTLAY (450)	$0
TOTAL	**$3,462,301**

Limited Gaming Fund - $0 (111-113); $524,913 (220-290); $0 (361-363); $0 (450); Public Recreation Services Fund - $0 (111-113); $74,907 (220-290); $100,000 (361-363); $0 (450); Tourist Attraction Fund - $2,433,320 (111-113); $133,300 (220-290); $195,861 (361-363); $0 (450)

(2) Limited Gaming Fund. The sum of Five Hundred Twenty-four Thousand Nine Hundred Thirteen Dollars (**$524,913**) *shall* be allocated from the Limited Gaming Fund appropriation in Subsection (t)(1) to DPR pursuant to §5204(d)(2), Chapter 5, Title 11 GCA for Fiscal Year 2019.

(3) Maintenance and Repair of Public Restrooms and Pool Facilities. The sum of Five Hundred Forty-nine Thousand Three Hundred Seventy-seven Dollars (**$549,377**) is appropriated from the Tourist Attraction Fund to DPR for the maintenance and repair of restroom facilities in public parks island-wide and the maintenance of the Northern Region Pool and Complex and the *Hagåtña* Pool facilities for Fiscal Year 2019.

No later than thirty (30) days after the end of every fiscal quarter, the Director of DPR *shall* submit a quarterly report to the Public Auditor and the Speaker of *I Liheslaturan Guåhan* in a Microsoft Excel file and written report of the expenditures from the appropriation in this Subsection (t)(3) and post the same on the Department's website.

(u) DEPARTMENT OF LAND MANAGEMENT (DLM)

(1) Appropriation. The sum of Three Million Two Hundred Seventy-six Thousand Five Hundred Sixty-seven Dollars (**$3,276,567**) is appropriated from the Land Survey Revolving Fund to the Department of Land Management (DLM) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

LAND SURVEY REVOLVING FUND	$3,276,567
TOTAL	**$3,276,567**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$2,614,598
OPERATIONS OBJECT CATEGORIES (220-290)	$643,629
UTILITIES OBJECT CATEGORIES (361-363)	$18,340
CAPITAL OUTLAY (450)	$0
TOTAL	**$3,276,567**

(v) OFFICE OF THE CHIEF MEDICAL EXAMINER (CME)

(1) Appropriation. The sum of Four Hundred Thirty-five Thousand Eight Hundred Sixty-eight Dollars (**$435,868**) is appropriated from the General Fund to the Office of the Chief Medical Examiner (CME) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE	
GENERAL FUND	$435,868
TOTAL	**$435,868**
For information purposes only:	
FEDERAL MATCHING GRANTS-IN-AID	$0
SUMMARY OF BASE OPERATIONAL APPROPRIATION	
PERSONNEL OBJECT CATEGORIES (111-113)	$379,296
OPERATIONS OBJECT CATEGORIES (220-290)	$53,485
UTILITIES OBJECT CATEGORIES (361-363)	$3,087
CAPITAL OUTLAY (450)	$0
TOTAL	**$435,868**

(w) CUSTOMS AND QUARANTINE AGENCY (CQA)

(1) Appropriation. The sum of Fourteen Million Three Hundred Seventy-eight Thousand Nine Hundred Ninety-nine Dollars (**$14,378,999**) is appropriated from the Customs, Agriculture and Quarantine Inspection Services Fund to the Customs and Quarantine Agency (CQA) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

CUSTOMS, AGRICULTURE AND QUARANTINE INSPECTION SERVICES FUND	$14,378,999
TOTAL	**$14,378,999**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$10,621,157
OPERATIONS OBJECT CATEGORIES (220-290)	$3,671,342
UTILITIES OBJECT CATEGORIES (361-363)	$86,500
CAPITAL OUTLAY (450)	$0
TOTAL	**$14,378,999**

(x) DEPARTMENT OF *CHAMORRO* AFFAIRS (DCA)

(1) Appropriation. The sum of Two Million Two Hundred Eighty-three Thousand Five Hundred Twenty-six Dollars (**$2,283,526**) is appropriated to the Department of *Chamorro* Affairs (DCA) for its operations for Fiscal Year 2019. This sum is composed of One Million Three Hundred Fourteen Thousand Six Hundred Ninety Dollars (**$1,314,690**) from the Tourist Attraction Fund and Nine Hundred Sixty-eight Thousand Eight Hundred Thirty-six Dollars (**$968,836**) from the Guam Museum Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

TOURIST ATTRACTION FUND	$1,314,690
GUAM MUSEUM FUND	$968,836
TOTAL	**$2,283,526**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$618,128
OPERATIONS OBJECT CATEGORIES (220-290)	$1,425,398
UTILITIES OBJECT CATEGORIES (361-363)	$240,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$2,283,526**

Guam Museum Fund - $0 (111-113); $728,836 (220-290); $240,000 (361-363); $0 (450); Tourist Attraction Fund - $618,128 (111-113); $696,562 (220-290); $0 (361-363); $0 (450)

(y) DEPARTMENT OF MILITARY AFFAIRS (DMA)

(1) Appropriation. The sum of Seven Hundred Sixty-seven Thousand Eight Hundred Thirty-three Dollars (**$767,833**) is appropriated from the General Fund to the Department of Military Affairs (DMA) for its operations for Fiscal Year 2019.

The sum of Two Million Three Hundred Six Thousand Five Hundred Eighteen Dollars (**$2,306,518**) appropriated from the General Fund is authorized as the local matching requirement for Federal Matching Grants-in-Aid.

SUMMARY OF APPROPRIATION FUNDING SOURCE	
GENERAL FUND	$767,833
TOTAL	**$767,833**
For information purposes only:	
FEDERAL MATCHING GRANTS-IN-AID	$2,306,518
SUMMARY OF BASE OPERATIONAL APPROPRIATION	
PERSONNEL OBJECT CATEGORIES (111-113)	$297,503
OPERATIONS OBJECT CATEGORIES (220-290)	$118,033
UTILITIES OBJECT CATEGORIES (361-363)	$344,047
CAPITAL OUTLAY (450)	$8,250
TOTAL	**$767,833**

(z) GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY (CAHA)

(1) Appropriation. The sum of Three Hundred Twenty-two Thousand Seven Hundred Eight Dollars (**$322,708**) to the Guam Council on the Arts and Humanities (CAHA) for its operations for Fiscal Year 2019. This sum is composed of One Hundred Sixty Thousand Four Hundred Sixty-five Dollars (**$160,465**) from the General Fund and One Hundred Sixty-two Thousand Two Hundred Forty-three Dollars (**$162,243**) from the Tourist Attraction Fund.

The sum Two Hundred Ninety-four Thousand Dollars (**$294,000**) appropriated from the General Fund and Special Fund in this Subsection is authorized as the local matching requirement for Federal Matching Grants-in-Aid.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$160,465
TOURIST ATTRACTION FUND	$162,243
TOTAL	**$322,708**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$294,000

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$230,742
OPERATIONS OBJECT CATEGORIES (220-290)	$90,166
UTILITIES OBJECT CATEGORIES (361-363)	$1,800
CAPITAL OUTLAY (450)	$0
TOTAL	**$322,708**

Tourist Attraction Fund - $70,277 (111-113); $90,166 (220-290); $1,800 (361-363); $0 (450)

(2) Guam Territorial Band. The sum of Forty Thousand Dollars (**$40,000**) is appropriated from the Tourist Attraction Fund to the CAHA for the Guam Territorial Band for Fiscal Year 2019.

(aa) GUAM FIRE DEPARTMENT (GFD)

(1) Appropriation. The sum of Thirty Million Six Hundred Twenty-eight Thousand Eight Hundred Seventy-seven Dollars (**$30,628,827**) is appropriated to the Guam Fire Department (GFD) for its operations for Fiscal Year 2019. This sum is composed of Twenty-six Million Eight Hundred Twenty-one Thousand Nine Hundred Eighty-four Dollars (**$26,821,984**) from the General Fund and Three Million Eight Hundred Six Thousand Eight Hundred Forty-three Dollars (**$3,806,843**) from the Enhanced 911 Emergency Reporting System Fund, the Fire, Life, and Medical Emergency (F.L.A.M.E.) Fund, and the Tourist Attraction Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$26,821,984
ENHANCED 911 EMERGENCY REPORTING SYSTEM FUND	$2,245,507
F.L.A.M.E.	$734,262
TOURIST ATTRACTION FUND	$827,074
TOTAL	**$30,628,827**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$28,129,226
OPERATIONS OBJECT CATEGORIES (220-290)	$1,806,160
UTILITIES OBJECT CATEGORIES (361-363)	$637,441
CAPITAL OUTLAY (450)	$56,000
TOTAL	**$30,628,827**

Enhanced 911 Emergency Reporting System Fund - $1,307,242 (111-113); $775,175 (220-290); $163,090 (361-363); $0 (450); F.L.A.M.E. - $678,262 (111-113); $0 (220-290); $0 (361-363); $56,000 (450); Tourist Attraction Fund - $0 (111-113); $352,723 (220-290); $474,351 (361-363); $0 (450)

(bb) GUAM EDUCATIONAL TELECOMMUNICATIONS CORPORATION (GETC)

(1) Appropriation. The sum of Five Hundred Sixty-nine Thousand Eight Hundred Fourteen Dollars (**$569,814**) is appropriated from the Territorial Educational Facilities Fund to the Guam Educational Telecommunications Corporation (PBS Guam) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

TERRITORIAL EDUCATIONAL FACILITIES FUND	$569,814
TOTAL	**$569,814**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$464,957
OPERATIONS OBJECT CATEGORIES (220-290)	$29,857
UTILITIES OBJECT CATEGORIES (361-363)	$75,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$569,814**

(cc) *CHAMORRO* LAND TRUST COMMISSION (CLTC)

(1) Appropriation. The sum of One Million Twenty-seven Thousand Nine Hundred Sixty-three Dollars (**$1,027,963**) is appropriated from the *Chamorro* Land Trust Operations Fund to the *Chamorro* Land Trust Commission (CLTC) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

CHAMORRO LAND TRUST OPERATIONS FUND	$1,027,963
TOTAL	**$1,027,963**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$677,921
OPERATIONS OBJECT CATEGORIES (220-290)	$350,042
UTILITIES OBJECT CATEGORIES (361-363)	$0
CAPITAL OUTLAY (450)	$0
TOTAL	**$1,027,963**

(dd) GUAM REGIONAL TRANSIT AUTHORITY (GRTA)

(1) Appropriation. The sum of Three Million Two Hundred Twenty-one Thousand One Hundred Eighty-eight Dollars (**$3,221,188**) is appropriated to the Guam Regional Transit Authority (GRTA) for its operations for Fiscal Year 2019. This sum is composed of Two Million Seven Hundred Sixty-four Thousand Seven Hundred Ninety-six Dollars (**$2,764,796**) from the Guam Highway Fund and Four Hundred Fifty-six Thousand Three Hundred Ninety-two Dollars (**$456,392**).

SUMMARY OF APPROPRIATIONS FUNDING SOURCE

GUAM HIGHWAY FUND	$2,764,796
PUBLIC TRANSIT FUND	$456,392
TOTAL	**$3,221,188**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$549,350
OPERATIONS OBJECT CATEGORIES (220-290)	$2,665,838
UTILITIES OBJECT CATEGORIES (361-363)	$6,000
CAPITAL OUTLAY (450)	$0
TOTAL	**$3,221,188**

Guam Highway Fund- $549,350 (111-113); $2,209,446 (220-290); $6,000 (361-363); $0 (450); Public Transit Fund - $0 (111-113); $456,392 (220-290); $0 (361-363); $0 (450)

(ee) GUAM ELECTION COMMISSION (GEC)

(1) Appropriation. The sum of One Million Four Hundred Ten Thousand Two Hundred Ninety-nine Dollars (**$1,410,299**) is appropriated from the General Fund to the Guam Election Commission for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$1,410,299
TOTAL	**$1,410,299**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$902,239
OPERATIONS OBJECT CATEGORIES (220-290)	$508,060
UTILITIES OBJECT CATEGORIES (361-363)	$0
CAPITAL OUTLAY (450)	$0
TOTAL	**$1,410,299**

(ff) GUAM SOLID WASTE AUTHORITY (GSWA)

(1) Appropriation. The sum of ~~Nineteen Million Five Hundred Thirty-four Thousand Three Hundred Forty-four~~Nineteen Million Three Hundred Thirty-one Thousand Three Hundred Fifty-two Dollars (~~$19,534,344~~**19,331,352**) is appropriated from the Solid Waste Operations Fund to the Guam Solid Waste Authority for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATIONS FUNDING SOURCE

SOLID WASTE OPERATIONS FUND	$~~19,534,344~~19,331,352
TOTAL	**$~~19,534,344~~19,331,352**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

(gg) *HAGÅTÑA* RESTORATION AND REDEVELOPMENT AUTHORITY (HRRA)

(1) Appropriation. The sum of One Hundred Thirty-two Thousand Three Hundred Fifty-seven Dollars (**$132,357**) is appropriated from the Tourist Attraction Fund to the *Hagåtña* Restoration and Redevelopment Authority for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATIONS FUNDING SOURCE

TOURIST ATTRACTION FUND	$132,357
TOTAL	**$132,357**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$91,731
OPERATIONS OBJECT CATEGORIES (220-290)	$40,626
UTILITIES OBJECT CATEGORIES (361-363)	$0
CAPITAL OUTLAY (450)	$0
TOTAL	**$132,357**

(2) Restrictions on Transfers to HRRA. *Except* as provided in Subsection (gg)(1), *no* appropriations or funds *shall* be transferred to the HRRA for its operations from any other fund sources appropriated in this Act during Fiscal Year 2019.

(hh) ***I KUMISION I FINO' CHAMORU YAN I FINA'NÅ'GUEN HISTORIA YAN I LINA'LA' TAOTAO TÅNO' (KUMISION)***

(1) . Appropriation. The sum of Two Hundred Two Thousand Two Hundred Dollars (**$202,200**) is appropriated from the Tourist Attraction Fund to the Department of Administration for *i Kumision* for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATIONS FUNDING SOURCE

TOURIST ATTRACTION FUND	$202,200
TOTAL	**$202,200**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

(ii) OFFICE OF TECHNOLOGY (OTECH)

(1) Appropriation. The sum of Three Million One Hundred Fifty-three Thousand Four Hundred Sixty-four Dollars (**$3,153,464**) is appropriated from the General Fund to the Department of Administration for the Office of Technology for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATIONS FUNDING SOURCE	
GENERAL FUND	$3,153,464
TOTAL	**$3,153,464**
For information purposes only:	
FEDERAL MATCHING GRANTS-IN-AID	$0
SUMMARY OF BASE OPERATIONAL APPROPRIATION	
PERSONNEL OBJECT CATEGORIES (111-113)	$1,143,748
OPERATIONS OBJECT CATEGORIES (220-290)	$1,732,488
UTILITIES OBJECT CATEGORIES (361-363)	$277,228
CAPITAL OUTLAY (450)	$0
TOTAL	**$3,153,464**

CHAPTER VI

LEGISLATIVE BRANCH

Section 1. Appropriation. The sum of Seven Million Six Hundred Forty-six Thousand Nine Hundred Eight Dollars (**$7,646,908**) is appropriated from the General Fund to *I Liheslaturan Guåhan* for its operations for Fiscal Year 2019.

Section 2. Appropriations to the Office of Finance and Budget. The sum of Four Hundred Twenty-three Thousand Dollars (**$423,000**) is appropriated from the General Fund to *I Liheslaturan Guåhan* for the Office of Finance and Budget for its operations for Fiscal Year 2019.

Section 3. Continuing Appropriations Authorized. Notwithstanding any other provision of law, the allotted but unexpended balance of funds appropriated to *I Liheslaturan Guåhan* and the Office of Finance and Budget for Fiscal Year 2018 and prior *shall not* lapse and *shall* continue to be available until fully expended.

CHAPTER VII

LEGAL SERVICES

PART I – OFFICE OF THE ATTORNEY GENERAL

Section 1. Legislative Intent. It is the intent of *I Liheslaturan Guåhan* that the Office of the Attorney General (OAG) expends its funds in accordance with the appropriation in Section 2 of this Part of this Chapter.

Section 2. Appropriation. The sum of Fourteen Million Nine Hundred One Thousand Eighty-six Dollars (**$14,901,086**) is appropriated from the General Fund to OAG for Fiscal Year 2019.

The sum of Two Million Sixty-seven Thousand Six Hundred Thirty-seven Dollars (**$2,067,637**) appropriated from the General Fund to OAG in this Section is authorized as the local matching requirement for Federal Grants-in-Aid.

SUMMARY OF APPROPRIATION FUNDING SOURCE	
GENERAL FUND	$14,901,086
TOTAL	**$14,901,086**
For information purposes only:	
FEDERAL MATCHING GRANTS-IN-AID	$4,013,648
SUMMARY OF BASE OPERATIONAL APPROPRIATION	
PERSONNEL OBJECT CATEGORIES (111-113)	$13,178,087
OPERATIONS OBJECT CATEGORIES (220-290)	$1,705,900
UTILITIES OBJECT CATEGORIES (361-363)	$17,099
CAPITAL OUTLAY (450)	$0
TOTAL	**$14,901,086**

Section 3. Cost-Sharing Initiative Related to the Criminal Justice Information System (CJIS) Integration Project. The OAG *shall* pay the Unified Judiciary the sum of Eighty-nine Thousand Seven Hundred Thirty Dollars (**$89,730**) from the General Fund appropriation in Section 2 for OAG's share of twenty-five

percent (25%) of the total annual cost of message switch maintenance and National Law Enforcement Telecommunications System (NLETS) membership totaling Three Hundred Fifty-eight Thousand Nine Hundred Twenty Dollars (**$358,920**) pursuant to the Multi-Agency Agreement to Facilitate a Cost-Sharing Initiative of May 2013 entered into by the Chief of the Guam Police Department, the Director of the Department of Corrections, the Attorney General of Guam, and the Administrator of the Courts, and other associated costs for Fiscal Year 2019.

Section 4. Notwithstanding any other provision of law, for Fiscal Year 2019, the Attorney General in pursuit of the public interest is authorized to use *up to* five percent (5%) of the FY 2019 appropriation to procure consultants and expert witnesses on a sole-source basis as necessary to pursue all federal litigation for or against the territory of Guam.

CHAPTER VII

LEGAL SERVICES

PART II – PUBLIC DEFENDER SERVICE CORPORATION

Section 1. Appropriation. The sum of Four Million Three Hundred Ninety-three Thousand Four Hundred Thirty-five Dollars (**$4,393,435**) is appropriated from the General Fund to the Public Defender Service Corporation (PDSC) for its operations, including personnel services, for Fiscal Year 2019.

No more than Four Million Fifteen Thousand Three Hundred Fifty-seven Dollars (**$4,015,357**) *shall* be expended for Personnel Object Categories (111 through 115).

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$4,015,357
OPERATIONS OBJECT CATEGORIES (220-290)	$378,078
UTILITIES OBJECT CATEGORIES (361-363)	$0
CAPITAL OUTLAY (450)	$0
TOTAL	**$4,393,435**

Section 2. Transfer Authority for the PDSC. The PDSC may transfer funds between appropriations made in Section 1, provided that PDSC notify *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan no later than* fifteen (15) working days before the transfer is made and *except* that *no* funds *shall* be transferred to Personnel Object Categories (111 through 115).

CHAPTER VIII

MAYORS' COUNCIL OF GUAM

Section 1. Appropriation. The sum of Ten Million Two Hundred Ten Thousand One Hundred Twenty-four Dollars (**$10,210,124**) is appropriated to the Mayors' Council of Guam (MCOG) for its operations, including personnel services, for Fiscal Year 2019. This sum is composed of Two Million Seven Hundred Eighty Thousand Two Hundred Twenty-two Dollars (**$2,780,222**) from the General Fund and Seven Million Four Hundred Twenty-nine Thousand Nine Hundred Two Dollars (**$7,429,902**) from the Guam Highway Fund, the Limited Gaming Fund, and the Tourist Attraction Fund.

No more than Eight Million Four Hundred Eighty-eight Thousand Two Hundred Thirty-five Dollars (**$8,488,235**) *shall* be expended for Personnel Object Categories (111 through 115).

SUMMARY OF APPROPRIATION FUNDING SOURCE

GENERAL FUND	$2,780,222
GUAM HIGHWAY FUND	$5,443,701
LIMITED GAMING FUND	$524,913
TOURIST ATTRACTION FUND	$1,461,288
TOTAL	**$10,210,124**

SUMMARY OF BASE OPERATIONAL APPROPRIATION

PERSONNEL OBJECT CATEGORIES (111-113)	$8,488,235
OPERATIONS OBJECT CATEGORIES (220-290)	$622,689
UTILITIES OBJECT CATEGORIES (361-363)	$1,099,200
CAPITAL OUTLAY (450)	$0
TOTAL	**$10,210,124**

Guam Highway Fund - $5,443,701 (111-113); $0 (220-290); $0 (361-363); $0 (450); Tourist Attraction Fund - $362,088 (111-113); $0 (220-290); $1,099,200 (361-363); $0 (450); Limited Gaming Fund - $0 (111-113); $524,913 (220-290); $0 (361-363); $0 (450)

Section 2. Limited Gaming Fund. The sum of Five Hundred Twenty-four Thousand Nine Hundred Thirteen Dollars (**$524,913**) *shall* be allocated from the Fiscal Year 2019 Limited Gaming Fund appropriation in Section 1 of this Chapter pursuant to §5204(d)(1), Chapter 5, Title 11 GCA. This allocation is *not* subject to transfer or use for any other purpose for Fiscal Year 2019.

Section 3. Streets Maintenance and Beautification. The sum of Nine Hundred Thirty-two Thousand Four Hundred Twenty-three Dollars (**$932,423**) is appropriated from the Tourist Attraction Fund to the MCOG for Fiscal Year 2019 for the maintenance and beautification of non-routed public roads and for the operations of the Mayors' offices but *not* for travel.

Said funds *shall not* be subject to any transfer authority of *I Maga'låhen Guåhan* and *shall* be divided among the village Mayors as follows:

(a) each Mayor *shall* receive the sum of Twenty Thousand Dollars (**$20,000**) during Fiscal Year 2019; and

(b) the remaining balance of the fund *shall* be distributed to each Mayor *pro rata* based on the total road mileage of their respective village as a percentage of Guam's total road mileage in the most current report of the Guam Roads Pavement Inventory of the Department of Public Works during Fiscal Year 2019.

An expenditure report *shall* be filed quarterly with *I Liheslaturan Guåhan* inclusive of the specified road that was maintained or improved.

Section 4. Island-Wide Village Beautification Projects.

(a) The sum of Four Hundred Twenty-three Thousand Eight Hundred Twenty-nine Dollars (**$423,829**) is appropriated from the Tourist Attraction Fund to the MCOG for Island-Wide Village Beautification Projects in Fiscal Year 2019.

(b) During Fiscal Year 2019, the Island-Wide Village Beautification Projects include:

(1) the maintenance and repair of village recreational facilities under the jurisdiction of the Mayor;

(2) the maintenance and repair of main roads in each village; and

(3) the planting and maintenance of the village official flower in each village and other flowering plants, shrubs, and trees adjacent to the village's main roads, public restrooms, and recreational facilities. A Mayor may contract with a private entity to provide the services authorized by this Section subject to the Guam Procurement Law in Chapter 5 of Title 5 GCA.

(c) An Island-Wide Village Beautification Projects expenditure report *shall* be filed quarterly with *I Liheslaturan Guåhan*.

Section 5. Grounds Maintenance for Schools. Subject to approval and scheduling of public school principals, the Mayors are responsible for regular grounds maintenance of Guam Department of Education school grounds in their respective districts where grounds maintenance is *not* already subject to an existing contract for a minimum of twice a month during a regular school calendar year. Subject to approval of and scheduling by public school principals, a Mayor may contract with a private entity or assign to another Mayor the services authorized by this Section.

The sum of Four Hundred Thirty-three Thousand Seven Hundred Sixty-one Dollars ($**433,761**) is appropriated from the Territorial Educational Facilities Fund to the MCOG Revolving Fund for the grounds maintenance of specified schools of the Department of Education in Fiscal Year 2019.

Section 6. Public Safety and Social Education Programs. The sum of Three Hundred Seventy-five Thousand One Hundred Seventy-four Dollars ($**375,174**) is appropriated from the Territorial Educational Facilities Fund to the

MCOG with each village to receive Fifteen Thousand Dollars (**$15,000**) for Fiscal Year 2019.

After each municipality receives Fifteen Thousand Dollars (**$15,000**), any remaining funds are to be expended in accordance with plans approved by the MCOG or the respective village municipal planning council and filed with the Director of Administration to fund public safety and social education programs that enforce alcohol regulations, reduce underage drinking, support traffic safety, reduce drug-related violence and abuse, to support government of Guam substance abuse prevention programs, and to support organized sports programs in the community.

A Public Safety and Social Education Programs expenditure report *shall* be filed quarterly with *I Liheslaturan Guåhan.*

Section 7. Host Community Premiums Appropriation. The sum of Three Hundred Thousand Dollars (**$300,000**) is appropriated from the Host Community Fund to the Municipal Planning Council Fund of the villages of Ordot and Inarajan, pursuant to Article 4, Chapter 51 of Title 10 GCA, for Fiscal Year 2019.

Section 8. Restriction on Use of General or Special Funds for Travel. Any General or Special Funds appropriated in this Chapter *shall not* be expended for off-island travel or per diem expenses by any Mayor, Vice Mayor, or any MCOG employees and/or officials.

CHAPTER IX

PUBLIC ACCOUNTABILITY, STANDARDS, AND PRACTICES

PART I – OFFICE OF PUBLIC ACCOUNTABILITY

Section 1. Appropriation. The sum of One Million Two Hundred Seventy-five Thousand Eight Hundred Seventy-six Dollars (**$1,275,876**) is appropriated from the General Fund to the Office of Public Accountability (OPA) for its operations for Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE	
GENERAL FUND	$1,275,876
TOTAL	**$1,275,876**
For information purposes only:	
FEDERAL MATCHING GRANTS-IN-AID	$0
SUMMARY OF BASE OPERATIONAL APPROPRIATION	
PERSONNEL OBJECT CATEGORIES (111-113)	$1,174,623
OPERATIONS OBJECT CATEGORIES (220-290)	$97,328
UTILITIES OBJECT CATEGORIES (361-363)	$3,925
CAPITAL OUTLAY (450)	$0
TOTAL	**$1,275,876**

CHAPTER IX

PUBLIC ACCOUNTABILITY, STANDARDS, AND PRACTICES

PART II – GUAM BOARD OF ACCOUNTANCY

Section 1. Appropriation. The sum of Seven Hundred Eighty-nine Thousand Seven Hundred Eighty Dollars (**$789,780**) is appropriated from the Guam Board of Accountancy Fund to the Guam Board of Accountancy (GBOA) for its operations in Fiscal Year 2019.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GUAM BOARD OF ACCOUNTANCY FUND	$789,780
TOTAL	**$789,780**

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

Section 2. Appropriation to the University of Guam Endowment Foundation, Inc. The sum of One Hundred Thousand Dollars (**$100,000**) is hereby appropriated from the unappropriated fund balance of the Guam Board of Accountancy Fund in Fiscal Year 2019 to the University of Guam Endowment Foundation, Inc. for the Guam Accountancy Endowment created pursuant to Public Law 32-191 for the Senator Herminia Dierking and John Phillips Visiting Accounting Professor and Lecturer Program, for Fiscal Year 2019.

CHAPTER X

GUAM VISITORS BUREAU

Section 1. Appropriation. The sum of Twenty-two Million Three Hundred Thirty-five Thousand Two Hundred Sixteen Dollars (**$22,335,216**) is appropriated from the Tourist Attraction Fund (TAF) to the Guam Visitors Bureau (GVB) for its operations in Fiscal Year 2019. These appropriations *shall* be expended in accordance with the allocations outlined in this Section.

SUMMARY OF APPROPRIATIONS

(1)	GENERAL ADMINISTRATION	$3,600,000
(2)	MARKETING	$14,500,216
(3)	SPORTS & EVENTS	$850,000
(4)	RESEARCH	$600,000
(5)	CULTURAL, HERITAGE & COMMUNITY OUTREACH	$750,000
(6)	VISITOR SAFETY & SATISFACTION	$950,000
(7)	DESTINATION DEVELOPMENT	$1,085,000
TOTAL		**$22,335,216**

Section 2. GVB Rainy Day Fund. Notwithstanding any other provision of law, the sum of Two Hundred Thousand Dollars (**$200,000**) *may* be allocated from the Tourist Attraction Fund appropriation in Section 1 of this Chapter to the GVB for deposit in the GVB Rainy Day Fund for the purposes cited in Article 3, Chapter 9, Title 12 GCA in Fiscal Year 2019.

Section 3. Authority to Allocate to Organizations. For Fiscal Year 2019, the Board of Directors of the Guam Visitors *may* allocate *not more than* the sums appropriated or allocated in Fiscal Year 2018 from the appropriation in Section 1 of this Chapter, to the following organizations:

(a) *På'å Taotao Tåno';*

(b) Historic *Inalåhan* Foundation;

(c) Pacific War Museum Foundation;

(d) *Håya* Cultural Preservation Foundation;

(e) Guam International Film Festival;

(f) *Humåtak* Foundation

(g) *Åmot Taotao Tåno'*;

(h) *Huråo* Academy, Inc.;

(i) *Inetnon Gefpa'go* Cultural Arts Program, Inc.;

(j) Humanities *Guåhan*;

(k) Guam Symphony Society;

(l) Guam Unique Merchandise and Arts (GUMA);

(m) *Duk Duk* Goose, Inc.;

(n) *Ayuda* Foundation;

(o) Traditions Affirming our Seafaring Ancestry (TASA);

(p) Traditions About Seafaring Islands (TASI);

(q) *Guåfi*, Inc.;

(r) University of Guam Press;

(s) *Ulitao*; or

(t) Micronesian Conservation Trust.

Section ~~34~~. Authority to Transfer. For Fiscal Year 2019, the Board of Directors of the Guam Visitors Bureau may transfer funds from the appropriations made to GVB in Section 1 of this Chapter, *except* that *no* funds *shall* be transferred into General Administration.

CHAPTER XI

MISCELLANEOUS APPROPRIATIONS

Section 1. Appropriations to Retirees for Supplemental Annuity Benefits and for Other Costs.

(a) The sum of Seven Million Seven Hundred Nineteen Thousand Dollars (**$7,719,000**) is appropriated from the General Fund to the Supplemental Annuity Benefits Special Fund for Fiscal Year 2019 for direct payments to government of Guam retirees who retired prior to October 1, 1995, or their survivors, for the continuing payment of Four Thousand Two Hundred Thirty-eight Dollars ($4,238) per year in supplemental annuity benefits, consisting of the sums of One Thousand Two Hundred Dollars ($1,200), One Thousand Five Hundred Dollars ($1,500), Seven Hundred Dollars ($700), and Eight Hundred Thirty-eight Dollars ($838) in annual benefits authorized by various General Appropriation Acts.

(b) *No* retiree who is eligible for retiree supplemental annuity benefits provided for in Subsection (a) *shall* receive said benefits if her or his annual retirement annuity, excluding survivor benefits and excluding the supplemental benefits authorized herein, is greater than Forty Thousand Dollars ($40,000). *No* retiree who is eligible for retiree supplemental annuity benefits *shall* receive *more than* the sum of Forty Thousand Dollars ($40,000) in combined retirement annuities and supplemental annuity benefits in any one (1) fiscal year.

(c) The Director of DOA *shall* coordinate with the Director of the Government of Guam Retirement Fund (GGRF) and *shall* disburse to the retirees or their survivors the supplemental annuity benefits provided for in Subsection (a) of this Section. The GGRF *shall* provide the Director of DOA with the information needed to affect disbursement. To realize savings associated with the cost of preparing separate checks and mailing separate checks for the supplemental annuity for retirees, the Director of DOA may enter into a Memorandum of Understanding

(MOU) with the GGRF in which the Director of DOA remits the supplemental annuity payments to the GGRF for disbursement to the retirees at the same time the regular annuity check is issued or by including the supplemental annuity in the regular annuity check issued by the GGRF.

(d) Funds held in the Supplemental Annuity Benefits Special Fund *shall not* be commingled with the General Fund or any other fund, *shall* be held in a separate bank account which *shall* continue to be administered by the Director of DOA, and *shall not* be subject to *I Maga'låhen Guåhan*'s transfer authority.

(e) For Fiscal Year 2019, the Guam Power Authority, the A.B. Won Pat International Airport Authority, the Guam Economic Development Authority, the Guam Housing Corporation, the Government of Guam Retirement Fund, the Jose D. Leon Guerrero Commercial Port, the Guam Waterworks Authority, and the Guam Visitors Bureau *shall* remit to DOA an amount equal to the number of retirees eligible pursuant to Subsection (a) of this Section who have retired from that entity multiplied by Four Thousand Two Hundred Thirty-eight Dollars ($4,238). Said remittances *shall* be paid in two (2) equal installments on or before October 10, 2018 and on or before April 15, 2019, respectively. Said remittances *shall not* be subject to *I Maga'låhen Guåhan*'s transfer authority.

(f) For Fiscal Year 2019, the Guam Power Authority, the A.B. Won Pat International Airport Authority, the Guam Economic Development Authority, the Guam Housing Corporation, the Government of Guam Retirement Fund, the Jose D. Leon Guerrero Commercial Port, the Guam Waterworks Authority, and the Guam Visitors Bureau *shall* remit to the GGRF payments for medical, dental, and life insurance benefits for retirees who have retired from those respective agencies. Said remittance *shall* be paid in two (2) equal installments on or before October 10, 2018 and on or before April 15, 2019, respectively, for Fiscal Year 2019. The agencies'

remittances for medical, dental, and life insurance mandated herein are *ex gratia* payments and are for Fiscal Year 2019.

(g) The sum of Three Million Four Hundred Thousand Dollars (**$3,400,000**) is appropriated from the General Fund to the GGRF to pay the cost of Medicare premiums, inclusive of premiums for Medicare Parts B and D, for government of Guam retirees and their survivors domiciled on Guam who are eligible to receive Social Security income benefits, and who are eligible to enroll in the Government of Guam Group Health Insurance Program. *No* government of Guam retiree or their survivor *shall* be required to enroll in the Government of Guam Health Insurance Program in order to receive the reimbursement. For those government of Guam retired employees and their survivors who do participate in the Government of Guam Group Health Insurance Program and are enrolled in Medicare Parts A and B, and elect either Class I or Class II coverage, reimbursement *shall only* be made to those who opt for the Retiree Supplemental Plan.

(h) The sum of Two Hundred Ninety-eight Thousand Dollars (**$298,000**) is appropriated from the General Fund to the GGRF for *I Maga'låhi and I Segundu na Maga'låhi/I Segundu na Maga'håga* pensions.

(i) The sum of Three Hundred Thirty-six Thousand Dollars (**$336,000**) is appropriated from the General Fund to the GGRF for retirement annuities for former judges and justices of the Superior Court and Supreme Court of Guam.

(j) The GGRF Board of Trustees *shall* enact and if necessary, amend administrative regulations that establish procedures to ensure the proper submission, receipt, and accounting of all sums remitted pursuant to Subsections (e) and (f) of this Section.

Section 2. Survivor Supplemental Annuity Additions. §8135(d)(6), Article 1, Chapter 8, Title 4 GCA is hereby amended to read:

"(6) the prospective payment of supplemental benefits for the period of ~~October 1, 2017 through September 30, 2018~~ October 1, 2018 through September 30, 2019 for survivors of those employees who retired prior to October 1, 1995, to be paid in the following manner:

(A) Four Thousand Two Hundred Thirty-eight Dollars ($4,238) in retiree supplemental annuity benefits, known as the sum of One Thousand Two Hundred Dollars ($1,200), One Thousand Five Hundred Dollars ($1,500), Seven Hundred Dollars ($700), and Eight Hundred Thirty-eight Dollars ($838) in annual benefits formerly contained in various General Appropriations Acts.

(B) *No* person eligible for retiree supplemental annuity benefits provided for in this Subsection *shall* receive such benefits if her/his regular annual retirement annuity, exclusive of the supplemental amounts authorized hereby, exceeds Forty Thousand Dollars ($40,000). *No* persons eligible for retiree supplemental annuity benefits *shall* receive *more than* the sum of Forty Thousand Dollars ($40,000) in combined retirement annuities and supplemental retirement annuities.

(C) Any retiree or survivor eligible to receive the supplemental annuity may waive their supplemental annuity payment authorized herein by the filing of a notarized affidavit waiving such payment with the Retirement Fund."

Section 3. Disability Supplemental Annuity Additions. §8129(g), Article 1, Chapter 8, Title 4 GCA is hereby amended to read:

"(g) Any disability retirement annuitant who commenced receiving a disability retirement annuity prior to October 1, 1995 and who is entitled to disability retirement benefits under this Chapter *shall* receive during the period commencing on ~~October 1, 2017 through September 30, 2018~~ October

1, 2018 through September 30, 2019, prospective non-cumulative supplemental annuity benefits as follows:

(1) Four Thousand Two Hundred Thirty-eight Dollars ($4,238) in retiree supplemental annuity benefits, known as the sum of One Thousand Two Hundred Dollars ($1,200), One Thousand Five Hundred Dollars ($1,500), Seven Hundred Dollars ($700), and Eight Hundred Thirty-eight Dollars ($838) in annual benefits formerly contained in various General Appropriation Acts.

(2) *No* persons eligible for retiree supplemental annuity benefits provided for in this Subsection *shall* receive such benefit if their regular annual retirement annuity, excluding survivor benefits, prior to the supplemental amounts herein exceeds Forty Thousand Dollars ($40,000). *No* persons eligible for retiree supplemental annuity benefits *shall* receive *more than* the sum of Forty Thousand Dollars ($40,000) in combined retirement annuities and supplemental retirement annuities.

(3) Any disability retirement annuitant eligible to receive the supplemental annuity may waive their supplemental annuity payment authorized herein by the filing of a notarized affidavit waiving such payment with the Retirement Fund."

Section 4. Retirees Supplemental Annuity Additions. §8122(d)(6), Article 1, Chapter 8, Title 4 GCA is hereby amended to read as follows:

"(6) Any retirement annuitant who commenced receiving a retirement annuity prior to October 1, 1995 and who is entitled to retirement benefits under this Chapter *shall* receive during the period commencing on ~~October 1, 2017 through September 30, 2018~~ October 1, 2018 through September 30, 2019, prospective, non-cumulative supplemental annuity benefits as follows:

(A) Four Thousand Two Hundred Thirty-eight Dollars ($4,238) in retiree supplemental annuity benefits, known as the sum of One Thousand Two Hundred Dollars ($1,200), One Thousand Five Hundred Dollars ($1,500), Seven Hundred Dollars ($700), and Eight Hundred Thirty-eight Dollars ($838) in annual benefits formerly contained in various General Appropriation Acts.

(B) *No* retiree who is eligible for retiree supplemental annuity benefits provided for in this Subsection *shall* receive such benefit if her/his regular annual retirement annuity, excluding the supplemental amounts authorized herein and survivor benefits, exceeds Forty Thousand Dollars ($40,000). A retiree who is eligible for retiree supplemental annuity benefits *shall* receive *no more than* Forty Thousand Dollars ($40,000) in combined retirement annuities and supplemental retirement annuities.

(C) Any retiree or survivor eligible to receive the supplemental annuity may waive their supplemental annuity payment authorized herein by the filing of a notarized affidavit waiving such payment with the Retirement Fund."

Section 5. Appropriation for Cost of Living Allowance (COLA).

(a) *I Maga'låhen Guåhan shall* provide by a single lump sum payment a Cost of Living Allowance (COLA) of Two Thousand Dollars ($2,000) to each retiree of the GGRF who is retired as of September 30, 2018, or her/his survivor, *no later than* November 1, 2018. The sum of Fourteen Million One Hundred Four Thousand Dollars (**$14,104,000**) is appropriated from the General Fund to the DOA to pay said COLA.

(b) The Guam Power Authority, the A.B. Won Pat International Airport Authority, the Guam Economic Development Authority, the Guam Housing

Corporation, the Government of Guam Retirement Fund, the Jose D. Leon Guerrero Commercial Port, the Guam Waterworks Authority, and the Guam Visitors Bureau *shall* pay a COLA in a single payment of Two Thousand Dollars ($2,000) to every Government of Guam Retirement Fund retiree who retired from each respective aforementioned agency as of September 30, 2018, or her/his survivor, *no later than* November 1, 2018 for Fiscal Year 2019.

(c) Each agency mentioned in Subsection (b) *shall* reimburse the General Fund for any COLA paid by the General Fund in Fiscal Year 2019 to retirees who have retired from that agency and their survivors, *no later than* December 31, 2018.

(d) Any retiree or survivor eligible to receive the COLA may waive their payment authorized herein by filing a notarized affidavit waiving such payment with the entity responsible for the Retirement Fund.

(e) If a retiree is both a Defined Benefit and a Defined Contribution retiree, her or his survivor *shall* only be entitled to a single COLA payment.

Section 6. Retiree Medical, Dental, and Life Insurance Expenses Appropriated to the Government of Guam Retirement Fund (GGRF). The sum of Thirty-four Million Nine Hundred Thousand Dollars (**$34,900,000**) is appropriated from the General Fund, and One Million One Hundred Thousand Dollars (**$1,100,000**) is appropriated from the Section 2718 Fund to the GGRF to pay for retiree group medical and dental insurance premiums and life insurance subsidy, including retiree group medical and dental insurance premiums and coverage and life insurance subsidy for Judiciary of Guam retirees to continue existing programs currently contained in the semi-monthly payments.

Section 7. Appropriations for the *Tiyan* Lease. The following sums are hereby appropriated from the Territorial Educational Facilities Fund to the Department of Administration for the Guam Department of Education lease of *Tiyan* facilities:

(a) *Tiyan* High School – Four Million One Hundred Seventy Thousand One Hundred Fifty-five Dollars and Ninety-seven Cents ($**4,170,155.97**) for base rent and Eight Hundred Twenty-nine Thousand Eight Hundred Forty-four Dollars and Three Cents ($**829,844.03**) for insurance and maintenance;

(b) GDOE Office Building – Two Hundred Eighty-two Thousand Three Hundred Sixty-one Dollars and Forty-two Cents ($**282,361.42**) for base rent and Seventy-three Thousand Two Hundred Eleven Dollars and Twenty-eight Cents ($**73,211.28**) for insurance and maintenance;

(c) GDOE Warehouse I – Seventy-nine Thousand Six Hundred Twelve Dollars and Seventy-three Cents ($**79,612.73**) for base rent and Twenty-three Thousand One Hundred Fifty-four Dollars and Forty-one Cents ($**23,154.41**) for insurance and maintenance;

(d) *Tiyan* High School Gymnasium – Four Hundred Seventy-three Thousand Twenty-six Dollars and Twenty Cents ($**473,026.20**) for base rent and One Hundred Three Thousand One Hundred Ninety-two Dollars and Forty-one Cents ($**103,192.41**) for insurance and maintenance;

(e) New GDOE Office Building – Two Million Three Hundred Forty-four Thousand Five Hundred Thirteen Dollars and Seventy-one Cents ($**2,344,513.71**) for base rent and Four Hundred Ninety-six Thousand Four Hundred Seventy-eight Dollars and Thirty-five Cents ($**496,478.35**) for insurance and maintenance;

(f) New GDOE Warehouse II – One Hundred Thirty-four Thousand One Hundred Twenty Dollars and Twenty-one Cents ($**134,120.21**) for base rent and Thirty-eight Thousand Five Hundred Twelve Dollars and Eighty-eight Cents ($**38,512.88**) for insurance and maintenance;

(g) GDOE Warehouse I Mezzanine – Fifty-two Thousand Eight Hundred Thirty-five Dollars and Twenty-three Cents ($**52,835.23**) for base rent and Fifteen

Thousand One Hundred Seventy-one Dollars and Seventy-four Cents ($**15,171.74**) for insurance and maintenance;

(h) Lot for New GDOE Office and Warehouse II – Forty-four Thousand Six Hundred Sixty-six Dollars and Sixty-three Cents ($**44,666.63**) for base rent; and

(i) *Tiyan* 3 Building and Facilities – Seven Hundred Seventy-one Thousand One Dollars and Eighty-seven Cents ($**771,001.87**) for base rent and One Hundred Eighty-two Thousand Sixty-eight Dollars and Twenty-seven Cents ($**182,068.27**) for insurance and maintenance.

CHAPTER XII

MISCELLANEOUS PROVISIONS

Section 1. Retirement Option for Government of Guam Employees. A member of the Government of Guam Retirement Fund (GGRF) who is eligible for retirement may retire upon the complete remittance of his outstanding individual contributions to the Fund, including the employee and employer retirement contributions. *Any and all fees*, interest at actuarial rates, and penalties required by the GGRF *shall* be paid by the government.

This Section *shall not* restrict the continuing remittance of existing GGRF contributions as required by law or by the GGRF. By the fifteenth (15th) day of each month, the Director of the GGRF *shall* provide a detailed report to the Speaker of *I Liheslaturan Guåhan* regarding said remittances and the number of retirements pursuant to this Section during the previous month. *Nothing* herein *shall* be construed to abrogate any provision of §8137(h), Article 1, Chapter 8, Title 4, GCA.

Section 2. Temporary Employment of Retired Corrections Officers. The Department of Corrections (DOC) may hire retired Guam corrections officers if a critical need arises because of military activation of corrections officers or absence due to a long-term disability status which has been certified by a medical doctor. Retired corrections officers hired under this Section may receive their retirement annuity while employed on this temporary basis. The DOC may exercise this hiring authority provided it *does not* exceed its budget for filling these positions. Positions *shall* be terminated when the incumbent returns from military service. Retired corrections officers may be hired only in the ranks of Corrections Officers Supervisor I and below, only at Step I, and *shall not* receive sick and annual leave. Officers hired under this Section *shall* meet the requirements for the position in question *except* for written examinations. The Director of DOC *shall* certify that every retiree hired is fit for duty. Notwithstanding §8121(a), Article 1, Chapter 8,

Title 4 GCA, retirees hired temporarily pursuant to this Section may continue to receive retirement benefits. Any employee hired under this Section *shall* only be eligible to enroll in the Government of Guam Health Insurance Program as an active employee. The DOC Director *shall* report to *I Liheslaturan Guåhan* on July 1, 2019 and again thirty (30) days after the end of the fiscal year, the number of retired officers hired pursuant to this Section, the positions filled, the length of employment, the cost of said hiring, and the nature of the critical need that was filled.

Section 3. Temporary Employment of Retired Guam Police Officers. The Guam Police Department (GPD) may hire retired Guam police officers if a critical need arises because of military activation of police officers or absence due to a long-term disability status which has been certified by a medical doctor. The GPD may exercise this hiring authority provided its authorized budget for personnel is *not* exceeded. The retiree hired *shall* fill such a vacant position and *shall* be terminated when the incumbent returns from military service. Retired officers may be hired only at the ranks of Sergeant I and below, only at Step I, and *shall not* receive sick and annual leave. Officers hired under this Section *shall* first meet the requirements for the position in question, expect for written examinations, and the Chief of Police of GPD *shall* certify that every retiree hired is fit for duty. Notwithstanding §8121(a), Article 1, Chapter 8, Title 4 GCA, retirees hired temporarily pursuant to this Section may continue to receive retirement benefits. The GPD may pay for Civilian Volunteer Police Reserve stipends to a Police Reserve Officer to provide temporary services of a regular police officer. Any employee hired under this Section *shall* only be eligible to enroll in the Government of Guam Health Insurance Program as an active employee. The Chief of Police *shall* report to *I Liheslaturan Guåhan* on July 1, 2019 and again thirty (30) days after the end of the fiscal year, the number of retired officers hired pursuant to this Section, the positions

filled, the length of employment, the cost of said hiring, and the nature of the critical need that was filled.

Section 4. Temporary Employment of Retired Guam Firefighters. The Guam Fire Department (GFD) may hire retired GFD firefighters if a critical need arises because of military activation of GFD firefighters or absence due to a long-term disability status which has been certified by a medical doctor. The GFD may exercise this hiring authority provided its authorized budget for personnel is *not* exceeded. The retirees hired *shall* fill such a vacant position and *shall* be terminated when the incumbent returns from military service. Retired firefighters may be hired only at the ranks of Fire Specialist and below, only at Step I, and *shall not* receive sick and annual leave. Retired firefighters hired under this Section *shall* meet the requirements for the position in question, *except* for written examinations, and the Fire Chief of GFD *shall* certify that every retiree hired is fit for duty. Notwithstanding §8121(a), Article 1, Chapter 8, Title 4 GCA, retirees hired temporarily pursuant to this Section may continue to receive retirement benefits. Any employee hired under this Section *shall* only be eligible to enroll in the Government of Guam Health Insurance Program as an active employee. The Fire Chief of GFD *shall* report to *I Liheslaturan Guåhan* on July 1, 2019 and again thirty (30) days after the end of the fiscal year, of the number of retired firefighters hired pursuant to this Section, the positions filled, the length of employment, the cost of said hiring, and the nature of the critical need that was filled.

Section 5. Temporary Employment of Retired Customs and Quarantine Officers. The Guam Customs and Quarantine Agency (CQA) may hire retired customs and quarantine officers if a critical need arises as a result of military activation of customs officers or absence due to a long-term disability status which has been certified by a medical doctor. The CQA may exercise this hiring authority provided its authorized budget for personnel is *not* exceeded. The retired officer

shall fill such a vacant position and *shall* be terminated when the incumbent returns from military service. Retired officers may be hired only in the ranks of Customs Officer III and below, only at Step I, and *shall not* receive sick or annual leave. Retirees hired pursuant to this Section *shall* meet the requirements for the position in question, *except* for written examinations, and the Director of the CQA *shall* certify that every retiree hired is fit for duty. The requirements of Chapter 51 of Title 17 GCA are waived for employment pursuant hereto, *except* for §51104(b)(4). Notwithstanding §8121(a), Article 1, Chapter 8, Title 4 GCA, retirees hired temporarily pursuant to this Section may continue to receive retirement benefits. Any employee hired under this Section may continue to receive retirement benefits. Any employee hired under this Section *shall* only be eligible to enroll in the Government of Guam Health Insurance Program as an active employee. The Director of CQA *shall* report to *I Liheslaturan Guåhan* on July 1, 2019 and again thirty (30) days after the end of the fiscal year, the number of retired officers hired pursuant to this Section, the positions filled, the length of employment, the cost of said hiring, and the nature of the critical need that was filled.

Section 6. Temporary Employment or Retired Department of Revenue and Taxation Employees. The Department of Revenue and Taxation (DRT) may hire retired employees of the DRT when a critical need arises or in the absence of a DRT employee due to a long-term disability status which, certified by a medical doctor. The DRT may exercise this hiring authority in the areas of tax collection, taxpayer assistance, tax investigation, auditing, and tax processing provided its authorized budget for personnel is *not* exceeded. Said retirees *shall* be hired at Step I for the position in question and *shall not* receive sick and annual leave. Notwithstanding §8121(a), Article 1, Chapter 8, Title 4 GCA, retirees hired temporarily pursuant to this Section may continue to receive retirement benefits. Any employee hired under this Section *shall* only be eligible to enroll in the

Government of Guam Health Insurance Program as an active employee. The DRT Director *shall* report to *I Liheslaturan Guåhan* on July 1, 2019 and again thirty (30) days after the end of the fiscal year, the number of retired employees hired pursuant to this Section, the positions filled, the length of employment, the cost of said hiring, and the nature of the critical need that was filled.

Section 7. Government of Guam Health Insurance Program Enrollment for Employment Pursuant to §8121(a), Chapter 8, Title 4 GCA. Any employee hired pursuant to §8121(a), Article 1, Chapter 8, Title 4 GCA, *shall* only be eligible to enroll in the Government of Guam Health Insurance Program as an active employee.

Section 8. Locum Tenens Exemption During the Absence of the Chief Medical Examiner. The Office of the Chief Medical Examiner is exempt from the government of Guam procurement law in contracting for the professional services of a qualified medical examiner to be provided when the Chief Medical Examiner is absent from work.

Section 9. Advance Payments for Medical Services. In order to expedite acceptance of Medically Indigent Program (MIP) clients by facilities in California, Hawaii, or Manila for medical treatment approved by the MIP, the Director of Public Health and Social Services may advance payments for said medical treatment and may establish escrow accounts for immediate and advance payment of medical treatment at those Joint Commission Accredited hospitals determined by the Director to be best able to service Medically Indigent Program clients.

Section 10. Transfer of Employees.

(a) Notwithstanding any other provision of law and in recognition of personnel shortages in certain areas, *I Maga'låhen Guåhan* is authorized to transfer employees during Fiscal Year 2019 within or between any line department or agency of the government of Guam, *except* that:

(1) this Section *shall not* apply to any employee of the Legislative or Judicial Branches or any employee within the Mayors' Council of Guam and village mayors' offices;

(2) the transfer of an employee *shall not* result in a loss of pay or salary;

(3) *no* employee *shall* be transferred if the employee has filed a viable grievance with the Civil Service Commission for harassment, unless the employee consents to such transfer;

(4) notwithstanding any other provision of law or regulation, *no* employee of an autonomous agency may be transferred to a line department or agency;

(5) *I Maga'låhen Guåhan shall* transfer the funding authorized for that employee's position from the transferor agency to the transferee agency, including GMHA, DPHSS, and GBHWC, *unless* the transfer is from a line agency to an autonomous agency;

(6) this Section *shall not* be used to transfer employees acting in good faith who report or expose bad business practices, illegal activities, or inappropriate conduct by public officials;

(7) *no* employee occupying a classified position created by statute within an agency *shall* be transferred out of an agency *nor shall* such employee and position be transferred out of such agency. Any employee whose classified position is created by statute within a specific department or agency and has been transferred out of such agency or whose classified position has been transferred out of such agency *shall* be immediately transferred back to such agency; and

(8) *no* employee who has filed a whistleblower complaint as provided for in statute *shall* be transferred unless the employee consents to such transfer.

(b) *I Maga'låhen Guåhan shall* submit a report to the Speaker of *I Liheslaturan Guåhan* of the transfer of each employee pursuant to this authorization with the name and position of the employee being transferred, the line department or agency the employee is being transferred from, the line department or agency the employee is being transferred to, the time duration of the transfer, and whether the transfer is permanent, by the twentieth (20th) day after each month of the fiscal year.

Section 11. Restrictions on Hiring of Unclassified Employees. *No* government funds of any kind or description may be expended for the employment or hiring of unclassified employees in the Executive Branch of the government of Guam, *except* for the following:

(a) certified persons at the Guam Department of Education as identified in §715(l), Chapter 7, Title 1 GCA;

(b) any academic teaching positions at the University of Guam and the Guam Community College;

(c) nurses, doctors, licensed health professionals, and ancillary health employees necessary for clinical purposes at the Department of Public Health and Social Services, the Guam Behavioral Health and Wellness Center, the Office of the Chief Medical Examiner, the Guam Memorial Hospital Authority, the Guam Police Department, and the Department of Integrated Services for Individuals with Disabilities;

(d) Department of Labor Survey Workers;

(e) Systems and Programming Administrator, Junior Systems Programmer, Senior Programmer Analyst, Junior Application Analyst, Junior Programmer Analyst, and Junior Application Programmer; and positions dealing

with reporting, tax audits, tax investigations, tax collections, and processing of taxes at the Department of Revenue and Taxation;

(f) federally-funded positions (matching and up to 100%);

(g) persons filling temporary vacancies created by the call to active military duty of employees who are members of the reserve components of the Department of Defense and the Department of Transportation, including *but not limited to*, the United States Army, United States Navy, United States Marine Corps, United States Air Force, the Guam Army National Guard, the Guam Air National Guard, and the United States Coast Guard or created by absence due to a long-term disability status which has been certified by a medical doctor. Departments may exercise this hiring authority provided its authorized budget for personnel is *not* exceeded;

(h) positions within the Office of *I Maga'låhen Guåhan*, the Office of *I Segundu na Maga'låhen Guåhan* and the Guam State Clearinghouse, and department or agency heads, ~~deputies,~~ and private secretaries;

(i) positions within the Mayors' Council of Guam;

(j) positions within the Guam Election Commission;

(k) limited-term, part-time substitute teachers of the Guam Department of Education;

(l) all persons employed pursuant to this Section, effective October 1, 2018, *shall* meet the minimum Knowledge, Abilities, and Skills (KAS) associated with such position;

(m) professional engineers required to fill Chief Engineer positions;

(n) positions within the Business Office of the Guam Memorial Hospital Authority (GMHA) which *shall* consist of certified coders and billers;

(o) Victim Advocates within the Office of the Attorney General; and

(p) the Executive Director and staff positions of *I Kumision i Fino' CHamoru yan i Fina'nå'guen i Historia yan Lina'la' i Taotao Tåno'* (the Commission

on *CHamoru* Language and the Teaching of the History and Culture of the Indigenous People of Guam).

Section 12. Board and Commission Stipends. Any compensation or stipend owed to a board or commission member for attending a regular or special meeting in Fiscal Year 2019 *shall* be paid from appropriations in this Act by the department or agency responsible for the administrative support and operations of such board or commission. *Except* for Commissioners of the Civil Service Commission, any board member who has served on a board continuously for ten (10) years or more may receive a stipend totaling *no more than* Two Hundred Fifty Dollars ($250) per month for meetings attended; however, board and commission members may elect to *not* receive said compensation. *I Maga'låhen Guåhan* may, by Executive Order, waive the payment of meeting stipends owed to any board or commission member.

Section 13. Contracts. Positions in the classified and unclassified service *shall not* be filled pursuant to a contractual arrangement *except* as provided in this Section for Fiscal Year 2019.

(a) Subject to Chapter 5 of Title 5 GCA, government of Guam departments and agencies may contract with independent contractors, provided, that *no* agency may contract for services customarily provided by employees in the classified service, *except* as provided by law.

(b) Government of Guam departments and agencies that do *not* customarily obtain professional services, such as licensed health professionals, licensed architects, licensed engineers, legal services, actuarial services, and auditing services through an employee in the classified service in that department or agency may contract to obtain such services.

(c) The Office of the Attorney General, the Public Defender Service Corporation, and the Alternate Public Defender are authorized to contract with

attorneys as independent contractors to provide services in areas in which it is impracticable or impossible for the office to proceed. Such contracts *shall* be in accordance with the procurement laws of Guam. *No* such independent contractor hired pursuant to this Section may receive from the government of Guam any remuneration in any form other than in payment for the position into which such person is hired. The Office of the Attorney General, the Executive Director of the Public Defender Service Corporation, and the Executive Director of the Alternate Public Defender *shall* file a copy of every such contract with the Chief Procurement Officer and the Director of Administration together with a written certification stating why it is impracticable to handle the matter within the office as otherwise constituted.

(d) This Section *shall not* apply to the Guam Department of Education; the University of Guam; the Guam Community College; the Unified Judiciary when filling positions of justices and judges *pro tem*, law clerks, and legal interns; the Department of Revenue and Taxation when filling the position of legal counsel; *I Liheslaturan Guåhan*; the Guam Memorial Hospital Authority; and the Department of Public Health and Social Services and the Guam Behavioral Health and Wellness Center when filling positions of licensed health professionals.

(e) Any instrumentality of the government of Guam that fills any classified or unclassified positions by contractual arrangement in accordance with this Section *shall* file a copy of every such contract with the Chief Procurement Officer together with a written certification stating why it is impracticable to handle the matter within the instrumentality as otherwise constituted.

Section 14. Program Reporting Requirements for Employment, Employment Placement, and Job Training Programs at the Guam Community College, the University of Guam, and the Guam Department of Labor.

(a) The President of the University of Guam, the President of the Guam Community College, and the Director of the Guam Department of Labor *shall* transmit a report to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan no later than* June 30 of each year of the actual number of programs completed and/or certificates issued for each employment, employment placement, and job training program; and employment data for said program completer for the two (2) years following completion of their respective programs, to include salary levels, job location, or whether the job is in the same field as the program.

(b) The report mandated in Subsection (a) *shall* also be posted on each agency's respective website.

Section 15. Authorization for Legal Services for the Department of Public Works, the Guam Building Code Council, the Contractors License Board, and the PEALS Board. The Department of Public Works (DPW), the Guam Board of Professional Engineers, Architects, and Land Surveyors (PEALS), the Contractors License Board (CLB), and the Guam Building Code Council (GBCC) may enter into a Memorandum of Understanding (MOU) to jointly fund an Assistant Attorney General to specifically provide legal services to DPW, GBCC, CLB, and the PEALS Board only.

Section 16. Consolidated Revenue and Expenditure Reporting Requirement. Notwithstanding §4109(c)(3), Chapter 4, Title 5 GCA, §4105(f), Chapter 4, Title 5 GCA, and §13109(a)(1), Chapter 13, Title 2 GCA, relative to General Fund revenue reporting, the Director of the Bureau of Budget and Management Research, in collaboration with the Director of Revenue and Taxation and the Director of Administration, *shall* prepare a monthly Consolidated Revenue and Expenditure Report (CRER) which *shall* report and recognize revenues on a cash basis with the exception of Section 30 revenues which *shall* be reported as collected in full on October of each year, and *shall* for each month; identify and note

any and all non-recurring revenues by General Fund revenue category, by month collected, and by amount; and *shall* compare the budgeted and actual departmental program appropriations with expenditures and encumbrances. The Director of the Bureau of Budget and Management Research, the Director of Administration, and the Director of Revenue and Taxation *shall* certify said reports which *shall* be transmitted to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan no later than* twenty (20) days after the end of each month. The reports *shall* include, at a minimum, the following components relative to General Fund revenues:

(a) comparison of revenues for the preceding month contrasted with the same month for the prior fiscal year;

(b) comparison of year-to-date revenues for the preceding month contrasted with the same period for the prior fiscal year;

(c) comparison of adopted revenues allocated for the preceding month contrasted with the actual revenues collected for the month;

(d) comparison of quarterly adopted revenues allocated for the preceding quarter contrasted with actual quarterly revenues collected;

(e) comparison of year-to-date adopted revenues contrasted with actual year-to-date revenues collected; and

(f) comparison of adopted revenues for the fiscal year contrasted with actual year-to-date revenues collected plus the remaining projected revenues to be collected for the remainder of the fiscal year.

CHAPTER XIII

ADMINISTRATIVE PROVISIONS

PART I – SPENDING CONTROLS ADMINISTRATIVE PROVISIONS

Section 1. Hiring Prohibited. Notwithstanding any other provision of law, rule or regulation, a prohibition on hiring *shall* take effect September 1, 2018 and *shall* remain in effect through December 31, 2018 and *shall* be applicable to all positions in the Executive, Legislative, and Judicial branches to include *all* government of Guam departments and agencies, public corporations, bureaus, instrumentalities, entities, sub-entities *except* as provided for in this Section.

Beginning on September 1, 2018 through December 31, 2018, the Guam Fire Department, the Guam Police Department, the Department of Corrections, the Office of the Attorney General, the Office of Public Accountability, the Public Defender Service Corporation, the Customs and Quarantine Agency, the Department of Public Health and Social Services, the Guam Behavioral Health and Wellness Center, and the Department of Revenue and Taxation *may* fill positions vacated due *only* to retirement, termination, resignation, or death at or below the grade-step level of the vacated position. The Department of Public Works is authorized to hire Bus Drivers to fill vacant Bus Driver positions, and the Guam Election Commission is authorized to hire temporary positions, if funded, specifically related to the General Election held in November 2018.

Section 2. Government-Funded Travel Prohibited. Funds appropriated by this Act *shall not* be expended for off-island travel or per diem expenses by government employees and officials *except* for:

(a) travel that is federally-funded;

(b) travel that is specifically required to administer or secure federal grants;

(c) travel to promote tourism on Guam provided that such travel is paid for by the Tourist Attraction Fund and is restricted to the President or his designee;

(d) travel by law enforcement personnel conducting an official investigation and law enforcement personnel providing escort services for criminal suspects, detainees, and convicted felons being returned to Guam for judicial proceedings or being transferred to off-island correctional facilities;

(e) travel by medical personnel providing escort services for patients requiring off-island medical treatment and other escorts as specifically authorized by the Department of Public Health and Social Services pursuant to Guam law;

(f) travel necessary for the enforcement of court orders;

(g) travel under the Residential Treatment Fund;

(h) travel required for witnesses testifying on behalf of the government or the people in a criminal or civil case.

Section 3. Salary Increments Freeze. Notwithstanding any other provision of law, rule or regulation, there *shall* be a freeze on *all* salary increments, promotions, reclassifications, merit bonuses, and *any* other upward pay adjustment which *shall* take effect October 1, 2018 and *shall* remain in effect through September 30, 2019, and *shall* be applicable to all positions in the Executive, Legislative, and Judicial branches to include *all* government of Guam departments and agencies, public corporation, bureaus, instrumentalities, entities, sub-entities. Upon the lifting of such salary increments and merit bonus freeze, the payment of increments or merit bonuses *shall not* be retroactively applied and *shall* only be prospectively paid.

Section 4. Funding of Unclassified Deputy Director and Similar Positions Prohibited. Notwithstanding any other provision of law, rule, regulation, pay scale, or otherwise, beginning on October 1, 2018, Executive Branch departments and

agencies receiving appropriations in Part IV of Chapter II, Parts II, III and IV of Chapter III, Chapter V, and Chapter X of this Act *shall not* be authorized to expend *any* government funds for the purposes of employing unclassified positions with the titles of Deputy Director, Deputy Administrator, Deputy General Manager, Assistant General Manager, Deputy Executive Manager, Vice President, and Deputy Executive Director.

Section 5. Wireless Communications Restrictions.

(a) *No* government of Guam funds, regardless of source and including funds expended by autonomous agencies, *shall* be expended for the use of cellular telephones, cellular telephone services and other wireless telephone services, *unless* the government of Guam will be reimbursed from federal funds or other grants. This Section *shall not* apply to *I Maga'låhen Guåhan*; *I Segundu na Maga'låhen Guåhan*; the Speaker of *I Liheslaturan Guåhan*; the Chief Justice of the Supreme Court of Guam; the Presiding Judge of the Superior Court of Guam; official use of the Crisis Hotline Program of the Guam Behavioral Health and Wellness Center; law enforcement officials; on-call attorneys of the Office of the Attorney General and the Office of the Public Defender Service Corporation; on-call health professionals at the Guam Memorial Hospital Authority, the Guam Behavioral Health and Wellness Center, and the Department of Health and Social Services; village Mayors and Vice Mayors; Guam Fire Department and EMS officials; on-call emergency management personnel; the chief Medical Examiner; and the Guam Election Commission. The restrictions of this Section *shall not* apply to wireless internet services, stationary (non-mobile) wireless telephone, and wireless voice over internet protocol (VOiP) services.

(b) *No* appointing authority, manager, supervisor or public officer in *any* branch of the government of Guam *shall* require or exert undue influence on any classified or unclassified employee of any branch of the government of Guam to

maintain or utilize for employment-related duties, at such employee's personal expense, any form of wireless and/or internet communications, phone, tablet or desktop or laptop computer. Nothing herein, *however*, *shall* be construed to prevent an employer from calling an employee at a wireless phone/radio if the employee designates such wireless phone/radio as a personal contact number. Nothing herein *shall* be construed as to prevent an employee, voluntarily and on his own accord, from using personal funds or resources for wireless telephone services. An employee in violation of this Subsection (b) is subject to a fine *not to exceed* Fifty Dollars ($50.00) for the fire violation, and One Hundred Dollars ($100.00) for subsequent violations.

Section 6. Certification Pay Differential Suspended. Notwithstanding any other provisions of law, rule or regulation, the Certification Pay Differential authorized pursuant to §6235, Article 2, Chapter 6, Title 4 GCA *shall* be suspended and *shall* take effect October 1, 2018 and *shall* remain in effect through September 30, 2019. Upon the lifting of certification pay differential suspension, the payment of certification pay differential *shall not* be retroactively applied and *shall* only be prospectively paid.

Section 7. Executive Branch Limitation on Expenditures. Notwithstanding the appropriations in Chapters II, III, V, VII, VIII, IX, and X of this Act, *only* twenty-five percent (25%) of such appropriations *shall* be expended during the first quarter of Fiscal Year 2019, with the *exception* of appropriations under Object Category 230 for continuing contractual obligations.

Section 8. Suspension of Renewals or Extensions of Qualifying Certificates. Notwithstanding any other provision of law, rule, or regulation, there *shall* be a suspension of all renewals and/or extensions of Qualifying Certificates. The Guam Economic Development Authority *shall not* issue, approve, or grant any renewals or extensions of any Qualifying Certificates. Nothing herein *shall* affect

the consideration of new first-time applications for a Qualifying Certificate that are duly submitted pursuant to applicable Guam laws and regulations. Notwithstanding any other provision of law, rule or regulation, any new first-time applications for Qualifying Certificates *shall* first be approved by *I Liheslaturan Guåhan* prior to the approval by *I Maga'låhen Guåhan.*

Section 9. Restriction on the Home Use of Government of Guam Vehicles. *Except* when expressly permitted by §1103(c), Chapter 1, Title 4 GCA, or any other law, *no* government of Guam owned, leased, or rented vehicles may be driven home by an employee unless such employee is on call as an emergency first responder.

CHAPTER XIII

ADMINISTRATIVE PROVISIONS

PART II – GENERAL ADMINISTRATIVE PROVISIONS

Section 1. Authorization for Matching Requirements for Federal Grants-In-Aid. Notwithstanding any other provision of law, all departments are authorized to expend funds appropriated in this Act for matching requirements of federal grants for Fiscal Year 2019. *I Maga'låhen Guåhan* is authorized to transfer from any appropriations from Section 1(a)(1) of Chapter V of this Act *not* restricted from transfer authority to the Guam Homeland Security for matching funds for federal grants.

Section 2. Carryover of Local and Federal Matching Program Funds for Grants. The local and federal matching funds for programs with which expiration dates extend beyond September 30, 2019 *shall not* lapse and may be expended throughout the period of the grant award.

Section 3. Government of Guam Retirement Fund Rate of Contribution. In accordance with §8137(e), Article 1, Chapter 8, Title 4 GCA, the government rate of contribution to the Government of Guam Retirement Fund *shall* be twenty -six and fifty-six hundredths percent (26.56%).

Section 4. Autonomous Agency Revenues and Expenditures Reported to *I Maga'låhen Guåhan* and *I Liheslaturan Guåhan*. Notwithstanding any other provision of law, every autonomous and semi-autonomous agency or public corporation of the government of Guam *shall* report all revenues and expenditures for all funds under its purview and administration to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan* in a Microsoft Excel electronic file and a written report on a monthly basis and post the same on its website. Each monthly report *shall* be due *no later than* thirty (30) days after the end of each month.

Section 5. Facilities Insurance Requirements. Every department and agency of the government of Guam through the Department of Administration *shall* only expend such sums as necessary from the department's or agency's appropriations for operations contained in this Act for insurance of government-owned facilities built or repaired with FEMA grant funds where such insurance is required by FEMA.

Section 6. Reporting Requirements for Non-Profit Organizations. All non-profit organizations that receive funds pursuant to this Act *shall* maintain financial records that accurately account for said funds and *shall* provide a budgetary breakdown by object category to the department or agency that oversees the appropriation. The non-profit organization *shall* be provided a copy of this Section by the department or agency overseeing such appropriation, but this duty *shall not* prevent any non-profit organization from carrying out its responsibilities under this Section. The non-profit organization *shall* also provide to said department:

(a) a quarterly report describing its activities during the reporting period and the results it achieved *no later than* twenty (20) days after the end of each quarter;

(b) notification of all procurement of equipment and services of Twenty-five Thousand Dollars ($25,000) or more prior to awarding the contract therefore;

(c) access to the overseeing department's or agency's duly authorized representative and government of Guam auditors to appropriate records for the purpose of audit and examination of books, documents, papers, and records of funds expended under the appropriation;

(d) submission of a detailed inventory listing of each year's purchases, as certified by its certifying officer;

(e) a final report to the overseeing department or agency for submission to *I Liheslaturan Guåhan* containing a full disclosure of all expenditures of funds

appropriated by this Act *no later than* November 15, 2019, and the overseeing department or agency *shall* post the same on its website; and

Non-compliance with these reporting requirements will subject the non-profit organization to a three percent (3%) reduction of its appropriation(s) and the overseeing agency's contract with the organization *shall* so provide.

Section 7. Fund Reversions. Unless otherwise specified in this Act:

(a) General Fund Reversion. All unexpended or unencumbered appropriations made from the General Fund by a GG1, purchase order, or contract pursuant to this Act *shall* revert to the General Fund on the last day of Fiscal Year 2019.

(b) Tourist Attraction Fund Reversion. All unexpended or unencumbered appropriations made from the Tourist Attraction Fund by a GG1, purchase order, or contract pursuant to this Act *shall* revert to the Tourist Attraction Fund on the last day of Fiscal Year 2019.

(c) Healthy Futures Fund Reversion. All unexpended or unencumbered appropriations made from the Healthy Futures Fund by a GG1, purchase order, or contract pursuant to this Act *shall* revert to the Healthy Futures Fund on the last day of Fiscal Year 2019.

(d) Territorial Educational Facilities Fund Reversion. All unexpended or unencumbered appropriations made from the Territorial Educational Facilities Fund by a GG1, purchase order, or contract pursuant to this Act *shall* revert to the Territorial Educational Facilities Fund on the last day of Fiscal Year 2019.

(e) Guam Highway Fund Reversion. All unexpended or unencumbered appropriations made from the Guam Highway Fund by a GG1, purchase order, or contract pursuant to this Act *shall* revert to the Guam Highway Fund on the last day of Fiscal Year 2019.

Section 8. General Fund Transfer Authority of *I Maga'låhen Guåhan*. Unless otherwise restricted or specifically allowed by this Act for Fiscal Year 2019, *I Maga'låhen Guåhan* is authorized to transfer up to fifteen percent (15%) between Fiscal Year 2019 General Fund Executive Branch appropriations as directed in this Section. *No* transfer *shall* be authorized unless the Appropriations Allocation Report required in Section 13 of this Chapter is submitted pursuant to this Chapter. Any transfer between object categories and object groups or agencies after the submission of the Appropriation Allocation Report in Section 13 of this Chapter *shall* be required to be reported to the Speaker of *I Liheslaturan Guåhan* and the Office of Finance and Budget five (5) working days after the transfer is made. Failure to submit any reports by the required deadline in this Section *shall* result in a Two Hundred Fifty Dollars ($250.00) fine per missed deadline for the Director of the Bureau of Budget and Management Research which *shall* be deposited in the GDOE Interscholastic Sports Fund. For the purposes of this Section, object groups are defined as follows: Personnel Object Categories: 111 – 113; Operations Object Categories: 220 – 290; Utilities Object Categories: 361 – 363; and Capital Outlay: 450.

Notwithstanding any other provision of law, *no* funds *shall* be transferred out of the Guam Department of Education Operations Fund or the Fiscal Year 2019 General and Special Fund appropriations made to the Guam Department of Education, the Unified Judiciary, *I Liheslaturan Guåhan*, the Office of Finance and Budget, the Mayors' Council of Guam, the Public Defender Service Corporation, the Guam Ancestral Lands Commission, the *Chamorro* Land Trust Commission, the Office of the Attorney General, and the Office of Public Accountability.

Section 9. E-mail Addresses Paid for with Government of Guam Funds. The Office of *I Maga'låhen Guåhan shall* create a list of all e-mail addresses paid

for by any funds appropriated by this Act and *shall* post said list on the respective agency's or branch's website and the Office of *I Maga'låhen Guåhan's* website.

Section 10. Uniform Allowances. Uniform allowances authorized in this Act *shall not be less than* One Hundred Fifty Dollars ($150.00) for the fiscal year and *shall* be issued to the employees *no later than* the end of the first quarter of Fiscal Year 2019.

Section 11. Government Staffing Pattern.

(a) Staffing Pattern. *No later than* thirty (30) days after the end of each quarter of Fiscal Year 2019, every director, administrator, or head of a government of Guam agency, excluding line agencies, *shall* submit to the Speaker of *I Liheslaturan Guåhan* in a Microsoft Excel file and written report and post the same on the agency website, a current staffing pattern in the format of the Executive Branch Fiscal Year 2019 Budget Call as of the previous quarter's ending. The agencies required to submit are all autonomous and semi-autonomous agencies, public corporations, the Mayors' Council of Guam, and the Unified Judiciary. Said staffing pattern *shall* include, at a minimum, the name of every current employee and his position title, most recent hire date, salary, increment costs and benefit costs, the funding source for his/her salary and benefits, and the gross salary and benefits paid for during the quarter.

(b) *No later than* thirty (30) days after the end of each quarter of Fiscal Year 2019, the Director of the Department of Administration *shall* post the government-wide line agency staffing pattern on the designated budget website in a Microsoft Excel file and written report. The format of the report *shall* be the current staffing pattern in the format of the Executive Branch Fiscal Year 2019 Budget Call as of the previous quarter's ending. Said staffing pattern *shall* include, at a minimum, the name of every current employee and his position title, most recent hire date,

salary, increment costs and benefit costs, the funding source for his/her salary and benefits, and the gross salary and benefits paid for during the quarter.

Section 12. Funding Source. The following departments are authorized to expend up to the level of revenues collected for their respective special revenue funds for Fiscal Year 2019 and unexpended carryovers in revolving funds authorized by law only for the purposes authorized by statute for those funds:

(a) Guam Police Department – Police Services Fund and Police Patrol Vehicle and Equipment Revolving Fund;

(b) Department of Corrections – Corrections Inmate Revolving Fund;

(c) Customs and Quarantine Agency – Customs, Agriculture and Quarantine Inspection Services Fund;

(d) Guam Environmental Protection Agency – Guam Environmental Protection Agency Funds: Recycling Revolving Fund, Air Pollution Control Special Fund, Guam Environmental Trust Fund, Pesticide Management Fund, Water Protection Fund, and Water, Research and Development Fund;

(e) Department of Land Management – Land Survey Revolving Fund;

(f) Department of Agriculture – Guam Plant Inspection and Permit Fund, Guam Invasive Species Inspection Fee Fund, and Rabies Prevention Fund;

(g) Board of Registration for Professional Engineers, Architects and Land Surveyors – Professional Engineers, Architects and Land Surveyors (PEALS) Board Fund;

(h) Guam Fire Department –Enhanced 911 Emergency Reporting System Fund and Fire, Life and Medical Emergency Fund;

(i) Guam Regional Transit Authority – Guam Regional Transit Authority Fund;

(j) Guam Contractors License Board – Guam Contractors License Board Fund Collections;

(k) Department of Revenue and Taxation – Tax Collection Enhancement Fund; Banking and Insurance Enforcement Fund; and Alcoholic Beverage Compliance Fees and Fines Fund;

(l) Department of Public Health and Social Services – Guam Environmental Health Fund; Health Professional Licensing Office Revolving Fund; Office of Vital Statistics Revolving Fund; and Sanitary Inspection Revolving Fund;

(m) Department of Parks and Recreation – Public Recreation Services Fund;

(n) Guam Department of Education – Public Library Resources Fund;

(o) Department of Labor and the Guam Community College – Manpower Development Fund; and

(p) Office of the Attorney General – Victim/Witness Travel-Housing Fund; Consumer Protection Fund; Criminal Injuries Compensation Fund; and Notary Fund.

Section 13. Appropriation Allocation Report. The Director of the Bureau of Budget and Management Research *shall* submit a written Appropriation Allocation Report and a Microsoft Excel electronic file for all the departments and agencies in Part IV of Chapter II, Parts II, III and IV of Chapter III, and Chapter V of this Act, identifying the amount of the appropriations in Part IV of Chapter II, Parts II, III and IV of Chapter III, and Chapter V of this Act, by AS400 account number, by appropriation type, by appropriation year, by fund code, by agency code, by division code, by program code, by object category, and by amount *no later than* October 15, 2018, to the Speaker of *I Liheslaturan Guåhan* and the Office of Finance and Budget. Failure to submit any reports by the required deadline in this Section *shall* result in a Two Hundred Fifty Dollars ($250.00) fine per missed deadline for the Director of the Bureau of Budget and Management Research which *shall* be deposited in the GDOE Interscholastic Sports Fund.

Section 14. Government of Guam Health Insurance Program Reporting. (a) All health insurance carriers for the government of Guam *shall* submit a monthly written report and corresponding Microsoft Excel file of said report to the Department of Administration and the Office of Finance and Budget aggregating the:

(1) Enrollees, both subscribers and dependents, by active employee and retiree subscriber counts, by plan, by class, by groups, supported/paid by the General Fund, detailed by agency/department; and enrollees, both subscribers and dependents, by active employee and retiree subscriber counts, by plan, by class, by groups, supported/paid by autonomous agencies of the government of Guam, detailed by autonomous agency.

(2) Autonomous agencies within this Subsection *shall* include the Guam Power Authority, the Guam Waterworks Authority, the Jose D. Leon Guerrero Commercial Port, the A.B. Won Pat International Airport Authority, the Guam Housing Corporation, the Guam Economic Development Authority, the Government of Guam Retirement Fund, and the Guam Visitors Bureau.

(3) This report and corresponding Microsoft Excel file *shall* be filed with *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan no later than* twenty (20) days after the end of each month of Fiscal Year 2019.

(b) All health insurance carriers for the government of Guam *shall* file a monthly written report detailing each individual health insurance premium payment received by the government of Guam health insurance carrier from the government of Guam, by date and by agency, to the Speaker of *I Liheslaturan Guåhan no later than* twenty (20) days after the end of each month of Fiscal Year 2019.

Section 15. Appropriations Reserve Report. The Director of the Bureau of Budget and Management Research *shall* submit a quarterly report within thirty (30)

days after each quarter to the Speaker of *I Liheslaturan Guåhan* in a Microsoft Excel file and written report of the reserves held on any appropriations in this Act, detailed by amount, by AS400 account number.

Section 16. Quarterly Reports of Medical Referral Offices. Each of the Medical Referral Offices funded by this Act *shall* provide quarterly reports on its activities and expenditures, to include, but *not* be limited to:

(a) number of referred patients served;

(b) number of patient escorts or accompanying family members served;

(c) average cost per patient referral incurred during that quarter;

(d) actual office expenditures for the quarter, including fuel costs; and

(e) a description of services provided during the quarter.

The quarterly reports required by this Section *shall* be submitted to *I Maga'låhen Guåhan* and the Speaker of *I Liheslaturan Guåhan* thirty (30) days after the end of each quarter of the fiscal year and *shall* be posted on the Offices' websites.

Section 17. Audited Financial Statements Supplementary Information. The Public Auditor and the Director of Administration *shall* ensure that the Fiscal Year 2018 audit of the government of Guam financial statements contains the following supplementary information:

(a) a schedule of personnel count indicating the number of filled positions by department, fund source and amount expended as of September 30, 2018; and

(b) a combined schedule of expenditures, encumbrances, and continuing appropriations by department, fund source, and object classification as of September 30, 2018.

Section 18. Reporting Requirements for Travel. All off-island government travel that is publicly funded during Fiscal Year 2019 *shall* be reported quarterly to the Speaker of *I Liheslaturan Guåhan*. This Section *shall* apply to all governmental entities and *shall* include the traveler and the source of funds.

Section 19. Guam Police Department (GPD) and Department of Corrections (DOC) Overtime Reporting Requirements. The GPD and DOC *shall* submit a written report to the Speaker of *I Liheslaturan Guåhan no later than* twenty (20) days after the end of each quarter in Fiscal Year 2019 which *shall* include the amount of overtime owed to each employee at each respective agency, by fiscal year in which such overtime was incurred by division, by employee name for the previous quarter. Failure to submit said report *no later than* twenty (20) days after the end of each quarter in Fiscal Year 2019 *shall* result in a fine of Two Hundred Fifty Dollars ($250.00) per missed deadline for either the Chief of Police or the Director of the Department of Corrections, which *shall* be deposited in the GDOE Interscholastic Sports Fund.

Section 20. Severability. If any provision of this Act or its application to any person or circumstance is found to be invalid or contrary to law, such invalidity *shall not* affect other provisions or applications of this Act that can be given effect without the invalid provision or application, and to this end the provisions of this Act are severable.

GENERAL APPROPRIATIONS ACT OF 2019
BUDGET NARRATIVE

Prepared by the
OFFICE OF FINANCE AND BUDGET
Committee on Appropriations and Adjudication

July 23, 2018

SECTION 1: Overview and Introduction

The Government of Guam (GovGuam) FY 2019 Executive Budget Request (EBR) was received by the Guam Legislature and the Committee on Appropriations and Adjudication (Committee) and the Office of Finance and Budget (OFB) on January 31, 2018. Section 4107, Chapter 4, Title 5 of the Guam Code Annotated requires the Governor of Guam to provide a "Governor's Recommendation" which entails the presentation of his proposed comprehensive program and financial plan that the Governor deems appropriate, in a message to the Guam Legislature not later than January 31 prior to each fiscal year.

The Executive Branch, with the guidance and direction of the Bureau of Budget and Management Research (BBMR), provides the estimated revenue and proposed expenditure levels of the GovGuam. Upon receipt of the EBR, the Committee and the OFB coordinates with the BBMR to request and receive the full detail of each Executive Branch line agency budget request. The Committee and OFB received these budget requests between the months of April and June 2018.

Guam law requires that certain departments and agencies submit their annual budget requests directly to the Guam Legislature on specific days or dates as follows:

1. Guam Department of Education due on January 30th (§ 3121, Chapter 3, Title 17 GCA)
2. Guam Board of Accountancy due on January 30th (§ 35104(d), Chapter 35, Title 22 GCA)
3. University of Guam due on February 15th (§ 16118, Chapter 16, Title 17 GCA)
4. Guam Community College due on February 15th (§ 33101, Chapter 33, Title 5 GCA)
5. Guam Memorial Hospital Authority due on March 30th (§ 80119, Chapter 80, Title 10 GCA)
6. Unified Judiciary of Guam due on May 1st (§ 2102, Chapter 2, Title 7 GCA)

The Committee and the OFB also coordinated with other semi-autonomous agencies without statutory budget submission deadlines which included the following:

1. Office of the Attorney General
2. Office of Public Accountability
3. Public Defender Service Corporation
4. Mayors' Council of Guam
5. Guam Election Commission
6. Guam Visitors Bureau
7. Guam Solid Waste Authority

Semi-autonomous agencies comprise departments who are governed by either a board of directors or an elected official. Unlike agencies under the direct authority of the executive branch, these agencies have discretionary authority, within certain statutory limits, in the disposition of the funds under their supervision. Likewise, semi-autonomous agencies also are able to generate funds through fees, charges, or fines. The unique ability to generate revenues independent of general fund appropriations necessitates the direct coordination amongst the Committee, OFB, and the semi-autonomous agencies. After consultation with these agencies, the Committee may choose to adopt appropriations levels that may vary from the original EBR.

The Committee held budget hearings with nearly all departments and agencies of the government of Guam between the months of April and June 2018.

Government of Guam Revenues

GovGuam revenues are generated from three main sources, when excluding the sale of debt instruments, which include: General Fund Tax Revenues, Special Revenue Fund Revenues and Federal Grants. Existing Special Revenue Fund Revenues are earmarked for specific programs as determined by statute and are generally not viewed as potential funding sources for new programs and initiatives during the annual appropriations process. Federal grant money is beyond the scope of the appropriation process and is not a dependable source of funds for legislatively mandated programs and initiatives; however, the Committee engages in discussion for possible fluctuation of the availability of these funds with respect to continued operations of existing or prospective programs for each applicable agency. The Federal Grant funds depend on appropriation levels determined by the U.S. Congress and are under the discretionary authority of the administering federal agencies.

The main components of the General Fund Revenue are Individual Income or Personal Income Tax (PIT), Corporate Income Tax, Withholding Tax (inclusive of interest and penalty revenue), Business Privilege Tax (BPT), Section 30 revenue, and "Other" sources.

The GovGuam collects taxes from income of individuals, partnerships, corporations and other taxable entities. The income tax rates and laws mirror the United States Internal Revenue Code. The Business Privilege Tax is collected from all individuals and entities that conduct business in Guam based on the application of a 4% tax rate against values, gross proceeds of sales, or gross income. Pursuant to Public Law 34-87, the BPT tax rate was increased to 5% beginning on April 1, 2018 and ending on September 30, 2018.

Section 30 revenues include all amounts received by the GovGuam as proceeds of custom duties, federal income tax derived from Guam, excise tax, quarantine, passport, immigration and naturalization fees collected in Guam. Section 30 revenues are paid in advance annually, based on estimates provided to the United States Department of

Treasury (Treasury) to the GovGuam by August or September of each fiscal year. The Department of the Interior Office of Insular Affairs (OIA) and the Treasury review and approve the advance request and issue a treasury warrant by the first week in October of the new fiscal year. The remittance is later reconciled in future years based on actual withholding and income tax collections by the Internal Revenue Service (IRS) on behalf of Guam. If the remittance requested is higher than actual Section 30 revenues after the reconciliation, the excess request must be reimbursed to the Treasury. The revenues adopted in FY 2019 will be discussed later.

A series of historical information and identification of current and future expenditure levels are presented in this analysis for public consumption to relay and explain the difficult budgetary decisions policymakers must make over the next several years. The decisions made in the FY 2019 budget, as previously mentioned in Fiscal Years 2011 through 2018, will continue to dictate the long-term financial success or failure of GovGuam and invariably the people of Guam.

Special Economic Service

The Special Economic Service (SES) work group is comprised of the Chairman of *I Liheslaturan Guåhan's* Committee on Appropriations, the Director of the Office of Finance and Budget, the Public Auditor, the Director of the Bureau of Budget and Management Research, the Director of Revenue and Taxation, the Director of Administration, the Administrator of the Guam Economic Development Authority, the Chief Economist of the Department of Labor, the Chief Economist of the Bureau of Statistics and Plans, and the Administrator of Research and Evaluation (Research Manager) of the Guam Visitors Bureau. This work group was created to discuss and develop recommendations on economic policy, provide technical assistance to the OFB, and share information relative to the state of the economy.

The General Appropriations Act

The General Appropriations Act (Act) serves as the operational spending plan for the GovGuam. The purpose of the Act is to address issues within the Guam Legislature's authority and purview. As territorial policies mirror the U.S. Tax Code set by the United States Congress, the Act does not have any mechanism to address these items and the Guam Legislature is unable to control or partake in the process of establishing such policies. These items become a larger policy issue concerning relations between the U.S. Federal Government and the Insular Territories. For items within the government's control, it is imperative that the GovGuam take all the steps necessary to responsibly address the operating deficit of the GovGuam.

The overall financial condition of the GovGuam requires up-to-date information regarding the government's cash flow status, revenue collections, and expenditure levels

which are the responsibility of the DOA, the DRT, and the BBMR within the Executive Branch. The General Appropriations Act of FY 2018 (Public Law 34-42) as well as other Guam laws mandate several reporting requirements for the DOA, DRT, and BBMR for submission to the Guam Legislature. These reporting requirements include monthly Revenue Tracking Reports, quarterly Statement of Revenues, Expenditures, and Changes in Fund Balance Reports, as well as monthly Cash Balance Reports for General and Special Revenue Funds.

Without such financial data and information, it would be difficult to surmise the current financial outlook for the GovGuam related to its financial condition. To this end, it continues to be the expectation of the Committee that mandated reports by the General Appropriations Act of each fiscal year be submitted as they are due.

SECTION 2: Executive Budget Request – Two Options

The Executive Budget Request submitted for Fiscal Year (FY) 2019 presented two competing proposals. Option #1, as it is described, includes the assumption that a 50% increase (2% in addition to the 4% tax rate of the Business Privilege Tax) was enacted into law. Option #2, as it is described, does not include such an assumption[1].

General Fund Revenues: Income Tax Projections

Prior to the submission of the EBR to the Guam Legislature, the BBMR released its estimates of the impacts of United States Public Law No.: 115-97, The Tax Cuts and Jobs Act of 2017 (TCJA) on FY 2018 and FY 2019 Income Tax collections. The BBMR estimated that the loss to General Fund Income Tax revenues would be $47.9 million in FY 2018 and $66.1 million in FY 2019[2].

During the SES meeting held on February 13, 2018, the OFB presented its estimated impacts of the TCJA[3] to the SES members and the public for FY 2018 which reflected an increased General Fund Income Tax revenue loss of $67.05 million based on assumptions agreed-upon by the SES members present. The OFB did not present an estimate for the FY 2019 at the time.

Given that the EBR General Fund revenue estimates were based on assumptions that were subsequently updated by the OFB and agreed-upon by the SES, Speaker Benjamin J.F. Cruz sent a letter to the Governor of Guam[4], requesting for an update to the EBR General Fund Income Tax revenue projections as a result of the SES agreed-upon estimated impacts of the TCJA.

The BBMR submitted its updated General Fund Income Tax revenue projections for FY 2019[5]. In the EBR under both Options #1 and #2, the total Income Tax revenue projection was $443.4 million; in BBMR's updated projections, the total Income Tax revenue projection was $408.5 million, a difference of $34.9 million.

The OFB requested the BBMR's justification and assumptions utilized in its crafting of its updated projections. On June 25, 2018, the BBMR provided such justifications to the OFB.

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[1] Except for the Guam Memorial Hospital Authority (GMHA) Pharmaceuticals Fund (which is 6.19% of the total BPT revenues), all other Special Revenue Fund revenue projections were the same for both Options #1 and #2.

[2] See BBMR Circular No. 18-04 dated January 23, 2018.

[3] See Office of Finance and Budget, "*Estimated Impacts of the Tax Cuts and Jobs Act of 2017*," Letter to Speaker Benjamin J.F. Cruz dated February 13, 2018.

[4] See Letter to Governor Calvo from Speaker Cruz Re: Request for Updated General Fund Income Tax Revenue Projections for FY 2019, dated June 13, 2018.

[5] See Letter to Speaker Cruz from BBMR, dated June 18, 2018.

After review of the justifications and assumptions, the OFB concluded that there were flaws in the assumptions that could have over-projected the Individual and Corporate Income Tax revenue projections. Although the BBMR utilized the OFB's FY 2018 estimated impacts of the TCJA, the BBMR did not correctly adjust the assumptions in that estimate for the months of March, April, and September, wherein the OFB did not consider the full impacts of the TCJA because collections for those months in FY 2018 would have been for tax payments related to Tax Year 2017, thus not impacted by the TCJA.

As a result, the OFB will not utilize either of the General Fund Income Tax revenue projections provided in the EBR or as subsequently updated by the BBMR.

General Fund Revenues: Business Privilege Tax Projections

The Business Privilege Tax (BPT) projections in both Options #1 and #2 utilized the adopted FY 2018 BPT revenues as a baseline. Under Option #1 (BPT at 6%), the BBMR utilized the FY 2018 adopted BPT revenues of $254.8 million and increased that amount by 50% to $382.2 million to reflect the increase in the BPT rate from 4% to 6%. Under Option #2, the BBMR grew BPT revenues by 3% but again utilized the FY 2018 adopted BPT revenues as a baseline.

Given that the BPT revenues were tracking between $230 million and $235 million prior to the enactment of Public Law 34-87 wherein the BPT rate increased from 4% to 5%, the use of the FY 2018 adopted BPT revenues represents an extremely aggressive approach to forecasting BPT revenues.

As a result, the OFB will not utilize the BPT revenue projection provided in the EBR.

General Fund Revenues: Section 30 Revenues

Section 1421h, Subchapter I, Chapter 8A, Title 48 of the U.S. Code provides Section 30 revenues which include federal income tax withholding from uniformed and non-uniformed federal employees and retirees on Guam as well as military service members with Guam listed as their State of Legal Residence.

The Section 30 revenue projection in both Options #1 and #2 were at $78.6 million. The OFB will not utilize the Section 30 revenue projection provided in the EBR due to the same reasons identified in the prior fiscal year and detailed in this report.

Other General Fund Revenues

The OFB generally agreed with the Other General Fund revenue projections for Immigration Fees and Other Federal Sources, Use of Money and Property, Licenses, Fees, and Permits, and Department Charges provided in both Options #1 and #2.

Special Revenue Fund Revenues

The OFB analyzed historical collection experience along with current FY 2018 collections and determined its own revenue estimates that may or may not have differed from those provided by the BBMR in the EBR. Those estimates will be discussed in detail.

Appropriations Based on EBR Revenue Projections

Appropriation levels are based upon the revenue projections in each General Appropriations Act. As a result of the BBMR presenting updated Income Tax figures which reduced total General Fund revenues by $34.9 million, both the EBR Options #1 and #2 proposed appropriation levels were in excess of the revenues available, thus presenting an imbalance in the EBR. Therefore, the OFB reviewed and analyzed the budget requests for each department and agency of the government of Guam and presented the Committee's recommendation in this report.

A detailed analysis of the EBR Option #1 relative to personnel appropriations request can be found in Addendum #1.

SECTION 3: Economic Indicators

The SES met on January 31, 2018, February 13, 2018, April 3, 2018, June 7, 2018, and June 22, 2018. With the expertise of these individuals, the Committee consulted and discussed the current state of the economy including tourism, employment, construction, government debt, and other economic indicators and revenue enhancement options. Additionally, the SES discussed the impacts relative to the enactment of United States Public Law No.: 115-97, The Tax Cuts and Jobs Act of 2017 (TCJA).

On June 22, 2018, the OFB presented economic indicators and other relevant data as reported by various federal and local agencies to surmise the current economic outlook[6] and how it may impact the revenues of the government of Guam.

The economic indicators and relevant data utilized by the OFB include the following:

- Real Gross Domestic Product (Real GDP) provided by the US Department of Commerce, Bureau of Economic Statistics
- Current Employment Statistics which include Employment and Average Weekly Earnings provided by the Guam Department of Labor, Bureau of Labor Statistics
- Construction-related data such as:
    - H-2B worker data provided by the Guam Department of Labor, Alien Labor Processing Division
    - Building permit data provided by the Guam Department of Labor, Bureau of Labor Statistics,
- Visitor arrivals provided by the Guam Visitors Bureau.

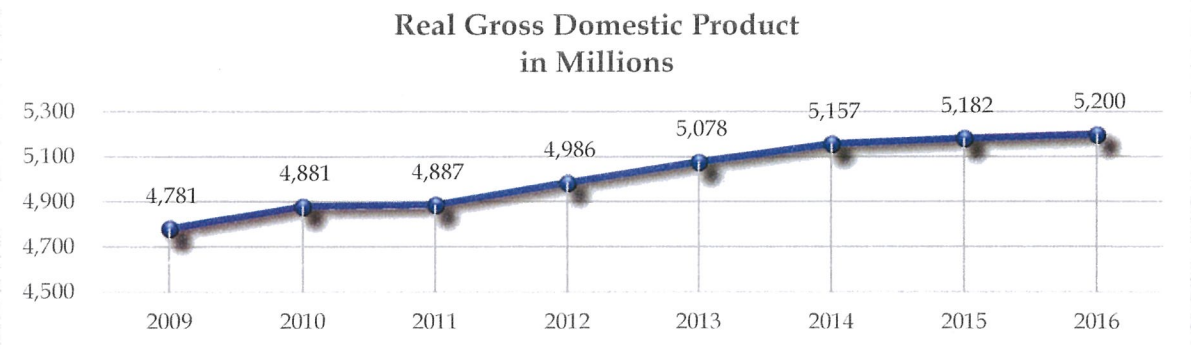
Understanding Guam's current economic outlook allowed the OFB to establish and justify a baseline revenue from which to forecast for future periods.

Real Gross Domestic Product

There was an average per year increase in Real GDP between FYs 2009 through 2016[7] of 1.21%. This increased growth slowed between 2015 and 2016 to an average of 0.42%. Even with a slowed growth, there is an expectation and assumption that Real GDP will remain flat or continue to moderately increase.

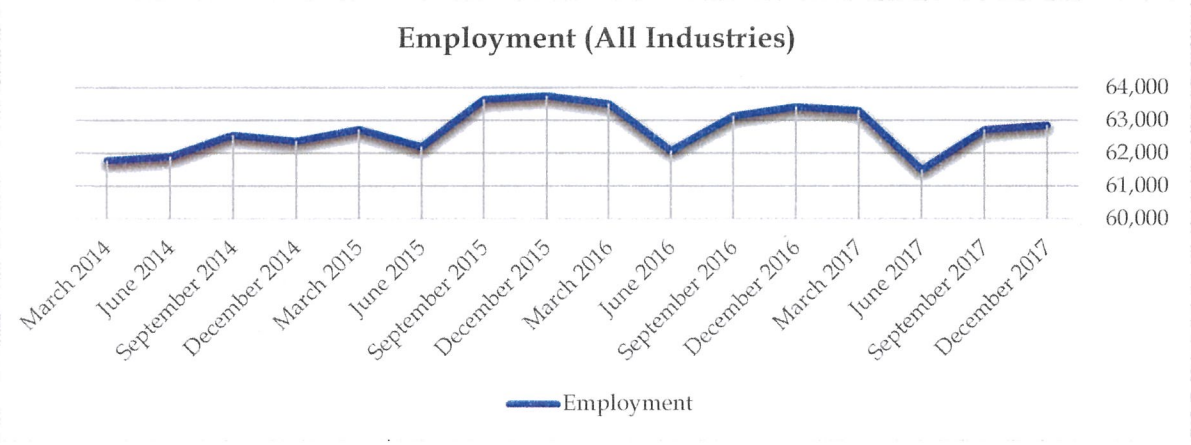
[6] See Office of Finance and Budget, "*Fiscal Year 2019 Income and Business Privilege Tax Preliminary Projections*," dated June 22, 2018.

[7] Data reported by the US Department of Commerce, Bureau of Economic Statistics only has Real GDP through 2016.

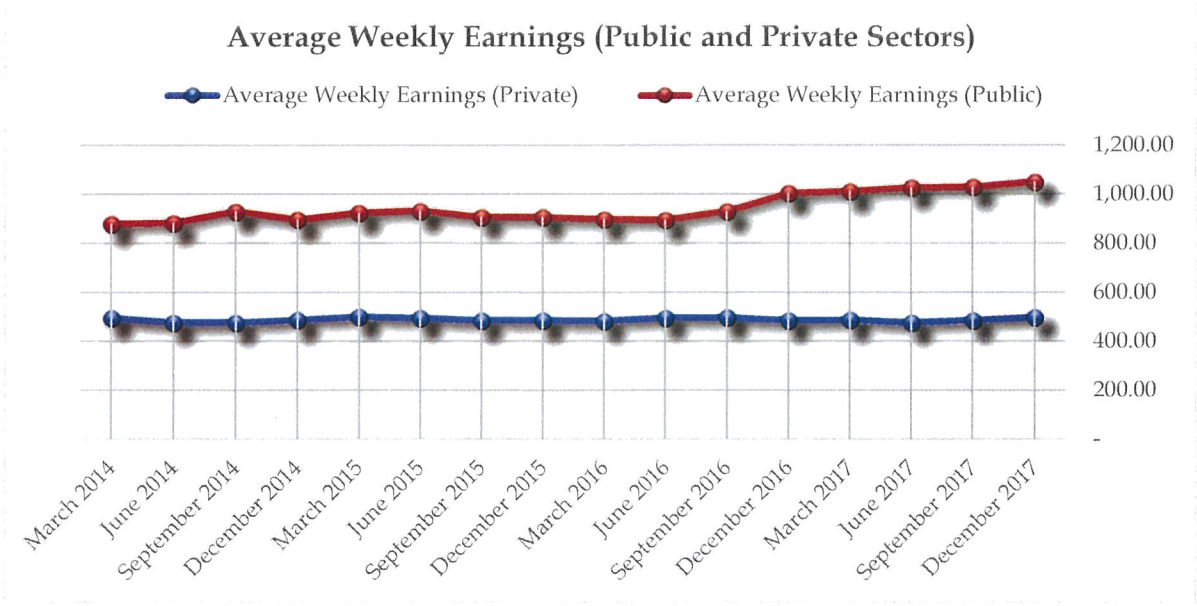


Employment

Current employment has remained consistent over the last several fiscal years between 61,500 to 63,750 and is expected to remain flat or moderately increase.

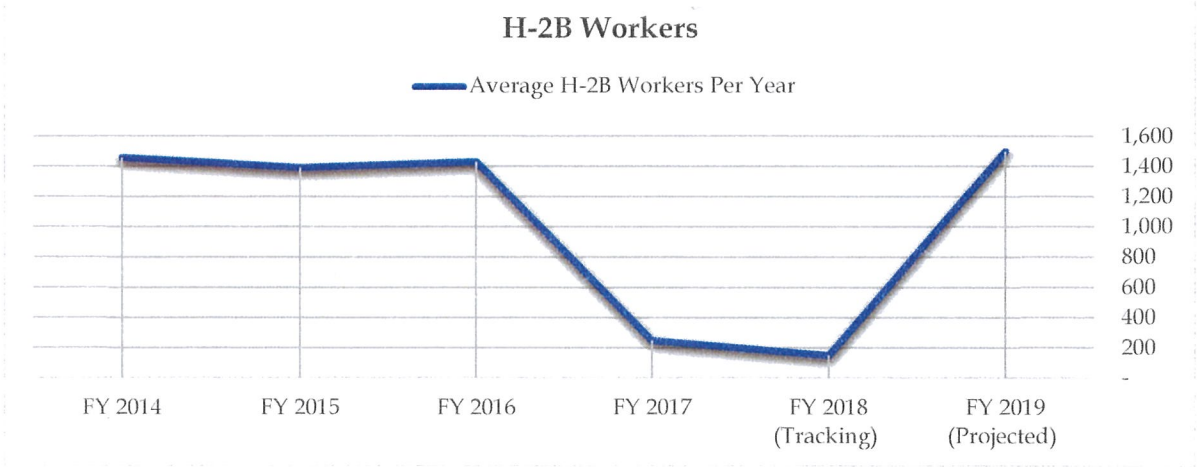


Additionally, average weekly earnings for private sector workers has remain relatively flat and is not expected to drop whereas average weekly earnings for public sector workers has increased from $907.54 in December 2015 to $1,049.78 in December 2017. Given the financial constraints of the government of Guam relative to the impacts of the TCJA on government revenues, there is the expectation and assumption that public sector workers' average weekly earnings may stay flat or decrease depending on how the government addresses the reduction in revenues.



H-2B Workers

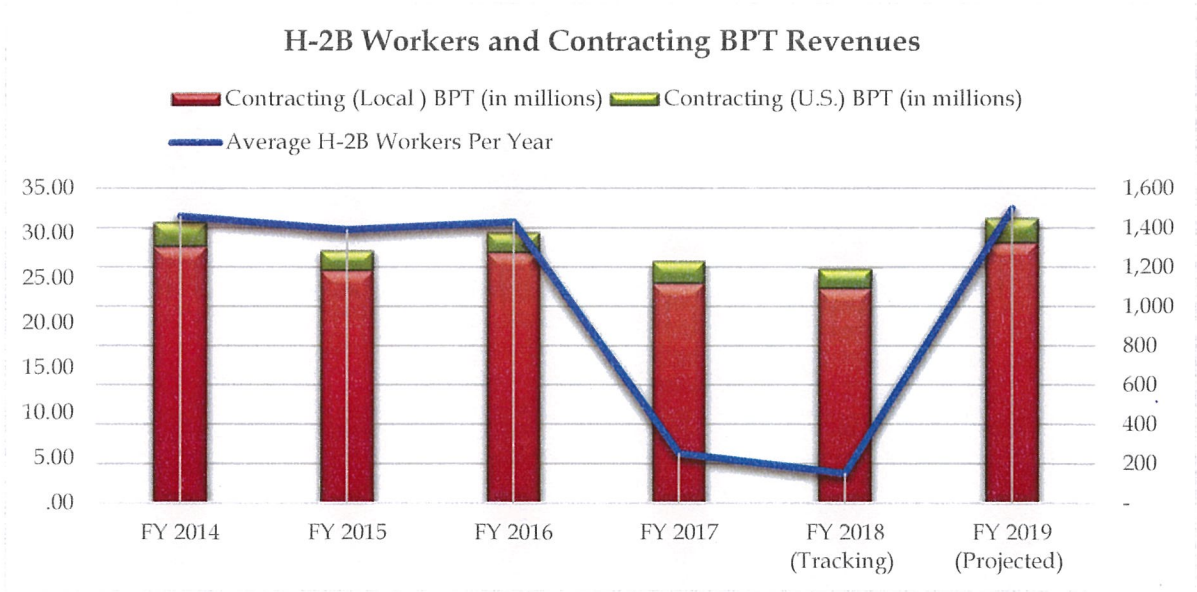
Based on discussions with the Department of Labor, Alien Labor Processing Division, there are currently 2,020 H-2B Visa applications submitted with the government of Guam. Of this amount around 650 have been approved by the United States Citizenship and Immigration Services (USCIS). There is an expectation and assumption that H-2B worker levels will substantially increase before the end of FY 2018 and that an average per year H-2B worker population will be roughly 1,500.



As a result of this projected increase in H-2B workers, there is an expectation and assumption that construction activity will increase and therefore increase government

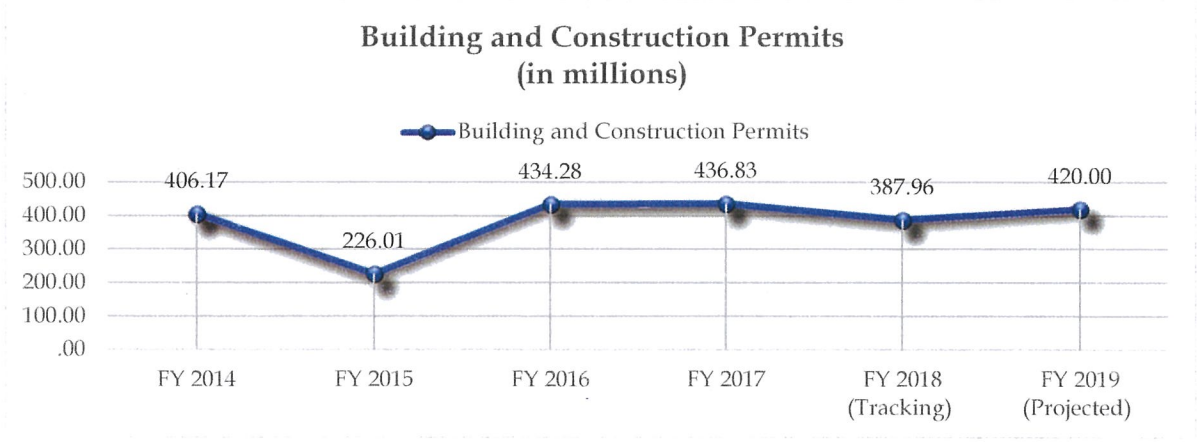
revenue collections relative to BPT Contracting revenues. Additionally, with an increase in the workforce, income tax revenues will correspondingly increase.

The OFB expects that such an increase to BPT will be very similar to the period in which H-2B workers were at or around 1,500.



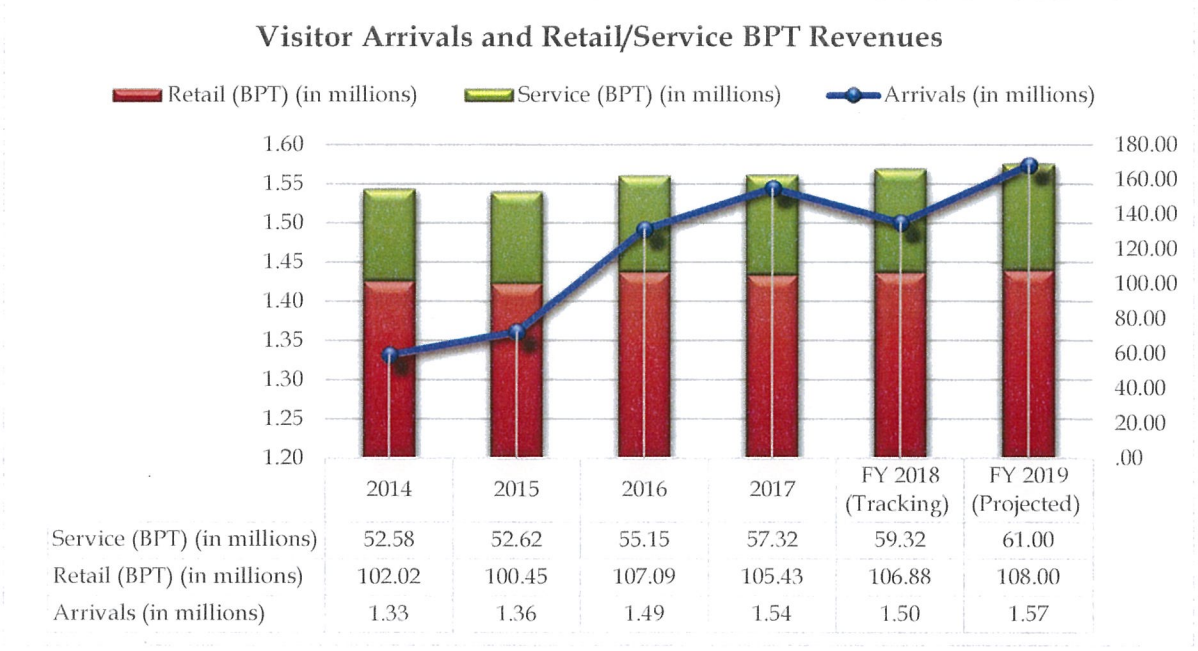
Building Permit Data

Building and construction permit data presents an expectation that there will be continued construction activity on Guam. Over the last few fiscal years, building and construction permit values have averaged nearly $400 million. With the expected increase in H-2B workers, the construction related to the approved building and construction permits are expected to increase.



Visitor Arrivals

Visitor arrivals are expected to increase to 1.57 million in FY 2019. With this expected increase in visitors, there is an assumption that Retail and Service BPT revenues will see an increase.



	2014	2015	2016	2017	FY 2018 (Tracking)	FY 2019 (Projected)
Service (BPT) (in millions)	52.58	52.62	55.15	57.32	59.32	61.00
Retail (BPT) (in millions)	102.02	100.45	107.09	105.43	106.88	108.00
Arrivals (in millions)	1.33	1.36	1.49	1.54	1.50	1.57

Impacts of The Tax Cuts and Jobs Act of 2017

The government of Guam faces an array of fiscal policy choices as it confronts the challenges posed by the enactment of TCJA on its General Fund, Income Tax revenues. The OFB estimated that the impact in FY 2018 would amount to approximately $67.05 million between the months of February and September 2018[8]. In FY 2019, the GovGuam would experience a full year impact on the General Fund, Income Tax revenues which will be discussed.

[8] See Office of Finance and Budget, "*Estimated Impacts of the Tax Cuts and Jobs Act of 2017*," Letter to Speaker Benjamin J.F. Cruz dated February 13, 2018.

SECTION 4: OFB Revenue Forecasts

General Fund: Income and Business Privilege Tax Revenue Projections

The OFB utilized a General Fund Prevailing Economic Variables (GF-PEV) model which required the establishment of baseline revenues. Given the issues relative to the impacts of the TCJA on FY 2018 General Fund Income Tax revenues and the increase in the BPT rate from 4% to 5%[9], the OFB decided to utilize revenues in the two years prior to FY 2018 to establish an initial baseline from which to apply the impacts of the TCJA.

OFB utilized the average of FYs 2016 and 2017 revenues for Individual, Corporate, and Withholding Income Taxes and BPT. The TCJA impact assumptions were only applied to Income Taxes. By utilizing an initial baseline made up of the average of the past two fiscal years' Income and BPT revenues, OFB believed this to be a prudent approach as the economic outlook remained stable with potential for moderate growth.

After establishing the initial baseline revenues, the OFB applied the TCJA impacts to establish a reduced baseline after applying the TCJA impacts. For Corporate Income Taxes, the OFB applied a 40% reduction to the initial baseline[10]. For Withholding Income Taxes, the OFB applied an 18% reduction[11]. For Individual Income Taxes, OFB applied a 9% reduction given that the estimated reduction to Individual Income Tax revenue has been lower than previously expected when reviewing the actual collections against the estimated TCJA impacted collections.

After establishing the TCJA-reduced baseline, the OFB then reviewed the data points outside of the established baseline and added those prevailing economic variables to the baseline.

OFB's FY 2019 Income and Business Privilege Tax Revenue Projection
In Millions

Revenue Category	(A) FY 2019 TCJA-Reduced Baseline	(B) Prevailing Economic Variables	(C) FY 2019 Projection
Individual	66.41	.00	66.41
Corporate	83.72	.00	83.72
Withholding	216.97	6.78	223.75
Total Income Taxes	**367.10**	**6.78**	**373.89**
Business Privilege	**237.72**	**11.50**	**249.22**

[9] Pursuant to Public Law 34-87.
[10] OFB assumed that all Guam corporations paid corporate income taxes at the 35% rate. With the adjustment of all corporate rates to 21%, the difference of 14% represented a reduction of 40% on corporate income taxes.
[11] After review of Withholding Tax data between February through May 2018, OFB determined that a reduction of 18% was prudent.

As a result of the expected and assumed increase in H-2B worker levels, the amount of $6.78 million was estimated to be an increase to the TCJA-reduced baseline for Withholding Tax revenues. Construction activity is expected to increase in FY 2019 as compared to the baseline years utilized, therefore an estimated $5.7 million increase was calculated to be collected above the baseline BPT revenues in FY 2019.

Given the expected visitor arrival increases, OFB estimates that retail and service-related BPT will be collected above the baseline in FY 2019 by $2.8 million. Lastly, as a result of the declaration of a moratorium on the renewal of Qualifying Certificates on February 26, 2018[12] and the extension of such moratorium declared on May 11, 2018[13], the OFB determined that an additional $3 million in BPT would be collected above the baseline in FY 2019 from businesses impacted by such moratorium.

OFB's Income and Business Privilege Tax Tracking - Fiscal Years 2016 - 2019
In Millions

Revenue Category	(A) FY 2016 Audited	(B) FY 2017 Audited	(C) FY 2018 Tracking	(D) FY 2019 Projection
Individual	72.61	73.35	78.73	66.41
Corporate	139.39	139.69	121.38	83.72
Withholding	262.52	266.67	233.97	223.75
Total Income Taxes	**474.52**	**479.71**	**434.08**	**373.89**
Business Privilege	**238.30**	**237.13**	**268.21**	**249.22**
Total Income and BPT	**712.82**	**716.84**	**702.29**	**623.11**

General Fund: Provision for Income Tax Refunds

The EBR's Provision for Income Tax Refunds is $135,000,000. Given the limited data provided to the OFB by the Department of Revenue and Taxation, the OFB could not determine the validity of the increased amount for the payment of Income Tax Refunds. Notable changes to the Income Tax code that the government of Guam mirrors included an increase to the standard deduction, the elimination of personal exemptions, the doubling of the child tax credit, and limitations on mortgage interest deductions.

Although the child tax credit was doubled, the elimination of personal exemptions as well as the ability for the government of Guam to receive reimbursements from the federal government related to child tax credit-related refunds in excess of taxes paid, also known as the Additional Child Tax Credit (ACTC), OFB determined that there would be

[12] Pursuant to Executive Order No. 2018-02.
[13] Pursuant to Executive Order No. 2018-06.

minimal impact to the total tax refunds payable as a result of the doubling of the child tax credit.

With the limited amount of data available to the OFB and the assumptions stated herein, the OFB recommends for the Provision for Income Tax Refunds to remain at $125,000,000.

General Fund: Section 30 Revenue Projection

The Guam World War II Loyalty Recognition Act established the Guam World War II Claims Fund authorized via Public Law 114-328. Section 1703(c) of Public Law 114-328 states that, "Notwithstanding Section 30 of the Organic Act of Guam (48 U.S.C. 1421h), the excess of (A) any amount of duties, taxes, and fees collected under such section after fiscal year 2014, over (B) the amount of duties, taxes, and fees collected under such section during fiscal year 2014, shall be deposited into the Claims Fund."

On April 28, 2017, Congresswoman Madeleine Bordallo wrote a letter to the Director of the Office of Insular Affairs seeking an interpretation of what the FY 2014 Section 30 amount was to be utilized for the purposes of deposits into the Guam World War II Claims Fund. Specifically requested was the "specific dollar breakouts for the amounts collected in fiscal year 2014 by the Treasury in accordance with Section 30 of the Organic Act of Guam that was remitted to the Government of Guam..."

In May of 2017, the Office of Insular Affairs provided a calculation that the amounts of duties, taxes, and fees collected during FY 2014 was $68,603,100.

As a result of this information, OFB determined to take the more conservative approach and pursuant to Section 1703(c) of Public Law 114-328, any funds in excess of $68,603,100 are to be deposited into the Guam World War II Claims Fund, therefore the recommendation for Section 30 revenues in FY 2019 is $68,603,100.

General Fund: Make Work Pay Tax Credit Repayment

The Making Work Pay Tax Credit (MWPTC) was a federal tax credit authorized in the American Recovery and Reinvestment Act of 2009. The government of Guam was reimbursed for its estimate of the MWPTC as provided by the DRT. As a result of the government of Guam over-estimating the amount of the MWPTC reimbursed, it signed a promissory agreement with the Internal Revenue Service in FY 2014 in which the amount of $19.9 million was found to be over-estimated and to be offset from Section 30 remittances in three installments of $5.5 million and one installment of $3.4 million during each subsequent fiscal year.

Public Laws 32-181 (General Appropriations Act of 2015), 33-66 (General Appropriations Act of 2016), 33-185 (General Appropriations Act of 2017), and 34-42 (General

Appropriations Act of 2018), set-aside $5.5 million for payment of the MWPTC. Therefore, the Guam Legislature has fulfilled its duty to authorize and set-aside such amount as required in the previous fiscal years.

Summary of General Fund Revenue Projections for FY 2019

The table below presents the OFB's General Fund Revenue projections for FY 2019 with comparison to the FY 2018 adopted revenues. The OFB provides a projection of General Fund revenues with an option for a 5.5% BPT rate by utilizing the projected BPT at 4%.

General Fund Revenue FY 2018 Adopted v. OFB's Projection for FY 2019

Revenue Category	FY 2018 Adopted Revenues P.L. 34-42	CMTE RECOM BPT 4%	CMTE RECOM BPT 5.5%
Individual	78,342,876	66,411,501	66,411,501
Corporate	152,601,412	83,723,858	83,723,858
Withholding Taxes, Interest and Penalties	281,225,258	223,751,011	223,751,011
Provision for Tax Refund Payments	(125,000,000)	(125,000,000)	(125,000,000)
Business Privilege Tax (Net of Tiyan Collateral Tax Credit)	254,800,702	249,222,811	342,681,365
GMHA Pharmaceutical Fund	(15,772,163)	(21,211,977)	(21,211,977)
Harmon Industrial Park Tax Credit	(250,000)	(250,000)	(250,000)
Other Taxes	4,331,470	3,102,098	3,102,098
Section 30 Funds	68,603,100	68,603,100	68,603,100
Overpayment of Make Work Pay Tax Credit	(5,500,000)	0	0
Immigration Fees	1,854,468	2,006,165	2,006,165
Use of Money and Property	392,668	190,944	190,944
Licenses, Fees and Permits	6,037,849	5,743,159	5,743,159
Licenses, Fees and Permits (Better Public Service Fund)	(603,785)	(574,316)	(574,316)
Department Charges	1,547,475	1,171,718	1,171,718
2% General Fund Reserve	(14,052,227)	0	0
Total General Fund Available to Appropriate	**688,559,103**	**556,890,073**	**650,348,627**

Special Revenue Funds

The OFB conducted an analysis of the current tracking of all Special Revenue Funds (SRFs) projected. Below you will find a summary of all SRFs contained in the budget, the enabling statute that created each fund, the revenue source, and the uses of such funds.

The general methodology utilized by the OFB to project the SRFs involved a review of the prior two to three fiscal years collections and applying a two to three-year growth rate where applicable. For certain SRFs that were newly created, the OFB determined a different methodology. The collections for some SRFS fluctuated year over year; therefore, the average collections for a stable period was determined to be utilized.

Special Revenue Fund FY 2018 Adopted v. OFB's Projection for FY 2019

Fund Name	FY 2018 Adopted Revenues P.L. 34-42	CMTE RECOM.
Air Pollution Control Fund	308,689	230,673
Banking and Insurance Enforcement Fund	419,088	474,403
Better Public Service Fund	1,781,496	1,564,374
Chamorro Land Trust Operations Fund	1,036,992	1,027,963
Corrections Revolving Fund	1,490,694	1,495,582
Customs, Agriculture, and Quarantine Inspection Services Fund	14,931,817	14,378,999
Enhanced 911 Emergency Reporting System Fund	2,167,059	2,245,507
Environmental Health Fund	1,303,734	1,400,306
Fire, Life and Medical Emergency Fund	1,695,671	734,262
GMHA Pharmaceuticals Fund	15,772,163	21,211,977
Guam Ancestral Lands Commission Survey, Infrastructure, and Development Fund	0	290,599
Guam Board of Accountancy Fund	782,100	789,780
Guam Contractors License Board Fund	821,249	780,670
Guam Environmental Trust Fund	376,952	409,266
Guam Highway Fund	21,136,926	22,808,668
Guam Invasive Species Inspection Fee Fund	650,751	463,478
Guam Museum Fund	1,017,713	968,836
Guam Plant Inspection and Permit Fund	98,394	99,491
Health Professional Licensing Office Revolving Fund	205,828	256,382
Healthy Futures Fund	27,862,695	32,070,921
Host Community Fund	300,000	300,000
Indirect Cost Fund	1,636,346	1,554,578
Land Survey Revolving Fund	3,181,693	3,276,567
Limited Gaming Fund	1,921,636	1,657,618
Manpower Development Fund	554,767	1,355,554
Office of Vital Statistics Revolving Fund	251,660	254,505
Pesticide Management Fund	183,249	133,038
Police Patrol Vehicle and Equipment Revolving Fund	283,753	320,037
Police Services Fund	1,366,109	1,001,803
Professional Engineers, Architects, and Land Surveyors Board Fund	310,650	312,818
Public Library Resources Fund	996,946	978,236
Public Recreation Services Fund	172,371	174,907
Public Transit Fund	455,481	456,392
Rabies Prevention Fund	50,857	43,076
Recycling Revolving Fund	2,931,296	2,895,965
Safe Streets Fund	259,951	260,211
Sanitary Inspection Revolving Fund	137,280	137,280
School Lunch/Child Nutritional Meal Reimbursement Fund	12,504,000	12,504,000
Section 2718 Fund	5,225,820	1,100,000
Solid Waste Operations Fund	19,769,977	19,534,344
Street Light Fund	4,844,442	4,357,090
Tax Collection Enhancement Fund	996,351	975,577
Territorial Education Facilities Fund	29,260,403	30,089,218
Tourist Attraction Fund	44,662,497	44,746,562
Water Protection Fund	76,441	61,844
Water Research and Development Fund	99,436	67,811
Total Special Revenue Funds	**226,293,423**	**232,251,168**

SECTION 5: Debt Service Continuing Appropriations

Total continuing appropriations for Debt Service in FY 2019 as required is $88,262,056, an increase of $3,116,921 (3.66%) above the FY 2018 amount of $85,145,135.

The increase is mainly attributed to the Limited Obligation (Section 30) Bonds, Series 2016A increase of $2,835,250 (20.15%), from $14,069,250 in FY 2018 to $16,904,500 in FY 2019 and the Guam Department of Education Series 2013A Certificates of Participation (Okkodo High School Project) increase of $652,275 (22.21%), from $2,936,685 in FY 2018 to $3,588,960 in FY 2019.

Debt Service Breakdown by Fiscal Year by Debt Type with Variances

Description	FY18[14]	FY19	Variance ($)	Variance (%)
Business Privilege Tax Bonds, Series 2011A	16,346,763	16,351,388	4,625	0.03%
Business Privilege Tax Bonds, Series 2012B	7,509,324	7,507,320	(2,004)	-0.03%
General Obligation Bonds 2009 Series A	5,555,250	5,544,600	(10,650)	-0.19%
Guam Department of Education (GDOE) Series 2010A Certificates of Participation (John F. Kennedy High School Project)	6,696,200	6,699,900	3,700	0.06%
Guam Department of Education (GDOE) Series 2013A Certificates of Participation (Okkodo High School Project)	2,936,685	3,588,960	652,275	22.21%
Limited Obligation Hotel Occupancy Tax (HOT), Revenue Bonds, Series 2011A	6,995,775	6,994,750	(1,025)	-0.01%
Limited Obligation Bond Business Privilege Tax 2013 Series C	2,772,338	2,764,088	(8,250)	-0.30%
Limited Obligation Bond Business Privilege Tax 2015 Series D	22,263,550	21,906,550		0.00%
Limited Obligation (Section 30) Bonds, Series 2016A	14,069,250	16,904,500	2,835,250	20.15%
Total	**85,145,135**	**88,262,056**	**3,116,921**	**3.66%**
Tiyan Lease	10,113,928	10,113,928	0	0.00%
Total	**95,259,063**	**98,375,984**	**3,116,921**	**3.27%**

[14] Amounts from Public Law 34-42.

SECTION 6: Committee Recommendations Summary of Executive Branch Line Agencies

Zero-Based Budgeting

At the request of the Chairman of the Committee on Appropriations, the OFB operationalized the request to use a Zero-Based Budgeting (ZBB) approach by crafting the funding levels for each department and agency by priority object category. Utilizing the EBR Option #1 as the basis, the first priority was funding existing full-time equivalency (FTE) positions identified in the EBR Option #1. The Committee and the OFB recommended funding personnel object categories for department and agency budgets, less funded vacant positions and salary increments.

Contractual Obligations, Utilities, and Office Space Rent were funded in the next order of priority. Through budget hearings and testimonies provided, the OFB determined the funding of each department and agency budget as it related to Supplies, Equipment, Miscellaneous, and Capital Outlay based on the requests and needs of each agency while balancing the projected shortfall in revenues. Limited off-island travel was funded for non-training, DPHSS-related client travel.

Executive Branch Line Agency Committee Recommended Funding Levels

The OFB reviewed the EBR Option #1 budget requests and identified funding levels that did not include vacant positions, increments, and travel (with the exception of travel related to non-training and DPHSS-related clients and programs). Additionally, funding for FTE Deputy Director positions were excluded from the funding levels.

The object groups identified below are grouped as follows:

1. **Personnel Costs** includes salaries and special pay (OC 111), overtime (OC 112), and retirement contributions, medical, dental, and life insurance premium subsidies, Medicare taxes, and retirement DDI (all OC 113).

2. **Operations** include mileage reimbursement and travel for non-training, DPHSS-related clients (OC 220), Contractual Obligations (OC 230), Office Space Rental (OC 233), Supplies and Materials (OC 240), Equipment (OC 250), Workers' Compensation (OC 270), Drug Testing (OC 271), Sub-Recipient/Sub-Grant (OC 280), and Miscellaneous (OC 290).

3. **Utilities** include Power (OC 361), Water (OC 362), and Telephone/Toll (OC 363).

4. **Capital Outlay** (OC 450).

Committee Recommended Appropriation Levels for Executive Branch Line Agencies by Object Group

Department/Agency	Personnel Costs	Operations	Utilities	Capital Outlay	Total
Bureau of Budget and Management Research	1,367,436	31,487	11,000	0	**1,409,923**
Bureau of Statistics and Plans	1,088,296	56,870	6,000	0	**1,151,166**
Chamorro Land Trust Commission	677,921	350,042	0	0	**1,027,963**
Chamorro Language Commission	170,000	32,200			**202,200**
Chief Medical Examiner	379,296	53,485	3,087	0	**435,868**
Civil Service Commission	656,481	271,837	12,876	0	**941,194**
Commission on Decolonization	162,379	180,000	508	0	**342,887**
Contractors License Board	449,741	296,929	34,000	0	**780,670**
Council for the Arts and Humanities Agency	230,742	90,166	1,800	0	**322,708**
Customs and Quarantine Agency	10,621,157	3,671,342	86,500	0	**14,378,999**
Department of Administration	6,993,777	595,886	181,200	0	**7,770,863**
Department of Agriculture	3,189,316	686,509	182,859	0	**4,058,684**
Department of Chamorro Affairs	618,128	1,425,398	240,000	0	**2,283,526**
Department of Corrections	17,650,827	6,753,448	2,012,211	47,491	**26,463,977**
Department of Integrated Services for Individuals with Disabilities	369,184	548,456	6,000	0	**923,640**
Department of Labor	1,532,246	553,055	25,000	0	**2,110,301**
Department of Land Management	2,614,598	643,629	18,340	0	**3,276,567**
Department of Military Affairs	297,503	118,033	344,047	8,250	**767,833**
Department of Parks and Recreation	2,433,320	733,120	295,861	0	**3,462,301**
Department of Public Health and Social Services	10,957,367	50,418,822	1,158,162	85,466	**62,619,818**
Department of Public Works	13,753,474	1,773,429	866,740	460,000	**16,853,643**
Department of Revenue and Taxation	7,785,002	3,629,193	125,000	0	**11,539,195**
Department of Youth Affairs	4,904,176	375,992	210,885	0	**5,491,053**
Guam Ancestral Lands Commission	59,863	320,880	0	0	**380,743**
Guam Behavioral Health and Wellness Center	12,915,870	5,742,205	890,000	0	**19,548,075**
Guam Board of Professional Engineers, Architects, and Land Surveyors	202,777	107,541	2,500	0	**312,818**
Guam Commission for Educator Certification	212,611	45,800	4,800	0	**263,211**
Guam Educational Telecommunications Corporation	464,957	29,857	75,000	0	**569,814**
Guam Environmental Protection Agency	589,434	253,199	60,000	0	**902,633**
Guam Fire Department	28,129,226	1,806,160	637,441	56,000	**30,628,827**
Guam Police Department	29,818,418	3,457,146	1,160,114	0	**34,435,678**

Committee Recommended Appropriation Levels for Executive Branch Line Agencies by Object Group

Department/Agency	Personnel Costs	Operations	Utilities	Capital Outlay	Total
Guam Public Library System	949,703	109,995	158,202	0	**1,217,900**
Guam Regional Transit Authority	549,350	2,665,838	6,000	0	**3,221,188**
Hagatna Restoration and Redevelopment Authority	91,731	40,626	0	0	**132,357**
Office of Technology	1,143,748	1,732,488	277,228	0	**3,153,464**
Office of the Governor	6,315,959	538,569	458,175	0	**7,312,703**
Veterans Affairs Office	330,763	55,249	28,000	0	**414,012**
Total	**170,676,780**	**90,194,882**	**9,579,536**	**657,207**	**271,108,405**

Requested Funding Levels Not Funded

The appropriation levels above do not include amounts for Executive Branch line agency funded vacant positions, deputy directors in, salary increments, off-island travel (with exceptions noted above). The amounts not funded can be found below.

Omitted Appropriation Request Funding Levels by Department/Agency

Department/Agency	Funded Vacancies[15]	Increments	Deputy Directors	Travel	Total
Bureau of Budget and Management Research	186,646	15,438	0	0	**202,084**
Bureau of Statistics and Plans	0	11,493	83,456	0	**94,949**
Chamorro Land Trust Commission	44,555	6,512	0	0	**51,067**
Chief Medical Examiner	0	0	0	5,700	**5,700**
Civil Service Commission	105,871	4,309	0	0	**110,180**
Commission on Decolonization	0	0	0	13,685	**13,685**
Contractors License Board	46,200	4,229	0	22,304	**72,733**
Council for the Arts and Humanities Agency	0	2,135	73,650	3,370	**79,155**
Customs and Quarantine Agency	561,434	61,598	0	0	**623,032**
Department of Administration	47,479	70,452	122,022	0	**239,953**
Department of Agriculture	189,065	26,932	86,536	3,850	**306,383**
Department of Chamorro Affairs	137,454	4,577	0	0	**142,031**
Department of Corrections	978,159	67,475	109,545	20,400	**1,175,579**
Department of Integrated Services for Individuals with Disabilities	125,660	2,157	0	0	**127,817**
Department of Labor	0	5,613	53,753	0	**59,366**
Department of Land Management	0	30,715	98,808	0	**129,523**
Department of Military Affairs	124,462	1,223	0	14,625	**140,310**

[15] Includes Salaries and Benefits.

Omitted Appropriation Request Funding Levels by Department/Agency

Department/Agency	Funded Vacancies	Increments	Deputy Directors	Travel	Total
Department of Parks and Recreation	81,973	14,167	93,649	0	**189,788**
Department of Public Health and Social Services	2,312,870	92,423	107,624	67,477	**2,580,394**
Department of Public Works	610,342	119,714	110,466	32,440	**872,962**
Department of Revenue and Taxation	2,198,509	66,573	121,808	0	**2,386,890**
Department of Youth Affairs	304,069	40,814	87,682	0	**432,565**
Guam Ancestral Lands Commission	0	645	0	0	**645**
Guam Behavioral Health and Wellness Center	446,230	108,557	94,863	0	**649,650**
Guam Board of Professional Engineers, Architects, and Land Surveyors	0	4,290	0	0	**4,290**
Guam Commission for Educator Certification	0	0	0	18,000	**18,000**
Guam Educational Telecommunications Corporation	56,730	3,135	0	0	**59,865**
Guam Environmental Protection Agency	55,606	5,669	0	36,000	**97,275**
Guam Fire Department	3,946,052	108,463	0	23,144	**4,077,659**
Guam Police Department	195,907	230,775	0	80,000	**506,682**
Guam Public Library System	56,645	5,761	0	0	**62,406**
Guam Regional Transit Authority	0	6,462	0	0	**6,462**
Hagatna Restoration and Redevelopment Authority	0	2,173	0	0	**2,173**
Office of Technology	0	9,667	0	0	**9,667**
Office of the Governor	0	0	0	60,000	**60,000**
Veterans Affairs Office	167,432	3,662	0	14,900	**185,994**
Total	**12,979,349**	**1,137,808**	**1,243,862**	**415,895**	**15,776,913**

SECTION 7: Committee Recommendations and Details of Executive Branch Line Agencies and Pass-Through Appropriations

The Committee reviewed and analyzed the detailed budgets as submitted and certified by the Bureau of Budget and Management Research for each line agency and as submitted by each semi-autonomous agency by reviewing the agencies' object category requests as well as requests from the General and Special Revenue Funds in order to operate and provide the services for the people of Guam in FY 2019.

Executive Branch Line Agency Appropriations Comparative Analysis

Office of the Governor

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Personnel Costs	6,068,634	5,931,215	6,056,537
	Operations	1,296,255	597,669	498,019
	Utilities	458,175	321,960	458,175
	Capital Outlay	-	-	-
General Fund Total		**7,823,064**	**6,850,844**	**7,012,731**
Indirect Cost Fund	Personnel Costs	259,935	259,935	259,422
	Operations	40,550	40,550	40,550
	Utilities	-	-	-
	Capital Outlay	-	-	-
Indirect Cost Fund Total		**300,485**	**300,485**	**299,972**
Grand Total		**8,123,549**	**7,151,329**	**7,312,703**

Commission on Decolonization

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Personnel Costs	162,708	162,708	162,379
	Operations	222,847	174,869	180,000
	Utilities	508	508	508
	Capital Outlay	-	-	-
General Fund Total		**386,063**	**338,085**	**342,887**
Grand Total		**386,063**	**338,085**	**342,887**

Guam Ancestral Lands Commission

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Personnel Costs	60,812	60,812	59,863
	Operations	30,281	18,960	30,281
	Utilities	-	-	-
	Capital Outlay	-	-	-
General Fund Total		**91,093**	**79,772**	**90,144**
Guam Ancestral Lands Commission Survey, Infrastructure, and Development Fund	Operations	-	-	290,599
Guam Ancestral Lands Commission Survey, Infrastructure, and Development Fund Total		**-**	**-**	**290,599**
Grand Total		**91,093**	**79,772**	**380,743**

Veterans Affairs Office

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Personnel Costs	503,615	461,757	330,763
	Operations	100,152	63,497	55,249
	Utilities	28,000	28,000	28,000
	Capital Outlay	-	-	-
General Fund Total		**631,767**	**553,254**	**414,012**
Grand Total		**631,767**	**553,254**	**414,012**

Bureau of Budget and Management Research

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Personnel Costs	1,283,197	1,112,380	1,125,982
	Operations	4,311	15,122	469
	Utilities	-	-	-
	Capital Outlay	-	-	-
General Fund Total		**1,287,508**	**1,127,502**	**1,126,451**
Indirect Cost Fund	Personnel Costs	293,686	294,370	241,454
	Operations	27,176	26,492	31,018
	Utilities	11,000	11,000	11,000
	Capital Outlay	-	-	-
Indirect Cost Fund Total		**331,862**	**331,862**	**283,472**
Grant Total		**1,619,370**	**1,459,364**	**1,409,923**

Civil Service Commission

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Personnel Costs	769,252	663,381	656,481
	Operations	271,837	261,465	271,837
	Utilities	12,876	12,876	12,876
	Capital Outlay	-	-	-
General Fund Total		**1,053,965**	**937,722**	**941,194**
Grand Total		**1,053,965**	**937,722**	**941,194**

Department of Administration

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Personnel Costs	6,287,798	6,240,723	6,079,254
	Operations	513,007	503,007	513,007
	Utilities	181,200	163,780	124,589
	Capital Outlay	-	-	-
General Fund Total		**6,982,005**	**6,907,510**	**6,716,850**
Indirect Cost Fund	Personnel Costs	978,999	978,999	914,523
	Operations	-	-	-
	Utilities	-	-	56,611
	Capital Outlay	-	-	-
Indirect Cost Fund Total		**978,999**	**978,999**	**971,134**
Limited Gaming Fund	Operations	16,297	16,297	82,879
Limited Gaming Fund Total		**16,297**	**16,297**	**82,879**
Grand Total		**7,977,301**	**7,902,806**	**7,770,863**

Department of Revenue and Taxation

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
Banking and Insurance Enforcement Fund	Personnel Costs	-	-	-
	Operations	419,088	419,088	474,403
	Utilities	-	-	-
	Capital Outlay	-	-	-
Banking and Insurance Enforcement Fund Total		**419,088**	**419,088**	**474,403**
Better Public Service Fund	Personnel Costs	-	-	-
	Operations	1,624,996	1,624,996	1,564,374
	Utilities	-	-	-
	Capital Outlay	-	-	-
Better Public Service Fund Total		**1,624,996**	**1,624,996**	**1,564,374**
General Fund	Personnel Costs	9,712,909	9,245,063	7,295,269
	Operations	1,230,282	515,246	1,229,572
	Utilities	-	-	-
	Capital Outlay	-	-	-
General Fund Total		**10,943,191**	**9,760,309**	**8,524,841**
Tax Collection Enhancement Fund	Personnel Costs	493,746	493,746	489,733
	Operations	357,614	357,614	360,844
	Utilities	125,000	125,000	125,000
	Capital Outlay	-	-	-
Tax Collection Enhancement Fund Total		**976,360**	**976,360**	**975,577**
Grand Total		**13,963,636**	**12,780,754**	**11,539,195**

Bureau of Statistics and Plans

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Personnel Costs	1,189,010	1,096,302	1,088,296
	Operations	56,870	-	56,870
	Utilities	6,000	-	6,000
	Capital Outlay	-	-	-
General Fund Total		**1,251,880**	**1,096,302**	**1,151,166**
Grand Total		**1,251,880**	**1,096,302**	**1,151,166**

Department of Public Works

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
Guam Highway Fund	Personnel Costs	7,575,987	7,575,987	6,932,034
	Operations	1,866,481	1,866,481	1,313,015
	Utilities	861,340	861,340	861,340
	Capital Outlay	670,000	670,000	460,000
Guam Highway Fund Total		**10,973,808**	**10,973,808**	**9,566,389**
Territorial Education Facilities Fund	Personnel Costs	7,079,553	7,079,553	6,821,440
	Operations	460,414	460,414	460,414
	Utilities	5,400	5,400	5,400
	Capital Outlay	-	-	-
Territorial Education Facilities Fund Total		**7,545,367**	**7,545,367**	**7,287,254**
Grand Total		**18,519,175**	**18,519,175**	**16,853,643**

Contractors License Board

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
Guam Contractors License Board Fund	Personnel Costs	502,328	502,328	449,741
	Operations	284,921	284,921	296,929
	Utilities	34,000	34,000	34,000
	Capital Outlay	-	-	-
Guam Contractors License Board Fund Total		**821,249**	**821,249**	**780,670**
Grand Total		**821,249**	**821,249**	**780,670**

Guam Board of Professional Engineers, Architects, and Land Surveyors

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
Professional Engineers, Architects, and Land Surveyors Board Fund	Personnel Costs	208,753	208,753	202,777
	Operations	100,951	100,951	107,541
	Utilities	2,500	2,500	2,500
	Capital Outlay	-	-	-
Professional Engineers, Architects, and Land Surveyors Board Fund Total		**312,204**	**312,204**	**312,818**
Grand Total		**312,204**	**312,204**	**312,818**

Guam Police Department

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Personnel Costs	26,594,232	25,544,232	26,093,199
	Operations	2,191,163	634,770	-
	Utilities	1,160,114	60,000	-
	Capital Outlay	-	-	-
General Fund Total		**29,945,509**	**26,239,002**	**26,093,199**
Guam Highway Fund	Personnel Costs	1,212,052	1,212,052	1,196,817
	Operations	-	-	-
	Utilities	-	-	-
	Capital Outlay	-	-	-
Guam Highway Fund Total		**1,212,052**	**1,212,052**	**1,196,817**
Police Patrol Vehicle and Equipment Revolving Fund	Personnel Costs	-	-	-
	Operations	310,087	310,087	320,037
	Utilities	-	-	-
	Capital Outlay	-	-	-
Police Patrol Vehicle and Equipment Revolving Fund Total		**310,087**	**310,087**	**320,037**
Police Services Fund	Personnel Costs	170,642	170,642	169,550
	Operations	1,195,467	1,195,467	832,253
	Utilities	-	-	-
	Capital Outlay	-	-	-
Police Services Fund Total		**1,366,109**	**1,366,109**	**1,001,803**
Tourist Attraction Fund	Personnel Costs	2,390,579	2,390,579	2,358,852
	Operations	-	-	2,304,856
	Utilities	-	-	1,160,114
	Capital Outlay	-	-	-
Tourist Attraction Fund Total		**2,390,579**	**2,390,579**	**5,823,822**
Grand Total		**35,224,336**	**31,517,829**	**34,435,678**

Department of Corrections

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
Corrections Revolving Fund	Personnel Costs	-	-	-
	Operations	1,497,702	1,497,702	1,495,582
	Utilities	-	-	-
	Capital Outlay	-	-	-
Corrections Revolving Fund Total		**1,497,702**	**1,497,702**	**1,495,582**
General Fund	Personnel Costs	18,861,231	18,198,241	17,650,827
	Operations	4,149,330	1,008,563	5,153,782
	Utilities	2,012,211	2,012,211	2,012,211
	Capital Outlay	102,504	-	47,491
General Fund Total		**25,125,276**	**21,219,015**	**24,864,311**
Safe Streets Fund	Personnel Costs	-	-	-
	Operations	97,076	97,076	104,084
	Utilities	-	-	-
	Capital Outlay	-	-	-
Safe Streets Fund Total		**97,076**	**97,076**	**104,084**
Grand Total		**26,720,054**	**22,813,793**	**26,463,977**

Department of Agriculture

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Personnel Costs	2,853,515	2,620,099	2,732,363
	Operations	288,408	131,359	288,408
	Utilities	-	-	-
	Capital Outlay	-	-	-
General Fund Total		**3,141,923**	**2,751,458**	**3,020,771**
Guam Invasive Species Inspection Fee Fund	Personnel Costs	288,206	288,206	170,537
	Operations	16,719	16,719	292,941
	Utilities	-	-	-
	Capital Outlay	-	-	-
Guam Invasive Species Inspection Fee Fund Total		**304,925**	**304,925**	**463,478**
Guam Plant Inspection and Permit Fund	Personnel Costs	-	-	-
	Operations	28,678	28,678	34,891
	Utilities	64,600	64,600	64,600
	Capital Outlay	-	-	-
Guam Plant Inspection and Permit Fund Total		**93,278**	**93,278**	**99,491**
Rabies Prevention Fund	Personnel Costs	-	-	-
	Operations	52,053	52,053	43,076
	Utilities	-	-	-
	Capital Outlay	-	-	-
Rabies Prevention Fund Total		**52,053**	**52,053**	**43,076**
Tourist Attraction Fund	Personnel Costs	364,865	364,865	286,416
	Operations	31,043	31,043	27,193
	Utilities	118,259	118,259	118,259
	Capital Outlay	-	-	-
Tourist Attraction Fund Total		**514,167**	**514,167**	**431,868**
Grand Total		**4,106,346**	**3,715,881**	**4,058,684**

Department of Public Health and Social Services

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Personnel Costs	7,889,662	7,420,419	6,013,270
	Operations	49,310,584	44,572,223	48,534,395
	Utilities	1,158,162	1,158,162	1,158,162
	Capital Outlay	50,000	50,000	50,000
General Fund Total		**58,408,408**	**53,200,803**	**55,755,827**
Environmental Health Fund	Personnel Costs	1,082,449	1,082,449	946,044
	Operations	221,285	221,285	454,262
	Utilities	-	-	-
	Capital Outlay	-	-	-
Environmental Health Fund Total		**1,303,734**	**1,303,734**	**1,400,306**
Health Professional Licensing Office Revolving Fund	Personnel Costs	48,515	48,515	47,993
	Operations	207,867	207,867	208,389
	Utilities	-	-	-
	Capital Outlay	-	-	-
Health Professional Licensing Office Revolving Fund Total		**256,382**	**256,382**	**256,382**
Healthy Futures Fund	Personnel Costs	4,066,177	4,066,177	3,832,130
	Operations	260,564	260,564	983,388
	Utilities	-	-	-
	Capital Outlay	-	-	-
Healthy Futures Fund Total		**4,326,741**	**4,326,741**	**4,815,518**
Office of Vital Statistics Revolving Fund	Personnel Costs	135,500	135,500	60,586
	Operations	122,462	122,462	193,919
	Utilities	-	-	-
	Capital Outlay	-	-	-
Office of Vital Statistics Revolving Fund Total		**257,962**	**257,962**	**254,505**
Sanitary Inspection Revolving Fund	Personnel Costs	57,945	57,945	57,345
	Operations	43,869	43,869	44,469
	Utilities	-	-	-
	Capital Outlay	35,466	35,466	35,466
Sanitary Inspection Revolving Fund Total		**137,280**	**137,280**	**137,280**
Grand Total		**64,690,507**	**59,482,902**	**62,619,818**

Guam Public Library System

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
Territorial Education Facilities Fund	Personnel Costs	1,015,617	1,015,617	949,703
	Operations	112,495	112,495	109,995
	Utilities	158,202	158,202	158,202
	Capital Outlay	-	-	-
Territorial Education Facilities Fund Total		**1,286,314**	**1,286,314**	**1,217,900**
Grand Total		**1,286,314**	**1,286,314**	**1,217,900**

Department of Youth Affairs

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Personnel Costs	5,274,311	4,970,585	4,822,105
	Operations	422,192	122,618	375,992
	Utilities	210,885	80,039	210,885
	Capital Outlay	-	-	-
General Fund Total		**5,907,388**	**5,173,242**	**5,408,982**
Healthy Futures Fund	Personnel Costs	84,425	84,425	82,070
	Operations	-	-	-
	Utilities	-	-	-
	Capital Outlay	-	-	-
Healthy Futures Fund Total		**84,425**	**84,425**	**82,070**
Grand Total		**5,991,813**	**5,257,667**	**5,491,052**

Guam Environmental Protection Agency

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
Air Pollution Control Fund	Personnel Costs	259,130	259,130	200,025
	Operations	44,674	44,674	25,648
	Utilities	5,000	5,000	5,000
	Capital Outlay	-	-	-
Air Pollution Control Fund Total		**308,804**	**308,804**	**230,673**
Guam Environmental Trust Fund	Personnel Costs	168,276	168,276	166,959
	Operations	154,502	154,502	187,307
	Utilities	55,000	55,000	55,000
	Capital Outlay	-	-	-
Guam Environmental Trust Fund Total		**377,778**	**377,778**	**409,266**
Pesticide Management Fund	Personnel Costs	130,986	130,986	127,702
	Operations	26,681	26,681	5,336
	Utilities	-	-	-
	Capital Outlay	-	-	-
Pesticide Management Fund Total		**157,667**	**157,667**	**133,038**
Water Protection Fund	Personnel Costs	40,639	40,639	40,444
	Operations	-	-	21,400
	Utilities	-	-	-
	Capital Outlay	-	-	-
Water Protection Fund Total		**40,639**	**40,639**	**61,844**
Water Research and Development Fund	Personnel Costs	54,556	54,556	54,303
	Operations	31,630	31,630	13,508
	Utilities	-	-	-
	Capital Outlay	-	-	-
Water Research and Development Fund Total		**86,186**	**86,186**	**67,811**
Grand Total		**971,074**	**971,074**	**902,632**

Guam Behavioral Health and Wellness Center

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Personnel Costs	-	-	-
	Operations	918,665	693,891	-
	Utilities	890,000	890,000	-
	Capital Outlay	-	-	-
General Fund Total		**1,808,665**	**1,583,891**	-
Healthy Futures Fund	Personnel Costs	13,624,095	13,624,095	12,915,870
	Operations	38,793	38,793	5,742,205
	Utilities	-	-	890,000
	Capital Outlay	-	-	-
Healthy Futures Fund Total		**13,662,888**	**13,662,888**	**19,548,075**
Grand Total		**15,471,553**	**15,246,780**	**19,548,075**

Department of Labor

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Personnel Costs	1,421,934	1,425,872	1,359,150
	Operations	569,918	315,334	319,485
	Utilities	25,000	25,000	25,000
	Capital Outlay	-	-	-
General Fund Total		**2,016,852**	**1,766,206**	**1,703,635**
Manpower Development Fund	Personnel Costs	174,752	160,323	173,096
	Operations	-	14,429	233,570
	Utilities	-	-	-
	Capital Outlay	-	-	-
Manpower Development Fund Total		**174,752**	**174,752**	**406,666**
Grand Total		**2,191,604**	**1,940,958**	**2,110,301**

Department of Parks and Recreation

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
Limited Gaming Fund	Operations	551,908	551,908	524,913
Limited Gaming Fund Total		**551,908**	**551,908**	**524,913**
Public Recreation Services Fund	Personnel Costs	-	-	-
	Operations	73,233	73,233	74,907
	Utilities	100,000	100,000	100,000
	Capital Outlay	-	-	-
Public Recreation Services Fund Total		**173,233**	**173,233**	**174,907**
Tourist Attraction Fund	Personnel Costs	2,632,353	2,632,353	2,433,320
	Operations	148,502	148,502	133,300
	Utilities	195,861	195,861	195,861
	Capital Outlay	-	-	-
Tourist Attraction Fund Total		**2,976,716**	**2,976,716**	**2,762,481**
Grand Total		**3,701,857**	**3,701,857**	**3,462,301**

Department of Integrated Services for Individuals with Disabilities

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Personnel Costs	498,385	498,289	369,184
	Operations	548,456	417,709	-
	Utilities	6,000	6,000	-
	Capital Outlay	-	-	-
General Fund Total		**1,052,841**	**921,998**	**369,184**
Healthy Futures Fund	Operations	-	-	548,456
	Utilities	-	-	6,000
	Capital Outlay	-	-	-
Healthy Futures Fund Total		**-**	**-**	**554,456**
Grand Total		**1,052,841**	**921,998**	**923,640**

Department of Land Management

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Personnel Costs	-	-	-
	Operations	343,292	300,629	-
	Utilities	-	-	-
	Capital Outlay	-	-	-
General Fund Total		**343,292**	**300,629**	**-**
Land Survey Revolving Fund	Personnel Costs	2,758,687	2,758,687	2,614,598
	Operations	308,327	308,453	643,629
	Utilities	18,340	18,214	18,340
	Capital Outlay	-	-	-
Land Survey Revolving Fund Total		**3,085,354**	**3,085,354**	**3,276,567**
Grand Total		**3,428,646**	**3,385,983**	**3,276,567**

Chief Medical Examiner

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Personnel Costs	380,058	380,058	379,296
	Operations	59,185	7,301	53,485
	Utilities	3,087	-	3,087
	Capital Outlay	-	-	-
General Fund Total		442,330	387,359	435,868
Grand Total		**442,330**	**387,359**	**435,868**

Customs and Quarantine Agency

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
Customs, Agriculture, and Quarantine Inspection Services Fund	Personnel Costs	11,283,904	11,283,904	10,621,157
	Operations	3,561,413	3,561,413	3,671,342
	Utilities	86,500	86,500	86,500
	Capital Outlay	-	-	-
Customs, Agriculture, and Quarantine Inspection Services Fund Total		**14,931,817**	**14,931,817**	**14,378,999**
Grand Total		**14,931,817**	**14,931,817**	**14,378,999**

Department of Chamorro Affairs

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
Guam Museum Fund	Personnel Costs	291,176	291,176	-
	Operations	1,338,653	1,338,653	728,836
	Utilities	240,000	240,000	240,000
	Capital Outlay	-	-	-
Guam Museum Fund Total		**1,869,829**	**1,869,829**	**968,836**
Tourist Attraction Fund	Personnel Costs	471,585	471,585	618,128
	Operations	89,545	89,545	696,562
	Utilities	-	-	-
	Capital Outlay	-	-	-
Tourist Attraction Fund Total		**561,130**	**561,130**	**1,314,690**
Grand Total		**2,430,959**	**2,430,959**	**2,283,526**

Department of Military Affairs

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Personnel Costs	424,145	361,644	297,503
	Operations	132,658	127,423	118,033
	Utilities	344,047	298,304	344,047
	Capital Outlay	8,250	8,750	8,250
General Fund Total		**909,100**	**796,121**	**767,833**
Grand Total		**909,100**	**796,121**	**767,833**

Council for the Arts and Humanities Agency

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Personnel Costs	-	-	160,465
	Operations	-	-	-
	Utilities	-	-	-
	Capital Outlay	-	-	-
General Fund Total		**-**	**-**	**160,465**
Tourist Attraction Fund	Personnel Costs	307,765	307,765	70,277
	Operations	160,988	160,988	90,166
	Utilities	1,800	1,800	1,800
	Capital Outlay	-	-	-
Tourist Attraction Fund Total		**470,553**	**470,553**	**162,243**
Grand Total		**470,553**	**470,553**	**322,708**

Guam Fire Department

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Personnel Costs	30,729,754	27,922,465	26,821,984
	Operations	680,898	-	-
	Utilities	474,351	-	-
	Capital Outlay	-	-	-
General Fund Total		**31,885,003**	**27,922,465**	**26,821,984**
Enhanced 911 Emergency Reporting System Fund	Personnel Costs	1,543,222	1,543,212	1,307,242
	Operations	472,812	472,822	775,175
	Utilities	163,090	163,090	163,090
	Capital Outlay	-	-	-
Enhanced 911 Emergency Reporting System Fund Total		**2,179,124**	**2,179,124**	**2,245,507**
Fire, Life and Medical Emergency Fund	Personnel Costs	-	-	-
	Operations	850,367	1,063,016	678,262
	Utilities	-	474,351	-
	Capital Outlay	847,000	160,000	56,000
Fire, Life and Medical Emergency Fund Total		**1,697,367**	**1,697,367**	**734,262**
Tourist Attraction Fund	Personnel Costs	-	-	-
	Operations	-	-	352,723
	Utilities	-	-	474,351
	Capital Outlay	-	-	-
Tourist Attraction Fund Total		**-**	**-**	**827,074**
Grand Total		**35,761,494**	**31,798,955**	**30,628,827**

Guam Educational Telecommunications Corporation

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
Territorial Education Facilities Fund	Personnel Costs	526,652	526,652	464,957
	Operations	29,857	29,857	29,857
	Utilities	75,000	75,000	75,000
	Capital Outlay	-	-	-
Territorial Education Facilities Fund Total		**631,509**	**631,509**	**569,814**
Grand Total		**631,509**	**631,509**	**569,814**

Chamorro Land Trust Commission

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
Chamorro Land Trust Operations Fund	Personnel Costs	732,265	732,265	677,921
	Operations	309,912	309,912	350,042
	Utilities	-	-	-
	Capital Outlay	-	-	-
Chamorro Land Trust Operations Fund Total		1,042,177	1,042,177	1,027,963
Grand Total		**1,042,177**	**1,042,177**	**1,027,963**

Guam Regional Transit Authority

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
Guam Highway Fund	Personnel Costs	558,825	558,825	549,350
	Operations	2,209,446	2,209,446	2,209,446
	Utilities	6,000	6,000	6,000
	Capital Outlay	-	-	-
Guam Highway Fund Total		**2,774,271**	**2,774,271**	**2,764,796**
Public Transit Fund	Personnel Costs	-	-	-
	Operations	456,392	456,392	456,392
	Utilities	-	-	-
	Capital Outlay	-	-	-
Public Transit Fund Total		**456,392**	**456,392**	**456,392**
Grand Total		**3,230,663**	**3,230,663**	**3,221,188**

Hagåtña Restoration and Redevelopment Authority

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
Tourist Attraction Fund	Personnel Costs	94,740	94,740	91,731
	Operations	40,626	40,626	40,626
	Utilities	-	-	-
	Capital Outlay	-	-	-
Tourist Attraction Fund Total		**135,366**	**135,366**	**132,357**
Grand Total		**135,366**	**135,366**	**132,357**

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Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
Tourist Attraction Fund Total		**130,000**	**130,000**	**202,200**
Grand Total		**130,000**	**130,000**	**202,200**

Office of Technology

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Personnel Costs	1,158,579	1,158,579	1,143,748
	Operations	1,732,488	1,008,062	1,732,488
	Utilities	277,228	255,145	277,228
	Capital Outlay	-	-	-
General Fund Total		**3,168,295**	**2,421,786**	**3,153,464**
Grand Total		**3,168,295**	**2,421,786**	**3,153,464**

Guam Commission for Educator Certification

Appropriations by Fund, by Object Group

Fund Source	Object Group	EBR OPT#1	EBR OPT#2	CMTE RECOM
Territorial Educational Facilities Fund	Personnel Costs	213,013	213,013	212,611
	Operations	279,300	279,300	45,800
	Utilities	4,800	4,800	4,800
	Capital Outlay	-	-	-
Territorial Education Facilities Fund Total		**497,113**	**497,113**	**263,211**
Grand Total		**497,113**	**497,113**	**263,211**

Pass-Through Appropriations for Executive Branch Line Agencies

Council for the Arts and Humanities Agency

Appropriations by Fund, by Object Group

Fund Source	Description	EBR OPT#1	EBR OPT#2	CMTE RECOM
Tourist Attraction Fund	Guam Territorial Band	40,000	40,000	40,000
Tourist Attraction Fund Total		**40,000**	**40,000**	**40,000**
Grand Total		**40,000**	**40,000**	**40,000**

Department of Administration

Appropriations by Fund, by Object Group

Fund Source	Description	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Government Claims Fund	250,000	250,000	250,000
	Government-wide Audited Financial Statements	401,000	401,000	401,000
	Residential Treatment Fund	2,300,000	1,600,000	2,300,000
	Support of Child in Custody	946,969	946,969	946,969
General Fund Total		**3,897,969**	**3,197,969**	**3,897,969**
Guam Highway Fund	Guam Highway Fund Audit	18,500	18,500	18,500
	Public Streetlights	746,289	746,289	837,763
Guam Highway Fund Total		**764,789**	**764,789**	**856,263**
Street Light Fund	Public Streetlights	4,448,564	4,448,564	4,357,090
Street Light Fund Total		**4,448,564**	**4,448,564**	**4,357,090**
Territorial Education Facilities Fund	Tiyan Lease	10,113,928	10,113,928	10,113,928
Territorial Education Facilities Fund Total		**10,113,928**	**10,113,928**	**10,113,928**
Tourist Attraction Fund	Tourist Attraction Fund Audit	20,500	20,500	20,500
Tourist Attraction Fund Total		**20,500**	**20,500**	**20,500**
Grand Total		**9,131,822**	**8,431,822**	**9,131,822**

Department of Agriculture

Appropriations by Fund, by Object Group

Fund Source	Description	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Animal Shelter	150,000	131,359	150,000
General Fund Total		**150,000**	**131,359**	**150,000**
Grand Total		**150,000**	**131,359**	**150,000**

Department of Corrections

Appropriations by Fund, by Object Group

Fund Source	Description	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Cost of Care and Custody for Prisoners Confined in Federal Facilities	501,000	438,738	501,000
	Cost-Sharing Initiative - CJIS Integrated Project	89,730	89,730	89,730
General Fund Total		**590,730**	**528,468**	**590,730**
Grand Total		**590,730**	**528,468**	**590,730**

Department of Labor

Appropriations by Fund, by Object Group

Fund Source	Description	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Worker's Compensation Fund	698,593	611,775	698,593
General Fund Total		**698,593**	**611,775**	**698,593**
Grand Total		**698,593**	**611,775**	**698,593**

Department of Parks and Recreation

Appropriations by Fund, by Object Group

Fund Source	Description	EBR OPT#1	EBR OPT#2	CMTE RECOM
Tourist Attraction Fund	Maintenance and Repair of Public Restrooms and Pool Facilities	549,377	549,377	549,377
Tourist Attraction Fund Total		**549,377**	**549,377**	**549,377**
Grand Total		**549,377**	**549,377**	**549,377**

Department of Public Health and Social Services

Appropriations by Fund, by Object Group

Fund Source	Description	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Insurance Premiums for Foster Children	549,000	480,773	549,000
	Medical Marijuana Lab	100,000	87,572	0
General Fund Total		**649,000**	**568,345**	**549,000**
Healthy Futures Fund	Guam Cancer Registry	278,627	278,627	320,709
Healthy Futures Fund Total		**278,627**	**278,627**	**320,709**
Grand Total		**927,627**	**846,972**	**869,709**

Department of Public Works

Appropriations by Fund, by Object Group

Fund Source	Description	EBR OPT#1	EBR OPT#2	CMTE RECOM
Guam Highway Fund	Road Paving and Construction	1,854,435	1,854,435	2,980,703
Guam Highway Fund Total		**1,854,435**	**1,854,435**	**2,980,703**
Grand Total		**1,854,435**	**1,854,435**	**2,980,703**

Department of Youth Affairs

Appropriations by Fund, by Object Group

Fund Source	Description	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Community Social Development Unit/Resource Centers	0	0	0
	Youth Programs	332,150	290,872	332,150
General Fund Total		**332,150**	**290,872**	**332,150**
Grand Total		**332,150**	**290,872**	**332,150**

Guam Behavioral Health and Wellness Center

Appropriations by Fund, by Object Group

Fund Source	Description	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Detoxification and Rehabilitation Services	437,429	383,067	437,429
	Focus on Life Suicide Prevention Program	86,000	75,312	86,000
General Fund Total		**523,429**	**458,379**	**523,429**
Healthy Futures Fund	Detoxification and Rehabilitation Services	1,095,333	1,095,333	1,095,333
Healthy Futures Fund Total		**1,095,333**	**1,095,333**	**1,095,333**
Grand Total		**1,618,762**	**1,553,712**	**1,618,762**

Guam Environmental Protection Agency

Appropriations by Fund, by Object Group

Fund Source	Description	EBR OPT#1	EBR OPT#2	CMTE RECOM
Recycling Revolving Fund	Recycling Revolving Fund Programs	2,792,436	2,792,436	2,895,965
Recycling Revolving Fund Total		**2,792,436**	**2,792,436**	**2,895,965**
Solid Waste Operations Fund	Landfill Costs	202,992	202,992	202,992
Solid Waste Operations Fund Total		**202,992**	**202,992**	**202,992**
Tourist Attraction Fund	Beach Monitoring	108,289	108,289	108,289
Tourist Attraction Fund Total		**108,289**	**108,289**	**108,289**
Grand Total		**3,103,717**	**3,103,717**	**3,207,246**

Guam Police Department

Appropriations by Fund, by Object Group

Fund Source	Description	EBR OPT#1	EBR OPT#2	CMTE RECOM
General Fund	Cost-Sharing Initiative - CJIS Integrated Project	89,730	89,730	89,730
General Fund Total		**89,730**	**89,730**	**89,730**
Grand Total		**89,730**	**89,730**	**89,730**

SECTION 8: Committee Recommendations for Semi-Autonomous Agencies and associated Pass-Through Appropriations

Semi-Autonomous agencies submit their budget requests separate and apart from the Executive Branch line agencies and may include budget requests in excess of the amount set-aside or appropriated in the EBR. The following analyses include the following:

1. Guam Department of Education
2. University of Guam
3. Guam Community College
4. Unified Judiciary of Guam
5. Office of the Attorney General
6. Office of Public Accountability
7. Public Defender Service Corporation
8. Guam Election Commission
9. Guam Memorial Hospital Authority
10. Guam Solid Waste Authority
11. Mayor's Council of Guam/all Mayoral Offices

Guam Department of Education

Salaries and Benefits Analysis

The Guam Department of Education (GDOE) submitted a budget request for $334.69 million. Similar to the Executive Branch line agencies, personnel costs make up a large percentage of the total budget request of the GDOE. Over 60% of the GDOE budget request is for funding FTE and vacant positions.

Total Salaries and Benefits - FY 2019 GDOE Budget Request

Description	Count	Salaries	Benefits	Total
GDOE	3,311	149,756,022	60,316,984	210,073,006

The GDOE is requesting for 2,603 FTEs totaling $176.23 million and 708 funded vacant positions totaling $33.85 million in salaries and benefits.

Total Salaries and Benefits - FY 2019 GDOE Budget Request by FTE and Funded Vacancies

Description	Count	Salaries	Benefits	Total
Total FTE	2,603	126,797,352	49,429,276	176,226,628
Total Funded Vacancies	708	22,958,670	10,887,709	33,846,378
Grand Total	**3,311**	**149,756,022**	**60,316,984**	**210,073,006**

The GDOE is request for 386 FTEs and funded vacant positions for the Administration Division totaling $23.7 million and 2,925 FTEs and funded vacant positions for Elementary, Middle, and High Schools totaling $186.3 million.

Total Salaries and Benefits - FY 2019 GDOE Budget Request by Division

Division	Count	Salaries	Benefits	Total
Administration	386	16,897,113	6,874,689	23,771,802
Elementary	1,351	61,570,421	24,797,174	86,367,595
Middle	735	32,705,008	13,195,947	45,900,955
High	839	38,583,480	15,449,175	54,032,654
Grand Total	**3,311**	**149,756,022**	**60,316,984**	**210,073,006**

A breakdown of FTEs and funded vacant positions can be found below.

Total Salaries and Benefits - FY 2019 GDOE Budget Request by Division, by FTE and Funded Vacancies

Description	Division	Count	Salaries	Benefits	Total
FTEs	Administration	275	12,934,694	5,031,443	17,966,137
	Elementary	1,102	53,682,911	21,065,181	74,748,092
	Middle	559	27,349,614	10,552,891	37,902,505
	High	667	32,830,133	12,779,761	45,609,894
Subtotal		**2,603**	**126,797,352**	**49,429,276**	**176,226,628**
Funded Vacancies	Administration	111	3,962,419	1,843,246	5,805,665
	Elementary	249	7,887,510	3,731,994	11,619,504
	Middle	176	5,355,394	2,643,055	7,998,449
	High	172	5,753,347	2,669,414	8,422,760
Subtotal		**708**	**22,958,670**	**10,887,709**	**33,846,378**
Grand Total		**3,311**	**149,756,022**	**60,316,984**	**210,073,006**

Salary increments totaled approximately $1.34 million.

Increments - FY 2019 GDOE Budget Request by Division

Description	Increment
Administration	191,650
Elementary	507,148
Middle	273,494
High	363,603
Grand Total	**1,335,895**

Increments are detailed by Division and School/Program below.

Increments - FY 2019 GDOE by Division, by School/Program

Division	School/Program	Increment
Administration	Capital Improvement Projects	1,240
	Chamoru Studies and Special Projects Division	1,087
	Curriculum and Instruction	10,385
	Educational Support and Community Learning	16,742
	Facilities and Maintenance	11,074
	Financial Affairs	16,088
	Financial, Student, and Administrative Information Systems	5,149
	Food and Nutrition Services Management	3,098
	Guam Head Start Program	7,302
	Human Resources	10,725
	Internal Audit Office	5,657
	Office of Supply Management	6,280
	Office of the Superintendent	13,207
	Receiving and Property Management	4,736
	Research, Planning, and Evaluation	1,682
	Special Education	24,464
	Student Support Services Division	52,734
	Early Childhood Education	0
Subtotal		**191,650**
Elementary	Adacao Elementary School	13,375
	Agana Heights Elementary School	20,165
	Astumbo Elementary School	23,930
	BP Carbullido Elementary School	12,702
	Captain H.B. Price Elementary School	25,211
	Carlos L. Taitano Elementary School	17,590
	Chief Brodie Memorial Elementary School	18,546
	Daniel L. Perez Elementary School	28,446
	Finegayan Elementary School	22,973
	Harry S. Truman Elementary School	23,378
	Inarajan Elementary School	9,121
	Juan M. Guerrero Elementary School	20,584
	Juan Q. San Miguel Elementary School	33,984
	Liguan Elementary School	22,314
	Lyndon B. Johnson Elementary School	13,666
	Machananao Elementary School	12,995
	Manuel U. Lujan Elementary School	22,089
	Marcial A. Sablan Elementary School	31,303
	Maria A. Ulloa Elementary School	22,704
	Merizo Martyrs' Memorial Elementary School	9,979

Increments - FY 2019 GDOE by Division, by School/Program

Division	School/Program	Increment
	Ordot Chalan Pago Elementary School	26,185
	Pedro C. Lujan Elementary School	11,983
	Talofofo Elementary School	9,022
	Tamuning Elementary School	13,565
	Upi Elementary School	15,345
	Wettengel Elementary School	25,993
Subtotal		**507,148**
Middle	Agueda I. Johnston Middle School	34,325
	Astumbo Middle School	31,611
	F.B. Leon Guerrero Middle School	44,026
	Inarajan Middle School	22,198
	Jose L.G. Rios Middle School	38,997
	Luis P. Untalan Middle School	41,348
	Oceanview Middle School	20,708
	Vicente S.A. Benavente Middle School	40,281
Subtotal		**273,494**
	George Washington High School	66,141
	J.P. Torres Success Academy	11,589
	John F. Kennedy High School	69,862
	Okkodo High School	52,648
	Simon A. Sanchez High School	63,238
	Southern High School	67,793
	Tiyan High School	32,332
Subtotal		**363,603**
Total		**1,335,895**

Operational Appropriations Analysis

The operational expenditure level of the GDOE can be taken directly from the September Education Financial Supervisory Commission (EFSC) Financial Status Designation Reports (FSDs) for Fiscal Years 2016 and 2017, and from the most recent FSD in May 2018. The EFSC provides FSDs which take the actual financial data provided by the GDOE and projects the expenditures remaining in the fiscal year. The FSD data taken from Fiscal Years 2016 through 2018 are unaudited.

Education Financial Supervisory Commission Operational Expenditure Levels - Fiscal Years 2016 - 2018

Object Category	FY 2016	FY 2017	FY 2018 (Tracking)	Average
220 - Travel	15,879	15,376	8,185	13,147.
230 - Contractual Obligations	18,324,400	15,428,362	17,834,871	17,195,878
233 - Office Rent	0	0	0	0
240 - Supplies and Materials	1,886,782	1,772,716	660,514	1,440,004

Education Financial Supervisory Commission Operational Expenditure Levels - Fiscal Years 2016 - 2018

Object Category	FY 2016	FY 2017	FY 2018 (Tracking)	Average
250 - Equipment	517,053	1,056,501	1,134,987	902,847
270 - Workers' Compensation	0	0	0	0
271 - Drug Testing	0	0	0	0
290 - Miscellaneous	0	100,927	98,829	66,585
361 - Power	10,995,218	11,631,407	12,552,297	11,726,307
362 - Water	2,616,199	3,125,325	2,441,256	2,727,593
363 - Telephone/Toll	328,486	204,546	207,780	246,937
450 - Capital Outlay	7,975	0	0	2,658
Total	**34,691,992**	**33,335,160**	**34,938,719**	**34,321,957**

The average operational expenditures for Fiscal Years 2016 and 2017 and the tracking of total operational expenditures for Fiscal Year 2018 is approximately $34.3 million. These operational expenditures do not include any expenditures related to the School Lunch/Child Nutritional Meal Reimbursement Fund.

The Committee Recommended funding level for GDOE takes into consideration the funding of FTEs and the past experience in operational expenditure levels of the GDOE. Personnel appropriation levels do not include the funding of vacant positions and increments.

Committee-Recommended GDOE Appropriation Level for FY 2019

Description	CMTE RECOM
Personnel Appropriations	175,001,428
Operational Appropriations[16]	44,354,773
Subtotal	**219,356,201**
School Lunch/Child Nutritional Meal Reimbursement Fund	12,504,000
Grand Total Appropriations	**231,860,201**

[16] Includes funding for Chamoru Studies ($401,207), Interscholastic Sports Fund and Health and PE Activities ($891,754), Simon Sanchez High School Procurement ($1,000,000), Textbooks ($1,500,000), and First Generation Trust Fund Initiative ($100,000).

Semi-Autonomous Agency Lump-Sum Appropriations

The University of Guam, the Guam Community College, the Unified Judiciary of Guam, the Guam Memorial Hospital Authority, the Guam Solid Waste Authority, the Guam Visitors Bureau, the Guam Legislature, and the Office of Finance and Budget were provided lump-sum appropriations.

Funding for the University of Guam, Guam Community College, and Unified Judiciary of Guam were based upon the FY 2018 Fiscal Realignment Plan General Fund levels.

University of Guam

Appropriations by Lump-Sum and Pass-Through Description

Description	CMTE RECOM
Lump-Sum Operational Appropriation	27,877,201
Student Financial Assistance Program (SFAP)	3,287,524
Northern and Southern Soil and Water Conservation Districts Program	136,442
Aquaculture Development and Training Center	114,402
First Generation Trust Fund Initiative	250,000
Guampedia	200,000
KPRG Public Radio	114,170
UOG Capital Improvements Fund	1,374,056
WERI Comprehensive Water Resource Monitoring Program	142,143
WERI Guam Hydrologic Survey	166,866
Grand Total	**33,662,804**

Guam Community College

Appropriations by Lump-Sum and Pass-Through Description

Description	CMTE RECOM
Lump-Sum Operational Appropriation	16,328,291
Apprenticeship Program	1,135,806
Licensed Practical Nurse Program	763,207
Prostart Program	24,154
First Generation Trust Fund Initiative	200,000
GCC Capital Improvement Fund	200,400
Grand Total	**18,651,858**

Unified Judiciary of Guam

Appropriations by Lump-Sum and Pass-Through Description

Description	CMTE RECOM
Lump-Sum Operational Appropriation	28,256,517
Attorney Fees for Indigent Defense	1,193,284
Drug and Therapeutic Courts	1,436,532
Family Visitation Center	156,127
Grand Total	**31,042,460**

The Guam Legislature and Office of Finance and Budget appropriation levels were reduced by ten percent (10%) from the original FY 2018 appropriation levels.

Guam Legislature and Office of Finance and Budget

Appropriations by Lump-Sum

Description	CMTE RECOM
Guam Legislature	7,646,908
Office of Finance and Budget	423,000
Grand Total	**8,069,908**

The Guam Memorial Hospital Authority was provided over $30 million. The Guam Solid Waste Authority was appropriated the Solid Waste Operations Fund revenue less amounts appropriated to the Mayors' Council of Guam and the Guam Environmental Protection Agency. The Guam Visitors Bureau received its annual appropriation level from FY 2018.

Guam Memorial Hospital Authority, Guam Solid Waste Authority, and Guam Visitors Bureau

Appropriations by Lump-Sum

Description	CMTE RECOM
Guam Memorial Hospital Authority	30,600,000
Guam Solid Waste Authority	19,331,352
Guam Visitors Bureau	22,335,216
Grand Total	**72,266,568**

Other Semi-Autonomous Agencies

The Office of Public Accountability (OPA) was funded at the FY 2018 Fiscal Realignment Plan appropriation level.

Office of Public Accountability

Appropriations by Object Group

Object Group	FY 2019 Request	CMTE RECOM
Personnel Costs	1,417,803	1,174,623
Operations	274,619	97,328
Utilities	3,925	3,925
Capital Outlay	0	0
Grand Total	**1,696,347**	**1,275,876**

The Office of the Attorney General and the Public Defender Service Corporation were funded at or above FY 2018 Fiscal Realignment Plan levels.

Office of the Attorney General

Appropriations by Object Group

Object Group	FY 2019 Request	CMTE RECOM
Personnel Costs	16,486,935	13,178,087
Operations	4,777,811	1,616,170
Utilities	17,099	17,099
Capital Outlay	15,000	0
Subtotal	**21,296,845**	**14,811,356**
Cost-Sharing Initiative - CJIS Integrated Project	0	89,730
Grand Total	**21,296,845**	**14,901,086**

Public Defender Service Corporation

Appropriations by Object Group

Object Group	FY 2019 Request	CMTE RECOM
Personnel Costs	4,196,749	4,015,357
Operations	504,998	378,078
Utilities	0	0
Capital Outlay	0	0
Grand Total	**4,701,747**	**4,393,435**

The Guam Board of Accountancy (GBOA) was funded at the GBOA Fund revenue level.

Guam Board of Accountancy

Appropriations by Object Group

Object Group	FY 2019 Request	CMTE RECOM
Personnel Costs	0	0
Operations	789,780	789,780
Utilities	0	0
Capital Outlay	0	0
Grand Total	**789,780**	**789,780**

The Mayors' Council of Guam includes pass-through appropriations for various programs.

Mayors' Council of Guam

Appropriations by Object Group

Object Group	FY 2019 Request	CMTE RECOM
Personnel Costs	8,825,778	8,488,235
Operations	447,776	622,689
Utilities	1,099,200	1,099,200
Capital Outlay	0	0
Subtotal	**10,372,754**	**10,210,124**
Grounds Maintenance for Schools	481,957	433,761
Host Community Fund	300,000	300,000
Island-wide Beautification Projects	470,921	423,829
Public Safety and Social Education Programs	416,860	375,174
Streets Maintenance and Beautification	1,036,026	932,423
Grand Total	**13,078,518**	**12,675,312**

The Guam Election Commission (GEC) appropriation recommendation funds FTEs less increments. No requested vacant positions were funded. The EBR Option #1 was $1.51 million and the EBR Option #2 was $1.33 million. The data below is from the GEC's separate budget request.

Guam Election Commission

Appropriations by Object Group

Object Group	FY 2019 Request	CMTE RECOM
Personnel Costs	996,466	902,239
Operations	812,826	508,060
Utilities	0	0
Capital Outlay	0	0
Grand Total	**1,809,292**	**1,410,299**

ADDENDUM #1: EBR Option #1 Personnel Funding Request Analysis

Personnel Costs

Understanding and analyzing personnel costs of GovGuam is an important aspect of the budget process as it represents the single largest expenditure of the government. The OFB analyzed the personnel cost requirements necessary to adequately fund the Executive Branch line agencies for FY 2019.

The Committee requested for specific reports from the BBMR and the semi-autonomous agencies of GovGuam, which included staffing pattern reports that identified each employee's current Grade, Step, and next increment date. This information was then combined with the existing information provided by BBMR and the semi-autonomous agencies in their FY 2019 detailed budget requests.

For the purposes of this analysis, Executive Branch Agencies do not include the following Agencies funded in the General Appropriations Act:

1. Guam Department of Education
2. University of Guam
3. Guam Community College
4. Unified Judiciary of Guam
5. Guam Legislature
6. Office of Finance and Budget
7. Guam Memorial Hospital Authority
8. Office of the Attorney General
9. Office of Public Accountability
10. Public Defender Service Corporation
11. Guam Election Commission
12. Guam Solid Waste Authority
13. Mayor's Council of Guam/all Mayoral Offices

Salaries and Benefits

The EBR Option #1 contained $185.49 million of salaries (inclusive of special pay, increments, and overtime) and benefits (inclusive of retirement contribution, medical, dental, and life insurance premiums subsidy, medicare taxes, and retirement DDI) funded with General and Special Revenue Fund (excluding Federal Grant Funds) appropriations for agencies falling under the purview of the Executive Branch as identified in the staffing patterns submitted funding approximately 3,255 employees.

Total Salaries and Benefits - FY 2019 EBR Option #1

Description	Count	Salaries	Benefits	Total
FY 2019 Option #1	**2,606**	**135,032,438**	**50,457,048**	**185,489,486**

Utilizing the staffing pattern detail amount of $185.49 million, the data was separated into appropriations for FTEs and for funded vacant positions included in EBR Option #1. The total appropriation request was for 2,366 FTEs totaling $172.5 million and the request to hire an additional 240 positions represented the balance of $12.98 million.

Total Salaries and Benefits - FY 2019 EBR Option #1 by FTE and Funded Vacancies

Description	Count	Salaries	Benefits	Total
Total FTE	2,366	126,133,355	46,376,781	172,510,135
Total Funded Vacancies	240	8,899,084	4,080,267	12,979,351
Grand Total	**2,606**	**135,032,438**	**50,457,048**	**185,489,486**

Salaries and benefits for GovGuam employees are paid using General and Special Funds. The FY 2019 EBR Option #1 includes a total of $121.48 million to be appropriated from the General Fund and $64.01 million to be appropriated from Special Funds.

Total Salaries and Benefits - FY 2019 EBR Option #1 by Fund Type

Description	Count	Salaries	Benefits	Total
General Fund	1,589	88,729,792	32,745,282	121,475,074
Special Revenue Funds	1,017	46,302,646	17,711,766	64,014,412
Grand Total	**2,606**	**135,032,438**	**50,457,048**	**185,489,486**

There are 2,366 funded positions from the General Fund and 240 funded positions from various Special Funds. The table below further breaks down these funded positions by FTEs and funded vacant positions.

Total Salaries and Benefits - FY 2019 EBR Option #1 by Fund Type, by FTE and Funded Vacancies

Description	Description	Count	Salaries	Benefits	Total
FTEs	General Fund	1,401	81,912,448	29,568,392	111,480,840
	Special Revenue Funds	965	44,220,907	16,808,308	61,029,215
Subtotal		**2,366**	**126,133,355**	**46,376,700**	**172,510,055**
Funded Vacancies	General Fund	188	6,817,344	3,176,890	9,994,234
	Special Revenue Funds	52	2,081,739	903,377	2,985,116
Subtotal		**240**	**8,899,083**	**4,080,267**	**12,979,350**
Grand Total		**2,606**	**135,032,438**	**50,456,967**	**185,489,405**

Increments

There is a total of $1.14 million in salary increments funded in the total salaries amount of $185.49 million. This represents 0.84% of FTE and funded vacant position salaries and 1.28% of FTE salaries.

Increments - FY 2019 EBR Option #1 by Fund

Description	Increment
General Fund	652,854
Special Revenue Funds	486,380
Grand Total	**1,139,234**

Each agency estimates the amount of increments required to be paid based on years of service and hire date. Below is a breakdown of increments by Executive Branch Line agency.

Increments - FY 2019 EBR Option #1 by Department/Agency

Department/Agency	Increment
Bureau of Budget and Management Research	15,438
Bureau of Statistics and Plans	11,493
Chamorro Land Trust Commission	6,512
Chief Medical Examiner	0
Civil Service Commission	4,309
Commission on Decolonization	0
Contractors License Board	4,229
Council for the Arts and Humanities Agency	2,135
Customs and Quarantine Agency	61,598

Increments - FY 2019 EBR Option #1 by Department/Agency

Department/Agency	Increment
Department of Administration	70,452
Department of Agriculture	27,687
Department of Chamorro Affairs	4,577
Department of Corrections	67,475
Department of Integrated Services for Individuals with Disabilities	2,157
Department of Labor	5,613
Department of Land Management	30,715
Department of Military Affairs	1,223
Department of Parks and Recreation	14,167
Department of Public Health and Social Services	92,423
Department of Public Works	120,386
Department of Revenue and Taxation	66,573
Department of Youth Affairs	40,814
Guam Ancestral Lands Commission	645
Guam Behavioral Health and Wellness Center	108,557
Guam Board of Professional Engineers, Architects, and Land Surveyors	4,290
Guam Commission for Educator Certification	0
Guam Educational Telecommunications Corporation	3,135
Guam Environmental Protection Agency	5,669
Guam Fire Department	108,463
Guam Police Department	230,775
Guam Public Library System	5,761
Guam Regional Transit Authority	6,462
Hagatna Restoration and Redevelopment Authority	2,173
Office of Technology	9,667
Office of the Governor	0
Veterans Affairs Office	3,662
Total	**1,139,234**

Retirement Contribution Rate

The Retirement Contribution Rate is provided by the Government of Guam Retirement Fund (GGRF) as calculated in the GGRF's Actuarial Valuation. Section 8137, Chapter 8, Title 4 GCA require that the GovGuam make contributions to the GGRF each year on an actuarial funded basis, toward the annuities and benefits of GovGuam Retirees.

According to the Actuarial Valuation, the contribution rate is equal to the sum of (1) the government normal cost for the defined benefit (DB) plan, (2) the amortization payment

towards the unfunded actuarial accrued liability of the DB plan, and (3) the expected government contributions to the defined contribution (DC) plan. The required contribution is then divided by the sum of the DB and DC payroll to determine the contribution rate as a percentage of payroll. The Actuarial Valuation includes a Projection of Contribution Rate table over the next 50 years following the year of the Actuarial Valuation, from which the contribution rate for the applicable fiscal year being budgeted for is taken.

Actuarial Valuations are typically finalized, approved by the GGRF Board of Trustees, and officially released six (6) months or more after the end of the fiscal year for which the Actuarial Valuation is prepared. When this timeline is compared with the budget process and when the Executive Budget Request is due to the Guam Legislature on January 31 prior to each fiscal year, the most recent Actuarial Valuation from which the projected contribution rate is utilized for budget purposes is for three fiscal years prior.

As an example, the FY 2019 EBR was due to the Guam Legislature on January 31, 2018. As of that date, the most recent Actuarial Valuation was for FY 2016. According to the Actuarial Valuation for FY 2016, Projection of Contribution Rate table, the projected contribution rate for FY 2019 was 28.23%, which was different from the contribution rate utilized in the FY 2019 EBR which was 28.50%. The Actuarial Valuation for FY 2017 has yet to be released. Per discussion with the Government of Guam Retirement Fund, the projected contribution rate for FY 2019 is 26.56%.

The enactment of Public Law 33-186 established the Defined Benefit 1.75 Retirement System, the Guam Retirement Security Plan, and an enhanced Defined Contribution Retirement System. Section 9 of Public Law 33-186 extended the Amortization Period by two fiscal years, which the Committee has offset the increase in retirement contribution rate that occurred with the implementation of Public Law 33-186 on January 1, 2018.

It is also important to note that Section 8141(a), Chapter 8, Title 4 of the Guam Code Annotated requires that at least once every five (5) years an actuarial survey and investigation is to be made of the operating experience of the GGRF, including a study of rates of mortality, disability, retirement, separation, and other essential factors relating to the operations of the GGRF. Such survey is to also provide for a verification or redetermination of the rates of contributions by the government. During years when such actuarial survey and investigation is performed and completed, this may also have an effect on the contribution rate during those fiscal years.

ADDENDUM #2: Special Revenue Fund Descriptions

Air Pollution Control Special Fund was established pursuant to §49107(f), Chapter 49, Title 10 GCA. Permit application fees and annual emission fees make up the source of this fund. This fund's intent is to provide a coordinated territory-wide program of air pollution prevention, abatement and control.

Banking and Insurance Enforcement Fund was created pursuant to §103120, Chapter 103, Title 11 GCA. Examination fees and other fees implemented by the Banking and Insurance Board is deposited into this Fund. This fund is used for the enforcement within the purview of the Office of the Commissioner of Banking and Insurance and the Banking and Insurance Board.

Better Public Service Fund was enacted pursuant to §§161101 and 161102, Chapter 161, Title 11 GCA. Ten percent (10%) of all fee and license revenues received by the Department of Revenue and Taxation (DRT) make up the source of this fund. This fund's intent is to improve and modernize systems that are used to provide DRT Department Services to the public, including on-line filing of taxes, online renewal of licenses and permits, upgrades of computer hardware and software to improve record retrieval by members of the public and the training of DRT Department staff in technical skills and customer service.

Chamorro Land Trust Operations Fund was established pursuant to §75112(j), Chapter 75, Title 21 GCA. The Fund shall receive all proceeds of all land use permits, monetary contributions and fees. This Fund shall be used for the operational expenses of the Chamorro Land Trust Commission.

Department of Corrections Inmate Revolving Fund was created pursuant to §90.49, Chapter 90, Title 9 GCA. All funds collected from the U.S. Marshall Service, the U.S. Immigration Service, and the U.S. Bureau of Prisons for housing U.S. prisoners and detainees, employees of the Department of Corrections for meals they purchase at the department's dining facility and the sale of hot garbage (pig slop) to private persons are deposited into this Fund. This fund is used for purchases of clothing, food, equipment, medical supplies, and medicines for prisoners and detainees.

Customs, Agriculture, and Quarantine Inspection Services Fund was enacted pursuant to §73152, Chapter 73, Title 5 GCA. The law requires that each aircraft landing at the Guam International Airport shall be levied a customs, agriculture and quarantine inspection service charge. This fee should be reasonably related to the cost incurred by the Customs and Quarantine Agency and the Department of Agriculture in providing, maintaining and operating the service charge facilities and shall be allocated among air carriers in such a manner reasonably related to the relative demand for such services attributable to each carrier. This Fund shall be made exclusively for expenses and

encumbrances of the Customs and Quarantine Agency and the Department of Agriculture, or their agents, incurred in performing their duties and obligations.

Enhanced 911 Emergency Reporting System Fund was established pursuant to §12304, Article 3, Chapter 12, Title 12 GCA. The Fund source consists of a monthly surcharge known as the "911 Surcharge" paid by the Local Exchange Telephone and Commercial Mobil Radio Service subscribers. The Fund's intent is to provide a source of funding for costs associated with an enhanced "911" Emergency Reporting System. The money collected, and interest earned shall be used by the Guam Fire Department solely for enhanced "911" equipment and system costs.

Environmental Health Fund was created pursuant to §22107, Chapter 22, Title 10 GCA. This fund includes all fees related to the renewal of temporary workers' dormitory and sanitary permit for temporary workforce housing as well as all fees and penalties collected pursuant to the laws enforced by the Division of Environmental Health of the Department of Public Health and Social Services. The Fund's intent is to solely support the functions of the Division of Environmental Health of the Department of Public Health and Social Services.

Fire, Life, and Medical Emergency Fund was enacted pursuant to §72106, Chapter 72, Title 10 GCA. Fees for non-emergency use of an ambulance primarily for transportation as opposed to emergency medical care under circumstances where the person ordering the same does not reasonably believe that a bona fide medical emergency condition exists; making building inspections; or issuing burning permits; and fines for creating fire hazards, disobeying permit conditions, failing to correct hazardous conditions reported as a result of building inspections, or non-compliance with the Fire Code are deposited into this Fund.

Sixty percent (60%) of all monies deposited within the Fund shall be used for the purchase, critical maintenance and repair of essential emergency rescue and firefighting vehicles, emergency life support and medical equipment, and training for Emergency Medical Technician and Paramedic certifications. Forty percent (40%) of all monies deposited within the Fund shall be used to pay for emergency medical and paramedic certified firefighter salary adjustments required by §§6223 and 6231, Chapter 6, Title 4 GCA and §72105.3, Chapter 72, Title 10 GCA.

GMHA Pharmaceuticals Fund was established pursuant to §26208, Article 2, Chapter 26, Title 11 GCA; whereas, 6.19% of Business Privilege Tax is deposited into this Fund for the Guam Memorial Hospital Authority. This fund is intended to fund all pharmaceutical, drug, medical supplies, medical equipment, blood and blood products, and medicine requirements for the Guam Memorial Hospital.

Guam Ancestral Lands Commission Survey, Infrastructure, and Development Fund was created pursuant to §80104(h), Chapter 80, Title 21 GCA. This Fund consists of net proceeds of all leases of Apra Harbor Reservation F-12 and Parcel N14-1 (the Polaris Point parcels) under the jurisdiction of the Guam Ancestral Lands Commission. This Fund is used for the surveying and mapping, purchase and installation of infrastructure, including paved access roads and commercial development of the Guam Ancestral Lands Commission properties and for the administrative, operational, and financial support of these efforts.

Guam Board of Accountancy Fund was established pursuant to §35104(d), Chapter 35, Title 22 GCA. The Fund consists of all examination, application, license and permit fees and money collected by the Guam Board of Accountancy. The Fund's intention is solely to administer the provisions of the Guam Accountancy Act, which may include, but shall not be limited to, the cost of investigations, taking testimony and procuring the attendance of witnesses before the Board or its committees; all legal proceedings brought pursuant to this Act; and educational programs for the benefit of the public and licensees and their employees.

Guam Contractors License Board Fund was enacted pursuant to §70119, Chapter 70, Title 21 GCA. The source of Fund consists of Contractors annual fees. The Fund's intent is to execute the duties of the Guam Contractors Board as prescribed in law. These duties include: grant licenses to contractors; make, amend and repeal rules and regulations as it may deem proper to fully effectuate and carry out the purpose for the protection of the general public; suspend or revoke any license for any cause prescribed by the rules and regulations; publish and distribute pamphlets and circulars containing such information as it deems proper to further the accomplishment of the Board; and contract professional testing services as deemed necessary to prepare, administer and grade applicant examinations as required.

Guam Environmental Trust Fund was created pursuant to §45200, Article 2, Chapter 45, Title 10 GCA. The Fund consists of the collection of a two percent (2%) assessment fee on all commercial and industrial liability insurance premiums paid in Guam for the coverage of companies or individuals. The intent of the Fund is to clean up hazardous materials and restore and repair damage done to Guam's environment, as well as to collect, transport, process and dispose of household waste in accordance with the provisions of the Ordot Dump Consent Decree Supplemental Environmental Project (SEP). Up to Twenty-five percent (25%) of the funds in the Guam Environmental Trust Fund may be utilized by the Administrator of the Guam Environmental Protection Agency for programs relative to the prevention of environmental problems, and the promotion of keeping a safe and healthy environment. the Administrator of the Guam Environmental Protection Agency is hereby authorized to spend no more than Five Thousand Dollars ($5,000.00) for the purposes of assessment, cleaning up hazardous materials and restoring and repairing damages done to the Guam environment per declaration, without

legislative appropriation; provided, that an Emergency Declaration has been declared by I Maga'låhen Guåhan.

Guam Highway Fund (Territorial Highway Fund) was established pursuant to §54102, Article 1, Chapter 54, Title 5 GCA. All monies received under Article 4, Chapter 26, Title 11 GCA (Liquid Fuel Tax) and §7160, Chapter 7, Title 16 GCA and monies and revenue made available from the Federal Government for public highway purposes and highway safety related plans, programs and projects make up the source for this Fund. The intent of this Fund is for the entire Territory proper maintenance and construction of existing highways, including roads and city and village streets and for implementing all highway-safety related plans, programs and projects.

Guam Invasive Species Inspection Fee Fund was enacted pursuant to Chapter 70, Division 6, Title 5 GCA. This Fund consists of fees paid by person responsible for paying the freight charges to the transportation company for the inspection, quarantine, and eradication of invasive species contained in any freight, including, but not limited to, marine commercial container shipment, air freight, or any other means of transporting freight, foreign or domestic, that is brought into Guam. The fees deposited into this fund shall be expended to: recruit and hire a Territorial Invasive Species Coordinator; establish and provide staffing for a Biosecurity Division within the Department of Agriculture to provide inspection, quarantine and eradication of invasive species contained in any freight brought to Guam; suppress and eradicate invasive species present in Guam; and develop the Guam Invasive Species Management Plan and its updates.

Guam Museum Fund was created pursuant to §87136(h), Chapter 87, Title 5 GCA. Funds deposited into this account include twenty-five percent (25%) of all building permit fees collected and all monies collected by the Guam Museum. This fund is used for the administration and operations of the Guam Museum.

Guam Plant Inspection & Permit Fund was established pursuant to §73302, Article 3, Chapter 73, Title 5 GCA. The fee schedule for services provided by the Plant Inspection Station and update all permit fees associated with the issuance of phytosanitary permits inclusive to permit fees and other ancillary operational fees on the importation and exportation of any regulated flora, fauna, or by-product thereof make up the source of this Fund. The intent of this Fund is for the administration, operation, maintenance and improvement of the Plant Inspection Station of the Department of Agriculture.

Health Professional Licensing Office Revolving Fund was enacted pursuant to §12217, Chapter 12, Title 10 GCA. Fees, charges, reimbursed costs and fines related to the Health Professional Licensing Board is deposited into this Fund. The Fund is used by the Health Professional Licensing Board only for the administration and enforcement of the Medical Practice Act.

Healthy Futures Fund was created pursuant to §26603(d), Article 6, Chapter 26, Title 11 GCA. Fifty percent (50%) of proceeds received from alcoholic beverages excise taxes and all tobacco-related taxes make up the source of this Fund. The intent of this Fund is for health and education programs relating to tobacco and alcohol prevention, cessation, treatment and control, and to improving the overall health and well-being. Seventy-two percent (72%) of the Fund is for health and education programs relating to tobacco and alcohol prevention, cessation, treatment and control, and to improving the overall health and well-being. Fifteen percent (15%) is transferred to the Guam Cancer Trust Fund. Twelve percent (12%) is given to GMHA for operating expenses. One percent (1%) is used to maintain the Guam Cancer Registry.

Host Community Fund was established pursuant to §51406, Article 4, Chapter 51, Title 10 GCA. The source of this Fund is from Tipping fees revenue from a Host Community premiums assessed whereby $150,000 is provided to each of the villages of Inarajan and Ordot for every year for the duration of the post-closure period, in conformance with the Guam Post-Closure Care and Maintenance Plan (2005), or a subsequent post closure plan adopted by the authorized agencies and entities, or until such time that the Administrator of the GEPA deems the land clear and free of any and all toxins that could potentially harm the health of humans and/or the environment. The intent of this Fund is for the exclusive benefit of the Host Community for the purpose of Host Community Benefit projects which may include but not limited to, Youth, Senior and Community Centers; Recreation areas, to include parks, sports fields and public gathering areas; Infrastructure to provide access to utilities, telecommunications, television and internet services to areas where providing such services are cost prohibitive; and Village Beautification projects.

Indirect Cost Fund was enacted pursuant to Article 15, Chapter 22, Title 5 GCA. The source of this Fund consists of Federal Reimbursements for Executive Line Agency Claims or Claims on Indirect Cost based on a negotiated and approved Indirect Cost Rate from the U.S. Department of Interior. The intent of this Fund is to account for training such as Continuing Professional Education Credits (CPE); negotiating and administering GovGuam's indirect cost rate; purchasing supplies and equipment associated with negotiating and administering GovGuam's indirect cost rate; automated budget development and maintenance; and General Operations for the agencies stipulated in §221504, Article 15, Chapter 22, Title 5 GCA. Monies deposited in the Indirect Cost Fund shall be expended for the following agencies: Department of Administration, Bureau of Budget & Management Research, Office of the Public Auditor and the Guam State Clearinghouse.

Land Survey Revolving Fund was created pursuant §60320(b), Article 3, Chapter 60, Title 21 GCA. This Fund consists of all monies received from legal land document reconciliation, applications to purchase land, land use application fees and long-term lease fees. The intent of this Fund is to pay for all debts, liabilities, obligations and operating expenses in connection with land survey.

Limited Gaming Fund was established pursuant §5204, Article 2, Chapter 5, Title 11 GCA. All license fees, taxes and penalties collected under the Limited Gaming Act is deposited into this Fund and all monies received from the limited gaming tax on gross receipts from limited gaming activities allowed by the Gaming Act in Guam. The tax rate on limited gaming activities is 4%. The Fund is first used for the administration of the Limited Gaming Act, no more than 5%percent of the Fund balance is expended for this purpose and shall not be expended for personnel costs. The remaining balance is appropriated for the purposes of the repair and construction of sports facilities and shall be appropriated in the following manner: Up to one third (1/3) of the available balance to the Mayors' Council of Guam for the repair and construction of village recreational facilities, including community centers and for the procurement of sports equipment and supplies, including but not limited to, team sponsorships and uniforms; up to one third (1/3) of the available balance to the Department of Parks and Recreation for the repair and construction of its facilities and for procurement of sports equipment and supplies; up to one third (1/3) of the available balance to the Department of Education for the repair and construction of its sports facilities, and for the procurement of sports equipment and supplies. No more than 50% of the amount authorized to the Mayors' Council of Guam and no more than 20% to the Department of Parks and Recreations and the Department of Education for the repair and construction of village recreational facilities and for the procurement of sports equipment and supplies, may be used for team sponsorships and uniforms.

Manpower Development Fund was enacted pursuant to §7120, Article 1, Chapter 7, Title 22 GCA. The Fund source includes registration fees of non-immigrant workers. The intent of this Fund is to enhance manpower training programs. Thirty percent (30%) of this Fund is allocated to DOL. One Hundred Thousand Dollars ($100,000) is used to produce quarterly, "The Unemployment Situation on Guam," report, and the remaining balance is for administrative and operational purposes as determined by DOL. Seventy percent (70%) is allocated to the Apprenticeship Training Program at the GCC.

Office of Vital Statistics Revolving Fund was created pursuant to §§3227 and 3227.1, Article 2, Chapter 3, Title 10 GCA. Fees for documents such as certified copies of certificates or records issued; for the search of the files or records when no copy or information is available; for processing a change of name by court order and other means; for amending records; and for filing a delayed certificate of birth or marriage is deposited into this Fund.

All monies deposited in the Fund shall be available to be expended and shall be used solely in support of the functions of and to pay the expenses of the Office of Vital Statistics, such as: payment for procurement and maintenance of contractual services for equipment and/or technology support, for the direct use and exclusive benefit of the Office of Vital Statistics; payment for supplies; payment for any other expenses, which if

remains unpaid may result in an emergency situation within the Office of Vital Statistics; additional personnel; procurement, upgrade and/or maintenance of computer systems; and payment for burials arranged by the Director pursuant to §3231, Chapter 3 and §4A103, Chapter 4A, Title 10 GCA.

Pesticide Management Fund was established pursuant to §50119, Chapter 50, Title 10 GCA. All fees, reimbursements, assessments, fines, bail forfeitures, and other funds collected or received pursuant to the Guam Pesticides Act is deposited into this Fund. This Fund is used for the administration and implementation of the Guam Pesticides Act, but not limited to, purchase of equipment, payment of personnel costs, public outreach, training, contracts, and disposal of confiscated pesticides and devices.

Police Patrol Vehicle and Equipment Revolving Fund was enacted pursuant to §77135, Chapter 77, Title 10 GCA. Official Vehicle Inspection Safety (OVIS) fees collected and all monies received, collected from or paid by parties responsible for damages to vehicles owned by the Guam Police Department is deposited in the Fund. The purpose of this fund is for the acquisition of vehicles and requisite associated equipment and to support the repair and maintenance needs for vehicles of the Guam Police Department on a fiscal year basis.

Police Services Fund was created pursuant to §77134(b), Article 1, Chapter 77, Title 10 GCA. This Fund consists of miscellaneous services and fees collected by the Guam Police Department. This fund's purpose is for the general operational needs of the GPD.

Professional Engineers, Architects, and Land Surveyors Board Fund was established pursuant to §32111, Chapter 32, Title 22 GCA. This fund includes all fees and money collected under the provisions of the Professional Engineers, Architects and Lands Surveyors Law, such as: application and registration fees, examination fees, renewal fee, penalties, and additional licenses and fees. The Fund is used for the Office of Registration of Professional Engineers, Architects and Land Surveyors administration and operation.

Public Recreation Services Fund was enacted pursuant to §77114, Article 1, Chapter 77, Title 21 GCA. The funds generated through department fees, fines and assessments by the Department of Parks and Recreation make up this Fund. This Fund is used for the maintenance, upgrade and upkeep of all parks and recreational facilities within the jurisdiction of the Department of Parks and Recreation, and the creation and continuance of existing community related programs and activities for the benefit of the island.

Public School Library Resources Fund was created pursuant to §4120.1, Chapter 4, Title 17 GCA. Fifty percent (50%), pro rata, of the funds in the Tax Collection Enhancement Fund make up this Fund. This Fund's intention is for the enhancement of learning resources and technology within the Public-School Libraries, including, but not limited to, the purchase of computer equipment for the direct use of students, resources,

subscriptions, periodical materials and other library supplies and materials that directly benefit the students.

Guam Regional Transit Authority Fund (Public Transit Fund) was established pursuant to §6204, Chapter 6, Title 12 GCA. All revenue generated by DOA resulting from the operation of Guam's mass transit system, including fares and fees collected from riders make up the source of this Fund. This Fund is intended to be used exclusively for the purposes of the operation of the Guam Regional Transit Authority.

Rabies Prevention Fund was enacted pursuant to §34307, Article 3, Chapter 34, Title 10 GCA. Monies collected from quarantine of dogs or cats within twenty-four hours upon arrival on island and for the duration until they are released from quarantine by a licensed veterinarian is deposited into this Fund. This Fund is used to support the implementation of the Keeping Animals Act to maintain, enhance and secure the prevention of rabies on Guam.

Recycling Revolving Fund was created pursuant to §51302, Article 3, Chapter 51, Title 10 GCA. Revenue generated from recycling fees assessed by the Department of Revenue and Taxation for annual motor vehicle registrations. The Fund's purpose is to assist and encourage recycling of recyclable materials and to cause the following material/waste to be recycled or otherwise disposed according to the following priority: (a) First Priority - junk vehicles, tires, batteries, waste oil, white goods/appliances, (b) Second Priority - paper, cardboard, plastic, and glass, (c) Third Priority - other recyclable materials as determined by the Administrator, and (d) Not more than one (1) FTE employee at Guam Environmental Protection Agency.

Safe Streets Fund was established pursuant to §18125, Article 1, Chapter 18, Title 16 GCA. This Fund includes fines collected for certain offenses involving alcohol and controlled substances, convictions involving children, vehicular negligence and homicide, and drinking while driving a motor vehicle. This Fund is appropriated to the Department of Corrections to be used to compensate staff and provide supplies or facilities to house incarcerated persons convicted of misdemeanors and persons convicted of acts made unlawful in Article 1, Chapter 18, Title 16 GCA.

Sanitary Inspection Revolving Fund was enacted pursuant to §26A104, Section 26A, Title 10 GCA. This Fund was created by the Department of Public Health and Social Services to account for the overall cost of conducting sanitary inspections of temporary workforce housing and other required inspections. Fees for certain inspections, re-inspections and permits is deposited into this Fund. This fund is to be used by the Department of Public Health and Social Services for the overall cost of conducting sanitary inspections of temporary workforce housing and other required inspections that it deems necessary, including, but not limited to, hiring employees authorized to be hired under this Act, the purchase of vehicles, conducting or attending training, or the purchase

of related equipment and the payment to contracted independent environmental health inspection company(s) for services rendered.

School Lunch/Child Nutritional Meal Reimbursement Fund - Federal Sources was created pursuant to §3218, Article 2, Chapter 3, Title 17 GCA. All monies collected by DOE from the school lunch program, Federal Funds paid to the government of Guam for reimbursement under the National School Lunch and Breakfast Programs, and State Administrative Expense Funds is deposited into this Fund. The Fund is used for non-personnel operating expenses in accordance with guidelines established for such programs set forth by the United States Department of Education and the United States Department of Agriculture.

Section 2718 Fund was established pursuant to §4302.3, Article 3, Chapter 4, Title 4 GCA. This Fund consists of rebates paid to and entitled to GovGuam pursuant to Section 2718 (b)(1)(A) of the Public Health Services Act, as amended by the Patient Protection and Affordable Care Act (PPACA), Public Law 111-148. Also, all proceeds from reductions in quarterly premiums for non-compliance with the requirements of Public Law 30-93 relative to disclosure of detailed claims utilization and cost information shall be deposited in the Fund. Furthermore, all proceeds as a result of an Experience Refund or a positive Actual Experience from the Experience Participation provisions in the Health Insurance Contract between the Health Insurance Provider and the government of Guam shall be deposited into the Fund.

Solid Waste Operations Fund was enacted pursuant to §51A301, Article 3, Chapter 51A, Title 10 GCA. All tipping, user and other fees authorized under the Guam Solid Waste Authority Act and collected based on duly established rules and regulations or on a PUC rate order make up this Fund source. This fund provides a financing source for GovGuam's costs and expenses directly related to the closure and post-closure of the solid waste landfill. All tipping/user fees in the Fund shall be used solely for solid waste management purposes and, pursuant to PUC order, for the payment of regulatory costs and expenses as may be incurred by PUC in performing its regulatory duties.

Street Light Fund was created pursuant to §7161, Chapter 7, Title 16 GCA. An annual fee is imposed upon any vehicle subject to registration under Vehicle License and Registration, the fee is deposited into this Fund. This Fund's purpose is to pay for the installation and operation of public street lights.

Tax Collections Enhancement Fund was established pursuant to §1111, Chapter 1, Title 11 GCA. All funds collected, derived or received from the issuance of passports make up this Fund. Fifty percent (50%) of the Fund is earmarked for the purposes of employing tax technicians, revenue agents, revenue officers, and for other related expenses in order to increase collection of taxes and for the salaries of employees serving as Passport

Acceptance Agents. The remaining fifty percent (50%) is to be deposited in the Public School Library Resources Fund.

Territorial Educational Facilities Fund was enacted pursuant to §22425(l), Chapter 22, Title 5 GCA and §24103, Article 1, Chapter 24, Title 11 GCA. The fund consists of all real property tax revenues. The purpose of this Fund is for the debt service payments of GO Bonds, 1993 Series A and 1995 Series A bonds as well as appropriations for constructing, refurbishing, replacing and funding educational facilities and to fund the operations of the Guam Community College.

Tourist Attraction Fund was created pursuant to §30107, Chapter 30, Title 11 GCA. An 11% tax on hotel occupancy make up this Fund. This fund is used exclusively for the Guam Visitors Bureau operations and administration. The TAF may also be used to fund the following projects: (1) The creation, improvement or beautification of roads, avenues, boulevards, parkways, intersections, bicycle paths, motor bike trails, footpaths, biking trails, stairways, rivers, streams, estuaries, lagoons, or other means of access and transportation; (2) The development and restoration of points of natural beauty or historic social or cultural significance, including means of access, parking, safety devices, concessions, restrooms, viewpoints and information pavilions; (3) The construction of monuments, memorials, statues, fountains, arches, and similar projects; (4) The construction of buildings to be used for public purposes including zoos and aquariums, museums, athletic facilities, cultural centers, and performing arts complexes; (5) Landscaping, provision of decorations or the enhancement of beauty of any of the projects listed in this Section; (6) Accessory projects reasonably necessary to projects listed in this Section; (7) Projects and programs identified in the Tumon Bay Master Plan.

Water Protection Fund was established pursuant to Public Law 25-152. All permit fees, monetary charges, fines, and penalties assessed, collected or received by GEPA pursuant to this regulation and other regulations promulgated under the Water Pollution Control Act, as well as contributions and assets made for the purpose of improving water quality or preventing water pollution shall be deposited into the Water Protection Fund. The funds shall be used for the administration and implementation and enforcement of the Water Pollution Control Act and regulations promulgated from said Act, for educational programs and grants for research and development, advertisement promotions, and inspections of facilities to prevent or minimize erosion that contributes to pollution of the waters.

Water Research and Development Fund was enacted pursuant to §46116, Chapter 46, Title 10 GCA. All fees and monetary charges under the Water Resources Conservation Act and charges for the beneficial use of water obtained by private water well operators. The Fund's purpose is to fund the conduct of water resource research which will contribute to the effective planning and management of Guam's underground and surface water, and to develop programs which promote the best use of these resources.

Bill No. 323-34 (COR), As Amended by the Committee
Sponsor(s): B.J. F. Cruz
Committee Chair: Speaker Benjamin J.F. Cruz
Short Title: "An act making appropriations for the operations of the Executive, Legislative, and Judicial branches of the Government of Guam for fiscal year ending September 30, 2019, making other appropriations and establishing miscellaneous and administrative provisions."

	Committee Report Components	
a	**Front Page Transmittal to Speaker**	
	(a)(1) COR Chair Signature Line	
b	**Cmte Report Title Page**	
c	**Cmte Chair Memo to Cmte Members**	
d	**COR Referral Memorandum**	
e	**Notice of PH & Other Correspondence**	
	Date of PH	**July 19, 2018**
	Date 5 Working Days Prior	**July 12, 2018**
	All Senators/All Media	**July 12, 2018**
	Date 48-Hours Prior	**July 17, 2018**
	All Senators/All Media	**July 17, 2018**
f	**Public Hearing Agenda**	
g	**Public Hearing Sign-in Sheet**	
h	**Written Testimony(ies) &Add'l Docs**	
i	**Committee Vote Sheet(s)**	
j	**Committee Report Digest(s)**	
k	**Bill History**	
	(k)(1) As Introduced	
	(k)(2) COR Pre-referral Checklist	
	(k)(3) As Corrected by Sponsor?	
	(k)(4) As Amended/Substituted	
l	**Fiscal Note/Waiver and FAN**	
m	**Two Property Appraisals (if applicable)**	**N/A**
n	**Related News Reports (optional)**	
o	**Miscellaneous (optional)**	
p	**Cmte Report Checklist**	

Committee Contact
Name: **Sarah G. Elmore**
Signature:
Date:

COR USE ONLY
Reviewed by:
Date:
Notes:

Address: Guam Congress Building, 163 Chalan Santo Papa, Hagatña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

Senator Thomas C. Ada,
Vice Chairperson

Speaker Benjamin J.F. Cruz,
Member

Vice Speaker Therese M. Terlaje,
Member

Senator Frank B. Aguon, Jr.,
Member

Senator Telena C. Nelson,
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Senator Dennis G. Rodriguez, Jr.,
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Senator Joe S. San Agustin,
Member

Senator Michael F.Q. San Nicolas,
Member

Senator James V. Espaldon,
Member

Senator Mary Camacho Torres,
Member

COMMITTEE ON RULES
SENATOR RÉGINE BISCOE LEE, CHAIR
SIKRITARIAN LIHESLATURAN GUAHAN
I MINA'TRENTAI KUÅTTRO NA LIHESLATURAN GUÅHAN
LEGISLATIVE SECRETARY • 34TH GUAM LEGISLATURE

July 25, 2018

Certification of Waiver of Fiscal Note Requirement

This is to certify that the Committee on Rules submitted to the Bureau of Budget and Management Research (BBMR) a request for a fiscal note, or applicable waiver, on **Bill No. 323-34 (COR)** ***As amended by the Committee on Appropriations and Adjudication.* – B. J.F. Cruz, "AN ACT MAKING APPROPRIATIONS FOR THE OPERATIONS OF THE EXECUTIVE, LEGISLATIVE, AND JUDICIAL BRANCHES OF THE GOVERNMENT OF GUAM FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019, MAKING OTHER APPROPRIATIONS AND ESTABLISHING MISCELLANEOUS AND ADMINISTRATIVE PROVISIONS."** Committee on Rules hereby certifies that BBMR confirmed receipt of this request on July 17 at 2:39 p.m.
Committee on Rules further certifies that a response to this waiver was not received. **Therefore, pursuant to 2 GCA §9105, the requirement for a fiscal note, or waiver thereof, on Bill 232-34 (COR) to be included in the committee report on said bill, is hereby waived.**

For any questions or concerns, please feel free to contact the Committee on Rules Office, at 472-2461.

Thank you for your attention to this important matter.

Certified by:

Senator Régine Biscoe Lee
Chairperson, Committee on Rules

GUAM CONGRESS BUILDING • 163 CHALAN SANTO PAPA • HAGÅTÑA, GUAM 96910
Telephone: (671) 472-3455 • Email address: corguamlegislature@gmail.com

Senator Thomas C. Ada, Vice Chairperson
Speaker Benjamin J.F. Cruz, Member
Vice Speaker Therese M. Terlaje, Member
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I MINA'TRENTAI KUÅTTRO NA LIHESLATURAN GUÅHAN
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COMMITTEE REPORT CHECKLIST

Part 1 / 1

BILL NO. 323-34 (COR)
As amended by the Committee on Appropriations and Adjudication.
AN ACT MAKING APPROPRIATIONS FOR THE OPERATIONS OF THE EXECUTIVE, LEGISLATIVE, AND JUDICIAL BRANCHES OF THE GOVERNMENT OF GUAM FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019, MAKING OTHER APPROPRIATIONS AND ESTABLISHING MISCELLANEOUS AND ADMINISTRATIVE PROVISIONS. **Introduced by: B. J.F. Cruz**

REFERRED TO:
Speaker Benjamin J.F. Cruz
Committee on Appropriations and Adjudication

(A) FISCAL NOTE *or* WAIVER

(1) Requested by COR ☒ YES ☐ NO	Date & Time: Tues. July 17, 2018 @ 1:35 p.m.
(2) Received by COR ☐ YES ☒ NO	Date & Time:
(3) Waived by COR ☒ YES ☐ NO	Date & Time: Wed., July 25, 2018 @ 3 p.m.
(4) Bill contains appropriations or authorizations for appropriations from any fund sources? ☒ YES ☐ NO	*If YES:* **(4/5)(a) Funding Availability Note/Waiver (OFB) attached?** ☒ YES [waiver attached by COR.] ☐ NO (Unable to file CMTE Report)
(5) Bill contains an authorization to expend government funds? ☒ YES ☐ NO	**(4/5)(b) Funding source identified?** 2 GCA § 9101 ☐ YES ☐ NO (Proceed to (A)(6)) **(4/5)(c) Funds available and sufficient?** 2 GCA § 9101 ☐ YES ☐ NO (Proceed to (A)(6))

(6) Restrictions Against Unfunded Appropriations (2 GCA § 9101)
- ☐ Identifies specific alternate funding source
- ☐ De-appropriates from previous appropriation with available funds and fiscal note
- ☐ Written certification by CMTE Chair that a situation exists which "threatens the safety, health and welfare of the community"

*If **no boxes** checked:*

UNABLE TO PLACE ON SESSION AGENDA
2 GCA § 9102

Committee Report Checklist on
Bill No. 323-34 (COR) As amended by the Committee on Appropriations and Adjudication.
Part 1 / 1

(B) PUBLIC HEARING

(1) HEARING NOTICES
SR §§ 6.04(a)(1) and 6.04(a)(2), Open Government Law (5 GCA, Ch. 8)

☒ **(a)** Five (5) working days prior (A L Senators & ALL Media)	**Date and Time of Notice:** Thurs., July 12, 2018 @ 1:09pm.
☒ **(b)** Forty-eight (48) hours prior (ALL Senators & ALL Media)	**Date and Time of Notice:** Tues., July 17, 2018 @ 9a.m.
(2) Date and Time of Hearing: Thurs., July 19, 2018; 2pm & 6p.m.	**or** **(4) HEARING WAIVED by Speaker in case of emergency** SR § 6.04(a)(1) ☐ YES ☐ NO ☐ N/A *If YES:* **Attach memo indicating WAIVER**
(3) Location: **Public Hearing Room, Guam Congress Building**	

(5) AMENDMENTS or SUBSTITUTIONS BY COMMITTEE
SR § 6.04(b)

(a) Committee elects to ~~substitute~~ amend bill? ☒ YES ☐ NO	*If YES:* **Date and Time:** 7.25.18 @ 2:40pm. **(a)(1) Vote sheet affirmative?** ☒ YES ☐ NO **(a)(2) Preliminary report filed with COR?** SR § 6.04(b)(2) ☐ YES ☒ NO [addendum attached] **(a)(3) Public Hearing noticed?** ☒ YES ☐ NO
(b) Bill materially different after committee amendment or substitution? ☐ YES ☒ NO	If YES: **SECONDARY PUBLIC HEARING MAY BE REQUIRED** SR § 6.04(c)(3) ☐ YES ☐ NO _____ COR Chair

Committee Report Checklist on
Bill No. 323-34 (COR) As amended by the Committee on Appropriations and Adjudication.
Part 1 / 1

<table>
<tr><td rowspan="6">(C) COMMITTEE REPORT</td><td>(1) Committee Report filed with COR?
☒ YES ☐ NO
If YES:
Date & Time:
Wed., July 25, 2018 @ 2:40 p.m.</td><td>Notes:
As amended by the Cmte on Appropriations & Adjudication.
[Addendum to Cmte Report - 323-34]</td><td>If NO:
UNABLE TO PLACE ON SESSION AGENDA
SR § 6.04(d)(1)</td></tr>
<tr><td colspan="2">(1)(a) Secondary CMTE Report filed with COR?
☐ YES ☐ NO ☒ N/A
If YES:
Date & Time:</td></tr>
<tr><td colspan="3">(2) LAND LEGISLATION</td></tr>
<tr><td colspan="2">(a) Bill involves government taking, transfer, purchase, or lease of land?
☐ YES ☐ NO ☒ N/A</td><td rowspan="2">If YES:
ATTACH TWO (2) PROPERTY APPRAISALS TO CMTE REPORT
SR § 6.04(c)(4)
2 GCA § 2107(b)</td></tr>
<tr><td colspan="2">(a)(1) Please indicate on both columns:
(i) Type of transaction:☐ Taking
☐ Transfer
☐ Purchase
☐ Lease
(ii) Type of entity:
☐ Government
☐ Non-government</td></tr>
<tr><td colspan="2">(b) Bill involves legislative land rezoning?
☐ YES ☐ NO ☒ N/A</td><td>If YES:
INCLUDE Land Zoning Consideration Report
2 GCA § 2110</td></tr>
<tr><td colspan="2">(b)(1) Bill involves legislative rezoning of property zoned Agricultural (A)?
☐ YES ☐ NO ☒ N/A</td><td>If YES:
INCLUDE Agricultural Consideration Report (Dept. of Agriculture)
2 GCA § 2110
[Proceed to (b)(2)]</td></tr>
<tr><td colspan="3">(b)(2) Proof of Agricultural consideration report reviewed by Guam Land Use Commission? 21 GCA § 61637
☐ YES ☐ NO ☒ N/A</td></tr>
</table>

Committee Report Checklist on
Bill No. 323-34 (COR) As amended by the Committee on Appropriations and Adjudication.
Part 1 / 1

(D) COMMITTEE REPORT (continued)	**(3) G.A.R.R. LEGISLATION** SR § 6.04(c)(1) 5 GCA §§ 9301 and 9303		
	a) Bill involves approving or amending *Rules and Regulations*? □ YES □ NO ☒ N/A	*If YES:* **INCLUDE** **Economic Impact Statement** 5 GCA §§ 9301(d), 9301(e), 9301(f)	
	(4) COMMITTEE REPORT COMPONENTS		
	(a) Front Page Transmittal to Speaker	☒	
	(a)(1) COR Chair Signature Line	☒	
	(b) Title Page	☒	
	(c) Committee Chair Memo to All Committee Members	☒	
	(d) COR Referral Memorandum	☒	
	(e) Notice of Public Hearing & Other Correspondence	☒	
	(f) Public Hearing Agenda	☒	
	(g) Public Hearing Sign-in Sheet (5)	☒	
	(h) Written Testimonies & Additional Documents	☒	
	(i) Committee Vote Sheet(s)	☒	
	(j) Committee Report Digest(s) 2P.M. & 6P.M.	☒	
	(k) Bill History	☒	
	(k)(1) Copy of Bill as introduced	☒	
	(k)(2) COR Pre-Referral Checklist [Waived]	□	N/A
	(k)(3) Copy of Bill as corrected by Prime Sponsor (if applicable)	□	N/A
	(k)(4) Copy of Bill as amended/substituted by Committee (if applicable)	☒	
	Substitute/Amended Mark-Up Version	☒	
	Substitute/Amended Word-Version Emailed to COR?	☒	
	(l) Fiscal Note/Waiver and Funding Availability Note (OFB)	□	N/A
* Addendum to Cmte Report on Bill No. 323-34(COR) As amended by the Cmte.	**(m)** Two (2) Property Appraisals (if applicable)	□	N/A
	(n) Related News Reports (optional)	□	N/A
	(o) Miscellaneous (optional) General Appropriations Act of 2019 Budget Narrative by OFB	☒	
	(p) Committee Report Checklist(s)	☒	
[- Sign-in sheets - Testimonies by Gov. Guam Agencies]	Originals	☒	
	Single-Sided	☒	
	Letter Size	☒	
	No Staples/ Paper Clips	☒	
(E) COR Action	☒ CMTE Report duly filed; Available for Placement on Session Agenda □ CMTE Report non-conforming for acceptance; Return to Committee	**COR CHAIR** (Signature, Date & Time) 7.27.18 @10:30am	

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

July 25, 2018

Transmitted via Electronic Mail
corguamlegislature@gmail.com

2018 JUL 27 AM 11:33

The Honorable Régine Biscoe Lee
Chairwoman, Committee on Rules
34th Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

Re: Addendum to Bill No. 323-34 (COR), As Amended by the Committee

Dear Chairwoman Lee:

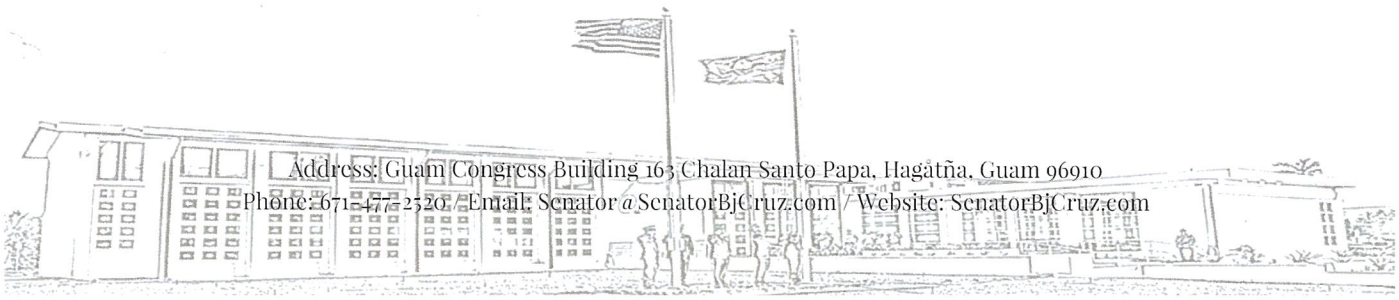
Please find appended to this letter additional documents relative to government of Guam agency hearings conducted by the Committee on Appropriations and Adjudication (Committee) for the Fiscal Year 2019 Budget. While these hearings were held relative to Bill No. 237-34, an overview of these agencies' budget requests will nonetheless provide context regarding the final iteration of the Fiscal Year 2019 Budget bill that has been reported out by the Committee.

I therefore respectfully request that these documents be included as an addendum to the Committee Report of Bill No. 323-34, As Amended.

Si Yu'os Ma'ase.

Benjamin J.F. Cruz

RECEIVED
JUL 25 2018
COMMITTEE ON RULES
3:30p.m.



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Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Special Economic Service (SES) Meeting

SIGN IN SHEET

2:00 PM • WEDNESDAY, JANUARY 31, 2018

Guam Legislature Public Hearing Room | Guam Congress Building

NAME	AGENCY OR ORGANIZATION	PHONE NO.	EMAIL ADDRESS
JONATHAN DENIGHT	GVB	687-7636	nathan.denight@visitguam.com
NICO "THE ROCKSTAR" FUJIKAWA	GVB	646-5278	nico.fujikawa@visitguam.com
DORIS FLORES BROOKS	OPA	4750390	dfbrooks@guamopa.com
YULIA HECHANOVA	OPA		yhechanova@guamopa.com
CHRISTINE BALETO	DCA	475-1250	cbaleto@dca.guam.gov
John P. Camacho	DRT	635-1815	john.camacho@revtax.guam.gov
Marie Benito	DRT	635-1816	marie.benito@revtaxguam.gov
Tina Garcia	GEDA	647-4332	cgarcia@investguam.com
Gary Hiles	DOL	475-0062	gary.hiles@dol.guam.gov
for LESTER CARLSON	BBMR	475-5912	lester.carlson@bbmr.guam.gov
Artemio Hernandez	OFB	477-2520	ahernandez@guamlegislature.org

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Committee on Appropriations and Adjudication

Special Economic Service (SES) Meeting

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10:00 AM • TUESDAY, FEBRUARY 13, 2018

Guam Legislature Public Hearing Room | Guam Congress Building

NAME	AGENCY OR ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Albert Perez	BSP	475 9683	
Nico Fejeran	GVB	648-1488	
GARY Hiles	DOL	475-7062	
Edward Swift	DOA	484.3223	
Lester Carlson	BBMR	475-9450	
John Camacho	DRT	635-1815	
Marie Benito	DRT	635-1816	
DORIS FLORES BROOKS	OPA	475-0390	
Yuka Hedrana	OPA	475-0390	
Sen Tom Adc			
Sen Joe S San Agustin			
Sen. Regine B. Lee			
FRANK AGUON JR			
Artemio Hernandez	OFB	477-2520	
Simon SANCHEZ	citizen	488-1010	

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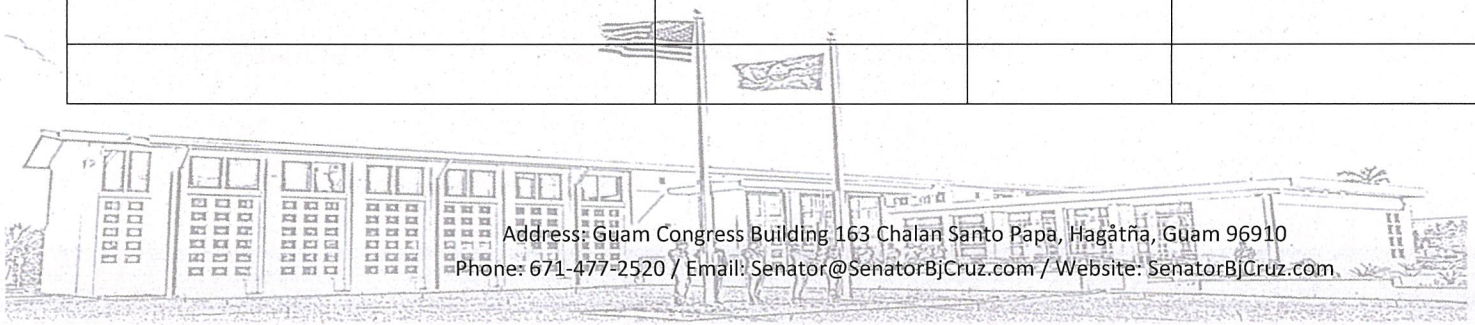
10:00 AM · TUESDAY, APRIL 3, 2018

Guam Legislature Public Hearing Room | Guam Congress Building

NAME	AGENCY OR ORGANIZATION	PHONE NUMBER	EMAIL ADDRESS
EDWARD M BIRN	DOA	475-1107	edward.birn@doa.guam.gov
NICO A.C. FUJIKAWA	GVB		nico.fujikawa@visitguam.com
Albert Perez	BSP	4759683	albert.perez@bsp.guam.gov
GARY HILES	DOL	475-7062	gary.hiles@dol.guam.gov
D F Bagues	OPA		
Lester L. Carlson, Jr.	BBMR	475-9106	
Artemio Hernandez	OFB		ahernandez@guamlegislature.org



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Committee on Appropriations and Adjudication

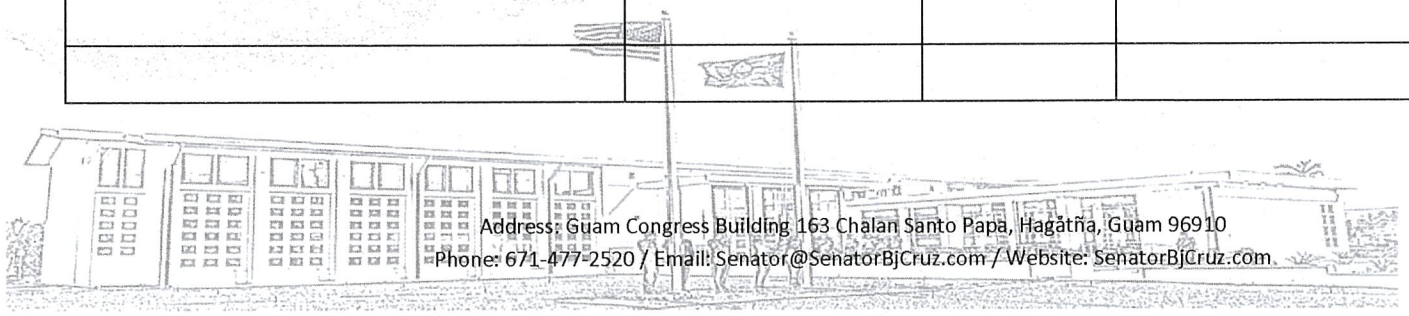
Special Economic Service (SES) Meeting

SIGN-IN SHEET

10:00 AM · TUESDAY, APRIL 3, 2018

Guam Legislature Public Hearing Room | Guam Congress Building

NAME	AGENCY OR ORGANIZATION	PHONE NUMBER	EMAIL ADDRESS
John Camacho	DRT		
Marie Benito	DRT		



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FY19 COMMITTEE/BUDGET HEARING SIGN IN SHEET

9:00 AM • April 19, 2018

Guam Legislature Public Hearing Room | Guam Congress Building

NAME	AGENCY OR ORGANIZATION	POSITION		TESTIMONY		PHONE NO.	EMAIL ADDRESS
		SUPPORT	OPPOSE	WRITTEN	ORAL		
Clyde BEAVER	Guam Housing	☐	☐	☐	☐	647-4143	@clydebeaver@yahoo.
Mike Duenas	GHURA	☐	☐	☑	☐	477-0502	mjduenas@ghura.org
Walter S. Leon Guerrero	GEPA	☐	☐	☑	☑	3004751	
Pedro A. Leon Guerrero Jr	GHURA	☐	☐	☐	☐	472-1442	pleonguerrero@ghura.org
CHRIS DUENAS	GHC	☐	☐	☑	☑	ON FILE	
Cortlee Crisostomo	GEO	☐	☐	☑	☐	6476436j	
Ray C. Roy	PEALS Board	☐	☐	☑	☐	646-3113	ray@guam-peals.org
MARIA ELIZABETH CRISTI	PEALS BD.	☐	☐	☐	☐	646-1489	mecristi@pacificsolsguam.com
Jennifer B. Reyes	C.S.C.	☐	☐	☑	☐	647-1455	
GABE JUGO	PEALS BD.	☐	☐	☐	☐	482-8283	gabriel.jugo@englekirk.com
		☐	☐	☐	☐		
		☐	☐	☐	☐		
		☐	☐	☐	☐		
		☐	☐	☐	☐		
		☐	☐	☐	☐		

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Committee on Appropriations and Adjudication

FISCAL YEAR 2019 BUDGET/COMMITTEE HEARING SIGN IN SHEET

11:00 AM • April 19, 2018

Guam Legislature Public Hearing Room | Guam Congress Building

NAME	AGENCY OR ORGANIZATION	TESTIMONY		PHONE NO.	EMAIL ADDRESS
		WRITTEN	ORAL		
DAVE SANFORD	Guam Bd of Acct.	☑	☑	647-0813	daves@gtgguam.com
Ray C. Boogh	[illegible]	☑	☑	646-3113	
		☐	☐		
		☐	☐		
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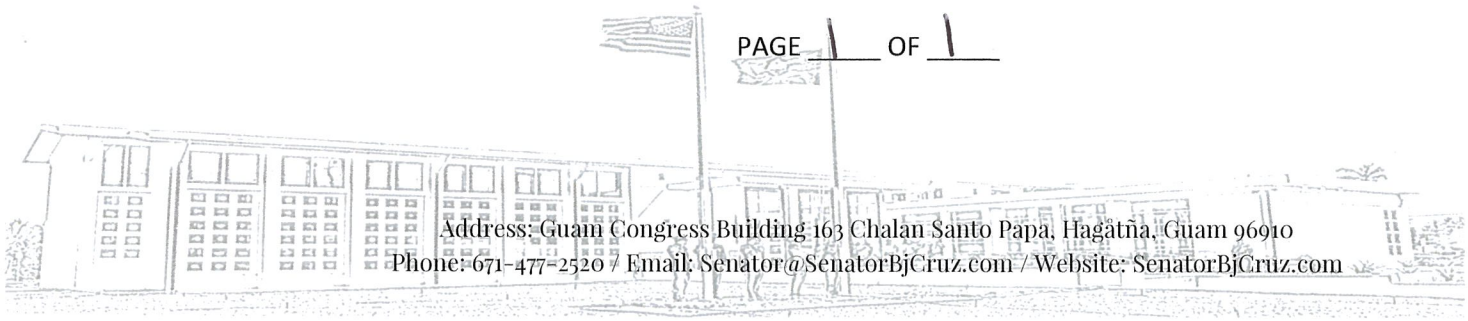
PAGE 1 OF 1



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FISCAL YEAR 2019 BUDGET/COMMITTEE HEARING SIGN IN SHEET

2:00 PM • April 19, 2018

Guam Legislature Public Hearing Room | Guam Congress Building

NAME	AGENCY OR ORGANIZATION	TESTIMONY		PHONE NO.	EMAIL ADDRESS
		WRITTEN	ORAL		
[illegible]	GLEC	☑	☐	735 2554	
PAULA BLAS	GGRF	☑	☑		
CHARLES ESTEVES	OCD	☐	☑	687-4821	
BRENT WIESE	GBCC	☐	☒	477 2111	
ED ORDOÑEZ	CLB	☐	☐	678-3817	
MARIA PEREZ	CLB	☐	☑	486-2006	
		☐	☐		
		☐	☐		
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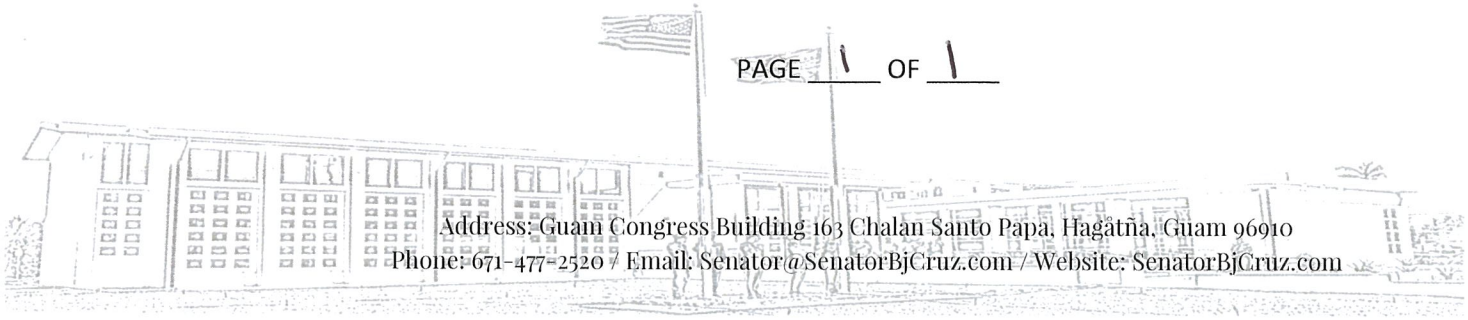

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FISCAL YEAR 2019 BUDGET/COMMITTEE HEARING SIGN IN SHEET

3:00 PM • April 19, 2018

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NAME	AGENCY OR ORGANIZATION	TESTIMONY		PHONE NO.	EMAIL ADDRESS
		WRITTEN	ORAL		
Rod Leon Guerrero	DMA	☒	☒	735.0400	
JULIA PARINAS	DMA	☑	☐	671-9154	
JOE SAN AGUSTIN	GVAD	☑	☑	688-5117	
		☐	☐		
		☐	☐		
		☐	☐		
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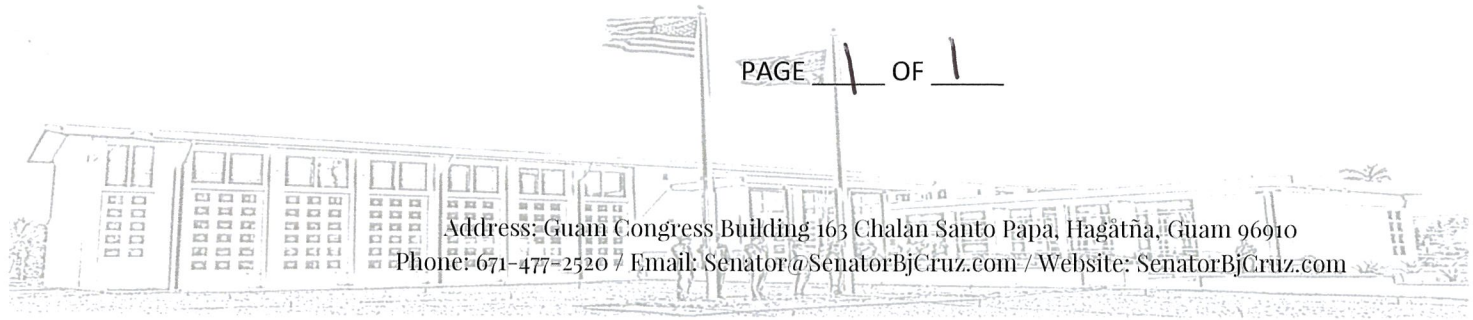

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Budget Hearing Sign-in Sheet

9:30 am
Friday – May 4, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
William Taitingfong	BBMR		
Lester L. Carlson Jr	BBMR		
ARTHUR MARIANO	BBMR		
Jason Baza	BBMR		
Jay Rojas	GEDA		
John Aris Pangelinan	BBMR		
Tina Garcia	GEDA		
Anthony Toves	GEDA		
Ed Camacho	"		

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Committee on Appropriations and Adjudication

Budget Hearing Sign-in Sheet

2:00 pm
Friday – May 4, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Amanda Bias	Commission on Decol.	687-6219	amanda.bias@guam.g
Ben S. Servino	DLCD	475-4646	benita.servino@dlcd.guam.

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BUDGET HEARING SIGN-IN SHEET
Thursday – May 10, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Matthew L.G. Sablan	Dept of Agriculture	747-1250	matt.sablan12@yahoo.com
ANTONIA R. SANTOS	DEPT OF AGRICULTURE	735-[illegible]86	antonia_santos75@yahoo.com
Thomas Pool	Dept of Agriculture	300-7964	guamvet@gmail.com
Russell Campbell	Dept of Ag Biosecurity	787-7151	guament@teleguam.net
~~Celestino~~ Celestino Aguon	"	735-0283	finoaguon@gmail.com
Mark D. Aguon	Dept. of Ag LE Section	888-6847	aguon_mark@yahoo.com

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BUDGET HEARING SIGN-IN SHEET

Friday – May 11, 2018

Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Emmaie Agustin	GRTA	475-4684	Emmaie.Agustin@grta.guam.gov
Myrna P. Siniano	GRTA	475-4684	Myrna.Siniano@grta.guam.gov
Rally P. Palupiña	GRTA	300-7261	rally.palupina@grta.guam.go
MARCIA I.D. PANGELINAN	GEC	4779791	vote@gec.guam.gov

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Committee on Appropriations and Adjudication

Budget Hearing Sign-in Sheet

9:30 am

Tuesday – May 15, 2018

Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Kate Baltazar	DCA / KGTF PBS	788-5638	kbaltazar@pbsguam.org
Johny Sablan	DCA	~~483~~-7888	
Joseph C. Santos	HRRA	787-8808	joseph.santos@hrra.gu
Marilyn Reyes	DCA	475.4278	marilyn.reyes@dca.guam.gu
Joyce BAMBA	CAHA	300-1204	joyce.bamba@caha.gua
Lorraine Hernandez	PBS Guam	734-3718	lhernandez@pbsguam.org

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Committee on Appropriations and Adjudication

Budget Hearing Sign-in Sheet

2:00 pm
Tuesday – May 15, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Michael Borja	DLM		
Shawnted Techaira	CLTC		
Austin Douglas	CLTC	787-9499	
Ron Eclavea	GALC	488-2420	
Anthony C Ada	GALC	4862846	
Antonio Sablan	GALC	689-5300	
Louisa Wessling	GALC	7278400	

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Budget Hearing Sign-in Sheet

9:00 am
Wednesday – May 16, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Marie Benito	DRT	635-1816	marie.benito@revtax.guam.gov
PAUL J. PABLO	DRT	635-1850	paul.pablo@revtax.guam.g
Kuralia "ORE" DAVID	Thai Airways	483-8424	oretg@guam.net.

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Budget Hearing Sign-in Sheet

2:00 pm
Wednesday – May 16, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
SAMabini	GDOL	7971966	sam.mabini@dol.guam.go
CARL DOMINGUEZ	BSP	475-9661	carl.dominguez@bsp.guam.gov
Edwin Reyes	BSP	4759672	edwin.reyes@bsp.guam.gov
TERRY CUABO	BSP	486.2886	terry.cuabo@bsp.guam.gov
GERARD LIMTIACO	GDOL	475-7053	gerard.limtiaco@dol.guam.gov
Monica Guerrero	BSP	472-4201	monica.guerrero@bsp.guam.gov
Manny Cruz	BSP	487-2197	manny.cruz@bsp.guam.gov
Sonia Siliang	BSP	300-7241	sonia.siliang@BSP.Guam.Gov
Albert Perez	BSP	4724201	
Lolg E. Lon Guerrero	BSP	472-4201	lolglg@bsp.guam.gov
Karen T. Primacio	GDOL - BSU	475-4673	Labor hearing
Helen Matres	GDOL - ADM	475-7073	helen.matres@dol.guam.gov

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Committee on Appropriations and Adjudication

Budget Hearing Sign-in Sheet

2:00 pm
Wednesday – May 16, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Greg Massey	DOA	475-8925	greg.massey@doa.guam.gov

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I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Budget Hearing Sign-in Sheet

2:00 pm
Thursday – May 17, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
JOHN PEREZ TAITANO	DPR	6881990	johnny.taitano@dpr.guam.gov
LYNDA B. AGUON	DPR	475-6337	lynda.aguon@dpr.guam.gov
Leonore V. Leon Guerrero	DPR	929-2961	leonoraleonguerrero@gmail.com

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Office of the Speaker
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I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Budget Hearing Sign-in Sheet

10:00 am
Tuesday – May 29, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Jon Nathan Denight	GVB	646-5278	nathan.denight@visitguam.com
Antonio Muña JR.	GVB	646-5278	antonio.muna@visitguam.com
Nico Fujikawa	GVB	646-5278	nico.fujikawa@visitguam.com
Sam Shinohara	GVB	6455863	samuel.shinohara@united.c
William Nault	GVB	687-0246	bill.nault@gmail.com
Pilar Laguana	GVB	646-5278	pilar.laguana@visitguam.c
Aurelia "ORE" David	Thai Airways (Guam)	483-8424	Aurelia.GUMTG@mail.com

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Budget Hearing Sign-in Sheet

2:00 pm
Tuesday – May 29, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Frank LG Lujan Jr.	Office of Technology	488 5240	frank.lujan@otech.guam.gov
Joseph C. Manibusan	Office of Technology	475-1113	Joseph.manibusan@otech.guam.gov
Aurelia "ORE" C. David	Thai Airways (Guam)	483-8424	Aurelia.gumlog@mail.com

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Budget Hearing Sign-in Sheet

10:00 am
Wednesday – May 30, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Glenn Leon Guerrero	DPW	646-3131	
ANDREW LEON GUERRERO	DPW	489-7970	
FRANK TAITAGUE	DPW / BUS OPS	646-3208	
DOMINIC MUÑA	DPW	646-3789	
MAX C. MANZANO	DPW-CIP	988-6273	
Paul Cepeda	DPW TMD	646-3149	
Vincent Guerrero	DPW-TESS	477-1767	
Cliff Xavier	DPW-OHS	647-6343	
Arleen U. Pierce	DPW - admin	646 3154	
[illegible]	D.PW AMC	3129	
Maria Duña	DPW	646.3252	
Joaquin Blaz	DPW	6493121	

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Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Budget Hearing Sign-in Sheet

2:00 pm
Wednesday – May 30, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
P.A. ADA	DYA	735-5001	
Krisinda C. Aguon	DYA	735-5002	krisinda.aguon@dya.guam.gov
Jeannette Tores	DYA	735 5009	jeannette.tores@dya.guam.gov
DAVID T. AFUSEN, Jr.	DYA	735-5007	david.afusen@dya.guam.gov
Grace Tuitano	DYA	735-5035	grace.tuitano@dya.guam.gov
Corrine T. Buendicho	DYA	735-5036	corrine.buendicho@dya.guam.gov

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Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Budget Hearing Sign-in Sheet

10:00 am
Friday – June 1, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Chief Vince Perez	CQA	475-6207	
Col. Phil Taijeron	/	/	
Col. Francis Fejarang			
Capt. Bong Soriano			
ASO James Diaz			
Eric Palacios			

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Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

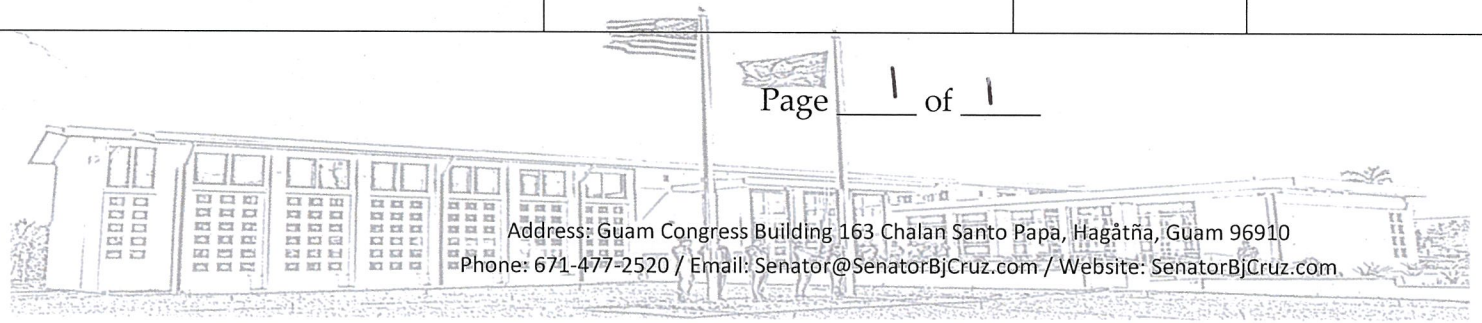
Budget Hearing Sign-in Sheet

9:30 am

Wednesday – June 6, 2018

Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Stephe Hattori	PDSC	4829090	sphattori@guampdsc.net
Richard Dirkx	PDSC	475-3100	rdirkx@guampdsc.net
Bernadette Lizama	PDSC	300-7832	blizama@guampdsc.net
Joyce Trecepona	PDSC	300-7834	jtrecepona@guampdsc.net
Cathy Gogue	PDSC	475-8301	cgogue@guampdsc.net
Katherine A Maraman	Supreme Court	475-3589	kamaraman@guamsupremecourt.c



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Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Budget Hearing Sign-in Sheet

1:30 pm
Wednesday – June 6, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Angel R. Sablan	MCOG	4726940	angchet@hotmail.com

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Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Budget Hearing Sign-in Sheet

9:30 am

Thursday – June 7, 2018

Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
EDWARD BIRN	DoA	489.3323	edward.birn@doa.guam.gov
Vince Arriola	DOA	777-9009	Vincent.Arriola@doa.guam.gov
Claudia Acfalle	DOA/GSA	475-1700	Claudia.acfalle@gsa.guam.gov
Shane Ngata	DOA	475-1252	shane.ngata@doa.guam.gov
Robert Kono	DOA/GSA	475-1724	Robert.kono@gsa.guam.gov
Kathrine B. Kakigi	DOA	475-1711	kathrine.kakigi@doa.guam.gov

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Office of the Speaker
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I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Special Economic Service Meeting Sign-in Sheet

2:30 pm
Thursday – June 7, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Albert Perez	BSP	4724201	
Arthur Manahan	BBMR	475-9410	
John Camacho	DRT	635185	
Edward Birn	DoA	489.3323	
Marie Benito	DRT	635-1816	
DF Brooks	OPA		

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I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019 Budget Hearing Sign-in Sheet

10:00 am

Friday – June 8, 2018

Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
OLIVIA LIZAMA	JUDICIARY OF GUAM	475-3544	OLIZAMA@GUAMCOURTS.ORG.
Christopher M Budasi	Judiciary of Guam		cbudasi@guamlegislature.org
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Philip Carbullido	Judiciary	475-3413	
Robert J. Torres	Judiciary	475-0000	rjtorres@guamsupremecourt.com
Danielle T. Rosete	" "	475-3331	drosete@guamcourts.org
Hannah G. Arroyo	Judiciary	475-3124	hgutierrezarroyo@guamsupremecourt.g
Shelterihna J. Alokoa	Judiciary	475-3589	salokoa@guamsupremecourt.com
Gloria Long	Judiciary	475-3433	glong@guamcourts.org
SOPHIA SANTOS DIAZ	JUDICIARY	475-3330	sdiaz@guamcourts.org
Kristina Baird	Judiciary	475-3526	Kbaird@guamcourts.org
Erica Eschbach	Judiciary	475-3395	eeschbach@guamsupremecourt.g
B. Ann Keith	Judiciary	300 9594	akeith@guamcourts.org

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JOSEPH MANNION	JUDICIARY OF GUAM	787-9101	JMANNION@GUAMCOURTS.ORG
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Melanie W Brennan	JOG	4753327	mbrennan@guamcourts.org
Rudy Gaza	JOG	475-3453	rgaza@gumcourts.org
RICHARD FEE	JOG	475-3191	rfee@guamcourt.org

Fiscal Year 2019 Budget Hearing
Sign-In Sheet
10:00 a.m.

Friday - June 8, 2018

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019 Budget Hearing Sign-in Sheet

1:30 pm
Friday – June 8, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
DF BROOKS	OPA		
LLEWELYN TERLAJE	OPA	475-0390 x.111	lterlaje@guamopa.com
YUKA HECHANOVA	OPA	475 0390	yhechanova@guamopa.com
Vincent Dueñas	OPA	475-0390	vduenas@guamopa.com

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Office of the Speaker
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I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019 Budget Hearing Sign-in Sheet

3:30 pm
Friday – June 8, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Elizabeth Barrett-Anderson	OAG		ebanderson@guamag.org
Thomas Paulino	OAG		tpaulino@guamag.org
Carol Hinkle-Sencker	OAG		csencker@guamag.org
FRED NISHIHIRA	DAG		fnishihira@guamag.org
SHANNON TAITANO	OAG		staitano@guamag.org
KEN ORCUTT	OAG		korcutt@guamag.org
REBECCA PEREZ	OAG		Rebecca.perez@guamcse.net
JMCD	OAG		

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I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019 Budget Hearing Sign-in Sheet

10:00 am

Tuesday – June 12, 2018

Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Robert Underwood	UOG	735-2900	
Randy Wiegand	UOG	1	
Anita Enriquez	UOG	1	

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Committee on Appropriations and Adjudication

Fiscal Year 2019 Budget Hearing Sign-in Sheet

1:30 pm
Tuesday – June 12, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Eloy P. HARA	GCC BOARD OF TRUSTEE	688-0504	ehara@ydtcc.com
Mary Okada	GCC	735.5700	mary.okada@guamcc.edu
Carmen K. Santos	GCC	735-5548	carmen.kwek.santos@guamcc.edu

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Committee on Appropriations and Adjudication

Fiscal Year 2019 Budget Hearing Sign-in Sheet

3:30 pm
Tuesday – June 12, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Joyce BAMBA	ACTING DIR. / GPLS		
Sandra Stanley	Admin. Officer	475-4765	Sandra.Stanley@gpls.gua-gu
Marissa L. Mears	Lib Board	653-0292	
Bill Sarmiento	GPL	787-4349	wsarmiento.mcs57@gmail.c

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Committee on Appropriations and Adjudication

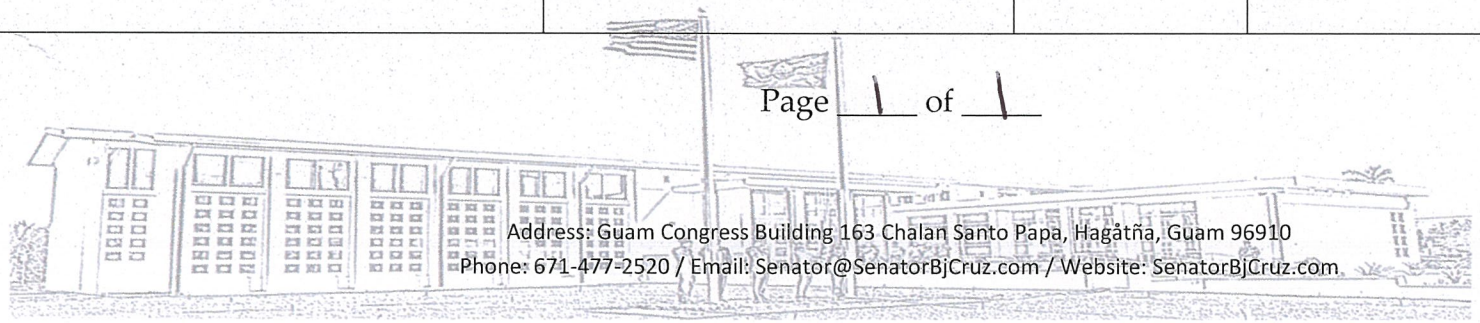
Fiscal Year 2019 Budget Hearing Sign-in Sheet

9:30 am

Wednesday – June 13, 2018

Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Mark Mendiola	GEB	3001547	gdoeparents@gdoe.net
Jon Fernandez	GDOE	3001547	jonfernandez@gdoe.net



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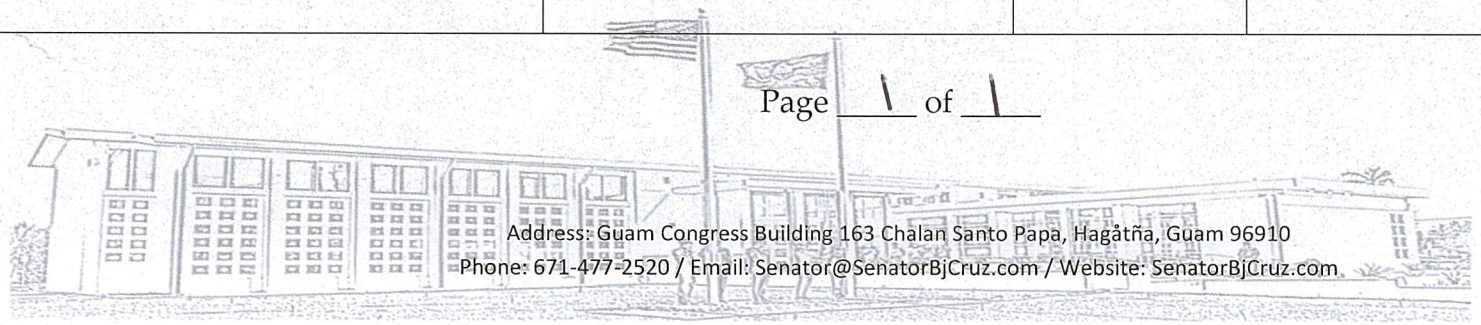
Committee on Appropriations and Adjudication

Fiscal Year 2019 Budget Hearing Sign-in Sheet

2:00 pm
Wednesday – June 13, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Teresita C. Flores	UOG, CHamoru Language	489-8557	florestc1211@gmail.com
Jimmy Santos Teria	GDOE, CHamoru Language	482-3713	jsteria@gdoe.net.
Hope A. Cristobal	Kumision i Finó' CHamoru	6490097	hcristobalmom@gmail.co
Peter R. Onedera	Kumision I Finó' CHamoru		balauroboy@gmail.com



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I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019 Budget Hearing Sign-in Sheet

9:30 am

Thursday – June 14, 2018

Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
LEO G. CASIL	DPHSS	735-7102	leo.casil@dphss.geroam.gov
Tommy C. Taitague	DPHSS	735-7107	tommy.taitague@dphss.guam.gov
Bertha Taijeron	DPHSS	735-7125	bertha.taijeron@dphss.guam.gu
Jocelyn Cruz	DPHSS / DSC	735-7415	jocelyn.cruze dphss.guam.gov
Tom Nadeau	DPHSS	735-7221	[illegible]
Chad Palomo	DPHSS	735-7415	chad.palomo@dphss.guam.gov
Charlene D. SanNicolas	DPHSS-DSC	735-7415	charlene.sannicolas@dphssgeroa
Arthur U. SanAgustin	DSC/DPHSS	735-7415	arthur.sanagustin@dphss.guam.gov
Ma. Theresa L. Arcangel	DPHSS - DPW	735-7913	theresa.arcangel@dphss.gua
MARLENE CARBULLIDO	DPHSS/HPLO/EMS	735 7410	marlene.carbullido@dphss.guam.gov
Elizabeth Ignacio	DPHSS/DPW/BUSSA	475-2602	elizabeth.ignacio@dphss.guam.gov
Rachelle Paulino	DPHSS/DPW/StateOffice	735-7214	rachelle.paulino@dphss.guam.gov

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Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019 Budget Hearing Sign-in Sheet

2:00 pm
Thursday – June 14, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Marlene Carlos	DPHSS	735-7293	marlene.carlos@dphss.guam.g
Teresita Gumabtaobao	DPHSS / DPW / BHCFA	735-7470	teresita.gumabtaobao@dphss.gu gov
Janet B. Cruz	DPHSS / DPW / BHCFA	735-7471	janet.cruz@dphss.guam.gov
Linda Rodriguez	DPHSS, DPW BOSSA	475-2653	linda.rodriguez@dphss.guam.gov
Annie VT. Cozum-Sob	DPHSS, BES	735-7257	
Ma. Theresa C. Arcangel	DPHSS, DPW-SD	734-7213	theresa.arcangel@dphss.g

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Office of the Speaker
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I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019 Budget Hearing Sign-in Sheet

2:00 pm
Thursday – June 14, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Tom Nadeau	DEH - DPHSS	735-7221	Matatoma.nadeau@dphss.guam.gov
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Grace Bordallo	DEH - DPHSS	735-7223	grace.bordallo@dphss.guam.gov
Jorelynn Cruz	DPHSS / DSC	735-7415	jorelynn.cruz@dphss.guam.g
Chad Palomo	DPHSS / DSC	735-7415	chad.palomo@dphss.guam.gov.
Arthur U. Sanvictores	DSU/DPHSS	735-7415	arthur.sanvictores@dphss.guam.gov
Charlene D. Sanchez	PPHSS-DSC	735-7415/21	Charlene.sanchez@dphss.gu

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Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019 Budget Hearing Sign-in Sheet

10:00 am
Friday – June 15, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Joseph J. Cruz	GPD	475-8508	
Major Manny Chay	GPD	727-6477	manny.chay@gpd.guam.gov
Capt. CA Castro	GPD	747-8579	
Troy Lizama	GPD	6893393	troy.lizama@gpd.guam.gov
Jason Aguon	GPD	482-8674	
Ann Marie Cruz	GPD	475-8461	
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Darren J. Caldwell	"	649-6330	darren.caldwell@gpd.guam.gov

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Fiscal Year 2019 Budget Hearing
Sign-In Sheet
10:00 a.m.
Friday, June 15, 2018

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019 Budget Hearing Sign-in Sheet

2:00 pm
Friday – June 15, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
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Joey Manibusan	GFD		joey.manibusan@gfd.guam.g
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Ronald Castro	GFD		ronald.castro@gfd.guam.gov
CAMRELEY PEREDA	GFD		CAM.PEREDA.GFD@GMAIL.COM
Donna Santago	GFD		donna.santago@gfd.guam.gov
Vivian Pay-Aguon	GFD		vivian.pay-aguon@gfd.guam.gov
Gabriel Camacho	GFD,		gabriel.camacho@gfd.guam.gov
Sy/UA Cruz	11		
J.P. AGuon	GFD		aguon11@yahoo.com

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I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019 Budget Hearing Sign-in Sheet

10:00 am
Tuesday – June 19, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
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ALAN BORJA	DOC	6883951	alan.borja@doc.guam.gov
DR. PATRICIA TAIMANGLO	DOC	734-1089	patricia.taimanglo@doc.guam.gov
Mae M. QUITUGUA	DOC	734.0779	
Michael P. QUINATA	DOC	482-2476	
Theresa Tayama	DOC	7344006	theresa.tayama@doc.guam.gov
Mark T. Ty	DOC	734-2459	mark.perez@doc.guam.gov
Sergio F. Cruz	DOC	734-4330	sergio.cruz@doc.guam.gov
Orita Nauta	DOC	734-4034	orita.nauta@doc.guam.gov
Antone Aguon	DOC	734 4050	antone.aguon@doc.guam.gov

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Office of the Speaker
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I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019 Budget Hearing Sign-in Sheet

2:00 pm
Tuesday – June 19, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Rey Vega	GBKWC	647-1901	Rey.Vega@GBKWC.Guam.GOV
Benny Pivarnik			
Reina Sanchez			
Debbie Pangelinan			
Mattei Sampson			
Annie Unpingco			

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Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019 Budget Hearing Sign-in Sheet

10:00 am
Wednesday – June 20, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Peter John Camacho	GMHA	647-2367	
Benita Manglona	GMHA	647-2367	
Dr. Vince Duenas	GMHA	647-2367	
Zennia Pecina RN.	GMHA	647-2105	
Paula Manzon, RN	GMHA	647-2136	
Vince Quichocho	GMHA	647-2207	

Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019 Budget Hearing Sign-in Sheet

2:00 pm
Wednesday – June 20, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Enrique Vinas	GSWA	864-0712	enrique.gswa@gmail.com
Corey Martin	GSWA	864-0712	cmartin@gswa@gmail.com

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BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Special Economic Service Meeting Sign-in Sheet

10:00 am
Friday – June 22, 2018
Guam Legislature Public Hearing Room · Guam Congress Building

NAME	AGENCY/ORGANIZATION	PHONE NO.	EMAIL ADDRESS
Nico Fujikawa	GVB	646-1489	nico.fujikawa@visitguam.com
John Camacho	DRT	635-1815	john.camacho@revtax.guam.gov
Marie Benito	DRT	635-1816	marie.benito@ " "
Edward Birn	DOA	475-1250	edward.birn@doa.guam.gov
Gary Hiles	DOL	475-7062	gary.hiles@dol.guam.gov
Albert Perez	DSP	472-4201	
YUKA HECHANOVA	OPA	475-0390	yhechanova@guamopa.com
Lester L. Carlson Jr.	BBMR	475-9106	

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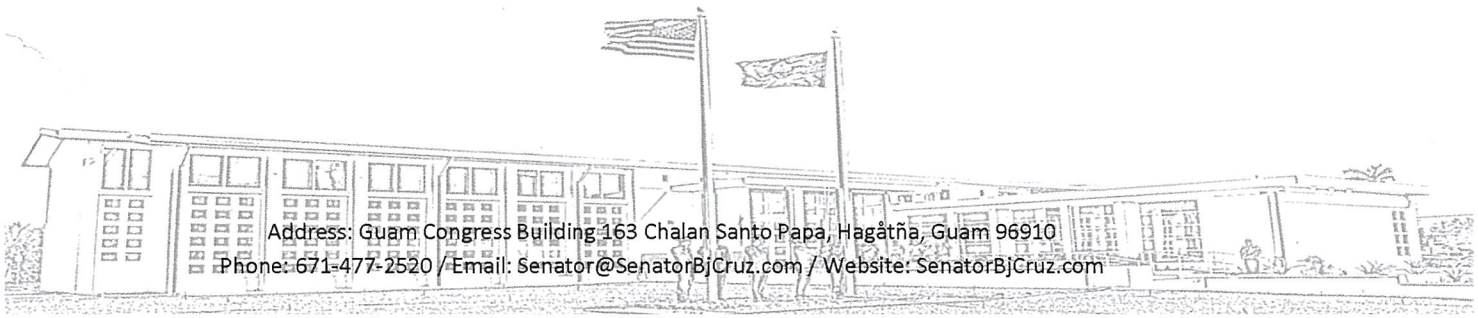
Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Special Economic Service Meeting

Wednesday, January 31, 2018
2:00PM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
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Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Special Economic Service Meeting

Wednesday, January 31, 2018
Guam Congress Building Public Hearing Room
2:00 PM

AGENDA

I. Summary of Tax Policy Changes in Public Law No: 115-97, the *Tax Cuts and Jobs Act* **(DRT)**

II. Impacts of Public Law No: 115-97, the *Tax Cuts and Jobs Act* on:
   a. Fiscal Year 2018
      i. General Fund Revenues: Individual, Withholding, and Corporate Taxes **(DRT/DOA/BBMR)**
      ii. Government of Guam Expenditure Adjustments/Reduction **(BBMR/DOA)**

   b. Fiscal Year 2019
      i. General Fund Revenues: Individual, Withholding, and Corporate Taxes and Section 30 Revenues **(DRT/DOA/BBMR)**

   c. Current and Outstanding Government of Guam Bonds and the Future for Guam Municipal Bond Offerings **(GEDA)**

   d. Federal/Military Contributions/Expenditures **(BSP)**

   e. Guam's Economic Outlook **(DOL)**

III. Current Outlook and Update on Tourism **(GVB)**

Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBJCruz.com / Website: SenatorBJCruz.com

Eddie Baza Calvo
Governor
Ray Tenorio
Lieutenant Governor

DEPARTMENT OF ADMINISTRATION
(DIPATTAMENTON ATMENESTRASION)
DIRECTOR'S OFFICE
(Ufisinan Direktot)
590 South Marine Corps Drive
Suite 224, GITC Building, Tamuning, Guam 96913
Post Office Box 884 * Hagåtña, Guam 96932
TEL: (671) 475-1101/1221/1250 * FAX: (671) 477-6788

Christine W. P. Baleto
Director
Vincent P. Arriola
Deputy Director

January 31, 2018

The Honorable Benjamin J.F. Cruz, Speaker
Chairman, Committee on Appropriations and Adjudication
I Mina' Trentai Kuåttro Na Liheslaturan Guåhan
Suite 107, 155 Hesler Place.
Hagatña, Guam 96910

RE: Special Economic Service Request for Information

Buenas yan Håfa Adai Speaker Cruz,

Please find attached the Department of Administrations report on actual collections for Fiscal Year 2017 and Fiscal Year 2018 to date for Individual, Withholding, and Corporate Income Tax Collections. Also included is the actual and projected cash receipts for the remainder of Fiscal Year 2018 as compared to the historical average.

Should you have any questions, or wish to discuss the matter further, please feel free to contact me at 475-1250.

Senseramente,

Christine W. Baleto
Director, DOA

FY2017 MONTHLY GENERAL FUND REVENUES

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Income Taxes:													
Individual	6,557,394	1,525,922	2,292,235	6,533,976	2,374,227	6,899,174	27,318,530	1,974,795	6,783,246	2,026,813	2,177,134	5,829,129	72,292,576
Corporation	4,983,277	3,567,272	18,334,927	11,704,349	1,476,093	11,894,075	23,715,979	6,067,903	18,601,930	10,936,067	3,597,691	20,355,200	135,234,764
Withholding	20,455,034	22,915,254	22,233,683	23,979,576	17,709,985	21,840,921	21,655,424	22,034,019	21,008,215	22,591,722	19,210,290	20,175,379	255,809,503
Withholding - COLA	-	-	-	-	-	-	-	174	-	-	-	-	174
Interest & Penalties	366,284	406,460	643,029	376,313	330,039	706,706	345,902	304,091	689,658	642,914	273,835	581,490	5,666,721
Income Taxes	**32,361,990**	**28,414,908**	**43,503,875**	**42,594,215**	**21,890,344**	**41,340,876**	**73,035,834**	**30,380,983**	**47,083,049**	**36,197,516**	**25,258,950**	**46,941,198**	**469,003,738**
ACTC 3100-55103	-	-	-	352,220	-	-	0	1,444,940		8,177,005	0	8,048,971	18,023,135

as of 1/23/2018

FY2018 MONTHLY GENERAL FUND REVENUES

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Income Taxes:													
Individual	7,019,814	1,984,542	2,708,895										11,713,251
Corporation	12,290,804	1,877,826	18,885,957										33,054,586
Withholding	22,407,849	22,267,414	22,994,236										67,669,500
Withholding - COLA	-	-	-										-
Interest & Penalties	434,017	274,378	543,143										1,251,538
Income Taxes	**42,152,484**	**26,404,160**	**45,132,231**	-	-	-	-	-	-	-	-	-	**113,688,876**
ACTC 3100-55103	-	-	-										-

as of 1/23/2018

* Preliminary

GENERAL FUND MONTHLY CASH RECEIPTS
AVERAGE/FY18 ACTUAL:PROJECTED
DRAFT

Month	Average	FY18*
October*	52,981,374	61,761,683
November	41,476,962	44,812,256
December	61,194,988	63,470,055
January	57,782,383	58,079,255
February	40,108,853	35,966,570
March	62,704,471	56,227,982
April	91,213,091	81,854,154
May	47,241,315	42,188,922
June	64,852,053	57,754,128
July	52,183,321	46,298,053
August	43,138,301	38,860,210
September	155,788,519	131,291,286
Totals	770,665,632	718,564,554

Note: Reduction of $50 million cash plus anticipated $68 million in Section 30

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

DIRECTOR

LESTER L. CARLSON JR.
DEPUTY DIRECTOR

JAN 23 2018

BBMR CIRCULAR NO. **18-04**

To: All Executive and Autonomous Department and Agency Heads

From: Acting Director, Bureau of Budget and Management Research (BBMR)

Subject: General Fund Reduction

Hafa Adai! As all of you are aware President Trump signed the **"Tax Cuts and Jobs Act of 2017 (the "Act")"** into law at the end of 2017. The passage of this Act will have a negative effect on the Government of Guam's General Fund revenues specifically with the reduction in Corporate Taxes, Withholding Taxes and Individual Income Taxes.

BBMR has conferred with Governor Calvo and the Governor's Fiscal Team and the impact on the General Fund will begin **this fiscal year** with an estimated loss of approximately $47.9 Million of projected General Fund revenue for the remainder of Fiscal Year 2018. Further, in Fiscal Year 2019 our projections show approximately $66.1 Million in General Fund Revenue will be lost.

Your immediate attention in identifying areas of cost cutting within your respective department/agency is requested as well as your suggestions for ***revenue enhancements to offset this revenue loss***. A quick review of the General Fund level of appropriations to each department/agency (excludes debt service and miscellaneous appropriations) shows the following:

DEPARTMENT	LEVEL OF FY 2018 GF APPROPRIATIONS
1. Legislature	$ 8,966,564
2. Judiciary	$ 34,696,443
3. Public Defender	$ 4,341,373
4. University of Guam	$ 35,077,747
5. Guam Community College	$ 19,750,031
6. Guam Memorial Hospital	$ 2,770,616
7. Mayor's Council	$ 788,931
8. Office of Public Accountability	$ 1,396,898
9. Department of Education	$225,826,664
10. Office of the Attorney General	$ 16,249,713
11. Executive Branch Operations	$200,819,614

Absent an immediate upward adjustment in General Fund revenues, your department/agency can expect to see a pro rata reduction, of the cuts required, in disbursements as early as February, 2018. Additionally, all options will be considered in addressing the revenue shortfall including those departments/agencies that are funded by Special Funds.

Your assigned BBMR Analyst will be in contact with your department/agency shortly with further details.

Your urgent attention and immediate response to this matter is greatly appreciated, thank you.

BUREAU OF BUDGET & MANAGEMENT RESEARCH
OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

SEP 19 2017

BBMR CIRCULAR 18-01

To: All Executive Line Department and Agency Heads

From: Acting Director, Bureau of Budget and Management Research

Subject: Fiscal Year 2018 Budget Allotment Process and Staffing Patterns

The FY 2018 Budget Act (Public Law 34-42), sets out the spending plan for the Government of Guam for FY 2018.

Your department / agency staff should review P.L. 34-42 and commence Establishment of Account (EOA) and Budget Allotment Schedule preparations. Please review the FY 2018 Budget Act thoroughly to determine the mandated reporting requirements and any restrictions or limitations that may be imposed on your department / agency. An electronic copy of the Budget Act and budget forms will be made available on the BBMR website at http://bbmr.guam.gov.

Please prepare your budget allotment schedules per the following guidelines and conditions:

- Use the attached Request for Establishment of Account (EOA) and Budget Allotment Schedule. A request for EOA is ***not*** necessary for existing accounts being rolled over in the AS400 (FMIS) for FY 2018. For existing accounts, only Budget Allotment Schedules are needed. EOA(s) and Budget Allotment Schedule(s) should be prepared for new program accounts only.

- In order to continue fiscal restraint, a fifteen percent (15%) reserve is imposed on all appropriations funded by the General Fund and all Special Funds (including for operations). The exceptions are those departments/agencies with specific exemptions per P.L. 34-42.

- All departments/agencies are to prioritize costs within established budget ceilings as follows:
  1. Personnel requirements for filled positions (including increments) – Fund at 100%; also include Overtime requirements
  2. Utility Costs (Power, Water and Telephone) – Fund at 100%
  3. Essential operational costs (i.e., contractual services for copier leases, office space rental agreements, etc.)

- Along with the EOA(s) and Budget Allotment Schedules, departments / agencies are to submit updated (FY 2018 Current) staffing patterns for each division/program. Be reminded that the staffing patterns should reflect the new Government of Guam Retirement Fund Rate of Contribution of **27.83%** for FY 2018, pursuant to Section 3, Chapter XIII (Administrative Provisions), of P.L. 34-42.

Allotment by Object Category

111 - Monthly releases (total appropriation levels divided by 26 pay periods – months of December 2017 and June 2018 have 3 pay days) and distribute according to your agency's current master payroll listing.

112 - Monthly release upon pre-approval of an Overtime Plan using form BBMR F-15A available under "Circular" on our website http://bbmr.guam.gov. Overtime Plans are due as soon as possible to avoid delays in overtime payments and should be planned for the full year.

113 - Same process as 111 above. This should include cost requirements for Retirement and Medicare benefits, as well as Medical, Dental and Life benefits for FY 2018 (copy attached). A reminder that the *Government* contributions for Medical & Dental are as follows:

SelectCare 2000 / TakeCare 2000 / NetCare 2000:
Class I - $1,246 / Class II - $1,986 / Class III - $1,671 / Class IV - $2,772

SelectCare 1500 / TakeCare 1500 / NetCare 1500:
Class I - $2,512 / Class II - $4,567 / Class III - $3,839 / Class IV - $6,340

SelectCare Dental / TakeCare Dental / NetCare Dental:
Class I - $204 / Class II - $269 / Class III - $229 / Class IV - $373

220 - Release upon approval of each travel request
230 - Full release for continuing and/or fixed contractual obligations
233 - Full release in October 2017
240 - Quarterly release of appropriation
250 - Zero release until written justification provided and approved by BBMR
270 - Full release in October 2017
271 - Full release in October 2017
290 - Full release for fixed (recurring) miscellaneous costs (Local matching funds will be placed in reserve and released upon receipt of grant award)
361 - Full release in October 2017
362 - Full release in October 2017
363 - Full release in October 2017
450 - Zero release until written justification provided and approved by BBMR

Your FY 2018 departmental Budget Allotment Schedules are due to BBMR no later than **Monday, September 25, 2017**, at the close of business.

Failure to comply to this circular will result in your department's/agency's inability to expend funds for operational requirements, such as for continuing contracts, etc. As such, it is important that your Budget Allotment Schedules are remitted by the established deadline so that BBMR may load appropriations/allotments by October 1, 2017.

LESTER L. CARLSON, JR

Attachments

REQUEST FOR ESTABLISHMENT/MODIFICATION OF ACCOUNT

TO DEPARTMENT OF ADMINISTRATION - DIVISION OF ACCOUNTS
VIA BUREAU OF BUDGET & MANAGEMENT RESEARCH
FROM: _____

* Agency Grant Manager: _____ Contact Number: _____

ACCOUNT TITLE (Max 30 characters): _____

PURPOSE:

- ☐ Grant Award [Original] - Federal
- ☐ Grant Award [Supplement] - Federal
- ☐ Grant Period Modification - Federal
- ☐ Grant Number Change - Federal
- ☐ Catalog Number Change - Federal
- ☐ Appropriation Type Change
- ☐ Object Class(es) - Add / Delete
- ☐ Local/Federal Participation Ratio Modification
- ☐ Appropriation [Original] - Local
- ☐ Appropriation [Supplemental] - Local
- ☐ Appropriation Period Modification
- ☐ Other *[specify]*: _____

APPROPRIATION TYPE:

DOA USE ONLY: CIP - Yes / No

- ☐ Local Operation [A]
- ☐ Federal Local Match [B]
- ☐ Local Continuing [C]
- ☐ Local CIP [D]
- ☐ Federal 101 [E]
- ☐ Federal CIP [F]
- ☐ Federal Match Continuing [G]
- ☐ Federal 101 Continuing [H]
- ☐ Subgrants [J]
- ☐ Reimbursable Appropriations [X]
- ☐ Work Request [Z]
- ☐ Other: _____

OBJECT CLASS(ES) REQUIRED:

- ☐ 111 Salary
- ☐ 112 Overtime/Premium Pay
- ☐ 113 Benefits
- ☐ 220 Travel
- ☐ 230 Contractual
- ☐ 233 Office Space Rental
- ☐ 240 Materials / Supplies
- ☐ 250 Equipment
- ☐ 270 Worker's Comp Benefits
- ☐ 271 Drug Testing
- ☐ 280 Sub-Recipient/Grants
- ☐ 290 Miscellaneous
- ☐ 361 Utilities - Power
- ☐ 362 Utilities - Water
- ☐ 363 Utilities - Telephone
- ☐ 450 Captial Outlay
- ☐ 700 Indirect - Local
- ☐ 701 Indirect - Federal
- ☐ 800 Expense Reimb
- ☐ _____ other

AUTHORITY / * GRANT NO. / PL NO	CATALOG NUMBER (Category Code)	START DATE	EXPIRATION DATE
*FEDERAL SHARE PERCENTAGE	* LOCAL SHARE PERCENTAGE	OBLIGATION END DATE	EXPENDITURE END DATE

APPROPRIATION (GL or REV) ACCOUNT NUMBER	TOTAL FUNDS		
	LOCAL	FEDERAL - AUTHORIZED (Cumulative)	FEDERAL - AWARDED
JOB ORDER ASSIGNED	* LOCAL MATCH ACCOUNT NUMBER	* NOTE	
		IF LOCAL MATCH ACCOUNT DOES NOT EXIST PLEASE ATTACH **SEPARATE** E.O.A. REQUEST	

REQUESTOR:		BBMR		DIVISION OF ACCOUNTS	
REQUESTED BY	DATE	APPROVED BY	DATE	APPROVED BY	DATE

DIVISION OF ACCOUNTS - FEDERAL BRANCH USE ONLY

DRAW TYPE	DRAW ACCT	SUB-ACCT	REVIEWED BY
DOCUMENT NUMBER	REPORTING REQUIREMENT	REVENUE ACCOUNT	DATE

NOTES _____

* APPLICABLE ONLY TO FEDERAL ACCOUNTS

BBMR-F6

		Sign Requestor:	Date:
Department / Division:	FY 2018	Dept. Head:	
Program Title:	BUDGET ALLOTMENT	Sign Approved:	Date:
Public Law/Section:	SCHEDULE	BBMR Acting Director: Lester L. Carlson, Jr.	
AS400 Account Number:		Sign Loaded:	Date:
		Analyst:	

		Appropriation	Reserve	Release									
111	Regular Salaries	$0.00	$0.00	$0.00	Oct.	$0.00	Jan.	$0.00	April	$0.00	July	$0.00
					Nov.	$0.00	Feb.	$0.00	May	$0.00	Aug.	$0.00
					Dec.	$0.00	Mar.	$0.00	June	$0.00	Sept.	$0.00
112	Overtime	$0.00	$0.00	$0.00	Oct.	$0.00	Jan.	$0.00	April	$0.00	July	$0.00
					Nov	$0.00	Feb.	$0.00	May	$0.00	Aug.	$0.00
					Dec.	$0.00	Mar.	$0.00	June	$0.00	Sept.	$0.00
113	Benefits	$0.00	$0.00	$0.00	Oct.	$0.00	Jan.	$0.00	April	$0.00	July	$0.00
					Nov	$0.00	Feb.	$0.00	May	$0.00	Aug.	$0.00
					Dec.	$0.00	Mar.	$0.00	June	$0.00	Sept.	$0.00
Sub		$0.00	$0.00	$0.00		$0.00		$0.00		$0.00		$0.00
220	Travel	$0.00	$0.00	$0.00	Oct.	$0.00	Jan.	$0.00	April	$0.00	July	$0.00
					Nov	$0.00	Feb.	$0.00	May	$0.00	Aug	$0.00
					Dec.	$0.00	Mar	$0.00	June	$0.00	Sept.	$0.00
230	Contractual	$0.00	$0.00	$0.00	Oct.	$0.00	Jan.	$0.00	April	$0.00	July	$0.00
					Nov	$0.00	Feb.	$0.00	May	$0.00	Aug.	$0.00
					Dec.	$0.00	Mar.	$0.00	June	$0.00	Sept.	$0.00
233	Office Space Rental	$0.00	$0.00	$0.00	Oct	$0.00	Jan	$0.00	April	$0.00	July	$0.00
					Nov.	$0.00	Feb.	$0.00	May	$0.00	Aug.	$0.00
					Dec	$0.00	Mar	$0.00	June	$0.00	Sept.	$0.00
240	Supplies	$0.00	$0.00	$0.00	Oct.	$0.00	Jan.	$0.00	April	$0.00	July	$0.00
					Nov.	$0.00	Feb.	$0.00	May	$0.00	Aug	$0.00
					Dec	$0.00	Mar	$0.00	June	$0.00	Sept.	$0.00
250	Equipment	$0.00	$0.00	$0.00	Oct.	$0.00	Jan.	$0.00	April	$0.00	July	$0.00
					Nov.	$0.00	Feb.	$0.00	May	$0.00	Aug.	$0.00
					Dec.	$0.00	Mar.	$0.00	June	$0.00	Sept.	$0.00
270	Workers Comp.	$0.00	$0.00	$0.00	Oct.	$0.00	Jan.	$0.00	April	$0.00	July	$0.00
					Nov	$0.00	Feb.	$0.00	May	$0.00	Aug.	$0.00
					Dec	$0.00	Mar	$0.00	June	$0.00	Sept	$0.00
271	Drug Testing	$0.00	$0.00	$0.00	Oct.	$0.00	Jan	$0.00	April	$0.00	July	$0.00
					Nov	$0.00	Feb.	$0.00	May	$0.00	Aug.	$0.00
					Dec	$0.00	Mar.	$0.00	June	$0.00	Sept.	$0.00
280	Sub-Recipient / Grants	$0.00	$0.00	$0.00	Oct.	$0.00	Jan.	$0.00	April	$0.00	July	$0.00

		Appropriation	Reserve	Release								
					Nov	$0.00	Feb.	$0.00	May	$0.00	Aug.	$0.00
					Dec.	$0.00	Mar	$0.00	June	$0.00	Sept.	$0.00
290	Miscellaneous	$0.00	$0.00	$0.00	Oct.	$0.00	Jan.	$0.00	April	$0.00	July	$0.00
					Nov	$0.00	Feb.	$0.00	May	$0.00	Aug.	$0.00
					Dec.	$0.00	Mar	$0.00	June	$0.00	Sept.	$0.00
Sub		**$0.00**	**$0.00**	**$0.00**		**$0.00**		**$0.00**		**$0.00**		**$0.00**
361	Power	$0.00	$0.00	$0.00	Oct.	$0.00	Jan.	$0.00	April	$0.00	July	$0.00
					Nov.	$0.00	Feb.	$0.00	May	$0.00	Aug.	$0.00
					Dec.	$0.00	Mar	$0.00	June	$0.00	Sept.	$0.00
362	Water	$0.00	$0.00	$0.00	Oct.	$0.00	Jan.	$0.00	April	$0.00	July	$0.00
					Nov.	$0.00	Feb.	$0.00	May	$0.00	Aug.	$0.00
					Dec.	$0.00	Mar	$0.00	June	$0.00	Sept.	$0.00
363	Telephone	$0.00	$0.00	$0.00	Oct.	$0.00	Jan.	$0.00	April	$0.00	July	$0.00
					Nov.	$0.00	Feb.	$0.00	May	$0.00	Aug.	$0.00
					Dec.	$0.00	Mar	$0.00	June	$0.00	Sept.	$0.00
Sub		**$0.00**	**$0.00**	**$0.00**		**$0.00**		**$0.00**		**$0.00**		**$0.00**
450	Capital Outlay	$0.00	$0.00	$0.00	Oct.	$0.00	Jan.	$0.00	April	$0.00	July	$0.00
					Nov	$0.00	Feb.	$0.00	May	$0.00	Aug.	$0.00
					Dec.	$0.00	Mar	$0.00	June	$0.00	Sept.	$0.00
Sub		**$0.00**	**$0.00**	**$0.00**		**$0.00**		**$0.00**		**$0.00**		**$0.00**
701	Indirect Cost	$0.00	$0.00	$0.00	Oct.	$0.00	Jan.	$0.00	April	$0.00	July	$0.00
					Nov	$0.00	Feb.	$0.00	May	$0.00	Aug.	$0.00
					Dec.	$0.00	Mar	$0.00	June	$0.00	Sept.	$0.00
Sub		**$0.00**	**$0.00**	**$0.00**		**$0.00**		**$0.00**		**$0.00**		**$0.00**
GRAND TOTAL		**$0.00**	**$0.00**	**$0.00**		**$0.00**		**$0.00**		**$0.00**		**$0.00**

FOOTNOTE:

Government of Guam

FY2018 GROUP HEALTH INSURANCE PROGRAM

MEDICAL & DENTAL RATES

	SELECTCARE HSA 2000			TAKECARE HSA 2000			NETCARE HSA 2000		
Class	GOV	SUBSCRIBER	TOTAL	GOV	SUBSCRIBER	TOTAL	GOV	SUBSCRIBER	TOTAL
Employee CI	$47.90	$0.10	$48.00	$47.90	$1.94	$49.84	$47.90	$0.00	$47.90
Employee CII	$76.37	$23.76	$100.15	$76.37	$26.63	$103.00	$76.37	$23.27	$99.64
Employee CIII	$64.24	$19.76	$84.00	$64.24	$22.63	$86.87	$64.24	$19.59	$83.83
Employee CIV	$106.59	$33.26	$139.85	$106.59	$36.76	$143.35	$106.59	$32.33	$138.92
Retiree CI	$155.40	$0.10	$155.50	$159.88	$2.10	$161.98	$155.69	$0.00	$155.69
Retiree CII	$299.23	$25.77	$325.00	$305.91	$28.85	$334.76	$298.62	$25.21	$323.83
Retiree CIII	$251.09	$21.41	$272.50	$257.80	$24.51	$282.31	$251.23	$21.22	$272.45
Retiree CIV	$416.97	$36.03	$453.00	$426.06	$39.83	$465.89	$416.46	$35.02	$451.48
	SELECTCARE 1500			TAKECARE 1500			NETCARE 1500		
Class	GOV	SUBSCRIBER	TOTAL	GOV	SUBSCRIBER	TOTAL	GOV	SUBSCRIBER	TOTAL
Employee CI	$96.59	$56.64	$153.23	$96.59	$23.78	$120.37	$96.59	$56.18	$152.77
Employee CII	$175.65	$143.27	$318.92	$175.65	$73.98	$249.63	$175.65	$142.81	$318.46
Employee CIII	$147.63	$119.60	$267.23	$147.63	$62.19	$209.82	$147.63	$120.06	$267.69
Employee CIV	$243.82	$199.72	$443.54	$243.82	$102.76	$346.58	$243.82	$200.18	$444.00
Retiree CI	$436.14	$61.36	$497.50	$365.43	$25.76	$391.19	$435.64	$60.86	$496.50
Retiree CII	$880.29	$155.21	$1,035.50	$731.16	$80.15	$811.31	$880.79	$154.71	$1,035.50
Retiree CIII	$737.93	$129.57	$867.50	$614.55	$67.37	$681.92	$740.93	$130.07	$871.00
Retiree CIV	$1,223.64	$216.36	$1,440.00	$1,015.07	$111.32	$1,126.39	$1,226.64	$216.86	$1,443.50
RETIREE SUPPLEMENTAL PLAN (RSP) - must meet Medicare eligibility requirements									
	SELECTCARE (RSP)			TAKECARE (RSP)			NETCARE (RSP)		
Class	GOV	SUBSCRIBER	TOTAL	GOV	SUBSCRIBER	TOTAL	GOV	SUBSCRIBER	TOTAL
Retiree CI	$181.00	$0.00	$181.00	$188.22	$0.00	$188.22	$210.64	$0.00	$210 64
Retiree CII	$361.50	$0.00	$361.50	$398.47	$0.00	$398.47	$448.20	$0.00	$448 20
	SELECTCARE DENTAL			TAKECARE DENTAL			NETCARE DENTAL		
Class	GOV	SUBSCRIBER	TOTAL	GOV	SUBSCRIBER	TOTAL	GOV	SUBSCRIBER	TOTAL
Employee CI	$7.82	$7.87	$15.69	$7.82	$6.99	$14.81	$7.82	$7.91	$15.73
Employee CII	$10.32	$25.22	$35.54	$10.32	$24.07	$34.39	$10.32	$25.44	$35.76
Employee CIII	$8.77	$19.39	$28.16	$8.77	$18.94	$27.71	$8.77	$19.83	$28.60
Employee CIV	$14.31	$33.23	$47.54	$14.31	$32.03	$46.34	$14.31	$33.84	$48.15
Retiree CI	$8.47	$8.53	$17.00	$8.47	$7.57	$16.04	$8.47	$8.57	$17.04
Retiree CII	$11.18	$27.32	$38.50	$11.18	$26.08	$37.26	$11.18	$27.56	$38.74
Retiree CIII	$9.50	$21.00	$30.50	$9.50	$20.52	$30.02	$9.50	$21.49	$30.99
Retiree CIV	$15.50	$36.00	$51.50	$15.50	$34.70	$50.20	$15.50	$36.67	$52.17

Class I - Subscriber only - No Dependent
Class II -Subscriber + spouse (domestic partner) only
Class III - Subscriber + Child(ren) only - No Spouse
Class IV - Subscriber + Family (Spouse, Domestic Partner and/or Ex-Spouse via Court Order + Children)

Christine Baleto, Director
Department of Administration

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

DIRECTOR

LESTER L. CARLSON JR.
DEPUTY DIRECTOR

JAN 23 2018

BBMR CIRCULAR NO. **18-04**

To: All Executive and Autonomous Department and Agency Heads

From: Acting Director, Bureau of Budget and Management Research (BBMR)

Subject: General Fund Reduction

Hafa Adai! As all of you are aware President Trump signed the **"Tax Cuts and Jobs Act of 2017 (the "Act")"** into law at the end of 2017. The passage of this Act will have a negative effect on the Government of Guam's General Fund revenues specifically with the reduction in Corporate Taxes, Withholding Taxes and Individual Income Taxes.

BBMR has conferred with Governor Calvo and the Governor's Fiscal Team and the impact on the General Fund will begin **this fiscal year** with an estimated loss of approximately $47.9 Million of projected General Fund revenue for the remainder of Fiscal Year 2018. Further, in Fiscal Year 2019 our projections show approximately $66.1 Million in General Fund Revenue will be lost.

Your immediate attention in identifying areas of cost cutting within your respective department/agency is requested as well as your suggestions for ***revenue enhancements to offset this revenue loss***. A quick review of the General Fund level of appropriations to each department/agency (excludes debt service and miscellaneous appropriations) shows the following:

DEPARTMENT	LEVEL OF FY 2018 GF APPROPRIATIONS
1. Legislature	$ 8,966,564
2. Judiciary	$ 34,696,443
3. Public Defender	$ 4,341,373
4. University of Guam	$ 35,077,747
5. Guam Community College	$ 19,750,031
6. Guam Memorial Hospital	$ 2,770,616
7. Mayor's Council	$ 788,931
8. Office of Public Accountability	$ 1,396,898
9. Department of Education	$225,826,664
10. Office of the Attorney General	$ 16,249,713
11. Executive Branch Operations	$200,819,614

Absent an immediate upward adjustment in General Fund revenues, your department/agency can expect to see a pro rata reduction, of the cuts required, in disbursements as early as February, 2018. Additionally, all options will be considered in addressing the revenue shortfall including those departments/agencies that are funded by Special Funds.

Your assigned BBMR Analyst will be in contact with your department/agency shortly with further details.

Your urgent attention and immediate response to this matter is greatly appreciated, thank you.

Department / Agency / Instrumentality	
OFFICE OF I MAGA'LAHEN GUAHAN AND I SEGUNDU NA MAGA'LAHEN GUAHAN	
GUAM ANCESTRAL LANDS COMMISSION	
OFFICE OF VETERANS AFFAIRS	
BUREAU OF BUDGET AND MANAGEMENT RESEARCH	
DEPARTMENT OF REVENUE AND TAXATION	
DEPARTMENT OF LAND MANAGEMENT	
CIVIL SERVICE COMMISSION	
DEPARTMENT OF ADMINISTRATION	
DEPARTMENT OF PUBLIC WORKS	
DEPARTMENT OF CORRECTIONS	
DEPARTMENT OF YOUTH AFFAIRS	
GUAM POLICE DEPARTMENT	
GUAM FIRE DEPARTMENT	
CHIEF MEDICAL EXAMINER	
GUAM BEHAVIORAL HEALTH & WELLNESS CENTER	
GUAM DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES	
DEPARTMENT OF INTEGRATED SERVICES FOR INDIVIDUALS WITH	
DEPARTMENT OF PARKS & RECREATION	
COMMISSION ON DECOLONIZATION	
GUAM DEPARTMENT OF LABOR	
DEPARTMENT OF MILITARY AFFAIRS	
GUAM ELECTION COMMISSION	
BUREAU OF STATISTICS AND PLANS	
GUAM DEPARTMENT OF AGRICULTURE	
GUAM MEMORIAL HOSPITAL AUTHORITY	
GUAM DEPARTMENT OF EDUCATION (GDOE)	
UNIVERSITY OF GUAM (UOG)	
GUAM COMMUNITY COLLEGE (GCC)	
I LIHESLATURAN GUAHAN	
OFFICE OF THE ATTORNEY GENERAL OF GUAM	
PUBLIC DEFENDER SERVICES CORPORATION	
MAYORS COUNCIL OF GUAM	
OFFICE OF PUBLIC ACCOUNTABILITY	
JUDICIARY OF GUAM	

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RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Chief of Staff, Office of I Maga'låhen Guåhan

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
OFFICE OF I MAGA'LAHEN GUAHAN AND I SEGUNDU NA MAGA'LAHEN GUAHAN	$7,823,067	($677,760)	$7,145,307

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

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GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Director, Department of Land Management

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
GUAM ANCESTRAL LANDS COMMISSION	$91,093	($7,892)	$83,201

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Administrator, Guam Veterans Affairs Office

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation (P.L. 34-42)	Required General Fund Reduction (Tax Cuts & Jobs Act of 2017)	FY2018 Final Revised General Fund Level
OFFICE OF VETERANS AFFAIRS	$631,767	($54,734)	$577,033

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Acting Director, Bureau of Budget and Management Research

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY 2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY 2018 Final Revised General Fund Level
BUREAU OF BUDGET AND MANAGEMENT RESEARCH	$1,287,508	($111,545)	$1,175,963
COMPETITIVE WAGE ACT (CWA) EMPLOYEES APPEALS COMPENSATION	$68,358	($4,302)	$64,056
TOTAL - BUREAU OF BUDGET AND MANAGEMENT RESEARCH	**$1,355,866**	**($115,847)**	**$1,240,019**

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Director, Department of Revenue and Taxation

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation (P.L. 34-42)	Required General Fund Reduction (Tax Cuts & Jobs Act of 2017)	FY2018 Revised General Fund Level
DEPARTMENT OF REVENUE AND TAXATION (OPERATIONS)	$9,518,191	($824,618)	$8,693,573
RECRUITMENT OF REVENUE AGENTS	$1,100,000	($95,300)	$1,004,700
RECRUITMENT OF VEHICLE REGISTRATION OFFICERS & DRIVER'S LICENSE EXAMINERS	$325,000	($28,157)	$296,843
TOTAL - DEPARTMENT OF REVENUE & TAXATION	**$10,943,191**	**($948,075)**	**$9,995,116**

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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LESTER L. CARLSON, JR

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LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Director, Department of Land Management

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
DEPARTMENT OF LAND MANAGEMENT	$343,292	($29,741)	$313,551

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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LESTER L. CARLSON, JR.

BUREAU OF BUDGET & MANAGEMENT RESEARCH

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GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Executive Director, Civil Service Commission

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
CIVIL SERVICE COMMISSION	$1,053,965	($91,311)	$962,654

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Director, Department of Administration

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
DEPARTMENT OF ADMINISTRATION	$10,653,059	($922,939)	$9,730,120

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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BUREAU OF BUDGET & MANAGEMENT RESEARCH

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LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Director, Department of Public Works

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
DEPT. OF PUBLIC WORKS - COMPREHENSIVE COST-BENEFIT & SPACE UTILIZATION STUDY	$150,000	($50,000)	$100,000

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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LESTER L. CARLSON, JR

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GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Director, Department of Corrections

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
DEPARTMENT OF CORRECTIONS	$23,625,276	($2,046,801)	$21,578,475
COST OF CARE & CUSTODY AT BUREAU OF PRISONS	$501,000	($43,405)	$457,595
TOTAL - DEPARTMENT OF CORRECTIONS	**$24,126,276**	**($2,090,206)**	**$22,036,070**

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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LESTER L. CARLSON, JR

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GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Director, Department of Youth Affairs

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
DEPARTMENT OF YOUTH AFFAIRS	$5,907,388	($511,793)	$5,395,595

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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LESTER L. CARLSON, JR

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RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Chief of Police, Guam Police Department

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation (P.L. 34-42)	Required General Fund Reduction (Tax Cut & Jobs Act of 2017)	FY2018 Final Revised General Fund Level
GUAM POLICE DEPARTMENT	$29,945,509	($2,594,361)	$27,351,148

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Acting Fire Chief, Guam Fire Department

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY 2018 General Fund Appropriation P.L. 34-42	Revised General Fund Reduction Tax Cuts & Jobs Act of 2017	FY2018 Revised General Fund Level
GUAM FIRE DEPARTMENT	$31,885,003	($2,762,391)	$29,122,612

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2019

MEMORANDUM

To: Chief Medical Examiner, Office of the Chief Medical Examiner

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
CHIEF MEDICAL EXAMINER	$442,330	($38,322)	$404,008

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Director, Guam Behavioral Health & Wellness Center

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
GUAM BEHAVIORAL HEALTH & WELLNESS CENTER	$1,808,665	($156,696)	$1,651,969
DRUG & ALCOHOL PROGRAMS/DETOX. & REHAB. SVCS.	$437,429	($37,897)	$399,532
FOCUS ON LIFE YOUTH SUICIDE PREV. & PEACE PROGRAM	$86,000	($7,451)	$78,549
TOTAL - GUAM BEHAVIORAL HEALTH & WELLNESS CENTER	**$2,332,094**	**($202,044)**	**$2,130,050**

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Director, Guam Department of Public Health & Social Services

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
GUAM DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES	$22,386,548	($1,939,482)	$20,447,066
MIP PAYMENT REVOLVING FUND FOR MIP	$15,828,907	($1,371,354)	$14,457,553
MIP CANCER SCREENING, TREATMENT & SUPPORT SERVICES	$800,000	($69,309)	$730,691
LOCAL MATCH - MEDICAID PROGRAM	$14,395,105	($1,247,135)	$13,147,970
LOCAL MATCH - CHIP PROGRAM	$2,293,576	($198,706)	$2,094,870
LOCAL MATCH - PROGRAM AUTHORIZATIONS FOR SENIOR CITIZENS	$600,050	($51,986)	$548,064
LOCAL MATCH - PUBLIC ASSISTANCE PAYMENTS	$3,384,305	($293,202)	$3,091,103
LOCAL MATCH - ENHANCED ALLOTMENT PLAN	$813,339	($70,464)	$742,875
OFFICE OF MINORITY HEALTH	$106,578	($9,233)	$97,345
INSURANCE PREMIUMS FOR FOSTER CARE CHILDREN	$549,000	($47,563)	$501,437
MEDICAL MARIJUANA LAB	$100,000	($100,000)	$0
TOTAL - DEPARTMENT OF PUBLIC HEALTH & SOCIAL SERVICES	**$61,257,408**	**($5,398,435)**	**$55,858,973**

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Director, Department of Integrated Services for Individuals with Disabilities

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
DEPARTMENT OF INTEGRATED SERVICES FOR INDIVIDUALS WITH DISABILITIES	$1,052,841	($91,214)	$961,627

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2019

MEMORANDUM

To: Director, Department of Parks and Recreation

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
DEPARTMENT OF PARKS & RECREATION - GUAM HISTORIC RESOURCES DIVISION	$394,868	($34,210)	$360,658

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Executive Director, Commission on Decolonization

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
COMMISSION ON DECOLONIZATION	$386,063	($125,253)	$260,810

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2019

MEMORANDUM

To: Director, Department of Labor

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
GUAM DEPARTMENT OF LABOR	**$2,016,852**	**($174,732)**	**$1,842,120**
WORKERS COMPENSATION FUND	$698,593	($60,523)	$638,070
TOTAL - GUAM DEPARTMENT OF LABOR	**$2,715,445**	**($235,255)**	**$2,480,190**

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2019

MEMORANDUM

To: Adjutant General, Department of Military Affairs

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
DEPARTMENT OF MILITARY AFFAIRS	$909,100	($78,761)	$830,339

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Executive Director, Guam Election Commission

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department/Agency/Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cuts & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
GUAM ELECTION COMMISSION	$1,514,576	($131,217)	$1,383,359

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Director, Bureau of Statistics and Plans

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
BUREAU OF STATISTICS AND PLANS	**$835,877**	**($72,417)**	**$763,460**
BUSINESS AND ECONOMIC STATISTICS PROGRAM	$416,003	($36,041)	$379,962
TOTAL - BUREAU OF STATISTICS AND PLANS	**$1,251,880**	**($108,458)**	**$1,143,422**

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Director, Department of Agriculture

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
GUAM DEPARTMENT OF AGRICULTURE	$2,136,586	($185,105)	$1,951,481
ANIMAL SHELTER OPERATIONS	$150,000	($22,500)	$127,500
CONSERVATION DIVISION OFFICERS	$855,337	($74,103)	$781,234
TOTAL - GUAM DEPARTMENT OF AGRICULTURE	**$3,141,923**	**($281,708)**	**$2,860,215**

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Hospital Administrator/Chief Executive Officer, Guam Memorial Hospital Authority

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
GUAM MEMORIAL HOSPITAL AUTHORITY (OPERATIONS)	$2,170,616	($188,054)	$1,982,562
LABOR AND DELIVERY WARD RENOVATION DEBT SERVICE	$600,000	($51,982)	$548,018
TOTAL - GUAM MEMORIAL HOSPITAL AUTHORITY	**$2,770,616**	**($240,036)**	**$2,530,580**

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Superintendent, Guam Department of Education

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
GUAM DEPARTMENT OF EDUCATION (GDOE)	$214,810,861	($18,610,365)	$196,200,496
GUAHAN ACADEMY CHARTER SCHOOL	$4,810,000	($416,719)	$4,393,281
ILEARN ACADEMY CHARTER SCHOOL	$3,250,000	($281,567)	$2,968,433
CHAMORU STUDIES DIVISION	$401,207	($34,759)	$366,448
UNIVERSAL PRE-KINDERGARTEN PILOT PROGRAM	$1,054,596	($91,366)	$963,230
TEXTBOOKS & COLLAT. MAT. FY 2017 REV.(P.L. 33-185)	$1,500,000	($129,954)	$1,370,046
TEXTBOOKS & COLLATERAL MATERIALS FY 2018	$1,500,000	($129,954)	$1,370,046
TEXTBOOKS & COLLATERAL MATERIALS FOR FY 2018 (ADVANCE APPROPRIATION FROM FY 2019 REVENUES)	($1,500,000)	$129,954	($1,370,046)
TOTAL - GUAM DEPARTMENT OF EDUCATION	**$225,826,664**	**($19,564,730)**	**$206,261,934**

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: President, University of Guam

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
UNIVERSITY OF GUAM (UOG)	$30,740,431	($2,663,230)	$28,077,201
STUDENT SCHOLARSHIPS, FINANCIAL ASSISTANCE & PROGRAM ADMINISTRATION FOR UOG SCHOLARSHIPS & A.C. YAMASHITA EDUCATOR CORPS	$3,599,358	($311,834)	$3,287,524
AQUACULTURE DEVELOPMENT & TRAINING CENTER	$125,254	($10,852)	$114,402
WERI GUAM HYDROLOGIC SURVEY	$182,694	($15,828)	$166,866
WERI WATER RESOURCE MONITORING PROGRAM	$155,626	($13,483)	$142,143
SOIL & WATER CONSERVATION DISTRICT PROGRAM	$149,384	($12,942)	$136,442
KPRG (PUBLIC RADIO)	$125,000	($10,830)	$114,170
TOTAL - UNIVERSITY OF GUAM	**$35,077,747**	**($3,038,999)**	**$32,038,748**

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: President, Guam Community College

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
GUAM COMMUNITY COLLEGE (GCC)	$18,096,062	($1,567,771)	$16,528,291
LPN & VOCATIONAL GUIDANCE PROGRAMS	$835,600	($72,393)	$763,207
APPRENTICESHIP PROGRAM	$818,369	($70,900)	$747,469
TOTAL - GUAM COMMUNITY COLLEGE	**$19,750,031**	**($1,711,064)**	**$18,038,967**

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Speaker, I Mina'trentai Kuattro Na Liheslaturan Guahan

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
I LIHESLATURAN GUAHAN	$8,496,564	($736,109)	$7,760,455
OFFICE OF FINANCE AND BUDGET	$470,000	($40,719)	$429,281
TOTAL - I LIHESLATURAN GUAHAN	**$8,966,564**	**($776,828)**	**$8,189,736**

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2019

MEMORANDUM

To: Attorney General, Office of the Attorney General of Guam

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
OFFICE OF THE ATTORNEY GENERAL OF GUAM	$16,249,713	($1,400,037)	$14,849,676

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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GOVERNOR

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LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2019

MEMORANDUM

To: Administrative Director, Public Defender Service Corporation

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
PUBLIC DEFENDER SERVICES CORPORATION	$4,341,373	($376,119)	$3,965,254

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2019

MEMORANDUM

To: Executive Director, Mayor's Council of Guam

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
MAYORS COUNCIL OF GUAM	$788,931	($68,350)	$720,581

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Public Auditor, Office of Public Accountability

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
OFFICE OF PUBLIC ACCOUNTABILITY	$1,396,898	($121,022)	$1,275,876

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Chief Justice, Unified Judiciary of Guam

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
JUDICIARY OF GUAM	$31,265,212	($2,708,694)	$28,556,518
COURT APPOINTED ATTORNEY FEES	$1,306,472	($113,188)	$1,193,284
ADULT AND JUVENILE DRUG COURTS	$1,572,793	($136,261)	$1,436,532
ELECTRONIC MONITORING PROGRAM	$551,966	($47,820)	$504,146
TOTAL - JUDICIARY OF GUAM	**$34,696,443**	**($3,005,963)**	**$31,690,480**

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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LESTER L. CARLSON, JR

BUREAU OF STATISTICS AND PLANS

Sagan Plånu Siha Yan Emfotmasion
Government of Guam

P.O. Box 2950 Hagåtña, Guam 96932
Tel: (671) 472-4201/3
Fax: (671) 477-1812
http://www.bsp.guam.gov

Eddie Baza Calvo
Governor of Guam

Ray Tenorio
Lieutenant Governor

Carl V. Dominguez
Director
Manuel Q. Cruz
Deputy Director

JAN 1 6 2018

GL# 34-18-1404
Speaker Benjamin J.F. Cruz

JAN 1 6 2018
Time 4:37 [illegible] File No. —
Received By

The Honorable Benjamin J.F. Cruz
Speaker
I Mina'trentai Kuattro Na Liheslaturan Guåhan
155 Hesler Street
Hagåtña, Guam 96910

Subject: REPORTING REQUIREMENT PURSUANT TO PUBLIC LAW 29-113

Dear Speaker Cruz:

Hafa Adai. The Bureau of Statistics and Plans (BSP) submits the enclosed semi-annual Summary Report of Federal/Military Contribution and Economic Impact regarding the impact of federal expenditures on Guam. We also enclose the Fiscal Year 2018 Economic Outlook as contained in the Governor's FY2018 Executive Budget which was compiled with the assistance from Department of Labor, for your information.

Please contact me at 472-4201/3 or Albert Perez, BSP's Chief Economist, should you require information on the Summary Report.

Sincerely,

Carl V. Dominguez
Director

Enclosures (2)

2018 JAN 17 AM 8:26

1404

SUMMARY REPORT OF FEDERAL/MILITARY CONTRIBUTION AND ECONOMIC OUTLOOK

Public Law 29-113, Chapter 13 of Title 2, Guam Code Annotated Section 13109(a)(2)
Bureau of Statistics and Plans, Office of the Governor

FEDERAL/MILITARY CONTRIBUTION	2013	2014	2015	2016	2017	2018
Contracts[1]	$500,313,000	$744,206,000	$765,022,000	$642,471,000	$807,905,000	$10,580,000
Grants[1]	$193,583,000	$225,069,000	$312,411,000	$263,940,000	$239,981,000	NA
Loans[1]	$525,000	$2,867,000	$167,000	$1,032,000	$356,000	NA
Other Finacial Assistance[1]	$278,980,000	$245,653,000	$248,777,000	$314,547,000	$220,476,000	NA
ECONOMIC IMPACT						
Construction Permits[2]	$308,552,000	$406,172,000	$226,013,000	$434,277,000	$436,831,000	$393,901,000
Employment[3]	61,740	61,850	63,640	63,140	62,720	NA
Unemployment Rate[3]	10.0%	7.60%	6.9%	5.4%	NA	NA
General Fund Revenues[4]	$610,635,410	$647,563,489	$647,748,591	$685,742,547	$681,271,974	$688,559,103
Tourism Arrivals[5]	1,337,665	1,341,171	1,372,531	1,511,065	1,559,395	1,632,000
Average Change in Price Level[6]	0.0%	0.8%	-0.9%	6.0%	2.5%	NA
Population Projection[7]	160,378	161,001	161,785	162,742	163,875	165,177
Guam Real Gross Domestic Product[8]	$5,078,000,000	$5,157,000,000	$5,182,000,000	$5,200,000,000	NA	NA

Footnotes:

1) Source: http://www.usaspending.gov January 16, 2018
2) Source: Department of Public Works Fiscal Year Totals (FY 2018 is estimated)
3) Source: Guam Department of Labor Employment Reports (2013-17 September); Unemployment Reports (September 2013-2014, 2016; June 2015)
4) Source: Department of Administration, FY2013-2016 (Office of the Public Auditor - audited), FY2017 & FY2018 adopted
5) Source: Guam Visitors Bureau Fiscal Year Totals (FY2018 is estimated)
6) Source: Bureau of Statistics and Plans Consumer Price Index 4th Quarter Reports
7) Source: Guam 2010 Census of Population and Housing (2011-current are projections)
8) Source: US Bureau of Economic Analysis, US Department of Commerce

ECONOMIC OUTLOOK

Economic Outlook for Guam
Fiscal Year 2018

SUMMARY

The Guam Economic Outlook for FY 2018 is a continuation and possible acceleration of a long term expansionary trend. The trend of Guam's Gross Domestic Product (GDP) in total dollars has shown consistent growth, each and every year, since 2003 in nominal dollars and in real dollars (adjusted for inflation) since 2006 based on statistics published by the Bureau of Economic Analysis (BEA). The growth in Guam's economy has been, and is expected to continue to be, driven by a combination of private and public investment in construction for the civilian and defense sectors, continued expansion and diversification in the visitor industry and expansion to meet the needs of a diverse and growing population.

Investment in new buildings and infrastructure remains high as evidenced by historical and comparative measures of construction levels on Guam. About ten percent of the island's total employment in the construction industry. Volatility in defense construction activity has been counterbalanced to an extent by strong private and Government of Guam construction activity. While substantial delays and changes in plans have occurred with the preparation for the Marine Corps relocation from Okinawa to Guam, and challenges remain to be overcome, preparatory work continues to progress.

The Federal Government continues to play a substantial role in Guam's economy in terms of federal expenditures which comprise a significant flow of funds to the island, tax policy with Guam's income tax code a mirror image of the federal tax code and an array of other laws, regulations and policies including immigration, international trade, international relations and defense policies in Asia and the Pacific which directly or indirectly effect the island economy.

Federal civilian expenditures may decline as a hiring freeze for federal employees, except defense-related positions, has already been implemented through executive order. Infrastructure development is being promoted and that could be positive for Guam. Changes in the tax code are likely to reduce income taxes overall and Government of Guam revenue from that source although changes necessary to move proposals through the U.S. Congress are likely to lessen the severity and delay the implementation largely beyond the FY 2018 forecast period.

TOURISM

Visitor arrivals in 2016 reached an all-time record of 15.4 million, up 9.0 percent from 2015 which was also an all-time record breaking year, an increase of 4.9 percent from 2014. Moreover, visitor expenditures as measured by average room rates and hotel occupancy tax collections similarly increased. The Guam Visitors Bureau (GVB) notes that "Two markets that excelled in 2016 were Korea and the Philippines. Korea arrivals soared to 544,954 visitors, making it a banner year for Guam's second largest market. Guam also welcomed its 500,000th visitor from Korea on December 7th. The Philippines was the other breakout star of 2016, recording 21,657 visitors. That's a 74.3%

increase over calendar year 2015." The increasing diversification in origin of visitors by country has more than off-set the decrease of the Japan sector. The Japan sector has experienced a number of events which have reduced arrival numbers including a reduction in the number of flights to Guam. The Guam Visitor's Bureau hopes to increase by promoting an increased number of charter flights and expanded marketing initiatives including social media to capture more independent travelers as the market has shifted to more independent travelers and fewer package tours. Since a China visa waiver program to Guam does not look likely in the near future, GVB is pursuing mainland China visitors who already have U.S. visas. Two million U.S. visas, now valid for ten years, have been issued to China citizens. GVB has reduced the Guam 2020 arrival goal from two million to 1.7 million total visitors.

CONSTRUCTION

Construction accounts for about ten percent of Guam's economy in terms of civilian employment. It is also a strong leading indicator of the economic activities to come with construction and other employment and activity in the projects as they are completed. To forecast future construction activity building permits provide a reasonably reliable leading indicator for the civilian sector and U.S. military construction contracts for the defense sector. The combined total of permits and contracts is a strong indicator of construction activity levels in the following year or two. The total has been averaging around $500 million for a seven year period since 2010. The totals declined in 2015 and rebounded somewhat in 2016. The year-to-year variation in contracts and permits has been more volatile than the overall total in which declines in one component have coincidentally been offset by increases in the other. Also construction activity as indicated by gross receipts and employment has been smoothed by a number a major multiyear projects in which the activity extends well beyond the year of contracting and permitting. Construction employment has declined somewhat in 2015 from roughly seven to six thousand workers due to several factors. These include reductions due to lower military construction appropriations since 2015, delays in contracting due to a procurement protest and environmental site work and reductions due to the non-renewal and repatriation of the majority of foreign workers employed with H-2 visas.

There are several compelling reasons why construction activity and employment is likely to remain at the very least stable and likely to increase. These include, a Department of Defense (DOD) procurement protest has been settled with projects to be rebid in 2017, a Government of Guam procurement protest for school construction which has been rebid and a backlog of projects with appropriations in FY 2016 and 2017 of $395 million that are expected to be contracted, there is also much work remaining on multiyear projects that have been contracted, estimated at $215 million as of November 2016. The economic demand and contractual construction obligations are likely to attract and expand the construction labor force either with some liberalization of the H-2 visa approvals or other recruitment activity when the current uncertainty about the outcome of the H-2 visa denial court case and political efforts with the federal government is more settled. Most of Guam's H-2 foreign workers were in the construction industry and accounted for about one of seven thousand workers or about 17 percent of the industry labor force but were repatriated in 2016 as their temporary visas were not renewed due to more stringent application of the approval policy. Efforts to exempt buildup projects from this tightened policy were not successful in the U.S. Congress in this year's defense appropriation act. The issue is in litigation by affected contractors. It

is unclear what the new administration's policy will be, as President Trump declared in his inaugural speech two simple rules: "Buy American and hire American"

A number of major civilian projects are ongoing. These include:

The Tsubaki Hotel which is being constructed by P.H.R. Micronesia, Ken Corp. It is to be a 26-story 340 room five star hotel offering luxury accommodations. The site is adjacent to the Hotel Nikko Guam with a total investment of approximately $180 million. The ground breaking was March 2016 and completion is scheduled for October 2018.

The Emerald Oceanview Park, a $100 million four-tower development with plans for 260 luxury condominium units on the cliff line next to Guam Memorial Hospital. The project was previously planned for completion in 2010 but encountered delays. The mortgage was taken over by Core Tech which has recently completed the most southern tower and is preparing to obtain an occupancy permit. Work on the other towers is being performed, but is constrained by construction workforce availability.

The Tumon Bay Mall has 200,000 square-feet of floor space on two levels. The mall's exterior structure is already constructed as an unfinished shopping center. Work is continuing on the project but interior finishing plans and work depends on the anchor tenant which has not yet been determined.

The Landmark on Marine Corps Drive, will be a 21,000 square-foot two story structure at the Marine Corps Drive and Chalan San Antonio intersection with an estimated cost of $6.1 million expected to be completed in May 2017. The ground floor is for retail business and the second floor is for health care clinics, corporate and professional offices as well as financial services. It is the latest phase of part an integrated four-building commercial center.

The Fishermen's Co-Op project will include a 220-foot sea wall which will be a docking area for larger vessels, to include fishing, charter and dolphin watch vessels and 6,000 – 7,000 square feet for the operational facility, now at an estimated cost of $6 million. In 2014 the Fishermen's Co-Op and the Guam Economic Development Authority (GEDA) signed a memorandum of understanding for the construction, repair and improvements of the new facility. The project groundbreaking was held January 28, 2017.

A number of major projects are in the planning phase for development. These include:

The Northgate MarketPlace, a shopping and restaurant complex directly across from Guam Regional Medical City in Dededo, aims to create nearly 300 retail and food service jobs upon completion. It is funded in part by federal grants through the Guam Housing and Urban Renewal Authority (GHURA) with a total project cost estimated at $12 million.

A low-income housing tax credit financed project is been approved by GHURA for Summer Town Estates Phase III will have 66 low-income units located at the old Lada Estates. Villa Del Mar LLC plans 50 units off the Kanada-Toto Loop for low income families and homeless veterans. It is to be funded by federal a tax credit program. GHURA awards tax credits to developers under the program. The estimated cost for both projects is about $50 million.

ECONOMIC OUTLOOK

Bridge Capital LLC is proposing to develop a $421 million commercial facility, which includes two towers with a total of 590 rooms at the site of the Guam Greyhound Raceway Park in Tamuning. It would have the second largest shopping mall on Guam if built. The proposal is to fund the project with investors under the EB-5 visa program which is under review but major changes may make the project unworkable (according to a June 10, 2016 Guam Post story).

Chart 1

BUILDING PERMITS & CONSTRUCTION CONTRACTS (in thousands)

Calendar Year:	2010	2011	2012	2013	2014	2015	2016*
Building Permits	184,837	211,097	364,504	449,147	308,451	221,285	444,358
U.S. Military Construction Contracts	370,413	334,597	152,095	88,001	261,234	164,377	26,463
Japan Funded Military Contracts		89,720			44,500		
TOTAL:	555,250	635,414	516,599	537,148	614,185	385,622	470,821

*Building Permits projected based on first eleven of twelve months of the year.

Chart 2

MLCON Solicitation/Award Forecast
(Updated December 2016)

FY	Project	Location	Programmed Amount	Projected Solicitation Date	Projected Award Date
2016	SANITARY SEWER SYSTEM RECAPITALIZATION	N61755 -- NAVBASE GUAM	$45,314,000	11/10/2016	05/09/2017
2016	APR - DISPERSED MAINTENANCE SPARES AND SE STORAGE FACILITY	N41557 -- US NAVSUPACT ANDERSEN GUAM	$19,000,000	12/16/2016	06/15/2017
2017	HARDENING OF GUAM POL INFRASTRUCTURE	N61755 -- NAVBASE GUAM	$26,975,000	04/06/2017	09/29/2017
2016	PAR COMMAND POST (PERSONNEL PROTECTION)	N40192 -- NAVFAC MARIANAS GUAM	$22,200,000	04/10/2017	08/18/2017

2017	APR AIRCRAFT MAINTENANCE SUPPORT FACILITY (DARWIN)	N61755 -- NAVBASE GUAM	$1,800,000	05/12/2017	09/27/2017
2017	APR EXPAND AIRCRAFT PARKING APRON (DARWIN)	N61755 -- NAVBASE GUAM	$28,600,000	05/12/2017	09/27/2017
2017	REPLACE ANDERSEN HOUSING PH I	N41557 -- US NAVSUPACT ANDERSEN GUAM	$78,815,000	05/25/2017	09/29/2017
2016	PRTC ROADS	N41557 -- US NAVSUPACT ANDERSEN GUAM	$2,500,000	06/06/2017	09/29/2017

The total in Chart 2 above scheduled for MilCon solicitation and award is $225.2 million so far for FY 2017.

Another leading indicator of future construction activity, although not as immediate as the permits and contracts, is appropriations or other funding sources.

Appropriations for U.S. DOD Military and Civilian Infrastructure, both U.S. and Japan government funded are shown in the table below. While the U.S. appropriation levels have dropped from the high levels of 2010 and 2014, there is well in excess of $1 billion in Japanese appropriations available for contracting. The prior hold on their use has been released in budget authorization legislation, now public law.

Chart 3

APPROPRIATIONS (in thousands)

Fiscal Year (FY):	2010	2011	2012	2013	2014	2015	2016	2017
U.S. DOD Military Construction	737,654	176,030	83,600	101,904	494,607	133,680	272,268	248,658
DOD Civilian Guam Infrastructure					119,400		20,000	
Japan - Fiscal Year (JFY)	500,000	582,000	93,000					
Combined:	1,237,654	758,030	176,600	101,904	614,007	133,680	292,268	248,658

In a lawsuit filed July 27, 2016 by Tinian Women's Association; Guardians of Gani; Pagan Watch and Center for Biological Diversity, vs. United States Department of the Navy; Ray Maybus, Secretary of the Navy; United States Department of Defense; and Ashton Carter, Secretary of Defense, the Plaintiffs state:

Doc. No. 34GL-18-1404.

"The aforementioned cultural, social, economic, recreational, spiritual, scientific, educational, aesthetic and other interests of Plaintiffs and their members on Guam, Tinian and Pagan will be adversely affected and irreparably injured by the proposed major expansion of the United States military's presence and training activities on these islands through the Guam and CNMI Military Relocation project."

One of the claims is that "Under NEPA, the Navy was required-but failed-to evaluate in a single environmental impact statement ("EIS") the impacts of both permanent stationing of Marines on Guam and the training on Tinian and Pagan the Navy claims those Marines will need to perform their national security mission."

The Plaintiffs request that the Court vacate and set aside the 2010 and 2015 Records of Decision regarding the relocation of Marines from Okinawa to the Mariana Islands, issue any appropriate injunctive and other relief.

The Department of Justice asked the U.S. District Court for the Northern Mariana Island (NMI) to dismiss the plaintiffs' complaint with prejudice. The court will hear oral arguments February 9, 2017.

Absent any court order the buildup activities are scheduled to proceed. If the Court does not dismiss the case and determines there is merit to the claims, relief could be granted short of setting aside the 2010 and 2015 Records of Decision in a manner that may not affect the Guam relocation activity.

In The United States Court of Federal Claims a Bid Protest was filed by Pernix Sukut Pacific LLC, and Secure Constructors Services, LLC/CB&I Federal Services LLC v. The United States. The protest was filed regarding a request for proposals on the first phase of a $990 million Multiple Award Construction Contract (MACC) for the Marine Relocation construction projects. Under a MACC, pre-qualified contractors are selected and allowed to compete for task orders with other MACC awardees. A May 30, 2016 Guam Post story noted that "The new MACC is a re-solicitation of the last Guam Design Build MACC which was awarded to seven companies in May 2010 and had a maximum value of $4 billion. It expired in May 2015, according to NavFac documents."

All four protests were dismissed following an agreement by all parties that NAVFAC will cancel the Request for Proposal on or before July 25, 2016 and NAVFAC will issue a new solicitation with corrective action in its place. The protest appears to have delayed the procurement process and awards which were scheduled for 2016 but have been moved forward to a new schedule for 2017.

PUBLIC FINANCING AND INFRASTRUCTURE

Major Government of Guam projects, for which funding has been obtained and for those for which funding is planned are listed in the following table. Since most of the Government of Guam's major construction projects are bond funded, a leading indicator of future construction is the availability of funds realized from bonds and other sources.

Chart 4

Government of Guam

LIST OF PLANNED MAJOR CONSTRUCTION PROJECTS AND FUNDING SOURCES

Planned/Ongoing Projects – Funds Available	**Amount**
Guam Waterworks Authority (GWA)	128,450,000
Guam Int'l Airport Authority (GIAA) – Airport B	96,710,000
Guam Power Authority (GPA)	76,470,000
University of Guam (UOG)	21,700,000
Guam Int'l Airport Authority (GIAA) – Airport A	13,000,000
Port Authority of Guam (PAG)	10,000,000
Guam Community College (GCC)	5,000,000
Department of Education	100,000,000
Guam Housing & Urban Renewal	50,000,000
Fisherman's Co-Op Facility	6,000,000
Subtotal:	**$507,330,000**
Planned Projects –Bond/Loan Financing Proposed	**Amount**
Department of Public Works	75,000,000
Department of Land Management	15,750,000
Guam Memorial Hospital Authority	9,200,000
Judiciary of Guam	8,000,000
Harmon Industrial Park Association (HIPA) (Tax Credit)	7,000,000
Subtotal:	**114,950,000**
TOTAL:	**$622,280,000**

Gary Hiles
Chief Economist
Department of Labor
Government of Guam

BUREAU OF STATISTICS AND PLANS

Sagan Plånu Siha Yan Emfotmasion

Government of Guam

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Tel: (671) 472-4201/3
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http://www.bsp.guam.gov

Eddie Baza Calvo
Governor of Guam

Ray Tenorio
Lieutenant Governor

Carl V. Dominguez
Director
Manuel Q. Cruz
Deputy Director

January 29, 2018

The Honorable Benjamin J.F. Cruz
Speaker
I Mina'trentai Kuattro Na Liheslaturan Guåhan
155 Hesler Street
Hagåtña, Guam 96910

Speaker Benjamin J.F. Cruz

JAN 29 2018

Time: 11:17 [] AM [] PM File No. 34-1454

Received By:

Subject: Special Economic Service Request for Information

Dear Speaker Cruz:

Hafa Adai. The Bureau of Statistics and Plans (BSP) filed its most recent semi-annual Summary Report of Federal/Military Contribution and Economic Impact with your office on January 16, 2018. The Summary Report updates previously published information for the past 4-5 years and that of the current year given the availability of data from published sources. The most complete information is usually from 2 time periods earlier with ongoing updates to the immediate past and current years. As this is submitted as a joint effort with other government of Guam entities information is collected and recorded within. The Economic Outlook penned by the Department of Labor Chief Economist as contained in the Governor's annual budget request is routinely attached serves as the sole authoritative source about the current and prospective outlook about Guam's economy. Moreover, relevant published sources from the Guam Economic Development Authority and the Governor's Buildup Office are attached when made available.

As to your invitation to provide information in lieu of H.R.1 – Tax Cuts and Job Act of 2018, passed December 22, 2017 consistent with BSP's Summary Report updated published information will be recorded in the next scheduled submission of July 1, 2018. However, Mr. Albert Perez, BSP's Chief Economist, will be present at the SES Meeting to address the Committee's concerns.

Feel free to contact me at 472-4201/3 should you have any questions.

Sincerely,

Carl V. Dominguez
Director

2017 Real Property Tax

	2017 Real Property Tax	PROPOSED of 10% through 100%									
		10%	20%	30%	40%	50%	60%	70%	80%	90%	100%
Land	5,780,439.00	578,043.90	1,156,087.80	1,734,131.70	2,312,175.60	2,890,219.50	3,468,263.40	4,046,307.30	4,624,351.20	5,202,395.10	5,780,439.00
Building	23,731,642.00	2,373,164.20	4,746,328.40	7,119,492.60	9,492,656.80	11,865,821.00	14,238,985.20	16,612,149.40	18,985,313.60	21,358,477.80	23,731,642.00
TOTALS	**29,512,081.00**	**2,951,208.10**	**5,902,416.20**	**8,853,624.30**	**11,804,832.40**	**14,756,040.50**	**17,707,248.60**	**20,658,456.70**	**23,609,664.80**	**26,560,872.90**	**29,512,081.00**

Income Tax Surcharge of up to 10% imposed
2015 Income Tax

TAX FORM	TOTAL TAX ADJUSTED AMOUNT	PROPOSED INCOME TAX SURCHARGE									
		1%	2%	3%	4%	5%	6%	7%	8%	9%	10%
Individual 1040 Series	245,312,889.04	2,453,128.89	4,906,257.78	7,359,386.67	9,812,515.56	12,265,644.45	14,718,773.34	17,171,902.23	19,625,031.12	22,078,160.01	24,531,288.90
Corporate 1120 Series	104,933,228.00	1,049,332.28	2,098,664.56	3,147,996.84	4,197,329.12	5,246,661.40	6,295,993.68	7,345,325.96	8,394,658.24	9,443,990.52	10,493,322.80
Estates & Trusts 1041 Series	5,409,525.20	54,095.25	108,190.50	162,285.76	216,381.01	270,476.26	324,571.51	378,666.76	432,762.02	486,857.27	540,952.52
TOTALS	**355,655,642.24**	**3,556,556.42**	**7,113,112.84**	**10,669,669.27**	**14,226,225.69**	**17,782,782.11**	**21,339,338.53**	**24,895,894.96**	**28,452,451.38**	**32,009,007.80**	**35,565,564.22**







The Economic Impact of Tourism on Guam

Tourism Satellite Account
Calendar Year 2016

TOURISM ECONOMICS

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Highlights

- 2016 was a banner year for tourism on Guam, with visitation to Guam surpassing 1.5 million and visitor spending reaching $1.75 billion.
- Visitor spending grew 8.5% and was strongest at hotels and on food & beverages.
- Visitor spending supported $2.5 billion in business sales on Guam.
- Nearly 21,100 jobs, with associated income of $617 million, were sustained by visitors in 2016.

Highlights

- These jobs represent 34% of total employment in 2016; 1-in-3 jobs on Guam is sustained by visitor spending.
- Including indirect and induced impacts, tourism on Guam generated $260 million in taxes last year.
- In the absence of the state and local taxes generated by tourism, each Guam household would need to pay $5,100 to maintain the current level of government services.

Visitation & Visitor Spending Results



TOURISM ECONOMICS

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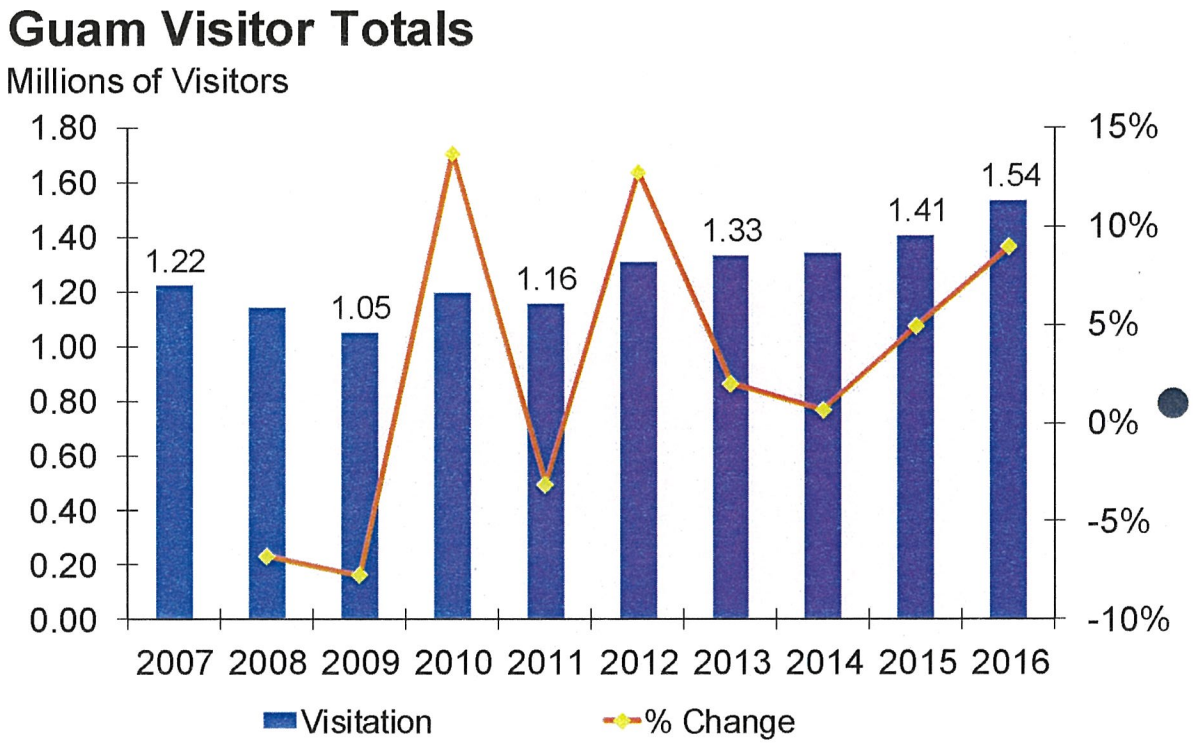
Visitor trends



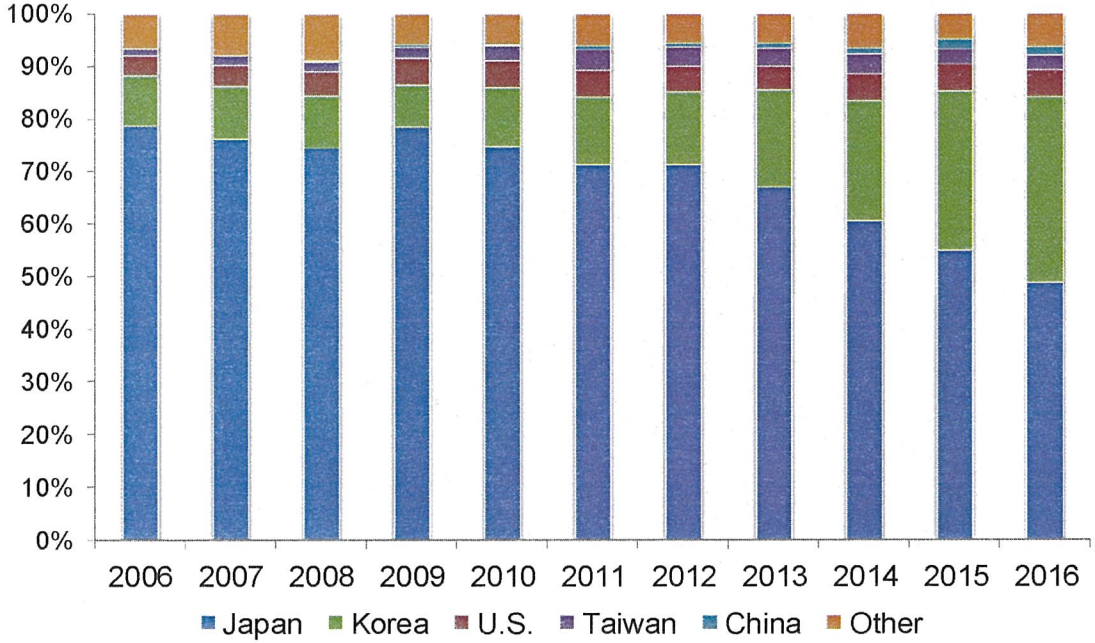
Source: GVB

- Recent years have seen a steady uptick in visitation with a 9% jump in 2016 as visitation surpassed 1.5 million.
- Visitation is up nearly 500,000 from the lows seen in 2009, with 40% of that increase in just the last three years.

Visitation by market

Guam Visitation

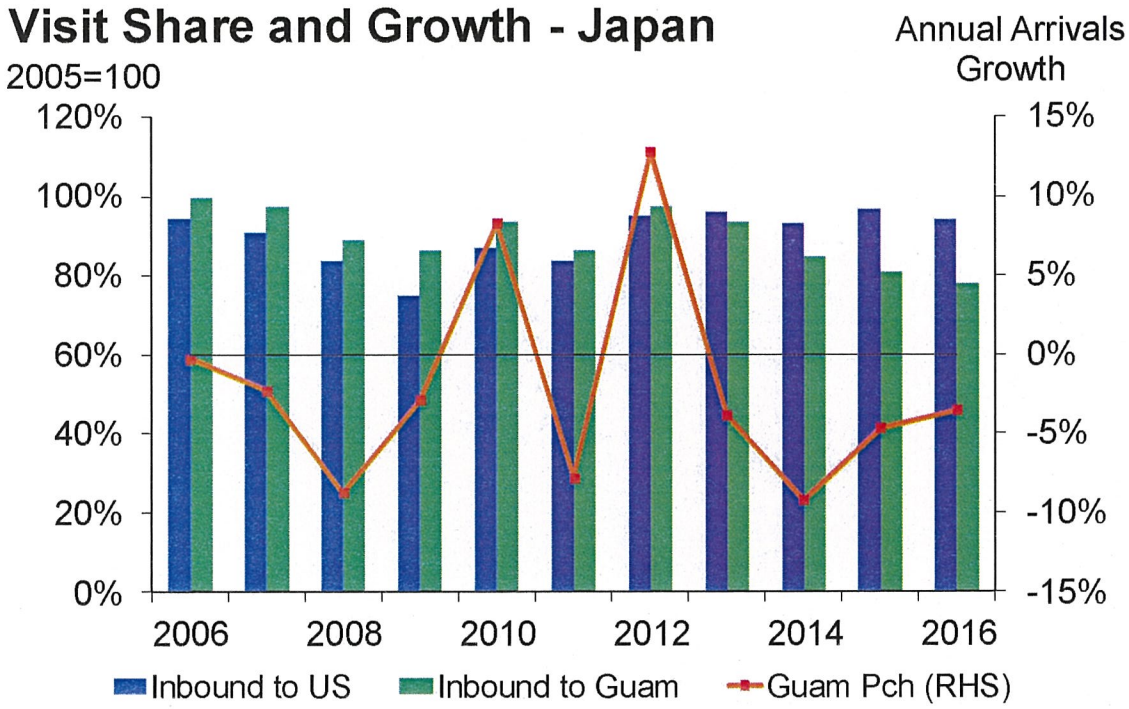
share of total



Source: Tourism Economics

- Japanese visitors remain the largest origin market, but now comprise less than half of all visitors in 2016 – down from 80% less than a decade ago.
- South Korea visitation now makes up more than 35% of all visitors.
- Domestic visitation remains around 5% of all visitors to Guam.

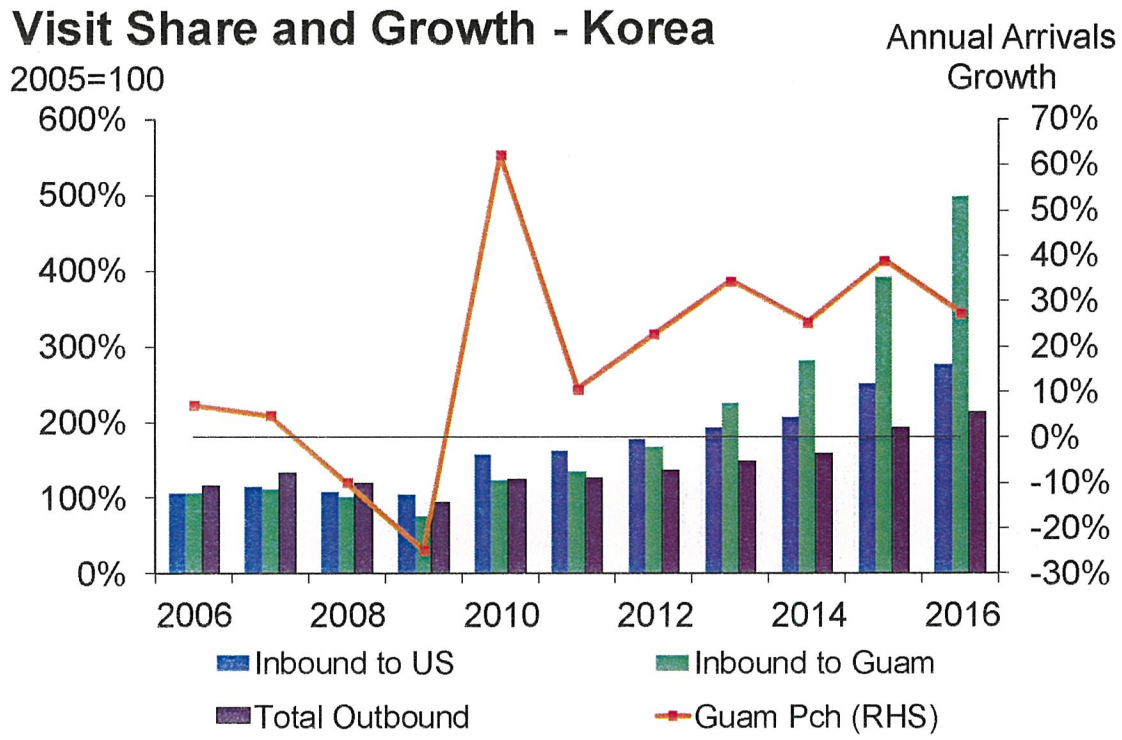
Perspective on the Japanese market



Source: Tourism Economics, GVB

- The performance of Japanese visitation to Guam has followed overall Japanese outbound travel, with declines in the last four years.
- By indexing Japanese visitation to 2005 levels, the chart shows Japan-Guam visitation has performed similarly to Japan-US visitation patterns.
- Guam's share of Japan-US visitation fell in 2016 to 21%.

Perspective on the Korean market



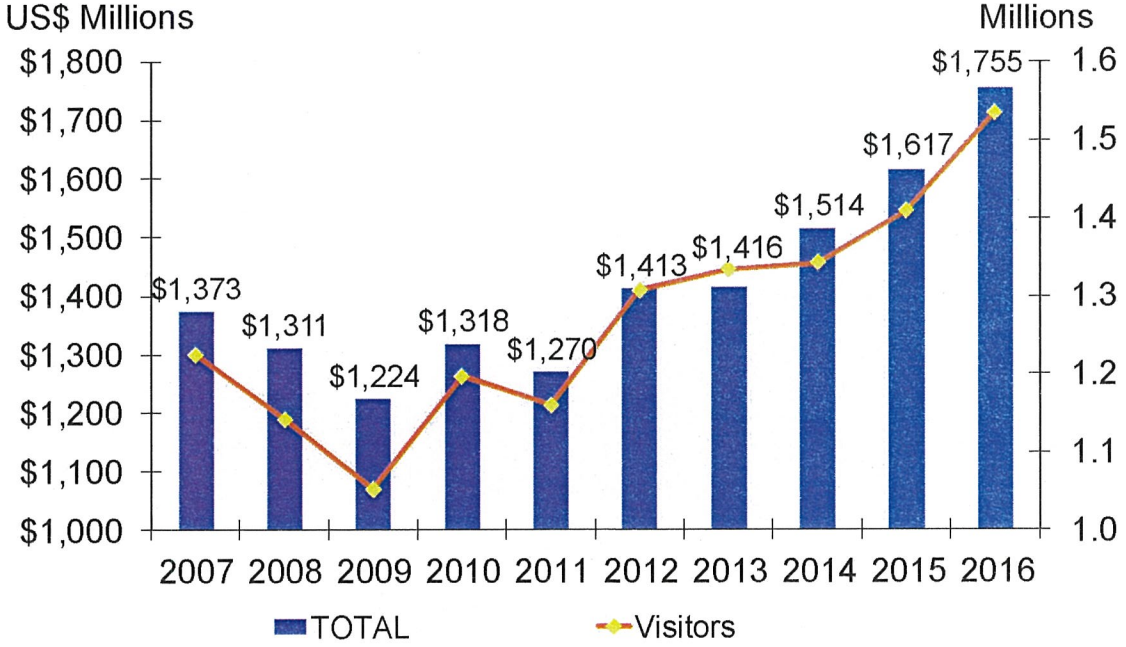
Source: Tourism Economics, GVB

- Korean visitation to Guam has grown by more than 125,000 in 2016, rising to 545,000 visitors.
- Korean visitation growth has averaged 31% over the past four years.
- Korean visitation to Guam has outperformed Korean visitation to the US – Guam's share of Korean visitation to the US reached 28% in 2016.

Recent growth in visitor spending

- Visitor spending on Guam grew 8.5% in 2016 and surpassed $1.75 billion.
- Visitor spending increased by nearly $140 million over the previous year.
- Visitor spending has been on the rise since 2012, with a pause in growth in 2013.

Guam Visits and Spending

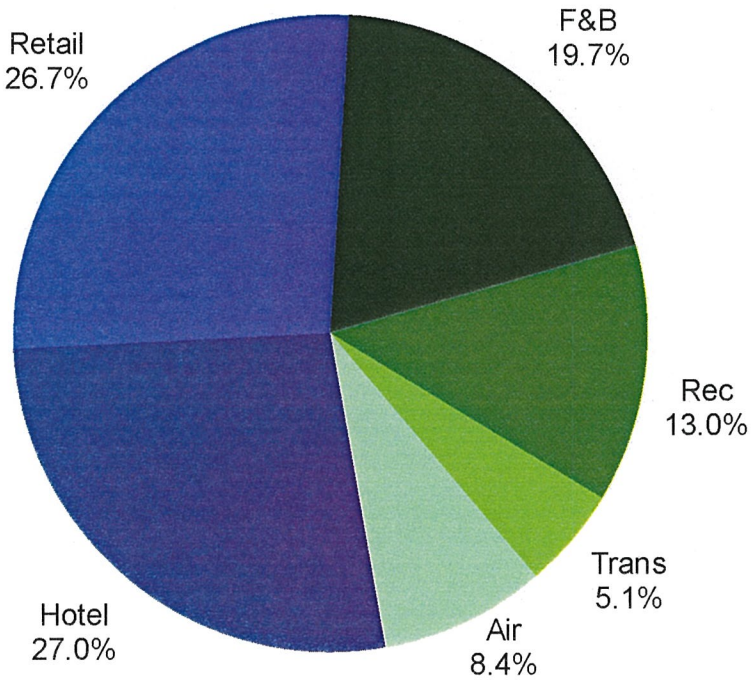


Source: Tourism Economics

TOURISM ECONOMICS

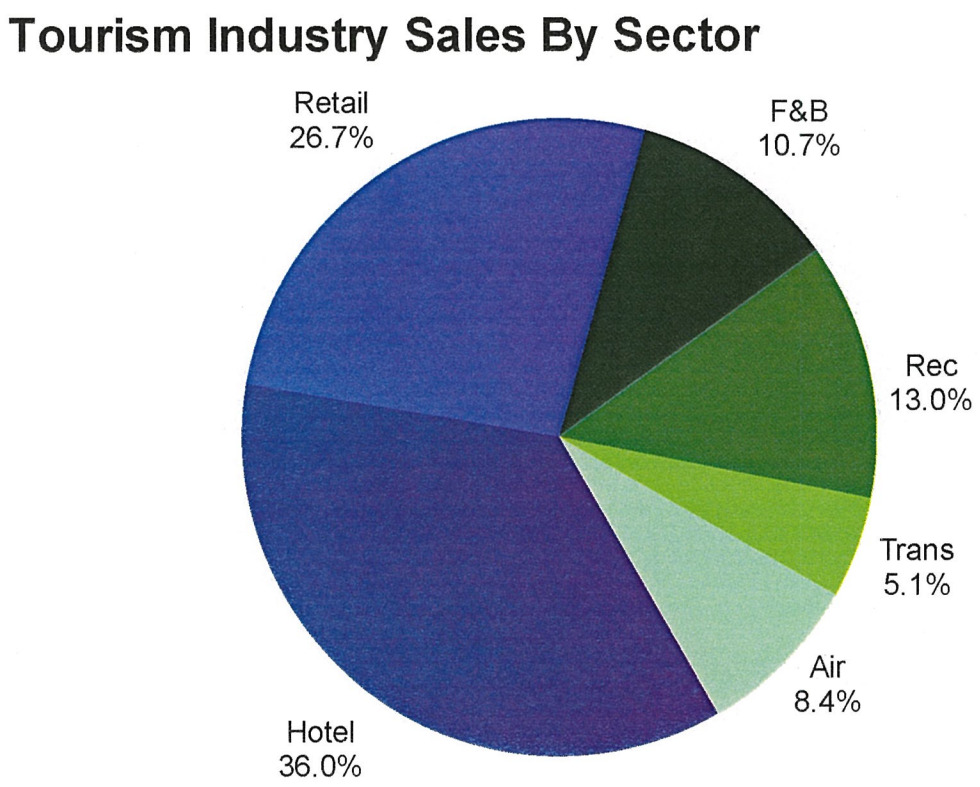
Visitor spending shares

Tourism Commodity Sales By Sector



- Looking first at what visitors spent their money on on Guam in 2016, lodging surpassed shopping as the largest spending category at 27% of all visitor dollars.
- 26.7% of all visitor spending was spent shopping.
- 20 cents of every visitor dollar went to food and beverage expenditures in 2016.

Visitor spending shares



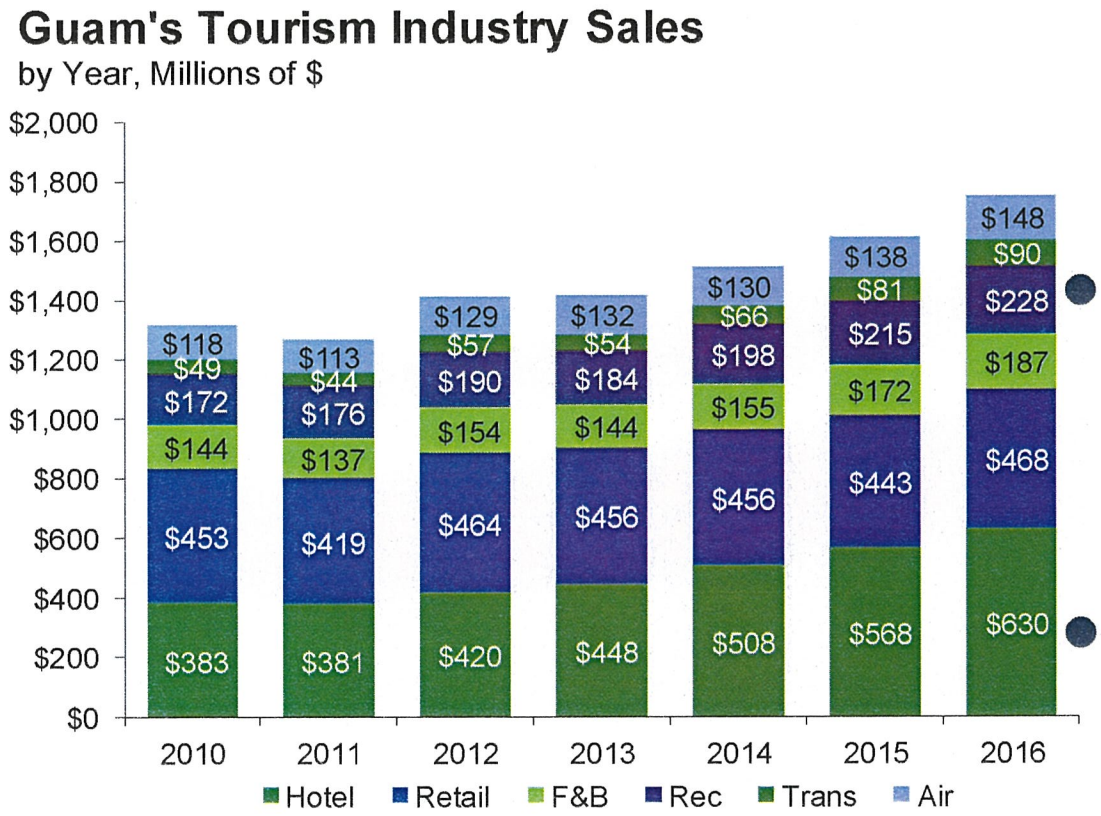
- Changing the view to show at what type of businesses visitors are spending their money, data indicate that hotels and resorts on Guam see 36% of all visitor spending on the island.
- With many hotels and resorts providing some food as part of pre-paid packages, the share of visitor spending at restaurants and other food and beverage establishments is just 11%.

Visitor spending by sector

Tourism Industry Sales (US$ Million)											
Sector	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	% Change
Hotel	$386.8	$398.5	$357.2	$383.0	$380.6	$420.0	$448.0	$508.0	$568.2	$630.4	11.0%
Retail	$470.3	$432.7	$404.3	$453.2	$419.2	$463.6	$455.6	$456.1	$442.8	$468.2	5.7%
F&B	$182.7	$178.7	$162.3	$143.9	$136.9	$154.2	$144.3	$155.1	$172.1	$187.3	8.8%
Rec	$184.6	$160.4	$155.1	$172.2	$176.4	$190.1	$184.1	$198.4	$214.9	$228.2	6.2%
Trans	$44.1	$44.8	$42.5	$49.2	$43.5	$57.2	$54.1	$66.0	$81.3	$90.1	10.7%
Air	$104.9	$95.8	$102.6	$116.7	$113.1	$127.5	$130.1	$130.9	$138.0	$150.4	9.0%
TOTAL	$1,373.3	$1,310.9	$1,223.9	$1,318.3	$1,269.6	$1,412.6	$1,416.2	$1,514.5	$1,617.3	$1,754.5	8.5%
% Change		-4.5%	-6.6%	7.7%	-3.7%	11.3%	0.3%	6.9%	6.8%	8.5%	

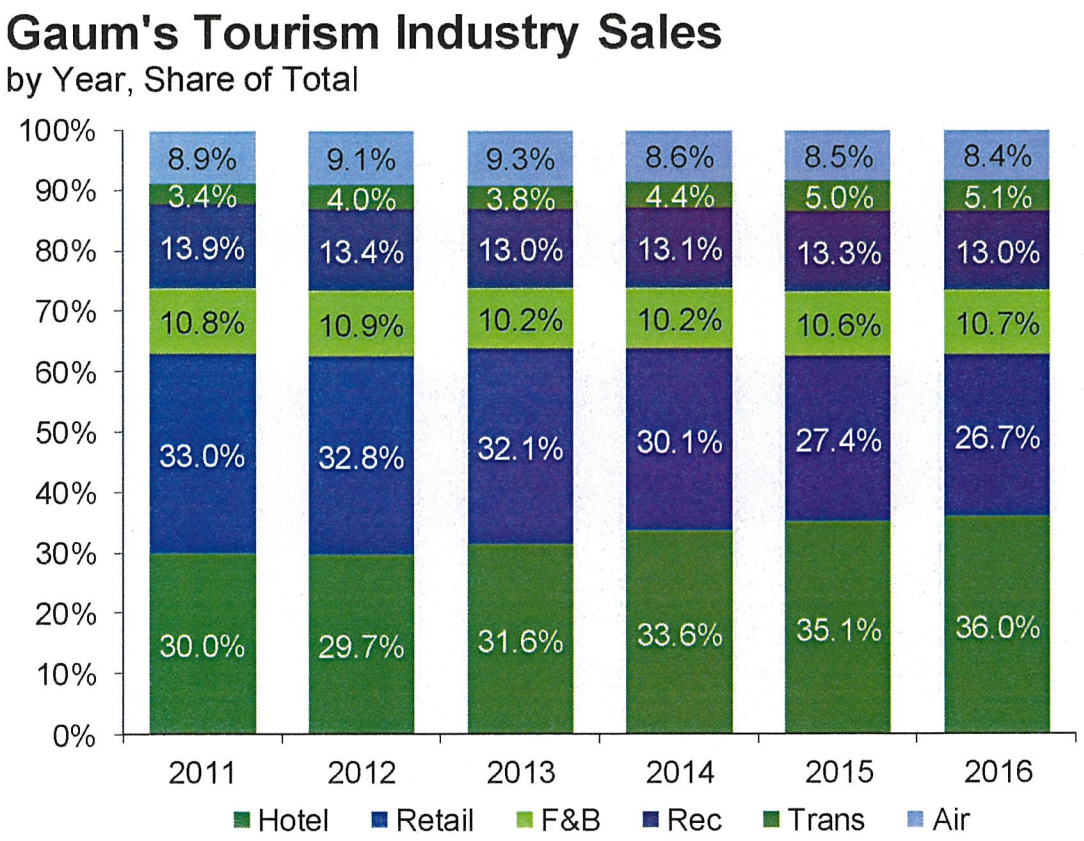
- Hoteliers have been capturing a large portion of the visitor spending increase.
- Minimal inflationary pressures have kept spending increases tied to visitation increases in the last couple of years.
- The appreciation of the dollar has hit retail sales growth in the past couple of years.

Visitor spending by industry



- Visitor spending on Guam has increased an average of 7.4% each year over the past three years.
- Lodging sales increased by $62 million in 2016, representing 45% of visitor spending growth.
- Spending on gifts and souvenirs grew $25 million in 2016.

Visitor spending by industry



- The share of each visitor dollar spent at lodging businesses increased over the past four years.
- Food & beverages and recreational spending shares have increased over the past three years.

Guam Tourism Industry Impacts

(Direct)



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Tourism industry impacts

Core Tourism	Employment	GDP
Agriculture, Fishing, Mining	-	-
Construction and Utilities	-	-
Manufacturing	-	-
Wholesale Trade	-	-
Air Transport	21	$3.2
Other Transport	321	$17.5
Retail Trade	2,363	$120.9
Gasoline Stations	36	$1.8
Communications	-	-
Finance, Insurance and Real Estate	-	$0.0
Business Services	805	$43.5
Education and Health Care	-	-
Recreation and Entertainment	1,850	$78.6
Lodging	6,470	$350.2
Food & Beverage	3,231	$76.4
Personal Services	387	$6.7
Government	-	$0.0
TOTAL	15,484	$698.8

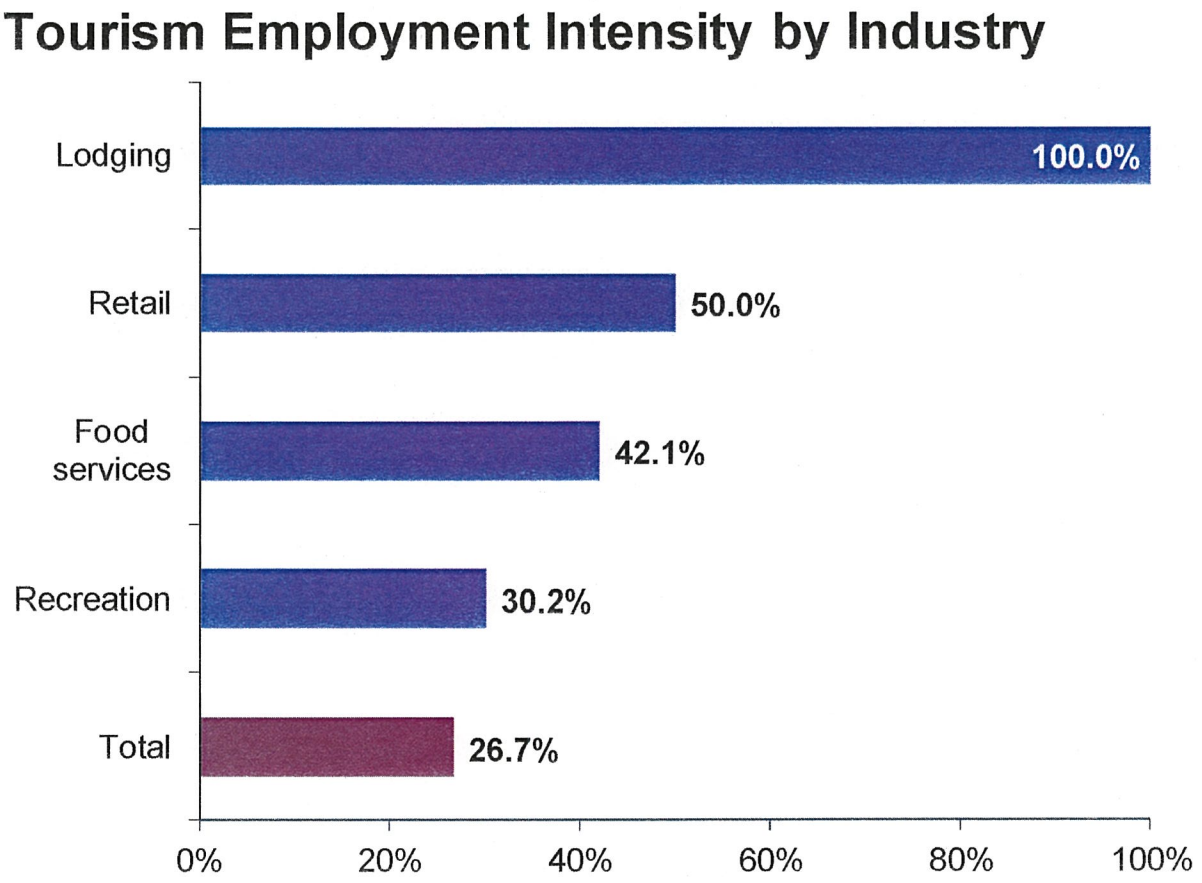
- Tourism GDP is the value added of those sectors directly interacting with travelers.
- The narrow definition of the tourism industry counts only tourism consumption, which excludes capital investment and general government support of tourism. This definition is consistent with economic accounts for other industries.
- On this basis, tourism industry GDP was $700 million in 2016, accounting for 12.1% of total Guam GDP.

Why sales and GDP differ

- Tourism industry sales on Guam equal $1.85 billion while GDP only measures $700 million.
- GDP (Gross domestic product) is less than sales because it measures only the locally-produced value of goods and services consumed by visitors.
  - This includes the local labor, capital depreciation, and the profits of tourism-related companies that are based on Guam.
  - The costs of imported goods (gasoline, food or retail goods) that come from out-of-state are excluded from the GDP calculation.
  - In addition, business profits from non-local companies are also excluded. For example, Hyatt profits leave the economy.

Tourism share of key industry employment

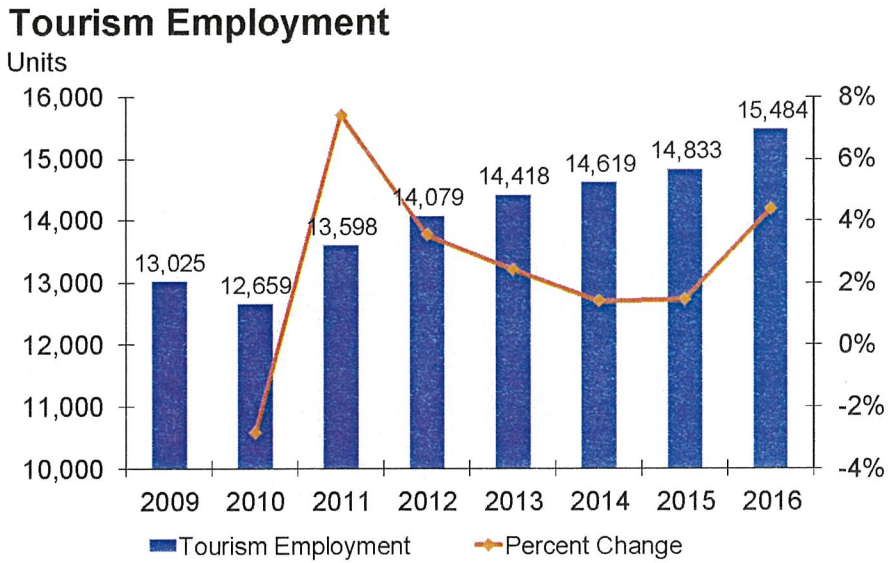
- Tourism is a significant part of several industries – visitor spending directly supports 100% of all employment in lodging, 50% of retail employment, and 42% of food & beverages jobs.



Tourism employment surging (direct)

Tourism Employment								
	2009	2010	2011	2012	2013	2014	2015	2016
Tourism Employment	13,025	12,659	13,598	14,079	14,418	14,619	14,833	15,484
Percent Change		-2.8%	7.4%	3.5%	2.4%	1.4%	1.5%	4.4%

- Tourism employment grew 4.4% and added 650 employees in 2016.
- If visitors were banned from Guam and these jobs disappeared, the unemployment rate would rise to 26.3% - up from 4.5% in 2016.



Source: Tourism Economics

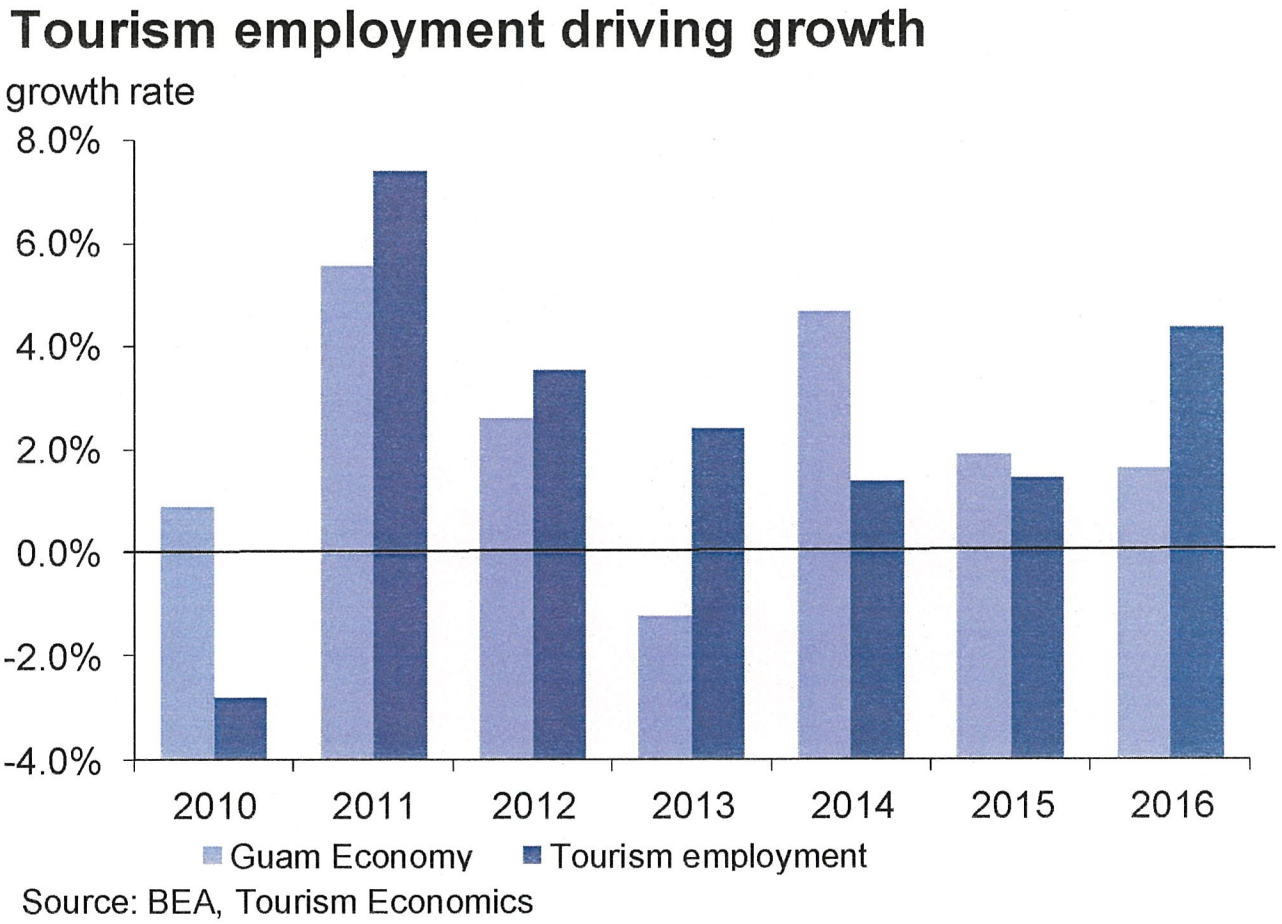
Tourism employment ranks

Employment Ranking - Private Sector Guam		
Rank	Industry	2016
1	Accommodation and food services	13,626
2	Retail trade	10,425
3	Construction	6,366
4	Administrative and support and waste management ar	4,576
5	Health care and social assistance	3,823
6	Wholesale trade	2,842
7	Transportation and warehousing	2,810
8	Professional, scientific, and technical services	2,699
9	Other services (except public administration)	2,532
10	Finance and insurance	2,259
11	Real estate and rental and leasing	2,101
12	Educational services	1,265
13	Information	1,257
14	Arts, entertainment, and recreation	1,194
15	Manufacturing	913



- Visitor supported employment, were it an industry, would be the largest on Guam.

Tourism employment growth



- And not only is the tourism employment industry large, in four of the last six years, it has grown faster than the island economy, helping drive Guam's employment growth.

Total Tourism Economy



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Tourism economy sales

- The Tourism Satellite Account looks at a broader range of tourism-related expenditures.

Tourism Satellite Account Tourism Economy Sales $ millions					
Year	Domestic Visitor	International Visitor	Gov't Support	CAPEX	Total
2016	$88.8	$1,665.7	$40.9	$58.2	$1,853.7
2015	$80.6	$1,536.7	$35.6	$57.4	$1,710.3
Pch chg	10.1%	8.4%	14.9%	1.5%	8.4%

- Government support for tourism includes the airport operations and GVB spending, along with other budget items in broad support of tourism.

- Capital investment (CAPEX) includes construction of hotels and attractions, as well as tourism equipment and infrastructure.

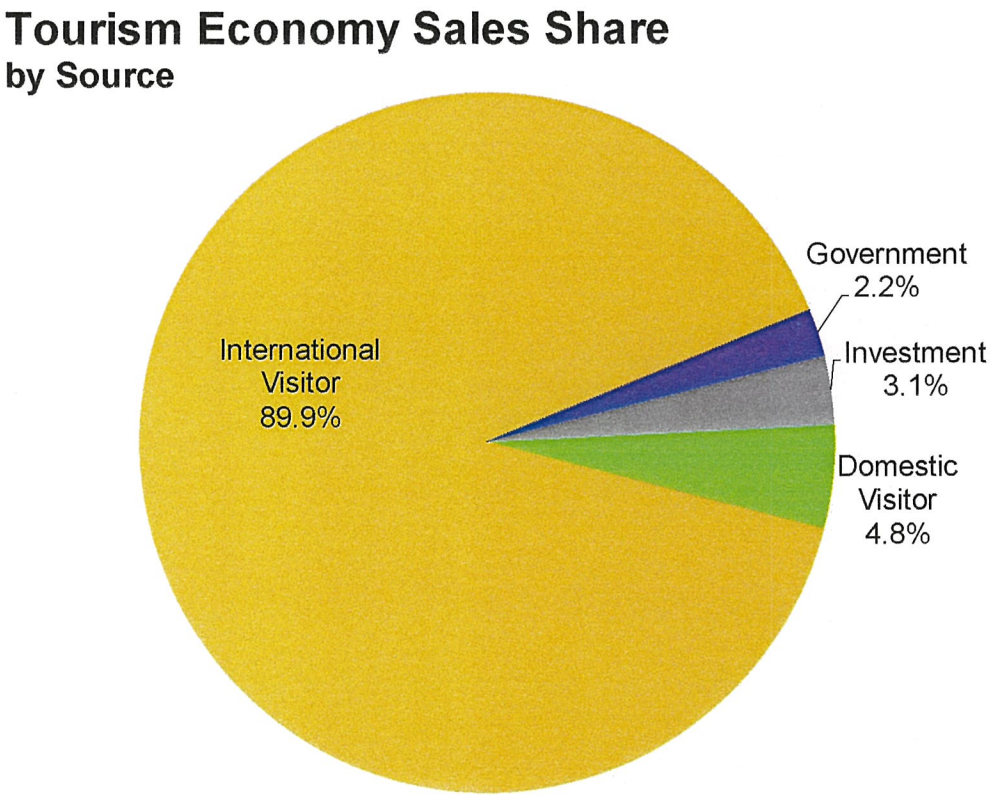
- Total tourism economy sales tallied $1.85 billion in 2016.

Tourism industry and economy sales

- The direct impact of tourism is driven by tourism industry sales only. This allows for apples-to-apples comparisons with other industries.
- The total economic impact of tourism includes investment in support of tourism, government spending, and non-visitor private consumption expenditures (PCE).

Tourism Sales 2016	Industry	Economy
Lodging	$630.4	$630.4
Food	$187.3	$187.3
Recreation	$228.2	$228.2
Shopping	$468.2	$468.2
Air	$150.4	$150.4
Other Transport	$90.1	$90.1
Non-Visitor PCE	$0.0	$0.0
Investment	$0.0	$58.2
Government	$0.0	$40.9
TOTAL	$1,754.5	$1,853.7

Tourism economy sales by source



- International visitor markets comprise the majority (90%) of tourism sales on Guam.
- Domestic visitor markets contributed 4.8% of tourism sales last year.
- Governmental spending in support of tourism contributed 2.2% of tourism sales.

Economic Impact of Visitor Spending



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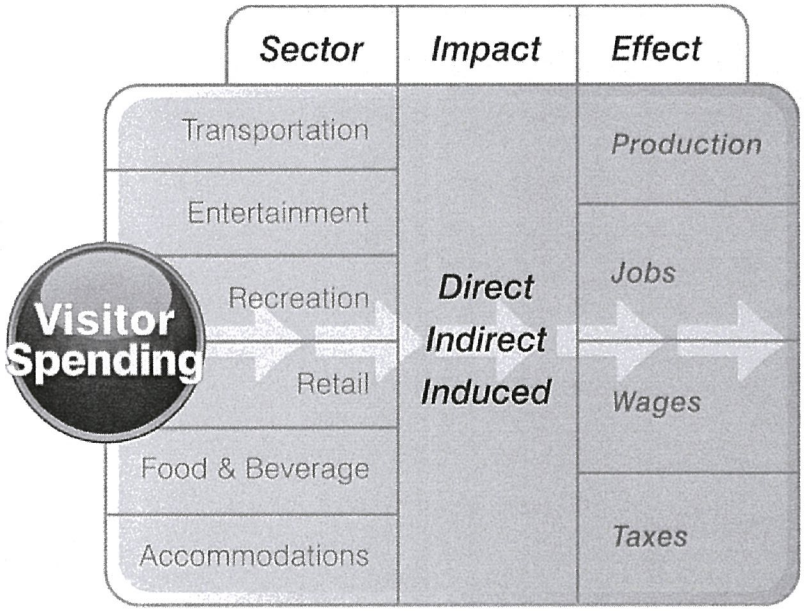
How visitor spending generates impact

- Travelers create direct economic value within a discrete group of sectors (e.g. recreation, transportation). This supports a relative proportion of jobs, wages, taxes, and GDP within each sector.
- Each directly affected sector also purchases goods and services as inputs (e.g. food wholesalers, utilities) into production. These impacts are called indirect impacts.



- Lastly, the induced impact is generated when employees whose incomes are generated either directly or indirectly by tourism, spend those incomes in the local economy.

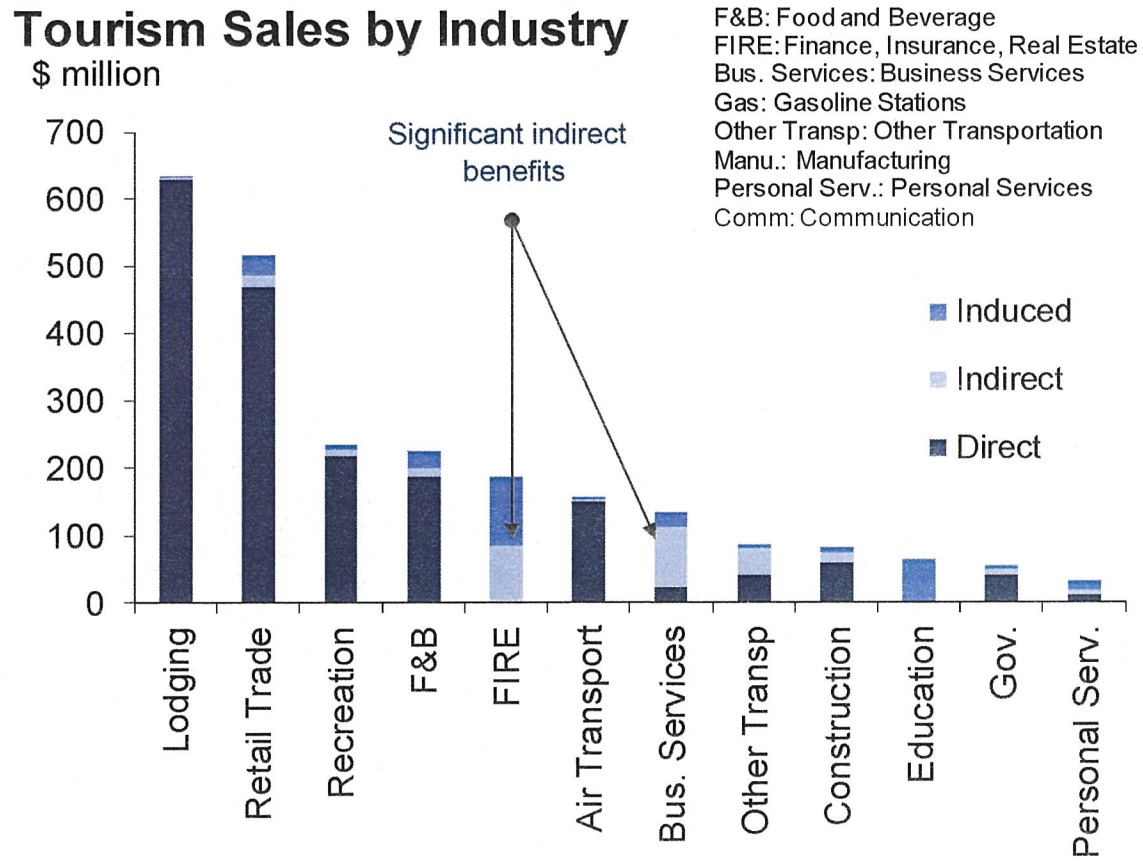
Visitor spending impacts

- Including indirect and induced business sales, visitor spending generated $2.5 billion in business sales in 2016.

Tourism Sales (US$ Million)	Direct	Indirect	Induced	Total
Agriculture, Fishing, Mining	-	1.4	1.3	2.7
Construction and Utilities	58.2	16.0	7.3	81.5
Manufacturing	-	4.4	2.2	6.6
Wholesale Trade	-	12.4	10.8	23.2
Air Transport	150.4	3.0	3.2	156.6
Other Transport	40.5	38.7	6.3	85.6
Retail Trade	468.2	18.7	29.9	516.8
Gasoline Stations	27.0	0.7	1.2	28.9
Communications	-	16.5	10.4	26.9
Finance, Insurance and Real Estate	-	83.2	104.4	187.6
Business Services	22.5	89.7	22.3	134.4
Education and Health Care	-	0.5	64.5	65.0
Recreation and Entertainment	216.8	9.3	9.2	235.3
Lodging	630.4	3.2	1.4	635.1
Food & Beverage	187.3	12.7	25.7	225.7
Personal Services	11.4	7.6	13.6	32.7
Government	40.9	10.0	4.0	54.9
TOTAL	1,853.7	328.1	317.7	2,499.5
Pch chg	7.8%	2.8%	2.5%	6.4%

Visitor spending impacts

- All business sectors of the Guam economy benefit from tourism activity directly and/or indirectly.
- Sectors that serve the tourism industry, such as business services, gain as suppliers to a dynamic industry.



Note: Direct sales include cost of goods sold for retail

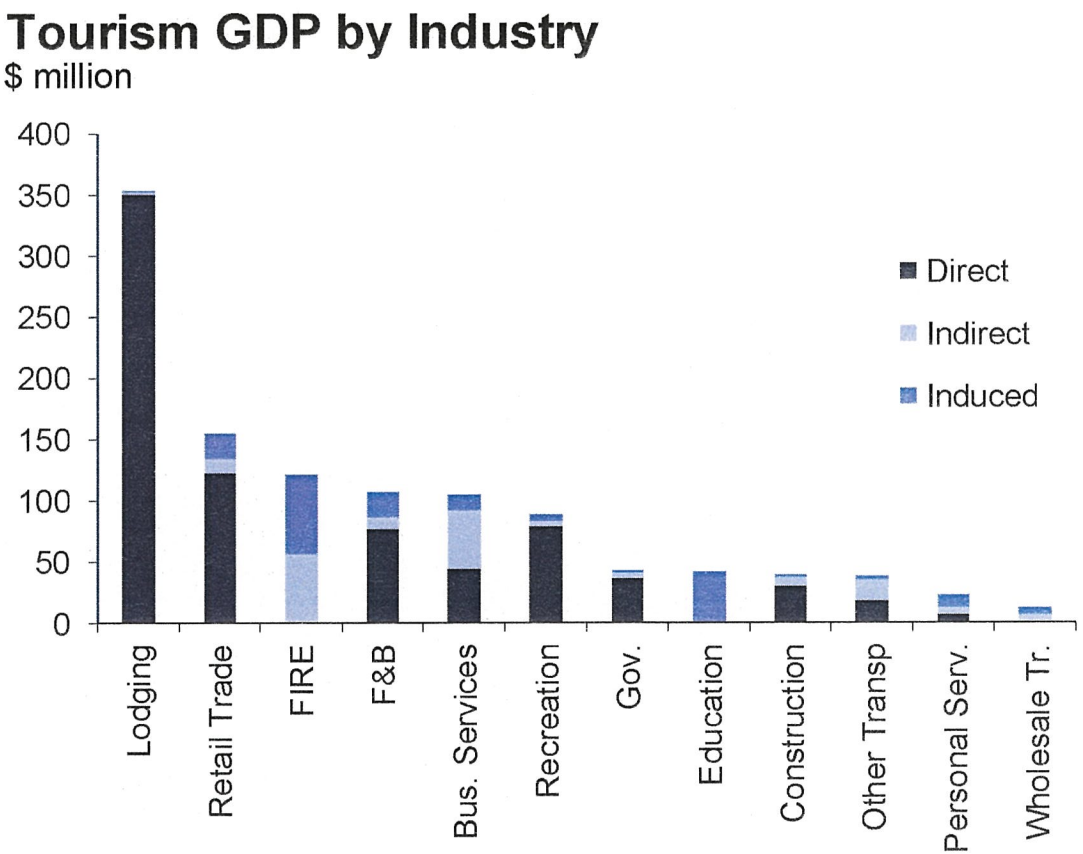
FIRE = finance, insurance and real estate

Tourism economy GDP impact

Tourism GDP (Value Added) (US$ Million)	Direct	Indirect	Induced	Total
Agriculture, Fishing, Mining	-	0.7	1.0	1.7
Construction and Utilities	29.8	6.8	3.0	39.6
Manufacturing	-	0.8	0.3	1.1
Wholesale Trade	-	6.5	5.6	12.1
Air Transport	3.2	1.3	1.4	5.8
Other Transport	17.5	17.8	2.8	38.1
Retail Trade	121.9	11.8	20.4	154.2
Gasoline Stations	1.8	0.4	0.8	3.1
Communications	-	5.1	3.6	8.8
Finance, Insurance and Real Estate	-	55.4	65.2	120.6
Business Services	43.5	48.5	12.7	104.7
Education and Health Care	-	0.3	41.0	41.3
Recreation and Entertainment	78.6	4.4	5.0	88.0
Lodging	350.3	2.3	1.0	353.6
Food & Beverage	76.4	9.9	20.1	106.4
Personal Services	6.7	5.5	11.1	23.3
Government	36.2	4.3	1.6	42.2
TOTAL	766.0	181.8	196.7	1,144.6

Tourism economy GDP impact

- 20% of Guam's GDP is tourism-related.
- Lodging provides $350 million in economic impact.
- Finance, Insurance & Real Estate ranks 3rd, adding $120 million – despite not getting a dime directly from visitors.



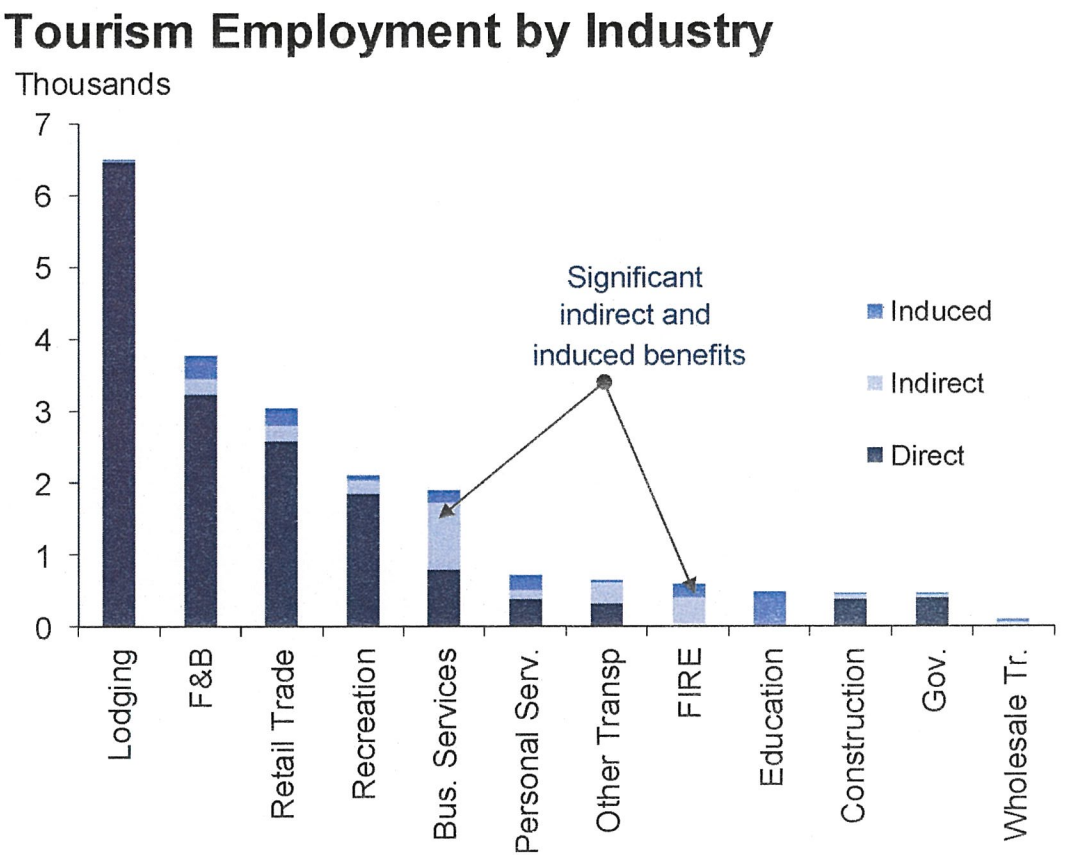
Tourism impact on employment (total)

Tourism Employment				
	Direct	Indirect	Induced	Total
Agriculture, Fishing, Mining	-	27	17	44
Construction and Utilities	373	78	25	476
Manufacturing	-	20	5	25
Wholesale Trade	-	69	45	114
Air Transport	21	8	7	36
Other Transport	321	292	41	653
Retail Trade	2,569	226	250	3,045
Gasoline Stations	36	9	12	57
Communications	-	56	16	73
Finance, Insurance and Real Estate	-	395	195	590
Business Services	805	910	196	1,911
Education and Health Care	-	13	466	479
Recreation and Entertainment	1,850	177	82	2,109
Lodging	6,470	23	8	6,500
Food & Beverage	3,231	211	329	3,771
Personal Services	387	120	226	732
Government	396	63	15	474
TOTAL	16,459	2,696	1,936	21,091

- Visitor spending directly and indirectly supported 21,091 jobs, 34% of all employment on Guam last year.

Tourism impact on employment (total)

- As a labor intensive collection of services, tourism-related sectors are significant employers on Guam.
- The 21,091 tourism-supported jobs on Guam span every sector of the economy, either directly or indirectly.
- The most significant indirect impacts are in business services and finance, real estate & insurance.



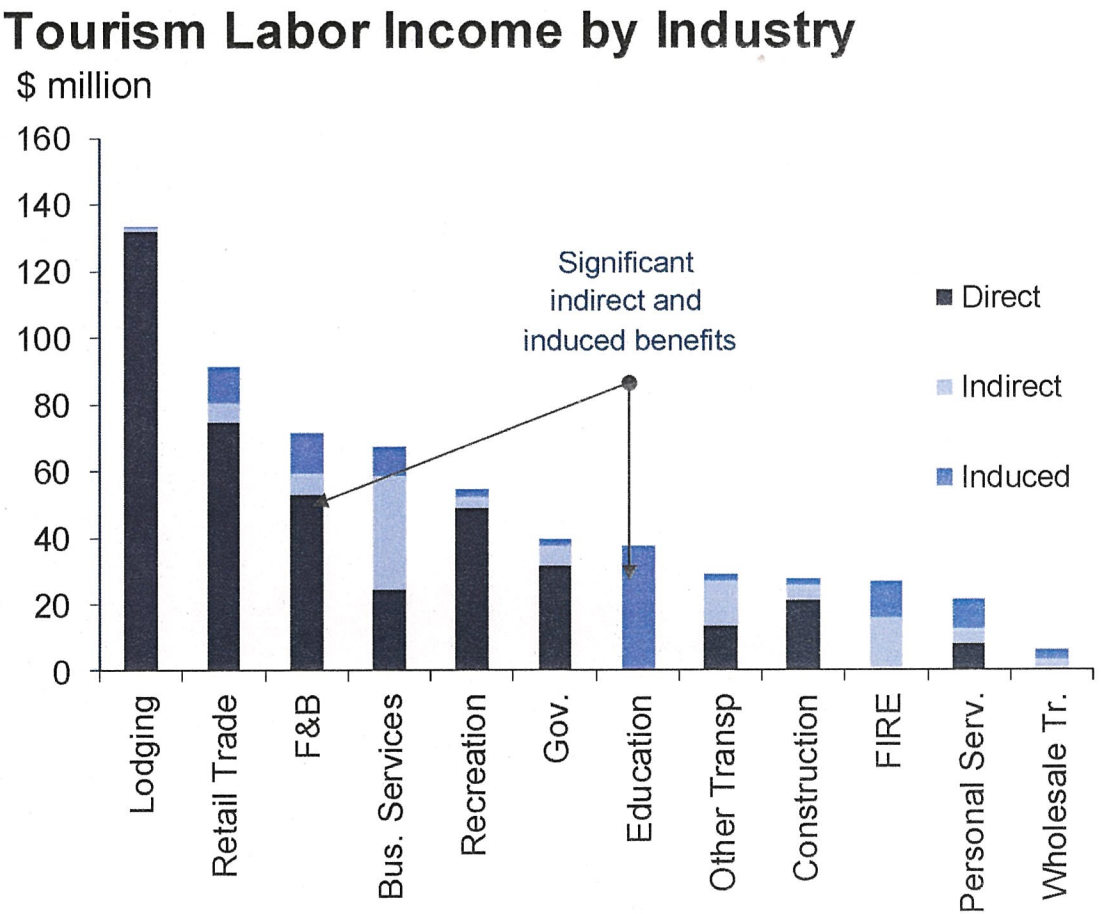
Tourism personal income

Tourism Labor Income (Compensation) (US$ Million)	Direct	Indirect	Induced	Total
Agriculture, Fishing, Mining	-	0.5	0.6	1.0
Construction and Utilities	21.1	4.7	2.1	27.8
Manufacturing	-	0.6	0.2	0.8
Wholesale Trade	-	3.3	2.9	6.2
Air Transport	1.0	0.4	0.4	1.9
Other Transport	13.5	13.4	2.0	28.9
Retail Trade	74.7	5.7	11.1	91.4
Gasoline Stations	1.1	0.3	0.5	1.8
Communications	-	2.9	1.2	4.2
Finance, Insurance and Real Estate	-	16.1	10.8	26.9
Business Services	24.5	33.9	8.8	67.3
Education and Health Care	-	0.3	37.1	37.4
Recreation and Entertainment	48.7	3.5	2.8	55.0
Lodging	131.9	1.1	0.5	133.6
Food & Beverage	52.9	6.4	12.5	71.8
Personal Services	8.1	4.4	9.0	21.4
Government	31.4	6.2	1.9	39.5
TOTAL	408.8	103.7	104.5	617.0

- Employees on Guam earned $617 million as a result of visitor activity in 2016.

Tourism personal income

- The larger employment numbers in F&B and recreation support significant labor income in those industries.
- Higher wages support labor income in supplier industries like business services and finance, insurance and real estate (FIRE).



Tourism tax generation

Traveler Generated Taxes (US$ Million)		
Tax Type	2015	2016
Corporate	21.1	25.0
Indirect Business	32.3	32.8
Personal Income	29.4	31.7
Social Security	64.7	65.5
Hotel Occupancy Tax	37.0	40.9
Gross Receipts Tax	51.2	52.8
Special Revenues	10.2	10.9
TOTAL	246.0	259.6

- Taxes of nearly $260 million were directly and indirectly generated by tourism in 2016.
- Each household on Guam would need to be taxed an additional $5,100 to replace the tourism taxes received by state and local governments.

2016 Wrap-up

- Visitor spending on Guam grew 8.5% in 2016, reaching $1.75 billion with a total impact on business sales of $2.5 billion.
- 1-in-3 jobs on the Island of Guam is supported by visitor spending.
- Visitor supported employment growth is outpacing island employment growth.
- Total state and local tax revenue supported by tourism activity reached $260 million.

Tourism in context



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Fun facts

- Visitor spending of $1.75 billion is similar in size to the populations of China and the United States – two of the three largest countries by population in the world.
- The height of a $1.75 billion pile of $1 bills is nearly 120 miles – which would span the length of Guam 4 times.
- $1.75 billion means that, on average, more than $200,000 was spent by visitors on Guam every hour.
- $630 million was spent by visitors to Guam at hotels – or about $315 per brown snake on Guam (estimated population of 2 million).
- Each visitor on Guam spends, on average, $1,140.

Fun facts

- Visitors directly supported 15,484 jobs – more than double the number of US troops on Guam (about 7,000).
- Were all 15,484 jobs directly supported by visitor spending to disappear, the unemployment rate would jump to 26.3% from the 4.5% rate seen in 2016.
- $74,000 in visitor spending supports one direct job on Guam – which means that it takes the spending of about 65 visitors to support a job.
- Thought of another way, each A320 that lands on Guam can bring about 180 people – enough to support two-and-a-half jobs on the island assuming all on-board passengers are visitors.
- Were the $260 million in tax revenues split among Guam households, each household would receive a check for $5,100.

Methodology and Background



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Why quantify the tourism economy?

- By monitoring tourism's economic impact, policy makers can make informed decisions regarding the funding and prioritization of tourism development.
- It can also carefully monitor its successes and future needs.
- In order to do this, tourism must be measured in the same categories as other economic sectors – i.e. tax generation, employment, wages, and gross domestic product.

Why is this a challenge?

- Most economic sectors such as financial services, insurance, or construction are easily defined within a country's national accounts statistics.

- Tourism is not so easily measured because it is not a single industry. It is a demand-side activity which affects multiple sectors to various degrees.

- Tourism spans nearly a dozen sectors including lodging, recreation, retail, real estate, air passenger transport, food & beverage, car rental, taxi services, travel agents…

Methods and data sources

- Domestic visitor expenditure estimates are provided by DKSA representative survey of US travelers. These are broken out by sectors (lodging, transport at destination, food & beverage, retail, and recreation), by purpose (business and leisure), and by length of stay (day and overnight).
- Tourism Economics then adjusts these levels of spending based on a range of known measures of tourism activity:
  - Industry data on employment, wages, GDP, and sales (source: BEA, BLS, Census)
  - STR data on hotel revenues
  - Bed tax receipts (various)
  - Gross receipts tax by industry (Guam Department of Revenue)
  - Overseas visitor spending (source: NTTO, TE)
  - Canada visitor spending (source: Statistics Canada, TE)
  - Spending on air travel which accrues to all airports and locally-based airlines
  - Gasoline purchases by visitors (source: TE calculation)

Methods and data sources

- An IMPLAN model was compiled for the Guam using Kauai County, Hawaii as its base. This traces the flow of visitor-related expenditures through the local economy and their effects on employment, wages, and taxes. IMPLAN also quantifies the indirect (supplier) and induced (income) impacts of tourism.
- All results are benchmarked and cross-checked and adjusted based on the following:
  - US Bureau of Labor Statistics and Bureau of Economic Analysis (employment and wages by industry)
  - US Census (business sales by industry)

- The source of the employment and wage data is the Regional Economic Information System (REIS), Bureau of Economic Analysis, U.S. Department of Commerce. All employment rankings are based on Bureau of Labor Statistics (ES202/QCEW) data.

Definitions

- **Direct Impact**: The economic impact – including jobs and income – from the initial sales made by travelers. Examples include sales made by travelers at lodging properties, souvenir shops, restaurants, gas stations, amusement parks, museums, etc.
- **Indirect Impact**: The economic impact from the production, employment, and income occurring in other businesses/industries that supply the businesses making initial/direct sales to travelers. Examples include a restaurant"s food supplier or a hotel"s laundry service.
- **Induced Impact**: The economic impact from the spending by households in the local economy as the result of the earnings from a business that directly or indirectly interacts with travelers. Examples include a hotel desk clerk using the wages he earned to pay for his groceries or the accountant who works for a company that supplies napkins to a restaurant frequented by travelers using her wages to purchase flowers from her local florist.

About Tourism Economics

- Tourism Economics, headquartered in Philadelphia, is an Oxford Economics company dedicated to providing high value, robust, and relevant analyses of the tourism sector that reflects the dynamics of local and global economies. By combining quantitative methods with industry knowledge, Tourism Economics designs custom market strategies, project feasibility analysis, tourism forecasting models, tourism policy analysis, and economic impact studies.
- Our staff have worked with over 200 destinations to quantify the economic value of tourism, forecast demand, guide strategy, or evaluate tourism policies.
- Oxford Economics is one of the world's leading providers of economic analysis, forecasts and consulting advice. Founded in 1981 as a joint venture with Oxford University's business college, Oxford Economics is founded on a reputation for high quality, quantitative analysis and evidence-based advice. For this, it draws on its own staff of 150 highly-experienced professional economists; a dedicated data analysis team; global modeling tools; close links with Oxford University, and a range of partner institutions in Europe, the US and in the United Nations Project Link.
- For more information: info@tourismeconomics.com.

TOURISM ECONOMICS

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JAPAN VISITOR PROFILE FY2017

Maritial Status

Single	55%
Married	45%

Age (average age: 33.14)

18~24 years	29%
25~39 years	43%
40~49 years	18%
50-59 years	7%
60+ years	3%

Income (In ¥)

Less than ¥2.0M	7%
¥2.0M~¥3.0M	12%
¥3.0M~¥4.0M	14%
¥4.0M~¥5.0M	13%
¥5.0M~¥7.0M	19%
¥7.0M~¥10.0M	16%
¥10.0M+	15%
No income specified	3%

Travel Companions

Spouse	38%
Friends/Assoc	35%
Child <18	19%
Adult Family	12%
Girlfriend/Boyfriend	10%
Office	7%
Child 18+	3%
Alone	2%

Trip Status

First Timers	53%
Repeaters	47%

Gender

Male	51%
Female	49%

Length of stay 3.24 days

1~2 nights	14%
3 nights	58%
4+ nights	28%

Expenditures (per person)

Prepaid	$853.76
On-island	$438.57
Average Exchange Rate	¥114.27

*Exchange rate source: USFOREX

Travel Planning

Online Travel Agent	52%
Travel Agent/pkg tours	35%
Online 3rd party travel site	5%
Direct with airline/hotel	9%

Travel Motivation

Beauty	60%
Pleasure	28%
Travel Time	40%
Relaxation	16%
Shop	22%
Price	21%
Prior Trip	28%
Water Sports	15%
Safe Destination	16%
Recommended	18%

Most Important Reason for Choosing Guam

- Guam's natural beauty/beaches,
- Short travel time, and
- Prior Trip

KOREA VISITOR PROFILE FY2017

Maritial Status

Single	22%
Married	78%

Age (average age: 35.83)

18~24 years	6%
25~39 years	65%
40~49 years	23%
50-59 years	5%
60+ years	2%

Income (In KRW)

Less than KW24M	8%
KW24M~36M	17%
KW36M~48M	23%
KW48M~60M	21%
KW60M~72M	15%
KW72+	15%
No income specified	2%

Travel Companions

Spouse	72%
Child <18	53%
Other Adult Family	22%
Friend/Assoc	12%
Girlfriend/Boyfriend	3%
Alone	2%
Officemate	2%
Child-adult	2%

Trip Status

First Timers	83%
Repeaters	17%

Gender

Male	50%
Female	50%

Length of stay 3.68 days

1~2 nights	1%
3 nights	49%
4+ nights	50%

Expenditures (per person)

Prepaid	$788.49
On-island	$382.70
Average Exchange Rate	KRW 1,090.42

*Exchange rate source: USFOREX

Travel Planning

Online Travel Agent	28%
Travel Agent/pkg tours	31%
Online 3rd party travel site	8%
Direct with airline/hotel	33%

Travel Motivation

Beach/Nature	52%
Pleasure	16%
Travel Time	24%
Relaxation	46%
Shop	25%
Price	13%
Prior Trip	10%
Water Sports	21%
Safe Destination	38%
Recommended	29%

Most Important Reason for Choosing Guam

- Guam's natural beauty/beaches,
- Relaxation,
- Safety

CHINA VISITOR PROFILE FY2017

Maritial Status

Single	22%
Married	78%

Age (average age: 35.89)

18~24 years	5%
25~34 years	67%
35~49 years	17%
50-59 years	7%
60+ years	4%

Income (in CNY)

Less than 60K	9%
60K~80K	9%
80K~120K	14%
120K~240K	30%
240K+	37%
No income specified	1%

Travel Companions

Spouse	57%
Child <18	21%
Other Adult Family	17%
Friend/Assoc	13%
Alone	12%
Officemate	4%
Girlfriend/Boyfriend	2%
Child-Adult	1%

Trip Status

First Timers	89%
Repeaters	11%

Gender

Male	51%
Female	49%

Length of stay 4.33 days

1~2 nights	26%
3 nights	26%
4+ nights	48%

Expenditures (per person)

Prepaid	$1,284.85
On-island	$1,160.22
Average Exchange Rate	CNY 6.51

*Exchange rate source: USFOREX

Travel Planning

Online Travel Agent	6%
Travel Agent/pkg tours	15%
Online 3rd party travel site	53%
Direct with airline/hotel	26%

Travel Motivation

Beach/Nature	59%
Relax	42%
Short Travel Time	32%
Shopping	26%
Pleasure	18%
Recommended	18%
Safety	17%
Water Sports	16%
Price	11%
Honeymoon	7%

Most Important Reason for Choosing Guam

- Guam's natural beauty/beaches,
- Relaxation, and
- Short travel time

TAIWAN VISITOR PROFILE FY2017

Maritial Status

Single	44%
Married	56%

Age (average age: 35.00)

18-24 years	14%
25-39 years	56%
4049 years	19%
50-59 years	7%
60+ years	3%

Income (In TWD)

Less than 160K	6%
160K~200K	8%
200K~400K	13%
400K~600K	20%
600K~800K	22%
800K~1.0M	11%
1.0M+	17%
No income specified	3%

Travel Companions

Spouse	37%
Friend/Assoc	28%
Family-Adult	23%
Child <18	17%
Girlfriend/Boyfriend	12%
Officemate	10%
Alone	7%
Child-Adult	2%

Trip Status

First Timers	81%
Repeaters	19%

Gender

Male	49%
Female	51%

Length of stay 4.43 days

1~2 nights	2%
3 nights	28%
4+ nights	71%

Expenditures (per person)

Prepaid	$944.38
On-island	$729.17
Average Exchange Rate	TWD 29.58

*Exchange rate source: USFOREX

Travel Planning

Online Travel Agent	11%
Travel Agent/pkg tours	64%
Online 3rd party travel site	5%
Direct with airline/hotel	20%

Travel Motivation

Beach/Nature	63%
Relax	36%
Shopping	30%
Recommended	22%
Water Sports	17%
Scuba	16%
Safety	16%
Prior Trip	12%
No Visa	11%
Pleasure	9%

Most Important Reason for Choosing Guam

- Guam's natural beauty/beaches,
- Relaxation
- Shopping

HONG KONG VISITOR PROFILE FY2017

Maritial Status

Single	36%
Married	64%

Age (average age: 35.35)

18~24 years	9%
25-39 years	62%
40-49 years	17%
50-59 years	7%
60+ years	4%

Income (In HKD)

Less than 120K	9%
120K~240K	12%
240K~500K	34%
500K~1M	21%
1M~2M	12%
2M~3M	9%
3M+	2%
No income specified	1%

Travel Companions

Spouse	48%
Other Adult Family	19%
Alone	9%
Child <18	21%
Friend/Assoc	22%
Officemate	1%
Child-Adult	3%
Girlfriend/Boyfriend	15%

Trip Status

First Timers	88%
Repeaters	12%

Gender

Male	46%
Female	54%

Length of stay 4.56 days

1~2 nights	5%
3 nights	15%
4+ nights	80%

Expenditures (per person)

Prepaid	$1,095.14
On-island	$1,199.08
Average Exchange Rate	HKD 7.80

*Exchange rate source: USFOREX

Travel Planning

Online Travel Agent	9%
Travel Agent/pkg tours	18%
Online 3rd party travel site	37%
Direct with airline/hotel	36%

Travel Motivation

Beach/Nature	63%
Relax	30%
Water Sports	25%
Shopping	17%
Scuba	17%
Recommended	16%
No Visa	12%
Price	11%
Safety	11%
Prior Trip	6%

Most Important Reason for Choosing Guam

- Guam's Natural Beauty/Beaches,
- Relaxation, and
- Water Sports

PHILIPPINE VISITOR PROFILE FY2017

Maritial Status

Single	42%
Married	58%

Age (average age: 40.89)

18~24 years	10%
25-39 years	40%
40-49 years	24%
50-59 years	15%
60+ years	11%

Income (In PHP)

Less than 50K	11%
50K~150K	13%
150K~250K	10%
250K~350K	10%
350K~450K	17%
450K+	33%
No income specified	6%

Travel Companions

Spouse	36%
Other Adult Family	24%
Alone	23%
Child <18	15%
Friends	19%
Office	4%
Child 18+	8%
Girlfriend/Boyfriend	3%

Trip Status

First Timers	67%
Repeaters	33%

Gender

Male	47%
Female	53%

Length of stay 6.06 days

1~2 nights	12%
3 nights	28%
4+ nights	59%

Expenditures (per person)

Prepaid	$348.52
On-island	$463.20
Average Exchange Rate	PHP 50.32

*Exchange rate source: USFOREX

Travel Planning

Online Travel Agent	9%
Travel Agent/pkg tours	8%
Online 3rd party travel site	23%
Direct with airline/hotel	60%

Travel Motivation

Beach/Nature	31%
Pleasure	37%
Short Travel Time	24%
Relaxation	41%
Shopping	51%
Price	15%
Prior Trip	17%
Visit Frd/Rel	26%
Safety	13%
Recommended	19%

Most Important Reason for Choosing Guam

- Shopping
- Relaxation, and
- Pleasure

RUSSIA VISITOR PROFILE FY2017

(as of FY2017 2nd Qtr)

Maritial Status

Single	37%
Married	63%

Age (average age: 38.92)

18~24 years	0%
25~34 years	63%
35~49 years	23%
50+ years	15%

Income (In RUB)

Less than 732,321	0%
732,321~1,098,481	0%
1,098,482~1,464,642	3%
1,464,643~1,830,803	22%
1,830,803~2,563,124	30%
2,563,125~3,661,606	27%
3,661,607+	17%
No income specified	0%

Travel Companions

Family	54%
Spouse	52%
Alone	30%
Child	24%
Friends	10%
Sibling/Ext Family	8%

Trip Status

First Timers	74%
Repeaters	26%
Repeat Visitors Last Trip	
Within the last year	13%
1 to 2 years	20%
2 or more years	67%

Gender

Male	56%
Female	44%

Length of Stay 7.71 days

1~2 nights	0%
3 nights	3%
4+ nights	97%

Expenditures (per person)

Prepaid	$1,524.36
On-island	$496.24
Average Exchange Rate	RUB 67.77

*Exchange rate source: USFOREX

Travel Planning

Full tour package	19%
Free-time package	40%
Individually arranged travel	32%
Group Tour	2%
Company	8%

Travel Motivation

Natural Beauty	51%
Pleasure	41%
Recommended	37%
Water Sports	27%
Shopping	25%
Relaxation	24%
Visit Someone	21%
Prior Trip	17%
Scuba	17%
Safe Destination	16%

Most Important Reason for Choosing Guam

- Guam's natural beauty/beaches,
- Prior trip, and
- Recommended

GUAM VISITORS BUREAU
SETBISION BISITAN GUÅHAN

MONTH-TO-DATE ARRIVAL COMPARISON
December 1-31, 2017

	2016	2017	% frm LY
Japan	65,852	48,181	-26.8%
Korea	55,158	69,654	26.3%
Taiwan	2,977	2,097	-29.6%
China, P.R.C.	1,644	1,624	-1.2%
U.S.A.	5,685	6,865	20.8%
CNMI	1,640	1,800	9.8%
Palau	403	508	26.1%
FSM	1,037	1,329	28.2%
RMI	92	145	57.6%
Philippines	2,123	2,110	-0.6%
Australia	107	109	1.9%
Europe	262	223	-14.9%
Hong Kong	2,179	753	-65.4%
Russia	432	659	52.5%
Canada	102	-	
Thailand	28	-	
Vietnam	13	-	
India	-	8	
Malaysia	-	20	
Singapore	-	97	
Other	504	897	78.0%
Total	**140,238**	**137,079**	**-2.3%**

Note: December 2017 daily arrivals reflect Civilian Air arrivals only.

Source: Guam Customs Declaration Forms, Customs & Quarantine Agency.

Processed by the Guam Visitors Bureau.

New custom forms were introduced in December 2017. Due to differences between the old and new forms, some fields have missing values.

PRELIMINARY

GUAM VISITORS BUREAU
SETBISION BISITAN GUÅHAN

CALENDAR YEAR-TO-DATE ARRIVAL COMPARISON
DECEMBER 2017

	CALENDAR YEAR	CALENDAR YEAR-TO-DATE JANUARY - NOVEMBER[P]			MONTH-TO-DATE DECEMBER 1-31			CALENDAR YEAR-TO-DATE JANUARY - DECEMBER 1 - 31		
	2016	2016	2017[P]	% frm LY	2016	2017	% frm LY	2016	2017	% frm LY
Japan	745,680	679,351	571,424	-15.9%	65,852	48,181	-26.8%	745,203	619,605	-16.9%
Korea	544,957	489,747	614,811	25.5%	55,158	69,654	26.3%	544,905	684,465	25.6%
Taiwan	42,229	39,252	30,408	-22.5%	2,977	2,097	-29.6%	42,229	32,505	-23.0%
China, P.R.C.	27,013	25,347	20,243	-20.1%	1,644	1,624	-1.2%	26,991	21,867	-19.0%
U.S.A.	77,706	70,360	69,279	-1.5%	5,685	6,865	20.8%	76,045	76,144	0.1%
CNMI	17,579	15,942	17,516	9.9%	1,640	1,800	9.8%	17,582	19,316	9.9%
Palau	4,792	4,389	3,657	-16.7%	403	508	26.1%	4,792	4,165	-13.1%
FSM	11,120	10,083	10,212	1.3%	1,037	1,329	28.2%	11,120	11,541	3.8%
RMI	1,219	1,127	1,130	0.3%	92	145	57.6%	1,219	1,275	4.6%
Philippines	21,652	19,557	17,018	-13.0%	2,123	2,110	-0.6%	21,680	19,128	-11.8%
Australia	2,197	2,040	2,008	-1.6%	107	109	1.9%	2,147	2,117	-1.4%
Europe	2,009	1,747	1,838	5.2%	262	223	-14.9%	2,009	2,061	2.6%
Hong Kong	9,377	7,197	13,861	92.6%	2,179	753	-65.4%	9,376	14,614	55.9%
Russia	2,588	2,156	2,693	24.9%	432	659	52.5%	2,588	3,352	29.5%
Canada	982	880	859	-2.4%	102	-		982	859	
Thailand	451	423	411	-2.8%	28	-		451	411	
Vietnam	170	157	107	-31.8%	13	-		170	107	
India	-	-	-		-	8		-	8	
Malaysia	-	-	-		-	20		-	20	
Singapore	-	-	-		-	97		-	97	
Other	5,711	5,196	5,001	-3.8%	504	897	78.0%	5,700	5,898	3.5%
Sea Arrivals	17,965	16,826	21,168	25.8%	n.a.	n.a.	n.a.	16,826	21,168	25.8%
TOTAL	**1,535,397**	**1,391,777**	**1,403,644**	**0.9%**	**140,238**	**137,079**	**-2.3%**	**1,532,015**	**1,540,723**	**0.6%**

Note: December 2016/7 daily arrivals reflect Civilian Air arrivals only. Source: Guam Customs Declaration Forms, Customs & Quarantine Agency. Processed by the GVB. [P] Preliminary

New custom forms were introduced in December 2017. Due to differences between the old and new forms, some fields have missing values.

GUAM VISITORS BUREAU
SETBISION BISITAN GUÅHAN

FISCAL YEAR-TO-DATE ARRIVAL COMPARISON
DECEMBER 2017

	FISCAL YEAR	FISCAL YEAR-TO-DATE OCTOBER - NOVEMBER[P]			MONTH-TO-DATE DECEMBER 1 - 31			FISCAL YEAR-TO-DATE OCTOBER - DECEMBER 1 - 31		
	2017	2017	2018	% frm LY	2016	2017	% frm LY	2017	2018	% frm LY
Japan	674,343	115,260	78,670	-31.7%	65,852	48,181	-26.8%	181,112	126,851	-30.0%
Korea	649,435	96,792	117,385	21.3%	55,158	69,654	26.3%	151,950	187,039	23.1%
Taiwan	36,270	6,744	3,859	-42.8%	2,977	2,097	-29.6%	9,721	5,956	-38.7%
China, P.R.C.	23,178	3,721	2,452	-34.1%	1,644	1,624	-1.2%	5,365	4,076	-24.0%
U.S.A.	76,296	10,560	10,889	3.1%	5,685	6,865	20.8%	16,245	17,754	9.3%
CNMI	18,494	2,625	3,284	25.1%	1,640	1,800	9.8%	4,265	5,084	19.2%
Palau	4,005	735	790	7.5%	403	508	26.1%	1,138	1,298	14.1%
FSM	10,958	1,790	2,081	16.3%	1,037	1,329	28.2%	2,827	3,410	20.6%
RMI	1,274	213	161	-24.4%	92	145	57.6%	305	306	0.3%
Philippines	19,818	4,900	4,222	-13.8%	2,123	2,110	-0.6%	7,023	6,332	-9.8%
Australia	2,227	269	207	-23.0%	107	109	1.9%	376	316	-16.0%
Europe	2,026	311	385	23.8%	262	223	-14.9%	573	608	6.1%
Hong Kong	16,053	1,319	1,307	-0.9%	2,179	753	-65.4%	3,498	2,060	-41.1%
Russia	3,151	515	489	-5.0%	432	659	52.5%	947	1,148	21.2%
Canada	991	154	124	-19.5%	102	-		256	124	
Thailand	445	75	69	-8.0%	28	-		103	69	
Vietnam	128	17	9	-47.1%	13	-		30	9	
India	-	-	-		-	8		-	8	
Malaysia	-	-	-		-	20		-	20	
Singapore	-	-	-		-	97		-	97	
Other	5,735	904	678	-25.0%	504	897	78.0%	1,408	1,575	11.9%
Sea Arrivals	14,568	244	8,104	3221.3%	n.a.	n.a.	n.a.	244	8,104	3221.3%
TOTAL	**1,559,395**	**247,148**	**235,165**	**-4.8%**	**140,238**	**137,079**	**-2.3%**	**387,386**	**372,244**	**-3.9%**

Note: December 2016/7 daily arrivals reflect Civilian Air arrivals only.Source: Guam Customs Declaration Forms, Customs & Quarantine Agency. Processed by the GVB. [P] Preliminary

New custom forms were introduced in December 2017. Due to differences between the old and new forms, some fields have missing values.

GUAM VISITORS BUREAU
SETBISION BISITAN GUAHAN

DAILY ARRIVAL SUMMARY
December 2017

DECEMBER	1 Fri	2 Sat	3 Sun	4 Mon	5 Tue	6 Wed	7 Thu	8 Fri	9 Sat	10 Sun	11 Mon	12 Tue	13 Wed	14 Thu	15 Fri	16 Sat	Total
TOTAL CIV[1] AIR	**4,377**	**3,781**	**4,430**	**4,041**	**3,586**	**3,634**	**4,410**	**4,173**	**4,622**	**3,820**	**3,940**	**4,061**	4,003	4,292	4,246	**3,854**	**65,270**
Japan	1,406	1,149	1,440	1,147	946	1,213	1,117	1,507	1,551	1,105	1,232	1,144	1,149	1,041	1,374	1,042	**19,563**
Korea	2,469	1,793	2,402	2,369	1,854	1,932	2,739	2,117	2,436	2,223	2,186	2,162	2,260	2,648	2,366	2,083	**36,039**
Taiwan	99	144	1	5	98	113	4	87	111	6	12	139	166	1	1	102	**1,089**
China, P.R.C.	84	76	78	85	39	14	47	82	26	46	105	28	11	56	72	50	**899**
U.S.A.	126	232	244	175	193	179	201	168	199	241	201	276	229	235	236	236	**3,371**
CNMI	52	37	35	39	41	41	66	99	51	41	63	61	70	79	60	84	**919**
Palau	7	20	19	21	12	9	4	14	24	7	12	18	24	45	75	8	**319**
FSM	16	53	40	43	49	32	48	19	72	57	77	74	37	71	13	68	**769**
RMI	1	11	1	1	18	-	8	6	13	6	3	16	-	5	1	5	**95**
Philippines	54	90	32	29	36	25	60	41	70	27	22	69	24	32	28	87	**726**
Australia	4	1	13	4	1	1	7	4	3	2	7	1	1	4	2	3	**58**
Europe	5	6	3	15	8	6	12	8	8	5	2	6	9	5	4	17	**119**
Hong Kong	-	48	25	11	63	-	68	4	25	43	-	43	1	48	-	40	**419**
Russia	9	5	7	16	13	5	5	3	11	4	12	9	6	9	2	13	**129**
India	-	-	1	1	-	-	1	-	-	-	-	-	-	-	-	1	**4**
Malaysia	2	1	2	1	2	2	-	-	3	-	-	-	-	-	1	-	**14**
Singapore	-	6	4	2	3	8	9	4	1	3	3	4	5	3	3	2	**60**
Other	43	109	83	77	210	54	14	10	18	4	3	11	11	10	8	13	**678**

Note: December daily arrivals reflect Civilian Air arrivals only. Source: Guam Customs Declaration Forms, Customs & Quarantine Agency. Processed by the Guam Visitors Bureau.

GUAM VISITORS BUREAU
SETBISION BISITAN GUAHAN

DAILY ARRIVAL SUMMARY
December 2017

DECEMBER	17 Sun	18 Mon	19 Tue	20 Wed	21 Thu	22 Fri	23 Sat	24 Sun	25 Mon	26 Tue	27 Wed	28 Thu	29 Fri	30 Sat	31 Sun	Total	MTD
TOTAL CIV[1] AIR	**4,471**	**4,164**	**3,505**	4,359	4,663	4,948	4,922	**4,678**	**4,432**	**4,940**	**4,509**	**4,813**	**5,466**	**6,597**	**5,342**	**137,079**	**137,079**
Japan	1,437	1,031	634	1,505	1,507	1,623	1,728	1,588	1,393	1,942	1,928	2,150	2,648	4,411	3,093	**48,181**	**48,181**
Korea	2,533	2,575	2,094	2,252	2,520	2,587	2,310	2,609	2,528	2,102	1,972	2,017	2,168	1,539	1,809	**69,654**	**69,654**
Taiwan	2	2	153	116	1	125	124	2	-	92	115	3	159	108	6	**2,097**	**2,097**
China, P.R.C.	58	139	27	6	40	109	31	17	99	38	10	24	55	42	30	**1,624**	**1,624**
U.S.A.	239	211	279	250	279	288	315	222	187	215	192	235	191	198	193	**6,865**	**6,865**
CNMI	41	61	45	60	69	95	62	57	54	65	56	71	57	56	32	**1,800**	**1,800**
Palau	9	12	15	26	11	32	29	1	2	8	11	12	14	6	1	**508**	**508**
FSM	44	44	62	43	24	2	79	46	54	58	8	54	4	25	13	**1,329**	**1,329**
RMI	2	-	15	2	2	-	2	-	1	4	6	7	1	7	1	**145**	**145**
Philippines	41	22	72	46	111	57	147	81	60	263	132	131	89	89	43	**2,110**	**2,110**
Australia	2	1	13	8	3	-	2	2	-	7	3	-	-	5	5	**109**	**109**
Europe	4	15	10	21	7	5	4	13	4	1	8	2	5	5	-	**223**	**223**
Hong Kong	29	3	36	-	34	-	73	4	8	62	-	14	7	37	27	**753**	**753**
Russia	14	12	26	5	41	14	5	21	29	50	60	78	63	32	80	**659**	**659**
India	-	1	-	1	-	-	-	-	-	1	-	-	1	-	-	**8**	**8**
Malaysia	2	-	-	3	-	-	-	-	-	1	-	-	-	-	-	**20**	**20**
Singapore	2	2	3	4	-	-	3	1	1	14	1	2	1	2	1	**97**	**97**
Other	12	33	21	11	14	11	8	14	12	17	7	13	3	35	8	**897**	**897**

Note: December daily arrivals reflect Civilian Air arrivals only. Source: Guam Customs Declaration Forms, Customs & Quarantine Agency. Processed by the Guam Visitors Bureau.

GUAM VISITORS BUREAU
SETBISION BISITAN GUAHAN

DAILY ARRIVAL COMPARISON BY DAY
DECEMBER 2017

2016					2017					% chg from LY		
Day	DEC	Japan	Other	Total	Day	DEC	Japan	Other	Total	Japan	Other	Total
Thu	1	1,727	2,358	4,085								
Fri	2	2,191	2,376	4,567	Fri	1	1,406	2,971	4,377	-35.8%	25.0%	-4.2%
Sat	3	2,108	2,525	4,633	Sat	2	1,149	2,632	3,781	-45.5%	4.2%	-18.4%
Sun	4	2,117	2,522	4,639	Sun	3	1,440	2,990	4,430	-32.0%	18.6%	-4.5%
Mon	5	2,078	2,244	4,322	Mon	4	1,147	2,894	4,041	-44.8%	29.0%	-6.5%
Tue	6	2,059	2,072	4,131	Tue	5	946	2,640	3,586	-54.1%	27.4%	-13.2%
Wed	7	1,647	2,042	3,689	Wed	6	1,213	2,421	3,634	-26.4%	18.6%	-1.5%
Thu	8	1,954	2,412	4,366	Thu	7	1,117	3,293	4,410	-42.8%	36.5%	1.0%
Fri	9	1,916	2,541	4,457	Fri	8	1,507	2,666	4,173	-21.3%	4.9%	-6.4%
Sat	10	2,172	2,351	4,523	Sat	9	1,551	3,071	4,622	-28.6%	30.6%	2.2%
Sun	11	1,968	2,645	4,613	Sun	10	1,105	2,715	3,820	-43.9%	2.6%	-17.2%
Mon	12	2,107	2,360	4,467	Mon	11	1,232	2,708	3,940	-41.5%	14.7%	-11.8%
Tue	13	2,030	2,098	4,128	Tue	12	1,144	2,917	4,061	-43.6%	39.0%	-1.6%
Wed	14	1,630	2,093	3,723	Wed	13	1,149	2,854	4,003	-29.5%	36.4%	7.5%
Thu	15	1,684	2,729	4,413	Thu	14	1,041	3,251	4,292	-38.2%	19.1%	-2.7%
Fri	16	2,008	2,663	4,671	Fri	15	1,374	2,872	4,246	-31.6%	7.8%	-9.1%
Sat	17	1,883	2,261	4,144	Sat	16	1,042	2,812	3,854	-44.7%	24.4%	-7.0%
Sun	18	2,016	3,160	5,176	Sun	17	1,437	3,034	4,471	-28.7%	-4.0%	-13.6%
Mon	19	1,718	2,580	4,298	Mon	18	1,031	3,133	4,164	-40.0%	21.4%	-3.1%
Tue	20	1,627	2,260	3,887	Tue	19	634	2,871	3,505	-61.0%	27.0%	-9.8%
Wed	21	1,616	2,423	4,039	Wed	20	1,505	2,854	4,359	-6.9%	17.8%	7.9%
Thu	22	2,042	2,795	4,837	Thu	21	1,507	3,156	4,663	-26.2%	12.9%	-3.6%
Fri	23	2,157	2,576	4,733	Fri	22	1,623	3,325	4,948	-24.8%	29.1%	4.5%
Sat	24	2,129	2,488	4,617	Sat	23	1,728	3,194	4,922	-18.8%	28.4%	6.6%
Sun	25	2,016	2,651	4,667	Sun	24	1,588	3,090	4,678	-21.2%	16.6%	0.2%
Mon	26	2,019	2,672	4,691	Mon	25	1,393	3,039	4,432	-31.0%	13.7%	-5.5%
Tue	27	2,025	2,349	4,374	Tue	26	1,942	2,998	4,940	-4.1%	27.6%	12.9%
Wed	28	2,500	2,125	4,625	Wed	27	1,928	2,581	4,509	-22.9%	21.5%	-2.5%
Thu	29	2,942	2,147	5,089	Thu	28	2,150	2,663	4,813	-26.9%	24.0%	-5.4%
Fri	30	4,515	2,004	6,519	Fri	29	2,648	2,818	5,466	-41.4%	40.6%	-16.2%
Sat	31	3,251	1,864	5,115	Sat	30	4,411	2,186	6,597	35.7%	17.3%	29.0%
					Sun	31	3,093	2,249	5,342			
MTD Total		65,852	74,386	140,238	Total		48,181	88,898	137,079	-26.8%	19.5%	-2.3%

Note: December daily arrivals reflect "Civilian Air" arrivals only. MTD[2] Month-to-Date

GUAM VISITORS BUREAU
SETBISION BISITAN GUÅHAN

DAILY ARRIVAL COMPARISON
DECEMBER 2017

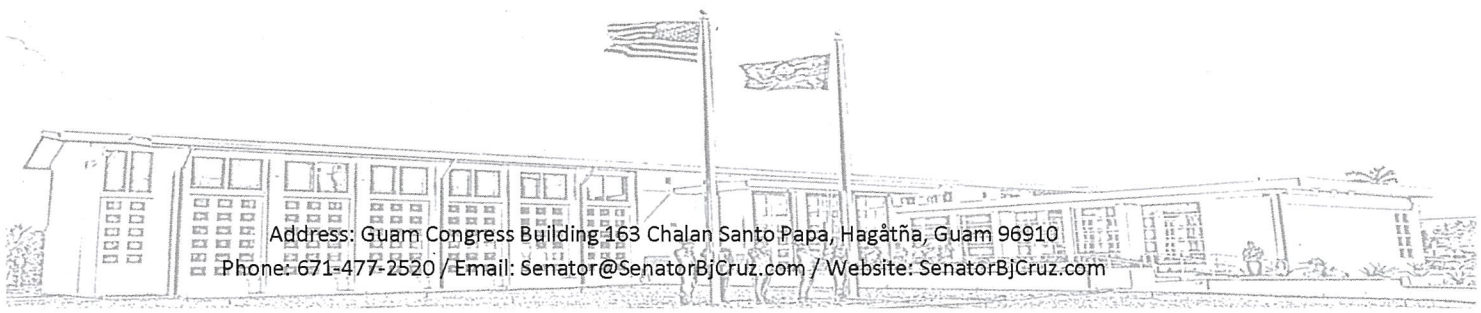
DECEMBER	2016			2017			% chg from LY		
	Japan	Other	Total	Japan	Other	Total	Japan	Other	Total
1	1,727	2,358	4,085	1,406	2,971	4,377	-18.6%	26.0%	7.1%
2	2,191	2,376	4,567	1,149	2,632	3,781	-47.6%	10.8%	-17.2%
3	2,108	2,525	4,633	1,440	2,990	4,430	-31.7%	18.4%	-4.4%
4	2,117	2,522	4,639	1,147	2,894	4,041	-45.8%	14.8%	-12.9%
5	2,078	2,244	4,322	946	2,640	3,586	-54.5%	17.6%	-17.0%
6	2,059	2,072	4,131	1,213	2,421	3,634	-41.1%	16.8%	-12.0%
7	1,647	2,042	3,689	1,117	3,293	4,410	-32.2%	61.3%	19.5%
8	1,954	2,412	4,366	1,507	2,666	4,173	-22.9%	10.5%	-4.4%
9	1,916	2,541	4,457	1,551	3,071	4,622	-19.1%	20.9%	3.7%
10	2,172	2,351	4,523	1,105	2,715	3,820	-49.1%	15.5%	-15.5%
11	1,968	2,645	4,613	1,232	2,708	3,940	-37.4%	2.4%	-14.6%
12	2,107	2,360	4,467	1,144	2,917	4,061	-45.7%	23.6%	-9.1%
13	2,030	2,098	4,128	1,149	2,854	4,003	-43.4%	36.0%	-3.0%
14	1,630	2,093	3,723	1,041	3,251	4,292	-36.1%	55.3%	15.3%
15	1,684	2,729	4,413	1,374	2,872	4,246	-18.4%	5.2%	-3.8%
16	2,008	2,663	4,671	1,042	2,812	3,854	-48.1%	5.6%	-17.5%
17	1,883	2,261	4,144	1,437	3,034	4,471	-23.7%	34.2%	7.9%
18	2,016	3,160	5,176	1,031	3,133	4,164	-48.9%	-0.9%	-19.6%
19	1,718	2,580	4,298	634	2,871	3,505	-63.1%	11.3%	-18.5%
20	1,627	2,260	3,887	1,505	2,854	4,359	-7.5%	26.3%	12.1%
21	1,616	2,423	4,039	1,507	3,156	4,663	-6.7%	30.3%	15.4%
22	2,042	2,795	4,837	1,623	3,325	4,948	-20.5%	19.0%	2.3%
23	2,157	2,576	4,733	1,728	3,194	4,922	-19.9%	24.0%	4.0%
24	2,129	2,488	4,617	1,588	3,090	4,678	-25.4%	24.2%	1.3%
25	2,016	2,651	4,667	1,393	3,039	4,432	-30.9%	14.6%	-5.0%
26	2,019	2,672	4,691	1,942	2,998	4,940	-3.8%	12.2%	5.3%
27	2,025	2,349	4,374	1,928	2,581	4,509	-4.8%	9.9%	3.1%
28	2,500	2,125	4,625	2,150	2,663	4,813	-14.0%	25.3%	4.1%
29	2,942	2,147	5,089	2,648	2,818	5,466	-10.0%	31.3%	7.4%
30	4,515	2,004	6,519	4,411	2,186	6,597	-2.3%	9.1%	1.2%
31	3,251	1,864	5,115	3,093	2,249	5,342	-4.9%	20.7%	4.4%
MTD Total	**65,852**	**74,386**	**140,238**	**48,181**	**88,898**	**137,079**	-26.8%	19.5%	-2.3%

Note: December daily arrivals reflect "Civilian Air" arrivals only. MTD² Month-to-Date

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Special Economic Service Meeting

Tuesday, February 13, 2018
10:00AM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
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Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Special Economic Service Meeting
Tuesday – February 13, 2018
Guam Congress Building Public Hearing Room
10:00 AM

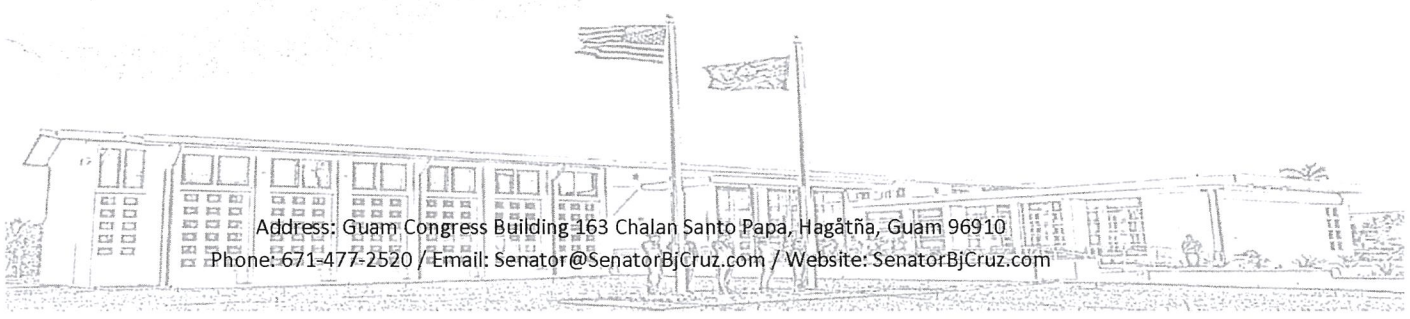
AGENDA
(Continued from January 31, 2018)

I. Summary of Tax Policy Changes in Public Law No: 115-97, the Tax Cuts and Jobs Act (DRT)

II. Impacts of Public Law No: 115-97, the Tax Cuts and Jobs Act on:

- **a.** Fiscal Year 2018
  - **i.** General Fund Revenues: Individual, Withholding, and Corporate Taxes (DRT/DOA/BBMR)
  - **ii.** Government of Guam Expenditure Adjustments/Reduction (BBMR/DOA)
- **b.** Fiscal Year 2019
  - **i.** General Fund Revenues: Individual, Withholding, and Corporate Taxes and Section 30 Revenues (DRT/DOA/BBMR)
- **c.** Current and Outstanding Government of Guam Bonds and the Future for Guam Municipal Bond Offerings (GEDA)
- **d.** Federal/Military Contributions/Expenditures (BSP)
- **e.** Guam's Economic Outlook (DOL)

III. Current Outlook and Update on Tourism (GVB)



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Eddie Baza Calvo
Governor
Ray Tenorio
Lieutenant Governor

DEPARTMENT OF ADMINISTRATION
(DIPATTAMENTON ATMENESTRASION)
DIRECTOR'S OFFICE
(Ufisinan Direktot)
Post Office Box 884 * Hagåtña, Guam 96932
TEL: (671) 475-1101/1250 * FAX: (671) 477-6788

Edward M. Birn
Acting Director
Vincent P. Arriola
Deputy Director

February 09, 2018

The Honorable Benjamin J.F. Cruz, Speaker
Chairman, Committee on Appropriation and Adjudication
I Mina' Trentai Kuattro Na Liheslaturan Guahan
Suite 107, 155 Hesler Place
Hagatna, Guam 96910

Speaker Benjamin J.F. Cruz
FEB 0 9 2018
Time: 4:47 [ ] AM [ ] PM File No.
Received By:

Re : Special Economic Service Request for Information

Buenas yan Hafa Adai Mr. Chariman,

Thank you for your letter dated February 06, 2018 regarding the basis from which the DOA prepared "General Fund Monthly Cash Receipts Average/FY18 Actual Projected Draft" document was prepared.

As you are aware, this document was submitted to you on January 31, 2018 by the previous Director of the Department of Administration. The draft schedule of cash receipts attached by Ms. Baleto's letter of January 31, 2018 compared average receipts for the years FY13 to FY17 were projected receipts for FY18. It was assumed that the cash shortfall for FY18 would be $ 50 million, a reasonable estimate for the budgetary calculated shortfall of $ 47.9 million and Section 30 receipts would be capped at $ 68 million. The difference between total processed receipts can be reconciled as below:

	Average	**FY18**	**Difference**
Reduction in Receipts			$ 50,000,000
Reduction in Section 30 Receipts	$ 85,079,308	$ 68,000,000	$ 17,079,038
Effect of Average on Section 30 Receipts			($ 290,419)
			$ 66,788,619
Projected Receipts (February – September 2018)	$ 557,229,924	$ 490,441,305	$ 66,788,619

If you have any questions, or wish to discuss the matter further, please feel free to contact me at 475-1250 or email to edward.birn@doa.guam.gov.

Senseramente,

EDWARD M. BIRN
Acting Director, Department of Administration

OFFICE OF FINANCE AND BUDGET
ofb@guamlegislature.org | www.ofbguam.org

I Mina'trentai Kuåtro na Liheslaturan Guåhan
THE 34TH GUAM LEGISLATURE
163 Chalan Santo Papa, Hagåtña, Guam 96932
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February 13, 2018

Speaker Benjamin J.F. Cruz
Chairman
Committee on Appropriations and Adjudication
I Mina'trentai Kuåtro na Liheslaturan Guåhan
163 Chalan Santo Papa
Hagåtña, Guam 96910

Re: *Estimated Impacts of the Tax Cuts and Jobs Act of 2017*

Hafa Adai Speaker Cruz,

The Office of Finance and Budget (OFB) has reviewed and analyzed available government of Guam income tax revenue data as well as sampled and obtained withholding tax data from certain government agencies relative to assessing the impacts of United States Public Law No.: 115-97 – The Tax Cuts and Jobs Act of 2017 (TCJA) on government of Guam Individual, Withholding, and Corporate Income Tax collections in Fiscal Year 2018.

According to OFB's estimates, the impacts of the TCJA would reduce income tax revenues by approximately $67.05 million from February to September 2018. These estimates could be better enhanced with the Department of Revenue and Taxation's assistance and requested detailed aggregate income tax data. Estimates made herein could differ in future periods as more actual data becomes available.

Assumptions of Analysis

The OFB utilized its internally-generated income tax revenue tracking based on actual income tax collections data taken from the AS400 government financial management system for the months of October 2017 through January 2018 with data extracted as of February 9, 2018. Impacts of the TCJA were only applied to the months of February through September 2018.

Impacts on Individual and Withholding Income Tax collections were calculated with an 18% reduction[1]. Such reduction was applied to all Individual Income Tax revenue tracking from February to September 2018 except for April 2018, where OFB assumed a portion of collections for that month were only partially impacted due to collections of 2017 income taxes during that month. Such reduction was applied to all Withholding Tax revenue tracking from February through September 2018.

Impacts on Corporate Income Tax collections were calculated at a 40% reduction[2] and was applied to Corporate Income Tax revenue tracking from February to September 2018 except for March and September 2018, where OFB assumed a portion of collections for those months were only partially impacted due to collections of 2017 income taxes during those months.

If you have any questions or concerns, we will be pleased to provide them.

Sincerely,

Artemio "Ricky" Bernandez
Director
Office of Finance and Budget

[1] OFB sampled and analyzed data from certain government agencies' reporting the changes in withholding taxes paid between Pay Periods Ending 12/23, 01/06, 01/20, and 02/03 and determined a reduction of 18% on all individual and withholding income taxes.

[2] OFB assumed that all Guam corporations paid corporate income taxes at the 35% rate. With the adjustment of all corporate rates to 21%, the difference of 14% represented a reduction of 40% on corporate income taxes.

OFB's Summary of Impacts of TCJA on Government of Guam Income Tax Revenues - FY 2018

Baseline Revenue Tracking for Income Taxes (Gross)

Millions of Dollars	Actual				*Tracking*								
	OCT	NOV	DEC	JAN	*FEB*	*MAR*	*APR*	*MAY*	*JUN*	*JUL*	*AUG*	*SEP*	Total
Individual	7.02	1.98	2.71	9.62	*2.34*	*6.01*	*37.04*	*2.11*	*5.70*	*2.11*	*2.26*	*6.01*	84.92
Withholding	22.84	22.54	23.55	22.06	*20.17*	*23.52*	*25.93*	*23.58*	*23.53*	*23.29*	*22.89*	*22.84*	276.75
Corporate	12.29	1.88	18.89	9.60	*1.99*	*14.66*	*14.68*	*5.73*	*15.98*	*11.96*	*2.76*	*20.83*	131.24
Total Income Taxes	**42.15**	**26.40**	**45.15**	**41.28**	***24.50***	***44.20***	***77.65***	***31.41***	***45.20***	***37.36***	***27.92***	***49.69***	**492.91**

Impact of TCJA on Income Taxes

Millions of Dollars	Actual				*Tracking*								
	OCT	NOV	DEC	JAN	*FEB*	*MAR*	*APR*	*MAY*	*JUN*	*JUL*	*AUG*	*SEP*	Total
Individual[3]	.00	.00	.00	.00	*-.42*	*-1.08*	*-.41*	*-.38*	*-1.03*	*-.38*	*-.41*	*-1.08*	-5.18
Withholding[3]	.00	.00	.00	.00	*-3.63*	*-4.23*	*-4.67*	*-4.24*	*-4.23*	*-4.19*	*-4.12*	*-4.11*	-33.44
Corporate[4]	.00	.00	.00	.00	*-.79*	*-.59*	*-5.87*	*-2.29*	*-6.39*	*-4.78*	*-1.11*	*-6.61*	-28.43
Total TCJA Impact	**.00**	**.00**	**.00**	**.00**	***-4.85***	***-5.90***	***-10.94***	***-6.92***	***-11.65***	***-9.36***	***-5.63***	***-11.80***	**-67.05**

Adjusted Revenue Tracking for Income Taxes (Gross)

Millions of Dollars	Actual				*Tracking*								
	OCT	NOV	DEC	JAN	*FEB*	*MAR*	*APR*	*MAY*	*JUN*	*JUL*	*AUG*	*SEP*	Total
Individual	7.02	1.98	2.71	9.62	*1.92*	*4.93*	*36.64*	*1.73*	*4.67*	*1.73*	*1.86*	*4.93*	79.73
Withholding	22.84	22.54	23.55	22.06	*16.54*	*19.29*	*21.27*	*19.33*	*19.29*	*19.10*	*18.77*	*18.73*	243.32
Corporate	12.29	1.88	18.89	9.60	*1.19*	*14.07*	*8.81*	*3.44*	*9.59*	*7.18*	*1.66*	*14.23*	102.81
Total Income Taxes	**42.15**	**26.40**	**45.15**	**41.28**	***19.65***	***38.29***	***66.71***	***24.50***	***33.55***	***28.00***	***22.29***	***37.89***	**425.86**

Source: Office of Finance and Budget and AS400 government financial management system

[3] OFB sampled the changes in withholding taxes paid by certain government agencies between Pay Periods Ending 12/23, 01/06, 01/20, and 02/03 and concluded on a reduction of 18% on all individual and withholding income taxes.

[4] OFB assumed that all Guam corporations paid corporate income taxes at the 35% rate. With the adjustment of all corporate rates to 21%, the difference of 14% represented a reduction of 40% on corporate income taxes.

REVENUE ENHANCEMENT OPTIONS
FISCAL YEARS 2018 - 2019
SPECIAL ECONOMIC SERVICE

Prepared by the
OFFICE OF FINANCE AND BUDGET
Committee on Appropriations and Adjudication

February 13, 2018

SECTION 1: Introduction and Overview

The government of Guam faces an array of fiscal policy choices as it confronts the challenges posed by the enactment of United States Public Law No.: 115-97, The Tax Cuts and Jobs Act of 2017 (TCJA) on its General Fund, Income Tax revenues. The Office of Finance and Budget (OFB) estimates that such impact in Fiscal Year 2018 amounts to approximately $67.05 million between the months of February and September 2018[1].

The Special Economic Service (SES) met on January 31, 2018 to discuss such impacts of the TCJA on the government of Guam and its finances. During that meeting, there were several revenue enhancement suggestions and ideas that were brought up by several SES members.

To help inform the SES and lawmakers, OFB compiled several of the suggestions and ideas discussed and analyzed and estimated the impacts of their implementation in Fiscal Years 2018 and 2019.

This report presents 30 options, of which 15 would increase government of Guam revenues between April 1, 2018 and September 30, 2018 and of which all would increase revenues in Fiscal Year 2019. The options included in this report are related to the increase in specific taxes as suggested and discussed in the January 31, 2018 SES meeting.

Sections 2 through 6 present revenue enhancement options under the following categories:

- Business Privilege Taxes (General Fund)
- Hotel Occupancy Taxes (Tourist Attraction Fund)
- Tobacco and Alcohol Taxes (Healthy Futures Fund)
- Real Property Taxes (Territorial Educational Facilities Fund)
- Organic Act Taxes (General Fund)

Caveats About This Report

The estimates for Business Privilege, Hotel Occupancy, and Tobacco and Alcohol Taxes presented in this report assume an effective date of April 1, 2018 and were based on data extracted from the AS400 government financial management system as of February 5, 2018 and could differ from estimates made in future periods. The estimates for Real Property and Organic Act Taxes assume an effective date of Fiscal Year 2019 and were taken from the Department of Revenue and Taxation estimates submitted to the SES on January 31, 2018. All estimates require legislative tax policy amendments to the Guam Code Annotated for them to be effective.

As a collection, the options are intended to reflect a range of possibilities, not a ranking of priorities or an exhaustive list. Inclusion or exclusion of any particular option does not imply an endorsement or rejection by the OFB, and the report makes no recommendations.

[1] See Office of Finance and Budget, *"Estimated Impacts of the Tax Cuts and Jobs Act of 2017,"* Letter to Speaker Benjamin J.F. Cruz dated February 13, 2018.

Table 1-1.

Options for Revenue Enhancements

Option Number	Title	FY 2018 (APR-SEP)	FY 2019
		(Millions of dollars)	
	Business Privilege Taxes (exclusive options)		
Option 1	Increase Business Privilege Tax Rate from 4.0% to 4.25%	6.16	14.87
Option 2	Increase Business Privilege Tax Rate from 4.0% to 4.50%	12.32	29.74
Option 3	Increase Business Privilege Tax Rate from 4.0% to 4.75%	18.48	44.62
Option 4	Increase Business Privilege Tax Rate from 4.0% to 5.0%	24.63	59.49
Option 5	Increase Business Privilege Tax Rate from 4.0% to 5.5%	36.95	89.23
Option 6	Increase Business Privilege Tax Rate from 4.0% to 6.0%	49.27	118.98
	Hotel Occupancy Taxes (exclusive options)		
Option 7	Increase Hotel Occupancy Taxes from 11% to 12%	1.47	3.65
Option 8	Increase Hotel Occupancy Taxes from 11% to 13%	2.94	7.29
Option 9	Increase Hotel Occupancy Taxes from 11% to 14%	4.42	10.94
Option 10	Increase Hotel Occupancy Taxes from 11% to 15%	5.89	14.58
	Tobacco and Alcohol Taxes (cumulative options)		
Option 11	Increase Cigarette Tax from $15.00 to $20.00 Per One Hundred Cigarettes	3.44	7.53
Option 12	Increase Cigar Tax from $0.40 to $0.53 Per Mini Cigar, from $0.44 to $0.58 Per Standard Cigar, from $0.50 to $0.66 Per Large Cigar, and $0.40 to $0.58 for All Other Cigars	.00	.01
Option 13	Increase Other Tobacco Products Tax from $40.00 to $53.00 Per Pound	.19	.41
Option 14	Increase Distilled Beverages Tax from $18.00 to $25.00 Per Gallon	.13	.34
Option 15	Increase Malted Fermented Beverage Tax from $0.07 to $0.10 Per Twelve Fluid Ounces	.44	.97
	Real Property Taxes (exclusive options)		
Option 16	Increase Real Property Tax on Land from 7/72% to 7/60% and Improvements from 7/18% to 7/15% (20% increase)	.00	5.90
Option 17	Increase Real Property Tax on Land from 7/72% to 7/48% and Improvements from 7/18% to 7/12% (50% increase)	.00	14.76
Option 18	Increase Real Property Tax on Land from 7/72% to 7/36% and Improvements from 7/18% to 7/9% (100% increase)	.00	29.51
Option 19	Increase Real Property Tax on Improvements Only from 7/18% to 7/12% (50% increase)	.00	11.87
Option 20	Increase Real Property Tax on Improvements Only from 7/18% to 7/9% (100% increase)	.00	23.73
	Organic Act Taxes (exclusive options)		
Option 21	Enact Organic Act Income Tax Surcharge on All Income Taxes of 1.0%	.00	3.56
Option 22	Enact Organic Act Income Tax Surcharge on All Income Taxes of 2.5%	.00	8.89
Option 23	Enact Organic Act Income Tax Surcharge on All Income Taxes of 5.0%	.00	17.78
Option 24	Enact Organic Act Income Tax Surcharge on All Income Taxes of 7.5%	.00	26.67
Option 25	Enact Organic Act Income Tax Surcharge on All Income Taxes of 10.0%	.00	35.57
Option 26	Enact Organic Act Income Tax Surcharge on Only Corporate Income Taxes of 1.0%	.00	1.05
Option 27	Enact Organic Act Income Tax Surcharge on Only Corporate Income Taxes of 2.5%	.00	2.62
Option 28	Enact Organic Act Income Tax Surcharge on Only Corporate Income Taxes of 5.0%	.00	5.25
Option 29	Enact Organic Act Income Tax Surcharge on Only Corporate Income Taxes of 7.5%	.00	7.87
Option 30	Enact Organic Act Income Tax Surcharge on Only Corporate Income Taxes of 10.0%	.00	10.49

Sources: Office of Finance and Budget; AS400 government financial management system; Department of Revenue and Taxation

OFB's Baseline Revenue Tracking

Sections 2 through 4 include 15 revenue enhancement options related to the Business Privilege, Hotel Occupancy, and Tobacco and Alcohol Taxes. OFB utilized its baseline revenue tracking for these specific revenue sources to calculate the estimated revenue increases for each option.

Table 1-2.

OFB's Baseline Revenue Tracking for Specific Revenues

Millions of Dollars	Actual				*Tracking*								FY 2018	FY 2019[2]
	OCT	NOV	DEC	JAN	*FEB*	*MAR*	*APR*	*MAY*	*JUN*	*JUL*	*AUG*	*SEP*	Total	
Business Privilege Tax	18.86	18.04	17.88	21.30	*18.11*	*20.09*	*18.12*	*18.25*	*18.70*	*18.78*	*18.28*	*24.53*	230.94	237.96
Tourist Attraction Fund	3.12	2.85	3.03	3.92	*3.85*	*3.89*	*3.25*	*2.64*	*3.01*	*2.67*	*3.35*	*4.53*	40.11	40.11
Cigarettes	1.99	1.79	1.70	1.82	*1.70*	*1.59*	*1.70*	*2.39*	*2.03*	*1.90*	*2.00*	*1.99*	22.60	22.60
Distilled Spirits	.08	.07	.08	.09	*.06*	*.08*	*.08*	*.05*	*.06*	*.07*	*.07*	*.08*	.87	.87
Vinous Beverages	.04	.03	.06	.04	*.03*	*.04*	*.10*	*.04*	*.03*	*.04*	*.03*	*.03*	.49	.49
Malted Fermented Beverages	.19	.16	.20	.19	*.18*	*.19*	*.12*	*.15*	*.20*	*.23*	*.24*	*.21*	2.27	2.27
Others	.13	.08	.09	.09	*.09*	*.10*	*.11*	*.11*	*.10*	*.11*	*.11*	*.17*	1.28	1.28
Cigars	.00	.00	.00	.00	*.00*	*.00*	*.01*	*.00*	*.00*	*.00*	*.00*	*.00*	.04	.04
Healthy Futures Fund	**2.43**	**2.13**	**2.14**	**2.24**	*2.07*	*1.99*	*2.11*	*2.75*	*2.42*	*2.35*	*2.45*	*2.48*	**27.55**	**27.55**

Sources: Office of Finance and Budget; AS400 government financial management system; Department of Revenue and Taxation.

[2] OFB utilized a 7-year growth rate (3.04%) applied to the Fiscal Year 2018 BPT revenue tracking to analyze the estimates for Fiscal Year 2019.

SECTION 2: Business Privilege Tax

The Business Privilege Tax (BPT) is a 4% tax levied on goods, services, and the sale of tangible property that is assessed and collected monthly against the persons on account of their businesses operating within and without Guam measured by the application of rates against values, gross proceeds of sales or gross income, as the case may be[3].

The 6 options in this Section involve an increase in the BPT tax rate with estimated collections for Fiscal Year 2018 from April 1 to September 30, 2018, and for the full Fiscal Year 2019. Actual BPT collections from October 1, 2017 to January 31, 2018 were utilized to establish a baseline BPT revenue tracking from which to evaluate the change in revenues for each identified option.

Table 2

Business Privilege Tax Options

Millions of Dollars	Actual				*Tracking*								FY 2018	FY 2019[4]
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	Total	
Business Privilege Tax - Option 1														
Increase Business Privilege Tax Rate from 4.0% to 4.25%														
Change in Revenues	.00	.00	.00	.00	*.00*	*.00*	*.00*	*1.14*	*1.17*	*1.17*	*1.14*	*1.53*	6.16	14.87
Business Privilege Tax - Option 2														
Increase Business Privilege Tax Rate from 4.0% to 4.50%														
Change in Revenues	.00	.00	.00	.00	*.00*	*.00*	*.00*	*2.28*	*2.34*	*2.35*	*2.29*	*3.07*	12.32	29.74
Business Privilege Tax - Option 3														
Increase Business Privilege Tax Rate from 4.0% to 4.75%														
Change in Revenues	.00	.00	.00	.00	*.00*	*.00*	*.00*	*3.42*	*3.51*	*3.52*	*3.43*	*4.60*	18.48	44.62
Business Privilege Tax - Option 4														
Increase Business Privilege Tax Rate from 4.0% to 5.0%														
Change in Revenues	.00	.00	.00	.00	*.00*	*.00*	*.00*	*4.56*	*4.67*	*4.69*	*4.57*	*6.13*	24.63	59.49
Business Privilege Tax - Option 5														
Increase Business Privilege Tax Rate from 4.0% to 5.5%														
Change in Revenues	.00	.00	.00	.00	*.00*	*.00*	*.00*	*6.84*	*7.01*	*7.04*	*6.86*	*9.20*	36.95	89.23
Business Privilege Tax - Option 6														
Increase Business Privilege Tax Rate from 4.0% to 6.0%														
Change in Revenues	.00	.00	.00	.00	*.00*	*.00*	*.00*	*9.12*	*9.35*	*9.39*	*9.14*	*12.27*	49.27	118.98

[3] Pursuant to § 26201, Chapter 26, Title 11 GCA

[4] OFB utilized a 7-year growth rate (3.04%) applied to the Fiscal Year 2018 BPT revenue tracking to analyze the estimates for Fiscal Year 2019.

SECTION 3: Hotel Occupancy Tax

An excise tax is levied and imposed and is assessed and collected monthly, against transient occupants of a room or rooms in a hotel, lodging house, and bed and breakfast, or similar facilities located in Guam. Such excise tax (otherwise known as the Hotel Occupancy Tax), is 11% of the rental price charged or paid per occupancy per day and 4% for a registered bed and breakfast, of the rental charged or paid per occupancy per day[5].

The Hotel Occupancy Tax is deposited into the Tourist Attraction Fund (TAF). The Hotel Occupancy Tax rate was previously 13% of the rental price charged or paid per occupancy per day prior to September 1993 (and after June 1972 where previously it was 5%[6]) and was subsequently decreased to 10% on September 27, 1993[7] and was subsequently increased to 11% on December 27, 1994[8].

The 4 options in this Section involve an increase in the Hotel Occupancy Tax rate with estimated collections for Fiscal Year 2018 from April 1 to September 30, 2018, and for the full Fiscal Year 2019. Actual BPT collections from October 1, 2017 to January 31, 2018 were utilized to establish a baseline Hotel Occupancy Tax revenue tracking from which to evaluate the change in revenues for each identified option. OFB utilized the tracking in the Tourist Attraction Fund for Fiscal Year 2018 to analyze the estimates for Fiscal Year 2019.

Table 3.

Hotel Occupancy Tax Options

Millions of Dollars	Actual				*Tracking*								FY 2018	FY 2019
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	Total	
Hotel Occupancy Tax - Option 7														
Increase Hotel Occupancy Taxes from 11% to 12%														
Change in Revenues	.00	.00	.00	.00	*.00*	*.00*	*.00*	*.24*	*.27*	*.24*	*.30*	*.41*	1.47	3.65
Hotel Occupancy Tax - Option 8														
Increase Hotel Occupancy Taxes from 11% to 13%														
Change in Revenues	.00	.00	.00	.00	*.00*	*.00*	*.00*	*.48*	*.55*	*.49*	*.61*	*.82*	2.94	7.29
Hotel Occupancy Tax - Option 9														
Increase Hotel Occupancy Taxes from 11% to 14%														
Change in Revenues	.00	.00	.00	.00	*.00*	*.00*	*.00*	*.72*	*.82*	*.73*	*.91*	*1.24*	4.42	10.94
Hotel Occupancy Tax - Option 10														
Increase Hotel Occupancy Taxes from 11% to 15%														
Change in Revenues	.00	.00	.00	.00	*.00*	*.00*	*.00*	*.96*	*1.10*	*.97*	*1.22*	*1.65*	5.89	14.58

[5] Pursuant to § 30101, Chapter 30, Title 11 GCA
[6] Pursuant to Public Law 11-145
[7] Pursuant to Public Law 22-32
[8] Pursuant to Public Law 22-144

SECTION 4: Tobacco and Alcohol Tax

An excise tax is levied, assessed, and collected upon every business engaged in the manufacture or production in Guam, or importation into Guam, of any tobacco products, in addition to all other applicable taxes. Such tax is also levied, assessed, and collected from every business purchasing tobacco products in Guam for resale if no tax had been paid upon said tobacco products[9].

The excise tax on tobacco products are as follows[10]:

- Cigarettes: $15.00 per one hundred cigarettes to be prorated in accordance with the number of cigarettes contained in the individual package taxed;
- Cigars:
  - Mini Cigars: $0.40 per cigar;
  - Standard Cigars: $0.44 per cigar;
  - Large Cigars: $0.50 per cigar; and
  - Where no ring size or length is specified by the manufacturer's label: $0.44 per cigar; and
- Other Tobacco Products: $40.00 per pound for all other tobacco products to be prorated in accordance with the size of the package to be taxed.

An excise tax is imposed on all alcoholic beverages (except alcoholic beverages manufactured in Guam) sold in Guam by manufacturer, manufacturer's agents, rectifiers or wholesalers or sellers of alcoholic beverages selling alcoholic beverages with respect to which no tax has been paid within areas of which the Federal government exercises jurisdiction[11].

The excise tax on alcoholic beverages are as follows:

- Malted Fermented Beverage: $0.07 per each twelve fluid ounces or fraction thereof to be applied to the measure of the container in which it is offered for sale;
- Distilled Beverages: $18.00 per gallon to be applied to the measure of the container in which it is offered for sale; and
- Vinous Beverages: $4.95 per wine gallon to be applied to the measure of the container in which it is offered for sale.

Tobacco and Alcohol taxes are deposited into the Healthy Futures Fund (HFF).

The 5 options in this Section involve an increase in the Tobacco and Alcohol Tax rates with estimated collections for Fiscal Year 2018 from April 1 to September 30, 2018, and for the full Fiscal Year 2019. Actual Tobacco and Alcohol Tax collections from October 1, 2017 to January 31, 2018 were utilized to establish a baseline Tobacco and Alcohol Tax revenue tracking from which to evaluate the change in revenues for each identified option. OFB utilized the tracking in the Healthy Futures Fund for Fiscal Year 2018 to analyze the estimates for Fiscal Year 2019.

[9] Pursuant to § 26602, Chapter 26, Title 11 GCA
[10] Pursuant to § 26603, Chapter 26, Title 11 GCA
[11] Pursuant to § 26302, Chapter 26, Title 11 GCA

Table 4.

Tobacco and Alcohol Tax Options

Millions of Dollars	Actual				*Tracking*								FY 2018	FY 2019
	OCT	NOV	DEC	JAN	*FEB*	*MAR*	*APR*	*MAY*	*JUN*	*JUL*	*AUG*	*SEP*	Total	
Tobacco and Alcohol Tax - Option 11														
Increase Cigarette Tax from $15.00 to $20.00 Per One Hundred Cigarettes	.00	.00	.00	.00	*.00*	*.00*	*.00*	*.80*	*.68*	*.63*	*.67*	*.66*	3.44	7.53
Tobacco and Alcohol Tax - Option 12														
Increase Cigar Tax from $0.40 to $0.53 Per Mini Cigar, from $0.44 to $0.58 Per Standard Cigar, from $0.50 to $0.66 Per Large Cigar, and $0.40 to $0.58 for All Other Cigars	.00	.00	.00	.00	*.00*	*.00*	*.00*	*.00*	*.00*	*.00*	*.00*	*.00*	.00	.01
Tobacco and Alcohol Tax - Option 13														
Increase Other Tobacco Products Tax from $40.00 to $53.00 Per Pound	.00	.00	.00	.00	*.00*	*.00*	*.00*	*.04*	*.03*	*.04*	*.04*	*.05*	.19	.41
Tobacco and Alcohol Tax - Option 14														
Increase Distilled Beverages Tax from $18.00 to $25.00 Per Gallon	.00	.00	.00	.00	*.00*	*.00*	*.00*	*.02*	*.02*	*.03*	*.03*	*.03*	.13	.34
Tobacco and Alcohol Tax - Option 15														
Increase Malted Fermented Beverage Tax from $0.07 to $0.10 Per Twelve Fluid Ounces	.00	.00	.00	.00	*.00*	*.00*	*.00*	*.07*	*.09*	*.10*	*.10*	*.09*	.44	.97
Vinous Beverages[12]	.00	.00	.00	.00	*.00*	*.00*	*.00*	*.00*	*.00*	*.00*	*.00*	*.00*	.00	.00
Total Change in Revenues	**.00**	**.00**	**.00**	**.00**	*.00*	*.00*	*.00*	*.92*	*.82*	*.79*	*.83*	*.84*	**4.21**	**9.27**

[12] No change to tax rate on Vinous Beverages; included to reflect full HFF Change in Revenues

SECTION 5: Real Property Tax

A yearly Real Property Tax (RPT) is levied on all land property in Guam[13]. The RPT for land is seven seventy-seconds percent (7/72%) of the value of land and seven eighteenths percent (7/18%) of the value of the improvements on land. The term improvements as defined is construed to mean buildings and permanent structures on land[14]. All RPT levied is deposited in the Territorial Educational Facilities Fund (TEFF)[15].

The 5 options in this Section involve an increase in the Real Property Tax rate with estimated collections beginning in Fiscal Year 2019. OFB utilized the DRT's Real Property Tax collections breakdown submitted to the SES on January 31, 2018. RPT levied on Land was $5.78 million and Improvements was $23.73 million for a total of $29.51 million. This amount was assumed to be collected in FY 2019 and the different options were calculated.

Table 5.

Real Property Tax Options	
Millions of Dollars	FY 2019
Real Property Tax - Option 16	
Increase Real Property Tax on Land from 7/72% to 7/60% and Improvements from 7/18% to 7/15% (20% increase)	**5.90**
Real Property Tax - Option 17	
Increase Real Property Tax on Land from 7/72% to 7/48% and Improvements from 7/18% to 7/12% (50% increase)	**14.76**
Real Property Tax - Option 18	
Increase Real Property Tax on Land from 7/72% to 7/36% and Improvements from 7/18% to 7/9% (100% increase)	**29.51**
Real Property Tax - Option 19	
Increase Real Property Tax on Improvements Only from 7/18% to 7/12% (50% increase)	**11.87**
Real Property Tax - Option 20	
Increase Real Property Tax on Improvements Only from 7/18% to 7/9% (100% increase)	**23.73**

[13] Pursuant to § 24103, Chapter 24, Title 24 GCA
[14] Pursuant to § 24105, Chapter 24, Title 24 GCA
[15] Pursuant to § 22425(l), Chapter 22, Title 5 GCA

SECTION 6: Organic Act Tax

The Organic Act of Guam provides that the Guam Legislature may levy a separate tax on all taxpayers in an amount not to exceed 10% of their annual income tax obligation to the government of Guam[16].

The 10 options in this Section involve the establishment and enactment of a Surcharge Tax as authorized by the Organic Act of Guam of up to 10% of taxpayers' annual income tax obligation to the government of Guam with estimated collections beginning in Fiscal Year 2019. OFB utilized the DRT's Income Tax collections breakdown submitted to the SES on January 31, 2018. Individual 1040 Series, Corporate 1120 Series, and Estates and Trusts 1041 Series were $245.31 million, $104.93 million, and $5.41 million, respectively. This total amount of $355.66 million was assumed to be collected in FY 2019 and the different options were calculated.

Table 6.

Organic Act Tax Options	
Millions of Dollars	**FY 2019**
Organic Act Tax - Option 21	
Enact Organic Act Income Tax Surcharge on All Income Taxes of 1.0%	**3.56**
Organic Act Tax - Option 22	
Enact Organic Act Income Tax Surcharge on All Income Taxes of 2.5%	**8.89**
Organic Act Tax - Option 23	
Enact Organic Act Income Tax Surcharge on All Income Taxes of 5.0%	**17.78**
Organic Act Tax - Option 24	
Enact Organic Act Income Tax Surcharge on All Income Taxes of 7.5%	**26.67**
Organic Act Tax - Option 25	
Enact Organic Act Income Tax Surcharge on All Income Taxes of 10.0%	**35.57**
Organic Act Tax - Option 26	
Enact Organic Act Income Tax Surcharge on Only Corporate Income Taxes of 1.0%	**1.05**
Organic Act Tax - Option 27	
Enact Organic Act Income Tax Surcharge on Only Corporate Income Taxes of 2.5%	**2.62**
Organic Act Tax - Option 28	
Enact Organic Act Income Tax Surcharge on Only Corporate Income Taxes of 5.0%	**5.25**
Organic Act Tax - Option 29	
Enact Organic Act Income Tax Surcharge on Only Corporate Income Taxes of 7.5%	**7.87**
Organic Act Tax - Option 30	
Enact Organic Act Income Tax Surcharge on Only Corporate Income Taxes of 10.0%	**10.49**

[16] Pursuant to § 1421i, Subchapter I, Chapter 8A, Title 48 USC

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
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JAN 23 2018

BBMR CIRCULAR NO. **18-04**

To: All Executive and Autonomous Department and Agency Heads

From: Acting Director, Bureau of Budget and Management Research (BBMR)

Subject: General Fund Reduction

Hafa Adai! As all of you are aware President Trump signed the "**Tax Cuts and Jobs Act of 2017 (the "Act")**" into law at the end of 2017. The passage of this Act will have a negative effect on the Government of Guam's General Fund revenues specifically with the reduction in Corporate Taxes, Withholding Taxes and Individual Income Taxes.

BBMR has conferred with Governor Calvo and the Governor's Fiscal Team and the impact on the General Fund will begin **this fiscal year** with an estimated loss of approximately $47.9 Million of projected General Fund revenue for the remainder of Fiscal Year 2018. Further, in Fiscal Year 2019 our projections show approximately $66.1 Million in General Fund Revenue will be lost.

Your immediate attention in identifying areas of cost cutting within your respective department/agency is requested as well as your suggestions for ***revenue enhancements to offset this revenue loss***. A quick review of the General Fund level of appropriations to each department/agency (excludes debt service and miscellaneous appropriations) shows the following:

DEPARTMENT	LEVEL OF FY 2018 GF APPROPRIATIONS
1. Legislature	$ 8,966,564
2. Judiciary	$ 34,696,443
3. Public Defender	$ 4,341,373
4. University of Guam	$ 35,077,747
5. Guam Community College	$ 19,750,031
6. Guam Memorial Hospital	$ 2,770,616
7. Mayor's Council	$ 788,931
8. Office of Public Accountability	$ 1,396,898
9. Department of Education	$225,826,664
10. Office of the Attorney General	$ 16,249,713
11. Executive Branch Operations	$200,819,614

Absent an immediate upward adjustment in General Fund revenues, your department/agency can expect to see a pro rata reduction, of the cuts required, in disbursements as early as February, 2018. Additionally, all options will be considered in addressing the revenue shortfall including those departments/agencies that are funded by Special Funds.

Your assigned BBMR Analyst will be in contact with your department/agency shortly with further details.

Your urgent attention and immediate response to this matter is greatly appreciated, thank you.

FY2018 GENERAL FUND APPROPRIATIONS (P.L. 34-42)
REDUCTIONS DUE TO "TAX CUTS AND JOBS ACT OF 2017"

DO NOT CIRCULATE - BBMR USE ONLY

OPTION #1

Reduces *all* GF appropriations except Debt Service, certain Retirement Fund & Miscellaneous Appropriations

	GENERAL FUND						
	A	B	C	D	E	F	G
	P.L. 34-42 [DO NOT ADJUST]	GF Appropriations (Excluding Debt Serice, GGRF & Misc. Approp.)	% of Total GF Appropriations (Excluding Debt Service, GGRF & Misc. Approp.)	Required Dept. GF Reduction [C x Final GF Reduction $]	Revised GF Level [A + D]	MANAGEMENT ADJUSTMENTS	FY2018 FINAL REVISED GF LEVEL [E+ F]
			GF REVENUE REDUCTIONS:	$47,885,073			
			Less: Management Adjustments	($286,802)			
			Less: (Other)	$0			
			Less: (Other)	$0			
			FINAL GF REDUCTION:	$47,598,271			
OFFICE OF I MAGA'LAHEN GUAHAN AND I SEGUNDU NA MAGA'LAHEN GUAHAN	7,823,067	7,823,067	1.42%	(677,760)	7,145,307	0	7,145,307
GUAM ANCESTRAL LANDS COMMISSION	91,093	91,093	0.02%	(7,892)	83,201	0	83,201
OFFICE OF VETERANS AFFAIRS	631,767	631,767	0.11%	(54,734)	577,033	0	577,033
BUREAU OF BUDGET AND MANAGEMENT RESEARCH (BBMR)	1,287,508	1,287,508	0.23%	(111,545)	1,175,963	0	1,175,963
BBMR - CWA EMPLOYEES APPEALS PAY	68,358	0	0.00%	0	68,358	(4,302)	64,056
DEPARTMENT OF REVENUE AND TAXATION	9,518,191	9,518,191	1.73%	(824,618)	8,693,573	0	8,693,573
(A) DRT - RECRUIT REVENUE AGENTS	1,100,000	1,100,000	0.20%	(95,300)	1,004,700	0	1,004,700
(A) DRT - RECRUIT VEHICLE REGISTRATION OFFICERS & DRIVER'S LICENSE EXAMINERS	325,000	325,000	0.06%	(28,157)	296,843	0	296,843
DEPARTMENT OF LAND MANAGEMENT	343,292	343,292	0.06%	(29,741)	313,551	0	313,551
CIVIL SERVICE COMMISSION	935,360	935,360	0.17%	(81,036)	854,324	0	854,324
(A) CSC - ADMINISTRATIVE LAW JUDGE & LEGAL SECRETARY	118,605	118,605	0.02%	(10,275)	108,330	0	108,330
DEPARTMENT OF ADMINISTRATION	6,675,709	6,675,709	1.22%	(578,357)	6,097,352	0	6,097,352
(A) DOA - OFFICE OF TECHNOLOGY	3,977,350	3,977,350	0.72%	(344,582)	3,632,768	0	3,632,768
DEPT. OF PUBLIC WORKS - COMPREHENSIVE COST-BENEFIT & SPACE UTILIZATION STUDY	150,000	0	0.00%	0	150,000	(50,000)	100,000
DEPARTMENT OF CORRECTIONS	23,625,276	23,625,276	4.30%	(2,046,801)	21,578,475	0	21,578,475
(A) DOC - COST OF CARE & CUSTODY AT BUREAU OF PRISONS	501,000	501,000	0.09%	(43,405)	457,595	0	457,595
(A) DOC - COST SHARING INITIATIVE RELATED TO CJIS	89,730	0	0.00%	0	89,730	0	89,730
DEPARTMENT OF YOUTH AFFAIRS	5,907,388	5,907,388	1.08%	(511,793)	5,395,595	0	5,395,595
(A) DYA - YOUTH PROGRAM	332,150	0	0.00%	0	332,150	0	332,150
GUAM POLICE DEPARTMENT	29,945,509	29,945,509	5.45%	(2,594,361)	27,351,148	0	27,351,148
(A) GPD - COST SHARING INITIATIVE RELATED TO CJIS	89,730	0	0.00%	0	89,730	0	89,730
GUAM FIRE DEPARTMENT	31,885,003	31,885,003	5.80%	(2,762,391)	29,122,612	0	29,122,612
CHIEF MEDICAL EXAMINER	442,330	442,330	0.08%	(38,322)	404,008	0	404,008
GUAM BEHAVIORAL HEALTH & WELLNESS CENTER	1,808,665	1,808,665	0.33%	(156,696)	1,651,969	0	1,651,969
(A) GBHWC - DRUG & ALCOHOL PROGRAMS/DETOX. & REHAB. SVCS.	437,429	437,429	0.08%	(37,897)	399,532	0	399,532
(A) GBHWC - FOCUS ON LIFE YOUTH SUICIDE PREV. & PEACE PROGRAM	86,000	86,000	0.02%	(7,451)	78,549	0	78,549
PUBLIC HEALTH AND SOCIAL SERVICES OPERATIONS (DPHSS)	22,386,548	22,386,548	4.07%	(1,939,482)	20,447,066	0	20,447,066
DPHSS - MIP PAYMENT REVOLVING FUND FOR MIP	15,828,907	15,828,907	2.88%	(1,371,354)	14,457,553	0	14,457,553
DPHSS - MIP CANCER SCREENING, TREATMENT & SUPPORT SERVICES	800,000	800,000	0.15%	(69,309)	730,691	0	730,691
(A) LOCAL MATCH - MEDICAID PROGRAM	14,395,105	14,395,105	2.62%	(1,247,135)	13,147,970	0	13,147,970
(A) LOCAL MATCH - CHIP PROGRAM	2,293,576	2,293,576	0.42%	(198,706)	2,094,870	0	2,094,870
(A) LOCAL MATCH - PROGRAM AUTHORIZATIONS FOR SENIOR CITIZENS	600,050	600,050	0.11%	(51,986)	548,064	0	548,064
(A) LOCAL MATCH - PUBLIC ASSISTANCE PAYMENTS	3,384,305	3,384,305	0.62%	(293,203)	3,091,102	0	3,091,102
(A) LOCAL MATCH - ENHANCED ALLOTMENT PLAN	813,339	813,339	0.15%	(70,464)	742,875	0	742,875
(A) DPHSS - OFFICE OF MINORITY HEALTH	106,578	106,578	0.02%	(9,233)	97,345	0	97,345
(A) DPHSS - INSURANCE PREMIUMS FOR FOSTER CARE CHILDREN	549,000	549,000	0.10%	(47,563)	501,437	0	501,437
DPHSS - MEDICAL MARIJUANA LAB	100,000	0	0.00%	0	100,000	(100,000)	0
DEPT. OF INTEGRATED SERVICES FOR INDIVIDUALS WITH DISABILITIES	1,052,841	1,052,841	0.19%	(91,214)	961,627	0	961,627
DEPT. OF PARKS & RECREATION - GUAM HISTORIC RESOURCES DIVISION	394,868	394,868	0.07%	(34,210)	360,658	0	360,658
COMMISSION ON DECOLONIZATION (COD)	176,063	176,063	0.03%	(15,253)	160,810	0	160,810
(A) COD - PUBLIC INFORMATION PROGRAM	210,000	0	0.00%	0	210,000	(110,000)	100,000
DEPARTMENT OF LABOR	2,016,852	2,016,852	0.37%	(174,732)	1,842,120	0	1,842,120
DOL - WORKERS COMPENSATION FUND	698,593	698,593	0.13%	(60,523)	638,070	0	638,070
DEPARTMENT OF MILITARY AFFAIRS	909,100	909,100	0.17%	(78,761)	830,339	0	830,339

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OPTION #1

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	GENERAL FUND						
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GUAM ELECTION COMMISSION	1,514,576	1,514,576	0.28%	(131,217)	1,383,359	0	1,383,359
BUREAU OF STATISTICS AND PLANS (BSP)	835,877	835,877	0.15%	(72,417)	763,460	0	763,460
(A) BSP - BUSINESS AND ECONOMIC STATISTICS PROGRAM	416,003	416,003	0.08%	(36,041)	379,962	0	379,962
DEPARTMENT OF AGRICULTURE (DOAG)	2,136,586	2,136,586	0.39%	(185,105)	1,951,481	0	1,951,481
(A) DOAG - ANIMAL SHELTER	150,000	0	0.00%	0	150,000	(22,500)	127,500
(A) DOAG - CONSERVATION OFFICERS	855,337	855,337	0.16%	(74,103)	781,234	0	781,234
SUB-TOTAL (EXECUTIVE BRANCH ONLY)	**200,819,614**	**199,629,646**	**36.34%**	**(17,295,124)**	**183,524,490**	**(286,802)**	**183,237,688**
OPERATIONS	2,170,616	2,170,616	0.40%	(188,054)	1,982,562	0	1,982,562
GMHA - LABOR AND DELIVERY WARD RENOVATION DEBT SERVICE	600,000	600,000	0.11%	(51,982)	548,018	0	548,018
SUB-TOTAL (GUAM MEMORIAL HOSPITAL AUTHORITY)	**2,770,616**	**2,770,616**	**0.50%**	**(240,035)**	**2,530,581**	**0**	**2,530,581**
GUAM DEPARTMENT OF EDUCATION (GDOE) - OPERATIONS	214,810,861	214,810,861	39.10%	(18,610,365)	196,200,496	0	196,200,496
(A) GDOE - GUAHAN ACADEMY CHARTER SCHOOL	4,810,000	4,810,000	0.88%	(416,719)	4,393,281	0	4,393,281
(A) GDOE - ILEARN ACADEMY CHARTER SCHOOL	3,250,000	3,250,000	0.59%	(281,567)	2,968,433	0	2,968,433
(A) GDOE - CHAMORU STUDIES DIVISION	401,207	401,207	0.07%	(34,759)	366,448	0	366,448
(A) GDOE - UNIVERSAL PRE-KINDERGARTEN PILOT PROGRAM	1,054,596	1,054,596	0.19%	(91,366)	963,230	0	963,230
185)	1,500,000	1,500,000	0.27%	(129,954)	1,370,046	0	1,370,046
GDOE - TEXTBOOKS & COLLATERAL MATERIALS FY 2018	1,500,000	1,500,000	0.27%	(129,954)	1,370,046	0	1,370,046
GDOE - TEXTBOOKS & COLLATERAL MATERIALS FOR FY 2018 (ADVANCE APPROPRIATION FROM FY 2019 REVENUES)	(1,500,000)	(1,500,000)	-0.27%	129,954	(1,370,046)	0	(1,370,046)
SUB-TOTAL (GUAM DEPARTMENT OF EDUCATION)	**225,826,664**	**225,826,664**	**41.10%**	**(19,564,731)**	**206,261,933**	**0**	**206,261,933**
UNIVERSITY OF GUAM (UOG) - OPERATIONS	30,740,431	30,740,431	5.60%	(2,663,230)	28,077,201	0	28,077,201
UOG - STUDENT SCHOLARSHIPS, FINANCIAL ASSISTANCE & PROGRAM ADMINISTRATION FOR UOG SCHOLARSHIPS & A.C. YAMASHITA EDUCATOR CORPS	3,599,358	3,599,358	0.66%	(311,834)	3,287,524	0	3,287,524
UOG - AQUACULTURE DEVELOPMENT & TRAINING CENTER	125,254	125,254	0.02%	(10,852)	114,402	0	114,402
UOG - WERI GUAM HYDROLOGIC SURVEY	182,694	182,694	0.03%	(15,828)	166,866	0	166,866
UOG - WERI WATER RESOURCE MONITORING PROGRAM	155,626	155,626	0.03%	(13,483)	142,143	0	142,143
UOG - SOIL & WATER CONSERVATION DISTRICT PROGRAM	149,384	149,384	0.03%	(12,942)	136,442	0	136,442
UOG - KPRG (PUBLIC RADIO)	125,000	125,000	0.02%	(10,830)	114,170	0	114,170
SUB-TOTAL (UNIVERSITY OF GUAM)	**35,077,747**	**35,077,747**	**6.38%**	**(3,038,998)**	**32,038,749**	**0**	**32,038,749**
GUAM COMMUNITY COLLEGE (GCC) - OPERATIONS	18,096,062	18,096,062	3.29%	(1,567,771)	16,528,291	0	16,528,291
GCC - LPN & VOCATIONAL GUIDANCE PROGRAMS	835,600	835,600	0.15%	(72,393)	763,207	0	763,207
GCC - APPRENTICESHIP PROGRAM	818,369	818,369	0.15%	(70,900)	747,469	0	747,469
SUB-TOTAL (GUAM COMMUNITY COLLEGE)	**19,750,031**	**19,750,031**	**3.59%**	**(1,711,065)**	**18,038,966**	**0**	**18,038,966**
TOTAL - EXECUTIVE BRANCH / GMHA / GDOE / UOG / GCC	**484,244,672**	**483,054,704**	**87.92%**	**(41,849,952)**	**442,394,720**	**(286,802)**	**442,107,918**
RESERVE FOR LEGISLATURE, UNIFIED JUDICIARY, PUBLIC DEF. SVCS. CORP., MAYORS COUNCIL, OPA, ATTORNEY GENERAL, AND GVB							
I LIHESLATURAN GUAHAN	8,496,564	8,496,564	1.55%	(736,109)	7,760,455	0	7,760,455
LEGISLATURE - OFFICE OF FINANCE AND BUDGET	470,000	470,000	0.09%	(40,719)	429,281	0	429,281
SUBTOTAL - LEGISLATURE	**8,966,564**	**8,966,564**	**1.63%**	**($776,828)**	**8,189,736**	**0**	**8,189,736**
OFFICE OF THE ATTORNEY GENERAL (OAG)	16,159,983	16,159,983	2.94%	($1,400,037)	14,759,946	0	14,759,946
(A) OAG - COST SHARING INITIATIVE RELATED TO CJIS	89,730	0	0.00%	$0	89,730	0	89,730
SUBTOTAL - OAG	**16,249,713**	**16,159,983**	2.94%	**($1,400,037)**	**14,849,676**	**0**	**14,849,676**
PUBLIC DEFENDER SERVICE CORPORATION (PDSC)	4,341,373	4,341,373	0.79%	($376,119)	3,965,254	0	3,965,254
SUBTOTAL - PDSC	**4,341,373**	**4,341,373**	0.79%	**($376,119)**	**3,965,254**	**0**	**3,965,254**
MAYOR'S COUNCIL OF GUAM (MCOG)	788,931	788,931	0.14%	($68,350)	720,581	0	720,581
SUBTOTAL - MCOG	**788,931**	**788,931**	0.14%	**($68,350)**	**720,581**	**0**	**720,581**
OFFICE OF PUBLIC ACCOUNTABILITY (OPA)	1,396,898	1,396,898	0.25%	($121,022)	1,275,876	0	1,275,876
SUBTOTAL - PUBLIC ACCOUNTABILITY	**1,396,898**	**1,396,898**	0.25%	**($121,022)**	**1,275,876**	**0**	**1,275,876**
JUDICIARY OF GUAM	31,265,212	31,265,212	5.69%	($2,708,695)	28,556,517	0	28,556,517
(A) JUDICIARY - COURT APPOINTED ATTORNEY FEES	1,306,472	1,306,472	0.24%	($113,188)	1,193,284	0	1,193,284
(A) JUDICIARY - ADULT AND JUVENILE DRUG COURTS	1,572,793	1,572,793	0.29%	($136,261)	1,436,532	0	1,436,532
(A) JUDICIARY - ELECTRONIC MONITORING PROGRAM	551,966	551,966	0.10%	($47,820)	504,146	0	504,146
SUBTOTAL - JUDICIARY	**34,696,443**	**34,696,443**	6.32%	**($3,005,963)**	**31,690,480**	**0**	**31,690,480**

DO NOT CIRCULATE - BBMR USE ONLY OPTION #1 **Reduces *all* GF appropriations except Debt Service, certain Retirement Fund & Miscellaneous Appropriations**	GENERAL FUND						
	A	B	C	D	E	F	G
	P.L. 34-42 [DO NOT ADJUST]	GF Appropriations (Excluding Debt Serice, GGRF & Misc. Approp.)	% of Total GF Appropriations (Excluding Debt Service, GGRF & Misc. Approp.)	Required Dept. GF Reduction [C x Final GF Reduction $]	Revised GF Level [A + D]	MANAGEMENT ADJUSTMENTS	FY2018 FINAL REVISED GF LEVEL [E+F]
RESERVED FOR I LIHESLATURAN GUAHAN (OPERATIONS) & OFFICE OF FINANCE AND BUDGET (OFB), UNIFIED JUDICIARY, PUBLIC DEFENDER SERVICES CORPORATION, MAYORS' COUNCIL OF GUAM, OFFICE OF PUBLIC ACCOUNTABILITY, OFFICE OF THE ATTORNEY GENERAL	66,439,922	66,350,192	12.08%	($5,748,319)	60,691,603	0	60,691,603
MISCELLANEOUS APPROPRIATIONS							
DOA - SUPPORT OF CHILD IN CUSTODY (8 5116, CH. 5, DIV. 1 OF 19 GCA)	946,969	0	0.00%	0	946,969	0	946,969
DOA - RESIDENTIAL TREATMENT FUND	1,600,000	0	0.00%	0	1,600,000	0	1,600,000
DOA - GOVERNMENT CLAIMS FUND	250,000	0	0.00%	0	250,000	0	250,000
DOA - GOVERNMENT OF GUAM AUDIT	401,000	0	0.00%	0	401,000	0	401,000
DOA - GUAM AUTISM CENTER	150,000	0	0.00%	0	150,000	0	150,000
RETIREMENT FUND APPROPRIATIONS							
GGRF / DOA - SUPPLEMENTAL ANNUITY BENEFITS	8,392,000	0	0.00%	0	8,392,000	0	8,392,000
GGRF / DOA - COST OF LIVING ALLOWANCES	13,902,000	0	0.00%	0	13,902,000	0	13,902,000
GGRF - MEDICARE PREMIUMS	3,300,000	0	0.00%	0	3,300,000	0	3,300,000
GGRF - I MAGA'LAHI / I SEGUNDU NA MAGA'LAHI PENSIONS	252,000	0	0.00%	0	252,000	0	252,000
GGRF - ANNUITIES GUAM SUPERIOR COURT JUDGES & SUPREME JUSTICES	365,000	0	0.00%	0	365,000	0	365,000
GGRF - HEALTH, DENTAL, LIFE INSURANCE OF CURRENT RETIREES	32,384,180	0	0.00%	0	32,384,180	0	32,384,180
TOTAL - MISCELLANEOUS APPROPRIATIONS	61,943,149	0	0.00%	0	61,943,149	0	61,943,149
TOTAL - CONTINUING APPROPRIATIONS	75,931,360	0	0.00%	0	75,931,360	0	75,931,360
GRAND TOTAL	688,559,103	549,404,896	100.00%	(47,598,271)	640,960,832	(286,802)	640,674,030

Department / Agency / Instrumentality	
OFFICE OF I MAGA'LAHEN GUAHAN AND I SEGUNDU NA MAGA'LAHEN GUAHAN	
GUAM ANCESTRAL LANDS COMMISSION	
OFFICE OF VETERANS AFFAIRS	
BUREAU OF BUDGET AND MANAGEMENT RESEARCH	
DEPARTMENT OF REVENUE AND TAXATION	
DEPARTMENT OF LAND MANAGEMENT	
CIVIL SERVICE COMMISSION	
DEPARTMENT OF ADMINISTRATION	
DEPARTMENT OF PUBLIC WORKS	
DEPARTMENT OF CORRECTIONS	
DEPARTMENT OF YOUTH AFFAIRS	
GUAM POLICE DEPARTMENT	
GUAM FIRE DEPARTMENT	
CHIEF MEDICAL EXAMINER	
GUAM BEHAVIORAL HEALTH & WELLNESS CENTER	
GUAM DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES	
DEPARTMENT OF INTEGRATED SERVICES FOR INDIVIDUALS WITH	
DEPARTMENT OF PARKS & RECREATION	
COMMISSION ON DECOLONIZATION	
GUAM DEPARTMENT OF LABOR	
DEPARTMENT OF MILITARY AFFAIRS	
GUAM ELECTION COMMISSION	
BUREAU OF STATISTICS AND PLANS	
GUAM DEPARTMENT OF AGRICULTURE	
GUAM MEMORIAL HOSPITAL AUTHORITY	
GUAM DEPARTMENT OF EDUCATION (GDOE)	
UNIVERSITY OF GUAM (UOG)	
GUAM COMMUNITY COLLEGE (GCC)	
I LIHESLATURAN GUAHAN	
OFFICE OF THE ATTORNEY GENERAL OF GUAM	
PUBLIC DEFENDER SERVICES CORPORATION	
MAYORS COUNCIL OF GUAM	
OFFICE OF PUBLIC ACCOUNTABILITY	
JUDICIARY OF GUAM	

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Chief of Staff, Office of I Maga'låhen Guåhan

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
OFFICE OF I MAGA'LAHEN GUAHAN AND I SEGUNDU NA MAGA'LAHEN GUAHAN	$7,823,067	($677,760)	$7,145,307

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

Office of the Governor of Guam

February 9, 2018

MEMORANDUM

To: Acting Director, Bureau of Budget and Management Research

From: Chief of Staff

Subject: FY 2018 General Fund Appropriation Reductions
Tax Cuts and Jobs Act of 2017

Pursuant to BBMR memorandum dated January 24, 2018, the pro rata reduction plan to the General Fund Appropriation level for the Office of I Maga'Lahen Guahan and I Segundo Na Maga'Lahen Guahan per P.L. 34-42 are as follows:

- Contractual: $482,267.00
- Miscellaneous: $195,493.00

Should you have any questions, please contact my office at 475-9206.

MARK G. CALVO

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FEB 12 2018
Bureau of Budget and Management Research

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Tel: (671) 472-8931 • Fax: (671) 477-4826 • governor.guam.gov • calendar.guam.gov
Eddie Baza Calvo @eddiebazacalvo @governorcalvo governorofguam

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Director, Department of Land Management

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
GUAM ANCESTRAL LANDS COMMISSION	$91,093	($7,892)	$83,201

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

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Website:
http://dlm.guam.gov

E-mail Address:
dlmdir@land.guam.gov

Telephone:
671-649-LAND (5263)

Facsimile:
671-649-5383

DIPÅTTAMENTON MINANEHAN TÅNO'
(Department of Land Management)
GUBETNAMENTON GUÅHAN
(Government of Guam)

EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

MICHAEL J.B BORJA
Director

DAVID V. CAMACHO
Deputy Director

January 25, 2018

MEMORANDUM

To: Acting Director, Bureau of Budget and Management Research

From: Director, Department of Land Management

Subject: FY2018 General Fund Appropriation Reduction –
Guam Ancestral Lands Commission

In response to BBMR Circular No. 18-04 and the pro rata reduction notice of the Guam Ancestral Lands Commission's General Fund Appropriation, listed below is our action plan to adjust our budget in the amount of **($7,892):**

a. Reduce GF appropriations under 230 Contractual in the amount of $26,718 to $18,826, this was budgeted to pay for GALC audit services. LSRF appropriations under 230 Contractual has enough funds to pay $7,892 for GALC audit services

The Department is looking downstream to decrease expenses in the following way:

a. Require Guam Ancestral Lands Commission to be self-funded through its land lease programs. There is current legislation to begin the process to completely remove the GALC from using GF monies.

My Department stands ready to do its part in the absolute reality of the revenue reduction as a result of the new tax laws.

Sincerely,

MICHAEL J.B. BORJA
Director

RECEIVED
JAN 25 2018
Bureau of Budget and Management Research

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Administrator, Guam Veterans Affairs Office

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

[illegible]	[illegible]	[illegible]	[illegible]
OFFICE OF VETERANS AFFAIRS	$631,767	($54,734)	$577,033

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

Eddie B. Calvo
Governor

Ray Tenorio
Lieutenant Governor

Jose A. San Agustin
Special Assistant

OFFICE OF VETERANS AFFAIRS
Office of the Governor
P.O. Box 2950
Hagatna, Guam 969232
Tel: (671) 475-8392
Fax: (671) 475-8392

MEMORANDUM

January 25, 2018

To: Acting Director, Bureau of Budget and Management Research

From: Administrator, Guam Veterans Affairs Office

Subject: Compliance Action Letter Guam Veterans Affairs Office case # 1798107

Hafa Adai,

This Memorandum is submitted relative to BBMR Circular No. 18-04. And BBMR Memorandum dtd January 24, 2018. Subject FY 2018 General Fund Appropriation Reductions-Tax Cuts and Jobs Act of 2017. And as per P.L. 34-42 FY 2018 General Fund Appropriation of $631,767 to a required reduction of $54,734 per Tax Cut and Jobs Act of 2017. FY 2018 Final Revised General Fund Level of $577,033.

The following action plan is submitted for the Guam Veterans Affairs Office:

a. Freeze hiring of two Administrative Aide positions number 28206 and 28207 grade step level F-1.

b. The Agency will conduct cross training of all personnel to ensure minimal to zero disruption of services.

c. Stringent enforcement to minimal use of utilities to include strict discipline on fuel purchases for maintenance equipment. Maximize use of existing assets and equipment and exercise physical skills and volunteer workers to assist in areas consistent with their skills and abilities..

Respectfully

José A. San Agustin
Special Assistant to the Governor
Office of Veterans Affairs

RECEIVED
JAN 25 2018
Bureau of Budget and
Management Research

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Acting Director, Bureau of Budget and Management Research

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department/ Agency/ Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
BUREAU OF BUDGET AND MANAGEMENT RESEARCH	$1,287,508	($111,545)	$1,175,963
COMPETITIVE WAGE ACT (CWA) EMPLOYEES APPEALS COMPENSATION	$68,358	($4,302)	$64,056
TOTAL - BUREAU OF BUDGET AND MANAGEMENT RESEARCH	**$1,355,866**	**($115,847)**	**$1,240,019**

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON JR.
ACTING DIRECTOR

RECEIVED

JAN 25 2018

Bureau of Budget and Management Research

January 24, 2018

MEMORANDUM

To: Acting Director, Bureau of Budget and Management Research

From: Administrative Services Officer

Subject: FY2018 Action Plan
Re: General Fund Appropriation Reduction

Buenas yan Hafa Adai,

This is in response to BBMR's Memorandum regarding General Fund Appropriation Reductions for Fiscal Year 2018.

As a result of a reduction of $111,545.00, the Bureau's action plan is as follows:

- Reduction of $59,492 by continuing to have only one Executive position.
- Michael Aflague, BMA IV is currently on Military Leave Without Pay status for the remainder of Fiscal Year 2018 and we will not be filling this temporary vacancy, reduction of $28,314.
- The Bureau will not fill the funded vacancy of BMA I under the Indirect Cost Fund Account. As a result, these funds will be utilized to cover the transfer of employee, Jose S. Cruz Jr. from General Fund to Indirect Cost Fund, reduction of $23,739.

Si Yu'os Ma'ase,

FRANCES F. CRUZ

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2019

MEMORANDUM

To: Director, Department of Revenue and Taxation

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 Appropriation (P.L. 34-42)	Required Reduction per Tax Cuts and Jobs Act of 2017	FY2018 Pro-Rated Revised General Fund Level
DEPARTMENT OF REVENUE AND TAXATION (OPERATIONS)	**$9,518,191**	**($824,618)**	**$8,693,573**
RECRUITMENT OF REVENUE AGENTS	$1,100,000	($95,300)	$1,004,700
RECRUITMENT OF VEHICLE REGISTRATION OFFICERS & DRIVER'S LICENSE EXAMINERS	$325,000	($28,157)	$296,843
TOTAL - DEPARTMENT OF REVENUE & TAXATION	**$10,943,191**	**($948,075)**	**$9,995,116**

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

Dipåttamenton Kontribusion yan Adu'ånå
DEPARTMENT OF
REVENUE AND TAXATION
GOVERNMENT OF GUAM Gubetnamenton Guåhan

EDDIE BAZA CALVO, Governor Maga'låhi
RAY TENORIO, Lt. Governor Tiñente Gubetnadot

JOHN P. CAMACHO, Director
Direktot
MARIE M. BENITO, Deputy Director
Sigundo Direktot

February 9, 2018

MEMORANDUM

To: Director, Bureau Budget Management & Research

From: Director, Department of Revenue and Taxation

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

To comply with BBMR Circular No. 18-04 due to the projected reduction General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017", the following will be implemented by DRT.

- **DRT – Operations General Fund**

DRT will suspend the hiring of 13 vacant positions under the general fund to July 21, 2018, a reduction of $477,330.00

- **DRT – Tax Enforcement/Regulatory Recruitment General Fund**

DRT will reduce the authorized recruitment from 25 to 18 positions, a reduction of $415,344.00.

- **DRT – Motor Vehicle Recruitment General Fund**

DRT will reduce the authorized recruitment from 11 to 9 positions, a reduction of $55,401.00

These reductions in funding will have a minimal impact in DRT's operation since we have Collection Agents and Limited Term Appointees that will augment some of the duties especially to the public services. However, these additional classified positions are necessary to improve and maximize our collection efforts, provide more customer service and implement several programs for enforcement and regulations. In addition, the LTA and CA are temporary positions and we are losing some of them to other agencies as well as to permanent, classified positions. We will need funding to replace them as it will cripple the operation they're currently in.

John P. Camacho

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FEB 09 2018
Bureau of Budget and Management Research

Dipåttamenton Kontribusion yan Adu'ånå
DEPARTMENT OF
REVENUE AND TAXATION
GOVERNMENT OF GUAM Gubetnamenton Guåhan

EDDIE BAZA CALVO, Governor Maga'låhi
RAY TENORIO, Lt. Governor Tinente Gubetnadot

JOHN P. CAMACHO, Director
Direktot
MARIE M. BENITO, Deputy Director
Sigundo Direktot

January 25, 2018

MEMORANDUM

To: Director, Bureau of Budget & Management Research

From: Director, Department of Revenue and Taxation

Subject: FY2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Transmitted herewith is the FY2018 Final Revised General Fund Level in compliance with Circular 18-04. In order to meet the required General Fund Reduction amount. DRT plan of action is to reduce our regular operations funds by $444,384.00. The Tax Enforcement/Regulatory Recruitment from 25 to 16 positions and the Motor Vehicle Recruitment from 11 to 10 positions (See attached).

JOHN P. CAMACHO

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JAN 25 2018
Bureau of Budget and Management Research

Post Office Box 23607, Guam Main Facility, Guam 96921 • Tel. / Telifon: (671) 635-1817 • Fax / Faks: (671) 633-2643

FY 2018 General Fund Appropriations Reductions - Tax Cuts and Jobs Act of 2017

	FY2018 General Fund Appropriation PL. 34-42	Required General Fund Reduction (Tax Cut & Jobs Act of 2017	FY2018 Final Revised General Fund Level
Executive Direction	$ 2,134,146.00		$ 2,134,146.00
Tax Enforcement	$ 2,557,744.00	$ (100,000.00)	$ 2,457,744.00
Real Property Tax	$ 902,274.00	$ (44,384.00)	$ 857,890.00
Taxpayer Service	$ 1,811,917.00	$ (150,000.00)	$ 1,661,917.00
Regulatory	$ 1,353,294.00	$ (100,000.00)	$ 1,253,294.00
Motor Vehicle	$ 757,816.00	$ (50,000.00)	$ 707,816.00
DRT (Operations)	**$ 9,517,191.00**	**$ (444,384.00)**	**$ 9,072,807.00**
Tax Enforcement/Regulatory Rec	**$ 1,100,000.00**	**$ (478,691.00)**	**$ 621,309.00**
Motor Vehicle Recruitment	**$ 325,000.00**	**$ (25,000.00)**	**$ 300,000.00**
TOTAL - DEPARTMENT OF REVENUE & TAXATION	**$ 10,942,191.00**	**$ (948,075.00)**	**$ 9,994,116.00**

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Director, Department of Land Management

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
DEPARTMENT OF LAND MANAGEMENT	$343,292	($29,741)	$313,551

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

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DIPÅTTAMENTON MINANEHAN TÅNO'
(Department of Land Management)
GUBETNAMENTON GUÅHAN
(Government of Guam)

EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

MICHAEL J.B. BORJA
Director

DAVID V. CAMACHO
Deputy Director

January 25, 2018

MEMORANDUM

To: Acting Director, Bureau of Budget and Management Research

From: Director, Department of Land Management

Subject: FY2018 General Fund Appropriation Reduction – **Department of Land Management**

In response to BBMR Circular No. 18-04 and the pro rata reduction notice of the Department of Land Management's General Fund Appropriation, listed below is our action plan to adjust our budget in the amount of **($29,741)**:

a. Reduce GF appropriations under 233 Rent in the amount of $343,292 to $313,551, this was budgeted to pay for DLM's office space lease

b. Transfer $29,741 from LSRF appropriations under 111 Salaries, Land Survey Division, to 233 Rent, Director's Office, to pay for DLM's office space lease

The Department is looking downstream to both decrease expenses and increase revenues in the following ways:

a. Reduce rental space

b. Freeze new hires to replace recent departures

c. Cut office supplies

d. Increase fee schedules for the Land Survey Revolving Fund to wean the Department free from GF dependency. Draft bill with new fee schedule is at the Legislature awaiting introduction. Fees have not increased in almost 20 years and many of the fees are significantly outweighed by the actual cost of the service.

My Department stands ready to do its part in the absolute reality of the revenue reduction as a result of the new tax laws.

Sincerely,

MICHAEL J.B. BORJA
Director

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JAN 25 2018
Bureau of Budget and Management Research

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Executive Director, Civil Service Commission

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
CIVIL SERVICE COMMISSION	$1,053,965	($91,311)	$962,654

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR.

EDDIE BAZA CALVO
Governor
RAY TENORIO
Lieutenant Governor

CIVIL SERVICE COMMISSION
Kumision I Setbision Sibit
GOVERNMENT OF GUAM
I Gobietnon Guahan
P.O. Box 2950 • Hagåtña, Guam 96932
Tel: (671) 647-1855/1857 • Fax: (671) 647-1867
Website: csc.guam.gov

PETER S. CALVO
Executive Director

January 25, 2018

RECEIVED
JAN 25 2018
Bureau of Budget and Management Research

CSC NO: 20018-017

MEMORANDUM

To: Director of Budget

From: Executive Director

Subject: FY2018 Budget Reduction Plan

Pursuant to the above subject and BBMR Circular no. 18-04, the Commission has proposed the following budget cuts as cited for the Commission.

Proposed #1 Delay the Recruitment of our Administrative Council which was recently vacated since November 24, 2017, and transfer its current balance of $6,392.00 and it's unalloted balance of $55,053.00 as part of the reductions of appropriation

Sub-Total $ 61,445.00

Proposed #2 Stream-line Commission Hearing from an average of 6 Hearings per month cut to only 2 hearing, would create savings. Currently we have paid October, November and December 2017 Stipend.

Current balance under Stipend is $ 15,250.00
Less January 2018 $ 1,000.00
February 2018 $ 1,750.00
March up til Sept. $ 3,500.00

Balance $ 9,000.00

Plus unalloted balance of $10,000.00

Reduce appropriation by a Total $ 19,000.00

Proposed #3	Reduce appropriation for Director's Office, Material/ Supplies funds balance of $ 1,644.00 Plus unalloted balance of $ 1,719.00	
	Reduce appropriation by a Total	$ 3,363.00
Proposed #4	Reduce appropriation of the ALJ program by $7,503.00 which will contribute to the reduction	$ 7,503.00
	Total Reduction	$ 91,311.00

Please note, that in the event the Commission identifies lapses in other programs, that such lapse is to be used to off-set the reductions and use the funds for its intended purpose.

Submitted for you review and disposition.

PETE S. CALVO

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Director, Department of Administration

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
DEPARTMENT OF ADMINISTRATION	$10,653,059	($922,939)	$9,730,120

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

Eddie Baza Calvo
Governor
Ray Tenorio
Lieutenant Governor

DEPARTMENT OF ADMINISTRATION
(DIPATTAMENTON ATMENESTRASION)
DIRECTOR'S OFFICE
(Ufisinan Direktot)
590 South Marine Corps Drive
Suite 224, GITC Building, Tamuning, Guam 96913
Post Office Box 884 * Hagåtña, Guam 96932
TEL: (671) 475-1101/1221/1250 * FAX: (671) 477-6788

Christine W. P. Baleto
Director
Vincent P. Arriola
Deputy Director

January 25, 2018

To: Acting Director, Bureau of Budget and Management Research

From: Director, Department of Administration

Subject: Fiscal Year 2018 General Fund Appropriation Reductions – Cost Cutting & Revenue Enhancement Plan

Buenas yan Håfa Adai! With careful analysis of the Department of Administration's Fiscal Year 2018 Budget Appropriation, the following breakdowns identify areas for Cost Reduction and areas for Revenue Enhancement.

IDENTIFIED COST REDUCTION	
Salaries	210,943.00
Travel	25,472.00
Contracts	168,000.00
Capital Outlay	97,500.00
Total (interim)	**$501,915.00**

As we continue to identify other areas that may be suitable for Cost Reduction and Revenue Enhancement, please note that our primary focus is to continue providing uninterrupted service to the public.

If you should have additional concerns or questions, please contact my office at the numbers above.

CHRISTINE W. BALETO

RECEIVED
JAN 26 2018
Bureau of Budget and
Management Research

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Director, Department of Public Works

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
DEPT. OF PUBLIC WORKS - COMPREHENSIVE COST-BENEFIT & SPACE UTILIZATION STUDY	$150,000	($50,000)	$100,000

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

The Honorable
EDDIE BAZA CALVO
Governor

The Honorable
RAY TENORIO
Lieutenant Governor

RECEIVED
JAN 25 2018
Bureau of Budget and
Management Research

public works
DIPATTAMENTON CHE'CHO' PUPBLEKO
GLENN LEON GUERRERO
Director
ANDREW S. LEON GUERRERO
Deputy Director

January 25, 2018

MEMORANDUM

TO: Acting Director, Bureau of Budget and Management Research

FROM: Acting Director, Department of Public Works

SUBJECT: BBMR Circular No. 18-04 – General Fund Reduction

Buenas yan Håfa A'dai!

In response to BBMR's Circular No. 18-04 regarding the General Fund Reduction, the Comprehensive Cost Benefit & Space Utilization Study (5100A181010SE017) was the only appropriation from the General Fund to the department. In accordance to the approved Budget Act per Public Law 34-042, an amount of One Hundred Fifty Thousand ($150,000) was appropriated to DPW for a cost benefit study. The proposed General Fund reduction per BBMR Memorandum dated January 24, 2018 in the amount of Fifty Thousand Dollars ($50,000) from this appropriation will not directly impact the department's operations. However, per PL34-08, DPW has been tasked to procure contractual services to conduct a comprehensive cost benefit space utilization study for a Unified Government office facility in Hagåtña for all Government of Guam Offices that are paying rental cost or leases for office space.

Currently, DPW has submitted a requisition to GSA to procure a contractual service to conduct the study. As of today, there has not been a purchase order executed by General Services Agency (GSA). We do not know how much this service will cost DPW and have projected an initial cost of $100K. DPW will do our best to stay within the $100K revised appropriation level. The remainder of $50K was in the event the cost was inadequate.

Should you have any questions, you can contact my office at 646-3154.

ARLEEN U. PIERCE

Attachments:
1. Requisition and PL34-08, PL34-42 and AS400 Account Printout
2. BBMR Memorandum dated January 24, 2018
3. BBMR Circular Number 18-04

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

RECEIVED
JAN 25
BBMR

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

DIRECTOR

LESTER L. CARLSON JR.
DEPUTY DIRECTOR

JAN 23 2018

BBMR CIRCULAR NO. **18-04**

To: All Executive and Autonomous Department and Agency Heads

From: Acting Director, Bureau of Budget and Management Research (BBMR)

Subject: General Fund Reduction

Hafa Adai! As all of you are aware President Trump signed the "**Tax Cuts and Jobs Act of 2017 (the "Act")**" into law at the end of 2017. The passage of this Act will have a negative effect on the Government of Guam's General Fund revenues specifically with the reduction in Corporate Taxes, Withholding Taxes and Individual Income Taxes.

BBMR has conferred with Governor Calvo and the Governor's Fiscal Team and the impact on the General Fund will begin **this fiscal year** with an estimated loss of approximately $47.9 Million of projected General Fund revenue for the remainder of Fiscal Year 2018. Further, in Fiscal Year 2019 our projections show approximately $66.1 Million in General Fund Revenue will be lost.

Your immediate attention in identifying areas of cost cutting within your respective department/agency is requested as well as your suggestions for ***revenue enhancements to offset this revenue loss***. A quick review of the General Fund level of appropriations to each department/agency (excludes debt service and miscellaneous appropriations) shows the following:

DEPARTMENT	LEVEL OF FY 2018 GF APPROPRIATIONS
1. Legislature	$ 8,966,564
2. Judiciary	$ 34,696,443
3. Public Defender	$ 4,341,373
4. University of Guam	$ 35,077,747
5. Guam Community College	$ 19,750,031
6. Guam Memorial Hospital	$ 2,770,616
7. Mayor's Council	$ 788,931
8. Office of Public Accountability	$ 1,396,898
9. Department of Education	$225,826,664
10. Office of the Attorney General	$ 16,249,713
11. Executive Branch Operations	$200,819,614

Absent an immediate upward adjustment in General Fund revenues, your department/agency can expect to see a pro rata reduction, of the cuts required, in disbursements as early as February, 2018. Additionally, all options will be considered in addressing the revenue shortfall including those departments/agencies that are funded by Special Funds.

Your assigned BBMR Analyst will be in contact with your department/agency shortly with further details.

Your urgent attention and immediate response to this matter is greatly appreciated, thank you.

Run Date . : 1/24/18 STATEMENT OF APPROPRIATIONS, ALLOTMENT, OUTSTANDING ENCUMBRANCE AND EXPENDITURES Page . : 1
Run Time . : 14:37:04 Program: PRTAPPM

User ID. . . . : DPWDUENB
To date. . . . : 1/2018
Account. . . . : 5100A181010SE017 Exclude Object Codes:
Dept/Division :

Account Number / Account Name / Tot Appropriation	YTD Allotment	YTD Expenditures	O/S Encumbrance	Available Funds	Unalloted Balance
5100A181010SE017230 COMP COST-BEN SPACE UTIL STUDY					
150,000.00	127,500.00		100,000.00	27,500.00	22,500.00
SE017 PROGRAM TOTALS	**Count:**	1			
150,000.00	**127,500.00**		**100,000.00**	**27,500.00**	**22,500.00**
10 DIVISION TOTALS	**Count:**	1			
150,000.00	**127,500.00**		**100,000.00**	**27,500.00**	**22,500.00**
10 DEPARTMENT TOTALS:	**Count:**	1			
150,000.00	**127,500.00**		**100,000.00**	**27,500.00**	**22,500.00**
A18 APTYP+FY TOTALS:	**Count:**	1			
150,000.00	**127,500.00**		**100,000.00**	**27,500.00**	**22,500.00**
100 FUND TOTALS:	**Count:**	1			
150,000.00	**127,500.00**		**100,000.00**	**27,500.00**	**22,500.00**
FINAL TOTALS	**Count:**	1			
150,000.00	**127,500.00**		**100,000.00**	**27,500.00**	**22,500.00**

PL 34-42

(4) Comprehensive Cost-Benefit and Space Utilization Study. The sum of One Hundred Fifty Thousand Dollars ($150,000) is appropriated from the General Fund to the Department of Public Works for the purpose of funding the Comprehensive Cost-Benefit and Space Utilization Study pursuant to Public Law 34-08.

REQUISITION

REQUISITION #: Q181010011
APPROPRIATION: 5100A181010SE017230

TO: PROCUREMENT FACILITIES MGMT.DIVISION ADMINISTRATOR

ENCUMBERED DATE
11/27/2017

SUBMITTED BY:

Ibanez, Linda J. - DPW
AUTHORIZED DEPARTMENT REPRESENTATIVE — SIGNATURE — 11/27/17 DATE

DEPARTMENT/DIVISION: CAPITAL IMPROVEMENTS DIVISION REQUEST DATE: 11/27/2017

ITEM NO.	DESCRIPTION OF ITEM	UOM	QTY	UNIT PRICE	AMOUNT
1	COMPREHENSIVE COST BENEFIT & SPACE UTILIZE STUDY OF GOVGU	LOT	1	100000.00	100000.00

TOTAL ==========> 100000.00

JUSTIFICATION:
P.L. 34-42

** PRINT NAME & SIGN

Linda J. Ibanez — 11/27/17
RECEIVED BY (CERTIFYING OFFICER) — DATE

(✓) APPROVAL ( ) DISAPPROVAL

APPROVING AUTHORITY (DIRECTOR)

I. PROJECT OVERVIEW

In the late 1950's the Government of Guam consisted of fourteen departments and agencies with the Executive Branch. The staff and size of these agencies were small, making it possible to house all these agencies in the Administration Building. All departments and agencies were centrally located for the convenience of the general public.

Since then, however, the Government of Guam has expanded adding more than thirty-eight (38) new agencies and departments, making it necessary for the government to construct new buildings and lease private office space to adequately meet the demands of the general public as well as to sufficiently accommodate its staff.

The Guam Department of Public Works (hereinafter referred to as "DPW") is seeking a qualified licensed firm and expert in comprehensive cost benefit and space utilization study.

Notwithstanding any other provision of law, rule or regulation, the construction of any government office space within the municipality of *Hagatna* for executive branch of the government of Guam shall be prohibited without the completion of a comprehensive cost benefit and space utilization study, pursuant to Section 2 of this act. The study shall determine if it is cost beneficial to the government of Guam to relocate all or some of the executive branch department and agency office spaces, including, but not limited to, those identified in the OPA Report 17-02 to unified government office facility in *Hagatna*.

The study shall contain, at a minimum, the following information:

a) A comprehensive cost analysis of current government of Guam leases, including space requirements for all departments and/or agencies that are currently leasing or renting office space, available lease space and market lease rates, ongoing operating and maintenance costs, one-time costs upon relocation, lease periods, expected price escalation factors, cost projections, and other relevant cost considerations;
b) A comprehensive cost analysis on the construction of a government office facility in the municipality of *Hagatna*, including building area, parking requirements, potential impact on current traffic in the proposed location, impact on existing businesses and residents, construction cost, construction timelines, ongoing operating and maintenance costs, one-time costs upon relocation, additional income from subleases, if any, construction and new building operating periods, expected price escalation factors, cost projections, and other relevant cost considerations;
c) A comprehensive cost benefit analysis of various options, including a status quo scenario. The options presented shall take into consideration and enumerate the costs, potential benefits, and potential limitations and drawbacks of each option: and
d) A presentation of various financing alternatives for any proposed government office facility, including, but not limited to, bond issuance, commercial bank

loan, and design, build, operate and transfer schemes. The cost and benefits of each of the financing alternatives shall also be presented.

PERIOD OF PERFORMANCE:

Period of performance for the Awardee will be for a period of one (1) year and an option to renew based on the evaluated performance or until such time that the required services are still needed for the describe project.

Work Plan/Schedule. Awardee will be required to submit work schedule to DPW solely dedicated for the performance of the services required in order to facilitate the review and inspection in "AS NEEDED" basis and to accomplish the work within the timeframes.

CONCURRED BY:

for 11/22/17

GLENN LEON GUERRERO,
Director of Public Works

I Mina'Trentai Kuatro Na Liheslaturan
BILL STATUS

BILL NO	CO-SPONSOR	TITLE	DATE INTRODUCED	DATE REFERRED	COMM. REFERRED	PUBLIC HEARING DATE	DATE COMMITTEE REPORT FILED	FISCAL NOTES	NOTES
33-34 (COR) As corrected by the Prime Sponsor	[illegible]	AN ACT TO REQUIRE THAT A COMPREHENSIVE COST BENEFIT AND SPACE UTILIZATION STUDY BE CONDUCTED BY THE GOVERNMENT OF GUAM PRIOR TO THE AUTHORIZATION, FUNDING, OR CONSTRUCTION OF A UNIFIED GOVERNMENT OFFICE FACILITY	2/1/17 10:17 a.m. AS CORRECTED 02/8/17 12.22 p.m.	2/3/17	Committee on Appropriations and Adjudication	3/16/17 2:00 p.m	4/12/17 4.31 p.m.	Fiscal Note Request 2/9/17 Fiscal Note 2/23/17	
	SESSION DATE	TITLE	DATE PASSED	DATE AND TIME TRANSMITTED	BAR DATE	PUBLIC LAW	DATE SIGNED	NOTES	
	4/18/17	AN ACT TO REQUIRE THAT A COMPREHENSIVE COST BENEFIT AND SPACE UTILIZATION STUDY BE CONDUCTED BY THE GOVERNMENT OF GUAM PRIOR TO THE AUTHORIZATION, FUNDING, OR CONSTRUCTION OF A UNIFIED GOVERNMENT OFFICE FACILITY	4/27/17	4/28/17 5:01 p.m As corrected by the Primary Sponsor and substituted and recorded on the floor	5/3/17	Public Law No. 33-08	5/10/2017	Received: 5/12/17 Mess and Comm. Doc. No 34GI 17-0514	

EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

Office of the Governor of Guam

MAY 1 2 2017

GL# 34-17-514
Speaker Benjamin J F Cruz

Honorable Benjamin J.F. Cruz
Speaker
I Mina'trentai Kuattro Na Liheslaturan Guåhan
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

Time 5:04 PM
Received By

Dear Mr Speaker:

Transmitted herewith is Bill No 15-34 (COR), "AN ACT TO REQUIRE THAT A COMPREHENSIVE COST-BENEFIT AND SPACE UTILIZATION STUDY BE CONDUCTED BY THE GOVERNMENT OF GUAM PRIOR TO THE AUTHORIZATION, FUNDING, OR CONSTRUCTION OF A UNIFIED GOVERNMENT OFFICE FACILITY," which lapsed into law on May 11, 2017, as Public Law 34-08.

2017 MAY 15 AM 8:17

Senseramente,

RAY TENORIO
I Maga'låhen Guåhan para pa'go
Acting Governor of Guam

I MINA'TRENTAI KUÅTTRO NA LIHESLATURAN GUÅHAN
2017 (FIRST) Regular Session

CERTIFICATION OF PASSAGE OF AN ACT TO *I MAGA'LÅHEN GUÅHAN*

This is to certify that **Substitute Bill No. 15-34 (COR), "AN ACT TO REQUIRE THAT A COMPREHENSIVE COST-BENEFIT AND SPACE UTILIZATION STUDY BE CONDUCTED BY THE GOVERNMENT OF GUAM PRIOR TO THE AUTHORIZATION, FUNDING, OR CONSTRUCTION OF A UNIFIED GOVERNMENT OFFICE FACILITY,"** was on the 27th day of April 2017, duly and regularly passed.

Benjamin J.F. Cruz
Speaker

Attested:

Régine Biscoe Lee
Legislative Secretary

This Act was received by *I Maga'låhen Guåhan* this 28 day of APRIL, 2017, at 6:02 o'clock P.M.

ROI J. RECHUCK H735
Assistant Staff Officer
Maga'låhi's Office

APPROVED:

EDWARD J.B. CALVO
I Maga'låhen Guåhan

Date: [illegible] 2017

Public Law No. 34-08

I MINA'TRENTAI KUÅTTRO NA LIHESLATURAN GUÅHAN
2017 (FIRST) Regular Session

Bill No. 15-34 (COR)
As corrected by the Primary Sponsor;
and substituted and amended on the Floor

Introduced by: B. J.F. Cruz
Thomas C. Ada
FRANK B. AGUON, JR.
William M. Castro
James V. Espaldon
Fernando Barcinas Esteves
Régine Biscoe Lee
Tommy Morrison
Louise B. Muña
Telena Cruz Nelson
Dennis G. Rodriguez, Jr.
Joe S. San Agustin
Michael F.Q. San Nicolas
Therese M. Terlaje
Mary Camacho Torres

AN ACT TO REQUIRE THAT A COMPREHENSIVE COST-BENEFIT AND SPACE UTILIZATION STUDY BE CONDUCTED BY THE GOVERNMENT OF GUAM PRIOR TO THE AUTHORIZATION, FUNDING, OR CONSTRUCTION OF A UNIFIED GOVERNMENT OFFICE FACILITY.

BE IT ENACTED BY THE PEOPLE OF GUAM:

Section 1. Comprehensive Cost-Benefit and Space Utilization Study Required. Notwithstanding any other provision of law, rule or regulation, the construction of any government office space within the municipality of *Hagåtña* for

the executive branch of the government of Guam *shall* be prohibited without the completion of a Comprehensive Cost-Benefit and Space Utilization Study (the Study) procured by the Department of Public Works, pursuant to Section 2 of this Act. The Study *shall* determine if it is cost-beneficial to the government of Guam to relocate all or some of the executive branch department and agency office spaces, including, but not limited to, those identified in the OPA Report 17-02 to a unified government office facility in *Hagåtña*. The Study *shall* contain, *at a minimum*, the following information:

(a) a comprehensive cost analysis of current government of Guam leases, including space requirements for all departments and/or agencies that are currently leasing or renting office space, available lease space and market lease rates, ongoing operating and maintenance costs, one-time costs upon relocation, lease periods, expected price escalation factors, cost projections, and other relevant cost considerations;

(b) a comprehensive cost analysis on the construction of a government office facility in the municipality of *Hagåtña*, including building area, parking requirements, potential impact on current traffic in the proposed location, impact on existing businesses and residents, construction costs, construction timelines, ongoing operating and maintenance costs, one-time costs upon relocation, additional income from subleases, if any, construction and new building operating periods, expected price escalation factors, cost projections, and other relevant cost considerations;

(c) a comprehensive cost-benefit analysis of various options, including a status quo scenario. The options presented *shall* take into consideration and enumerate the costs, potential benefits, and potential limitations and drawbacks of each option; and

(d) a presentation of various financing alternatives for any proposed

government office facility, including, but not limited to, bond issuance, commercial bank loan, and design, build, operate and transfer schemes. The cost and benefits of each of the financing alternatives *shall* also be presented. The Study required under this Section *shall* be subject to the Guam Procurement Law, 5 GCA Chapter 5, and *shall* be procured through the General Services Agency of the Department of Administration.

Section 2. Funding. *I Liheslaturan Guåhan shall* identify a funding source of *up to* Three Hundred Thousand Dollars ($300,000) in the Fiscal Year 2018 Budget Act to fund the Comprehensive Cost-Benefit and Space Utilization Study required in Section 1 of this Act. Subsequent to the enactment of the FY 2018 Budget Act, the Department of Public Works *shall* issue a procurement solicitation for the Study required by this Act; and, the Study *shall* be transmitted to the Speaker of *I Liheslaturan Guåhan*. No construction of any executive branch department and agency office space in *Hagåtña*, except for those enumerated in Section 3, shall commence until ninety (90) days after the submission of the Study to the Speaker of *I Liheslaturan Guåhan*. Nothing herein shall authorize the construction of any executive branch department and agency office space in *Hagåtña*.

Section 3. Nothing in this Act shall be construed so as to prevent, de-authorize, or otherwise abrogate the following authorizations:

(a) Public Law 29-135 (Department of Land Management Building);

(b) Public Laws 30-201, 31-229, 31-277, 32-063, and 32-120 (University of Guam Student Services Center and Engineering Annex and Guam Community College Laboratory and Buildings);

(c) Public Laws 31-229, 32-120, and 32-121 (Guam Department of Education Public Schools);

(d) Public Laws 32-204 and 33-151 (Guam Memorial Hospital

Authority Labor and Delivery Ward); and

(e) Public Law 33-66 (Unified Judiciary of Guam Judicial Building Fund Refinancing and Related Buildings).

Section 4. Effective Date. This Act *shall* be effective upon enactment.

Section 5. Severability. If any provision of this act or its application to any person or circumstance is held invalid, the invalidity *shall not* affect other provisions or applications of this act that can be given effect without the invalid provision or application and to this end the provisions of this act are severable.

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

RECEIVED
JAN 25
DPW
Administration Division

MEMORANDUM

To: Director, Department of Public Works

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
DEPT. OF PUBLIC WORKS - COMPREHENSIVE COST-BENEFIT & SPACE UTILIZATION STUDY	$150,000	($50,000)	$100,000

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Director, Department of Corrections

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation (P.L. 34-42)	Required General Fund Reduction (Tax Cuts and Jobs Act of 2017)	FY2018 Final Revised General Fund Level
DEPARTMENT OF CORRECTIONS	**$23,625,276**	**($2,046,801)**	**$21,578,475**
COST OF CARE & CUSTODY AT BUREAU OF PRISONS	$501,000	($43,405)	$457,595
TOTAL - DEPARTMENT OF CORRECTIONS	**$24,126,276**	**($2,090,206)**	**$22,036,070**

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

DEPARTMENT OF CORRECTIONS
DEPATTAMENTON MANGNGURIHI
GOVERNMENT OF GUAM

P.O. BOX 3236 HAGATNA, GUAM 96932
#1 MASHBURN LANE DAIRY ROAD, MANGILAO, GUAM 96913
TELEPHONE NO.: (671)735-5170/5176
FAX NO.: (671)734-4051
WEBSITE: WWW.DOC.GUAM.GOV

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

ALBERTO "TONY" LAMORENA V
DIRECTOR

KATE G. BALTAZAR
DEPUTY DIRECTOR

Reply to:
DOC2018-02-071

February 9, 2018

RECEIVED
FEB 09 2018
Bureau of Budget and Management Research

Memorandum

To: Director, Bureau of Budget and Management Research

From: Director, Department of Corrections

Subject: **2018 GENERAL FUND REDUCTION IN REVENUES AND EXPENDITURES**
Ref: BBMR Circular No. 18-04

Hafa Adai! This is in response to your January 24, 2018 circular with regard to the FY2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017, relative to BBMR Circular No. 18-04 of reducing $2,090,206 million from our FY2018 budget appropriation.

The Department of Corrections submitted its FY2018 budget meeting its budget ceiling of $29,734,199 for the General Fund and Special Fund; however, with the passing of P.L. 34-42, our funded appropriation came to $26,586,330, a reduction of ($3,230,423). This reduction impacted the following services:

1) Consolidated Agreement with Guam Memorial Hospital Authority (GMHA) –
   - Initial request: $2,647,441; request was not approved and DOC was able only to set aside from its General Fund appropriations of ONLY $650,000; a major shortfall of ($1,997,441).
   - It is noteworthy to mention that in FY2017, DOC requested $2,647,441 but was appropriated only $1,100,000; DOI Compact-Impact funds covered $1,755,498.
2) Food Services –
   - The FY2018 budget request was $3,333,296; P.L. 34-42 appropriated only $1,466,529 (a difference of $1,866,767). This shortfall will have a detrimental impact also on the operations of DOC because the current Food Services Contract is set to expire at the end of March 2018. DOC is currently working on a Request for Proposal (RFP) / Invitation for Bid (IFB) and it is uncertain that the new contract will be less than the current one.
   - In FY2017, DOC was budgeted $1,439,000 and that also had a shortfall of about $1.5 million which DOC had to pull from Salaries/Benefits.

3) Overtime –
   - FY2018 appropriation: $925,845.00
     Total overtime expenditures as of 01-29-2018 (PPE11-25-2017): $336,041.63
     - ✓ As of January 28, 2018, DOC has implemented the 12-hour shifts (5 days on / 2 days off)
   - FY2017 appropriation: $1,020,285.00
     - ✓ As of ending 09-30-2017, total overtime expenditures: $1,015,229.36 utilizing General Funds ($915,636.59) and SCAAP Funds ($99,592.77)
   - FY2016 overtime appropriation: $904,161.00
     - ✓ Total expenditures: $3,270,674.04
       Inclusive of General Fund ($2,527,709); SCAAP Funds ($231,112.72); Corrections Revolving Funds ($511,852.04)

4) Personnel –
   - The FY2018 budget staffing pattern reflects only warm bodies and all vacant positions due to resignations/terminations/retirement have been unfunded except the twenty (20) GG-1s for Correction Officer I positions that were already approved and cleared by BBMR and are at DOA awaiting recruitment.

The increase request in the FY2018 budget was to primarily fund the clinic and projected increases in food services. As a result of the reduction, we are in a position where I must decide to either not pay for medical services or further jeopardize the DOC staff and the community by not having sufficient officers.

The Department of Corrections is a 24/7 operation that needs proper staffing. I will not risk the safety of our staff and the community by further reducing the department's finances. I have lost over thirty (30) officers in the past calendar year and will be re-instating the 12-hour shift, 5 days on and 2 days off, which is taxing on our officers. This will also increase our overtime above what was approved. But, this is necessary to ensure that each POST is adequately manned.

If the Department of Corrections receives any additional reductions, I will be forced to make a decision and that decision will be to close the medical clinic regardless if this violates the federal court order. Safety and security is our priority and I will not risk the lives of all those either working or housed here.

Should you have any questions regarding this matter, I can be reached at 735-5177 or 735-5170.
Si Yu'os Ma'ase'.

ALBERTO A. LAMORENA V

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Director, Department of Youth Affairs

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
DEPARTMENT OF YOUTH AFFAIRS	$5,907,388	($511,793)	$5,395,595

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

Eddie Baza Calvo
Governor

Ray S. Tenorio
Lieutenant Governor

Department of Youth Affairs

Dipåttamenton Asunton Manhoben

Government of Guam
P.O. Box 23672 GMF
Barrigada, Guam 96921
Tel: (671)735-5010 Fax: (671)734-7536

Peter Alecxis D. Ada
Director
Kristina Calvo Aguon
Deputy Director

RECE
JAN 29 2018
9:45 AM
Bureau of Budget and Management Research

January 26, 2018

TO: Director, Bureau of Budget and Management Research
FROM: Director, Department of Youth Affairs
SUBJECT: FY2018 General Fund Appropriation Reduction

In compliance with BBMR circular 18-04, submitted is the Department of Youth Affairs' (DYAs) impact statement as a result of the revised FY2018 Budget Appropriation, reducing DYA's 3rd year in a row status quo budget of $5,907,388. Per this circular $511,793 is required to be reduced from $5,907,388 to now read $5,395,595. As you know, DYA is a 24-hour operation, servicing the island's at-risk youth including court-involved youth and youth certified as adults..

With due diligence, we continue cost and conservation efforts, not only during the government's financial struggles. However, this FY2018, will be our third year that we are appropriated status quo funding while maxing out any wiggle room with growing number for salary increments and statutory deduction contributions. We've have managed with attrition thus far, but will be unlikely this year. Although cuts have been made to comply with this reduction, DYA respectfully requests your consideration for the possibility of $291,303 to be reinstated to our FY2018 Appropriation Level to accommodate the following critical operational needs and other urgent requirements through September 30, 2018.

NEEDS	AMOUNT REQUIRED
PRIOR YEAR OBLIGATION: Unpaid Hazard Hours Worked 7/8/16 ~ 8/21/16	$38,892
STAFFING: 1 -Youth Service Supervisor, 1- Youth Service Worker I, 3- Community Program Aide IIs	$223,042
CONTRACTUAL: Trash Services May thru Sept $6,000;Xerox Contract March thru Sept $9,000; Galley Exhaust $3,500; Fire Alarm System Repair ~~$12,000~~ will hold till FY2019; Generator Repair $5,000; YCF Recertification 1st Aid CPR AED $1,500	Need add'l $12,300
SUPPLY: janitorial and other hygiene supplies for YCF	Need Add'l $6,000
EQUIPMENT: Replacement AC Units for Delta, Nurse's Office, and Intake, Replacement water dispensers for D, E, F, and Cottage .	$6,825
Telephone Shortfall	$4,244
TOTAL Additional Needs	$291,303

STAFFING: Based on the attached projection, although all warm bodies will be sustained through FY2018, five (5) critical replacement positions: 3 Community Program Aide IIs, 1- Youth Service Supervisor, and 1- Youth Service Worker I were impacted by this cut as the recruitments were already in progress. Full staffing is important to ensure adequate staff to client ratios for the care and custody of our clientele and to reduce the need for overtime pay when factors include personnel emergencies and unplanned leave, preplanned leave and military deployment.

PRIOR YEAR OBLIGATION: Pending the completion of the AG's Office review of DYA's request for guidance and assistance to be able to retroactively pay DYA staff for Hazardous Hours Worked for the period 7/8/2016 thru 8/21/2016 and to mitigate any possible legal liabilities to the government..

CONTRACTUAL: In addition, most of our operational requirements revolve around sanitation, fire codes and other mandatory health and safety regulations, which would be difficult to continue without sanitation,

hygiene, and important maintenance services, such as services to maintain our generator, fire extinguishers and fire alarm system repairs, trash removal services, and the galley exhaust repair

EQUIPMENT: Replacement air conditioning units for the Cafeteria Dining Hall, the DYA Nurse's Office, and the YCF Intake Office, and replacement water dispensers for the Delta, Echo, Foxtrot, and Cottage Homes.

UTILITIES: DYA anticipates shortfalls in Power by about $10,000 but with progressive conservation to be enforced and supplemental funding by DYA's HFF for our Resource Centers power consumption, this requirement should be covered; Telephone category will also be short by about $8,244, supplemented by DYA's HFF Fund by $4000, leaving a balance needed of $4,244 for GF.

All other object categories for goods and services, including uniform allowance, and utilities are also affected and have been reduced.

Please be further advised that DYA will be submitting a request to reprogram and to establish object categories in our Special Fund, Healthy Futures Fund, in the amount of $5,655 from our contractual category to power category, and $4,000 from contractual category to telephone category to accommodate and off set anticipated shortfalls in utilities for our Resource Centers. These amounts are not included in the shortfalls listed in the table above.

DYA plans to contain costs by:

- Cutting 7 telephone lines
- Power conservation by turning air conditioning units on two (2) hours later in the morning, and 1 hour before the end of day for all administrative offices, Resource Centers and Cottage Homes
- Turn water heater on by 5 a.m. and shut off by 5 p.m. YCF
- Turn hot water switch off on all water dispensers, and off during weekends
- Multi-plugs to also be switched off end of day

Lastly, on January 10, 2018, DYA submitted to your office, a Request for Assistance and Support to address Major Critical Issues (memo attached). We requested to fill two (2) more critical positions, a Maintenance Leader and a Program Coordinator II. The Maintenance Leader is needed to support our Maintenance Unit, which currently employs one (1) Maintenance Worker and a one (1) Maintenance Specialist for DYA's 17 facilities, most of which are four (4) decades old. This additional worker is also needed, as one (1) worker has indefinite medical restrictions (e.g. unable to lift more than 10 lbs., avoid heat exposure). The Program Coordinator II is needed to provide Parenting Skills for parents and guardians of our clientele, as this service is currently not available and critically important for family reunification and reintegration.

Also requested in this memo is the opportunity for DOI Capital Improvement Projects or Compact Impact Funds to accommodate the A&E Design Build for Administrative Offices including Maintenance and Supply Depot. Urgent and immediate attention is requested due to these facilities being a health hazard and unsafe work environment, and the purchase of an adjacent property to be used as a Cottage Homes since the facility in Talofofo would require major renovations estimated at $500,000 or more. The property being considered is in a prime location adjacent to our facility in Mangilao for an outright purchase price of $320,000. DYA is currently leasing this property, which is more cost effective than the renovations at Talofofo.

Should you have questions or concerns, please feel free to contact myself at 735-5010.

Kon Respetu,

Peter Alecxis D. Ada

Attachments

DYA

Department of Youth Affairs

Dipåttamenton Asunton Manhoben

Eddie Baza Calvo
Governor

Ray S. Tenorio
Lieutenant Governor

Government of Guam
P.O. Box 23672 GMF
Barrigada, Guam 96921
Tel: (671)735-5010 Fax: (671)734-7536

Peter Alecxis Ada
Director
Krisinda C. Aguon
Deputy Director

January 10, 2018

MEMORANDUM

To: Director, Bureau of Budget and Management Research

From: Director, Department of Youth Affairs

Subject: Request Assistance and Support

Håfa Adai, as you know, the Department of Youth Affairs (DYA) had recently submitted the FY2019 Proposed Budget requesting to fund eight (8) unfunded positions. However, DYA fully understands that cuts will have to be made considering the government's finances, but as an urgent priority, DYA requests your support to fund two (2) of these positions, the Maintenance Leader and the Program Coordinator II positions.

Currently we have one (1) fit for duty maintenance staff while the other has medical restrictions. These two (2) maintenance employees are responsible for DYA Delta, Echo, and Foxtrot Dorms, Galley, Intake, Gym, Liheng Famaguon School, DYA Lagu Resource Center in Dededo, DYA Haya Resource Center in Agat, DYA Kattan Resource Center in Mangilao, DYA Administrative Buildings A, B, and C, Cottage Homes Talofofo Buildings A, B, and C; and a Program Coordinator II is needed to provide Parenting Skills which is a critical service that we are lacking in order to ensure our clients' progress.

Additionally, our 2019 budget request included the purchase of the adjacent property in Mangilao to be used to house status offenders, AKA Cottage Homes, and funding for A&E Design/Build of DYA Administrative Offices for the Director's Office and Program Staff, Youth Development Social Work Staff, Administrative Staff and Maintenance/Supply Staff and Storage Depot. DYA's Administrative Offices, are temporary modular type office space that have through the years been dilapidating to a point of mold and termite infestation, cracking floor tiles, together with staff developing skin and respiratory issues. Moreover, these buildings are covered with tape and painted over to prevent leaks. Our Building C ceiling is covered with plastic and use trash cans to catch water leaks and termite dust and wings. Molds have already reached Bldg. A, and according to structural Engineers from DPW, repairing these buildings would cost too much.

DYA had originally sought construction funding under GHURA for these projects, but based on GHURA program qualifiers, our efforts to secure GHURA funding for the A&E Design Build for Administrative Offices and Maintenance/Supply Storage Depot, and Property Purchase for Cottage Homes were unsuccessful since we did not qualify.

Therefore, I am imploring your assistance and support to allow DYA the opportunity to submit a request for the DOI Capital Improvement Projects or Compact Impact Funds for these priorities and for the health, and safety of DYA employees, as well as addressing this long term matter.

Should you have questions or concerns, please feel free to call me at 735-5001/10.

Kon Respetu,

Peter Alecxis Ada

RECEIVED
JAN 10 2018
Bureau of Budget and Management Research

Attachments

Cc: Arthur Mariano, Budget & Management Analyst Supervisor

Fwd: DYA Administrative Buildings (A,B,C) Assessment

2 messages

Jeannette Toves <jeannette.toves@dya.guam.gov> Wed, Jan 10, 2018 at 3:22 PM

To: Jackie Barrett <jackie.barrett@bbmr.guam.gov>
Cc: "Frances F. Cruz" <frances.cruz@bbmr.guam.gov>

Jackie, Joe is on his way down there to deliver a memo to your Director with a cc to Art Mariano, can you kindly print out the email on this string from DPW and attach to the memos, please? This is what I forgot to attach. Thank you.

---------- Forwarded message ----------
From: **Jeri C. Calaor** <jeri.calaor@dpw.guam.gov>
Date: Mon, Aug 7, 2017 at 8:56 AM
Subject: DYA Administrative Buildings (A,B,C) Assessment
To: Jeannette Toves <jeannette.toves@dya.guam.gov>

Hi Jeannette!

As per your request, we jointly conducted an ocular inspection on June 30, 2017. The structures were checked and that there were no significant structural damages observed such as partial collapse, severe lean or movement of its foundations except the deterioration of the wood and tin buildings due to old age and the presence of wood destroying insects and mites. Roof leaks were also noted in some areas of the building.

By making repair of the buildings, removing and replacing the damaged parts such as wooden partition walls and ceilings will cost almost half of the cost of the existing buildings itself. Therefore, replacing the old buildings with new concrete building is recommended.

Regards,
Jeri

--
Jeannette Toves
Administrative Services Officer
Department of Youth Affairs

(671) 735-5009 Tel
(671)734-7536 Fax
P.O. Box 23672, GMF
Barrigada, GU 96921

FY 2018
PROJECTION ANALYSIS
General Fund

Department: DEPARTMENT OF YOUTH AFFAIRS
Division: SUMMARY
Account No.: ——

Budget Act(s) (P.L. #) P.L. 34-42
YTD Exp & Enc. Date 1/24/2018
Remaining PP 19

A	B	D	E	F	G	H	I	J	K	L
Account Code	Budget Act(s) Appropriations P.L. 34-42	Balance	FY 2018 Allotments (B - C)	Year to Date Exp./ Encumb. as of: 1/24/2018	Latest Quadrex: 12/23/2017	Latest Cost Est.: 1/8/2018	Agy. (D) Requirement	Estimated Projected (Surplus) or Deficit (E - (F+G+H+I))	Other Requirements	Projected Surplus / (Shortfall) (E - (F+G+H+I+K))
111 Salary	$3,712,191.00	$0.00	$3,712,191.00	$982,032.15	$130,432.40	$144,571.85	$137,502.13	$2,312,540.39	$14,938.82	$102,680
112 OT	$100,749.00	$0.00	$100,749.00	$14,325.71	$3,234.76	$1,333.10	$2,283.93	$35,394.67	$0.00	$43,029
113 Benefits	$1,428,083.00	$0.00	$1,428,083.00	$333,078.61	$46,869.65	$47,249.66	$46,959.66	$802,225.08	$4,436.14	$198,315
TOTAL PerSvs	**$5,241,003.00**	**$0.00**	**$5,241,003.00**	**$1,329,436.47**	**$180,336.81**	**$193,154.61**	**$186,745.71**	**$3,148,160.13**	**$19,374.76**	**$344,023**
220 Travel	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00			$0.00	$0
230 Contract	$217,919.00	$0.00	$217,919.00	$144,085.66	$0.00	$0.00			$12,700.00	$61,133
233 Rent	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00			$0.00	$0
240 Supplies	$163,112.00	$0.00	$163,112.00	$94,897.58	$0.00	$0.00			$6,248.00	$61,966
250 Equip.	$18,554.00	$0.00	$18,554.00	$0.00	$0.00	$0.00			$0.00	$18,554
271 Drug Testing	$3,800.00	$0.00	$3,800.00	$0.00	$0.00	$0.00			$0.00	$3,800
270 Workers Comp	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00			$0.00	$0
290 Misc.	$12,500.00	$0.00	$12,500.00	$0.00	$0.00	$0.00			$9,450.00	$3,050
361 Power	$165,000.00	$0.00	$165,000.00	$165,000.00	$0.00	$0.00			$1,345.00	-$1,345
362 Water	$31,500.00	$0.00	$31,500.00	$21,500.00	$0.00	$0.00			$0.00	$10,000
363 Tele.	$32,000.00	$0.00	$32,000.00	$19,269.50	$0.00	$0.00			$2,145.00	$10,586
450 Cap. Out.	$22,000.00	$0.00	$22,000.00	$21,975.00	$0.00	$0.00			$0.00	$25
TOTAL Opers	$666,385.00	$0.00	$666,385.00	$466,727.74	$0.00	$0.00			$31,888.00	$167,769
TOTALS	$5,907,388.00	$0.00	$5,907,388.00	$1,796,164.21	$180,336.81	$193,154.61	$186,745.71	$3,548,168.49	$51,262.76	$511,793
RHY - Sanctuary	332,150									$511,793
2017 Appropriation	6,239,538									

FY 2018

PROJECTION ANALYSIS
General Fund

Department: DEPARTMENT OF YOUTH AFFAIRS
Division: DIV. OF VOC. REHAB & SUPPORT SVCS.
Account No.: 5100A182030EI002

A	B	D	E	F	G	H	I	J	K	L
Account Code	Budget Act(s) Appropriations P.L. 34-42	Reserve	FY 2018 Allotments (B - C)	Year to Date Exp. / Encumb. As 1/24/2018	Labor Cost PPE: 12/23/2017	Labor Cost PPE: 1/6/2018	Avg. PP Requirement	Personnel Projected (Remain. PP x I)	Other Requirements 1/	Projected Lapse or (Shortfall) (E - (F + J + K))
111 Salary	$347,593	$0	$347,593	$95,955	$13,288	$13,631	$13,459.69	$255,734	$0	-$4,096
112 OT	$9,118	$0	$9,118	$295	$0	$196	$98.10	$1,864	$0	$6,959
113 Benefits	$129,069	$0	$129,069	$32,960	$4,642	$4,685	$4,663.53	$88,607	$0	$7,502
TOTAL PerSvs	$485,780	$0	$485,780	$129,210	$17,931	$18,512	$18,221	$346,205	$0	$10,365
220 Travel	$0	$0	$0	$0					$0	$0
230 Contract	$217,919	$0	$217,919	$144,086					$12,700	$61,133
233 Rent	$0	$0	$0	$0					$0	$0
240 Supplies	$163,112	$0	$163,112	$94,898					$6,248	$61,966
250 Equip.	$18,554	$0	$18,554	$0					$0	$18,554
271 Drug Testing	$3,800	$0	$3,800	$0					$0	$3,800
270 Workers Comp	$0	$0	$0	$0					$0	$0
290 Misc.	$12,500	$0	$12,500	$0					$9,450	$3,050
361 Power 2/	$165,000	$0	$165,000	$165,000					$1,345	-$1,345
362 Water 2/	$31,500	$0	$31,500	$21,500						$10,000
363 Tele. 2/	$32,000	$0	$32,000	$19,270					$2,145	$10,586
450 Cap. Out.	$22,000	$0	$22,000	$21,975					$0	$25,00
TOTAL Opers	$666,385	$0	$666,385	$466,727.74	$0	$0			$31,888	$167,769
TOTALS	$1,152,165	$0	$1,152,165	$595,937.37	$17,931	$18,512	$18,221	$346,205	$31,888	$178,135

Footnotes / Notes:

1/ Other requirements in personnel to accommodate unpaid hazardous hours worked $4138.68 salaries: $1213 est benefits for unpaid hazardous hours worked removed.

		NEEDS	Funded	Bal Required	From HFF		
Xerox thru Sept	$9,000						
E-Unit Fire Alarm System Repair (to be held til FY 2019)	$12,000						
Trash removal services May thru Sep	$6,000						
Galley Exhaust Repair	$3,500						
Generator Repair	$5,000						
Recertification Training YCF	$1,500	$37,000	$ 12,700.00	($12,300)			
Jani and hygiene supplies	$11,000						
Culinary non-food Supplies	$1,500	$12,500	$6,248	($6,252)			
Replacement AC Units Delta, Nurse, Intake and replacement water dispensers x 4	$6,825	$6,825	0	($6,825)			
LE uniform allowance @ 225 x 42	$12,500	$12,500.00	$ 9,450.00	($3,050)			
Power Anticipated Shortfall addl	$7,000	$ 7,000.00	$ 1,345.00	($5,655)		5655	$0
Telephone Anticipated Shortfall	$10,389	$ 10,389.00	$ 2,145.00	($8,244)		4000	($4,244)

1/29/2018 9:01 AM

FY 2018
PROJECTION ANALYSIS
General Fund

Department: DEPARTMENT OF YOUTH AFFAIRS
Division: Youth Corrections
Account No.: 5100A182020CE004

A	B	D	E	F	G	H	I	J	K	L
Account Code	Budget Act(s) Appropriations P.L. 34-42	Reserve	FY 2018 Allotments (B - C)	Year to Date Exp. / Encumb. As Of: 1/24/2018	Labor Cost PPE: 12/23/2017	Labor Cost PPE: 1/6/2018	Avg. PP Requirement	Personnel Projected (Remain. PP x I)	Other Requirements 1/	Projected Excess (Shortfall) (E-F-J-K)
111 Salary	2,256,373	0	2,256,373	615,693	77,574	92,037	$84,806	1,811,305	3,000	26,374
112 OT	91,631	0	91,631	14,030	3,235	1,137	$2,186	41,531	0	36,070
113 Benefits	885,863	0	885,863	202,870	27,810	28,506	$28,158	535,007	879	147,107
TOTAL PerSvs	**3,233,867**	**0**	**3,233,867**	**832,594**	**108,619**	**121,680**	**115,150**	**2,187,843**	**3,879**	**209,551**
220 Travel	0	0	0	0					0	0
230 Contract	0	0	0	0					0	0
233 Rent	0	0	0	0					0	0
240 Supplies	0	0	0	0					0	0
250 Equip.	0	0	0	0					0	0
271 Drug Testing	0	0	0	0					0	0
270 Workers Comp	0	0	0	0					0	0
290 Misc.	0	0	0	0					0	0
361 Power	0	0	0	0					0	0
362 Water	0	0	0	0					0	0
363 Tele.	0	0	0	0					0	0
450 Cap. Out.	0	0	0	0					0	0
TOTAL Opers	**0**	**0**	**0**	**0**					**0**	**0**
TOTALS	**3,233,867**	**0**	**3,233,867**	**832,594**	**108,619**	**121,680**	**115,150**	**2,187,843**	**3,879**	**209,551**
										0

Footnotes / Notes:

1/ Other requirement under 111 to cover salary increment for YCF Supt at est $3,000 and unpaid hazardous hours worked $27286.15 removed; under 113 category - $879 est benefits for salary increment and $7989.38 benefits for unpaid haz hours worked removed

1/29/2018 9:01 AM

FY 2018
PROJECTION ANALYSIS
General Fund

Department: DEPARTMENT OF YOUTH AFFAIRS
Division: Youth Development
Account No.: 5100A182010EI001

A	B	D	E	F	G	H	I	J	K	L
Account Code	Budget Act(s) Appropriations P.L. 34-42	Reserve	FY 2018 Allotments (B-C)	Year to Date Exp. / Encumb. As Of: 1/24/2018	Labor Cost PPE: 12/23/2017	Labor Cost PPE: 1/6/2018	Avg. PP Requirement	Personnel Projected (Remain. PP x I)	Other Requirements 1/	Lapse/ (Shortfall) (E-(F+J+K))
111 Salary	941,704	0	941,704	228,980	33,128	32,462	32,805	623,291	11,939	77,494
112 OT	0		0	0	0	0	0	0		0
113 Benefits	354,236	0	354,236	82,788	11,877	11,719	11,798	224,158	3,557	43,734
TOTAL PerSvs	1,295,940	0	1,295,940	311,768	45,004	44,201	44,602	847,447	15,496	121,228
220 Travel	0	0	0	0					0	0
230 Contract	0	0	0	0					0	0
233 Rent	0	0	0	0					0	0
240 Supplies	0	0	0	0					0	0
250 Equip.	0	0	0	0					0	0
271 Drug Testing	0	0	0	0					0	0
270 Workers Comp	0	0	0	0					0	0
290 Misc.	0	0	0	0					0	0
361 Power	0	0	0	0					0	0
362 Water	0	0	0	0					0	0
363 Tele.	0	0	0	0					0	0
450 Cap. Out.	0	0	0	0					0	0
TOTAL Opers	0	0	0	0					0	0
TOTALS	1,295,940	0	1,295,940	311,768	45,004	44,201	44,602	847,447	15,496	121,228
										0.00

Footnotes / Notes:

1/Other requirements under 111 category to accommodate salary adjustment $580 for SSSI, $7,111.37 unpaid hazardous hours worked removed, AL payout for YDA $11358.62; In 113 category $170 for pay adjustment, $2,082.21 for Haz Pay benefits removed, and benefits for AL payout for YDA $3387.14

1/29/2018 9:01 AM

FY 2018
PROJECTION ANALYSIS
General Fund

Department: DEPARTMENT OF YOUTH AFFAIRS
Division: DIRECTORS OFFICE
Account No.: 5100A182000GA001

A	B	D	E	F	G	H	I	J	K	L
Account Code	Budget Act(s) Appropriations P.L. 34-42	Reserve	FY 2018 Allotments (B-C)	Year to Date Exp. / Encumb. As Of: 1/24/2018	Labor Cost PPE: 12/23/2017	Labor Cost PPE: 1/6/2018	Avg. PP Requirement	Personnel Projected (Remain. PP x I)	Other Requirements	Lapse / (Shortfall) (B-D-E-J-K)
111 Salary	166,521	0	166,521	41,404	6,442	6,422	6,432	122,210	0	2,907
112 OT			0	0	0	0	0	0	0	0
113 Benefits	58,895	0	58,895	14,461	2,340	2,340	2,340	44,463	0	(29)
TOTAL PerSvs	225,416	0	225,416	55,865	8,783	8,762	8,772	166,673	0	2,878
220 Travel	0	0	0	0					0	0
230 Contract	0	0	0	0					0	0
233 Rent	0	0	0	0					0	0
240 Supplies	0	0	0	0					0	0
250 Equip.	0	0	0	0					0	0
271 Drug Testing	0	0	0	0					0	0
270 Workers Comp	0	0	0	0					0	0
290 Misc.	0	0	0	0					0	0
361 Power	0	0	0	0					0	0
362 Water	0	0	0	0					0	0
363 Tele.	0	0	0	0					0	0
450 Cap. Out.	0	0	0	0					0	0
TOTAL Opers	0	0	0	0					0	0
TOTALS	225,416	0	225,416	55,865	8,783	8,762	8,772	166,673	0	2,878

Footnotes / Notes:

1/29/2018 9:01 AM

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Chief of Police, Guam Police Department

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation (P.L. 34-42)	Required General Fund Reduction (Tax Cuts & Jobs Act of 2017)	FY2018 Unit Revised General Fund Level
GUAM POLICE DEPARTMENT	$29,945,509	($2,594,361)	$27,351,148

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

GUAM POLICE DEPARTMENT

DIPÅTTAMENTON POLISIAN GUAHAN

Government of Guam

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Fax: (671) 475-3222

EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

JOSEPH L. CRUZ
Chief of Police

January 25, 2018

RECEIVED
JAN 29 2018
Bureau of Budget and Management Research

Memorandum

To: Director, Bureau of Budget and Management Research

From: Chief of Police

Subject: General Fund Reduction for Fiscal Year 2018
BBMR Circular 18-04

Hafa Adai. The Guam Police Department (GPD) is hereby submitting its response to BBMR Circular No. 18-04. Based on your request to reduce GPD's FY2018 Budget by $2,594,361.00. In order for the department to reduce its General Fund the following areas will be affected:

- The application of the departments strategic plan with goals and objective using the Community Oriented Policing concepts: affect GPD's ability to provide a superior level of police service with transparency, community outreach, accountability, and compliance with the highest professional standards; achieve organizational excellence and provide superior services; increase community and business partnerships to enhance the capabilities of the department and foster positive relationships; standardized processes and policies to synchronize the performance and uniformity of the force to ensure equal application to the public; enhance agency interaction and outreach; and engaging our community through the delivery of a superior level of police service with transparency, community outreach, accountability, and compliance with the highest professional standards.
- GPD will not be able to fulfill PL 33-163 that mandates GPD recruit at least 40 Police Officer Trainee (POT) a year. The inability to recruit will have the department being reactive rather than proactive, limits GPD's ability to increase the Community Resource Unit (CRU's) with the overall objective of policing visibility in the community, and may have a negative impact on overtime.
- GPD will not be able to fill any positions that have been vacated through retirement, resignations, or terminations for both civilian and law enforcement officers effective immediately.
- The non-recruitment of POTS and other recruitments will hinder the department services provided and reduce response time to the community needs. This will also impact the need to cancel regular days off and increase the overtime expenditures.

- GPD will not be able to purchase of needed law enforcement equipment (i.e. firearms, ammunitions, radios, etc.), basic necessities like toilet tissue, basic office supplies, etc.
- GPD will not be able to purchase up-dates of software for the Forensic Science Division: Automated Fingerprint Identification System (AFIS), Gas Chromatograph Mass Spectrometer (GCMS), Fourier Transform Infrared Spectrometer (FTIR), Forensic Laboratory Information Management System (FLIMS); etc.
- GPD will not be able to procure technological hardware needed for administrative processes and law enforcement vehicles.
- GPD will not be able to provide training to law enforcement officers in order to ensure that they meet POST mandates.
- GPD will not be able to complete or meet Forensic Science Division accreditation needs projected and noted in the 2017 Paul Coverdell grant.
- GPD will not be able basic maintenance to infrastructure, replacement of needed Air Con units for the precincts, etc.
- GPD will not be able to procure unmarked and marked official fleet vehicles.

The following revenue enhancements are being considered for the Guam Police Department: As it stands the GPD has not been able to cover all administrative costs through the Police Services Fund. Therefore, based on initial assessment, GPD will need to increase fees by 33% across the 28 fees assessed to the public, in order to recover administrative costs not including law enforcement functions pursuant to Chapter 77, Title 10, §77134. In addition, due to the general fund primarily supporting fuel, it is important that any enhancement to the police vehicles be addressed. Recently, GPD has provided support to Bill 188-34COR and if passed, will allow for a highly operable fleet of patrol vehicles that will provide equipment, supplies, and services needed to support the operations of the department. In addition, the department will continue to support any further legislation that will assist GPD to meet strategic community-oriented program goals and objectives.

Should you have any additional questions or concerns, please contact Virginia Manglona at virginia.manglona@gpd.guam.gov or call 475-8461.

JOSEPH I. CRUZ
Chief of Police

GUAM POLICE DEPARTMENT

DIPÅTTAMENTON POLISIAN GUAHAN

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EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

JOSEPH L CRUZ
Chief of Police

January 25, 2018

RECEIVED
JAN 29 2018
Bureau of Budget and Management Research

Memorandum

To: Director, Bureau of Budget and Management Research

From: Chief of Police

Subject: **General Fund Reduction for Fiscal Year 2018**
BBMR Circular 18-04

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Should you have any additional questions or concerns, please contact Virginia Manglona at virginia.manglona@gpd.guam.gov or call 475-8461.

JOSEPH I. CRUZ
Chief of Police

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Acting Fire Chief, Guam Fire Department

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriated [P.L. 34-42]	Required General Fund Reduction [Tax Cuts & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
GUAM FIRE DEPARTMENT	$31,885,003	($2,762,391)	$29,122,612

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

GUAM FIRE DEPARTMENT
DIPATTAMENTON GUAFI GUAHAN

*Professionalism * Respect * Integrity * Dedication * Empathy*

Eddie BazaCalvo
Governor

Ray Tenorio
Lt. Governor

Joey C. San Nicolas
Deputy Fire Chief

RECEIVED
JAN 25 2018
Bureau of Budget and
Management Research

January 25, 2018

Memorandum

To: Acting Director, Bureau of Budget & Management Research

From: Deputy Fire Chief, Guam Fire Department

Subject: Action Plan
Ref: GFD's FY-2018 General Fund Appropriation Reduction

Relative to BBMR Circular No. 18-04, the Guam Fire Department has been notified that a reduction of $2,762,391 will be made to its FY2018 General Fund Appropriations. As a result, GFD hereby provides its Action Plan on how we will be able to meet the revised General Fund Level.

1. **Reduction of overtime expenditures in the amount of $2,600,000.**
   As mentioned in numerous occasions, continually, we are challenged with an increased attrition rate over the past six years through retirement and other means. Including other leave and military deployments, the staffing challenge has also resulted in an increase in irregular overtime expenditures up to $165,000 a pay period. We continue to adjust for shortages by transfer of personnel to rebalance rank, experience, firefighters with advanced skills and military reservists so that we can absorb these challenges with the resources available. This is necessary to maintain minimum staffing requirements as guided by National Fire Protection Association (NFPA) and Occupational Safety and Health Administration (OSHA) standards.

   In order to reduce overtime expenditures and yet meet the minimum staffing requirements, GFD will be shutting down three (3) fire stations and redistribute personnel currently assigned to these fire stations, to other stations.

2. **Forego plans to hire five (5) critically needed Civilian Positions. - $123,104.**

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Mailing Address: P.O. Box 2950, Hagåtña, Guam 96932

Relative to Revenue Enhancements, I have attached my testimony to the Guam Legislature on GFD's Proposed Fee Adjustment.

Should you require additional information and/or clarification, your staff may contact Assistant Fire Chief Michael F. Uncangco at 649-8805 or ASO, Daniel Hattig at 642-3424.

JOEY C. SAN NICOLAS

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GUAM FIRE DEPARTMENT
FY-2018 GENERAL FUND APPROPRIATION REDUCTIONS
ACTION PLAN DETAILS

ACTION PLAN	AMOUNT
CANCEL RECRUITMENT OF FIVE (5) CIVILIAN POSITIONS BUDGETED FOR FY 2018	$246,207.00 *
TERMINATION OF ENGINE COMPANY (Fire Truck) SERVICES PROVIDED BY TALOFOFO, ASTUMBO & UMATAC FIRE STATIONS AND REDISTRIBUTING PERSONNEL TO OTHER FIRE STATIONS TO AUGMENT CRITICAL MANPOWER SHORTAGES, RESULTING IN REDUCTION IN OVERTIME EXPENDITURES.	$2,128,589.00
REDUCTION IN OPERATION EXPENDITURES ON SPECIAL FUNDS, THROUGH IMPLEMENTATION OF COST CONTAINMENT MEASURES. (i.e., Reduction of Power, Water & Telephone expenditures, Cease all non-emergency activities by Responding Units, excluding activities generating revenues, resulting in lowering of fuel costs, etc.) SAVINGS REALIZED WILL BE USED TO ABSORB GENERAL FUND EXPENDITURES IN PERSONNEL (i.e. benefits, overtime, etc.)	$387,595.00
TOTAL	**$2,762,391.00**

* Amount indicated is full funding for entire fiscal year which corrects amount indicated in the Action Plan memorandum that only shows six (6) months funding.

RECEIVED
FEB 09 2018
Bureau of Budget and Management Research

GUAM FIRE DEPARTMENT

DIPATTAMENTON GUAFI GUAHAN

*Professionalism * Respect * Integrity * Dedication * Empathy*

Eddie Baza Calvo
Governor

Ray Tenorio
Lt. Governor

Joey C. San Nicolas
Fire Chief

May 31, 2017

The Honorable Benjamin J.F. Cruz, Speaker
I Mina'trentai Kuåttro Na Liheslaturan Guåhan
163 Chalan Santo Papa
Hagåtña,Guam 96910

Hafa Adai Speaker Cruz,

Thank you for this opportunity to present the Guam Fire Department's proposed new Fees and Fines Schedule. The Mission of the Guam Fire Department includes Fire and Emergency Services, Emergency Medical Services and Code Enforcement. In keeping with our Administration's direction to seek efficiencies and specific to this subject, revenue enhancement we have worked very hard to present an acceptable schedule that is consistent with economies of scale and cost recovery while maximizing revenue potential with a final intent to enforce regulatory compliance and increase safety.

Through Public Law 22-052:2 established the Fire, Life and Medical Emergency Fund ('FLAME") under 10 GCA Ch.72 § 72106. A Special fund to be used for the purchase, critical maintenance and repair of essential emergency rescue and firefighting vehicles, emergency life support and medical equipment, and training for Emergency Medical Technician and Paramedic certifications as well as emergency medical and paramedic certified salary adjustments. Also in this law grants authorization to collect fees for services and fines, the subject of this testimony.

Our current fees and fine schedule were established by Public Law 29-02 in May 2007. While the recommended fees and fines were similar to this current proposal, a lesser schedule was implemented to allow for an incremental establishment to reduce the economic impact to businesses and the general public. While this law also allows the Guam Fire Department to amend the existing schedule pursuant to the Administrative Adjudication Law, we believe that the current proposal contains many new fees and fines not authorized and may have to be amended into law.

The Guam Fire Department Mission costs approximately $40 million a year to sustain our response capabilities and a state of readiness that is expected by our island citizens. 90% of that amount is reliant on General Fund appropriations. The GFD continues to seek revenue enhancement to recover these cost and reduce reliance on the General Fund. The services we provide are in fact recoverable as is done in municipalities across the nation. This can be key in future sustainment of operations of the Guam Fire Department and can ensure that our personnel consisting of Firefighters, E911 Emergency Medical Dispatchers, administrative non-

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uniform employees and mechanics are lead, paid, trained and equipped to perform their duties resulting in lives saved and property protected.

The largest of our Mission set is Fire and Emergency Services. This includes firefighting, structural and wild land, hazardous material response, first response to medical emergencies, land and ocean search and rescue, confined space, high angle and fast water rescue and extrication. We accomplish this with the strategic placement of our Fire Trucks, Rescue and HazMat response units throughout the island, responding to over 5,000 incidents a year.

Emergency Medical Services is our busiest Mission with an average of 20,000 calls a year. This mission is served with a three tiered medical response system starting with basic life support provided by any of our response units (Fire Trucks, Rescue, Inspectors). The next tier is Ambulance response and transport followed by our highest tier, Advance Life Support or ALS Units where the first 20 minutes of emergency room care is done in a pre-hospital environment.

Finally, our less celebrated yet very critical aspect to our overall Mission is Fire Prevention through the enforcement of the Fire Code to advance fire and life safety for the public and first responders as well as property protection. We do this by providing a comprehensive, integrated approach to fire code regulation and hazard management. The scope of this mission includes (1) Inspection of permanent and temporary buildings, processes, equipment, systems, and other fire and related life safety situations; (2) Investigation of fires, explosions, hazardous materials incidents, and other related emergency incidents; (3) Review of construction plans, drawings, and specifications for life safety systems, fire protection systems, access, water supplies, processes, hazardous materials, and other fire and life safety issues; (4) Fire and life safety education of fire brigades, employees, responsible parties, and the general public; (5) Existing occupancies and conditions, the design and construction of new buildings, remodeling of existing buildings, and additions to existing buildings; (6) Design, installation, alteration, modification, construction, maintenance, repairs, servicing, and testing of fire protection systems and equipment; (7) Installation, use, storage, and handling of medical gas systems; (8) Access requirements for fire department operations; (9) Hazards from outside fires in vegetation, trash, building debris, and other materials; (10) Regulation and control of special events including, but not limited to, assemblage of people, exhibits, trade shows, amusement parks, haunted houses, outdoor events, and other similar special temporary and permanent occupancies; (11) Interior finish, decorations, furnishings, and other combustibles that contribute to fire spread, fire load, and smoke production; (12) Storage, use, processing, handling, and on-site transportation of flammable and combustible gases, liquids, and solids; (13) Storage, use, processing, handling, and on-site transportation of hazardous materials; (14) Control of emergency operations and scenes; (15) Conditions affecting fire fighter safety; (16) Arrangement, design, construction, and alteration of new and existing means of egress

Conservatively projecting the potential billable fees and fines for the aforementioned services we found the following:

Fire & Emergency Services	$962,250
Emergency Medical Services	$10,933,915
Code Enforcement	$3,745,945
Potential Revenue	$15,642,110
Realistic Revenue (60% collection rate)	**$9,385,266**

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I seek your continued support of the Guam Fire Department and look forward to establishing a new Fees and Fines Schedule. The Guam Fire Department is committed to meet our Island's expectations to provide the best service we can and I am personally committed to work with each one of you to ensure the needs of our island our addressed within the realm of the Fire Service and Public Safety.

Thank you again for allowing me this opportunity and I look forward to your questions and recommendations.

Saina Ma'ase,

JOEY C. SAN NICOLAS

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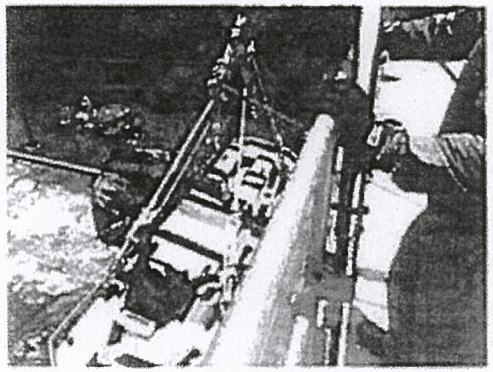
Purpose

To gain approval to increase GFD Fees and Fines Schedule to current rates.

- Maximize available revenue potential
- Recover cost to provide services
- Increase Safety and Compliance





10GCA72 § 72106 ("FLAME")

(b) Authorization to Collect Fees for Services and Fines. The Guam Fire Department shall establish, in accordance with the Administrative Adjudication Law, no later than August 1, 2006, a schedule of

(1) fees for the following services: **non-emergency use of an ambulance primarily for transportation as opposed to emergency medical care** under circumstances where the person ordering the same does not reasonably believe that a bona fide medical emergency condition exists, **making building inspections**, or **issuing burning permits**; and

(2) **fines for creating fire hazards, disobeying permit conditions, failing to correct hazardous conditions** reported as a result of building inspections, or **non-compliance with the Fire Code**. All fees and fines collected under such approved schedule shall be deposited in the Fund.

Public Law 29-02

(b) Approval of Fees for Services Provided by the Guam Fire Department. Notwithstanding any other law, the following rules and regulations establishing the fees for the services attached as "Exhibit 1" are hereby approved and enacted into law effective May 1, 2007. The Guam Fire Department **shall retain authority to adopt additional fees and may amend the schedule of fees and charges in Exhibit 1 pursuant to the Administrative Adjudication Law,** provided that such fees are not less than those established by this Act.

Revenue Enhancement

- Code Enforcement Fees and Fines
  - Code Enforcement/Inspections
  - Plans and Review
  - Fire Permits
  - Arson Investigation
- Emergency Medical Services
  - Ambulance Fees
  - Advance Life Support Fees
- Fire & Emergency Services
  - Emergency Response
  - Non-Emergency Response

Fire & Emergency Services

Service	Cases (2016)	Current Fee	Proposed Fee	Projected Revenue
Structure Fire*	145	No Charge	$279	$40,455
Activated Alarm**	120	No Charge	$450	$54,000
MVA – Minor	632	No Charge	$279	$176,328
MVA – Serious	35	No Charge	$605	$21,175
UCB	924	No Charge	$500	$462,000
HazMat	11	No Charge	$2500	$27,500
Public Service	648	No Charge	$279	$180,792
Total		$0		$962,250

*Negligent cause
** False/Repetitive

Code Enforcement

Service	Cases (2016)	Current Fee	Current Revenue	Proposed Fee	Projected Revenue
Fire Inspection	1,663	$30	$49,890	$147	$244,461
Re-Inspection	127	$30	$3,810	$147	$18,669
Plan Check	204	$221 (avg)	$45,084	$392.50	$47,100
Permits Issued	878	$35	$30,730	$392.50	$344,615
Fire Investigations	13	No Charge	$0	$275	$3,575
Fire Certification	21	$7	$147	$25	$525
Self Inspection	21000*			$147	$3,087,000
Total			$104,814		$3,745,945

*Source: DRT, General Licensing and Registration Section

Revenue Projection

Service	
Fire & Emergency Services	$962,250
Emergency Medical Services	$10,933,915
Code Enforcement	$3,745,945
Potential Revenue	$15,642,110
Realistic Revenue (60% collection rate)	**$9,385,266**

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Chief Medical Examiner, Office of the Chief Medical Examiner

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation (P.L. 34-42)	Required General Fund Reduction (Tax Cut & Jobs Act of 2017)	FY2018 Final Revised General Fund Level
CHIEF MEDICAL EXAMINER	$442,330	($38,322)	$404,008

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

Aurelio A. Espinola, M. D.
Chief Medical Examiner
Forensic Pathologist

ORIGINAL

OFFICE OF THE CHIEF MEDICAL EXAMINER
UFISINAN GE'HILO' MEDIKON EKSAMINA
325 Duenas Drive, Tamuning, Guam 96913
Tel: (671) 646-9363/647-2369 Fax: 646-8860
Email: cme.guam@gmail.com

January 25, 2018

Memorandum

To: Lester L. Carlson, Jr., Acting Director
Bureau of Budget and Management Research

From: Administration, Office of the Chief Medical Examiner

Subject: Fiscal Year 2018 General Fund Appropriation Reductions – Tax Cuts & Jobs Act of 2017 Cost Cutting & Revenue Enhancements Plan

With careful analysis of the Medical Examiner's fiscal year 2018 Budget Appropriation, the reduction in the amount of $38,322 has affected all areas within my agency including Personnel and Benefits. The breakdown are as follows:

Personnel (111)	:	$10,209.91
Benefits (113)	:	$13,469.00
Travel (220)	:	$ 1,200.00
Contractual (230)	:	$ 3,319.00
Supplies (240)	:	$ 4,819.09
Equipment (250)	:	$ 5,200.00
Utilities (363)	:	$ 105.00
Total Reduction	:	**$38,322.00**

Anticipated shortfall plan: Eliminate all procurement of any supplies and equipment funded under the general funds, reduce travel and contractual expenses, and possibly the last resort if need be, to reduce employee hours from a forty (40) hour to thirty-two (32) hour workweek. I have attached a Detailed Budget Analysis matrix for your reference.

Should there be any questions or concerns, please feel free to contact me at 647-2081 or email at cme.guam@gmail.com.

Sincerely,

Johanna M Bamba,
Administrative Assistant
Certifying Officer

Attachment(s)

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JAN 25 2018
Bureau of Budget and Management Research

ORIGINAL

OFFICE OF THE CHIEF MEDICAL EXAMINER
Fiscal Year 2018 Detailed Budget Analysis

Per BBMR Circular 18-04

	100% GENERAL FUNDS	Appropriation	Allotment	Reserves	Expenditure	Outstanding Encumbrance	Available Funds	Unalloted Balance	General Fund Reduction	Adjusted Appropriation
111	PERSONNEL: 2 Full-Time Classified Employees including increments	73,291								
	Chief Medical Examiner (unclassified) current salary	198,000								
	CME salary increase upon Commission approval effective 10/01/2017	9,900								
	Subtotal:	281,191	97,335	41,461.00	95,948.80	0.00	1,386.20	142,395.00	10,209.91	270,981.09
113	**BENEFITS:** 2 Full-time Classified Employees inclusive of increments	32,251								
	Chief Medical Examiner (unclassified) - inclusive of increments	63,777								
	Subtotal:	96,028	33,238	13,574.00	32,260.89	0.00	977.11	49,216.00	13,469.00	82,559.00
	Operations:									
220	**TRAVEL:** Provided for the Chief Medical Examiner for Continuing Medical Education Seminars. Contract stipulation.	5,700	0	5,700.00	0.00	0.00	0.00	-	1,200.00	4,500.00
230	**CONTRACTS/FEES:** *GMHA-CME Work Order Request / MOU	38,000	38,000	-	0.00	0.00	38,000.00	0.00	-	38,000.00
	*Locum Tenens Consultant Contract (Acting Medical Examiner)	4,500	4,500	-	0.00	4,500.00	0.00	0.00	700.00	3,800.00
	*Membership Dues/College of American Pathologists (CAP)	435	435	-	0.00	0.00	435.00	0.00	-	435.00
	*Membership Dues/National Assoc. of Medical Examiners (NAME)	465	465	-	0.00	0.00	465.00	0.00	-	465.00
	*Membership Dues/American Soc. For Clinical Pathology (ASCP)	386	386	-	349.00	0.00	37.00	0.00	37.00	349.00
	*Membership Dues/Guam Medical Association (GMA)	350	350	-	0.00	0.00	350.00	0.00	350.00	-
	*Membership Dues/Guam Medical Society (GMS)	300	300	-	0.00	0.00	300.00	0.00	300.00	-
	*Internet & Website Services	3,000	3,000	-	267.00	0.00	2,733.00	0.00	1,932.00	1,068.00
	Subtotal:	47,436	47,436	0.00	616.00	4,500.00	42,320.00	0.00	3,319.00	44,117.00
240	**SUPPLIES:** Funding for office supplies & materials including fuel for government vehicle (1 vehicle).	4,910	2,300	310.00	90.91	0.00	2,209.09	2,300.00	4,819.09	90.91
250	**EQUIPMENT:** Cadaver Lift	5,200.00	0	5,200.00	0.00	0.00	0.00	0.00	5,200.00	-
363	**TELEPHONE:** Funding for 4 business phones + 1 fax line.	1,865	1,760	105.00	434.46	5.50	1,320.02	0.00	105.00	1,760.00
	15% Reserve Amount: $ 66,350	Total:	442,330	229,505.00	66,350.00	129,351.08	4,505.50	48,212.42	193,911.00	38,322.00	404,008.00

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Director, Guam Behavioral Health & Wellness Center

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Autonomous Entity	FY2018 General Fund Appropriation (P.L. 34-42)	Required General Fund Reduction (Tax Cuts & Jobs Act of 2017)	FY2018 Total Revised General Fund Level
GUAM BEHAVIORAL HEALTH & WELLNESS CENTER	$1,808,665	($156,696)	$1,651,969
DRUG & ALCOHOL PROGRAMS/DETOX. & REHAB. SVCS.	$437,429	($37,897)	$399,532
FOCUS ON LIFE YOUTH SUICIDE PREV. & PEACE PROGRAM	$86,000	($7,451)	$78,549
TOTAL - GUAM BEHAVIORAL HEALTH & WELLNESS CENTER	**$2,332,094**	**($202,044)**	**$2,130,050**

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

GUAM BEHAVIORAL
HEALTH & WELLNESS
CENTER

Phone: 671.647-5330/
647-1901
Fax: 671.649.6948

EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

REY M. VEGA
Director

BENNY A. PINAULA
Deputy Director

January 25, 2018

MEMORANDUM

To: Acting Director, BBMR

From: Director, GBHWC

Subject: FY 2018 General Fund Appropriation Reductions-Tax Cuts and Jobs Act of 2017

Buenas yan Hafa Adai!

Submitted herewith is GBHWC's response to your memorandum dated January 24, 2018 in regard to Circular No. 18-04 - General Fund Reduction.

The reduction of $202,044 will be taken from the unalloted balance - GBHWC accounts:

Clinical Services Division (230) - $189,144 (Represents partial balance of service contracts that were only encumbered up to March 2018)

Focus on Life Suicide Prevention Program (230) - $12,900 (No impact to services)

GBHWC will pursue other funding streams to ensure continuity of services and to avoid interruption of services.

Please note that the service contracts cleared by the Bureau, covers the period of October 2017 through March 2018. Therefore, funding must be identified to cover the remaining of FY2018.

Should you have any questions, please contact my office at 647-1901.

Un Dangkolo Na Si Yu'os Ma'ase.

REY M. VEGA

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Management Research

Run Date . : 1/25/18 STATEMENT OF APPROPRIATIONS, ALLOTMENT, OUTSTANDING ENCUMBRANCE AND EXPENDITURES Page . : 1
Run Time . : 14:14:56 Program: PRTAPPN

User ID. . . . : DMHPAULD
To date. . . . : 1/2018
Account. . . . : 5100A182310 Exclude Object Codes:
Dept/Division :

Account Number / Tot Appropriation	Account Name / YTD Allotment	YTD Expenditures	O/S Encumbrance	Available Funds	Unalloted Balance
5100A182310SE001111	CLINICAL SVCS DIV				
		117,699.75		117,699.75-	
5100A182310SE001113	CLINICAL SVCS DIV				
		42,577.69		42,577.69-	
5100A182310SE001230	CLINICAL SVCS DIV				
577,065.00	331,416.00	290.00	92,762.40	238,363.60	245,649.00
5100A182310SE001240	CLINICAL SVCS DIV				
5100A182310SE001250	CLINICAL SVCS DIV				
SE001 PROGRAM TOTALS	**Count: 5**				
577,065.00	**331,416.00**	**160,567.44**	**92,762.40**	**78,086.16**	**245,649.00**
5100A182310SE003230	FOCUS ON LIFE SUICIDE PREV PRG				
61,000.00	48,100.00			48,100.00	12,900.00
5100A182310SE003280	FOCUS ON LIFE SUICIDE PREV PRG				
25,000.00	25,000.00			25,000.00	
SE003 PROGRAM TOTALS	**Count: 2**				
86,000.00	**73,100.00**			**73,100.00**	**12,900.00**
10 DIVISION TOTALS	**Count: 7**				
663,065.00	**404,516.00**	**160,567.44**	**92,762.40**	**151,186.16**	**258,549.00**
23 DEPARTMENT TOTALS:	**Count: 7**				
663,065.00	**404,516.00**	**160,567.44**	**92,762.40**	**151,186.16**	**258,549.00**
A18 APTYP+FY TOTALS:	**Count: 7**				
663,065.00	**404,516.00**	**160,567.44**	**92,762.40**	**151,186.16**	**258,549.00**
100 FUND TOTALS:	**Count: 7**				
663,065.00	**404,516.00**	**160,567.44**	**92,762.40**	**151,186.16**	**258,549.00**
FINAL TOTALS	**Count: 7**				
663,065.00	**404,516.00**	**160,567.44**	**92,762.40**	**151,186.16**	**258,549.00**

BUREAU OF BUDGET & MANAGEMENT RESEARCH

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GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Director, Guam Department of Public Health & Social Services

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
GUAM DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES	$22,386,548	($1,939,482)	$20,447,066
MIP PAYMENT REVOLVING FUND FOR MIP	$15,828,907	($1,371,354)	$14,457,553
MIP CANCER SCREENING, TREATMENT & SUPPORT SERVICES	$800,000	($69,309)	$730,691
LOCAL MATCH - MEDICAID PROGRAM	$14,395,105	($1,247,135)	$13,147,970
LOCAL MATCH - CHIP PROGRAM	$2,293,576	($198,706)	$2,094,870
LOCAL MATCH - PROGRAM AUTHORIZATIONS FOR SENIOR CITIZENS	$600,050	($51,986)	$548,064
LOCAL MATCH - PUBLIC ASSISTANCE PAYMENTS	$3,384,305	($293,202)	$3,091,103
LOCAL MATCH - ENHANCED ALLOTMENT PLAN	$813,339	($70,464)	$742,875
OFFICE OF MINORITY HEALTH	$106,578	($9,233)	$97,345
INSURANCE PREMIUMS FOR FOSTER CARE CHILDREN	$549,000	($47,563)	$501,437
MEDICAL MARIJUANA LAB	$100,000	($100,000)	$0
TOTAL - DEPARTMENT OF PUBLIC HEALTH & SOCIAL SERVICES	**$61,257,408**	**($5,398,435)**	**$55,858,973**

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR.

GOVERNMENT OF GUAM
DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES
DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

JAMES W. GILLAN
DIRECTOR

LEO G. CASIL
DEPUTY DIRECTOR

January 25, 2018

MEMORANDUM

TO: Director, Bureau of Budget and Management Research

FROM: Director, Department of Public Health and Social Services

SUBJECT: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Attached is Department of Public Health and Social Services written action plans as provided by each division and requested through your memorandum dated January 24, 2018. As a whole, all anticipated reductions are addressed to include both cost cutting and revenue enhancement propositions.

We look forward to working with you to continue provisions mandated and provided by the department with limited to no disruption to the services we render.

Should you require additional information, please call me or Mr. Leo Casil at 735-7102.

for Leo G. Casil
JAMES W. GILLAN

Attachment

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JAN 25 2018
Bureau of Budget and Management Research

123 CHALAN KARETA MANGILAO, GUAM 96913-6304
www.dphss.guam.gov • Ph 1.671.735.7102 • Fax 1.671.734.5910

GOVERNMENT OF GUAM
DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES
DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT

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GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

JAMES W. GILLAN
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LEO G. CASIL
DEPUTY DIRECTOR

Division of General Administration

FY 2018 General Fund Appropriation Reductions
Tax Cuts and Jobs Act of 2017

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Emergency Medical Services

Service	Cases (2016)	Medicare Allowable	Current Fee	Revenue Lost	Proposed Fee	Projected Revenue
BLS, Non- emergency	385	$249.77	$95.00	$59,586	$600.00	$231,000
BLS, Emergency	12,091	$399.64	$195.00	$2,474,302	$700.00	$8,463,700
ALS, Level 1	2,118	$299.73	$95.00	$433,618	$675.00	$1,429,650
ALS, Level 2		$474.57	$195.00		$775.00	
Ground Mileage		$10.85	No Charge		$14.00	
BLS, No transport	2,210		No Charge		$250.00	$552,500
ALS, No transport	80		No Charge		$675.00	$54,000
Oxygen	2,147		No Charge		$75.00	$161,025
C-Spine Immob.	292		No Charge		$120.00	$35,040
EMT Standby	28		No Charge		$250.00*	$7000
Total:				$2,967,506		$10,933,915

DIVISION OF GENERAL ADMINISTRATION
FY 2018 GENERAL FUND REDUCTION

Object Category	Reduction Amount	Impact to Services	Action Plan	Revenue Enhancement
Salary/Fringe	151,198	• Health Professional Licensing Office (HPLO) – Postpone recruitment of EMS Administrator • Management Support Services – Postpone recruitment of Administrative Assistant • Facilities and Maintenance – Postpone recruitment of Building Maintenance Supervisor. • Supply Section – Delayed recruitment of vacant Supply Clerk	Propose continued detail appointment or additional assignments of position tasks with existing staff.	• Propose increase in health professional licensing fees to offset HPLO shortfalls in personnel and operations. • Seek grant opportunities from within National Public Health / Accreditation Networks. • Propose the development and implementation of a cost allocation plan for department-wide services provided.
Travel	9,400	Management Support Services - No staff travel as anticipated for accreditation implementation effort.	Seek Federal program participation.	
Contractual	214,894	• Director's Office – Shortfall in funding Fair Hearing Officer services. • Systems and Programming – Reduction to hardware and software maintenance support services. • Facilities and Maintenance – Postpone painting of Mangilao facility and preventive maintenance for generator. • Management Support Service / Supply – Postpone anticipated lease of two vehicles and reduction to printing services.	Cost allocate for Fair Hearing Officer and additional systems/facility maintenance services with appropriate Federal programs. Continue the use of antiquated vehicles and provide needed maintenance service as required.	
Supplies	5,345	11% reduction in supply costs.	Propose cost allocation of supplies with Federal programs as applicable.	

Miscellaneous	8,900	Director's Office – Reduction of Medical Director Incentive Pay.	Offset shortfall through cost allocation for respective Federal programs or local fund lapses.	
TOTAL	$396,789			

COST CUTTING PLAN:

1. Aggressive monitoring of utility usage and continued conservation of power and water.
2. Assess phone requirements and current phone lines to reduce number of and eliminate where necessary.
3. Assess current staffing position descriptions and tasks of the current DGA vacant positions and re-assign position title(s) as deemed appropriate.

GOVERNMENT OF GUAM
DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES
DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
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JAMES W. GILLAN
DIRECTOR

LEO G. CASIL
DEPUTY DIRECTOR

Division of Public Health

FY 2018 General Fund Appropriation Reductions
Tax Cuts and Jobs Act of 2017

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Division of Public Health General Fund					
Bureau/Section	**Reduced Funding**	**Amount Reduced**	**Impact to Services**	**Action Plan**	**Revenue Enhancement**
BCHS	Tobacco Prevention and Control Program Quitline	$3,000	Fewer residents will be able to avail of counseling and Nicotine Replacement Therapy (NRT) aids such as the Gum or Patch	Seek supplemental grant opportunities; leverage funding support Quitline and NRTs with other government prevention programs, or not-for-profit organizations	Cost allocation with other prevention programs.
BFHNS/Project Karinu	Personnel – Social Worker Supervisor I	$86,033	No supervisor to oversee program	Responsibilities of the Social Worker Supervisor I would be detailed to existing staff.	
	Contract – car, copier	$3,269	No leased car for staff to use to conduct home visits.	Staff will use private vehicles to conduct home visits.	
	Rent	$10,070	Staff will no longer be able to work out of the Terlaje Building.	Need to get occupancy permit at NRCHC so that staff can move into Karinu offices.	
	Supplies	$1,035	Less office supplies	Share supplies with other programs.	
BFHNS/ Administrative Offices	Supplies	$1,950	Less medical supplies to use in the clinic	Share supplies with other programs.	

BCDC	Salaries & Fringe Benefits	$107,412	No nursing support for care of active TB cases and LTBI contacts which will jeopardize quality of care (delay care of infectious cases and infected contacts)	Cease recruitment of critical nursing positions (CHN I and LPN I)	
	Supplies	$75,131	Priority contacts to active TB cases will only be screened	Reduce number of TST by 50% (or 2,500 individuals)	Bill for services
				• Reduce lab referrals for needed TB tests, • Require private insurance to pay for lab tests.	
			Lack of medications to treat active TB resulting in continued spread of TB in community	Require private insurance to pay for treatment.	
	Contractual	$23,876	Validation and quality of testing Early detection and treatment - Jeopardize quality of care	No PM for equipment Reduce off-island transport of specimens	Bill for services

BPCS	GF-MEDICAL SUPPLIES	$112,284	Limited Supplies will limit the services to patients	BPCS Program Income will be utilized to cover necessary medical supplies	Billing and Collection process will be monitored for continuous revenue generation.
CPHO	Personnel- Dental Health Specialist II	$44,169	Not as many patients can be treated at the dental clinic because of the shortage of staff.	Focus efforts in preventive services rather than clinic services. Do more fluoride varnish outreaches.	Establish a fee schedule for Central Public Health so that dental services can be billed to insurance companies. Revenue generated will be used to hire staff and buy equipment and supplies for the dental clinic.
	Contract – Biomedical maintenance and repair	$21,750	Reduces the amount of money available to fix biomedical equipment.	Take greater care of equipment to prevent damage.	
	Contract- Incineration of biohazard waste	$5,000	Reduces the frequency of the biohazard waste pickup	Tell staff to use only the necessary amount of dental supplies and not to be wasteful.	
	Supplies – dental supplies	$6,058	Reduces the number of patients that can be treated at the dental clinic	Focus efforts in preventive services rather than clinical services. Do more fluoride varnish outreaches.	
Total		**$501,037.00**			

GOVERNMENT OF GUAM
DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES
DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT

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DEPUTY DIRECTOR

Division of Public Welfare

FY 2018 General Fund Appropriation Reductions
Tax Cuts and Jobs Act of 2017

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DIVISION OF PUBLIC WELFARE
BUDGET REDUCTION ACTION PLAN FY 2018

PROGRAM	FUNDING REDUCTION	ACTION PLAN	IMPACT
MIP Payment Revolving Fund	$ 1,371,354	**REDUCE PROGRAM EXPENDITURE** • Continue to retrain current staff and train new staff on the pre-payment review and processing of claims; • Enhance staff knowledge on claims auditing and NCCI edits application; • Increase sampling of claims for post-payment review. • Encourage more providers to utilize the Medicaid and MIP Claims Self-Data Entry System or submit claims through EDI. This will shorten the staffs' claims processing time and optimize claims auditing. • Reduce Medicaid Admin (local) funding by $300,000 and utilize the funding to match medical payments. Personnel (111/113)- $ 95,858 Contractual (230) - $ 204,142 Total Reduction - $300,000 • Assign existing staff additional functions to comply with mandates. • Continue with existing operation procedure and request system enhancement in the future.	• Reducing the MIP funding and federal grants local match would seriously jeopardize access to quality health care, placing them at greater risk for chronic conditions and increasing expenditure of preventable hospitalizations, emergency room and off-island services. • Increase untimely payment to medical providers will **increase expenditures** due to: 1. Medical Providers (clinic) not accepting program clients; 2. Increase hospital ER utilization 3. Increase inpatient admission • **Decrease government revenue** because federal funds cannot be utilized without the local match. • **Not maximizing the use of federal dollars**. Currently, ACA funding is only up to FY 2019
MIP Cancer Screening	$ 69,309		
MEDICAID Local Match	$ 1,247,135		
CHIP Local match	$ 198,706		
EAP Local	$ 70,464		
PUBLIC ASSISTANCE PROGRAM Payments	$ 293,202	• Reduce SNAP Admin: (Local) **Bureau of Economic Security** Personnel (111/113)- $ 89,994 Contractual (230) - $ 65,350 Supplies & materials (240) $ 9,000 Equipment (250) - $ 11,000 **Total $175,344** **Bureau of Management Support** Personnel (111/113) - $ 101,649 Travel (220) - $ 16,209 **Total $117,858**	• Increase application processing backlog, untimely issuance of benefits, increase customers complaints • **Increase Program Penalty** due to untimely processing of cases • SNAP benefit is 100% federally funded. Untimely processing of application will **reduce government revenue.**

		• Evaluate all functions and activities and eliminate all non-essential functions • Consolidate program functions • Assign existing staff additional functions to comply with mandates • Strict enforcement of use of supplies • Participates in webinars/conference calls if available • Network with other states	
Foster Care Children Insurance Premium Payments	$ 47,563	Inform Foster Parents to utilize Medicaid and Medically Indigent Program	No impact
TOTAL REDUCTION	**$ 3,297,733**		

GOVERNMENT OF GUAM
DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES
DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT

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GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

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DIRECTOR

LEO G. CASIL
DEPUTY DIRECTOR

Division of Environmental Health

FY 2018 General Fund Appropriation Reductions
Tax Cuts and Jobs Act of 2017

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DIVISION OF ENVIRONMENTAL HEALTH
FY 2018 GENERAL FUND
COST-CUTTING AND REVENUE ENHANCEMENT PLAN

COST-CUTTING PLAN

OBJECT CATEGORY	TOTAL AMOUNT REDUCTION (Reserve)	ITEM	ITEM AMOUNT	ACTION PLAN
Salary	$83,455	Recruitment	$83,455	• No action necessary; all vacancies filled or will be filled • Probable delay, and late, recruitment of new and anticipated personnel resulting in lapse money that are equal to, or greater, than reserve amount
Benefits	$33,057	Recruitment	$33,057	• No action necessary; all vacancies filled or will be filled • Probable slow, and late, recruitment of new and anticipated personnel resulting in lapse money that are equal to, or greater, than reserve amount
Travel	NA	NA	NA	• Not applicable; not funded
Contractual	$10,459	GFSTF Venue Rental	$2,000	• Eliminate venue sites for the quarterly Guam Food Safety Task Force (GFSTF) meetings. • Meetings will be held at the conference rooms of Guam Environmental Public Health Lab and/or DEH central office.
		Newspaper advertisement	$1,500	• Reduce print ads for public announcements by 50%. • Ads are used for announcing recruitments, public hearings, and other matters when public attention is sought via print media. With the reduction, DEH will hold multiple hearings for several topics on the same day, or in close proximity, so to consolidate the announcements in a single print ad.
		Environmental Health education activities	$2,500	• Eliminate printing services and promotional items used to promote DEH programs. • Other funding sources (i.e., EH Fund) will be sought and used.
		Printing contract	$1,000	• Reduce printing service by 40%. • Printing of application forms, informational handouts, rules and regulations, and other documents printed for mass distribution will be reduced. DEH will also instruct the public to download the documents from its website.
		Courier service	$3,459	• Eliminate courier service to send agriculture products to US lab for residual pesticide testing. • Seek the assistance of other local and federal regulatory stakeholders.
Supplies	$2,015	Paper for wide-format printer	$1,000	• Eliminate procurement of wide-format printer paper to print large banners and posters for educational and promotional purposes. • Conserve existing supply of paper, and use printer for only important/priority projects.
		General office supplies	$1,015	• Reduce procurement of office supplies by 50%. • Office materials will be re-used whenever possible and minimize/eliminate waste of office supplies.
Capital Outlay	NA	NA	NA	• Not applicable; not funded
TOTAL	**$128,986**		**$128,986**	

REVENUE ENHANCEMENT PLAN

Increase in revenue for special funds (Environmental Health Fund and Controlled Substances Diversion Fund) can off-set reliance on GF.

ITEM	REVENUE ANTICIPATED/PROJECTED	ACTION PLAN	REMARK
Health Certificate Training Course: Food Safety (new)	$180,000/yr. (anticipated)	• Currently implemented	• Implemented July 2017 • Part of the sustainability plan for the operation of the Guam Environmental Public Health Laboratory (mosquito lab) • Course taught daily by Health Educator III
Health Certificate Training Course: Food Safety (renewal)	$337,500/yr. (projected)	• Can be implemented immediately with public notification	If pursued: • Expect opposition from industries for renewal training courses • Another one or more Health Educator will need to be recruited to teach the additional courses • Two courses per day (Mon – Fri)
Health Certificate Training Course: Hotel Sanitation (new)	$45,000/yr. (projected)	• Yet to be implemented • Require the development of training manual and written test in multiple languages	
Health Certificate Training Course: Hotel Sanitation (renewal)	$45,000/yr. (projected)		
Health Certificate Training Course: Cosmetology (new)	$5,100/yr. (projected)		
Health Certificate Training Course: Cosmetology (renewal)	$5,100/yr. (projected)		
Health Certificate Training Course: Institutional (new)	$14,040/yr. (projected)		
Health Certificate Training Course: Institutional (renewal)	$14,040/yr. (projected)		
Health Certificate Training Course: Massage Therapy (new)	$3,900/yr. (projected)		
Health Certificate Training Course: Massage Therapy (renewal)	$3,900/yr. (projected)		
Health Certificate Training Course: Pool Sanitation (new)	$1,500/yr. (projected)	• Yet to be implemented • Require the development of training manual and written test	
Health Certificate Training Course: Pool Sanitation (renewal)	$1,500/yr. (projected)		
Guam Controlled Substances Registration fee	$128,000/yr. (anticipated)	• Currently implemented	• Revised Controlled Substances Registration regulations with fee increase – effective recently (1/21/18) • Previous fee: $72,000/yr. revenue • New fee: $200,000/yr. revenue
Sanitary Permit fee	$60,000/yr. (projected)	• Require AAL to promulgate	• Draft proposal completed • Current fee = $290 • Proposed fee = $310
Administrative fines	Unknown	• Require AAL to promulgate • Require legislative amendment to existing law	• Draft proposal completed • Require legislative amendment for DEH to retain fines
	Total = $844,580		

GOVERNMENT OF GUAM
DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES
DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

JAMES W. GILLAN
DIRECTOR

LEO G. CASIL
DEPUTY DIRECTOR

Division of Senior Citizens

FY 2018 General Fund Appropriation Reductions
Tax Cuts and Jobs Act of 2017

123 CHALAN KARETA, MANGILAO, GUAM 96913-6304
www.dphss.guam.gov • Ph: 1.671.735.7102 • Fax: 1.671.734.5910

DIVISION OF SENIOR CITIZENS
FY2018

GENERAL FUND REDUCTION

OBJECT CATEGORY	REDUCTION AMOUNT (RESERVE)	ITEM	ITEM AMOUNT	ACTION PLAN	REVENUE ENHANCEMENT PLAN
111 Salary *State Office*	1,537.	Salary	1,537.	Identify funds within the Division to offset the Reserve for recruitment to move forward. The Division is understaffed and to not recruit will impact the workload output of the Division. In addition, the Department's ASO may be able to assist to offset the amount in Reserve for recruitment to move forward.	Not applicable. (NA)
113 Benefits *State Office*	603.	Benefits	603.	Identify funds within the Division to offset the Reserve for recruitment to move forward. The Division is understaffed and to not recruit will impact the workload output of the Division. In addition, the Department's ASO may be able to assist to offset the amount in Reserve for recruitment to move forward.	NA
111 Salary *State Agency*	81,378.	Salary	81,378.	Without the General Fund dollars released from Reserve, the Department will be faced with implementing a Furlough to ensure the payroll requirements are met for those remaining employed with the Department.	NA
113 Benefits *State Agency*	30,519.	Benefits	30,519.	Without the General Fund dollars released from Reserve, the Department will be faced with implementing a Furlough to ensure the payroll requirements are met for those remaining employed with the Department.	NA
230 Contractual *State Agency*	8,744.	Media	2,000.	There will be no paid media activities for the fiscal year.	NA

		Radio Services	6,000.	Volunteers and staff will rely on their personal cell phones or grant specific funded cell and/or radio services.	NA
		Printing of Program Information Brochures	744.	There will be a reduction in the number of brochures printed this fiscal year.	NA
240 Supplies & Materials *State Agency*	2,298.	Office Supplies	2,298.	There will be a reduction in the acquisition of office supplies this fiscal year.	NA
250 Equipment *State Agency*	6,982.	Equipment	6,982.	The Division will not be able to procure/acquire two All-In-One Workstations which will leave staff with outdated desktop units.	NA
271 Drug Testing *State Agency*	34.	Drug Testing	34.	This may or may not be needed depending if the Government Furloughs staff or if recruitment is halted. If funds are needed, the Division will, if allowed, reduce in some other existing category for the drug testing to be provided that will result in increased workforce. Worst case scenario, if allowable, we will ask staff to donate to this expense.	NA
111 Salary *BAPS*	31,190.	Salary	31,190.	The reduction in this area of practice, the investigation of abuse against the elderly and adults with a disability will be a great disservice to this vulnerable community. This area of personnel expense needs to be funded to ensure the staff of the Bureau of Adult Protective Services provides protection and advocacy to these two vulnerable populations. Especially if local revenues are down and people are being Furloughed, this may contribute to an increase in abuse cases against our elderly and adults with a disability. This would be even more reason to fund the staff of this program. We cannot and should not in good conscience allow the potential abuse of our elderly and adults with a disability to go unattended.	NA

113 Benefits *BAPS*	10,437	Benefits	10,437	The reduction in this area of practice, the investigation of abuse against the elderly and adults with a disability will be a great disservice to this vulnerable community. This area of personnel expense needs to be funded to ensure the staff of the Bureau of Adult Protective Services provides protection and advocacy to these two vulnerable populations. Especially if local revenues are down and people are being Furloughed, this may contribute to an increase in abuse cases against our elderly and adults with a disability. This would be even more reason to fund the staff of this program. We cannot and should not in good conscience allow the potential abuse of our elderly and adults with a disability to go unattended.	NA
240 Supplies & Materials *BAPS*	303.	Office Supplies	303.	The Bureau of Adult Protective Services will reduce its acquisition of office supplies for the fiscal year.	NA
271 Drug Testing *BAPS*	34.	Drug Testing	34.	This may or may not be needed depending if the Government Furloughs staff or if recruitment is halted. If funds are needed, the Division will, if allowed, reduce in some other existing category for the drug testing to be provided that will result in increased workforce. Worst case scenario, if allowable, we will ask staff to donate to this expense.	NA
TOTAL	**174,059.**				

OBJECT CATEGORY	REDUCTION AMOUNT	ITEM	ITEM AMOUNT	ACTION PLAN	REVENUE ENHANCEMENT PLAN
290 Miscellaneous Maintenance of Effort/Matched Account	51,986.	Elderly Nutrition Program, C2, Home-	51,986.	The impact of reducing $51,986 from the Matched Account will result in the Division, the Department, and the Government of Guam not accessing $294,587 of Federal Dollars. The amount of $51,986 is 15% of the required match to access the 85% or $294,587 of	NA

State Office		Delivered Meals		Federal dollars for a total amount of $346,573. In terms of service to our elders, this would mean the Home-Delivered Meals provided to approximately 1,180 homebound will be reduced by 41 service days based on the current unit cost per meal of $7.10. The provision of Home-Delivered Meals on weekends will be impacted. The last service day for weekend meal services will be on May 13, 2018. From May 19, 2018 through September 30, 2018, or 41 service days, Home-Delivered Meals will no longer be provided on Saturday and Sunday (weekends) if funds are reduced in this category.	
TOTAL	**51,986.**				

GRAND TOTAL	**226,045.**

REVENUE ENHANCEMENT PLAN:

1. Enact legislation to allow the Division of Senior Citizens to solicit partners in the annual celebration of Senior Citizens Month. This will provide the Division to further build upon their private-public partnerships for our seniors.
2. Enact legislation to review the current cost of business licenses and update their costs which can then increase GovGuam revenue. For example, the current fee for Service License (renewals) is $50.00, recommend to increase to $100.00 with $80.00 remaining with Department of Revenue and Taxation (DRT) and the $20.00 earmarked for aging program services of the DSC/DPHSS. Based on the number of 3,253 licenses in this category (Source: DSC phone call to DRT staff, 01.25.18 3rd Quarter FY17 information) at a cost of $50.00 per license, DRT is generating $162,650.00. With the increase in the license fee, DRT will generate an additional $162,650.00 with $97,590.00 remaining with DRT and a new funding stream to DSC/DPHSS will be created with $65,060 earmarked in support of aging program services.
3. Enact legislation to increase the fee for Drivers' License to $50.00 per year.
4. Enact legislation to assess a minimal fee of $10.00 for business owners who fail to file their monthly GRT, including those with no monthly income to be reported.

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2019

MEMORANDUM

To: Director, Department of Integrated Services for Individuals with Disabilities

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
DEPARTMENT OF INTEGRATED SERVICES FOR INDIVIDUALS WITH DISABILITIES	$1,052,841	($91,214)	$961,627

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

Department of Integrated Services for Individuals with Disabilities

Benito S. Servino
Director

Eddie Baza Calvo
Governor

Ray Tenorio
Lieutenant Governor

February 12, 2018, 2018

TO: Director, Bureau of Budget and Management Research (BBMR)

FROM: Director, Department of Integrated Services for Individuals with Disabilities (DISID)

SUBJECT: FY 2018 General Fund Appropriation Reductions – Tax Cut and Jobs Act of 2017

Hafa Adai!

This memorandum is a supplement to DISID's response to the FY 2018 General Fund Reductions – Tax Cut and Jobs Act of 2017, dated January 25, 2018.

DISID acknowledges that reductions are necessary during times of fiscal restraints and will continue to live within our means. The attachment reflects where the reduction imposed through P.L. 34-42 will impact.

Please know that we have been exercising cost cutting measures through the years by reducing DISID's local funds in the Director's Office, however, the greater reduction has been imposed on the local match for the Vocational Rehabilitation Grant. The agency's Division of Vocational Rehabilitation (DVR) can expect to receive unjust criticism from the community for returning Federal Funds to the Federal Government. Although the DVR will operate with carryover funds and the amount of federal funds that can be matched by available local match funds in this fiscal year, the community focuses primarily on the Federal dollars being returned.

Please contact me if you have any questions or concerns.

Si Yu'os Ma'ase,

BENITO S. SERVINO
Director

RECEIVED
2:15PM FEB 12 2018
Bureau of Budget and Management Research

238 Archbishop FC Flores St., DNA Bldg., Ste 602, Hagåtña, Guam 96910
Phone: 475-4644/3 · Fax: 477-8958

REDUCTIONS AS PER P.L. 34-43

Department/Div: DISID GF Accounts: Director's Office, VR Local Match and Fiscal Local Approp.
Fund Source: General Fund

Object Category	Cost Cutting Measures	Amount of Reduction
111 Salary	Dir Ofc. - An Office Aide will be hired In lieu of a Sec Typ I in the Director's Office. A reduction will also be made in the Fiscal Office and from the overall personnel category.	$31,320.00
112 OT		$0.00
113 Benefits	A reduction to the overall Personnel Benefits category will be imposed for personnel funded under the General Fund.	$15,484.00
TOTAL PerSvs		**$46,804.00**
220 Travel		$0.00
230 Contract		$0.00
233 Rent	The DISID Director's Office will relinquish 183.75 s.f., a cost savings of $4,410 per year.	$4,410.00
240 Supplies		$0.00
250 Equip.		$0.00
270 Worker's Comp		$0.00
271 Drug Testing		$0.00
280 Sub.Rec.		$0.00
290 Misc.	A reduction of 40,000 from the VR local match will reduce the VR federal grant by $144,793. Priority I -The Division of Vocational Rehabilitation (DVR) may need to invoke an Order of Selection, whereby, only applicants with severe disabilities will be given a priority in obtaining services. Priority II - The DVR may service clients based on the date of their application, and Priority III - Applicants may be served based on their income.	$40,000.00
361 Power		$0.00
362 Water		$0.00
363 Tele.		$0.00
450 Cap. Out.		$0.00
TOTAL Opers		**$44,410.00**
TOTALS		**$91,214.00**

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2019

MEMORANDUM

To: Director, Department of Parks and Recreation

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
DEPARTMENT OF PARKS & RECREATION - GUAM HISTORIC RESOURCES DIVISION	$394,868	($34,210)	$360,658

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

Department of Parks and Recreation
Depattamenton Plaset yan Dibuetsion
Government of Guam
P.O. Box 2950, Hagatna, Guam 96932
No. 1 Paseo de Susana, Hagatna, Guam 96910
Director's Office,
Parks & Recreation Divisions: (671) 475-6288
Facsimile: (671) 477-0997
Guam Historic Resources Division: (671) 475-6295
Facsimile: (671) 477-2822

Eddie B. Calvo
Governor

Ray Tenorio
Lt. Governor

William N. Reyes
Director

Johnny P. Taitano
Deputy Director

January 25, 2018

MEMORANDUM

To: Acting Director, Bureau of Budget and Management Research

From: Director, Department of Parks and Recreation

Subject: DPR FY 2018 Cost Cutting Plan

Hafa Adai! Per BBMR Circular 18-04, the Department of Parks and Recreation acknowledges the required reduction toward the General Fund with respect to our agency. The reduction in General Fund (GF) appropriations to DPR in the amount of $34,210 primarily affects the Historic Resources Division, as it is currently the only division within the department funded by the GF.

At this time, the division should be able to absorb the reductions while simultaneously looking to cost cutting measures and fiscal restraint. Should the need arise if additional operational expenses occur within the fiscal year, the department will look into alternate funding sources at that time.

If you have any questions or require additional information, please do not hesitate to contact me directly.

Sincerely,

WILLIAM N. REYES
FOR

12FEB18

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FEB 12 2018
Bureau of Budget and Management Research

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagâtña Guam 96932

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GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Executive Director, Commission on Decolonization

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
COMMISSION ON DECOLONIZATION	$386,063	($125,253)	$260,810

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

To: Lester Carlson, Acting Director, Bureau of Budget and Management Research

From: Amanda Blas, Executive Director, Commission on Decolonization

Subject: COD Written Action Plan RE: FY 2018 General Fund Appropriation Reductions

Relative to BBMR Circular No. 18-04 and the memorandum relative to the Commission on Decolonization's required General Fund reduction, please see the following action plan:

Department/Agency/ Instrumentality	FY 2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY 2018 Final Revised General Fund Level
COMMISSION ON DECOLONIZATION	$386,063	($125,253)	$260,810

The required reduction of **$125,253** will come from the following:

STATEHOOD FY 2018	
Contractual	$41,751.00
FREE ASSOCIATION FY 2018	
Contractual	$41,751.00
INDEPENDENCE FY 2018	
Contractual	$41,751.00
TOTAL REDUCTION:	**$125,253**

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JAN 25 2018
Bureau of Budget and Management Research

AMANDA F. BLAS
Executive Director
Commission on Decolonization

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Director, Department of Labor

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
GUAM DEPARTMENT OF LABOR	**$2,016,852**	**($174,732)**	**$1,842,120**
WORKERS COMPENSATION FUND	$698,593	($60,523)	$638,070
TOTAL - GUAM DEPARTMENT OF LABOR	**$2,715,445**	**($235,255)**	**$2,480,190**

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

DEPARTMENT OF
LABOR
DIPÅTTMENTON HUMOTNÅT • Sam Mabini, Ph.D., Director • Cecile B. Suda, Deputy Director

EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

January 25, 2018

RECEIVED
JAN 25 2018
Bureau of Budget and Management Research

MEMORANDUM

TO: Lester L. Carlson, Jr., Acting Director
Bureau of Budget & Management Research

FROM: Dr. Shirley "Sam" Mabini
Director of Labor

SUBJECT: FY2018 General Fund Reductions – Tax Cuts and Jobs Act of 2017

Buenas! This memorandum is to respond to BBMR's request for a written action plan from your entity that outlines how it will meet the revised GF levels.

General Fund:
The Department will ensure the time and effort activity sheets for general funded employees are immediately charged for performing work on federal programs after each pay-period ending - ***$117,417 for FY2018***.

The Department will ensure general fund payments for rental and telephone is immediately charged to appropriate federal funds once expenditure is realized: ***$82,500.00 for FY2018.***

Total General Fund: $199,917.00

Special Fund (Workers Compensation Fund):
The Department in the last three fiscal years has processed an average of $606,667.01 in medical expenses. We believe the reduction of $60,523 may be sustainable if we fall within our average of the last three fiscal years.

Should you have any questions or need further clarification, please contact me at 475-7043 or via email at **shirley.mabini@dol.guam.gov**.

Dr. SHIRLEY "SAM" MABINI

Mailing Address: P.O. Box 9970 • Tamuning, Guam 96931
Physical Address: 414 West Soledad Avenue • Suite 400, GCIC Building • Hagåtña, Guam 96910
Telephone: (671) 475-7000/1 • **Facsimile:** (671) 475-6811
Website: dol.guam.gov • hireguam.com

americanjobcenter GUAM

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Adjutant General, Department of Military Affairs

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
DEPARTMENT OF MILITARY AFFAIRS	$909,100	($78,761)	$830,339

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

GOVERNMENT OF GUAM
DEPARTMENT OF MILITARY AFFAIRS
(DIPATTAMENTON ASUNTON MILITÅT)
430 Army Drive, Bldg. 300
Barrigada, Guam 96913-4421

January 25, 2018

MEMORANDUM No. DMA022-2018

TO: Acting Director, Bureau of Budget & Management Research

FROM: The Adjutant General

SUBJECT: BBMR Circular No. 18-04
General Fund Reduction

Buenas yan Hafa Adai!

The Department of Military Affairs identified a projected reduction to General Fund (GF) in the following categories:

Army RPOM: Object Class (361) Power	$50,000.00
Air Guard (FOMA): Object Class (361) Power	$28,761.00
Total	**$78,761.00**

Point of contact for this matter is Mrs. Julie N. Parinas, ASO 647-9154.

Dangkulo na Agradesimiento!

RODERICK R. LEON GUERRERO, MG
The Adjutant General, Guam National Guard
Director, Department of Military Affairs

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JAN 25 2018
Bureau of Budget and Management Research

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

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GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Executive Director, Guam Election Commission

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY 2018 General Fund Appropriation (P.L. 34-42)	Required General Fund Reduction (Tax Cuts & Jobs Act of 2017)	FY 2018 Final Revised General Fund Level
GUAM ELECTION COMMISSION	$1,514,576	($131,217)	$1,383,359

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR.

GUAM ELECTION COMMISSION
Kumision Ileksion Guåhan

Your **VOTE** is your voice. √ **BOTA** ya un ma kuenta.

RECEIVED
FEB 09 2018
Bureau of Budget and Management Research

February 8, 2018

MEMORANDUM

TO: Lester L. Carlson, Jr., Acting Director
Bureau of Budget and Management Research

FROM: Maria I.D. Pangelinan, Executive Director

SUBJECT: BBMR Circular No. 18-04 Additional Justification Based on Meeting of Feb. 8, 2018

In response to BBMR Circular No. 18-04, the Guam Election Commission realistically projected the following expenditures for the remainder of Fiscal Year 2018. The conduct of a fair and honest 2018 Primary Election hinges on adequate resources outlined below.

The FY2018 original budget request was for $1,848,216: appropriated was $1,514,576. Our expenditures and encumbrances to date, total $378,280, together with the projection below at $1,333,414 equals $1,711,694, covered by the FY2018 Appropriation and FY2017 Continuing Appropriation. Based on projections below, 50% of the budget is required only in the 4th quarter. Justification for each expense item follows.

Please let us know if you require additional information. Si Yu'os ma'ase'.

	Sources of Funds				
1	Continuing Appropriation, FY2016			$ ~~191,518~~	
2	FY2018 as of Jan. 25, 2018			$ 1,136,296	$ 1,327,806
	Expenses				
		2nd Qtr	3rd Qtr	4th Qtr	
3	Personnel Services (3rd qtr incl. 10% of OT)	$ 125,167	$ 278,139	$ 368,274	
4	Rent	$ 83,382	$ 41,691	$ 41,691	
	Election Expenses				
5	Travel, NASED, DHS Briefing	$ 3,700			
6	UOG Computer Center	$ 20,000	$ 10,000		
7	Election Vendor Site Support/Maintenance	$ 35,000			
8	Voting Booths (60)	$ 60,000			
9	Ballot Stock		$ 34,500		
10	Deputized Homebound Officials			$ 11,100	
11	Precinct Official Stipends			$ 117,250	
12	District Registrars			$ 14,950	
13	Poll Maintenance Workers			$ 4,930	
14	Tabulators/Operators/Coordinators			$ 3,740	
15	Ballot Printing			$ 10,000	
16	Election Office Supplies			$ 6,500	
17	Vehicle/Truck/Rental			$ 18,000	
18	Signature Rosters			$ 6,000	
19	Equipment Rental (Tables/Cellular Phones)			$ 10,000	
20	Election Return Center (Univ. of Guam)			$ 11,900	
21	DPW Bus Services			$ 17,500	
		$ 327,249	$ 364,330	$ 641,835	$ 1,333,414
		$ 0	$ 0	$ 0	100%
					$ (5,608)

OUT (FY16) 1,136,296

(197,118)

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671.477.9791 (tel.) • 671.477.1895 (fax)
vote@gec.guam.gov (e-mail) • http://gec.guam.gov (website)

3. Personnel requirements are for 14 FTEs up to FY18 2nd Quarter. Three additional FTES (at minimum wage) start FY18 3rd Quarter. Election training for three temporary employees begin with voter registration and processing candidates (filing begins April 17, 2018). There are only two remaining employees whose anniversary dates are in May: total amount: $2,879. Overtime requirements begin only in June 2018 (toward the deadline for filing candidacy); precinct official training begins July 2018. Training is scheduled after hours. Ballot production also requires overtime since there is such a small window from the filing deadline to when absentee ballots must be sent out. In office absentee voting which begins July 26, and goes on until the day before election, requires GEC to remain after hours for daily accounting and inventory. District registration begins August 3rd and GEC is mandated to remain open until 8:00 pm.

4. The current space GEC occupies is covered in a five-year lease agreement that includes cost of utilities and twenty-four hour security. Staging of ballots/boxes, election equipment and supplies for sixty seven precincts requires additional space beginning mid-August.

5. The agenda for the 2018 Winter Meeting of the National Association of State Election Directors includes a briefing at the Department of Homeland Security on technical assistance available as elections has been designated as part of the nation's critical infrastructure. Currently three GEC employees are processing security clearances, and at the meeting, I will obtain more information on cybersecurity assessments. Also on the agenda is the newly introduced US Congress Bill S.2261 "Secure Elections Act," that includes a $386 million grant program for election security and modernization. Based on the current version of the bill, Guam may be eligible for a minimum of $386,000.

6. The University of Guam Computer Center has housed the GEC voter registry. An agreement was reached in 2010 for GEC to pay UOG $30,000 annually for this service.

7. Election Systems and Software consultant arrives on Guam to conduct a maintenance check and to oversee the transportation of tabulators to Election Return Center at UOG Calvo Fieldhouse. The Consultant remains with us until right before certification of the election.

8. With the purchase of the additional sixty voting booths we are assured that our voters will be safe as they cast their ballots. The voting booths that are being replaced are damaged and have been repaired many times before. New booths accommodate more voters and each voting booth is handi-capable, which will minimize long lines at the polls.

9. Ballot stock is ordered for both Primary and General elections.

10-14. Election mandates homebound officials, precinct officials, etc. Election services promote voter participation and ensures transparency and accountability.

15. The GEC anticipates printing 100,000 (2 ballot sheets) for the Primary Election.

16. Election supplies include paper for manuals, mandated precinct signs, sample ballots, and supplies to prepare polling sites.

17. Homebound voting service requires three vehicles, a box truck to transport voting booths.

18. Signature rosters are printed for sixty-seven precincts, together with voter rosters for use of voters.

19. Ninety tables, seventy-seven cell phones, spot lights (for night time)

20. The University of Guam charges $11,900 for the use of the Calvo Fieldhouse for the Primary Election.

21. The Election Code mandates transportation of ballots and precincts officials on Department of Public Works buses: $17,500 is the standard cost which covers bus drivers' overtime and buses for twenty-two buses.

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2019

MEMORANDUM

To: Director, Bureau of Statistics and Plans

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
BUREAU OF STATISTICS AND PLANS	**$835,877**	**($72,417)**	**$763,460**
BUSINESS AND ECONOMIC STATISTICS PROGRAM	$416,003	($36,041)	$379,962
TOTAL - BUREAU OF STATISTICS AND PLANS	**$1,251,880**	**($108,458)**	**$1,143,422**

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

Eddie Baza Calvo
Governor of Guam

Ray Tenorio
Lieutenant Governor

BUREAU OF
STATISTICS & PLANS
SAGAN PLANU SIHA YAN EMFOTMASION
Government of Guam
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Tel: (671) 472-4201/3
Fax: (671) 477-1812

Carl V. Dominguez
Director

Manuel Q. Cruz
Deputy Director

MEMORANDUM

TO: Director, Bureau of Budget and Management Research

FROM: Director, Bureau of Statistics and Plans

SUBJECT: ***SUBMISSION OF FY 2018 General Fund Reductions***

In response to BBMR Circular No.18-04 (General Fund Reductions) and related BBMR memorandum dated January 24, 2017, we hereby submit our response for a written action plan to include cost cutting actions to reduce the expense side of our FY2018 GF budget by $108,458 or 8.7%.

Attached is a summary of our proposed non-personnel expenditure reductions in the amount of $20,587 – a fraction of the targeted amount. Our GF personnel costs at BSP consume approximately 97% of our FY2018 budget. To meet the targeted reductions, we would have to furlough personnel, although we are already a lean organization. In this regard, I await instructions from Administration senior management.

In the meantime, I have:

- Asked DOA to withhold processing GG-1s for BSP employees eligible for CWA pay grade adjustments.
- Postpone or cancel the recruitment in progress of a Planner IV.
- Continue to use federal grant funds to mitigate our General Fund expenditures on operational costs.

If you have any questions pertaining to the information provided or require additional information, please do not hesitate to contact me at 475-9661.

CARL V. DOMINGUEZ

attachments

RECEIVED
JAN 25 2018
Bureau of Budget and
Management Research

Function: ECONOMIC DEVELOPMENT
Department: BUREAU OF STATISTICS AND PLANS
Program: SUMMARY
Fund: GENERAL FUND / 5100A1909**

		A	B	C	D
		GENERAL FUND			
AS400 Account Code	Appropriation Classification	FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2018 Expenditure Cap	FY 2018 Savings
	PERSONNEL SERVICES				
111	Regular Salaries/Increments/Special Pay:	846,063	871,535	871,535	0
112	Overtime:	0	0	0	0
113	Benefits:	301,069	329,358	329,358	0
	TOTAL PERSONNEL SERVICES	$1,147,133	$1,200,893	$1,200,893	$0
	OPERATIONS				
220	TRAVEL- Off-Island/Local Mileage Reimburs:	290	6,763	500	6,263
230	CONTRACTUAL SERVICES:	2,036	8,855	2,500	6,355
233	OFFICE SPACE RENTAL:	39,900	22,000	21,000	1,000
240	SUPPLIES & MATERIALS:	1,635	7,369	2,500	4,869
250	EQUIPMENT:	0	0	0	0
270	WORKERS COMPENSATION:	0	0	0	0
271	DRUG TESTING:	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0
290	MISCELLANEOUS:	0	0	0	0
	TOTAL OPERATIONS	$43,861	$44,987	$26,500	$18,487
	UTILITIES				
361	Power:	0	0	0	0
362	Water/ Sewer:	0	0	0	0
363	Telephone/ Toll:	1,571	6,000	3,900	0
	TOTAL UTILITIES	$1,571	$6,000	$3,900	$2,100
450	CAPITAL OUTLAY	$0	$0	$0	$0
	TOTAL APPROPRIATIONS	$1,192,564	$1,251,880	$1,231,293	$20,587
	FULL TIME EQUIVALENCIES (FTEs)				
	UNCLASSIFIED:	4	3	3	3
	CLASSIFIED:	19	17	17	17
	TOTAL FTEs	23.00	20.00	20.00	20.00

Carl Dominguez <carl.dominguez@bsp.guam.gov>

GG-1 CWA Pay Grade Adjustments

Carl Dominguez <carl.dominguez@bsp.guam.gov> Thu, Jan 25, 2018 at 2:17 PM
To: shane.ngata@doa.guam.gov
Cc: Janessa Blas <janessa.blas@bbmr.guam.gov>, Terry L Cuabo <terry.cuabo@bsp.guam.gov>, Manuel Cruz <manny.cruz@bsp.guam.gov>, Michael Schniep <michael.schniep@doa.guam.gov>

Hi Shane,

The hammer has come down on BSP's budget (and other agencies) due to the new federal tax reduction law. The Administration has determined a General Fund revenue shortfall of $49+M. Accordingly, I have to find ways to reduce BSP's GF expenditures.

I have been told GG-1s for eligible BSP employees have been submitted to DOA to effectuate the CWA pay grade adjustments on Jan 1, 2018 or "contingent upon availability of funding".

I request the aforementioned GG-1s be withheld from processing until the budget crisis is resolved.

Thank you for your assistance with this matter.

Carl Dominguez
Director
Bureau of Statistics and Plans

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Director, Department of Agriculture

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
GUAM DEPARTMENT OF AGRICULTURE	$2,136,586	($185,105)	$1,951,481
ANIMAL SHELTER OPERATIONS	$150,000	($22,500)	$127,500
CONSERVATION DIVISION OFFICERS	$855,337	($74,103)	$781,234
TOTAL - GUAM DEPARTMENT OF AGRICULTURE	**$3,141,923**	**($281,708)**	**$2,860,215**

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

Department of Agriculture
Dipattamenton Agrikottura
163 Dairy Road, Mangilao, Guam 96913

Director's Office 300-7964, 65, 66; Fax 734-6569
Agricultural Development Services 300-7967, 71
Plant Nursery 300-7972
Aquatic & Wildlife Resources 735-0294/0281; Fax: 734-6570
Forestry & Soil Resources 300-7975,76; Fax: 734-0111
Plant Inspection Facility 475-1426/27; FAX: 477-9487
www.guamagriculture.org

Eddie Baza Calvo
Governor

Raymond S. Tenorio
Lieutenant Governor

Matthew L.G. Sablan
Director

Jessie B. Palican
Deputy Director

RECEIVED
FEB 09 2018
Bureau of Budget and Management Research

January 25, 2018

MEMORANDUM

To: Acting Director, Bureau of Budget and Management Research

From: Director, Department of Agriculture

Subject: FY2018 General Fund Appropriation Reductions-Tax Cuts and Job Act of 2017

Hafa Adai! This is response to the Department of Agriculture's pro rata reduction to its GF Appropriation per P.L. 34-42 in the amount $281,708 inclusive of Animal Shelter and Conservation Officers.

The revised GF appropriation of $1,951,481 less 15% reserved ($292,722) totals $1,658,759 for the Department is for existing personnel only. The personnel requirement for FY2018 is $2,187,359 resulting in $528,600 projected shortfall.

The Animal Shelter revised appropriation of $127,500 would not impact any services for the department since this is a contractual services to Guam Animal In Need for their operations and management.

The Conservation Officers separate appropriation ($1,050,000) and reduction ($74,102) with 15% reserved ($146,385) totals $829,512 is sufficient to cover for personnel services and operations in this section.

The GF appropriation for the Department covers warm bodies only and the Tourist Attraction Fund (TAF) covers for Invasive Species personnel as well as operation and utilities. The GF projected shortfall in personnel services will be addressed with cost cutting measures and other means of fund sources within the department.

MATTHEW L.G. SABLAN

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
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EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Hospital Administrator/Chief Executive Officer, Guam Memorial Hospital Authority

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
GUAM MEMORIAL HOSPITAL AUTHORITY (OPERATIONS)	$2,170,616	($188,054)	$1,982,562
LABOR AND DELIVERY WARD RENOVATION DEBT SERVICE	$600,000	($51,982)	$548,018
TOTAL - GUAM MEMORIAL HOSPITAL AUTHORITY	**$2,770,616**	**($240,036)**	**$2,530,580**

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

BUREAU OF BUDGET & MANAGEMENT RESEARCH

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GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Superintendent, Guam Department of Education

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY 2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY 2018 Final Revised General Fund Level
GUAM DEPARTMENT OF EDUCATION (GDOE)	**$214,810,861**	**($18,610,365)**	**$196,200,496**
GUAHAN ACADEMY CHARTER SCHOOL	$4,810,000	($416,719)	$4,393,281
ILEARN ACADEMY CHARTER SCHOOL	$3,250,000	($281,567)	$2,968,433
CHAMORU STUDIES DIVISION	$401,207	($34,759)	$366,448
UNIVERSAL PRE-KINDERGARTEN PILOT PROGRAM	$1,054,596	($91,366)	$963,230
TEXTBOOKS & COLLAT. MAT. FY 2017 REV.(P.L. 33-185)	$1,500,000	($129,954)	$1,370,046
TEXTBOOKS & COLLATERAL MATERIALS FY 2018	$1,500,000	($129,954)	$1,370,046
TEXTBOOKS & COLLATERAL MATERIALS FOR FY 2018 (ADVANCE APPROPRIATION FROM FY 2019 REVENUES)	($1,500,000)	$129,954	($1,370,046)
TOTAL - GUAM DEPARTMENT OF EDUCATION	**$225,826,664**	**($19,564,730)**	**$206,261,934**

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

DEPARTMENT OF EDUCATION
OFFICE OF THE SUPERINTENDENT

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Email: jonfernandez@gdoe.net

JON J. P. FERNANDEZ
Superintendent of Education

February 6, 2018

MEMORANDUM

RECEIVED
FEB 06 2018
Bureau of Budget and Management Research

TO: All GDOE Employees

FROM: Superintendent of Education

SUBJECT: Cost Containment and Austerity Measures

Hafa Adai! On January 23, 2018, the Bureau of Budget & Management Research, upon the direction of the Governor and under BBMR Circular 2018-04, announced projected General Fund revenue losses due to the federal Tax Cuts and Jobs Act of 2017, which would require pro-rata reductions in FY2018 appropriations for all agencies. For the Guam Department of Education ("GDOE"), this represents an estimated $19.6 million in cuts from our FY2018 appropriations. In line with this directive, the Department of Administration (DOA) has advised that, as early as February 2018, GDOE's weekly $3.8M cash disbursement will be adjusted between $3.6 million to $3.7 million.

I, along with my management team and budget staff, are reviewing options for reducing spending and increasing revenue for the department. I commit to you that we will be thoughtful, deliberate, and sensitive to the needs of our students and employees as we go through this process. However, the immediate need to reduce spending requires difficult decisions. As we roll out our cost containment measures today and over the coming weeks, I hope you will feel free to continue to provide your input, ideas and responses. You can email your comments to our public information officer, Ms. Isa Baza, at ijbbaza@gdoe.net.

Given our financial constraints, effective immediately, I am directing the following austerity and cost containment measures:

A. General Cost Containment Measures

1. **Delay expansion of Pre-Kindergarten.** While we have been leaders in advocating for and implementing the expansion of Pre-Kindergarten to students across the island, we are going to delay this year's expansion of Pre-K classes, which were to be located at D.L. Perez, Maria Ulloa, P.C. Lujan, Agana Heights, and Inarajan Elementary Schools at the start of School Year 2018-19. Spending related to this project is hereby placed on hold until GDOE is able to identify the necessary funding to continue with the expansion.

2. **Achieve 10 percent utility cost reduction.** Our goal is to achieve a 10 percent reduction in the use of power from March to September 2018. The Deputy for Finance and Administrative Services is tasked with reviewing prior school usage and evaluating each school's progress for the remainder of the year. However, given the anticipated increase in rates, meeting the target goal will be a challenge. As we pursue this goal, please assist by attending to the following:

    a. **Conserve air-conditioning use.** Air conditioning units should be set at 76 degrees and on energy saver mode, if so equipped. Air-conditioners must be turned off in the evening hours and over the weekend. Rooms with mold issues should have air conditioners set on dehumidifier mode, if so equipped, or, with the approval of the respective school administrator or division head, air conditioner may be kept powered on energy mode at 78 degrees. Air conditioners in need of cleaning and window and doors with gaps that allow air to escape should be reported. Administrators and division heads are directed to monitor and address air conditioning use in accordance with this section; school staff should assist in double checking compliance with this directive.

    b. **Conserve lighting.** Lights must be shut off in all rooms (including classrooms, offices and common areas) not in use. If possible, lights that are not required during class or activities should be shut off. Administrators and division heads are directed to monitor and address this. In addition, I will be informing the Mayors Council of Guam in order to get their assistance in monitoring and reporting lighting being left on at our campuses.

    c. **Conserve water consumption.** All employees should conserve water, wherever possible, and administrators and division heads shall continue to promptly report water leaks to the division of facilities and maintenance as well as to the Guam Waterworks Authority. The division of facilities and maintenance will continue to repair water leaks. School staff should assist in double checking running water in bathrooms, water fountains and faucets.

    d. **Shut down computers and other electronic devices.** Please shut down all computers and other electronic devices (printers, copiers, etc.) at the end of the day.

    e. **Limit photo copying and color copying usage.** All administrators and division heads shall monitor and minimize photocopying and the use of color copying, wherever possible. In addition, they shall minimize the use of paper for internal communications, wherever practical.

B. Personnel Actions and Initiatives

1. **Extended central office hiring freeze.** Effective February 6, 2018, the Superintendent will be extending a freeze on all locally-funded and vacant central

office positions. The S uperintendent shall periodically review and address the need to fill any vacancy, based on the critical nature and function of the position. The freeze shall not apply to federally-funded positions or school-based positions. When reviewing potential exceptions to the central office hiring freeze, the Superintendent will consider the following:

a. Whether the position is critical to the agency's operation.

b. Whether failure to fill the position will cause the agency to be unable to fill a mandate or major mission responsibility.

c. Whether the position is necessary to ensure health, safety or welfare.

d. Whether the position is mandated by local or federal law/contract.

2. **Freeze on assistant principal positions.** Until further notice, there will be a freeze on hiring additional assistant principals for the remainder of School Year 2017-18.

3. **Limit overtime.** Overtime will be limited to emergency responders only, primarily employees of Facilities and Maintenance division who are called to respond to critical school maintenance needs and are required to work after regular working hours or on weekends. All requests for overtime must be approved in writing and in advance by the Superintendent.

4. **Limit compensatory time off ("CTO").** All requests for CTO are rescinded and must be re-submitted for approval in writing by the Superintendent and shall not be accumulated or banked for monetary payment. Administrators and division heads are responsible for ensuring that any CTO granted will be used in a timely manner.

5. **Freeze resignation/re-employment practice.** Until further notice, requests for reemployment will not be considered or approved if the employee's resignation from the department took place within the prior six months of the request.

6. **Freeze voluntary demotions.** Until further notice, requests for voluntary demotion will not be considered or approved.

7. **Delay reclassifications.** All pending requests for reclassification will be delayed until October 1, 2018.

8. **Limitation on promotions.** Promotions or position upgrading, other than in-house promotions resulting from the filling of a vacant or vacated school-based position, shall be frozen until further notice.

9. **Limited authority to detail employees.** The Superintendent re-asserts the authority and shall have final approval of all detailed appointments, regardless of funding

source. No such detail assignment or performance of such detailed duties may commence without the approval, in writing, by the Superintendent.

10. **Delay School Year 2018-19 on-call substitutes start date.** The start date for on-call substitute teachers recruited for SY17-18 shall be October 1, 2018.

11. **Conversion of teacher personal leave to sick leave.** Instead of paying out personal leave at the end of the school year, GDOE will roll over teacher personal leave into sick leave, which will be available to teachers going forward. We will be consulting with the Guam Federation of Teachers on this and other measures.

C. Procurement and Contracts

1. **Freeze on locally-funded requisitions.** All locally funded requisitions are on hold until further notice, pending review and prioritization by the Superintendent.

2. **Reduction, cancellation or delay in current contracts.** All administrators and division heads shall immediately effectuate the following:

    a. Prioritize and review all requisitions under their purview and determine whether they can be cancelled or delayed;

    b. Prioritize and review all contracts under their purview wherein a reduction in scope may be put in place to generate cost savings.

3. **Revise contract scope to generate savings.** The Deputy of Finance and Administrative Services and the Supply and Management Administrator shall immediately inventory, review, and identify services and contracts which may be modified for the purposes of generating cost savings. Our target is to achieve a 10 percent reduction in the cost of contractual services.

D. Miscellaneous Items

1. **Reflect reduction in charter school budgets.** Given the government's financial condition, public charter schools are also required to make a pro-rata reduction, which, between iLearn Academy Charter School and Guahan Academy Charter School, totals savings of $697,000.

2. **Transfer special appropriations to operations.** For now, we will be delaying use of unexpended textbook funds, as well as the $1.5 million provided by Governor Eddie Baza Calvo for school repairs, in order to achieve the necessary spending reduction level for the department. While we would prefer not to have to pursue this option, it is critical for us to ensure that we take responsible action to delay spending until we have a solution to our current financial situation.

3. **Transfer available reserved revenue from real property tax collections to GDOE.** A portion of the real property tax is dedicated to the repair or renovation of Simon Sanchez High School and other schools. An annual amount of up to $8.5 million is reserved for GDOE on a yearly basis, and because the school renovation projects are not anticipated to be completed during this fiscal year, the taxes being collected should be remitted to GDOE to offset our spending cuts.

E. Future Options for Revenue Enhancement

1. **Evaluate options for Tiyan Headquarters.** While we appreciate the work and planning that has gone into the construction of the Tiyan headquarters building, which would allow for the full consolidation of GDOE central office functions in one location, we would like to evaluate whether there are other options for helping to offset the spending cuts and will work with the Governor's office to do so. We would prefer to retain the warehouses for the purpose of addressing high-risk concerns from the U.S. Department of Education regarding security for fixed assets. However, the office spaces could be made available. The options could include:

    a. **Utilize Tiyan Headquarters building, as well as other available properties at Tiyan, to house government agencies that currently lease space.** If this option is feasible, GDOE requests that the savings from the other agencies' leases offset the spending reductions that the department is being directed to absorb. Whether this is a practical or feasible is yet to be determined, but GDOE offers this solution in order to minimize the impact of spending cuts on our schools and classrooms. This would require amendments to the law that prioritizes GDOE school and administrative use as well as charter school use. It may also require amendments to the lease with Core Tech International.

    Additionally, there are two (2) buildings on the Tiyan campus that were intended to be incubator space for charter schools. Guahan Academy Charter School ("GACS") currently leases the buildings for their K-5 school. However, it is my understanding that the government lease to GACS expires this summer, and that GACS intends to move its K-5 school to its new campus. The most recent charter school applicants did not indicate a need for incubator space as their proposals already identified and incorporated school facilities that they secured on their own. These two (2) buildings should be leased to government agencies, and the lease savings again should be applied to GDOE to offset planned spending reductions.

    b. **Lease Piti properties for commercial industrial use.** Currently, due to a continuing discussion with the Governor's office and the landlord, we are unable to build out the desired office space in one of the warehouses that would enable us to fully relocate out of the Piti properties where our

Facilities and Maintenance division is located as well as our receiving warehouse. However, if we were to resolve this issue and vacate the Piti properties, GDOE proposes that we take the necessary steps to allow for long-term leasing of the Piti properties for commercial industrial use, given the proximity of the properties to Marine Corps Drive and to the Port Authority of Guam. Revenue from the lease should be dedicated to the department to support our investment in school facilities and classroom textbooks and supplies.

2. **Provide a limited increase to the business privilege tax in order to support school facilities improvements.** I proposed an increase to the business privilege tax in my 2018 Annual State of Public Education address, and I am amending that request to focus solely on the needs of GDOE. I propose that we raise the business privilege tax from 4 percent to 4.5 percent for a period of five (5) years to raise funds for school facilities. This increase would generate over $150 million for our school facilities and ensure that we have safe and modern schools for our kids. At the end of five (5) years, the tax should be automatically reduced through a sunset provision in law.

   With the new federal tax reform in place, corporations are set to benefit from a 14 percent tax rate reduction (from 35 percent to 21 percent) and pass-through businesses (most other businesses) will be able to deduct up to 20 percent of their income. This is great for business, and hopefully, it will lead to more jobs and better incomes for employees. But given this, it appears that a 0.5 percent increase in the business privilege tax – especially one that expires in five (5) years! – is a modest proposal that would pay great dividends for our school children and their families.

As we implement this first round of cost containment measures and plan for additional rounds in the near future, please again note that we seek your understanding and support for our department. Please continue to assist us with your suggestions. The decisions ahead are not easy ones to make, but with our combined efforts, I know we can weather this storm and protect our mission to improve education on Guam.

Thank you for the work that you do every day and for your continued support and dedication.

Senseramente,

JON J.P. FERNANDEZ

Attachment

Cc: Chairman and Members, Guam Education Board

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: President, University of Guam

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
UNIVERSITY OF GUAM (UOG)	$30,740,431	($2,663,230)	$28,077,201
STUDENT SCHOLARSHIPS, FINANCIAL ASSISTANCE & PROGRAM ADMINISTRATION FOR UOG SCHOLARSHIPS & A.C. YAMASHITA EDUCATOR CORPS	$3,599,358	($311,834)	$3,287,524
AQUACULTURE DEVELOPMENT & TRAINING CENTER	$125,254	($10,852)	$114,402
WERI GUAM HYDROLOGIC SURVEY	$182,694	($15,828)	$166,866
WERI WATER RESOURCE MONITORING PROGRAM	$155,626	($13,483)	$142,143
SOIL & WATER CONSERVATION DISTRICT PROGRAM	$149,384	($12,942)	$136,442
KPRG (PUBLIC RADIO)	$125,000	($10,830)	$114,170
TOTAL - UNIVERSITY OF GUAM	**$35,077,747**	**($3,038,999)**	**$32,038,748**

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

UNIVERSITY OF GUAM
UNIBETSEDÅT GUAHAN
OFFICE OF THE PRESIDENT
UOG Station, Mangilao, Guam 96923
Telephone: (671) 735-2990 • Fax: (671) 734-2296

January 25, 2018

via Email

Mr. Lester L. Carlson, Jr.
Acting Director
Bureau of Budget and Management Research
Office of the Governor
P.O. Box 2950
Hagatna, GU 96932

Subject: Response to your January 24, 2018 letter regarding FY2018 General Fund Appropriation Reductions

Dear Mr. Carlson,

The University of Guam is working with the Department of Administration to better understand the cash impact of the proposed spending reduction plan. The University was $5 million short in its general operations allotment for Fiscal Year 2016. As of September 30, 2017, we were $9.7 million short in our general operations allotment for Fiscal Year 2017. That number has since been reduced to $4.6 million. The lack of allotments has forced the University into a restrictive financial spending plan for the last two years. The spending plan consists of deferred hiring of vacancies, contract reductions, and requiring schools and colleges to live within their non-appropriated fund budgets.

If the $2.6 million means the Department of Administration is going to take an across the board approach to allotment withholding, then the financial restraints the University has been under for the last two years should be sufficient to deal with the contemplated across the board cuts.

Please let me know if you have any comments or questions regarding the University of Guam.

Sincerely,

Robert A. Underwood, Ed.D.

RECEIVED
via email
JAN 25 2018
Bureau of Budget and Management Research

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: President, University of Guam

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
UNIVERSITY OF GUAM (UOG)	$30,740,431	($2,663,230)	$28,077,201
STUDENT SCHOLARSHIPS, FINANCIAL ASSISTANCE & PROGRAM ADMINISTRATION FOR UOG SCHOLARSHIPS & A.C. YAMASHITA EDUCATOR CORPS	$3,599,358	($311,834)	$3,287,524
AQUACULTURE DEVELOPMENT & TRAINING CENTER	$125,254	($10,852)	$114,402
WERI GUAM HYDROLOGIC SURVEY	$182,694	($15,828)	$166,866
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SOIL & WATER CONSERVATION DISTRICT PROGRAM	$149,384	($12,942)	$136,442
KPRG (PUBLIC RADIO)	$125,000	($10,830)	$114,170
TOTAL - UNIVERSITY OF GUAM	$35,077,747	($3,038,999)	$32,038,748

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: President, Guam Community College

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final, Revised General Fund Level
GUAM COMMUNITY COLLEGE (GCC)	$18,096,062	($1,567,771)	$16,528,291
LPN & VOCATIONAL GUIDANCE PROGRAMS	$835,600	($72,393)	$763,207
APPRENTICESHIP PROGRAM	$818,369	($70,900)	$747,469
TOTAL - GUAM COMMUNITY COLLEGE	$19,750,031	($1,711,064)	$18,038,967

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

GUAM COMMUNITY COLLEGE

OFFICE OF THE PRESIDENT
Mary A.Y. Okada, Ed.D

JAN 25 2018

Lester L. Carlson, Jr.
Acting Director
Bureau of Budget & Management Research
P.O. Box 2950
Hagatna, Guam 96932

SUBJECT: Circular 18-04, General Fund Reduction

In response to BBMR Circular 18-04 and BBMR letter dated 1/24/17, below is Guam Community College plans in response to the FY2018 General Fund appropriation reduction of $1,711,064 and revenue enhancement measures:

1. Hiring freeze of all non-essential positions funded under the General Fund.
2. Budget reductions will be instituted for all departments corresponding to the $1.7M reduction above. This will affect contractual, supplies and materials, equipment, travel, and miscellaneous expenditures. Instructional expenditures will remain a priority.
3. GCC will continue to review programs, courses, and activities to increase course offerings and student enrollment. Additionally, GCC will continue to partner with local and government agencies to provide trainings and educational opportunities to meet the needs and demands of the island community.

If you have any further questions, please do not hesitate to contact me at mary.okada@guamcc.edu or 735-5700.

Sincerely,

RECEIVED
JAN 25 2018 10:02AM
Bureau of Budget and Management Research

Mary A.Y. Okada, Ed.D
President

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Speaker, I Mina'trentai Kuattro Na Liheslaturan Guahan

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
I LIHESLATURAN GUAHAN	$8,496,564	($736,109)	$7,760,455
OFFICE OF FINANCE AND BUDGET	$470,000	($40,719)	$429,281
TOTAL - I LIHESLATURAN GUAHAN	$8,966,564	($776,828)	$8,189,736

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

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LESTER L. CARLSON, JR

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Attorney General, Office of the Attorney General of Guam

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department/Agency/Instrumentality	FY2018 General Fund Appropriation (P.L. 34-42)	Required General Fund Reduction (Tax Cut & Jobs Act of 2017)	FY2018 Adj. Revised General Fund Level
OFFICE OF THE ATTORNEY GENERAL OF GUAM	$16,249,713	($1,400,037)	$14,849,676

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

Office of the Attorney General of Guam

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January 25, 2018

RECEIVED
JAN 25 2018
Bureau of Budget and Management Research

Memorandum

To: Lester Carlson, Director, BBMR
Attn: Matthew Quinata

From: Attorney General

Subject: **OAG FY2018 Budget Reduction Strategy**
RE: BBMR Circular 18-04

Hafa adai. The OAG will comply with the above Circular to reduce our budget by $1.4M and provide revenue enhancements.

The Guam Legislature, in recognition of our elected Office, authorized a lump sum budget this fiscal year. We ask for the same consideration from your office in allowing us the flexibility to manage our resources and determine how the $1.4M reduction will be applied.

Strategy

The OAG's FY2018 appropriation was status quo from FY2017 despite organic growth costs.

Tier 1: Assess operational (non-personnel) categories to determine where reductions can be made without compromising our mission.

Tier 2: Assess personnel categories to determine where reductions can be made and or if costs can be deferred.

Tier 3: Manage our personnel levels either through identifying alternate sources of funding (*e.g.*, grants), attrition or underfilling.

Based on the tiered approach for this fiscal year, we still anticipate an increase in personnel costs for FY2019 in order to ensure statutory benefits resulting from organic growth are funded (*e.g.*, increments, insurance, etc.).

RECEIVED
JAN 25 2018
Bureau of Budget and
Management Research

Revenue Enhancements

The OAG and the Department of Revenue and Taxation have worked to develop a Request for Proposals (RFP) for collections of outstanding government accounts due and owing (e.g., unpaid Business Privilege Tax, bounced checks, unpaid or underpaid taxes of any sort). The RFP is in its final stages of negotiations, and we expect execution of an agreement shortly.

The OAG continues to pursue efforts to recover from the United States Department of Defense funds expended by the government of Guam related to the closing of Ordot Dump. A CERCLA action is presently being litigated on behalf of the Government of Guam. Potential recovery is $200M+. These funds, however, are not likely to be realized until future fiscal years.

The OAG will also continue to pursue federal grant funding including 100% federal grant programs, and the 66% federal match for Child Support Enforcement (Title IV-D) operations.

Closing

The OAG has been good stewards of limited public resources appropriated to our elected Office. It is imperative that reductions beyond the $1.4M assessed by BBMR be avoided to ensure public safety is not compromised. Recruitment of experienced prosecutors and attorneys may be affected, inhibiting the People's ability to prosecute crimes.

I am available to discuss this with you. I may be reached at 475-3324 extension 5015.

ELIZABETH BARRETT-ANDERSON
Attorney General

Cc: Vice Speaker Therese Terlaje, 34th Guam Legislature
Deputy Attorneys General

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Administrative Director, Public Defender Service Corporation

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
PUBLIC DEFENDER SERVICES CORPORATION	$4,341,373	($376,119)	$3,965,254

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

EXECUTIVE DIRECTOR
Stephen P. Hattori

DEPUTY DIRECTOR
Richard S. Dirkx
ADMINISTRATIVE DIRECTOR
Cathyann C. Gogue

PUBLIC DEFENDER SERVICE CORPORATION
(Kotperasion Setbision Defensot Pupbleku)

GOVERNMENT OF GUAM
779 Route 4
Sinajàña, Guam 96910
Tel: (671) 475-3100 ◆Fax: (671) 477-5844

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Rocky P. Kingree
Zachary C. Taimanglo
Kristin D. Smith
Earl Anthony V. Espiritu
Clyde Lemons, Jr.

January 25, 2018

TO: Acting Director
Bureau of Budget and Management Research

FROM: Administrative Director

SUBJECT: FY2018 General Fund Appropriation Reductions
BBMR Circular No. 18-04

Having received BBMR's Circular No. 18-04, attached is the Corporation's worksheet that identifies how PDSC will remain short by $379,884 should BBMR withhold releases for FY2018 by $376,119. Unfortunately, as we work to meet the required General Fund reduction, we truly do not believe this is possible. Like most GovGuam agencies/departments, a status quo budget was authorized for FY2018. Consequently, we did not receive required funding for the Corporation's organic growth (employee increments and benefits) which totaled $291,961. Knowing that we were not funded for our organic growth, we delayed hiring essential positions or hired skilled professionals at lower levels than the PDSC vacancies that were a result of retired personnel.

That being said, PDSC continues to do its part to tighten its belt and trim fat within the Corporation. We are seriously at the point where we are lean and at zero percent body fat. With no excess weight to trim, we are looking at obtaining grants or supplemental funding through the following sources:

- Guam Department of Public Health & Social Services Seniors' Legal Contract
- FY2017 Victims of Crime Act (VOCA) Grant Program
- AmeriCorps VISTA Program

While we have not received any funding or commitments from the aforementioned programs in FY2018, we are preparing our grant(s) and/or proposal(s) so that we are prepared to submit our documents for funding consideration for the balance of the year or into FY2019.

In closing, the Guam Public Defender Service Corporation is committed to cooperating with the Bureau of Budget & Management Research; however, at this juncture, we were not given adequate funding in FY2018 to maintain our services for remainder of the year. Being short of what we needed for FY2018, we held back the hiring of three (3) vacant positions – Legal Secretary I; Clerk I and a Legal Clerk 2 – which amounts to approximately $100K. This amount was what we earmarked for our organic growth shortfall. Additionally, we have reduced our operational expenses, without advice from BBMR Circular 18-04, to make up for the funds we need for FY2018.

We hope that this information is helpful as we try to assist with GovGuam's shortfall. Should you require further information or assistance, please contact me at your convenience.

CATHY GOGUE

Attachment

RECEIVED
JAN 25 2018
Bureau of Budget and Management Research

	As of Dec 2017	January 2018	Feb - Sep 2018	Total Est FY 18
SALARIES & WAGES	728,702.18	210,550.00	1,883,313	2,822,565
BENEFIT- RETIREMENT, MEDICARE, AND DC DDI	216,699.36	59,829.69	569,155	845,684
BENEFIT- MEDICAL, DENTAL AND LIFE	39,791.99	15,011.83	117,140	171,944
	985,193.53	285,391.52	2,569,608	3,840,193
OFF-ISLAND TRAVEL/MILEAGE REIMBURSEMENT				
CONTRACTUAL SERVICES	38,774.35	7,982.27	80,843.39	127,600.01
OFFICE SPACE RENTAL	68,400.00	22,800.00	182,400.00	273,600.00
SUPPLIES & MATERIAL	1,817.02	1,402.11	24,780.87	28,000.00
EQUIPMENT <$5,000.00			23,000.00	23,000.00
DRUG TESTING	40.00	80.00	80.00	200.00
MISCELLANEOUS	17,450.37	10,817.50	22,772.13	51,040.00
POWER				
TELEPHONE				
CAPITAL OUTLAY >$5,000.01				
	126,481.74	43,081.88	333,876	503,440
Total	1,111,675.27	328,473.40	2,903,484	4,343,633

Approved Budget FY2018			
Personnel			3,813,893
Operations			527,480
			4,341,373
Adjust per BBMR	377,624		
Personnel		(332,309)	3,481,584
Operations		(45,315)	482,165
Adjusted Budget			3,963,749
Personnel Shortfall			358,609
Operations Shorfall			21,275
Total			379,884

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Executive Director, Mayor's Council of Guam

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY 2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cuts & Jobs Act of 2017]	FY 2018 Final Revised General Fund Level
MAYORS COUNCIL OF GUAM	$788,931	($68,350)	$720,581

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

Mayors' Council of Guam
Konsehelon Mahot Guahan

January 26, 2018

MEMORANDUM

TO: Acting Director, Bureau of Budget and Management Research (BBMR)

FROM: Executive Director, Mayors' Council of Guam

SUBJECT: General Fund Reduction

Buenas yan Hafa Adai! As you are aware, the Mayors' Council of Guam (MCoG) is already bracing itself on how to deal with a FY18 Budget Shortfall for the Personnel Object Categories (111 through 115). While the FY18 Budget allotted $8,714,298 for such expenditure, the total appropriation that can be used for this category is only $8,103,059, inclusive of the $788,931 from the General Fund. While there was an appropriation of $608,518 from the Limited Gaming Fund, it ***can not*** be used for personnel expenditures pursuant to Section 5204(d)(1) of Chapter 5, Title 11 GCA. Additionally, there was an appropriation of $2,181,296 from the EPA Recycling Fund, however, this fund is also restricted in its expenditure use and ***can not*** support our expenses for personnel or any other expense not related to recycling efforts.

It is in this premise that I must forewarn your agency that we are already under budgeted for FY18. There must be a request for a Supplemental Budget for the MCoG as soon as possible. However, to comply with your request in realization that we all must do our share to proactively prepare for the reduction of tax revenues due to the "Tax Cuts and Jobs Act of 2017" from our General Fund funding source, we submit the following plan to reduce allotments from our Central Operations Budget.

General Fund Reduction: $68,350.00

Acct. No. 5100A182880SE001220 (GF) $22,000 - Travel

230 (GF) $ 7,350 – Contractual Service

250 (GF) $ 9,000 – Equipment Below $5,000

290 (GF) $10,000 - Miscellaneous

450 (GF) $20,000 – Capital Outlay

These amounts may be reduced from our current allotments if it becomes truly necessary. We do this with the caveat that a Supplemental Budget Request must be submitted on our behalf to mitigate the shortfall(s) in the Personnel Appropriation identified above. We will discuss at our next MCoG meeting on February 7, 2018 any other cost cutting or revenue enhancements we may be able to offer.

ANGEL R. SABLAN

Cc: All Mayors & Vice Mayors

Ancient Latte Stones

P. O. Box 786, Hagåtña, Guam 96932
Office: (671) 472-6940, 477-8461 • Fax: (671) 477-8777
E-mail: mcogadmin@teleguam.net

RECEIVED
JAN 25 2018
Bureau of Budget and

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2019

MEMORANDUM

To: Public Auditor, Office of Public Accountability

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
OFFICE OF PUBLIC ACCOUNTABILITY	$1,396,898	($121,022)	$1,275,876

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JAN 24 2018

MEMORANDUM

To: Chief Justice, Unified Judiciary of Guam

From: Acting Director, Bureau of Budget and Management Research

Subject: FY 2018 General Fund Appropriation Reductions – Tax Cuts and Jobs Act of 2017

Relative to BBMR Circular No. 18-04, and due to the projected reduction to General Fund (GF) revenue collections with the passage of the federal "Tax Cuts and Jobs Act of 2017," your respective entity's pro rata reduction to its GF Appropriation level(s) per P.L. 34-42 is / are as follows:

Department / Agency / Instrumentality	FY2018 General Fund Appropriation [P.L. 34-42]	Required General Fund Reduction [Tax Cut & Jobs Act of 2017]	FY2018 Final Revised General Fund Level
JUDICIARY OF GUAM	$31,265,212	($2,708,694)	$28,556,518
COURT APPOINTED ATTORNEY FEES	$1,306,472	($113,188)	$1,193,284
ADULT AND JUVENILE DRUG COURTS	$1,572,793	($136,261)	$1,436,532
ELECTRONIC MONITORING PROGRAM	$551,966	($47,820)	$504,146
TOTAL - JUDICIARY OF GUAM	**$34,696,443**	**($3,005,963)**	**$31,690,480**

As stated in Circular 18-04, and in line with the aforementioned GF reduction(s), the Bureau is requesting for a written action plan from your entity which outlines how it will meet the revised General Fund level(s) identified above to include both cost cutting and revenue enhancements. This plan will be due to the Bureau no later than the close of business Thursday, January 25th, 2018.

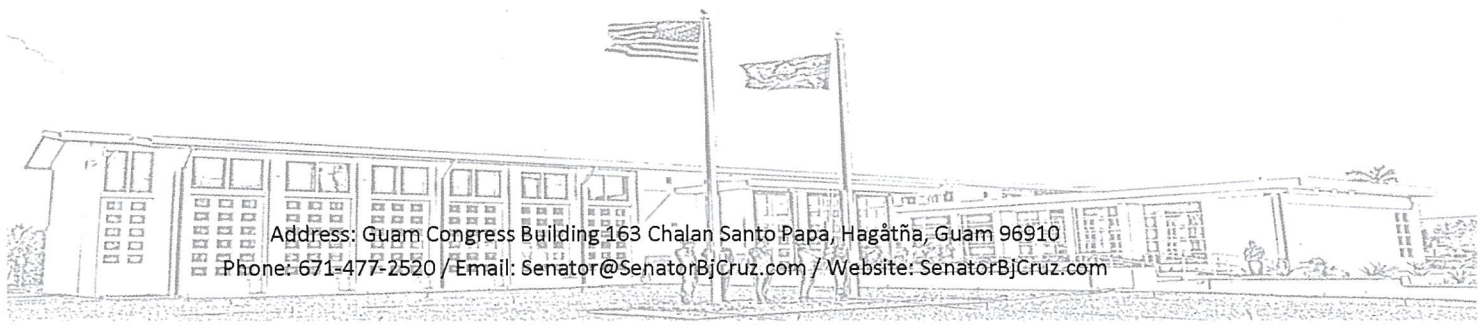
Your full cooperation in ensuring the continuity of services for our citizens with minimal disruption during these unprecedented times is greatly appreciated.

LESTER L. CARLSON, JR

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Special Economic Service Meeting

Tuesday, April 3, 2018
10:00AM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Special Economic Service Meeting

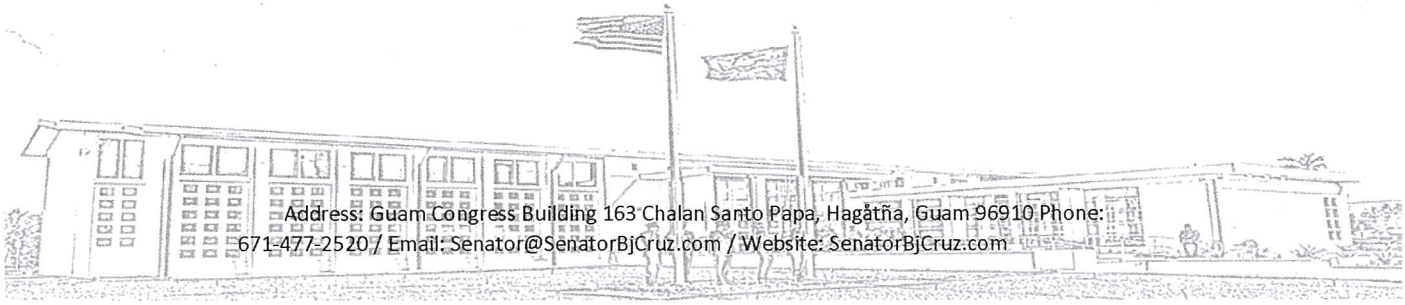
Tuesday, April 3, 2018
Guam Congress Building Public Hearing Room
10:00 AM

AGENDA

I. Appropriation/Cost Reductions:
   a. Impacts of the Revised Fiscal Realignment Plan on Government of Guam Departments and/or Agencies **(BBMR)**
   b. Update on Progress and/or Plans of Government Reorganization pursuant to Public Law 34-87 **(BBMR, DOA)**

II. Revenue Tracking/Enhancements:
   a. February 2018 Consolidated Revenue and Expenditure Report (CRER) **(BBMR, DOA, DRT)**
   b. February 2018 Special Funds Tracking Report **(BBMR)**

III. Updates on:
   a. Status of Income Tax Refund Payments **(DRT, DOA)**
   b. Government of Guam Bond Credit Ratings **(GEDA)**
   c. Visitor Arrivals **(GVB)**



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910 Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

MAR 2 0 2018

The Honorable Benjamin J.F. Cruz
Speaker
I Mina'trentai Kuattro Na Liheslaturan Guåhan
Thirty-Fourth Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagåtnå, Guam 96910

GCL# 34-18-1664
Speaker Benjamin J.F. Cruz

MAR 2 0 2018
Time: 423 [ ] AM [ ] PM File No. ____
Received By:

CS 2018 MAR 20 PM 4:37

Dear Speaker Cruz:

Enclosed is the Consolidated Revenue/Expenditure Report for the period ending February 28, 2018. There are several statutes requiring monthly reports of revenues in addition to a report requiring both revenue and expenditure comparisons. In an effort to mitigate misunderstanding of the different amounts being reported, it was necessary to submit a "consolidated" report which contains all the comparative information pursuant to each of the statutory reporting requirements. In this format, it is evident that there are varying numbers due to the different "basis of comparison". It should be noted that the amounts reflected in this report are subject to internal audit and analysis and therefore are subject to change, which is the nature of these interim reports. However, it is submitted to meet compliance with each reporting mandate. The report is not prepared in accordance with generally accepted accounting principles (GAAP) or Government Accounting Standards Board (GASB) requirements. Stakeholders are cautioned that the report is not an accurate reflection of the financial position of the Government of Guam nor should it be compared to prior reports that were prepared in accordance with GAAP. This report has been prepared and submitted to comply with Public Law 34-42. Please note the attached report factors in the anticipated revenue shortfalls associated with the Tax Cuts and Jobs Act of 2017 which totals to approximately $67,050,000.

Should you have any questions, please do not hesitate to call me.

Sincerely,

LESTER L. CARLSON, JR.

Enclosures

1664

Certification of information contained in Enclosures subject to Note 1.
Lester L. Carlson Jr, Acting Director, Bureau of Budget and Management Research
Edward Birn, Acting Director, Department of Administration
John P. Camacho, Director, Department of Revenue and Taxation

Government of Guam
Consolidated Revenue / Expenditure Report [1/]
General Fund

	Combined Comparative Statement of Revenues MONTHLY ACTUAL Collection Comparison FY2018 and FY2017 For the Month Ending February			Combined Comparative Statement of Revenues YTD ACTUAL Collection Comparison FY2017 and FY2018 Five months ending February 2018		
	2018 February	2017 February	Increase (Decrease)	Fiscal Year 2018	Fiscal Year 2017	Increase (Decrease)
Income Taxes:						
Individual	$ 2,205,220	$ 2,374,227	$ (169,008)	$ 23,533,651	$ 19,283,755	$ 4,249,897
Corporation	1,753,578	1,476,093	277,485	44,366,590	40,065,919	4,300,670
Withholding	16,345,166	18,040,024	(1,694,858)	107,442,528	109,415,658	(1,973,130)
Income Taxes	**20,303,964**	**21,890,344**	**(1,586,380)**	**175,342,769**	**168,765,332**	**6,577,437**
Business privilege taxes:						
Gross Receipts Taxes	19,385,288	18,380,191	1,005,097	96,298,453	98,866,836	(2,568,383)
Other Taxes:						
Use Tax	248,609	201,100	47,509	1,124,136	1,299,937	(175,801)
Business Privilege Taxes	**19,633,897**	**18,581,290**	**1,052,606**	**97,422,589**	**100,166,773**	**(2,744,184)**
Licenses, Fees & Penalties	**160,875**	**135,868**	**25,007**	**807,632**	**630,806**	**176,825**
Use of Money & Property	**32,879**	**7,543**	**25,336**	**(73,488)**	**33,689**	**(107,176)**
Federal Sources:						
Section 30	0	6,603,203	(6,603,203)	77,795,541	33,016,017	44,779,524
Immigration fees	168,510	166,030	2,480	814,545	775,830	38,715
Recovery from Individuals	0	0	0	66,971	16,884	50,088
Child Support AFDC Local Share	10,693	5,165	5,528	38,473	39,960	(1,487)
Federal Sources	**179,203**	**6,774,398**	**(6,595,196)**	**78,715,530**	**33,848,691**	**44,866,839**
Department Charges:						
Agriculture	328	297	31	1,516	1,640	(124)
Police & Corrections	0	0	0	10	0	10
Public Works	5,650	2,850	2,800	28,200	13,675	14,525
Public Health	465	760	(295)	4,000	3,765	235
Commerce	0	0	0	0	0	0
Other charges	74,870	72,440	2,429	324,085	319,948	4,137
Department Charges	**81,313**	**76,347**	**4,965**	**357,811**	**339,028**	**18,783**
TOTAL GENERAL FUND REVENUES	**$ 40,392,129**	**$ 47,465,791**	**$ (7,073,662)**	**$ 352,572,844**	**$ 303,784,320**	**$ 48,788,524**
PROVISION FOR TAX REFUNDS						
Budget (Provision per P.L. 34-42) [2/]	6,331,908	6,466,899	$ (134,991)	43,755,067	43,081,971	$ 673,096

DRAFT

Footnotes:

1/ Revenues are based on a modified accrual basis of accounting as determined by GASB 34. During the year, revenues are recognized on a cash basis, but at year end an accrual is made in accordance with GASB 33.

2/ Estimates are recorded for the provision for 2018 Refunds

Note 1. Data contained herein are subject to change, as additional reconciliations are performed.

Note 2. Provision for Tax Refunds reflect accounting estimate as of 9/30/2018

Note 3. This report is not prepared in accordance with GAAP or GASB requirements. Stakeholders are cautioned that the report is not an accurate reflection of the financial position of the Government of Guam nor should it be compared to prior reports that were prepared in accordance with GAAP. The report has been prepared and submitted to comply with Public Law 34-42

Government of Guam
Consolidated Revenue / Expenditure Report [1]
General Fund

	MONTHLY ADOPTED Revenue Allocated vs. MONTHLY ACTUAL REVENUE For the Month Ending February 2018 Pursuant to 5 GCA, Ch 4, §4109(c)(3) [Due no later than 20 days after month-end]			Quarterly ADOPTED Revenue Allocated vs. Quarterly ACTUAL REVENUE For the 2nd Quarter 2018 Pursuant to 5 GCA, Ch 4, §4109(f) [due 30 days after the close of each quarter][3]		
	FY2018 Adopted Revenues Allocated for the Month February [2]	FY2018 Actual Collections For the Month February	Favorable (Unfavorable)	FY2018 Adopted Revenues Allocated for the Quarter [4]	FY2018 Actual Collections for the Quarter	Favorable Increase (Decrease)
Income Taxes:						
Individual	$ 2,355,991	$ 2,205,220	$ (150,771)			
Corporation	1,962,450	1,753,578	(208,872)			
Withholding	21,698,941	16,345,166	(5,353,775)			
Income Taxes	26,017,382	20,303,964	(5,713,418)			
Business privilege taxes:						
Gross Receipts Taxes	19,399,695	19,385,288	(14,407)			
Other Taxes:						
Use Tax	318,755	248,609	(70,146)			
Business Privilege Taxes	19,718,450	19,633,897	(84,553)			
Licenses, Fees & Penalties	117,228	160,875	43,647			
Use of Money & Property	13,284	32,879	19,595			
Federal Sources:						
Section 30	0	0	$ -			
Immigration fees	116,524	168,510	51,986			
Recovery from Individuals	0	0	0			
Child Support AFDC Local Share	0	10,693	10,693			
Federal Sources	116,524	179,203	62,679			
Department Charges:						
Agriculture	364	328	(36)			
Police & Corrections	0	0	0			
Public Works	3,482	5,650	2,168			
Public Health	934	465	(469)			
Commerce	0	0	0			
Other charges	88,571	74,870	(13,701)			
Department Charges	93,351	81,313	(12,038)			
TOTAL GENERAL FUND REVENUES	$ 46,076,219	$ 40,392,129	$ (5,684,090)			

DRAFT

Footnotes:

1/ Revenues are based on a modified accrual basis of accounting as determined by GASB 34. During the year, revenues are recognized on a cash basis, but at year end an accrual is made in accordance with GASB 33.

2/ Estimates are recorded for the provision for 2018 Refunds

3/ This information will be updated in the quarter ending

4/ Based on Adopted Revenues allocated per P.L. 34-42, Chapter 3, section 4(a)

Note 1. Data contained herein are subject to change, as additional reconciliations are performed.

Note 2. Provision for Tax Refunds reflect accounting estimate as of 9/30/2018

Note 3. This report is not prepared in accordance with GAAP or GASB requirements. Stakeholders are cautioned that the report is not an accurate reflection of the financial position of the Government of Guam nor should it be compared to prior reports that were prepared in accordance with GAAP. The report has been prepared and submitted to comply with Public Law 34-42

Government of Guam

Consolidated Revenue / Expenditure Report [1/]

General Fund

	YTD ADOPTED Revenue Allocated vs. YTD ACTUAL Collections Five Months Ending February 2018 Pursuant to 5 GCA, Ch 4, §4109(c)(3) [Due 20 days after month-end]			FY2018 ADOPTED Revenues vs. PROJECTED Revenues to Year End Pursuant to 2GCA. Ch.13 §15109(a)(1) [due not later than 20 days after month-end]; 5GCA. Ch.4 §4109(c)(3) [due no later than 20 days after month-end]; and P.L. 31-233, Ch XIII §7 [due no later than 30 days after month-end]		
	FY 2018 Adopted Revenues for the Cumulative Period [2/]	FY2018 Actual Revenues for the Cumulative Period	Favorable (Unfavorable)	FY2018 Adopted Revenues (Full Year Projection)	FY2018 Revenue Tracking [3/]	Favorable Increase (Decrease)
Income Taxes:						
Individual	$ 18,681,348	$ 23,533,651	$ 4,852,303	$ 78,342,876	$ 112,347,413	$ 34,004,537
Corporation	42,550,973	44,366,590	1,815,617	152,601,412	99,414,724	(53,186,688)
Withholding	111,729,170	107,442,528	(4,286,642)	281,225,258	238,085,477	(43,139,781)
Income Taxes	172,961,491	175,342,769	2,381,278	512,169,546	449,847,614	(62,321,932)
Business privilege taxes:						
Gross Receipts Taxes	101,862,358	96,298,453	(5,563,905)	254,800,702	243,683,108	(11,117,594)
Other Taxes:						
Use Tax	1,667,224	1,124,136	(543,088)	4,331,471	2,858,665	(1,472,806)
Business Privilege Taxes	103,529,582	97,422,589	(6,106,993)	259,132,173	246,541,773	(12,590,400)
Licenses, Fees & Penalties	719,952	807,632	87,680	6,037,848	6,716,004	678,156
Use of Money & Property	121,002	(73,488)	(194,490)	392,668	(234,242)	(626,910)
Federal Sources:						
Section 30	68,603,100	77,795,541	9,192,441	68,603,100	77,795,544	9,192,444
Immigration fees	736,549	814,545	77,996	1,854,466	2,182,741	328,275
Recovery from Individuals	0	66,971	66,971	0		0
Child Support AFDC Local Share	0	38,473	38,473	0		0
Federal Sources	69,339,649	78,715,530	9,375,881	70,457,566	79,978,285	9,520,719
Department Charges:						
Agriculture	2,501	1,516	(985)			
Police & Corrections	0	10	10			
Public Works	20,786	28,200	7,414			
Public Health	5,816	4,000	(1,816)			
Commerce	0	0	0			
Other charges	480,873	324,085	(156,788)			
Department Charges	509,976	357,811	(152,165)	1,547,476	1,093,017	(454,459)
TOTAL GENERAL FUND REVENUES	$ 347,181,652	$ 352,572,844	$ 5,391,192	$ 849,737,277	$ 783,942,451	$ (65,794,826)
			1.55%			-7.74%

Footnotes:

1/ Revenues are based on a modified accrual basis of accounting as determined by GASB 34. During the year, revenues are recognized on a cash basis, but at year end an accrual is made in accordance with GASB 33.

2/ Based on Adopted Revenues allocated per P.L. 34-42, Chapter 1, section 4(a)

Note 1. Data contained herein are subject to change, as additional reconciliations are performed.

Note 2. Provision for Tax Refunds reflect accounting estimate as of 9/30/2018

Note 3. This report is not prepared in accordance with GAAP or GASB requirements. Stakeholders are cautioned that the report is not an accurate reflection of the financial position of the Government of Guam nor should it be compared to prior reports that were prepared in accordance with GAAP. The report has been prepared and submitted to comply with Public Law 34-42

Government of Guam
Consolidated Revenue/Expenditure Report
General Fund
As of February 28, 2018

(Pursuant to §4109 (c) (3) of Title 5 GCA)
General Fund

EXPENDITURES & ENCUMBRANCES	APPROPRIATIONS 1/	EXPENDITURES 2/	ENCUMBRANCES	FUNDS AVAILABLE	
GENERAL GOVERNMENT					
Office of I Maga'lahen Guahan	6,719,239	2,139,597	501,517	4,078,126	
Office of I Segundu Na Maga'lahen Guahan	1,159,828	407,434	2,464	749,930	
Bureau of Budget & Management Research (BBMR)	1,231,508	379,699	2,480	849,329	
BBMR - Competitive Wage Act Employee Appeal Payment	68,358	-	-	68,358	
Civil Service Commission	933,005	301,249	121,779	509,977	
CSC - Administrative Law Judge / Legal Secretary	120,960	38,806	37,864	44,290	
Department of Administration (DOA)	7,247,767	2,625,873	473,821	4,148,072	
DOA - Support of Child in Custody - 19 GCA §5116	946,969	-	-	946,969	
DOA - Residential Treatment Fund	1,600,000	720,962	-	879,038	
DOA - Government Claims Fund	250,000	1,802	-	248,198	
DOA - Government Annual Single Audit	401,000	-	401,000	-	
DOA - Office of Technology	3,405,292	772,526	1,345,940	1,286,827	
DOA - Guam Autism Education Program	150,000	150,000	-	-	
Department of Revenue & Taxation (DRT)	9,518,191	3,011,932	422,337	6,083,922	
DRT - Recruitment of Revenue Agents	1,100,000	-	-	1,100,000	
DRT - Recruitment of Vehicle Registration Officers & Driver's License Examiners	325,000	-	-	325,000	
Department of Public Works - Cost Benefit & Space Utilization Study	150,000	-	100,000	50,000	
Department of Land Management	343,292	108,279	-	235,013	
Guam Ancestral Lands Commission	91,093	23,735	3,744	63,614	
Office of Veterans Affairs	631,767	146,820	29,407	455,540	
TOTAL	**36,393,269**	**10,828,715**	**3,442,351**	**22,122,204**	
PROTECTION OF LIFE & PROPERTY					
Guam Police Department (GPD)	30,035,239	11,411,227	993,188	17,630,824	3/
Department of Corrections (DOC)	22,975,276	8,020,568	1,724,385	13,230,323	
DOC - Cost of Care & Custody of Prisoners in Federal Facilities	501,000	119,497	-	381,503	
DOC - GMHA Consolidated Agreement	650,000	650,000	-	-	
DOC - Cost Sharing Initiative for CJIS Integration Project	89,730	89,730	-	-	
Department of Youth Affairs (DYA)	5,907,388	2,068,230	286,819	3,552,339	
DYA - Runaway, Homeless or Victims of Abuse	332,150	97,653	234,497	-	
Chief Medical Examiner	442,330	158,345	4,600	279,385	
Guam Fire Department	31,885,003	12,591,935	-	19,293,068	
TOTAL	**92,818,116**	**35,207,185**	**3,243,488**	**54,367,443**	

See footnotes on page 7.

Note: Data continued herein are subject to change, as additional reconciliations are performed.

Government of Guam
Consolidated Revenue/Expenditure Report
General Fund
As of February 28, 2018

EXPENDITURES & ENCUMBRANCES	APPROPRIATIONS [1/]	EXPENDITURES [2/]	ENCUMBRANCES	FUNDS AVAILABLE
PUBLIC HEALTH				
Department of Public Health & Social Services (DPHSS)	11,471,066	2,476,100	1,295,675	7,699,291
DPHSS - MIP/MIPPR Program	14,238,650	4,967,726	19,855	9,251,070
DPHSS - MIPPR Cancer Screening, Treatment, Educational Programs & Support	800,000	-	-	800,000
DPHSS - Medicaid Program	12,420,182	7,787,726	-	4,632,456
DPHSS - Children's Health Insurance Program	6,961,008	2,028,903	1,248,688	3,683,417
DPHSS - Division of Senior Citizens Programs	10,274,754	2,803,008	3,259,907	4,211,840
DPHSS - Public Assistance Program	3,381,116	874,346	32,725	2,474,045
DPHSS - Enhanced Allotment Plan	956,197	740,982	-	215,215
DPHSS - Office of Minority Health	105,435	41,297	-	64,138
DPHSS - Foster Care Health Insurance Premiums	549,000	238,524	-	310,476
DPHSS - Medical Marijuana Lab	100,000	-	-	100,000
Guam Behavioral Health and Wellness Center (GBHWC)	1,808,665	953,111	898,279	(42,726) 4/
GBHWC - Drug & Alcohol Programs	437,429	144,253	293,176	-
GBHWC - Youth Suicide Prevention and Peace Program	86,000	-	38,965	47,035
Guam Memorial Hospital Authority (GMHA) - Operations	2,170,616	723,540	-	1,447,076
GMHA - Labor and Delivery Ward Renovation Debt Service	600,000	200,000	-	400,000
TOTAL	**66,360,118**	**23,979,515**	**7,087,269**	**35,293,333**
PUBLIC EDUCATION				
Department of Education Operations (DOE)	219,209,663	83,416,000	-	135,793,663
DOE - Guahan Academy & *iLearn* Academy Charter Schools	3,161,198	3,161,197	-	1
DOE - Chamoru Studies Division	401,207	-	-	401,207
DOE - Textbooks	1,500,000	-	-	1,500,000
DOE - Universal Pre-Kindergarten Pilot Program	1,054,596	-	-	1,054,596
DOE - Maintenance and Repairs of School Facilities	500,000	-	-	500,000
University of Guam Operations (UOG)	30,740,431	9,317,973	-	21,422,458
UOG - Scholarships (SSFAP)	3,599,358	1,199,786	-	2,399,572
UOG - Aquaculture Development and Training Center	125,254	41,751	-	83,503
UOG - WERI (Guam Hydrologic Survey)	182,694	60,898	-	121,796
UOG - WERI (Water Resource Monitoring)	155,626	51,875	-	103,751
UOG - Northern & Southern Soil & Water Conservation District Programs	149,384	49,795	-	99,589
UOG - KPRG Operations	125,000	41,666	-	83,334
Guam Community College Operations (GCC)	18,096,062	4,889,201	-	13,206,861
GCC - Licensed Practical Nursing & Vocational Guidance Programs	835,600	278,532	-	557,068
GCC - Apprenticeship Program	818,369	272,788	-	545,581
TOTAL	**280,654,442**	**102,781,463**	**-**	**177,872,979**

See footnotes on page 7.

Note: Data continued herein are subject to change, as additional reconciliations are performed.

Government of Guam
Consolidated Revenue/Expenditure Report
General Fund
As of February 28, 2018

EXPENDITURES & ENCUMBRANCES	APPROPRIATIONS [1/]	EXPENDITURES [2/]	ENCUMBRANCES	FUNDS AVAILABLE	
COMMUNITY SERVICES					
Department of Integrated Services for Indiv. with Disabilities (DISID)	1,052,841	188,108	34,811	829,922	
TOTAL	**1,052,841**	**188,108**	**34,811**	**829,922**	
RECREATION					
Department of Parks and Recreation - Guam Historic Resources Division	394,868	104,586	5,736	284,546	
TOTAL	**394,868**	**104,586**	**5,736**	**284,546**	
INDIVIDUAL & COLLECTIVE RIGHTS					
Commission on Decolonization (COD) - Operations	176,063	74,683	169	101,210	
COD - Public Information Program	210,000	-	6,945	203,055	
Department of Labor (DOL)	2,016,852	665,149	316,908	1,034,795	
DOL - Worker's Compensation Fund	698,593	165,985	-	532,608	
Department of Military Affairs	909,100	183,421	4,189	721,490	
Guam Election Commission (GEC)	1,514,576	440,931	160,778	912,867	
TOTAL	**5,525,184**	**1,530,170**	**488,989**	**3,506,025**	
ECONOMIC DEVELOPMENT					
Bureau of Statistics & Plans (BSP)	835,877	260,208	21,831	553,838	
BSP - Business and Economics Statistics Program	416,003	197,508	-	218,495	
Department of Agriculture - DOAg	2,443,089	801,476	-	1,641,613	
DOAg - Animal Shelter (GAIN)	150,000	31,875	95,625	22,500	
DOAg - Conservation Officers	548,834	189,481	-	359,353	
TOTAL	**4,393,803**	**1,480,549**	**117,456**	**2,795,798**	
JUDICIAL/LEGISLATIVE/OTHERS					
Unified Judiciary Operations (Judiciary)	34,696,443	11,446,019	-	23,250,424	5/
I Liheslaturan Guåhan (Legislature)	8,496,564	2,242,541	-	6,254,023	
Legislature - Office of Finance and Budget	470,000	117,500	-	352,500	
Office of the Attorney General Operations (OAG)	16,249,713	5,615,049	948,978	9,685,686	3/
Public Defender Services Corporation (PDS)	4,341,373	1,072,343	-	3,269,030	

See Footnotes on page 7.

Note: Data continued herein are subject to change, as additional reconciliations are performed.

Government of Guam
Consolidated Revenue/Expenditure Report
General Fund
As of February 28, 2018

EXPENDITURES & ENCUMBRANCES	APPROPRIATIONS 1/	EXPENDITURES 2/	ENCUMBRANCES	FUNDS AVAILABLE
JUDICIAL/LEGISLATIVE/OTHERS (CONTINUED)				
Mayor's Council of Guam (MCOG) - Operations	788,931	285,097	329,923	173,911
Office of Public Accountability	1,396,898	590,217	-	806,681
TOTAL JUDICIAL/LEGISLATIVE/OTHERS	**66,439,922**	**21,368,766**	**1,278,901**	**43,792,255**
MISCELLANEOUS APPROPRIATIONS				
Government of Guam Retirement Fund (GGRF) - Medicare Premiums	3,300,000	1,425,000	-	1,875,000
GGRF - Governor/Lieutenant Governor Pensions	252,000	105,000	-	147,000
GGRF - Judges Annuities	365,000	153,250	-	211,750
GGRF - Health/Dental/Life Insurance	32,384,180	14,069,754	-	18,314,426
DOA - Supplemental Annuity Benefits Special Fund	8,392,000	2,673,840	-	5,718,160
DOA- Cost of Living Allowance	13,902,000	13,758,000	-	144,000
TOTAL	**58,595,180**	**32,184,845**	**-**	**26,410,335**
CONTINUING APPROPRIATIONS				
General Obligation Bonds, Series 2009 A	5,555,250	5,241,900	-	313,350
GDOE Series 2010A JFK Project	5,128,200	5,128,200	-	-
BPT Tax Bonds, Series 2011A	16,346,763	10,591,506	-	5,755,257
BPT Tax Bonds, Series 2012B	7,509,324	4,959,220	-	2,550,104
BPT Tax Bonds, Series 2013C	2,772,338	2,655,463	-	116,875
GDOE Series 2013A Okkodo Project	2,286,685	2,286,685	-	-
BPT Bonds, Series 2015D	22,263,550	12,187,375	-	10,076,175
Limited Obligation Bonds (Section 30), Series 2016A	14,069,250	8,254,375	-	5,814,875
TOTAL	**75,931,360**	**51,304,725**	**-**	**24,626,635**
GRAND TOTAL	**688,559,103**	**280,958,626**	**15,699,002**	**391,901,475**

Footnotes:

1/ Pursuant to P.L. 34-42 and other GF appropriations noted per DOA. Does not include appropriations from "revenues in excess of FY 2018 projections of General Fund".

2/ Actual Cumulative preliminary numbers provided by DOA to exclude X & Z accounts.

3/ Appropriation inclusive of Criminal Justice Information System Integration Project Cost Sharing Initiative.

4/ Pending journal voucher transactions between GBHWC accounts.

5/ Inclusive of Judiciary appropriations for: Court Appointed Fees ($1,306,472), Adult and Juvenile Drug Courts ($1,572,793), and Electronic Monitoring System ($551,966). Pending distribution of allocation by DOA.

Note: Data continued herein are subject to change, as additional reconciliations are performed.

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

MAR 2 0 2018

GL# 34-18-1663
Speaker Benjamin J.F. Cruz

MAR 2 0 2018
Time: 423 [ ] AM [ ] PM File No. ____
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CC:2018 MAR 20 PM 4:33

The Honorable Benjamin J.F. Cruz
Speaker
I Mina'trentai Kuattro Na Liheslaturan Guåhan
Thirty-Fourth Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagåtnå, Guam 96910

Dear Speaker Cruz:

Attached is the special revenue fund tracking report for the Guam Highway Fund, Solid Waste Operations Fund (Tipping Fees), Territorial Education Facilities Fund, Tourist Attraction Fund, Healthy Futures Fund, and Customs and Quarantine Fund for Fiscal Year 2018 for the month ending February 28, 2018 pursuant to item (1) of §13109(a) of Title 2 GCA, Chapter 13.

The attached reports are in draft form for the period provided and are subject to change. Should you have any questions, please do not hesitate to contact this office.

Sincerely,

LESTER L. CARLSON, JR

Certification of Information Contained in Attachment A
Lester L. Carlson, Jr., Acting Director, Bureau of Budget and Management Research

Attachment(s)

cc: Office of the Vice Speaker
Office of Public Accountability

1663

Government of Guam
FY 2018 Special Revenue Fund Tracking
For the month ending February 28, 2018
Pursuant to §13109(a)(1) of Title 2 GCA, Chapter 13

Attachment A

Month		*Guam Highway* 208	*Solid Waste Operations* 416	*Territorial Education Facilities* 205	*Tourist Attraction* 206 [1/]	*Healthy Futures* 602 [2/]	*C&Q Inspections Services* 209 [3/]
		Description/Fund Code					
FY 2018 (Oct 17-Sept 18)							
(A) October	Actual	1,706,152	1,640,039	449,907	3,117,363	2,426,695	918,680
(B) November	Actual	1,543,989	1,551,178	211,259	2,851,504	2,127,749	1,037,098
(C) December	Actual	1,590,488	1,584,949	1,219,233	3,033,574	2,143,870	1,171,222
(D) January	Actual	1,992,142	1,629,654	3,825,888	3,922,838	2,238,771	1,017,432
(E) February	Actual	2,066,284	1,495,201	12,400,020	4,356,249	2,297,712	1,013,223
(F) March	Projected	1,677,993	1,553,492	1,160,282	4,125,409	1,335,167	1,210,626
(G) April	Projected	1,593,904	1,483,966	9,285,305	3,454,975	1,413,200	1,416,331
(H) May	Projected	1,599,501	1,589,891	2,829,268	2,805,425	1,780,245	1,213,291
(I) June	Projected	1,628,716	1,551,100	988,195	3,193,140	1,628,868	1,188,287
(J) July	Projected	1,549,668	1,597,111	715,070	2,832,838	1,516,612	1,254,725
(K) August	Projected	1,605,094	1,702,715	467,170	3,549,802	2,013,291	1,331,945
(L) September	Projected	1,822,682	1,705,659	457,595	4,743,833	5,240,847	1,175,194
(M) **Tracking FY2018**		**20,376,614**	**19,084,955**	**34,009,193**	**41,986,749**	**26,163,027**	**13,948,053**
(N) **Public Law 34-42**		**21,136,926**	**19,469,975**	**29,260,403**	**44,662,497**	**27,862,695**	**14,931,817**
(O) **Overage/(Shortage)**	**(M-N)**	**(760,312)**	**(385,020)**	**4,748,790**	**(2,675,748)**	**(1,699,668)**	**(983,764)**

DRAFT

Note: Data contained herein are subject to change, as additional reconciliations are performed.

1/ Public Law 34-42 increased the Tourist Attraction Fund appropriations $2.6M above the FY2018 Executive Budget request.

2/ Public Law 34-42 increased the Health Futures Fund appropriations $5.5M above the FY2018 Executive Budget request.

3/ Adjustments were made for the months of July - September to reflect a revised projection for FY2018 collections.

PUBLIC LAW 34-87: REORGANIZATION PRIORITY GROUPS
REVIEW AND ANALYSIS
FISCAL YEAR 2018

Prepared by the
OFFICE OF FINANCE AND BUDGET
Committee on Appropriations and Adjudication

March 20, 2018

SECTION 1: Introduction and Overview

Section 5 of Public Law 34-87 added a new Chapter 1A to Title 5 of the Guam Code Annotated, relative to the reorganization of the Executive Branch of the government of Guam.

At the request of Speaker Benjamin J.F. Cruz, Chairman of the Committee on Appropriations and Adjudication, the Office of Finance and Budget (OFB) reviewed and analyzed the appropriation levels contained in Public Law 34-42, the *General Appropriations Act of 2018*, as amended by Public Laws 34-68[1] and 34-87[2] (herein referred to as the FY 2018 Budget Act), as it relates to the government of Guam entities identified in Table 1 by Priority Number (PN) and by Group I, Group II, and Group III[3].

Group I was composed of entities that provide services that are explained to be the government's top priorities to include education, health, and public safety. Group II was composed of entities that provide services that are involved in support, enforcement, regulation, adjudication, or administration. Group III was composed of other entities.

Caveats About This Report

The data contained in this report is taken from the FY 2018 Budget Act and the AS400 government financial management system and were organized in accordance with the reorganization priorities found in Chapter 1A, Title 5 of the Guam Code Annotated. Federal Grants-in-Aid amounts were not considered in this analysis. Inclusion or exclusion of any particular data configuration does not imply an endorsement or rejection by the OFB, and the report makes no recommendations.

Summary of Review and Analysis

Group I entities' total Fiscal Year 2018 General and Special Funds (inclusive of Fund Balance sources) was $541.47 million or 58.84% of total appropriations. Group II entities totaled $94.73 million or 10.29%. Group III entities totaled $43.56 million or 4.73%. Branches and agencies exempt from reorganization totaled $91.56 million or 9.95%. Debt service and retiree-related appropriations[4] totaled $148.97 million or 16.19%.

The amount appropriated to Groups II and III totaled $138.29 million or 15.03% of the total appropriations in Fiscal Year 2018. This is broken down into $47.75 million from the General Fund which represents 6.95% of the total General Funds appropriated; and $90.54 million from the

[1] Public Law 34-68, titled in part, An Act to Amend Section 1(ff) of Chapter V, Public Law 34-42, Relative to Appropriating Funds from the Solid Waste Operations Fund to the Guam Solid Waste Authority for its Operations in Fiscal Year 2018.

[2] Public Law 34-87, titled in part, An Act to Amend Sections 1 and 2 of Chapter VI, and Section 1(a)(1) of Chapter V, All of Public Law 34-42, Relative to Reducing the FY 2018 General Fund Appropriations to the Guam Legislature, the Office of Finance and Budget, and the Office of the Governor.

[3] Pursuant to § 1A102.2, Chapter 1A, Title 5 of the Guam Code Annotated.

[4] Retiree-related Appropriations include government of Guam retiree Cost of Living Adjustment (COLA), Supplemental Annuity Benefits, Medicare Premiums subsidy, Medical, Dental, and Life Insurance Premiums subsidy, and retired Governor, Lt. Governor, Justices, and Judges Pensions.

Special Funds and Other which represents 38.79% of the total Special Funds and Other appropriated.

Table 1.1.

OFB's Summary of Appropriations by Reorganization Group by Fund
Millions of Dollars

Reorganization Group	General Fund	% of Total GF	Special Fund and Other	% of Total SF&O	Grand Total	% of Total
100	443.40	**64.55%**	98.07	**42.02%**	**541.47**	**58.84%**
200	25.13	**3.66%**	69.60	**29.82%**	**94.73**	**10.29%**
300	22.62	**3.29%**	20.94	**8.97%**	**43.56**	**4.73%**
Exempt	61.20	**8.91%**	30.36	**13.01%**	**91.56**	**9.95%**
Debt Service	75.93	**11.05%**	9.21	**3.95%**	**85.15**	**9.25%**
Retiree-related	58.60	**8.53%**	5.23	**2.24%**	**63.82**	**6.93%**
Grand Total	**686.88**	**100.00%**	**233.40**	**100.00%**	**920.28**	**100.00%**

Source: Office of Finance and Budget and AS400 government financial management system

Figure 1.1.

All Funds Appropriations by Group
Millions of Dollars

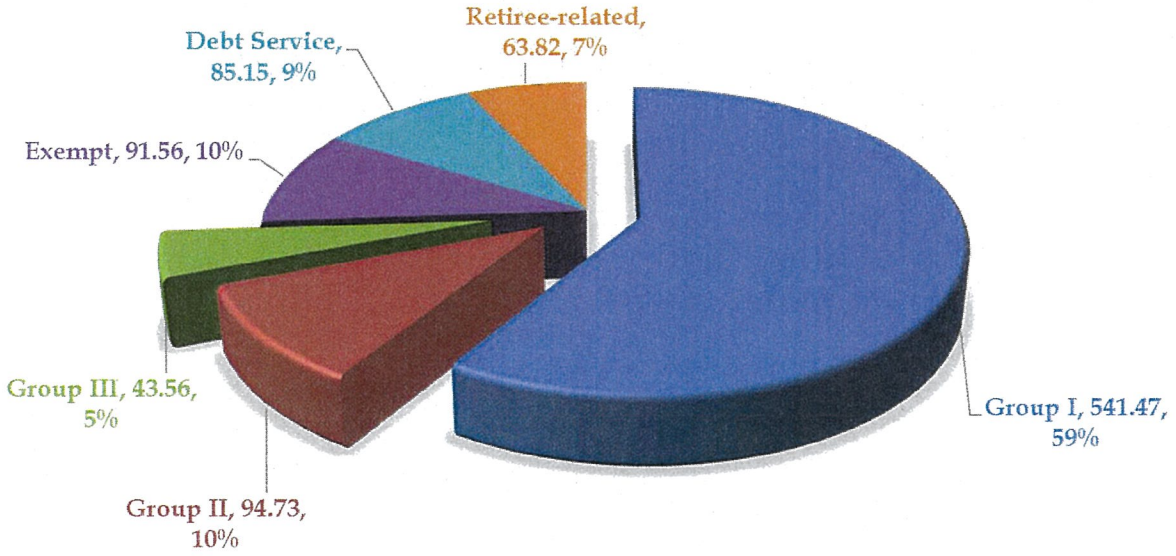

Table 1.2.

OFB's Summary of Appropriations by Fund Source and Reorganization Group as a % of Fund Source

Millions of Dollars

Funding Source	Reorganization Group	Total	% of Total
General Fund	100	443.40	64.55%
	200	25.13	3.66%
	300	22.62	3.29%
	Exempt	61.20	8.91%
	Debt Service	75.93	11.05%
	Retiree-related	58.60	8.53%
General Fund Total		**686.88**	**100.00%**
Special Funds and Other	100	98.07	42.02%
	200	69.60	29.82%
	300	20.94	8.97%
	Exempt	30.36	13.01%
	Debt Service	9.21	3.95%
	Retiree-related	5.23	2.24%
Special Funds and Other Total		**233.40**	**100.00%**
Grand Total		**920.28**	

Sources: Office of Finance and Budget and AS400 government financial management system

Figure 1.2.

General Fund Appropriations by Group

Millions of Dollars



SECTION 2: Detailed Review and Analysis of Reorganization Groups by Agency

The Unified Judiciary of Guam (Judicial Branch) and the Guam Legislature, inclusive of the OFB, (Legislative Branch) were assumed to not fall under the reorganization authority granted in Public Law 34-87. Due to the Guam Solid Waste Authority continuing to be under federal receivership, OFB assumed this agency was exempt for the purposes of this report. Appropriations relative to debt service and retiree-related appropriations were not included under any group.

Offices or departments under the supervision of an elected official were exempt from certain reorganization powers[5] which the OFB assumed that these offices and departments under the Executive Branch included the Mayors' Council of Guam, the Office of Public Accountability, and the Office of the Attorney General[6].

The Guam Board of Accountancy and the Commission on *Chamoru* Language and the Teaching of the History and Culture of the Indigenous People of Guam were not included under any Group, therefore were considered under Group 300[7].

With the exception of certain agencies[8], Chapter 1A, Title 5 of the Guam Code Annotated did not specifically identify divisions or programs to be included in specific Groups, therefore all departments and agencies were considered fully a part of the Group identified. The entire operation of the Public Defender Service Corporation was assumed to be part of Group I PN 100S.

Tables 2.1 through 2.3 provide a detailed breakdown by reorganization group, by department and/or agency, and by specific fund source. Table 2.1 provides a breakdown of Group I by Education, Health, and Public Safety PNs for Fiscal Year 2018 appropriations. Table 2.2 provides a breakdown of Groups II and III. Table 2.3 provides a breakdown of exempted branches and agencies, debt service, and retiree-related appropriations.

[5] Pursuant to § 1A113, Chapter 1A, Title 5 of the Guam Code Annotated. The provisions of §§ 1A101 (Internal Reorganization), 1A102 (Reorganization of the Executive Branch), 1A103 (Same: Absorption of Functions), 1A104 (Same: Abolition of Government Entities), 1A110 (Transition – Files and Equipment), and 1A111 (Abolished Entity) *shall not* apply to an office or department under the supervision of an elected official.

[6] The Office of the Attorney General (also known as the Department of Law) was included under Table 1, Group 1, PN 104S, but is an office or department under the supervision of an elected official. OFB deemed this office to be exempt under § 1A113, Chapter 1A, Title 5 of the Guam Code Annotated.

[7] Pursuant to the last sentence in § 1A102.2, Chapter 1A, Title 5 of the Guam Code Annotated.

[8] The General Services Agency (division of the Department of Administration, the Office of Technology (which was previously appropriated funds as part of the Department of Administration), and the Guam Museum (division of the Department of Chamorro Affairs) were the only divisions or programs separately identified in Chapter 1A, Title 5 of the Guam Code Annotated from the operations of its parent agency.

Table 2.1.

Group I PN 100 Education, Health, and Public Safety Fiscal Year 2018 Appropriations
Millions of Dollars

Agency Name	Specific Fund Source	Total
Reorganization Group 100: Education		
Guam Department of Education	General Fund	225.83
	Healthy Futures Fund	.89
	Limited Gaming Fund	.61
	Public Library Resources Fund	1.00
	School Lunch/Child Nutritional Meal Reimbursement Fund	12.50
	Territorial Education Facilities Fund	4.35
	Territorial Education Facilities Fund Balance	.10
University of Guam	General Fund	35.08
	Healthy Futures Fund	2.79
	Territorial Education Facilities Fund	1.10
	Tourist Attraction Fund	.20
Guam Community College	General Fund	19.75
	Manpower Development Fund	.39
	Territorial Education Facilities Fund	.28
	Tourist Attraction Fund	.02
Guam Public Library System	Territorial Education Facilities Fund	1.25
Subtotal Group PN 100E		**306.14**
Reorganization Group 100: Health		
Guam Memorial Hospital Authority	General Fund	2.77
	GMHA Pharmaceuticals Fund	15.77
	Healthy Futures Fund	3.34
Guam Behavioral Health and Wellness Center	General Fund	2.33
	Healthy Futures Fund	16.15
	Healthy Futures Fund Balance	2.34
Department of Public Health and Social Services	Environmental Health Fund	1.30
	Environmental Health Fund Balance	.06
	General Fund	61.26
	Health Professional Licensing Office Revolving Fund	.21
	Healthy Futures Fund	4.61
	Office of Vital Statistics Revolving Fund	.25
	Sanitary Inspection Revolving Fund	.14
Subtotal Group PN 100H		**110.54**
Reorganization Group 100: Public Safety		
Guam Police Department	General Fund	30.04
	Guam Highway Fund	1.51
	Police Patrol Vehicle and Equipment Revolving Fund	.28
	Police Services Fund	1.37

Table 2.1.
Group I PN 100 Education, Health, and Public Safety Fiscal Year 2018 Appropriations
Millions of Dollars

Agency Name	Specific Fund Source	Total
	Tourist Attraction Fund	2.73
Guam Fire Department	Enhanced 911 Emergency Reporting System Fund	2.17
	Fire, Life and Medical Emergency Fund	1.70
	General Fund	31.89
	Tourist Attraction Fund	1.44
Department of Corrections	Corrections Revolving Fund	1.49
	Corrections Revolving Fund Balance	.70
	General Fund	24.22
	Safe Streets Fund	.10
Customs and Quarantine Agency	Customs, Agriculture, and Quarantine Inspection Services Fund	14.93
Department of Youth Affairs (custodial; corrections related) [9]	General Fund	5.91
Public Defender Service Corporation	General Fund	4.34
Subtotal Group PN 100S		**124.79**
Total Group I PN 100		**541.47**

Sources: Office of Finance and Budget and AS400 government financial management system

[9] OFB extracted non-custodial and non-corrections related appropriations from the Department of Youth Affairs total appropriation based on data taken from the AS400 government financial management system leaving the Division of Youth Correction. The Divisions of Youth Development and Vocational Rehabilitation and Support Services were assumed to be non-custodial and non-corrections related.

Table 2.2.

Groups II and III Fiscal Year 2018 Appropriations
Millions of Dollars

Agency Name	Specific Fund Source	Total
Reorganization Group II: PN 200		
Department of Revenue and Taxation	Banking and Insurance Enforcement Fund	.42
	Better Public Service Fund	1.78
	General Fund	10.94
	Tax Collection Enhancement Fund	1.00
	Tourist Attraction Fund	
Department of Public Works	General Fund	.15
	Guam Highway Fund	10.60
	Guam Highway Fund Balance	.57
	Territorial Education Facilities Fund	8.14
	Territorial Education Facilities Fund Balance	.00
Department of Labor	General Fund	2.72
	Manpower Development Fund	.17
Department of Land Management	General Fund	.34
	Land Survey Revolving Fund	3.18
Department of Administration (not including the General Services Agency and the Office of Technology)	General Fund	9.44
	Guam Highway Fund	.02
	Guam Highway Fund Balance	1.67
	Indirect Cost Fund	1.01
	Limited Gaming Fund	.10
	Street Light Fund	4.84
	Territorial Education Facilities Fund	10.11
	Tourist Attraction Fund	.02
Department of Military Affairs	General Fund	.91
Veterans Affairs Office	General Fund	.63
Guam Visitors Bureau	Tourist Attraction Fund	23.61
	Tourist Attraction Fund Balance	1.50
Department of Chamorro Affairs (not including the Guam Museum)	General Fund	.00
	Tourist Attraction Fund	.87
Subtotal Group II: PN200		**94.73**
Reorganization Group III: PN 300		
Guam Ancestral Lands Commission	General Fund	.09
Bureau of Budget and Management Research	General Fund	1.36
	Indirect Cost Fund	.33
Bureau of Statistics and Plans	General Fund	1.25
Civil Service Commission	General Fund	1.05
Chamorro Land Trust Commission	Chamorro Land Trust Operations Fund	1.04
Commission on Decolonization	General Fund	.39
Department of Agriculture	General Fund	3.14
	Guam Invasive Species Inspection Fee Fund	.65
	Guam Plant Inspection and Permit Fund	.10
	Rabies Prevention Fund	.05
	Tourist Attraction Fund	.50

Table 2.2.
Groups II and III Fiscal Year 2018 Appropriations
Millions of Dollars

Agency Name	Specific Fund Source	Total
Department of Integrated Services for Individuals with Disabilities	General Fund	1.05
Department of Parks and Recreation	General Fund	.39
	Limited Gaming Fund	.61
	Public Recreation Services Fund	.17
	Tourist Attraction Fund	3.21
Department of Youth Affairs (non-custodial; non-corrections related)	General Fund	.33
	Healthy Futures Fund	.08
Council for the Arts and Humanities Agency	Tourist Attraction Fund	.45
Guam Commission for Educator Certification	Territorial Education Facilities Fund	.28
Contractors License Board	Guam Contractors License Board Fund	.82
	Guam Contractors License Board Fund Balance	.06
Guam Educational Telecommunications Corporation	Territorial Education Facilities Fund	.62
Guam Election Commission	General Fund	1.51
Guam Environmental Protection Agency	Air Pollution Control Fund	.31
	Guam Environmental Trust Fund	.38
	Guam Environmental Trust Fund Balance	.08
	Pesticide Management Fund	.18
	Recycling Revolving Fund	2.93
	Solid Waste Operations Fund	.20
	Tourist Attraction Fund	.11
	Water Protection Fund	.08
	Water Research and Development Fund	.10
Guam Regional Transit Authority	Guam Highway Fund	3.21
	Public Transit Fund	.46
Hagatna Restoration and Redevelopment Authority	Tourist Attraction Fund	.14
Office of the Governor[10]	General Fund	7.04
	Indirect Cost Fund	.30
Chief Medical Examiner	General Fund	.44
Department of Administration (Office of Technology)	General Fund	3.41
Department of Chamorro Affairs (Guam Museum)	Guam Museum Fund	1.02
	Tourist Attraction Fund	1.13
Guam Board of Professional Engineers, Architects, and Land Surveyors	Professional Engineers, Architects, and Land Surveyors Board Fund	.31
	Professional Engineers, Architects, and Land Surveyors Board Fund Balance	.03
Guam Board of Accountancy	Guam Board of Accountancy Fund	.78
Chamoro Language Commission	Tourist Attraction Fund	.23
Department of Administration (General Services Agency)	General Fund	1.16

[10] Pursuant to Section 12(b) of Public Law 34-87, the Office of the Governor's Fiscal Year 2018 General Fund appropriation was reduced by 10% from $7.82 million to $7.04 million.

Table 2.2.
Groups II and III Fiscal Year 2018 Appropriations
Millions of Dollars

Agency Name	Specific Fund Source	Total
Subtotal Group III: PN300		**43.56**
Total Groups II and III		**138.29**

Source: Office of Finance and Budget and AS400 government financial management system

Table 2.3.
Exempted Branches and Agencies, Debt Service, and Retiree-related Appropriations
Millions of Dollars

Agency Name	Specific Fund Source	Total
Exempted Branches and Agencies		
Guam Legislature[11]	General Fund	7.65
Guam Solid Waste Authority	Solid Waste Operations Fund	19.57
Mayors' Council of Guam	General Fund	.79
	Guam Highway Fund	5.80
	Host Community Fund	.30
	Limited Gaming Fund	.61
	Territorial Education Facilities Fund	.90
	Tourist Attraction Fund	3.02
Office of Finance and Budget[12]	General Fund	.42
Office of Public Accountability	General Fund	1.40
Office of the Attorney General	General Fund	16.25
Unified Judiciary of Guam	General Fund	34.70
	Safe Streets Fund	.16
Subtotal Exempted Branches and Agencies		**91.56**
Debt Service and Retiree-related Appropriations		
Debt Service	General Fund	75.93
	Territorial Education Facilities Fund	2.22
	Tourist Attraction Fund	7.00
Retiree-related Appropriations	General Fund	58.60
	Section 2718 Fund	5.23
Subtotal Debt Service and Retiree-related Appropriations		**148.97**
Total Exempted Branches and Agencies, Debt Service, and Retiree-related Appropriations		**240.53**

Source: Office of Finance and Budget

[11] Pursuant to Section 12(a) of Public Law 34-87, the Guam Legislature's Fiscal Year 2018 General Fund appropriation was reduced by 10% from $8.50 million to $7.65 million.
[12] Pursuant to Section 12(a) of Public Law 34-87, the Office of Finance and Budget's Fiscal Year 2018 General Fund appropriation was reduced by 10% from $0.47 million to $0.42 million.

FISCAL REALIGNMENT PLAN FOR FY 2018
AS SUBMITTED BY *I MAGA'LÅHEN GUÅHAN*
PURSUANT TO SECTION 20 OF PUBLIC LAW 34-87

SUMMARY REVIEW AND ANALYSIS

Prepared by the
OFFICE OF FINANCE AND BUDGET
Committee on Appropriations and Adjudication

March 26, 2018

SECTION 1: Introduction and Overview

Section 20 of Public Law 34-87 tied the submission of a Fiscal Realignment Plan (FRP)[1] by *I Maga'låhen Guåhan* to the Speaker of *I Liheslaturan Guåhan* for Fiscal Year 2018 that reduces net appropriations for Fiscal Year 2018 by not less than $30 million as compared to Public Law 34-42, *the General Appropriations Act of 2018* (herein referred to as the FY 2018 Budget Act).

On March 23, 2018, *I Maga'låhen Guåhan* submitted a FRP in accordance with Section 20 of Public Law 34-87 in bill format which included amendments to the FY 2018 Budget Act (herein referred to as the FRP Bill), reducing General Fund Individual, Corporate, and Withholding Income Tax revenues by $67.05 million[2], increasing the net General Fund Business Privilege Tax (BPT) and Other Tax revenues by $23 million, and eliminating the 2% General Fund reserve[3] of $14.05 million. The only Special Revenue Fund revenues or appropriations that were proposed to be amended was the increase in the GMHA Pharmaceuticals Fund[4] revenues and appropriations and the Solid Waste Operations Fund (SWOF) appropriation level[5].

Net Appropriation Reduction is $28.48 million

Section 20 of Public Law 34-87 states:

"This Act *shall* be effective upon submission of a fiscal realignment plan by *I Maga'låhen Guåhan* to the Speaker of *I Liheslaturan Guåhan* for Fiscal Year 2018 that reduces net appropriations for Fiscal Year 2018 by not less than Thirty Million Dollars ($30,000,000) as compared to Public Law 34-42."

Table 1 reflects a net appropriation reduction of approximately $28.48 million. This is as a result of a net reduction in General Fund appropriations of $30 million and a net increase in Special Fund appropriations of $1.52 million as a result of the increased GMHA Pharmaceuticals Fund appropriation.

This Summary Review and Analysis consists of a comparative review of the FY 2018 Budget Act and the FRP Bill. Section 2 presents a detailed analysis of the proposed revenue reductions in revenues and Section 3 presents a detailed analysis of the proposed appropriation reductions by agency and program.

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[1] A FRP is required at the close of each quarter wherein the Directors of the Department of Administration, the Bureau of Budget and Management and Research, and the Department of Revenue and Taxation determine the projected fiscal year revenues, based on actual revenues collected, are three percent (3%) or more less than revenue projections adopted by the Annual Budget Act pursuant to § 4109(f), Chapter 4, Title 5 Guam Code Annotated. The FRP is required to address the apparent revenue disparity. Said FRP may include, but is not limited to, cost-containment and austerity measures, governmental reorganization plans and other such actions. *I Maga'låhen Guåhan* is required to submit to the Speaker of *I Liheslaturan Guåhan* proposed legislation, in a bill format, to implement the FRP if legislative action is required.

[2] OFB assumed such reduction in General Fund income tax revenues were taken from the OFB, "*Estimated Impacts of the Tax Cuts and Jobs Act of 2017,*" Letter to Speaker Benjamin J.F. Cruz dated February 13, 2018.

[3] Pursuant to § 22425, Chapter 22, Title 5 Guam Code Annotated.

[4] Pursuant to § 26208, Chapter 26, Title 11 Guam Code Annotated.

[5] The amount in Section 1(ff)(1) amends the appropriation from $7.01 million to $19.16 million pursuant to Public Law 34-68.

Caveats About This Report

The data reviewed and analyzed by this Summary Review and Analysis were taken directly from the FY 2018 Budget Act and the FRP Bill. OFB notes that this Summary Review and Analysis does not include an analysis of the impacts of the reductions to General Fund appropriations specifically authorized for Federal Matching Grants, if any, and that the estimated impacts of the Tax Cuts and Jobs Act of 2017 on General Fund Income Tax revenues were based on OFB's Baseline Revenue Tracking for Income Taxes and not on the adopted Income Tax revenues in the FY 2018 Budget Act.

All appropriation levels identified in this report are inclusive of General and Special Fund sources but does not include appropriations made from fund balances.

The report makes no recommendations on fiscal policy and is intended to assist Senators of *I Mina'trentai Kuåtro na Liheslaturan Guåhan* in their review of the FRP Bill.

Table 1.

Comparative Summary Review and Analysis: P.L. 34-42 and FRP Bill General and Special Funds)				
Millions of Dollars	(A)	(B)	(C) = (B) - (A)	(C) / (A)
	P.L. 34-42	**FRP Bill**	**Variance ($)**	**Variance (%)**
Revenues Overview				
General Fund Available to Appropriate	688.56	658.56	-30.00	-4.36%
Special Revenue Funds	226.29	227.82	1.52	0.67%
Total General and Special Revenue Funds	**914.85**	**886.38**	**-28.48**	**-3.11%**
Appropriations Overview				
Executive				
Public Safety	120.61	119.09	-1.52	-1.26%
Public Health	109.19	108.25	-.93	-0.86%
Other Executive Branch Agencies	129.77	126.71	-3.06	-2.36%
Subtotal Executive	359.57	354.05	-5.52	-1.53%
Education	305.07	288.00	-17.08	-5.60%
Other Branches, Departments, and/or Agencies	100.84	94.96	-5.88	-5.83%
Retiree-related Appropriations	63.82	63.82	.00	0.00%
Debt Service	85.15	85.15	.00	0.00%
Total Appropriations	**914.45**	**885.97**	**-28.48**	**-3.11%**
Unappropriated SWOF Revenues[6]	.41	.41	.00	0.00%
Total Budgetary Balance	**.00**	**.00**	**.00**	

Source: Public Law 34-42 and FRP Bill submitted on March 23, 2018

[6] The increase in SWOF appropriation pursuant to Public Law 34-68 did not appropriate the entire amount of SWOF revenues adopted with a remaining balance of $0.41 million.

SECTION 2: Revenue Adjustment Review and Analysis

The FRP Bill reduces Individual, Corporate, and Withholding Income Tax revenues by approximately $67.05 million. The FRP also increases Business Privilege Tax revenues by $24.63 million (and thereby increases the allocation to the GMHA Pharmaceuticals Fund[7]) and reduces Other Tax revenues by $0.11 million. No other General Fund revenue category was adjusted except the 2% General Fund Reserve for Deficit Reduction[8] which was eliminated. Total General Fund revenues available to appropriate was reduced by $30 million or 4.36%.

Special Fund revenues were increased due to the increase in GMHA Pharmaceuticals Fund by $1.52 million, which offset the overall decrease in General and Special Fund revenues.

Table 2.

Comparative Review and Analysis of General and Special Fund Categories

	(A)	(B)	(C) = (B) - (A)	(C) / (A)
Millions of Dollars	**P.L. 34-42**	**FRP Bill**	**Variance ($)**	**Variance (%)**
Individual Income Taxes	78.34	73.16	-5.18	-6.61%
Corporate Income Taxes	152.60	124.17	-28.43	-18.63%
Withholding Taxes, Interest and Penalties	281.23	247.79	-33.44	-11.89%
Provision for Tax Refund Payments	-125.00	-125.00	.00	0.00%
Total Income Tax Revenue	**387.17**	**320.12**	**-67.05**	**-17.32%**
Business Privilege Taxes	254.80	279.43	24.63	9.67%
GMHA Pharmaceutical Fund	-15.77	-17.30	-1.52	9.67%
Harmon Industrial Park Tax Credit	-.25	-.25	.00	0.00%
Other Taxes	4.33	4.22	-.11	-2.48%
Section 30 Funds	68.60	68.60	.00	0.00%
Immigration Fees	1.85	1.85	.00	0.00%
Overpayment for Make Work Pay Tax Credit	-5.50	-5.50	.00	0.00%
Use of Money and Property	.39	.39	.00	0.00%
Licenses, Fees and Permits	6.04	6.04	.00	0.00%
Licenses, Fees and Permits (Better Public Service Fund)	-.60	-.60	.00	0.00%
Department Charges	1.55	1.55	.00	0.00%
2% Reserve	-14.05	.00	14.05	-100.00%
Total General Fund Revenues Available to Appropriate	**688.56**	**658.56**	**-30.00**	**-4.36%**
Total Special Fund Revenues	**226.29**	**227.82**	**1.52**	**0.67%**
Total General and Special Fund Revenues Available to Appropriate	**914.85**	**886.38**	**-28.48**	**-3.11%**

Source: Public Law 34-42 and FRP Bill submitted on March 23, 2018

[7] Pursuant to § 26208, Chapter 26, Title 11 Guam Code Annotated.
[8] Pursuant to § 22436, Chapter 22, Title 5 Guam Code Annotated.

SECTION 3: Appropriation Adjustment Review and Analysis

The FRP Bill reduces total net General and Special Fund appropriations by $28.48 million allocated amongst Executive Branch line agencies, Education Agencies, and Other Branches, Agencies, and/or Departments as illustrated in Table 3.1.

A breakdown of each of the categories and sub-categories of Agency/Department can be found in Tables 3.2 to 3.6.

Table 3.1.
Total Appropriations (General and Special Fund Sources) by Agency and by Description with Variances

	(A)	(B)	(C) = (B) - (A)	(C) / (A)
Agency/Description	**P.L. 34-42**	**FRP Bill**	**Variance ($)**	**Variance (%)**
Executive				
Public Safety	120.61	119.09	-1.52	-1.26%
Public Health	109.19	108.25	-.93	-0.86%
Other Executive Branch Agencies	129.77	126.71	-3.06	-2.36%
Subtotal Executive	**359.57**	**354.05**	**-5.52**	**-1.53%**
Education	**305.07**	**288.00**	**-17.08**	**-5.60%**
Other Branches, Departments, and/or Agencies	**100.84**	**94.96**	**-5.88**	**-5.83%**
Retiree-related Appropriations	**63.82**	**63.82**	**.00**	**0.00%**
Debt Service	**85.15**	**85.15**	**.00**	**0.00%**
Total Appropriations	**914.45**	**885.97**	**-28.48**	**-3.11%**

Source: Public Law 34-42 and FRP Bill submitted on March 23, 2018

The following tables will provide a detailed breakdown of each category and sub-category identified in Table 3.1 by specific funding source and description.

Table 3.2.
Public Safety Appropriations by Agency, by Specific Funding Source, and by Description with Variances

			(A)	(B)	(C) = (B) - (A)	(C) / (A)
Agency/ Description	Specific Fund Source	Description	P.L. 34-42	FRP Bill	Variance ($)	Variance (%)
Executive						
Public Safety						
Guam Police Department	General Fund	Operations	30,035,239	29,403,493	(631,746)	-2.10%
	Guam Highway Fund	Operations	1,510,063	1,510,063	0	0.00%
	Police Patrol Vehicle and Equipment Revolving Fund	Operations	283,753	283,753	0	0.00%
	Police Services Fund	Operations	1,366,109	1,366,109	0	0.00%
	Tourist Attraction Fund	Operations	2,726,619	2,726,619	0	0.00%
Guam Fire Department	Enhanced 911 Emergency Reporting System Fund	Operations	2,167,059	2,167,059	0	0.00%
	Fire, Life and Medical Emergency Fund	Operations	1,695,671	1,695,671	0	0.00%
	General Fund	Operations	31,885,003	31,212,341	(672,662)	-2.11%
	Tourist Attraction Fund	Operations	1,440,215	1,440,215	0	0.00%
Department of Corrections	Corrections Revolving Fund	Operations	1,490,694	1,490,694	0	0.00%
	General Fund	Operations	23,715,006	23,715,006	0	0.00%
		Cost of Care and Custody for Prisoners Confined in Federal Facilities	501,000	501,000	0	0.00%
	Safe Streets Fund	Operations	97,076	97,076	0	0.00%
Department of Youth Affairs	General Fund	Operations	5,907,388	5,687,388	(220,000)	-3.72%
		Youth Programs	332,150	332,150	0	0.00%
	Healthy Futures Fund	Community Social Development Unit/Resource Centers	82,319	82,319	0	0.00%
Customs and Quarantine Agency	Customs, Agriculture, and Quarantine Inspection Services Fund	Operations	14,931,817	14,931,817	0	0.00%
Chief Medical Examiner	General Fund	Operations	442,330	442,330	0	0.00%
Total Public Safety			**120,609,511**	**119,085,103**	(1,524,408)	-1.26%

Table 3.3.
Public Health Appropriations by Agency, by Specific Funding Source, and by Description with Variances

			(A)	(B)	(C) = (B) - (A)	(C) / (A)
Agency/Description	Specific Fund Source	Description	P.L. 34-42	FRP Bill	Variance ($)	Variance (%)
Executive						
Public Health						
Department of Public Health and Social Services	Environmental Health Fund	Operations	1,303,734	1,303,734	0	0.00%
	General Fund	Operations	22,386,548	20,245,022	(2,141,526)	-9.57%
		Children's Health Insurance Program (CHIP)	2,293,576	2,293,576	0	0.00%
		Division of Senior Citizens Programs	600,050	600,050	0	0.00%
		Enhanced Allotment Plan	813,339	813,339	0	0.00%
		Foster Children Insurance	549,000	501,437	(47,563)	-8.66%
		Medicaid Program	14,395,105	14,395,105	0	0.00%
		Medicinal Marijuana Lab	100,000	0	(100,000)	-100.00%
		MIP Appropriations	15,828,907	15,828,907	0	0.00%
		MIP Cancer Screening	800,000	730,691	(69,309)	-8.66%
		Office of Minority Health	106,578	97,345	(9,233)	-8.66%
		Public Assistance Program Payments	3,384,305	3,384,305	0	0.00%
	Health Professional Licensing Office Revolving Fund	Health Professional Licensing Office	205,828	205,828	0	0.00%
	Healthy Futures Fund	Operations	4,126,741	4,126,741	0	0.00%
		Guam Cancer Registry	278,627	278,627	0	0.00%
		MIP Cancer Screening	200,000	200,000	0	0.00%
	Office of Vital Statistics Revolving Fund	Office of Vital Statistics	251,660	251,660	0	0.00%
	Sanitary Inspection Revolving Fund	Operations	137,280	137,280	0	0.00%
Guam Memorial Hospital Authority	General Fund	Operations	2,170,616	2,170,616	0	0.00%
		Labor and Delivery Ward	600,000	600,000	0	0.00%

Table 3.3.
Public Health Appropriations by Agency, by Specific Funding Source, and by Description with Variances

			(A)	(B)	(C) = (B) - (A)	(C) / (A)
Agency/Description	Specific Fund Source	Description	P.L. 34-42	FRP Bill	Variance ($)	Variance (%)
	GMHA Pharmaceuticals Fund	Operations	15,772,163	17,296,760	1,524,597	9.67%
	Healthy Futures Fund	Operations	3,343,523	3,343,523	0	0.00%
Guam Behavioral Health and Wellness Center	General Fund	Operations	2,332,094	2,332,094	0	0.00%
	Healthy Futures Fund	Alcohol Detox, Rehab, and Prevention Services	437,429	437,429	0	0.00%
		Operations	15,716,032	15,716,032	0	0.00%
Department of Integrated Services for Individuals with Disabilities	General Fund	Operations	1,052,841	961,627	(91,214)	-8.66%
Total Public Health			**109,185,977**	**108,251,728**	**(934,248)**	**-0.86%**

Table 3.4.
Other Executive Branch Agencies Appropriations by Agency, by Specific Funding Source, and by Description with Variances

			(A)	(B)	(C) = (B) - (A)	(C) / (A)
Agency/Description	Specific Fund Source	Description	P.L. 34-42	FRP Bill	Variance ($)	Variance (%)
Executive						
Other Executive Branch Agencies						
Office of the Governor	General Fund	Operations	7,823,067	7,040,760	(782,307)	-10.00%
	Indirect Cost Fund	Operations	302,164	302,164	0	0.00%
Bureau of Budget and Management Research	General Fund	BBMR Employee CWA Appeal Back Pay	68,358	64,056	(4,302)	-6.29%
		Operations	1,287,508	1,175,963	(111,545)	-8.66%
	Indirect Cost Fund	Operations	327,288	327,288	0	0.00%
Bureau of Statistics and Plans	General Fund	Business and Economic Statistics Program	416,003	416,003	0	0.00%
		Operations	835,877	815,290	(20,587)	-2.46%
Civil Service Commission	General Fund	Administrative Law Judge	118,605	108,330	(10,275)	-8.66%
		Operations	935,360	854,324	(81,036)	-8.66%
Commission on Decolonization	General Fund	Operations	386,063	260,810	(125,253)	-32.44%
Contractors License Board	Guam Contractors License Board Fund	Operations	821,249	821,249	0	0.00%
Council for the Arts and Humanities Agency	Tourist Attraction Fund	Operations	411,064	411,064	0	0.00%
		Guam Territorial Band	40,000	40,000	0	0.00%
Department of Administration	General Fund	Operations	10,653,059	10,151,144	(501,915)	-4.71%
		General Purpose Financial Statement and Single Audit	401,000	401,000	0	0.00%
		Government Claims Fund	250,000	250,000	0	0.00%
		Guam Autism Center	150,000	150,000	0	0.00%
		Residential Treatment Fund	1,600,000	1,600,000	0	0.00%
		Support of Child in Custody	946,969	946,969	0	0.00%
	Guam Highway Fund	GHF Single Audit	18,500	18,500	0	0.00%
	Indirect Cost Fund	Operations	981,894	981,894	0	0.00%
		Training	25,000	25,000	0	0.00%

Table 3.4.
Other Executive Branch Agencies Appropriations by Agency, by Specific Funding Source, and by Description with Variances

			(A)	(B)	(C) = (B) - (A)	(C) / (A)
Agency/Description	Specific Fund Source	Description	P.L. 34-42	FRP Bill	Variance ($)	Variance (%)
	Limited Gaming Fund	Limited Gaming Fund	96,082	96,082	0	0.00%
	Street Light Fund	Public Streetlights Appropriation	4,844,442	4,844,442	0	0.00%
	Territorial Education Facilities Fund	Tiyan Lease and Collateral Equipment	10,113,928	10,113,928	0	0.00%
	Tourist Attraction Fund	TAF Single Audit	20,500	20,500	0	0.00%
Department of Agriculture	General Fund	Animal Shelter	150,000	127,500	(22,500)	-15.00%
		Operations	2,991,923	2,732,715	(259,208)	-8.66%
	Guam Invasive Species Inspection Fee Fund	Operations	650,751	650,751	0	0.00%
	Guam Plant Inspection and Permit Fund	Operations	98,394	98,394	0	0.00%
	Rabies Prevention Fund	Rabies Prevention Fund	50,857	50,857	0	0.00%
	Tourist Attraction Fund	Operations	500,000	500,000	0	0.00%
Department of Chamorro Affairs	Guam Museum Fund	Guam Museum	1,017,713	1,017,713	0	0.00%
	Tourist Attraction Fund	Operations	866,498	866,498	0	0.00%
		Guam Museum	1,125,640	1,125,640	0	0.00%
Hagatna Restoration and Redevelopment Authority	Tourist Attraction Fund	Operations	136,590	136,590	0	0.00%
Department of Labor	General Fund	Operations	2,016,852	1,842,120	(174,732)	-8.66%
		Worker's Compensation Fund	698,593	638,070	(60,523)	-8.66%
	Manpower Development Fund	Operations	166,430	166,430	0	0.00%
Department of Land Management	General Fund	Operations	343,292	313,551	(29,741)	-8.66%
	Land Survey Revolving Fund	Operations	3,181,693	3,181,693	0	0.00%
Chamorro Land Trust Commission	Chamorro Land Trust Operations Fund	Operations	1,036,992	1,036,992	0	0.00%
Department of Military Affairs	General Fund	Operations	909,100	830,339	(78,761)	-8.66%

Table 3.4.
Other Executive Branch Agencies Appropriations by Agency, by Specific Funding Source, and by Description with Variances

			(A)	(B)	(C) = (B) - (A)	(C) / (A)
Agency/Description	Specific Fund Source	Description	P.L. 34-42	FRP Bill	Variance ($)	Variance (%)
Department of Parks and Recreation	General Fund	Operations	394,868	360,658	(34,210)	-8.66%
	Limited Gaming Fund	Operations	608,518	608,518	0	0.00%
	Public Recreation Services Fund	Operations	172,371	172,371	0	0.00%
	Tourist Attraction Fund	Operations	2,457,133	2,457,133	0	0.00%
		Maintenance and Repair of Public Restrooms and Pool Facilities	749,377	749,377	0	0.00%
Department of Public Works	General Fund	Comprehensive Cost Benefit and Space Utilization Study	150,000	100,000	(50,000)	-33.33%
	Guam Highway Fund	Operations	8,742,198	8,742,198	0	0.00%
		Village Streets and Roads Resurfacing	1,854,435	1,854,435	0	0.00%
	Territorial Education Facilities Fund	Bus Operations	8,143,106	8,143,106	0	0.00%
Department of Revenue and Taxation	Banking and Insurance Enforcement Fund	Operations	419,088	419,088	0	0.00%
	Better Public Service Fund	Operations	1,781,496	1,781,496	0	0.00%
	General Fund	Operations	9,518,191	8,870,116	(648,075)	-6.81%
		Recruitment of Revenue Agents	1,100,000	1,100,000	0	0.00%
		Recruitment of Vehicle Registratopm Pffocers and Driver's License Examiners	325,000	325,000	0	0.00%
	Tax Collection Enhancement Fund	Operations	996,351	996,351	0	0.00%
Guam Board of Professional Engineers, Architects, and Land Surveyors	Professional Engineers, Architects, and Land Surveyors Board Fund	Operations	310,650	310,650	0	0.00%
Guam Educational Telecommunications Corporation	Territorial Education Facilities Fund	Operations	624,063	624,063	0	0.00%

Table 3.4.
Other Executive Branch Agencies Appropriations by Agency, by Specific Funding Source, and by Description with Variances

			(A)	(B)	(C) = (B) - (A)	(C) / (A)
Agency/Description	Specific Fund Source	Description	P.L. 34-42	FRP Bill	Variance ($)	Variance (%)
Guam Election Commission	General Fund	Operations	1,514,576	1,514,576	0	0.00%
Guam Environmental Protection Agency	Air Pollution Control Fund	Operations	308,689	308,689	0	0.00%
	Guam Environmental Trust Fund	Operations	376,952	376,952	0	0.00%
	Pesticide Management Fund	Operations	183,249	183,249	0	0.00%
	Recycling Revolving Fund	MCOG Allocation	2,181,296	2,181,296	0	0.00%
		Recycling Industry Economic Stimulus Program	675,000	675,000	0	0.00%
		Section 51303(a)(2), Ch. 51, Title 10 GCA	75,000	75,000	0	0.00%
	Solid Waste Operations Fund	Landfill Closure Costs	202,992	202,992	0	0.00%
	Tourist Attraction Fund	Beach Monitoring	108,289	108,289	0	0.00%
	Water Protection Fund	Operations	76,441	76,441	0	0.00%
	Water Research and Development Fund	Operations	99,436	99,436	0	0.00%
Guam Public Library System	Territorial Education Facilities Fund	Operations	1,246,021	1,246,021	0	0.00%
Guam Regional Transit Authority	Guam Highway Fund	Operations	3,211,082	3,211,082	0	0.00%
	Public Transit Fund	Operations	455,481	455,481	0	0.00%
Guam Solid Waste Authority	Solid Waste Operations Fund	Operations	19,160,000	19,160,000	0	0.00%
Guam Board of Accountancy	Guam Board of Accountancy Fund	Operations	782,100	782,100	0	0.00%
Guam Ancestral Lands Commission	General Fund	Operations	91,093	83,201	(7,892)	-8.66%
Veterans Affairs Office	General Fund	Operations	631,767	577,033	(54,734)	-8.66%
Chamorro Language Commission	Tourist Attraction Fund	Operations	230,000	230,000	0	0.00%
Total Other Executive Branch Agencies			**129,771,607**	**126,714,011**	**(3,057,596)**	**-2.36%**

Table 3.5.
Education Agencies Appropriations by Agency, by Specific Funding Source, and by Description with Variances

			(A)	(B)	(C) = (B) - (A)	(C) / (A)
Agency/ Description	Specific Fund Source	Description	P.L. 34-42	FRP Bill	Variance ($)	Variance (%)
Education						
Guam Department of Education[9]	General Fund	Chamoru Studies	401,207	379,309	(21,898)	-5.46%
		Operations (inclusive of Maintenance and Repairs of School Facilities)	222,870,861	210,706,716	(12,164,145)	-5.46%
		Pre-Kindergarten Expansion	1,054,596	997,037	(57,559)	-5.46%
		Textbooks	1,500,000	1,418,131	(81,869)	-5.46%
	Healthy Futures Fund	Interscholastic Sports Fund and Health and PE Activities	891,754	891,754	0	0.00%
	Limited Gaming Fund	Operations	608,518	608,518	0	0.00%
	Public Library Resources Fund	Operations	996,946	996,946	0	0.00%
	School Lunch/Child Nutritional Meal Reimbursement Fund	Operations	12,504,000	12,504,000	0	0.00%
	Territorial Education Facilities Fund	Operations	4,353,375	4,353,375	0	0.00%
Guam Commission for Educator Certification	Territorial Education Facilities Fund	Operations	281,822	281,822	0	0.00%
University of Guam	General Fund	Operations	30,740,431	28,077,201	(2,663,230)	-8.66%
		Student Financial Assistance Program	3,599,358	3,287,524	(311,834)	-8.66%
		YEC, Aquaculture, WERI, SWCD, KPRG, Guampedia	737,958	674,023	(63,935)	-8.66%
	Healthy Futures Fund	Guam Cancer Trust Fund	2,786,270	2,786,270		
	Territorial Education Facilities Fund	UOG Capital Improvements Fund	1,102,349	1,102,349	0	0.00%
	Tourist Attraction Fund	Guampedia	200,000	200,000	0	0.00%

[9] The FRP Bill did not include amendments to Sections 2 through 19, Part I, Chapter II of Public Law 34-42 relative to the allocations provided to GDOE programs. OFB assumed that the reduction to the lump-sum appropriation amount was also applied to the programs in Sections 2 through 19 on a pro rata basis.

Table 3.5.
Education Agencies Appropriations by Agency, by Specific Funding Source, and by Description with Variances

			(A)	(B)	(C) = (B) - (A)	(C) / (A)
Agency/ Description	Specific Fund Source	Description	P.L. 34-42	FRP Bill	Variance ($)	Variance (%)
Guam Community College	General Fund	Apprenticeship Program	818,369	747,469	(70,900)	-8.66%
		Operations	18,096,062	16,528,291	(1,567,771)	-8.66%
		LPN	835,600	763,207	(72,393)	-8.66%
	Manpower Development Fund	Apprenticeship Program	388,337	388,337	0	0.00%
	Territorial Education Facilities Fund	GCC Capital Improvement Fund	278,922	278,922	0	0.00%
	Tourist Attraction Fund	LPN, Prostart, Apprenticeship	24,154	24,154	0	0.00%
Subtotal Education			**305,070,888**	**287,995,354**	**(17,075,534)**	**-5.60%**

Table 3.6.
Other Branches, Departments and/or Agencies Appropriations by Agency, by Specific Funding Source, and by Description with Variances

			(A)	(B)	(C) = (B) - (A)	(C) / (A)
Agency/ Description	Specific Fund Source	Description	P.L. 34-42	FRP Bill	Variance ($)	Variance (%)
Other Branches, Departments, and/or Agencies						
Unified Judiciary of Guam	General Fund	Attorney Fees for Indigent Defense	1,306,472	1,193,284	(113,188)	-8.66%
		Operations	31,265,212	28,256,517	(3,008,695)	-9.62%
		Drug and Therapeutic Courts	1,572,793	1,436,532	(136,261)	-8.66%
		Electronic Monitoring	551,966	504,146	(47,820)	-8.66%
	Safe Streets Fund	Family Visitation Center	162,875	162,875	0	0.00%
Guam Legislature	General Fund	Operations	8,496,564	7,646,908	(849,656)	-10.00%
Office of Finance and Budget	General Fund	Operations	470,000	423,000	(47,000)	-10.00%
Mayors' Council of Guam	General Fund	Operations	788,931	720,581	(68,350)	-8.66%
	Guam Highway Fund	Operations	5,800,648	5,800,648	0	0.00%
	Host Community Fund	Host Community Fund	300,000	300,000	0	0.00%
	Limited Gaming Fund	Operations	608,518	608,518	0	0.00%
	Territorial Education Facilities Fund	Streets Maintenance and Beautification, Island-wide Beautification Projects, Grounds Maintenance for Schools, Public Safety and Social Education Programs	898,817	898,817	0	0.00%
	Tourist Attraction Fund	Operations	1,513,480	1,513,480	0	0.00%
		Streets Maintenance and Beautification, Island-wide Beautification Projects, Grounds Maintenance for Schools, Public Safety and Social Education Programs	1,506,947	1,506,947	0	0.00%
Guam Visitors Bureau	Tourist Attraction Fund	Amot Taotao Tano Farm	25,000	25,000	0	0.00%

Table 3.6.
Other Branches, Departments and/or Agencies Appropriations by Agency, by Specific Funding Source, and by Description with Variances

Agency/ Description	Specific Fund Source	Description	(A) P.L. 34-42	(B) FRP Bill	(C) = (B) - (A) Variance ($)	(C) / (A) Variance (%)
		Annual Massacre Memorial	35,000	35,000	0	0.00%
		Ayuda Foundation, Inc.	15,000	15,000	0	0.00%
		Operations	22,335,216	22,335,216	0	0.00%
		Cultural and Sports Ambassador Fund	200,000	200,000	0	0.00%
		Dukduk Goose, Inc.	50,000	50,000	0	0.00%
		Guåfi, Inc.	25,000	25,000	0	0.00%
		Guam Humanities Council	20,000	20,000	0	0.00%
		Guam International Film Festival	50,000	50,000	0	0.00%
		Guam Symphony Society	25,000	25,000	0	0.00%
		Guam Unique Merchandise and Arts	25,000	25,000	0	0.00%
		GVB Cruise Ship Industry Development Program	50,000	50,000	0	0.00%
		Haya Cultural Preservation Foundation	85,000	85,000	0	0.00%
		Historic Inalahan	25,000	25,000	0	0.00%
		Humatak Foundation	75,000	75,000	0	0.00%
		Hurao Academy	50,000	50,000	0	0.00%
		Inetnon Gef'pago Cultural Arts Program, Inc.	25,000	25,000	0	0.00%
		Micronesian Conservation Trust	40,000	40,000	0	0.00%
		Pa'a Taotao Tano	50,000	50,000	0	0.00%
		Pacific War Museum	50,000	50,000	0	0.00%
		Rainy Day Fund	200,000	200,000	0	0.00%
		Tourism Education Council	30,000	30,000	0	0.00%
		Traditions Affirming our Seafaring Ancestry (TASA)	25,000	25,000	0	0.00%
		Traditions Affirming Seafaring Islands (TASI)	25,000	25,000	0	0.00%
		Ulitao.	45,000	45,000	0	0.00%
		University of Guam Press	30,000	30,000	0	0.00%

Table 3.6.
Other Branches, Departments and/or Agencies Appropriations by Agency, by Specific Funding Source, and by Description with Variances

			(A)	(B)	(C) = (B) - (A)	(C) / (A)
Agency/ Description	Specific Fund Source	Description	P.L. 34-42	FRP Bill	Variance ($)	Variance (%)
Office of Public Accountability	General Fund	Operations	1,396,898	1,275,876	(121,022)	-8.66%
Office of the Attorney General	General Fund	Operations	16,249,713	14,849,676	(1,400,037)	-8.62%
Public Defender Service Corporation	General Fund	Operations	4,341,373	4,249,785	(91,588)	-2.11%
Subtotal Other Branches, Departments, and/or Agencies			**100,841,423**	**94,957,806**	**(5,883,617)**	**-5.83%**

Introduction and Overview

In *Fiscal Realignment Plan for FY 2018 As Submitted by I Maga'låhen Guåhan Pursuant to Section 20 of Public Law 34-87* dated March 26, 2018 (herein referred to as FRP Bill Analysis), the Office of Finance and Budget (OFB) reported the net appropriation reduction in the Fiscal Realignment Plan (FRP) submitted by *I Maga'låhen Guåhan* on March 23, 2018 (herein referred to as FRP Bill) was $28.48 million. OFB stated that, "This was a result of a net reduction in General Fund appropriations of $30 million and a net increase in Special Fund appropriations of $1.52 million as a result of the increased GMHA Pharmaceuticals Fund appropriation."

Section 20 of Public Law 34-87 tied the submission of a Fiscal Realignment Plan (FRP)[1] by to the Speaker of *I Liheslaturan Guåhan* for Fiscal Year 2018 that reduces net appropriations for Fiscal Year 2018 by not less than $30 million as compared to Public Law 34-42, *the General Appropriations Act of 2018* (herein referred to as the FY 2018 Budget Act).

As a result of the FRP Bill Analysis, the Speaker of *I Liheslaturan Guåhan* wrote a letter *I Maga'låhen Guåhan* on March 26, 2018, requesting a revised FRP to reflect the net appropriation reduction requirement in Section 20 of Public Law 34-87 "to ensure its effective date provision is not challenged in the courts..." On March 28, 2018, *I Maga'låhen Guåhan* submitted a revised FRP (herein referred to as Revised FRP Bill).

This Addendum to the FRP Bill Analysis consists of a comparative review of the FY 2018 Budget Act, the FRP Bill, and the Revised FRP Bill. The Revised FRP Bill reduces net appropriations for Fiscal Year 2018 by $30 million as compared to Public Law 34-42.

Caveats About This Report

The data reviewed and analyzed by this Addendum were taken directly from the FY 2018 Budget Act, the FRP Bill, and the Revised FRP Bill. OFB notes that this Addendum does not include an analysis of the impacts of the reductions to General Fund appropriations specifically authorized for Federal Matching Grants, if any, and that the estimated impacts of the Tax Cuts and Jobs Act of 2017 on General Fund Income Tax revenues were based on OFB's Baseline Revenue Tracking for Income Taxes and not on the adopted Income Tax revenues in the FY 2018 Budget Act.

All appropriation levels identified in this report are inclusive of General and Special Fund sources but does not include appropriations made from fund balances.

The Addendum makes no recommendations on fiscal policy and is intended to assist Senators of *I Mina'trentai Kuåtro na Liheslaturan Guåhan* in their review of the Revised FRP Bill.

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[1] A FRP is required at the close of each quarter wherein the Directors of the Department of Administration, the Bureau of Budget and Management and Research, and the Department of Revenue and Taxation determine the projected fiscal year revenues, based on actual revenues collected, are three percent (3%) or more less than revenue projections adopted by the Annual Budget Act pursuant to § 4109(f), Chapter 4, Title 5 Guam Code Annotated. The FRP is required to address the apparent revenue disparity. Said FRP may include, but is not limited to, cost-containment and austerity measures, governmental reorganization plans and other such actions. *I Maga'låhen Guåhan* is required to submit to the Speaker of *I Liheslaturan Guåhan* proposed legislation, in a bill format, to implement the FRP if legislative action is required.

Addendum Table 1.

Comparative Summary Review and Analysis: P.L. 34-42 and FRP Bill General and Special Funds)

Millions of Dollars	(A)	(B)	(C)	(D) = (C) - (A)	(E) = (D) / (A)	(F) = (C) - (B)
	P.L. 34-42	FRP Bill	Revised FRP Bill	Variance ($)	Variance (%)	FRP Bill v. Revised FRP Bill
Revenues Overview						
General Fund Available to Appropriate	688.56	658.56	657.03	-31.52	-4.58%	-1.52
Special Revenue Funds	226.29	227.82	227.82	1.52	0.67%	.00
Total General and Special Revenue Funds	**914.85**	**886.38**	**884.85**	**-30.00**	**-3.28%**	**-1.52**
Appropriations Overview						
Executive						
Public Safety	120.61	119.09	118.84	-1.76	-1.46%	-.24
Public Health	109.19	108.25	107.75	-1.43	-1.31%	-.50
Other Executive Branch Agencies	129.77	126.71	126.38	-3.39	-2.61%	-.33
Subtotal Executive	359.57	354.05	352.98	-6.59	-1.83%	-1.07
Education	305.07	288.00	287.60	-17.48	-5.73%	-.40
Other Branches, Departments, and/or Agencies	100.84	94.96	94.90	-5.94	-5.89%	-.05
Retiree-related Appropriations	63.82	63.82	63.82	.00	0.00%	.00
Debt Service	85.15	85.15	85.15	.00	0.00%	.00
Total Appropriations	**914.45**	**885.97**	**884.45**	**-30.00**	**-3.28%**	**-1.52**
Unappropriated SWOF Revenues	.41	.41	.41	.00	0.00%	.00
Total Budgetary Balance	**.00**	**.00**	**.00**	**.00**		**.00**

Sources: Public Law 34-42, FRP Bill submitted on March 23, 2018, and Revised FRP Bill submitted on March 28, 2018

Revenue Adjustment Review and Analysis

The Revised FRP Bill further reduces Other Tax revenues by $1.37 million and Use of Money and Property revenues by $0.16 million. All other General and Special Fund revenue categories remained the same as originally submitted in the FRP Bill.

Addendum Table 2.

Comparative Review and Analysis of General and Special Fund Categories

	(A)	(B)	(C)	(D) = (C) - (A)	(E) = (D) / (A)	(F) = (C) - (B)
Millions of Dollars	**P.L. 34-42**	**FRP Bill**	**Revised FRP Bill**	**Variance ($)**	**Variance (%)**	**FRP Bill v. Revised FRP Bill**
Individual Income Taxes	78.34	73.16	73.16	-5.18	-6.61%	.00
Corporate Income Taxes	152.60	124.17	124.17	-28.43	-18.63%	.00
Withholding Taxes, Interest and Penalties	281.23	247.79	247.79	-33.44	-11.89%	.00
Provision for Tax Refund Payments	-125.00	-125.00	-125.00	.00	0.00%	.00
Total Income Tax Revenue	**387.17**	**320.12**	**320.12**	**-67.05**	**-17.32%**	**.00**
Business Privilege Taxes	254.80	279.43	279.43	24.63	9.67%	.00
GMHA Pharmaceutical Fund	-15.77	-17.30	-17.30	-1.52	9.67%	.00
Harmon Industrial Park Tax Credit	-.25	-.25	-.25	.00	0.00%	.00
Other Taxes	4.33	4.22	2.86	-1.47	-34.00%	-1.37
Section 30 Funds	68.60	68.60	68.60	.00	0.00%	.00
Immigration Fees	1.85	1.85	1.85	.00	0.00%	.00
Overpayment for Make Work Pay Tax Credit	-5.50	-5.50	-5.50	.00	0.00%	.00
Use of Money and Property	.39	.39	.23	-.16	-40.60%	-.16
Licenses, Fees and Permits	6.04	6.04	6.04	.00	0.00%	.00
Licenses, Fees and Permits (Better Public Service Fund)	-.60	-.60	-.60	.00	0.00%	.00
Department Charges	1.55	1.55	1.55	.00	0.00%	.00
2% Reserve	-14.05	.00	.00	14.05	-100.00%	.00
Total General Fund Revenues Available to Appropriate	**688.56**	**658.56**	**657.03**	**-31.52**	**-4.58%**	**-1.52**
Total Special Fund Revenues	**226.29**	**227.82**	**227.82**	**1.52**	**0.67%**	**.00**
Total General and Special Fund Revenues Available to Appropriate	**914.85**	**886.38**	**884.85**	**-30.00**	**-3.28%**	**-1.52**

Sources: Public Law 34-42, FRP Bill submitted on March 23, 2018, and Revised FRP Bill submitted on March 28, 2018

Appropriation Adjustment Review and Analysis

The Revised FRP Bill further reduces total net General and Special Fund appropriations by $1.52 million allocated amongst specific Executive Branch line agencies, Education Agencies, and Other Branches, Agencies, and/or Departments as illustrated in Addendum Table 3. All other General and Special Fund appropriations remained the same as originally submitted in the FRP Bill.

Addendum Table 4 provides a detailed breakdown of the Revised FRP Bill v. FRP Bill adjustments.

Addendum Table 3.

Total Appropriations (General and Special Fund Sources) by Agency and by Description with Variances

Millions of Dollars	(A)	(B)	(C)	(D) = (C) - (A)	(E) = (D) / (A)	(F) = (C) - (B)
Agency/Description	**P.L. 34-42**	**FRP Bill**	**Revised FRP Bill**	**Variance ($)**	**Variance (%)**	**FRP Bill v. Revised FRP Bill**
Executive						
Public Safety	120.61	119.09	118.84	-1.76	-1.46%	-.24
Public Health	109.19	108.25	107.75	-1.43	-1.31%	-.50
Other Executive Branch Agencies	129.77	126.71	126.38	-3.39	-2.61%	-.33
Subtotal Executive	**359.57**	**354.05**	**352.98**	**-6.59**	**-1.83%**	**-1.07**
Education	**305.07**	**288.00**	**287.60**	**-17.48**	**-5.73%**	**-.40**
Other Branches, Departments, and/or Agencies	**100.84**	**94.96**	**94.90**	**-5.94**	**-5.89%**	**-.05**
Retiree-related Appropriations	**63.82**	**63.82**	**63.82**	**.00**	**0.00%**	**.00**
Debt Service	**85.15**	**85.15**	**85.15**	**.00**	**0.00%**	**.00**
Total Appropriations	**914.45**	**885.97**	**884.45**	**-30.00**	**-3.28%**	**-1.52**

Sources: Public Law 34-42, FRP Bill submitted on March 23, 2018, and Revised FRP Bill submitted on March 28, 2018

Addendum Table 4.

Changes in Appropriation Levels (Revised FRP Bill v. FRP Bill) by Agency and by Description (General Fund)

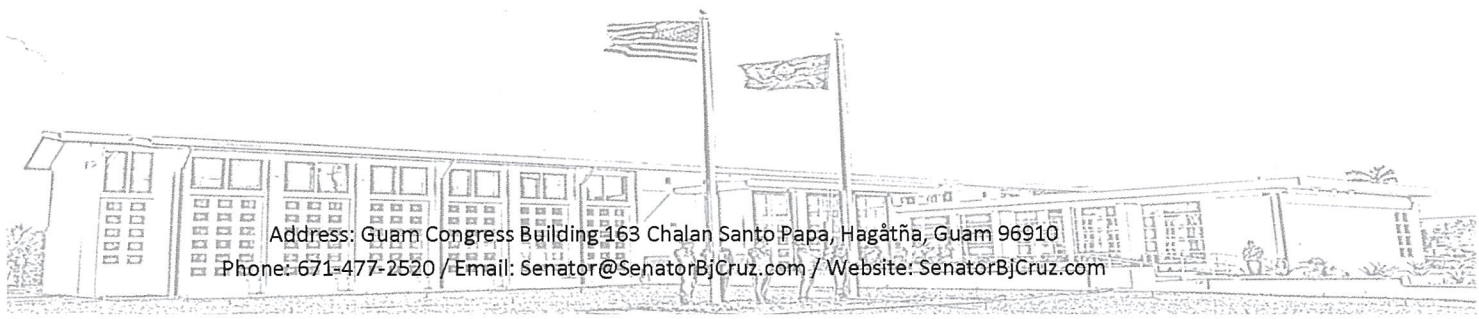
Agency/Description	Description	(A) FRP Bill	(B) Revised FRP Bill	(C) = (B) - (A) FRP Bill v. Revised FRP Bill
Public Safety				
Guam Police Department	Operations	29,403,493	29,293,455	(110,038)
Guam Fire Department	Operations	31,212,341	31,082,222	(130,119)
Subtotal Public Safety		**60,615,834**	**60,375,677**	**(240,157)**
Public Health				
Department of Public Health and Social Services	Operations	20,245,022	19,845,022	(400,000)
Guam Memorial Hospital Authority	Labor and Delivery Ward	600,000	512,864	(87,136)
Department of Integrated Services for Individuals with Disabilities	Operations	961,627	950,129	(11,498)
Subtotal Public Health		**21,806,649**	**21,308,015**	**(498,634)**
Other Executive Branch Agencies				
Bureau of Budget and Management Research	Operations	1,175,963	1,161,902	(14,061)
Civil Service Commission	Operations	854,324	842,814	(11,510)
Commission on Decolonization	Operations	260,810	258,887	(1,923)
Department of Administration	Operations	10,151,144	10,034,802	(116,342)
Department of Agriculture	Operations	2,732,715	2,700,040	(32,675)
Department of Labor	Operations	1,842,120	1,820,094	(22,026)
	Worker's Compensation Fund	638,070	630,440	(7,630)
Department of Land Management	Operations	313,551	309,801	(3,750)
Department of Military Affairs	Operations	830,339	820,411	(9,928)
Department of Parks and Recreation	Operations	360,658	356,345	(4,313)
Department of Revenue and Taxation	Operations	8,870,116	8,784,678	(85,438)
	Recruitment of Revenue Agents	1,100,000	1,088,611	(11,389)
	Recruitment of Vehicle Registration Officers and Driver's License Examiners	325,000	321,635	(3,365)
Guam Ancestral Lands Commission	Operations	83,201	82,206	(995)
Veterans Affairs Office	Operations	577,033	570,133	(6,900)
Subtotal Other Executive Branch Agencies		**30,115,044**	**29,782,799**	**(332,245)**
Education				
University of Guam	Operations	28,077,201	27,877,201	(200,000)
Guam Community College	Operations	16,528,291	16,328,291	(200,000)
Subtotal Education		**44,605,492**	**44,205,492**	**(400,000)**
Other Branches, Departments, and/or Agencies				
Mayors' Council of Guam	Operations	720,581	711,965	(8,616)
Public Defender Service Corporation	Operations	4,249,785	4,204,837	(44,948)
Subtotal Other Branches, Departments, and/or Agencies		**4,970,366**	**4,916,802**	**(53,564)**
Total Variance		**162,113,385**	**160,588,785**	**(1,524,600)**

Sources: Public Law 34-42, FRP Bill submitted on March 23, 2018, and Revised FRP Bill submitted on March 28, 2018

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Special Economic Service Meeting

Thursday, June 7, 2018
2:30PM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Special Economic Service Meeting
Thursday – June 7, 2018
2:30 pm
Guam Congress Building Public Hearing Room

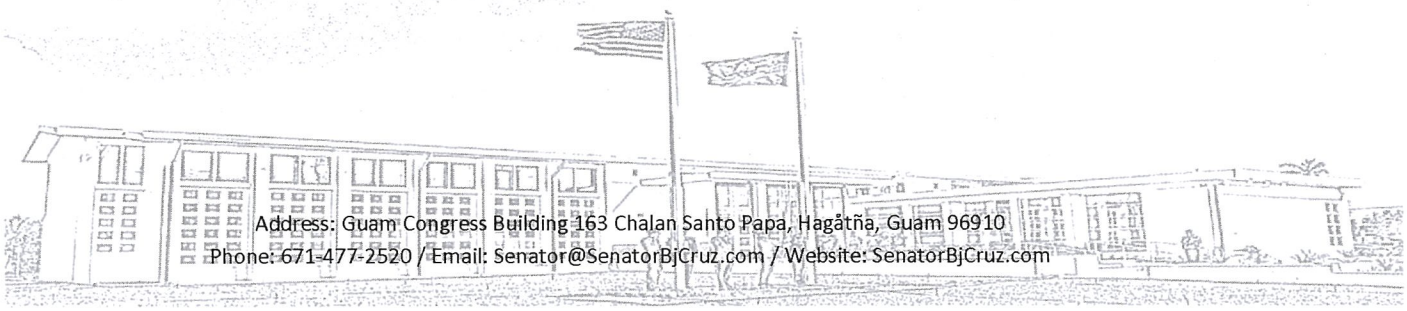
AGENDA

I. Old Business

a. Revenue Tracking
   i. April 2018 Consolidated Revenue and Expenditure Report (CRER) – BBMR, DOA, DRT
   ii. April 2018 Special Revenue Funds Tracking Report – BBMR
b. Status of Income Tax Refund Payments – DRT/DOA
c. Update on the Government of Guam Bond Credit Watch Status – GEDA
d. Visitor Arrivals Update – GVB
e. Follow-up from April 3, 2018 SES Meeting
   i. Financial Management System Department of the Interior Office of Insular Affairs Funding Update – DOA
   ii. Revenue Enhancements Draft Legislation – BBMR

II. New Business

a. Tax Exemptions Review – DRT
b. Tax Amnesty Program – DRT/DOA
c. Sales Tax Implementation Status Update
   i. Status of Rules and Regulations – DRT
   ii. Revenue Potential for Fiscal Year 2019 – BBMR/DOA/DRT



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
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BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

MAY 2 1 2018

The Honorable Benjamin J.F. Cruz
Speaker
I Mina'trentai Kuattro Na Liheslaturan Guåhan
Thirty-Fourth Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagåtnå, Guam 96910

Speaker Benjamin J.F. Cruz

MAY 2 1 2018

Time: 4:41 [ ] AM [ ] PM File No.____

Received By:

Dear Speaker Cruz:

Attached is the special revenue fund tracking report for the Guam Highway Fund, Solid Waste Operations Fund (Tipping Fees), Territorial Education Facilities Fund, Tourist Attraction Fund, Healthy Futures Fund, and Customs and Quarantine Fund for Fiscal Year 2018 for the month ending April 30, 2018 pursuant to item (1) of §13109(a) of Title 2 GCA, Chapter 13.

The attached reports are in draft form for the period provided and are subject to change. Should you have any questions, please do not hesitate to contact this office.

Sincerely,

LESTER L. CARLSON, JR

Certification of Information Contained in Attachment A
Lester L. Carlson, Jr., Acting Director, Bureau of Budget and Management Research

Attachment(s)

cc: Office of the Vice Speaker
Office of Public Accountability

Government of Guam
FY 2018 Special Revenue Fund Tracking
For the month ending April 30, 2018
Pursuant to §13109(a)(1) of Title 2 GCA, Chapter 13

Attachment A

Month		*Guam Highway* 208	*Solid Waste Operations* 416	*Territorial Education Facilities* 205	*Tourist Attraction* 206 [1/]	*Healthy Futures* 602 [2/]	*C&Q Inspections Services* 209
		Description/Fund Code					
FY 2018 (Oct 17-Sept 18)							
(A) October	Actual	1,706,151	1,640,039	449,907	3,117,363	2,426,695	918,680
(B) November	Actual	1,543,989	1,551,178	211,259	2,851,304	2,127,749	1,037,098
(C) December	Actual	1,590,488	1,584,949	1,219,233	3,035,574	2,143,870	1,418,610
(D) January	Actual	1,992,143	1,629,654	3,825,888	3,922,838	2,238,771	1,122,425
(E) February	Actual	2,066,284	1,495,236	13,202,465	4,395,390	2,297,712	1,033,989
(F) March	Actual	1,965,266	1,629,991	1,514,473	4,045,218	2,241,251	1,340,726
(G) April	Actual	2,008,449	1,559,703	5,821,398	3,685,010	2,756,073	1,005,503
(H) May	Projected	1,599,501	1,589,891	2,829,268	2,805,425	1,780,245	1,213,291
(I) June	Projected	1,628,716	1,551,100	988,195	3,193,140	1,628,868	1,188,287
(J) July	Projected	1,549,668	1,597,111	715,070	2,832,838	1,516,612	1,254,725
(K) August	Projected	1,605,094	1,702,715	467,170	3,549,802	2,013,291	1,331,945
(L) September	Projected	1,822,682	1,705,659	457,595	4,743,833	5,240,847	1,175,194
(M) **Tracking FY2018**		**21,078,432**	**19,237,226**	**31,701,921**	**42,177,734**	**28,411,983**	**14,040,473**
(N) **Public Law 34-42**		**21,136,926**	**19,469,975**	**29,260,403**	**44,662,497**	**27,862,695**	**14,931,817**
(O) **Overage/(Shortage)**	(M-N)	**(58,494)**	**(232,749)**	**2,441,518**	**(2,484,763)**	**549,288**	**(891,344)**

Note: Data contained herein are subject to change, as additional reconciliations are performed.

1/ Public Law 34-42 increased the Tourist Attraction Fund appropriations $2.6M above the FY2018 Executive Budget request.

2/ Public Law 34-42 increased the Health Futures Fund appropriations $5.5M above the FY2018 Executive Budget request.

DRAFT

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

MAY 21 2018

The Honorable Benjamin J.F. Cruz
Speaker
I Mina'trentai Kuattro Na Liheslaturan Guåhan
Thirty-Fourth Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagåtnå, Guam 96910

Speaker Benjamin J.F. Cruz

MAY 21 2018
Time: 4:41 [ ] AM [ ] PM File No. ____
Received By: ____

Dear Speaker Cruz:

Enclosed is the Consolidated Revenue/Expenditure Report for the period ending April 30, 2018. There are several statutes requiring monthly reports of revenues in addition to a report requiring both revenue and expenditure comparisons. In an effort to mitigate misunderstanding of the different amounts being reported, it was necessary to submit a "consolidated" report which contains all the comparative information pursuant to each of the statutory reporting requirements. In this format, it is evident that there are varying numbers due to the different "basis of comparison". It should be noted that the amounts reflected in this report are subject to internal audit and analysis and therefore are subject to change, which is the nature of these interim reports. However, it is submitted to meet compliance with each reporting mandate. The report is not prepared in accordance with generally accepted accounting principles (GAAP) or Government Accounting Standards Board (GASB) requirements. Stakeholders are cautioned that the report is not an accurate reflection of the financial position of the Government of Guam nor should it be compared to prior reports that were prepared in accordance with GAAP. This report has been prepared and submitted to comply with Public Law 34-42. Please note the attached report factors in the anticipated revenue shortfalls associated with the Tax Cuts and Jobs Act of 2017 which totals to approximately $67,050,000 and have included estimated additional Gross Receipt Taxes per Public Law 34-87.

Should you have any questions, please do not hesitate to call me.

Sincerely,

LESTER L. CARLSON, JR.

Enclosures

Certification of information contained in Enclosures subject to Note 1.
Lester L. Carlson Jr, Acting Director, Bureau of Budget and Management Research
Edward Birn, Acting Director, Department of Administration
John P. Camacho, Director, Department of Revenue and Taxation

Government of Guam
Consolidated Revenue / Expenditure Report [1/]
General Fund

	Combined Comparative Statement of Revenues MONTHLY ACTUAL Collection Comparison FY2018 and FY2017 For the Month Ending April			Combined Comparative Statement of Revenues YTD ACTUAL Collection Comparison FY2018 and FY2017 Seven months ending April 2018		
	2018 April	2017 April	Increase (Decrease)	Fiscal Year 2018	Fiscal Year 2017	Increase (Decrease)
Income Taxes:						
Individual	$ 33,233,575	$ 27,318,530	$ 5,915,045	$ 63,211,674	$ 53,853,678	$ 9,357,995
Corporation	35,780,713	23,715,979	12,064,734	85,559,655	75,675,973	9,883,681
Withholding	16,721,044	22,001,326	(5,280,282)	143,736,849	153,964,611	(10,227,761)
Income Taxes	**85,735,331**	**73,035,834**	**12,699,497**	**292,508,178**	**283,494,262**	**9,013,915**
Business privilege taxes:						
Gross Receipts Taxes	18,089,268	18,050,840	38,428	136,162,671	137,707,870	(1,545,199)
Other Taxes:						
Use Tax	324,710	171,588	153,122	1,688,714	1,805,866	(117,153)
Business Privilege Taxes	**18,413,978**	**18,222,428**	**191,550**	**137,851,384**	**139,513,736**	**(1,662,351)**
Licenses, Fees & Penalties	**199,988**	**107,774**	**92,214**	**1,219,697**	**852,146**	**367,551**
Use of Money & Property	**(145,061)**	**13,179**	**(158,240)**	**(183,554)**	**486,629**	**(670,183)**
Federal Sources:						
Section 30	0	7,734,103	(7,734,103)	77,795,541	48,484,222	29,311,319
Immigration fees	157,595	191,280	(33,685)	1,078,810	1,143,600	(64,790)
Recovery from Individuals	0	0	0	8,019	16,884	(8,865)
Child Support AFDC Local Share	68	3,381	(3,313)	38,608	44,211	(5,603)
Federal Sources	**157,663**	**7,928,764**	**(7,771,101)**	**78,920,978**	**49,688,917**	**29,232,061**
Department Charges:						
Agriculture	407	655	(248)	2,365	3,200	(835)
Police & Corrections	0	10	(10)	10	10	0
Public Works	9,325	2,435	6,890	47,425	20,185	27,240
Public Health	640	560	80	5,320	5,970	(650)
Commerce	0	0	0	0	0	0
Other charges	77,854	75,305	2,549	471,126	463,045	8,081
Department Charges	**88,226**	**78,965**	**9,261**	**526,246**	**492,410**	**33,836**
TOTAL GENERAL FUND REVENUES	**$ 104,450,124**	**$ 99,386,943**	**$ 5,063,181**	**$ 510,842,929**	**$ 474,528,099**	**$ 36,314,829**
PROVISION FOR TAX REFUNDS						
Budget (Provision per P.L. 34-42)	18,685,451	20,393,830	$ (1,708,379)	74,479,325	75,620,355	$ (1,141,030)

Footnotes

1/ Revenues are based on a modified accrual basis of accounting as determined by GASB 34. During the year, revenues are recognized on a cash basis, but at year end an accrual is made in accordance with GASB 33

2/ Estimates are recorded for the provision for 2018 Refunds

Note 1 Data contained herein are subject to change, as additional reconciliations are performed

Note 2 Provision for Tax Refunds reflect accounting estimate as of 9/30/2018

Note 3 This report is not prepared in accordance with GAAP or GASB requirements Stakeholders are cautioned that the report is not an accurate reflection of the financial position of the Government of Guam nor should it be compared to prior reports that were prepared in accordance with GAAP The report has been prepared and submitted to comply with Public Law 34-42

Note 4 FY18 Corporation due date changed from March 15 to April 15th for CALENDAR YEAR reporting ; Corporation other than Calendar Year reporting is due the 15th day of 4th month after year-end

Government of Guam

Consolidated Revenue / Expenditure Report [1/]

General Fund

MONTHLY ADOPTED Revenue Allocated vs. MONTHLY ACTUAL REVENUE
For the Month Ending April 2018
Pursuant to 5 GCA, Ch 4, §4109(c)(3) [Due no later than 20 days after month end]

	FY2018 Adopted Revenues Allocated for the Month April	FY2018 Actual Collections For the Month April	Favorable (Unfavorable)
Income Taxes			
Individual	$ 32,934,945	$ 33,233,575	$ 298,630
Corporation	17,786,164	35,780,713	17,994,549
Withholding	26,685,972	16,721,044	(9,964,928)
Income Taxes	**77,407,081**	**85,735,331**	**8,328,250**
Business privilege taxes			
Gross Receipts Taxes	20,443,259	18,089,268	(2,353,991)
Other Taxes:			
Use Tax	266,875	324,710	57,835
Business Privilege Taxes	**20,710,134**	**18,413,978**	**(2,296,156)**
Licenses, Fees & Penalties	**161,354**	**199,988**	**38,634**
Use of Money & Property	**21,348**	**(145,061)**	**(166,409)**
Federal Sources			
Section 30	0	0	$ -
Immigration fees	149,142	157,595	8,453
Recovery from Individuals	0	0	0
Child Support AFDC Local Share	0	68	68
Federal Sources 2/	**149,142**	**157,663**	**8,521**
Department Charges			
Agriculture	527	407	(120)
Police & Corrections	8	0	(8)
Public Works	1,961	9,325	7,364
Public Health	451	640	189
Commerce	0	0	0
Other charges	60,633	77,854	17,221
Department Charges	**63,580**	**88,226**	**24,646**
TOTAL GENERAL FUND REVENUES	**$ 98,512,639**	**$ 104,450,124**	**$ 5,937,485**

Quarterly ADOPTED Revenue Allocated vs. Quarterly ACTUAL REVENUE
For the 3rd Quarter 2018
Pursuant to 5 GCA, Ch 4, §4109(f) [due 30 days after the close of each quarter] 3/

FY2018 Adopted Revenues Allocated for the Quarter 4/	FY2018 Actual Collections for the Quarter	Favorable Increase (Decrease)
[redacted]		

Footnotes

1/ Revenues are based on a modified accrual basis of accounting as determined by GASB 34. During the year, revenues are recognized on a cash basis, but at year end an accrual is made in accordance with GASB 33

2/ Estimates are recorded for the provision for 2018 Refund

3/ This information will be updated in the quarter ending

4/ Based on Adopted Revenues allocated per P.L. 34-42, Chapter 1, section 4(a)

Note 1. Data contained herein are subject to change, as additional reconciliations are performed

Note 2. Provision for Tax Refunds reflect accounting estimate as of 6/30/2015

Note 3. This report is not prepared in accordance with GAAP or GASB requirements. Stakeholders are cautioned that the report is not an accurate reflection of the financial position of the Government of Guam nor should it be compared to prior reports that were prepared in accordance with GAAP. The report has been prepared and submitted to comply with Public Law 34-42.

Note 4. FY18 Corporation due date changed from March 15 to April 15th for CALENDAR YEAR reporting. Corporation other than Calendar Year reporting is due the 15th day of 4th month after year-end

Government of Guam

Consolidated Revenue / Expenditure Report [1/]

General Fund

	YTD ADOPTED Revenue Allocated vs. YTD ACTUAL Collections Seven Months Ending April 2018 Pursuant to 5 GCA, Ch 4, §4109(c)(3) [Due 20 days after month-end]			FY2018 ADOPTED Revenues vs. PROJECTED Revenues to Year End Pursuant to 2GCA, Ch13 §13109(a)(1) [due not later than 20 days after month-end]; 5GCA, Ch.4 §4109'(c)(3) [due no later than 20 days after month-end]; and P.L. 31-233, Ch XIII §7 [due no later than 30 days after month-end		
	FY2018 Adopted Revenues for the Cumulative Period [2]	FY2018 Actual Revenues for the Cumulative Period	Favorable (Unfavorable)	FY2018 Adopted Revenues (Full Year Projection) [2]	FY2018 Revenue Tracking	Favorable Increase (Decrease)
Income Taxes:						
Individual	$ 57,413,574	$ 63,211,674	$ 5,798,100	$ 78,342,876	$ 103,268,246	$ 24,925,370
Corporation	80,324,847	85,559,655	5,234,808	152,601,412	123,007,228	(29,594,184)
Withholding	162,761,863	143,736,849	(19,025,014)	281,225,258	232,014,794	(49,210,464)
Income Taxes	**300,500,284**	**292,508,178**	**(7,992,106)**	**512,169,546**	**458,290,268**	**(53,879,278)**
Business privilege taxes:						
Gross Receipts Taxes	144,877,688	136,162,671	(8,715,017)	254,800,702	268,343,682	13,542,980
Other Taxes:						
Use Tax	2,314,238	1,688,714	(625,524)	4,331,471	3,093,692	(1,237,779)
Business Privilege Taxes	**147,191,926**	**137,851,384**	**(9,340,542)**	**259,132,173**	**271,437,374**	**12,305,201**
Licenses, Fees & Penalties	**1,025,747**	**1,219,697**	**193,950**	**6,037,848**	**7,118,891**	**1,081,043**
Use of Money & Property	**159,799**	**(183,554)**	**(343,353)**	**392,668**	**(519,413)**	**(912,081)**
Federal Sources:						
Section 30	68,603,100	77,795,541	9,192,441	68,603,100	77,795,544	9,192,444
Immigration fees	1,063,249	1,078,810	15,561	1,854,466	1,986,966	132,500
Recovery from Individuals	0	8,019	8,019	0		0
Child Support AFDC Local Share	0	38,608	38,608	0		0
Federal Sources	**69,666,349**	**78,920,978**	**9,254,629**	**70,457,566**	**79,782,510**	**9,324,944**
Department Charges:						
Agriculture	4,061	2,365	(1,696)			
Police & Corrections	8	10	2			
Public Works	27,398	47,425	20,027			
Public Health	8,145	5,320	(2,825)			
Commerce	0	0	0			
Other charges	618,885	471,126	(147,759)			
Department Charges	**658,497**	**526,246**	**(132,251)**	**1,547,476**	**1,244,757**	**(302,719)**
TOTAL GENERAL FUND REVENUES	**$ 519,202,602**	**$ 510,842,929**	**$ (8,359,673)**	**$ 849,737,277**	**$ 817,354,387**	**$ (32,382,890)**
			-1.61%			-3.81%

Footnotes

1/ Revenues are based on a modified accrual basis of accounting as determined by GASB 34. During the year, revenues are recognized on a cash basis, but at year end an accrual is made in accordance with GASB 33

2/ Based on Adopted Revenues allocated per P.L. 34-42, Chapter 1, section 4(a)

Note 1: Data contained herein are subject to change, as additional reconciliations are performed

Note 2: Provision for Tax Refunds reflect accounting estimate as of 5/30/2018

Note 3: This report is not prepared in accordance with GAAP or GASB requirements. Stakeholders are cautioned that the report is not an accurate reflection of the financial position of the Government of Guam nor should it be compared to prior reports that were prepared in accordance with GAAP. The report has been prepared and submitted to comply with Public Law 34-42

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Government of Guam
(Gubetnomention Guahan)
Department of Administration
(Dipattamenton Atmenestration)
Division of Accounts
(Dibision Kuenta)
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Eddie Baza Calvo
Governor
Ray Tenorio
Lieutenant Governor

Edward M. Birn
Director
Vincent P. Arriola
Deputy Director

June 6, 2018

Speaker Benjamin J.F. Cruz

JUN 0 6 2018
Time: 4:14 [ ] AM [ ] PM File No.
Received By:

The Honorable Benjamin J.F. Cruz
Speaker & Chairperson, Committee on
Appropriations and Adjudication
I Mina'trentai Kuattro na Liheslaturan Guåhan
Thirty-fourth Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

RE: Federal Grants for Financial Management Information System (FMIS) Enhancements

Buenas ya Hafa Adai Speaker Cruz:

Transmitted herewith is a brief description of the Department of Administration's (DOA's) current federal grant awards for the Financial Management Information System (PMIS) Enhancements. The federal grants are as follows:

1. Content Management Modular Upgrade Grant Project
2. Fixed Asset Software and Hardware Upgrade Grant Project

Please see attachment for details on these federal grants.

Should you have any questions, please contact our office.

Si Yu'os Ma'ase.

EDWARD M. BIRN

Attachment

1. **Content Management Modular Upgrade Grant Project Description:**

Award No:	D17AP00121
Award Amount:	$250,000
Award Date:	08/23/2017 – 09/30/2020

The Content Management Modular Upgrade Grant Project will incorporate a content management module to DOA's Financial Management System that will provide the capability to scan, index and store digitally imaged documents that can be merged with FMS output images and transactions and easily searched, retrieved and transmitted. This project will help eliminated storage needs; improve efficiency, workflow while maintaining productivity with DOA's limited budget and shrinking workforce.

2. **Fixed Asset Software and Hardware Upgrade Grant Project Description:**

Award No:	D18AP00085
Award Amount:	$248,000
Award Date:	05/10/2018 – 09/30/2021

To help address fixed asset audit findings, DOA plans to upgrade current Fixed Asset Software and Hardware to also track construction projects, enhance reporting capability and efficiency, improve equipment management, and increase training for fixed asset personnel as it pertains to compliance with federal and state regulations.

DEPARTMENT OF REVENUE AND TAXATION
2018 TAX AMNESTY PROGRAM

DRAFT

	AS OF DATE	TOTOAL OF APPLICANTS	TOTAL CUMULATIVE TAX DUE	TOTAL PAID	CUMULATIVE BALANCE OF TAXES OWED
COLLECTION BRANCH (INCOME TAX & BPT)	6/6/2018	497	$ 16,089,141.17	$ 2,989,660.41	$ 13,099,480.76
REAL PROPERTY BRANCH	6/4/2018	307	$ 496,664.87	$ 211,584.11	$ 285,080.76
		804	$ 16,585,806.04	$ 3,201,244.52	$ 13,384,561.52

Department of Revenue and Taxation
FY16 BPT Exemptions Report by CATEGORY and Exemption Code

Line	Description	Count	Exemption Amount	Exemption Code	Description	4% Tax on Exemption
01	WHOLESALING	230	28,692,797.98	CL1	WHOLESALES TO LICENSE CONTRACT	1,147,712
		9	641,899.50	GOVGUM	RETAIL SALES TO GOVERNMENT OF	25,676
		38	1,867,466.34	OI	OFF ISLAND SALES	74,699
		5,644	1,008,284,712.00	WH	WHOLESALE EXEMPTION	40,331,388
		1	15,486.15	E24154		619
		5,878	7,062.83	BLANK	BLANK	283
02	RETAILING	189	23,591,318.04	CL2	RETAIL TO LICENSE CONTRACTOR	943,653
		507	939,421.39	DS	DAVE SANTOS AMENDMENT	37,577
		678	52,170,552.75	GOVGUM	RETAIL SALES TO GOVERNMENT OF	2,086,822
		24	76,934,100.39	LFT(B)	LFT TRF TO U.S. GOVERNMENT OR	3,077,364
		3	14,348,783.56	LFT(C)	LFT TRF FOR AVIATION/USED IN A	573,951
		254	69,186,849.65	OI	OFF ISLAND SALES	2,767,474
		81	6,921,585.38	OTHER	OTHERS (GOVGUAM/FEDGOV	276,863
		26	297,608.60	S19521	AGRICULTURAL PRODUCERS AND FIS	11,904
		6,089	11,226,932.74	29-02	DECREASE OF EXEMPTION TO $40,0	449,077
		25,868	19,384.00	BLANK	BLANK	775
03	SERVICE	168	42,596,575.83	AIRCOM	AIR COMMERCE EXEMPTION	1,703,863
		96	259,951.33	BOS	BOS CONTRACTING SERVICES	10,398
		1,630	2,851,396.94	DS	DAVE SANTOS AMENDMENT	114,056
		309	5,347,119.94	E43	PUBLIC LAW 31-127	213,885
		5	796,120.86	E46	TIPPING FEES COLLECTED ON BEHA	31,845
		40	7,564,705.00	OI	OFF ISLAND SALES	302,588
		96	2,491,976.59	OTHER	OTHERS (GOVGUAM/FEDGOV	99,679
		64	8,368,725.87	SUBCON	P.L. 26-149 EXEMPTION ON SUBCO	334,749
		34	911,568.08	26-149	PEALS BOARD	36,463
		67	20,116,250.52	26202J	TOUR AGENCIES	804,650
		57	51,129,508.58	26203E	HOSPITALS, INFIRMARIES AND SAN	2,045,180
		16,896	30,246,878.66	29-02	DECREASE OF EXEMPTION TO $40,0	1,209,875
		187	14,242,004.00	30-230	PUBLIC LAW 30-230	569,680
		45,320	4,527.50	BLANK	BLANK	181
04	RENTAL REAL PROPERTY	4,282	6,764,134.27	DS	DAVE SANTOS AMENDMENT	270,565
		30,188	49,674,452.45	29-02	DECREASE OF EXEMPTION TO $40,0	1,986,978
		21,853	3,400.00	BLANK	BLANK	136
05	RENTAL OTHERS	431	727,254.12	DS	DAVE SANTOS AMENDMENT	29,090
		12	232,436.89	S19521	AGRICULTURAL PRODUCERS AND FIS	9,297
		1,729	2,909,749.36	29-02	DECREASE OF EXEMPTION TO $40,0	116,390
		4	204,579.50	30-230	PUBLIC LAW 30-230	8,183
		5,584	4,596.60	BLANK	BLANK	184
06	PROFESSION	78	80,245.80	DS	DAVE SANTOS AMENDMENT	3,210
		164	12,379,574.61	26-149	PEALS BOARD	495,183
		285	1,008,787.41	29-02	DECREASE OF EXEMPTION TO $40,0	40,351
		67	4,277,228.67	30-230	PUBLIC LAW 30-230	171,089
07	COMMISSION	356	777,887.08	DS	DAVE SANTOS AMENDMENT	31,115
		25	137,239.81	24-253	EXEMPTION FOR INSURANCE PREMIU	5,490
		3,078	4,574,300.81	29-02	DECREASE OF EXEMPTION TO $40,0	182,972
		8,869	645.87	BLANK	BLANK	26
08	INSURANCE PREMIUM	20	17,893.11	DS	DAVE SANTOS AMENDMENT	716
		29	1,154,163.69	24-253	EXEMPTION FOR INSURANCE PREMIU	46,167
		29	176,758.12	29-02	DECREASE OF EXEMPTION TO $40,0	7,070
09	CONTRACTING(LOCAL)	3	656,335.73	E43	PUBLIC LAW 31-127	26,253
		237	19,243,656.22	SUBCON	P.L. 26-149 EXEMPTION ON SUBCO	769,746
		42	6,243,597.93	24-295	BOS CONTRACTOR EXEMPTION	249,744
		1	7,588.98	26-149	PEALS BOARD	304
		106	1,037,792.20	29-02	DECREASE OF EXEMPTION TO $40,0	41,512
		1,267	120,159,470.70	30-230	PUBLIC LAW 30-230	4,806,379
10	CONTRACTING-US	0				0
11	INTEREST	0				0
12	AMUSEMENT	0				0
13	OTHERS	152	23,958,997.40	26101I	MANUFACTURER EXEMPTIONS	958,360
		145	1,480,222.39	26203I	HOME INDUSTRY EXEMPTION OR HAN	59,209
		2,649	2,255.13	BLANK	BLANK	90
	SUB-TOTALS:	**192,173**	**$ 1,739,968,515.85**			**69,598,741**

Draft Legislation: Relative to assessing a Departure Facility Surcharge to consumers utilizing rental vehicles on Guam's highways. The Surcharge would be collected at the point of rental and shall be deposited into the GMHA Stabilization Fund ["for exclusive use by GMHA for its operations"].

Projected Revenue: **One Year – Approximately $1.83M to $2.74M**

Assumptions: 1,000 rental cars on island

50% - 75% utilization rate

$10 surcharge per day

Estimate: 50% Utilization: 1,000 rental cars x 50% x 365 days x $10 = $1,825,000

75% Utilization: 1,000 rental cars x 75% x 365 days x $10 = $2,737,500

Source: BBMR (estimate)

Draft Legislation: Relative to providing additional financial assistance to the Guam Memorial Hospital Authority by increasing the Excise Tax on occupancy of hotels and similar lodging facilities from 11% to 15% effective July 1, 2017. Proceeds from the rate increase shall be deposited into the GMHA Stabilization Fund for exclusive use by GMHA for its operations.

Projected Revenue: **FY2018 – $2.87M / FY2019 - $14.58M**

Assumptions: Increase in Hotel Occupancy Tax rate from 11% to 15% effective July 1, 2018

Source: OFB Revenue Enhancement Options [February 2018 SES Meeting]

Draft Legislation: Relative to doubling the Registration fee for rental vehicles to operate on Guam's highways. The proceeds from the increased registration rate for rental vehicles shall be collected separate from the original cost of registration by the Department of Revenue & Taxation. Proceeds shall be deposited into the GMHA Stabilization Fund ["for exclusive use by GMHA for its operations"].

Projected Revenue: **One Year – $38,500**

Assumptions: 250 new rental cars requiring 1st- time registration

750 (existing) rental cars requiring registration renewal

Average vehicle weight – Approximately 4,079 pounds @ reg. rate of $34 (GCA)

Initial Registration Fee - $18.00

Estimate: 250 new rental cars @ $52 = $13,000 + 750 (existing) rental cars @ $34 = $25,500

Total = $38,500

[Note: Revenue level can increase to approx. $99,500 per year if you factor in $61 value assessed for Streetlight Fund ($36) and Recycling Revolving Fund ($25)]

Source: BBMR (estimate) / Guam Code Annotated / Internet

MINA' TRENTAI KUÅTTRO NA LIHESLATURAN GUÅHAN
2018 (Second) Regular Session

Speaker Benjamin J.F. Cruz

Bill No. ___ -34 ( )

MAY 14 2018
Time: 4:40 [ ] AM [ ] PM File No. ____
Received By:

Introduced by:

"AN ACT TO *ADD* A NEW §7180 OF CHAPTER 7, TITLE 16, GUAM CODE ANNOTATED, RELATIVE TO ASSESSING A DEPARTURE FACILTY SURCHARGE TO CONSUMERS UTILIZING RENTAL VEHICLES FOR USE ON GUAM'S HIGHWAYS."

BE IT ENACTED BY THE PEOPLE OF GUAM:

Section 1. Legislative Findings and Intent:

It is the intent of *I Liheslaturan Guåhan* to address the ongoing fiscal needs of GMHA by authorizing the introduction of a new fee assessed on consumers utilizing rental vehicles while navigating through Guam's highways.

Section 2. Authorization of a Departure Facility Surcharge to be assessed to consumers utilizing rental vehicles while navigating Guam's highways.

A new §7180 is hereby added to Chapter 7, Title 16, Guam Code Annotated as follows:

"Notwithstanding any existing statute, a Departure Facility Surcharge of Ten Dollars ($10) is hereby assessed per day for every consumer utilizing a rental vehicle to navigate Guam's highways. Beginning July 1, 2018, the surcharge *shall* be assessed by the rental car company and collected at the point of rental. The

proceeds from the surcharge *shall* be remitted to the Department of Revenue & Taxation and immediately deposited into the GMHA Stabilization Fund. The Department of Administration *shall* provide a monthly report of all receipts of this fee to the Speaker of *I Liheslaturan Guåhan* as well as to the Governor of Guam, *I Maga'Lahen Guåhan.*"

Section 3. Severability. If a provision of this Act or its application to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of the Act that can be given effect without the invalid provision or application, and to this end the provisions of this Act are severable.

Assumption:

- 1,000 rental cars on island
- 50% to 75% utilization per day
- $10 surcharge per day

Estimate:

- 1,000 cars x 50% utilization x 365 days x $10	$1,825,000.00
- 1,000 cars x 75% utilization x 365 days x $10	$2,737,500.00

The $10 surcharge would yield a range of $1.8M - $2.7M.

MINA' TRENTAI KUÅTTRO NA LIHESLATURAN GUÅHAN
2018 (Second) Regular Session

Speaker Benjamin J.F. Cru.

MAY 14 2018

Time: 4:40 [ ] AM [ ] PM File No. ____

Received By: ____

Bill No. ____ -34 ( )

Introduced by:

"AN ACT TO *ADD A* SECTION 30101(a)(3) AND ADD A *NEW* SECTION 30107(8) OF CHAPTER 30, TITLE 11, GUAM CODE ANNOTATED, RELATIVE TO PROVIDING ADDITIONAL FINANCIAL ASSISTANCE TO THE GUAM MEMORIAL HOSPITAL AUTHORITY BY INCREASING THE EXCISE TAX ON OCCUPANCY OF HOTEL AND SIMILAR LODGING HOUSE FACILITIES ."

BE IT ENACTED BY THE PEOPLE OF GUAM:

Section 1. Legislative Findings and Intent:

It is the intent of *I Liheslaturan Guåhan* to provide for an additional source of funding specifically for GMHA to address their operational needs by authorizing the following increase on the excise tax charged on the occupancy of hotel and similar lodging house facilities. All additional revenues generated over the previous levy on the occupancy of hotel and similar lodging house facilities *shall* be deposited into a special fund specifically for use by GMHA.

Section 2. "A *new* Section 30101(a)(3) of Chapter 30, Title 11, Guam Code Annotated is here by *added* as follows:

"§ 30101 Imposition.

(a) Notwithstanding any existing statute, an excise tax is hereby levied and imposed which shall be assessed and collected monthly, against transient occupants of a room or rooms in a hotel, lodging house, and bed and breakfast, or similar facility located in Guam according to the following schedule:

(1) From September 1, 1993 through March 31, 1995, the rate shall be ten percent (10%) of the rental price charged or paid per occupancy per day;

(2) From April 1, 1995 and thereafter the rate shall be eleven percent (11%) of the rental price charged or paid per occupancy per day.

(3) From July 1, 2018 and thereafter the rate shall be fifteen percent (15%) of the rental price charged or paid per occupancy per day. The four percent increase shall be deposited into the GMHA Stabilization Fund exclusively for the use by the Guam Memorial Hospital Authority to support its operational needs.

Section 3. A *new* Section 30107(8) of Chapter 30, Title 11, Guam Code Annotated is hereby *added* as follows:

(8) Operational needs of the Guam Memorial Hospital Authority.

Section 4. Severability. If a provision of this act or its application to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of the act that can be given effect without the invalid provision or application, and to this end the provisions of this act are severable.

Table 1-1.

Options for Revenue Enhancements

Option Number	Title	FY 2018 (APR-SEP)	FY 2019
		(Millions of dollars)	
	Business Privilege Taxes (exclusive options)		
Option 1	Increase Business Privilege Tax Rate from 4.0% to 4.25%	6.16	14.87
Option 2	Increase Business Privilege Tax Rate from 4.0% to 4.50%	12.32	29.74
Option 3	Increase Business Privilege Tax Rate from 4.0% to 4.75%	18.48	44.62
Option 4	Increase Business Privilege Tax Rate from 4.0% to 5.0%	24.63	59.49
Option 5	Increase Business Privilege Tax Rate from 4.0% to 5.5%	36.95	89.23
Option 6	Increase Business Privilege Tax Rate from 4.0% to 6.0%	49.27	118.98
	Hotel Occupancy Taxes (exclusive options)		
Option 7	Increase Hotel Occupancy Taxes from 11% to 12%	1.47	3.65
Option 8	Increase Hotel Occupancy Taxes from 11% to 13%	2.94	7.29
Option 9	Increase Hotel Occupancy Taxes from 11% to 14%	4.42	10.94
Option 10	Increase Hotel Occupancy Taxes from 11% to 15%	5.89	14.58
	Tobacco and Alcohol Taxes (cumulative options)		
Option 11	Increase Cigarette Tax from $15.00 to $20.00 Per One Hundred Cigarettes	3.44	7.53
Option 12	Increase Cigar Tax from $0.40 to $0.53 Per Mini Cigar, from $0.44 to $0.58 Per Standard Cigar, from $0.50 to $0.66 Per Large Cigar, and $0.40 to $0.58 for All Other Cigars	.00	.01
Option 13	Increase Other Tobacco Products Tax from $40.00 to $53.00 Per Pound	.19	.41
Option 14	Increase Distilled Beverages Tax from $18.00 to $25.00 Per Gallon	.13	.34
Option 15	Increase Malted Fermented Beverage Tax from $0.07 to $0.10 Per Twelve Fluid Ounces	.44	.97
	Real Property Taxes (exclusive options)		
Option 16	Increase Real Property Tax on Land from 7/72% to 7/60% and Improvements from 7/18% to 7/15% (20% increase)	.00	5.90
Option 17	Increase Real Property Tax on Land from 7/72% to 7/48% and Improvements from 7/18% to 7/12% (50% increase)	.00	14.76
Option 18	Increase Real Property Tax on Land from 7/72% to 7/36% and Improvements from 7/18% to 7/9% (100% increase)	.00	29.51
Option 19	Increase Real Property Tax on Improvements Only from 7/18% to 7/12% (50% increase)	.00	11.87
Option 20	Increase Real Property Tax on Improvements Only from 7/18% to 7/9% (100% increase)	.00	23.73
	Organic Act Taxes (exclusive options)		
Option 21	Enact Organic Act Income Tax Surcharge on All Income Taxes of 1.0%	.00	3.56
Option 22	Enact Organic Act Income Tax Surcharge on All Income Taxes of 2.5%	.00	8.89
Option 23	Enact Organic Act Income Tax Surcharge on All Income Taxes of 5.0%	.00	17.78
Option 24	Enact Organic Act Income Tax Surcharge on All Income Taxes of 7.5%	.00	26.67
Option 25	Enact Organic Act Income Tax Surcharge on All Income Taxes of 10.0%	.00	35.57
Option 26	Enact Organic Act Income Tax Surcharge on Only Corporate Income Taxes of 1.0%	.00	1.05
Option 27	Enact Organic Act Income Tax Surcharge on Only Corporate Income Taxes of 2.5%	.00	2.62
Option 28	Enact Organic Act Income Tax Surcharge on Only Corporate Income Taxes of 5.0%	.00	5.25
Option 29	Enact Organic Act Income Tax Surcharge on Only Corporate Income Taxes of 7.5%	.00	7.87
Option 30	Enact Organic Act Income Tax Surcharge on Only Corporate Income Taxes of 10.0%	.00	10.49

Sources: Office of Finance and Budget; AS400 government financial management system; Department of Revenue and Taxation

SECTION 3: Hotel Occupancy Tax

An excise tax is levied and imposed and is assessed and collected monthly, against transient occupants of a room or rooms in a hotel, lodging house, and bed and breakfast, or similar facilities located in Guam. Such excise tax (otherwise known as the Hotel Occupancy Tax), is 11% of the rental price charged or paid per occupancy per day and 4% for a registered bed and breakfast, of the rental charged or paid per occupancy per day[5].

The Hotel Occupancy Tax is deposited into the Tourist Attraction Fund (TAF). The Hotel Occupancy Tax rate was previously 13% of the rental price charged or paid per occupancy per day prior to September 1993 (and after June 1972 where previously it was 5%[6]) and was subsequently decreased to 10% on September 27, 1993[7] and was subsequently increased to 11% on December 27, 1994[8].

The 4 options in this Section involve an increase in the Hotel Occupancy Tax rate with estimated collections for Fiscal Year 2018 from April 1 to September 30, 2018, and for the full Fiscal Year 2019. Actual BPT collections from October 1, 2017 to January 31, 2018 were utilized to establish a baseline Hotel Occupancy Tax revenue tracking from which to evaluate the change in revenues for each identified option. OFB utilized the tracking in the Tourist Attraction Fund for Fiscal Year 2018 to analyze the estimates for Fiscal Year 2019.

Table 3.

Hotel Occupancy Tax Options

Millions of Dollars	Actual				Tracking								FY 2018	FY 2019
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	Total	
Hotel Occupancy Tax - Option 7														
Increase Hotel Occupancy Taxes from 11% to 12%														
Change in Revenues	.00	.00	.00	.00	.00	.00	.00	.24	.27	.24	.30	.41	1.47	3.65
Hotel Occupancy Tax - Option 8														
Increase Hotel Occupancy Taxes from 11% to 13%														
Change in Revenues	.00	.00	.00	.00	.00	.00	.00	.48	.55	.49	.61	.82	2.94	7.29
Hotel Occupancy Tax - Option 9														
Increase Hotel Occupancy Taxes from 11% to 14%														
Change in Revenues	.00	.00	.00	.00	.00	.00	.00	.72	.82	.73	.91	1.24	4.42	10.94
Hotel Occupancy Tax - Option 10														
Increase Hotel Occupancy Taxes from 11% to 15%														
Change in Revenues	.00	.00	.00	.00	.00	.00	.00	.96	1.10	.97	1.22	1.65	5.89	14.58

[5] Pursuant to § 30101, Chapter 30, Title 11 GCA
[6] Pursuant to Public Law 11-145
[7] Pursuant to Public Law 22-32
[8] Pursuant to Public Law 22-144

MINA' TRENTAI KUÅTTRO NA LIHESLATURAN GUÅHAN
2018 (Second) Regular Session

Speaker Benjamin J.F. Cruz

Bill No. ___ -34 ( )

MAY 14 2018
Time: 4:40 [ ] AM [ ] PM File No. ___
Received By:

Introduced by:

"AN ACT TO *ADD* A NEW §§7160(g) OF CHAPTER 7, TITLE 16, GUAM CODE ANNOTATED, RELATIVE TO INCREASING THE REGISTRATION FEE FOR RENTAL VEHICLES TO OPERATE ON GUAM'S HIGHWAYS."

BE IT ENACTED BY THE PEOPLE OF GUAM:

Section 1. Legislative Findings and Intent:

It is the intent of *I Liheslaturan Guåhan* to address the ongoing fiscal needs of GMH by authorizing an increased registration fee for rental vehicles to operate on Guam's highways.

Section 2. Authorization of an increased Registration Fee for rental vehicles to operate on Guam's highways.

A new §7160(g) is hereby added to Chapter 7, Title 16, Guam Code Annotated as follows:

"Notwithstanding any existing statute, all initial and renewed registrations of rental vehicles shall be double the rate of the fees mandated by §§7160(a), 7160(b), 7160(c), and 7160(d). This new fee *shall* be assessed beginning July 1, 2018. The proceeds from the amended registration rate *shall* be collected separate from the original cost of registration by the Department of Revenue and Taxation. The Department of Revenue & Taxation *shall* immediately deposit the proceeds from

the original cost of registration into the GMHA Stabilization Fund. The Department of Administration *shall* provide a monthly report of all receipts of this fee to the Speaker of *I Liheslaturan Guåhan* as well as to the Governor of Guam, *I Maga'Lahen Guåhan.*"

Section 3. Severability. If a provision of this Act or its application to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of the Act that can be given effect without the invalid provision or application, and to this end the provisions of this Act are severable.

Average Vehicle Gross Weight = 4,079 pounds
Vehicle Registration Renewal Fee for a Sedan (Chrysler 300) = $93
Vehicle Initial Registration Fee for a Sedan (Chrysler 300) = $256

Assumption:
- 750 rental car license renewals per year @ the average gross weight
- 250 initial rental car license renewals per year

Renewals: $93 x 750 rental cars	$69,750.00
Initial: $256 x 250 rental cars	$64,000.00
	$133,750.00

MOTOR VEHICLES DIVISION FEES

Updated March 2014

Vehicle Registration Branch	
• Annual Registration Fee - based on gross vehicle weight	
• Vehicles over 7,999 lbs - additional charge of $3.50 for each 500 lbs. In excess of 7,999 lbs.	
Street Light Fund Fee	$ 36.00
Initial Registration Fee - first-time registration fee in addition to the fee based on the gross weight of the vehicle	$ 18.00
Copy of Registration	$ 10.00
Copy of Ownership	$ 20.00
Replacement of Tag	$ 3.00
Replacement of License Plate(s)	$ 15.00
Recording of Lien	$ 10.00
Cancellation of Lien	$ 5.00
Temporary Vehicle Permits	
Permit A - allows vehicle to be operated for 5 calendar days	$ 5.00
Permit B	$ 10.00
Personalized Plates (Initital Charge)	$ 62.45
Fee in addition to registration renewal with a personalized plate	$ 20.00
Transfer of personalized plate	$ 25.00
Mail Order Notification (Subject to adjustment of any additional fees of the US Postal Service)	
• License Plates	$ 6.00
• Validation Tags	$ 3.00
• Vehicle Registration	$ 3.00
Certification Fee to provide documentation substantiating the validity of the ownership of the vehicle	$ 10.00
Bicycle Equipped with a motor	$ 20.00

EDDIE BAZA CALVO
Governor of Guam
I Maga'Lahen Guahan

RAY TENORIO
Lt. Governor of Guam
I Segundo Na Maga'lahen Guahan

GUAM ECONOMIC DEVELOPMENT AUTHORITY
Moving Forward
Aturidåd Inadilånton Ikunumihan Guahan

JAY ROJAS
Administrator
Adminastradot

MANA SILVA TAIJERON
Deputy Administrator
Sigundo Na Adminastradot

June 7, 2018

Speaker Benjamin J.F. Cruz
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Guam Congress Building
Hagåtña, Guam 96910

RE: **Bond Credit Rating Action for the Government of Guam Bond Obligations**

Hafa Adai Speaker Cruz!

I am herein writing to address your inquiry regarding recent action taken by bond rating agencies Standard & Poor's (S&P) and Moody's regarding the Government of Guam General Obligation Bonds, Certificates of Participation and subsequent impact on Guam Power Authority (GPA), Guam Waterworks Authority (GWA) and the Guam International Airport Authority (GIAA).

Standard & Poor's (S&P)
On March 5, 2018, S&P Global Ratings announced that it has placed the Government of Guam's General Obligation and lease bond rating on "Credit Watch" with negative implications. S&P cited the immediate fiscal challenges facing Guam as a result of the enactment of the Tax Cuts and Jobs Act of 2017, signed into law by President Trump on Dec. 22, 2017, projected to reduce Guam's income tax collections by $67 million in the current fiscal year. *The report is attached for your reference.*

The report stated that Guam's economy is doing well in both tourism and military sectors despite the budget gap that emerged in December due to federal tax reform. The S&P action highlights the seriousness of Guam's current budget challenge and the potential for additional negative consequences of failing to quickly and adequately addresses the situation.

As per S&P, CreditWatch focuses on identifiable events and short-term trends that cause ratings to be placed under special surveillance by S&P Global Ratings' analytical staff.

In Guam's case, we were placed on CreditWatch because they believe there had been a material change in performance of the Government of Guam as an issuer, but the magnitude of the rating impact has not been fully determined. This rating change is short-term.

Moody's
Shortly after the S&P Credit Watch announcement, Moody's Investors Service changed the outlook on the Government of Guam Rating to negative on March 13, 2018. The change in rating was triggered by the anticipated reduction in Guam's income tax revenue reported due to the Tax Cuts and Jobs Act of 2017. This action on the General Government also affected the outlook for the Guam Waterworks Authority, the Guam Power Authority and the Guam International Airport Authority.

Needless to say that following the action by both rating agencies, GEDA had received numerous inquiries from bondholders also following the news and making sure that they were informed on actions taken to mitigate the revenue shortfalls.

Impact of Rating Action on Government Bonds

The Moody's action on the Government of Guam's Rating, which followed the action taken by Standard & Poor's, highlights the seriousness of Guam's current budget challenge and the potential for additional negative consequences of failing to quickly and adequately address the situation.

Update

The Governor and his fiscal team met with both Standard and Poor's and Moody's rating analysts last week to provide an update on action taken by the Government to maintain fiscal stability. The discussion focused on results of Public Law 34-87 to address the General Fund revenue shortfalls stemming from the Tax Cuts and Jobs Act.

The team discussed the long-term solution developed to address the revenue shortfall which included the temporary increase of the Business Privilege Tax (BPT) from 4% to 5% from April 1, 2018 through September 30, 2018 with the additional steps to be taken n October 1st in which the BPT will revert back to 4% and then the Government was to implement a new 2% General Sales Tax to be collected by the Department of Revenue and Taxation (DRT).

Needless to say, they are concerned that the Legislature is considering a repeal of the General Sales Tax and expressed caution that this would more than likely continue to keep the current Guam credits in a negative situation going forward. The negative actions or outlook taken by the rating agencies will be detrimental to the islands access to future low interest financing.

Senseremente,

Jay Rojas
Administrator

ATTACHMENTS

S&P Global
Ratings

RatingsDirect®

Summary:

Guam; Appropriations; General Obligation

Primary Credit Analyst:
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Rationale

Summary:

Guam; Appropriations; General Obligation

Credit Profile		
Guam GO		
Long Term Rating	BB-/Watch Neg	On CreditWatch Negative
Guam (John F. Kennedy High Sch Proj)		
Long Term Rating	B+/Watch Neg	On CreditWatch Negative
Guam Ed Fincg Foundn, Guam		
Guam		
Guam Ed Fincg Foundn (Guam) APPROP		
Long Term Rating	B+/Watch Neg	On CreditWatch Negative
Phoenix Indl Dev Auth, Arizona		
Guam		
Phoenix Indl Dev Auth (Guam) APPROP		
Long Term Rating	B+/Watch Neg	On CreditWatch Negative

Rationale

S&P Global Ratings has placed its 'BB-' rating on the Government of Guam's general obligation (GO) debt and its 'B+' rating on the government's various certificates of participation (COPs) on CreditWatch with negative implications.

The CreditWatch placement reflects the government's disclosure that its cash flow will be extremely constrained over the next several months, and perhaps even longer, and also reflects our view that the government's ability to meet its ongoing obligations could be impaired. The CreditWatch placement affects about $10 million of GO bonds and $177 million of COPs outstanding.

The fiscal stress is due to an estimated $67 million decrease in general fund revenue for fiscal 2018 due to the effect of The Tax Cuts and Jobs Act of 2017 (the act), signed into law by President Trump on Dec. 22, 2017. If not for the act, Guam's fiscal team indicates its general fund result was projected to break even for fiscal year-end (Sept. 30) 2018. Due to the act's provisions (Guam's tax code mirrors the federal tax code), Guam's corporate and individual income-tax collections are projected to be $67 million lower in the current fiscal year. Therefore, the government indicates that it might be difficult to meet payroll in May 2018, and its ability to meet payroll in subsequent months is also uncertain. While the government has reaffirmed its commitment to treating debt service payments as its highest priority, we nevertheless believe that full and timely payment of debt service could be challenging. In distress situations, we have observed some cases where legal provisions in bond documents must be weighed against the other competing municipal obligations, such as maintaining critical services, including public health and safety services, and even public education.

In an effort to shore up the impact, but also to provide Guam Memorial Hospital (GMH) with a permanent, dedicated funding source (rather than rely on annual general fund contributions), Gov. Eddie Calvo introduced Bill 245-34, which proposed to raise Guam's business privilege tax (the island's second-largest general fund revenue source) to 6.0% from its current 4.0% rate. However, in a Feb. 28 legislative session, the bill was defeated by a 10-to-4 vote. Half the funds raised would have been directed to the general fund to cover the deficit, while the balance would have flowed to the Guam Department of Education (DOE) and GMH. The tax increase would have dipped to a 4.75% rate after 24 months, with the remaining tax increase to serve as a dedicated source of funding for GMH. We estimate the rate increase to 6.0% would have generated about $10 million per month in additional revenues for the remainder of fiscal 2018, or approximately $120 million per fiscal year. The government is now considering other revenue-raising measures with a similar or even greater impact, including a 2.0% sales tax and 6.0% internet sales tax. No public hearing on the sales tax measures is planned until March 8, so it is likely that no legislative vote is imminent.

On the expenditure side, the government has imposed a hiring freeze except for public safety and public health, and initiated cost-containment measures in utilities, fuel consumption, procurement, training, and travel, among other areas. Gov. Calvo's recent attempt to implement a 32-hour work week effective March 6 was postponed on March 1 after Attorney General Elizabeth Barrett-Anderson indicated the governor is required to follow furlough procedures, including a 90-day notice rule. Separately, the DOE board must approve the furlough plan and has its own 30-day notice rule. Adding to the uncertainty is the indication from the government that there are no internal borrowing resources, and no external borrowing is planned. In addition, the extent to which cost-cutting measures or revenue enhancements solve the government's cash flow issues is hard to predict.

Guam has a history of structural imbalance in its general fund, including recurring deficits, a very large negative general fund balance, and massive long-term liabilities. The negative CreditWatch placement reflects the possibility that these challenges will further diminish the general government's ability to meet its operational responsibilities and address its ongoing obligations, including debt payments. If we don't receive evidence from Guam officials addressing these rating considerations, we will likely lower the ratings.

Guam's financial position continues to be weak, in our view. The government's total general fund balance was negative $106 million as of audited fiscal 2016 (ended Sept. 30), equal to negative 14% of expenditures, with the unreserved or unassigned portion growing for a third-consecutive year to negative $215 million. Audited financial statements for fiscal year-end (Sept. 30) 2017 are not yet available.

We expect to resolve the CreditWatch placement following an analysis of management's plan to address the territory's current liquidity challenges as well as its overall financial position.

Certain terms used in this report, particularly certain adjectives used to express our view on rating relevant factors, have specific meanings ascribed to them in our criteria, and should therefore be read in conjunction with such criteria. Please see Ratings Criteria at www.standardandpoors.com for further information. Complete ratings information is available to subscribers of RatingsDirect at www.capitaliq.com. All ratings affected by this rating action can be found on the S&P Global Ratings' public website at www.standardandpoors.com. Use the Ratings search box located in the left column.

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INVESTORS SERVICE

CREDIT OPINION
14 March 2018

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Guam (Government of)

Update to credit analysis

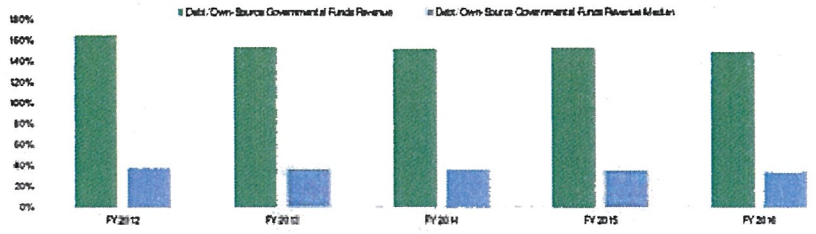
Summary

The Government of Guam's general credit quality reflects the territory's small and concentrated economy; weak general fund finances; and debt levels, while below those of other territories, significantly above US state medians. Generally positive economic trends and a good economic outlook, and a favorable pension funding situation are strengths. While the recent escalation of regional geopolitical tension is credit negative for Guam, the risks are sufficiently low and are not currently a rating factor.

The government currently faces a significant budget gap and liquidity pressures resulting from a reduction in Guam's income tax revenues, driven by the enactment of the federal tax cuts in December. Guam's individual and corporate tax rates are tied directly to the federal rates. The most recent estimate is that revenues for the current fiscal year, 2018, will fall short of budget by approximately $67 million or 9.7% of budgeted general fund revenues. While the government has enacted some spending cuts to offset the shortfall, it has not yet adopted tax increases needed to close the budget gap completely. Moreover, as tax withholdings have come in short of budgeted amounts, the government's liquidity has deteriorated rapidly.

The government's Issuer Rating is Ba1 with a negative outlook. The Issuer Rating is equivalent to the rating we would assign to general obligation debt of the government. This rating serves as a reference point for the ratings on the revenue bonds of the territory's enterprise authorities: the Guam Waterworks Authority (Baa2 negative), the Guam Power Authority (Baa2 negative), and the A. B. Won Pat International Airport Authority (Baa2 negative).

Exhibit 1
Guam's Debt Levels Have Declined Modestly, But Are High Compared to US States



Sources: Government of Guam audited financial statements with Moody's Investors Service adjustments; Moody's Investors Service state debt median reports.

Credit strengths

» Economy has performed positively and growth is expected to continue in the future, driven in large part by US military construction projects.

» Pension liability is manageable, and the government expects to fund it fully on an actuarial basis in 16 years.

» Major enterprise funds--water/wastewater, power, and airport—are in sound financial condition and do not represent a risk to the general fund.

Credit challenges

» Significant budget gap in the current fiscal year and liquidity challenges have resulted from the federal tax cuts enacted in December.

» General fund financial performance was weak prior to the current financial challenges, characterized by operating deficits, a large accumulated fund deficit, and narrow liquidity.

» Significant spending pressures persist, particularly for health care.

» Small economy is concentrated in tourism and military, and vulnerable to natural disasters.

» Debt levels are high compared to US state medians, but lower than other US territories.

Rating outlook

The outlook on Guam's Issuer Rating is negative, reflecting the possibility that its financial and liquidity positions could weaken further if timely, sufficient action isn't taken to address the general fund revenue shortfall and restore long-term financial stability, or if the revenue shortfall is greater than projected.

Factors that could lead to an upgrade

» Improved general fund financial performance, including the restoration of positive fund balances without the use of deficit financings.

» Expansion and diversification of the economy.

Factors that could lead to a downgrade

» Failure to restore budget balance and/or further weakening of liquidity.

» A return to deficit financings.

» Increase in debt levels.

This publication does not announce a credit rating action. For any credit ratings referenced in this publication, please see the ratings tab on the issuer/entity page on www.moodys.com for the most updated credit rating action information and rating history.

Key indicators

Exhibit 2

Guam	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Own-Source Governmental Fund Revenues ($000s)	736,395	772,840	827,310	825,091	875,564
General Fund Balance (Deficit) as % of Revenues	4.6%	-0.4%	-8.4%	-16.9%	-14.6%
Net Tax-Supported Debt ($000s)	1,211,722	1,189,983	1,250,538	1,258,366	1,296,258
Net Tax-Supported Debt/GDP	23.3%	22.3%	22.6%	22.1%	22.4%
Net Tax-Supported Debt/GDP 50 State Median	2.2%	2.2%	2.3%	2.2%	2.2%
Debt/Own-Source Governmental Funds Revenue	164.5%	154.0%	151.2%	152.5%	148.0%
Debt/Own-Source Governmental Funds Revenue Median	37.4%	36.1%	35.8%	34.4%	32.7%
ANPL/Own-Source Govt Funds Revenue	N/A	N/A	N/A	188.4%	191.9%
ANPL/Own-Source Govt Funds Revenue Median	92.6%	87.6%	81.5%	83.1%	82.0%
Gross Domestic Product (CY, $Mils)	5,199	5,337	5,531	5,697	5,793
GDP Change	5.5%	2.7%	3.6%	3.0%	1.7%

Sources: Guam audited financial statements with Moody's Investors Service adjustments, Moody's Investors Service state debt and pension medians reports, US Bureau of Economic Analysis

Profile

The Territory of Guam is located in the western Pacific Ocean approximately 3,800 miles west-southwest of Honolulu, 1,550 miles south-southeast of Tokyo, and 1,600 miles east of Manila. The land area is 212 square miles, approximately three times the size of the District of Columbia, and the population is approximately 162,700. The gross domestic product was $5.8 billion in 2016 and GDP per capita was $35,600, approximately 62% of the US level.

Detailed credit considerations

Economy

While Guam's wealth and income levels remain below US averages, recent economic trends have been positive. The unemployment rate has declined notably since the recession. Nominal gross domestic product has grown every year since 2008, unique among the US territories. Nominal GDP grew at a compound annual rate of 3.3% from 2011 to 2016.

The economy is concentrated in tourism and a large US military presence. Tourism has been vulnerable to global macro events,including the Asian financial crisis, SARS, 9/11, and the Japanese Tsunami. Nevertheless, tourism has been quite resilient and trends have been quite strong since the 2008-2009 recession. The number of visitors reached a new record, 1.544 million in 2017, although the rate of grow slowed from earlier years due to a drop in visitor arrivals in September following North Korean military threats. Monthly data for October through December indicate that tourism has largely recovered from the September drop.

Traditionally the overwhelming majority of tourists came from Japan, but the origin of visitors has diversified, primarily due to growth from South Korea. Hotel occupancy was 80% in 2016 and the average room rate was $197/night, an increase from $132 in 2010. A new 419-roomluxury hotel opened in 2015 and a 340-room hotel is currently under construction. Plans for several additional new hotels have been announced.

The large military presence has a stabilizing effect on the Guam economy, offsetting the volatility of the tourism sector. The current military population consists of approximately 5,600 active duty personnel and 7,200 dependents at Andersen Air Force Base and US Naval Base Guam. The redeployment of approximate 5,000 Marines from Okinawa to Guam has been approved. The redeployment will trigger significant new construction through 2028 and positively impact the government's tax revenues and Section 30 revenues (remittances to the Government of Guam from the federal government of federal taxes and fees collected from military and federal employees in the territory).

Finances and Liquidity

Historically, general fund financial performance has been very weak, characterized by recurring operating deficits. By the end of fiscal 2011, the general fund had an accumulated fund deficit of $303 million (-45.8% of revenues) and an accumulated unassigned fund deficit of $492 million (-74.4%). In fiscal 2012, the government replenished the general fund balance with $344 million in proceeds from a deficit financing.

Since that time the government has taken steps to improve revenue forecasts and strengthen expenditure controls. But despite these steps and generally positive economic trends, the general fund continued to experience recurring operating deficits and a return to an accumulated fund deficit, although both the operating deficits and the accumulated fund deficits remain smaller than those prior to 2012. These operating deficits were, in part but not entirely, due to unanticipated court-ordered costs associated with the territory's landfill. By the end of fiscal 2015, the general fund had an accumulated fund deficit of $119 million (-16.9% of revenues) and an accumulated unassigned fund deficit of $177 million (-25.1%).

In the most recent fiscal year audit, 2016, the general fund posted an operating surplus with the accumulated fund deficit declining from $119 million to $106 million (-14.6% of revenues). But these results reflected in part the deposit of bond proceeds into the general fund for transfer to the Guam Memorial Hospital Authority (GMHA) in future years. In addition, the unassigned fund deficit grew from $177 million to $215 million (-29.8% of revenues) as additional funds were restricted for scheduled debt service on business privilege tax revenue bonds, further weakening the general fund balance sheet.

The government currently projects a modest operating surplus in fiscal 2017, after the transfer of $12 million of bond proceeds to GMHA. This indicates an underlying operating surplus for the year, absent the transfer. Going forward, the government will be challenged by spending pressures, particularly for the hospital. The Issuer Rating will be influenced largely by the government's success in stabilizing its general fund finances and its progress in bringing down the accumulated fund deficit, without a return to deficit financings.

Financial performance in the first quarter of the current fiscal year, 2018, was positive. Revenues, particularly income tax revenues, exceeded the budget and prior year levels. The December 31 cash balance exceeded the prior year level by $15 million.

The enactment of federal tax cuts in December created a significant new budget gap for the territory's government. Guam's individual and corporate tax rates are tied directly to the federal rates. The most recent estimate is that revenues for the current fiscal year will fall short of budget by approximately $67 million or 9.7% of budgeted general fund revenues for the year. While the government has enacted some spending cuts to offset the shortfall, it has not yet adopted tax increases needed to close the budget gap completely.

LIQUIDITY

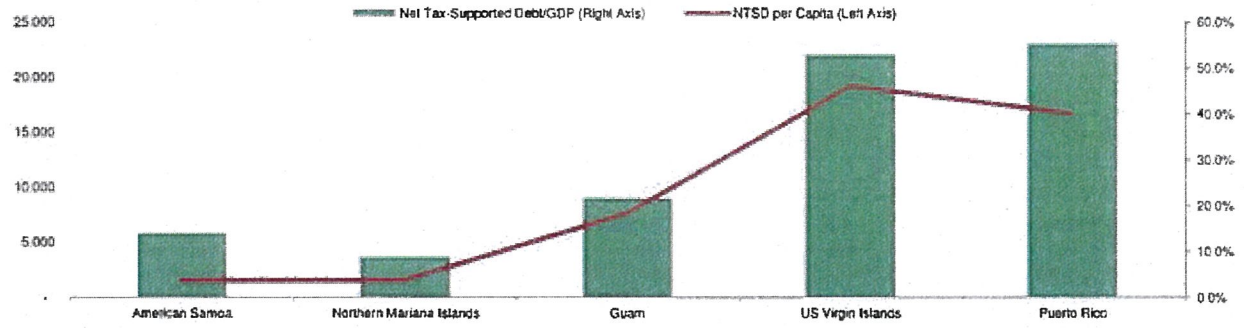
The government's cash position benefits from the receipt of its annual Section 30 revenues from the federal government in advance of the start of its fiscal year. It generally maintains narrow but adequate liquidity in its general fund and related accounts. Month end cash balances have historically ranged from $20 million to $40 million. The government's liquidity has deteriorated rapidly in recent months, however, as tax withholdings have come in short of budgeted amounts following the federal tax cuts. Absent extraordinary measures, the government could miss a payroll as early as May.

Debt and Pensions

DEBT STRUCTURE

At the end of fiscal 2016, Guam's net tax-supported debt totaled $1.3 billion, including $768 million of bonds secured by the business privilege taxes (sales taxes), $237 million of bonds secured by Section 30 revenues, and $181 million of certificates of participation issued for school projects. The territory's debt levels are significantly above Moody's medians for US states--net tax-supported debt per capita is $7,639, compared to a median of $1,006, and net tax-supported debt as a percent of GDP is 22.6%, compared to a median of 2.2%. The higher debt levels are, in part, due to the territory's responsibility for functions normally provided by both state and local governments. Guam's debt levels are notably lower than those of Puerto Rico (Ca negative) and the US Virgin Islands (Issuer Rating Caa3 negative). Guam's fixed cost ratio, which includes debt service on net tax-supported debt, Moody's "tread water" pension expense, and OPEB contributions, is a manageable 15% of governmental funds revenues.

Exhibit 3
Guam's Debt Level are Well Below US Virgin Islands' and Puerto Rico's



Source: Moody's Investors Service.

DEBT-RELATED DERIVATIVES

Guam has no debt-related derivatives.

PENSIONS AND OPEB

The Government of Guam Retirement Fund's defined benefit plan was closed to new members in 1995, and replaced with a defined contribution plan for new employees. The system still has a significant unfunded liability—for 2016 the GAAP-basis Net Pension Liability was $1.29 billion and Moody's Adjusted Net Pension Liability (ANPL) was $1.68 billion. Approximately 66% of these liabilities is attributable to the general government itself with the balance attributable to component units including the GMHA, the Guam Power Authority, the University of Guam, and the Guam Waterworks Authority. The government ramped up employer contributions to the Actuarially Required Contribution over a five year period beginning in 2006-2007 and currently expects to fully fund the liability on an actuarial basis by 2031. We note, however, that the system's ANPL may not be fully eliminated at that time.

Pursuant to legislation passed in 2016, eligible employees in the defined benefit plan have been given the option to buy into a new defined contribution plan during 2017. If all eligible employees elect to buy in, the pension liability would increase by an estimated $173 million.

Guam provides post-retirement healthcare, dental and life insurance benefits to retirees through private insurance policies with the government contributing part of the annual premium. The government's contribution is set annually, and equaled $32.4 million in fiscal 2016. The unfunded actuarial accrued liability for this program at October 1, 2015 was $1.98 billion with approximately 69% attributable to the general government.

Governance

Guam is an unincorporated territory of the US, governed pursuant to an Organic Act enacted by the US Congress. The governor is elected to a four-year term and heads the executive branch. The unicameral legislature is made up of 15 senators elected at large for two-year terms.

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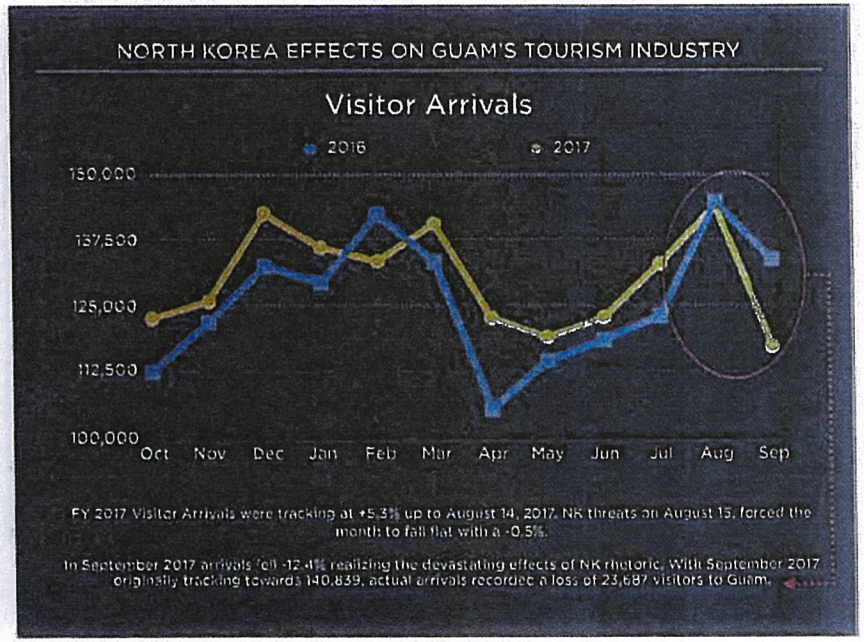
VISITOR ARRIVALS UPDATE

SPECIAL ECONOMIC SERVICE MEETING - JUNE 7, 2018

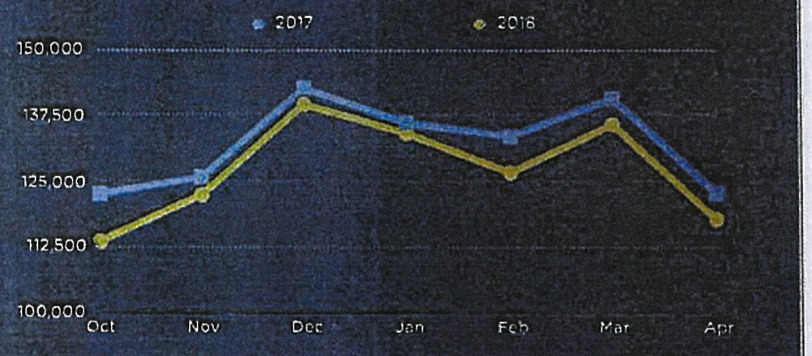
NORTH KOREA EFFECTS ON GUAM'S TOURISM INDUSTRY



FY 2017 Visitor Arrivals were tracking at +5.3% up to August 14, 2017. NK threats on August 15, forced the month to fall flat with a -0.5%.

In September 2017 arrivals fell -12.4% realizing the devastating effects of NK rhetoric. With September 2017 originally tracking towards 140,839, actual arrivals recordec a loss of 23,687 visitors to Guam.

NORTH KOREA EFFECTS ON GUAM'S TOURISM INDUSTRY



The effects of the NK threat on Guam's visitor industry continues to linger as FY 2018 arrivals have consistently declined with FYTD tracking at -3.6% compared to 2017.

FY 2018 is projected to end with an overall -3.74% decrease vs. FY 2017. This will mark the first decline in the visitor industry since 2011.

MONTH TO DATE

May 1- 31, 2018 Total: 112,560 (-3.4%)

% Market Mix	Origin	2017	2018	% to LY
32.2%	Japan	46,993	36,269	-22.8%
53.8%	Korea	54,576	60,515	17.3%
1.5%	Taiwan	3,395	1,736	-48.9%
1.0%	China	1,614	1,098	-32.0%
5.6%	US/Hawaii	5,815	6,347	9.1%
0.4%	Hong Kong	1,679	458	-72.7%
1.5%	Philippines	1,506	1,723	14.4%

Source: Guam Customs Declaration Forms, Processed by the Guam Visitors Bureau. May 2018 numbers reflect Civilian air arrivals only.

CALENDAR YEAR TO DATE

January - May 2018 — Total: 626,728 (-3.5%)

% Market Mix	Origin	2017	2018	% to LY
35.9%	Japan	279,604	225,194	-19.5%
48.3%	Korea	264,015	302,813	14.7%
1.8%	Taiwan	16,916	11,351	-32.9%
1.3%	China	11,100	8,411	-24.2%
5.7%	US/Hawaii	32,006	35,645	11.4%
0.4%	Hong Kong	9,390	2,427	-74.2%
1.2%	Philippines	7,478	7,397	-1.1%

Source: Guam Customs Declaration Forms, Processed by the Guam Visitors Bureau. May 2018 numbers reflect visitor air arrivals only.

FISCAL YEAR TO DATE

October 2017 - May 2018 — Total: 1,002,239 (-3.6%)

% Market Mix	Origin	2017	2018	% to LY
35.2%	Japan	461,204	352,987	-23.5%
48.9%	Korea	416,011	489,830	17.7%
1.7%	Taiwan	26,637	17,307	-35.0%
1.2%	China	16,487	12,476	-24.3%
5.4%	US/Hawaii	49,907	54,313	8.8%
0.4%	Hong Kong	12,888	4,487	-65.2%
1.4%	Philippines	14,505	13,730	-5.3%

Source: Guam Customs Declaration Forms, Processed by the Guam Visitors Bureau. May 2018 numbers reflect visitor air arrivals only.

FY2018 PROJECTIONS

October 2017 - September 2018 Total: 1,500,700 (-3.7%)

Origin	2017	2018	% to LY
Japan	**674,343**	**525,000**	**-22.2%**
Korea	649,428	750,000	15.5%
China	**23,178**	**15,000**	**-35.3%**
Hong Kong	16,053	6,500	-59.5%
Taiwan	**36,270**	**25,000**	**-31.1%**
US/Hawaii	76,296	70,000	-8.3%
Philippines	**19,818**	**19,000**	**-4.1%**

FY 2018 projections updated on a quarterly basis and are subject to change based on market trends.

FY2019 PROJECTIONS

October 2018 - September 2019 Total: 1,529,200 (1.9%)

Origin	2018	2019	% to LY
Japan	525,000	525,000	0.0%
Korea	750,000	780,000	4.0%
China	15,000	15,000	0.0%
Hong Kong	6,500	6,500	0.0%
Taiwan	25,000	25,000	0.0%
US/Hawaii	70,000	72,000	2.9%
Philippines	19,000	20,000	5.3%

FY 2019 Projections updated on a quarterly basis and are subject to change based on market trends.

FY2019 PROJECTIONS WITH JEJU (KIX-GUM)

October 2018 - September 2019 Total: 1,574,200 (4.9%)

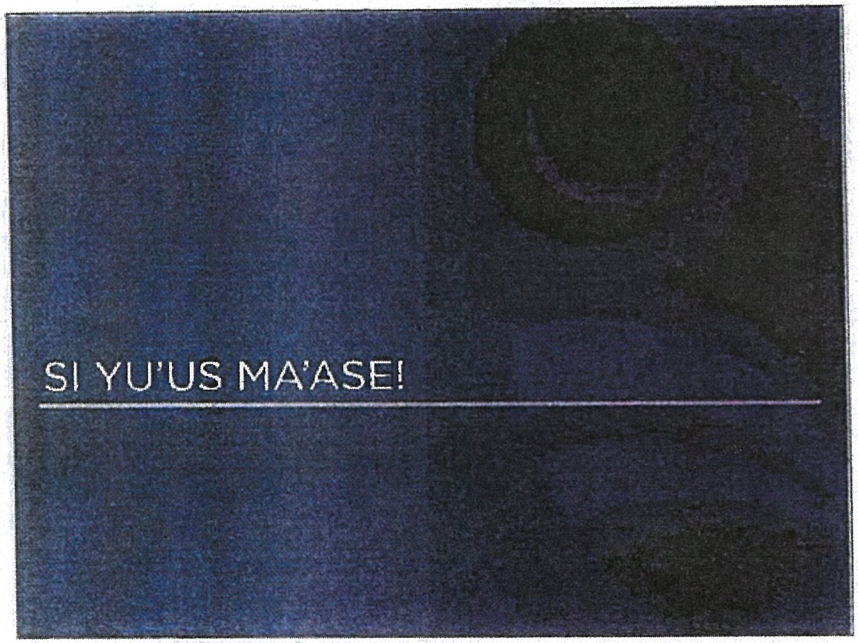
Origin	2018	2019	% to LY
Japan	**525,000**	**570,000**	**8.6%**
Korea	750,000	780,000	4.0%
China	**15,000**	**15,000**	**0.0%**
Hong Kong	6,500	6,500	0.0%
Taiwan	**25,000**	**25,000**	**0.0%**
US/Hawaii	70,000	72,000	2.9%
Philippines	**19,000**	**20,000**	**5.3%**

FY 2019 projections updated on a quarterly basis and are subject to change based on market trends.

AIR SEAT CAPACITY

Origin	FY 2017	FY 2018	% to LY
Japan	892,985	667,685	-25.2%
Korea	739,626	820,782	11.0%
China	12,608	5,996	-52.4%
Taiwan	58,118	37,595	-35.3%
Hong Kong	46,648	25,408	-45.5%
US/Hawaii	128,980	132,860	3.0%
Philippines	178,554	146,496	-18.0%
Rota	9,568	9,614	0.5%
Saipan	74,548	74,336	-0.3%
Palau	45,718	42,864	-6.2%
Chuuk	33,154	39,924	20.4%
Yap	12,896	16,470	27.7%
Fiji	122	-	-
TOTAL	2,233,525	2,020,030	-9.6%

Source: Diio Mi Market Intelligence for the Aviation Industry


SI YU'US MA'ASE!

STATUS REPORT FOR THE MONTH OF MAY 2018
ON THE PAYMENT OF TAX REFUNDS
FISCAL YEAR 2018

Prepared by the
OFFICE OF FINANCE AND BUDGET
Committee on Appropriations and Adjudication

June 4, 2018

Introduction and Overview

The Office of Finance and Budget (OFB) previously compiled tax refund payment data over the period of October 1, 2014 through March 31, 2018[1] on April 10, 2018 (herein referred to as the Mid-Year Status Report). The Mid-Year Status Report found that the government of Guam has paid an average of $148.37 million in income tax refunds during Fiscal Years (FYs) 2015 through 2017.

In the Mid-Year Status Report, the OFB estimated that the government of Guam must plan for the payment of approximately $135.72 million in tax refunds during the months of April through September 2018.

For the months of April and May 2018, OFB estimated that $51.59 million of the $135.72 million was to be paid to align with the previous three (3) FYs of income tax refund payments. Approximately $39.42 million was paid in income tax refunds during the months of April and May 2018, a variance of $12.16 million. Due to this variance, there will be added pressure on government of Guam cash flow in the remaining months of FY 2018.

Using the previous pace of tax refund payments over the last three (3) FYs, utilizing the average of total tax refund payments during the same period, and adding the variance of $12.16 million that remained unpaid in April and May 2018, the OFB estimates that the government of Guam must plan for the payment of approximately $96.29 million in tax refunds during the months of June through September 2018.

OFB updated the tracking of tax refund payments required to be made for the remainder of the FY in Table 2.

Caveats About This Report

The historical data provided in this report was extracted from the AS400 government financial management system and estimates presented were taken from such data extracted as of June 4, 2018 and could differ from estimates made in future periods. All tax refund payment data includes tax refund plus interest paid.

This report makes no recommendations on fiscal policy and is intended to assist members of *I Mina'trentai Kuåtro na Liheslaturan Guåhan*. Inclusion or exclusion of any particular data configuration does not imply an endorsement or rejection by the OFB.

This report does not provide information relative to the required deposits into the Income Tax Refund Efficient Payment Trust Fund[2] and only reports on Income Tax Refunds Paid.

[1] See Office of Finance and Budget, "*Mid-Year Status Report on the Payment of Tax Refunds Fiscal Year 2018*," dated April 10, 2018.
[2] Pursuant to § 51102, Chapter 51, Title 11 of the Guam Code Annotated.

Table 1.

Payment of Income Tax Refunds, October 1, 2014 through May 31, 2018 by Quarter and by Month

Millions of Dollars

Period	(A) FY 2015	(B) FY 2016	(C) FY 2017	(D) = (A + B + C) / 3 Average ($)	(E) Average (% of Total)	(F) FY 2018	(G) = (F) - (D) Variance ($)
First Quarter							
October	14.44	4.46	4.20	7.70	5.19%	1.99	-5.71
November	2.10	2.65	.06	1.60	1.08%	.01	-1.60
December	1.99	3.37	1.64	2.34	1.57%	2.29	-.05
Subtotal	**18.54**	**10.48**	**5.90**	**11.64**	**7.85%**	**4.29**	**-7.35**
Second Quarter							
January	1.90	1.09	5.28	2.76	1.86%	3.61	.85
February	3.62	1.93	.54	2.03	1.37%	2.73	.70
March	5.98	9.12	6.09	7.06	4.76%	2.02	-5.05
Subtotal	**11.51**	**12.14**	**11.91**	**11.85**	**7.99%**	**8.36**	**-3.49**
Subtotal First Half of FY	**30.05**	**22.62**	**17.81**	**23.49**	**15.83%**	**12.65**	**-10.84**
Third Quarter							
April	35.76	38.23	42.09	38.69	26.08%	33.04	-5.65
May	16.66	6.07	3.61	8.78	5.92%	6.38	-2.40
June	4.10	5.09	7.99	5.73	3.86%		
Subtotal	**56.52**	**49.39**	**53.69**	**53.20**	**35.86%**	**39.42**	**-8.05**
Fourth Quarter							
July	6.20	4.19	7.56	5.98	4.03%		
August	.90	4.95	3.89	3.25	2.19%		
September	54.93	68.23	64.19	62.45	42.09%		
Subtotal	**62.03**	**77.37**	**75.65**	**71.68**	**48.31%**	**.00**	**.00**
Grand Total	**148.59**	**149.38**	**147.15**	**148.37**	**100.00%**	**52.08**	**-18.89**

Source: AS400 government of Guam Financial Management System

Estimated Tax Refund Payment Requirements by Month: June to September 2018

Using the average total tax refund payments between FYs 2015 through 2017 of $148.37 million and the previous tax refund payment percentages by month over the same period as a baseline, the OFB projected the timing of cash outlay necessary to pay the remaining $96.29 million in tax refund payments by month and distributed the remaining tax refund balance owed over the remaining months in FY 2018 as illustrated in Table 2.

Table 2.

OFB's Monthly Tax Refund Tracking to Actuals with Adjusted Tracking, Fiscal Year 2018
Millions of Dollars

	Actual							
	OCT - MAR	*APR*	*MAY*	*JUN*	*JUL*	*AUG*	*SEP*	Total
FY 2015	30.05	35.76	16.66	4.10	6.20	.90	54.93	**148.59**
FY 2016	22.62	38.23	6.07	5.09	4.19	4.95	68.23	**149.38**
FY 2017	17.81	42.09	3.61	7.99	7.56	3.89	64.19	**147.15**

	Actual	*Tracking as of April 10, 2018*						
	OCT - MAR	APR	*MAY*	*JUN*	*JUL*	*AUG*	*SEP*	Total
Mid-Year Tracking	12.65	42.06	9.53	6.23	6.51	3.53	67.86	**148.37**

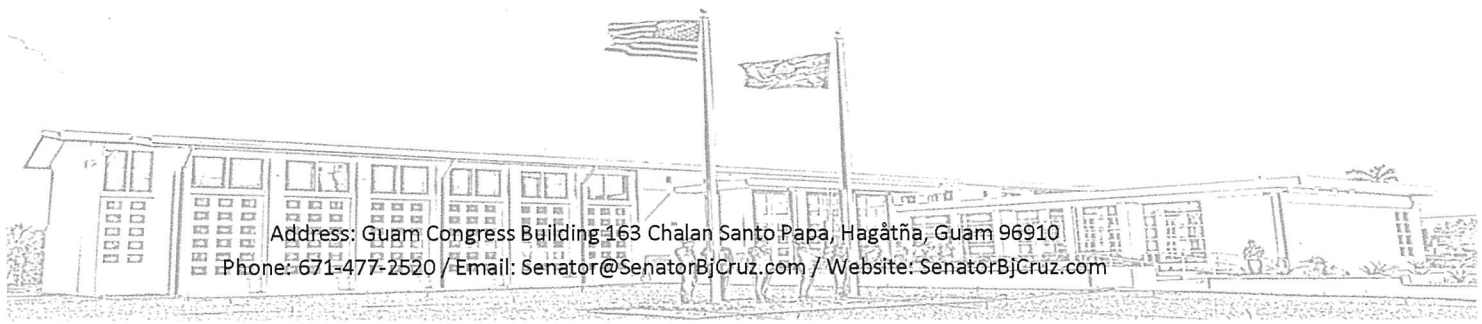
	Actual			*Tracking as of June 4, 2018*				
	OCT - MAR	APR	MAY	*JUN*	*JUL*	*AUG*	*SEP*	Total
Adjusted Tracking	12.65	33.04	6.38	7.13	7.45	4.04	77.67	**148.37**
Variance	.00	-9.02	-3.14	.90	.94	.51	9.81	**.00**

Sources: Office of Finance and Budget and AS400 government financial management system.

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Special Economic Service Meeting

Friday, June 22, 2018
10:00AM



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Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Special Economic Service Meeting

Friday, June 22, 2018
Guam Congress Building Public Hearing Room
10:00 AM

AGENDA

I. FY 2018 General Fund Revenue Tracking (BBMR, DRT, DOA)

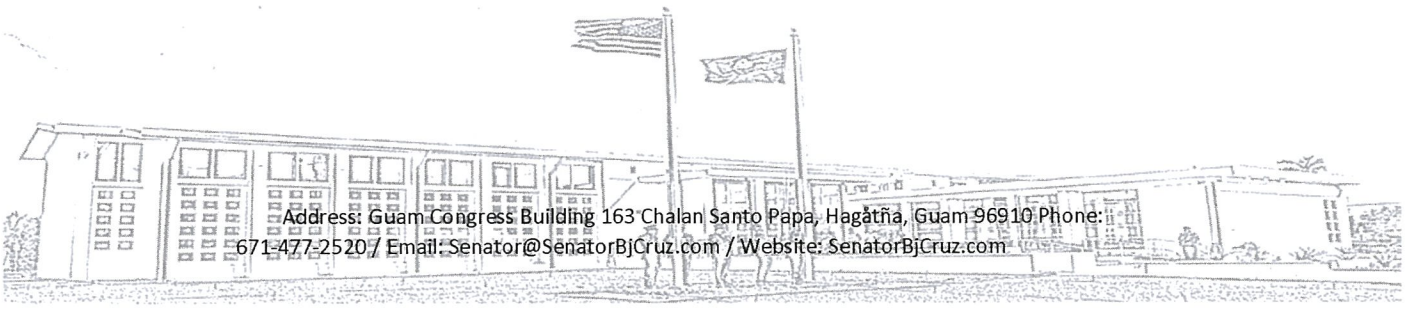
a. May 2018 Consolidated Revenue and Expenditure Report (CRER)
b. May 2018 Special Revenue Funds Tracking Report

II. Fiscal Year 2019 Adjusted Income Tax Projections (BBMR)

a. Individual
b. Corporate
c. Withholding

III. Status of Income Tax Refund Payments (DRT, DOA)

IV. Tax Amnesty Program Update (DRT)



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910 Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

June 13, 2018

Transmitted via Electronic Mail
governor@guam.gov

The Honorable Eddie B. Calvo
Governor of Guam
Ricardo J. Bordallo Governor's Complex
Adelup, Guam 96910

Re: Request for Updated General Fund Income Tax Revenue Projections for FY 2019

Dear Governor Calvo:

Håfa Adai! On January 23, 2018, the Bureau of Budget and Management Research (BBMR) released its estimated impacts of the *Tax Cuts and Jobs Act* (TCJA) through BBMR Circular No. 18-04, with an estimated impact of $47.9 million in FY 2018. During the February 13, 2018 Special Economic Service (SES) meeting, the Office of Finance and Budget (OFB) presented an alternative estimated TCJA impact specifically for the remainder of FY 2018 based upon different assumptions and **estimated $67.05 million impact** on FY 2018 General Fund Income Tax revenues.

This amount was agreed upon by the SES members and has since been the number adopted as the estimated impacts of the TCJA for FY 2018.

Given the fact that your Executive Budget Request (EBR) General Fund Income Tax revenue projections were based upon different assumptions, and that the BBMR has adopted the alternative estimate made by the OFB, **the Committee requests that the BBMR submit an updated revenue projection for General Fund Individual, Corporate, and Withholding Tax Revenues for FY 2019 by June 19, 2018.**

Please note that it was clarified at the SES meeting held on June 7, 2018 that Additional Child Tax Credit (ACTC) reimbursements the government of Guam receives are not and should not be considered as Individual Income Tax revenues. This position is also upheld in the government-wide audited financial statements. **Please ensure that your updated General Fund Individual Income Tax revenue projections for FY 2019 do not include the ACTC reimbursements in your updated Individual Income Tax revenue projection.**

Governor, both of us understand the severity of the financial situation our government faces now, and in FY 2019. I look forward to your response containing the requested update.

Si Yu'os ma'åse',

Benjamin J.F. Cruz

Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

JUN 18 2018

The Honorable Benjamin J.F. Cruz
Speaker & Chairperson, Committee on
Appropriations and Adjudication
I Mina'Trentai Kuåttro na Liheslaturan Guåhan
34th Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

Speaker Benjamin J.F. Cruz

JUN 18 2018
Time: 4:14 [ ] AM [ ] PM File No.
Received By

Hafa Adai Speaker Cruz!

Pursuant to your memorandum of June 13, 2018 to Governor Eddie Calvo, whereby you requested for updated General Fund (GF) Income Tax Revenue Projections for FY 2019, transmitted herewith is the information.

Income Taxes (FY 2019)	
Individual Income Tax:	$ 75,900,000
Additional Child Tax Credit (ACTC):	$ 20,000,000
Corporate Income Tax:	$ 85,750,000
Withholding Taxes, Interest & Penalties:	$226,930,000
Total Income Taxes (FY 2019)	$408,580,000

With regards to the discussion at the June 7th, 2018 Special Economic Services (SES) meeting on the matter of the ACTC, it was stated by Acting Director Arthur Mariano that approximately $19.2M in ACTC was factored into Income Tax Revenues for FY 2018 based on the Administration's position on managing the tax credit. Additionally, and as indicated above, $20M in ACTC is factored into the Administration's FY 2019 Income Tax Revenue estimates as cash receipt for appropriation, but is not recognized as revenue in the Annual Basic Financial Statements.

I look forward to continued dialogue with your Office, the Office of Finance & Budget and the SES in continuing to address the fiscal challenges we face in FY 2018 and in the upcoming fiscal year.

If you have any questions, feel free to contact me at 475-9412 or 475-9429.

Si Yu'os Ma'ase.

LESTER L. CARLSON, JR.

DEPARTMENT OF REVENUE AND TAXATION
2018 TAX AMNESTY PROGRAM

DRAFT

	AS OF DATE	TOTAL OF APPLICANTS	TOTAL CUMULATIVE TAX DUE	TOTAL PAID	CUMULATIVE BALANCE OF TAXES OWED
COLLECTION BRANCH (INCOME TAX & BPT)	6/19/2018	1097	$ 22,037,563.32	$ 10,960,066.44	$ 11,077,496.88
REAL PROPERTY TAX	6/19/2018	859	$ 1,124,028.32	$ 542,156.46	$ 581,871.86
		1956	**$ 23,161,591.64**	**$ 11,502,222.90**	**$ 11,659,368.74**

BREAKDOWN OF INCOME TAX AND BPT

	TAX DUE	10% OR MORE PAID	REMAINING TAX
INDIVIDUAL INCOME TAX	$ 7,703,181.62	$ 2,563,102.43	$ 5,140,079.19
CORPORATION TAX	$ 7,444,418.88	$ 7,073,497.99	$ 370,920.89
WITHHOLDING TAX	$ 1,008,218.24	$ 264,312.08	$ 743,906.16
BUSINESS PRIVILEGE TAX	$ 5,881,744.58	$ 1,059,153.94	$ 4,822,590.64
TOTAL	**$ 22,037,563.32**	**$ 10,960,066.44**	**$ 11,077,496.88**

PROPOSED GENERAL SALES TAX RULES AND REGULATIONS

NOTE: Pursuant to Section 19 of Public Law 34-87, the Department of Revenue and Taxation shall adopt rules and regulations for the implementation and administration of the General Sales Tax under Article 7, Chapter 26 of Title 11, Guam Code Annotated (GCA).

§2701. General Provisions.
§2702. Definitions.
§2703. Imposition of General Sales Tax.
§2704. General Sales Tax Visible as a Receipt Line Item.
§2705. Exemptions.
§2706. Exemption to the General Sales Tax.
§2707. Exemption Certificate.
§2708. Filing of Returns, Collection of Tax and Payment of Tax.
§2709. Failure to Collect Tax.
§2710. Penalties and Interest.
§2711. Records to be Kept.
§2712. Statute of Limitations on Collections and Assessment.
§2713. Liability of Officers, Directors and Employees for General Sales Taxes.
§2714. Examples on Imposition of General Sales Tax.

§2701. General Provisions.
The rules and regulations promulgated under law in this Chapter are restricted in application to Article 7, Chapter 26 of Title 11, GCA. (Unlike BPT, Alcohol, LFT, and Tobacco Tax which mentions Article 1 (which are the general provisions covering enforcement, collection, filing of returns, penalties, interest, etc...), no mention is made of Article 1 in Article 7 specifically, except for an amendment to the filing of monthly returns to include the monthly filing for GST. We could assume then, that all the provisions of Article 1 apply to Article 7.)

§2702. Definitions.
For the purposes of this Chapter:

(a) Business and engaging in, transacting, conducting, doing or carrying on business activities, whether personal, professional or corporate, carried on within Guam for economic benefit, either direct or indirect.

(b) Tangible personal property means any corporeal personal property of any nature.

(c) General sales tax means a tax assessed on the purchaser of goods and services, purchased on Guam or purchased outside of Guam for delivery to Guam, which are subject to the levy in §26701 of Article 7, and the purchaser is not specifically exempted.

(d) Person means any individual, firm, co-partnership, joint venture, association, corporation, estate, trust, limited liability company, limited partnership, limited liability partnership, or any other group or combination, foreign or domestic, acting as a unit.

(e) Purchase price means the measure subject to the general sales tax imposed by Article 7 and has the same meaning as sales price.

(f) Purchaser of goods and services means a person to whom a sale of tangible personal property is made or to whom a service is rendered.

(g) Sale, selling or purchase means any transfer of title or possession, or both, conditional or otherwise, in any manner or by any means whatsoever, of tangible personal property and includes an exchange of properties as well as an exchange of property for money. A transaction whereby the possession of property is transferred but the seller retains title as security for the payment of the sale price on a conditional sale, shall be deemed a sale. Sale also includes the rendering of any service for consideration.

(h) Sales price means the measure subject to the general sales tax levied under §26701 of Article 7 and includes the total amount of consideration, including cash, credit, property and services, for which tangible personal property or services are sold, leased or rented, valued in money, whether received in money or otherwise, without any deductions whatsoever. These terms shall not be construed to include the cash discounts allowed and taken on sales, the proceeds of sales when the article is returned by the purchaser and the sale price refunded to the purchaser.

(i) Seller means any person engaged in the business of making sales of tangible personal property or rendering services subject to the general sales tax imposed by §26701 of Article 7.

(j) Service means all activities engaged in for other persons for a consideration which involve predominantly the performance of a service as distinguished from the sale of tangible personal property.

(k) Taxpayer shall mean any person against whom a general sales tax is levied, or who is liable for payment of any tax, or who is required to file a return under Article 7 whether such person owes a tax or not.

(l) Tax Commissioner shall have the same meaning as defined in §26101(r) of Article 1, Chapter 26 of Title 11, GCA.

§2703. Imposition of General Sales Tax.

(a) There is hereby levied and shall be assessed and collected a general sales tax on tangible personal property and any service business excluding banking and lending services, foreign currency services, and insurance services, at the rate of two percent (2%). The general sales tax applies and is collectible by the seller when the sale is made to the purchaser of goods and services subject to the levy in §26701 of Article 7, and the purchaser is not specifically exempted, regardless of the time when the purchase price is paid or delivered. It shall be paid by the purchaser to the seller.

(b) *Services specifically exempt from the general sales tax.* Every person engaging or continuing within Guam in the business of:

(1) Operating any bank, banking institutions, building and loan association, small lending business, or lending institutions and licensed to do so under §§72102 and 72103 of 11 GCA, Chapter 72, Article 1, shall be exempted from assessing and collecting the general sales tax on the services rendered from their business activities.

(2) Purchasing and selling foreign money and licensed to do so under §109102 of 11 GCA, Chapter 109, shall be exempted from assessing and collecting the general sales tax on services rendered from their business activities.

(3) An insurer as defined under §12104(r) of 22 GCA, Division 2, Chapter 12, Article 1 and authorized to do so under §15102 of 22 GCA, Chapter 15, Article 1, shall be exempted

from assessing collecting the general sales tax on services rendered from their business activities.

§2704. General Sales Tax Visible as a Receipt Line Item.
For a business responsible for collecting the general sales tax established in §26701 of Article 7, at the point of sale, the general sales tax shall be illustrated as a receipt line item.

General sales tax is calculated based on the total purchase price paid by the purchaser on all taxable tangible goods or services on the bill or invoice. If the seller sells only taxable goods or services, the entire invoice amount is the amount subject to general sales tax. If the seller sells a combination of taxable and nontaxable goods and services, the seller must clearly identify which of the items are taxable and which are not and must separately state the total amount of general sales tax due on any receipt or invoice that is given to the purchaser.

§2705. Exemptions. (Except for what is stated below and 2703(b), no exemptions that apply to BPT will apply to the Sales Tax. Example: Wholesalers will collect the 2% sales tax from their customers to include wholesale sales)

The general sales tax imposed by §26701 of Article 7 shall not apply to:

(a) Purchase of liquid or diesel fuel sold at sales outlets located in Guam.

Example: Joe purchases gasoline and food items at the gas station. The purchase of gasoline is exempt from the general sales tax, whereas, the purchase of the food items is subject to the general sales tax.

(b) Purchases made with Supplemental Nutrition Assistance Program (SNAP) formerly known as the "Food Stamp Program". Purchases made with SNAP for the purposes of this provision *shall* refer to purchases of "eligible foods" as defined in 7 CFR §271.2.

Example: A food stamp recipient purchases $50 worth of eligible foods and pays with $25 of food stamps and the balance of $25 in cash. The $25 of eligible foods purchased in food stamps is exempt from the general sales tax, whereas, the $25 paid with cash is subject to the general sales tax.

§2706. Exemption to the General Sales Tax.

(a) The implementation of the general sales tax, effective October 1, 2018, *shall not* apply to income generated from the following contracts:

(1) contracts entered into or awarded prior to October 1, 2018, which were based upon bid awards made prior to passage of this Act and that cannot be amended or renegotiated to accommodate the general sales tax; and

(2) contracts entered into or awarded after October 1, 2018, which were based upon bids or proposals submitted prior to October 1, 2018and that cannot be amended or renegotiated to accommodate the general sales tax."

(b) For purposes of this Section, each taxpayer claiming an exemption under this Section shall provide to the Department of Revenue and Taxation a copy of its bid contract or award under which any claimed exempt income was generated and shall segregate in their tax filings, relative to the general sales tax, said exempt income from any other income generated by the taxpayer.

§2707. Exemption Certificate.
The Director of the Department of Revenue and Taxation *shall* create an affidavit form to be completed and submitted concurrently with monthly tax filings by businesses or individuals claiming an exemption from the general sales tax that took effect October 1, 2018 as provided for in Article 7. Said affidavit *shall* request from the filing entity, properly licensed to conduct business in Guam, all relevant information necessary to properly execute the law as provided in Article 7.

§2708. Filing of Returns, Collection of Tax and Payment of Tax.
Each taxpayer against whom a tax is levied by the provisions of Article 7 shall make and file monthly General Sales Tax Returns with the Tax Commissioner on or before the twentieth (20th) day following the close of the calendar month in which the taxes shall accrue. Except as may be specifically hereinafter provided, payment covering the full amount of tax liability as evidenced by the monthly return shall accompany such monthly return. The total amount of all taxes collected by the seller shall be returned and remitted to the Tax Commissioner as provided in this Chapter.

§2709. Failure to Collect Tax.
If any seller fails to collect the tax imposed by Article 7, the seller shall be personally liable for the amount the seller failed to collect, except as otherwise provided in Article 7 or this Chapter.

§2710. Penalties and Interest.
The general provisions of Article 1, Chapter 26 of Title 11, GCA are applicable with respect to penalties for failure to file timely returns, informal hearings, adjustments, review, stay of collection, suits for refund, perfecting appeals, decisions, interest, perjury, examination of books and witnesses, and inspection of tax returns and information and other administrative matters referred to therein.

§2711. Records to be Kept.
(a) *General.*
(1) The burden of proof that a sale or service was exempt from the tax shall be upon the seller. To prevent evasion, it is presumed that all sales and services are subject to the tax unless specifically exempted by Article 7 or until the contrary is clearly established. To satisfy the burden of proof, a seller must maintain records sufficient to verify all transactions and account for:
i. The seller's gross proceeds from sales of tangible personal property and rendering of services;
ii. The seller's gross proceeds from taxable sales;
iii. The seller's gross proceeds from exempt sales;
iv. The amount of taxes collected under Article 7, which taxes shall be held in trust for Guam until paid over to the Tax Commissioner; and
v. Any other information as required by Article 7 or as required by the Tax Commissioner.

(2) Upon audit by the Department, or at such other times as the department requests, the seller must present all the records described in this Section, kept in a manner suitable to determine the correct amount of tax due, together with such documentation, summaries and schedules.

(3) All records required to be kept by this Section shall be preserved for a period of three years from the due date of the return to which they relate, or the date of filing, if later, and longer than three years if their contents are material to any period open or extended pursuant to statute, or in any action or proceeding pending before the Department or in a judicial proceeding or action.

(b) *Sales records.*

(1) Every person required to collect tax, including every person selling tangible personal property or rendering services subject to the tax must keep records of every sale, all amounts paid, charged or due thereon, and of the tax payable thereon. The records must contain a true copy of each:

i. sales slip, invoice, receipt, contract, statement or other memorandum of sale;
ii. guest check, hotel guest check, receipt from admissions such as ticket stubs, receipt from dues; and
iii. cash register tape and any other original sales document.

(2) The sales record either must provide sufficient detail to independently determine the taxable status of each sale and the amount of tax due and collected thereon or may be substantiated by analysis of supporting records.

(3) In addition to the records required to be kept pursuant to this section, sellers approved for participation in the federal food stamp program are required to keep and make available to the Department upon request the following:

i. true and complete copies of applications and records furnished to their government agencies in order for the seller to participate in the food stamp program or redeem coupons issued under or pursuant to such Federal Food Stamp Act;
ii. records of receipts indicating whether payment is by food stamps; and
iii. true and complete copies of redemption certificates and any document validated by a bank as to the amount of food stamps deposited, cashed or otherwise tendered.

(c) *Miscellaneous records.*

(1) Every seller must maintain and make available upon request, records and supporting documents for all exemptions allowed by law or claimed in filing general sales tax returns.

(2) Records or schedules relating to the general sales tax return, such as tax worksheets, general journal, ledgers, sales and purchase journals, schedules accounting for the difference between gross sales and services and taxable sales and services, must be maintained and be made available upon request.

(3) Documentation must be maintained for any refund or credit claimed.

§2712. Statute of Limitations on Collections and Assessment.

The statute of limitations for collections of unpaid taxes due on general sales tax returns shall be 10 years after the tax is assessed. For amendment, correction, adjustment, challenge, determination of correctness of the amount of taxes paid, or audit of income reported and the correctness of the amount of tax liability shown on the general sales tax returns, the statute of limitations shall be 3 years after filing and payment of taxes due. There shall be no statute of limitations on unfiled General Sales Tax Returns or on the collection of taxes on revenues not shown or reported on General Sales Tax Returns.

§2713. Liability of Officers, Directors and Employees for General Sales Taxes.

In the case of a corporation, the officers, directors, and employees thereof, the liability of such directors, officers and employees of the corporation for unpaid general sales taxes payable by the corporation shall be the same as the liability for directors, officers, and employees of a corporation for unpaid U. S. wage withholding tax, as indicated under §6672 in the Internal Revenue Code of the United States.

§2714. Examples of Imposition of General Sales Tax.
The following are examples of taxable tangible personal property and services that are subject to the general sales tax:

Example 1: XYZ Construction purchases supplies and materials worth $4,000 from ABC Home Center. The charges for the materials and supplies are subject to the general sales tax.

Example 2: Joe stores his goods at ABC Storage Company. The charges for such storage are subject to the general sales tax.

Example 3: Joe brings his vehicle to EZ's Auto Repair Shop to repair damages to his fender. EZ charges Joe $200 to replace the fender and $800 to paint the repaired parts of the vehicle. The total charges of $1,000 are subject to the general sales tax.

Example 4: Joe hires ABC Paint Pros to paint his house. ABC charges Joe $600 for materials and $1,400 for labor. The total charges of $2,000 are subject to the general sales tax.

Example 5: Able Leasing Company leases a backhoe to Ace Construction for 2 months. The lease rate is $200 per month. The general sales tax applies on the lease payment and is paid by Ace Construction to Able Leasing Company.

Example 6: Every summer Joe grows vegetables which he sells at a roadside stand. He must collect and remit the general sales tax on these sales.

Example 7: Joe purchases a meal at a restaurant. His meal costs $15 and is subject to 10% mandatory service charge. Joe voluntary tips the waiter $2, which is not subject to the general sales tax. The total due on his purchase is computed as follows:

Meal	$	15.00
Service Charge (10% x $15)		1.50
Total Charges	$	16.50
General Sales Tax (2% x $16.50)		0.33
Total Due	$	16.83

Example 8: Joe rents a room at a hotel for two days. The room rate of $100 per day is subject to the hotel occupancy tax and the general sales tax. The total due for occupancy of the hotel room is computed as follows:

Room Charge (2 days x $100)	$	200.00
Local Hotel Occupancy Tax (11% x $200)		22.00
General Sales Tax (2% x $200)		4.00
Total Due	$	226.00

APPLICABILITY OF THE GENERAL SALES TAX

Sale of Personal Property subject to General Sales Tax include, but not limited to:

Manufacturing and Producing
Rental or Leasing of Vehicles, Equipment or Other Personal Property
Restaurants, Bars, or Eating and Drinking Establishments
Retailing
Wholesaling

Service subject to General Sales Tax include, but not limited to

Amusement, Broadcasting and Theater Services
Business Services including, but not limited to barber and beauty shops, child care, dry cleaning and laundry, education, telecommunications, transportation, repair and installation (including, but not limited to vehicles, appliances, electronics and computers)
Commission
Construction
Hotel, Motel, Bed & Breakfast, Lodging Facility or Similar Facility
Medical Clinics and Other Health Care Facilities
Professional Services including, but not limited to Legal, Medical, Dental, Accounting, Consulting and Engineering Services
Travel Agency or Tour Operator

PRINT | Download | Clear Form

FORM GST

GENERAL SALES TAX RETURN (MONTHLY)

DEPARTMENT OF REVENUE AND TAXATION
GOVERNMENT OF GUAM

NAME OF SELLER		MONTH / YEAR ENDING		FOR OFFICIAL USE ONLY
		M M Y Y Y Y		
EIN/SSN	GRT ACCOUNT NUMBER		ORIGINAL RETURN	
			AMENDED RETURN	
ADDRESS		TELEPHONE NO.		

BUSINESS ACTIVITY OR KIND OF TAX	(A) GROSS RECEIPT VALUE	(B) EXEMPTION OR DEDUCTION	(C) TAXABLE AMOUNT VALUE	(D) TAX RATES	(E) TAX DUE
1. WHOLESALING				2%	
2. RETAILING				2%	
3. SERVICE				2%	
4. RENTAL REAL PROP.				2%	
5. RENTAL OTHERS				2%	
6. PROFESSION				2%	
7. COMMISSION				2%	
8. INSURANCE PREMIUM				2%	
9. CONTRACTING (LOCAL)				2%	
10. CONTRACTING (US)				2%	
11. INTEREST				2%	
12. AMUSEMENT				2%	
13. OTHERS				2%	
14. TOTAL GENERAL SALES TAX DUE					

Under the penalties of perjury, I declare that I have examined this return, including accompanying schedule and statements, and to the best of my knowledge and belief it is true, correct and complete. If prepared by a person other than taxpayer, his declaration is based on all information of which he has any knowledge.

SIGNATURE (TAXPAYER OR AUTHORIZED AGENT)	PRINT NAME	DATE

FORM GST(0618v1)

DRAFT

Fiscal Year 2019
Income and Business Privilege Tax Preliminary Projections

Artemio "Ricky" Hernandez
Director
Office of Finance and Budget
Committee on Appropriations and Adjudication

Overview

- **FY 2018 Income Tax Revenue Analysis**: Tax Cuts and Jobs Act of 2017
- **FY 2018 Tracking** for Income and Business Privilege Taxes
- **Economic Indicators**
- **General Fund PEV Model**
  - Base Revenue
  - Prevailing Economic Variables
- **Preliminary FY 2019** Income and Business Privilege Tax **Revenue Projection**

TCJA Impact Analysis

- **Four-Month Period: February to May 2018**
  - **Estimated** Aggregate TCJA Impact: **$149.15m**
  - **Actual** Collections: **$150.62m** (net of **$13.2m** non-recurring Income Tax collections)
  - **Variance** of **+2.77%**
- **Aggregate Estimate: June 2018**
  - **Estimate**: **$33.55m**
  - **Actuals** as of June 18, 2018: **$32.4m**
- **Events that may Impact June to September 2018 Estimates**
  - Unforeseen Non-recurring Collections
  - Tax Amnesty Collections
  - Department of Revenue and Taxation Increased Collections Effort as compared to previous fiscal years

FY 2018 Tracking

Income and Business Privilege Tax Tracking - Fiscal Year 2018

OFB and BBMR Comparison

In Millions

Revenue Category	OFB FY 2018 (Tracking)	BBMR FY 2018 (Tracking)	Variance ($)	Variance (%)
Individual*	78.73	85.26	-6.53	-8.30%
Corporate	121.38	129.33	-7.94	-6.54%
Withholding	233.97	233.70	.27	0.11%
Business Privilege	268.21	266.47	1.74	0.65%
Total	**702.29**	**714.76**	**-12.47**	**-1.78%**

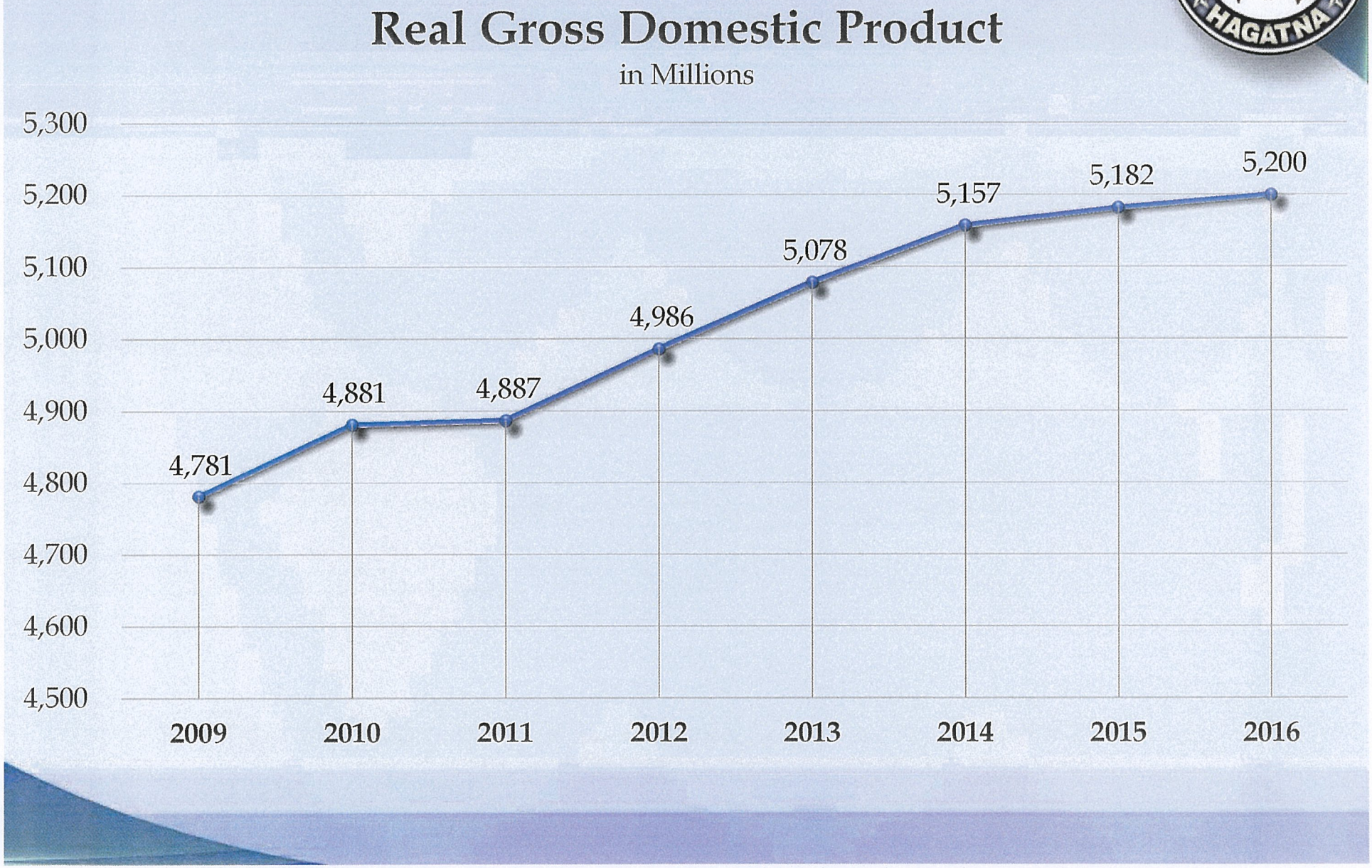
Sources: Office of Finance and Budget and May 2018 Consolidated Revenue and Expenditure Report (CRER)

*BBMR Tracking does not include $19.2 million in Additional Child Tax Credit estimated cash receipts

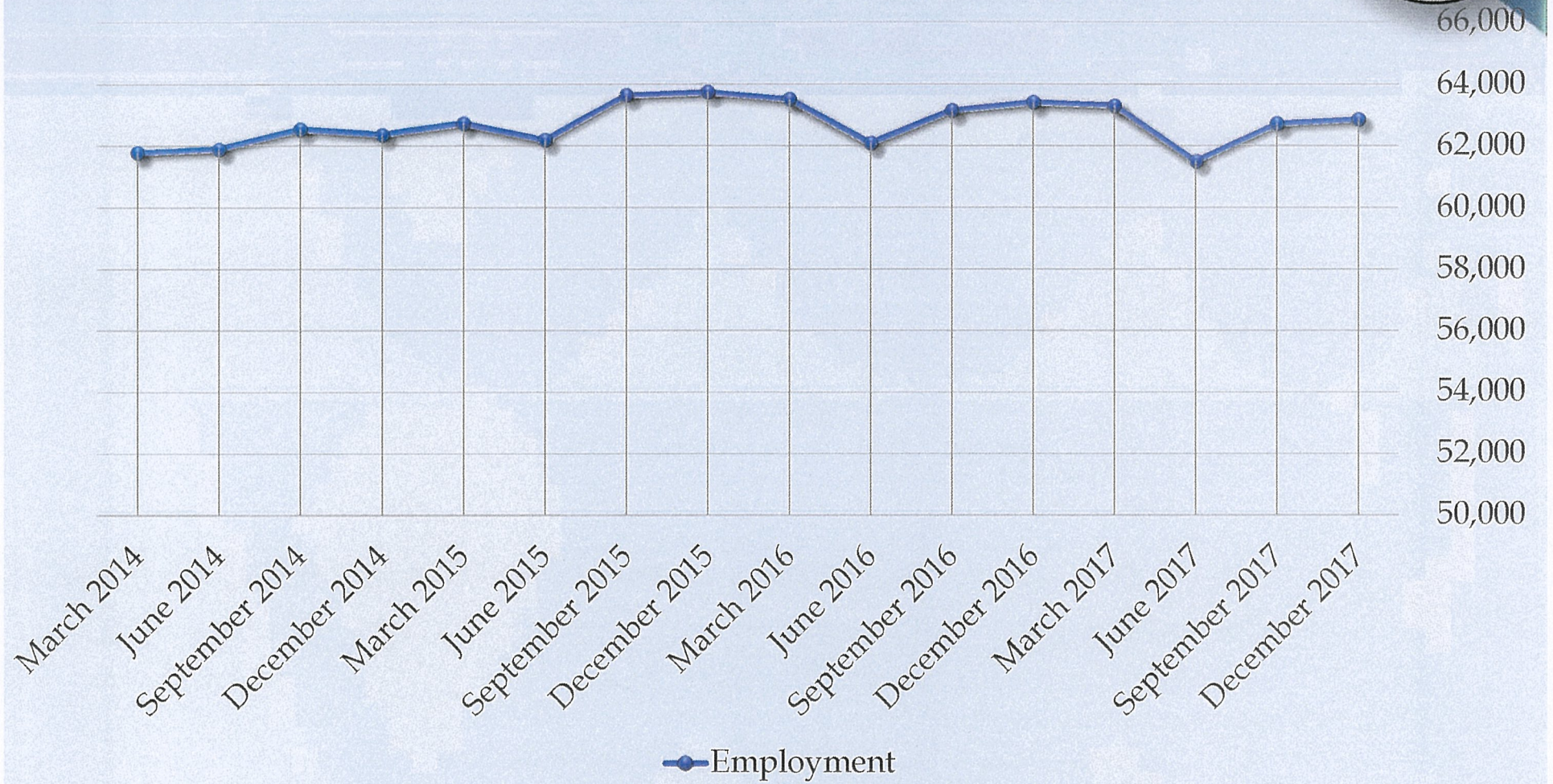
Economic Indicators

- Real Gross Domestic Product (US Department of Commerce, Bureau of Economic Statistics)
- Current Employment Statistics (Guam Department of Labor, Bureau of Labor Statistics)
  - Employment (All Industries/Sectors)
  - Average Weekly Earnings (Public/Private Sectors)
- Construction Data
  - H-2B Data (Department of Labor, Alien Labor Processing Division)
  - Building Permit Data (Guam Department of Labor, Bureau of Labor Statistics)
- Construction Data
  - H-2B Data (Department of Labor, Alien Labor Processing Division)
  - Building Permit Data (Guam Department of Labor, Bureau of Labor Statistics)
- Military Appropriations and Spending (Guam Economic Development Authority and USA Spending as of June 21, 2018)
- Visitor Arrivals (Guam Visitors Bureau)

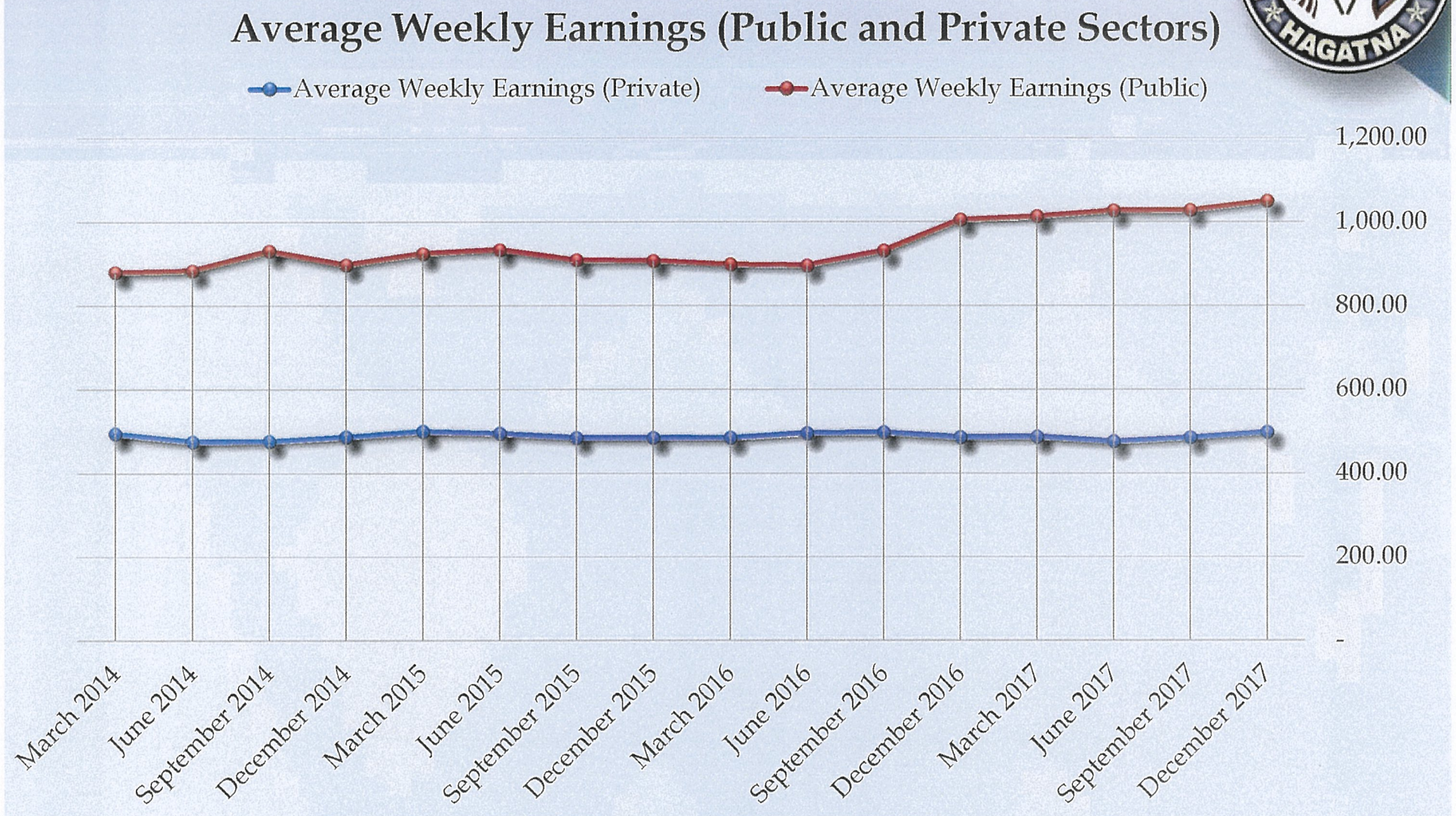
Real Gross Domestic Product



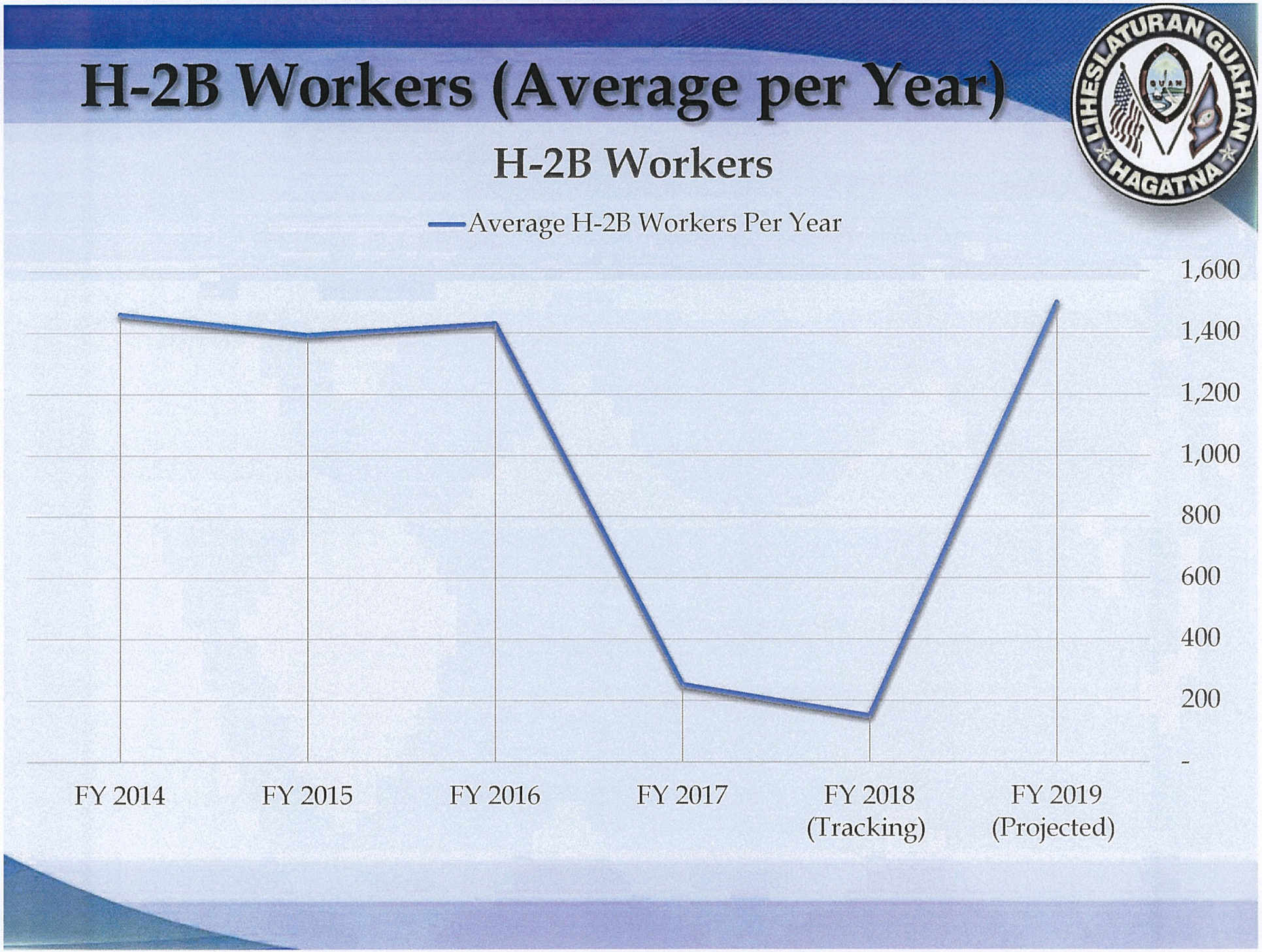
Employment (All Industries)



Average Weekly Earnings

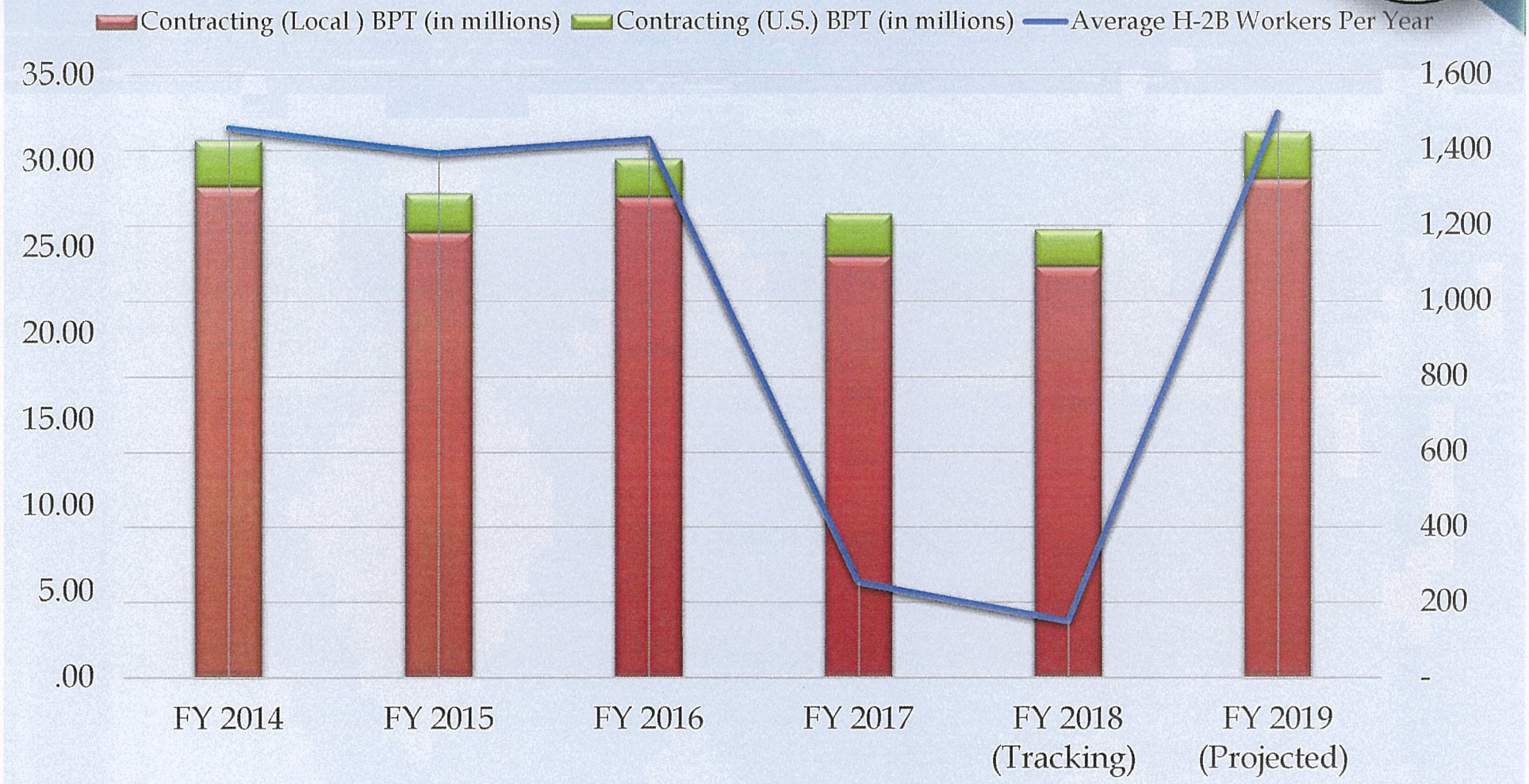


H-2B Workers (Average per Year)



H-2B Workers and Contracting BPT

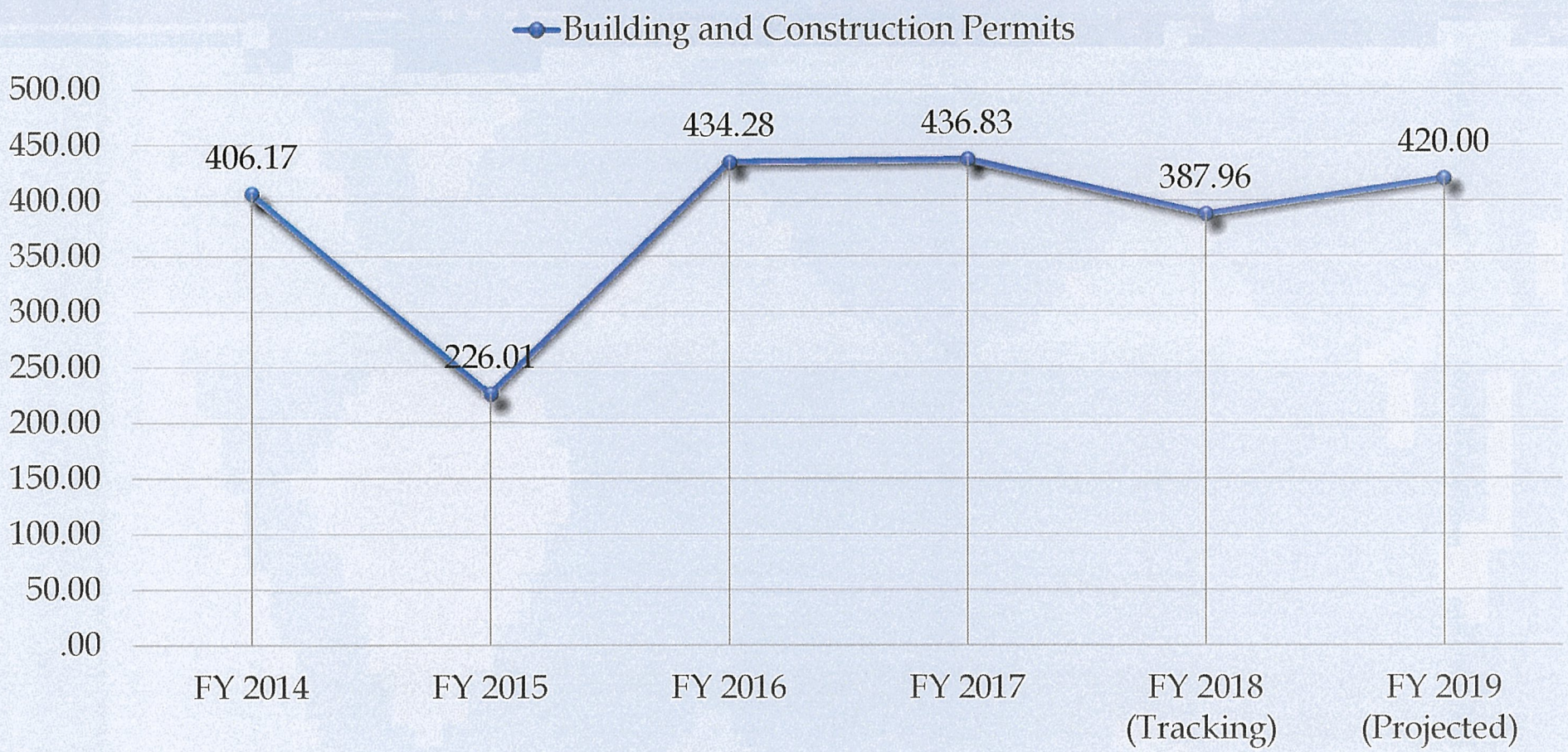
H-2B Workers and Contracting BPT Revenues



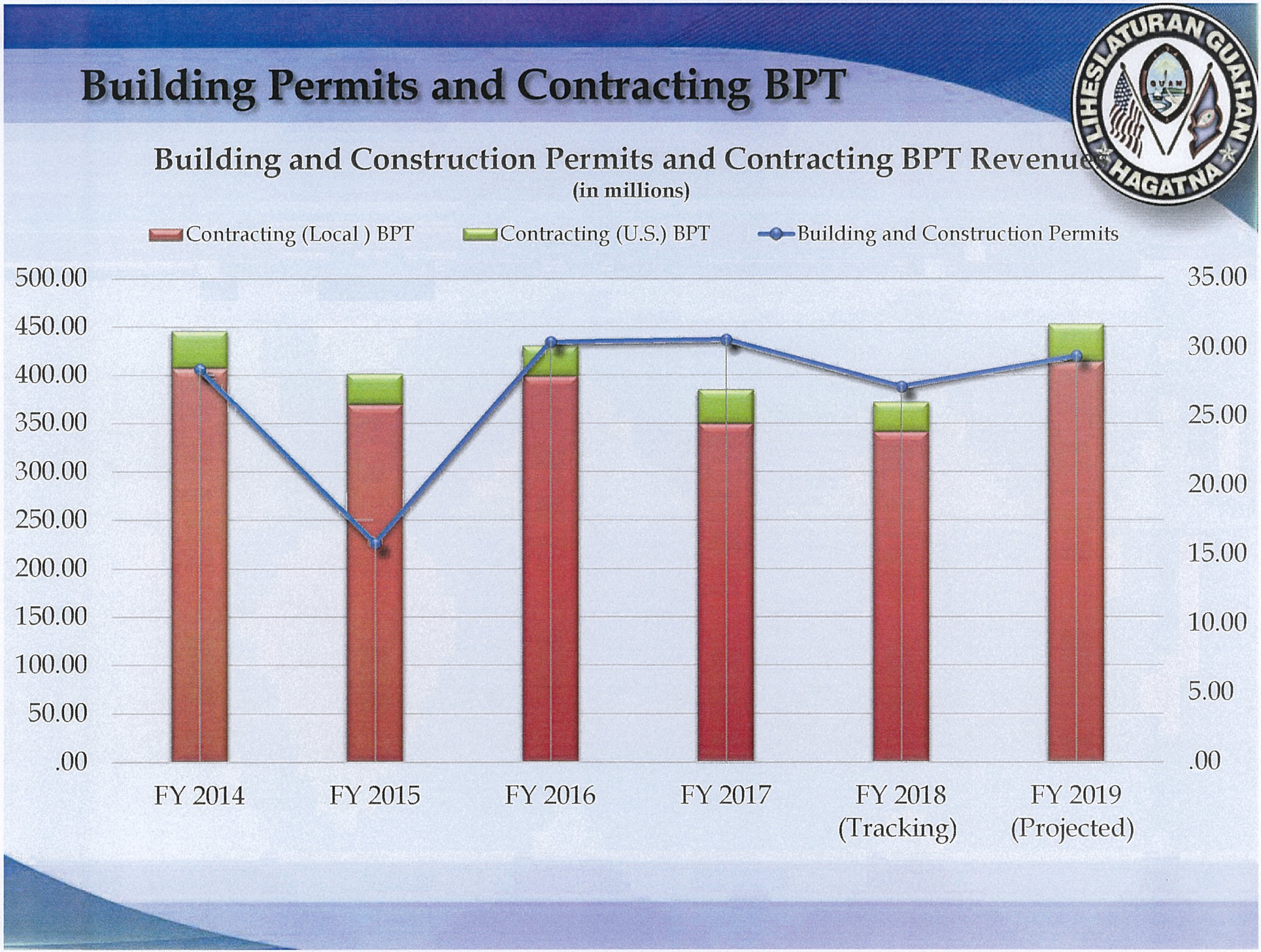
Building Permits

Building and Construction Permits

(in millions)

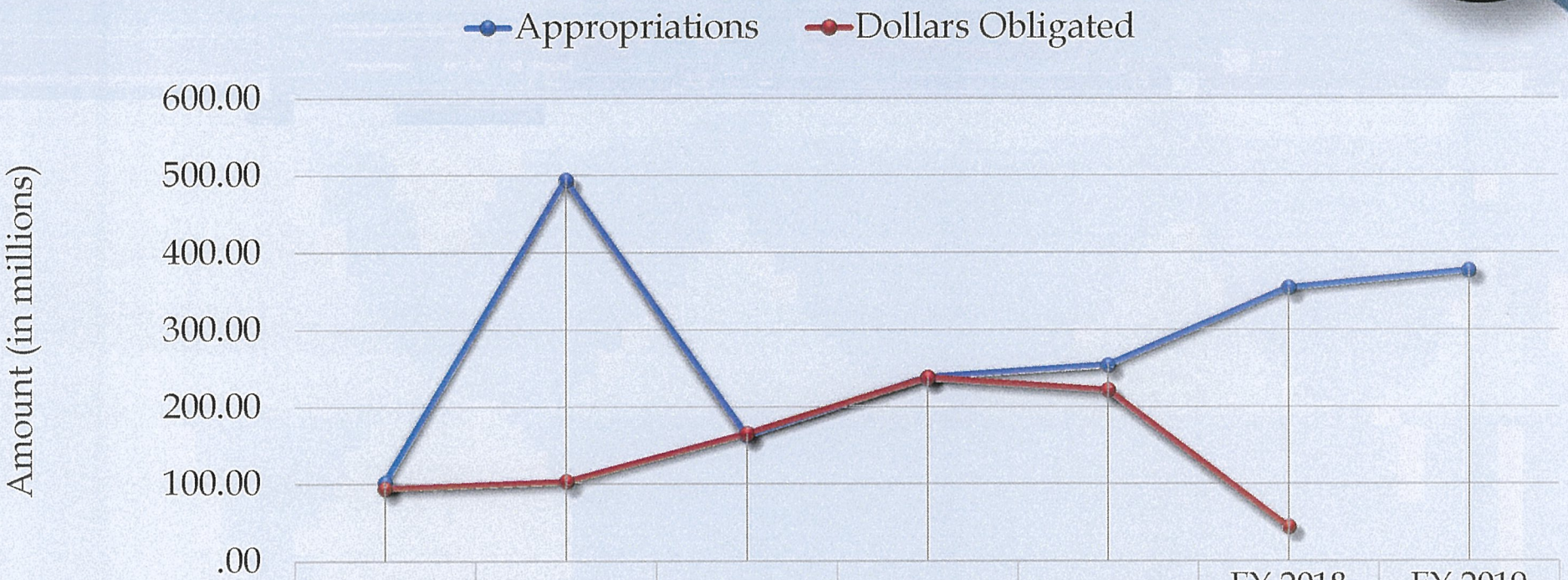


Building Permits and Contracting BPT



Military Appropriations/Spending

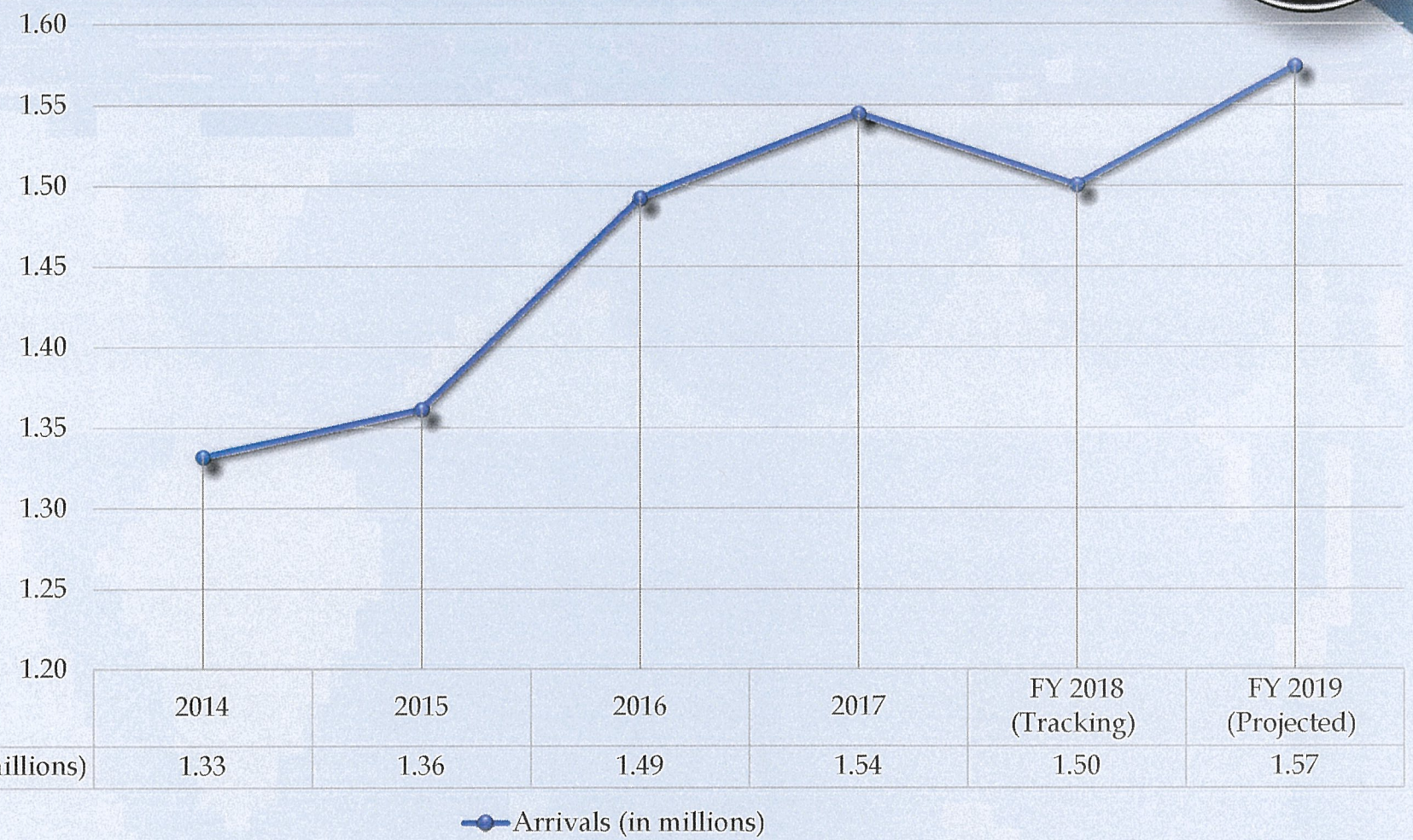
Military Construction



	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018 (Actual)	FY 2019 (Projected)
Appropriations	101.90	494.61	162.45	237.87	253.86	354.65	377.21
Dollars Obligated	93.96	102.93	164.88	237.31	221.54	43.96	

Fiscal Year

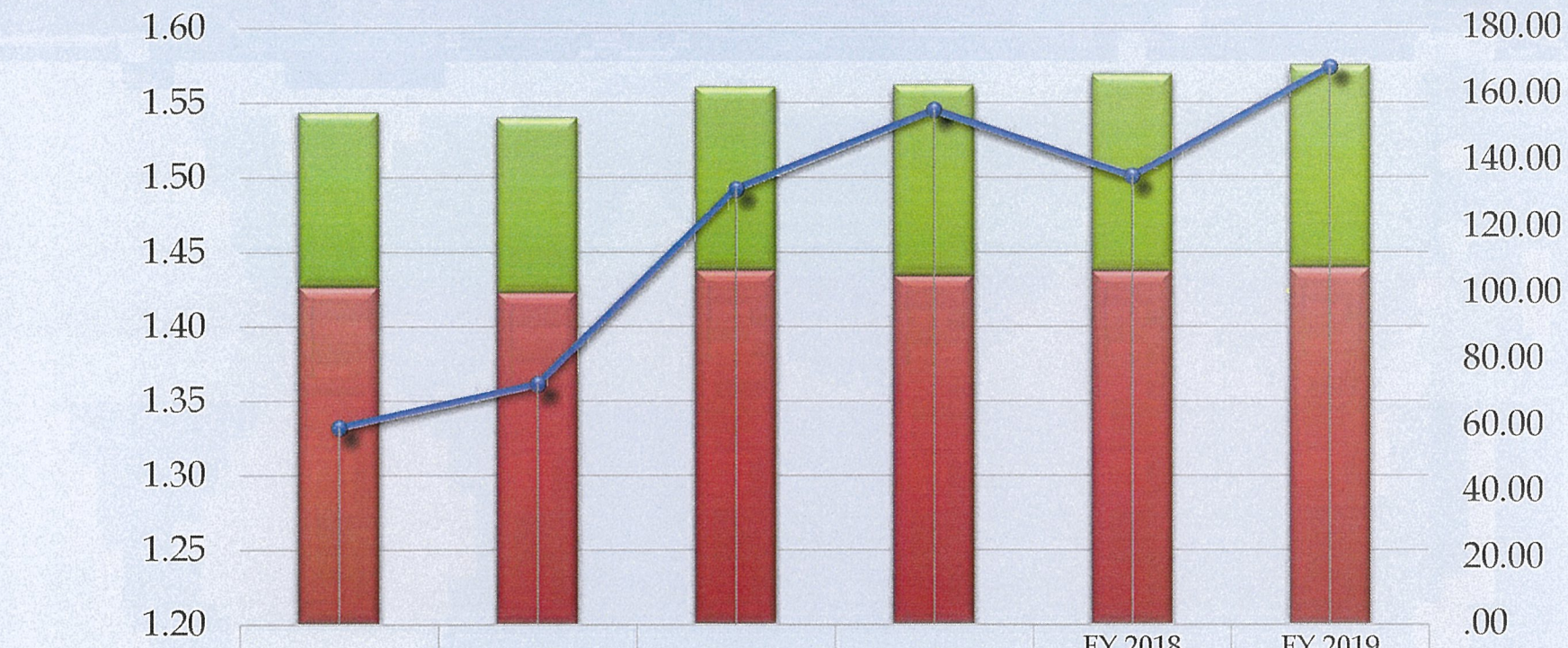
Visitor Arrivals



	2014	2015	2016	2017	FY 2018 (Tracking)	FY 2019 (Projected)
Arrivals (in millions)	1.33	1.36	1.49	1.54	1.50	1.57

Visitor Arrivals and Retail/Service BPT

Visitor Arrivals and Retail/Service BPT Revenues



	2014	2015	2016	2017	FY 2018 (Tracking)	FY 2019 (Projected)
Service (BPT) (in millions)	52.58	52.62	55.15	57.32	59.32	61.00
Retail (BPT) (in millions)	102.02	100.45	107.09	105.43	106.88	108.00
Arrivals (in millions)	1.33	1.36	1.49	1.54	1.50	1.57

General Fund PEV Model

- **Baseline Revenues**
  - Economic Indicators provide data to justify Baseline Revenues
  - Calculated Baseline Revenues Pre-TCJA
    - Two-Year Collection Rate (FYs 2016 and 2017)
  - Applied TCJA Impacts
- **Add Data Points Outside Baseline**
  - Projected Increase in H-2B Workers
  - Projected Increase in Construction Activity
  - Projected Increase in Insurance BPT due to Expiration and Non-Renewal of QCs for Domestic Insurance Providers
  - Projected Increase in Retail and Service BPT

FY 2019 Preliminary Projection

Income and Business Privilege Tax Tracking
Preliminary FY 2019 Revenue Projection

In Millions

Revenue Category	(A) OFB FY 2019 (Preliminary Projection)	(B) BBMR FY 2019 (Projection)	(C) = (B) - (A) Variance ($)	(C) / (A) Variance (%)
Individual	66.41	75.90	9.49	14.28%
Corporate	83.72	85.75	2.03	2.42%
Withholding	223.75	226.93	3.18	1.42%
Total Income Taxes	**373.89**	**388.58**	**14.69**	**3.93%**
Business Privilege*	**248.36**	**N/A**	**N/A**	**N/A**

Sources: Office of Finance and Budget and May 2018 Consolidated Revenue and Expenditure Report (CRER)

*FY 2019 Preliminary Projection BPT at 4%



Questions?

Committee on Appropriations and Adjudication
Office of Finance and Budget



Ariana Villaverde <avillaverde@guamlegislature.org>

FIRST NOTICE of Committee/Budget Hearing – April 19, 2018

1 message

Media Communications <media@senatorbjcruz.com> Thu, Apr 12, 2018 at 5:00 PM
Cc: av@guamlegislature.org, Management Information System <mis@guamlegislature.org>, Committee on Rules Guam Legislature <corguamlegislature@gmail.com>, Clerks <clerks@guamlegislature.org>, Joe San Agustin <protocol@guamlegislature.org>, "Sergeant-at-Arms (Legislature)" <sgtarms@guamlegislature.org>

April 12, 2018

MEMORANDUM

To: All Members / All Senators

From: Speaker Benjamin J.F. Cruz, Chairman

Re: **FIRST NOTICE of Committee/Budget Hearing – April 19, 2018**

Håfa Adai! The **Committee on Appropriations and Adjudication** will conduct a **Committee Hearing and Fiscal Year 2019 Budget Hearings** beginning **9:00 AM** on **Thursday, April 19, 2018**, in the *I Liheslatura* Public Hearing Room at the **Guam Congress Building** for the following:

9:00 AM
1. Guam Housing and Urban Renewal Authority
2. Guam Housing Corporation
3. Guam Environmental Protection Agency
4. Guam Energy Office

10:00 AM
5. A. B. Won Pat International Airport Authority
6. Government of Guam Retirement Fund
7. J.D. Leon Guerrero Port Authority of Guam

11:00 AM
8. Guam Board of Registration for Professional Engineers, Architects and Land Surveyors
9. Guam Board of Accountancy
10. Civil Service Commission

2:00 PM
11. Guam Commission for Educator Certification
12. Guam Contractors License Board
13. Office of the Chief Medical Examiner

3:00 PM
14. Department of Military Affairs
15. Veterans Affairs Office
16. Guam Homeland Security; Office of Civil Defense

Statements may be submitted via hand delivery to the Office of Speaker Benjamin J.F. Cruz at the Guam Legislature; via postal mail to Guam Congress Building, 163 Chalan Santo Papa, Hagatna, GU 96910; or via e-

mail to senator@senatorbjcruz.com. Please submit written statements at least one day prior to the date of the meeting.

All government activities, programs, and services are accessible for people with disabilities in compliance with Title II of the Americans with Disabilities Act (ADA). Should you or interested parties require assistance or special accommodations to fully participate in this public hearing, please contact Mr. Carlo J. Branch at the Office of the Speaker at 477-2520 or via e-mail at carlo.branch@senatorbjcruz.com.

We look forward to your attendance and participation.

cc: AV
MIS
COR
CLERKS
Protocol
Sgt at Arms

The Office of Speaker Benjamin J.F. Cruz
Committee on Appropriations and Adjudication
I Mina'trentai Kuåtro Na Liheslaturan Guåhan
T (671) 477-2520 | F (671) 477-2522
http://www.senatorbjcruz.com

2 attachments

First Notice - FY19 Budget Hearing .pdf
341K

First Notice - FY19 Budget PR .pdf
326K



Ariana Villaverde <avillaverde@guamlegislature.org>

SECOND NOTICE of Committee/Budget Hearing – April 19, 2018

1 message

Media Communications <media@senatorbjcruz.com> Tue, Apr 17, 2018 at 7:00 AM
Cc: av@guamlegislature.org, Management Information System <mis@guamlegislature.org>, Joe San Agustin <protocol@guamlegislature.org>, "Sergeant-at-Arms (Legislature)" <sgtarms@guamlegislature.org>

April 17, 2018

MEMORANDUM

To: All Members / All Senators

From: Speaker Benjamin J.F. Cruz, Chairman

Re: **SECOND NOTICE of Committee/Budget Hearing – April 19, 2018**

Håfa Adai! The **Committee on Appropriations and Adjudication** will conduct a **Committee Hearing and Fiscal Year 2019 Budget Hearings** beginning **9:00 AM** on **Thursday, April 19, 2018**, in the *I Liheslatura* Public Hearing Room at the **Guam Congress Building** for the following:

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3. Guam Environmental Protection Agency
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6. Government of Guam Retirement Fund
7. J.D. Leon Guerrero Port Authority of Guam

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16. Guam Homeland Security; Office of Civil Defense

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We look forward to your attendance and participation.

The Office of Speaker Benjamin J.F. Cruz
Committee on Appropriations and Adjudication
I Mina'trentai Kuåtro Na Liheslaturan Guåhan
T (671) 477-2520 | F (671) 477-2522
http://www.senatorbjcruz.com

2 attachments

Second Notice - FY19 Budget Hearing .pdf
333K

Second Notice - FY19 Budget PR .pdf
327K



Ariana Villaverde <avillaverde@guamlegislature.org>

FIRST NOTICE: FY 2019 Budget Hearings - May 4, 2018

1 message

Selina Onedera-Salas <sonedera-salas@guamlegislature.org> Fri, Apr 27, 2018 at 9:52 AM
Bcc: phnotice@guamlegislature.org

April 27, 2018

MEMORANDUM

To: All Members / All Senators

From: Speaker Benjamin J.F. Cruz, Chairman

Re: FIRST NOTICE: Fiscal Year 2019 Budget Hearings - May 4, 2018

Håfa Adai! The Committee on Appropriations and Adjudication will conduct Fiscal Year 2019 Budget Hearings beginning **9:30 AM** on **Friday, May 4, 2018**, in the ***I Liheslatura* Public Hearing Room** at the **Guam Congress Building** for the following:

9:30 AM

1. Bureau of Budget and Management Research
2. Guam Economic Development Authority

2:00 PM

1. Commission on Decolonization
2. Department of Integrated Services for Individuals with Disabilities

Statements may be submitted in person to the Office of Speaker Benjamin J.F. Cruz at the Guam Legislature; by postal mail to Guam Congress Building, 163 Chalan Santo Papa, Hagåtña Guam 96910 or by email to senator@senatorbjcruz.com.

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We look forward to your attendance and participation.
--

Selina Onedera-Salas, Budget & Policy Analyst
Office of Finance and Budget • Office of Speaker Benjamin J.F. Cruz
Ph: 477-2520/1 • Fax: 477-2522
sonedera-salas@guamlegislature.org

2 attachments

2018-04-27 PRESS RELEASE FIRST NOTICE - FY19 Budget Hearings.pdf
288K

2018-04-27 MEMO FIRST NOTICE - FY19 Budget Hearings.pdf
317K



Ariana Villaverde <avillaverde@guamlegislature.org>

SECOND NOTICE: FY 2019 Budget Hearings - May 4, 2018

1 message

Selina Onedera-Salas <sonedera-salas@guamlegislature.org> Tue, May 1, 2018 at 5:00 PM
Bcc: phnotice@guamlegislature.org

May 1, 2018

MEMORANDUM

TO: All Members/Al Senators

FROM: Speaker Benjamin J.F. Cruz, Chairman

RE: SECOND NOTICE: Fiscal Year 2019 Budget Hearings – May 4, 2018

Håfa adai! The Committee on Appropriations and Adjudication will conduct Fiscal Year 2019 Budget Hearings beginning **9:30 am** on **Friday – May 4, 2018**, in Guam Legislature Public Hearing Room of the Guam Congress Building in Hagåtña as follows:

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2:00 PM
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We look forward to your attendance and participation.

--

Selina Onedera-Salas, Budget & Policy Analyst
Office of Finance and Budget • Office of Speaker Benjamin J.F. Cruz
Ph: 477-2520/1 • Fax: 477-2522
sonedera-salas@guamlegislature.org

2 attachments

2018-05-01 - MEMO SECOND NOTICE - FY19 Budget Hearings.pdf
358K

2018-05-01 - Press Release SECOND NOTICE - FY19 Budget Hearings.pdf
354K



Ariana Villaverde <avillaverde@guamlegislature.org>

NOTICE: Continuation of FY 2019 Budget Hearings

1 message

Selina Onedera-Salas <sonedera-salas@guamlegislature.org> Fri, May 4, 2018 at 3:03 PM
Bcc: phnotice@guamlegislature.org

May 4, 2018

MEMORANDUM

To: All Members / All Senators

From: Speaker Benjamin J.F. Cruz, Chairman

Re: NOTICE: Continuation of Fiscal Year 2019 Budget Hearings

Håfa Adai! The Committee on Appropriations and Adjudication will continue the discussions of budget proposals of Executive Branch and Semi-Autonomous agencies and departments for Fiscal Year 2019, in the ***I Liheslatura*** **Public Hearing Room** at the **Guam Congress Building** as follows:

Thursday, May 10, 2018
10:00 AM - Department of Agriculture
2:00 PM - Department of Parks and Recreation

Friday, May 11, 2018
10:00 AM - Guam Election Commission
2:00 PM - Guam Regional Transit Authority

Testimonies may be submitted in person to the Office of Speaker Benjamin J.F. Cruz at the Guam Legislature; by postal mail to Guam Congress Building, 163 Chalan Santo Papa, Hagåtña Guam 96910 or by email to senator@senatorbjcruz.com.

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We look forward to your attendance and participation.
--

Selina Onedera-Salas, Budget & Policy Analyst
Office of Finance and Budget • Office of Speaker Benjamin J.F. Cruz
Ph: 477-2520/1 • Fax: 477-2522
sonedera-salas@guamlegislature.org

2018-05-04 MEMO NOTICE - Continuation of FY19 Budget Hearings.pdf
320K



Ariana Villaverde <avillaverde@guamlegislature.org>

SECOND NOTICE: Continuation of FY 2019 Budget Hearings

1 message

Selina Onedera-Salas <sonedera-salas@guamlegislature.org> Tue, May 8, 2018 at 8:27 AM
Bcc: phnotice@guamlegislature.org

May 8, 2018

MEMORANDUM

To: All Members / All Senators

From: Speaker Benjamin J.F. Cruz, Chairman

Re: SECOND NOTICE: Continuation of Fiscal Year 2019 Budget Hearings

Håfa adai! The Committee on Appropriations and Adjudication will continue the discussions of budget proposals of Executive Branch and Semi-Autonomous agencies and departments for Fiscal Year 2019, in **I Liheslatura's Public Hearing Room** at the **Guam Congress Building** as follows:

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We look forward to your attendance and participation.
--

Selina Onedera-Salas, Budget & Policy Analyst
Office of Finance and Budget • Office of Speaker Benjamin J.F. Cruz
Ph: 477-2520/1 • Fax: 477-2522
sonedera-salas@guamlegislature.org

2018-05-08 - MEMO SECOND NOTICE - Continuation of FY19 Budget Hearings.pdf
366K



Ariana Villaverde <avillaverde@guamlegislature.org>

(RESCIND & REPLACE) NOTICE: Continuation of Fiscal Year 2019 Budget Hearings

1 message

Selina Onedera-Salas <sonedera-salas@guamlegislature.org> Tue, May 8, 2018 at 10:16 AM
Bcc: phnotice@guamlegislature.org

May 8, 2018

MEMORANDUM

To: All Members / All Senators

From: Speaker Benjamin J.F. Cruz, Chairman

Re: (RESCIND & REPLACE) NOTICE: Continuation of Fiscal Year 2019 Budget Hearings

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~~**2:00 PM**: Department of Parks and Recreation~~

Friday – May 11, 2018
10:00 AM: Guam Election Commission
2:00 PM: Guam Regional Transit Authority

Tuesday – May 15, 2018
9:30 AM
1. Department of Chamorro Affairs; Guam Museum
2. Hagåtña Restoration and Redevelopment Authority
3. Guam Educational Telecommunications Corporation (PBS Guam)
4. Council on the Arts & Humanities Agency

2:00 PM
1. Department of Land Management
2. Chamorro Land Trust Commission
3. Guam Ancestral Lands Commission

Wednesday – May 16, 2018
9:00 AM: Department of Revenue and Taxation
2:00 PM
1. Department of Labor
2. Bureau of Statistics and Plans

Thursday – May 17, 2018
2:00 PM: Department of Parks and Recreation

Testimonies may be submitted in person to the Office of Speaker Benjamin J.F. Cruz at the Guam Legislature; by postal mail to Guam Congress Building, 163 Chalan Santo Papa, Hagåtña Guam 96910 or by email to senator@senatorbjcruz.com.

All government activities, programs, and services are accessible for people with disabilities in compliance with Title II of the Americans with Disabilities Act (ADA). Should you or interested parties require assistance or special accommodations to fully participate in this public hearing, please contact Mr. Carlo J. Branch at the Office of the Speaker at 477-2520 or via e-mail at carlo.branch@senatorbjcruz.com.

We look forward to your attendance and participation.

--

Selina Onedera-Salas, Budget & Policy Analyst
Office of Finance and Budget • Office of Speaker Benjamin J.F. Cruz
Ph: 477-2520/1 • Fax: 477-2522
sonedera-salas@guamlegislature.org

2018-05-08 - MEMO NOTICE - Continuation of FY19 Budget Hearings.pdf
382K



Ariana Villaverde <avillaverde@guamlegislature.org>

REVISED NOTICE: Continuation of Fiscal Year 2019 Budget Hearings

1 message

Selina Onedera-Salas <sonedera-salas@guamlegislature.org> Tue, May 8, 2018 at 2:40 PM
Bcc: phnotice@guamlegislature.org

May 8, 2018

MEMORANDUM

To: All Members / All Senators

From: Speaker Benjamin J.F. Cruz, Chairman

Re: REVISED NOTICE: Continuation of Fiscal Year 2019 Budget Hearings

Håfa adai! The Committee on Appropriations and Adjudication will continue the discussions of budget proposals of Executive Branch and Semi-Autonomous agencies and departments for Fiscal Year 2019, in I Liheslatura's Public Hearing Room at the Guam Congress Building as follows:

Thursday – May 10, 2018
10:00 AM: Department of Agriculture

Friday – May 11, 2018
~~**10:00 AM: Guam Election Commission**~~
2:00 PM
1. Guam Regional Transit Authority
2. Guam Election Commission

Tuesday – May 15, 2018
9:30 AM
1. Department of Chamorro Affairs; Guam Museum
2. Hagåtña Restoration and Redevelopment Authority
3. Guam Educational Telecommunications Corporation (PBS Guam)
4. Council on the Arts & Humanities Agency

2:00 PM
1. Department of Land Management
2. Chamorro Land Trust Commission
3. Guam Ancestral Lands Commission

Wednesday – May 16, 2018
9:00 AM: Department of Revenue and Taxation
2:00 PM
1. Department of Labor
2. Bureau of Statistics and Plans

Thursday – May 17, 2018
2:00 PM: Department of Parks and Recreation

Testimonies may be submitted in person to the Office of Speaker Benjamin J.F. Cruz at the Guam Legislature; by postal mail to Guam Congress Building, 163 Chalan Santo Papa, Hagåtña Guam 96910 or by email to senator@senatorbjcruz.com.

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Ariana Villaverde <avillaverde@guamlegislature.org>

FIRST NOTICE: Special Economic Service (SES) Meeting - May 18, 2018

1 message

Selina Onedera-Salas <sonedera-salas@guamlegislature.org> Fri, May 11, 2018 at 10:08 AM
Bcc: phnotice@guamlegislature.org

May 11, 2018

MEMORANDUM

To: All Members/All Senators

From: Speaker Benjamin J.F. Cruz, Chairman

Re: FIRST NOTICE: Special Economic Service (SES) Meeting

Håfa adai! The Committee on Appropriations and Adjudication will conduct a **Special Economic Service (SES) Meeting** beginning at **2:00 pm** on **Friday – May 18, 2018** in the Guam Legislature Public Hearing Room at the Guam Congress Building. A copy of the agenda is attached for reference.

Statements may be submitted via hand-delivery to the Office of Speaker Benjamin J.F. Cruz at the Guam Legislature; via postal mail to: Guam Congress Building, 163 Chalan Santo Papa, Hagåtña GU 96910; or via email to senator@senatorbjcruz.com. Please submit written statements at least one (1) day prior to the date of the meeting.

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We look forward to your attendance and participation.
--

Selina Onedera-Salas, Budget & Policy Analyst
Office of Finance and Budget • Office of Speaker Benjamin J.F. Cruz
Ph: 477-2520/1 • Fax: 477-2522
sonedera-salas@guamlegislature.org

2 attachments

FIRST NOTICE - 2018-05-11 SES MEMO.pdf
450K

FIRST NOTICE - 2018-05-11 SES PR.pdf
231K



Ariana Villaverde <avillaverde@guamlegislature.org>

NOTICE: Continuation of Fiscal Year 2019 Budget Hearings

1 message

Selina Onedera-Salas <sonedera-salas@guamlegislature.org> Fri, May 11, 2018 at 5:05 PM
Bcc: phnotice@guamlegislature.org

Håfa adai! The Committee on Appropriations and Adjudication will continue the discussions of budget proposals of Executive Branch and Semi-Autonomous agencies and departments for Fiscal Year 2019, in I Liheslatura's Public Hearing Room at the Guam Congress Building as follows:

Tuesday – May 15, 2018
9:30 AM
1. Department of Chamorro Affairs; Guam Museum
2. Hagåtña Restoration and Redevelopment Authority
3. Guam Educational Telecommunications Corporation (PBS Guam)
4. Council on the Arts & Humanities Agency

2:00 PM
1. Department of Land Management
2. Chamorro Land Trust Commission
3. Guam Ancestral Lands Commission

Wednesday – May 16, 2018
9:00 AM: Department of Revenue and Taxation
2:00 PM
1. Department of Labor
2. Bureau of Statistics and Plans

Thursday – May 17, 2018
2:00 PM: Department of Parks and Recreation

Testimonies may be submitted in person to the Office of Speaker Benjamin J.F. Cruz at the Guam Legislature; by postal mail to Guam Congress Building, 163 Chalan Santo Papa, Hagåtña Guam 96910 or by email to senator@senatorbjcruz.com.

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We look forward to your attendance and participation.
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Selina Onedera-Salas, Budget & Policy Analyst
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Ph: 477-2520/1 • Fax: 477-2522
sonedera-salas@guamlegislature.org



Ariana Villaverde <avillaverde@guamlegislature.org>

NOTICE: Continuation of Fiscal Year 2019 Budget Hearings

1 message

Selina Onedera-Salas <sonedera-salas@guamlegislature.org> Sun, May 13, 2018 at 7:44 AM
Bcc: phnotice@guamlegislature.org

Håfa adai! The Committee on Appropriations and Adjudication will continue the discussions of budget proposals of Executive Branch and Semi-Autonomous agencies and departments for Fiscal Year 2019, in I Liheslatura's Public Hearing Room at the Guam Congress Building as follows:

Tuesday – May 15, 2018
9:30 AM
1. Department of Chamorro Affairs; Guam Museum
2. Hagåtña Restoration and Redevelopment Authority
3. Guam Educational Telecommunications Corporation (PBS Guam)
4. Council on the Arts & Humanities Agency

2:00 PM
1. Department of Land Management
2. Chamorro Land Trust Commission
3. Guam Ancestral Lands Commission

Wednesday – May 16, 2018
9:00 AM: Department of Revenue and Taxation
2:00 PM
1. Department of Labor
2. Bureau of Statistics and Plans

Thursday – May 17, 2018
2:00 PM: Department of Parks and Recreation

Testimonies may be submitted in person to the Office of Speaker Benjamin J.F. Cruz at the Guam Legislature; by postal mail to Guam Congress Building, 163 Chalan Santo Papa, Hagåtña Guam 96910 or by email to senator@senatorbjcruz.com.

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We look forward to your attendance and participation.
--

Selina Onedera-Salas, Budget & Policy Analyst
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sonedera-salas@guamlegislature.org



Ariana Villaverde <avillaverde@guamlegislature.org>

POSTPONED UNTIL FURTHER NOTICE: Special Economic Service (SES) Meeting - May 18, 2018

1 message

Selina Onedera-Salas <sonedera-salas@guamlegislature.org> Wed, May 16, 2018 at 7:30 AM
Bcc: phnotice@guamlegislature.org

May 16, 2018

MEMORANDUM

To: All Members/All Senators

From: Speaker Benjamin J.F. Cruz, Chairman

Re: POSTPONED UNTIL FURTHER NOTICE: Special Economic Service (SES) Meeting

Håfa adai! The Committee on Appropriations and Adjudication has **postponed** the **Special Economic Service (SES) Meeting** scheduled for May 18, 2018 **until further notice**.

Statements may be submitted via hand-delivery to the Office of Speaker Benjamin J.F. Cruz at the Guam Legislature; via postal mail to: Guam Congress Building, 163 Chalan Santo Papa, Hagåtña GU 96910; or via email to senator@senatorbjcruz.com. Please submit written statements at least one (1) day prior to the date of the meeting.

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--

Selina Onedera-Salas, Budget & Policy Analyst
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sonedera-salas@guamlegislature.org



Ariana Villaverde <avillaverde@guamlegislature.org>

NOTICE: Continuation of Fiscal Year 2019 Budget Hearings

1 message

Selina Onedera-Salas <sonedera-salas@guamlegislature.org> Fri, May 18, 2018 at 5:07 PM
Bcc: phnotice@guamlegislature.org

Håfa adai! The Committee on Appropriations and Adjudication will continue the discussions of budget proposals of Executive Branch and Semi-Autonomous agencies and departments for Fiscal Year 2019, in I Liheslatura's Public Hearing Room at the Guam Congress Building as follows:

Tuesday – May 29, 2018
10:00 AM: Guam Visitors Bureau
2:00 PM: Office of Technology

Wednesday – May 30, 2018
10:00 AM: Department of Public Works
2:00 PM: Department of Youth Affairs

Friday – June 1, 2018
10:00 AM: Guam Customs & Quarantine Agency

Wednesday - June 6, 2018
9:30 AM: Public Defender Service Corporation
1:30 PM: Mayors' Council of Guam

Thursday - June 7, 2018
9:30 AM: Department of Administration and General Services Administration

Friday - June 8, 2018
10:00 AM: Unified Judiciary of Guam
1:30 PM: Office of Public Accountability
3:30 PM: Office of the Attorney General

Testimonies may be submitted in person to the Office of Speaker Benjamin J.F. Cruz at the Guam Legislature; by postal mail to Guam Congress Building, 163 Chalan Santo Papa, Hagåtña Guam 96910 or by email to senator@senatorbjcruz.com.

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We look forward to your attendance and participation.
--

Selina Onedera-Salas, Budget & Policy Analyst
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Ph: 477-2520/1 • Fax: 477-2522
sonedera-salas@guamlegislature.org



Ariana Villaverde <avillaverde@guamlegislature.org>

NOTICE: Continuation of Fiscal Year 2019 Budget Hearings

1 message

Selina Onedera-Salas <sonedera-salas@guamlegislature.org> Sun, May 27, 2018 at 6:17 AM
Bcc: phnotice@guamlegislature.org

Håfa adai! The Committee on Appropriations and Adjudication will continue the discussions of budget proposals of Executive Branch and Semi-Autonomous agencies and departments for Fiscal Year 2019, in I Liheslatura's Public Hearing Room at the Guam Congress Building as follows:

Tuesday – May 29, 2018
10:00 AM: Guam Visitors Bureau
2:00 PM: Office of Technology

Wednesday – May 30, 2018
10:00 AM: Department of Public Works
2:00 PM: Department of Youth Affairs

Friday – June 1, 2018
10:00 AM: Guam Customs & Quarantine Agency

Wednesday - June 6, 2018
9:30 AM: Public Defender Service Corporation
1:30 PM: Mayors' Council of Guam

Thursday - June 7, 2018
9:30 AM: Department of Administration and General Services Administration

Friday - June 8, 2018
10:00 AM: Unified Judiciary of Guam
1:30 PM: Office of Public Accountability
3:30 PM: Office of the Attorney General

Testimonies may be submitted in person to the Office of Speaker Benjamin J.F. Cruz at the Guam Legislature; by postal mail to Guam Congress Building, 163 Chalan Santo Papa, Hagåtña Guam 96910 or by email to senator@senatorbjcruz.com.

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We look forward to your attendance and participation.
--

Selina Onedera-Salas, Budget & Policy Analyst
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sonedera-salas@guamlegislature.org



Ariana Villaverde <avillaverde@guamlegislature.org>

FIRST NOTICE: Special Economic Service (SES) Meeting - June 7, 2018

1 message

Selina Onedera-Salas <sonedera-salas@guamlegislature.org> Thu, May 31, 2018 at 12:35 PM
Bcc: phnotice@guamlegislature.org

May 31, 2018

MEMORANDUM

To: All Members/ All Senators

From: Speaker Benjamin J.F. Cruz, Chairman

Re: FIRST NOTICE: Special Economic Service (SES) Meeting

Håfa adai! The Committee on Appropriations and Adjudication will conduct a **Special Economic Service (SES) Meeting** beginning at **2:30 pm** on **Thursday – June 7, 2018** in the Guam Congress Building Public Hearing Room. A copy of the agenda is attached for reference.

Statements may be submitted in person to the Office of Speaker Benjamin J.F. Cruz at the Guam Congress Building; by postal mail to: Guam Congress Building, 163 Chalan Santo Papa, Hagåtña, Guam 96910; or by email to senator@senatorbjcruz.com. Please submit written statements at least one (1) day prior to the date of the meeting.

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We look forward to your attendance and participation.
--

Selina Onedera-Salas, Budget & Policy Analyst
Office of Finance and Budget • Office of Speaker Benjamin J.F. Cruz
Ph: 477-2520/1 • Fax: 477-2522
sonedera-salas@guamlegislature.org

2 attachments

2018-05-31 - FIRST NOTICE SES MEMO.pdf
407K

2018-05-31 - FIRST NOTICE SES Press Release.pdf
260K



Ariana Villaverde <avillaverde@guamlegislature.org>

NOTICE: Continuation of Fiscal Year 2019 Budget Hearings

1 message

Selina Onedera-Salas <sonedera-salas@guamlegislature.org> Fri, Jun 1, 2018 at 1:46 PM
Bcc: phnotice@guamlegislature.org

Håfa adai! The Committee on Appropriations and Adjudication will continue the discussions of budget proposals of Executive Branch and Semi-Autonomous agencies and departments for Fiscal Year 2019, at the Guam Congress Building Public Hearing Room as follows:

Wednesday - June 6, 2018
9:30 AM: Public Defender Service Corporation
1:30 PM: Mayors' Council of Guam

Thursday - June 7, 2018
9:30 AM: Department of Administration and General Services Administration

Friday - June 8, 2018
10:00 AM: Unified Judiciary of Guam
1:30 PM: Office of Public Accountability
3:30 PM: Office of the Attorney General

Tuesday - June 12, 2018
10:00 AM: University of Guam
1:30 PM: Guam Community College
3:30 PM: Guam Public Library System

Wednesday - June 13, 2018
9:30 AM: Guam Department of Education
2:00 PM: I Kumision i Fino' CHamoru yan i Fina'nå'guen Historia yan i Lina'la' Taotao Tåno'

Testimonies may be submitted in person to the Office of Speaker Benjamin J.F. Cruz at the Guam Legislature; by postal mail to Guam Congress Building, 163 Chalan Santo Papa, Hagåtña Guam 96910 or by email to senator@senatorbjcruz.com.

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We look forward to your attendance and participation.

Selina Onedera-Salas, Budget & Policy Analyst
Office of Finance and Budget • Office of Speaker Benjamin J.F. Cruz
Ph: 477-2520/1 • Fax: 477-2522
sonedera-salas@guamlegislature.org



Ariana Villaverde <avillaverde@guamlegislature.org>

SECOND NOTICE: Special Economic Service (SES) Meeting - June 7, 2018

1 message

Selina Onedera-Salas <sonedera-salas@guamlegislature.org> Tue, Jun 5, 2018 at 10:02 AM
Bcc: phnotice@guamlegislature.org

June 5, 2018

MEMORANDUM

To: All Members/All Senators

From: Speaker Benjamin J.F. Cruz, Chairman

Re: SECOND NOTICE: Special Economic Service (SES) Meeting

Håfa adai! The Committee on Appropriations and Adjudication will conduct a **Special Economic Service (SES) Meeting** beginning at **2:30 pm** on **Thursday - June 7, 2018** in the Guam Congress Building Public Hearing Room. A copy of the agenda is attached for reference.

Statements may be submitted in person to the Office of Speaker Benjamin J.F. Cruz at the Guam Congress Building; by postal mail to: Guam Congress Building, 163 Chalan Santo Papa, Hagåtña GU 96910; or by email to senator@senatorbjcruz.com. Please submit written statements at least one (1) day prior to the date of the meeting.

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We look forward to your attendance and participation.
--

Selina Onedera-Salas, Budget & Policy Analyst
Office of Finance and Budget • Office of Speaker Benjamin J.F. Cruz
Ph: 477-2520/1 • Fax: 477-2522
sonedera-salas@guamlegislature.org

2018-05-31 - SES Agenda June 7 2018.pdf
255K



Ariana Villaverde <avillaverde@guamlegislature.org>

NOTICE: Continuation of Fiscal Year 2019 Budget Hearings

Selina Onedera-Salas <sonedera-salas@guamlegislature.org> Mon, Jun 4, 2018 at 7:53 AM
Bcc: phnotice@guamlegislature.org

Håfa adai! The Committee on Appropriations and Adjudication will continue the discussions of budget proposals of Executive Branch and Semi-Autonomous agencies and departments for Fiscal Year 2019, at the Guam Congress Building Public Hearing Room as follows:

Wednesday - June 6, 2018
9:30 AM: Public Defender Service Corporation
1:30 PM: Mayors' Council of Guam

Thursday - June 7, 2018
9:30 AM: Department of Administration and General Services Administration

Friday - June 8, 2018
10:00 AM: Unified Judiciary of Guam
1:30 PM: Office of Public Accountability
3:30 PM: Office of the Attorney General

Tuesday - June 12, 2018
10:00 AM: University of Guam
1:30 PM: Guam Community College
3:30 PM: Guam Public Library System

Wednesday - June 13, 2018
9:30 AM: Guam Department of Education
2:00 PM: I Kumision i Fino' CHamoru yan i Fina'nå'guen Historia yan i Lina'la' Taotao Tåno'

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We look forward to your attendance and participation.

Selina Onedera-Salas, Budget & Policy Analyst
Office of Finance and Budget • Office of Speaker Benjamin J.F. Cruz
Ph: 477-2520/1 • Fax: 477-2522
sonedera-salas@guamlegislature.org



Ariana Villaverde <avillaverde@guamlegislature.org>

NOTICE: Continuation of Fiscal Year 2019 Budget Hearings

1 message

Selina Onedera-Salas <sonedera-salas@guamlegislature.org> Fri, Jun 8, 2018 at 4:59 PM
Bcc: phnotice@guamlegislature.org

Håfa adai! The Committee on Appropriations and Adjudication will continue the discussions of budget proposals of Executive Branch and Semi-Autonomous agencies and departments for Fiscal Year 2019, at the Guam Congress Building Public Hearing Room as follows:

Tuesday - June 12, 2018
10:00 AM: University of Guam
1:30 PM: Guam Community College
3:30 PM: Guam Public Library System

Wednesday - June 13, 2018
9:30 AM: Guam Department of Education
2:00 PM: I Kumision i Fino' CHamoru yan i Fina'nå'guen Historia yan i Lina'la' Taotao Tåno'

Thursday - June 14, 2018 - Department of Public Health and Social Services
9:30 am: Division of General Administration
10:45 am: Division of Public Welfare
2:00 pm: Division of Environmental Health
3:00 pm: Division of Public Health
4:00 pm: Division of Senior Citizens

Friday - June 15, 2018
10:00 am: Guam Police Department
2:00 pm: Guam Fire Department

Tuesday - June 19, 2018
10:00 am: Department of Corrections
2:00 pm: Guam Behavioral Health and Wellness Center

Testimonies may be submitted in person to the Office of Speaker Benjamin J.F. Cruz at the Guam Legislature; by postal mail to Guam Congress Building, 163 Chalan Santo Papa, Hagåtña Guam 96910 or by email to senator@senatorbjcruz.com.

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We look forward to your attendance and participation.
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Selina Onedera-Salas, Budget & Policy Analyst
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sonedera-salas@guamlegislature.org



Ariana Villaverde <avillaverde@guamlegislature.org>

NOTICE: Continuation of Fiscal Year 2019 Budget Hearings

1 message

Selina Onedera-Salas <sonedera-salas@guamlegislature.org> Sun, Jun 10, 2018 at 8:14 AM
Bcc: phnotice@guamlegislature.org

Håfa adai! The Committee on Appropriations and Adjudication will continue the discussions of budget proposals of Executive Branch and Semi-Autonomous agencies and departments for Fiscal Year 2019, at the Guam Congress Building Public Hearing Room as follows:

Tuesday - June 12, 2018
10:00 AM: University of Guam
1:30 PM: Guam Community College
3:30 PM: Guam Public Library System

Wednesday - June 13, 2018
9:30 AM: Guam Department of Education
2:00 PM: I Kumision i Fino' CHamoru yan i Fina'nå'guen Historia yan i Lina'la' Taotao Tåno'

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10:45 am: Division of Public Welfare
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Friday - June 15, 2018
10:00 am: Guam Police Department
2:00 pm: Guam Fire Department

Tuesday - June 19, 2018
10:00 am: Department of Corrections
2:00 pm: Guam Behavioral Health and Wellness Center

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We look forward to your attendance and participation.
--

Selina Onedera-Salas, Budget & Policy Analyst
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sonedera-salas@guamlegislature.org



Ariana Villaverde <avillaverde@guamlegislature.org>

NOTICE: Continuation of Fiscal Year 2019 Budget Hearings

1 message

Selina Onedera-Salas <sonedera-salas@guamlegislature.org> Fri, Jun 15, 2018 at 3:52 PM
Bcc: phnotice@guamlegislature.org

Håfa adai! The Committee on Appropriations and Adjudication will continue the discussions of budget proposals of Executive Branch and Semi-Autonomous agencies and departments for Fiscal Year 2019, at the Guam Congress Building Public Hearing Room as follows:

Tuesday - June 19, 2018
10:00 am: Department of Corrections
2:00 pm: Guam Behavioral Health and Wellness Center

Wednesday - June 20, 2018
10:00 am: Guam Memorial Hospital Authority
2:00 pm: Guam Solid Waste Authority

Testimonies may be submitted in person to the Office of Speaker Benjamin J.F. Cruz at the Guam Legislature; by postal mail to Guam Congress Building, 163 Chalan Santo Papa, Hagåtña Guam 96910 or by email to senator@senatorbjcruz.com.

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We look forward to your attendance and participation.
--

Selina Onedera-Salas, Budget & Policy Analyst
Office of Finance and Budget • Office of Speaker Benjamin J.F. Cruz
Ph: 477-2520/1 • Fax: 477-2522
sonedera-salas@guamlegislature.org



Ariana Villaverde <avillaverde@guamlegislature.org>

FIRST NOTICE: Special Economic Service (SES) Meeting - June 22, 2018

Selina Onedera-Salas <sonedera-salas@guamlegislature.org> Fri, Jun 15, 2018 at 3:55 PM
Bcc: phnotice@guamlegislature.org

June 15, 2018

MEMORANDUM

To: All Members/All Senators

From: Speaker Benjamin J.F. Cruz, Chairman
Committee on Appropriations and Adjudicatoin

Re: FIRST NOTICE: Special Economic Service (SES) Meeting

Håfa adai! The Committee on Appropriations and Adjudication will conduct a **Special Economic Service (SES) Meeting** beginning at **10:00 am** on **Friday – June 22, 2018** in the Guam Congress Building Public Hearing Room. A copy of the agenda is attached for reference.

Statements may be submitted in person to the Office of Speaker Benjamin J.F. Cruz at the Guam Congress Building; by postal mail to: Guam Congress Building, 163 Chalan Santo Papa, Hagåtña, Guam 96910; or by email to senator@senatorbjcruz.com. Please submit written statements at least one (1) day prior to the date of the meeting.

All government activities, programs, and services are accessible to people with disabilities in compliance with Title II of the Americans with Disabilities Act (ADA). Should you or interested parties require assistance or special accommodations to fully participate in this public hearing, please contact Carlo J. Branch at the Office of the Speaker at 477-2520 or via email at carlo.branch@senatorbjcruz.com.

We look forward to your attendance and participation.
--

Selina Onedera-Salas, Budget & Policy Analyst
Office of Finance and Budget • Office of Speaker Benjamin J.F. Cruz
Ph: 477-2520/1 • Fax: 477-2522
sonedera-salas@guamlegislature.org

2 attachments

2018-06-15 - FIRST NOTICE SES MEMO.pdf
374K

2018-06-15 - FIRST NOTICE Press Release - SES Meeting Jun 22 2018.pdf
330K



Ariana Villaverde <avillaverde@guamlegislature.org>

NOTICE: Continuation of Fiscal Year 2019 Budget Hearings

1 message

Selina Onedera-Salas <sonedera-salas@guamlegislature.org> Sun, Jun 17, 2018 at 11:16 AM

Håfa adai! The Committee on Appropriations and Adjudication will continue the discussions of budget proposals of Executive Branch and Semi-Autonomous agencies and departments for Fiscal Year 2019, at the Guam Congress Building Public Hearing Room as follows:

Tuesday - June 19, 2018
10:00 am: Department of Corrections
2:00 pm: Guam Behavioral Health and Wellness Center

Wednesday - June 20, 2018
10:00 am: Guam Memorial Hospital Authority
2:00 pm: Guam Solid Waste Authority

Testimonies may be submitted in person to the Office of Speaker Benjamin J.F. Cruz at the Guam Legislature; by postal mail to Guam Congress Building, 163 Chalan Santo Papa, Hagåtña Guam 96910 or by email to senator@senatorbjcruz.com.

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We look forward to your attendance and participation.
--

Selina Onedera-Salas, Budget & Policy Analyst
Office of Finance and Budget • Office of Speaker Benjamin J.F. Cruz
Ph: 477-2520/1 • Fax: 477-2522
sonedera-salas@guamlegislature.org



Ariana Villaverde <avillaverde@guamlegislature.org>

SECOND NOTICE: Special Economic Service (SES) Meeting - June 22, 2018

1 message

Selina Onedera-Salas <sonedera-salas@guamlegislature.org> Wed, Jun 20, 2018 at 11:32 AM
Bcc: phnotice@guamlegislature.org

June 20, 2018

MEMORANDUM

To: All Members/All Senators

From: Speaker Benjamin J.F. Cruz, Chairman
Committee on Appropriations and Adjudicatoin

Re: SECOND NOTICE: Special Economic Service (SES) Meeting

Håfa adai! The Committee on Appropriations and Adjudication will conduct a **Special Economic Service (SES) Meeting** beginning at **10:00 am** on **Friday – June 22, 2018** in the Guam Congress Building Public Hearing Room. A copy of the agenda is attached for reference.

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We look forward to your attendance and participation.
--

Selina Onedera-Salas, Budget & Policy Analyst
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sonedera-salas@guamlegislature.org

2018-06-22 Special Economic Service Meeting AGENDA.pdf
226K

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Special Economic Service Meeting

Friday, June 22, 2018
Guam Congress Building Public Hearing Room
10:00 AM

AGENDA

I. FY 2018 General Fund Revenue Tracking (BBMR, DRT, DOA)

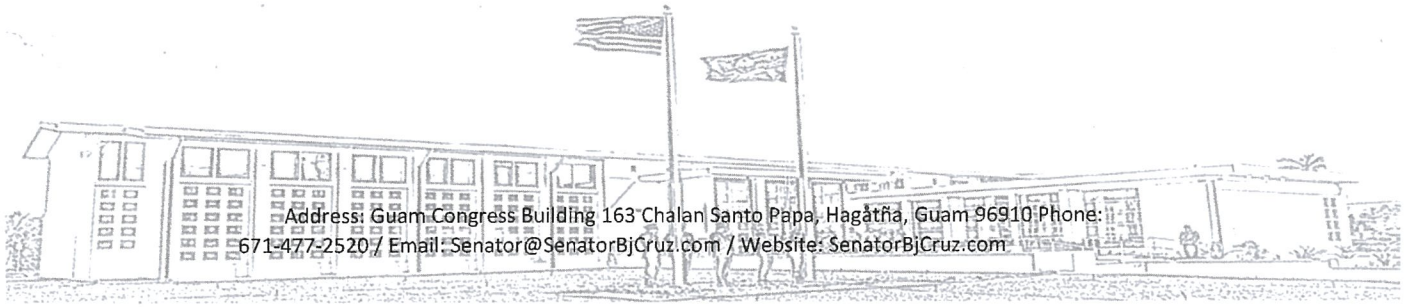
   a. May 2018 Consolidated Revenue and Expenditure Report (CRER)
   b. May 2018 Special Revenue Funds Tracking Report

II. Fiscal Year 2019 Adjusted Income Tax Projections (BBMR)

   a. Individual
   b. Corporate
   c. Withholding

III. Status of Income Tax Refund Payments (DRT, DOA)

IV. Tax Amnesty Program Update (DRT)

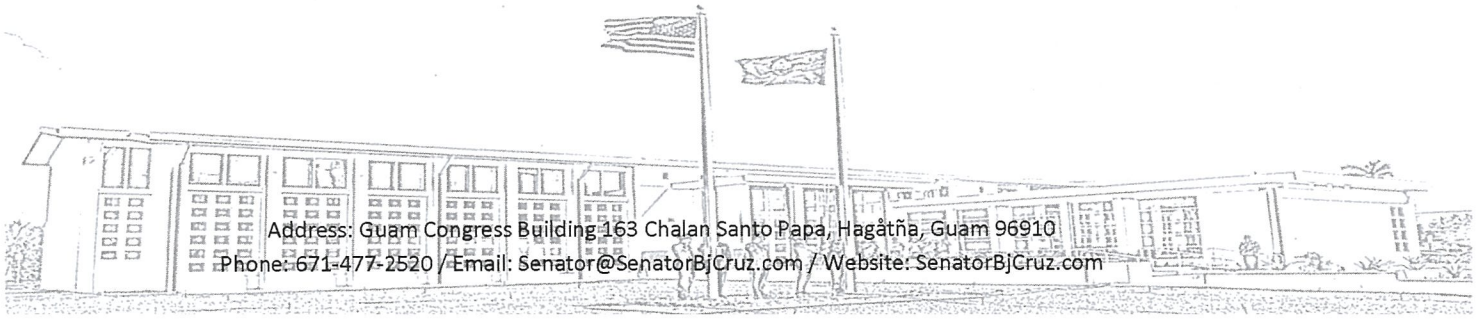


Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910 Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Guam Housing and Urban Renewal Authority

Thursday, April 19, 2018
9:00AM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

GHURA

Guam Housing and Urban Renewal Authority
Aturidat Ginima' Yan Rinueban Siudat Guahan
117 Bien Venida Avenue, Sinajana, GU 96910
Phone: (671) 477-9851 · Fax: (671) 300-7565 · TTY: (671) 472-3701
Website: www.ghura.org

EQUAL HOUSING OPPORTUNITY

Eddie Baza Calvo
Governor of Guam

Ray Tenorio
Lt. Governor of Guam

George A. Santos
Chairman

Thomas E. B. Borja
Vice Chairman

Carl V. Dominguez
Commissioner

George F. Pereda
Commissioner

Eliza U. Paulino
Commissioner

Joseph M. Leon Guerrero
Resident Commissioner

Michael J. Duenas
Executive Director

Pedro A. Leon Guerrero, Jr.
Deputy Director

April 19, 2018

The Honorable Benjamin J. F. Cruz
Speaker
Thirty Fourth Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96910

Dear Mr. Speaker:

Thank you for this opportunity to submit our point of view on reorganizing the Government of Guam. The Guam Housing and Urban Renewal Authority (GHURA) was established over 55 years ago with the purpose of pursuing housing and community development funds from various federal government programs. GHURA has had minimal impact on the revenues of the Government of Guam, relying on federal programs to fund our operations.

The U. S. Department of Housing and Urban Development (HUD) provided funds to develop 750 rental dwelling units under the Public Housing program. GHURA receives over $4.0 million in operating subsidy from HUD to manage and operate the public housing program. The Housing Choice Voucher program provides over $30 million annually to cover the cost of rental assistance to over 2,400 families. The U. S. Department of Agriculture provided a $2.0 million loan to develop Guma Trankilidat and the HUD Multifamily program provides $700,000 in annual rental assistance to 49 elderly families through its project base vouchers.

GHURA administers HUD's Community Development Block Grant (CDBG) program, the Home Investment Partnership Grant (HOME) program, the Emergency Solutions Grant (ESG) program and the Continuum of Care (CoC) grant programs on behalf of the Government of Guam. GHURA's costs to administer these programs are directly paid by these grants.

Not all communities, nor all residents qualify for the programs we administer at GHURA. These programs are targeted to benefit low and moderate income families,

the elderly, adults with disabilities and the homeless. However, these programs improve the quality of life for our targeted families and indirectly enhance life for the larger community.

The laws and rules that govern these programs are esoteric in nature and require as much as 5 years to master. As these federal programs evolve, GHURA will adapt to the changes as we have for the last 55 years. You will find that GHURA's 95 employees, management team and the Board of Commissioners strive to implement these programs in conformance with the laws and regulations promulgated by HUD and USDA.

I commend the legislature for pursuing this much needed review of the Government of Guam's organizational structure. The committee will find that GHURA is fulfilling its mission in an effective manner at minimal or no cost to the Government of Guam.

I have enclosed the answers to the committee's questions regarding core missions, performance metrics and revenue sources for your review.

Respectfully,

Michael J. Duenas
Executive Director
Guam Housing and Urban Renewal Authority

Enclosure

GHURA

Guam Housing and Urban Renewal Authority
Aturidat Ginima' Yan Rinueban Siudat Guahan
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Joseph M. Leon Guerrero
Resident Commissioner

Michael J. Duenas
Executive Director

Pedro A. Leon Guerrero, Jr.
Deputy Director

The Guam Housing and Urban Renewal Authority functions as a Housing Authority and as a Community Development Agency. Or responses to the Committee's questions are structured accordingly.

What are the core missions of GHURA?

As a housing authority GHURA's core mission is to provide decent, safe and sanitary housing for eligible families so as to promote the economic and social well-being of the families in the rental assistance programs. GHURA administers the following housing assistance programs:

- The Housing Choice Voucher Program (Section 8) provides rental assistance to very low and low income families. Approximately 2,350 families receive rental assistance. Over 9,740 individuals are housed in these assisted units.

- The average monthly cost of providing rental assistance is $2.36 million. The Public Housing program has an inventory of 750 dwelling units. On average there are 735 occupied units for an occupancy rate of 98.4%.

- As a community development agency our mission is to promote affordable housing, economic development opportunities, develop public facilities and infrastructure, and provide homeless assistance. GHURA administers the Community Development Block Grant program., the Home Investment Partnership grant program, the Emergency Solutions Grant program and the Continuum of Care Homeless Assistance grant programs. These grants provide over $5.0 million annually.

What specific metrics do you use to determine that your core missions are being achieved?

- The performance measures for the Housing Choice Voucher program are contained in HUD's Section Eight Management Assessment Program (SEMAP). Our performance is measured on 14 indicators that include waitlist management and voucher lease-up rates. Our most recent score for FY 2017 is 100%

- The performance measures for our Public Housing program are outlined in HUD's Public Housing Assessment System (PHAS) which contains 8 indicators ranging from occupancy rate, physical conditions of our dwelling units and accounts receivables balance. Our most recent score was 79%.

- The performance measures for our community development programs are based on our 5-year Consolidated Plan and Annual Action plan. Each year GHURA submits a Consolidated Annual Performance and Evaluation Report (CAPER) evaluates our success in accomplishing our goals during for the prior year.

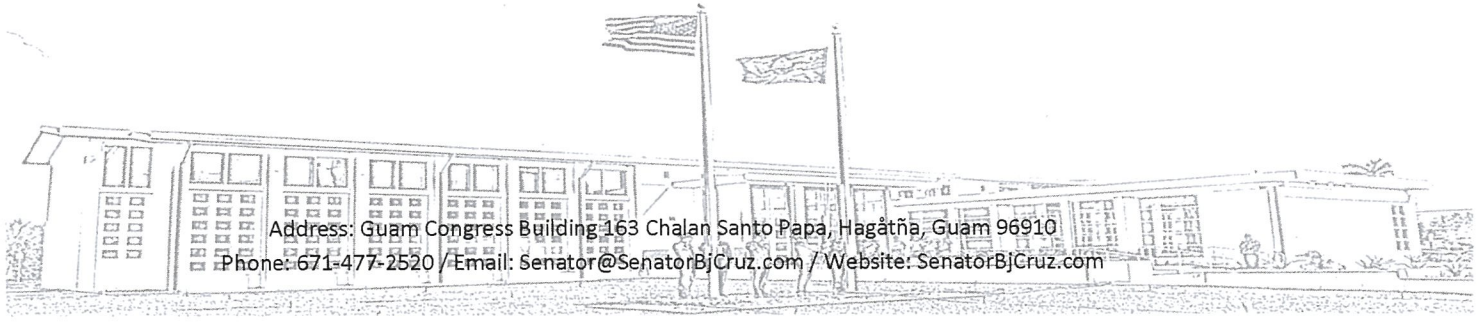
Where are your agency revenues derived, and how are these funds allocated and expended to meet your agency's core missions?

- GHURA receives $31 million annually under the Housing Choice Voucher program to provide rental assistance
- GHURA receives $4 million annually under the Public Housing program to manage and operate the 750 dwelling units.
- GHURA receives $3.0 million annually from the CDBG program.
- GHURA receives $749,000 annually from the HOME grogram.
- GHURA receives $377,000 annually from the ESG program.
- GHURA receives $1.0 million annually from the CoC Homeless grants.

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Guam Housing Corporation

Thursday, April 19, 2018
9:00AM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBJCruz.com

GHC
Kotporasion Ginima' Guåhan

GUAM HOUSING CORPORATION
P.O. Box 3457, Hagåtña, Guam 96932

April 16, 2018

Senator Benjamin J. F. Cruz
Speaker of the 34th Guam Legislature
Committee on Appropriations & Adjudication
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96910

Re: Notice of Fiscal Year 2019 Committee Hearing

Buenas Yan Hafa Adai Speaker Benjamin J. F. Cruz,

We are in receipt of your letter dated April 12, 2018 on the Notice of Committee Hearing scheduled for Thursday, April 19, 2018. Pursuant to this, Guam Housing Corporation (GHC) is providing the following testimony for information and further discussion.

Guam Housing Corporation, in its core mission, continues to provide opportunities for first time homeowners in the low to moderate income (i.e., FTHAP), as well as assisting potential homeowners needing consideration for mortgage loans at higher risk. Additionally, GHC has provided additional public services to address the homeless population on Guam by designating five (5) rental units as transitional homeless shelters.

With the recent release of its annual audit by the Office of Public Accountability (OPA) and the financial firm of Ernst & Young, GHC continues its commitment to "excellence in service" to the people of Guam. The OPA commended GHC on its 5th consecutive year in receiving "unmodified (clean) opinion on its' Fiscal Year (FY) 2017 audit from independent auditors, Ernst & Young, LLP" and "without material weaknesses and significant deficiencies its Report on Compliance and Internal Control" This designation affirms the positive review of GHC Operations and Financial practices. Guidance and policy conformity is overseen by GHC's Board of Directors.

As an autonomous agency, GHC derives its revenues from interest on loan receivables, rental income from housing inventory at three (3) sites, and most recently, administrative fees from the First Time Homeowners Assistance Program (FTHAP). Funds are allocated to capitalization for new loans, maintenance and repairs to housing inventory, salaries and benefits, Retirees supplemental, COLA and insurance payments, interest on bonds payables, rent, Professional

Services, contractual services, equipment, and other miscellaneous expenses.

Our corporation remains focused in providing services for the low to moderate income families and will continue our efforts to provide affordable housing for all our people who are striving to reach the "Guamanian Dream of Homeownership".

I look forward to additional discussion and testimony at the scheduled hearing. If you have any questions or concerns, please do not hesitate to contact our office.

Dangkulo Na Si Yuus Ma'ase,

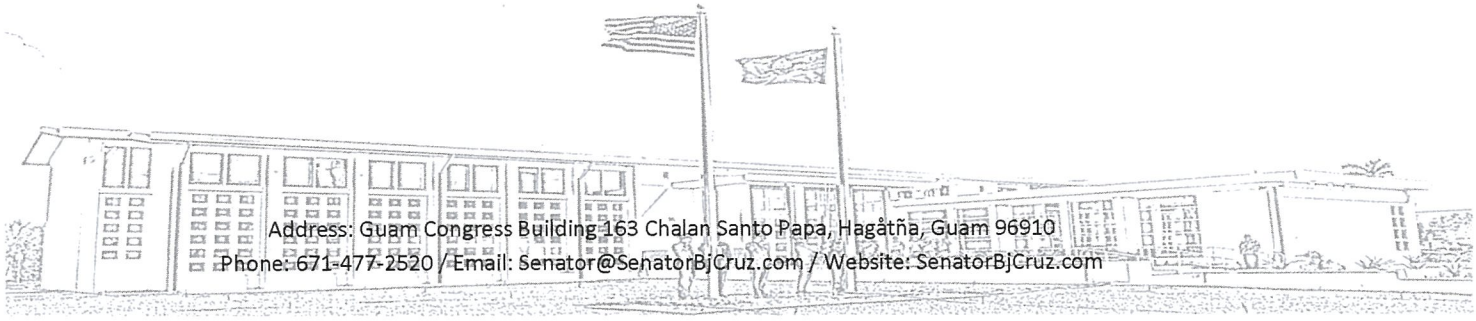
Christopher M. Duenas
President

590 S. Marine Corps Drive, Ste. 514 ITC Building, Tamuning, Guam 96931
Telephone Number (671) 647-4143/46 • Fax Number (671) 649-4144

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Guam Environmental Protection Agency

Thursday, April 19, 2018
9:00AM



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Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

GUAM
ENVIRONMENTAL PROTECTION AGENCY
AHENSIAN PRUTEKSION LINA'LA GUAHAN

EDDIE BAZA CALVO
GOVERNOR OF GUAM

RAY TENORIO
LT. GOVERNOR OF GUAM

17-3304 MARINER AVENUE · TIYAN, BARRIGADA, GUAM 96913-1617

FIND US ONLINE AT EPA.GUAM.GOV

April 18, 2018

Honorable Benjamin J.F. Cruz
Speaker
I Mina'trentai Kuåttro Na Liheslaturan Guåhan
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

Transmitted via email
senatorterlajeguam@gmail.com

Re: **Fiscal Year 2019 Budget Hearing Testimony – Guam Environmental Protection Agency**

Hafa Adai, and good morning Speaker Cruz and members of the Committee on Appropriations and adjudication. My name is Walter S. Leon Guerrero, Administrator for the Guam Environmental Protection Agency. Thank you for the opportunity to appear before the committee this morning, to share our testimony, as we seek your favorable consideration in continued support of our agency.

Before I address the primary matter of today's hearing, I would like to share my concerns about our "priority number," 321 – as referenced in Speaker Cruz's Notice of Fiscal Year 2019 Budget Hearing. I want to thank you, Mr. Speaker, for clarifying the intent of the priority number policy, relative to how our request may affect other agency and department budgets. As long as I'm an administrator of a GovGuam agency, it would never be my intention or desire to deprive others, the means to carry out mission critical aspects of their departments. It is important to note that you have enhanced my understanding of the policy, despite how it was covered in the media - ultimately leading to many within our agency to believe that we were as expendable, nonessential or unnecessary as the air, land and water pollutants that we zealously regulate and fervently defend our island against. It would seem as if though our agency, and perhaps the other agencies in the 300-level were not properly acknowledged in the process, especially at a time when GovGuam's finances were at alarmingly critical levels. I understand that today's hearing does not serve as the time or setting to speak about the priority number policy, as that opportunity has since lapsed. So I will now move on and address today's primary matter:

What is/are the core mission(s) of your agency and how do they serve the taxpayer?

The Guam Environmental Protection Agency provides an integrated and comprehensive framework of environmental protection throughout the island and its waters. Our agency's

framework has been crafted to facilitate the improvement and maintenance of a high quality environment at all times, to guarantee an enjoyable life for the people of Guam at present and in the future and to ensure that environmental degradation of the quality of land, water and air by any pollutants, including all physical, chemical and biological agents, should not be allowed. The framework is organized under four Divisions, which implement 10 permanent programs with administrative functions: Administrative Services Division, Green Parcels-DSMOA, Environmental Monitoring and Analytical Services, Air Pollution Control, Pesticides Enforcement Division, Solid Waste Management Division, Hazardous Waste Management Division, Water Resources Management, Water Pollution Control Program and the Safe Drinking Water Program. Give today's time constraints, I will only speak about the primary roles of these programs upon your request.

Our agency's value to the taxpayer is found in our ability to ensure a high quality environment is directly related to a dedicated team of professionals and the capacity of individuals to contribute exceptional work effort within a realistic planning framework. Along with our federal counterpart, we continue to uphold our environmental primacy and enforce all regulatory statutes, relative to investigations, inspections, enforcement, rulemaking and permitting, just as we have done for the past forty-five years.

What specific metric or metrics do you use to determine that your core mission is being achieved?

Our agency guidance document to evaluate our directives, assess our progress and strategize plans for our core mission function success and sustainability is known internally as "The Work Plan." The Guam EPA Work Plan identifies our overall work activities and initiatives in support of the U.S. Environmental Protection Agency's (U.S. EPA) Consolidated Environmental Programs Cooperative Agreement objectives. This Work Plan primarily addresses objectives for both programmatic or "formula" and competitive assistance awards. U.S. EPA financial assistance currently accounts for more than 80 percent of the our total funding and, as a result, award priorities and conditions substantially determine the direction and scope of the Agency's work to protect the Guam's environment through long-term program development and implementation, as well as on a project-level basis.

To ensure positive productivity yields out of our agency, the Work Plan has evolved from an annual, to a 2-year and now to a 5-year framework required by the federal government. Although previous work planning metrics resulted in establishment of a programmatic approach to environmental protection, the focus had been more on capturing short-term objectives and often reactive and less "integrated" than originally intended by our enabling legislation. With this new approach in planning and evaluation, the framework lends well to strategic management throughout the organization to ensure that Guam's environmental goals are met. A federal update of the Work Plan in the mid-point of the 5-year framework is necessary to further evaluate progress and to ensure program activity is carried out in a manner consistent with our core mission by addressing needs arising from the local level.

Guam EPA's continuing and evolving commitment to environmental program sustainability and strategic progressiveness is conveyed to local stakeholders in the contents of our Work Plan. Sustained and effective environmental protection begins with a fundamentally sound planning

framework. Various elements of this plan identify program resource needs and action statements to guide efforts to meet those needs at the local level.

The success of this work plan and work plans in the future will be directly tied to our effectiveness in executing all elements of our agency, including those elements that are designed to develop and maintain local support. To this end, the Work Plan is a commitment to responsive management, leadership, accountability and transparency in our performance. The bottom line is this: if we do not perform to local and federal standards, we lose funding and ultimately our ability to serve our community.

A brief overview of your agency's funding level for FY 2019, and how these funds are allocated and expended to meet your agency's core mission.

Our FY19 funding level is set at $971,074. The majority of this level is funded via permit application fees, program related fees, fines and penalties associated with expenditures related to the administration and implementation of our agency. Funds allocated in FY19 are expected to provide staff and resources: to assist permit applicants with the application process, review and act upon permit applications, write permits, implement and enforce permit conditions; including legal support, prepare guidance and rules, inspect facilities to ensure compliance and offer assistance with pollution prevention alternatives, provide technical assistance to permittees and any other duties needed to fulfill Guam EPA's core mission.

As such, there are typical operational costs associated with program implementation and sustainability. The revival and enhancements of programs such as our Radon Prevention and Mitigation, Air Quality Monitoring, Emissions Monitoring, Hazardous Materials Commodity Flow Study, Illegal Dumping Enforcement, Guam Wetlands Delineation, Emergency Response, GIS Mapping, Data Analysis and all associated trainings and certifications required by the agency are part and parcel to meeting our agency's core mission. Allocated funds will be used to address the expenditures as efficiently as possible.

Once again, thank you for this opportunity to offer our testimony. We value the partnership we have with the hard working members of this legislature, and we look forward to working with you all in this budget process.

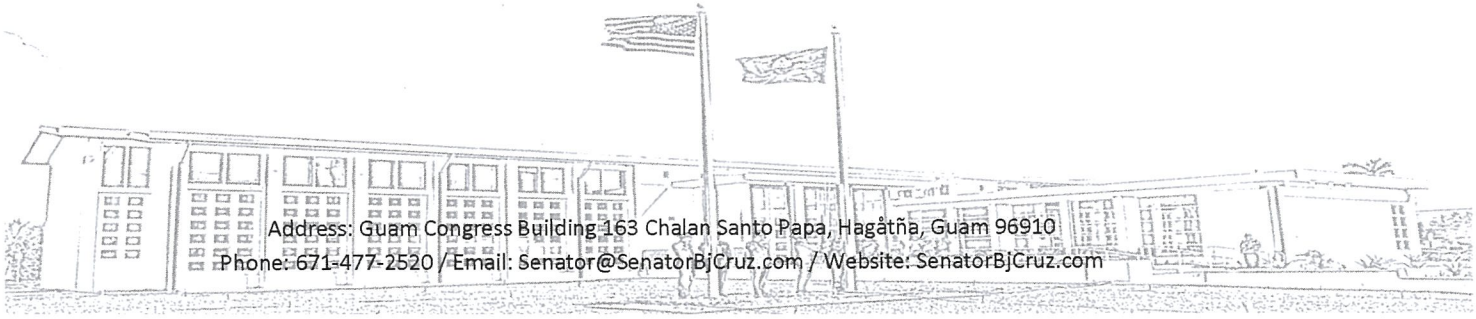
Sincerely,

Walter S. Leon Guerrero
Administrator

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Guam Energy Office

Thursday, April 19, 2018
9:00AM



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Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

GUAM ENERGY OFFICE

Ufisinan Alentos Guåhan

Governor Eddie Baza Calvo
Lt. Governor Raymond S. Tenorio
Director Lorilee T. Crisostomo

April 19, 2018

Honorable Benjamin J.F. Cruz
Speaker of the 34th Guam Legislature
Chairman of Committee on Appropriations and Adjudication
Guam Congress Building 163 Chalan Santo Papa
Hagatna, Guam 96910

RE: Fiscal Year 2019 Budget Hearing

Hafa Adai Mr. Speaker,

In response to your electronic letter dated on April 12, 2018 regarding FY 2019 Budget Hearing, I like to thank you for giving me the opportunity to answer to the questions below about Guam Energy Office.

- What is/are the core mission(s) of your agency and how do they serve the taxpayer?
- What specific metric or metrics do you use to determine that your core mission is being achieved?
- A brief overview of your agency's funding level for FY 2019, and how these funds are allocated and expended to meet your agency's core mission.

First, I like to clarify that Guam Energy Office is not listed to receive any allocation whether it be General or Special Revenue Funds in the Fiscal Year 2019 Executive Budget Request by the Office of the Governor.

The Guam Energy Office is 100% federally funded for the past 25 plus years with grants available through the Weatherization and Intergovernmental Program Office of the U.S. Department of Energy. Under that Federal office, the Guam Energy Office is awarded State Energy Program and Weatherization Assistance Program grant dollars through formula-based allocation annually.

The Guam Energy Office built its own office building in the year 2000 with federal dollars. It continues to operate and function utilizing federal dollars to implement grant activities and cover the administrative expenses needed to carry out those activities.

548 North Marine Corps Drive, Tamuning, Guam 96913
Tel: (671) 646.4361 • Fax: (671) 649.1215
www.energy.guam.gov

Second, the Guam Energy Office continues to exist by Executive Order 83-004 signed by Governor Ricardo Bordallo after being abolished by Executive Order 82-24. Although Executive Order 2007-14 stipulates that the Guam Energy Office falls under Guam EPA's supervision, the Federal energy officials only recognize E.O. 83-004 which designates Guam Energy Office as the entity to apply and receive the specific grants stated above.

Our core mission is to promote energy efficiency and provide energy conserving solutions, to assist with reducing fossil fuels dependency, to assist with deploying renewable technologies for energy diversification, and to help reduce greenhouse emissions to protect our environment.

We serve the taxpayers through the allowable activities and projects funded by the energy grants. The metrics we use to determine whether our mission is being achieved are based by the established grant metrics of the planned activities we identified and funding we spent to complete those activities. Some of our activities are highlighted below:

- Provide technical support on obtaining energy data such as fuel sales for consumption and retail price at the pumps.
- Hold workshops, training, and outreach sessions to promote energy efficiency and renewable energy.
- Sponsor educational outreach in schools such as the annual Energy Poster & Essay contest.
- Weatherize 50 or more eligible low-income households qualified to have replacement of refrigerators, room window air conditioning units, water heaters, and lights to energy efficient models including installing smoke/carbon dioxide detectors, sealants on windows and doors, and surge plug-in protectors.

We are currently preparing our annual grant applications for submission in May and July after receiving notice of the amounts allocated for the upcoming fiscal year. Our Fiscal Year 2019 budget is estimated to be about $466,818.00 as of today.

State Energy Program (Federal Fund)	$203,880[1]
Weatherization Assistance Program (Federal Fund)	$204,041[2]
Plug-In Electric Vehicle Rebate (General Fund)	$ 58,897
TOTAL (Federal and General Funds)	$466,818[3]

[1]Will increase when Petroleum Violation Escrow distribution is added.

[2] Will increase when FY'17 carry-over is added.

[3] May increase if competitive grant proposals are selected.

Lastly, if there is a need to place the Guam Energy Office under another department, the top management of that proposed department should already be funded by local dollars to prevent disallowable jurisdiction over energy grants. Also, any local law mandating Guam Energy Office to perform a specific duty needs to be locally funded to prevent concerns raised by the Federal grantors of priority of the grant versus local unfunded mandates.

In conclusion, please know that the Guam Energy Office has sufficient federal funds for Fiscal Year 2019. Any attempt to change Guam Energy Office's current status needs to be discussed with grantors for pre-approval prior to the submission of the grant applications securing federal dollars. Si Yu'os Ma'ase.

Respectfully,

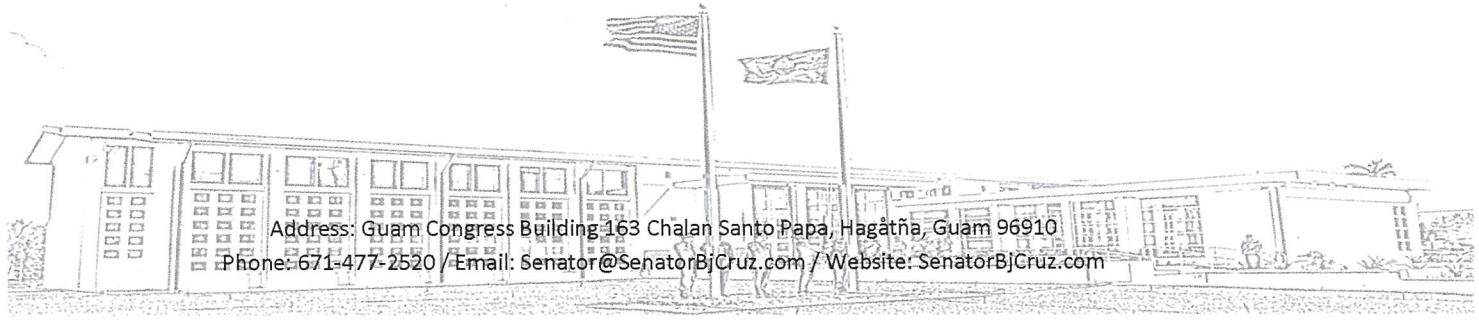
Lorilee T. Crisostomo
Director

548 North Marine Corps Drive, Tamuning, Guam 96913
Tel: (671) 646.4361 • Fax: (671) 649.1215
www.energy.guam.gov

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Government of Guam
Retirement Fund

Thursday, April 19, 2018
10:00AM



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Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

GOVERNMENT OF GUAM
RETIREMENT FUND
STABILITY · SECURITY · REWARDS

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Governor

Ray Tenorio
Lieutenant Governor

Paula M. Blas
Director

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Trustee

APRIL 19, 2018

TESTIMONY SUBMITTED TO THE COMMITTEE ON APPROPRIATIONS AND ADJUDICATION

Good Afternoon Mr. Speaker and members of the 34th Guam Legislature. I am Paula Blas, Director for the Government of Guam Retirement Fund.

Since its inception on May 1, 1951, the Government of Guam Retirement Fund has played a major role in shaping the future of not only its members and retirees, but also the entire island community. The Government of Guam Retirement Fund (the "Fund") is the agency statutorily authorized to administer the Government of Guam's sponsored employee plans codified at Title 4, Chapter 8, of the GCA.

The core mission of the plans administered by the Board of Trustees of the Retirement Fund is to provide retirement and other benefits to employees of the Government of Guam, with the objective of encouraging qualified personnel to enter and remain in the service of the Government, thus effecting economy and efficiency in the administration of the Government.

The Fund administers the following plans:

A. The Defined Benefit (DB) Plan

- The DB member's annuity benefit is a "defined benefit". The annuity is based upon the statutory benefit rate, the member's calculated average annual salary, and years of credited service. The member and employer paid contributions are invested by the Plan, under the direction of the Board of Trustees.

B. The Defined Contribution (DC) Plan

- A retirement savings program, under which the member's pre-tax contribution of base salary, combined with the employer's matching contribution, is deposited to the participant's account during employment. The member determines how the funds in the account are to be invested, on the basis of a menu of investment fund options. And as such, assumes the investment risk.
- At retirement, the DC member's account balance is the basis of the member's retirement benefit.

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C. The Defined Benefit 1.75 (DB 1.75) Plan

- A Defined Benefit Plan, with a Deferred Compensation component.

D. The Deferred Compensation Plan

- The Deferred Compensation Plan serves as a retirement savings plan that will allow eligible employees to make elective contributions to enhance the benefits provided under their DB or DC retirement plan. Contributions and earnings are tax-deferred.

E. The Welfare Benefits for the Defined Contribution Plan members

- Provides DC members with similar, although not necessarily equal, pre-retirement disability and survivor death benefits as those provided to members of the Defined Benefit Plan.

The Retirement Fund Board of Trustees (the "Board") consists of 7 Trustees – 4 are elected and 3 are appointed by the Governor. As the fiduciary of the Plans, the Board oversees the administration of the Fund in accordance with mandates and established procedures and policies.

The Board procures professional services providers to assist the Fund in administering and managing the Government of Guam's employee benefit plans. Service provider reports are issued periodically (monthly, quarterly, annually) and on request. Reports include metrics such as investment performance and are regularly reviewed by the Board and its advisors to ensure the mission and purposes of the plans are being achieved.

Expenditures to meet the Fund's core mission are in the form of retirement benefits payable and administrative expenses. These expenditures are funded by contributions and investment income.

Additionally, the Fund provides administrative services on behalf of the Government of Guam for the COLA, Supplemental Benefits, Medicare Reimbursements, Judges, Governors and Lt. Governors' pensions.

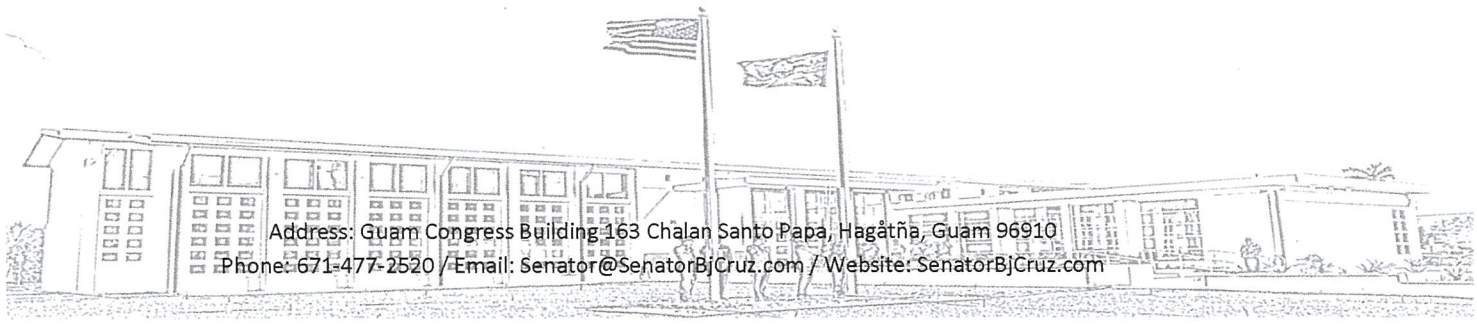
If you require additional information, this may be provided upon request.

PAULA M. BLAS

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Guam International Airport Authority

Thursday, April 19, 2018
10:00AM



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Office of the Speaker
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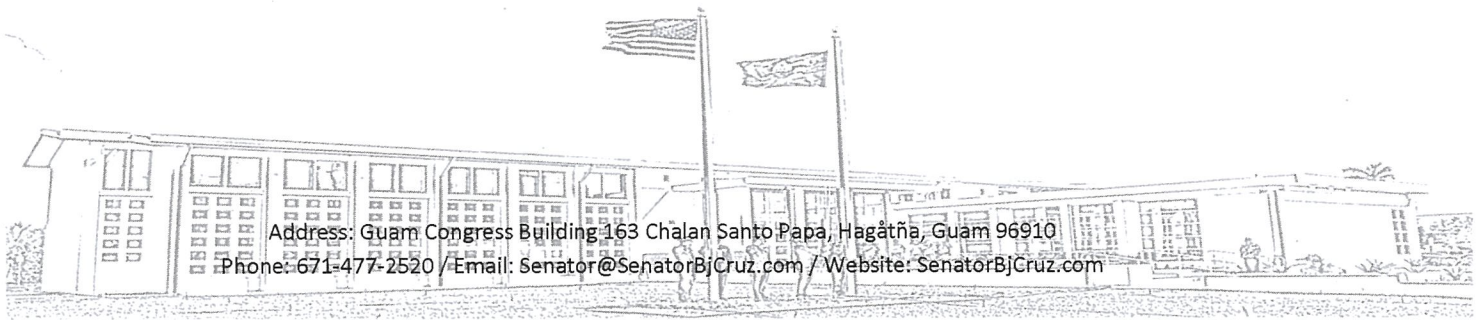
Committee on Appropriations and Adjudication

Fiscal Year 2019
Port of Guam

Thursday, April 19, 2018
10:00AM



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PORT OF GUAM
ATURIDAT I PUETTON GUAHAN
Jose D. Leon Guerrero Commercial Port
1026 Cabras Highway, Suite 201, Piti, Guam 96925
Telephone: 671-477-5931/35 Facsimile: 671-477-2689/4445
Website: *www.portguam.com*

Eddie Baza Calvo
Governor of Guam
Ray Tenorio
Lieutenant Governor

April 18, 2018

Speaker Benjamin J.F. Cruz

APR 18 2018
Time: 4:15 [ ] AM [ ] PM File No. 34-1790
Received By:

Honorable Senator Benjamin J.F. Cruz
Speaker, 34th Guam Legislature
Chairman, Committee on Appropriations and Adjudication
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96910

Subject: **Port Authority of Guam Testimony/Response to the Fiscal Year 2019 Committee Hearing Inquiry**

Reference: **Speaker Benjamin J.F. Cruz Letter Dated April 12, 2018**

Hafa Adai Mr. Speaker:

I apologize in my not being able to attend your Fiscal Year 2019 Committee Hearing due to the Port's monthly Board of Directors meeting scheduled at the same time. However, I am providing written testimony in response to your inquiry dated April 12, 2018.

Question #1: What is/are the core mission(s) of your agency and how do they serve the taxpayer?

Port Response:

The Port Authority of Guam (hereafter referred to as the **Port**) is dedicated to providing full services to ocean vessels in support of loading and unloading cargo for Guam and the entire Micronesian region. It is mandated to provide for the needs of ocean commerce, shipping, recreational, and commercial/boating. It is also responsible for the development and/or operation of recreational boating facilities, small boat marinas and other associated marine facilities on Guam.

The Port is the main lifeline of consumer goods into the island, and as such, recognizes its responsibility to deliver these goods in a timely and efficient manner. In support of its mission, the Port also provides land and infrastructure to private interests to further develop the maritime industries on Guam.

As a public corporation, the Port dedicates its revenues to paying employee salaries and benefits and maintaining and upgrading its equipment and facilities for the continued growth of the Jose D. Leon Guerrero Commercial Port of Guam.

The Port serves its taxpayers and ratepayers by ensuring that essential goods – most notably, food products, automobiles, building materials, and fuel flow through its facility uninterrupted. In addition, the U.S. military relies on the Port to handle nearly all military cargo and equipment moving in and out of Guam. Currently, more than 90% of the total

volume of goods and supplies needed to support activities on Guam flow through the Port. Approximately 30 percent of total cargo moving through the Port is military related.

Questions #2: What specific metric or metrics do you use to determine that your core mission is being achieved?

Port Response:

The Port's core missions are achieved through the establishment of an effective governance structure that oversees, manages, and continuously monitors its proper implementation. There are also mechanisms, policies and procedures that are in place and practiced by all Divisions to enhance the successful execution of operations and delivery of services during day-to-day normal activities and during times of emergencies.

The Port's corporate governance ensures that its prosperity and viability is prioritized and achieved. The following information provides a snapshot of the Port's structure.

Board of Directors
The Port Board of Directors is comprised of five members that are appointed to staggered three year terms by the Governor with the advice and consent of the Guam Legislature. The Board has decision-making Port over the Port's management strategy, direction, development, construction, and operations, including the operating and financial budgets.

Management and Staff
The Board's policy decisions are carried out by a General Manager, Deputy General Managers and other key management personnel. The General Manager, under the general direction of the Board, serves as Chief Executive Officer for the Port. The General Manager has charge and control of the planning, organization, staffing, direction and coordination of the Port's operations and business affairs. The General Manager is hired and employed at the pleasure of the Board and have direct supervision of two (2) Deputy General Managers.

The Deputy General Manager for Operations manages and ensures the effective and efficient management and execution of activities of the Harbor Master, Port Police, Occupational Health and Safety, Strategic Planning, Operations, Maintenance, and Engineering Divisions.

The Deputy General Manager of Administration and Finance oversees the Marketing, Human Resources, Commercial, Procurement & Supply, Information Technology, General Administration, and Finance Divisions.

In the absence of the General Manager, either of the Deputy General Managers serve as Acting General Manager. The positions are hired and employed under the terms and conditions fixed by and at the pleasure of the Board.

The Port has averaged 353 employees annually over the past five years and, as of March 2018, is staffed with 356 FTE employees. Port personnel are organized into three Sections under the Operations Division (Stevedoring, Terminal, and Transportation) and two Sections under the Maintenance Division (Equipment Maintenance and Facility

Maintenance). These Divisions are managed by the Operations and Maintenance Managers and assisted by twelve (12) previously mentioned Support Divisions (Harbor Master, Port Police, Occupational Health and Safety, Strategic Planning, Engineering, Marketing, Human Resources, Commercial, Procurement & Supply, Information Technology, General Administration, and Finance).

The practice of monthly Board meetings and weekly Management meetings ensures that the Port reviews and accomplishes its goals and objectives and at the same time address potential challenges that may affect the free flow of commerce through Guam's only seaport. In addition, a monthly Port Users Group of Guam (PUGG) meeting provides an avenue for tenants and stakeholders to bring issues and concerns to Management who in response work towards immediate resolution.

Question #3: Generally, where are your agency revenues derived, and how are these funds allocated and expended to meet your agency's core mission?

Port Response:

Sources of Port Revenues
The Port's operating revenues are generated primarily from various fees and tariffs charged to users and tenants of Port facilities and to agents, carriers and shippers for the movement of cargo through the Port.

These revenues come from five (5) general categories: 1) cargo throughput charges, 2) space and equipment charges, 3) crane surcharges, 4) wharfage charges, and 5) other operating revenues.

Cargo throughput charges represent the majority of the Port's operating revenue. These charges include port entry fees, dockage, cargo handling, Facility Maintenance Fee, fuel surcharge, equipment rental, and security fees. Space and equipment rental revenues include facility usage charges for the Marine Industrial Terminal, Gregorio D. Perez and Agat Marinas, and Harbor of Refuge, as well as demurrage charges on cargo stored on the terminal.

Crane surcharges are fees assessed for the use of the Port's Ship To Shore (STS) gantry cranes. Wharfage charges are fees assessed for the use of the Port's wharfs, berths or piers. Other operating revenue includes cruise passenger charges, bunkering fees, and fees for administrative and other special services. In addition to these operating revenues, the Port receives funds from various grants from the Federal Government.

Allocation of Revenues
The Port is currently in the process of securing bond financing to fund capital improvement projects authorized by the Legislature and signed into law by the Governor as P.L. 34-70.

If successful, the Port will pledge approximately 84 percent of the Port's operating revenues to the payment of the 2018 Bonds. The Port's pledged operating revenues include the following:

- Cargo throughput revenue (excluding FMF). This includes cargo handling charges and dockage fees

- Space and equipment rentals, including demurrage, except for marina fees
- Wharfage charges
- Other operating income, including special services

In addition to operating revenues, the Port receives a small amount of non-operating revenue, including interest income, which is also pledged to the 2018 Bonds.

The following revenue streams are allocated for specific restricted uses:

- **Facility Maintenance Fee (FMF)** - provides funding for high-priority maintenance, replacement and repair of the Port's facilities associated with cargo operations. These fees generated approximately $1.5 million in revenue in FY 2017.
- **Crane Surcharge Fee (CSF)** - levied on carriers using the Port's STS gantry cranes. The crane surcharge was implemented in December 2012 after approval by the PUC. This revenue stream is dedicated to cover the costs of the operation and maintenance (O&M) of the existing three gantry cranes, the purchase of future cranes, as well as any debt service for the cranes. Like the FMF, there is no sunset provision on the crane surcharge, and it can be adjusted in the future with the concurrence of the PUC. These fees generated approximately $6.1 million in revenue in FY 2017.
- **Public Marina Revenues** – income derived by the Port from the ownership, management, and/or operation of the public marinas commonly known as Gregorio D. Perez Marina and Agat Marina. Facility usage fees generated approximately $270,000 in revenue in FY 2017.

Should you have any questions or require additional information, I will be available upon your request.

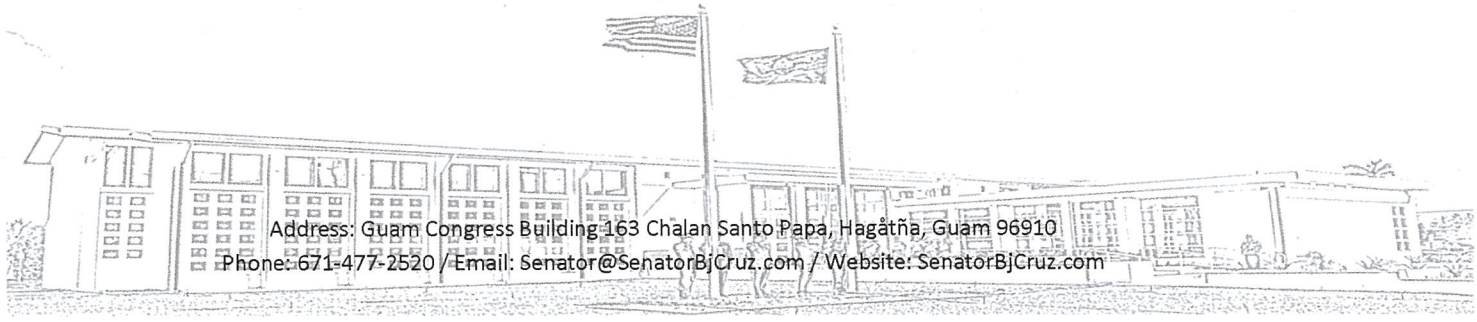
Senseramente,

Joanne M.S. Brown
General Manager

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Guam Board of Registration for Professional Engineers, Architects & Land Surveyors

Thursday, April 19, 2018
11:00AM



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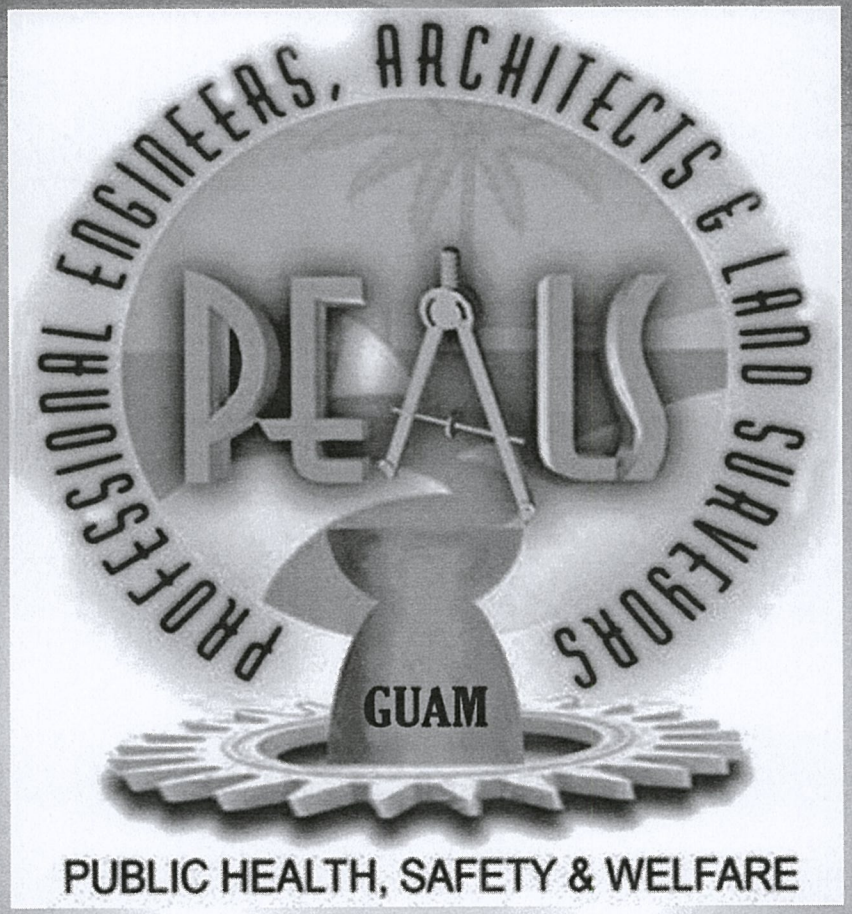


The Guam Board of Registration for Professional Engineers, Architects and Land Surveyors (PEALS Board).

Established 1960

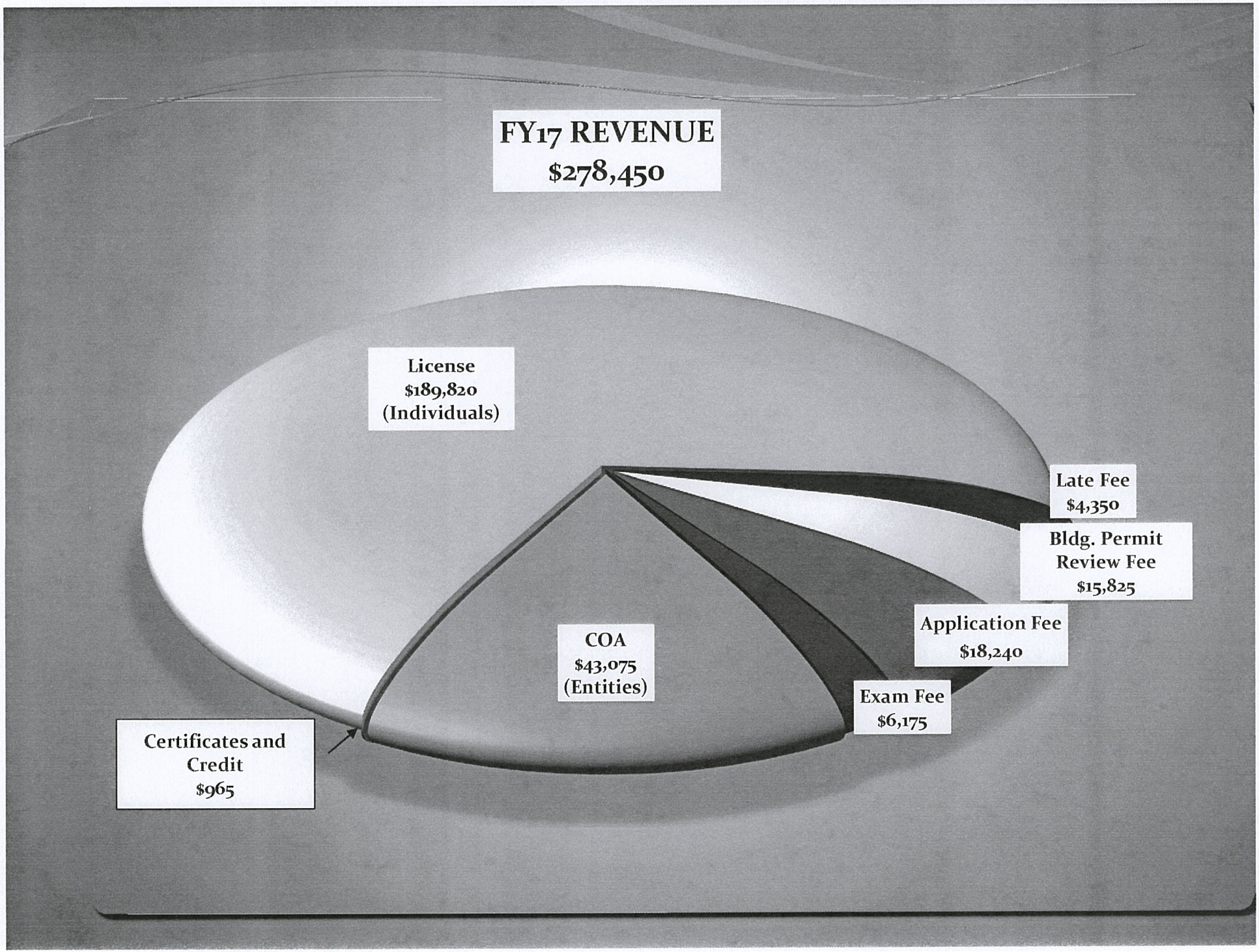
MISSION STATEMENT

- The **Guam Board of Registration for Professional Engineers, Architects and Land Surveyors** was created in August 1960 ***to safeguard the Life, health and safety of the general public.***
- All states, jurisdictions, and territories of the United States have established engineering, architecture, landscape architecture and land surveying Boards. Guam Board carries out this mission through the regulation of the practice of these professions by:
  - Ensuring that those entering the practice meet minimum standards of competency by way of *education, experience* and *examination*;
  - Requiring that any person or firms practicing or offering to practice engineering, architecture, landscape architecture, land surveying and construction management services be licensed;
  - Establishing standards of practice for those licensed to practice; and
  - Enforcing the laws, codes, and standards governing engineering, architecture, landscape architecture and land surveying practices in a fair and professional manner. Investigate complaints and fine no less than $5,000 for unlicensed activity and no more $5,000 for license individual per violation.

PEALS REVENUES AND EXPENDITURES

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
	Audited	Audited	Audited	Audited	Audited	Audited	Audited	Audited	Unaudited
REVENUE	160,593	315,794	332,282	301,886	300,036	280,561	291,050	312,491	278,450
111	93,879	91,638	64,933	47,932	71,342	113,248	134,963	136,730	141,401
112	-	-	-	-	-	-	-	-	
113	31,661	29,580	20,316	17,118	29,040	45,350	51,987	49,523	49,246
220	528	-	-	-	-	-	-	-	
230	65,159	36,417	30,036	34,646	43,250	42,191	39,014	42,983	37,953
233	15,231	16,615	16,042	17,500	10,970	17,500	17,500	16,508	19,518
240	1,007	4,312	1,602	2,304	2,453	1,683	984	2,533	1,724
250	399	-	-	-	4,540		-	2,260	
270	-	-	-	-	-	-	-	-	
271	-	-	-	-	-	-	-	-	
280	-	-	-	-	-	-	-	-	
290	1,100	1,750	22,784	1,350	1,841	1,846	2,032	2,535	2,631
361	2,656	2,760	3,080	3,450	-	-	-	-	-
362	-	-	-	-	-	-	-	-	-
363	2,729	2,817	2,056	1,941	2,020	2,485	2,118	2,125	2,117
450	-	-	-	-	-	-	21,450	-	-
TOTAL	214,349	185,889	160,849	126,241	165,456	224,303	270,048	255,197	254,590

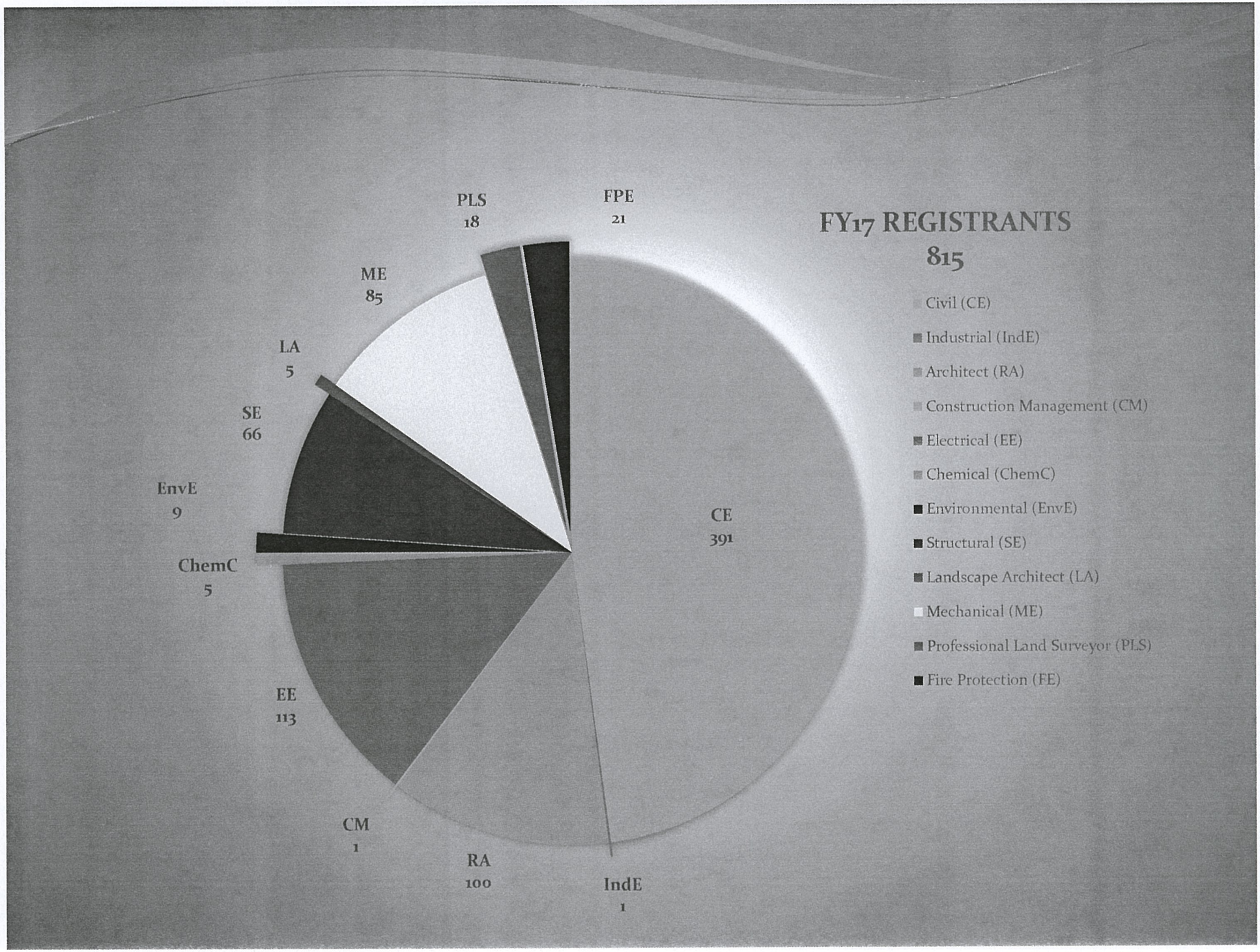
	BUDGET	REVENUE	EXPENDITURES
FY 2010	$193,235	$315,794	$185,889
FY 2011	$216,227	$332,282	$160,849
FY 2012	$244,062	$301,886	$126,241
FY 2013	$307,282	$300,036	$165,456
FY 2014	$179,826	$280,561	$224,303
FY 2015	$325,434	$291,050	$270,048
FY 2016	$327,061	$312,491	$255,197
FY 2017	$327,650	$278,450	$254,590


FY17 REVENUE
$278,450
License
$189,820
(Individuals)
Late Fee
$4,350
Bldg. Permit
Review Fee
$15,825
Application Fee
$18,240
COA
$43,075
(Entities)
Exam Fee
$6,175
Certificates and
Credit
$965

REGISTRANT DATABASE

		FY17	F16	FY15	FY14	FY13	FY12	FY11
ENGINEERS	ARCHITECTURAL	0	0	1	1	1	1	1
	CIVIL	391	408	368	366	362	365	408
	CHEMICAL	5	5	4	5	5	5	5
	CM	1	1	1	1	1	3	0
	ELECTRICAL	113	122	110	107	105	102	115
	ENVIROMENTAL	9	9	9	9	8	7	9
	FIRE PROTECTION	21	20	19	18	15	12	12
	MECHANICAL	85	81	74	78	79	75	90
	STRUCTURAL	66	62	57	54	53	52	54
SURVEYORS		18	19	18	18	21	21	23
ARCHITECTS		100	108	104	110	108	107	126
LANDSCAPE ARCHITECTS		5	5	5	4	5	5	7
INDUSTRIAL ENGINEER		1	1	0	0	0	0	0
Total		815	841	770	771	763	755	850

COA/ENTITIES	FY17	FY16	FY15	FY14	FY13	FY12	FY11
	115	108	117	104	96	93	115
DISCIPLINE PER COA FY17	(1)39	(2)46	(3)19	(4)4	(5)2	(6)3	(7)2


FY17 REGISTRANTS
815
PLS
18
FPE
21
ME
85
LA
5
SE
66
EnvE
9
ChemC
5
EE
113
CM
1
RA
100
IndE
1
CE
391
Civil (CE)
Industrial (IndE)
Architect (RA)
Construction Management (CM)
Electrical (EE)
Chemical (ChemC)
Environmental (EnvE)
Structural (SE)
Landscape Architect (LA)
Mechanical (ME)
Professional Land Surveyor (PLS)
Fire Protection (FE)

NEW REGISTRATION STATISTICS

	FY17	FY16	FY15	FY14	FY13	FY12	FY11
CIVIL ENGINEER	35	23	28	24	24	28	65
ELECTRICAL ENGINEER	8	10	8	9	7	4	17
MECHANICAL ENGINEER	9	7	1	6	5	6	13
STRUCTURAL ENGINEER	9	3	5	2	5	6	6
ENVIRONMENTAL ENGINEER	1	2	1	1	1	2	0
CHEMICAL ENGINEER	1	0	0	0	0	0	5
FIRE PROTECTION	1	1	2	3	4	2	3
REGISTERED ARCHITECT	6	5	6	7	4	9	16
LANDSCAPE ARCHITECT	0	0	2	0	1	0	0
LAND SURVEYOR	1	0	2	0	0	2	0
INDUSTRIAL ENGINEER	0	0	1	0	0	0	0
TOTAL	71	51	56	52	51	59	125

	PENALTIES/FINES RECEIVED
FY 10	$11,450
FY 11	$35,750
FY 12	$14,000
FY 13	$11,210
FY 14	$11,700
FY 15	$5,475
FY 16	$18,500
FY 17	0

ADDRESS

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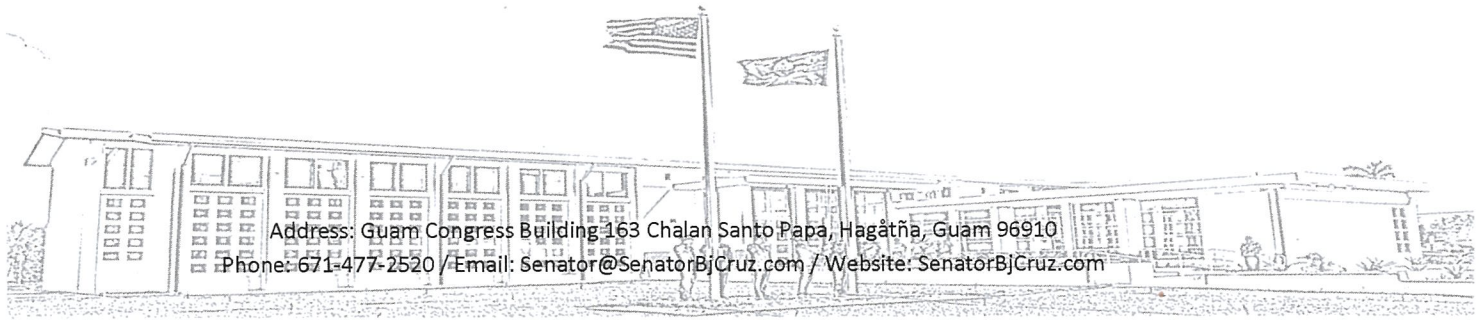
Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Guam Board of Accountancy

Thursday, April 19, 2018
11:00AM



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GUAM
board of accountancy

April 18, 2018

Senator Benjamin J.F. Cruz
Speaker, 34th Guam Legislature
155 Hesler Place, Suite 107
Hagatña, Guam 96910

Re: Guam Board of Accountancy (GBA) FY2019 Annual Budget

Dear Speaker Cruz:

Our testimony with regard to the specific questions to be addressed in our FY 2019 Annual Budget hearing follows:

1) What is/are the core mission(s) of your agency and how do they serve the taxpayer?

   The GBA is a member of the National Association of State Boards of Accountancy (NASBA) and administers the national Certified Public Accountants examination produced by the American Institute of Certified Public Accountants (AICPA). The GBA is responsible for maintaining professional standards and practices to safeguard the public interest, through certifying, licensing, and regulating all Certified Public Accountants practicing in the Territory of Guam. It is the policy of the Territory of Guam, through the Guam Accountancy Act of 2003 (as amended), and the purpose of the Guam Board of Accountancy (GBA) to promote the reliability of information that is used for guidance in financial transactions or for accounting for, or assessing, the financial status or performance of commercial, noncommercial, and governmental enterprises.

   The Government of Guam believes that the public interest requires that persons professing special competence in accountancy or offering assurance as to the reliability or fairness of presentation of accounting or financial information must demonstrate their qualifications to do so. Persons who have not demonstrated and maintained such qualifications will not be permitted to represent themselves as having such special competence or to offer such assurance.

2) What specific metric or metrics do you use to determine that your core mission is being achieved?

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email.guamboa@guamboa.org • www.guamboa.org
335 South Marine Corps Drive, Suite 101, Tamuning, GU 96913

April 18, 2018
Senator Benjamin J.F. Cruz
Re: Guam Board of Accountancy (GBA) FY2019 Annual Budget

To fulfill its purpose, the GBA is tasked to prescribe and assess the qualifications of licensees, to regulate the conduct of all persons licensed as having special competence in accountancy in all aspects of their professional work, and to prohibit the use of titles that have a capacity or tendency to deceive the public as to the status or competence of the persons using such titles.

The GBA addresses these tasks primarily through establishing entry-level requirements for CPAs, qualifying candidates to take the national CPA Examination, administering the national CPA Examination, issuing candidates' grades and ultimately certifying and licensing successful examination candidates as possessing the requisite professional skills to effectively practice public accounting in the Territory of Guam.

The GBA further ensures the continued competency of all Guam licensed CPAs through Board oversight and approval of continuing professional education (CPE) sponsors and by requiring all CPA licensees practicing in Guam to meet annual CPE reporting requirements, including professional ethics education, as well as participation in tri-annual Peer Review Programs, as defined by the AICPA.

The GBA also pursues disciplinary actions against any licensee that violates the Guam Accountancy Act statutes or rules in the conduct of any business within or without the Territory of Guam. Such actions may include assessing penalty fines, requiring additional training or education, requiring pre-issuance reviews of a licensee's work product, and/or suspending or revoking a license to practice.

3) A brief overview of your agency's funding level for FY 2019, and how these funds are allocated and expended to meet your agency's core mission.

As you may know, the GBA does not receive any funds from the US Federal Government or the Government of Guam. Rather, the GBA funds are derived directly from CPA application, examination and licensing fees, chiefly examination fees generated by the Guam Computer Testing Center (GCTC). The GCTC is operated by NASBA under contract with the GBA. This contract extends through 2023, in concert with the AICPA and NASBA Uniform CPA Exam contract extension to 2024. Since the CPA exam became available in Japan in 2011, the majority of GCTC candidates are now Chinese and Korean. With the real possibility of testing being allowed in China, we consistently reserve three years' revenues to compensate for the resulting eventual loss of GCTC revenues. Still, we are budgeting an annual contribution to the Guam Accountancy Endowment Fund that supports the UOG Visiting Accounting Professor and Lecturer program created in 2015. We are ever closer to reaching a level of issued and renewing licenses, such that new and renewal licensing revenues will be sufficient to support GBA operations without any GCTC revenues.

The Board, through the Guam Accountancy Endowment Fund, is continually working with the UOG faculty to strengthen the accounting program and develop a PMBA degree with an integrated CPA exam focus to qualify our local Guam graduates as candidates for licensing as CPAs. This effort is also designed to support Guam CPA candidates and licensees through maintaining our substantial equivalency with all other USA jurisdictions regulating CPAs.

tel.671.647.0813 • fax.671.647.0816
email.guamboa@guamboa.org • www.guamboa.org
335 South Marine Corps Drive, Suite 101, Tamuning, GU 96913

April 18, 2018
Senator Benjamin J.F. Cruz
Re: Guam Board of Accountancy (GBA) FY2019 Annual Budget

Our Board approved budget for FY 2019 encompasses the following major revenue and expenditure categories; our full financial budget and performance history is available on our website (http://www.guamboa.org/services/links_financial.htm):

BUDGETED REVENUES	
Application, Certification and Licensing Fees	$380,000
Guam Computer Testing Center Fees	450,000
Total Budgeted Revenues	$830,000
BUGDETED EXPENDITURES	
Administrative Services Contract	$314,280
Office and Operating Expenditures	175,500
Guam Accountancy Endowment Fund Contribution	300,000
Total Budgeted Expenditures	$789,780
BUDGETED Addition to Restricted Fund Balance	$ 40,220

If you need additional information, please contact us at your earliest convenience by calling 647-0813 or emailing your request to: execdir@guamboa.org. Thank you.

Very truly yours,

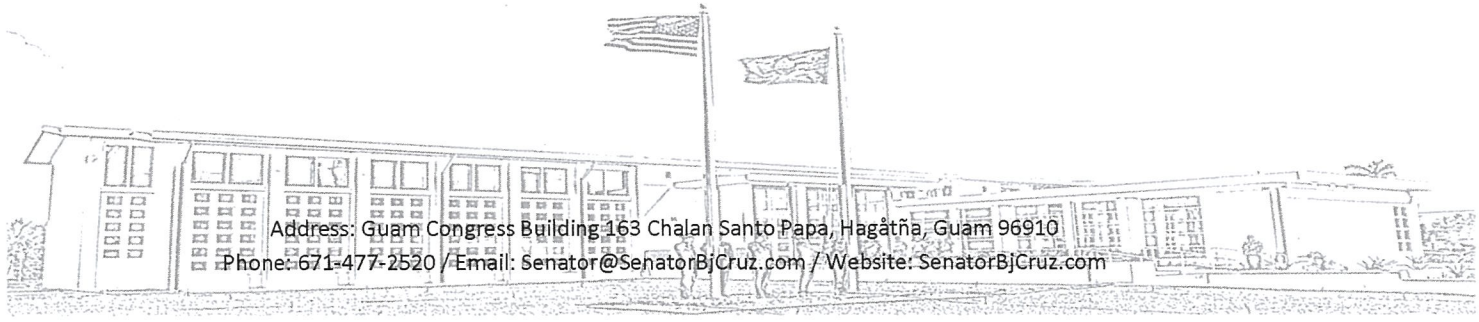
D.N. Sanford
Executive Director

tel.671.647.0813 • fax.671.647.0816
email.guamboa@guamboa.org • www.guamboa.org
335 South Marine Corps Drive, Suite 101, Tamuning, GU 96913

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Civil Service Commission

Thursday, April 19, 2018
11:00AM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

EDDIE BAZA CALVO
Governor
RAY TENORIO
Lieutenant Governor

CIVIL SERVICE COMMISSION
Kumision I Setbision Sibit
GOVERNMENT OF GUAM
I Gobietnon Guahan
P.O. Box 2950 • Hagåtña, Guam 96932
Tel: (671) 647-1855/1857 • Fax: (671) 647-1867
Website: csc.guam.gov

PETER S. CALVO
Executive Director

April 16, 2018

The Honorable Senator
Speaker, Benjamin J.F. Cruz,
Committee on Appropriations and Adjudication
34th I Liheslaturan Guahan
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96910

SUBJECT: **This is a transmittal in reference to I Lisheslaturna Guahan Notice of Fiscal Year 2019 Budget Hearing, dated April 12, 2018 regarding the Civil Service Commission's core mission(s) and PL34-87 assigned PN 305.**

Hafa Adai; **Senator Cruz**

Transmitted for your review and action is the **"CORE MISSION(S)"** administered by the Civil Service Commission (CSC), pursuant to 4 G.C.A. §4403 Duties of the Commission and 5 G.C.A. §5625-5677 Standards of Conduct (ethics in procurement).

The Civil Service Commission is the Agency that adjudicates Adverse Action appeals [§4403(b)], Grievance(s) appeals [§4403(c)] and Equal Employment Opportunity (EEO) appeals [§4403(c)].

Additionally the Civil Service Commission is the agency that adjudicates complaints (appeals) in Post Audits investigations [§4403(d)], Notices of Personnel Action investigations [§4403(e)], Political Activity investigations (§5105), Public Employee Protection Act investigations (§4504), Lay-Off, Furlough and Priority Placement investigations [§4403(c)] and Ethics in Procurement (§5650).

Furthermore, pursuant to PL 33-55 Time Standards has been placed on the Civil Service Commission to ensure matters adjudicated in a reasonable and expeditious manner.

Lastly, the Civil Service Commission was created by the **Organic Act of Guam under §1422c**, which states; ..."*The Legislature shall establish a merit system and, as far as practicable, appointments and promotions shall be made in accordance with such merit*

system. The Government of Guam may by law establish a Civil Service Commission to administer the merit system"...(cited in part)

SERVICE(S) the Civil Service Commission provides to the tax payers of Guam are;

1. Providing an administrative appeals process for employees of the Government of Guam who are tax payers and doing the work for the people of Guam.
2. Providing checks and balances in their (tax payers) government.
3. Ensures public employment is based on merit.
4. Ensures citizens of this community can compete for job opportunities.
5. Enforces compliance of rules and laws to ensure our government is fair and effective.
6. Conducts comprehensive research and investigations on complaints and makes findings and recommendations.
7. Provide guidance on personnel matters to employees and management of the executive branch consistent with best human resources practices, rules and laws.
8. Participates in interpreting rules and laws to include making recommendations on proposed legislation, executive orders and rules regarding the Commission's mandates and activities.
9. Providing a lower operating cost to the General Fund.
10. The above authority(s) placed on the Civil Service Commission Agency has a significant impact on the tax payers of Guam.

    The Civil Service Commission is the **only Adjudicatory Administrative Agency** to help relieve the burden that would be placed on the Judiciary Courts to resolve. If there was no Commission, the costs associated with hearing appeals and complaints in the courts would be much higher.

    Therefore removing costs associated with court filing fees, attorney fees, recruitment of more judges, staffing and the like. The Civil Service Commission's overhead costs are considerably lower than providing this important required service in the Judiciary Courts.

SPECIFIC METRIC(S) the Civil Service Commission uses to determine the Core Mission is being achieved are;

1. Statistics tracking and monitoring.
2. CSC Resolution(s).
3. Calendar bookings (scheduling).
4. Citizen Centric report.
5. Employee Performance Evaluations.
6. Quality Assurance Checks.
7. Automation.
8. Public Service Announcements.
9. Media Announcements.
10. Case Management Statement

With the recent budget crisis the General Fund is facing, our leaders are considering Furloughs, Layoffs, Reorganization, and other cost cutting measures within the Executive Branch to help relieve some of this burden. The Civil Service Commission will play a vital role in adjudicating any appeals associated with such extreme remedies. Our assigned **'Priority Number" of 305** pursuant to PL 34-87 needs to be seriously re-evaluated, because of the impending appeals.

Budget Request for **FY2019** is a mirror image of **FY2018** Budget Level. It is as follows;

1. **Directors Office**			
Salaries & Benefits		$	260,940.00
Contractual Services		$	19,632.00
Lease (Rental)		$	152,500.00
Supplies		$	4,000.00
Telephone/Ethernet Services		$	12,876.00
	Total	**$**	**449,848.00**
2. **Board of Commissioners**			
Salaries & Benefits		$	40,857.00
Miscellaneous		$	28,800.00
	Total	**$**	**69,657.00**
3. **Legal**			
Salaries & Benefits		$	105,364.00
	Total	**$**	**105,364.00**
4. **Administrative Law Judge**			
Salaries & Benefits		$	45,957.00
Contractual Services		$	70,761.00
	Total	**$**	**116,718.00**
5. **Personnel Management Administration**			
Salaries & Benefits		$	312,378.00
	Total	**$**	**312,378.00**
	Grand Total----------	**$**	**1,053,965.00**

Submitted for your review and consideration.

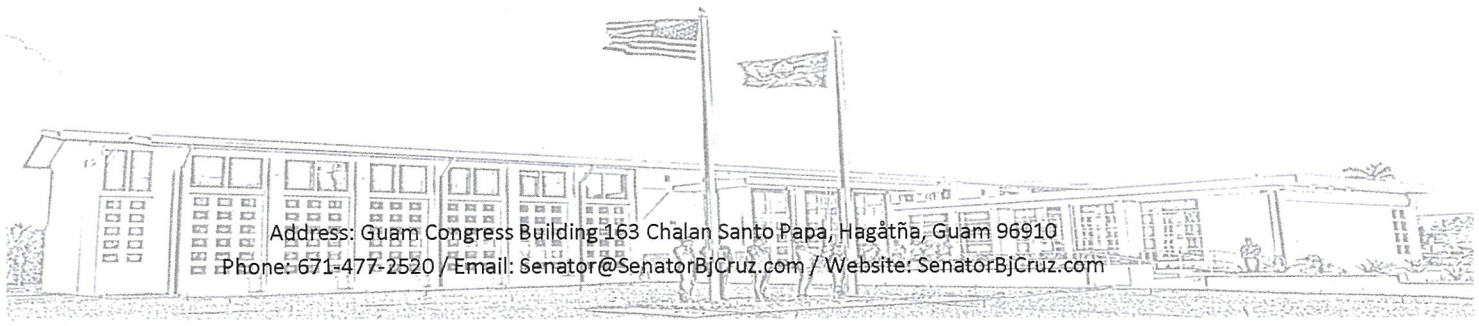
PETER S. CALVO
Executive Director

attachments

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Guam Commission for Educator Certification

Thursday, April 19, 2018
2:00PM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

KUMISION SETTEFIKASION PARA I MANMANIDUKA
GUAM COMMISSION FOR EDUCATOR CERTIFICATION
303 University Drive, SOE Room 105, Mangilao, GU 96913
Tel: (671)735-2554 Fax: (671)735-2569
www.gcec.guam.gov

Speaker Benjamin J.F. Cruz

APR 18 2018
Time: 4:25 [ ] AM [X] PM File No.
Received By:

Honorable Speaker Cruz and members of the Committee.

Hafa adai! I am Lea Santos, the Executive Director of the Guam Commission For Educator Certification.

GCEC provides a rigorous system of certification, professional standards, professional development and evaluation designed to support improved student achievement, to improve the quality of our Guam educator workforce and to improve student performance. The Commission ensures that all candidates for certification or renewal of certification demonstrate the knowledge and skills necessary to improve the performance of Guam's diverse student population. The Commission is also responsible for determining if the certificate holder(s) are in compliance with the Standards of Professional Conduct for Guam Educators. The commission is empowered to sanction, suspend or revoke certificates of educators who are guilty of improper conduct.

GCEC issues certificates to educators employed by GDOE, private schools, DODEA as well as those living in the mainland and overseas.

• What specific metric or metrics do you use to determine that your core mission is being achieved?

We use the types of certificates and the number of certificates issued to determine how we are fulfilling our mission.

GCEC issues the following certificates to educators:

- Elementary, Middle School and High School teachers
- Chamorro Language and Culture teachers
- Preschool teachers
- School Administrators
- School Counselors
- Endorsements for School Librarians, other specialty and content areas
- Reading Specialists, and,
- Career and Technical education teachers

There are 5 types of certificates with different requirements and terms as follows.

- Temporary certificates are for a non-education graduates, renewable once and with a total validity of 4 years. During this period, the educator must complete the courses for an education preparation program or an MA in Teaching.

- Basic certificates do not require a bachelor's degree and can be renewed any number of times.
  - Basic Chamorro is renewable every 2 years with 6 or more credits.
  - Basic Preschool is renewable every 3 years with 15 clock hours of in service professional development.
  - Basic Career and Technical Education is renewable every 3 years with 12 units.
- Initial certificates are non – renewable for 3 years and mentorship must be completed.
- Professional certificates are for 5 years and may be renewed any number of times with 6 credits or 90 clock hours of professional activities.
- Master certificates require an MA degree, renewable every 10 years and may be renewed for any number of times with 8 credits or 120 clock hours of professional activities.

For FY 2017, GCEC issued 493 certificates as follows:

79	Temporary
60	Basic
100	Initial
144	Professional
80	Master
9	Extensions
30	Endorsements

During the same period, the staff responded to:

4,914	Telephone calls
1,430	Walk ins
2,593	Emails

• A brief overview of your agency's funding level for FY 2019, and how these funds are allocated and expended to meet your agency's core mission.

17 GCA Chap 27 Section 26008 (b) specifically states that GCEC's budget request must be submitted directly to the Legislature.

Total budget request for GCEC is $497,113.

- Total Personnel Cost for 3 staff members is $213,013.
- $18,000 for travel to NASDTEC (National Association of State Directors of Teacher Education and Certification) conferences and the NASDTEC Professional Practices Institute by commission members and / or staff.
- Under Contractual, the commission is requesting for
  - $200,000 for legal services of a lawyer and investigator to deal with educator misconduct cases
  - $20,000 for an off-island educator misconduct trainer for all certificate holders
  - $4,500 for copier/scanner/fax/color printer lease
  - $4,500 NASDTEC annual membership dues
  - $3,000 for a webmaster who maintains the website
  - $2,400 to GCC for our data storage contract

- $6,000 to UOG for office rental and for financial services since all fees are paid through the UOG Business Office
- $15,000 to replace two (2) desktop computers purchased in 2009 and 2015 (that is crashing) and two (2) 2010 laptops.
- $4,800 for telephone services.

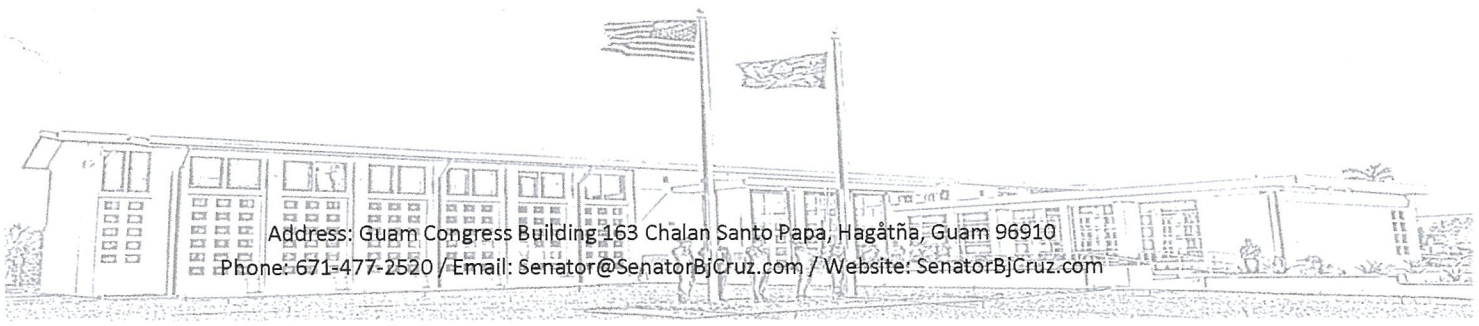
I humbly ask for your favorable consideration. *Si Yu'os Ma'ase* and thank you for giving me the opportunity to provide this testimony.

Lea Santos
Executive Director

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Guam Contractors License Board

Thursday, April 19, 2018
2:00PM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

CONTRACTORS LICENSE BOARD
Inetnon Malisensiayen Kontratista
542 North Marine Corp Drive A. – Tamuning, Guam 96911
649-2211, 649- 9676, 649-2210(Fax)

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LT. GOVERNOR

EDUARDO R. ORDONEZ
EXECUTIVE DIRECTOR

April 17, 2018

Speaker Benjamin J.F. Cruz

APR 18 2018
Time: 3:00 [ ] AM [ ] PM File No. 34-1790
Received By:

Honorable Benjamin J.F.Cruz
Office of the Speaker
Guam Congress Building
163 Chalan Santa Papa
Hagatna, Guam 96910

Buenas Yan Saludas!

Re: ***Fiscal Year 2019 Budget Hearing***

CORE MISSION FOR YOUR AGENCY AND HOW THEY SERVE THE TAXPAYERS?

Contractors License Board *and* ***The Guam Building Code Council*** serves the taxpayers by protects consumers; by regulating the construction industry through policies that promote the health, safety and general welfare of the public in matters relating to construction.

WHAT SPECIFIC METRIC OR METRICS DO YOU USE TO DETERMINE THAT YOUR CORE MISSION IS BEING ACHIEVED?

CLB is achieving its goals by updating their standards to make things easily accessible to the taxpayers. By doing this they are updating the website that will make it easier and ADA compliant. Request for legal services from the Attorney General's Office to include legal opinion for CLB and GBCC. Update of Public Law, Rules and Regulations and exams for contractors.

Assist taxpayers with review their application and collect all fees necessary to obtain a license. Explain to them process for obtaining a license. Assist customers with complaint forms that are coming into the agency. Explain to them the process for complaints.

Investigation section receives, log and respond to consumer complaints against contractors, both licensed and unlicensed. Issues fines/citations out to individuals or companies who are not in compliant with Public Law 30-11.

The Guam Building Code Council is mandated to develop its rules and regulations to assist with Guam's taxpayers. Guam Building code Council shall serve a dual role as a review board for proposed updates and amendments to the Guam Building Code, and as an Appeals Board for disputes related to order, decisions or determinations made by Government of Guam entities relative to the application and interpretation of the Guam Building Code.

A BREIF OVERVIEW OF YOUR AGENCY'S FUNDING LEVEL FOR FY 2019, AND HOW THESE FUNDS ARE ALLOCATED AND EXPENDED TO MEET YOUR AGENY'S CORE MISSION.

SUMMARY: CONTRACTORS LICENSE BOARD & GUAM BUILDING CODE COUNCIL		
111	**Salary**	367,683.00
113	***Benefits***	134,645.00
	TOTAL PERSONNEL SERVICE	***502,328.00***
220	***Travel***	*22,304.00*
230	***Contractual***	166,241.00
240	***Supplies & Material***	85,176.00
271	***Drug***	400.00
290	***Misc***	10,800.00
	TOTAL OPERATIONS	***284,921.00***
361	***Power***	25,000.00
363	***Telephone***	9,000.00
	TOTAL UTILITIES	***34,000.00***
	TOTAL APPROPRIEATIONS	***$821,249.00***

If you have any question please contact the Maria D. Perez, Administrative Officer at 649-2212/2211.

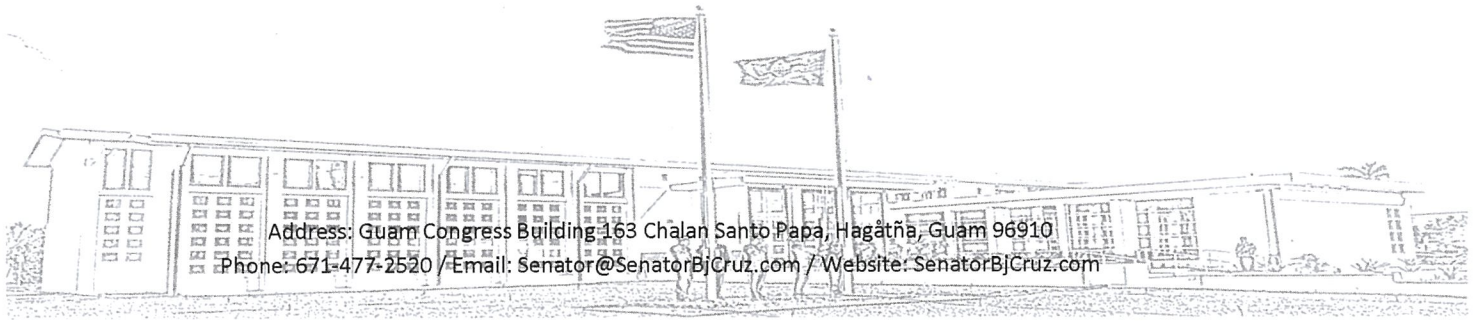
Si Yu'os Ma'ase!

Eduardo R. Ordonez
Executive Director

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Office of the Chief Medical Examiner

Thursday, April 19, 2018
2:00PM



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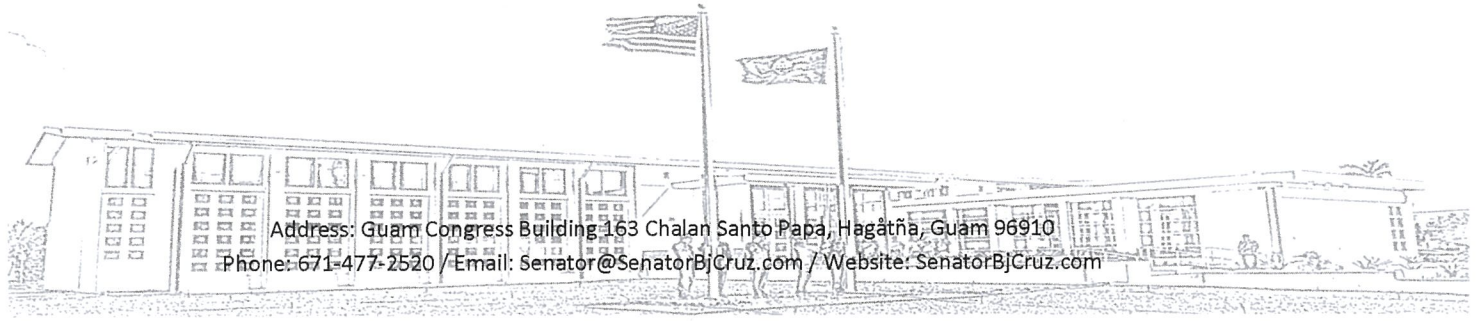
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Department of Military Affairs

Thursday, April 19, 2018
3:00PM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

GOVERNMENT OF GUAM
DEPARTMENT OF MILITARY AFFAIRS
(DIPÅTTAMENTON ASUNTON MILITÅT)
430 Army Drive, Bldg. 300
Barrigada, Guam 96913-4421

MEMORANDUM No. DMA 040-2018

DATE: April 19, 2018

TO: Office of the Speaker, Benjamin J. F. Cruz
I Mina'trentai Kuatro na Liheslaturan Guahan
Committee on Appropriations and Adjudication

FROM: Director, Department of Military Affairs (DMA)/ The Adjutant General

SUBJECT: DMA Fiscal Year 2019 Budget Hearing Testimony

The Department of Military Affairs or DMA continues to provide support to ensure Soldiers, Airmen and families of the Guam National Guard are prepared to respond to a local and/or a federal call to duty.

DMA's Goals:

- Ensure the Guam National Guard is adequately supported to meet the State and Federal Missions.
- Ensure Master Cooperative Agreement (MCA) requiring local match are sufficiently funded.
- Ensure facilities are readily available and fully operational for soldiers' and airmen training.

The metrics used in the Guam National Guard to measure readiness can be used to determine effectiveness of use of Government of Guam funding.

A Unit Status Report or USR measures a unit's ability to respond to call to deploy. The USR measures the unit's personnel readiness, training readiness and logistical readiness. USR's are reviewed quarterly at all levels.

Metrics for maintenance of buildings are maintained to help determine effectiveness of maintenance personnel and management of supplies and equipment and are reviewed at a facilities management board every quarterly.

Department of Military's Government of budget for FY 2019 is $909,100, the same as FY 18's budget request.

SUBJECT: DMA Fiscal Year 2019 Budget Hearing Testimony

The bulk of the budget is used to pay for personnel. There are 37 Department of Military Affairs Employees to support about 1,500 Guam National Guardsmen, army and air.

Security guards safeguard the supplies, equipment and the multimillion dollar infrastructure complex at the Barrigada Readiness Center and at Fort Juan Muna.

Maintenance workers are the main force to provide a quick response force in maintaining 61 buildings in 4 locations at the Barrigada Readiness Center, Fort Juan Muna, Anderson Air Force Base and Northwest Field.

The Administrative Service Officer and administrative support staff help to manage the millions of dollars generated from the Guam National Guard.

In addition to the 37 DMA staff, federal funded fulltime support staff of over 300 Soldiers and airmen in the Guam National Guard and contractors all work collectively to ensure Soldiers, Airmen and their families are ready to respond for the call to duty.

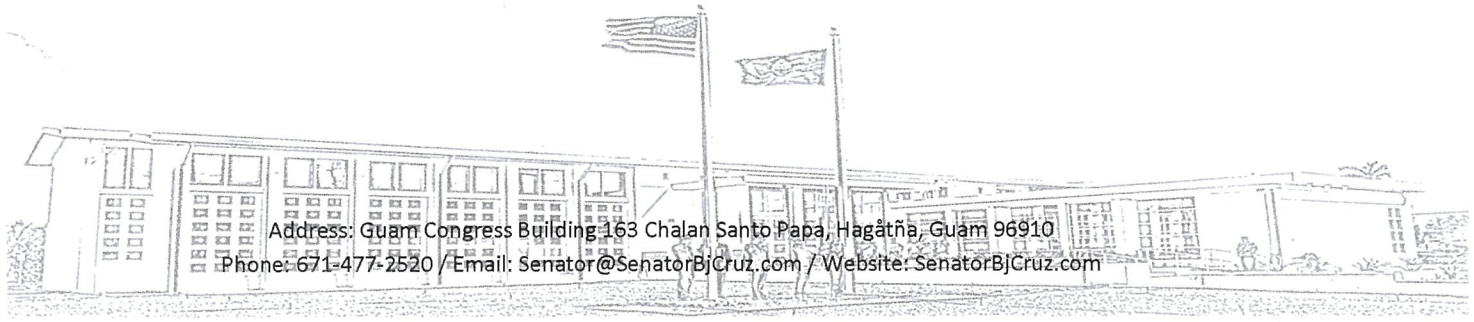
Dangkulo na Agradesimiento!

RODERICK R. LEON GUERRERO
Major General
Director, Department of Military Affairs
The Adjutant General, Guam National Guard

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Veterans Affairs Office

Thursday, April 19, 2018
3:00PM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

Joe A. San Agustin
Administrator Guam Veterans Affair Office

April 19, 2018

Ref: Notice of Fiscal Year 2019 Budget Hearing

Hafa Adai Mr. Speaker, Mr. Chair and Honorable Senators

My name is Joe A. San Agustin Special Assistant to the Governor Administrator Guam Veterans Affairs Office. Today I appear before this Legislative Body to provide testimony regarding Fiscal Year 2019 Budget for the Guam Veterans Affairs Office.

The Core Mission of the Guam Veterans Affairs Office is to ensure that all Veterans and their dependents are well informed on their possible benefits under title 38, U.S. Code of Veterans Benefits, and codification of laws under the Department of Veterans Affairs. It is the main artery to providing services to those that have served in our United States Military and their families.

The Office is broken down into three areas, Administration, Benefits and Cemetery. The Administrative section is responsible for the daily operations and support of both the Admin Office and the Cemetery.

The Admin is comprised of the Administrator and the Admin Assistant.

The Benefits section is comprised of two FTE Veterans Service Representatives whom are responsible to assisting over 11,000 Veterans and their families on their benefits and other areas that we could assist, with a monthly average of 300 Clients per month.

The Cemetery Section is comprised of one Burial Planner (LTE) one Cemetery Supervisor (FTE) and two Cemetery Workers (FTE). Responsible for the daily upkeep of 18 acres of grounds maintenance, with an average of 15 to 20 burials per month.

The Agency's budget of $631.767 provide for $503.615 for personnel, $14,900 for travel, $29,000 for Contractual services, $25,252 for supplies and materials, $30,500 for equipment, $500.00 for Drug testing and $28,000 for utilities.

So with these figures we can determine that this agency has one of the smallest budget in government to serve those that have served. The agency continues to operate in the most efficient manner that it could. But at the risk of burnouts, stress and health concerns to the few that are serving our Veterans and their families.

So with very few to zero complaints we can determine that we are achieving our core mission.

While it is understood that we must take cost cutting measures, to generate government savings, this agency cannot afford any more cutting measures. It's obligations to serve our Patriotic community is one that cannot be neglected. They have joined the ranks to serve their country and island with out giving up. We cannot not give up on them. When the storm clears lets do the right thing, by increasing this agencies budget to allow the hiring of more personnel and funding to adequately sustain it's daily operation.

Lastly I thank you all for the opportunity to testify before this legislative body.

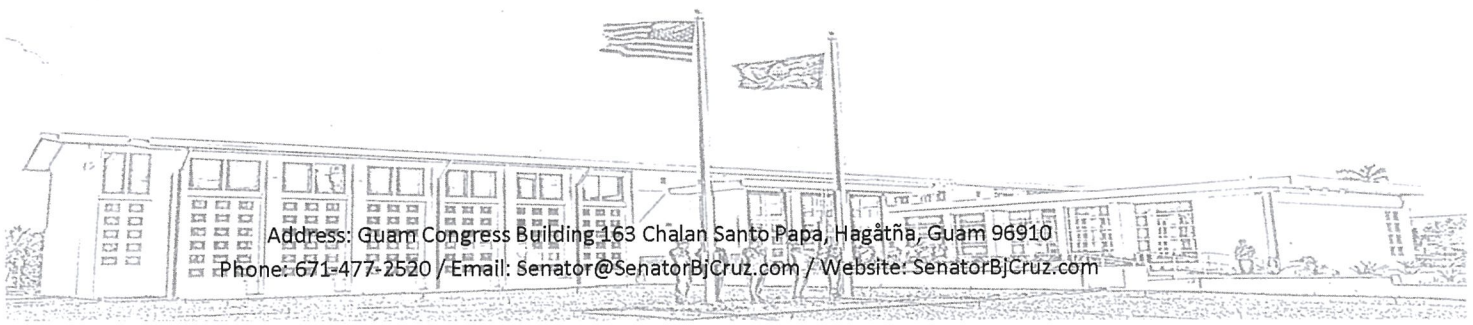
Respectfully

Joe A. San Agustin

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Bureau of Budget and Management Research

Friday, May 4, 2018
9:30AM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

May 4, 2018

The Honorable Benjamin J.F. Cruz
Speaker & Chairperson, Committee on Appropriations
and Adjudication
I Mina'trentai Kuattro na Liheslaturan Guåhan
Thirty-Fourth Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

RE: TESTIMONY FOR THE BUREAU OF BUDGET AND MANAGEMENT RESEARCH FISCAL YEAR 2019 BUDGET

Buenas yan Hafa Adai! Speaker Cruz and members of the Committee on Appropriations and Adjudication. Thank you for the opportunity to present the Bureau of Budget and Management Research's (BBMR's) Fiscal Year 2019 Budget Request.

BBMR submitted its budget request on March 28, 2018 and the subsequent action of the Legislature's Office of Finance and Budget to post all Government of Guam FY 2019 budget requests on their website has made all departmental requests available for public review for over a month.

Fund Source	FY19 Request (Option 1)	FY 2018 Auth.	Variance	% Incr. / (Decr.)
General Fund [1/]	$1,287,508	$1,287,508	$0	0%
Indirect Cost Fund	$331,862	$327,288	$4,574	1.3%
Total	**$1,619,370**	**$1,614,796**	**$4,574**	**.28%**

1/: GF levels exclude appropriation of $68,358 for BBMR employee Competitive Wage Act (CWA) Appeals in Fiscal Year 2018.

BBMR is seeking a FY 2019 Appropriation level of $1,619,370 for its operations. The sum of $1,287,508 is requested from the General Fund and $331,862 is requested from the Indirect Cost Fund. Approximately $1.57M is for personnel and $42K is for operational costs and utilities. It should be noted that 73% of the Bureau's personnel cost are for professional staff who work directly with executive line departments and agencies in the formulation and execution of their annual budget appropriations, administration of federal grants, etc. The remaining 27% in personnel cost are for BBMR management and Administrative support staff who provide leadership and support to the Bureau in meeting its core duties and responsibilities.

The core mission of BBMR is to develop, implement, monitor and manage the Executive Branch Budget for all line departments and agencies of the Government of Guam as well as providing fiscal and human resource information to policy makers.

The Bureau accomplishes its mission by:

1. Preparing and submitting the Governor's Annual Executive Budget Request on behalf of the Office of the Governor for submission to *I Liheslaturan Guåhan*.
2. Implementing the Annual Appropriation Act as adopted by *I Liheslaturan Guåhan* and the Governor of Guam.
3. Monitoring Departments' annual appropriations and expenditures.
4. Enforcing existing fiscal policies and implementing new fiscal policies as required by the Governor of Guam (i.e. the FY 2018 Fiscal Realignment Plan).
5. Providing assistance to departments and agencies in developing their annual budget requests.
6. Reviewing and providing authorization for documents submitted by departments and agencies (i.e. GG-1s, TAs, MOUs, Requests for Appropriation / Allotment Modifications, etc.)
7. Preparing anticipated fiscal impacts on proposed legislative measures as they are introduced.
8. Preparing and submitting mandated reports including the Consolidated Revenue & Expenditure Report, the Special Revenue Fund Tracking Report, etc.

The Bureau's organization consists of the Director's Office and the Budget and Management Division.

Director's Office

The Director's Office is responsible for overall direction, administrative leadership and administrative support. All requests to the Bureau (i.e., Requests for Personnel Action, Contracts, etc.) are received by the Director's Office and disseminated to the appropriate staff for review. The Director's Office develops the Governor's Financial Plan for Executive Branch line departments and agencies and oversees the execution of the Budget Act in line with the Governor's policies and laws of Guam. The Director's Office also provides and coordinates analyses for the Governor and policy makers, provides testimony on proposed legislation and attends public hearings as required.

The major objectives of the Director's Office are to: 1) ensure that fiscal policies are carried out by providing the overall direction on policies, policy development, acceptable practices and procedures, and program planning; 2) review budget preparation guidelines; 3) review and analyze budget submissions; and 4) ensure compliance with budgetary laws and directives.

Director's Office Category	FY 2019 Request (Option 1)	FY 2018 Auth.	Variance	% Incr. / (Decr.)
Personnel	$421,508	$416,560	$4,948	1.12.0%
Operations	$4,311	$16,309	(-$11,998)	-73.56%
Total	**$425,819**	**$432,869**	**(-$7,050)**	**-1.62%**
FTE(s)	**5**	**5**	**0**	

A total of $425,819 is requested for the Director's Office for its FY 2019 operations which is -$7,050 or 1.62% less than the FY 2018 Authorized amount of $432,869. Approximately $421,508 is requested to fund salaries and benefits for five (5) employees [Director and Deputy Director and 3 classified administrative employees]. It should be noted that the Director position is currently vacant and unfilled as a cost saving measure to meet the Bureau's budget reduction level for FY 2018. For FY2019, the position is fully-budgeted in anticipation that it will be filled by the incoming administration.

Additionally, the Bureau is requesting the amount of $4,311 for supplies and materials. Funding for contractual services and for other supplies and materials are being shifted from the General Fund the Indirect Cost Fund.

Budget and Management Division

The Budget and Management Division is responsible for the review, formulation and recommendation of fiscal and programmatic policies, procedures and plans for the proper and efficient operation of government services and programs. Additionally, it reviews and manages the uploading of appropriations and allotments for all non-exempted executive line departments and any modifications of appropriation / allotments during the fiscal year. It is responsible for the review and preparation of Federal grant programs, CIP requests, legislation and the annual financial and program plans for all line departments and agencies. This Division also provides administrative and logistical support to the Governor as necessary and provides guidance to departments and agencies to ensure consistency with the policies of the Governor and applicable statutes.

Budget & Management Category	FY 2019 Request (Option 1)	FY 2018 Auth.	Variance	% Incr. / (Decr.)
Personnel	$1,155,375	$1,143,236	$12,139	1.06%
Operations/Telephone	$38,176	$38,691	(-$515)	-1.3%
Total	**$1,193,551**	**$1,181,927**	**$11,624**	**.98%**
FTE(s)	**16**	**15**	**1**	

A total of $1,193,551 is requested for the Budget and Management Division for its FY 2019 operations. The $1,193,551 is composed of $861,689 from the General Fund and $331,862 from the Indirect Cost Fund. Approximately $1,155,375 is requested to fund salaries and benefits for sixteen (16) professional staff including twelve (12) Budget & Management Analysts (BMA), three (3) Budget & Management Analyst Supervisors and one (1) Chief Auditor. Of the 16 positions, a total of $861,689 for 12 positions are being funded by the General Fund and $293,686 for 4 positions are funded by the Indirect Cost Fund. Additionally, the amount of $24,886 is requested for various contractual service requirements including, but not limited to, Active Directory subscription services, lease & maintenance of copier machines, cable services and NASBO membership dues, etc. Approximately $2,290 is requested for supplies and materials. Lastly, $11,000 is requested for the Bureau's telephone service.

The Bureau's increase in its FY 2019 request is in personnel services and is required to fill the Director and one (1) vacant BMA I position. It should be noted that the Bureau's prior staffing level was at a high of thirty-two (32) full-time employees at the start of the 2000(s). It is imperative that the Bureau maintain the manpower level requested of twenty-one (21) FTE(s) due to the increase in workload demands and mandated reporting requirements on current staff caused by the loss of employees due to attrition during the current and past several fiscal years. It should be noted that the Bureau is currently working with one less BMA IV who is on Military Leave Without Pay Status for the entirety of the upcoming fiscal year and, more importantly, BBMR anticipates that at least five (5) of its current employees who are eligible will retire by the end of this fiscal year or next.

Relative to provisions in P.L. 34-87, I am aware of the "Priority Number" (PN) of 303 assigned to BBMR, however, I respectfully disagree with this rating and question the rationale behind it. I believe that BBMR has continued to provide the budgetary controls needed to maintain expenditure spending within the authorized levels provided each year in the Annual Appropriation Act. I believe BBMR has been very successful in controlling such expenditures within its authority. The Bureau's responsibility to monitor the Annual Appropriation Act, apart from the managing of cash, provides the internal control mechanism needed to ensure that actual expenditures are incurred in accordance with the allotment process required in §1303, Article 3, Chapter 1 of Title 5 GCA.

Furthermore, the Bureau provides oversight of approximately $21M in Compact Impact Assistance (IA) and Capital Improvement Project (CIP) grants that are awarded annually to the Government of Guam by the Department of the Interior. The Bureau serves as liaison between the Office of the Governor and DOI's Office of Insular Affairs and coordinates the submission of the Government of Guam's annual IA and CIP requests, oversees on-going projects and ensures compliance with semi-annual financial and project status reporting requirements.

Relative to federal grants in general, in FY 2019, BBMR anticipates overseeing approximately 190 federal grants, totaling approximately $300 Million, net of the Guam Department of Education, University of Guam, and Guam Community College. Such oversight is necessary to prevent or minimizes federal over-expenditures or disallowed costs.

Lastly, BBMR, along with the Department of Administration (DOA) and the Department of Revenue and Taxation (DRT) all play vital roles in fiscal management of the Government of Guam finances and were front and center during the development of the Fiscal Realignment Plan currently in place. This leads me to question the rationale of BBMR's rating of 303 while DRT and DOA were assigned PN(s) of 201 and 205 respectively. The Bureau is also a part of the Education Financial Supervisory Commission (EFSC) as it pertains to the Guam Department of Education and has been mandated to generate and remit important reports such as the Consolidated Revenue & Expenditure Report (CRER), Special Revenue Fund Tracking Report, etc.

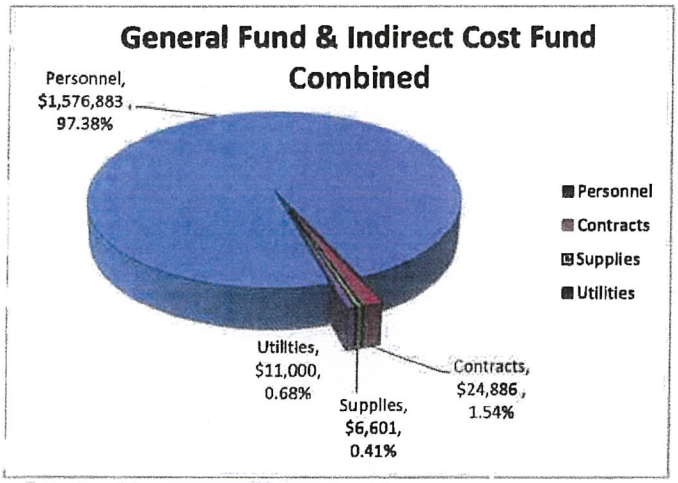
With that said, I and my staff are open to any questions from the Committee regarding the Bureau's FY2019 Budget Request as presented.

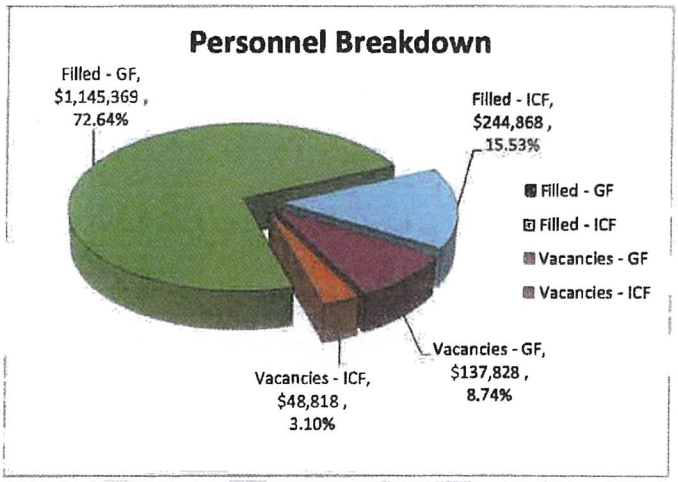
Si Yu'os Ma'åse',

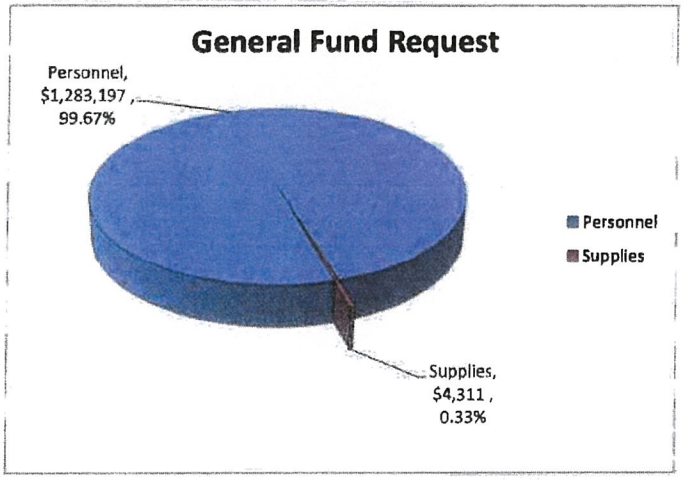
LESTER L. CARLSON, JR.
Acting Director

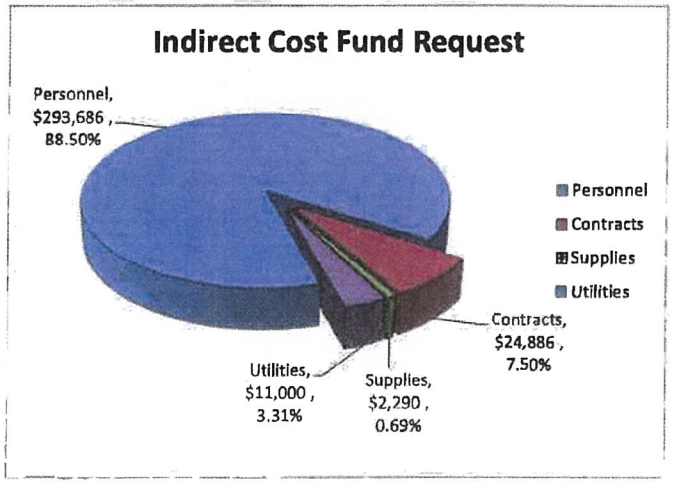
Attachments

BBMR FY19 BUDGET REQUEST





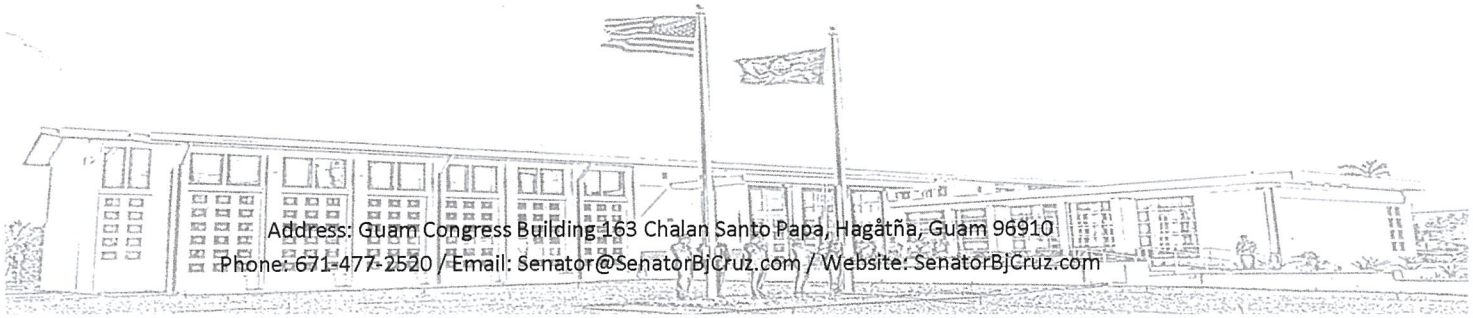




Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Guam Economic Development Authority

Friday, May 4, 2018
9:30AM



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Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

EDDIE BAZA CALVO
Governor of Guam
I Maga'Lahen Guahan

RAY TENORIO
Lt. Governor of Guam
I Segundo Na Maga'lahen Guahan

GUAM ECONOMIC DEVELOPMENT AUTHORITY
Moving Forward

Aturidåd Inadilånton Ikunumihan Guahan

JAY ROJAS
Administrator
Adminastradot

MANA SILVA TAITERON
Deputy Administrator
Sigundo Na Adminastradot

May 4, 2018

The Honorable Benjamin J.F. Cruz
Speaker of the 34th Guam Legislature
163 Chalan Santo Papa
Hagåtña, Guam 96910

Dear Speaker Cruz:

It is my honor to represent the Guam Economic Development Authority, as you seek information on the Government of Guam's autonomous agencies.

As you are aware, GEDA is a fully autonomous public corporation, established in 12GCA Chapter 50, and we receive no subsidy from the general fund.

The mission of the Guam Economic Development Authority (GEDA) is to develop a sound and sustainable economy through innovative programs that preserve and promote local culture, economic opportunities and quality of life.

Although GEDA has a series of broad mandates, GEDA regularly focuses on key areas which include: 1) industry development activities, 2) compliance monitoring, 3) commercial loan programs, 4) real property management, and 5) serve as the Central Financial Manager for the Government of Guam by assisting, coordinating and monitoring Financial Advisory Services.

Additionally, GEDA has the responsibility of marketing Guam's unique investment opportunities to US and Asian interests. We coordinate and undertake targeted investment missions to achieve our objective. GEDA provides economic data and information to potential investors, and acts as a general concierge for any and all businesses interested in doing business in Guam. GEDA also manages several programs to include the Qualifying Certificate Program, Guam Product Seal Program and other (unfunded) legislative mandates.

At its core, GEDA will remain focused on assisting in the development of Guam's economy by supporting local enterprise and attracting new investments through incentive programs and industry diversification efforts, which has been a top priority for GEDA.

GEDA looks at several factors in measuring its success, and in ensuring our core mission is being met. The number of jobs created through our investment missions and our loan programs is a key indicator.

Our Business Development Division has coordinated numerous trade missions throughout Asia, and that recently led to the approval of a $70 million hotel investment by the Taiwan

Lih Pao Group. Prior to that, we saw the approval of the $160 million Tsubaki Hotel. These projects will result in the creation of over 100 and 220 jobs respectively.

Additionally, through the State Small Business Credit Initiative, or the SSBCI loan guarantee program, GEDA has successfully deployed $8.8 million to support loans to 70 small businesses, and circulated $12 million in new money into Guam's economy thru lending activities. These 70 new ventures comprised of 50 minority owned, 19 women owned, and 1 veteran owned businesses that offered additional goods and services to the local community. They have collectively generated $40 million in revenues in their first year, created 410 new jobs and resulted in the retention of 474 jobs.

GEDA also manages the Qualifying Certificate program which in recent months has spawned questions in its validity as a tool for economic development. In the last 10 years, Qualifying Certificate holders have maintained 2,068 jobs on the island, spent over $1B in direct labor costs, $1B in local purchases, over $18M in charitable contributions. That's $2.3Billion in direct economic impact into the island and $5.6B indirectly.

Another factor which indicates our mission is being met is the achievement of low interest rates on the bond market. Providing a savings to the people of Guam is also an indication of the confidence investors have in Guam. Interest rate savings with GEDA's concentrated effort saved the Government 5-10 basis points or approximately $11million per bond deal.

Independent auditors Deloitte & Touche, LLP issued an unmodified (clean) opinion on GEDA's FY2016 financial statements. Office of Public Accountability also commended GEDA for its 13th year of having no instances of noncompliance on GEDA's financial statements. This statement affirms a positive review on GEDA's financial practice.

GEDA generates its own revenues to sustain annual operations from three primary sources: rental income from Industrial Parks, application and surveillance fees from (QC) Beneficiaries, and the management of the GALC Lease Properties under the current Memorandum of Understanding (MOU).

All revenue from these sources is allocated to GEDA operations to include, but are not limited to, salaries and benefits, legal services, professional services, office and equipment lease, travel, advertising and promotion, utilities and communication, supplies, insurance and retirees benefits, which includes Cost of Living Allowance (COLA), health insurance, life insurance and supplemental pay.

Additional source comprised of Guam Product Seal (GPS) vendor payments ($25/year per vendor). Revenue derived from this source is allocated to marketing efforts for GPS products.

Additional sources of revenues include bond fees, federal and local grants, interest income from investments, and management fees from Memorandum of Agreement (MOA) with other governmental agency. These revenue sources may not represent recurring annual income. Revenues derived from bond fees and interest income from investments, are allocated to GEDA operations. Revenues derived from federal and local grants, as well as

management fees from MOA, are allocated towards direct operation expenses incurred for the specific grant or MOA.

GEDA is the central financial manager for the Government of Guam. Although we do not have all the resources we need to do everything we wish we could, we have enough to do what we were created to do-grow this economy, create jobs, and promote Guam as the investment of choice.

We have faced quite a few challenges in the past couple years since I took over as its Administrator, and GEDA has met each challenge head on, rebounded and moved on to the next one. And we will continue to do so.

Senseramente,

Jay Rojas
Administrator

590 S. Marine Corps, Dr. Suite 511 ITC Building
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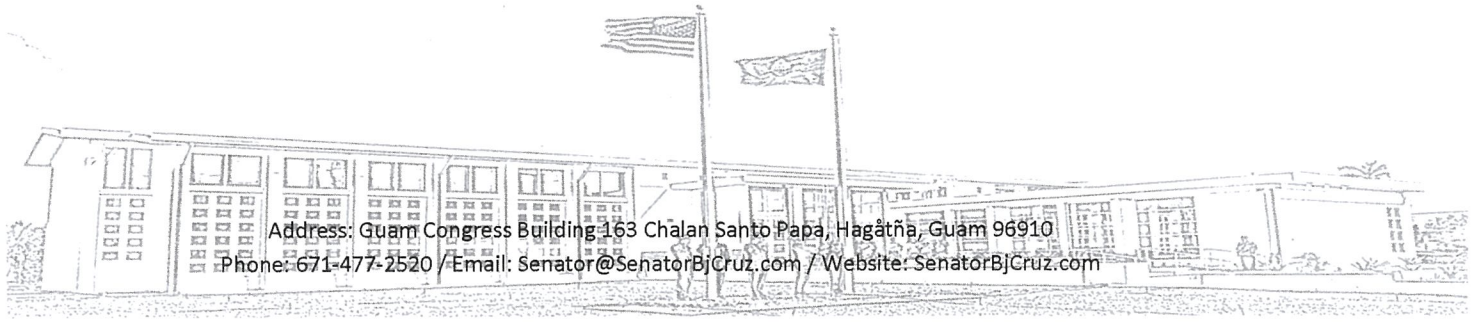
GUAM ECONOMIC DEVELOPMENT AUTHORITY

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Commission on Decolonization

Friday, May 4, 2018
2:00PM



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Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

Benjamin J.F. Cruz
Speaker, *I Mina'trentai Kuåtro na Liheslaturan Guåhan*
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

Re: Commission on Decolonization Written Testimony for Fiscal Year 2019 Budget Hearing

Håfa Adai Speaker Cruz:

The Commission on Decolonization's mission is to carry out the mandates of Public Law 23-147, which includes educating the public about the decolonization process and the three political status options available to Guam: free association, independence, and statehood.

There are two programs under the Commission: the Public Information Program and the Commission Operations. Both programs are funded through the General Fund and are necessary to ensure the Commission achieves its mission.

Public Information Program
The Commission's FY 2019 funding request for the Public Information Program relates to the Commission's core mission of educating the public, which includes a request for funding to be specifically used by the Commission for outreach efforts. Additionally, within the Commission are three task forces, which serve as advocates for the three political status options. To ensure the public is educated on free association, independence and statehood, the Commission's FY 2019 budget request includes funding for each of the three task forces to be used for education and marketing.

Commission Operations
The Commission's FY 2019 funding request for Operations includes funding for the Director's Office, which includes personnel, telephone and Internet services and travel. The funding request for travel is for two representatives from the Commission to petition on behalf of Guam at the United Nations' Special Political and Decolonization (Fourth) Committee.

There are currently two existing employees as part of the Commission Operations: the executive director and the staff assistant. Both employees provide administrative support and conduct the daily operations of the Commission. The Commission has not requested any additional funding for other positions as part of its budget request.

The Commission is aware of its assigned "Priority Number" of 307 relative to Government Reorganization. Prior to the passing of Public Law 34-87, Bill 247 was introduced, also establishing "Priority Numbers" relative to Government Reorganization. The resolution on Bill 247 adopted by the Commission during its regular meeting held in March is attached to this testimony.

Once again, our Commission is dedicated to educating the public about the decolonization process and the political status options available. Our FY 2019 budget request reflects that mission.

Should you have any questions, don't hesitate to contact me via email at Amanda.blas@guam.gov or via phone at 475-9545.

Senseramente,

Amanda Blas
Executive Director
Commission on Decolonization

CC: Commission on Decolonization Members

Attachments: Commission on Decolonization Resolution on Bill 247

COMMISSION ON DECOLONIZATION RESOLUTION ON BILL 247

WHEREAS, the Tax Cuts and Jobs Act of 2017 is an example of the disabling limitations of our unincorporated status and is indicative of the urgent need for decolonization.

WHEREAS, it is imperative the Commission remains a priority during these "times of scarce resources" as a result of the Tax Cuts and Jobs Act of 2017.

WHEREAS, Public Law 23-147 created the Commission on Decolonization for the Implementation and Exercise of Chamorro Self-Determination.

WHEREAS, the Commission is composed of 11 members of the community, to include: one representative from each task forces advocating for their respective status option, representatives from the Legislature, Mayors' Council and Youth Congress, the Governor of Guam as Chairman, and his appointed members.

WHEREAS, since the Commission was relaunched in 2011 after a period of inactivity, the Commission and its respective task forces have conducted various educational and outreach programs such as meetings, rallies, and seminars in an effort to inform the public about the decolonization process and the three status options available: Free Association, Independence and Statehood.

WHEREAS, since the Commission was relaunched, for the first time in nearly two decades, local funding has been available for the Commission to move forward with the education process. The Commission also has a $300,000 grant from the Department of Interior.

WHEREAS, the Commission is currently pursuing a self-determination study and a social media marketing plan which will positively impact the education process.

NOW, THEREFORE, BE IT RESOLVED THAT, the Commission wishes to express that now be the time to prioritize the education efforts and work of the Commission on Decolonization.

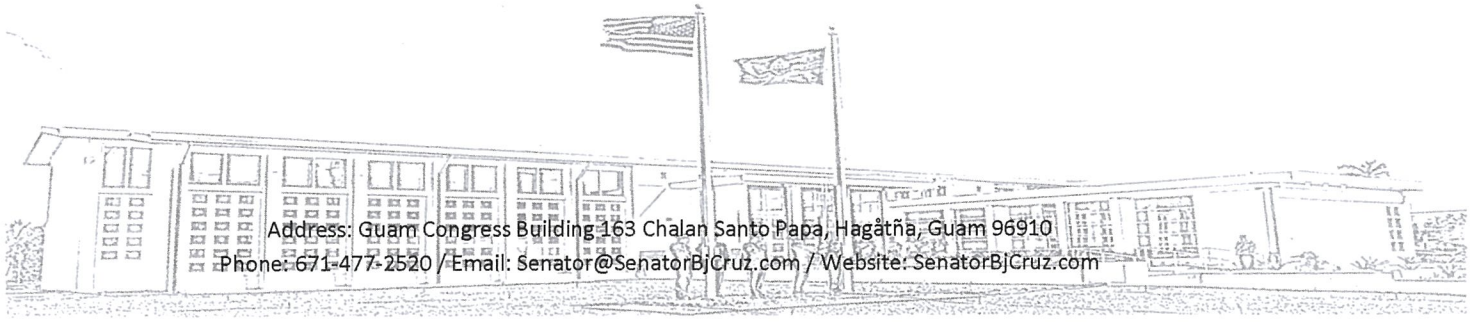
ADOPTED BY THE COMMISSION ON DECOLONIZATION ON MARCH 13, 2018

Governor Eddie Baza Calvo
Chairman

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Department of Integrated Services for Individuals with Disabilities

Friday, May 4, 2018
2:00PM



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Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

Benito "Ben" Servino
DIRECTOR

Department of Integrated Services for Individuals with Disabilities

Dipåttamenton Prugrama Para I Maninutet
Government of Guam
Division of Support Services for Individuals with Disabilities

Eddie Baza Calvo
GOVERNOR
Ray Tenorio
LIEUTENANT GOVERNOR

May 4, 2018 *DISID Ref. No. 1804-2872*

Honorable Speaker Benjamin J.F. Cruz, Chairperson,
Committee on Appropriations and Adjudication
Guam Congress Building, 163
Chalan Santo Papa
Hagåtña Guam 96910

Subject: Fiscal Year 2019 Budget Hearing on DISID's requirements for funding from General or Special Revenue Funds appropriated by *i Liheslatura*.

Buenas yan Hafa Adai Speaker Cruz and Members of the Committee on Appropriations and Adjudication.

For the record, my name is Ben S. Servino, and I serve as the Director for the Department of Integrated Services for Individuals with Disabilities (DISID).

I am submitting this written testimony in response to your request regarding the following questions:

• What is/are the core mission(s) of your agency and how do they serve the taxpayer?

*As per Public Law 24-16, the **Department of Integrated Services for Individuals with Disabilities (DISID)** serves as a single point of entry agency within the Government of Guam to coordinate and provide comprehensive community services and vocational rehabilitation services for eligible individuals with disabilities.*

*There are two Division Units that were established within DISID which includes the **Division of Support Services (DSS)** and the **Division of Vocational Rehabilitation (DVR)**.*

*The **Division of Support Services (DSS)** is 100% locally funded and current staffing is composed of four (4) full-time classified Social Workers. DSS strives to fulfill the P.L. 24-16 mandate by providing quality care and advocacy services to all of our clients.*

***DSS's Core Mission**: is to provide strength-based, client-centered support and individualized service planning to those in need while promoting independence and empowering the dignity of the human person.*

• What specific metric or metrics do you use to determine that your core mission is being achieved?

The tracking and provision of mandated support services for individuals with disabilities that were seen by DSS which includes:

1) Information & Referral (I&R) Assistance
2) Case Management, Intake Assessment, and the development of Individualized Services Plans (ISP)
3) Referrals for Respite Care and Community Habilitation Services (in collaboration with the Guam Behavioral Health & Wellness Ctr.)
4) Property Tax Credit Application assistance (in collaboration with the Dept. of Revenue & Taxation – Real Property Tax Division)
5) Housing Application Assistance (in collaboration with the Guam Housing and Urban Renewal Authority and the Homeless Coalition)
6) Public Assistance Services (in collaboration with the Dept. of Public Health & Social Services)
7) Monitoring and Technical Assistance Compliance of the Accessible Parking Law (in collaboration with the Guam Police Department, Department of Public Works and the Department of Revenue and Taxation)
8) Advocacy and Technical Assistance regarding compliance with the ADA (in collaboration with the GovGuam ADA Coordinators Liaisons and the Guam Legal Service Corporation, Disability Law Center)
9) Provision of Assistive Technology (in collaboration with the UOG/CEDDERS Guam System for Assistive Technology)
10) Transportation Application Assistance for Para-transit services (in collaboration with the Guam Regional Transit Authority and the GRTA Consumer Advisory Council)
11) Financial Assistance (in collaboration with DPHSS, GSAT, and the Guam Social Security Administration Office)
12) Outreach assistance in completing the Emergency On-Line Registry for People with Special Needs (in collaboration with the Guam Fire Department and other NPOs and Community Disability Support Groups)
13) Provision of Extended Services and other support services for Individuals seeking Supported Employment Services (in collaboration with the Division of Vocational Rehabilitation and the Guam DOL American Job Center)
14) Development of Outreach and Educational Training regarding Emergency and Disaster Preparedness Strategies target for People with Disabilities (in collaboration with the Governor's Serve Guam Commission-AmeriCorps Program and the OCD/FEMA agencies)

*The **Division of Vocational Rehabilitation (DVR),** as a public service, provides vocational rehabilitation and supported employment services to eligible individuals with disabilities, and serves as the Designated State Unit (DSU) to administer the State Plan for Vocational Rehabilitation Services, Independent Living Services, and Independent Living for the Older Blind.*

DVR's Core Mission: *is to enable qualified individuals with disabilities, especially those with significant disabilities, to achieve employment and community independence through quality services.*

• What specific metric or metrics do you use to determine that your core mission is being achieved?

The tracking and provision of mandated Vocational Rehabilitation Services for Individuals with Disabilities that were seen by DVR which includes:

1) *Eligibility for Services Determination*
2) *Development of Individualized Plan for Employment*
3) *Completion of Individualized Plans for Employment*
4) *Provision of Counseling and Guidance Services*
5) *Receipt of Physical and Mental Restoration Services*
6) *Receipt of Training Services*
7) *Employment Readiness*
8) *Employment Placement*
9) *Interruption of Services*
10) *Successful Rehabilitation and Case Closure after IPE was completed*
11) *Case Closure after IPE was initiated*
12) *Case Closure before the IPE was initiated*

• A brief overview of your agency's funding level for FY 2019, and how these funds are allocated and expended to meet your agency's core mission.

Funding level for FY 2019 = **$1,052,841**	
D.O. & DSS Unit	$ 601,473
Fiscal & Admin Svs. Unit	$ 29,450
VR Local Match	$ 421,918

DISID's Requested Funding Level for FY 2019 is ***$1,052,841***

Of the total ***$1,052,841****, the amount of* ***$601,473*** *will fund the DISID Director's Office and the Division of Support Services (DSS). An amount of* ***$468,935*** *will go towards funding personnel costs, of which,* ***$360,452*** *funds the filled positions of the DISID Director and Four (4) Social Workers within DSS.*

There are Two (2) vacant funded positions totaling ***$108,483*** *which will fund the DSS Administrator position in the Division of Support Services (DSS) at approximately* ***$81,994*** *in salaries and benefits and one Office Aide position in the Director's Office at approximately* ***$26,489*** *in salaries and benefits.*

The remaining ***$132,538*** *will fund the operations in both these offices, which covers contractual services, office rental space, supplies and telephone/fax.*

*A total of **$29,450** is allocated to partially fund the salaries of staff in the DVR Fiscal and Administrative Services Unit who are primarily funded by the VR federal grant funds. This amount is to fund up to **10%** of time worked by the staff when working on Non-VR related functions. Funding for this Unit will be decreased by approximately **$43,810** (salaries & benefits) in FY 2019 by not funding the Accounting Technician II position, which is the only position in this office that was **100%** funded by the General Fund.*

*The remaining **$421,918** will be allocated to cover the local match share of **21.3%** for the Vocational Rehabilitation (VR) Services Grant. With this amount, the VR Program can receive up to **$2,298,884** of Federal Grant funds from the U.S.DOE, RSA. The federal share is **78.7%**.*

The Division of Vocational Rehabilitation (DVR) currently has a total number of thirteen (13) full-time employees which includes: eight (8) VR Counselors; one (1) ASO/HR Manager; one (1) Accounting Technician; one (1) VR Worker; one (1) DD Aide; and one (1) Secretary. The staffing patterns are not funded by the General Fund and are provided for informational purposes. These positions are funded by the VR Federal Grant. All VR staff are funded with 100% carry over federal funds from the grant.

The Department of Integrated Services for Individuals with Disabilities acknowledges the economic conditions that currently exists on our island and continues to operate within its means without jeopardizing the quality of services that are provided to our clients.

Respectfully,

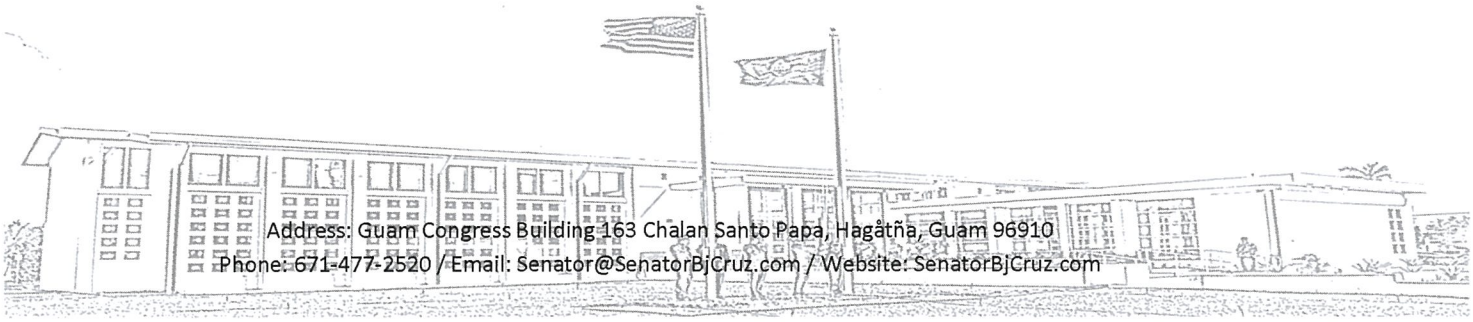
BENITO (BEN) S. SERVINO
Director, DISID

	2010	2011	2012	2013	2014	2015	2016	2017	2018
FEDERAL GRANT	$ 2,762,391.00	$ 2,992,651.00	$ 2,320,176.00	$ 2,834,131.00	$ 2,626,210.00	$ 2,209,472.00	$ 2,885,287.00	$ 2,620,918.00	$ 893,577.00
REALLOTMENT	$ (710,183.00)	$ (134,617.00)	$ -	$ 2,000,000.00	$ -	$ -	$ 47,284.00	$ 143,018.00	
FEDERAL LEVEL	$ 2,052,208.00	$ 2,858,034.00	$ 2,320,176.00	$ 834,131.00	$ 2,626,210.00	$ 2,209,472.00	$ 2,838,003.00	$ 2,477,900.00	
LOCAL MATCH/MOE	$ 355,426.00	$ 609,955.00	$ 584,939.00	$ 415,354.00	$ 609,955.00	$ 609,955.00	$ 244,106.00	$ 470,655.00	$ 314,466.00

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Department of Agriculture

Thursday, May 10, 2018
10:00AM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

Department of Agriculture
Dipattamenton Agrikottura
163 Dairy Road, Mangilao, Guam 96913

Director's Office 300-7964, 65, 66; Fax 734-6569
Agricultural Development Services 300-7967, 71
Plant Nursery 300-7972
Aquatic & Wildlife Resources 735-0294/0281; Fax: 734-6570
Forestry & Soil Resources 300-7975,76; Fax: 734-0111
Plant Inspection Facility 475-1426/27; FAX: 477-9487
www.guamagriculture.org

Eddie Baza Calvo
Governor

Raymond S. Tenorio
Lieutenant Governor

Matthew L.G. Sablan
Director

Jessie B. Palican
Deputy Director

May 08, 2018

The Honorable Benjamin J.F. Cruz
Speaker & Chairperson, Committee on Appropriations
And Adjudication
I Mina'trentai Kuattro na Leheslaturan Guahan
Thirty-Fourth Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

RE: TESTIMONY FOR THE DEPARTMENT OF AGRICULTURE FISCAL YEAR 2019 BUDGET

Buenas yan Hafa Adai! Speaker Cruz and members of the Committee on Appropriations and Adjudication. Thank you for the opportunity to present the Department of Agriculture's (DOAGR) Fiscal Year 2019 Budget Request.

Department of Agriculture submitted its budget request on March 28, 2018 and the subsequent action of the Legislature's Office of Finance and Budget to post all Government of Guam FY2019 budget requests on their website has made all departmental requests available for public review for over a month.

Fund Source	FY19 Request (Option 1)	FY2018 Auth.	Variance	% Incr./ (Decr.)
General Fund	$3,141,923	$3,141,923	0	0%
Special Fund	$964,423	$1,300,002	(-$335,579)	-34.79%
Total	**$4,106,346**	**$4,441,925**	**(-$335,579)**	**-7.55%**

Department of Agriculture is seeking a FY2019 Appropriation level of $4,106,346 for its operation. The sum of $3,141,923 is requested from the General Fund and $964,423 is requested from the Special Fund. Approximately $3,506,586 is for personnel and $599,760 is for operational costs and utilities. It should be noted that 80% of the Agriculture's personnel cost are for staff who works with programs in collaboration with other agencies, both autonomous and executive line agencies, and the community. The remaining 20% in personnel cost are for Agriculture's management and administrative support staff who provide leadership and support to the department in meeting its core duties and responsibilities.

The core mission of DOAGR shall protect and promote the agricultural resources and economy of the Territory of Guam by research, quarantine, control, conservation, and extension work as authorized or required in these divisions and in other laws.

Agriculture accomplishes its mission by:

1. Increasing the level of services performed to farmers and customers by providing and establishing a cohesive implementation of programs.
2. Coordinating a more efficient communication of networks to market the existence of such services being provided by the department.
3. Organizing and direct the activities to customers with respect to available programs initiated by the department.
4. Encouraging more involvement on farming activities island wide.
5. Encouraging people to protect, nurture and conserve our natural resources, restoring and maintaining balance to our ecosystem.
6. Working closely with local and federal stakeholders on natural resource stewardship an agricultural developments.
7. Providing a high level of service to the public in support of our programs.
8. Educating the public in the prevention of invasive species into Guam.

Agriculture's organization consists of the Director's Office, Agricultural Development Services Division, Animal Health/Control Division, Forestry & Soil Resources Division, Biosecurity Division, Aquatic & Wildlife Resources Division- Conservation Officers Section.

Director's Office

The Director's Office is responsible for overall direction, administrative leadership and administrative support for the department's divisions in accomplishing program objectives. It is the communications, control and coordination link within the department and point of interaction with other government agencies, farm groups, and individuals interested in protecting, promoting and enhancing Guam agricultural activities and involved in other department activities. The Director's Office also provides payment transaction, fiscal monitoring, planning, procurement, mail handling, personnel training, permit issuing, collection for department sales and permits and other administrative functions of the department.

The major objectives of the Director's Office are to: 1) efficiently utilize department resources and capabilities for program planning and implementation, improve and expand agriculture and public services, concentrate more department resources on establishment, development and expansion of the agriculture industry and agriculture-related businesses so agriculture is a major component of the island industry ; 2) protection and restoration of island natural and agricultural resources, coordinate department activities with those of other agencies for more accomplishments and efficiencies; 3) return endangered species to the wild and restore damaged or diminished ecosystem and natural habitat.

Director's Office	FY2019 Request (Option 1)	FY2018 Auth.	Variance	% Incr./(Decr.)
Personnel	$273,093	$264,648	$8,445	3.19%
Operations	$20,000	0	$20,000	100%
Total	$293,093	$264,648	$28,445	10.74%
FTE(s)	3	3	0	

A total of $293,093 is requested for the Director's Office for its FY2019 operations with an increase of 10.74% from FY2018 Authorized amount of $264,648. Approximately $273,093 is requested to fund

salaries and benefits for three (3) employees [Director, Deputy Director and Administrative Services Officer]. The Director's Office provides office/janitorial supplies for the Divisions -Agricultural Development Services, Animal Health, Forestry & Soil Resources and Conservation Officer Section to include vehicle parts/repair and maintenance.

Agricultural Development Services Division

The Agricultural Development Services Division (ADS) provides for the further development of the agricultural industry in adopting organic and conservation practices in the protection of land, water resources safeguarding human health and the environment; increase marketing potential for locally grown produce in the advent of increasing fuel and transportation costs; strengthen collaborating efforts with local and federal government entities in promoting and providing farm related programs to the farming community; develop a tissue culture program that will mitigate the loss of certain plants species due to diseases and adverse weather; involvement with invasive species programs to counter population losses as a result of insect or pathogenic organisms introduction by increasing nursery production of certain plant varieties.

The major objectives of the ADS Division are to: 1) promote best farming methods and stewardship practices with existing land resources; 2) conduct farmer oriented sponsored workshops on farm record management, production schedules and marketing schemes aligned with a cooperative; 3) develop an agricultural outreach program that addresses youth, adult and elderly participation with federally funded programs through the United States Department of Agriculture (USDA); 4) To develop an organic farming outreach program and certification of staff as Organic Inspectors; 5) implement an equipment service program through a private/government partnership increasing land under cultivation thus increasing farm productivity and employment; 6) compliance monitoring of all agricultural land lease and water rate recipients; 7) participate with the control and eradication of certain invasive species as it affects the farming industry. Currently, there is 881 registered and 556 bonafide farmers with the department.

Agricultural Development Services	FY2019 Request (Option 1)	FY2018 Auth.	Variance	% Incr./ (Decr.)
Personnel	$413,903	$411,929	$1,974	0.47%
Operations	0	0	0	
Total	$413,903	$411,929	$1,974	0.47%
FTE(s)	6	6	0	

A total of $413,903 is requested for the Agricultural Development Services Division for its FY2019 operation. The $413,903 is from the General Fund to fund salaries and benefits for three (3) professional staff (Division Chief, 1 Agricultural Management Specialist III , 1 Agricultural Management Specialist II, 1 Equipment Operator II and 2 Livestock Caretakers who oversee the Plant Nursery section. Funds for operation in this division is funded from the Director's Office. This division over the years lost Management Specialists' and administrative support positions due to attrition, retirement and separation by death and is not able to fill vacancies due to budget constraints. The demand in farm inspections, land clearing and other activities are sometime not met due to shortage of manpower. These 3 professional staff will be retiring in less than 2 years time.

Forestry & Soil Resources Division

The Forestry & Soil Resources Division (FSR) is responsible for spearheading and coordinating urban planting in public and private schools, public parks, government agencies and private businesses, non-profit volunteer groups in planting activities and educating the public on tree planting, harvesting and collection permits in the urban setting and government lands; provides technical assistance to private

landowners of forest lands where good stewardship including agroforestry practices will enhance and sustain multiple forest resources, support local farmers and private landowners to address natural resource concerns such as soil erosion, windbreaks for crop protection, soil enhancement, firebreaks and greenbelts; directing the control and extinguishment of any fire on or threatening government of Guam natural preserves, conservation areas or park, conducts outreach and education to protect forests and natural from wildfires. Coordinates and conducts outreach to include service learning opportunities for community members, students from elementary through college levels across the island and high schools on island from 5,000 to 8,000 yearly; provides tens of thousands of trees in support of various outreach and community events planned annually; maintains Guam Forestry wildfire reports, records and statistics with a total burned of 3,861 acres island area in 2017, provide technical assistance regarding fire protection, prevention and mitigation to landowners, farmers, community leaders, businesses and various community members, produces public service announcements and ads for wildfire preparedness , prevention and safety.

The major objectives of the FSR Division are to: 1) rapid urbanization and sub-division development due to Chamorro Land Trust Act and effects on northern water lens; 2) infrastructure implementation in urban areas; 3) monitor the outbreak of forest pest throughout the island; 4) establish data collection in different strategic locations; 5) implement the use of GPS forest vegetation layer for use as database on forest health: 5) establish a State Forest stewardship Coordinating Committee on island; 6) complete a Spatial Analysis Project (SAP) so that spatial accomplishment tracking can accurately depict the program's impact in relation to focused landscape areas; 7) encourage private landowners to plant materials to cooperators; 8) provide technical assistance and tree planting materials to cooperators; 9) visit previously assisted cooperators and encourage replacement of damaged and dead trees; 10) encourage inter-planting of native species under existing acacia stands and native species for windbreaks; 11) educate the general public of the importance in protecting the forest; 12) educate the general public on the detrimental effects of wildland fires; 13) converting flammable grasslands into more productive tree stands; 14)

Forestry & Soil Resources	**FY2019 Request (Option 1)**	**FY2018 Auth.**	**Variance**	**% Incr./ (Decr.)**
Personnel	$932,776	$943,512	(-$10,736)	-1.13%
Operations	0	0	0	0%
Total	$932,776	$943,512	(-$10,736)	-1.13%
FTE(s)	**20**	**20**	**0**	

A total of $932,776 is requested for the Forestry & Soil Resources Division for its FY2019 operations. This amount is from the General Fund for salaries and benefits for four (4) professional staff- Forester (2) I, II, III, Division Chief, one (1) Administrative Assistant and (10) Forestry Aide I, (4) Forestry Aide II. Funds for operations in this division is 100% federal funded.

Animal Health/Control Division

The Animal Health Division (AH) to protect and safeguard Guam's livestock, domestic and wildlife from the introduction of new animal and exotic diseases, maintain the health of Guam's livestock and poultry, control/reduce the number of stray animals island-wide, enforce import/export regulations of livestock and domestic animals to prevent risks of rabies and/or other animal disease outbreak, pick up and dispose of dead animals on Guam's thoroughfares, educate and enforce all regulations pertaining to the movement, care and used of animals on Guam.

The major objectives of the AH Division is to ; 1) prevent the introduction of foreign animal diseases that can be transmitted to humans; 2) provide emergency veterinary care to Guam's wildlife to include both

native and migratory species, both terrestrial and marine; 3) perform diagnostic analysis of sick or dead animals when a potential zoonotic or reportable disease is suspected; 4) encourage the production of livestock of every kind on Guam, including poultry, fish, swine, sheep, cattle; 5) establish new legislation to require the neutering of all female dogs except those that are involved with commercial breeding; work closely with Guam Customs, GPD, the village mayors and GAIN to ensure that animal control and animal welfare regulation are enforce.

Animal Health Division	FY2019 Request (Option 1)	FY2018 Auth.	Variance	% Incr. / (Decr.)
Personnel	$242,041	$353,693	-$111,652	-31.56%
Operation	0	0	0	0
Total	$242,041	$353,693	-$111,652	-31.56%
FTE(s)	**3**	**3**	**0**	

A total of $242,041 is requested for the AH Division for its FY2019 operation. This amount is from General Fund for salaries and benefits for Veterinarian, (1) Animal Control Officer I and (1) Clerk Typist I.

Animal Control/ Tourist Attraction Fund

This supplemental funding for Animal Health/Control is to allow the Animal Health Division to recruit Officers due to budget constraint in the General Fund. The division recruited four (3) Animal Control Officer I. Due to the separation by death of (2) officers, we anticipate filling these vacancies as we currently only have 4 officers handling island-wide animal complaints.

Animal Control (TAF)	FY2019 Request (Option 1)	FY2018 Auth.	Variance	% Incr./ (Decr.)
Personnel	$196,275	$180,121	$16,154	8.96%
Operations	$11,995	$14,845	-$2,850	19.19%
Total	$208,270	$194,966	$13,304	6.82%
FTE(s)	5	5	0	

The major objective for this funding is to support the Animal Health Division in the prevention of foreign animal diseases, pick up of dead animals on thoroughfares and educate the public in the importance of animal care.

Animal Shelter

The funding for the Animal Shelter (Guam Animals In Need- G.A.I.N.) is for management and operation of the shelter.

A total of $150,000 is requested for the G.A.I.N. shelter for its FY2019 operation.

Animal Shelter	FY2019 Request (Option 1)	FY2018 Auth.	Variance	% Incr. / (Decr.)
Operations	$150,000	$150,000	0	0%
Total	$150,000	$150,000	0	0%

Rabies Prevention

The funding for the Rabies Prevention is for the spade and neutering of stray animals. A total of $52,053 is requested for this program for FY2019 operation.

Rabies Prevention	FY2019 Request (Option 1)	FY2018 Auth.	Variance	% Incr. / (Decr.)
Operations	$52,053	$50,857	$1,196	2.35%
Total	$52,053	$50,857	$1,196	2.35%

Conservation Officers Section

The Conservation Officers is responsible for the enforcement of Guam's laws and regulations for the protection of fish, wildlife, endangered and threatened species and forestry laws, managing and sustaining all of Guam's natural resources through the enforcement of all Local and Federal Laws Rules and Regulations. Officers investigated at least 90% of reported incidents of illegal taking of fish, wildlife, endangered/threatened species and Forestry laws, and apprehended at least 755of those persons responsible for illegal acts.

The major objectives is to: 1) protect and serve Guam's aquatic and wildlife resources through the reduction of illegal activities associated with the taking of these resources; 2) protect life, property and enforce all ordinances under the Guam Code Annotated on the island of Guam.

Conservation Officers Section	FY2019 Request	FY2018 Auth.	Variance	% Incr. / (Decr.)
Personnel	$622,039	$546,556	$75,483	13.81%
Operation	$118,408	$12,319	$106,089	-861.18%
Total	$740,447	$558,875	$181,572	32.48%
FTE(s	9	9	0	

A total of $740,447 is requested for the Conservation Officers for its FY2019 operations. This amount is from the General Fund for salaries and benefits for (1) Conservation Lieutenant, (1) Conservation Sergeant, (1) Conservation Officer III, and (6) Conservation Officer I.

Local Coordination and Administration- Aquatic & Wildlife Division (DAWR)

Local Coordination and Administration is a 50% local funding from the General Fund and 50% Federal Fund. This program provides supervision and administrative support to locally funded programs under Division of Aquatic & Wildlife Resources and allows the Director to carry out those responsibilities that are not eligible for federal grant funding.

The major objectives is to: 1) supervise and administer the operational programs of the Division of Aquatic & Wildlife resources; 2) coordinate intra and inter-department activities and to provide technical support to the Department regarding fish and wildlife issues; 3) manage and conserve aquatic and wildlife resources.

Local Coordination & Administration	FY2019 Request (Option 1)	FY2018 Auth.	Variance	% Incr. / (Decr)
Personnel	$152,139	$199,938	-$47,799	-23.90%
Operation	0	0	0	0%
Total	$152,139	$199,938	-$47,799	-23.90%
FTE (s)	5	5	0	

A total of $152,139 is requested for the Local Coordination and Administration for its FY2019 operation. This amount is from General Fund for salaries and benefits for (1) Division Chief, (1) Assistant Division Chief, (2) Clerk Typist III.

Plant Inspection Facility / Biosecurity Division / Permit Fund/ Invasive Species - Tourist Attraction Fund (TAF)

The Biosecurity Division serves as the Department's center for Biosecurity and Agricultural Quarantine. Its primary focus is to assist stakeholders interested in imports and exports of food and agricultural items, to assist in food security and safety concerns, and to coordinate the Government of Guam's responses to new invasive species threats. Biosecurity Division was authorized in P.L. 31-43 and was mandated therein to "take the lead role for the Government of Guam in efforts towards prevention, control, monitoring rapid response, eradication, enforcement and education of invasive species in Guam".

The Plant Inspection Section operates a federally certified plant inspection station for Guam and the region, checks import permits for validity, performs inspections for export certificates and conducts other inspection activities to allow for the safe import and export of agricultural products; enforces federal and Guam laws and regulations to insure public and environmental safety of products and their movements and monitors products offered for sale to insure safety and legality at both the wholesale and retail levels.

The Invasive Species Section monitors for the introduction into Guam of new invasive species, especially new destructive plant or animal pests or diseases. It protects, manages and conserves Guam's natural resources from the effects of invasive species; implements appropriate response actions when new invasive species are discovered. Assist farmers, other stakeholders and the public to minimize the destructive effects of newly introduced invasive species and conduct educational activities for stakeholders on the importance of biosecurity and the methods that can be used to limit the detrimental effects imposed by these destructive organisms.

The major objectives are to: 1) to prevent introduction into Guam of new plant pests or disease; 2) assist importers and the general public to move agricultural items into Guam and to other parts of the world (export market development); 3) monitor for new pest invasions into Guam and take appropriate emergency response actions.

Plant Inspection Facility- GF	FY2019 Request (Option 1)	FY2018 Auth.	Variance	% Incr. (Decr)
Personnel	$217,524	$259,328	-$41,804	-16.12%
Operation	0	0	0	0%
Total	$217,524	$259,328	-41,804	-16.12%
FTE(s)	2	2	0	

Permit Fund Fee	FY2019 Request (Option 1)	FY2018 Auth.	Variance	% Incr./ (Decr)
Operation	$93,278	$98,394	-$5,116	-5.1,9%
Total	$93,278	$98,394	-$5,116	-5.19%

Biosecurity Division	FY2019 Request (Option 1)	FY2018 Auth.	Variance	% Incr. / (Decr>)
Personnel	$288,206	$581,897	-$293,691	-50.47%
Operation	$16,719	$68,854	-$52,135	-75.71%
Total	$304,925	$650,751	$345,826	53.14%
FTE(s)	5	5	0	

Invasive Species (TAF)	FY2019 Request (Option 1)	FY2018 Auth.	Variance	% (Incr. / (Decr.)
Personnel	$168,590	$161,251	$7,339	4.55%
Operation	$137,307	$143,783	-$6,476	-4.50%
Total	$305,897	$305,034	$863	0.28%
FTE(s)	4	4	0	

The combined total of $921,624 ($704,100 Special Fund / $217,524 General Fund) is requested for the Biosecurity Division, Plant Inspection Facility, Invasive Species, Permit Fund Fee for its FY2019 operation. The amount $$674,320 is for salaries and benefits for 11 staff - (1) Entomologist, (1) Commodity Inspector III, (2) Commodity Inspector I, (1) Program Coordinator IV, (1) Agriculturist III, (1) Administrative Assistant (1) Invasive Species Coordinator IV ,(3) Agricultural Management Technician I. 1 Vacant -Funded Position - Invasive Species Coordinator pursuant to P.L.31-43.

The department's decrease in its FY2019 request is in operation services. It is imperative that the Department of Agriculture maintain the manpower level requested of sixty two (62) FTE(s) due to the increase in workload demands and mandated programs on current staff caused by the loss of employees due to attrition during the current and past several fiscal years. It should be noted that the Department is currently working with personnel who are on Military Leave Without Pay Status for the entirety of the upcoming fiscal year and, more importantly, the Department anticipates that at least seven (7) of its current employees who are eligible will retire by this fiscal year or next.

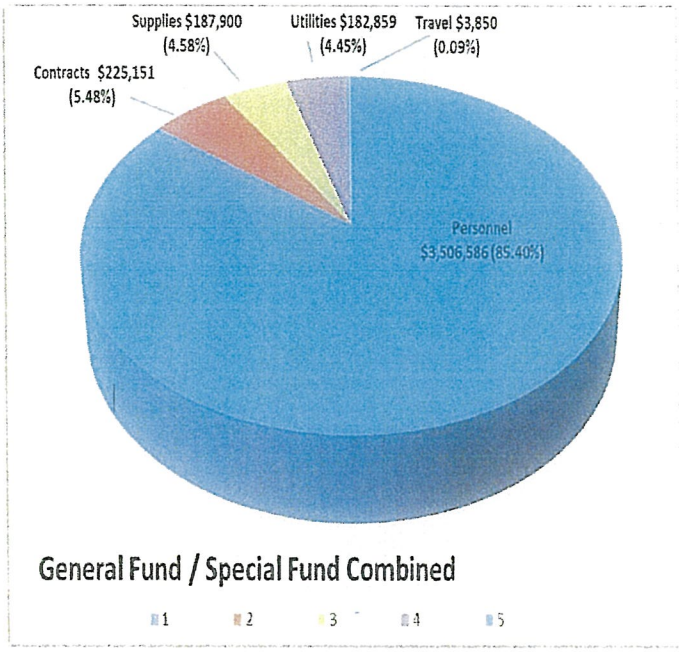
The Department oversees and administers several federal grant in the Divisions of Forestry & Soil Resources, Agricultural Development Services and Aquatic & Wildlife Resources and Biosecurity with approximately $7,000,000.

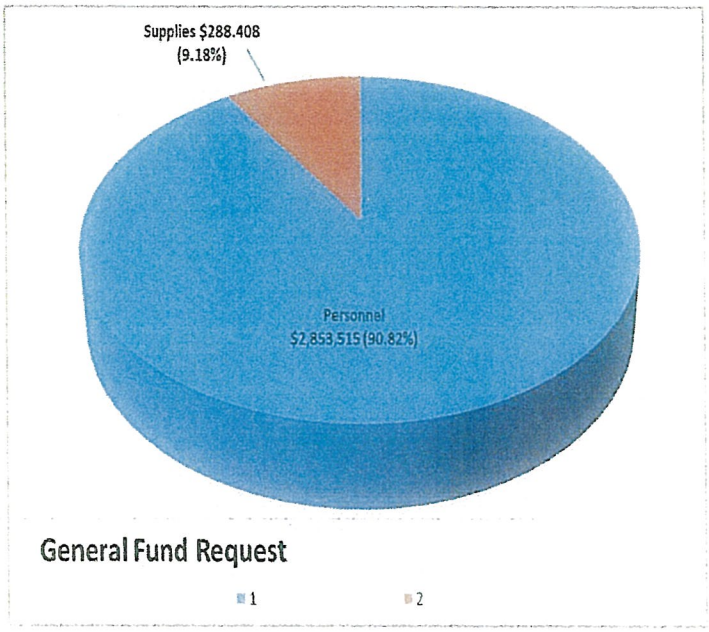
I and my staff are open to any questions from the Committee regarding the Department of Agriculture's FY2019 Budget Request as presented.

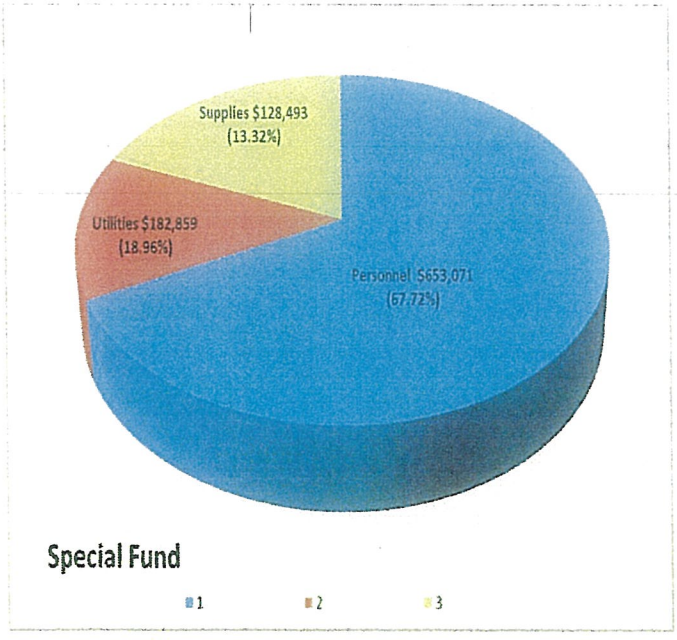
Si Yu'os Ma'ase

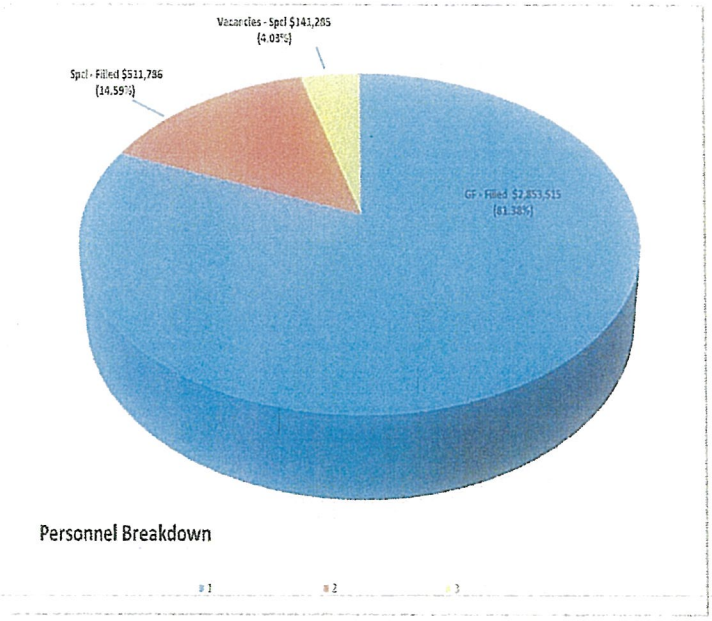
MATTHEW L.G. SABLAN
Director

Attachments


Supplies $187,900
(4.58%)
Utilities $182,859
(4.45%)
Travel $3,850
(0.09%)
Contracts $225,151
(5.48%)
Personnel
$3,506,586 (85.40%)
General Fund / Special Fund Combined
1
2
3
4
5


Supplies $288,408
(9.18%)
Personnel
$2,853,515 (90.82%)
General Fund Request
1
2

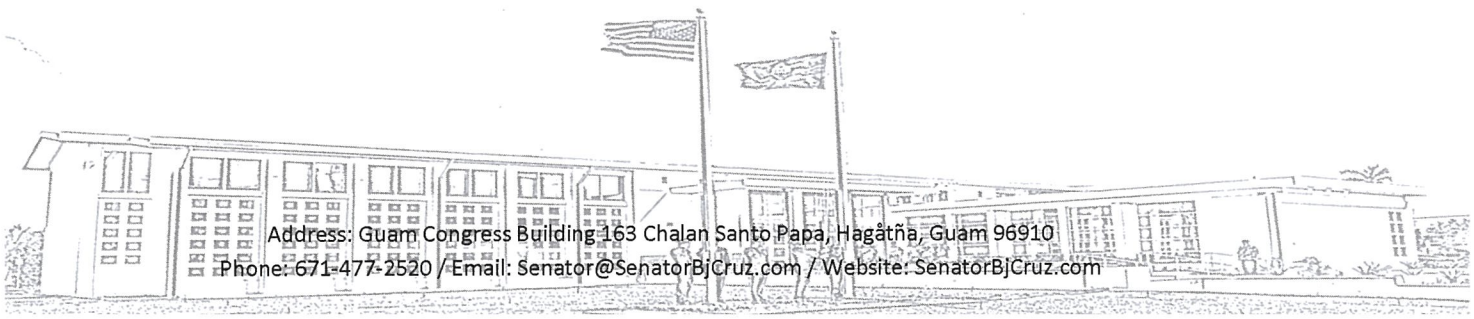

Supplies $128,493
(13.32%)
Utilities $182,859
(18.96%)
Personnel $653,071
(67.72%)
Special Fund
1
2
3


Vacancies - Spcl $141,285
(4.03%)
Spcl - Filled $511,786
(14.59%)
GF - Filled $2,853,515
(81.38%)
Personnel Breakdown
1
2
3

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Guam Election Commission

Friday, May 11, 2018
2:00PM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

GUAM ELECTION COMMISSION
Kumision Ileksion Guåhan

Your **VOTE** is your voice. √ **BOTA** ya un ma kuenta.

May 11, 2018

Speaker Benjamin J.F. Cruz

MAY 11 2018

Time: 2:05 [ ] AM [ ] PM File No. GM-19000

Received By:

Honorable Benjamin J.F. Cruz
Chairman, Committee on Appropriation and Adjudication
I Mina'Trentai Kuatro Na Liheslaturan Guåhan
163 Chalan Santo Papa
Hagåtña, Guam 96910

Hafa Adai Mr. Chairman,

I respectfully come before you to submit the Guam Election Commission **Fiscal Year 2019 Budget Request for $1,809,292** that will cover expenditures for the 2018 General Election to be held on Tuesday, November 6, 2018, and to continue our quest to establish best practices for Guam elections.

The Guam Election Commission is the vessel of representative democracy. It performs duties and powers which encompass executive, legislative, as well as judicial functions in the **conduct of Guam Elections** as mandated by the Election Code of Guam Title 3, Chapters 1-21. The GEC is also designated as the state election office for conducting federal elections. Updates and upgrades to the election process are submitted with Election Comparative Analysis reports to I Liheslaturan Guåhan every odd year. Election data are compiled and summarized in the Election Comparative Analysis Reports that have been published since 1976.

Enclosed is the Fiscal Year 2019 budget presentation reflecting seventeen full-time employees, with one vacancy. The GEC operates as a single level structure. Employees are assigned dynamically as many of the election processes are intertwined.

A grant of $600,000 has been awarded by the U.S. Election Assistance Commission for upgrades and updates to Guam Election processes and technology. A draft proposal will be presented at the public meeting of the Guam Election Commission on Wednesday, May 16, 2018.

Si Yu'os ma'ase' for the opportunity to present on zero based budgeting and highlighting the work of the Guam Election Commission through the Election Code of Guam, Title 3, Chapter 1-21.

We look forward to answering any questions and providing additional information. If I cannot answer at this time, please know that the GEC has excellent young staffers that can, and the answers will be forthcoming! Si Yu'os ma'ase' for your continued support of the Guam Election Commission.

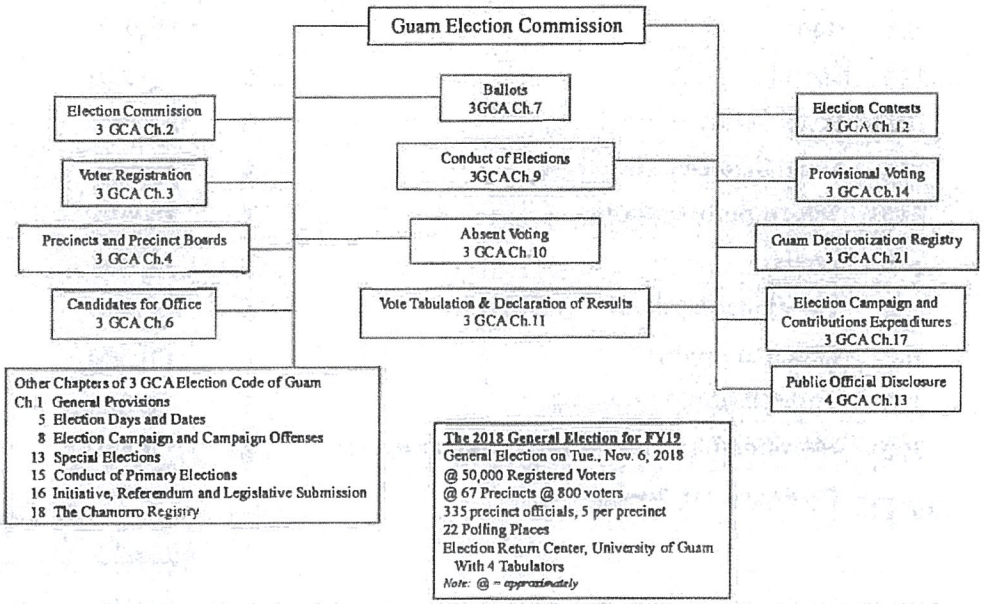
Sinseramente,

MARIA I.D. PANGELINAN
Executive Director

Enclosure

414 W. Soledad Ave. • GCIC Bldg. Ste. 200 • Hagåtña, Guam 96910
671.477.9791 (tel.) • 671.477.1895 (fax)
vote@gec.guam.gov (e-mail) • http://gec.guam.gov (website)

GEC Functional Chart



Budget Summary

1	General Provisions.		Personnel Services	
2	Election Commission.	$ 353,636	$ 114,836	
3	Voter Regist ation.	$ 123,680	$ 144,447	
4	Precincts and Precinct Boards.	$ 117,250	$ 67,505	
5	Election Days and Dates.			
6	Candidates for Office.		$ 72,464	
7	Ballots.	$ 10,000	$ 72,464	
8	Election Campaign and Campaign Offenses.			
9	Conduct of Elections.	$ 103,360	$ 135,207	
10	Absent Voting.	$ 40,500	$ 125,637	
11	Vote Tabulation & Declaration of Results.	$ 46,900	$ 157,891	
12	Election Contests.			
13	Special Elections.			
14	Provisional Voting.			
15	Conduct of Primary Elections.			
16	Initiative, Referendum and Legislative Submission.	$ 17,500		
17	Election Campaign Contributions & Expenditures.		$ 106,015	
18	Chamorro Registry.			
19	[Repealed.]			
20	[Repealed.]			
21	Guam Decolonization Registry.			
		$ 812,826	$ 996,466	$ 1,809,292

Election Commission: 3 GCA Chapter 2

233	Rent	$ 172,000	
230	Storage	$ 8,220	
230	Legal Services	$ 42,000	
230	Legal Services, Litigation	$ 38,000	
230	Telecommunications	$ 30,500	
230	Copier	$ 14,700	
220	Travel, Professional Certification	$ 33,916	
240	Office Supplies	$ 6,500	
290	Commissioner Stipends	$ 6,300	
290	Membership, Professional Organizations	$ 1,500	
111-113	*(1) Maria I.D. Pangelinan*		*$ 114,836*
		$ 353,636	*$ 114,836*

Voter Registration: 3 GCA Chapter 3

230	Voter Registry System	$ 38,500	
	(University of Guam and GEC)		
250	Computer Hardware Replacements	$ 41,780	
	In Person		
	Volunteer Voter Registrars/Training		
	Mayors' Offices		
	GEC		
	Division of Motor Vehicle		
290	District Registration/Training	$ 23,400	
	Online Voter Registration		
230	Cancellation of Registration	$ 20,000	
111-113	*(6) Paciano F.N. Gumataotao*		*$ 68,771*
111-113	*(11) Benita R.J. Corpus*		*$ 42,731*
111-113	*(14) Brittney L. Cabrera*		*$ 32,945*
		$ 123,680	$ 144,447

Precincts & Precinct Boards: 3 GCA Chapter 4

	Political Party Nominations		
290	Precinct Officials (335) Training (395 including alternates)	$ 117,250	
111-113	*(7) Albert D. Sanga, Jr.*		*$ 67,505*
		$ 117,250	*$ 67,505*

Candidates for Office: 3 GCA Chapter 6

	Seminars		
	Packets/Filing		
	Review of Packets		
111-113	*(3) Helen M. Atalig*		*$ 72,464*

Ballots: 3 GCA Chapter 7

	Ballot Design/Production		
	Ballot Custody Transfers/Audits		
	Ballot Stock		
230	Ballot Printing	$ 10,000	
111-113	*(4) Joseph P. Iseke*		*$ 72,464*
		$ 10,000	*$ 72,464*

Conduct of Elections: 3 GCA Chapter 9

230	Dept. of Public Works	$ 17,500	
	Guam Police Department		
	Dept. of Education		
	Guam Power Authority		
290	Poll Maintenance Workers (22)	$ 4,930	
290	Election Site Coordinators	$ 1,190	
290	Tabulators/Operators/Coordinators	$ 3,740	
230	Advertising	$ 50,000	
230	Signature Rosters	$ 6,000	
230	Equipment Rental	$ 10,000	
240	Election Supplies	$ 10,000	
111-113	*(10) Michael A. Edquilane*		*$ 53,883*
111-113	*(15) Tammy Z. Ramirez*		*$ 27,108*
111-113	*(16) Spencer D.P. Torres*		*$ 27,108*
111-113	*(17) Vacant*		*$ 27,108*
		$ 103,360	*$ 135,207*

Absent Voting: 3 GCA Chapter 10

	In-Office Voting (30 days)		
	In-Office Voting, Persons with Disabilities		
290	Homebound Officials	$ 18,500	
	Uniform and Overseas Citizens Absentee Voting Act (UOCAVA)		
230	Vehicle/Truck Rental	$ 18,000	
230	Fuel	$ 4,000	
111-113	*(5) Thomas H. San Agustin*		*$ 2,464*
111-113	*(12) Tanya M. Franquez*		*$ 53,173*
		$ 40,500	*$ 125,637*

Provisional Voting: 3 GCA Chapter 10

	Printing/Processing/Remedy		

Vote Tabulation & Declaration of Results 3 GCA Chapter 11

230	Vote Tabulation Maintenance Agreement	$ 35,000	
230	Election Return Center, University of Guam	$ 11,900	
111-113	*(2) George L.G. Lujan*		*$ 93,596*
111-113	*(9) Elizabeth B. Santos*		*$ 64,295*
		$ 46,900	*$ 157,891*

Initiative, Referendum, & Legislative Submission 3 GCA Chapter 16

230	Initiative Contingency	$ 17,500	

Election Campaign Contributions & Expenditures 3 GCA Chapter 17

111-113	*(8) Christiana J. Ramirez*		*$ 67,505*
111-113	*(13) Annie T. Cruz*		*$ 38,510*
			$ 106,015

Help America Vote Act of 2002 (HAVA)

Omnibus Appropriations act of 2018 – H.R. 1625 **$600,000**

- Funding appropriated by Congress "for activities to improve the administration of elections for Federal office, including to enhance election technology and make election security improvements" as authorized by HAVA.
  - *Using funds from this grant to pay for general operating expenses, historically paid for with non-federal funds, may not constitute an actual improvement to the administration of federal elections and may be questioned in a federal audit.*

GUAM ELECTION COMMISSION
Kumision Ileksion Guåhan

Your **VOTE** is your voice. √ **BOTA** ya un ma kuenta.

June 27, 2018

Speaker Benjamin J.F. Cruz
JUL 02 2018
Time: 11:14 AM / PM File No. ____
Received By:

Honorable Benjamin J.F. Cruz
Chairman, Committee on Appropriations and Adjudication
163 Chalan Santo Papa
Hagåtña, Guam 96910

Håfa Adai Mr. Chairman,

Si Yu'os ma'åse' for your invitation to appear before the Committee on Appropriations and Adjudication to present the Guam Election Commission budget request for Fiscal Year 2019.

The Guam Election Commission respectfully submits its reponses to the questions raised during the budget hearing on Friday, May 11, 2018:

1. In recent news, the Guam Election Commission was awarded federal funds of approximately $600,000 to be expended over several years. Can you provide us an update on the time period in which these funds can be spent and what are limitations of use for these funds?
    a. The GEC has until September 30, 2023 to request and receive the funds before the EAC has to return the funds to the U.S. Treasury. The GEC has begun the process to request the funding and has begun preparing a plan for how the funds will be spent. The Consolidated Appropriations Act of 2018 stipulates that the funding be used for acitivities to improve the administration of election for Federal office, including to enhance election technology and make election security improvements as authorized by the Help America Vote Act of 2002 (HAVA). Consistent with the requirements of HAVA, states may use this funding to
        i. Replace voting equipment that only records a voter's intent electronically with equipment that utilizes a voter verfied paper record;
        ii. Implement a post-election audit system that provides a high level of confidence in the accuracy of the final vote tally;
        iii. Upgrade election related computer systems to address cyber vulnerabilities identified through Department of Homeland Security, or similar scans or assessments of, existing election systems;
        iv. Facilitate cybersecurity training for the state chief election official's office and local election officials;
        v. Implement established cybersecurity best practices for election systems; and
        vi. Fund other acitivities that will improve the security of elections for Federal office.

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671. 477.9791 (tel.) • 671. 477.1895 (fax)
vote@gec.guam.gov (e-mail) • http://gec.guam.gov (website)

2. (a) The GEC is requesting for travel of approximately $33,960 to send 5 employees in May 2019 and 3 employees in July 2019 to complete certified elections and registration administration CERA courses. From my understanding, this certification is from the Election Center which is a not-for-profit organization that provides certain types of election certifications. Can you elaborate on these training courses and certifications? (b) Given the cash situation facing our government, can the GEC forego the need to send all the requested employees to these trainings and certifications and possibly spread them out over a two- or three-year period? (c) Is it possible for any of these courses to be administered or taken online or possibly bring out a trainer to Guam to train your staff for a lower cost?
    a. Election Center's Professional Education Program is a course of study designed to instill the highest level of professional knowledge and expert skill in election administration and voter registration management practices. The courses include the Introduction to Election and Voter Registration Systems Administration, Management & Leadership Concepts in Election and Voter Registration Administration, Planning and Budgeting for Elections and Voter Registration Administration, Election and Voter Registration Information Management and Technology, Ethics in Election and Voter Registration Administration, Communications in Election and Voter Registration Administration, Facilitating Voter Participation, and Implementation of New Programs in Election and Voter Registration Administration.
    b. GEC can spread the trainings and certification courses over a two- or three-year period as participants have twelve years to finish certification requirements.
    c. The GEC previously requested a price quote for a trainer to come to Guam to train GEC staff for a lower cost. Tim Mattice, Election Center Executive Director, responded to GEC's request with concerns that the resources and costs associated with bringing course instructors to Guam would be exorbitant considering only eight (8) individuals would be taking the courses.
3. There is a request for $10,000 for equipment rentals such as tables and cellular phones. Can the GEC work with our Mayors Council of Guam in providing tables to decrease this equipment request?
    a. The GEC can work with the Mayors Council of Guam in providing tables to decrease this equipment request.
4. There is a request for $20,000 related to voter registry reports, purging…can you elaborate on this request and how you came up with the amount requested?
    a. The purge process includes the publishing of a Notice of Intent to Cancel Voter Registration (a multi-page insert in a newspaper of general circulation) and the mailing of two notices to each voter whose voter registration will be cancelled, pursuant to 3 GCA § 3123.

Expenditure	FY2017 Cost	FY2019 Projected Cost
Cancellation Notice Mailer (Printing, envelope, postage)	$3,820	$5,125
Second Cancellation Notice Mailer (printing, envelope, post.)	$3,745	$4,625
Notice of Intent to Cancel Newspaper Publication (December)	$2,015	$2,825
Notice of Intent to Cancel Newspaper Publication (January)	$5,610	$7,425
Total:	$14,920	$20,000

5. There is a request for a vote tabulation maintenance agreement of $35,000. Can you explain this request and if such maintenance agreement is a new requirement for FY 2019?
    a. The Vote Tabulation Maintenance Agreement includes the costs associated with the GEC's contract with its election technology vendor, ES&S, and election week site support. ES&S site support includes general inspection of tabulators, certification that the tabulators are fully functional, and parts and or maintenance required for tabulators to be fully functional. This is not a new requirement for FY 2019.
6. There is a request for (a) initiative contingency of $35,000, as well as (b) $38,000 related to litigation, and (c) $42,000 for legal services totaling $115,000. Can you explain how the GEC arrived at these budgeted figures?
    a. The GEC bases the initiative contingency on the cost of 2015 Medicinal Marijuana Legislative Submission ($32,798.64). The costs associated with initiatives, referenda, and legislative submissions include mailing educational material to voters and publishing the ballot title for each initiative, referendum, or legislative submission once a week for three consecutive weeks in a newspaper of general circulation.
    b. The litigation contingency is budgeted for potential election lawsuits. The GEC arrived at this budgeted figure based on both GEC's Professional Services Agreement for legal counsel and the cost of previous election-related lawsuits. The GEC is currently a defendant in Civil Case No. 17-00128 in the District Court of Guam, *Sedfrey Linsangan v. Guam Election Commission*.
    c. GEC's Professional Services Agreement for legal counsel stipulates a $3,400 retainer fee per month plus $200 per hour for all time in excess of seventeen hours per month.
7. There is a request for computer hardware replacements of $41,780. According to the GEC's computer listing, it has 16 total computers/laptops. Is it possible for the GEC to forego all or a portion of the purchase of these computer hardware replacements for Fiscal Year 2019?
    a. Division of Motor Vehicles (DMV) is now anticipating being REAL ID Compliant by June 25, 2018. GEC has to have the capacity for full connectivity to DMV's driver's license and Guam identification card databases.

Please contact our office should you have any questions or require additional information. Si Yu'os ma'åse'.

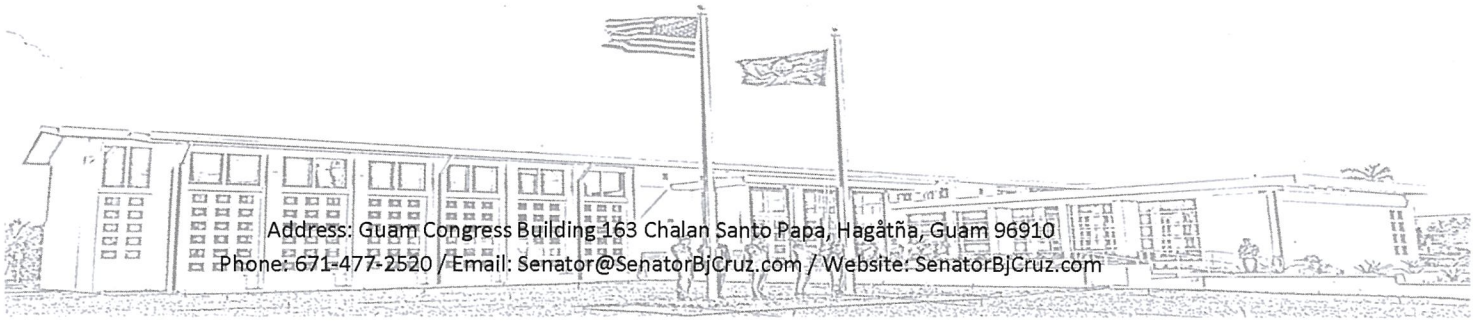
Sinseramente,

Maria D. Pangelinan
Executive Director

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Guam Regional Transit Authority

Friday, May 11, 2018
2:00PM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

GUAM REGIONAL TRANSIT AUTHORITY
Government of Guam

Eddie B. Calvo, Governor
Raymond S. Tenorio, Lt. Governor
Rick Agustin, Executive Manager

P.O. Box 2896
Hagatna, Guam 96932

Phone: (671) 475-4686 or 475-4616
Fax: (671) 475-4600

May 10, 2018

The Honorable Benjamin J.F. Cruz
Speaker & Chairperson, Committee on Appropriation
and Adjudication
I Mina 'trentai Kuattro na Liheslaturan Guahan
Thirty-Fourth Guam Legislature
Guam congress Building
163 Chalan Santo Papa
Hagatna, Guam 96910

RE: TESTIMONY FOR THE GUAM REGIONALTRANSIT AUTHORITY (GRTA) FISCAL YEAR 2019 BUDGET

Good afternoon Speaker Cruz and members of the Committee on Appropriation and Adjudication. Thank you for the opportunity to present the GRTA Fiscal Year 2019 Budget Request.

I am Enrique Agustin, the Executive Manager for the Guam Regional Transit Authority, an Autonomous Agency as per Public Law 30-05 passed in March 2009.

GRTA's Core mission is to provide the basic privilege of mobility to the community through a reliable, accessible and cost effective public transportation system for the general public and individuals with disabilities.

GRTA provides two services, the paratransit service for people with disabilities and the fixed route service which is designated routes. GRTA had a total of 236,853 riders for FY 17, 24% were paratransit riders at 55,898 and 76% were fixed route at 180,955 rides. Most if not all of our riders, ride the bus out of necessity to go to work, medical appointments, school and rely on GRTA for transportation.

GRTA's specific metrics used to determine if our core mission is being achieved are for both services we collect data on ridership counts, daily fleet status— making sure 12 buses are out on the road (6 vehicles for each service). However, for Paratransit we collect ride denial, on time performance, and active paratransit I.D. holder data.

Initially, GRTA was seeking a FY 2019 appropriation level of $3,666,562 for its operation equivalent of what was funded for FY 2018. However, due to the "Revised Fiscal Realignment Plan" submitted to the Legislature on March 28, 2018 the budget limit for GRTA was reduced to $3,230,663. This is a $435,899 decrease or an 11.8% short of what was approved last year by the legislation.

GUAM REGIONAL TRANSIT AUTHORITY
Government of Guam

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Fund Source Special Fund	FY19 REQUEST	FY2018 Auth.	Variance	% Incr. / (Decr.)
GHF	$2,774,271	$3,211,082	$436,811	-13.6%
PTF	$456,382	$455,481	$901	+0.2%
TOTAL	$3,230,663	$3,666,562	$435,899	-11.8%

GRTA was given a budget ceiling of **$3,230,663** broken down as $2,774,271 from the Guam Highway Fund (GHF) and $456,382 from Public Transit Fund (PTF).

- **Total Amount requested for each division**

- **Total Amount requested for and the total number of existing employees in each division funded by the Special Funds (GHF & PTF)**

  GRTA has five (5) divisions or sections namely Executive Manager's Office, Administrative/Technical Support Division, Planning Division, Federal Grant Administration Division, and Public Transportation Services Division.

Executive Manager's Office

Responsible for administering the overall GRTA operations including contracts awarded by GRTA and key responsibilities include enforcing all applicable rules and regulations; planning, coordinating, directing and controlling business activities of the agency and managing the entire agency staff. The Executive Manager is guided through the provisions of P.L. 30-05 GRTA Enabling Act.

Exec. Manager's Office Category	FY 2019 Request
Personnel	$174,130
Operations	$3,200
Total	$177,330
FTE(s)	2

A total of $177,330 is requested for the E.M.'s Office for FY2019 which represents salaries and benefits for the Executive Manager and the Board/E.M.'s Secretary. And, the amount of $3,200 to fund for supplies and materials required for the board meetings including telephone.

Administrative / Technical Support Division

Responsible for providing administrative and office support services to the Executive Manager and the GRTA Board of Directors, including budget formulation, procurement, personnel & payroll administration. Interprets policies and procedures at the support level, prepares correspondence and reports. Provides guidelines to supervisors and employees on matters dealing with the administrative operations of the agency.

Administrative/Technical Support Division Category	FY 2019 Request
Personnel	$120,584
Operations	$3,200
Contractual	$42,700
Total	$166,484
FTE(s)	2

A total of $166,484 is requested for the Administrative/Technical support division for FY2019 to fund the salaries and benefits for the Administrative Officer and the Customer Service Representative. The amount of $3,200 is to fund for supplies and materials including telephone. And, $42,700 is to fund the miscellaneous contractual services such as Xerox copier lease, internet, legal services, AC and office maintenance services, printing and advertising, subscriptions, membership dues and board stipends.

Planning Division

Overall in-charge of the planning of routes, schedules, and fares of the Guam Public Transit System. Conducts surveys, data and statistics for the improvement and future expansion needs of the Guam Public Transit Services.

Planning Division Category	FY 2019 Request
Personnel	$87,345
Operations	$3,200
Contractual	$2,288,138
Total	$2,378,683
FTE(s)	1

A total of $2,378,683 is requested for the Planning Division for FY2019 to fund the salaries and benefits for the Chief Planner. The amount of $3,200 is to fund for supplies and materials including telephone. And, the amount of $2,288,138 is to fund the bus operation services, fuel, fabrication and installation of bus routes schedules, and installation of solar lights in GRTA bus shelters & terminals

GUAM REGIONAL TRANSIT AUTHORITY
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Please take note that a Planner II and a Planning Technician I are currently within the Planning Division working hand in hand with the Chief Planner in carrying out the main mission of GRTA to provide a reliable, accessible and dependable public transportation for the people of Guam. These two positions salaries and benefits are 100% federal funds.

Federal Grants Administration Division

Administers, manage and oversee Federal Grants awarded to GRTA. Provide/submit reports, data and statistics as required by GRTA Grantors. Responsible for grant writing and application related to GRTA operation/mission. Knowledge and expertise of Federal Rules and Regulations. Ensure that GRTA adheres to all Federal guidelines and mandates. Conducts research for possible federal grants applicable to GRTA.

Federal Grants Administration Division Category	FY 2019 Request
Personnel	$127,658
Operations	$3,200
Total	$130,858
FTE(s)	2

A total of $130,858 is requested for the Federal Grants Administration Division for FY2019 to fund the salaries and benefits for the Program Coordinator IV and Program Coordinator II. The amount of $3,200 is also requested to fund for supplies and materials including telephone.

Public Transit Operation Services Division

Serves as Contract Administrator, oversee the day to day operation of the Guam Public Transit, ensure that all vehicle fleet are in good operational condition prior to the start of the daily shift, schedule and plan the maintenance and repairs of the transit vehicles, develop and administers work safety programs and policies, plans and schedule safety inspection and annual renewal of vehicle inspection, keeps inventory of repair parts and equipment. Perform maintenance and repairs of GRTA transit facilities/bus shelters.

Public Transit Operation Services Div. Category	FY 2019 Request
Personnel	$49,108
Operations	$3,200
Contractual	$325,000
Total	$377,308
FTE(s)	1

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A total of $377,308 is requested for Public Transit Operation Services Division for FY2019 to fund the salaries and benefits for the Transportation Supervisor. The amount of $3,200 is also requested to fund for supplies and materials including telephone. And the amount of $325,000 is to fund for the GRTA fleet repairs and maintenance contract, vehicle parts and grounds maintenance contract for GRTA bus shelters and terminals.

- **Total amount requested for and the total number of funded vacant positions requested in your budget request and why such positions are necessary to achieve your agency's mission.**

GRTA is not requesting for any additional positions for FY19. However, it was noted that in our FY 2019 proposed staffing pattern the funding in the amount of $45,014 was removed for the Management Analyst IV. For your information Mr. Speaker and members of the committee this position was approved and funded in fiscal year 2018 and I would kindly request if the funding can be reinstated as we are in the process of recruiting an Administrative Assistant (AA) in lieu of the Management Analyst IV. I believe an AA is more practical for our current operation to assist our Administrative Officer in her duties such as budget preparation, handling procurement activities of the authority, handling human resources matters, and taking care of other office activities.

Moreover, our AO has indicated her intention to retire soon and we need an AA to be on board prior to our current AO's retirement for training purposes of the new AA.

Although our transit services are Monday through Saturday from 5:30 a.m. through 8:30 p.m. (6 days a week), we do not incur overtime.

We do not pay a lease for office space, we do not pay for utilities, we do not use GovGuam funds for off island travel, and we do not celebrate our annual agency week a normal practice amongst Government of Guam agencies. Lastly, we do our own janitorial cleaning in house.

GRTA is a lean organization and will stay within our approved budget.

GUAM REGIONAL TRANSIT AUTHORITY
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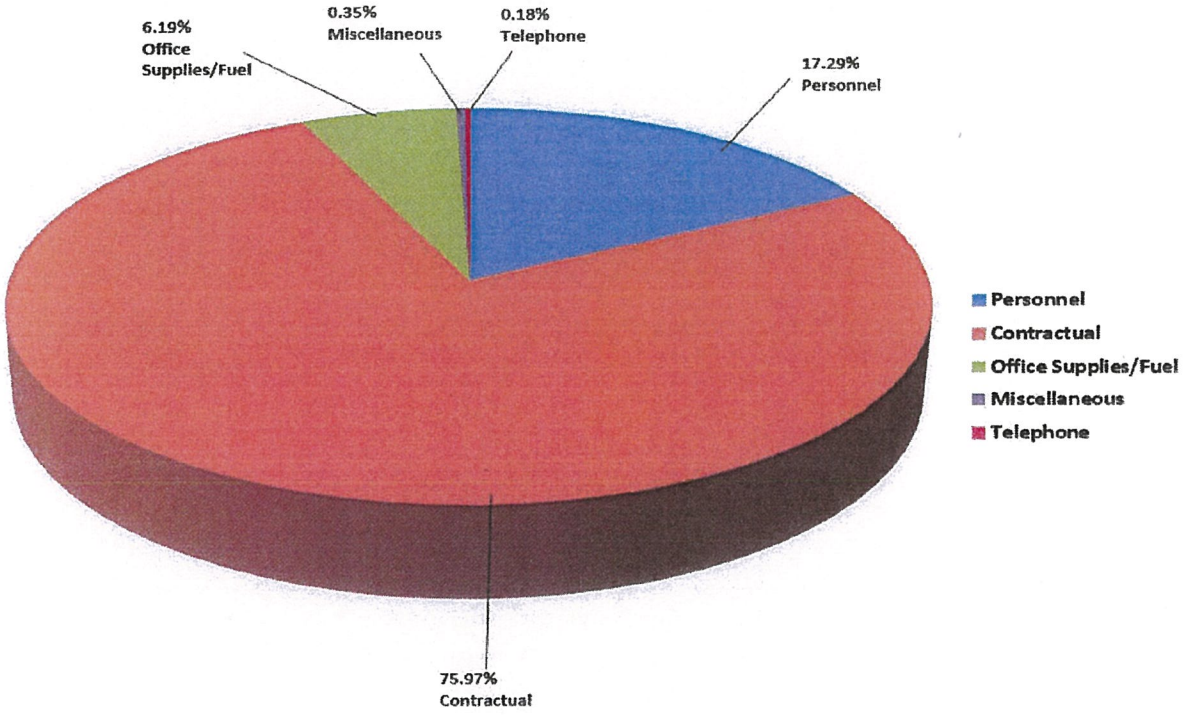
1	Personnel	$558,825.00	17.29%
2	Contractual	$2,454,438.00	75.97%
3	Office Supplies/Fuel	$200,000.00	6.19%
4	Miscellaneous	$11,400.00	0.35%
5	Telephone	$6,000.00	0.18%
	TOTAL	$3,230,663.00	



Respectfully,

ENRIQUE J.S. AGUSTIN
Executive Manager

Attachments:
1. Staffing Pattern (Current & Proposed)
2. Organizational Chart (Current & Proposed)
3. Functional Chart (FY18 & FY19)
4. Position Description of GRTA staff
5. Duties and Responsibilities of GRTA & the Contractor

[BBMR SP-1]

Government of Guam
Fiscal Year 2018
Agency Staffing Pattern
(CURRENT)

FUNCTIONAL AREA: General Government

DEPARTMENT/AGENCY: Guam Regional Transit Authority

PROGRAM: Guam Public Transit

FUND: Guam Highway Fund 5288-A16-9970-SE2018 (Per OFB Request)

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title 1/	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 27.83%)	Retire (DDI) ($19.01*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 2/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	001	Chief Planner	Rally M. Pilipina	Q-02	62773	$0	$0		$0	$62,773	$17,470	$0	$0	$910	$187	$4,567	$269	$23,403	$86,176
2	002	Customer Service Rep.	Jennifer C. Badar	H-03	28568	0	0		0	28,568	7,950	0	0	414	$187	2,772	373	11,696	40,264
3	003	Program Coordinator II	Jaqueline R. Taitano	M-01	40762	0	0		0	40,762	11,344	0	0	591	$187	2,772	373	15,267	56,029
4	004	Administrative Officer	Myra S. Abaya	L-14	57709	0	0		0	57,709	16,060	0	0	837	$187	2,512	204	19,800	77,509
5	005	Program Coordinator IV	Pilar C. Carbullido	O-01	49897	0	0		0	49,897	13,886	0	0	724	$187	2,512	204	17,513	67,410
6	006	Executive Manager	Enrique JS Agustin	OP95-1020	88000	0	0		0	88,000	24,490	0	0	1,276	$187	4,567	269	30,789	118,789
7	007	Board Secretary	Penelope T. Gates	J-05	36061	0	0		0	36,061	10,036	0	0	523	$187	6,340	373	17,459	53,520
8	009	Transportation Supervisor	Mark C. Crisostomo	K-01	33911	0	0	7/31/2018	428	34,339	9,557	0	0	498	$187	1,986	369	12,597	46,936
9	010	Management Analyst IV	In recruitment Process	N-01	45014	0	0		0	45,014	12,527	0	0	653	$187	2,772	373	16,512	61,526
10					0	0	0		0	0	0	0	0	0	0	0	0	0	0
11					0	0	0		0	0	0	0	0	0	0	0	0	0	0
12					0	0	0		0	0	0	0	0	0	0	0	0	0	0
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	----	$442,695	$0	$0	----	$428	$443,123	$123,320	$0	$0	$6,426	$1,683	$30,800	$2,807	$165,036	$608,159

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable)

2/ FY 2018 GovGuam contribution for Life Insurance is $187 per annum

[BBMR SP-1]

Government of Guam
Fiscal Year 2019
Agency Staffing Pattern
(PROPOSED)

FUNCTIONAL AREA: General Government

DEPARTMENT/AGENCY: Guam Regional Transit Authority

PROGRAM: Guam Public Transit

FUND: Guam Highway Fund 5208A189970SE208 (Per OFB Request)

05/11/18

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title 1/	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 27.83%) 2/	Retire (DDI) ($19.01*26PP) 3/	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 4/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	001	Chief Planner	Rally M. Pilipina	Q-02	62773	$0	$0	11/14/2018	$2,181	$64,954	$18,512	$495	$0	$942	$187	$1,986	$269	$22,391	$87,345
2	002	Customer Service Rep.	Jennifer B. Cruz	H-03	28568	0	0	11/30/2018	956	29,524	$8,414	495	0	428	187	2,772	373	12,669	42,193
3	003	Program Coordinator II	Jaqueline R. Taitano	M-01	40762	0	0	11/17/2018	1,416	42,178	$12,021	495	0	612	187	2,772	373	16,460	58,638
4	004	Administrative Officer	Myra S. Abaya	L-14	57709	0	0	11/13/2019	0	57,709	$16,447	495	0	837	187	2,512	204	20,682	78,391
5	005	Program Coordinator IV	Pilar C. Carbullido	O-01	49897	0	0	11/6/2018	1,575	51,472	$14,670	495	0	746	187	1,246	204	17,548	69,020
6	006	Executive Manager	Enrique JS Agustin	OP95-1020	88000	0	0		0	88,000	$25,080	495	0	1,276	187	4,567	269	31,874	119,874
7	007	Board Secretary	Penelope T. Gates	J-05	36061	0	0		0	36,061	$10,277	495	0	523	187	6,348	373	18,195	54,256
8	009	Transportation Supervisor	Mark C. Crisostomo	K-02	35196	0	0	7/31/2019	334	35,530	$10,126	495	0	515	187	1,986	269	13,578	49,108
9	010	Management Analyst IV	Vavant	N-01	0	0	0		0	0	0	0	0	0	0	0	0	0	0
					0	0	0		0	0	0	0	0	0	0	0	0	0	0
1					0	0	0		0	0	0	0	0	0	0	0	0	0	0
2					0	0	0		0	0	0	0	0	0	0	0	0	0	0
3					0	0	0		0	0	0	0	0	0	0	0	0	0	0
4					0	0	0		0	0	0	0	0	0	0	0	0	0	0
5					0	0	0		0	0	0	0	0	0	0	0	0	0	0
6					0	0	0		0	0	0	0	0	0	0	0	0	0	0
7					0	0	0		0	0	0	0	0	0	0	0	0	0	0
8					0	0	0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	---	$398,966	$0	$0	---	$6,462	$405,428	$115,547	$3,960	$0	$5,879	$1,496	$24,181	$2,334	$153,397	$558,825

* Night Differential / Hazardous / Worker's Compensation / etc.

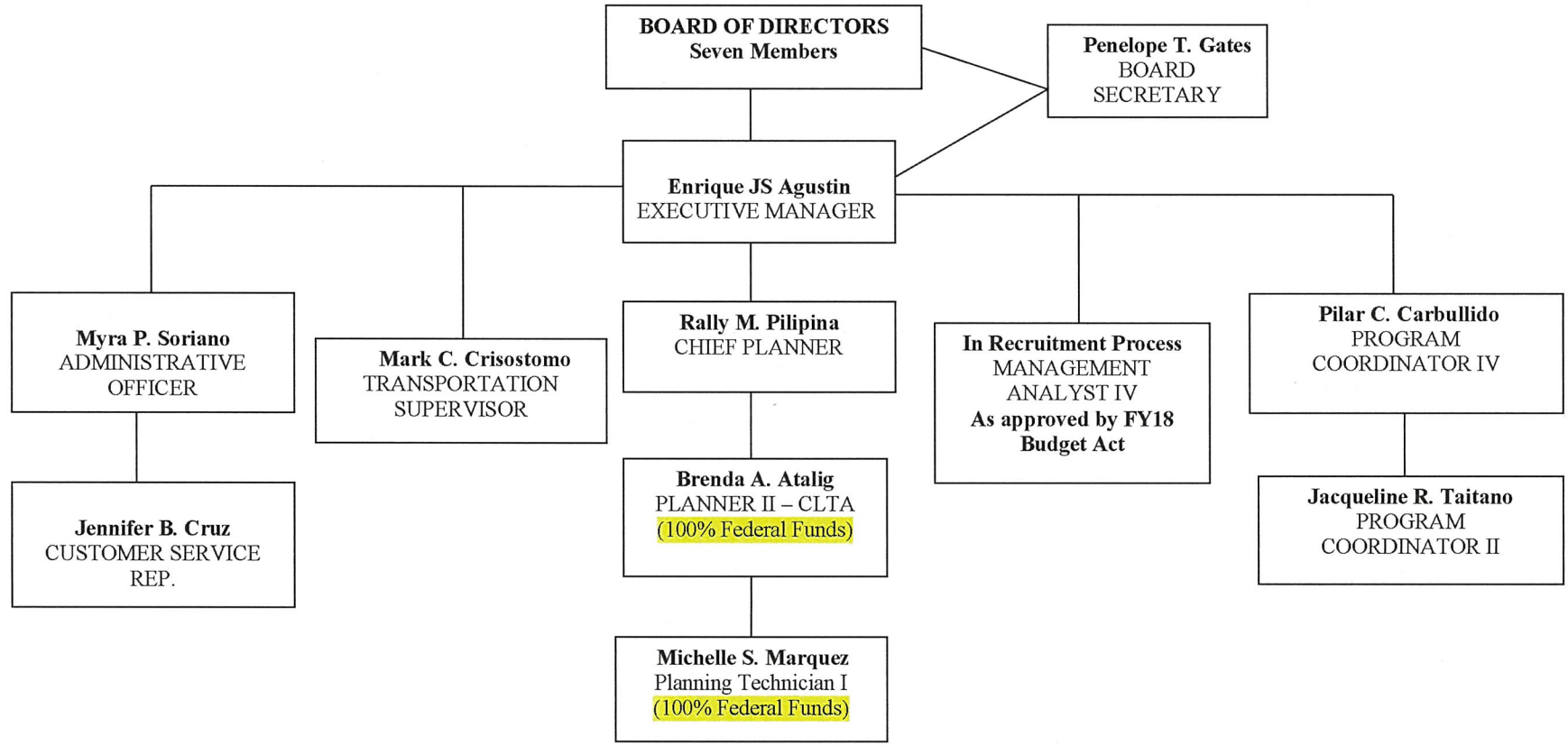
1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable).

2/ FY 2019 (Proposed) GovGuam contribution rate of 27.83% for the Government of Guam Retirement is subject to change.

3/ FY 2019 (Proposed) GovGuam contribution rate of $19.01 (bi-weekly) for DDI is subject to change.

4/ FY 2019 (Proposed) GovGuam contribution rate of $187 (per annum) for Life Insurance is subject to change.

GUAM REGIONAL TRANSIT AUTHORITY (GRTA)
ORGANIZATIONAL CHART
FY18 - Current



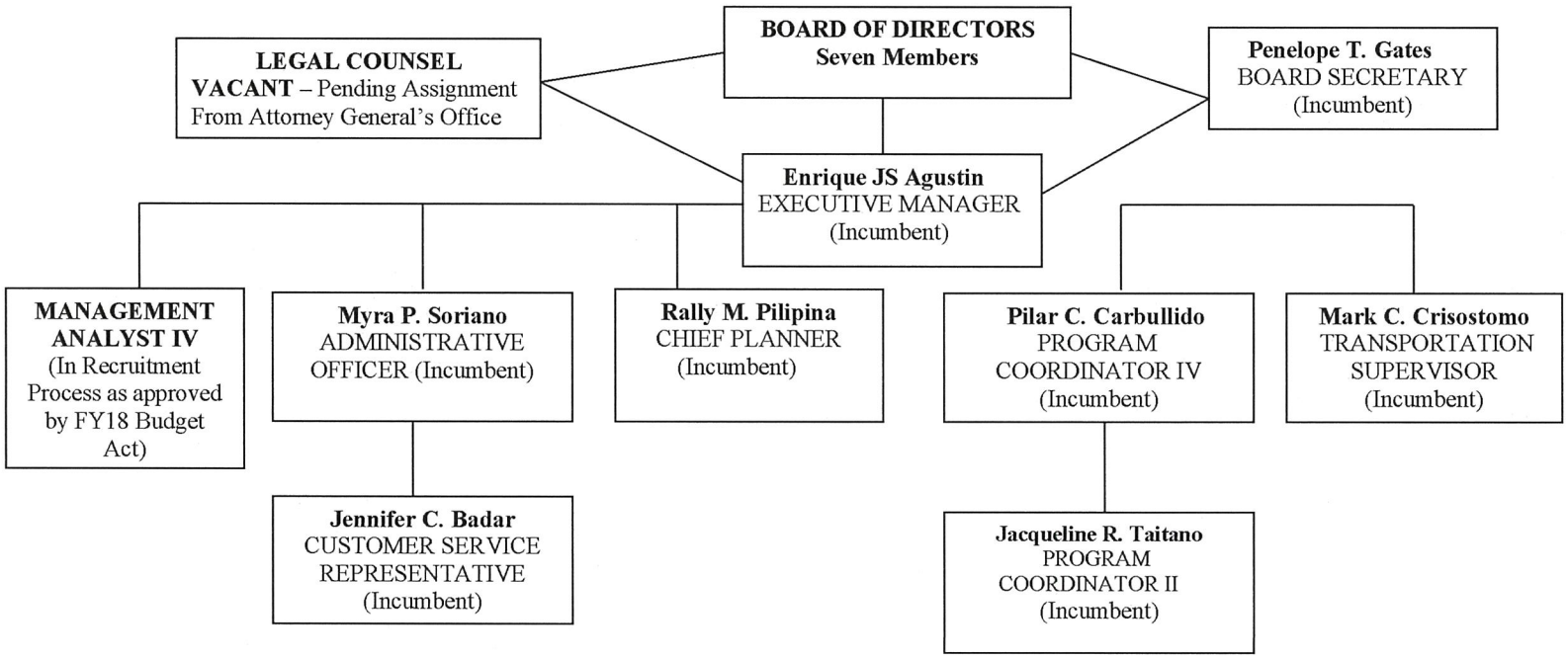
05/03/18

GUAM REGIONAL TRANSIT AUTHORITY (GRTA)

ORGANIZATIONAL CHART

FY19 (Proposed)

(Guam Highway Funds)



NOTE:
Deleted from original request recruitment of Administrative Assistant, Fleet Maintenance Manager, Building Custodian & Grounds Maintenance and loaded the funding into the contractual/bus operation services.

GUAM REGIONAL TRANSIT AUTHORITY (GRTA)

Functional Chart

Fiscal Year 2018/2019

GRTA BOARD OF DIRECTORS

Seven (7) Members

EXECUTIVE MANAGER'S OFFICE

Executive Manager - Unclassified
Board/Exec. Manager (EM) Secretary - Unclassified

Responsible for administering the overall GRTA operations including contracts awarded by GRTA and key responsibilities include enforcing all applicable rules and regulations; planning, coordinating, directing and controlling business activities of the agency and managing the entire agency staff.

The Executive Manager is guided through the provisions of P.L. 30-05. GRTA Enabling Act.

Board and E.M. Secretary:
Serve as Secretary for the GRTA Board of Directors and the Executive Manager.
Prepare for distribution the Board agenda, minutes and other documents pertaining to Board review.
Transcribe and prepare Monthly Board Minutes of the proceedings.
Compile and maintain all Board files.

ADMINISTRATIVE / TECHNICAL SUPPORT

Administrative Officer
Customer Service Rep/Buyer

Responsible for providing administrative and office support services to the Executive Manager and the GRTA Board of Directors, including budget formulation, procurement, personnel & payroll administration. Interprets policies and procedures at the support level, prepares correspondence and reports. Provides guidelines to supervisors and employees on matters dealing with the administrative operations of the agency.

PLANNING DIVISION

Chief Planner
Planner II – CLTA (Salary-100% Fed. Funds)
Planning Technician I – LTA (Salary-100% Fed. Funds)

Overall in-charge of the planning of routes, schedules and fares of the Guam Public Transit System. Conducts surveys, data and statistics for the improvement and future expansion needs of the Guam Public Transit Services.

FEDERAL GRANTS ADMINISTRATION

Program Coordinator IV
Program Coordinator II

Administers, manage and oversee Federal Grants awarded to GRTA. Provide/submit reports, data and statistics as required by GRTA Grantors. Responsible for grant writing and application related to GRTA operation/mission.
Knowledge and expertise of Federal Rules and Regulations. Ensure that GRTA adheres to all Federal guidelines and mandates.
Conducts research for possible federal grants applicable to GRTA.

PUBLIC TRANSIT OPERATION SERVICES

Transportation Supervisor

Serves as Contract Administrator, oversee the day to day operation of the Guam Public Transit, ensure that all vehicle fleet are in good operational condition prior to the start of the daily shift, schedule and plan the maintenance and repairs of the transit vehicles, develop and administers work safety programs and policies, plans and schedule safety inspection and annual renewal of vehicle inspection, keeps inventory of repair parts and equipment.
Perform maintenance and repairs of GRTA transit facilities/bus shelters.

GUAM REGIONAL TRANSIT AUTHORITY (GRTA)
DUTIES & RESPONSIBILITIES

PLANNER II- Brenda Atalig

I. National Transit Database (NTD) Annual Reporting
- A. December- January reporting period (reporting, FTA validation, answering additional questions, completion; usually about a month)
- B. Trained Program Coordinators how to complete report

II. Fuel Reporting
- A. Assisting with data input (as needed)
- B. Finalizing the summary report prior to Board Meetings (1-2 days)

III. Customer Service (daily/as needed- on the phone and in person)
- A. Taking complaints
- B. Assisting with fixed route schedule identification
- C. Assisting with paratransit information

IV. Assist Executive Manager with any tasks
- A. FOIAs, Memos, Flyers
- B. State Management Review Response and Corrective Action
- C. Develop and compile Press Releases

V. Assist Chief Planner with any tasks
- A. GU-04-0003-00: Maintenance Facility Project
- B. GU-04-0004-00: One Call One Click Center Project: partnering with DISID
- C. Procurement with Transit Management System
- D. Dept. of Interior Empowering Insular Communities Grant: Solar Lighting procurement
- E. FEMA assistance: Bus shelter renovation
- F. Guam State Clearinghouse quarterly reports (now with the Program Coordinators tasks)
- G. New grant submission reports sent to Guam State Clearinghouse
- H. Title VI Program
- I. Disadvantage Business Enterprise Program

VI. On Time Performance Report (completed October and November)
- a. Trained Program Coordinators how to complete report

VII. Complaints Summary Report (1-2 days ea. month of previous month Board Mtg.)

VIII. OTHER
- A. Annual Compact Impact Report
- B. Fare Increase Project
- C. Bus Schedule Project
- D. Public Transit Day Outreach
- E. Autism Awareness Day Outreach
- F. Research (as needed)
- G. Prior to Transportation Supervisor on board
  - a. Compiling work order logs
  - b. Inspection of vehicles prior to release
- H. Bus Operations Billing (Alternate)

GUAM REGIONAL TRANSIT AUTHORITY (GRTA)
DUTIES & RESPONSIBILITIES

CUSTOMER SERVICE REPRESENTATIVE/BUYER- Jennifer Badar Cruz

I. CUSTOMER SERVICE

A. Greet customers as they enter GRTA
B. Assist customers with applications/requirements.
C. Assist customers with complaints (walk in and phone)
D. Assist customers with inquiries on schedule
E. Scheduling of appointments for Paratransit ID applicants
F. Sends information for location assessment to vendor
G. Daily clerical duties

II. PROCUREMENT

A. Assist the Administrative Officer in the following:
Keying in invoices into AS400
Delivery of invoices to DOA
Maintain Files of invoices
Request for quotations
Keying in of requisitions
Provide daily updates on procurement to management
Maintain spreadsheet for Procurement Tracking

III. Fuel Reporting

Input data into fuel tracking spreadsheet for reports.

IV. ADMINISTRATIVE

A. Assist the Executive Manager in the following:
Prepare memorandum for his signature
FOIA's
Delivery of documents and daily runs.

V. TRANSPORTATION OPERATIONS

A. Assist Transportation Supervisor in the following:
Prepare Work Orders
Provide updates on Fleet related PO
Maintain records of invoices related to fleet PO

VI. OTHER:

A. Pick up of amendments and/or Purchase orders from GSA and deliver to vendors.
Deliver to GSA for processing

GUAM REGIONAL TRANSIT AUTHORITY (GRTA)
DUTIES & RESPONSIBILITIES

ADMINISTRATIVE OFFICER- Myra P. Soriano

I. BUDGET

Overall in charge of annual budget preparation for GRTA;
Prepares the following documents as needed:
Request for establishment of account (EOA);
Account Modifications;
Journal Vouchers and other related financial documents;
Monitors and advises management on financial status of GRTA on a regular basis;
Confers and coordinates with BBMR and DOA Accounting Division relative of fiscal matters of GRTA.

II. PROCUREMENT

Administers the overall procurement activities of GRTA;
Serves as Procurement administrator for the Authority under the guidance of GSA;
Prepares requisitions for various equipment, supplies and services required by the Authority;
Monitor purchase orders;
Prepares request for purchase order supplemental, adjustment of encumbrances, liquidation of requisitions and purchase orders.

III. HUMAN RESOURCES (HR)

Serves as Personnel Officer;
Prepares GG-1;
Prepares performance evaluation;
Prepares position description;
Inform GRTA staff concerning new updates re HR related issues;
Maintains personnel jackets for each employee;
Certified Equal Employment Officer (EEO).

IV. FEDERAL FUNDS

Monitors federal grant funds. Inform the Executive Manager and Grant Administrator funding activities & expenditures for each GRTA Grants. Provide heads up pertaining to lapse dates of each grants & request for expiring date extension from BBMR as approved by the Grantor (as needed). Insure that funding for each grant is totally exhausted as mandated by the grant prior to its expiration date and recommends close out to the grantor when completely maxed out. Ensures that GRTA adheres to Federal Transit Administration guidelines pertaining to expenditure requirements of each grant.

GUAM REGIONAL TRANSIT AUTHORITY (GRTA)
DUTIES & RESPONSIBILITIES

PROGRAM COORDINATOR II- Jacqueline Taitano

I. PROGRAM MANAGEMENT

A. Assist Program Coordinator IV in administering programs assigned to our section.
B. Ensure all reports are compiled and submitted in a timely manner.
C. Research federal laws and regulations to ensure program compliance.

II. ON-TIME PERFORMANCE

A. Coordinate with vendor in compiling stats for reporting at Monthly Board Meeting.
B. Maintain on-time performance files.

III. FINANCE

A. Assist in the review and validation process of vendor invoices/billings.
B. Assist in the fuel validation and tracking.

IV. PAYROLL

A. Alternate Payroll Clerk. Prepare Bi-weekly timesheets and submit to Payroll Division in a timely matter.
B. Ensure daily employee tracking for payroll purposes.

V. OTHER

A. Assist in receiving customers complaints and ensure complaints are resolved.
B. Assist in answering customers inquiries.

GUAM REGIONAL TRANSIT AUTHORITY (GRTA)
DUTIES & RESPONSIBILITIES

PROGRAM COORDINATOR IV- Pilar C. Carbullido

I. PROGRAM MANAGEMENT

A. Drug & Alcohol Testing Program
Monitor and oversight on Contractor establishing the Drug & Alcohol Testing Program to ensure the program complies with all applicable Federal regulations governing workplace anti-drug programs in the transit industry.

B. Disadvantaged Business Enterprise (DBE)
Coordinates with FTA's Regional Civil Rights Officer regarding DBE policy updates and ensures proper adherence to DBE guidelines; updates GRTA's DBE policy; conducts surveys and seeks the public inputs regarding the formulation of the DBE overall goals. Implements program as per DBE policy.

C. Civil Rights Title VI
Ensures Title VI of the Civil Rights Act of 1964 protects people from discrimination based on race, color, and national origin in programs and activities receiving federal financial assistance. The FTA works to ensure nondiscriminatory transportation in support of our mission to enhance the social and economic quality of life for all Americans.

Coordination with The FTA Office of Civil Rights who is responsible for monitoring FTA recipients' Title VI programs and ensuring their compliance.

II. GRANTS MANAGEMENT

A. Federal Transportation Administration (FTA)
Monitors and evaluates the administration and operation of FTA Grant Program. Ensure grant management is in compliance with federal mandates. Develop administrative procedures to be followed in the development and implementation of all federal program projects. Establish program priorities to determine program effectiveness.

B. Reporting Requirements
Develop and maintain program reporting's for federal grantor. Ensure compliance of investment justification. Ensure all Federal Financial Reports and Program Reports are in compliance with grant requirements and submitted in a timely manner.

C. Manage budget appropriations within grant guidance. Ensure program objectives are spent within budget. Maintain proper control of records of all expenditures and obligations relating to the federal grant projects. Monitor AS400 to ensure budget expenditures are in line with federal grant projects.

GUAM REGIONAL TRANSIT AUTHORITY (GRTA)
DUTIES & RESPONSIBILITIES

CHIEF PLANNER- Rally Pilipina

I. Directs all planning functions within the agency such as planning and developing all major procurement specifications based upon local and federal requirements. Coordinates bid solicitation activities with the General Services Agency. Conducts Request for Proposal solicitations.

Implements federal grant projects such as developing bus procurement/bus repair specifications, transfer of real estate property for GRTA's proposed maintenance facility, communicates and coordinates with FTA's Office of Planning and Program Development (OPPD) concerning environmental requirements of the above mentioned project.

II. Planned and supervised the preventive maintenance and warranty repairs of all GRTA transit vehicles prior to the hiring of GRTA's Transportation Supervisor.

III. Additionally, performed PC IV work pending hiring of PC IV-Federal Grants Administrator. Currently, coordinating with the newly hired PC IV to transition smoothly the administration of the federal programs.

IV. Administers GRTA continuing grant programs as required by GRTA grantor, Federal ransit Administration (FTA). Ensures the timely development and submission of the annual continuing grant application in FTA's TrAMS after the announcement in the Federal Register that the U.S. Congress including the President signed the transportation budget bill for the fiscal year. Submits the completed application including all related documents and requirements for review to FTA's OPPD. And finalizes the grant application as required by OPPD.

V. Reviews the updated Drug and Alcohol (D & A) Testing Policy and monitors the implementation of the Drug & Alcohol Testing Program of the transit providers to be in accordance with local and federal requirements; monitors the quarterly random drug and alcohol testing program of the transit provider to comply with the testing policy; conducts quarterly monitoring of the overall D & A testing program to ensure its adherence to the D &A testing policy. Employee ensures that 100 percent of the quarterly reporting requirements are submitted to FTA.

VI. Communicates and coordinates with FTA's Office of the Regional Civil Rights Officer regarding DBE policy updates and ensures proper adherence to DBE guidelines; updates GRTA's DBE policy; conducts surveys and seeks face-to-face meetings for public inputs

regarding the formulation of the DBE overall goals. Implements program as per DBE policy.

VII. Moreover, updates GRTA's Title VI Program by conducting surveys and seeking face-to-face meetings for public inputs to comply with FTA requirements; submits Title VI Program Update to FTA's Office of the Regional Civil Rights Officer for review; when approved, implements as per updated Title VI Program.

VIII. Confers with GRTA grantor in monitoring grant application in ensuring timely grant award and drawdown of funds to GRTA.

IX. Prepares quarterly Federal Financial and Milestone Progress Reports as required by GRTA grantor.

X. Conducts research and collects/reviews statistics as assigned by the Executive Manager and the GRTA Board of Directors. Compiles data and provides reports to the top managements.

XI. Represents GRTA in meetings, conferences as directed by management; entertains customers for various complaints and inquiries in the absence of GRTA staff assigned to these tasks.

GUAM REGIONAL TRANSIT AUTHORITY (GRTA)
DUTIES & RESPONSIBILITIES

BOARD SECRETARY- Penelope Gates

I. BOARD MEETING

A. Serve as Secretary for the GRTA Board of Directors and the Executive Manager.
B. Prepare for distribution the Board agenda, minutes and other documents pertaining to Board review.
C. Transcribe and prepare Monthly Board Minutes of the proceedings.
D. Compile and maintain all Board files.

II. ADMINISTRATIVE

A. Coordinate arrangements for webinars, web meetings and phone conferences for GRTA Office and Board.
B. Assist in greeting and assisting customers.
C. Assist in receiving customers complaints and ensure complaints are resolved.
D. Assist in answering customers inquiries.
E. Develop templates for office use.

III. PAYROLL

A. Primary Payroll Clerk. Prepare Bi-weekly timesheets and submit to Payroll Division in a timely matter.
B. Ensure daily employee tracking for payroll purposes.

IV. OTHER

A. Primary Point of Contact for coordination with other agencies for volunteer and community service. To include, probation and community service personnel. Ensure tracking of hours are maintained.
B. Primary representative for department meetings or group activities. Ensure GRTA represented and report back to staff for action or participation.
C. Primary representative to coordinate office needs and requirements. Ensure agency is fully mission capable.

GUAM REGIONAL TRANSIT AUTHORITY (GRTA)
DUTIES & RESPONSIBILITIES

TRANSPORTATION SUPERVISOR- Mark Crisostomo

I. BUS OPERATIONS

A. Manage bus operations to include dispatchers, drivers and schedulers.
B. Supervises the Quality Assurance, Quality Control inspections for vehicles repaired.
C. Supervise the recovery operations of downed vehicles.
D. Manage the bus schedules.
E. Responsible for the grounds maintenance of all Bus Shelters and Terminals.
F. Responsible for the upkeep of the F150, assigned vehicle.

II. MAINTENANCE MANAGEMENT

A. Manages maintenance operations

III. COMPLAINT PROCESS

A. Manage complaint process at management level.

IV. SUPPLY OPERATIONS

A. Accountable for the repair parts and petroleum, oil, lubricants purchased by GRTA.

GUAM REGIONAL TRANSIT AUTHORITY (GRTA)
DUTIES & RESPONSIBILITIES

PLANNING TECHNICIAN I- Michelle Marquez

I. ADMINISTRATIVE

A. Take customers complaints and address issues for resolution.
B. Answer telephone calls to assist constituents for transportation services.
C. Provide clerical support to management.

II. FINANCE

A. Administers the reviewing of the Guam Public Transit Contractor billings/invoices for correctness prior to submission to DOA, Accounting for payment. (Validation of bi-weekly invoices).
B. Assist Administrative Officer with other related financial documents.

III. PARATRANSIT SERVICES

A. Administers Paratransit Services for GRTA.
B. Processes customers applying for Paratransit services. Conducts in person interview for Paratransit eligibility determination.
B. Compiles records and maintains Paratransit Database. Provides monthly reports.

IV. TRANSPORTATION OPERATIONS

A. Assist Transportation Supervisor in maintaining GRTA Fleet Maintenance Plan.
B. Compile and develop data on Ridership Reports. Provide data for Monthly Board Meeting.
C. Assist Transportation Supervisor in balancing budget for Operations.

MANAGEMENT & OPERATIONS OF GUAM PUBLIC TRANSIT

GRTA RESPONSIBILITIES

- PREPARATION OF ANNUAL BUDGET
- PREPARE ESTABLISHMENT OF ACCOUNT/MODIFICATION OF ACCOUNT/DIRECT PAYMENT/ADJUSTMENT OF ENCUMBRANCE/ACCOUNT LIQUIDATION, ETC.
- PROCUREMENT: PROCESS REQUISITIONS, CONDUCT REQUEST FOR PRICE QUOTES (RFQ), PREPARE SPECIFICATIONS FOR INVITATION FOR BIDS, MSB FOR GSA TO HANDLE FOR ISSUANCE OF PURCHASE ORDERS;
- ACCOUNTS PAYABLES: REVIEW AND SUBMIT INVOICES TO DOA ACCOUNTING FOR PAYMENT, FOLLOW-UP RE VENDOR'S PAYMENTS;
- HUMAN RESOURCES: PROCESS REQUEST FOR PERSONNEL ACTION (GG-1) FOR ANY TYPE OF PERSONNEL MATTERS THAT REQUIRES PERSONNEL ACCTIONS.
- FEDERAL GRANTS: APPLICATION, MAINTENANCE, MANAGEMENT AND REPORTING.
- MANAGEMENT OF FTA GRANT FUNDS, COVER MAINTENANCE AND OPERATIONAL COSTS FOR FTA-FUNDED FACILITIES AND EQUIPMENT, AND CONDUCT AND RESPOND TO APPLICABLE AUDITS.
- INTERNAL CONTROL OF FINANCIAL PROCEDURES BOTH LOCAL AND FEDERAL
- IMPLEMENTATION OF FTA-FUNDED PROJECTS IN ACCORDANCE WITH GRANT APPLICATION
- TRACKING, COLLECTING AND MAINTAINING NECESSARY DATA, RECORDS AND DOCUMENTS FOR THE WHOLE PUBLIC TRANSIT SERVICE.
- MONITORING AND MAINTAINING FULL COMPLIANCE OF ALL FTA RULES AND REGULATIONS, LOCAL LAW AND US-DOT ADA RULES AND REGULATIONS.
- TRANSPORTATION PLANNING PROCESS IN ACCORDANCE WITH FTA REQUIREMENTS
- IMPLEMENTATION, OVERSIGHT AND MAINTENANCE OF PROGRAM PROJECTS (FEDERAL/LOCAL)
- ASSIST CUSTOMERS WITH THEIR INQUIRIES PERTAINING TO PUBLIC TRANSIT SERVICES
- HANDLES COMPLAINTS AND RESOLUTION THEREOF
- MANAGE AND CONDUCT ELIGIBILITY DETERMINATION PROCESS FOR PARATRANSIT SERVICES CLIENTS
- INSPECT AND MONITOR FIELD OPERATIONS, ADMINISTRATIVE RECORDS, FACILITIES AND EQUIPMENTS USED BY THE SERVICE PROVIDER.
- ESTABLISH RULES AND REGULATIONS TO GOVERN PUBLIC TRANSIT SYSTEM
- EFFECTUATE ANY CHANGES TO SERVICE ROUTES AND FARES
- DEVELOP AND RELEASE OF ANY ADVERTISING, PROMOTIONAL AND INFORMATIONAL MATERIALS
- MAINTENANCE PROGRAM: OVERSIGHT OF ANY REPAIR AND REPLACEMENT OF PARTS OF ALL VEHICLES USED FOR PUBLIC TRANSIT.

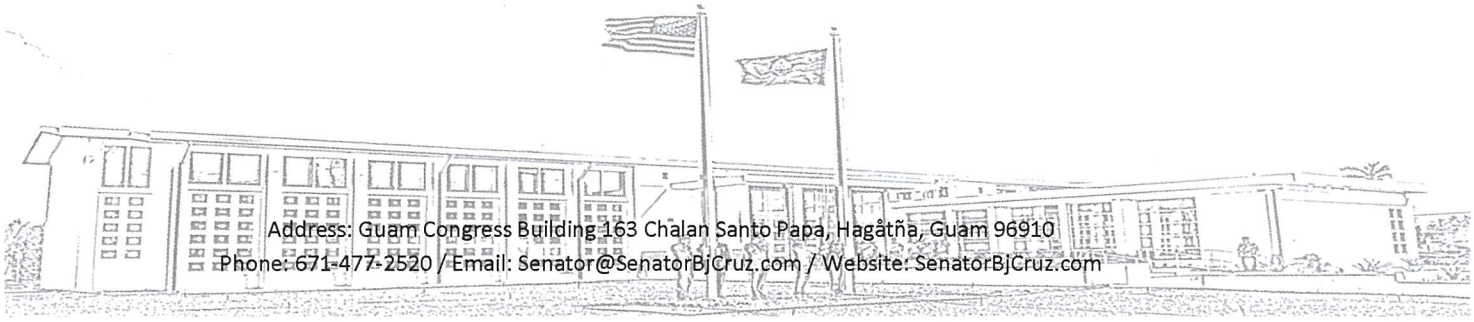
CONTRACT PROVIDER RESPONSIBILITIES

- DISPATCH AND SCHEDULING
- PRE AND POST INSPECTION OF VEHICLES FOR SAFETY PURPOSES
- OPERATION OF VEHICLES
- CONDUCT LOCATION ASSESSMENT FOR PARATRANSIT CLIENTS
- MONITORING ON-STREET OPERATION AND ON-ROUTE COMPLIANCE
- MAINTAIN TRIP COMPLETION PURSUANT TO ALL APPLICABLE FEDERAL AND LOCAL RULES AND REGULATIONS
- RESPONSIBLE FOR FARE COLLECTIONS ACTIVITIES, SAFEGUARDING
- AND DEPOSITING ALL FARE REVENUES TO GRTA BANK ACCOUNT.
- PROVIDE DEPOSIT SLIP TO GRTA FOR BANK RECONCILIATION.
- PROVIDE TRAINING TO OPERATORS, SCHEDULERS AND DISPATCHERS
- TO ENSURE SAFE OPERATIONS IN ACCORDANCE WITH REQUIRED

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Department of Chamorro Affairs; Guam Museum

Tuesday, May 15, 2018
9:30AM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORRO
DEPARTMENT OF CHAMORRO AFFAIRS

Honorable Edward J.B. Calvo
Governor of Guam

Johnny G. Sablan
President, DCA

Raymond S.Tenorio
Lieutenant Governor of Guam

May 11, 2018

The Honorable Benjamin J.F. Cruz
Speaker & Chairperson, Committee on Appropriations and Adjudication
I Mina'trentai Kuåttro na Liheslaturan Guåhan
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

Speaker Benjamin J.F. Cruz

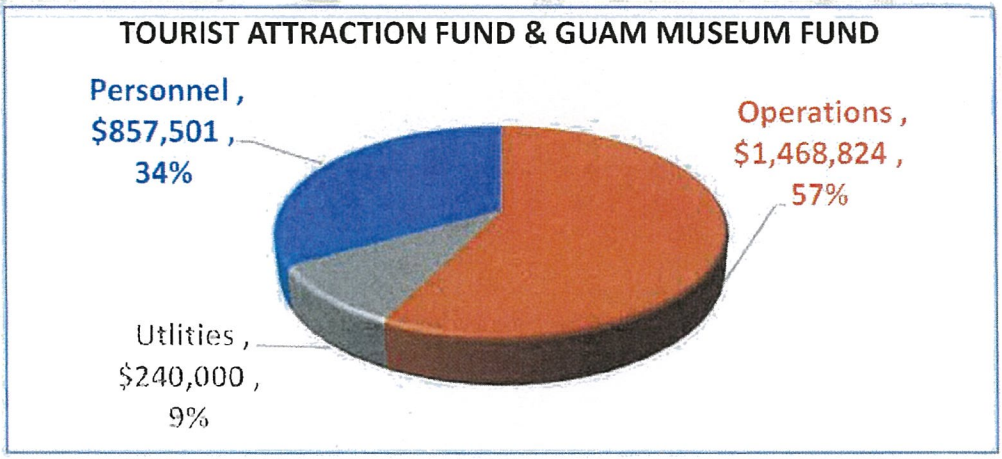
MAY 11 2018
Time: 1:50 [ ] AM [ ] PM File No.
Received By:

RE: TESTIMONY FOR THE DEPARTMENT OF CHAMORRO AFFAIRS' (DCA) FISCAL YEAR 2019 BUDGET

Buenas yan Håfa Adai! Speaker Cruz and members of the Committee on Appropriations and Adjudication. Si Yu'os Ma'åse for the opportunity to present the Fiscal Year 2019 request for *I Dipåttamenton I Kaohao Guinahan Chamorro* or the Department of Chamorro Affairs (DCA).

Fund Source	FY 2019 Request	FY 2018 Authorized	Variance	% Incr. / (Decr.)
Tourist Attraction Fund (TAF)	$1,597,489	$2,128,728	$531,239	-25%
Guam Museum Fund (GMF)	$968,836	$1,017,713	$48,877	-4.8%
Total	$2,566,325	$3,146,441	$580,116	-%18.4

Appropriation Classification	FY 2019 Request	FY 2018 Authorized	Variance	% Incr. / (Decr.)
Personnel	$857,501	$770,928	$86,573	12%
Operations	$1,468,824	$2,135,513	-$666,689	-32%
Utilities	$240,000	$240,000	$0	0%
FTEs	13	13		
Total	$2,566,325	$3,146,441	-$580,116	-19%



"Department of Chamorro Affairs is an Equal Opportunity Provider and Employer"

Terlaje Professional Building •1st Floor 194 Hernan Corterz Avenue Hagåtña, Guam 96910
P.O. Box 2950 Hagåtña, Guam 96932 • Phone: (671) 475-4278/9 • Fax: (671) 475-4227

I Dipåttamenton I Kaohao Guinahan Chamorro is seeking a FY 2019 Appropriation of $2,566,325 for its operations. The sum of $1,597,489 is requested from the Tourist Attraction Fund (TAF) and $968,836 is requested from the Guam Museum Fund (GMF). Approximately $857,501 is requested for personnel costs and $1,708,824 is requested for operational costs and utilities.

DCA's mission is to create, develop, implement and maintain an integrated program for the preservation, promotion and advancement of the native Chamorro and other Asian/Pacific residents of Guam. DCA as a public corporation is the guiding force in all aspects of Chamorro culture, language, preservation, education, arts, humanities, and history. (Public Law 25-69 codified as 5 GCA, Chapter 87).

DCA accomplishes its mission by promoting and preserving Chamorro culture awareness through programs, support services, activities, publications, and education.

Ufisinan I Mås Ge'hilo' (President's Office)
The President's Office is responsible for overall direction and administrative support. The President's Office provides fiscal, administrative, and personnel guidance and assists division administrators in the fulfillment of the commitment to their respective programs such as planning, developing and implementing regulations.

President's Office	FY 2019 Request	FY 2018 Authorized	Variance
Personnel	$205,792	$197,702	$8,090
Operations	$89,545	$109,868	(-$20,323)
Total	$295,337	$87,834	(-$12,233)
FTE(s)	3	3	

A total of $295,337 is requested for personnel and operational costs for the President's Office for FY 2019. A decrease of $12,233 compared to FY 2018 authorized level. Approximately $205,792 is requested to fund salaries and benefits for three (3) employees. The DCA President, Administrative Officer, and a Secretary II Typist. An increase of $8,090 is due to salary increments and the pay adjustment due to the Competitive Wage Act of 2014. In addition, $89,545 is requested for contractual services to include but not limited to independent auditing services, supplies, and a desk top computer.

I Sengsong Chamorro (Chamorro Village)
The Chamorro Village is responsible providing and maintaining a facility that will promote local products and produce of Guam. To provide support facilities for seminars, workshops, fairs and special activities for the local community. To create and promote an incubator environment for entrepreneurial businesses to grow and eventually expand into the open market.

The Chamorro Village accomplishes its mission by encouraging, promoting and supporting local products of Guam and showcasing Guam's culture and traditions.

The Wednesday Night Market has been in existence for twenty (20) years and continues to attract the local and military community as well as the tourists. In 1998, the Wednesday Night Market was awarded the Most Outstanding Local Tourism Attraction by the Guam Visitors Bureau, Excellence in Tourism Award. In 2006, Chamorro Village was awarded the Outstanding Contribution to Tourism by the Guam Visitors Bureau, Excellence in Tourism Award.

Chamorro Village	FY 2019 Request	FY 2018 Authorized	Variance
Personnel	$265,793	$275,378	-$9,585
FTE(s)	5	6	

Approximately $265,793 is requested for personnel costs for the Chamorro Village for its FY 2019 appropriation. The personnel consist of a Chamorro Village Manager, Administrative Assistant, and two (2) Laborers. A decrease of $9,585 compared to the authorized level for FY 2018.

Kosas (Guam Museum)

The mission of the Guam Museum is to promote increased understanding of Guam's geology, biota, prehistory, history, and contemporary culture. As the official repository and custodian of historical artifacts of Guam, Kosas is mandated to acquire, preserve and make available for public viewing artifacts and archival materials relating to the cultural, historical and natural heritage of Guam. In addition, it is DCA's objective to obtain accreditation from the American Alliance of Museums (AAM) for the Guam Museum.

The Guam Museum Permanent Exhibit: I Hinanao-ta, Nu I Manaotao Tåno' – I CHamoru Siha: "The Journey of the CHamoru People" officially opened to the public last week. This exhibition is the first of its kind, not only in its size and the breadth of its content. But it is also an exhibition that strives to tell the story from the perspective of the CHamoru people – it highlights the trials and tribulations, as well as the strength and resilience of our people to navigate a profoundly changing World.

Guam Museum	FY 2019 Request	FY 2018 Authorized	Variance
Personnel	$291,176	$201,884	$89,292
Operations	$1,338,653	$1,958,216	(-$619,563)
Utilities	$240,000	$240,000	$0
Total	$1,869,829	$2,400,100	(-$530,271)
FTE(s)	5	4	

A total of $1,869,829 is requested for personnel and operational costs for the Guam Museum for FY 2019 which is composed of $968,836 from the Guam Museum Fund and $900,993 from the Tourist Attraction Fund. Approximately $291,176 is requested to fund salaries and benefits for the Museum Administrator, two (2) Museum Assistants, and one (1) Laborer. The $89,292 increase in personnel costs is required to fill the Museum Curator position as it is vital in obtaining accreditation for the Guam Museum. A total of $1,578,653 is requested for operational and utility costs for the Guam Museum. FY 2019 request is a decrease of $530,271 compared to the authorized level for FY 2018.

Again, Si Yu'os Ma'åse for giving DCA the opportunity to present its FY 2019 Budget Request and DCA welcomes any questions the Committee may have for DCA.

JOHNNY SABLAN
I Mås Ge'pilo'

DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORRO
DEPARTMENT OF CHAMORRO AFFAIRS

Honorable Edward J.B. Calvo
Governor of Guam

Johnny G. Sablan
President, IX'A

Raymond S.Tenorio
Lieutenant Governor of Guam

May 23, 2018

GUAM LEGISLATURE
CENTRAL FILES

ACKNOWLEDGEMENT RECEIPT
Received by:
Time: 4:30
Date: 5-23-18

Speaker Benjamin J.F. Cruz

MAY 24 2018
Time: 8:00 AM [ ] PM File No. 34-1963
Received By:

Senator Benjamin J.F. Cruz
Speaker & Chairperson, Committee on Appropriations and Adjudication
I Mina'trentai Kuåttro Na Liheslaturan Guåhan
Guam Congress Building
163 Chalan Santo Papa
Hågatña, Guam 96910

GUAM MUSEUM

RE: FY 2019 Supplemental Budget Request and Information

Buenas yan Håfa Adai Mr. Speaker!

Si Yu'os Ma'åse for giving *I Dipåttamenton I Kaohao Guinahan Chamorro* the opportunity to submit a supplemental budget request for Fiscal Year 2019.

DCA had submitted its initial budget request in the amount of $2,504,648 for the Guam Museum to cover the cost of personnel, operations, and utilities. An increase for the Guam Museum of approximately $104,548 compared to the FY18 Authorized Level. DCA requested to recruit a Museum Curator and a Program Coordinator IV (PC IV). A qualified Museum Curator is needed in order to properly maintain the Museum's vast collections, coordinate and develop changing exhibitions, engage in scholarly research, maintain the Permanent Exhibition and obtain accreditation with the American Alliance of Museums (AAM). A PC IV will be responsible for but not limited to seek federal grants to augment the cost to sustain and maintain the Guam Museum, develop Museum Programming for the general public, and assist the Curator and Administrator of the Museum with daily operations. Properly filling these positions is necessary for AAM accreditation as well as providing continuity of services in the event there is a transition for the government to operate the Museum.

Comparing the FY18 authorized level to the FY19 budget ceiling, there is a decrease of $619,563, less than the FY18 Authorized Level. The Guam Museum is able to operate at a bare minimum of $1,186,398. The decrease, however, will not be sufficient enough to contract the archaeological firm SEARCH, Inc. on a full-time basis to provide curatorial services and sustain and maintain the collections. The deficiency also will make it difficult to keep the minimal number of security guards necessary to secure the facility and monitor services. Additionally, the decrease does not allow for Changing Exhibitions.

GUAM MUSEUM	A	B	C	D	E
APPROPRIATION CLASSIFICATION	FY18 AUTHORIZED LEVEL	FY19 BUDGET REQUEST	FY19 BUDGET CEILING	FY19 CEILING vs. REQUEST (C-B)	FY19 REQUEST vs. FY18 AUTH. (B-A)
PERSONNEL					
Salaries	147,605	$259,393	$210,982	($48,411)	$111,788
Benefits	54,279	101,902	80,194	(21,708)	47,623
Total Personnel	**201,884**	**361,295**	**291,176**	(70,119)	**159,411**
OPERATIONS					
Contractual	1,805,961	1,751,098	1,186,398	(564,700)	(54,863)
Office Space Rental	152,255	152,255	152,255	0	0
Supplies	0	0	0	0	0
Equipment	0	0	0	0	0
Total Operations	**1,958,216**	**1,903,353**	**1,338,653**	(564,700)	(54,863)
UTILITIES					
Power	216,000	216,000	216,000	0	0
Water	24,000	24,000	24,000	0	0
Telephone	0	0	0	0	0
Total Utilities	**240,000**	**240,000**	**240,000**	**0**	**0**
TOTAL APPROPRIATIONS	$2,400,100	$2,504,648	$1,869,829	($634,819)	$104,548

DCA is in the process of going through the Administrative Adjudication Law to promulgate admission fees and facility event rental rates to support the operations and the curation of the collections at the Museum. As stated in the Economic Impact Statement "The purpose of increasing admission and event space rental fees is to offset government expenditures for the operations, management and maintenance of the facility. With the increase of the admissions and event space rental fees it is projected that this number will increase to $973,479.25 bringing self-sustainability closer to a reality and thereby lessening the financial impact to the government." The projected increase is derived by the 2016 and 2017 visitor arrival statistics and projecting forward those arrivals to 2018. Having no historical basis for museum operations, the projections are ultimately a best guess.

In regards to the Chamorro Village, attached is the Profit & Loss *unaudited* reports for fiscal year ended September 30, 2017 and fiscal year 2018 as of April 30, 2018.

In addition, our Committee Chair Vice Speaker Terlaje made an inquiry on two (2) of DCA's programs that have been zeroed out and a position that will be cut at the Chamorro Village. She had asked how these changes would help to ensure DCA meets its mandates. DCA had provided the following response:

> The changes do not help but impede DCA to meet its mandates. For FY 2019, DCA had submitted its initial budget request for approximately $181,863 to fill and/or recruit several positions for its divisions and $2,800 was requested to procure computer equipment however, due to the budget ceiling provided to DCA, the funding for these positions had been zeroed out. The following positions requested are as follows:
>
> a) $65,891 was requested to fill Planner III position (vacant a/o 04.29.17) for the *Inaligao, Tinige' Yan Fina'na'gue'* (Research, Publications & Training) division so that it can continue to fulfill its mandates by conducting researches, publishing, and producing multi-media print materials for all media platforms relating to the Chamorro heritage.

b) $60,365 was requested to recruit a Program Coordinator II (PC II) for the division of *Sagan Rikuetdon Guåhan* (Guam Archives). As the official depository for all government publications, it is vital that we reactivate this division as archives plays an essential role in preserving historical materials that are essential for research purposes. The staff will be responsible for but not limited to preserve, manage and maintain historical materials and are readily accessible; establish policies and procedures for maintaining archival materials; develop a formal collection and archival policy; and seek federal funding to acquire equipment and supplies for digital storage.

In addition, approximately $2,800 was requested as a startup to procure a desktop computer for use by the PC II.

** For FY 2018, Chamorro Language & Culture is funded for contractual services, however, DCA assumed that the *Kumision I Fino' CHamoru* would provide interpretive services therefore, for the FY 2019 budget, DCA instead requested to fill a Program Coordinator II position to reactivate the *Sagan Rikuetdon Guåhan*.

c) $55,607 was requested to fill the Maintenance Supervisor (vacant a/o 03.18.17) for *I Sengsong Chamorro* (Chamorro Village). The staff will be responsible for performing maintenance and repairs of the Chamorro Village grounds and facilities and oversees the work of two (2) laborers.

Should you require additional information relating to this matter, may contact my office at 475-4278 or email at johnny.sablan@dca.guam.gov.

Si Yu'os Ma'åse.

JOHNNY SABLAN
DCA President

Attachments

CHAMORRO VILLAGE
Profit & Loss
October 2016 through September 2017

DRAFT
UNAUDITED

		Oct '16 - Sep 17
Ordinary Income/Expense		
Income		
4000 Main Pavillion		16,350.00
4020 CV Lease Stall		330,985.04
4030 Wednesday Night Market		207,111.58
4035 Friday Night Market		655.00
4040 Liberation Carnival		9,135.00
4050 GMIF		2,030.00
4060 Other Income		229.80
Total Income		566,496.42
Gross Profit		566,496.42
Expense		
6020 Auto Expense		267.12
6025 Bank Charges		66.00
6035 Cash Over & Short		-110.00
6040 Communication		833.80
6055 Entertainment		
Entertainment - Others	2,150.00	
Friday Night Market	4,400.00	
Meals	1,182.75	
Wednesday Night Market	57,670.00	
Total 6055 Entertainment		65,402.75
6060 Grant Expense		
6062 FESTPAC 2016	3,557.86	
6065 GMIF 2017	4,750.00	
Total 6060 Grant Expense		8,307.86
6070 Lease Expense		308.36
6075 Maintenance Expense		
6071 Security		
Acct#6213-9-CCTV	880.00	
Acct#G4S0929-Fire Alarm System	1,748.14	
Liberation Carnival	9,278.55	
6071 Security - Other	37,634.58	
Total 6071 Security	49,541.27	
6072 Janitorial Services		
Janet Sellem	26,746.18	
LTA	28,875.00	
6072 Janitorial Services - Other	2,500.00	
Total 6072 Janitorial Services	58,121.18	
6073 Janitorial Supplies	20,591.40	
6074 Solid Waste	81,267.55	
6077 Contractual Maintenance	19,916.67	
6078 Maintenance Supplies	12,116.53	
6075 Maintenance Expense - Other	20,781.68	
Total 6075 Maintenance Expense		262,336.28
6080 Marketing Expense		130.00
6085 Office Expense		
6081 CV	529.20	
6082 FestPac	-58,832.23	
6085 Office Expense - Other	28.98	
Total 6085 Office Expense		-58,274.05
6090 Office Supplies Expense		1,111.99
7000 Printing & Copies Expense		414.00

CHAMORRO VILLAGE
Profit & Loss
October 2016 through September 2017

DRAFT
UNAUDITED

	Oct '16 - Sep 17	
7020 Professional Fees		
7021 Accounting	2,000.00	
Total 7020 Professional Fees		2,000.00
7025 Promotional Expense		240.00
7030 Repairs Expense		258.00
7035 Telephone Expense		
Ac#113045124-President's/Museum	881.75	
Account#209316-HRRA	41.28	
7035 Telephone Expense - Other	7,355.62	
Total 7035 Telephone Expense		8,278.65
7050 Utilities		
7051 Power		
Premise ID2853862928-CV FestHut	728.28	
Premise ID9437100023-CV #34	34.91	
Premise ID9437100152-CV #6ABCD	425.39	
Premise ID9437100172-CV 15C	23.15	
Premise ID9437100406-CV #104/05	374.05	
Premise ID9437100530-CV #30	298.72	
Premise ID9437100531-CV	26.30	
Premise ID9437100532-CV	1,253.82	
Premise ID9437100534-CV #3 4 5	95.91	
Premise ID9437100541-CV #23	1,259.62	
Premise ID9437100914-CV #9	21.80	
Premise ID9437100917-CV #38	44.82	
Premise ID9437100918-CV #36	23.66	
Premise ID9437100918-CV #40	35.55	
7051 Power - Other	44,177.26	
Total 7051 Power		48,823.24
7052 Water		
Acct #21840/Meter#7024013	154.48	
Acct#11555/Meter#7013021	58,151.92	
Acct#21555/Meter#7053238	164.58	
Acct#215550/Meter#7017792	598.20	
Acct#547550/Meter#7024122	15,952.85	
Acct#64755/Meter#7013030	8,878.78	
Acct#747550/Meter#7024114	3,149.47	
Acct#75060/Meter#7031307	2,938.24	
Acct#94755/Meter#7052582	4,578.16	
Tenant's Water Charges		
ASU - Acct#11555/7013021	-1,016.28	
Bokka-Acct#11555/7013021	-2,846.54	
Casa Bonita-Acct#11555/7013021	-193.83	
CIBBQ-Acct#11555/7013021	-719.42	
Island C-Acct#11555/7013021	-6,810.78	
Kusinan Ari-Acct#11555/7013021	-6,992.35	
Mama Peaches-Acct#11555/7013021	-131.38	
Mamet's C-Acct#21555/7053238	-65.87	
Pacific L-Acct#54755/7024122	-597.76	
Palms Hut-Acct#11555/7013021	-646.32	
Pearl's-Acct#11555/7013021	-1,107.04	
Pho Wang-Acct#11555/7013021	-123.88	
Sweet Escape-Acct#11555/7013021	-494.99	
Terry's FF-Acct#11555/7013021	-4,909.68	
Total Tenant's Water Charges	-26,656.12	
7052 Water - Other	-18,889.44	
Total 7052 Water		49,021.12
7050 Utilities - Other		1,052.35
Total 7050 Utilities		98,896.71

CHAMORRO VILLAGE
Profit & Loss
October 2016 through September 2017

DRAFT
UNAUDITED

	Oct '16 - Sep 17	
7054 Late fees and penalties		
7062 Tax Penalty	107.44	
7054 Late fees and penalties - Other	58.24	
Total 7054 Late fees and penalties		165.68
7060 Miscellaneous		
7061 Meal Coupons	355.75	
7060 Miscellaneous - Other	120.00	
Total 7060 Miscellaneous		475.75
Total Expense		391,108.90
Net Ordinary Income		175,387.52
Net Income		**175,387.52**

CHAMORRO VILLAGE
Profit & Loss
October 2017 through April 2018

DRAFT
UNAUDITED

		Oct '17 - Apr 18
Ordinary Income/Expense		
Income		
4000 Main Pavillion		3,491.84
4020 CV Lease Stall		186,203.74
4030 Wednesday Night Market		126,883.95
4052 FLEA Market		2,225.00
4060 Other Income		812.71
MICRONESIA ISLAND FAIR 2018		1,400.00
Total Income		321,017.24
Gross Profit		321,017.24
Expense		
6000 Advertising		4,805.40
6025 Bank Charges		10.00
6040 Communication		465.44
6055 Entertainment		
Entertainment - Others	2,600.00	
Friday Night Market	300.00	
Wednesday Night Market	31,135.00	
Total 6055 Entertainment		34,035.00
6070 Lease Expense		-1,427.21
6075 Maintenance Expense		
6071 Security		
Acct#6213-9-CCTV	935.00	
Acct#G4S0929-Fire Alarm System	722.49	
6071 Security - Other	20,982.83	
Total 6071 Security		22,640.32
6072 Janitorial Services		
Janet Sellem	26,813.71	
6072 Janitorial Services - Other	580.00	
Total 6072 Janitorial Services		27,393.71
6073 Janitorial Supplies		8,066.00
6074 Solid Waste		51,085.16
6076 Pest Control Contract		-1,680.00
6077 Contractual Maintenance		8,598.20
6078 Maintenance Supplies		7,900.43
6075 Maintenance Expense - Other		34,412.25
Total 6075 Maintenance Expense		158,416.07
6085 Office Expense		
6081 CV	705.50	
6085 Office Expense - Other	-4.04	
Total 6085 Office Expense		701.46
6090 Office Supplies Expense		3,522.58
6095 Postage & Shipping Expens		20.00
7020 Professional Fees		
7021 Accounting	5,000.00	
Total 7020 Professional Fees		5,000.00
7025 Promotional Expense		611.56
7030 Repairs Expense		2,343.30
7035 Telephone Expense		
111090386-Chamorro Village	1,562.33	
209316-Presidents Director Line	645.69	
Ac#113045124-President'a/Museum	2,455.21	
Account#209316-HRRA	114.58	
Acct#292966-DCA Wireless	163.10	
7035 Telephone Expense - Other	235.03	
Total 7035 Telephone Expense		5,175.94

CHAMORRO VILLAGE
Profit & Loss
October 2017 through April 2018

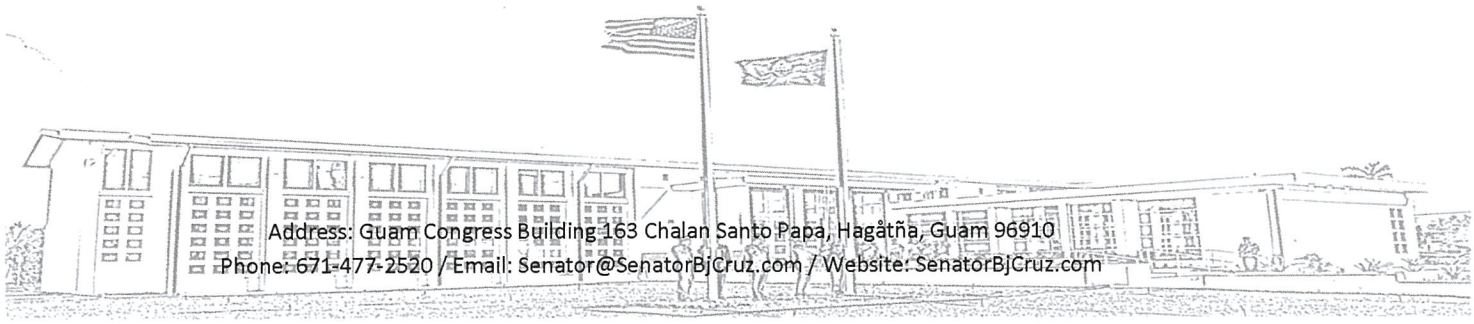
DRAFT
UNAUDITED

	Oct '17 - Apr 18
7050 Utilities	
7051 Power	
Premise ID2853862928-CV FestHut	1,089.99
Premise ID9437100023-CV #34	116.30
Premise ID9437100152-CV #6ABCD	1,842.61
Premise ID9437100172-CV 15C	260.14
Premise ID9437100406-CV #104/05	1,274.60
Premise ID9437100530-CV #30	1,138.70
Premise ID9437100531-CV	112.25
Premise ID9437100532-CV	5,096.81
Premise ID9437100534-CV #3 4 5	66.49
Premise ID9437100541-CV #23	3,585.36
Premise ID9437100914-CV #9	1,326.40
Premise ID9437100917-CV #38	171.22
Premise ID9437100918-CV #36	104.44
Premise ID9437100918-CV #40	64.83
7051 Power - Other	12,201.14
Total 7051 Power	28,451.28
7052 Water	
Acct#11555/Meter#7013021	23,342.56
Acct#21555/Meter#7053238	138.15
Acct#215550/Meter#7060929	78.24
Acct#547550/Meter#7024122	10,420.81
Acct#747550/Meter#7024114	1,789.16
Acct#75060/Meter#7031307	2,047.20
Acct#94755/Meter#7052582	3,196.39
Tenant's Water Charges	
ASU - Acct#11555/7013021	-181.29
Bokka-Acct#11555/7013021	-766.71
Casa Bonita-Acct#11555/7013021	-84.14
CIBBQ-Acct#11555/7013021	-924.02
Island C-Acct#11555/7013021	-1,173.66
Kusinan Ari-Acct#11555/7013021	-562.15
Mama Peaches-Acct#11555/7013021	-12.08
Mamet's C-Acct#21555/7053238	-66.02
Pacific L-Acct#54755/7024122	-394.60
Palms Hut-Acct#11555/7013021	-289.53
Pearl's-Acct#11555/7013021	-303.21
Pho Wang-Acct#11555/7013021	-3.75
Sweet Escape-Acct#11555/7013021	-47.72
Terry's FF-Acct#11555/7013021	-41.59
Total Tenant's Water Charges	-4,850.47
7052 Water - Other	16,382.21
Total 7052 Water	52,544.25
Total 7050 Utilities	80,995.53
7054 Late fees and penalties	28.25
7060 Miscellaneous	50.00
Total Expense	294,753.32
Net Ordinary Income	26,263.92
Net Income	**26,263.92**

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Council on the Arts & Humanities Agency

Tuesday, May 15, 2018
9:30AM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORRO
DEPARTMENT OF CHAMORRO AFFAIRS

Honorable Edward J.B. Calvo
Governor of Guam

Johnny G. Sablan
President, DCA

Raymond S.Tenorio
Lieutenant Governor of Guam

May 10, 2018

The Honorable Benjamin J.F. Cruz
Speaker & Chairperson, Committee on Appropriations and Adjudication
I Mina'trentai Kuattro na Liheslaturan Guahan
Thirty-Fourth Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96910

Speaker Benjamin J.F. Cruz

MAY 11 2018

Time: 1:56 [ ] AM [ ] PM File No. ____

Received By:

GUAM MUSEUM

RE: TESTIMONY FOR THE GUAM COUNCIL ON THE ARTS AND HUMANITIES FISCAL YEAR 2019 BUDGET

Hafa Adai! Speaker Cruz and members of the Committee on Appropriations and Adjudication. Thank you for the opportunity to present the Guam Council on the Arts and Humanities Agency's (CAHA) Fiscal Year 2019 Budget Request.

Fund Source(s)	FY 2019 Request (Option 1)	FY 2018 Auth.	Variance	% Incr. / (Decr.)
Federal Match	$294,000	$294,000	0	0
Special Fund	$510,553	$451,064	$59,489	13.1%
Total	$804,553	$745,064	$59,489	8%

Guam CAHA is requesting for an appropriation level of $804,553 for its operation. Of that amount, $294,000 is federal match while the remaining balance of $510,553 is requested from Special Fund specifically the Tourist Attraction Fund. Of the overall amount, approximately $469,927 is requested to fund salaries and benefits for seven (7) employees (Deputy Director, 6 classified employees consisting of an Administrative Officer, Stage/Maintenance Technician and 4 program coordinators), $294,626 for subgrants and operational costs and $40,000 for the Guam Territorial Band.

The core mission of CAHA is to encourage, foster, advance and promote a lifelong appreciation of the arts and humanities as a crucial foundation to the welfare and prosperity of our island community and to perpetuate the arts and humanities with programs and initiatives that enhance our quality of life through education, creative expression, and the professional development of our local artists.

This division accomplishes its mission by:

1. Administering federal and local monies in support of a variety of programs and services through grant projects which encompasses the disciplines of Arts in Education, Folk Arts, Media Arts, Performing Arts, Media Arts, Underserved and Special Projects.
2. Providing technical assistance in the implementation of special projects, i.e. annual fairs, festivals, etc.
3. Providing a venue for exhibits/displays of local artwork throughout the year.

Although Guam CAHA is not broken down into divisions, its organization is separated by Administrative Services and Programming. The Administrative Services is responsible for overseeing and administering the administrative services functions by evaluating services' effectiveness and recommend or initiate changes in policies, procedures, programs, and requirements to improve Department effectiveness. It manages and monitors all financial aspects of agency's local and federal funds for accountability and control to include budget preparation, financial reports, status and obligations and provides technical guidance and assistance on various projects and programs, such as planning, developing, reviewing and implementing regulations.

The major objectives of Administrative Services are to: 1) provide direction on policies pertaining to administrative, fiscal and personnel matters; 2) ensure fiscal matters are in compliance with all applicable local and federal laws, rules, regulations and guidelines

Programming is responsible for:

1. The development of programs for the encouragement of the arts and artisans in disciplines such as:

- **Arts in Education** – which places artists in the schools and in the community for special innovative projects in arts education with the goal to make arts part of the basic education.
- **Underserved Communities** – which provides support to foster the arts in rural, inner-city, and other underserved communities.
- **Folk Arts** – Designed to enrich the lives of the Guam community, give recognition to the indigenous and ethnic artists and their art forms, and to promote a greater understanding of Guam's native and multi-ethnic community.
- **Performing Arts** – To foster creativity within the performing arts, increase public awareness and participation in performing arts activities, and to facilitate the design and development of a cultural facility on Guam.
- **Visual -** Designed to provide support for visual artists and their art forms through presentations, exhibitions, lecture demonstrations, and art festival events.
- **Media Arts** – provides support to artists in film/audio/video; festivals or events involving Media Arts.
- **Special Projects** – Provides support involving literature, humanities (pertaining to but not limited to history, philosophy, languages, archaeology, etc.) and community art projects.
- **Fellowship Program** – Seeks to recognize and encourage the creative development of emerging and professional artists by enabling them to set aside time to pursue their work.

2. Coordinating special projects such as events and activities within the arts arena to include fairs and festivals on and off-island.

3. Providing technical assistance to constituents on grants and specific projects and/or programs.

4. Monitoring CAHA subgrants and fellowships specifically in the disciplines of Arts-in-Education, Folk Arts, Media Arts, Performing Arts, Underserved and Special Projects to ensure compliance with local and federal guidelines, program regulations and policies. In order to qualify for a grant, one must attend a mandatory workshop for the upcoming fiscal year.

5. The implementation and enforcement of Percent for the Arts Program is designed to foster culture and the arts and the necessity for the development of the arts. The law mandates that the owner of a public building and buildings supported by federal or government of Guam shall have the option of allotting at least one percent (1%) of the overall construction, remodelling or renovation cost of a building for the acquisition of works of art or to have the monies deposited into a fund established and administered by the Guam CAHA. The fund will be used specifically for grants to individuals and organizations for programs geared towards the development of arts that would benefit the community, especially young children and young adults. The program was expanded to

include a that Government of Guam buildings/structures must contain elements of Guam History or Chamorro Artistry, and the inclusion of other artistic disciplines other than visual arts.

6. Guam Art Bank Program – Established to promote increased creativity and aspiration towards artistic excellence.

7. The Youth Educational Training Cultural Enhancement & Sports Opportunities Act established by Public Law No. 31-132 to support educational training, cultural enhancement and sports opportunities, and identify drug-free adult and youth leaders who will mentor other adolescents to live alcohol, tobacco, and drug-free lifestyles. Relative to the Off-Island Educational Training & Cultural Enhancement Fund, the program goals is for educational and performing arts enhancement opportunities for island residents with interests in performing arts venture beyond Guam's shores to stage performances for invitational events or engage in competitions not offered locally.

8. Gallery Program - provides a venue for local artists to exhibit and showcase their artwork and crafts, offering the People of Guam and our off-island visitors an opportunity to experience the creativeness of Guam's artists.

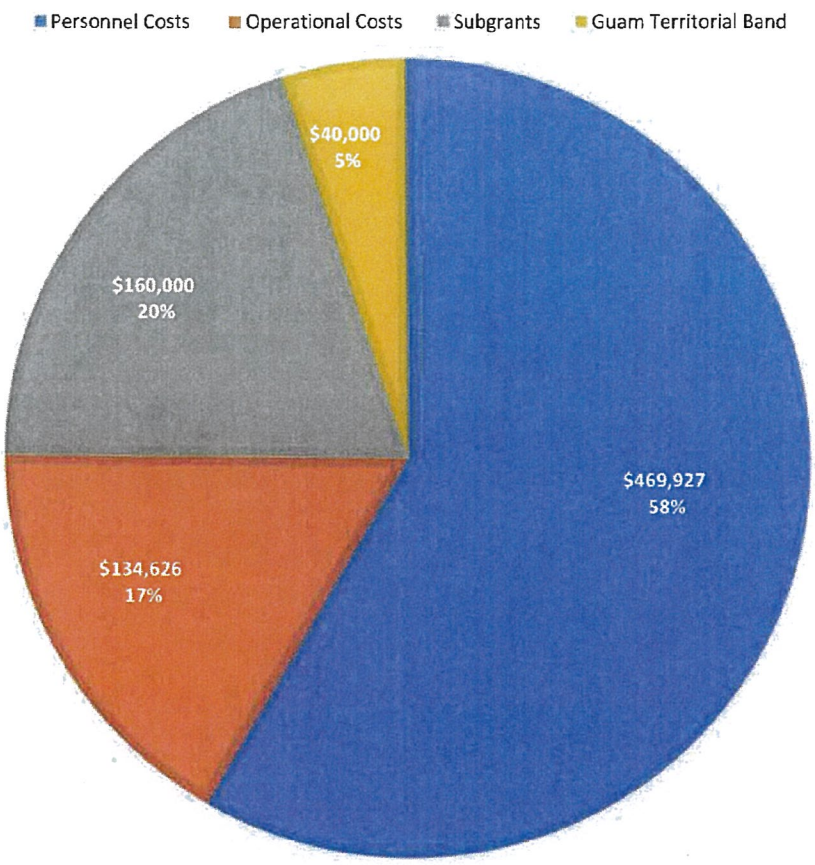
The major objectives for programming are to: 1) to expand the arts in our community by offering programs/projects that enhance the quality of life of the people of Guam; and 2) to provide the them with a platform to express and share their unique creativity with the community which allows them to gain a better understanding of themselves and one another and to help build the community.

In addition, Guam CAHA as the pass through entity for funding of the Guam Territorial Band Society is responsible in monitoring, reviewing and the submission of payment requests on its expenditures. The Guam Territorial Band is a non-profit organization governed by its board, in which local funds have been provided in support of this organization to provide the community; Government of Guam; and its agencies with quality music for official functions, ceremonies, special events and parades. This program provides an opportunity for musicians to improve their individual skills and to better the overall musical quality of the band. The requested amount of $40,000 is to cover its operational costs.

We are confident that CAHA will continue to expand in its programs and services within our community given the continued support. Thank you once again for the opportunity to present CAHA's FY 2019 Budget Request.

Si Yu'os Ma'åse,

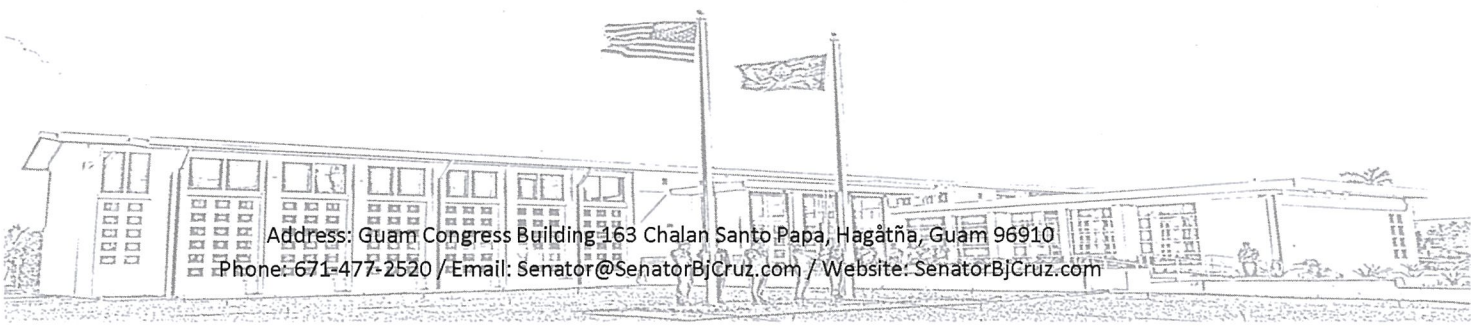
Johnny G. Sablan
President, Guam CAHA
Division of Dept. of Chamorro Affairs


Personnel Costs
Operational Costs
Subgrants
Guam Territorial Band
$40,000
5%
$160,000
20%
$469,927
58%
$134,626
17%

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Hagåtña Restoration and Redevelopment Authority

Tuesday, May 15, 2018
9:30AM



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HAGÅTÑA
RESTORATION AND
REDEVELOPMENT
AUTHORITY

Chairman John T. Calvo
Vice Chair Zenon E. Belanger, P.E.
Treasurer Gregory D. Perez
Commissioner Mayor John E. Cruz
Commissioner May Michelle (Shelly) Gibson
Executive Director Johnny G. Sablan

The Honorable Edward J.B. Calvo
Governor of Guam

The Honorable Raymond S. Tenorio
Lieutenant Governor of Guam

May 11, 2018

Speaker Benjamin J.F. Cruz

MAY 11 2018

Time: 1:50 [ ] AM [ ] PM File No. ____

Received By:

The Honorable Speaker Benjamin J.F. Cruz
Chair, Committee on Appropriations and Adjudication
I Mina'trentai Kuattro Na I Liheslaturan Guåhan
Guam Congress Session Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

SUBJECT: TESTIMONY ON THE HAGÅTÑA RESTORATION AND REDEVELOPMENT AUTHORITY (HRRA) 2019 BUDGET REQUEST

Buenas yan Håfa adai Chairperson Speaker Cruz and Committee Members on Appropriations and Adjudication, *I Mina'trentai Kuattro Na I Liheslaturan Guåhan.* Si Yu'os Ma'ase for the opportunity to present the HRRA Fiscal Year 2019 Budget request. Also, provided for your perusal are concerns from the HRRA Board of Commissioner relative to its ability to perform its mission.

- What is/are the core mission(s) of your agency and how do they serve the taxpayer?

The mission of HRRA is vested in its enabling authority by a 1997 Guam Statute - Public Law 24-110 codified under Chapter 79 *(Restoration of Hagåtña)*, Title 21 *(Real Property)* Guam Code Annotated.

HRRA'S MISSION: ***"To revitalize, promote, preserve, & protect the heritage and economic vitality of the City of Hagåtña and to provide an environment for the social, economic, and psychological growth and well-being of all our citizens."***

Inherent within HRRA's mission is to plan, develop, re-plan, redesign, clear, reconstruct or rehabilitate the City of Hagåtña. Including but not limited to, the alteration, improvement, modernization, reconstruction, or rehabilitation or any combination of the above in Hagåtña. Also, to provide for open-space types of use, such as streets, other public grounds, space around buildings, and public or private buildings, structures and improvements, and improvements of public or private recreation areas, and other public grounds inclusive of the re-planning or redesign or original development of areas in Hagåtña.

Physical Address -Suite 104, 1st Floor, Terlaje Professional Building 194 Hernan Cortez Avenue City of Hagåtña Guam 96910
Mailing Address - P.O. Box 2950 Hagåtña Guam 96932
Telephone - 671.475-4281

- What specific metric or metrics do you use to determine that your core mission is being achieved?

See Attachments.

- A brief overview of your agency's funding level for FY 2019, and how these funds are allocated and expended to meet your agency's core mission.

Fund Source	FY19Request (Option 1)	FY 2018 Auth.	Variance	% Incr./(Decr.)
TAF	$135,366.00	$136.590.00	$1,224.00	(1.01%)

Like the FY 2018 Budget authorization, the FY 2019 Budget request includes salary and benefits for one (1) employee (Planner IV) and rental space. Due to passed budget years, the HRRA was not provided adequate funding and the opportunity to accomplish its mission. Nevertheless, the Department of Chamoru Affairs has been instrumental in providing some and logistical support. However, there are concerns by the HRRA Board of Commissioners to accomplish the end-state - ***"To revitalize, promote, preserve, & protect the heritage and economic vitality of the City of Hagåtña and to provide an environment for the social, economic, and psychological growth and well-being of all our citizens."***

Those concerns are:

1. **Dedicated Fund Source** - In 1997, ***I Liheslaturan Guåhan*** provided a far-reaching policy to restore and redevelop the Capital City of Guam – The City of Hagåtña. However, recent statutes, whether inadvertent and unintentional, has crippled the ability of the HRRA Board to revitalize, restore, and redevelop the City of Hagåtña through 21 GCA, Chapter 79, Section 79501. Section 79501 provides that real property tax on improvements within the Municipality of Hagåtña shall revert to the Authority for its use and disposition as the Restoration of Hagåtña Funds. Subsequently, funds from improvements in Hagåtña diverted and deflected to the Territorial Education Facilities Funds which are derived from the Real Property Taxes. This action caused a major restriction on the ability of the HRRA Board to provide any type restoration and redevelopment efforts which in intended to promote the restoration, development, and redevelopment of Hagåtña through planning, partnership with private enterprise, and making improvements necessary for development. In the end, a restored and revitalized Hagåtña will provide jobs for our island and grow our tax base.

2. **Real Estate Control** – Although 21 GCA, Chapter 79 (Restoration of Hagåtña) was a far-reaching law it did not provide the authority for real estate control of government of Guam real property. In 1945, the actual Hagåtña River was diverted to its current location and in 1976 Guam was placed under the U.S. Flood Insurance Rate Management Program causing any development within Hagåtña to pay flood insurance with a minimum new construction entry height to 11 feet. Moreover, flood control is a public works function and therefore, under the authority of the Department of Public Works, however, since 1977 efforts made to channelize the Hagåtña River for flood protection control measures that would allow the City of Hagåtña to develop as necessary. In 1986, Guam was congressionally authorized $25 million to channelize the Hagåtña River. In 1993, the government of Guam and the U.S. Army Corps of Engineers, Honolulu Office agreed to help the government of Guam in identifying and helping fund areas of Guam prone to flooding.

   The Hagåtña River to date has not been channelize causing delays in economic development and limiting Guam's ability to increase its tax base. Hagåtña is a city and capital with currently nothing to show as its legacy although sporadic efforts made to improve its outlook like the HOT Bond Projects (Guam Museum and Plasa de España); the FESTPAC Village; and the Paseo-Boat Basin Overlook) Due to changes in U.S. Federal procedures, Guam's loss of opportunity to update the Hagåtña River Study is now $1.3 million from Guam's original share $525,000.00. Correspondingly, HRRA continues to engage with the United States Army Corps of Engineers on hydrology actions to stimulate economic development & growth through the channeling the Hagåtña River and providing coastal shoreline protection measures.

   HRRA through the *I Liheslaturan Guåhan* tried to correct this funding issue through Bill 358-32 however, it did not pass. We ask again the *I Liheslaturan Guåhan* to correct his problem.

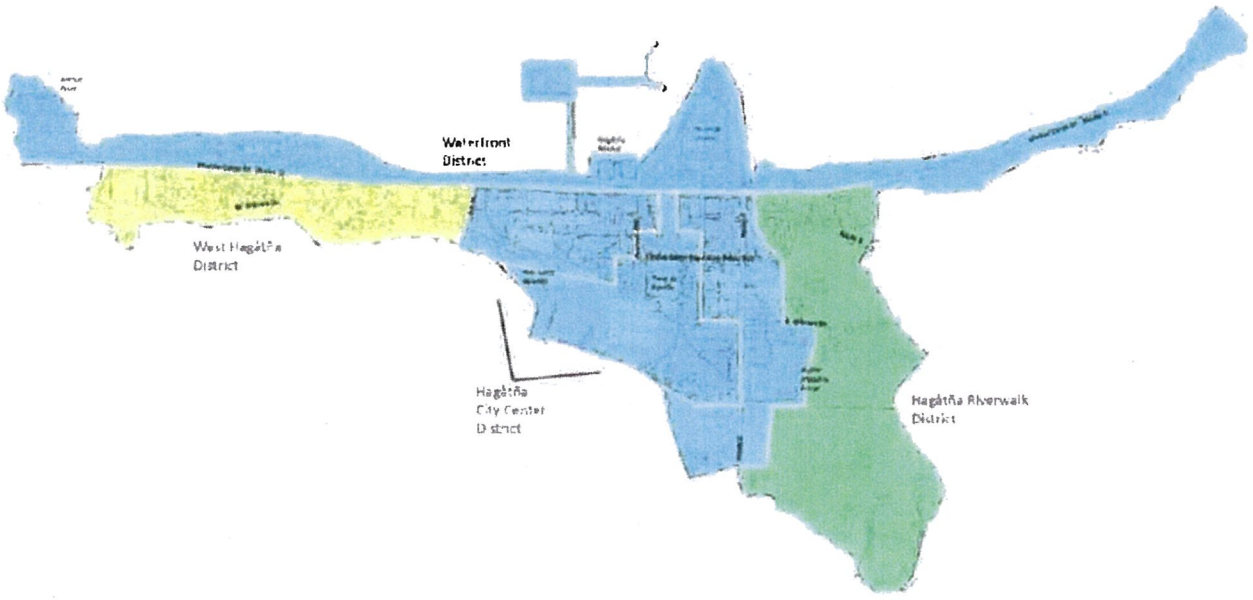
3. **Hagåtña Masterplan** – HRRA anticipates that it will complete the Hagåtña Masterplan along with the supporting documents like the Hagåtña Development Guidelines and submit to the *I Liheslaturan Guåhan* by June 2018. Notwithstanding the lack of funds from the Hagåtña real property tax, the HRRA engaged GEDA to provide fund support on completing the Hagåtña Masterplan. HRRA with its contractor Matrix Design Group Inc., has worked closely with *I Liheslaturan Guåhan* to restore and redevelop our Capital City of Hagåtña. The HRRA Board of Commissioners' are already conducting comprehensive planning there is encouraging and positive momentum that our people have come to appreciate and accept – the transformation finally of our Capital City to a viable and working city.

The *I Liheslaturan Guåhan* is a big part of and continually provides the fortitude and determination to restore and redevelop our City of Hagåtña. The HRRA request continued support from *I Liheslaturan Guåhan* that HRRA continues to focus on redeveloping without the constraint of slower processes. The final Hagåtña Masterplan provides implementation schedule and fund source alternatives for already approved projects within HRRA's area of control. Government of Guam buildings and offices within Hagåtña are already a part of HRRA approved projects.

As a part of HRRA's efforts to provide a sustainable and feasible Hagåtña Masterplan, the restoration and redevelopment planned Hagåtña area has four (4) distinct economic development districts emphasizing the district's prominent features:

a. Hagåtña City Center District;
b. Hagåtña River-walk District;
c. Hagåtña Bay Waterfront District; and
d. West Hagåtña Residential District.

The Hagåtña City Center District would house most of the government line agencies and the branches of the government of Guam. Usable public lands are limited, therefore, planning and designing for government offices must be quantified and specified with construction cost a dynamic factor in the building of government of Guam offices.



4. **The Guam Comprehensive Economic Development Strategy (CEDS)** – The U.S. Federal Government requires that all state and territorial authority provide a comprehensive economic development strategy known as CEDS. Guam continues to update its Guam CEDS and provides the Hagåtña Revitalization as one of its high priority strategy. This CEDS strategy would facilitate and stimulate economic development and growth of our Capital City. The CEDS under the U.S. Department of Commerce, Economic Development Strategy requires a 50 percent match of all projects but with Guam up to 75 percent match and has met with the HRRA management and staff encouraging Guam to apply under the CEDS for the Hagåtña Projects. Moreover, USDA and the Department of Transportation, Federal Transit Administration has also met with HRRA to encourage Guam to apply for Rural Development Opportunities and Transportation grants.

   The Speaker had asked the question: What is/are the core mission(s) of your agency and how do they serve the taxpayer?

   It is important because the City of Hagåtña is the heart and soul of the Chamorro people, a touchstone for Guam, and the political center of our island. Archeological records state that Hagåtña was settled over 3500 years ago, recognized as a city in 1565 by Captain Miguel Legaspi who claimed the Marianas for Spain, destroyed in 1944 World War II and with partial reconstruction on the rebuilding of the city of Hagåtña after the war. Moreover, it is still the only recognized city in Micronesia.

   Furthermore, all feasibility and market study affirm the idea that historic revival and economic development are not mutually exclusive especially for the Hagåtña's historic areas. The current development of the Guam Museum is proof of that. Current commercial activities are planned and are included either in the 2014 Guam Comprehensive Economic Development Strategy (CEDS) Plan as high priority projects or within local government agency plans and discussions. The 2014 Guam CEDS Plan includes the Hagåtña Marina development, waterfront and river walk developments, the Guam Museum, and the Guam Fishermen's Market are designated as high priority projects. Of these, only the Guam Museum (Guam and Chamorro Education Facility) has broken ground. These and other development projects are identified as priority infrastructure projects but have high start-up costs. Though they are certainly part of *"future heritage"*, historical value is not significant.

Consequently and because of stymied growth, there is an underserved area of need within the city of Hagåtña - the revitalization and packaging of historical places that the city has on hand. In contrast to the development projects mentioned above, revitalization of historical places requires low cost capital infusion. The restoration of the Plasa de España area is prime indication of heritage tourism at its best and funded through the HOT Bond. The economic value of these initiatives are reflected in the jobs created through place-based tourism activities, fulfillment of residential market demand as reflected from the market surveys, with increased business revenues has become a resulting multiplier effect of increased tax revenue flow. Hagåtña would continue to developed as a Guam micro-destination with a domino or multiplier effect of spurring more high cost development as a result of increased market demand for Hagåtña's place-based heritage attractions through historical event-place-period tourism, development of historic cultural corridors, and the restoration and maintenance of Hagåtña historical and cultural sites. Therefore, this is why it is important to the taxpayers, because in the end, a restored and revitalized Hagåtña will provide jobs for Guam, advance our cultural heritage and understanding; and continue to grow our tax base.

However, this requires dedicated personnel. Since 2012, the HRRA Board of Commissioners requested for basic staffing to meet its mandated governance responsibility, however, each budgetary year, funding for basic staffing has not occurred. The HRRA cannot perform its fiduciary governance responsibility when only a board and 1 planner staff is available. The HRRA requested the minimum personnel to provide the basic services needed to operate an organization. The payback would be exponential because of the opportunities for Federal funds to hire necessary personnel beyond the basic and minimum personnel needed. Those positions are:

- Chief Planner
- Program Coordinator IV
- Engineer
- Administrative Officer
- Board Secretary

The HRRA Board of Commissioners echoes the sentiment provided in this testimony and reiterates that the HRRA does not approach its responsibilities of restoration and redevelopment of our capital city haphazardly, but with due diligence and calculated deliberation to provide the highest and best use possible with the limited land space available in our Capital City. Just like *I Liheslaturan Guåhan,* HRRA pursues the vision of the greater good for the people of Guam to provide ***"a vibrant Hagåtña as the center of cultural, civic, political, sports, and economic vitality for Guam and the Western Pacific".***

Please contact myself or Senior Planner Joseph C. Santos at 475-4281 for any additional comments or concerns.

Senseramente,

JOHNNY C. SABLAN
Executive Director
Hagåtña Restoration and Redevelopment Authority

Attachments
As Stated.

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Mailing Address - P.O. Box 2950 Hagåtña Guam 96932
Telephone - 671.475-4281

HRRA METRICS FOR THE CITY OF HAGÅTÑA

Goal	Metric	Target
Masterplan Development	Review Masterplan for Completion	Before End of Fiscal Year 2018
Land Use Pattern	Percent of vacant lots occupied / restored	Reduce percentage of vacant and unoccupied lots by 15 to 30 percent
Architectural Character	Number of Historic "approved" projects that are repurposed vacant lots, brownfields, or "registered historic structure" or "sites"	Identify baseline of vacant lots, brownfield sites and registered historic structures and determine appropriate target for yearly increase
Employment	Percentage of households that earn a living wage	Increase percent of Hagåtña's households that earn a livable wage to 95%
Investment	Percentage of employment/income coming from small businesses	Increase percentage of employment and payroll attributed to small business to 50%
Diversity	Percent of employment / payroll representated by small business by the North American Industry Classification System (NAICS) codes	Increase the percentage of employment/payroll represented by small business NAICS codes to a range of double the current percentage to 50%
Public Safety	Crime incidents: Number of incidents for police precinct Crime prevention: Number of people served by outreach efforts in each neighborhood district	Decrease crime incidents per police precinct by 20 to 40 percent and increase the number of people served by outreach efforts
Social Services	*Unemployment:* Number of workforce re-entry training programs and their success rates *Health care:* Number of free and readily available health care services for women and children and the percentage of the targeted community using such services *Hunger:* Number of food pantries and amount of food stock available	Develop baseline and increase percentage of assistance amoung people who are in need of social services

HRRA METRICS FOR THE CITY OF HAGÅTÑA

Goal	Metric	Target
Multi-Modal Connections	Vehicles Miles Traveled (VTM) by Single Occupancy Vehicle (SOV) commuters	Decrease communter VMT by SOV by 5 to 10%
Bicycling	Dollar spent per mile of bike lane per neighborhood	Equalize and then uniformly increase the allocation of the infrastructure funding per mile of bike lane per neighborhood
Transportation	Number of households that are within 1/2 mile of at least one mode of public transportation	Increase number of Hagåtña households within 1/2 mile of at least one (1) mode of public transportation
Waterways	Water contaminants levels as defined by Guam Water Quality Standards (drinking and surface water)	Reduce levels of all contaminants in drinking and surface water by 20 to 30 percent according to GWA & GEPA standards
Urban Forest	Percent of tree canoy coverage by neighborhood	Increase tree canopy coverage by 5 to 15 percent per neighborhood
Natural Habitat	Number of native flora & fauna species present in the City	Create a baseline and database of native flora and fauna with the City and set target increase
Air Quality	Pollutant levels and number of days air pollutants levels achieve "good" rating on GEPA Air Quality Index	Reduce pollutants levels by 20% and maintain 100% "good" rated days on the EPA's AQI
Housing & Diversity Choice	Percent of affordable housing units per neighborhood and percent of existing affordable stock preserved	Increase percent of affordable housing units by 20-30 percent
Neighborhood Diversity	Percentage of vacant lots per neighborhood	Decrease the number of vacant lots by 10-20 percent per neighborhood, while increasing by 30 to 40 percent the number of completed lots that preserve historic building and repurpose vacant lots.
Neighborhood Services	Number of households that are within a 1/4 mile of basic services	Increase the percentage of households within a 1/4 mile of basic services by 20 to 40 percent.

HRRA METRICS FOR THE CITY OF HAGÅTÑA

Goal	Metric	Target
Ernergy	Amount of electricity used by energy source (public or renewables)	Reduce energy from fossil fuels 20 percent and obtain 25 percent of renewable energy used by Hagåtña Buildings and Operations in line with Guam Energy Goals
Water and Sewer	Biochemical oxygen demand (BOD) levels (number of days in violation)	Reduce levels of BOD5 to 20 milligrams per liter (mg/L) or less
Stormwater	Amount of stormwater diverted into green infrastructures	Capture the first inch of rainfall on 10 percent of the impervious areas in combined sewer watersheds through detention or infiltration source controls
Solid Waste Management	Amount of waste diverted from landfills	Increase the amount of waste diverted from the landfill from 42 percent to 65 percent, and expand organic waste diversion to 10 percent
Communications	Number of households, by neighborhood, with access to boardband internet service with a minimum speed of 4 megabits per second (Mbps)	Increase percentage of all Hagåtña households that have boardband connections with at least a 20 Mbps to 60 percent
Fiscal Impacts	Amount of Restoration of Hagåtña Fund money collected as a percentage of total budget	Increase the percentage of city revenue collected to 5 percent

HRRA METRICS FOR THE CITY OF HAGÅTÑA

Goal	Metric	Target
Masterplan Development	Review Masterplan for Completion	Before End of Fiscal Year 2018
Land Use Pattern	Percent of vacant lots occupied / restored	Reduce percentage of vacant and unoccupied lots by 15 to 30 percent
Architectural Character	Number of Historic "approved" projects that are repurposed vacant lots, brownfields, or "registered historic structure" or "sites"	Identify baseline of vacant lots, brownfield sites and registered historic structures and determine appropriate target for yearly increase
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HRRA METRICS FOR THE CITY OF HAGÅTÑA

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Bicycling	Dollar spent per mile of bike lane per neighborhood	Equalize and then uniformly increase the allocation of the infrastructure funding per mile of bike lane per neighborhood
Transportation	Number of households that are within 1/2 mile of at least one mode of public transportation	Increase number of Hagåtña households within 1/2 mile of at least one (1) mode of public transportation
Waterways	Water contaminants levels as defined by Guam Water Quality Standards (drinking and surface water)	Reduce levels of all contaminants in drinking and surface water by 20 to 30 percent according to GWA & GEPA standards
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Natural Habitat	Number of native flora & fauna species present in the City	Create a baseline and database of native flora and fauna with the City and set target increase
Air Quality	Pollutant levels and number of days air pollutants levels achieve "good" rating on GEPA Air Quality Index	Reduce pollutants levels by 20% and maintain 100% "good" rated days on the EPA's AQI
Housing & Diversity Choice	Percent of affordable housing units per neighborhood and percent of existing affordable stock preserved	Increase percent of affordable housing units by 20-30 percent
Neighborhood Diversity	Percentage of vacant lots per neighborhood	Decrease the number of vacant lots by 10-20 percent per neighborhood, while increasing by 30 to 40 percent the number of completed lots that preserve historic building and repurpose vacant lots.
Neighborhood Services	Number of households that are within a 1/4 mile of basic services	Increase the percentage of households within a 1/4 mile of basic services by 20 to 40 percent.

HRRA METRICS FOR THE CITY OF HAGÅTÑA

Goal	Metric	Target
Ernergy	Amount of electricity used by energy source (public or renewables)	Reduce energy from fossil fuels 20 percent and obtain 25 percent of renewable energy used by Hagåtña Buildings and Operations in line with Guam Energy Goals
Water and Sewer	Biochemical oxygen demand (BOD) levels (number of days in violation)	Reduce levels of BOD5 to 20 milligrams per liter (mg/L) or less
Stormwater	Amount of stormwater diverted into green infrastructures	Capture the first inch of rainfall on 10 percent of the impervious areas in combined sewer watersheds through detention or infiltration source controls
Solid Waste Management	Amount of waste diverted from landfills	Increase the amount of waste diverted from the landfill from 42 percent to 65 percent, and expand organic waste diversion to 10 percent
Communications	Number of households, by neighborhood, with access to boardband internet service with a minimum speed of 4 megabits per second (Mbps)	Increase percentage of all Hagåtña households that have boardband connections with at least a 20 Mbps to 60 percent
Fiscal Impacts	Amount of Restoration of Hagåtña Fund money collected as a percentage of total budget	Increase the percentage of city revenue collected to 5 percent

I MINA'TRENTAI DOS NA LIHESLATURAN GUÅHAN
2014 (SECOND) Regular Session

Bill No. 358-32 (COR)

Introduced by: Michael F.Q. San Nicolas (P)

AN ACT TO FUND THE RESTORATION AND REDEVELOPMENT OF THE MUNICIPALITY OF HAGÅTÑA, BY *AMENDING* 22 GCA §79501 AND BY *ADDING* A *NEW* ITEM (12) TO 5 GCA §22425(q).

2014 JUN 23 PM 4:03

BE IT ENACTED BY THE PEOPLE OF GUAM:

Section 1. Short Title. This Act shall be cited as the "Responsible Hagåtña Restoration and Redevelopment Funding Act."

Section 2. Legislative Findings and Intent. *I Liheslatura Guåhan* finds that Public Law 24-110 created the Hagåtña Restoration and Redevelopment Authority, which is intended to promote the restoration, development, and redevelopment of Hagåtña through planning, partnership with private enterprise, and making improvements necessary for development. A restored and revitalized Hagåtña will provide jobs for our community and grow our tax base. These developments would bring in more funds for necessities like education and public safety.

I Liheslatura finds that without a sustainable funding mechanism for the projects of the Authority, the process of restoring Hagåtña to the capital city that the people of Guam deserve would be delayed considerably.

It is therefore the intent of *I Liheslatura Guåhan* to provide a sustainable funding source, setting aside Real Property Tax revenues derived from improvements to property located in the Municipality of Hagåtña for the projects of the Hagåtña Restoration and Redevelopment Authority, by *amending* 22 GCA §79501 and *adding* a new Item (12) to 5 GCA §22425(q).

Section 3. Real Property Tax on Improvements to Revert to the Authority. 21 GCA §79501 *is* hereby *amended*, to read:

"**§ 79501. Real Property Tax on Improvements.**

All taxes assessed, levied and collected by the government of Guam by virtue of the Real Property Tax Law, on improvements, buildings and structures located in the Municipality of Hagåtña~~, to be constructed within the Project, over and above the real estate taxes currently assessed, levied and collected,~~ shall revert to the Authority for its use and disposition."

Section 4. Exclusion of Funds from Improvements in Hagåtña. A *new* Item (12) *is* hereby *added* to 5 GCA §22425(q), to read:

"(12) Notwithstanding any other provision of this subsection, no funds from the Territorial Educational Facilities Fund which are derived from the Real Property Tax on improvements in the Municipality of Hagåtña are appropriated to the purposes of this Section."

Section 5. Effective Date. This Act shall be effective October 1, 2014.

Section 6. Severability. If any provision of this Act or its application to any person or circumstance is found to be invalid or contrary to law, such invalidity shall not affect other provisions or application of this Act which can be given effect without the invalid provisions or application, and to this end the provisions of this Act are severable.

HAGÅTÑA RESTORATION AND REDEVELOPMENT AUTHORITY COMPRENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS) PROJECTS (The following projects were a part of previously approved projects or were previously planned and integrated into the Hagåtña Masterplan Projects as part of the overall Guam Comprehensive Economic Development Strategy)						
Type	Proponents	Project Title	Location	Size	Project Description	Total Cost
Civic, Historical Enhancement, & Economic Development	HRRA, DCA, DPR, GVB, Governor's Office & Guam Legislature	Palace Reconstruction	Lot 1, Block 28, Chalan Santo Papa, Aspinall Street, and West O'Brien Drive	1 Acre	Reconstruction Of The Government House - Spanish Palace Prior To Its Destruction In World War II (1945) And Returning The Seat Of Government Back To The Plasa De España Housing that housed the Governor & Lieutenant Governor. Facility for Governor Residence Museum, DCA, & GVB	$5,300,000.00
Civic	DLM	Land Realty Services, Finance & Tax Services, & Labor Services Building	Lot 14NEW-NEW, Block 24	1.38 Acre	Construct A Multi-Storey Government Office Building On Block 24 In Accordance With PI 29-46 Housing Land Realty Services, Finance & Tax Services, & Labor Services	$15,000,000.00
Civic	HRRA	Manuel F. Leon Guerrero Administration Building Reconstruction	Block 27	1.7 Acres	Construct A 3-Storey Government Office Building On Block 27 Housing The Department Of Administration, and Other Specified Designated Line Agencies	$10,000,000.00
Civic	HRRA, DCA, DPR, GVB, Governor's Office & Guam Legislature	Hagåtña Civic Center Plaza Government Offices	Block 28	1 Acre	Construct Three (3) 3-Storey Government Office Building On Block 28 housing The Governor, Lieutenant Governor and Staff on Building 4; 11 Offices for the Liheslaturan Guahan on Building 2; and Mayors Council of Guam, Attorney General, and Public Auditor. CSC, and other designated agencies on Building 3	$15,000,000.00
Historical Enhancement & Economic Developoment	HRRA	Re-establish Annual Events in Hagåtña such as the May Fair		Municipal Wide	Reestablish May Fair, Agricultural Expositions, Fiestas, and other events that the city of Hagåtña enjoyed during pre-war and present day.	$150,000.00
Cultural Experiencies	DCA & HRRA	Guam Museum Of Natural History & Arboriteum	Lot 2062-PART-1-R1; Below Governor's House next to Sen Angel Santos Latte Park	11,149 M^2	Construction Of A Repository And Museum Of Natural History Including An Arboriteum	$3,800,000.00
Economic Development	GRTA & HRRA	Hagåtña City Parking Meter System Project	Hagåtña Municipal Wide Wide	City	Installation of Parking Meters in specified area in Hagåtña	$1,500,000.00

HAGÅTÑA RESTORATION AND REDEVELOPMENT AUTHORITY COMPRENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS) PROJECTS (The following projects were a part of previously approved projects or were previously planned and integrated into the Hagåtña Masterplan Projects as part of the overall Guam Comprehensive Economic Development Strategy)						
Type	Proponents	Project Title	Location	Size	Project Description	Total Cost
Economic Development	HRRA	Hagåtña Hotspot Wireless Project	Hagåtña Municipal Wide Wide	City	Provide For A Sustained Wireless Free System Inclusive Of Mobile & Data Communication Devices Within The City Of Hagåtña	$900,000.00
Economic Development	PAG, DPR, & HRRA	Hagåtña Land Reclamation Project	Fronting Lot 2079 & Hagåtña Bay	72.5 Acres	Develop A 72.5 Acres Deep-water Dockside Waterfront (Standby / Alternate) & Tourist Commercial & Retail Facilities On Reclaimed Land Area	$290,000,000.00
Economic Development	DPW & HRRA	Hagåtña River Channelling and Riverwalk Project	Hagåtña Spring to mouth of River Channel	1 Mile	Channelize The Hagåtña River and Channel To Reduce The Floodway & Flood Plain Due The Rediverted Hagåtña River & Development Opportunities Flood Levy In Conjuction With The Channelizing Of The Hagåtña River Develop A One (1) Mile Riverwalk Concept Linking The Hagåtña Central Park & Business Along The Hagåtña River	$35,000,000.00
Economic Developoment	DPW & HRRA	Hagåtña River Channelling and Watershed Feasibility Study	Entire Hagåtña Watershed to mouth of River Channel	Municipal	A Water Resources Authorization and Development Act (WRADA) requirement estimated at $1.2 million for study completion with Guam's share at 50 percent. Comprehensive study to determine BMP and COA in the Hagåtña Watershed. This would then determine GovGuam's share of design and construction cost with the USACE-Honolulu District.	$425,000.00
Economic Development	HRRA	Hagåtña Riverwalk Esplanade Development District Project	Minondo Bridge to Mouth of Hagåtña River Channel	1 Mile	A District Feasibility Study in the San Antonio – Minondo barrio area of Hagåtña to provide best COA on developing an esplanade similar to the San Antonio Texas Riverwalk.	$200,000.00
Economic Development	GRTA & HRRA	Hagåtña Transit Hub Development Project	Hagåtña Municipal Wide Wide	City	Provide For Transit Bus Pick / Drop Points & Purchase Of 10 Trolley Buses Providing Mass Transit For The City Of Hagåtña	$8,000,000.00

HAGÅTÑA RESTORATION AND REDEVELOPMENT AUTHORITY COMPRENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS) PROJECTS (The following projects were a part of previously approved projects or were previously planned and integrated into the Hagåtña Masterplan Projects as part of the overall Guam Comprehensive Economic Development Strategy)						
Type	Proponents	Project Title	Location	Size	Project Description	Total Cost
Economic Development	GWA, CCU, PAG, & HRRA	RelocationSewage Treatment Plant to Piti	Lot 265-1, Piti	24,627 M^2	Build a state of the art Tier 3 Sewage Treatment Plant	$200,000,000.00
Economic Development / Cultural Experiencies	DCA	I Sengsong Chamorro (Chamorro Village/Farmers Market) Improvements	Lot Paseo De Susana "Area D"		Night Market Pavilions & A Sagan Dinana (Meeting Place), Carpark With 2 Roof Deck Pavilions, Main Plaza Entrance, Amphitheater, Light House Reconstruction	$17,200,000.00
Enhancement Opportunities / Cultural Experiences	Office of the Lieutenant Governor, DPR, DPW & HRRA	The Great Seal Of Guam Park Project	Lot Paseo de Susana-R1	1,859 M^2	Development Of A Guam Seal Park To Honor And Celebrate The Significance Of The Great Seal Of Guam Providing Educational As Well As Interpretive Opportunities Within The Appropriate Historical And Cultural Context By Constructing Elements Of The Great Seal Of Guam In A Dynamic Three Dimensional And Interactive Display	$1,500,000.00
Economic Development	HRRA	Paseo de Susana Planned Development District & Adelup Redevelopment Feasibility Study	Paseo & Adelup		A District Feasibility Study in accord with PL 27-24 on the Paseo PDD. This study would provide best COA and fund source for development of a first tier sports facility, re-development of the Chamorro Village, and the overall peninsula. This study would also link the Adelup-West Hagåtña Waterfront with the Paseo PDD.	$200,000.00
Infrastructure	HRRA & Hagåtña Mayor	Hagåtña Car Park Development Project	Hagåtña Municipal Wide	City	Construction Of Two (2) Car Parks (Central Park & Julale), And Signage For The Togae, Julale, Minondo, Paseo De Susana, And Adelup Car Park	$24,000,000.00
Infrastructure	DPW, Hagatna Mayor & HRRA	Hagåtña Green Street Lighting Project	Hagåtña Municipal Wide Wide		Provide For Renewal Energy Street Lighting Within The City Of Hagåtña	$1,200,000.00
Quality of Life Enhancement	DPW, Hagatna Mayor & HRRA	Signage, Street Furniture & On-Street Parking Project	Amenities - Municipal Wide	Municipal	Provide for necessary adequate street, name place & location signage (mohons); lighting, benches, streetscapes, and one-way on street parking on side streets.	$1,000,000.00

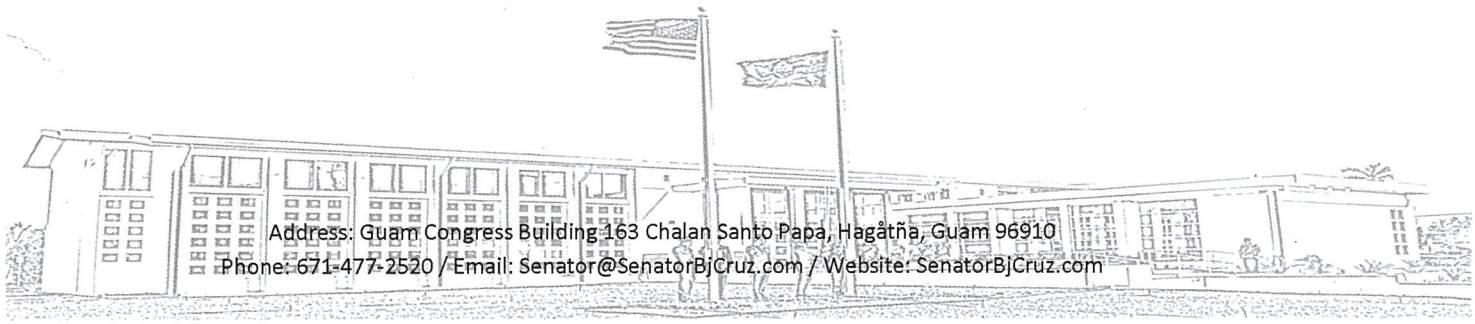
HAGÅTÑA RESTORATION AND REDEVELOPMENT AUTHORITY COMPRENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS) PROJECTS (The following projects were a part of previously approved projects or were previously planned and integrated into the Hagåtña Masterplan Projects as part of the overall Guam Comprehensive Economic Development Strategy)						
Type	Proponents	Project Title	Location	Size	Project Description	Total Cost
Infrastructure	DPW, Hagatna Mayor & HRRA	Nuestra Senora de Soledad Avenue Completion	Lot Road A; District Court to Nimitz Highway	1.8 Miles	Paving Continuation Of Soledad Avenue From The U.S. 9th District Court To Route 6 Nimitz Highway With 2 Control Points	$1,840,000.00
Infrastructure	DPW & HRRA	Right Lane Expansion Of O'Brien Drive West (Route 7a)	West O'Brien Drive Between Aspinal Street and Chalan Kanton Tasi	0.3 Mile	Expand 0.3 Miles The Right Lane Of O'Brien Drive West (Route 7a) From Aspinal To Chalan Kanton Tasi (Route 4)	$3,000,000.00
Infrastructure	GWA & CCU	Sewer Line Upgrades	Hagåtña Municipal Wide	City	Upgrade of Sewer Lines to accommodate economic and population build-up	
Infrastructure	GRTA & HRRA	Transportation Circulation System Within The City Of Hagåtña	Hagåtña Municipal Wide Wide	City	Establish A Viable Proper Transportation Road & Traffic Circulation System For The City Of Hagåtña That Pedestrian, Bicycle And Other Multi-Friendly Users	$1,000,000.00
Infrastructure	GPA & CCU	Underground Relocation Of Electrical Power	Hagåtña Municipal Wide	City	Relocate 23 Miles Of Public Electrical Power From Overhead To Underground Within The City Of Hagåtña	$18,000,000.00
Infrastructure	GWA & CCU	Water Line Upgrades	Hagåtña Municipal Wide	City	Upgrade of Water Lines to accommodate economicand population build-up	
Infrastructure and Economic Development	DPW, DPR, & HRRA	Hagåtña BayWaterfront Development & Shoreline Protection Project	East & West Hagåtña Bay from Adelup to Onward Agana Beach Hotel	2.6 Mile	Provide Shoreline Protection Measures Against Storm Surges through the construction of a 2.6 mile, 8 foot width Walking & Biking Trail with Playground Areas, Benches & Pavilions and facilitate economic development fronting the Hagåtña Waterfront Area	$10,000,000.00
MWR	DPR & HRRA	Hagåtña Central Park Redevelopment	Lot 87-5-R1; Hagåtña River, Minondo Bridge, O'Brien Drive East, First Street South, Santo Papa Bridge	8 Acres	Provide For Second Tier Sports Facilities For Baseball, Softball, Basketball, Additional Tennis Courts, Soccer, Rugby, Football Fields And Other Court Recreational Endeavors	$4,000,000.00
MWR	DCA, DPR & HRRA	Five (5) X Canoe Houses & Launch Site	Lot Paseo de Susana-1, West & East Bay	233 M^2	Provide For Canoe Houses (Guam Uritao) & Launch Sites	$3,500,000.00
MWR	DPR & HRRA	The Heritage Trail Enhancement	Hagåtña Municipal Wide	City	Complete The Hagåtña Heritage Trail Through Renewal Green Technology Lighting Installation, Landscaping & Signage	$500,000.00

HAGÅTÑA RESTORATION AND REDEVELOPMENT AUTHORITY COMPRENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS) PROJECTS (The following projects were a part of previously approved projects or were previously planned and integrated into the Hagåtña Masterplan Projects as part of the overall Guam Comprehensive Economic Development Strategy)						
Type	Proponents	Project Title	Location	Size	Project Description	Total Cost
MWR; Enhancement Opportunities	DPR & HRRA	Paseo De Susana Planned Development Distict Paseo Stadium Redevelopment	Lot Paseo de Susana-R1	15 Acres	Reconstruct A First Tier Sports Multi-use Facility	$41,200,000.00
Natural Resource Restoration and Historical Enhancement	DPW, GEPA, & HRRA	Hagåtña Wetland & Watershed Restoration & Redevelopment	Hagåtña Watershed from Hagåtña Springs to Minondo	Central Guam	Restoration Of Hagåtña Watershed, Restoration Of The Spanish Dikes, Reintroduction Of Historical Tradional Wetland Farming (Taro, Rice, & Other Water Crops) & the Development Of Walking Trails	$32,000,000.00
Quality of Life Enhancement	HRRA & Hagåtña Mayor	Hagåtña Neighborhood Revitalization Initiative	Hagåtña Municipal Wide	City	Provide For Playgrounds, Residential Road Development, Facilitation Of Neighborhood Markets And The Pre-War Barrio Re-Establishment	$2,300,000.00
Quality of Life Enhancement &MWR	DCA, GPL & LEA HQ	Nieves M. Flores Memorial Library Expansion Project	Lot 1, Block 30; Fronting Chalan Kanton Tasi, West O'Brien Drive and Matyr Street; 254 Martyr Street Hagåtña, Guam 96910-5141	39,520 M^2	Reconstruct A Multi Storey Guam Main Library providing necessary multiplicity library system and the construction of a Guam Law Enforcement Authority (LEA) headquarters	$15,000,000.00
					TOTAL	**$762,715,000.00**

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Guam Educational Telecommunications Corporation (PBS Guam)

Tuesday, May 15, 2018
9:30AM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

The Honorable Benjamin J.F. Cruz
Speaker & Chairperson, Committee on Appropriations
and Adjudication
I Mina'trentai Kuattro Na Liheslaturan Guahan
Guam Congress Building
163 Chalan Santos papa
Hagatna, Guam 96910

RE: Testimony for the Bureau of Budget and Management Research
Fiscal Year 2019 Budget

Buenas yan Hafa Adai! Speaker Cruz and member of the Committee on Appropriations and Adjudication. Thank you for the opportunity to present the Guam Educational Telecommunication Corporation aka PBS Guam, KGTF Fiscal Year 2019 Budget Request.

PBS Guam submitted its budget request on March 26, 2018

PBS Guam Mission Statement
"PBS Guam is committed to providing services using multimedia to educate, inspire, entertain, and express the cultural diversity of the people locally, regionally and internationally"

PBS Guam serves the unmet broadcast needs of Guam residents who are without paid access
to cable or wired digital television, or broadband service, and for producers, we provide access to broadcast quality video production and distribution facilities.

PBS Guam's local services and production quality establishes and maintains higher
content standards than local commercial television and video producers, especially to
benefit those with least access.

PBS Guam provided these vital local services:
***** 12 hours daily of highest-quality network children's programming;**
***** Six hours daily of highest-quality network news, science, drama, and arts programming.**
***** Artistically innovative, intelligent and culturally respectful production of public service messages and video reflections of island people and events.**

For over 47 years, PBS Guam KGTF TV12 has been **Guam's recognized leader in high quality children's programming and long-form local programming.** In true appreciation, thousands of Guam's elementary school children contributed over **$50,000** to support KGTF's continued operation during our **Family Read-A-Thon.** PBS Guam featured annually on air the works of winning entries to our **PBS Kids Go! Writers Contest.** We also actively promote **PBS Learning Media** and **TeacherLine** to augment educator effectiveness. PBS Guam is a publicly-supported, recognized, valued **educational institution** of and for the people of Guam.

KGTF continues to produce **Academic Challenge Bowl** for the Department of Education Gifted and Talented Program, where hundreds of Guam junior and high school students, both public and private, have represented their schools over the years.

PBS Guam distributes its programming via Channel 12.1 and 12.2, from a transmitter located on Barrigada Heights. We are funded by the government of Guam (37%), the Corporation for Public Broadcasting (43%), and private revenues from viewers, corporate supporters and video production clients (20%).
Our programming is from non-commercial network PBS, local independent and in-house producers, solely to serve the unmet broadcast needs of the community, in accordance with our license from the Federal Communications Commission.
We compete against commercial and religious broadcasters with over 12 hours of high-quality children's programming daily, our archives and long-form local event coverage, and evening fare of news and current affairs, drama, cultural, scientific and the natural world for the entire family.
We compete with commercial and religious broadcasters, and with the variety of channels available to GTA digital television and Docomo Pacific cable television subscribers. We also compete against direct broadband distribution from producers and our own PBS and PBS Kids networks.

Fund Source	FY2019 Request	FY 2018 Auth.	Variance	%Incr./(Decr.)
Territorial Education Facilities Funds	$631,509.00	$624,063.00	$7446.00	1.2%

Guam Educational Telecommunication Corporation aka PBS Guam, KGTF is seeking as a FY 2019 Appropriation level of $631,509.00 for it operations. The sum of $631,509.00 requested is from the Territorial Educational Facilities Funds. Approximately $526,652 is for personnel and $104,857 is for operational cost and utilities.

	FY2019 Request	FY2018	Variance	% Incr./(Decr.)
Personnel	$526,652.00	$509,095.00	$17,557.00	4%
Contractual	$29,857.00	$39,968.00	$10,111.00	-26%
Utilities	$75,000.00	$75,000.00	-0-	
FTE(s)	10	9	0	

Director's Office is responsible for overall direction, administration, leadership and administrative support.

The Administration Section is primarily responsible for supporting senior management and the Board of Trustees in the areas of budget, finance, human resources management, and other related administrative functions/tasks. This section reports directly to the General Manager, generating necessary reports to them and the Board of Trustees Chairperson.

The Production Section creates and acquires local/regional content and bids on or produces Public Service Announcements and/or video projects from other Government of Guam departments/agencies, non-governmental organizations (NGOs), and private businesses. Of all the content, 50% are programs that are scripted, produced, edited, and packaged in-house, while the remaining 50% are programs acquired from independent producers on Guam and throughout Micronesia. Programs created or acquired focus on cultural, social, historical, or political subjetcs. PBS Guam/KGTF also films community-level events of interest such as the Guam Liberation Day Parade.

The Programming Section is responsible for filling every moment of the public television air-time with quality broadcast content and documenting the broadcast activity to comply with Federal Communications Commission (FCC) regulations.

This content comes from a variety of sources: (1) the "feed" of nationally recognized programs produced within the PBS family, the right to broadcast which is secured by PBS Guam/KGTF's annual franchise fees; (2) programs which are sourced through independent producers; and (3) programs which are produced by PBS Guam/KGTF. The Section plays a crucial role in reviewing the appropriateness of programs, the thematic structure of daily, weekly, and seasonal broadcast schedules, sponsorship and station ID compliance, cataloging and organizing taped and digital media, and fulfilling copy requests for locally produced programs.

The Development Section **is** responsible for securing financial support from the corporate business, local government and the community for GETC-PBS GUAM for national PBS programs and other related activities such as production, annual televised pledge nights, auction(s), membership campaigns, special events and other activities.

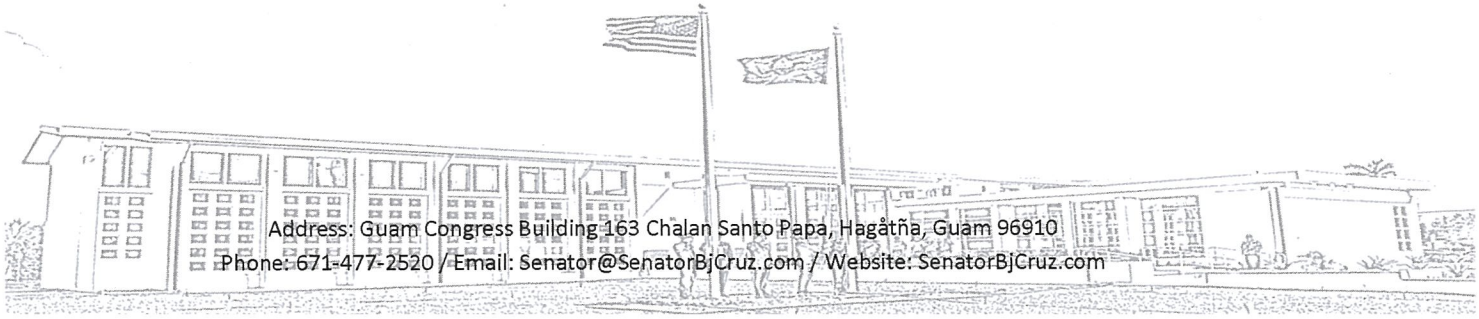
This sales and marketing department primarily engages with the business community, Government of Guam Agencies and foundations and non-profit organizations.

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019

Department of Land Management, Chamorro Land Trust Commission and Guam Ancestral Lands Commission

Tuesday, May 15, 2018
2:00PM



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E-mail Address:
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671-649-5383

DIPÅTTAMENTON MINANEHAN TÅNO'
(Department of Land Management)
GUBETNAMENTON GUÅHAN
(Government of Guam)

DEPARTMENT OF LAND MANAGEMENT

EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

MICHAEL J.B. BORJA
Director

DAVID V. CAMACHO
Deputy Director

May 11, 2018

Speaker Benjamin J.F. Cruz

MAY 11 2018
Time: 1208 [ ] AM [ ] PM File No. 34-18
Received By:

The Honorable Benjamin J.F. Cruz
Speaker & Chairperson, Committee on Appropriations and Adjudication
Thirty-Fourth Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

RE: TESTIMONY FOR THE DEPARTMENT OF LAND MANAGEMENT'S FISCAL YEAR 2019 BUDGET

Buenas yan Hafa Adai Speaker Cruz and members of the Committee on Appropriations and Adjudication!

The Department of Land Management (DLM) would like to extend our gratitude for the opportunity to present DLM's Fiscal Year 2019 Budget Request which also includes the Chamorro Land Trust Commission and the Guam Ancestral Lands Commission.

DLM submitted its budget request to the Bureau of Budget & Management Research (BBMR) on February 22, 2018 and was certified on March 26, 2018.

Fund Source	FY 19 Request (Option 1)	FY 2018 Auth.	Variance	% Incr./ (Decr.)
Land Survey Revolving Fund	$3,085,353	$3,181,693	-$96,340	-3.03%
Chamorro Land Trust Operations Fund	$1,042,177	$1,036,992	$5,185	0.50%
General Fund - Director's Office	$343,292	$343,292	$0	0.00%
General Fund - Guam Ancestral Lands Commission	$91,093	$91,093	$0	0.00%
Total	**$4,561,915**	**$4,653,070**	**-$91,155**	-1.96%

DLM is requesting for a FY 2019 Appropriation level of $4,561,915 for its operations. More specifically, $3,085,353 is requested from the Land Survey Revolving Fund (LSRF). Approximately, $2.76M is for personnel cost, $308K for operations and $18K for utilities. $1,042,177 is requested from the Chamorro Land Trust Operations Fund (CLTOF). Approximately, $732K is for personnel cost, and $310K for operations. $434,385 is requested from the General Fund (GF). Approximately, $61K is for personnel cost, and $373K for operations.

The core mission of DLM is to maintain and effectively manage the destiny of all public lands considering the social and economic factors. In addition to, ensuring an effective management

regulation and control of developments determined to be in the best public interest for its continued social and economic welfare.

The DLM mission is to:

1. Administer the map review process to ensure that all surveys conducted on island meet the standards set forth by regulations.
2. Maintain island-wide horizontal and vertical control networks.
3. Maintain an accurate land cadaster program.
4. Administer and facilitate resources on public land status involving acquisition, disposition, registration and land use development.
5. Provide technical and administrative support to the Guam Land Use Commission, Guam Seashore Protection Committee, Guam Natural Resource Board, and the Application Review Committee.
6. Record any instrument or document related to land transactions
7. Issue Certificate of titles to all public and private lands.
8. Post and provide access to documents recorded affecting real property to all stakeholders.
9. Manage, maintain and safeguard the department's data, by providing a secured intranet network and to prepare for wide area network accessibility.

There are six DLM divisions identified as the Director's Office, Land Administration, Land Planning, Land Survey, Land Records, and GIS/LIS. The Governor's Advisory No. 9 merged the Chamorro Land Trust Commission (CLTC) and the Guam Ancestral Lands Commission (GALC) with DLM.

Director's Office

The Director's Office is responsible for the overall direction of the department. Any and all requests from the private and public sectors are received by the Director's Office and disseminated to the proper division for completion. Furthermore, the Director's Office provides the administrative support to the other divisions.

The major objectives of the Director's office are:

1. Provide management functions and leadership to department staff;
2. Provide efficient engagement of department staff along with the department's financial facilities and physical resources to accomplish directed and authorized program, projects and services;
3. Approve, direct, and oversee the department's operations, fiscal and property accountability.

Director's Office & Administrative Support Unit – Land Survey Revolving Fund

Director's Office & ASU Category	FY 19 Request (Option 1)	FY 2018 Auth.	Variance	% Incr./ (Decr.)
Salaries	$423,544	$415,648	$7,896	1.90%
Benefits	$156,401	$154,817	$1,584	1.02%
Contractual	$91,193	$91,193	$0	0.00%
Office Space Rental	$186,402	$306,380	-$119,978	-39.16%
Supplies & Materials	$23,532	$33,532	-$10,000	-29.82%
Drug Testing		$120	-$120	-100.00%
Miscellaneous	$7,200	$7,200	$0	0.00%
Telephone	$18,340	$18,214	$126	0.69%
Total	**$906,612**	**$1,027,104**	**-$120,492**	-11.73%
FTE(s)	**8**	**8**	**0**	

Director's Office – General Funds

Director's Office Division Category	FY 19 Request (Option 1)	FY 2018 Auth.	Variance	% Incr./ (Decr.)
Office Space Rental	$343,292	$343,292	$0	0.00%
Total	**$343,292**	**$343,292**	**$0**	0.00%

A total of $906,612 is requested for the Director's Office from the LSRF for its FY 2019 operations which is -$120,492 or 11.73% less than the FY 2018 authorized amount of $1,027,104. Approximately $423,544 will fund salaries and $156,401 for benefits for two unclassified employees (Director and Deputy Director) and six (6) classified employees. The $326,667 will fund operations and be allocated as follows:

1. Contractual $91,193;
2. Office Space Rental $186,402;
3. Supplies and Materials $23,532
4. Miscellaneous $7,200
5. Telephone $18,340.
6. The additional $343,292 requested from the general fund is a roll over request from FY 2018 and will fund DLM's office space rental.

Land Administration

The Land Administration division is charged with the duties and responsibilities relating to the administration of all Government land to promote and sustain through effective Public Land Management and Administration; development of Public Lands deliverables; uniformly dispose of returned surplus Public Lands; acquire private lands at a fair market value through negotiated purchase, for public purposes.

Land Administration Division – Land Survey Revolving Fund

Land Administration Division Category	FY 19 Request (Option 1)	FY 2018 Auth.	Variance	% Incr./ (Decr.)
Salaries	$186,728	$179,913	$6,815	3.79%
Benefits	$70,115	$62,377	$7,738	12.41%
Total	**$256,843**	**$242,290**	**$14,553**	6.01%
FTE(s)	**4**	**4**	**0**	

A total of $256,843 is requested from the LSRF for the Land Administration Division's FY 2019 personnel cost which is $14,553 or 6.01% greater than FY 2018 authorized amount of $242,290. The amount requested will fund salaries $186,728 and benefits $70,115 for four (4) classified employees. Please note that one (1) classified position was just recently vacated and DLM will be recruiting for that position immediately.

Land Planning

The Land Planning division is tasked with providing support to the Guam Land Use Commission in ensuring for the orderly growth of Guam. This division coordinates past, present, and future development into meaningful and integrated directions for the protection and enhancement of the quality of life on Guam. It encourages the most appropriate use of land; collects information and data as they relate to building permits, inspection reports, occupancy permits, business licenses, etc. on all land parcels for the purpose of ensuring that such permits and licenses comply with the eighteen (18) legal mandates of the division.

Land Planning Division – Land Survey Revolving Fund

Land Planning Division Category	FY 19 Request (Option 1)	FY 2018 Auth.	Variance	% Incr./ (Decr.)
Salaries	$402,664	$381,879	$20,785	5.44%
Benefits	$147,694	$144,851	$2,843	1.96%
Total	**$550,358**	**$526,730**	**$23,628**	4.49%
FTE(s)	**7**	**7**	**0**	

A total of $550,358 is requested from the LSRF for the Land Planning Division's FY 2019 personnel cost which is $23,628 or 4.49% greater than FY 2018 authorized amount of $526,730. The amounted requested will fund salaries $402,664 and benefits $147,694 for seven (7) classified employees.

Land Records

The Land Records division is responsible for the safeguarding of all recorded documents; ensure all documents are scanned and readily available for any and all stakeholders' usage; issue Certificates of Title to all land owners; record all land instruments affecting the ownership of property; and create abstracts of title for land registration.

Land Records Division – Land Survey Revolving Fund

Land Records Division Category	FY 19 Request (Option 1)	FY 2018 Auth.	Variance	% Incr./ (Decr.)
Salaries	$394,231	$384,330	$9,901	2.58%
Benefits	$147,641	$141,602	$6,039	4.26%
Total	**$541,872**	**$525,932**	**$15,940**	3.03%
FTE(s)	**9**	**9**	**0**	

A total of $541,872 is requested from the LSRF for the Land Records Division's FY 2019 personnel cost which is $15,940 or 3.03% greater than FY 2018 authorized amount of $25,932. The amounted requested will fund salaries $394,231 and benefits $147,641 for nine (9) classified employees.

Land Survey

The Land Survey division is tasked with surveying public lands, acquire certificates of title through the land registration process, establish and maintain island-wide horizontal and vertical controls networks, develop and maintain an accurate land cadaster program, and efficiently administer the map review process to ensure all surveys conducted on island meet the standards set forth by regulations.

Land Survey Division – Land Survey Revolving Fund

Land Survey Division Category	FY 19 Request (Option 1)	FY 2018 Auth.	Variance	% Incr./ (Decr.)
Salaries	$453,924	$477,106	-$23,182	-4.86%
Benefits	$164,360	$176,767	-$12,407	-7.02%
Total	**$618,284**	**$653,873**	**-$35,589**	-5.44%
FTE(s)	**10**	**11**	**1**	

A total of $618,284 is requested from the LSRF for the Land Survey Division's FY 2019 personnel cost which is -$35,589 or -5.44% less than FY 2018 authorized amount of $653,873. The amounted requested will fund salaries $453,924 and benefits $164,360 for ten (10) classified employees.

GIS/LIS

The GIS/LIS division is charged with ensuring the recording and updating of survey data and land documents into a computerized mapping and land graphic data management system; managing and maintaining all department servers', work stations' hardware/software and peripherals, GIS service, Database server, Image server, Voice Over internet Protocol (VOIP) server and users.

GIS/LIS Division – Land Survey Revolving Fund

GIS/LIS Division Category	FY 19 Request (Option 1)	FY 2018 Auth.	Variance	% Incr./ (Decr.)
Salaries	$157,968	$153,603	$4,365	2.84%
Benefits	$53,416	$52,161	$1,255	2.41%
Total	**$211,384**	**$205,764**	**$5,620**	2.73%
FTE(s)	**5**	**5**	**0**	

A total of $211,384 is requested from the LSRF for the GIS/LIS division's FY 2019 personnel cost which is $5,620 or 2.73% greater than FY 2018 authorized amount of $205,764. The amounted requested will fund salaries $157,968 and benefits $53,416 for five (5) classified employees.

Chamorro Land Trust Commission (CLTC)

CLTC is tasked with administering the Chamorro Homelands. CLTC's primary responsibilities are to:

1. Advice, support and execute the decisions of the CLTC board of commissioners;
2. Ensure the protection and security of trust land inventories;
3. Carry out the legal mandates of the agency and administer the programs of each section;
4. Administer and manage the agency using "best-management practices", ensuring responsible management decisions, fairness, soundness, etc.;
5. Institute sound land use planning practices and principles that will protect trust lands and ensure efficient and effective award and use of these valuable and tangible asset.

Chamorro Land Trust Commission – Chamorro Land Trust Operations Funds

CLTC Category	FY 19 Request (Option 1)	FY 2018 Auth.	Variance	% Incr./ (Decr.)
Salaries	$525,973	$543,178	-$17,205	-3.17%
Benefits	$206,292	$208,409	-$2,117	-1.02%
Contractual	$158,341	$147,255	$11,086	7.53%
Office Space Rental	$124,391	$124,391	$0	0.00%
Supplies & Materials	$19,900	$10,219	$9,681	94.74%
Drug Testing	$80	$40	$40	100.00%
Miscellaneous	$7,200	$3,500	$3,700	105.71%
Total	**$1,042,177**	**$1,036,992**	**$5,185**	0.50%
FTE(s)	**14**	**15**	**1**	

A total of $1,042,177 is requested for CLTC from to the CLTOF for its FY 2019 operations which is $5,185 or 0.50% greater than the FY 2018 authorized amount of $1,036,992. Approximately $525,973 will fund salaries and $206,292 for benefits for one (1) unclassified employee (Private Secretary) and fourteen (13) classified employees. The $309,912 requested will fund operations and be allocated as follows:

1. Contractual $158,341;
2. Office Space Rental $124,391;
3. Supplies and Materials $19,900;
4. Drug Testing $80;
5. Miscellaneous $7,200.

Please note that since the implementation of Advisory No. 9, the Administrative Director and Deputy Director positions have been removed. Also, CLTC will be recruiting for a Land Agent I position that was vacated recently.

Guam Ancestral Lands Commission

GALC was created to act as the "Land Claims Facilitator. As mandated by law the establishment of a "Land Bank" and "just compensation" for ancestral lands that will not be returned to the original land owner. GALC's primary objective is to accept and process applications for ancestral title and or compensation in a timely manner.

Guam Ancestral Lands Commission – General Funds

GALC Category	FY 19 Request (Option 1)	FY 2018 Auth.	Variance	% Incr./ (Decr.)
Salaries	$41,486	$39,971	$1,515	3.79%
Benefits	$19,326	$18,604	$722	3.88%
Contractual	$25,804	$26,718	-$914	-3.42%
Supplies & Materials	$277	$0	$277	100.00%
Miscellaneous	$4,200	$5,800	-$1,600	-27.59%
Total	**$91,093**	**$91,093**	**$0**	0.00%
FTE(s)	**1**	**1**	**0**	

A total of $91,093 is requested from the GF for GALC's FY 2019 operations. Approximately, $41,486 will fund salaries and $19,326 for benefits for one (1) classified employee. The $30,281 will fund the operations and be allocated as follows:

1. Contractual $25,804;
2. Supplies and Materials $277;
3. Miscellaneous $4,200.

Please note that since the implementation of Advisory No. 9, the Executive Director position has been removed.

Once again DLM would like to extend our gratitude for the opportunity to present DLM's FY 2019 budget request.

Senseramente,

MICHAEL J.B. BORJA
Director

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DIPÅTTAMENTON MINANEHAN TÅNO'
(Department of Land Management)
GUBETNAMENTON GUÅHAN
(Government of Guam)

DEPARTMENT OF LAND MANAGEMENT

EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

MICHAEL J.B. BORJA
Director

DAVID V. CAMACHO
Deputy Director

June 11, 2018

Speaker Benjamin J.F. Cruz

JUN 11 2018
Time: 2:34 [ ] AM [ ] PM File No.
Received By:

The Honorable Benjamin J.F. Cruz
Speaker & Chairperson, Committee on Appropriations and Adjudication
Thirty-Fourth Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

RE: RESPONSE TO COMMITTEE INQUIRIES FROM DEPARTMENT OF LAND MANAGEMENT'S FISCAL YEAR 2019 BUDGET HEARING

Buenas yan Hafa Adai Speaker Cruz and members of the Committee on Appropriations and Adjudication!

The Department of Land Management (DLM) submits the following responses and documents regarding inquiries made during the DLM Budget Hearing on May 15, 2018.

1. **Land Web upgrade and maintenance:**
   a. Attached as Exhibit "A" is the detailed proposal from the Land Web service provider of matters to be resolved and a price quotation. The proposal identifies outstanding issues and actions to be taken by the service provider to correct or update the system to be fully compatible to the needs of DLM. This includes the ability to input horizontal property regime (condominium) unit transactions.
   b. The issues of "interfacing" with the Department of Revenue & Taxation real property database is a matter still being worked with our respective service providers and the Office of Technology.
2. **CLTC projected 2019 workload** is much less than previous years. Why?
   a. The CLTC manpower is currently half it was in FY2017 due to attrition and those positions are now available to be announced. The reduced manpower directly impacts the number of leases that can be produced.
3. **Building Fund account status** and Grant status and whether our reported amount is book value only or if cash is available. Details are in Exhibit "B" and below:
   a. $788,014.56 current balance, includes grant funds, interest, and GF
      591,454.00 pending permanent transfer dated 1/19/2018
      $196,560.56 balance (NOTE: $171,300.00 is from general funds)
4. **Convert Chief Surveyor to Unclassified position** and adjust salary to align with competitive wage act, similar to DPW's Chief Engineer.
   a. Exhibit "C" provides details on the Chief of Cadastre position.
5. **Position on drone technology for surveying as an acceptable practice** within other US jurisdictions. Is so, does Guam Code adequately cover this method? If not, provide suggested legislation.
   a. This is an emerging technology where drones serve as an additional tool for surveyors and where the product still requires the analysis of a professional surveyor. In August 2018, the National Council of Examiners for Engineers and Surveyors (NCEES) will be conducting a workshop at its next annual conference specifically on drone technology as it applies to surveying and engineering.
   b. Currently, Guam Code addresses the licensing and conduct of surveyors as a profession. The use of drones as a tool for surveying does not need to be specifically codified because the final survey product must still be performed by a licensed land surveyor. Similarly, no

additional laws were required when the survey tool of a measurement chain was substituted with an electronic distance measuring instrument.

6. **Provide last 3 fiscal year CLTC revenue collections** and sources of collection.
    a. See Exhibit "D".
7. **Provide listing of all CLTC commercial leases & licenses and rental amount**. Also include prospective leases – those lots approved for commercial use.
    a. See Exhibit "E".
8. **Locate all unusable bull-cart trails** that may be available for sale.
    a. This is a work-in-progress. There does not exist a single map or sketch to identify bull-cart trails, instead they are embedded in separate land survey maps.
9. **Review all legal costs for CLTC and recommend apportionment** to DLM, CLTC, & GALC.
    a. Based on the recommendation from the Assistant Attorney General assigned to the department, recommended apportionment of legal costs are DLM – 60%; CLTC – 20%; GALC – 20%.
10. **Provide documents on Guam Raceway mineral extraction** technical validation by civil engineer.
    a. See Exhibit "F".
11. **Provide breakdown of GALC lease/licenses** to include participation rent, size of property, term of contract.
    a. See Exhibit "G".
12. **Provide cost analysis of GEDA cost to GALC** and determine if it is better to retain a private attorney to handle commercial properties.
    a. This is still work in progress which will be addressed to the GALC board. Currently, GSA finds legal services ranging from $150 to $250 per hour.

Once again, DLM would like to extend our gratitude for the opportunity to present DLM's FY 2019 budget request. Please do not hesitate to contact me should you have any questions or comments on the responses and documents submitted.

Senseramente,

MICHAEL J.B. BORJA
Director

Exhibits

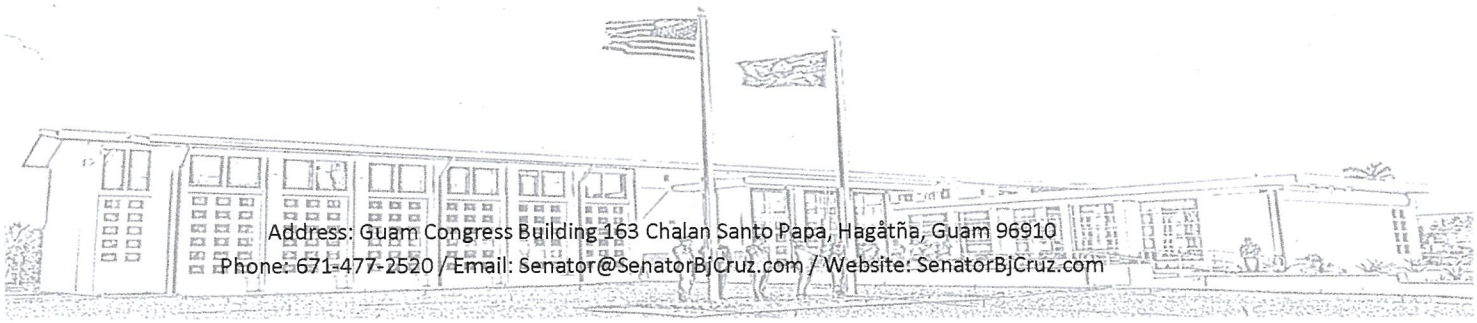
A. Land Web Upgrade and Maintenance
B. DLM Building Fund
C. Chief Surveyor
D. CLTC Revenue 3 Years
E. CLTC Commercial Listing
F. Guam Racing Mineral Extraction Report
G. GALC Commercial Listing

cc: Bureau of Budget and Management Research
Office of Senator Thomas Ada

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Department of Revenue and Taxation

Wednesday, May 16, 2018
9:00AM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

Dipåttamenton Kontribusion yan Adu'ånå
DEPARTMENT OF
REVENUE AND TAXATION
GOVERNMENT OF GUAM Gubetnamenton Guåhan

EDDIE BAZA CALVO, Governor Maga'låhi
RAY TENORIO, Lt. Governor Tiñente Gubetnadot

JOHN P. CAMACHO, Director
Direktot
MARIE M. BENITO, Deputy Director
Sigundo Direktot

May 14, 2018

The Honorable Benjamin J.F. Cruz
Speaker & Chairperson, Committee on Appropriations and Adjudication
I Mina'trentai Kuattro na Liheslaturan Guahan
Thirty-Fourth Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96910

RE: Testimony for the Department of Revenue & Taxation Fiscal Year 2019 Budget

Hafa Adai, Speaker Cruz and members of the Committee on Appropriations and Adjudication. Thank you for the opportunity to present the Department of Revenue & Taxation's (DRT) Fiscal Year 2019 budget request.

The core mission of DRT is to enforce the tax laws of Guam and to collect taxes, fees and fines as mandated by law. Inherent in its core mission is the licensing and registration as well as other enforcement functions assigned to the department by law.

The Department accomplishes its mission by:

- Enforcement of the Guam Territorial Income Tax set out in §1421 of Title 48, U.S.C.A.
- Administration and enforcement of General Taxes mandated by law.
- Administration and enforcement of the Business License Law set out in Division 3, of Title 11 GCA (beginning with Chapter 70)
- Administration and enforcement of the General Corporation Law, Part 1 of Title 18 of 11 GCA.
- Administration and enforcement of the Tax Preparers Act, 11 GCA Chapter 40, including but not limited to the adoption of rules and regulations under the provisions of the Administration Adjudication Act.
- Administration of the Real Estate Tax program
- Administration of all functions under the:
  - Vehicle Code of Guam, Title 16 GCA
  - Alcoholic Beverage Control Act, Chapter 3, Title 11 GCA
  - Tobacco Control Act, Chapter 6, Title 11 GCA
  - Insurance, Banking and Securities Acts, Title 22 GCA.
  - Weights and Measures Chapter 2, 11 GCA
- Provide Passport Acceptance Agents, provided that all funds collected, derived or received from the issuance of passports shall be deposited in the Fund created by § 1111 of 11GCA.

The achievement of the department's core mission is determined by the enforcement of tax laws and regulatory functions to ensure compliance. This is accomplished through the Civil Audit and Criminal Investigation branches as well as the individual division's processes and procedures.

The Department of Revenue and Taxation (DRT) has submitted its FY2019 Budget in the amount of $13,963,635. The composition of this funding request is as follows: $10,943,191 General Fund and $3,020,444 from Special Funds. The allocation of the $13.9 million for operations, as detailed in our Department Budget submittal is recapped as follows:

SUMMARY of FUND SOURCE				
	FY 2019 Request	**FY 2018**		**% Increase/**
Fund Source	**(Option 1)**	**Authorization**	**Variance**	**(Decrease)**
General Fund	$ 10,943,191.00	$ 10,943,191.00	$ -	0.0%
Better Public Service Fund	$ 1,624,996.00	$ 1,781,496.00	$ (156,500.00)	-8.8%
Tax Collection Enhancement Fund	$ 976,360.00	$ 996,351.00	$ (19,991.00)	-2.0%
Banking and Insurance Enforcement Fund	$ 419,088.00	$ 419,088.00	$ -	0.0%
Total	**$ 13,963,635.00**	**$ 14,140,126.00**	**$ (176,491.00)**	**-1.2%**

SUMMARY	**FY 2019 Request (Option 1)**	**FY 2018 Authorization**	**Variance**	**% Increase/ (Decrease)**
PERSONNEL SERVICES	$ 10,155,240.00	$ 10,331,619.00	$ (176,379.00)	-1.7%
OPERATIONS	$ 3,808,395.00	$ 3,808,507.00	$ (112.00)	-0.003%
Total	**$ 13,963,635.00**	**$ 14,140,126.00**	**$ (176,491.00)**	**-1.7%**

I. Division: EXECUTIVE DIRECTION

The Executive Direction consists of the Director's Office, Technical Research and Appeals Bureau, System and Programming Support and Passport Office.

The Director's Office provides executive direction, program coordination, policy development and administrative support services. Technical Research and Appeals Bureau is tasked to resolve disputes equitably to the taxpayer and the government, provide ruling on tax issues, technical advice and information to Director of Revenue and Taxation, assist the Office of Attorney General Office in Civil Tax Cases for litigation, hear on tax disputes and administer the Tax Preparer's Act. System and Programming Support provide computer support, handles daily operations that deal with computer hardware and related equipment. Assist users on software issues and problems. Provide connectivity support to other agencies. The Passport Office is responsible for accepting, examining, executing the United States passport applications.

	Filled	**Vacant**	**Total FTE**	
Director's Office	5	0	5	
Technical Research and Appeals Bureau	2	1	3	

System and Programming Support	1	1	2	
	8	2	10	
	$ 786,123.00	$ 117,977.00	$ 904,100.00	
General Fund	**FY 2019 Request**	**FY 2018**		**% Increase/**
	(Option 1)	**Authorization**	**Variance**	**(Decrease)**
Personnel Cost **	$ 904,100.00	$ 971,266.00	$ (67,166.00)	-6.9%
Operational Cost	$ 1,279,688.00	$ 1,163,880.00	$ 115,808.00	10.0%
Note** The decrease in personnel is due to the retirement of a Research and Appeals Officer.				

II. Division: TAX ENFORCEMENT

The Tax Enforcement Division consists of the Criminal Investigation, Tax Examination and Tax Collection.

The major objective of the Division is to create an environment to stimulate voluntary compliance with Guam's Tax Laws and to prosecute willful violators. The Government of Guam cannot function without revenues to fund its operations. As taxes are a primary source of revenues, the need for the Tax Enforcement Program continues.

	Filled	**Vacant**	**Total FTE**	
Criminal Investigation	6	3	9	
Tax Examination	10	7	17	
Tax Collection	21	7	28	
	37	17	54	
	$ 2,474,962.00	$ 801,260.00	$ 3,276,222.00	
General Fund	**FY 2019 Request**	**FY 2018**		**% Increase/**
	(Option 1)	**Authorization**	**Variance**	**(Decrease)**
Personnel Cost **	$ 3,276,222.00	$ 3,657,744.00	$ (381,522.00)	-10.4%
Note** The decrease in personnel is due to four (4) positions were vacated due to promotion.				

III. Division: REAL PROPERTY TAX

The Real Property Tax Division consists of the Appraisal and Assessment Branch.

The major objective of the division is to identify, establish value and create tax assessment of all taxable property (land and building) for the Island of Guam for (a) updated report of the aggregate values, (b) establishing the annual assessment roll and tax statements, (c) establishing and distributing the annual delinquent list on unpaid assessments.

	Filled	**Vacant**	**Total FTE**	
Appraisal	9	1	10	
Assessment	5	2	7	

	14	3	17	
	$ 794,705.00	$ 119,063.00	$ 913,768.00	
General Fund	**FY 2019 Request**	**FY 2018**		**% Increase/**
	(Option 1)	**Authorization**	**Variance**	**(Decrease)**
Personnel Cost **	$ 913,768.00	$ 902,274.00	$ 11,494.00	1.3%
Note** The decrease in personnel reflect the pay adjustment of Competitive Wage Act (CWA) Appeals in FY 2018 and the vacated of three (3) positions, 2 resignation and 1 promotion.				

IV. Division: TAXPAYER SERVICE

The Taxpayer Service Division consists of the Income Tax Assistance and Processing, Electronic Data Processing, Business Privilege Tax, Tax Accounting and Central Branch.

The major objective of the division is to provide quality taxpayer services in a timely and efficient manner and educate the public in tax law changes and requirements. Ensure the protection of government revenues by making tax assessments in a timely and accurate manner. Protect and improve the management of tax records. Improve the automated applications via systems/program update. Work with local and federal agencies in reducing fraud, waste and abuse in both federally funded and locally funded social assistance programs.

	Filled	**Vacant**	**Total FTE**	
Income Tax Assistance and Processing	10	1	11	
Electronic Data Processing	4	2	6	
Business Privilege Tax	3	2	5	
Tax Accounting	6	0	6	
Central Files	6	0	6	
	29	5	34	
	$ 1,559,866.00	$ 241,733.00	$ 1,801,599.00	
General Fund	**FY 2019 Request**	**FY 2018**		**% Increase/**
	(Option 1)	**Authorization**	**Variance**	**(Decrease)**
Personnel Cost **	$ 1,801,599.00	$ 1,811,917.00	$ (10,318.00)	-0.6%
Note** The decrease in personnel is due to the retirement of two (2) supervisor, two (2) promotion and one (1) transfer.				

V. Division: REGULATORY

The Regulatory Division consists of the Insurance, Securities, Banking & Real Estate, Compliance, General Licensing & Registration and Weights & Measures Branch.

The major objective of the division in to monitor the solvency and safety of all financials institutions that are licensed to transact business in Guam. To ensure that business activities in Guam have appropriate business license. To ensure that all consumers are protected by targeted inspections of business establishments for compliance with safe and fair business practices. To enable electronic licensing process on insurance and most classes of licensing and activities like UCC filing, assigned risk processing, surplus lines placement, real estate, appraiser, banking, foreign exchange and securities licensing.

	Filled	Vacant	Total FTE	
Insurance, Securities, Banking & Real Estate	7	2	9	
Compliance	3	7	10	
General Licensing & Registration	6	1	7	
Weights & Measures	3	0	3	
	19	10	29	
	$ 1,206,741.00	$ 483,039.00	$ 1,689,780.00	
General Fund	**FY 2019 Request**	**FY 2018**		**% Increase/**
	(Option 1)	**Authorization**	**Variance**	**(Decrease)**
Personnel Cost **	$ 1,689,780.00	$ 1,353,294.00	$ 336,486.00	24.9%
Note** The increase in personnel is due to the mandatory recruitment of four (4) Compliance Inspector 1 and one (1) Compliance Inspector II authorized by PL 34-042				

VI. Division: MOTOR VEHICLE

The Motor Vehicle Division consists of the Driver's License Examination, Vehicle Registration and Motor Carrier Safety Assistance Program.

The major objective of the division is to provide the public with the highest quality of service by ensuring the fair and impartial applications of the Vehicle Code, to reduce the processing time of vehicle registration, certificate of ownership, driver's license and identification cards, reducing the number of non-fatal crashes related to commercial motor vehicle by instilling voluntary compliance with the Vehicle Code and the Federal Motor Carrier Safety Regulations and the Hazardous Materials Regulations, to safeguard all information maintained at MVD and to meet the challenge of a growing number of motor vehicle and drivers.

	Filled	Vacant	Total FTE	
Driver's License Examination	4	6	10	
Vehicle Registration	8	4	12	
Motor Carrier Safety Assistance Program***	5	1	6	
***Federally Funded	17	11	28	
	$ 653,156.00	$ 424,877.00	$ 1,078,033.00	
General Fund	**FY 2019 Request**	**FY 2018**		**% Increase/**
	(Option 1)	**Authorization**	**Variance**	**(Decrease)**
Personnel Cost **	$ 1,078,033.00	$ 1,082,816.00	$ (4,783.00)	-0.44%
Note** The decrease in personnel is due to the retirement of the Motor Vehicle Administrator.				

SPECIAL FUND:	**Filled**	**Vacant**	**Total FTE**	
Tax Collection Enhancement Fund	11	0	11	

	FY 2019 Request (Option 1)	FY 2018 Authorization	Variance	% Increase/ (Decrease)
Personnel Cost **	$ 91,737.00	$ 552,308.00	$ (60,571.00)	-11.0%
Travel Off Island /Local Mileage	$ 13,500.00	$ 13,500.00	$ -	0.0%
Contractual Services	$ 36,123.00	$ 304,955.00	$ 31,168.00	10.2%
Office Space Rental	$ -	$ -	$ -	0.0%
Supplies & Materials	$ 10,000.00	$ 5,588.00	$ 4,412.00	79.0%
Drug Testing			$ -	0.0%
Miscellaneous			$ -	0.0%
Telephone/Toll:	$ 125,000.00	$ 120,000.00	$ 5,000.00	4.2%
	$ 484,623.00	$ 444,043.00	$ 40,580.00	93.3%
Total	**$ 976,360.00**	**$ 996,351.00**	**$ (19,991.00)**	**82.4%**

Better Public Service Fund	**FY 2019 Request (Option 1)**	**FY 2018 Authorization**	**Variance**	**% Increase/ (Decrease)**
Contractual Services	$ 1,504,991.00	$ 1,287,246.00	$ 217,745.00	16.9%
Office Space Rental	$ -	$ 316,897.00	$ -	0.0%
Supplies & Materials	$ 120,005.00	$ 120,000.00	$ 5.00	0.0%
Miscellaneous	$ -	$ 57,353.00	$ -	0.0%
Total	**$ 1,624,996.00**	**$ 1,781,496.00**	**$ 217,750.00**	**16.9%**

The Department of Revenue and Taxation's budget reflects the true needs of the department particularly in personnel requirements. The increase in funding is primarily due to the need to fill vacancies that were previously unfunded due to fiscal constraints of the Government of Guam. DRT's peak number of employees was 192 two decades ago and with the many new mandates, services and reporting requirements; the department currently operates with only 147 employees. This is 45 employees less than two decades ago.
DRT has many funding requirements. A major investment must be made for the automation of most of the manual processes currently being performed by its employees. Recognizing the government's financial situation as a result of the Tax Cut and Jobs Act, DRT is compelled to operate within the funding provided and must postpone information technology improvements until funding is made available.

In closing, the department appreciates the support and commitment of this Legislature to assist DRT in improving its services to the taxpaying public.

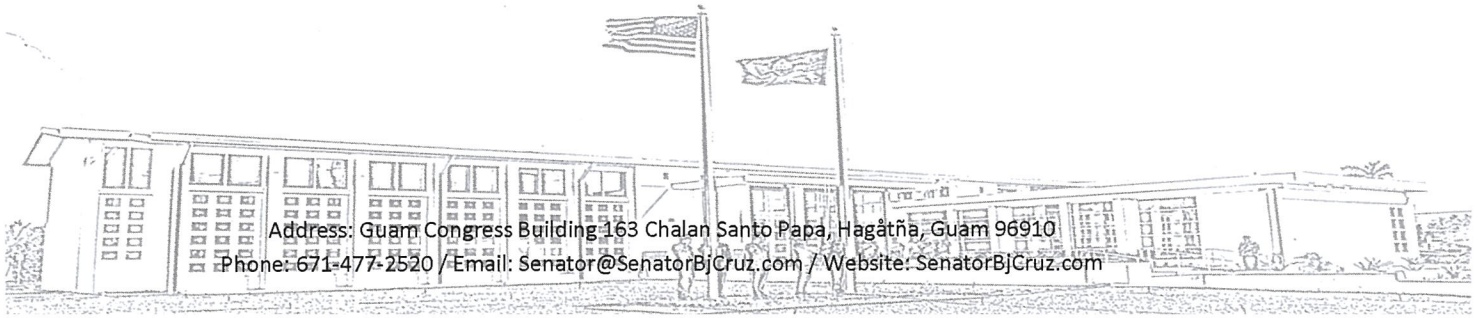
Si Yu'os Ma'ase,

Marie M. Benito
Acting Director

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Bureau of Statistics and Plans

Wednesday, May 16, 2018
2:00PM



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Eddie Baza Calvo
Governor of Guam

Ray Tenorio
Lieutenant Governor

BUREAU OF STATISTICS & PLANS
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Carl V. Dominguez
Director

Manuel Q. Cruz
Deputy Director

May 15, 2018

The Honorable Benjamin J.F. Cruz
Speaker and Chairman, Committee on Appropriations and Adjudication
Thirty-Fourth Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96910

Subject: Testimony on the Bureau of Statistics and Plans' Fiscal Year 2019 Budget

Hafa Adai, Speaker Cruz and members of the Committee on Appropriations and Adjudication. We appreciate the opportunity to appear before you to present the Bureau of Statistics and Plan's (BSP) Fiscal Year 2019 Budget request.

The Bureau of Statistics and Plans is organized into five divisions, namely, Administration, Socio Economic Planning Program, Planning Information Program, Business and Economics Statistics Program and the Guam Coastal Management Program.

The Bureau of Statistic and Plans is seeking a FY 2019 Appropriation Level of $1,251,880. Please note the following bullet statements regarding the aforementioned FY 2019 request:

- The FY 2019 budget request funds eighteen (18) full-time employees under four (4) locally-funded programs. No vacant positions requested to be funded in FY 2019.
- Total employees within the Bureau of Statistics and Plans are 34 FTEs, consisting of 18 locally-funded staff and 16 federally-funded staff.
- In addition to the mandates and tasks implemented under the four (4) locally-funded programs/divisions, BSP administers **$9,001,314** in ACTIVE federal grants spread out amongst twenty-seven (27) individual grants.
- Among the various federal grant programs being administered by the Bureau, include the Guam Coastal Management Program, Coral Reef Conservation Program, Byrne Justice Assistance Grant Program, Residential Substance Abuse and Treatment Program, Western Pacific Fisheries Grant Program, Coral Reef Initiative Grant Program, Fish Import Data and Monitoring Grant Program, Paul Coverdell Forensic Science Improvement Grant Program, BJA Solicited Prison Rape Elimination Act Grant Program, Interjurisdictional Fisheries Act Grant Program, and the financial administration of the Guam Developmental Disabilities Council (GDDC) Grant Program.
- In comparison to our 2018 approved budget, there was a slight increase in operational costs from $50,987 to $62,870, a difference of $11,883 of which this amount is in Office Space

rental which specifically covers the office space rental for the Guam Developmental Disabilities Council (GDDC).

- Approximately $22,000 in BSP's FY 2018 budget was earmarked to provide a subsidy to the Guam Developmental Disabilities Council to cover their operational costs. In FY 2019, this dedicated amount will increase to $33,883. GDDC is currently in transition to move to another office space, thus the amount of funding for office space rental may be reduced depending on the cost of their office space in FY 2019.

Fund Source	FY19 Request (Option 1)	FY 2018 Authorized	Variance	% Incr./ Decr.
General Fund	$1,251,880.00	$1,251,880.00	$0.00	0.00%
Indirect Cost Fund	$0.00	$0.00	$0.00	0..00%
TOTAL:	$1,251,880.00	$1,251,880.00	$0.00	0..00%

DIVISION NAME:	2019 FUNDING REQUEST	# OF EMPLOYEES IN
Administration	$ 423,726.00	4
Bus. & Economic Statistics	$ 433,292.00	8
Planning Information Program	$ 253,736.00	4
Socio-Economic Planning Program	$ 141,126.00	2

ADMINISTRATION

The Administration Division in the Bureau of Statistics and Plans is responsible for ensuring Guam's resources are effectively used for the benefit of present and future generations by appraising, coordinating, preparing, and assisting in the development of a wide range of plans, policies, studies, and statistics that further economic, social, land use, environmental and infrastructure goal, priorities, and activities. It is responsible for providing executive direction of serving as the catalyst for planned and balanced economic, social, environmental and physical, growth through intergovernmental review of federal programs, legislative review of bills, federal consistency determination of federal projects, and mandated review process of elements within the Comprehensive Development Plans. It is responsible for providing executive direction and administrative and financial support necessary for the effective implementation of the Bureau's programs. Also, it provides assistance and advisement to the Governor and his staff in the coordination of technical reviews and activities amongst the various government agencies. Lastly, the Bureau provides administrative support to the Guam Developmental Disabilities Council pursuant to Executive Order 94-05.

The Administrative Division staff consists of the Director, Carl V. Dominguez, Deputy Director, Manuel Q. Cruz, Chief Planner, Lola Leon Guerrero, and Administrative Services Officer, Terry L. Cuabo. Collectively, these four staffers have overall purview of the programmatic and financial administration of over $9 Million in active federal grant programs, spread out among twenty-seven (27) individual grant programs, as well as the purview of a total of 34 full-time employees, amongst four locally-funded programs and over 10 federally funded programs.

Administration Division Object Categories	FY19 Request (Option 1)	FY 2018 Authorized	Variance	% Incr./ Decr.
Personnel	$360,856.00	$357,615.00	$3,241.00	0.91%
Operations	$62,870.00	$50,987.00	$11,883.00	23.31%
TOTAL:	$360,856.00	$357,615.00	$3,241.00	0.91%
FTE(s):	4	5	(1)	-20.00%

BUSINESS AND ECONOMIC STATISTICS AND PROGRAM

The Business and Economic Statistics Program (BESP) is mandated to produce a measure of the average change in prices of consumer goods and services, as well as a broad measure of commodity trade transaction balances. Two separate sections exist to accomplish these objectives: the Cost of Living Section is responsible for publishing Guam's Quarterly Consumer Price Index (CPI) Report, which allows retailers and service entities to compare how overall prices have changed in comparison to its pricing strategies; triggers public discussion about the underlying causes of price fluctuations if there are anticipated price changes due to tax changes; and how price changes affect overall consumer demand and is used by the US Bureau of Economic Analysis to measure consumer expenditures in dollars adjusted for changes in the price level, as part of measuring Guam's Gross Domestic Product.

The External Trade Data Section is responsible for publishing the quarterly Export Trade Data Report and the monthly Import Trade Data Report, which account for a wide range of commodities by description and valuation. The data presents industry statistics about Guam, what are the dominant or minor industries and whether there are potential new markets to penetrate locally or to exploit regionally. Moreover, both Trade Data Reports are used by the US Bureau of Economic Analysis to measure Net Exports as part of measuring Guam Gross Domestic Product and trigger public discussion about what commodities and in what proportions are imported into and exported from Guam, and who our trading partners are.

BESP's Chief Economist oversees all aspects of its objectives. Ensures the timely and consistent release and publication of the Guam Quarterly Consumer Price Index Report, is a statutory member of the Special Economic Services and ad hoc member of the Guam Tax Commission. The Chief Economist also supports ongoing local, federal and regional economic initiatives and directly contributes to completing economic impact statements pursuant to the Administrative Adjudication Act.

Allocating funds for the full aspects of meeting the primary objective of publishing the CPI Report on a timely and consistent basis involves maintaining three (3) program staff needed to execute program requirements to include a Supervisor and two (2) subordinate Statisticians. Funds for a government vehicle or for mileage reimbursement when staff use their personal vehicles to do field price surveys are needed. It is imperative to allocate funds for meeting the primary objective of publishing the Import and Export Trade Data Reports on a timely and consistent basis as well. This involves maintaining five (5) program staff needed to execute program requirements to include a Supervisor and four (4) subordinate Statisticians. Likewise, making available a government vehicle or mileage reimbursement for staff to collect and return GC&QA documents on a monthly basis is required.

- **Total amount requested for BESP- $433,292, which funds eight (8) classified employees:**

Bus and Econ. Statistics Object Categories	FY19 Request (Option 1)	FY 2018 Authorized	Variance	% Incr./ Decr.
Personnel	$433,292.00	$429,427.00	$3,865.00	0.90%
Operations	$0.00	$0.00	$0.00	0.00%
TOTAL:	$433,292.00	$429,427.00	$3,865.00	0.90%
FTE(s):	8	8	0	0.00%

SOCIO ECONOMIC PLANNING PROGRAM

The Socio-Economic Planning Program (SEPP) is the service delivery unit within the Bureau that has the flexibility to appraise, coordinate, prepare and assist in the development of a wide range of plans, policies and studies that further economic, social, and environmental and infrastructure goals, priorities and planning activities. In this capacity, the SEPP provides direct planning support for the criminal justice system, economic development, fisheries development, sustainability and conservation of Guam's coral reef ecosystems, and military expansion integration. SEPP also evaluates applications for federal grants for Intergovernmental Review for the Guam State Clearinghouse to ensure that they are consistent with Guam's laws and policies and also oversees the development of the Citizen Centric Report in compliance with Public Law 30-127 in reporting the Bureau's program and fiscal management information.

SEPP administers the programmatic and fiscal responsibilities of the following U.S. DOJ, NOAA, and DOI federal grants that are subgranted to Guam's criminal justice entities and natural resources agencies: the Edward Byrne Justice Assistance Grant (JAG) Program, the Paul Coverdell Forensic Science Improvement Grant Program, the Residential Substance Abuse Treatment (RSAT) Grant Program, the Prison Rape Elimination Act (PREA) Reallocation Funds Program, the Coral Reef Initiative (CRI) Grant Program and the Coral Reef Conservation Program (CRCP) Grant. The SEPP Planner III and Planner II, with the support of the Chief Planner, manages approximately $3.7 million in active and new grant awards on an annual basis.

- **Total amount requested for Socio-Economic Planning Program- $141,126, which funds two (2) classified employees:**

Socio-Economic Planning Program Object Categories	FY19 Request (Option 1)	FY 2018 Authorized	Variance	% Incr./ Decr.
Personnel	$141,126.00	$173,609.00	($32,483.00)	-18.71%
Operations	$0.00	$0.00	$0.00	0.00%
TOTAL:	$141,126.00	$173,609.00	($32,483.00)	-18.71%
FTE(s):	2	2	0	0.00%

Planning Information Program

1. Core Mission and How it Serves the Taxpayer

The Bureau of Statistics and Plan's Planning Information Program (PIP) is responsible for facilitating the delivery of economic, social, and physical statistics to planners, researchers, and individuals with information requirements for government-wide planning and policy making purposes, including the annual Guam Statistical Yearbook. It is responsible for determining the impact caused by the Compacts of Free Association and publishing studies related to the migration of Compact citizens to Guam. The Bureau of Statistics and Plans serves as the lead agency in the planning and implementation of the 2020 Decennial Census on Guam, with PIP coordinating the project. With the estimated $10M in federal funds that will flow into Guam's economy and employment of over 500 census staff and fieldworkers, we can anticipate increased job growth and consumer spending for the island in 2019 and 2020. Additionally, PIP supports data dissemination activities through the Guam State Data Center.

The Bureau of Statistics and Plans submitted a request for federal funds from the Office of Insular Affairs, U.S. Department of the Interior in order to conduct the Household Income and Expenditures Survey (HIES). If approved, PIP will coordinate the HIES project with the cooperation of the Department of Labor and the University of Guam. It has been over ten years since the last HIES was conducted in Guam and new consumer items have likely entered the market. The HIES serves as one of the most reliable economic data tools critical to rebasing the Consumer Price Index, measuring inflation, and developing the Gross Domestic Product (GDP). The HEIS provides valuable information in obtaining a rich source of population, housing, and income and expenditure information.

The Bureau, with PIP coordination, manages approximately $463,000 in grants from the National Oceanic and Atmospheric Administration (NOAA) to support fisheries data collection and reporting in order to promote fisheries management and sustainability. In monitoring fishing activities and local demand, the development of a fish import and export application allows for improved seafood traceability by tracking the movement of fish through Guam's waters and where the fish are shipped. Knowing the market dynamics will increase the understanding on how the local fishery dynamics affect the local fish stocks.

The Planning Information Program division consists of one (1) Planner IV, one (1) Planner III, One (1) Planner II, and two (2) Data Control Clerk IIs (one is 100% federally funded).

Total amount requested - $ 253,736, which funds four (4) classified positions

Planning Information Program Object Categories	FY19 Request (Option 1)	FY 2018 Authorized	Variance	% Incr./ Decr.
Personnel	$253,736.00	$240,242.00	$13,494.00	5.62%
Operations	$0.00	$0.00	$0.00	0.00%
TOTAL:	$253,736.00	$240,242.00	$13,494.00	5.62%
FTE(s):	4	4	0	0.00%

SUMMARY

The Bureau is well aware of the impact of the U.S. Tax Cuts and Jobs Act of 2017 has on the current and prospective finances of the Government of Guam. Every effort has been made by the Bureau to "streamline" and "maximize" the use of both local and federal grant funds under our purview, to ensure that we meet all the required mandates of our office. Our FY 2019 Appropriation Level Request of **$1,251,880** is a "bare-bone" request needed to meet the basic and mandatory operational needs to satisfactorily fund the existing eighteen (18) locally-funded full-time positions within our agency. It is the Bureau's commitment to continue to look at ways to streamline our operations, with the goals of minimizing the impact to our General Fund, while looking at ways at maximizing federal grant funds awarded to our agency. We stand committed to look at ways to bring in more federal funds to our Territory and hope that we can garner the support of the 34th Guam Legislature to approve our FY 2019 Budget Request.

Si Yu'os Ma'ase

Carl Dominguez
Director

Attachment

Eddie Baza Calvo
Governor of Guam

Ray Tenorio
Lieutenant Governor

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Carl V. Dominguez
Director

Manuel Q. Cruz
Deputy Director

May 15, 2018

Subject: Testimony on the Bureau of Statistics and Plans' Fiscal Year 2019 Budget

APPENDIX

The Bureau of Statistics and Plans (BSP) is organized into five divisions, namely, Administration, Socio Economic Planning Program, Planning Information Program, Business and Economics Statistics Program and the Guam Coastal Management Program.

The following is a description of each division:

ADMINISTRATION

The Administration Division of the Bureau of Statistics and Plans is responsible for ensuring Guam's resources are effectively used for the benefit of present and future generations by appraising, coordinating, preparing, and assisting in the development of a wide range of plans, policies, studies, and statistics that further economic, social, land use, environmental and infrastructure goal, priorities, and activities. It is responsible for providing executive direction of serving as the catalyst for planned and balanced economic, social, environmental and physical, growth through intergovernmental review of federal programs, legislative review of bills, federal consistency determination of federal projects, and mandated review process of elements within the Comprehensive Development Plans. It is responsible for providing executive direction and administrative and financial support necessary for the effective implementation of the Bureau's programs. Also, it provides assistance and advisement to the Governor and his staff in the coordination of technical reviews and activities amongst the various government agencies. Lastly, the Bureau provides administrative support to the Guam Developmental Disabilities Council pursuant to Executive Order 94-05.

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SOCIO ECONOMIC PLANNING PROGRAM

The Socio-Economic Planning Program (SEPP) is the service delivery unit within the Bureau that has the flexibility to appraise, coordinate, prepare and assist in the development of a wide range of plans, policies and studies that further economic, social, and environmental and infrastructure goals, priorities and planning activities. In this capacity, SEPP provides direct planning support for the criminal justice system, economic development, fisheries development, sustainability and conservation of Guam's coral reef ecosystems, and military expansion integration. The SEPP also evaluates applications for federal grants for Intergovernmental Review for the Guam State Clearinghouse to ensure that they are consistent with Guam's laws and policies and also oversees the development of the Citizen Centric Report in compliance with Public Law 30-127 in reporting the Bureau's program and fiscal management information.

1. **The Socio-Economic Planning Program fulfills its mission and serves the community in a number of ways:**

Federal Grants Administration. Administers the programmatic and fiscal responsibilities of the following U.S. DOJ, NOAA, and DOI federal grants that are subgranted to Guam's criminal justice entities and natural resources agencies: the Edward Byrne Justice Assistance Grant (JAG) Program, the Paul Coverdell Forensic Science Improvement Grant Program, the Residential Substance Abuse Treatment (RSAT) Grant Program, the Prison Rape Elimination Act (PREA) Reallocation Funds Program, the Coral Reef Initiative (CRI) Grant Program and the Coral Reef Conservation Program (CRCP) Grant. The SEPP manages approximately $3.7 million in active and new grant awards on an annual basis.

- SEPP applies and receives on behalf of the Bureau over half a quarter million dollars annually under the Edward Byrne JAG Program to support law enforcement and criminal justice initiatives as well as to making serious and systematic efforts to improve the infrastructure of the criminal justice system to deal with crime, terrorism, economic crime, smart policing, and offender re-entry.
- The Byrne JAG Program has provided critical funding to Guam since the 1980's. Just in the past five years alone, Guam was awarded over $3.4 million to fund law enforcement and criminal justice initiatives such as Prevention and Education, Corrections and Community Corrections, Planning, Evaluation and Technology Improvement, Drug Treatment and Rehabilitation and Law Enforcement.
- With funding under the Byrne JAG, the multi-jurisdictional task forces have seized a total street value of $145,870,943.07 in crystal methamphetamine, marijuana and synthetic drugs from 2011 to 2017 alone. Through the efforts of the drug task forces, they have been instrumental in combatting the drug trade on island and working to dismantle the different drug organizations helping to reduce the devastating effects of substance abuse on island.
- Byrne JAG funding has been instrumental in developing Guam's Criminal Justice Information Systems within the Guam Police Department, the Office of the Attorney General, the Department of Corrections and the Judiciary of Guam. Over $10 million has been awarded to these critical agencies to fund their information systems to allow the capture and exchange of criminal arrest record into the Virtual Computerized Criminal History (VCCH) repository to meet federal reporting requirements for criminal arrest information.

- Benefitting from the Byrne JAG Program, the Guam Behavioral Health and Wellness Center's Healing Hearts Crisis Center (HHCC) is the most innovative and evidence based program to be implemented. Since its inception, 1,277 victims were provided services at the center and over $1.2 million subgranted to fund critical positions for a forensic nurse, medical examiners and nurses, medical supplies and testing kits, training to maintain certifications in forensic collection of evidence, courtroom testimony, and interview procedures. The HHCC provides the victim with a private, comfortable and secure location for exams and interviews to take place and a coalition of advocacy groups to help victims cope with the trauma of sexual assault. The forensic nurse, medical examiner and case worker are provided with training in the proper collection of forensic evidence and counseling and treatment programs leading to the successful prosecution of the offender, thus helping to eliminate the threat to society.
- The SEPP also applies and receives USDOJ funds under the Paul Coverdell Forensic Science Improvement Grant Program, the Residential Substance Abuse Treatment Grant Program (RSAT), and Prison Rape Elimination Act (PREA) Reallocation Funds Program. Funding under these programs support the Guam Police Department's Forensic Science Laboratory and the Guam Department of Corrections.
- The Paul Coverdell Grant Program supports GPD's Forensic Science Laboratory in the processing of forensic cases going to court, forensic cases with active leads and forensic cases sent to the laboratory. Since 2006, GPD-FSD has been awarded over a $1 million to fund critical positions in all discipline areas of the laboratory, procure sophisticated forensic instruments and equipment, forensic supplies and participate in critical training programs to maintain certification to meet accreditation standards and enhance knowledge and skill sets. Funding is even more critical as it will help the FSD apply and prepare for accreditation. On average, FSD receives 1,505 forensic cases, takes an average of 39,750 pieces of photographic forensic evidence, lifts an average of 3,232 latent prints, confiscates an average of 833 drug cases, receives an average of 85 drug cases, receives an average of 36 serological forensic cases, and receives an average of 9 firearms forensic cases. Funding from the Paul Coverdell Grant allows the FSD to perform such forensic analysis and processing of forensic evidence that local revenues would otherwise have not been able to support.
- The RSAT Grant is unique in that funds are dedicated to DOC to implement a residential substance abuse treatment program to help break the cycle of drugs and violence by reducing the demand for, use, and trafficking of illegal drugs. DOC has received over $500,000 in RSAT funding since the early 2000's that otherwise would not have been available through local resources to address the treatment and rehabilitation needs of inmates at the facility to help reduce recidivism and to live drug-free lives. Since its inception, RSAT has provided services to a total of 349 inmates taking into consideration the limited bed space of the program.
- The PREA Grant is a 5% set-aside from the Edward Byrne JAG Program aimed at addressing prison rape in correctional and juvenile facilities. One hundred percent (100%) of PREA funds are dedicated to DOC to address sexual assault through education and awareness, training, and surveillance equipment. Since 2014, Guam has received over $100,000 in federal funding support for PREA.
- DOI Coral Reef Initiative (CRI) Grant Program provides funds to Guam to promote sound management and protection of coral reefs in Guam. BSP has been applying for the CRI funds

since the early 2000's. Currently, BSP is administering three active CRI grants totaling $332,400. The DOI CRI funds has been critical to ensuring our environmental protection and stewardship of our coral and marine resources that otherwise would not have been possible with local funding.

- The program also prepares and submits for funding the NOAA Coral Reef Conservation Program (CRCP) Grant that provides resources to conserve and protect Guam's coral reef ecosystem. BSP has applied for the NOAA CRCP funding since the early 2000's. Currently, BSP is administering two active NOAA CRCP grants totaling $1,093,669. The NOAA CRCP funds has been used to support programs and projects such as Guam's Watershed Coordinator position, Guam's Reef Resilience Coordinator position, NOAA's Coral Fellow Program, Guam's Long Term Monitoring Program, Public Outreach and Education projects such as the Guardians of the Reef, Streambed Survey, and Invasive Algal Bloom Study to name a few.
- The Watershed Coordinator has been instrumental in developing the invasive bamboo removal program and continues to utilize volunteer and U.S. Navy and Guam Department of Agriculture, Forestry Division, personnel to help mitigate flooding in southern Guam; completed biological and physical survey of the Geus River to develop ecological baselines; created outreach materials about how not to damage reefs designed to target tourists and tour operators; increased public school involvement in the Guardians of the Reef program; and representation in USCRTF Watershed Working group.
- The Reef Resilience Coordinator has been instrumental in developing and finalizing Guam's Crown of Thorns Outbreak Response Plan and Guam's Coral Bleaching Response Plan, coordinating Guam's Coral Reef Response Team (GEPA, BSP GCMP, NOAA, UOG, DAWR) to respond to acute threats to Guam's coral reefs; and is currently working on finalizing Guam's Reef Resilience Strategy. Of significant importance, she coordinated the removal of the sail boat grounding in the Agat Harbor that occurred early this year.

Comprehensive Planning. Provides direct planning support for the criminal justice system, economic development, fisheries development, sustainability and conservation of Guam's coral reef ecosystem, and military expansion integration plans.

- Development of Guam's Multi-Year Criminal Justice Strategy for Drug Control, Violent Crime and Criminal Justice System Improvement allows Guam to determine the priority program and funding areas to address improving the functioning of Guam's criminal justice system and pulls together limited resources and targets them to programs to prevent or reduce crime and violence and which permit capacity building, which could not have otherwise been implemented with local funds. The Multi-Year Strategy is the funding mechanism to prioritize funding under the Edward Byrne Justice Assistance Grant Program.
- The Socio-Economic Planning Program provides technical support to the Guam Economic Development Authority in preparing the annual update to the 2011 Comprehensive Economic Development Strategy. Program was instrumental in coordinating the request and approval from the U.S. Economic Development Administration (EDA) for the first and second year carry-over of the 2011 CEDS to allow GEDA the opportunity to develop a new CEDS for Guam. The carry-over allowed for approved projects listed in the 2011 CEDS to continue to

apply for EDA funds until a new CEDS for Guam is developed and approved. We will continue to provide support to GEDA in the development of Guam's 2018 CEDS.

- The Socio-Economic Planning Program provides technical support to the Department of Agriculture for the development of a new three-year Marine Conservation Plan (MCP) for Guam (2017-2019). Initiated the planning, coordination and collaboration with the islands fisheries stakeholders to identify potential projects that will assist to promote sustainable fisheries by protecting the environment and supporting Guam's indigenous cultural fishing practices, subsistence fishing and commercial fishing; and to conduct periodic review and revision. The MCP is the funding mechanism for Guam to receive funds under the Sustainable Fisheries Development Fund and fines levied under the Pacific Insular Area Fishery Agreement (PIAFA). The Agat Small Boat Marina rehabilitation and improvements to Dock A, the Manahak Hatchery and Restocking, and the Americans with Disabilities Act (ADA) Accessible Fishing Platform Phases I and II were funded through the MCP.

Intergovernmental Review of Federal Grant-In-Aids Applications. Evaluates applications for federal assistance for the Guam State Clearinghouse to ensure that they are consistent with Guam's laws and policies to determine if the proposed activities are consistent with the state and territorial master plan and or territorial policies; to determine if required clearances (historic preservation, sole aquifer protection, and federal consistency) for physical development projects are identified in the application; to assess for duplication of efforts, to ensure adequate justification and realistic objectives are identified; to determine if proposed activities make best use of the funding; to determine if proposed activities can be implemented and the impact on Guam; and to provide recommendation to the Guam State Clearinghouse. The Bureau is one of two critical agencies mandated by executive function for the review of federal grant in aid applications since the 1980's. The SEPP~~program~~ takes the lead in coordinating the review for the Bureau, and in just over the last five years, a total of 299 federal grant-in-aid applications were received of which the SEPP ~~ocio-Economic program~~ reviewed 181 applications.

Citizen Centric Report. Oversees the annual development of the Citizen Centric Report (CCR) in compliance with Public Law 30-127 to the Guam Legislature, the Office of Public Accountability and the general public regarding the Bureau's accomplishments on an annual basis, to include the revenues generated on behalf of the Government of Guam, critical programs implemented, statistical indices, and expenditure of local funds. Since 2009, the Socio-Economic Planning Program has complied with the Public Law reporting requirements.

Metrics used to determine that the core mission is being achieved:

The metrics used to ensure the Socio Economic Planning Program core mission is being achieved are the following:

- Prepare and submit all of the active annual, semi-annual and quarter progress reports and all quarter Performance Measurement Tool (PMT) reports meeting U.S. DOJ, NOAA and DOI Grant Program established timelines and upon approval of reports by grantor agency.
- Conduct program management, technical assistance, desk top and site monitoring activities for all current and active the U.S. DOJ, NOAA and DOI Grant Programs to ensure the subrecipients are aware of and in compliance with all programmatic and financial requirements on a quarterly basis to meet established timelines for the preparation of quarter, semi and annual progress reports. Core mission is achieved when quarter, semi-annual and annual progress reports are prepared and submitted by established timelines.
- Prepare and submit annual solicitations (applications) for U.S. DOJ, NOAA and DOI Grant Programs by solicitation deadline. Core mission is achieved with the award of funds to Guam and compliance with all special grant award conditions.
- Prepare and submit U.S. DOJ, NOAA and DOI Memorandum of Understandings (MOU) for recipient subawards and establishment of subrecipient project accounts in the implementation of criminal justice and law enforcement initiatives on island following clearance of special award conditions. Metrics is achieved upon the approval of the MOU by the Governor and subgranting of funds to recipient.
- Renewal of the Bureau's Grant.gov password semi-annually and activation approved by the system.
- Collaborated with program sections within the Bureau regarding program and fiscal accomplishments, challenges and future program implementation in the development of the Citizen Centric Report and submission of the CCR in compliance with prescribed guidelines and established timeline of the Public Law.
- Coordinated meetings to discuss the annual updates to the 2011 CEDS with the Guam Economic Development Authority, the University of Guam, the U.S. Department of Agriculture Rural Development, the Guam Chamber of Commerce and appointed CEDS Stakeholders. Approval letter from U.S. EDA on annual updates and inclusion of projects into the CEDS to include the approval of the first and second year carry over of the 2011 CEDS to allow the development of the new 2018 CEDS.
- Participated in several planned meetings with the identified Imagine Guam 2065 Chairs for the Social Stabilization and Guam Modernization Master Plan development as mandated under Executive Orders 2014-013 and 2016-02. Document meetings coordinated and minutes prepared on behalf of Imagine Guam 2065 Chairs.
- Coordination and submission of comments on federal grant-in-aid applications to the Guam State Clearinghouse meeting established timelines.
- Technical support to the Guam Economic Development Authority in the development of the 2019 Guam Comprehensive Economic Development Strategy that will present the islands vision and goals; set its strategic direction for action; establish priority programs and projects for implementation; and will outline the standards for an annual evaluation and update of the

plan and its related processes. Metrics will be achieved with the development of the 2019 CEDS.

- Development of the new 2017 Marine Conservation Plan and approval by the Western Pacific Fisheries Management Council and the National Marine Fisheries Services meeting the 3-year effective date.
- NOAA Coral Fellow completed Crown of Thorns (COTS) Outbreak Response Plan prior to expiration of 2-year contact.
- The CRI coordinator updated and revised the Local Action Strategy resulting from planned meetings with LAS working groups.
- Watershed Coordinator completed bamboo removal program and implemented DOI watershed restoration grant.

2. Socio-Economic Planning Program Division Staff:

The Socio-Economic Planning Program Division Staff is comprised of the Chief Planner (Local), Planner III (Local), Planner I (Local), Biologist II (Federal) and Resource Information Education Officer (Federal) and their scope of work include the following:

- Lola Leon Guerrero, Chief Planner (Local)

Although the Chief Planner position funding is under Administration and provides the overall direct supervision to the BSPs Planning Information Program, Socio-Economic Planning Program and Guam Coastal Management Program functions, the Chief Planner serves as the overall project supervisor for the Socio-Economic Planning Program. The Chief Planner is responsible for overseeing the day to day administration of USDOJ, NOAA and DOI coral reef management federal grant programs within the Socio-Economic Planning Program and ensures the quarterly financial, semiannual and annual programmatic reports are submitted to the federal grantor by the due date. The Chief Planner oversees the work performance and deliverables of the Planner III and Planner II, and the Chief Planner is the overall lead coordinator and designated Coral Reef Point-of-Contact for Guam and oversees the work of the Coral Reef Resilience Coordinator and Watershed Coordinator.

- Mildred B. Erguiza, Planner III (Local)

The Planner III is responsible for preparing grant proposals for submission, ensures clearance and compliance with special grant award conditions, management of USDOJ grants on a day-to-day basis to include preparing and uploading the quarter Performance Measurement Tool (PMT) data, the semiannual and annual progress reports on the GMS by the due date, obtaining the necessary project evaluation from the subgrantee, conducting desk reviews and onsite programmatic reviews to ensure compliance with grant requirements and project activities, monitoring of subgrantee expenditures following approved budgets, compliance with grant close-out requirements by the due date, provides technical assistance to subgrantees in the implementation of individual projects, and oversees the performance and work deliverables of the Planner II. The Planner III is

responsible for the planning activities in support of the CEDS, MCP, lead coordinator of intergovernmental grant reviews and development of the Bureau's CCR.

- Christian Paul Benitez, Planner II (Local)

The Planner II is responsible for sending out the programmatic and financial reminder notices to subgrantees for the USDOJ and Coral programs, assist the Planner III in preparing the progress reports, track sub grantee financial activity on a quarterly basis, on-site monitoring reviews, assists in intergovernmental reviews and filing of reports for the USDOJ grants. Planner II provides technical support to the Coral Reef Conservation Program in the coordination of activities of the public outreach and education program.

- Whitney Hoot, Coral Reef Coordinator (Biologist II) (Federal)

The Biologist II is responsible for coordinating the Guam Coral Reef Response Team, including coordination of quarterly meetings and response activities, and facilitation of at least one training exercise per year to build the capacity of the Response Team to respond to acute impacts to Guam's reefs; in support of the CRCP Cooperative Agreement and the Guam CRI grant, prepare quarterly grant progress reports, the CRCP FY19-20 grant proposal, and other progress reports and informational documents as needed; assist the Chief Planner to oversee the administration and implementation of CRCP-funded projects on Guam; assist the Chief Planner to provide grant-related assistance and technical support to project managers and GovGuam agencies; seek project proposals from local entities in advance of the CRCP FY19-20 grant application cycle and coordinate the review and recommendation of selected projects; support Guam's participation in the USCRTF and AIC; participate in USCRTF Working Group and Steering Committee meetings and meetings of the AIC; provide feedback on CRTF and AIC proposals, plans, and documents as needed; provide technical assistance for projects related to the Guam CRI; provide technical assistance and support for field work (snorkeling) and data analysis for question driven projects that are relevant to establishing baselines, understanding impacts, improving management, and increasing resilience of Guam's coral reef resources; and assist in supervision of the 2018-2020 Coral Fellow at BSP.

- Patrick Keeler, Watershed Coordinator (Resource Information Education Officer) (Federal)

The Resource Information Education Office is responsible for the coordination of addressing restoration efforts and implementation of restoration projects in Guam watersheds in Manell Geus and Asan Piti; work with business partners, village communities, etc. to relay information, provide technical assistance and facilitate training sessions for Best Management Practices (BMPs) and watershed management tools; work with specific community projects from the Conservation Action Plan for watersheds, such as reforestation and removal of invasive species, among others in collaboration with Guam's State Historic Preservation Officer; collaborate with WERI on the recommendations for watershed management priorities in Geus to help address issues with sedimentation on land and in near-shore communities; assist the Reef Resilience Coordinator in the programmatic requirements under the FY 2017-2018 CRCP; implement the Public Outreach and Education component under the FY 2017-2018 CRCP.

3. Major objectives of the Socio-Economic Planning Program

The major objectives of the Socio-Economic Planning Program are the following:

1. Coordinates and provides direct planning support to Guam's criminal justice system by preparing a strategic plan, the monitoring of the strategy's implementation; and assessing the effectiveness of the strategy to meet goals.
2. Administers U.S. Department of Justice federal grant programs. Ensures federal funds are expended in a manner that adheres to local and federal laws and regulations.
3. Coordinates and provides direct planning support and technical assistance for economic and fisheries development planning.
4. Coordinates federal programs to ensure Guam's priorities and policies are met, while ensuring they are consistent with federal directives.
5. Ensures the Governor is advised during the formulation of policies and advise the Governor on the interrelationships among plans, policies and programs.
6. Oversees the application and administration of the NOAA Coral Reef Conservation Program (CRCP) State and Territorial Cooperative Agreements.
7. Oversees the application and administration of the DOI Coral Reef Initiative (CRI) Grant.
8. Develops the Citizen Centric Report to report to the community the accomplishments of the Bureau on an annual basis.
9. Supports Guam's Point of Contact to the US Coral Reef Task Force.

Planning Information Program

1. Core Mission and How it Serves the Taxpayer

Mission. The Bureau of Statistics and Plan's Planning Information Program (PIP) is responsible for facilitating the delivery of economic, social, and physical data to planners, researchers, and individuals with information requirements for government-wide planning and policy making purposes. It is responsible for determining the impact caused by the Compacts of Free Association and publishing studies related to the migration of Compact citizens to Guam; supporting data dissemination activities through the Guam State Data Center.

The Planning Information Program fulfills its mission and serves the community in a number of ways:

- Statistics. The Planning Information Program maintains ongoing communication with government agencies and private sector organizations to obtain and disseminate socio-economic information useful for program planning and economic development purposes. The information provides our government and business leaders with the valuable information needed to develop immediate and long term strategies to address the community's needs and promote economic opportunities for the island.
- Impact of the Compact of Free Association. The government of Guam annually submits a compact impact report which identifies costs to public safety, health, education and social

services related to the compact migrants from the Freely Associated States. In FY 2017, Guam spent $147 million in local dollars for services to the regional migrants as a result of the Compacts of Free Association with well over $1~~one~~ B~~b~~illion in accrued costs since 2004. While Guam receives about $14.9M annually in compact assistance grant funds and $1.5M in supplemental discretionary funding, the amount of federal support falls short from the total local support the government of Guam extends to the migrants and their families from the FSM, RMI and Palau. Full reimbursement is critical to meeting the growing demand for health care and social service programs necessary to improve the quality of life for our regional migrants, their families and our community as a whole.

The Bureau of Statistics and Plans is currently working with the U.S. Census Bureau and the Department of the Interior, Office of Insular Affairs to implement the 2018 Compact of Free Association enumeration which is expected to take place in early fall 2018. As required under the terms of U.S. Public Law 108-188 of the Compact of Free Association Amendments Act of 2003, an enumeration is to take place to obtain an official estimate of Micronesian migrants (FSM, RMI, and Palau) and their children residing in Guam. The results of the enumeration will determine how the $30 million in Compact Impact funds will be divided between Guam, CNMI, Hawaii and American Samoa to reimburse each area for the cost of providing government services (health, education, public safety or infrastructure-related) to the regional immigrants beginning in 2019.

- 2020 Guam Census. The Bureau of Statistics and Plans serves as the lead agency in the planning and implementation of the 2020 Decennial Census on Guam. With close to potentially $10M in federal funds that will flow into Guam's economy and employment of over 500 census staff and fieldworkers, we can anticipate increased job growth and consumer spending for the island come 2020. As the decennial census severs as the comprehensive data source in providing valuable housing and population information on Guam, government and community officials will be equipped to effectively address critical issues such as housing needs, highways, labor force, education, and social welfare as a result of census. Additionally, census data are critical in the distribution of federal funds and the many federal programs that Guam administers.
- Fisheries. The Bureau supports fisheries data collection and reporting in order to promote fisheries management and sustainability. In monitoring fishing activities and local demand, the development of a fish import and export application allows for improved seafood traceability by tracking the movement of fish through Guam's waters and where the fish are shipped. Knowing the market dynamics will increase the understanding on how the local fishery dynamics affect the local fish stocks.
- Household Income and Expenditures Survey (HIES). The Bureau of Statistics and Plans submitted a request for federal funds from the Office of Insular Affairs, U.S. Department of the Interior in order to conduct the Household Income and Expenditures Survey. With over ten years since the last HIES was conducted, there exists new items in the market. The HIES serves as one of the most reliable economic data tool critical to rebasing the Consumer Price Index, measuring inflation, and developing the Gross Domestic Product (GDP). It provides valuable information in obtaining a rich source of population, housing, and income and expenditure information.

2. Metrics used to determine that the core mission is being achieved:

Guam Facts & Figures - Annually

Guam Statistical Yearbook - Annually
Compact of Free Association Report to Interior - Annually
Western Pacific Fisheries Information Network Financial and Performance Progress Reports - Semi-Annual
Interjurisdictional Fisheries Act Progress Financial and Performance Progress Reports - Semi-Annual
Development of Fish Import and Export Data Collection and Monitoring System Financial and Performance Progress Reports - Semi-Annual
Planners Bookshelf Newsletter - Quarterly

4. Division names within your respective agency:

Monica J. Guerrero, Planner IV, Planning Information Program (Local)
April Manibusan, Planner III, Planning Information Program (Local)
Esther Camacho, Planner II, Planning Information Program (Local)
Peter Leon Guerrero, Data Control Clerk II, Planning Information Program (Local)
Emily T. Blaz, Data Control Clerk II, Planning Information Program (Federal)

4. Major objectives

1. Disseminate and make available key demographic and socio-economic information on Guam for research and planning purposes.
2. Disseminate census-related statistics reports (Demographic Profile, Detailed Cross Tabulations, Summary File and Public Use Microdata)
3. Use Public Use Micro-data Sample (PUMS) and generate census customized tabulations as requested by data users
4. Coordinate, plan and prepare for the decennial housing and population count on Guam
5. Prepare annual assessment and report to the U.S. Congress on the Impact of the Compact of Free Association on Guam for purposes of defraying the costs of providing education, public safety and social services to the migrants from the Freely Associated States.
6. Provide technical assistance to Government of Guam agencies in the compilation, analysis, and development of statistical reporting programs, including but not limited to visitor arrivals and labor force data processing.
7. Collect, compile and report fisheries data to the National Marine Fisheries Service and the Western Pacific Regional Fishery Management Council under the Western Pacific Fishery Information Network (WPacFIN) needed for the development of fisheries management plans.

BUSINESS AND ECONOMIC STATISTICS AND PROGRAM

The Business and Economic Statistics Program is mandated to produce a measure of the average change in prices of consumer goods and services, as well as a broad measure of commodity trade transaction balances. Two separate sections exist to accomplish these objectives: the Cost of Living Section is responsible for publishing Guam's Quarterly Consumer Price Index Report; and

the External Trade Data Section is responsible for publishing the quarterly Export Trade Data Report and the monthly Import Trade Data Report.

Office of the Chief Economist

Oversees all aspects of the BESP objectives. Ensures the timely and consistent release and publication of the Guam Quarterly Consumer Price Index Report, as well as the Quarterly Export Trade Data Report and monthly Import Trade Data Report. The Chief Economist is a statutory member of the Special Economic Services and ad hoc member of the Guam Tax Commission. Supports ongoing local, federal and regional economic initiatives and directly contributes to completing economic impact statements pursuant to the Administrative Adjudication Act.

Cost of Living Section Major Objectives

To produce a measure of how consumer prices given a fixed market basket of goods and services, on average, change over time in Guam. The Guam Quarterly Consumer Price Index compare prices for item, group and special indexes against the most recent quarter and over the same period a year ago. There is also a measure of today's purchasing power of the dollar based on 1996 and 2008 base periods.

How does it Serve the Taxpayer?

Guam Quarterly Consumer Price Index Report is published within 1-week from the close of quarter ending. The report is published, disseminated and available online on a consistent and timely basis.

The price indexes reported reflect how prices of consumer goods and services have changed over time. How the data is collected and reported are representative of a households shopping patterns. Given a fixed market basket of goods and services surveyors take a shopping cart, call retailers and check online for prices as typical consumers do.

The CPI Report allows retailers and service entities to compare how overall prices have changed in comparison to its pricing strategies. They also use it to negotiate contracts given industry trends. Individuals use it to validate where there are price changes that in turn help them make decisions on how best to maximize use of their financial resources.

The CPI Report is used by the US Bureau of Economic Analysis to measure consumer expenditures in dollars adjusted for changes in the price level, as part of measuring Guam's Gross Domestic Product.

The CPI Report triggers public discussion about the underlying causes of price fluctuations, if there are anticipated price changes due to tax changes, and how price changes affect overall consumer demand.

What are the Specific Metrics to Assess Core Mission Attainment

Allocating funds for the full aspects of meeting the primary objective of publishing the CPI Report on a timely and consistent basis. This involves maintaining three (3) program staff needed to execute program requirements to include a Supervisor and two (2) subordinate Statisticians. Funds for a government vehicle or for mileage reimbursement when staff use their personal vehicles to

do field price surveys are needed. While there is resistance to use local funds for local travel it is key that an exception be made here since a government vehicle is rarely available for such use.

External Trade Data Section Major Objectives

To produce a measure of net commodity trade balances given export and import valuations. Ideally, annual gross export valuations are compared against annual gross import valuations. For a few decades valuations have been limited to commodities intended for resale. Moreover, at most only four (4) months of imports are measured; whereas, all twelve (12) months of exports are measured. Statistical methods are used to approximate annual imports which are then compared against annual exports.

In order to ensure our objectives are met Guam Customs Air and Ship Bill of Lading and Shippers Export Declarations documents are collected from Guam Customs and Quarantine Agency. Upon completion of the sorting, coding, doing currency exchange rate calculations and data entering of commodities intended for resale they are returned to GC&QA for storage.

How does it Serve the Taxpayer?

The Guam Export Trade Data Report is published within 30-days from the close of quarter ending. The Guam Monthly Import Trade Data Report is published within a week of its completion. The Guam Export and Import Trade Data reports are published, disseminated and available online on a consistent and timely basis.

The Reports account for a wide range of commodities by description and valuation. The data presents industry statistics about Guam, what are the dominant or minor industries and whether there are potential new markets to penetrate locally or to exploit regionally. Wholesalers and retailers use this information to measure its market share within an industry to remain competitive..

Both reports are used by the US Bureau of Economic Analysis to measure Net Exports as part of measuring Guam Gross Domestic Product.

Both Trade Data Reports trigger public discussion about what commodities and in what proportions are imported into and from Guam, and who our trading partners are. This is essential information to gauge market demand and industry economic activity. The Reports shed light about potential regional market activity for trade and commerce given that Guam maintains the largest air and sea shipping ports in the region.

What are the Specific Metrics to Assess Core Mission Attainment

There are two publications released during the year: the Guam Quarterly Export Trade Data Report and Guam Monthly Import Trade Data Report. The Quarterly Export Trade Data Report is released within 30-days of the quarter end and includes months therein. The Monthly Import Trade Data Report, while it may take 3 to 4 months to complete, the month selected to be published is on a relevance reference basis.

It is imperative to allocate funds for meeting the primary objective of publishing the Import and Export Trade Data Reports on a timely and consistent basis. This involves maintaining five (5)

program staff needed to execute program requirements to include a Supervisor and four (4) subordinate Statisticians. Making available a government vehicle to collect and return GC&QA documents on a monthly basis.

The BESP is staffed by:

Albert Perez, Chief Economist
Antonette Pitter, Statistician II
Bertha Toves, Statistical Technician II
Marietta Balbastro, Statistical Technician I
Shirley Cruz, Statistical Technician I
Sonia Silian, Statistician II
Chasity Tainatongo, Statistical Technician I
Heather Perez, Data Control Clerk II

All personnel above are locally funded.

GUAM COASTAL MANAGEMENT PROGRAM (GCMP)
FY 19 Federally Funded Budget ($1,041,000.00)

Authorized through the Coastal Zone Management Act (CZMA) of 1972, the Guam Coastal Management Program (GCMP) was established in 1979 through a cooperative agreement between the National Oceanic and Atmospheric Administration, Office for Coastal Management and the Bureau of Planning (now Bureau of Statistics and Plans), Office of the Governor. The major goal of GCMP is to ensure that comprehensive planning works towards upgrading the quality of life for Guam's people, by ensuring the environment is healthy, coastal economies are vibrant, and communities are resilient and strong.

The core statutory authority of GCMP is derived from Title 5 Guam Code Annotated Chapter. 1 Office of the Governor 2 Centralized Planning and the Programmatic, the Final Impact Statement as approved by the U.S. Department of Commerce, NOAA, Office for Coastal Management and various Executive Orders. The Guam Coastal Management Program's regulatory and enforcement functions are constituted by a network of other agencies' authority, including the Department of Land Management, Public Works, Parks and Recreation, Department of Agriculture, and the Guam Environmental Protection Agency. The common interests of GCMP and its networking agencies are linked through the development and resource policies established in Executive Order 78-37.

1. The Guam Coastal Management Program fulfils its mission by executing various functions of the program, which can be categorized into four broad categories which include:

1. Land Use and Natural Resource Planning.

A focus on land use planning remains a key objective for the Guam Coastal Management Program. Currently GCMP's planning controls consist of Federal Consistency, Application Review

Committee, and Guam State Clearinghouse reviews, and participation on various committees. Land planning functions consist of serving as the secretariat of the land and infrastructure plan update under Guam 2065 and providing technical assistance to the ~~executive committee of a~~ Southern Guam Development Master Plan Executive Committee.

Federal Consistency Review - Federal consistency provides states with an important tool to manage coastal uses and resources and to facilitate cooperation and coordination with Federal agencies. Federal consistency is the CZMA requirement where federal agency activities that have reasonably foreseeable effects on any land or water use or natural resource of the coastal zone (also referred to as coastal uses or resources and coastal effects) must be consistent to the maximum extent practicable with the enforceable policies of a coastal state's federally approved coastal management program. (Federal agency activities are activities and development projects performed by a federal agency, or a contractor for the benefit of a federal agency.)
Metrics - GCMP conducted federal consistency reviews for: 1) Federal Agency Activities; 2) Federal Licenses and Permits; and 3) Federal Assistance to State and Local Government. A total of thirty-one (31) projects from both federal and local government agencies were reviewed in the year 2016. Federal consistency reviews are a coordinated effort with GCMP's network agencies including Guam EPA, Dept. of Agriculture, Dept. of Land Management, Dept. of Parks and Recreation, and NOAA.

Application Review Committee (ARC) – The Application Review Committee (ARC) was established by Executive Order 96-26 and is formulated for the purpose of providing the Guam Land Use Commission (GLUC) and Guam Seashore Protection Commission (GSPC) with technical and professional review, analysis, and advice through individual agency positions concerning the effects of development activities on Guam in locations that do not meet the zoning code. The Guam Coastal Management Program derives its position statements based on statutorily approved comprehensive plans, such as Kabales Na Planu Para Guahan, or elements thereof, such as the North and Central Guam Land use Plan, and the approved enforceable policies as authorized by EO 78-37.

In the analysis of each project, Planners refer to the approved North and Central Guam Land Use Plan's Future Land Use Map and policies relevant to proposed projects within the north and central villages of Guam. Planners also refer to Geographic Information System map viewers including NOAA's Coastal Change Analysis Program (C-CAP), Guam Resource Environment Assessment Tool (GREAT) to determine potential impacts to natural resources, coastal hazards, and land cover including impervious surfaces and vegetation.

Metrics - GCMP reviewed a total of forty-two (48) land use projects through the Application Review Committee process in 2017. Position statements for each application are submitted to the Chairman of the Guam Land Use Commission (GLUC) with recommendations and conditions placed on each project for the protection of Guam's natural resources inclusive of drinking water sources

Land Plan Updates - Effective management to date continues to be thwarted by the variety of Government jurisdictions involved at all levels of the planning, regulatory, and management process. The low priority afforded to coastal resource matters by federal/state government, the

diffusion of responsibility among state agencies and the failure of State agencies to develop and implement long-range plans remains a challenge for Guam. As such, GCMP will be involved with the following two Land Planning initiatives as authorized by its statues for territorial planning under the Bureau of Statistics and Plans.

1. Guam 2065
On March 31, 2016, Governor Calvo signed Executive Order 2016-02 relative to adopting the 50-year strategic vision of Guam, and commissioning the development of eight component plans that will comprise the Comprehensive Guam Master Plan in order to achieve the vision.

The powers of the EO are tied into the Bureau of Statistics and Plans authority under §1204 and §1214 of Article 2, Chapter 1, Title 5, Guam Code Annotated, concerning master planning.

The Guam Coastal Management Program is the lead division within BSP to provide secretariat support the following two components of the Comprehensive Guam Master Plan.
i. Guam Land Master Plan. To achieve the strategies set forth in §1201(b) of Title 5, Guam Code Annotated.

A key feature of the land plan updated will include working toward incorporating a Coastal and Marine Spatial Plan and adoption of the Guam State Forestry Plan

ii. Guam Capital Improvements Plan. Develop a comprehensive capital improvements plan to include systems and modes of personal and mass transportation (air, land, sea), energy production and consumption, water distribution and wastewater disposal, flood, stormwater and erosion mitigation, environmental protection, waste disposal, and public buildings, facilities and equipment.

Metrics Outputs will consist of drafting and adopting plans as elements of the Guam Comprehensive Development Plan

2. Southern Development Master-plan
PL 33-145 requires the Director of the Bureau Statistics and Plans to be a member of the Southern Development Master-plan Task Force who's mission is to overseeing the completion of the plan. GCMP is the lead division that will be providing support to BSP's director and the Task Force.

Outcomes for both of these initiatives will be updates and or creation of guiding principles and goals, objectives for each of the plans and to ensure that planning and controls are functional.

Metrics - Outputs will consist of drafting 1) Budget estimates for the plans, 2) Budget control guidelines for funding implementation of the plan and 3) Production of a Preliminary Action Plan consisting of, the project schedule, and assessing funding options.

Guam State Clearinghouse Review. GCMP coordinates efforts with the Guam State Clearinghouse to determine if the project is consistent with the development and resource policies of GCMP. However, if the proposal lacks information, Planners specify that although there are no objections

to the project for the purposes of the Clearinghouse Review, the applicant (government agency) must submit a consistency determination that will be subject to those timelines.
Metrics - In the year 2016, GCMP staff reviewed a total of twenty-one (21) Government of Guam federally funded projects ranging from invasive species education to construction and infrastructure improvements.

2. Information Transfer and Outreach Program

Assembly of Planners. The Assembly of Planners remains an important part of the Imagine Guam strategic planning process and the Bureau's mandate for centralized planning. As a result, GCMP organized and hosted three Assembly of Planners' Symposium events this year.

The first forum took place on March 8, 2016 at the Pacific Star Guam Resort. Representatives from BSP, Department of Agriculture, Parks and Recreation, Guam Power Authority, Guam Waterworks Authority, as well as a variety of other government agencies presented and attended the assembly. The forum created a setting for open discussion centered on sharing plans and information where networks can be formed, ideas shared, commitment can be created, and plan implementation can be coordinated across agencies. Participants were presented with information on natural resource protection and conservation, economic development, and agency mandates to name a few. Sixty-five (65) people were in attendance. An agenda and participant list, presenters' power point, and evaluations are attached to this report.

The second Assembly of Planners "*Planning the Village of Tomorrow*"was a major success with 159 participants representing local businesses, civic groups, and federal and local governments. The event was held at Pacific Star Resort and Spa on the 30th of November in the Chamorro Ballroom. The Assembly featured seventeen speakers/moderators from federal, state, municipal, and private organizations discussing development and economic conditions on the horizon and ways to increase the success by which growth avoids or minimizes impacts to the environment, visual quality, and cultural resources of Guam, while encouraging economic prosperity through edicts of smart growth and development.

The third Planners Symposium was a success attendees consisted of 115 private, public and government officials. Based on feedback from the 2nd assembly, this symposium primarily focused on providing training. See table below.

Afternoon Session – Training			
Breakout A	**Breakout B**	**Breakout C**	**Breakout D**
1:00 – 3:00 p.m Guam Land Use Planning: Current trends with an emphasis on the Future ***Francis L.G. Damian*** Planner III ***Gil S. Suguitan*** Planner III Bureau of Statistics & Plans, Guam Coastal Management Program	**1:00 – 3:00 p.m** Using GIS Technology as a tool to understand what's in your "backyard" ***Gretchen Chiques*** NOAA Pacific Islands GEO-Spatial Team Lead ***Jesse Rojas*** GIS Manager Bureau of Statistics & Plans, Guam Coastal Management Program	**1:00 – 2:00 pm** Federal Consistency Understanding Guam Coastal Zone Enforceable Policies ***Tina Mafnas*** Planner III Bureau of Statistics & Plans, Guam Coastal Management Program **2:00 – 3:00 pm** Joint Region Marianas Compatibility Planning ***Daniel Guerrero*** Regional Community Plans Liaison Officer, Assistant Regional Engineer Office, Joint Region Marianas	**1:00 – 5:00 pm** Natural Disaster Awareness for our Community This course will help to enhance understanding of natural disasters, risk assessment in the context of disaster management, prevailing emergency management procedures and operations, and the different vulnerability factors that exist within their local community. CEU Available
3:00 – 3:15 p.m. BREAK - NETWORKING / VISIT EXHIBITORS			
3:15 – 4:15 p.m. Permitting Requirements for Stream Bank Stabilization and other Work in Waters of the U.S. ***Karen Urelius*** Senior Project Manager Honolulu District U.S. Army Corps of Engineers	**3:15 – 5:00 p.m** (REPEAT) Using GIS Technology as a tool to understand what's in your "backyard" ***Gretchen Chiques*** NOAA Pacific Islands GEO-Spatial Team Lead ***Jesse Rojas*** GIS Manager Bureau of Statistics & Plans, Guam Coastal Management Program	**3:15 – 4:15 p.m.** **The Importance of Preservation - How Permits and Section 106 Requests are Processed** Jose U. Garrido /Russell Kanai Guam Historic Resources Division. (State Historic Preservation Office), Department of Parks and Recreation	Natural Disaster Awareness for our Community (continued)

Community Publication - In the year 2017, GCMP published two newsletter issues for Man, Land, and Sea, one in April and the other in September. For both publications, GCMP highlighted the Manell Geus and Pago Bay watersheds. Readers learned about the impacts from land uses and its effects on coral reefs. For each publication, 25,000 newsletters were printed for inserts to the Guam Daily Post. Of the 25,000 copies, 500 were delivered to GCMP and about 300 copies were delivered to the households in the Manell Geus Watershed and 150 to Pago Bay households.

Kika Clearwater Summer Camp - GCMP continued its 7th Annual Kika Clearwater Summer Camp, an environmental education summer program that allows campers a hands-on ridge to reef experience.

Metrics - two sessions were offered with each session ranging from 12 to 21 campers (3rd to 7th graders) for each session. The two sessions took place on December 26-29, 2017 and January 2-5, 2018. Evaluations were given to session two and three. Based on the evaluations a majority of the lessons taught during camp helped the campers understand various subjects such as watersheds, marine debris, corals, and so forth

3. Natural Resource Projects

Facilitate Coastal Debris Removal - The Guam Coastal Management Program Marine has one primary natural resource project which is directly related to shoreline restoration. Marine debris is a growing concern not only on island, but also worldwide. Additionally, illegal dumping is a recurring issue on the island. Trash in our ocean pollutes our water, kills and injures wildlife, and can negatively impact Guam's economy through lost tourism and lower property values. The Guam International Coastal Cleanup (GICC) remains an iconic annual event in which students, nonprofit organizations, government and private sector entities come together in the spirit of collaboration to remove debris on Guam's beaches and near shore environments. In September of 2017, GCMP organized and completed a successful "23nd Guam International Cleanup," the largest cleanup event on island.

Metrics - Over 5,300 volunteers participated by cleaning twenty-five (25) sites along thirty-one miles of coast and inland areas. This year, over 104,714 items were collected, recycled, and disposed accordingly. Three planning meetings were held with dedicated partners and site leaders in attendance. One wrap-up meeting took place after the event for a total of four meetings. A story map was created to promote the event as well as offer an opportunity for volunteers to select a cleanup closer to their residence. GCMP promoted the event through press release, social media, radio talk shows, and public service announcements. GCMP also coordinated the procurement of supplies for the cleanup event.

4. Geographic Information System.

The Guam Coastal Management Program's GIS Section is responsible for the development of mapping tools and products to assist planners, communities, and natural resource managers in addressing a wide range of land-use, socio-economic, and environmental issues.

The GIS Section functions as the de-facto State GIS Data warehouse for federal agencies working with the Government of Guam as well as for GIS data collected among Government of Guam Agencies. The majority of the map and land use data repository is available to all Government of Guam agencies, private sector, and general public. The maps and data are used for a variety of purposes that includes, but is not limited to, land use planning, routing of government services, enforcement, environmental management, analysis of development impacts, and, emergency planning, response, and disaster recovery efforts. The data inventory consist of remotely sensed imagery in hardcopy paper and mylar maps, digital map, numerous GIS data layers, and aerial ortho-rectified photography.

Metrics – GCMP conducts GIS training outreach in at least four of the 19 villages every year. Other metrics include number of GIS User group meetings held and number of GIS automations completed.

2. The Guam Coastal Management Program Staff 100% Federally Funded

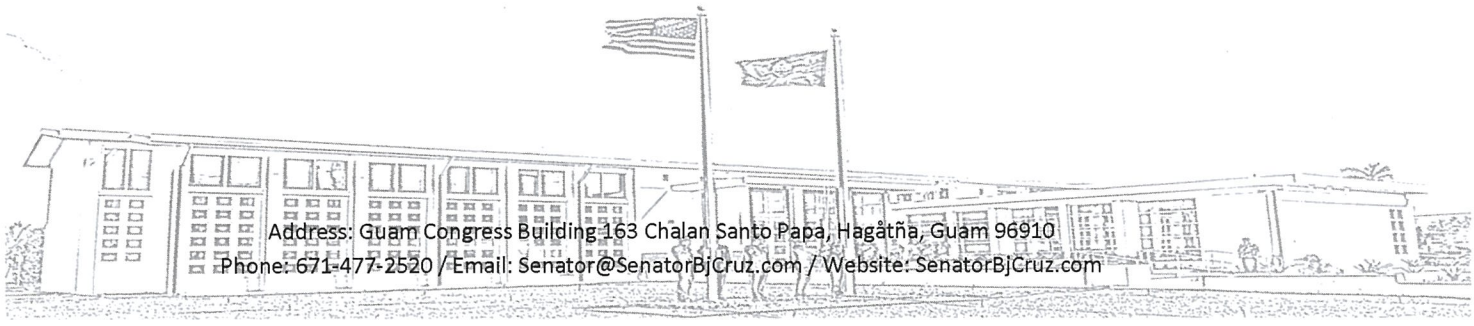
- Coastal Program Administrator – Edwin Reyes
  Responsible for providing overall leadership of the Guam Coastal Management Program in carrying out the assessment, planning, evaluation and programs implementation through the integration of geospatial technology, scientific research, and best development and management practices, in order to discharge of the authority for the management of Guam's coastal zone under the terms authorized by the Coastal Zone Management Act of 1972 (P.L. 92-583 as amended) that meet the central planning mandates of the Bureau to address the complex nature of protecting, restoring, conserving and fostering balanced development and use of Guam's coastal resources through the network agencies of the Government of Guam. The GCMP administrator is guided by the approved coastal management program under the terms of the Coastal Zone Management Act of 1972 (P.L. 92-583 as amended) and US Department of Commerce Final Impact Statement, and draws local authorities from Guam Public Law 12-200, E.O. 78-37, Kabales Na Planu Para Guahan, Guam Land Use Plan, and the North and Central Land Use Plan
- Planner IV - Esther Taitague
  Responsible for providing grants administration, planning, quality control, and documenting the achievement of program tasks through reporting on the implementation of land use and natural resource strategies or program actions, as well as understanding network agency enforcement regulations as they relate to Guam's natural and physical resources.
- Planner III (Federal Consistency) Francis Damian
  Responsible for reviewing and facilitating the effects analysis for project or activities requiring Federal Consistency occurring in Guam's coastal zone that are conducted, permitted by or financed by any entity of the Federal Government be consistent with the Guam Land-use Policies contained in the approved Guam Coastal Zone
- Planner III (Natural Resource and Land Use) Gil Suguitan
  Responsible for reviewing coastal effects on Application Review Committee applications in their function of the zoning laws and key staff point of contact for Guam Land Use Plan under Guam 2065 and supports and provides technical assistance to the Southern Development Master Plan
- Planner III (Natural Resource and Land Use) Vacant
  Responsible for advancing Green Infrastructure concepts and key staff point of contact for Capital Improvements Plan under Guam 2065 and supports and provides technical assistance to the Southern Development Master Plan
- Program Coordinator II - Marilyn Guerrero
  Responsible for planning and being the focal point for the International Coastal Cleanup, Kika Camp, and pilot outreach projects, as well as information planning and outreach such as Man Land and Sea publication, media outreach
- Administrative Assistant – Julie Nededog
  Responsible for providing financial administrate support such as grants administration, accounts organization, and procurement
- Geographic Information System Manager – Jesse Rojas
  Responsible for expanding, managing and improving the Bureau's Geographic Information Systems data, coordinating and updating geospatial land and natural resource

data from multiple sources, as well as ensure access to relevant GIS data through the maintenance of a public user interface.

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Department of Labor

Wednesday, May 16, 2018
2:00PM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

DEPARTMENT OF
LABOR
DIPÅTTMENTON HUMOTNÅT • Sam Mabini, Ph.D., Director • Cecile B. Suda, Deputy Director

EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

May 16, 2018

Benjamin J.F. Cruz, Speaker
Committee on Appropriations and Adjudication
I Mina'trentai Kuattro na Liheslaturan Guåhan
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

Dear Speaker and Chairman Cruz,

Thank you for the opportunity for Guam Department of Labor to submit the department's 2019 budget request. The Guam Department of Labor (GDOL) submitted its budget request on March 26, 2018.

The GDOL was established under Public Law 9-238, with the mission to foster, promote, and develop the welfare of the wage earners of Guam, to improve their working and living conditions, and to advance their opportunities for occupational training and profitable employment.

Guam DOL serves the community of Guam, primarily the wage earners. The other part of the labor formula are the employers, which the Department has been working diligently to engage as stakeholders in the successful employment and training of their workforce. In addition, outreach activities have been designed to help businesses understand labor laws to protect workers, which in turn promotes a better working environment and business success.

The various services are provided through the following key divisions of the Department. Although you are likely familiar with these divisions, I will share briefly the importance of their key functions:

- **Alien Labor Processing and Certification Division (ALPCD)**: Guam is unique in the fact that the Governor of Guam has been granted certifying authority for Temporary Labor Certifications issued in Guam. To protect this very valuable authority, the Government of Guam has promulgated rules and regulations to protect against abuse and fraud. The ALPCD was created to oversee the employment of H-2B workers in Guam and monitor employers of such workers. The division has five major functions:
    - To review, receive, process and adjudicate applications for Temporary Alien Labor Certifications for Guam.
    - To register all H-2B workers entering Guam evidenced by the issuance of an H-2 ID Card
    - Conduct monitoring, surveillance and investigative activities to prevent violations of the Rules and Regulations.
    - Compile and maintain records and statistical data.
    - To enforce Guam labor laws relative to the employment of alien workers.

- **Bureau of Labor Statistics (BLS):** Section 48056 of P.L. 9-238 established the research and statistics responsibility of the Bureau of Labor Statistics. The BLS team conducts independent surveys to study, investigate, collect and compile statistical information, issuing reports of Guam's labor market conditions. These reports include the following:
    - Current Labor Force (CLF) which includes statistics on employment, unemployment, and other characteristics of the specified civilian non-institutional population of Guam to ensure proper planning and development of appropriate labor programs.
    - Current Employment Statistics (CES) which includes federally-funded state/local planning information; occupational employment statistics program; publishes current employment reports; and publishes results of an annual census of Guam's employers.
    - Occupational Safety & Health Statistics (OSHS) which includes statistical information to measure and evaluate the effectiveness of the Occupational Safety and Health Act in reducing work-related injuries and illnesses as mandated by P.L. 91-596, the Occupational Safety and Health Act of 1970. This is federally funded and operated in cooperation with the U.S. Department of Labor's Bureau of Labor Statistics.
- **Division of Occupational Safety and Health (DOSH)** is tasked with enforcing safety and anti-hazard regulations within the Government of Guam workplace. The general duties of the division are:
    - to continually review and modify safety standards and rules, and to recommend to the Legislature enactment of same;
    - to continually monitor and enforce enacted or temporarily promulgated safety and health standards within the Government of Guam; and
    - to continually assess employee safety, training and education programs on an agency basis.

  The operations of DOSH have not been funded since 2011, but despite the limited resources, GDOL assigned a Labor Law Enforcement Specialist to help cover the responsibilities required of DOSH.
- **Fair Employment Practice Division (FEPD)** administers and enforces the provisions of Public Law 9-254, to include Fair Labor Standards under Title 22 GCA, Chapters 3 and 5 relative to unlawful employment practices, and the Guam Employment Relations Act. The Division aims to protect and safeguard the civil rights of all individuals to seek, have access to, obtain and hold employment without discrimination because of race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, sex, and/or age. Employment practices should treat all individuals equally, evaluating each individual only on the basis of bona fide occupational qualification, unless pursuant to permissible defense as enumerated in the law. The FEPD's objectives are to assist private sector employers and employees with allegations of employment discrimination through discussions of infractions; and assist employers to know their legal responsibilities at the workplace to reduce or avoid any form of discrimination. Recently, FEPD has also been designated as the enforcement authority for the Fair Chances Hiring Process Act which allows for jobseekers with criminal histories to get a fair chance at vying for jobs in our community.

- **Wage and Hour Division (WHD)** administers and enforces the provisions of Public Law 5-143, which charges WHD to administer and enforce the Fair Labor Standards Act, promulgated under Title 22, Guam Code Annotated, Chapter 3, and Child Labor Laws under Title 19, Guam Code Annotated, Chapter 11, to protect workers against unpaid hours worked whether they are alien workers, U.S. citizens, persons with a disability, trainees or minors. Additionally, under Public Law 26-111, Section 5803, the Wage and Hour Division is charged with the responsibility to monitor compliance with these provisions.
- **Worker's Compensation Commission (WCC)** administers and enforces the provision of Public Law 1-80, Title 22, GCA, Chapter 9, which is charged to provide compensation for injury, disability, or death to employees arising out of and in the course of their employment. The WCC works to ensure prompt and accurate benefit payments and appropriate timely service to injured employees in order to facilitate their return to gainful employment. They serve as the Insurance Carrier for Workers Compensation for the Government of Guam, and serves as the ombudsman for public and private employees who have been injured on the job.
- **Guam On-Site OSHA Consultation Services** offers cost-free consultation service, federally funded by the Occupational Safety & Health Administration (OSHA). Employers are assisted to improve their occupational safety and health management systems, identify potential hazards at their worksites, and even qualify for a one-year exemption from routine OSHA inspections. Their annual budget averages at $352,800.00.
- **Workforce Development and Training ~ Guam American Job Center (AJC)** is 100% federally funded, averaging yearly at $3,949,802. The AJC is made possible by the national Workforce Innovation and Opportunity Act (WIOA). The Guam AJC is the island's central facility for employment, training, and related services. Services are provided to job seekers, students, and businesses. They are provided access to a convenient, reliable, and up-to-date broad range of coordinated employment, training and educational service, program information and resources. The following are grants that support the services to target populations:
    - Guam Employment Service funded at $311,744 (Wagner-Peyser)
    - Career Services funded at $2,606,808 (WIOA)
    - Senior Community Service Employment Program funded at $893,250 (SCSEP)
    - Disabled Veterans Outreach Program funded at $138,000 (DVOP)
    - Bureau of Women's Affairs activities are absorbed by the AJC and related divisions.

To further improve workforce development and training functionality, the Department began implementing measures to leverage resources, removing duplicated services across employment and training programs, and maximizing the use of technology to better serve our customers. The HireGuam Case Management System improved how we do business and improve the processes for our customers. This web-based system allows for self-registration and full use of job seeker or employer services without having to personally visit the American Job Center. This saves time for individuals and businesses, which is evident in the increased number of "self-service" online activities. The Guam American Job Center in Program Year 2017 had 791 individuals register for staff assisted services, a decrease of 1,798 individuals or 71% from Program Year 2016 (2,523 individuals). However, this did not diminish the use of the American Job Center located at the Bell Tower in Anigua. In fact, the AJC reported 5,297 visiting the center in 2016, and 6,326 people visiting the center in 2017, representing a 20% increase.

Note that many of the training programs were under the former Agency for Human Resources Development, which was merged with the Department several years ago. Guam DOL is a model for how mergers of departments with similar functions may be accomplished.

The Guam DOL is seeking for Fiscal Year 2019 an appropriation level of $2,238,604.00 for its operation. These funds consist of general fund amount of $2,016,852, $174,752.00 Manpower Development Fund and $47,000 for federal match - in totality a minimal increase of $8,322.00. Of the FY2019 appropriation request, $1,596,686.00 or 71% is for personnel, and $641,918 or 29% is for operations. Guam DOL is funded locally at 28% and federally at 72%.

Notable points of interest related to the budget request include the following:

Decrease in Utilities: GDOL typically budgets every fiscal year its overall department telephone costs under the General Fund. In preparation for FY2019, the Department will ensure that the federal programs will have sufficient budget in utilities to cover related share of telephone costs.

Increase in Rental: GDOL will need to issue an Invitation for Bid for the Lease Space in January 2019 as the GCIC lease expires in April 2019. To save in facility costs, plans to identify cost-effective location for the American Job Center will be included in the bid.

Local training money is limited to MDF funds provided to Guam Community College (Bill 250-34). The Department's training demands are supported 100% by federal grants. As the State Apprenticeship Office and as the State Apprenticeship Director, GDOL works with GCC to capitalize on their local MDF funds to support the Department's Registered Apprenticeship training to meet the workforce of employers. Note that the Department has increased its engagement with businesses to ensure that wage earners have opportunities to enter the workforce, as well as receive the support they need in the workplace. Guam DOL is pleased to report an increase in business engagement, particularly through the assistance of the Guam American Job Center. A new sub-unit of the Guam AJC is the Business Services Unit, which provides direct and indirect support to employers. This includes providing resources to help improve placement success for job seekers or trainees. Also, cost free labor clinics are offered regularly to employers and program orientations for interested workers to help increase knowledge of labor policies or opportunities. Since 2016, there has been a significant increase in the number of individuals and businesses engaged with the Guam AJC. Almost 3,000 people have received orientations to employment and training programs, and there has been an increase of 250% or a total of 722 businesses now registered with the Guam AJC or hireguam.com. This is the territory's employment/job bank.

The Guam Department of Labor continues to work on operational efficiency, capitalizing on existing and new talent, as well as new funding opportunities. The GDOL team looks forward to continuing its efforts to improve in its regulatory role, as well as employment service and training opportunities for those most in need.

Si Yu'os Ma'ase for the opportunity to present the Guam Department of Labor's 2019 budget request. Please let me know if you have any questions.

Sincerely,

Sam Mabini, Ph.D.
Director

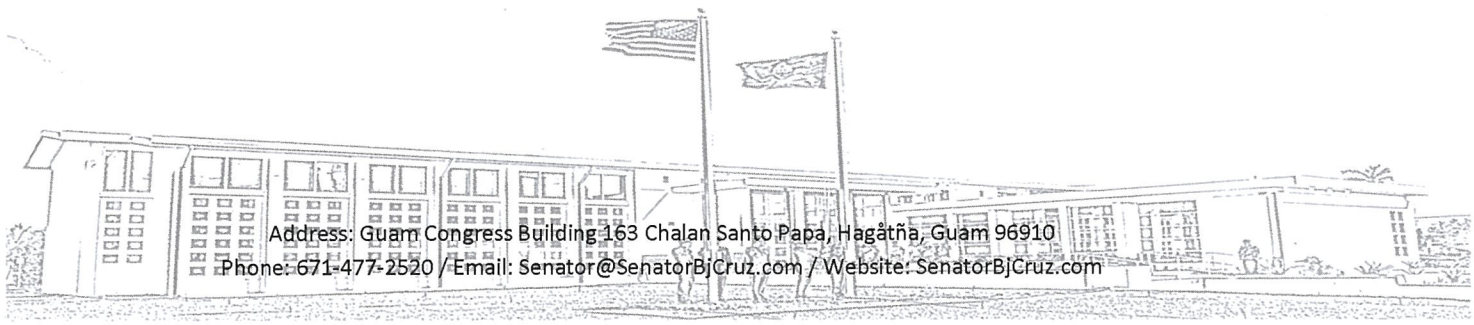
Mailing Address: P.O. Box 9970 • Tamuning, Guam 96931
Physical Address: 414 West Soledad Avenue • Suite 400, GCIC Building • Hagåtña, Guam 96910
Telephone: (671) 475-7000/1 • **Facsimile:** (671) 475-6811
Website: dol.guam.gov • hireguam.com

americanjobcenter GUAM

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Department of Parks and Recreation

Thursday, May 17, 2018
2:00PM



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Department of Parks and Recreation
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Eddie Baza Calvo
Governor

Ray Tenorio
Lt. Governor

William N. Reyes
Director

Johnny Taitano
Deputy Director

May 16, 2018

The Honorable Benjamin J. F. Cruz
Speaker & Chairperson, Committee on Appropriations
and Adjudication
Thrity-Fourth Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96910

RE: TESTIMONY FOR THE DEPARTMENT OF PARKS AND RECREATION FISCAL YEAR 2019 BUDGET

Buenas Yan Hafa Adai Honorable Speaker Cruz and Members of the Committee on Appropriations and Adjudication. Thank you for the opportunity to present the Department of Parks and Recreation (DPR) Fiscal Year 2019 Budget Request.

The DPR is seeking a FY 2019 appropriation level of $3,701,857.00 which is approximately a ten percent (10%) increase over FY 2018. This increase is required for maintenance personnel, utilities, and on-going service contracts for the maintenance of our island-wide park restrooms, park grounds and addition of the comprehensive facilities maintenance and operations of the Hagatna and Northern Pools.

Funding Source	FY 2019 Request	FY 2018 Authorized
Tourist Attraction Fund	$3,701,857.	$3,238,022.

The core mission of DPR is to promote health and wellness through community recreation programs and facilities, clean parks and park restrooms; and to protect and preserve Guam's historic cultural resources for our island residents and visitors alike.

DPR utilizes parks, recreation and park enforcement data to track park usage and service delivery. Based on this data, the use of DPR managed facilities and programs have experienced an annual increase of approximately 4 to 8 % annually and continue to rise as more facilities are improved.

The following table depicts our request FY 2019 increase levels in the following areas:

Category	FY 2019 Request
Personnel	$2,632,353.
Operations & Utilities	$356,063.
Contractual Services	$713,441.
TOTAL	**$3,701,857.00**

The DPR mandates are carried out by Parks Division, Recreation Division and our Historic Resources Division. The major objectives of each Division are as follows:

- Parks Division:
  - Complete the classification of parks within the Guam Territorial System
  - Improve and maximize the usage of the park facilities by developing a Park Improvement Plan
  - Reduce the operational and maintenance cost of the park system through contractual/outsourcing of service and engaging in the public-private agreements
  - Expand the current level of open-grass area and green space
  - Develop additional play lots and multipurpose sports fields
  - Complete the closure of the current public cemetery and open new public cemetery
- Recreation Division:

Community Programs

  - To promote, initiate and supervise health and physical fitness to benefit the community
  - To initiate and supervise community recreation and park facilities and the supplement of equipment for the programs
  - To provide a safe and clean environment at the recreational facilities

Recreation Division: Pool & Beach

  - To provide well-operating and clean facilities with an emphasis on safety
  - Build a complete team of certified lifeguards through full time and part time hires
  - Set standards for lifeguards to maintain both physically and trained skills
  - Promote health and physical fitness to benefit the community
- Historic Resources Division:
  - Continue to conduct area surveys island-wide to determine the extent of site preservation, site damage and destruction.
  - Implement the 2017-2021 Guam Historic Preservation Plan.
  - Purposefully endeavor, strive, and aim to preserve and protect Guam's historic properties.
  - Actively engage and invigorate communities to be involved in preservation planning and activities.
  - Steadfastly seek, pursue, and establish strong partnerships in and with the communities, including departments and agencies.
  - Thoroughly assess the State Inventory system and determine how to better provide and access information on historic sites and properties.
  - Continue to protect historic properties throughout Guam within the mechanisms and processes established by laws and regulations.

Division	Amount Requested	Funding Source	# of Employees
Administration (Director's Office)	$964,775	Tourist Attraction Fund	9
Parks	$992,145	Tourist Attraction Fund	22
Recreation	$731,194	Tourist Attraction Fund	17
Historic Preservation	$288,602	Tourist Attraction Fund	3

*Funded vacant positions included above

There are a total of two (2) funded vacant positons for DPR's FY 2019 request (Territorial Park Patrol Officer and Lifeguard). The two position are critical in order to maintain the minimum staffing levels for their respective Divisions and necessary to provide for the safe delivery of service to our patrons.

In closing DPR would also like to make mention of our departments urgent need for several critical managerial positions not currently included in our submission. These positions include an Administrative Services Officer, Territorial Park Patrol Supervisor and Parks Maintenance Superintendent – all positions previously staffed by DPR but recently vacated.

It is important to note that as the number of personnel in our department continues to decline due to retirement and other cost savings measures, our mandates remain unchanged and in some circumstances have increased as a result of our islands growth.

Therefore, it is critical that DPR be staffed appropriately with the noted technical and professional staff in order to fulfill our mandates and navigate doing more with less.

We thank you for this opportunity to present our FY 2019 Budget Request and look forward to answering any questions you may have.

Sincerely,

FOR WILLIAM N. REYES
Director

Attachment: FY 2019 Budget Request

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Government of Guam
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Eddie Baza Calvo
Governor

Ray Tenorio
Lt. Governor

William N. Reyes
Director

Johnny Taitano
Deputy Director

June 26, 2018

The Honorable Benjamin J. F. Cruz
Speaker & Chairperson, Committee on Appropriations
and Adjudication
Thrity-Fourth Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96910

Speaker Benjamin J.F. Cruz
JUN 26 2018
Time: 340 [ ] AM [ ] PM File No.
Received By

RE: INQUIRY RESPONSE - DEPARTMENT OF PARKS AND RECREATION FISCAL YEAR 2019 BUDGET HEARING

Dear Honorable Speaker Cruz:

Hafa Adai! Per your Committee's request, please find attached the Department of Parks and Recreation's response to inquiries made during our May 17, 2018 Budget Hearing. Should you have any questions or require additional information, please feel free to contact me directly.

Thank you in advance for your continued support.

Sincerely,

WILLIAM N. REYES
Director

Attachment: (1) FY 2019 Budget Hearing Inquiry Response
(2) Park Listing

Fiscal Year 2019 Budget Hearing - Inquiry Response

1. *Question*: LTA status and why DPR is hiring LTA vs classified permanent personnel?
   Response: DPR continues to pursue to hiring of classified permanent personnel. In the interim and to meet the operational mandates and staffing requirements, DPR has temporarily filled these positions utilizing Limited Term Appointments.
2. *Question:* How is DPR utilizing Limited Gaming Fund?
   Response: DPR has utilized the revenues from the Limited Gaming Fund to renovate, repair, and improve the quality of our parks and recreational facilities. For FY 2018 these improvement projects included the renovation of the Salaglula Pool Park in Inarajan, renovation of the Asan Memorial Beach Park, renovation of the Ypao and Matapang Beach Lifeguard Towers, installation of energy efficient lighting at the Guam Sports Complex Walking/Jogging Trail, Ft. Santa Agueda and Paseo de Susana.
3. *Question:* How is the Limited Gaming Fund utilized to improve the community?
   Response: Provided in Response #2.
4. Question: Training certifications of Territorial Park Patrol - how often do the park patrol officers obtain certification?
   Response: DPR's Park Patrol Officer Certification process mirror that of the Guam Police Department (Firearms – Annually, Pepper Spray – every 2 years, Baton – every 2 years).
5. *Question:* Update on the Limited Tabaco Fund?
   Response: DPR does not serve as the lead agency for this fund and has inquired with both the Department of Revenue and Taxation and the Department of Public Health and Humans Services for the status of the fund, etc.
6. *Question:* What is the overall 10% increase in your budget for?
   Response: This increase reflects the new hiring of classified Park and Recreation Administrators.
7. *Question:* Why is DPR requesting an increase in utilities?
   Response: The increase in utilities is a result of the increase in the number of parks and recreational facilities improvements (i.e., lighting for Ypao, Tiyan and Guerrero Baseball Fields).
8. *Question:* What is your justification for 7 Park Patrol Officers?
   Response: This is the minimal staffing required to adequately and safely staff 2 personnel per shift daily. Additional staff is required to address increase in park usage, events, and increase in loitering, homelessness, drunkenness, burglary and other related offenses.
9. *Question:* Are DPR Lifeguards certified and how often are they certified?
   Response: DPR Lifeguards are American Red Cross certified in Lifeguarding, First Aid, CPR and AED. Certifications are renewed every 2 years.
10. *Question:* What is the cost saving for the measure implemented effective January 2018?
    Response: Approximately $38,000. from the effective date through the end of the fiscal year. A majority of the savings were realized from the termination of inactive accounts (utility meters, etc.).
11. *Question:* Can you please explain the quality of the pool and why the water was green?
    Response: This was a direct result of the management and procurement of the chemicals required to maintain the pool. Effective May 1, 2018, the pools are now under a service maintenance contract and DPR does not foresee future issues with both pools.
12. *Question:* When was the last limited usage of the Paseo Baseball Stadium?
    Response: January - February 2018 by the Korean baseball team.

13. *Question:* What is being done to address the flooding at the parking lot at Matapang Beach?
    Response: DPR has requested an engineering assessment through the Department of Public Works. DPR will address the issue accordingly upon the completion of the assessment (via RFP – Design-Build for the repair work).
14. *Question:* What is the status of the Public Services Recreation Revolving Fund?
    Response: DPR's Recreation Administrator has been tasked with formulating the Rules and Regulations and processing the procedures accordingly through the Administrative Adjudication Act. DPR's has targeted October 1, 2018 for the implementation of this account and program.
15. *Question:* What is the status of DPR's Grounds Keeper position?
    Response: DPR's Recreation Administrator has been tasked with developing the required position specifications, etc., required to process through the Civil Service Commission and the Department of Administration. DPR's target date for the opening of this position is Fiscal Year 2019.
16. *Question:* DPR lists $8,000. For burials – what is the actual estimated cost?
    Response: $50,000. Based on the average burials with a 2% increase per year.
17. *Question:* Provide updated park listing.
    Response: Updated Park Listing attached. DPR's Park Administrator will update inventory and present to Guam Legislature every 2 years as mandated effective Fiscal Year 2019.
18. *Question:* What is the percentage of parks outsourced vs. those maintained by DPR?
    Response: Approximately 70% of our parks (including restroom facilities) are outsourced.

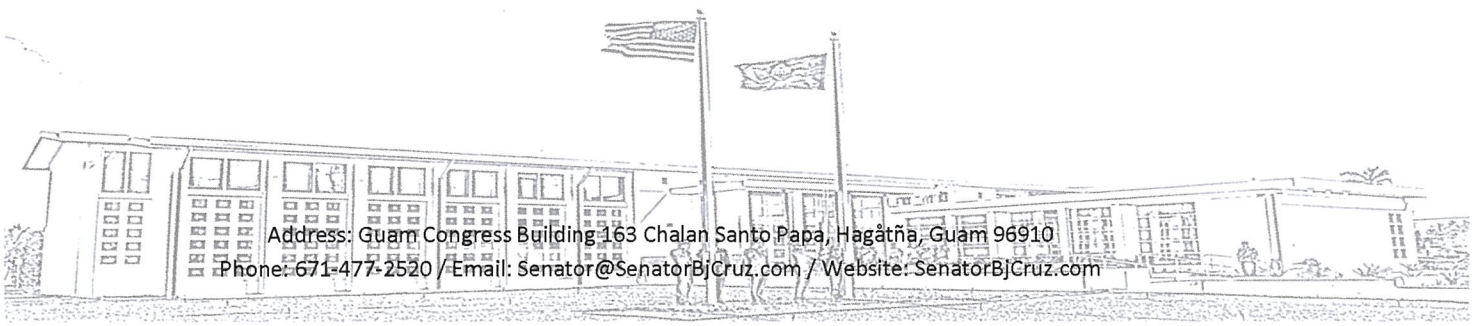
No.	Park Name	Location
1	ADELUP PARK	ADELUP
2	DPR HEAD QUARTERS BUILDING	AGANA HEIGHTS
3	FORT SANTA AGUEDA	AGANA HEIGHTS
4	GOVERNMENT HILL	AGANA HEIGHTS
5	NIMITZ BEACH PARK	AGAT
6	OLD AGAT FAMILY BEACH	AGAT
7	TAELAYAG BRIDGE	AGAT
8	TALEYFAC BRIDGE	AGAT
9	ASAN MEMORIAL BEACH PARK	ASAN
10	TIYAN RECREATION FACILITY	BARRIGADA
11	PEREZ BEACH	CHALAN PAGO
12	DEDEDO CENTRAL PARK(BUFFER STRIP)	DEDEDEO
13	KAISER GREEN SPACE (PARK 7/8)	DEDEDEO
14	ASTUMBO GARDENS PARK	DEDEDEO
15	FERN TERRACE	DEDEDEO
16	GHURA 501 PARK	DEDEDEO
17	GHURA 506 PARK	DEDEDEO
18	GUAM SPORTS COMPLEX	DEDEDEO
19	LIGUAN TERRACE I	DEDEDEO
20	LIGUAN TERRACE II	DEDEDEO
21	LIGUAN TERRACE III	DEDEDEO
22	WETTENGEL PARK	DEDEDEO
23	YPAOPAO PARK 1	DEDEDEO
24	YPAOPAO PARK 2	DEDEDEO
25	SAGAN YPAOPAO I	DEDEDEO
26	SAGAN YPAOPAO II	DEDEDEO
27	GHURA 506 PARK	DEDEDEO
28	AGANA SPRINGS	HAGATNA
29	MARINE DRIVE (DAOG)STRIP	HAGATNA
30	AGANA CENTRAL PARK	HAGATNA
31	PASEO DE SUSANA	HAGATNA
32	JAPANESE CAVES PARK	HAGATNA
33	SEN. ANGEL SANTOS PARK (LATTE STONE)	HAGATNA
34	PADRE PALOMO BEACH PARK	HAGATNA
35	SAN ANTONIO BRIDGE	HAGATNA
36	EAST AGANA BEACH PARK	HAGATNA
37	WEST AGANA BEACH PARK	HAGATNA
38	ASIGA	HAGATNA
39	BEBESBES BEACH	INARAJAN
40	SAULAGLULA POOL PARK	INARAJAN
41	TALOFOFO BEACH PARK	INARAJAN
42	ARATAMA MARU	INARAJAN
43	INARAJAN BAY	INARAJAN
44	INARAJAN FALLS	INARAJAN
45	CHIEF GADAO PARK	INARAJAN

46	MANGILAO PARK	MANGILAO
47	DANO BEACH (COCOS IS)	MERIZO
48	ATANTANO SHRINE	PITI
49	MASSO RIVER RESERVOIR AREA	PITI
50	VICENTE LIMTIACO CEMETERY	PITI
51	TEPUNGAN (FISH EYE) BEACH PARK	PITI
52	NIMITZ HILL ESTATES PARK	PITI
53	IPAN BEACH PARK	TALOFOFO
54	ASQUIROGA CAVE	TALOFOFO
55	ARATAMA MARU	TALOFOFO
56	CHINESE PARK	TAMUNING
57	PUNTAN DOS AMANTES	TAMUNING
58	TANGUISSON BEACH PARK	TAMUNING
59	GOVERNOR JOSEPH FLORES BEACH PARK	TAMUNING
60	TAMUNING CLIFF	TAMUNING
61	DEVIL'S PUNCH BOWL	TAMUNING
62	MATAPANG BEACH PARK	TUMON
63	FORT SAN JOSE	UMATAC
64	FORT SOLEDAD	UMATAC
65	MEMORIAS PARK	UMATAC
66	SAN DONISIO CHURCH RUINS	UMATAC
67	UMATAC BAY OVERLOOK	UMATAC
68	`CETTI BAY OVERLOOK	UMATAC
69	SELLA BEAY OVERLOOK	UMATAC
70	SOUTHERN MOUNTAIN OVERLOOK	UMATAC
71	PONDEROSA PARK	YIGO
72	SPRINGHILL PARK	YIGO
73	ANOA	YIGO
74	LUJUNA SITE	YIGO
75	Y-PIGA	YIGO

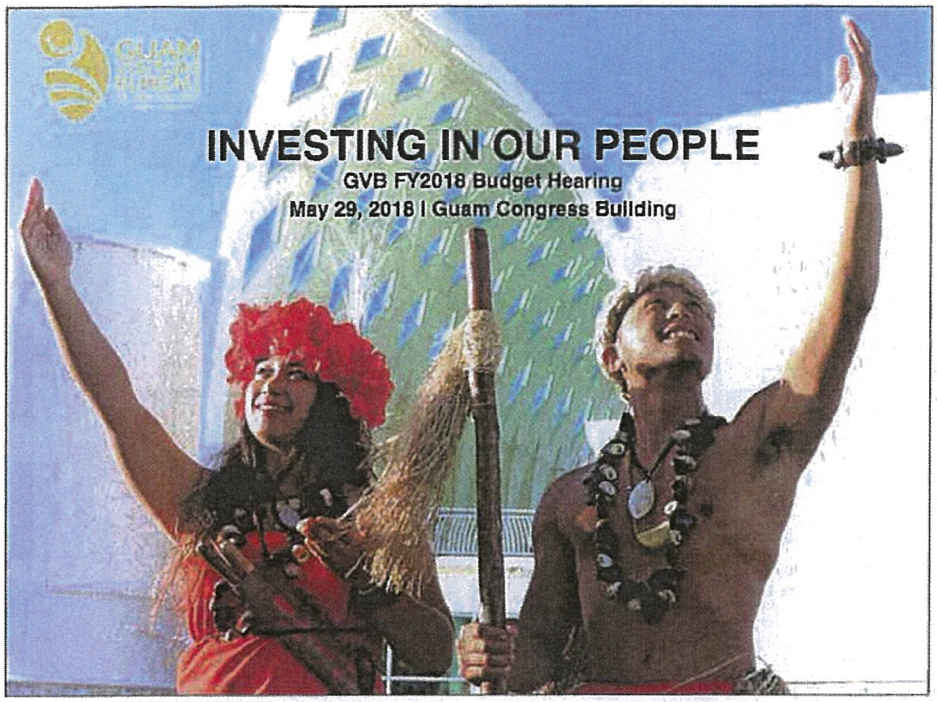
Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Guam Visitors Bureau

Tuesday, May 29, 2018
10:00AM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com



GUAM VISITORS BUREAU

P.L. 17-32 reorganized GVB as a public, non-profit, membership corporation.

GVB's Mission is to is to efficiently and effectively promote and develop Guam as a safe and satisfying destination for visitors and to derive maximum benefits for the people of Guam.

We envision an industry that keeps working to make Guam a better place to live, work & visit!



Tourism Satellite Account

The Tourism Satellite Account (TSA) is a standard statistical framework and the main tool for the economic measurement of tourism developed by the United Nations World Tourism Organization. This report provides economic data analyzing:

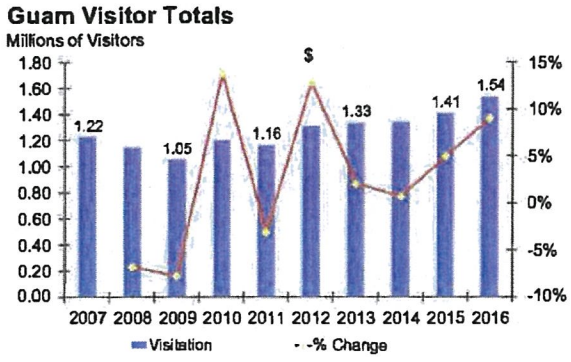
- Tourism's contribution to Gross Domestic Product (GDP).
- Tourism's ranking compared to other economic sectors.
- The number of jobs created by tourism in an economy.
- The amount of tourism investment.
- Tax revenues generated by tourism industries.
- Tourism consumption.
- Characteristics of tourism human resources.

UNWTO
World Tourism Organization

2016 Tourism Impact Highlights

- Visitor spending grew 8.5% and was strongest at hotels and on food & beverages.
- Visitor spending supported $2.5 billion in business sales on Guam.
- Nearly 21,100 jobs or 34% of total employment in 2016, with associated income of $617 million, were sustained by visitors in 2016.
- Including indirect and induced impacts, tourism on Guam generated $260 million in taxes last year.

Visitor Trends

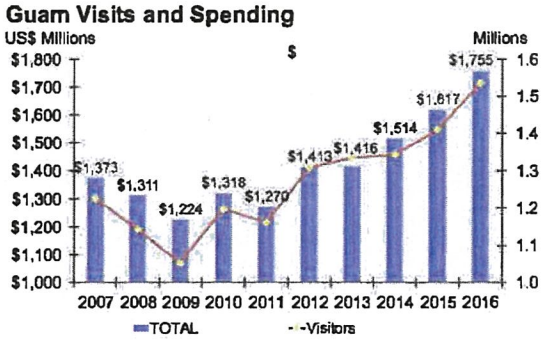


Source: GVB

- Recent years have seen a steady uptick in visitation with a 9% jump in 2016 as visitation surpassed 1.5 million.
- Visitation is up nearly 500,000 from the lows seen in 2009, with 40% of that increase in just the last three years.

Recent Growth in Visitor Spending

- Visitor spending on Guam grew 8.5% in 2016 and surpassed $1.75 billion.
- Visitor spending increased by nearly $140 million over the previous year.
- Visitor spending has been on the rise since 2012, with a pause in growth in 2013.



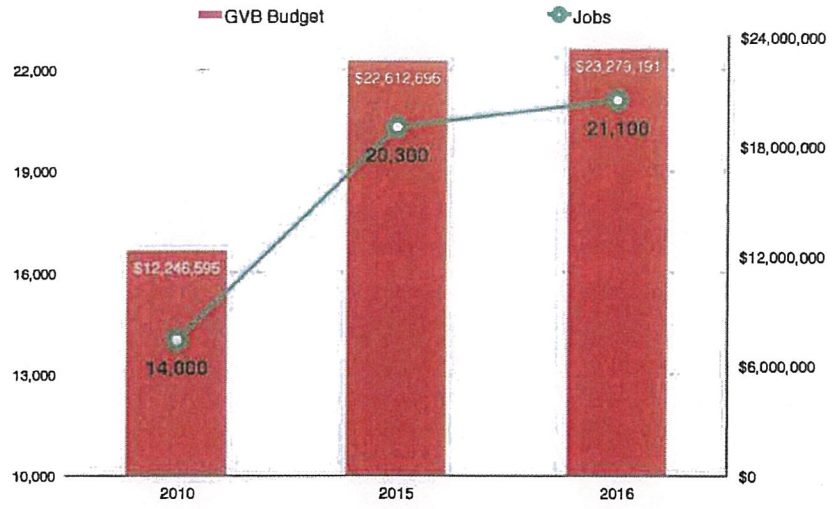
Source: Tourism Economics

Tourism Impact on Employment (total)

Tourism Employment				
	Direct	Indirect	Induced	Total
Agriculture, Fishing, Mining	-	27	17	44
Construction and Utilities	373	76	25	476
Manufacturing	-	20	5	25
Wholesale Trade	-	69	45	114
Air Transport	21	8	7	36
Other Transport	321	292	41	653
Retail Trade	2,569	226	250	3,045
Gasoline Stations	36	9	12	57
Communications	-	56	16	73
Finance, Insurance and Real Estate	-	395	195	590
Business Services	605	910	196	1,911
Education and Health Care	-	13	466	479
Recreation and Entertainment	1,850	177	82	2,109
Lodging	6,470	23	6	6,500
Food & Beverage	3,231	211	329	3,771
Personal Services	387	120	226	732
Government	396	63	18	474
TOTAL	16,459	2,696	1,936	21,091

- Visitor spending directly and indirectly supported 21,091 jobs, 34% of all employment on Guam last year.

GVB Budget & Employment Growth



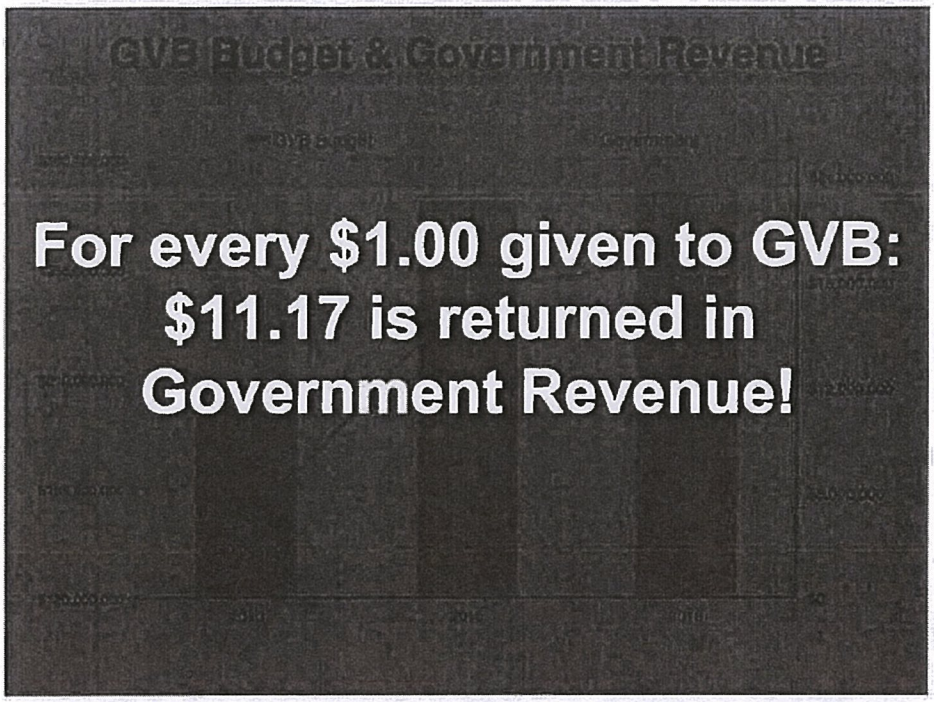
Tourism Tax Generation

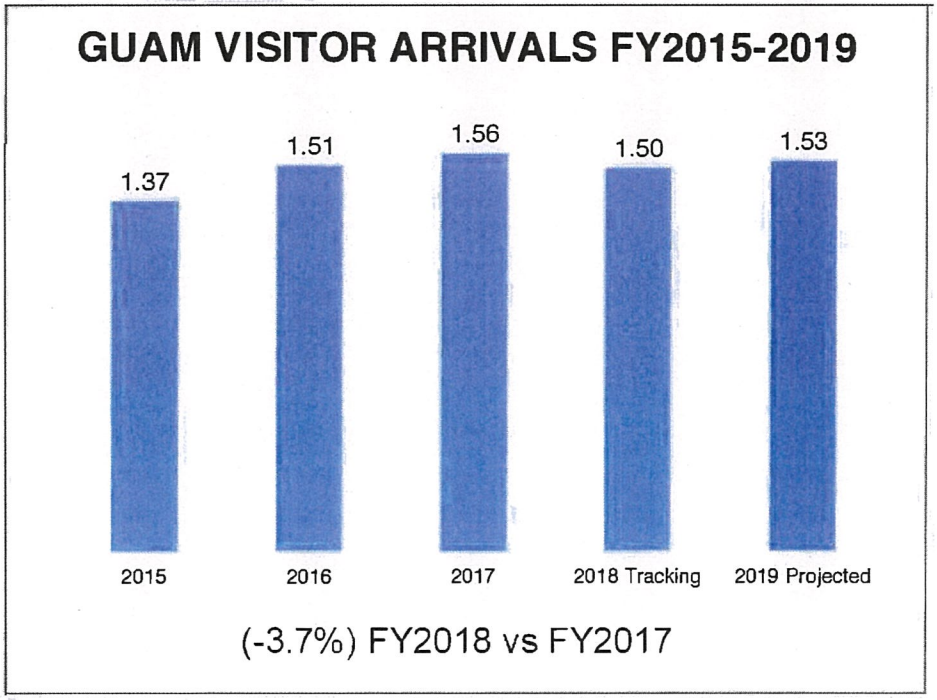
Traveler Generated Taxes

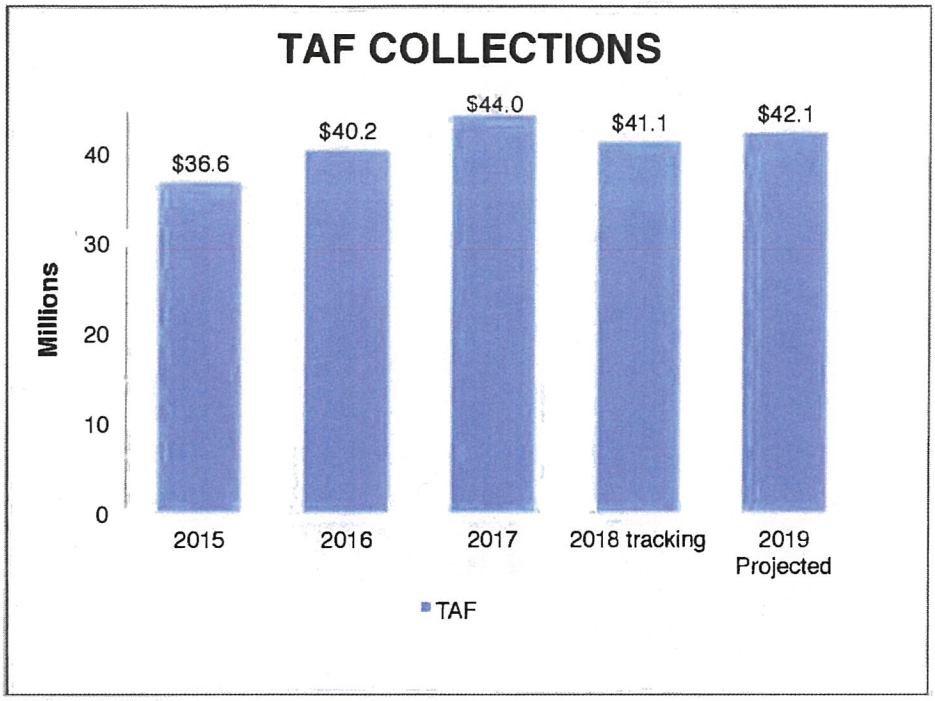
(US$ Million)

Tax Type	2015	2016
Corporate	21.1	25.0
Indirect Business	32.3	32.8
Personal Income	29.4	31.7
Social Security	64.7	65.5
Hotel Occupancy Tax	37.0	40.9
Gross Receipts Tax	51.2	52.8
Special Revenues	10.2	10.9
TOTAL	246.0	259.6

- Taxes of nearly $260 million were directly and indirectly generated by tourism in 2016.
- In the absence of the taxes generated by tourism, each Guam household would need to pay $5,100 to maintain current level of Gov. services.


GVB Budget & Government Revenue
For every $1.00 given to GVB:
$11.17 is returned in
Government Revenue!


GUAM VISITOR ARRIVALS FY2015-2019
1.37
1.51
1.56
1.50
1.53
2015
2016
2017
2018 Tracking
2019 Projected
(-3.7%) FY2018 vs FY2017



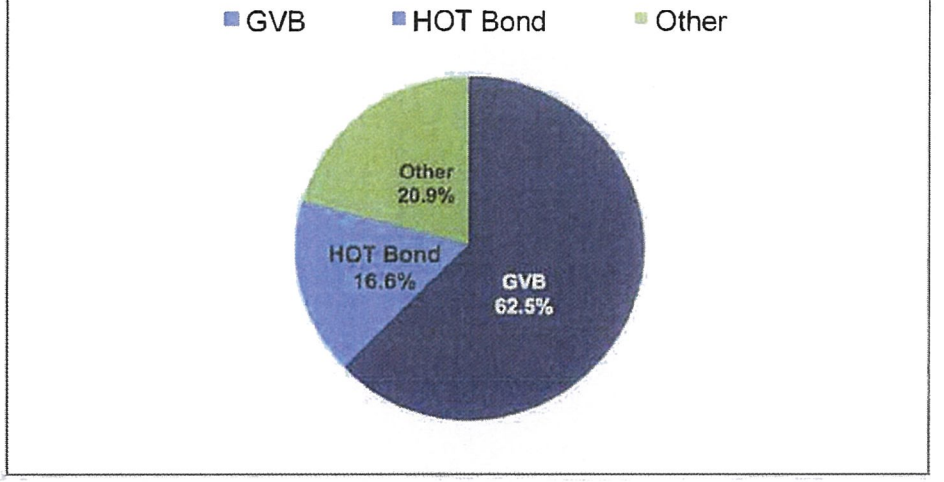
GVB Budget Request

Department	FY2016	FY2017	FY2018	FY2019
Administration	$3,225,000	$3,600,000	$3,600,000	$3,600,000
Marketing	$14,619,191	$14,589,000	$16,250,216	$17,250,216
Research	$600,000	$600,000	$600,000	$600,000
Sports & Events	$850,000	$850,000	$850,000	$850,000
Cultural Heritage	$800,000	$750,000	$750,000	$750,000
Visit Safety & Satisfaction	$950,000	$738,472	$700,000	$950,000
Destination Maintenance	$1,235,000	$1,240,000	$1,085,000	$1,300,000
Capital Improvements	$0	$0	$0	$1,000,000
TOTAL	$22,279,191	$22,367,472	$23,835,216	$26,300,216

NOTE: GVB FY2017 Budget Request was $27,510,000

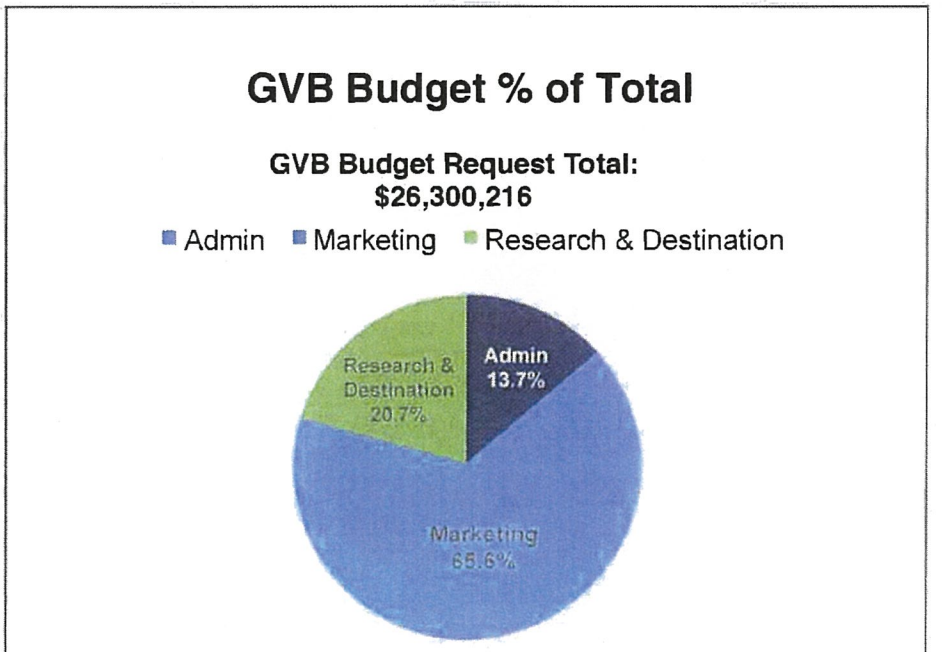
GVB Budget % of Total TAF

TAF FY2019 Projection: $42,100,000



GVB Budget % of Total

GVB Budget Request Total: $26,300,216



Administration

Division	FY2016	FY2017	FY2018	FY2019
Administration	$3,225,000	$3,600,000	$3,600,000	$3,600,000

- Personnel cost is 13.7% of GVB's total budget.
- GVB received 8th consecutive Clean Audit
- Annual Increase for Pay Increments and COLA, Medical, Dental and Life Insurance for existing and new retirees.
- Fund building maintenance and repairs.

Marketing - Japan

Division	FY2016	FY2017	FY2018	FY2019
Japan	$7,500,000	$7,500,000	$8,250,000	$9,000,000

- Welcome 525,000 Japanese visitors from target market segments to include family, senior, group segment, and office ladies.
- Target the introduction of new flights directly servicing Guam from Japan, increasing current air seat capacity.
- Achieve over 200 charter flights.
- Work closely with Destination Management to improve the Guam image.
- Increase direct business opportunity with airlines and online travel agents (OTAs).
- Sustain or grow Japan outbound travel market share.

AIR SUPPLY

	CY 2017	CY 2018	FY 2017	FY 2018
Japan	860,747	595,445	892,985	667,685
Korea	792,572	782,617	739,626	820,782
China	12,726	2,810	12,608	5,996
Taiwan	49,102	39,649	58,118	37,595
Hong Kong	43,252	25,142	46,648	25,408
US/Hawaii	130,820	132,860	128,980	132,860
Philippines	175,208	140,088	178,554	146,496
Rota	9,614	9,614	9,568	9,614
Saipan	74,336	74,336	74,548	74,336
Palau	45,264	41,590	45,718	42,864
Chuuk	33,612	41,506	33,154	39,924
Yap	13,302	16,688	12,896	16,470
Fiji	-	-	122	-
TOTAL	2,240,555	1,902,345	2,233,525	2,020,030

CY 2017 V. CY 2018 (-15.1%)

FY 2017 V. FY 2018 (-9.56%)

*Source: [illegible] for the Aviation Industry

TOTAL FYTD 2018 JAPAN CHARTER PROGRAM

GVB INVESTMENT PER FLIGHT
$4000.00

TOTAL CHARTER FLIGHTS GAINED
195

TOTAL CHARTER SEATS GAINED
33,191

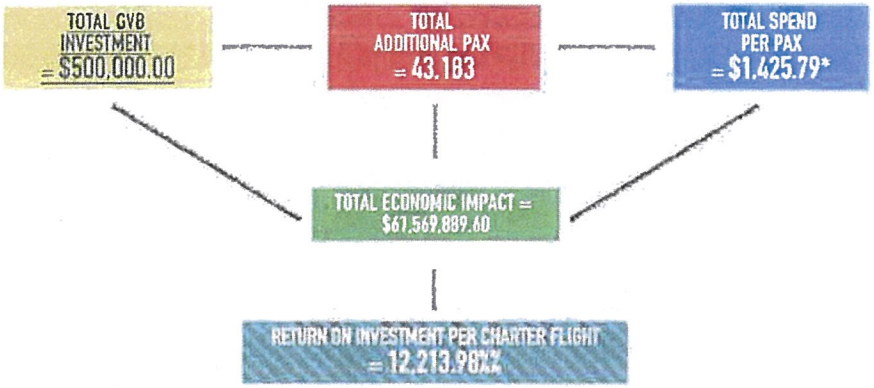


TOTAL ECONOMIC IMPACT
$47,323,395.89

TOTAL RETURN ON INVESTMENT
5,966.4%

187 PAX per flight X $1,425.79 Spend per PAX = $266,622.73 Economic Impact

JAL ADDITIONAL FLIGHT IMPACT



*Source: GVB Exit Surveys (Total Spend includes Prepaid and On-island FYTD as of April 2018.)

JEJU AIRLINES ANNOUNCES SERVICE BETWEEN OSAKA & GUAM!



YAHOO! JAPAN ニュース

チェジュ航空、関西－グアム7月就航　週6往復

Aviation Wire

韓国のLCC、チェジュ航空（IATA/7C）は現地時間7月21日から、関西－グアム線の運航を開始する。同社は関空から以降を行使し、グアムへ乗り入れる。

金曜以外の6往復運航で、機材はボーイング737-800型機（1クラス186席または189席）。運航スケジュールは、グアム行きは午前10時10分に関空を出発し、午後2時40分に到着する。関空行きは午後3時40分にグアムを出発し、火曜と木曜、土曜は午後5時55分に、月曜と水曜、日曜は午後6時20分に到着する。

チェジュ航空の関空線は、現在4路線で、7月はグアム線のほか済州（チョンジュ）線も就航する。

関空からのグアム線は、現在2社が運航。ユナイテッド航空（UAL/UA）のほか、韓国のLCC、ティーウェイ航空（TWB/TW）が1日1往復ずつ乗り入れている。

タンパク質はバーでとる

Inバー プロテイン

アクセスランキング

JAPAN ECONOMIC IMPACT

FY	Arrivals	Avg. Spend (Prepaid + On-Island)	Total Economic Impact
2016	752,757	$1,262.32	$950,220,216.24
2017	674,343	$1,292.33	$871,473,689.19
2018	525,000	$1,425.79	$748,539,750.00

Marketing - Korea

Division	FY2016	FY2017	FY2018	FY2019
Korea	$2,100,000	$2,200,000	$4,000,000	$4,000,000

- Goal PAX: 780,000.
- Increase average Korean visitor on-island spend by 10% from $382.70 to $420.97.
- Co-Op with Travel Trade & Media.
- Diversify within the Korean market by focusing on MICE and Sports Tourism.
- Conduct trade education seminars.
- Host travel trade & media FAM missions.
- Participate in overseas trade and consumer promotions.
- To increase digital & social media presence.
- Conduct consumer promotions.

Marketing - Korea



- 4 artists from Korea here for a Guam arts wave with a local artist (Judy Flores) to contribute their art to the community so we worked with DPR to paint the Inarajan pools because it's a popular tourist attraction in southern Guam
- When the artists return to Korea they will create additional artwork on Guam and their inspirations.
- The artwork will be exhibited in 3 of Lottes largest galleries (2 in Seoul and 1 in Busan) between August to October.

KOREA ECONOMIC IMPACT

FY	Arrivals	Avg. Spend (Prepaid + On-Island)	Total Economic Impact
2016	519,430	$1,184.90	$615,472,607.00
2017	649,428	$1,171.19	$760,603,579.32
2018	750,000	$938.80	$704,100,000.00

Marketing - Taiwan

Division	FY2016	FY2017	FY2018	FY2019
Taiwan	$390,000	$390,000	$400,000	$400,000

- Goal PAX: 25,954
- Work with CI and offer support to promote Guam that would maintain its current flight structure as well as to create seat demand.
- Develop incentive programs for travel agents to boost sales.
- Develop high yield programs to attract niche market groups and affluent travels.
- Explore cooperative programs with OTA to attract FIT travelers.
- Leverage Guam signature events and annual themes by developing campaigns, cooperative programs with TAs, KOL/influencers or media via traditional marketing as well as through social and digital marketing opportunities.
- Build Guam's brand image from tourism, entertainment and sports aspects.
- Integrate MICE programs and awareness campaign.
- Target at least 15 groups that would generate 2,000 MICE participants to Guam in the course of the year focusing on insurance, direct selling, and golf groups.

Marketing - China

Division	FY2016	FY2017	FY2018	FY2019
Taiwan	$1,900,000	$1,930,000	$1,000,000	$1,000,000

- Goal PAX: 5,000
- Charter Agent Co-op Program
- Airline Development Meetings to spur direct service from China.
- Online Promotion with Korean Airlines
- Sales Co-ops with Key Industry Partners in China to develop awareness of the Guam brand.
- Assist GVB stakeholders to develop China market
- Organize Guam China Sales Mission with partners from Guam
- Assist GVB stakeholders to become vendors on Fliggy and install Alipay and WeChat pay system
- Organize Mega fam in Guam.

Marketing - Hong Kong

Division	FY2016	FY2017	FY2018	FY2019
Hong Kong	$212,191	$212,000	$230,216	$230,216

- Goal PAX: 6,938
- Continue joint-promotions and training workshops with travel agents to promote Guam.
- Work with United Airlines to promote Guam and offer incentive during low seasons.
- Develop incentive programs for Travel Agents to boost the sales during low seasons.
- Host product updates for travel agents about Guam's development.
- Increase Digital Marketing and Social media content delivery to FIT market.
- Seek opportunities to promote Guam via TV travel programs, celebrity endorsements and KOL's.
- Utilize FAM tours to increase Guam's awareness and promote different travel products directly to travel trade and travel influencers.
- Focus social media reach by adding quality content in trending formats, eg. 360 video, live video.

Marketing - Russia

Division	FY2016	FY2017	FY2018	FY2019
Russia	$350,000	$250,000	$250,000	$250,000

- Goal PAX: 6,333
- Conduct at least 3 Guam Product Workshops or equal events for Travel Agents in the Far East of Russia.
- Conduct at least 2 Guam Product Workshops or equal events for Travel Agents in Siberia.
- Establish close working relationships with Air carriers including Korean Airlines, JejuAir and Asiana Airlines via Air Seoul.
- Conduct at least 1 co-op activity in Moscow.
- Conduct at least 2 Familiarization tours for Media to participate in GVB's signature events.
- Increase Guam awareness in the Far East of Russia, Siberia and European part of Russia through continues communication with target audience via different channels (SM, exhibitions, etc.).

Marketing - Philippines

Division	FY2016	FY2017	FY2018	FY2019
Philippines	$267,000	$267,000	$350,000	$400,000

- Goal PAX: 20,191
- Target 12 MICE/SMERF – Sports/Religious/Educational Tourism trips by the end of FY2019 via partnership with airlines and top Travel Agents.
- Strengthen relationship with travel agencies and conduct regular product updates.
- Increase social media engagement by 50% by the end of FY2019 by promoting relevant and interesting content about Guam.
- Implement cost effective traditional and digital marketing strategies by partnering with airlines, trade and media partners.
- Aggressively promote Guam in trade and consumer events in Metro Manila, Luzon, Visayas and Mindanao, partner with the US Commercial Services, make use of all social media platforms and collaborate with online influencers.
- Increase media value output by 30% through media familiarization tours and press releases by the end of FY2019. FY2018 as of Feb with $2M total media output.

Marketing - North America

Division	FY2016	FY2017	FY2018	FY2019
North America	$250,000	$250,000	$250,000	$250,000

- Goal PAX: 71,815
- Target to develop solid working relationships with at least 5 new USA travel wholesalers, dive wholesalers, and MICE buyers to actively sell Guam products in FY2019.
- Target to organize a trade fam tour from North America to Guam in FY2019 with LGBT, adventure, dive travel wholesalers and MICE planners.

Marketing - Pacific

Division	FY2016	FY2017	FY2018	FY2019
Pacific	$180,000	$180,000	$180,000	$180,000

- Goal PAX: 39,085
- Work with regional partners in Micronesia to exhibit under the "Micronesia Pavilion" at major international trade/consumer shows such as the PATA Travel Mart, DEMA, ADEX, etc.
- Continue to be involved with PATA International and the PATA Micronesia Chapter.
- Maintain relationships with travel trade industry members through partnership, collaborations, advertising opportunities and Guam Product Updates.
- Increase activity in online and social media platforms with the MicronesiaTour website and maintain search optimization ranking.

Marketing - Branding

Division	FY2016	FY2017	FY2018	FY2019
Branding	$500,000	$500,000	$500,000	$600,000

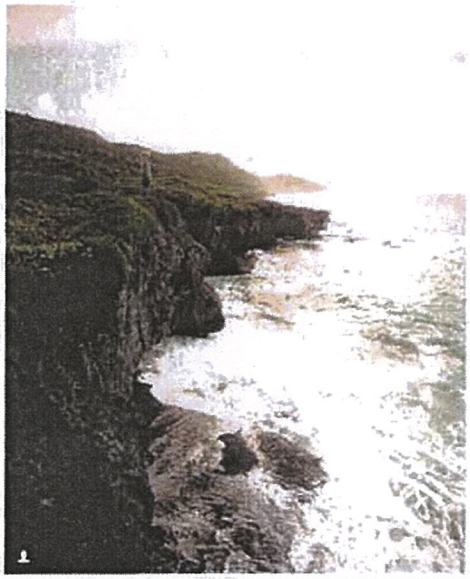
- Continue to garner community support for the Brand Programs and at the same time making it appealing to our visitors
  - Håfa Adai Pledge – Grew program to 800 members representing over 35,000 individuals in FY2018. GVB seeks to increase this to 900 members in FY2019.
  - TOURISM WORKS – further provide a better understanding of the direct/indirect benefits from the growing tourism economy on Guam.
  - Online Branding – will continue to play a key role in the communications strategy in FY19 with the primary goal of expanding the brand's reach and increasing the personal connection of the brand with the local community and visitors of Guam.
  - Global Brand Messaging – continue efforts to to create a unified global brand messaging such as #InstaGuam that is authentic and embraced by both visitors and the local community.

Marketing - Social Media

Division	FY2016	FY2017	FY2018	FY2019
Social Media	$290,000	$340,000	$340,000	$340,000

Social Media	Paid Digital	Mobile
550,000 Fans & Followers	Develop Data-Driven advertising strategy to achieve effective media investment.	Utilize mobile marketing to promote Guam's history, adventure and cuisine.
Target Reach of 90 Million Combined Organic Impressions	Target 1.8 Billion digital impressions globally	Target 80,000 Mobile APP downloads.
Target 3 Million Social Media Engagements Globally	Target 1.8 Million digital ad clicks.	Increase APP utilization and target 5 Million screen views, 50,000 iBeacon notifications and 50,000 QR code engagement.
	Target 1.5 Million campaign page/landing views globally.	

Marketing - Social Media



Tourism Research

Division	FY2016	FY2017	FY2018	FY2019
Research	$600,000	$600,000	$600,000	$600,000

- In addition to projects currently managed, GVB's Research Department seeks to implement new projects in FY2019, which include the following:
  - Signature Events Surveys.
  - Overseas In-country research determining visitor profile of all major consumer events GVB participates throughout the year.
  - Launch of interactive data reporting dashboard online.
  - Re-design of the visitor exit survey.

Destination - Sports & Events - FY2018 - Outcomes

- United Guam Marathon and Guam Ko'ko' Half Marathon, 10K and 5K continued to top all events in the region attracting the most visitors to Guam.
- $8,710,044 Estimated economic impact for United Guam Marathon.
- The 2018 GVB Event Calendar continued to provide Guam and its visitors a full listing of annual events, activities and signature GVB events
- The Event Calendar throughout the year has served as a useful tool to promote Guam to our visitor source markets.
- GVB Sports Grant Funding and Events Sponsorship support provided local sports federations with funding in 2018 to enhance events in order to meet international standards, i.e. Coco's Crossing, Guam Futures Tennis, Smokin' Wheels.

Destination - Sports & Events

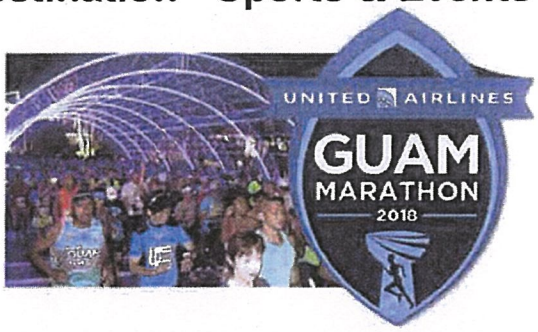
Division	FY2016	FY2017	FY2018	FY2019
Sports & Events	$850,000	$850,000	$850,000	$850,000

- Create reasons to visit through GVB Signature Events especially during the slow/shoulder periods.
- Continue support for the United Guam Marathon, the region's largest running event.
- Increase support for local events and enhance them to meet visitor standards and expectations.
- Enhance current signature events and marketing efforts to draw larger visitor participation.
- Provide additional opportunities for sports capacity building and travel off-island for sports teams to represent our island in international tournaments.

Destination - Sports & Events



Destination - Sports & Events



2018 = $8,710,044 Estimated economic impact for United Guam Marathon

Destination - Cultural Heritage

Division	FY2016	FY2017	FY2018	FY2019
Cultural Heritage	$800,000	$750,000	$750,000	$750,000

- Utilize GCDA students for promotions in Japan.
- Extend the US-Guam Chamorro Dance Academy in Northern California, Arizona, Nevada and Washington D.C.
- Continue to provide high quality, authentic overseas cultural presentations in our source markets.
- Ensure that cultural components are included in the booth at all the trade shows.
- Community Outreach: share with the community all the various GVB events, activities, resources, campaigns and community-based projects that make Guam a better place to live, work and visit.
- Continue community engagement to increase buy-in and participation in GVB events, programs, and activities.

Destination - Cultural Heritage

SUPPORTED ORGANIZATIONS AND EVENTS:

- American Cancer Society – Plane Pull
- Chamorro Optimist Club – Cultural Workshops
- DFS Guam – Chamorro Month Activities
- Guam Arts Exhibit – GAX
- Guam Cancer Care – Plane Pull
- Guam Department of Education – Silibrasion Gupot Chamorro 2017
- Guam Nikkei Association – 3rd Annual Guam Lantern
- Guam Society of America, Inc. – Capitol Hill Reception Liberation of Guam
- Guam War Survivors Memorial Foundation – Sentimental Journey 2
- Guam Women's Chamber of Commerce – Hightide Women's Summit
- Guma Imaina – Annual Recital
- Japan Club of Guam – Japan Autumn Festival
- MagPro Awards
- Mayors Council of Guam – Senior Citizens Month
- Micronesia Chefs Association – Maila Ta Fan Chesa
- Payu'Te – 7th Non Profit Congress
- PBS Guam – Liberation Day Live Broadcast
- PBS Guam – Kids Breakfast Summer Festival
- Sanctuary, Inc. – 21st Annual Too Cool To Do Drugs
- Sanctuary, Inc. – 7th Annual Youth Fest
- Sheraton Guam – Invest Guam Symposium
- Sinajana Municipal Planning Council – St. Jude Thaddeus Fiesta Activities
- Soroptimist – Earrings for Erica Valentine
- St. Francis School – Kashiwa Sister City Cultural Exchange
- Ulitao – Canoe Festival
- US Explorer & Study, Inc. – WWII Peace Memorial Service
- Valley of the Latte – River Festival

Destination - Visitor Safety & Satisfaction

Division	FY2016	FY2017	FY2018	FY2019
VSS	$800,000	$750,000	$750,000	$750,000

- Extend VSO scope of work to include East Hagatna Bay area.
- Beach safety flag pole system along Tumon Bay.
- Increase concierge program for all markets.
- Encourage local community & industry to take small steps to promote an eco - friendly experience.
- Launch VIP Program online/GCC tourism school/service learning courses in high schools.
- Tourism Works School program.

Destination - Visitor Safety & Satisfaction - FY2018 - Goals & Outcomes



Destination - Visitor Safety & Satisfaction - FY2018 - Goals & Outcomes



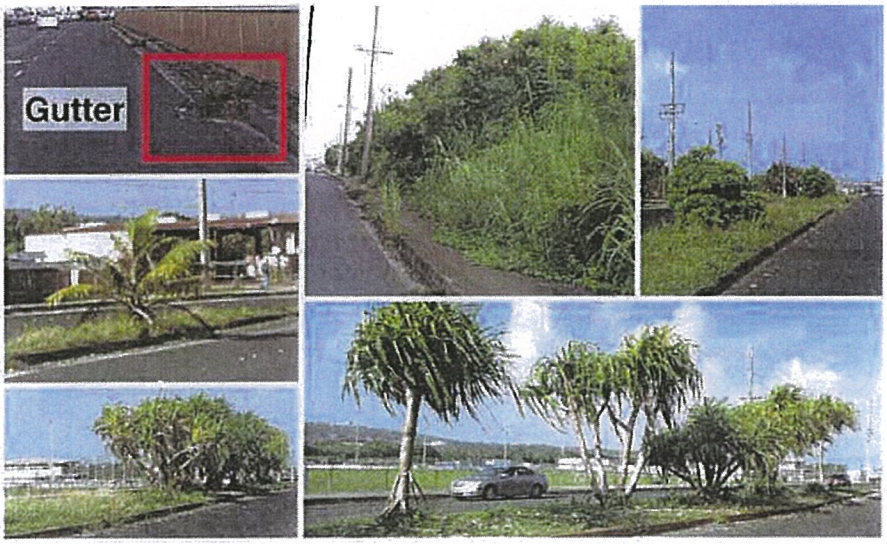


Destination - Maintenance

Division	FY2016	FY2017	FY2018	FY2019
Maintenance	$1,235,000	$1,240,000	$1,085,000	$1,300,000

- Tumon Landscaping Maintenance: Additional median landscape improvements.
- Restore Islandwide Roadway Maintenance project.
- Addition of Bus Shelter and Streetlight maintenance along Pale San Vitores Road.

Destination - Maintenance - FY2018



Destination - Capital Improvement Projects

Division	FY2016	FY2017	FY2018	FY2019
CIP	$0	$0	$0	$1,000,000

- **Improvements to pedestrian infrastructure (i.e. sidewalks, crosswalks, lighting)**
  - **Crosswalk surface repairs at the following intersections:**
    - Rt. 14 (Rotunda to Nikko)
    - Rt. 14/Santos Hill & Rt. 14/Rt 1 intersection (at the foot & top of Westin Hill)
    - Rt 14/Rivera Lane intersection (DFS/Plaza)
    - Rt 14A/Rt 1 (K-Mart)
    - Rt 30A Farenholt/Rt 30 Gov Carlos Camacho Rd (Oka Payless)
  - **Pedestrian Lighting Improvements at:**
    - Rt. 30A (Payless to Sheraton)
    - Rt 14/ (Westin to Hotel Nikko and Westin to Rt. 1)
    - Rt 1/14A (K-Mart intersection)
- **Replacement of damaged or missing handrails, signs, bollards and other safety hardware.**



GUAM VISITORS BUREAU

FY2019 Budget

Category	FY2018	FY2019
Total Contractual	$16,463,319.34	$17,700,771
Total Travel		$1,162,986
Total Miscellaneous		$3,859,767

GUAM VISITORS BUREAU
FY2019 Budget - CONTRACTUAL

Total Contractual Budget Request
$17,700,771

Division	Total Contract Amount FY2018	Total Contract Amount FY2019
General Administration	$142,938	$179,500
Japan	$5,993,201	$5,619,667
Korea	$3,926,446	$3,876,455
Taiwan	$374,250	$364,371
Pacific	$89,791	$64,240
North America	$201,600	$201,600
China	$949,562	$931,736
Russia	$207,328	$204,450
Hong Kong	$209,637	$202,287
Philippines	$335,612	$349,413
Branding	$500,000	$600,000
Social Media	$340,000	$340,000
Global Website	$285,000	$285,813
Printing Promotion	$200,000	$300,000
Research	$577,954	$547,239
Sports and Events	$430,000	$440,000
Cultural and Heritage	-	-
Visitor Safety and Satisfaction	$615,000	$894,000
Destination Maintenance	$1,085,000	$1,300,000
Special Projects	-	$1,000,000
TOTAL	**$16,463,319**	**$17,700,771**

GUAM VISITORS BUREAU
FY2019 Budget - TRAVEL

Total Travel Budget Request
$1,162,986

Division	General Administration
TOTAL	$42,000

Division	Japan
TOTAL	$88,930

Division	Korea
TOTAL	$123,545

Division	Taiwan
TOTAL	$35,629

Division	Pacific
TOTAL	$115,760

Division	North America
TOTAL	$48,400

Division	China
TOTAL	$68,264

Division	Russia
TOTAL	$45,550

Division	Hong Kong
TOTAL	$27,929

Division	Philippines
TOTAL	$50,587

Division	Global Website
TOTAL	$14,187

Division	Research
TOTAL	$29,761

Division	Sports and Events
TOTAL	$62,275

Division	Cultural and Heritage
TOTAL	$395,169

Division	Visitor Safety and Satisfaction
TOTAL	**$15,000**

TOTAL **$1,162,986**

GUAM VISITORS BUREAU
FY2019 Budget - MISCELLANEOUS

Total Miscellaneous Budget Request
$3,859,766

Division	
General Administration	$84,094
Japan	$3,058,116
Korea	$0
Taiwan	$0
Pacific	$0
North America	$0
China	$0
Russia	$0
Hong Kong	$0
Philippines	$0
Branding	$0
Social Media	$0
Global Website	$0
Printing Promotion	$0
Research	$0
Sports and Events	$347,725
Cultural and Heritage	$344,831
Visitor Safety and Satisfaction	$25,000
Destination Maintenance	$0
Special Projects	$0
Total	**$3,859,766**

Guam Visitors Bureau
FY 2019 Budget Request

Category	FY2018	FY2019
Personnel	$3,115,062	$3,031,406
Travel	$871,912	$1,163,010
Contractual	$16,463,319	$17,701,771
Office Space Rental	$186,975	$190,694
Supplies & Materials	$56,000	$67,370
Equipment	$21,556	$41,093
Miscellaneous	$2,871,169	$3,859,743
Utilities	$137,223	$132,130
Capital Outlay	$112,000	$113,000
Total Appropriations	**$23,835,216**	**$26,300,216**

Guam Visitors Bureau
FY 2019 Budget Request

Travel					
Division	Pax	Airfare	Lodging	Meals & Incidentals	Total by Market
General Administration	12	$23,800	$9,100	$9,100	**$42,000**
Japan	31	$31,000	$33,814	$24,116	**$88,930**
Korea	42	$42,000	$49,333	$32,212	**$123,545**
Taiwan	13	$13,000	$14,172	$8,456	**$35,629**
Pacific	21	$55,500	$36,680	$23,580	**$115,760**
North America	13	$28,900	$13,000	$6,500	**$48,400**
China	16	$44,000	$14,772	$9,492	**$68,264**
Russia	9	$18,000	$17,357	$10,194	**$45,550**
Hong Kong	8	$8,000	$13,224	$6,705	**$27,929**
Philippines	19	$17,600	$18,532	$14,455	**$50,587**
Global Website	3	$6,000	$3,000	$5,187	**$14,187**
Research	7	$13,000	$10,529	$6,232	**$29,761**
Sports and Events	16	$26,000	$22,835	$13,464	**$62,299**
Cultural and Heritage	127	$146,700	$151,490	$96,979	**$395,169**
Visitor Safety and Satisfaction	4	$10,244	$2,015	$2,742	**$15,000**
Total Pax	341				
Total Airfare		$483,744			
Total Lodging			$409,853		
Total Meals & Incidentals				$269,414	
Total Travel					$1,163,010

Guam Visitors Bureau
FY 2019 Budget Request

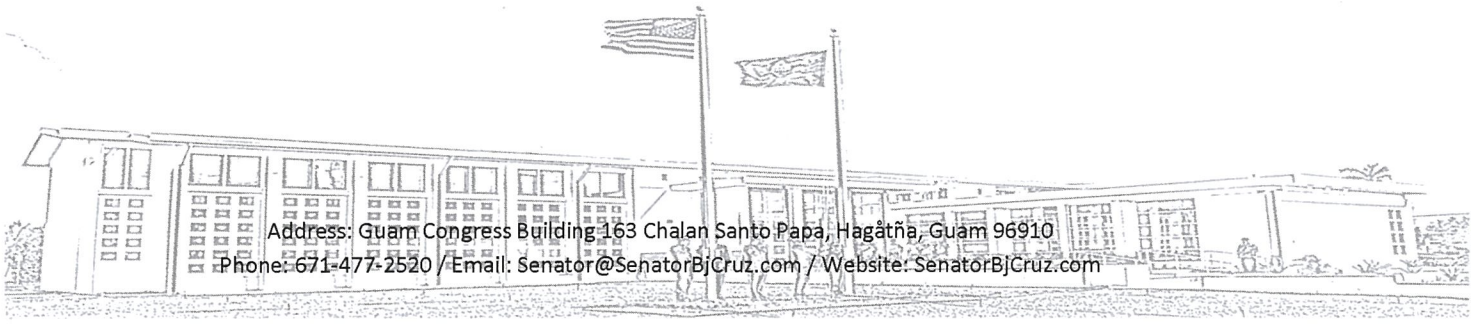
Contractual			
Division	**FY 2018**	**FY 2019**	**Recurring**
General Administration	$142,938	$179,500	Yes
Japan	$5,993,201	$5,619,667	Yes
Korea	$3,926,446	$3,876,455	Yes
Taiwan	$374,250	$364,371	Yes
Pacific	$89,791	$64,240	Yes
North America	$201,600	$201,600	Yes
China	$949,562	$931,736	Yes
Russia	$207,328	$204,450	Yes
Hong Kong	$209,637	$202,287	Yes
Philippines	$335,612	$349,413	Yes
Branding	$500,000	$600,000	Yes
Social Media	$340,000	$340,000	Yes
Global Website	$285,000	$285,813	Yes
Printing Promotion	$200,000	$300,000	Yes
Research	$577,954	$547,239	Yes
Sports and Events	$430,000	$440,000	Yes
Visitor Safety and Satisfaction	$615,000	$895,000	Yes
Destination Maintenance	$1,085,000	$1,300,000	Yes
Special Projects	-	$1,000,000	No
Total Contractual	**$16,463,319**	**$17,701,771**	

Miscellaneous			
Division	**FY 2018**	**FY 2019**	
General Administration	$81,000	$84,094	Adveritising, printing, staff development, dues & membership, bank charges, postal & courier, and building insurance.
Japan	$1,947,046	$3,058,116	Hafa Adai Study Tour, air seat support including charter flight incentive, trade/vip reception, sales market & collateral development, and MICE market group travel incentive.
Sports and Events	$404,861	$347,701	Sports grants, local event support, and United Guam marathon sponsorship.
Cultural and Heritage	$353,262	$344,831	Cultural presentations overseas, community development & cultural grants, event support sponsorship & community outreach, and Guam Micronesia Island Fair.
Visitor Safety and Satisfaction	$85,000	$25,000	Tourism safety & community outreach.
Total Miscellaneous	**$2,871,169**	**$3,859,743**	

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Office of Technology

Tuesday, May 29, 2018
2:00PM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

FY 2019 Budget Request

OFFICE OF TECHNOLOGY
GOVERNMENT OF GUAM

OTECH Mission

OFFICE OF TECHNOLOGY
GOVERNMENT OF GUAM

OTECH Mission

The Office of Technology will:

- provide highly reliable, secure and cost effective oversight, leadership, administration and direction for activities relating to information technology to all agencies across GovGuam

OFFICE OF TECHNOLOGY
GOVERNMENT OF GUAM

OTECH Mission

The Office of Technology will:

-

- enable GovGuam agencies to better service the island citizens, businesses and other interested parties in Guam

OFFICE OF TECHNOLOGY
GOVERNMENT OF GUAM

OTECH Mission

OFFICE OF TECHNOLOGY
GOVERNMENT OF GUAM

The Office of Technology will:

- enhance the GovGuam's technical infrastructure in order to attract business, improve access to information and enhance educational opportunities for our children and future generations

OTECH Team Member Core Values

OFFICE OF TECHNOLOGY
GOVERNMENT OF GUAM

OTECH Team Member Core Values

OFFICE OF TECHNOLOGY
GOVERNMENT OF GUAM

The Office of Technology remains committed to supporting GovGuam line agencies, other government entities and our citizens in obtaining their business goals through technology.

OTECH Team Member Core Values

OFFICE OF TECHNOLOGY
GOVERNMENT OF GUAM

Specifically we:

- will have a passion for our work and the success of others in the GovGuam community.

OTECH Team Member Core Values

Specifically we:
- will work as a team and respect our co-workers and peers

OFFICE OF TECHNOLOGY
GOVERNMENT OF GUAM

OTECH Team Member Core Values

Specifically we:
- will pursue change and continuous improvement with a sense of urgency

OFFICE OF TECHNOLOGY
GOVERNMENT OF GUAM

OTECH Team Member Core Values

Specifically we:
- will earn the respect of our end users and citizens by consistently delivering as promised

OFFICE OF TECHNOLOGY
GOVERNMENT OF GUAM

OTECH Team Member Core Values

Specifically we:
- will hold ourselves accountable for everything we do

OFFICE OF TECHNOLOGY
GOVERNMENT OF GUAM

OTECH Team Member Core Values

OFFICE OF TECHNOLOGY
GOVERNMENT OF GUAM

Specifically we:
- will leverage modern technologies and proven management methods in defining, designing and delivering quality government to citizen solutions

OTECH Team Member Core Values

OFFICE OF TECHNOLOGY
GOVERNMENT OF GUAM

Specifically we:
- will be responsive to our end user needs based on their view of business impact

OTECH Strategic Goals

OFFICE OF TECHNOLOGY
GOVERNMENT OF GUAM

- Maintain the highest levels of customer satisfaction
- Make Government Services More Accessible
- Implement Common Infrastructure and more modern Application solutions
- Ensure GovGuam's Information Assets are Secured and Privacy Protected
- Lower Costs and Improve the Quality of GovGuam's Technical Infrastructure
- Strengthen our Technology Workforce

OTECH Support Coverage FY2019

	End User Departments		FTE
1	Ancestral Land Commission		1
2	Bureau of Budget and Management Research	bbmr.guam.gov	19
3	Bureau of Statistics and Planning	bsp.guam.gov	32
4	Chamorro Land Trust Commission		16
5	Civil Service Commisson	csc.guam.gov	10
6	Commission on Decolonization	decol.guam.gov	1
7	Customs and Quarantine Agency	cqa.guam.gov	135
8	Department of Agriculture	doag.guam.gov	77
9	Department of Chamorro Affairs	dca.guam.gov	14
10	Department of Corrections	doc.guam.gov	238
11	Department of Integrated Services for Indviduals with Disabilities	disid.guam.gov	18
12	Department of Labor	labor.guam.gov	88
13	Department of Land Management	dlm.guam.gov	58
14	Department of Military Affairs	dma.guam.gov	43
15	Department of Parks and Recreation	dpr.guam.gov	52
16	Department of Public Health and Social Services	dphss.guam.gov	412
17	Department of Public Works	dpw.guam.gov	326
18	Department of Revenue and Taxation	drt.guam.gov	164
19	Department of Youth Affairs	dya.guam.gov	76

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OTECH Support Coverage FY2019

20	DOA - Department of Administration	doa.guam.gov	121
	DOA - Director's Office		
	DOA - Division of Accounts		
	DOA - General Services Administration		
	DOA - Human Resources		
	DOA - Treasurer of Guam		
21	Guam Behavioral Health and Wellness Center	gbhwc.guam.gov	195
22	Guam Contractors License Board	gclb.guam.gov	9
23	Guam Council on the Arts and Humanities Agency	gcaha.guam.gov	6
24	Guam Developmental Disabilities Council	gddc.guam.gov	3
25	Guam Energy Office	geo.guam.gov	2
26	Guam Environmental Protection Agency	gepa.guam.gov	48
27	Guam Fire Department	gfd.guam.gov	255
28	Guam Homeland Security	ghs.guam.gov	17
29	Guam PEALS Board	gpealsb.guam.gov	3
30	Guam Police Department	gpd.guam.gov	362
31	Guam Public Library System	gpls.guam.gov	21
32	Guam Regional Transit Authority	grta.guam.gov	8
33	Hagatna Restoration and Redevelopment Authority	hrra.guam.gov	1
34	Office of the Governor	governor.guam.gov	75
35	Office of the Lt Governor	lt.guam.gov	17
36	Office of Veterans Affairs	ova.guam.gov	10
37			
38	Total Line Agency FTE		2933

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OTECH Support Coverage

GovGuam
- Website Modernization ADA Compliance
- Online Events Calendar
- Document Search Engine
- Unified email systems
- Unified communications systems
- Online Time and Attendance App
- GRTA Online Services
- Serve Guam Commission Automation
- Enterprise Anti-Virus
- Enterprise Active Directory
- Central Public Announcement Website

DRT
- Online Tax Filing Services
- Online Payment Services
- TPS Modernization
- Real ID Implementation
- Real Property
- IRS 1075 SSR CAP
- Tax Refund Direct Deposit
- Server Upgrades
- SAN Upgrades

DOA
- Modernization of ERP
- eHRWeb (HR)
- Employee portal
- Payment Services
- TPS Modernization
- GSA Procurement Modernization OnBase

PUBLIC Safety
- eCAD modernization
- LMRS modernization
- NG911(e911 upgrade)
- LiveScan upgrade
- FLIMS
- FirstNet (Nationwide Broadband)
- SWIC
- C and Q Automation
- DOC Commisssary Modernization
- VCCH
- GPD migration to guam.gov domain
- Sungard Navaline upgrade

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OTECH Support Coverage

DPW	VAO	DLM	BSP	OTECH
• One Stop Modernization • Network Upgrade • Truck Weight Enforcement System	• Website Modernization • Online Services • Registry • Memorial App	• Real Property Integration • Quickbooks • Guam Land Ap • Online Services Modernization • CAD Server • Storage Expansion	• Fisheries DB • GIS • Storage Upgrade • Website Modernization • Data Resource Ap	• Reorganization • Firewall • SAN Fabric Upgrade • Virtualization Host Upgrades • Datacenter Hardening • NIST Framework • Policies/SOP documentation

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OTECH Support Coverage

DPHSS	DPHSS (more)

• Telemedicine
  • Good Sam
  • Shriners
• eHR
  • RPMS Clinical
  • ETREBY to RPMS Pharmacy
  • RPMS Lab
• NWD (No Wrong Door)
• Medical Marijuana DB
• Careware
• PH Pro/OnBase Implementation
  • Medicare/Medicaid
• HIPAA Compliance
  • Digital Secure Messaging
  • IT HIPAA Compliance
• Northern Datacenter Backup site
	• Vital Statistics
	  • STEVES/EVES
	  • DocuCenter
	  • DB Photo ID upgrade
	• ELR/NBS
	  • GMH/GRMS access
	  • STD/HIV Testing
	• ADRC DSC
	• EBT FIS Transfer
	• EHR Lab Module
	• WEBiz
	• Network Upgrade
	• WIC EBT
	• HICFA access GRMC
	• Relocations
	  • DSC, Karino, Licensure

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OTECH Budget Summary FY 2019

	Item	FY 2017 Expenditure	FY 2018 Authorized	FY2019 Request	Variance
1					
2	Regular Salaries	$818,814	$901,838	$849,763	$52,075
3	Overtime	$0	$0	$0	$0
4	Benefits	$278,118	$324,949	$308,816	$16,133
5	Total Personnel Services	$1,096,932	$1,226,787	$1,158,579	$68,208
6	Schedule A - 220 Off Island Travel	$5,355	$25,472	$0	$25,472
7	Schedule B - 230 Contractual	$1,511,174	$1,671,122	$1,710,977	-$39,855
8	Schedule C - 240 Supplies and Materials	$32,097	$21,511	$21,511	$0
9	Schedule D - 250 Equipment	$0	$0	$0	$0
10	Total Operations	$1,548,626	$1,718,105	$1,732,488	-$14,384
11	Power	$130,000	$100,000	$100,000	$0
12	Water	$1,400	$1,200	$1,200	$0
13	Telephone/Toll	$153,492	$164,200	$164,200	$0
14	Total Utilities	$284,892	$265,400	$265,400	$0
15					
16	Schedule F - 450 Capital Outlay	$285,833	$195,000	$0	$195,000
17					
18	Total Appropriations	$3,216,283	$3,405,292	$3,156,467	$248,825

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PERSONNEL

22

No.	Position Number	Position Title 1/	Name of Incumbent	Grade / Step	Salary	Increment Amt	Total Benefits (K thru Q)	(J + R) TOTAL
		Current						
1	64002	Chief Technology Officer	Frank Lujan, Jr.	UNCL	$90,110	$0	$30,386	$120,496
2	64001	Data Processing Manager	Joseph C. Manibusan	R-04	76,149	2,164	26,358	104,671
3	64014	Computer Systems Analyst II	Mary Ann D. Mendiola	M-13	61,456	0	18,593	80,049
4	64035	Computer Systems Analyst II	Shirley Ann L.G. Munoz	M-11	57,734	0	20,194	77,928
5	64016	Computer Systems Analyst II	Keman M. Kalomo	M-14	59,566	0	24,740	84,306
6	64040	Teleproc Network Coord	Victor S.N. Sotto	K-10	46,553	1,477	17,288	65,318
7	64041	Computer System Analyst I	Kenneth J. Cruz	K-05	39,350	870	15,444	55,664
8	64042	Computer System Analyst II	Joseph J. Nededog	M-08	52,570	695	17,811	71,076
9	64044	Systems & Programming Adm	Beatrice Santos	UNCL O-01	49,897	0	22,340	72,237
10	64045	Computer Programmer/ Analyst Supervisor	Christine M. San Agustin	UNCL O-02	51,787	0	18,413	70,200
11	64046	Systems Programmer	Gerard Calvo	N-09	59,895	0	22,193	82,088
12	64048	Teleproc Network Coord	Eric H. Rosell	K-08	43,734	1,388	20,536	65,658
13	64004	System Programmer	Jennie Ann Quintans	N-09	59,895	1,426	19,047	80,368
14	64005	Computer Operations Supervisor	Elaine J. Cruz	L-12	54,214	860	19,077	74,151
15	64006	Agricultural Gardener	Melton Duenas, Jr.	F-15	37,186	787	16,396	54,369
		Subtotal			840,096	9,667	308,816	1,158,579

Schedule A – Travel (220)

Schedule A - 220 Off Island Travel

	Item	FY 2018 Authorized	FY2019 Request	Variance
1	Airfare	$10,000.00	$0	$10,000
2	Per Diem CTO	$3,795.00	$0	$3,795
3	Per Diem DP Manager	$3,130.00	$0	$3,130
3	Registration - NASCIO	$2,400.00	$0	$2,400
4	Registration - NASTD	$3,200.00	$0	$3,200
5	Per Diem CTO	$1,642.50	$0	$1,643
6	Per Diem DP Manager	$1,314.00	$0	$1,314
7	Totals	$25,471.50	$0	$25,472

NO BUDGETED TRAVEL

SCHEDULE B – (230) CONTRACTUAL

25

Schedule B - 230 Contractual

	Item	Qty	Unit Price	FY 2019 Request	FY 2018 Authorized	Variance
1	FIRM/400	1	$470,880	$470,880	$470,880	$0
2	GGWAN Network and Maintenance Services	1	$0	$0	$200,000	($200,000)
3	PMIS Maintenance	1	$44,344	$48,939	$48,939	$0
4	GSA Procurement Module Maintenance	1	$39,240	$39,240	$39,240	$0
5	BPA Technical Support Services	1	$16,922	$16,922	$16,922	$0
6	Uniface License and Services	1	$15,123	$15,123	$15,123	$0
7	VOIP System	1	$14,800	$14,800	$14,800	$0
8	Printer Maintenance (InfoPrint Solutions)	1	$3,000	$3,000	$3,000	$0
9	Email Maintenance and Support	1	$144,000	$144,000	$144,000	$0
10	UPS Maintenance	1	$9,000	$9,000	$9,000	$0
11	Strategi Maintenance	1	$8,050	$8,050	$8,013	$37
12	Numara Footprints	1	$10,157	$10,157	$10,157	$0
13	VmWare Support and Subcription	1	$30,000	$30,000	$30,000	$0
14	Generator Maintenance	1	$3,750	$3,750	$3,750	$0
15	Security Access Maintenance	1	$4,280	$4,280	$4,280	$0
16	AC Maintenance	1	$4,700	$4,700	$4,700	$0
17	Active Directory Support	1	$11,070	$11,070	$11,070	$0
18	Active Directory License	1200	$54	$64,800	$135,000	($70,200)
19	MS Exchange License	1200	$96	$115,200	$240,000	($124,800)
20	Sonicwall Wireless Services	1	$75,000	$75,000	$75,000	$0
21	Symantec Backup Exec 2014 w/Agent	1	$7,345	$7,345	$7,345	$0
22	GSA Onbase Maintenance and Support	1	$73,248	$73,248	$69,866	$3,382
23	Firewall Upgrade Support	1	$110,000	$110,000	$110,000	$0
24	ESRI GIS Enterprise License	1	$20,000	$20,000	$20,000	$0
25	Antivirus Enterprise License	1	$100,000	$100,000	$0	$100,000
26	Financial Transaction Processing System(TPS)	1	$96,000	$96,000	$96,000	$0
27	Fibre Optic Network	1	$132,000	$132,000	$132,000	$0
28	IBM Power 7 Maintenance & Support	1	$83,473	$83,473	$83,473	$0
29	**Totals**			**$1,710,977**	$2,002,558	($291,581)

26

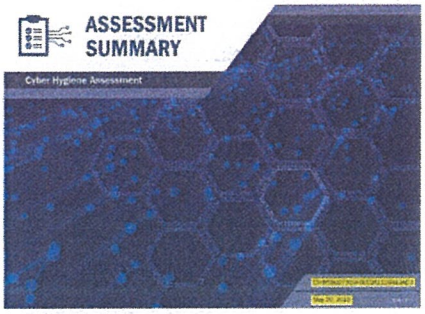
Variances

Schedule B - 230 Contractual

Item	Qty	Unit Price	FY 2019 Request	FY 2018 Authorized	Variance
GGWAN Network and Maintenance Services	1	$0	$0	$200,000	($200,000)
Active Directory License	1200	$54	$64,800	$135,000	($70,200)
MS Exchange License	1200	$96	$115,200	$240,000	($124,800)
GSA Onbase Maintenance and Support	1	$73,248	$73,248	$69,866	$3,382
Antivirus Enterprise License	1	$100,000	$100,000	$0	$100,000
Totals			$1,710,977	$2,002,558	($291,581)

27

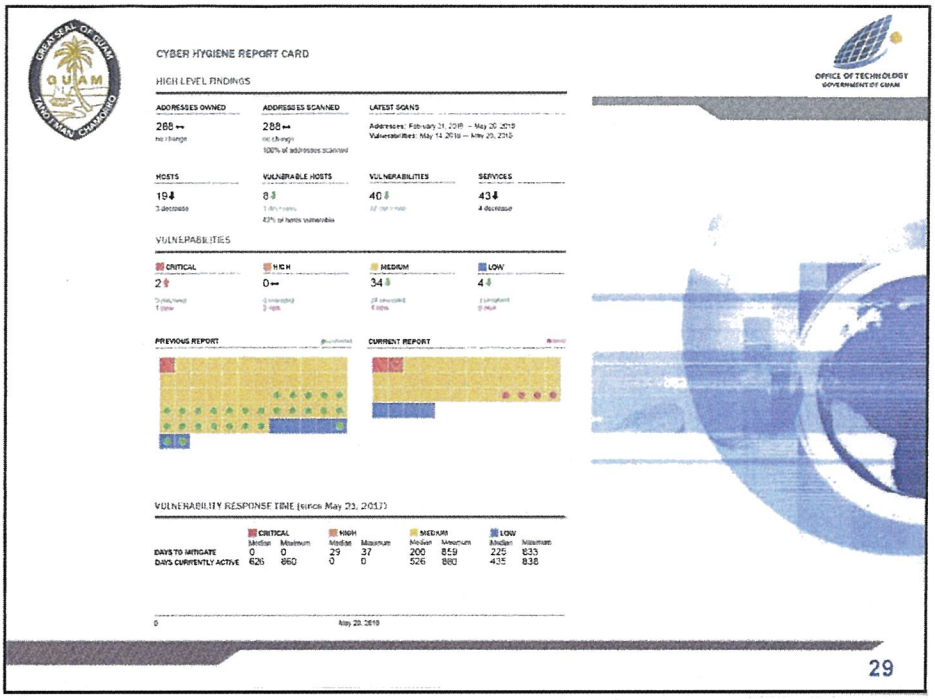
Cybersecurity

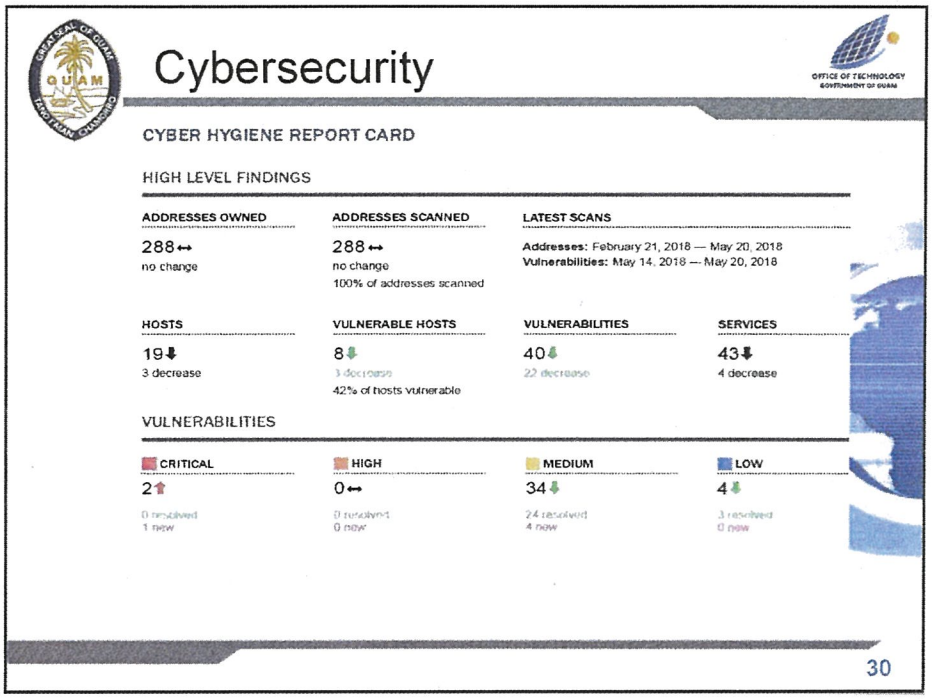


Cyber Hygiene Assessment
Government of Guam, Office of Technology

NCCIC

28


CYBER HYGIENE REPORT CARD
HIGH LEVEL FINDINGS
ADDRESSES OWNED
288 ↔
no change
ADDRESSES SCANNED
288 ↔
no change
100% of addresses scanned
LATEST SCANS
HOSTS
19 ↓
3 decrease
VULNERABLE HOSTS
8 ↓
42% of hosts vulnerable
VULNERABILITIES
40 ↓
SERVICES
43 ↓
4 decrease
VULNERABILITIES
CRITICAL
2 ↑
HIGH
0 ↔
MEDIUM
34 ↓
LOW
4 ↓
PREVIOUS REPORT
CURRENT REPORT
VULNERABILITY RESPONSE TIME (since May 23, 2017)
CRITICAL
HIGH
MEDIUM
LOW
Median
Maximum
DAYS TO MITIGATE
0
0
29
37
200
859
225
833
DAYS CURRENTLY ACTIVE
626
860
0
0
526
880
435
838
May 20, 2018
29


Cybersecurity
CYBER HYGIENE REPORT CARD
HIGH LEVEL FINDINGS
ADDRESSES OWNED
288 ↔
no change
ADDRESSES SCANNED
288 ↔
no change
100% of addresses scanned
LATEST SCANS
Addresses: February 21, 2018 — May 20, 2018
Vulnerabilities: May 14, 2018 — May 20, 2018
HOSTS
19 ↓
3 decrease
VULNERABLE HOSTS
8 ↓
3 decrease
42% of hosts vulnerable
VULNERABILITIES
40 ↓
22 decrease
SERVICES
43 ↓
4 decrease
VULNERABILITIES
CRITICAL
2 ↑
1 new
HIGH
0 ↔
0 new
MEDIUM
34 ↓
4 new
LOW
4 ↓
0 new
30

Cybersecurity – January 2016

For Official Use Only (FOUO)

CYBER HYGIENE REPORT CARD

HIGH LEVEL FINDINGS

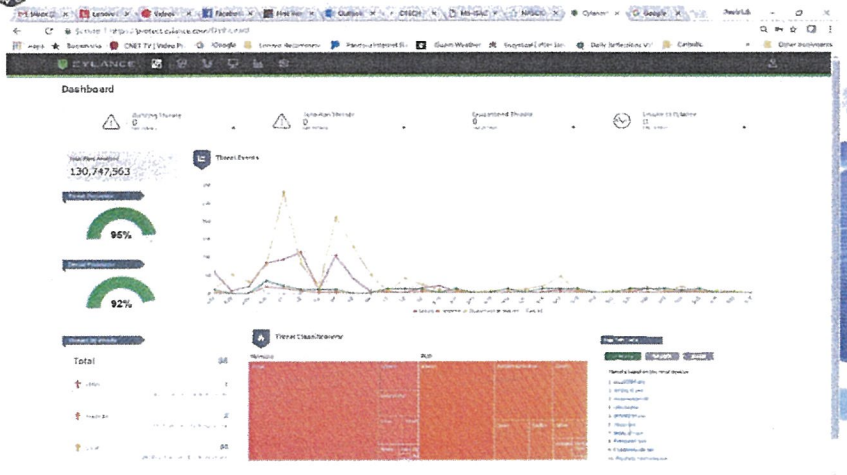
ADDRESSES	HOSTS	SERVICES	VULNERABILITIES
288 ↔	34 ↔	312 ↔	221 ↔
no change	no change	no change	no change

VULNERABILITIES

CRITICAL	HIGH	MEDIUM	LOW
6 ↔	1 ↔	185 ↔	29 ↔

31

Cybersecurity



32

SCHEDULE F – (450) Capital Outlay

33

more Variances

Schedule F - 450 Capital Outlay

	Item	Qty	Unit Price	FY 2019 Request	FY2018 Authorized	Variance
1	VmWare Server	3	$35,000	$0	$105,000	($105,000)
2	Communications Switch replacement	10	$9,000	$0	$90,000	($90,000)
3		1	$0	$0	$0	$0
4	Totals			$0	$195,000	($195,000)

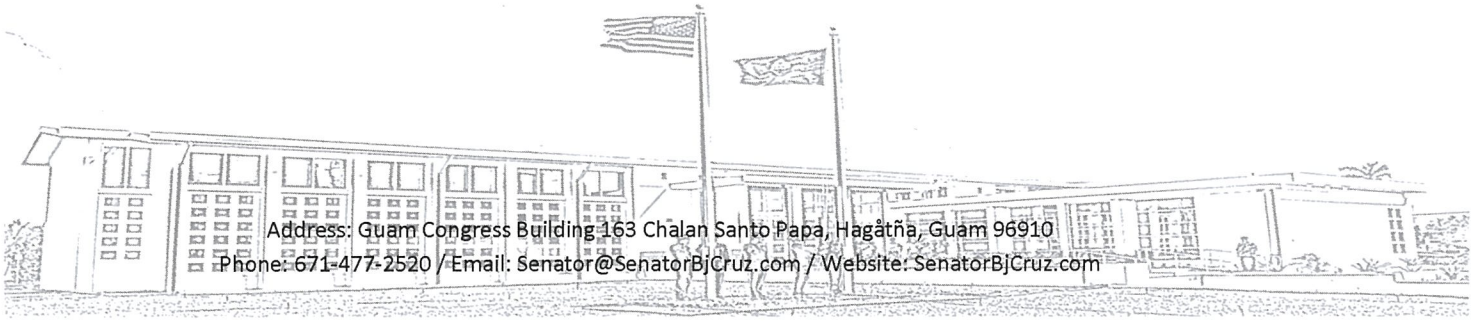
34


OFFICE OF TECHNOLOGY
Si Yu'us Ma'ase'
35

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Department of Public Works

Wednesday, May 30, 2018
10:00AM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

The Honorable
EDDIE BAZA CALVO
Governor

The Honorable
RAY TENORIO
Lieutenant Governor

public works
DIPATTAMENTON CHE'CHO' PUPBLEKO

GLENN LEON GUERRERO
Director
ANDREW S. LEON GUERRERO
Deputy Director

May 25, 2018

Speaker Benjamin J.F. Cruz
Committee on Appropriations and Adjudication
I Mina'trentai Kuattro Na Liheslaturan Guåhan
The 34th Guam Legislature
155 Hesler Place, Suite 107
Hagåtña, Guam 96910

Re.: Department of Public Works' Fiscal Year 2019 Proposed Budget

Hafa Adai, Speaker!

Thank you, for the opportunity to present our Fiscal Year 2019 (Proposed) Budget. The Department of Public Works (DPW) submitted its budget for FY2019 to the Legislature back in February 2018. DPW's total budget request amounted to **$20,373,810**. This is an increase of **$1,061,603** when compared to Fiscal Year 2018's approved budget of **$19,312,207**. We have provided a Schedule of Budget Comparative Tables and attachments for your review and consideration to our request. We have also provided our justifications to support our FY 2019 operational budget request.

DPW's Core Mission and Objectives:
The Department of Public Works was established under Public Law 1-88 in 1952 under Section 5104. DPW is responsible for providing government wide services such as a) daily school bus transportation service for DOE regular school year for over 25,000 school children; b) maintenance for 180 school buses, various road construction & earth moving heavy equipment and other light vehicles; c) developing and maintaining Guam's roadways to include highway construction, flood mitigation, and road maintenance; d) managing the Government of Guam's (GovGuam) capital improvement projects. Which entails permitting and regulating Guam's construction activities; and e) maintaining GovGuam's buildings, facilities and equipment. Attached are DPW's mandate listing per division.

General Operational Costs:
As mentioned, DPW's FY 2019 budget has a $1.0M increase when compared to FY 2018 approved budget. Salaries is our largest operational cost which is about eighty percent (80%) of our total expenditures. Other costs include contractual, fuel, utilities and capital outlay. Please see Table 1 below:

Table 1: FY 2019 Combined Budget Request: Total Territorial Educational Facilities Fund and Guam Highway Fund's Budget Request FY2019 compared to FY2018 Approved Budget and Variance

Total FY2019 Budget Request: Territorial Educational Facilities Fund (TEFF) and Guam Highway Fund (GHF):

Categories	FY2019	FY2018	Variance	Increase <Decrease>	Percentage
Personnel	$14,655,540	$14,417,466	$238,074	Increase	2%
Operations	4,181,330	3,738,956	442,374	Increase	11%
Utilities	866,740	681,842	184,898	Increase	21%
Capital Outlay	670,000	473,943	196,057	Increase	29%
TOTAL:	**$20,373,610**	**$19,312,207**	**$1,061,403**	Increase	5%

The budget breakdown and other details can be found on Tables 2 and 3 below. Detailed supporting schedules can be found in our attachments to this memorandum.

Table 2: Budget Breakdown by Object Categories and by each Funding Source

Territorial Educational Facilities Fund:				Allocation in % of Object Categories	
Categories	**FY2019**	**FY2018**	**Variance**	**FY19**	**FY18**
Personnel	$7,079,553	$6,925,665	$153,888	94%	85%
Operations	460,414	738,098	(277,684)	6%	9%
Utilities	5,400	5,400	0	0%	0%
Capital Outlay	0	473,943	(473,943)	0%	6%
TOTAL:	**$7,545,367**	**$8,143,106**	**($597,739**	100%	100%

Guam Highway Fund:				Allocation in % of Object Categories	
Categories	**FY2019**	**FY2018**	**Variance**	**FY19**	**FY18**
Personnel	$7,575,987	$7,491,801	$84,186	59%	67%
Operations	3,720,916	3,000,858	720,058	29%	27%
Utilities	861,340	676,442	184,898	7%	6%
Capital Outlay	670,000	0	670,000	5%	0%
TOTAL:	**$12,828,243**	**$11,169,101**	**$1,659,142**	100%	100%
GRAND TOTAL:	**$20,373,610**	**$19,312,207**	**$1,061,407**		

Table 3: Budget Breakdown by Fund and by Division –

Guam Highway Fund Budget:

Division:	FY2019	FY2018	Variance	Allocation in %
Administration	$1,864,382	$1,667,497	$196,885	11%
Building Maintenance	826,356	942,527	(116,171)	(14%)
Transportation Maintenance	2,240,715	1,375,867	864,848	39%
Highways	6,714,860	6,135,705	579,155	9%
Capital Improvement Projects CIP's	1,181,930	1,047,505	134,425	11%
TOTAL	**$12,828,243**	**$11,169,101**	**$1,659,142**	**13%**

Territorial Educational Facilities Fund Budget:

Division:	FY2019	FY2018	Variance	Allocation in %
Bus Operations	$7,545,367	$7,875,075	($329,708)	(4%)
Transportation Maintenance	0	268,031	(268,031)	0%
TOTAL	**$7,545,367**	**$8,143,106**	**($597,739)**	**(8%)**
GRAND TOTAL:	**$20,373,610**	**$19,312,207**	**$1,061,403**	**5%**

DPW's FY19 Budget is at a barebones level. DPW's request to meet current operations is based upon our department mandates. Most of DPW's operational costs are labor including overtime costs for emergency first responders, transportation and highway maintenance workers as well as heavy equipment mechanics. The staffing pattern for FY2019 includes funded vacancies. There is a dire need to hire additional personnel: Engineers, Construction Inspectors, bus Drivers, Mechanics, Heavy Equipment Workers, Administrative Staff, Safety Inspector Supervisor, Guards, Electrician Supervisor, Plumbers and Refrigeration Mechanics. DPW will be challenged to fund any other activities other than payroll.

Other operational costs include the need to purchase supplies and equipment, maintenance, roads and pothole repairs, replacement of parts, tires, batteries, fuel and oil for heavy and light vehicles and fuel for our school buses and repairs and renovations of DPW and Government buildings. DPW's mandate to adhere to PL28-45, "Every child is Entitled to an Adequate Education Act", requiring the Division of Bus Operations to provide additional services to our existing operations. Also included in our operational costs are capital outlay purchases for new vehicles and heavy equipment. Please see the enclosed attachments which has the budget breakdown per Fund and per Division.

Manpower Needs:
Based upon our FY 2019 budget ceiling, hiring additional personnel will be kept at a minimum in order to maintain our budget ceiling level. Bus drivers and highway personnel are in dire need. Below is the past six (6) consecutive fiscal years of personnel that DPW lost and new hires. The purpose of this chart is to show the trend of our manpower resources due to attrition. See Tables 4 and 5 below:

Table 4: Human Resources (FY2012 thru Present) Overall DPW Resources:

	Estimated Number	
Fiscal Year	FTE's Lost	FTE's Newly Hired
September 30 2012	34	3
September 30, 2013	27	23
September 30, 2014	20	7
September 30, 2015	21	6
September 30, 2016	13	10
September 30, 2017	50	6
FY 2018 (as of May 18, 2018)	17	15

Table 5: Target Number of Personnel: Total Funds (Territorial Educational Facilities Fund + Guam Highway Fund): (Includes warm bodies and funded vacancies)

Division:	FY2019 Target	FY18	# of Funded Vacancies
Administration	21	19	1
Building Maintenance	20	12	1
CIP's	14	12	1
Transportation Maintenance	21	20	1
Highways	86	55	11
Bus Operations (*)	156	147	4
TOTAL	307	265	19

(*)
Bus Operations:
- Administrative Support, 5
- Bus Driver Supervisors, 8
- Bus Drivers (Light Duty), 13
- Bus Drivers (Active), 124

In addition, the Department has occupied FTE's which cannot fill the work they are hired to fulfill. We have fifteen (15) bus drivers that are on light duty due to medical conditions and one (1) employee currently on military deployment.

Metrics/Performance Measures:
DPW is responsible to the people of Guam in providing five (5) essential community services related to Public Safety, Transportation, Highway Maintenance, Government-Wide Support and Capital Improvement Projects. DPW's Citizen Centric Reports (CCR) are prepared and issued annually and discloses our Department's performance measures and information for key service areas.

Examples of some of our Department's metrics include the number of crashes, DUI crashes and arrests, number of student passengers, total routes, total fleet, number of bus repairs, number of heavy and light equipment repairs, number of miles resurfaced, number of potholes repaired, total number of work requests, number of purchase orders, number of journal vouchers, number of contracts, number of plumbing requests, number of electrical services requests, number of carpentry requests, air conditioner repairs, number of roadways, number of bridges, number of roadways and number of capital improvement projects and number of permits issued. Our CCR report is published on our website at www.dpw.guam.gov.

U.S. Department of Labor, Mine, Safety, Health Administration (MHSA):
Unfunded Mandate: In FY2016, a review was conducted by the U.S. Department of Labor, Mine, Safety and Health Administration (MHSA) on DPW's Coral Pit. We have been advised that an audit will be forthcoming in the new fiscal year. Several discrepancies were noted. A major topic of concern was having heavy equipment that complies with MHSA standards. It is estimated that compliance requirement amounts to approximately $2M. The DPW hopes to address all the discrepancies within 2-5 year.

U.S. Environmental Protection Agency (USEPA), Region 9:
Unfunded Mandate: In 2014, U.S. Environmental Protection Agency (USEPA), Region 9, conducted numerous studies that concluded that urban runoff from DPW's Municipal Separate Storm Sewer System (MS4) were significant contributors of pollutants to receiving waters (rivers, lakes, or oceans that receive treated or untreated water runoff) of Guam. Currently, DPW is in discussion with USEPA on its National Pollutant Discharge Elimination System (NPDES) permit program. The permit program requires the implementation of a stromwater management program to control pollutants in the discharges as required by the Clean Water Act (CWA). To comply with the permit program's requirements to maintain DPW's MS4, we anticipate an initial startup cost of $3.7M that entails the purchase of heavy equipment such as excavators, dump trucks and street sweepers. In addition, we estimate an annual operational cost of $2.9M that includes equipment maintenance, equipment operators and administrative personnel to establish mandated maintenance programs issued by the USEPA permit program.

DPW's Special Request:
DPW is requesting for the Legislature to assist us in two areas. First, DPW's Coral Pit section has been performing work related to our roads and highways. As a result, we would like to amend the law to include GHF to fund these projects. Second, we are in support of Legislative Bill 231-34 (LS) to appropriate $3.5M to DPW for village repairs. PL34-44 increased the rates for the GHF's Liquid Fuel Taxes (LFT) for the repairs of island-wide village roads repair and construction projects. GHF is projected to receive an additional revenues of $3.5M due to LFT rate increase for FY 2019. We attached a list and also included the cost estimates for the various village road repair projects. DPW is requesting for the full appropriation to fund these respective projects. A list of villages has been identified as Exhibit A to the Bill. A copy of the Legislative Bill and the village repair list is attached.

Government Reorganization Group:
DPW is rated as Priority Number 202 of Chapter 1 A, Title 5 of the Guam Code Annotated relative to the Government Reorganization.

We have provided to this memorandum is a more detailed response from the various DPW divisions, the missions, objectives, budget funding requests and metrics.

Should you have any other questions, we are happy to respond. Thank-you for giving us the opportunity to present our budget.

Si Yu'os Ma'åse!

GLENN LEON GUERRERO

Attachments:

a. FY2019 vs FY2018 Consolidated Budget Levels – Per Object Class
b. FY2019 vs FY2018 Detailed Budget Breakdown – Per Fund and Per Division Per Object Class
c. Village Road Repair Projects Legislative Bill 231-34 (LS) and Attachment A

cc: Honorable Governor Eddie Calvo
Governor's Office, Chief of Staff (COS)
Governor's Office, Chief Financial Advisor (CFA)
Bureau of Budget and Management Research (BBMR)

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

May 11, 2018

Transmitted via Hand Delivery and Electronic Mail
glenn.leonguerrero@dpw.guam.gov

Mr. Glenn Leon Guerrero
Director
Department of Public Works
542 North Marine Corps Drive
Tamuning, Guam 96913

Re: Notice of Fiscal Year 2019 Budget Hearing

Dear Mr. Leon Guerrero:

The Committee on Appropriations and Adjudication (Committee) has scheduled the Fiscal Year (FY) 2019 Budget Hearing with the Department of Public Works for **Wednesday - May 30, 2018** at **10:00 a.m.** The budget hearing will take place at the Public Hearing Room of the Congress Building in Hagåtña.

In prior fiscal years, the Committee had taken an incremental budget approach and had requested your agency justify any additional funding above your existing funding level. The full FY impact of Public Law No.: 115-97 – The Tax Cuts and Jobs Act of 2017 (TCJA) on General Fund revenues requires a different approach to legislative budget hearings.

The Committee will engage in a Zero-Based Budgeting (ZBB) approach for the FY 2019 Legislative Budget Process. This method of budgeting does not start with last FY's budget as a starting point, rather, all departments and agencies should come in expecting to justify all budget requests from zero.

Additionally, Chapter 1A, Title 5 of the Guam Code Annotated, relative to Government Reorganization assigned a "Priority Number" (PN) of 202 to DPW. These PNs group agencies that provide services in a "priority" order to achieve government savings and to promote increased efficiency in operations.

As the Committee begins to consider and review the budgetary needs of the government of Guam for FY 2019, it is imperative that our community fully comprehend each agency's requirements for funding from General or Special Revenue Funds appropriated by *i Liheslatura*. For your agency's budget hearing, I ask that you appear before the Committee to provide testimony with the aforementioned items in mind by specifically addressing the

following:

- What is/are the core mission(s) of your agency and how do they serve the taxpayer?
- What specific metric or metrics do you use to determine that your core mission is being achieved?
- A brief overview of your agency's funding level for FY 2019, and how these funds are allocated and expended to meet your agency's core mission. **Please include in your testimony, the following details**:
    - All Division names within your respective agency;
    - The major objectives of each Division;
    - Total amount requested for each Division;
    - Total amount requested for and the total number of existing employees in each Division funded by General or Special Revenue Funds; and
    - Total amount requested for and the total number of funded vacant positions requested in your budget request and why such positions are necessary to achieve your agency's mission.

Your responses to the items above will be published electronically for the benefit of the public. Please provide a copy of your written testimony *no later than* close of business on **Friday – May 25, 2018**.

Please note that we are unable to accommodate requests for re-scheduling the hearing to a different day, date, or time. If you have any questions or concerns, please call Selina Onedera-Salas at 477-2520/1 or send email to sonedera-salas@guamlegislature.org.

Si Yu'os ma'åse',

Benjamin J.F. Cruz

Attachment A

DEPARTMENT OF PUBLIC WORKS
FY 2019 VS FY 2018 BUDGET LEVELS
COMPARATIVE BUDGET TO BUDGET - VARIANCE ANALYSIS

As of 04/30/18

Object Class	Description	GUAM HIGHWAY FUND																					
		Admin. Services			Bldg. Maint.			CIP			1/ Transportation Maintenance			2/ Highways			2/ HMC-Village St/Rd Resrf/Repair			2/ DPW Hwy Maint & Const-GHF Bal.			GHF Total			
		FY'19	FY'18	Variance	FY'19	FY'18	Variance	FY'19	FY'18	Variance	FY'19	FY'18	Variance	FY'19	FY'18	Variance	FY'19	FY'18	Variance	FY'19	FY'18	Variance	FY'19	FY'18	Variance ($)	Variance (%)
111	Salary	915,938	886,007	29,931	536,029	650,546	(114,517)	772434	723,869	48,565	840,458	822,030	18,428	2,122,067	1,850,272	271,795			0		370,500	(370,500)	5,186,926	5,303,224	(116,298)	-0.02
112	Overtime			0			0			0	52,000	56,000	(4,000)	155,729	134,379	21,350			0		28,955	(28,955)	207,729	219,334	(11,605)	-0.06
113	Benefit	359,197	317,327	41,870	214,075	234,008	(19,933)	289,695	252,901	36,794	356,702	318,917	37,785	961,663	673,077	288,586			0		173,013	(173,013)	2,181,332	1,969,243	212,089	0.10
	Total Personnel	1,275,135	1,203,334	71,801	750,104	884,554	(134,450)	1,062,129	976,770	85,359	1,249,160	1,196,947	52,213	3,239,459	2,657,728	581,731	0	0	0	0	572,468	(572,468)	7,575,987	7,491,801	84,186	0.01
220	Travel	11,540	6,000	5,540			0	10,900	3,041	7,859	10,000	15,000	(5,000)			0			0			0	32,440	24,041	8,399	0.26
230	Contractual	92,138	94,859	(2,721)	32,252	34,721	(2,469)	76,837	54,127	22,710	112000	74,721	37,279	259,000	438,458	(179,458)	1,854,435	1,854,435	0			0	2,426,662	2,551,321	(124,659)	-0.05
240	Supplies	28,000	19,299	8,701	40,000	20,252	19,748	12,064	7,929	4,135	665,000	75,000	590,000	516,000	291,416	224,584			0			0	1,261,064	413,896	847,168	0.67
250	Equipment			0			0			0		10,000	(10,000)			0			0			0	0	10,000	(10,000)	0.00
270	Worker's Comp.			0			0			0			0	750	750	0			0			0	750	750	0	0.00
271	Drug Testing			0			0			0			0		850	(850)			0			0	0	850	(850)	0.00
290	Miscellenous			0			0			0			0			0			0			0	0	0	0	0.00
	Total Operations	131,678	120,158	11,520	72,252	54,973	17,279	99,801	85,097	34,704	787,000	174,721	612,279	775,750	731,474	44,276	1,854,435	1,854,435	0	0	0	0	3,720,916	3,000,858	720,058	0.19
361	Power	207,463	143,806	63,657			0			0			0	362,216	310,000	52,216			0			0	569,679	453,806	115,873	0.20
362	Water	229,729	180,099	49,630			0			0			0			0			0			0	229,729	180,099	49,630	0.22
363	Telephone	20,377	20,100	277	4,000	3,000	1,000	20,000	5,638	14,362	4,555	4,199	356	13,000	9,600	3,400			0			0	61,932	42,537	19,395	0.31
	Total Utilities	457,569	344,005	113,564	4,000	3,000	1,000	20,000	5,638	14,362	4,555	4,199	356	375,216	319,600	55,616	0	0	0	0	0	0	861,340	676,442	184,898	0.21
450	Capital Outlay			0			0			0	268,000		200,000	470,000		470000			0			0	670,000	0	670000	1.00
	Grand Total:	1,864,382	1,667,497	196,885	826,356	942,527	(116,171)	1,181,930	1,067,505	134,425	2,240,715	1,375,867	864,848	4,880,425	3,708,802	1,151,623	1,854,435	1,854,435	0	0	572,468	(572,468)	12,828,243	11,169,101	1,659,142	0.13

Object Class	Description	TERRITORIAL EDUCATIONAL FACILITIES FUND (TEFF)									
		Bus Operations			1/ Trans. Maint.			TEFF Total			
		FY'19	FY'18	Variance	FY'19	FY'18	Variance	FY'19	FY'18	Variance ($)	Variance (%)
111	Salary	4,919,906	5,014,767	(94,861)			0	4,919,906	5,014,767	(94,861)	-0.02
112	Overtime			0			0	0	0	0	0.00
113	Benefit	2,159,647	1,910,898	248,749			0	2,159,647	1,910,898	248,749	0.12
	Total Personnel	7,079,553	6,925,665	153,888	0	0	0	7,079,553	6,925,665	153,888	0.02
220	Travel			0			0	0	0	0	0.00
230	Contractual			0			0	0	0	0	0.00
240	Supplies	460,414	470,067	(9,653)		268,031	(268,031)	460,414	738,098	(277,684)	-0.60
250	Equipment			0			0	0	0	0	0.00
270	Worker's Comp.			0			0	0	0	0	0.00
271	Drug Testing			0			0	0	0	0	0.00
290	Miscellenous			0			0	0	0	0	0.00
	Total Operations	460,414	470,067	(9,653)	0	268,031	(268,031)	460,414	738,098	(277,684)	-0.60
361	Power			0			0	0	0	0	0.00
362	Water			0			0	0	0	0	0.00
363	Telephone	5,400	5,400	0			0	5,400	5,400	0	0.00
	Total Utilities	5,400	5,400	0	0	0	0	5,400	5,400	0	0.00
450	Capital Outlay		473,943	(473,943)			0	0	473,943	(473,943)	0.00
	Grand Total:	7,545,367	7,875,075	(329,708)	0	268,031	(268,031)	7,545,367	8,143,106	(597,739)	-0.08

GHF Total				TEFF Total				GHF/TEFF Grand Total			
FY'19	FY'18	Variance ($)	Variance (%)	FY'19	FY'18	Variance ($)	Variance (%)	FY'19	FY'18	Variance ($)	Variance (%)
12,828,243	11,169,101	$1,659,142	0.13	$ 7,545,367	$ 8,143,106	($597,739)	-0.08	$20,373,610	$19,312,207	$1,061,403	0.05

1/ FY'18 - Trans. Maint. consist of both GHF-$1,375,867 & TEFF - $268,031 = $1,643,898
2/ FY'18 - Highway consist of GHF- $5,563,237 and GHF Balance - $572,468 = $6,135,705

DEPARTMENT OF PUBLIC WORKS
FY 2019 VS FY 2018 BUDGET LEVELS
COMPARATIVE BUDGET TO BUDGET - VARIANCE ANALYSIS
COMBINED GUAM HIGHWAY FUND & TERRITORIAL EDUCATIONAL FACILITIES FUND
(As of April 30, 2018)

As of 04/30/18		GUAM HIGHWAY FUND			
Object Class	Description	GUAM HIGHWAY FUND & TEFF TOTAL			
		FY'19	FY'18	Variance ($)	Variance (%)
111	Salary	10,106,832	10,317,991	(211,159)	-0.02
112	Overtime	207,729	219,334	(11,605)	-0.06
113	Benefit	4,340,979	3,880,141	460,838	0.11
	Total Personnel	**14,655,540**	**14,417,466**	**238,074**	**0.02**
220	Travel	32,440	24,041	8,399	0.26
230	Contractual	2,426,662	2,551,321	(124,659)	-0.05
240	Supplies	1,721,478	1,151,994	569,484	0.33
250	Equipment	0	10,000	(10,000)	0.00
270	Worker's Comp.	750	750	0	0.00
271	Drug Testing	0	850	(850)	0.00
290	Miscellenous	0	0	0	0.00
	Total Operations	**4,181,330**	**3,738,956**	**442,374**	**0.11**
361	Power	569,679	453,806	115,873	0.20
362	Water	229,729	180,099	49,630	0.22
363	Telephone	67,332	47,937	19,395	0.29
	Total Utilities	**866,740**	**681,842**	**184,898**	**0.21**
450	**Capital Outlay**	670,000	473,943	196,057	0.29
	Grand Total:	**20,373,610**	**19,312,207**	**1,061,403**	**0.05**

DEPARTMENT OF PUBLIC WORKS

FY 2019 VS FY 2018 BUDGET LEVELS

COMPARATIVE BUDGET TO BUDGET - VARIANCE ANALYSIS

As of 04/30/18

Object Class	Description	TEFF Total			
		FY'19	FY'18	Variance ($)	Variance (%)
111	Salary	4,919,906	5,014,767	(94,861)	-0.02
112	Overtime	0	0	0	0.00
113	Benefit	2,159,647	1,910,898	248,749	0.12
	Total Personnel	**7,079,553**	**6,925,665**	**153,888**	**0.02**
220	Travel	0	0	0	0.00
230	Contractual	0	0	0	0.00
240	Supplies	460,414	738,098	(277,684)	-0.60
250	Equipment	0	0	0	0.00
270	Worker's Comp.	0	0	0	0.00
271	Drug Testing	0	0	0	0.00
290	Miscellenous	0	0	0	0.00
	Total Operations	**460,414**	**738,098**	**(277,684)**	**-0.60**
361	Power	0	0	0	0.00
362	Water	0	0	0	0.00
363	Telephone	5,400	5,400	0	0.00
	Total Utilities	**5,400**	**5,400**	**0**	**0.00**
450	**Capital Outlay**	0	473,943	(473,943)	**0.00**
	Grand Total:	**7,545,367**	**8,143,106**	**(597,739)**	**-0.08**

DEPARTMENT OF PUBLIC WORKS

FY 2019 VS FY 2018 BUDGET LEVELS

COMPARATIVE BUDGET TO BUDGET - VARIANCE ANALYSIS

As of 04/30/18

Object Class	Description	GHF Total			
		FY'19	FY'18	Variance ($)	Variance (%)
111	Salary	5,186,926	5,303,224	(116,298)	-0.02
112	Overtime	207,729	219,334	(11,605)	-0.06
113	Benefit	2,181,332	1,969,243	212,089	0.10
	Total Personnel	**7,575,987**	**7,491,801**	**84,186**	**0.01**
220	Travel	32,440	24,041	8,399	0.26
230	Contractual	2,426,662	2,551,321	(124,659)	-0.05
240	Supplies	1,261,064	413,896	847,168	0.67
250	Equipment	0	10,000	(10,000)	0.00
270	Worker's Comp.	750	750	0	0.00
271	Drug Testing	0	850	(850)	0.00
290	Miscellenous	0	0	0	0.00
	Total Operations	**3,720,916**	**3,000,858**	**720,058**	**0.19**
361	Power	569,679	453,806	115,873	0.20
362	Water	229,729	180,099	49,630	0.22
363	Telephone	61,932	42,537	19,395	0.31
	Total Utilities	**861,340**	**676,442**	**184,898**	**0.21**
450	**Capital Outlay**	670,000	0	670,000	1.00
	Grand Total:	**12,828,243**	**11,169,101**	**1,659,142**	**0.13**

Attachment C

Village Repair List

Note: *VSMP ranking: the higher the number gets, the higher the priority

public works

August 24,2017

GRAND TOTAL: 114,573 | $ 74,745,129

No.	Village	*VSMP Ranking	Road	Length (ft)	Cost		*VSMP Ranking	Cost
1	Agana Heights	42	Chalan Macajna	7,467	$ 526,596	Tutujan Drive	50	$ 299,000
		36	Joseph Cruz Avenue	3,168	$ 387,200	Francisco Javier Ave	48	$ 1,409,000
		TBD	Federico Drive	1,056	$ 117,287	Patnetos Dr	41	$ 843,000
2	Ara	44	Erskin Drive	528	$ 70,400	Rayachao Drive	48	$ 1,567,000
		37	Duenas Street	528	$ 79,100	Calle De Los Marteres	46	$ 1,690,000
		42	San Vicente Avenue	2,640	$ 498,700	Perry St	42	$ 1,553,000
3	Asan-Maina	29	Kalackac Street, Asan	3,168	$ 378,290	Maria Candelaria St	46	$ 2,862,000
		37	Turner Road, Nimitz Hill	8,448	$ 1,065,456	Haigai St	33	$ 183,000
		30	Sineso Field Road, Maina	1,056	$ 126,797	Binakle Rd	32	$ 733,000
4	Barrigada	TBD	David Funes Street	2,000	$ 300,000	Capili St	43	$ 707,000
		TBD	Lizama Street extension	2,910	$ 394,345	North Sabana Drive	43	$ 725,000
		Not Listed	Gajuman Street	970	$ 126,620	Canada Loto Road	42	$ 2,211,000
5	Dededo	Not Listed	Swamp Road	6,864	$ 838,950	Alageta St	56	$ 641,000
		38	Chalan Koda	4,752	$ 633,600	Hegao Loop	38	$ 1,286,000
		30	Chalan Kareta	1,584	$ 166,356	Chalan Villagomez	34	$ 920,000
6	Hagatna	39	9th Street	485	$ 92,669	Rt 7A btwn 7th/8th, 9th/10th, Int 6th	51	$ 916,000
		TBD	5th Street	500	$ 94,669	Chn Santo Papa	47	$ 222,000
		TBD	Padre Palomo Street	528	$ 98,402	Herman Cortez Ave	46	$ 518,000
7	Inarajan	Not Listed	Chagamin Way	4,224	$ 653,777	Tun Santiago N Paulino St	44	$ 104,000
		30	Chalan Chandiha	3,500	$ 525,000	Rt 4 Belen Ave & Chaaminlago Int	43	$ 46,000
		Not Listed	Barcinas Road in Malojloj	3,000	$ 450,000	Tun Jesus Crisostomo Drive	39	$ 461,000
8	Mangilao	18	Sergio Cruz St, Pagat	1,569	$ 407,195	Lalo St	44	$ 1,204,000
		TBD	Matsumiya Street, Pagat	1,584	$ 290,871	Washington Drive	44	$ 88,000
		23	Tuno Kiko Teja St, Pagat	1,584	$ 204,196	Sabana Magas Drive	42	$ 156,000
9	Merizo	44	Espinosa Ave.	528	$ 110,499	Benny Espinosa Ave	44	$ 3,401,000
		30	Pedro Tainatongo St.	528	$ 91,810	Quinene Road	42	$ 2,702,000
		16	Demotrio Q. Meno St.	1,584	$ 73,234	Geronimo Tainatongo St	39	$ 780,000
10	Mtmt	39	Manibusan Street, Mongmong	4,224	$ 509,457	Aragon Street	47	$ 367,000
		43(Biang)	Balaku Street, Mongmong or BIANG St	500	$ 75,000	Wolf Cv Rd	44	$ 250,000
		31	Casimiru Street, Mongmong	500	$ 75,000	Sheppard Street	43	$ 843,000
11	Ordot-Chalan Pago	-119	Chalan Famha [Ordot]	8,448	$ 1,146,182	Nakie St	47	$ 961,000
		14	Chalan Anonas [Chalan Pago, off of Maimai Road/Route 15	528	$ 77,399	Santa Cruz Drive	46	$ 5,824,000
		15	Chalan Pahong	1,000	$ 150,000	Chalan Ping Pago	44	$ 1,404,000
12	Piti	15	Santa Fe Lane (Nimitz Hill Estates)	1,200	$ 180,000	Assumption Drive	48	$ 1,948,000
		15	J Street (Off of Mama Sandy Street)	1,000	$ 150,000	Masso Court	46	$ 297,000
		31	Juan Tabel Street (Off of Marine Corps Drive)	1,000	$ 150,000	Edward Lapez	44	$ 245,000
13	Santa Rita	44	Namo Falls	528	$ 87,490	Chalan Pale Duenas Haya	44	$ 2,035,000
		-108	Sgt. E. Cruz, upper	528	$ 115,807	Vicente T Borja Drive	41	$ 451,000
		Not Listed	Juan C. Lizama	528	$ 90,013	Chalan Pale Eugenio Haya	40	$ 214,000
14	Yigo	39	Lucio Road, Agana Springs	750	$ 136,887	NW Spring Lane	50	$ 679,000

Village Repair List

Note: *VSMP ranking: the higher the number gets, the higher the priority

public works

August 24,2017

GRAND TOTAL 114,573 $ 74,713,129

No	Village	*VSMP Ranking	Road	Length (ft)	Cost		*VSMP Ranking	Cost
14	Sinajana	15	N.E. Spring Lane, Afame	1,056	$ 136,887	Spring Lane	50	$ 649,000
		35	Nung Street, Afame	528	$ 90,179	Alvarez Rd/Chalan Chaot	41	$ 377,000
15	Talofofo	35	Paulino Hgts. (North & South)	3,168	$ 404,608	Francisco A Reyes Ave	43	$ 680,000
		29	Perez Hgts. (North & South)	2,112	$ 303,291	Jose P Cruz	43	$ 842,000
		33	Pacha Drive	2,500	$ 375,000	N David Gorton Street	42	$ 1,167,000
16	Tamuning, Tumon & Harmon	TBD	Tun Vicente Leon Guerrero Drive	2,640	$ 354,670	Trenton Blvd	39	$ 444,000
		14	Carmen Memorial Drive		$ 136,356	Tun Manuel Rivera Street	39	$ 369,000
		27	Cascahu	300	$ 36,750	Veronica Way	39	$ 580,000
17	Umatac	38	Nino Perdido St.	528	$ 87,490	Jesus A Quidachay St	40	$ 1,120,000
		Not Listed	San Dionisio Drive	800	$ 120,000	George S Sanchez CT	39	$ 641,000
		39	Jose A. Quinata St. (going into Dr. Salas residence)	1,584	$ 211,764	Jagar Dr	39	$ 728,000
18	Yigo	Not Listed	Gil Breeze	1,056	$ 792,822	E Gaymero Dr	46	$ 1,380,000
		41	Fongu	1,200	$ 138,455	Chalan Tun Ignacio Chana	43	$ 794,000
		TBD	Cabesa (Mataguac)	900	$ 100,400	David Flores Ct	40	$ 200,000
19	Yona	14	Salas Road (road leading to Menenggon Memorial)	4,224	$ 529,638	Chn Ayuyu	40	$ 240,000
		25	As Baza Road	2,112	$ 225,591	Chn Aguon	38	$ 1,109,000
		TBD	As Aguero Road	828	$ 105,466	Chn Pangelinan	38	$ 161,000

Total Mayor top 3 streets	$ 16,126,129	Top 3 Streets from VSMP ranking	$ 58,587,000
Rated 40+	$ 1,507,140	Rated 51+	$ 1,557,000
Rated 39+	$ 2,246,153	Rated 50+	$ 3,184,000

Village Repair List

public works
DIPATTAMENTON CHI'CHO' PUPBLIKO

December 14,2017

No.	Village	Road	Length (ft)	Cost
1	Yigo	Gil Breeze	1,056	$ 752,822
2	Piti	Santate Lane (Nimitz Hill Estates)	1,200	$ 180,000
3	MTM	Biang Street, Mongmong	500	$ 75,000
4	Sinajana	Pale Kiren	528	$ 90,179
5	Agat	Duenas Street	528	$ 129,100
6	Agana Heights	Federico Drive	1,056	$ 117,287
7	Umatac	Jose A. Quinata St. (going into Dr. Salas residence)	1,584	$ 211,764
8	Barrigada	Gajuman Street	920	$ 126,620
9	Santa Rita	Namo Falls	528	$ 87,490
10	Talofofo	Paulino Hgts. (North & South)	3,168	$ 404,608
11	Yona	As Aguero Road	828	$ 105,466
12	Ordot-Chalan Pago	Chalan Anonas (Chalan Pago)	528	$ 77,399
13	Mangilao	Tuno Kiko Feja St., Pagat	1,584	$ 204,196
14	Merizo	Demotrio Q. Meno St.	1,584	$ 73,234
15	Inarajan	Rt 4 Belen Ave & Chaaminlago Int	285	$ 46,000
16	Dededo	Chalan Kareta	1,584	$ 166,356
17	Hagatna	Padre Palomo Street	528	$ 98,402
18	Tamuning	Carmen Memorial Drive	1,200	$ 166,356
19	Asan-Maina	Sineso Field Road, Maina	1,056	$ 126,797
		GRAND TOTAL	20,245	$ 3,239,075

I MINA'TRENTAI KUÅTTRO NA LIHESLATURAN GUÅHAN
2018 (SECOND) Regular Session

Bill No. 231-34(LS)

Introduced by: Therese M. Terlaje TMT
Tommy Morrison
Dennis G. Rodriguez, Jr.
Wil Castro
Fernando Esteves F.E
Joe S. San Agustin
Louise B. Muña LBM

AN ACT TO AMEND SECTION 1(j), CHAPTER V OF PUBLIC LAW 34-42, RELATIVE TO APPROPRIATING THE SUM OF UP TO THREE MILLION FIVE HUNDRED THOUSAND DOLLARS ($3,500,000) FROM THE GUAM HIGHWAY FUND TO THE DEPARTMENT OF PUBLIC WORKS FOR VILLAGE ROAD REPAIRS

2018 JAN 24 PM 12:39

BE IT ENACTED BY THE PEOPLE OF GUAM:

Section 1. Legislative Findings and Intent.

I Liheslatura finds that in 2010 the Department of Public Works (DPW) adopted a Village Streets Master Plan (VSMP) which identified numerous village roads in need of repair and established a plan of implementation for the repairs. However, many village roads remain unrepaired and are still in dire need of repair. DPW has since updated the priority list of village roads that need repair by using the VSMP and input from the village mayors.

I Liheslatura finds that during a January 18, 2018 Oversight Hearing, DPW provided a Village Repair List dated December 14, 2017 (See Exhibit A attached) consisting of one prioritized road per village that is slated to be repaired and is estimated to cost Three Million Two Hundred Thirty-Nine Thousand Seventy-Five

Dollars ($3,239,075). The funds that will be used for these repairs are from the sum of One Million Eight Hundred Thousand Dollars ($1,800,000) from the Guam Highway Fund and Five Hundred Thousand ($500,000) from the Guam Highway Fund Balance allocated in PL 34-42 and Two Million Dollars ($2,000,000) from the Governor's Office which equals Four Million Three Hundred Thousand Dollars ($4,300,000). DPW also provided another Village Repair List dated August 24, 2017 (See Exhibit B attached) that listed six roads per village which is estimated to cost Seventy-Four Million Seven Hundred Thirteen Thousand One Hundred Twenty-Nine Dollars ($74,713,129). The roads listed on the December 14, 2017 Village Repair List (Exhibit A) were included on the August 24, 2017 Village Repair List (Exhibit B.)

I Liheslatura finds that pursuant to Public Law 34-44 an additional estimated $3.5 million will be collected in 2018. *I Liheslatura* further finds that Public Law 34-44 did not include language that appropriates the additional tax revenues collected from the liquid fuel tax for the sole purposes of funding village road repairs. *I Liheslatura* intends that these additional Guam Highway funds are not diverted from village road repairs.

It is the intent of *I Liheslatura* that street repair be accomplished during 2018 by the concerted effort of DPW employees and the efficient use of Guam Highway Funds.

Section 2. Section 1(j), Chapter V of Public Law 34-42 is hereby amended to read:

"**(j) DEPARTMENT OF PUBLIC WORKS (DPW)**

(1) Appropriation. The sum of ~~Nineteen Million Three Hundred Twelve Thousand Two Hundred Seven Dollars ($19,312,207)~~ Twenty-Two Million Eight Hundred Twelve Thousand Two Hundred Seven Dollars ($22,812,207) is appropriated to the Department of Public Works (DPW) for

its operations for Fiscal Year 2018. This sum is composed of ~~Ten Million Five Hundred Ninety six Thousand Six Hundred Thirty three Dollars ($10,596,633)~~ Fourteen Million Ninety-Six Thousand Six Hundred Thirty-Three ($14,096,633) from the Guam Highway Fund, Five Hundred Seventy-two Thousand Four Hundred Sixty-eight Dollars (**$572,468**) from the Guam Highway Fund Balance, and Eight Million One Hundred Forty-three Thousand One Hundred Six Dollars (**$8,143,106**) from the Territorial Educational Facilities Fund.

SUMMARY OF APPROPRIATION FUNDING SOURCE

GUAM HIGHWAY FUND	~~$10,596,633~~ $14,096,633
GUAM HIGHWAY FUND BALANCE	$572,468
TERRITORIAL EDUCATIONAL FACILITIES FUND	$8,143,106
TOTAL	~~$19,312,207~~ $22,812,207

For information purposes only:

FEDERAL MATCHING GRANTS-IN-AID	$0

(2) **Village Streets and Roads Resurfacing and Repairs.** The sum of One Million Eight Hundred Fifty-four Thousand Four Hundred Thirty-five Dollars (**$1,854,435**) *shall* be allocated from the appropriation in Subsection (j)(1) for the purpose of funding village streets and roads resurfacing and repairs in Fiscal Year 2018.

(3) **Bus Operations.** Up to the sum of Eight Million One Hundred Forty-three Thousand One Hundred Six Dollars (**$8,143,106**) *shall* be allocated from the Territorial Educational Facilities Fund appropriation in Subsection (j)(1) to fund bus operations in Fiscal Year 2018.

(4) **Comprehensive Cost-Benefit and Space Utilization Study.** The sum of One Hundred Fifty Thousand Dollars (**$150,000**) is appropriated from the General Fund to the Department of Public Works for the purpose of

"Exhibit A"

Village Repair List

public works
DIPATTAMENTON CHE'CHO' PUPBLEKO

December 14,2017

1	Yigo	Gil Breeze	1,056	$	752,822
2	Piti	Santate Lane (Nimitz Hill Estates)	1,200	$	180,000
3	MTM	Biang Street, Mongmong	500	$	75,000
4	Sinajana	Pale Kiren	528	$	90,179
5	Agat	Duenas Street	528	$	129,100
6	Agana Heights	Federico Drive	1,056	$	117,287
7	Umatac	Jose A. Quinata St. (going into Dr. Salas residence)	1,584	$	211,764
8	Barrigada	Gajuman Street	920	$	126,620
9	Santa Rita	Namo Falls	528	$	87,490
10	Talofofo	Paulino Hgts. (North & South)	3,168	$	404,608
11	Yona	As Aguero Road	828	$	105,466
12	Ordot-Chalan Pago	Chalan Anonas (Chalan Pago)	528	$	77,399
13	Mangilao	Tuno Kiko Feja St., Pagat	1,584	$	204,196
14	Merizo	Demotrio Q. Meno St.	1,584	$	73,234
15	Inarajan	Rt 4 Belen Ave & Chaaminlago Int	285	$	46,000
16	Dededo	Chalan Kareta	1,584	$	166,356
17	Hagatna	Padre Palomo Street	528	$	98,402
18	Tamuning	Carmen Memorial Drive	1,200	$	166,356
19	Asan-Maina	Sineso Field Road, Maina	1,056	$	126,797

"Exhibit B"

Village Repair List

Note: *VSMP ranking: the higher the number gets, the higher the priority

August 24,2017 **GRAND TOTAL**

		*VSMP Ranking						*VSMP Ranking	
1	Agana Heights	42	Chalan Macajna	7,487	$ 526,596	Tutujan Drive	50	$ 299,000
		36	Joseph Cruz Avenue	3,168	$ 387,200	Francisco Javier Ave	48	$ 1,409,000
		TBD	Federico Drive	1,056	$ 117,287	Patnetos Dr	41	$ 843,000
		44					48	
		37					46	
		42					42	
3	Asan-Maina	29	Kalaclac Street, Asan	3,168	$ 378,290	Maria Candelaria St	46	$ 2,862,000
		37	Turner Road, Nimitz Hill	8,448	$ 1,065,456	Haigai St	33	$ 183,000
		30	Sineso Field Road, Maina	1,056	$ 126,797	Binakle Rd	32	$ 733,000
		TBD					43	
		TBD					43	
		Not Listed					42	
5	Dededo	Not Listed	Swamp Road	6,864	$ 838,950	Alagata St	38	$ 641,000
		38	Chalan Koda	4,752	$ 633,600	Hegao Loop	38	$ 1,286,000
		30	Chalan Kareta	1,584	$ 166,356	Chalan Villagomez	34	$ 920,000
		39					52	
		TBD					47	
		TBD					46	
7	Inarajan	Not Listed	Chagamin Way	4,224	$ 653,777	Tun Santiago N Paulino St	44	$ 104,000
		30	Chalan Chandiha	3,500	$ 525,000	Rt 4 Belen Ave & Chaaminiago int	43	$ 46,000
		Not Listed	Barcinas Road in Malojloj	3,000	$ 450,000	Tun Jesus Crisostomo Drive	39	$ 461,000
		18					44	
		TBD					44	
		28					42	
9	Merizo	44	Espinosa Ave.	528	$ 110,499	Benny Espinosa Ave	44	$ 3,401,000
		30	Pedro Tainatongo St.	528	$ 91,810	Quinene Road	42	$ 2,702,000
		16	Demotrio Q. Meno St.	1,584	$ 73,234	Geronimo Tainatongo St	39	$ 780,000
		39					47	
		43(tiang)					44	
		31					43	
11	Ordot-Chalan Pago	-119	Chalan Famha (Ordot)	8,448	$ 1,146,182	Nakle St	47	$ 961,000
		14	Chalan Anonas (Chalan Pago, off of Maimai Road/Route 1	528	$ 77,399	Santa Cruz Drive	46	$ 5,824,000
		15	Chalan Pahong	1,000	$ 150,000	Chalan Ping Pago	44	$ 1,404,000
		15					48	
		15					46	
		31					44	

Village Repair List

Notes: *VSMP ranking: the higher the number gets, the higher the priority

public works

August 24,2017

GRAND TOTAL [redacted]

		*VSMP Ranking						*VSMP Ranking	
13	Santa Rita	44	Namo Falls	528	$ 87,490	Chalan Pale Duenes Haya	44	$	2,035,000
		-108	Sgt. E. Cruz, upper	528	$ 115,807	Vicente T Borja Drive	41	$	451,000
		Not Listed	Juan C. Lizama	528	$ 90,013	Chalan Pale Eugenio Haya	40	$	214,000
		39					50		
		15					50		
		38					41		
15	Talofofo	35	Paulino Hgts. (North & South)	3,168	$ 404,608	Francisco A Reyes Ave	43	$	680,000
		29	Perez Hgts. (North & South)	2,112	$ 303,291	Jose P Cruz	43	$	842,000
		33	Pacha Drive	2,500	$ 375,000	N David Gorton Street	42	$	1,167,000
		TBD					39		
		14					39		
		27					39		
17	Umatac	38	Nino Perdido St.	528	$ 87,490	Jesus A Quidachay St	40	$	1,120,000
		Not Listed	San Dionisio Drive	800	$ 120,000	George S Sanchez CT	39	$	641,000
		39	Jose A. Quinata St. (going into Dr. Salas residence)	1,584	$ 211,764	Jagar Dr	39	$	728,000
		Not Listed					46		
		41					43		
		TBD					40		
19	Yona	14	Salas Road (road leading to Menengzon Memorial)	4,224	$ 529,638	Chn Ayuyu	40	$	240,000
		25	As Baza Road	2,112	$ 225,591	Chn Aguon	38	$	1,109,000
		TBD	As Aguero Road	828	$ 105,466	Chn Pangelinan	38	$	161,000
				Total Mayor top 3 streets	$ 16,126,129		Top 3 Streets from VSMP ranking	$	58,587,000
				Rated 40+	$ 1,507,140		Rated 51+	$	1,557,000
				Rated 39+	$ 2,246,153		Rated 50+	$	3,184,000

Village Repair List
Round 1

public works
DIPATTAMENTON CHE'CHO' PUPBLEKO

May 29, 2018

No.	Village	Road	Length (ft)	Budget	Actual	Paving
1	Yigo	Gil Breeze	2,200	$ 752,822	$ 183,474	21-Apr
2	Piti	Santate Lane (Nimitz Hill Estates)	455	$ 180,000	$ 47,813	23-Apr
3	MTM	Biang Street, Mongmong	100	$ 75,000	$ 11,022	25-Apr
4	Sinajana	Pale Kiren	1,380	$ 90,179	$ 123,424	26-Apr
5	Agat	Erskin	1,900	$ 70,400	$ 230,314	9-May
6	Agana Heights	Federico Drive	160	$ 117,287	$ 12,702	27-Apr
7	Umatac	Quinata St.	420	$ 211,764	$ 39,827	11-May
8	Barrigada	David Funes Street	488	$ 300,000	$ 46,562	1-May
9	Santa Rita	Juan C. Lizama	528	$ 90,013	$ 90,013	4-Jun
10	Talofofo	Carmen LG Street	1,562	$ 135,000	$ 135,000	25-May
11	Yona	Pocaigue St	350	$ 105,466	$ 35,746	30-May
12	Ordot-Chalan Pago	Chalan Anonas	514	$ 77,399	$ 43,243	23-May
13	Mangilao	Atanacio	1,370	$ 105,000	$ 105,632	18-May
14	Merizo	Pedro Tainatango	460	$ 29,000	$ 29,000	5-Jun
15	Inarajan	Barcinas	500	$ 46,000	$ 46,000	6-Jun
16	Dededo	Disipulu	500	$ 166,356	$ 166,356	1-Jun
17	Hagatna	5th Street	528	$ 50,000	$ 50,000	7-Jun
18	Tamuning	Cuscaho Street	415	$ 35,000	$ 35,000	8-Jun
19	Asan-Maina	J Street	1,000	$ 150,000	$ 150,000	19-Jun
		GRAND TOTAL	14,830	$ 2,786,685	$ 1,581,128	

The Honorable
EDDIE BAZA CALVO
Governor

The Honorable
RAY TENORIO
Lieutenant Governor

public works
DIPATTAMENTON CHE'CHO' PUPBLEKO

GLENN LEON GUERRERO
Director
ANDREW S. LEON GUERRERO
Deputy Director

June 22, 2018

Speaker Benjamin J.F. Cruz
Committee on Appropriations and Adjudication
I Mina'trentai Kuattro Na Liheslaturan Guåhan
The 34th Guam Legislature
155 Hesler Place, Suite 107
Hagåtña, Guam 96910

Speaker Benjamin J.F. Cruz
JUN 22 2018
Time: 3:24 [ ] AM [ ] PM File No. ____
Received By:

Re.: Department of Public Works' Fiscal Year 2019 Proposed Budget – Requested Information

Håfa A'dai, Speaker!

Thank you, for giving the Department of Public Works (DPW) the opportunity to present our budget for Fiscal Year 2019 to the Legislature on May 30, 2019. Based upon our Legislative budget hearing, we are providing to you DPW's explanation to some of the questions raised during our hearing. There are six areas we will address in this memorandum. They are DPW's Legal Fees, Transfer of Funds, Utility Costs, U.S. Department of Labor, Mine, Safety, Health Administration (MHSA), U.S. Environmental Protection Agency (USEPA) Region 9 and Prior Year Obligations related to Promised Compensation of DPW employees.

Legal Fees:
DPW's actual costs incurred for legal fees from our local funds for FY2016 and FY2017 amounted to $61K and $73K respectively. For FY2018, for the eight months ended thru May 2018, we are tracking at $29.5K. We estimate the remainder for the fiscal year may reach $44K. DPW's budgeted costs for legal fees for all these years were understated since actual cost exceed the projected amounts. Majority of our legal costs for fiscal years 2016 through fiscal year 2018 are attributed to the Simon Sanchez High School (SSHS) project. Due to the complexity of the SSHS project as well as other procurement issues, bids were issued and re-issued and subsequently protests were filed causing intensive legal work.

Our projected legal cost for FY2019 is $60K. This estimated cost was calculated back in Jan and we submitted our budget on February 2018 to Bureau of Budget Management and Research (BBMR). Our assumptions back then, was that the renovation and construction of the SSHS was to be rebidded for the fourth time and would be under the procurement authority of DPW of which legal cost would have increased due to our anticipated legal work from the new bid and the high possibility of another appeal. Consequently, Bill No. 204-34 was introduced in November 2017 to transfer the procurement of SSHS from DPW to Department of Education (DOE). This bill lapsed into law (PL34-101) on May 2018. This means that DPW's legal fees will not include the SSHS case project for FY2019. As a result, our legal fees for FY2019 will be adjusted downward to $47K. A detail breakdown of DPW's legal costs is attached for your review.

Transfer of funds:
A transfer of funds in the amount of $1,056,845.62 occurred from DPW's Building Design Fee Fund into the General Fund for FY2017 was posted on Jan 2018. This transfer was initiated by DOA and not by DPW. DPW was not aware of this transfer until after our department's legislative budget hearing. A schedule of BDF expenditure costs related to labor, travel, utility and contractual services was attached to the journal voucher. We assume DOA transferred these costs resulting from interfund cost activities. DPW requested for a copy of the journal voucher from DOA and was received in June 2018. A copy of this journal voucher is attached for your review.

Utility Costs:
DPW's actual costs incurred for utility costs from our local funds for FY2016 and FY2017 amounted to $138K and $144K for water and for power amounted to $132K and $133K, respectively. For FY2018, for the eight months, we are tracking at $115K for water and estimated to reach $173K for the rest of the year. Whereas, for the eight months, we are tracking at $97K and estimated to reach $146.5K for the rest of the fiscal year for power.

Our projected utility cost for FY2019 is $229.7k for water and $207k for power. We provided a detail cost breakdown for these fiscal years. The estimated cost for our FY2019 budget was calculated back in January 2018 and we submitted our budget on February 2018 to BBMR. Our assumption back then, was that the utility rates & the price of fuel cost will increase. In addition, DPW's consumption usages will also increase. Our office has been monitoring the utility billings every month. We have been working closely with the utility agency. They have confirmed their costs has risen and will continue to rise. Our office detected two water leakages in April and May 2018 and since have repaired them accordingly. We have updated our latest projections for FY2019 to reflect our most current billings. Water and power is adjusted downward to $160K and $175.5K. We are also implementing other measures in monitoring our water and power usages. Also note that DPW's water and sewer pipes and air conditioner units are very old and antiquated.

U.S. Department of Labor, Mine, Safety, Health Administration (MHSA):
Unfunded Mandate: In FY2016, a review was conducted by the U.S. Department of Labor (USDOL), Mine, Safety and Health Administration (MHSA) on DPW's Coral Pit. We have been advised that an audit will be forthcoming in the new fiscal year. Several discrepancies were noted. A major topic of concern was having heavy equipment that complies with MHSA standards. It is estimated that compliance requirement amounts to approximately $2.3M. The DPW hopes to address all the discrepancies within 2-5 years. We have provided a detailed cost breakdown to include purchase of capital equipment and repair and renovation of the Coral Pit facilities to be in compliance with the USDOL.

U.S. Environmental Protection Agency (USEPA), Region 9:
Unfunded Mandate: In 2014, U.S. Environmental Protection Agency (USEPA), Region 9, conducted numerous studies that concluded that urban runoff from DPW's Municipal Separate Storm Sewer System (MS4) were significant contributors of pollutants to receiving waters (rivers, lakes, or oceans that receive treated or untreated water runoff) of Guam. Currently, DPW is in discussion with USEPA on its National Pollutant Discharge Elimination System (NPDES) permit program. The permit program requires the implementation of a stromwater management program to control pollutants in the discharges as required by the Clean Water Act (CWA).

To comply with the permit program's requirements to maintain DPW's MS4, we anticipate an initial startup cost of $3.7M that entails the purchase of heavy equipment such as excavators, dump trucks and street sweepers. In addition, we estimate an annual operational cost of $3.2M that includes equipment maintenance, equipment operators and administrative personnel to establish mandated maintenance programs issued by the USEPA permit program. We have provided a detailed cost breakdown to include purchases of capital equipment and other contractual service cost to be in compliance with the USEPA.

Prior Year Obligation-Promised Compensation:
The total unpaid promised compensation for DPW submitted in our FY2019 budget request amounts to $508K. Subsequent to our legislative budget hearing, we are aware of two subsequent events with additional costs. They are the merit bonus pay for employees receiving an outstanding rating in their performance evaluation in accordance to PL 4GCA § 6203. Total cost for this merit pay is $200K. In addition, DPW has a pending court case for an employee who is now before the superior court. This case may reach $500K in back pay wages should the court rules in favor of the employee.

Also provided are DPW's reports as requested during the hearing. They are listed as follows:

1. Building Design Fee Fund (BDF) –
   a. Financial Statements from the Department of Administration, Division of Accounts, Fiscal Year 2018 (as of May 31, 2018),
   b. Building Permits Report for FY2018 and FY2017,
   c. Transfer of Funds Copy of the journal voucher from the Department of Administration (DOA), Division of Accounts for FY2017,
2. Schedule of Revenues Report for FY2018 and FY2017,
3. Schedule of Utility costs for FY2018 and FY2017,
4. Legal fees paid to the Office of the Attorney General from the Guam Highway Fund for FY2018 and FY2017,
5. Detailed Unpaid Prior Year Obligation Report for Employees work as Promised Compensation,
6. Comparative analysis of the Security Section's cost regarding hiring personnel versus outsourcing security services.
7. Schedule of (Unfunded) Program Cost Breakdown for U.S. Department of Labor (USDOL), Mine, Safety and Health Administration (MHSA),
8. Schedule of (Unfunded) Program Cost Breakdown for U.S. Environmental Protection Agency (USEPA), Region 9 (MS4)

Should you have further questions, please do not hesitate to contact me at 646-3131.

Un Dangkulo na Si Yu'os Ma'åse!

GLENN LEON GUERRERO

Attachments

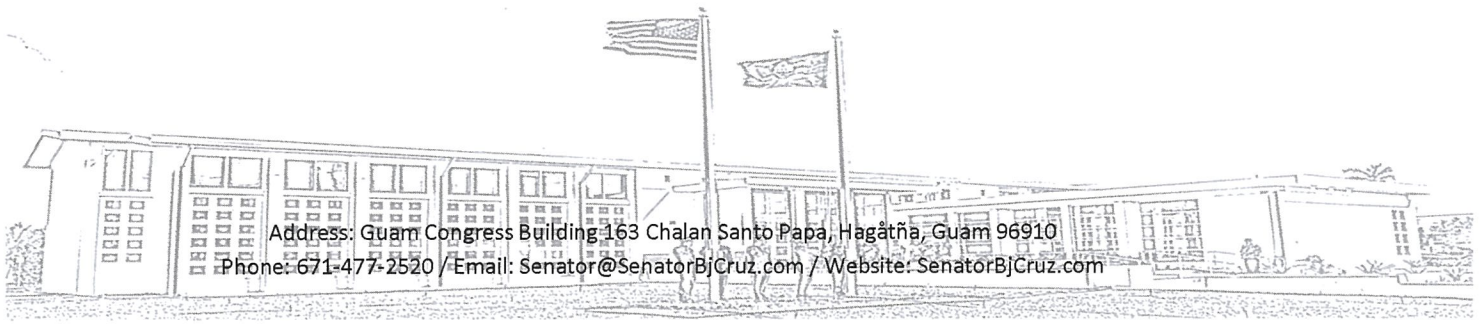
cc: Honorable Governor Eddie Calvo
Governor's Office, Chief of Staff (COS)
Governor's Office, Chief Financial Advisor (CFA)
Bureau of Budget and Management Research (BBMR)
Director, Department of Administration (DOA)

Senator Therese M. Terlaje, Vice-Speaker
Senator Régine Biscoe Lee, Legislative Secretary
Senator Dennis G. Rodriguez
Senator Frank B. Aguon, Jr.
Senator Fernando Barcinas Esteves

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Department of Youth Affairs

Wednesday, May 30, 2018
2:00PM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

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Ray Tenorio
Lieutenant Governor

DEPARTMENT OF YOUTH AFFAIRS

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Peter Alecxis D. Ada
Director
Krisinda Calvo Aguon
Deputy Director

May 30, 2018

The Honorable Benjamin F. Cruz
Speaker, 34th Guam Legislature
Chalan Santo Papa
Hagatna, Guam 96910

Good Afternoon Mr. Speaker (Mr. Chairman) and members of the 34th Guam Legislature. My name is Peter Alecxis Ada, Director of the Department of Youth Affairs and I am deeply honored to come before your committee to justify DYA's needs, operation and challenges.

We were given a budget ceiling of $5,907, 388.00 plus and an additional of $84,425.00 under the Healthy Future Funds. That amount combined, we can survive and operate come October 1, 2018 to September 30 of 2019. We only have two (2) Federal Grants consolidated into one. But its expenditure is specific to Prevention and nothing else.

Every division head administrator was given the opportunity to review their divisions operating budget. They all have a thorough understanding of what is to be presented here this afternoon. We are fully aware that we will never be able to get all the monies we need but we can work within the confines of our budget ceiling. We

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are anticipating a $300k lapse funds and these lapsed funds are from the Job's Act and Tax Cuts from FY18.

The Youth Correctional Facility is the main reason why DYA exist. The others support its mission. Unlike other departments and agencies, we are a 24/7 operation and we are prepared to accept clients who may be detained by GPD or other causes and our main mission is to ensure the safety of every child detained until guidance is issued by the Superior Court of Guam and in a few cases by the Office of the Attorney General. This division's budget if you notice in our budget, there are a number of positions identified but not funded and I am ready to answer if it is asked why is it still identified by position but showing a zero (0) funding. The Youth Correctional Facility's budget is $4,314,797 and the Superintendent is here to answer and all questions relatives to his divisions.

This division has a total of forty seven (47) Youth Service Workers. Six (6) are on Medical Profile and are currently being utilized in various areas in the department based on their doctor's certification. On the issue of Hazardous Pay, we are current with the exception of eight weeks that has not been paid. Night Differential pay and Uniform pay are current. We are doing our best to meet the requirements of the law. To give you an example, there is a standard shoe required to be used by all YSWs and

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each of those shoes cost between $75.00 in addition to $54.00 for pants and $30.00 for the shirts. In the past, the officers are given $150.00 for their entire uniform. Last year we increased the allowance to $275.00.

Senators as of 1 pm this afternoon, we have only _____ of confined clients. That's the lowest we have ever had on record. It is impossible to have a general Youth Service Workers meeting so we have to break the meeting based on their days off. As you are aware, whenever you call an employee to work, you do have to pay for that employee for that time that he is off. The Youth Service Workers would need to call a meeting on various issues. We may have to a minimum of two (2) a year or three (3) at the most. That is still considered overtime pay. Plus those employees who call in sick and would be required to call an employee who is off to come in and cover for that shortage. Each shift requires a total of nine (9) to twelve (12) employees per shift and depending on the time.

Then there's the Youth Development division who are the social workers and the three resource centers which are very effective. This division's budget is $1,239,542. I would be remiss not to mention that the Judiciary of Guam has helped us with a psychologist as well as an Individual and Family Therapist. We also get help from GDOE to provide education for those confined.

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Senators, let me say these past two (2) years we graduated four clients who originally had withdrawn from school, but we worked with them and I am proud to report that of the four, three (3) are out released and one has been transferred to DOC pending release.

I am sure you will soon be asking what plans do we have with the Talofofo property which was one the Cottage Home and we are ready to answer those questions. We are currently working with BBMR to look into DOI funding for the purchase of the new Cottage Home adjacent to the current DYA facility which we occupied by authorization from the OJJDP for the rental till September 30th of this year. We are concurrently working with BBMR to consider DOI funding for such purchase and to include the much needed Administration building which is 42 years old now. Our communication is doing very well.

There are three (3) Recourse Centers, one in Dededo, one in Mangilao and the other in Agat. The clients being serviced here are those referred to by the Superior Court and called AfterCare. We also serve the community by availing the use of computers to help them with their home school assignments and deterring them off the

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streets. We also service and students with Special Needs and the community. This past couple of months, we've gone out to the community for the Community Outreach Program and the most recent one was this past weekend. We do plan to reach every village in the months to come through the coordination and collaboration with the village mayors.

DYA's PREVENTION UNIT:

This unit comprises of a Program Coordinator under the Division of Youth Development, but currently assigned to the Director's Office. This unit's main function is to ensure that prevention methods are taken by reaching out to the youth of our island and empowering them to make positive choices. The Prevention Unit is also in charge of overseeing the Federal Grants received from the Office of JUVENILE Justice and Delinquency Prevention (OJJDP) focusing on ensuring full compliance to the JJDP Act.

There are two full time employees. One is a Program Coordinator III and the other is a Program Coordinator 1 doing the work of a P.C. 2.

Currently the Department only receives Federal Funds from OJJDP in the amount of $75,000.00 annually.

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This division oversees several programs; CHANSA, SCORE, Island Leadership Day and as I said earlier and hope to get the legislature to fund in the future for Summer Youth Employment. As I said earlier, we hope to be able to recruit for a new program coordinator to assist parents in parenting skills. We've discovered that many of our clients have identified the problem as being at home for a variety of reasons.

VOCATIONAL TRAINING SECTION which is also our ASO who is the financial office for the operation of the department. (See the attachment which details the entire duties and responsibilities which to include feeding the clients three (3) times a day/seven days a week.)

Mr. Chairman, over the past couple of months upon hearing of a budget cut and anticipating even more come FY19, we've initiated a number of cost cutting measures. Because the numbers of clients have decreased this past year and a half, we are able to shut down one unit to save power temporarily. We only turn on hot water heaters an hour in the morning and an hour for the clients evening shower. We've cut off a number of phones in each of the divisions. At the Resource Center, we had extended the operational hours to 6 p.m. but because of the budget cuts, we had to return to regular 5 pm.

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We've instructed all divisions to not use their air conditioners 2 hours in the morning and shutting them down and hour before quitting time in the main offices.

Mr. Speaker and Senators, I think I've given you a pretty good picture of how DYA operates and we reaffirm that we will be able to meet Option 1's budget of $5,907,388 plus the $84,425 from the Healthy Futures fund.

All of the division heads have joined me Mr. Chairman to answer any and all questions relative to our FY19 budget. Thank you so much for giving us this opportunity and be assured that the clients confined to DYA are all in safe hands.

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DIVISION OF VOCATIONAL REHABILITATION AND SUPPORT SERVICES (VRSS)

Consists of an Administrative Services Unit, a Culinary Unit, and a Maintenance and Supply Unit. This division oversees administrative services, property, supply, facilities management services, food preparation and handling, on-the-job vocational training to provide eligible clients to basic skills and a work environment for the various trades available, capacity building such as creating a resume', and workforce etiquette.

VRSS Filled Positions (10)

- 1 Administrative Services Officer who oversees this division
- Culinary Unit: one (1) Cook II and three (3) Cook I
- Mainteance Unit: one (1) Maintenance Specialist, one (1) Maintenance Worker
- Administrative Services Unit: One (1) Administrative Assistant, one (1) Data Control Clerk II, one (1) Supply Expediter

VRSS Vacant Positions (2) (GG-1s are currently in progress at DOA Recruitment Branch)

- Maintenance Leader
- Clerk Typist III

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The Clerk Typist III position was made vacant in March 2018 due to a sudden resignation of the incumbent for medical reasons. Since our department's staffing level is already at the minimum, it will be difficult to shift these duties to existing staff and since it is a full time job that requires full attention and consistency in handling payroll and other personnel matters, and is critical for the department's administrative operations.

A Maintenance Leader is needed as this unit was seven (7) personnel strong in the past, but throughout the years as the positions were vacated they became unfunded. Currently we have (2) employees in this unit, however, only one (1) employee is fit for duty while the other has medical restrictions. Adequate personnel in this unit is critical to support the operations, provide on-the-job training to eligible DYA clients, and to avoid possible grievances.

DYA was able to get the support of the Governor's Office to recruit both the Clerk Typist III and the Maintenance Leader since both are critical to our operations. We are able to accommodate these two (2) positions since we are anticipating lapse fund in our FY2018 funds.

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DYA may need additional continued funding for the Clerk Typist III position since DYA obtained the Governor's Office approval to recruit for a replacement after submission of our budget. The total amount for this position for salaries and benefits is $35,006.

VRSS MAJOR OBJECTIVES:

The Administrative Services Unit oversees administrative services for the department as it pertains to budgetary, and financial management and reporting, for appropriated and non-appropriated funds, grants-in-aid; personnel and training services; procurement services; property management and inventory control; payroll and human resource related services, i.e. record keeping, payroll reporting, document processing; and other administrative support services, such as liaise and coordinate computer and IT related matters with the Office of Technology, collect and track spending and utility consumption, federal reimbursements and deposits; provide administrative support to the Culinary and the Maintenance Units, receive and issue supply requests, ensure that supply stock are replenished and available, rotate stock using first in, first out method, track supply requests, provide courier services for the department and to expedite procurement requests and documents; provide in-house on-

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the-job vocational training to DYA clients who are eligible for the program to learn basics skills equivalent to General Office Clerk, resume' and capacity building, and workforce exposure.

The Maintenance Unit is responsible for maintenance and repair of 17 DYA facilities, most of the which are more than 40 years old with constant repairs needed - Delta, Echo, and Foxtrot Dorms, Galley, Intake, Gym, Liheng Famaguon School, DYA Lagu Resource Center in Dededo, DYA Haya Resource Center in Agat, DYA Kattan Resource Center in Mangilao, DYA Administrative Buildings A, B, and C, Cottage Homes Talofofo Buildings A, B,C, and Cottage Home in Mangilao; 16 government official vehicles; and responsible for the repair/maintenance of numerous yard and office equipment. Maintenance staff provide scopes of work for various repair projects and to obtain price quotations; maintain vehicle and A/Cs, as well as providing plumbing, electrical, masonry, and carpentry services; coordinate bigger projects required; provide in-house on-the-job vocational training of various trades, to learn basics such as A/C Cleaning, topping of fluids, tire rotation, etc. to DYA clients who are eligible for the program.

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Ray Tenorio
Lieutenant Governor

DEPARTMENT OF YOUTH AFFAIRS

Dipåttamenton Asunton Manhoben
Government of Guam
P.O. Box 23672
Barrigada, Guam 96921
Tel: (671)735-5010 Fax: (671)734-7536

Peter Alecxis D. Ada
Director
Krisinda Calvo Aguon
Deputy Director

The Culinary Unit ensures that food preparation and handling services are in compliance with USDOE Food and Nutrition Program, health and environmental policies and guidelines; provides three nutritional balanced meals daily to clients who are remanded to the department by court order, and during special activities; submits reporting of meal counts, bi-monthly milk allocation requests, daily menu production plan, maintaining logs to record food and equipment temperatures and other data collected for federally funded equipment; annual sanitary permit renewal, requests and prepares for bi-annual health inspections, annual statement of fact; update menus and recipes as required; provide in-house on-the-job vocational training to DYA eligible clients to learn basics equivalent to a Cook Assistant.

AMOUNT REQUESTED FOR VRSS OPERATIONS:

Fund Source General Fund	FY19 Request	FY2018 Auth.	Variance	% Incr./Decr
Salaries	$349,208	$347,593	$1,615	.46%
Overtime	$7,058	$9,118	-$2,060	-.22%
Benefits	$133,936	$129,069	$4,567	3.63%
Contractual	$217,919	$217,919	$0	0%
Supplies	$163,112	$163,112	$0	0%
Equipment	$22,411	$18,554	$3,857	17.21%
Drug Testing	$3,000	$3,800	-$800	-21%
Miscellaneous	$15,750	$12,500	$3,250	20.63%
Power	$151,385	$165,000	-$13,615	-8.25%

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Water	$31,500	$31,500	$0	0%
Telephone	$28,000	$32,000	-$4,000	-12.5%
Capital Outlay	$0	$22,000	-$22,000	-100%
Total	$1,123,279	$1,152,165	-$28,886	

CONTRACTUAL CATEGORY

Status quo request except for an increase for prior year obligation to pay hazardous hours worked, no additional funds requested for this category, DYA was able to redirect funds from other items within the category.

Operational requirements in this category will accommodate services such as nursing services for DYA clients, Individual, Marriage and Family Therapy service contract with the Judiciary of Guam, copier lease, maintenance for air conditioning installed in higher, harder to get to air conditioners, repair of air conditioners, repair of vehicles, building, and equipment.

Although the prior obligation for hazardous hours worked will be placed in this category, DYA is able to modify account to cover the shortfall which this obligation may have created in the personnel services categories.

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SUPPLY CATEGORY

Status quo request in this category. This category is used to procure food commodity; client medication; hygiene for client use; medical, janitorial, sanitation, office, culinary, automotive, hardware supplies; gov't official vehicle fuel; cooking fuel, etc.

EQUIPMENT CATEGORY

An additional $4,000 was added to this category to accommodate computer repair supplies such as internal batteries, replacement hard drives. This category will purchase replacement AC units at an average 6 units each fiscal year; replacement washer and dryer, replacement appliances for dorm use such as microwave, mini refrigerator for client medication and food, replacement computer battery backup, antivirus licenses, and walk-in chiller replacement parts.

DRUG TESTING CATEGORY

At $40 x 67 for Test Designated Positions random = $2,680; and $40 x 8 new = $320 for a total of $3,000

MISCELLANEOUS CATEGORY

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For Uniform Allowance for Law Enforcement (LE) staff in the Youth Corrections Facility at $350 x 45 LE staff = $15,750

DYA has paid the LE staff uniform allowance at $150 for existing staff, and $325 for new staff, however, for FY2019 DYA will authorize uniform allowance at $350 to accommodate a new set of class C uniform and possibly shoes and/or other accessories

UTILITIES CATEGORY

DYA was not able to fully fund the utilities category by $17,615, but hope that our conservation efforts will augment this anticipated shortfall.

361 Power savings at $1,300 x 7 months (started conservation efforts Feb 2018) = $9,100

363 Telephone savings of $300 x 7 months - $2100

Total Savings for Utilities $11,200 for FY2018

And anticipate a savings of $19,200 in FY2019

CAPITAL OUTLAY CATEGORY

At this time, DYA is working with the DOI Project Manager at BBMR in hopes to obtain DOI Capital Improvement Project funds to procure a new generator for our Main Compound in Mangilao and for a new administrative, maintenance and supply building. The existing generator is obsolete and DYA is unable to find a vendor locally

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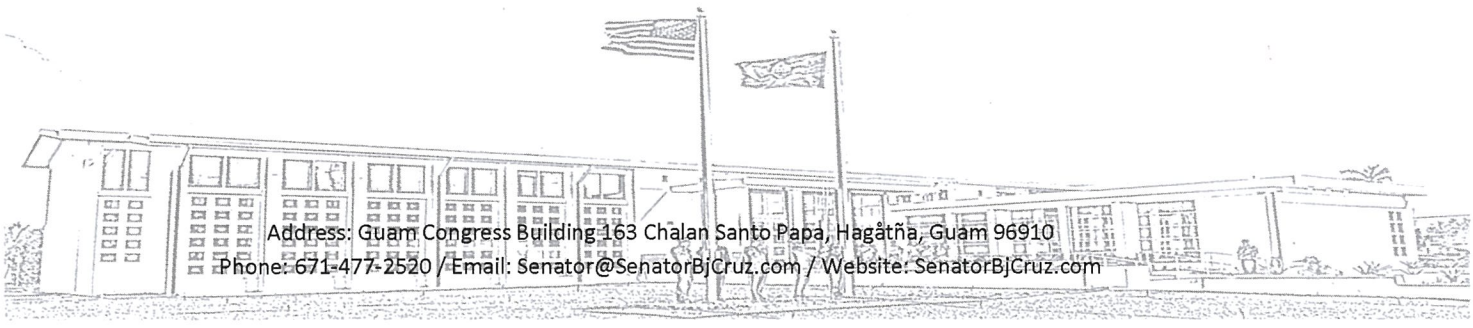
to procure the parts needed for repair. This is crucial for our 24 hour operations in the Youth Correctional Facility. Attached you will find photos of our administrative buildings that are more than 40 years old.

Moreover, DYA lacks at least one (1) 15 passenger van to ensure transportation of clients during any emergency situation and for transportation requiring more than 5 passengers at one time. Currently our one (1) 15-passenger van is inoperable pending major repairs to its transmission. DYA has made contact with the Department of Public Works to advise them of the need for their assistance to transport our clients in case of an emergency situation that requires evacuation.

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Guam Customs & Quarantine Agency

Friday, June 1, 2018
10:00AM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

CUSTOMS & QUARANTINE AGENCY, GUAM

Guam's First Line of Defense | Protecting Our Island, Our People, and Our Resources

Acting Director of Customs – Eric M. Palacios
Chief of Customs – Vincent SN Perez.

Date: May 31, 2018

To: Honorable Senators
34th Guam Legislature

From: Vincent SN Perez
Chief of Customs
Guam Customs & Quarantine Agency

Subject: Testimony on FY 2019 BUDGET for CQA

Hafa adai, Thank you for allowing us time to discuss our 2019 Budget submission for the Guam Customs & Quarantine Agency. My Name is Vincent S.N. Perez. I am the Chief of Customs.

The Guam Customs and Quarantine Agency is a semi-autonomous Government of Guam entity within the executive branch of government. The Agency enforces federal and local laws governing customs, agriculture, public health, as well as the application of taxation at the border. We protect against Communicable diseases, dangerous products, harmful pests and disease, counterfeit products, controlled substances, and to remain vigilant for the protection against the threat of terrorism by keeping watch over the borders of Guam.

The Customs and Quarantine Agency is Guam's First Line of Defense at our borders- we're entrusted by our nation, and the People of Guam to protect our island from communicable diseases, dangerous food harmful plant pests and diseases, illegal consumer goods, and illegal drugs.

On February 22, 2018, CQA's FY 2019 Budget request was submitted. However, CQA was given a budget ceiling of $14,931,837.00. It must be noted that this version of the budget is only able to fund current salaries and operations. This budget is insufficient to address the needs and gaps in the customs enforcement program.

Because of this, It was necessary for CQA to conduct a review of its shortfalls, and make adjustments as necessary. CQA then compiled and submitted a FY 2019 Budget Adjustment Request to the Legislature and the Office of the Governor. This request was for $34.9 million.

Everything that enters our island- whether it be passengers, cargo, airplanes, or boats, we inspect these items and protect our island from the dangers they pose... but we're more than just law enforcers, what we do has both a social, and economic impact upon virtually every aspect of our lives, from businesses that import and sell their goods, to police officers that fight crime on our streets, farmers that sell their crops in the market, and even the many families that fight the war on drugs in their own homes.

How well we do our jobs has a direct and lasting impact on all of us. As such, we play a major role not just on the safety of our island, but also on our economy- We are Guam's First Line of Defense.

Guam Customs has been increasingly relied on to perform many POST 911 mandates but with dwindling resources, it becomes much more challenging to ensure that our island and its people are well protected.

Over the last twenty years, our ability to fulfill our task has been impacted because of reduced personnel, training, equipment, vehicles, etc; aircraft are waiting for clearance, long lines and delays are commonplace in the customs area, and many important customs functions are impacted. Drugs are making its way past our borders. Our contraband seizures are down, and our agricultural seizures have decreased as well. These declines are also becoming evident within our community.

Our resources have been spread so thinly that our effectiveness has been impacted negatively. In 1998, we had 230 Officers to protect our borders, TODAY- we have 108 to provide this service.

In addition to typical customs concerns, there are national and homeland security concerns relating to the threat of terrorism which appeared, which increased the scope of the agency's mission without an adequate increase in technology, personnel, equipment, training, and supplies.

THIS IMPACTS OUR CAPABILITY TO PROVIDE EFFICIENT, EFFECTIVE AND EXPEDITED SERVICES.

Open the newspaper; Listen to the radio, or watch the evening news- people arrested for dealing drugs in their homes, cocaine washing up on our shores, Good people getting sucked into the evil life of drug use. Drugs are invasive, prevalent, and pervasive- taking over our communities, our families, and friends.

Open the paper, turn on the news- You'll read, hear, or watch news about Robberies, assaults, family violence, and murders. They can all be linked in one way or another to

drugs finding its way into our island. What has happened to our island home? Our community? Our island?

Despite our shortfalls, CQA has continued to leverage our resources to protect our island community ensuring everyone's safety. BUT, we need your help to get us where we need to be.

With sufficient funding, we can expect the benefits to begin- there'll be no more aircraft waiting at the gates... because we'll have officers there when the aircraft arrives... no more smuggling through our flight line and concourse areas... because we'll have officers there to detect and stop these activities too... and no more long lines in the customs area... because we'll have the right number of officers to process passengers quickly... and to catch those that are smuggling contraband... our officers can now provide our island community and our visitors with quality customer service.

In closing, with sufficient funding- We can dedicate more time to interviews, conduct more and quicker, effective and efficient inspections closing the porousness of our borders and delivering the service demanded to protect our people, our island and our resources.

Thank you.

Vincent SN Perez

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Public Defender Service Corporation

Wednesday, June 6, 2018
9:30AM



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June 6, 2018

The Honorable Benjamin J.F. Cruz
Speaker & Chairperson, Committee on
Appropriations and Adjudication
I Mina 'trentai Kuattro na Liheslaturan Guahan
Thirty-Fourth Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagatña, Guam 96910

Speaker Benjamin J.F. Cruz
JUN 05 2018
Time: 3:40 [ ] AM [ ] PM File No. 34-1990
Received By:

Subject: Testimony for the Guam Public Defender Service Corporation Fiscal Year 2019 Budget

Hafa Adai yan Manana Si Yu'os! Speaker B.J. Cruz, Oversight Chairwoman and Vice Speaker – Attorney Therese Terlaje as well as Members of the Committee on Appropriation and Adjudication. We thank you for the opportunity to provide the Public Defender Service Corporation's (PDSC) Fiscal Year 2019 Budget Request which will sustain the level of legal services the Corporation provides Guam's less fortunate population.

For FY2019, PDSC is seeking an appropriation level of $4,701,750 for its operations from the General Fund. Approximately $4.196M is for personnel and $504K is for operational costs that include contractual services. Based on the mission of the organization, 76% of the Corporation's personnel cost are for professional staff who work directly with the attorneys to provide services for legal indigent defense. The remaining 24% in personnel cost are for management and administrative support staff who provide support for PDSC and the Alternate Public Defender in order to meet its core duties and responsibilities. The budget allocation for the Corporation's FY2019 budget is as follows:

Fund Source/ General Fund	FY2019 Request	FY2018 Authorized	Variance	% Inc. / (Decr.)
Personnel	$4,196,752.00	$3,813,893.00	$382,859.00	9%
Operations	$504,998.00	$527,480.00	($22,482.00)	(4.26%)
Total	**$4,701,750.00**	**$4,341,373.00**	**$360,377.00**	**8%**
FTE(s)	53	53	0	

The core mission of PDSC is to ensure equal access to justice and the protection of individual rights by providing legal representation and services to persons who cannot afford a private attorney. The Corporation accomplishes its mission by:

- Protecting the rights of its clients, guaranteeing that they receive equal protection under the law, regardless of race, creed, national origin or socio-economic status, and ensure that all ethical and constitutional responsibilities and mandates are fulfilled.
- Obtaining and promoting dispositions that are effective in reducing recidivism, improving clients'

well-being and enhancing quality of life for all including resolving to disposition 90% of all felony cases, except those designated as complex cases, within 180 days of arraignment or case assignment with no reduction in the quality of legal representation.

- Enhancing the professionalism and productivity of all staff, including producing the most respected and well-trained attorneys in the indigent defense community, and working to achieve recognition as an effective and dynamic leader within the community responsible for legal representation of indigent residents within the territory.
- Working in partnership with other departments and/or agencies to improve access to justice and develop rational justice system policies.
- Performing legal obligations in a fiscally responsible manner by reducing unnecessary personnel and/or operational expenses throughout any given fiscal year.

The Corporation's organization consists of divisions which are broken down as follows:

Administrative Support Divisions	Legal Support Divisions
Administration	Attorneys
Fiscal Service	Investigators
Personnel Management	Legal Secretarial
Management Information System (MIS)	Process Services
Records Management & Prop. Control	Legal Clerical
	Paralegal

Administrative Support Divisions

Administration

PDSC's Administration manages and administers the operations of PDSC's Administrative and Legal Support Divisions in order to fulfill the mandates set forth in 12 GCA, Chapter 11 (Public Defender Service Corporation Act), and focuses on the effective and efficient delivery of legal representation for the indigent residents of Guam. The Corporation continuously strives to live up to its mandate and extend services beyond Criminal Defense to include Civil/Domestic Matters. The Corporation believes that through its persistence in working with Department of Public Health & Social Services, PDSC will be able to obtain the Seniors' Contract in FY2019 that will help increase PDSC's services beyond Criminal Matters.

Administration's Category	FY2019 Request	FY2018 Authorized	Variance	% Inc. / (Decr.)
Personnel	$599,797.00	$539,929.00	$59,868.00	10%
Operations	$317,019.00	$358,172.00	($41,153.00)	-13%
Total	**$917,019.00**	**$898,101.00**	**$18,918.00**	**2%**
FTE(s)	5	5	0	

A total of $917,019 is requested for Administration for FY2019 which is an increase of 2% compared to FY2018 in the amount of $18,918. The increase requested is the organic growth that correlates with salaries and benefits for five (5) employees [two (2) unclassified positions – Executive and Deputy Directors and three (3) classified positions – Administrative Director, Program Coordinator and an Administrative Assistant]. For Operations, there is a decrease in the amount requested for FY2019 by 13% from $358,172 to $317,019. The major objective of this

division is to develop and promote efficiencies throughout the organization, thereby ensuring equal protection of PDSC clients' lawful rights in accordance with prescribed laws, ethics, rules and regulations.

Fiscal Services

This division operates under the provisions identified in Section 11113, Chapter 11, 12 GCA governing fiscal matters. It is responsible for providing fiscal management services in accordance with prescribed laws and regulations. Not only does this section service the PDSC, but also handles the financial affairs of the Alternate Public Defender (APD) – an independent division of the PDSC. When applicable, Fiscal Services handles funds provide as a sub-grantee under the STOP Violence Against Women federal grant program administered through the Governor's Office. The division's functions include providing efficient and effective payroll and vendor processing of checks, the procurement of supplies, materials, and equipment, and the maintenance of the accounting system and financial records for both PDSC and APD. Additionally, this section assists management of both PDSC and APD in the compilation of data required for the preparation of the Corporation's and APD's annual budget. The major objective of this section is to provide accurate financial statements as well as reporting and accountability to management of both PDSC and APD.

Fiscal Services Category	FY2019 Request	FY2018 Authorized	Variance	% Inc. / (Decr.)
Personnel	$142,586.00	$115,246.00	$27,340.00	19%
Operations	$22,390.00	$20,390.00	$2,000.00	9%
Total	**$164,976.00**	**$135,636.00**	**$29,340.00**	**18%**
FTE(s)	2	2	0	

Personnel / HR Services

Under the provisions of Title IV, Chapter 4, Guam Code Annotated, Personnel Services' function is to provide professional and efficient personnel services to the Corporation in the program areas of recruitment, classification and compensation, employee records, employee benefits and training services. The major objective of this section is to provide a personnel system for management and employees ensuring compliance with Merit System principles, rules, regulations and laws affecting employment with the government of Guam.

Personnel / HR Category	FY2019 Request	FY2018 Authorized	Variance	% Inc. / (Decr.)
Personnel	$87,613.00	$75,836.00	$11,777.00	13%
Operations	$8,590.00	$8,590.00	-	0%
Total	**$96,203.00**	**$84,426.00**	**$11,777.00**	**12%**
FTE(s)	1	1	0	

Management Information System (MIS) Services

The automation and management information systems needs of PDSC and APD is handled by this section. It provides technical support in the implementation and maintenance of computer hardware and software systems and equipment. In addition to technical support, MIS ensures that appropriate data is collected from the various sources, processed and reported to management so that data is available to validate improvements within the organization. Based on the information provided, management is able to make decisions to improve processes within the organization.

MIS Category	FY2019 Request	FY2018 Authorized	Variance	% Inc. / (Decr.)
Personnel	$168,289.00	$147,825.00	$20,464.00	12%
Operations	$57,750.00	$48,950.00	$8,800.00	15%
Total	**$226,039.00**	**$196,775.00**	**$29,264.00**	**13%**
FTE(s)	2	2	0	

Records & Property Control

This division provides for the management of client records as mandated by Article 6, 5 GCA and the PDSC Board of Trustees Resolution No. PDSC 05-04 governing records management. In FY2017, the Corporation brought to the Board of Trustees the need to store records digitally, allowing for the destruction of physical files after the 7-year retention period. Today, PDSC's case management system, ABACUS, is a replica of the clients' physical files. The electronic storing of client records on ABACUS has reduced the storing of files in every nook and cranny throughout the office. Through BOT Resolution No. 05-17, the retention and archiving of files through ABACUS has increased efficiency as well as reduced the amount of space required for the retention of physical files. In addition to the custody of client files, this section is responsible for the inventory and accountability of PDSC office equipment and property.

Records & Prop. Control Category	FY2019 Request	FY2018 Authorized	Variance	% Inc. / (Decr.)
Personnel	$96,528.00	$92,085.00	$4,443.00	5%
Operations	$9,760.00	$12,500.00	($2,740.00)	-28%
Total	**$106,288.00**	**$104,585.00**	**$1,703.00**	**2%**
FTE(s)	2	2	0	

The major objective of this division is to provide for an efficient and effective records filing, management, storage and disposal system, so that client information is consistently updated and adequately stored for ease of retrieval when the need arises. Also, periodic inventories of all office equipment and fixed assets are performed and listed in order to keep track of what the Corporation owns for accountability and auditing purposes.

Legal Support Divisions

Attorneys

PDSC attorneys (Assistant Public Defenders) provide effective legal consultation and services to indigent persons in the territory within prescribed ethics, standards and goals. In order to carry out the mission of the PDSC in providing these services, and to comply with the guidelines set forth in the Guam Rules of Professional Conduct, as well as the goals set relative to the recommended caseload per attorney, per year – adequate staffing levels and support services are imperative to achieve the mission of the Corporation.

Attorneys' Category	FY2019 Request	FY2018 Authorized	Variance	% Inc. / (Decr.)
Personnel	$1,527,010.00	$1,413,651.00	$113,359.00	7%
Operations	$52,002.00	$53,083.00	($1,081.00)	-2%
Total	**$1,579,012**	**$1,466,734.00**	**$112,278**	**7%**
FTE(s)	14	14	0	

Based on the Corporation's efforts to remain fiscally responsible, as seasoned Attorney 4's (Levels 5-8) retired or relocated, the PDSC recruited experienced professionals in the private sector or through the Attorney General's Office at lower levels than that of their predecessors. This allows the Corporation's attorneys to reduce their caseload providing increased quality of services to PDSC clients. For FY2017 and FY2018, more criminal cases went to trial with greater success rates compared to the past. Additionally, the Corporation is filing more appeals in the Supreme Court. We have also been appointed to represent indigent clients in writs of habeas corpus matters that involve ineffective assistance of counsel.

The major objective of PDSC attorneys is to safeguard individual rights in all criminal and related matters, from arrest or threat of confinement through all stages of the criminal proceedings. Pursuant to this objective, the primary function of the Corporation is to provide the assistance of effective counsel in all criminal and related proceedings. We currently appear at magistrate hearings six days a week.

In reviewing the Attorney General of Guam's FY2019 Budget Request, they have 25 attorneys in their prosecution division compared to PDSC's 16 attorneys. The FY2019 budget amount the OAG's office is requesting for at staff size 60 professionals – not to include the administrative support team that handles their HR, Records, MIS and Fiscal responsibilities – totals $4,680,179 compared to PDSC's $4,701,750; which is $21,571 more than that of the OAG's. In the case, the scales of justice is not quite balanced as there are more resources available at the OAG's compared to that of the Public Defender Service Corporation .

Investigations

This section with PDSC involves the rendering of investigative/technical assistance to attorneys in the preparation of client cases by conducting research and investigative activities (e.g., interviews with witnesses, examination and evaluation of evidence, etc.). PDSC's investigation division provides the attorneys with critical and objective information which serves as the basis for the appropriate course of action in the representation of clients. The major objective of this section is help gather and analyze evidence in criminal trials and provide such information to the assigned attorney in order to help with their legal strategy and defense.

Investigations' Category	FY2019 Request	FY2018 Authorized	Variance	% Inc. / (Decr.)
Personnel	$458,834.00	$432,530.00	$26,304.00	6%
Operations	$10,600.00	$15,350.00	($4,750.00)	-45%
Total	**$469,434.00**	**$447,880.00**	**$21,554.00**	**5%**
FTE(s)	5	5	0	

While this division has requested for an additional investigator as well as leased vehicle for FY2019, management has made a conscious decision to reduce operational expenses as well as defer from requesting for any additional personnel until such time that GovGuam's financial posture improves in preceding years. Once management assesses that there is a necessity to budget for an additional investigator and/or vehicle, such request will be added to proceeding budgets.

Legal Secretarial Services

This division is responsible for legal secretarial and clerical support to staff attorneys representing indigent persons charged with criminal offenses. The duties for this division include, but are not limited to a full range of legal secretarial functions; edit and proofreading initial drafts of motions and briefs utilizing knowledge of legal terminology; generate table of contents and table of authorities for briefs; prepare correspondence and pleadings for attorneys; prepare pleadings indexes; maintain court and attorney calendars; arrange meetings or telephone calls between attorneys and clients; organize case files and handle case management functions as assigned; as well as receive and assist incoming telephone calls from clients and the general public for their assigned attorneys. In addition to the day-to-day client service duties, this division is expected to liaise with other divisions within the Corporation or outside the organization relative to client representation.

Legal Sec. Serv. Category	FY2019 Request	FY2018 Authorized	Variance	% Inc. / (Decr.)
Personnel	$713,513.00	$671,701.00	$41,812.00	6%
Operations	$7,550.00	$6,850.00	$700.00	9%
Total	**$721,063.00**	**$678,551.00**	**$42,512.00**	**6%**
FTE(s)	14	14	0	

There is a vacancy for a Legal Secretary 1 for FY2018 that the Corporation is requesting for funding in FY2019. Although the PDSC announced the vacancy and has an eligibility list for the current fiscal year, the position remains vacant until such time GovGuam finances improve.

Process Services

Responsible for the fulfillment of statutory and procedural requirements of the legal process through service and notification of all parties involved in the representation of a PDSC client. Physical receipt of all documents from the court and Attorney General's Office relative to a client's given case is recorded by this section and inputted into ABACUS. Through this function completed by this Process Services, delays in the handling of PDSC client cases are reduced improving competent representation of clients. Additionally, this division delivers documents to various entities, retrieves court documents and other correspondence from external PDSC file boxes, and then ensures prompt recording and distribution of such documents. In previous fiscal years, the service of subpoenas was a shared responsibility with the Investigations section. At the start of calendar year 2017, the service of subpoenas became the sole responsibility of the Process Service section keeping this section busy and out in the field.

Process Services Category	FY2019 Request	FY2018 Authorized	Variance	% Inc. / (Decr.)
Personnel	$114,600.00	$108,972.00	$5,628.00	5%
Operations	$9,480.00	$8,280.00	$1,200.00	13%
Total	**$124,080.00**	**$117,252.00**	**$6,828.00**	**6%**
FTE(s)	2	2	0	

Legal Clerical/Front Office Services

Initial client contact is through the Legal Clerical section as they assist to determine client eligibility as well as potential conflict as mandated by law for legal representation by PDSC. In addition to being the first line of client contact, Legal Clerks perform administrative support services such as reception, telephone operations, and receipt and delivery of documents. Its function is critical in order to provide

efficient service to the public, and effective administrative services to the overall mission of the Corporation. Other duties include securing copies of all court paperwork and obtain missing information from the court or appropriate agency/department, provide all needed paperwork to the appropriate secretary to build case file, maintain accurate knowledge of indigent guidelines and qualification requirements.

Legal Clerical Services Category	FY2019 Request	FY2018 Authorized	Variance	% Inc. / (Decr.)
Personnel	$235,524.00	$216,118.00	$19,406.00	8%
Operations	$4,750.00	$7,750.00	($3,000.00)	-63%
Total	**$124,080.00**	**$117,252.00**	**$6,828.00**	**6%**
FTE(s)	5	5	0	

Helping to reduce expenses, PDSC has kept one (1) FTE, Office Clerk, position filled by a LTA. This has helped stagnate the expense for this particular position in FY2018 and into FY2019. Another position the Corporation has not filled in this section is for a Legal Clerk II position. While the PDSC announced the vacancy and has an eligibility list, the position remains vacant until such time that GovGuam finances improve.

Paralegal Services

The Paralegal Services division helps ease the attorneys' workload and supports them to be better prepared for trial. In Guam, the OAG's prosecution division has eight (8) paralegals in their section. Based on the fact that PDSC attorneys provide greater contact hours with their clients in addition to having larger caseloads, it has proved vital for the Corporation that a Paralegal I is a part of PDSC's FY2018 staffing pattern. In FY2019, the PDSC would like audit this professional's Known Promotion Potential (KPP) so that this individual could inevitably become a Paralegal II. The Corporation would also like to add a Paralegal I to the Civil/Domestic Division – which may be possible through Department of Public Health & Social Services' Seniors' Contract.

The paralegals assist the attorneys in conducting legal research, interview witnesses, draft legal pleadings and file court documents in addition to putting together trial exhibits and binders. In terms of improving efficiencies, the Corporation has created a strong team of attorneys who rely on the paralegal. Should the PDSC be able to hire another paralegal in future fiscal years, the Corporation is confident that there will be increased success in client representation.

Paralegal Serv. Category	FY2019 Request	FY2018 Authorized	Variance	% Inc. / (Decr.)
Personnel	$52,455.00	$36,976.00	$15,479.00	30%
Operations	$4,904.00	$5,592.00	($688.00)	-14%
Total	**$57,359.00**	**$42,568.00**	**$14,791.00**	**26%**
FTE(s)	1	1	0	

Reviewing the aforementioned divisions' budget requirements for FY2019, the PDSC tried to reduce operational expenses in order to accommodate organic growth obligations (employee increments and benefits) calculated for the upcoming fiscal year. The amount required to fund the Corporation's organic growth for FY2019 totals $360,377, an 8% increase over the PDSC's FY2018 authorized budget. While the increase may appear significant, 8%, compared to the current fiscal year's budget levels, PDSC

did not receive the amount requested for its organic growth in the amount of $249,562. Comparatively speaking, if PDSC was given the actual requested amount in FY2018 for organic growth, the actual increase for FY2019 would be only a 3% increase.

Realizing that GovGuam's current finances are dire, PDSC continues to operate within its means – reducing expenses and only procuring items that are necessary for effective as well as efficient legal representation of indigent defense clients. The Guam Public Defender Service Corporation thanks *I Mina'trentai Kuåttro na Liheslaturan Guåhan* for the opportunity to provide testimony supporting the Corporation's Fiscal Year 2019 Budget Request. PDSC's management team remains committed to cooperating and doing what is required to help with the fiscal stabilization of GovGuam. Should there be any particulars required of PDSC to help contribute to the government's financial stabilization for the upcoming fiscal year, the Corporation looks forward to working with the Legislature in achieving such objective.

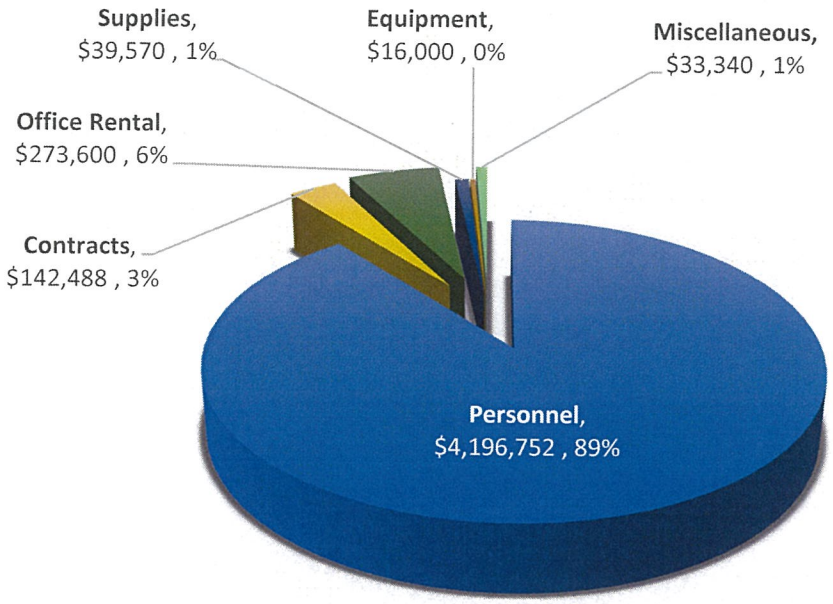
Senseramente,

STEPHEN P. HATTORI
Executive Director

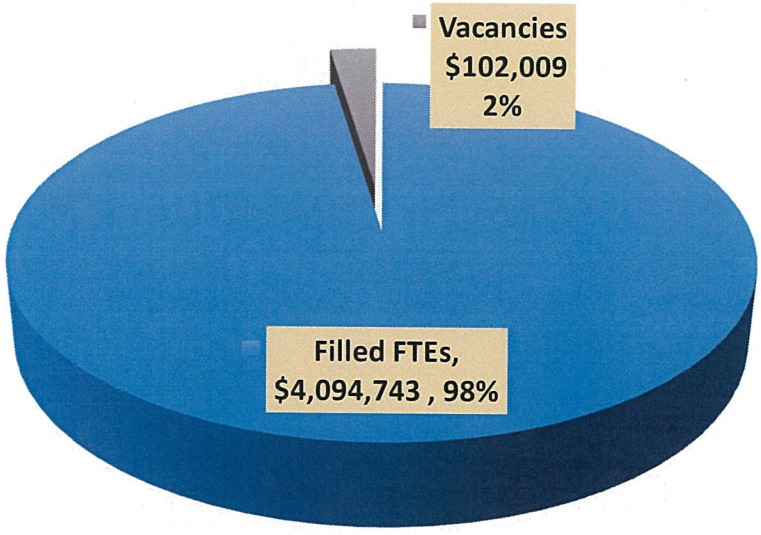
Attachments

PDSC FY2019 BUDGET REQUEST

General Fund Request - Budget Allocation



General Fund Request



FY2019 Budget Request

Presented by
Stephen P. Hattori, Executive Director
and
Cathy Gogue, Administrative Director

Public Defender Service Corporation
Kotperasion Setbision Defensot Publeku

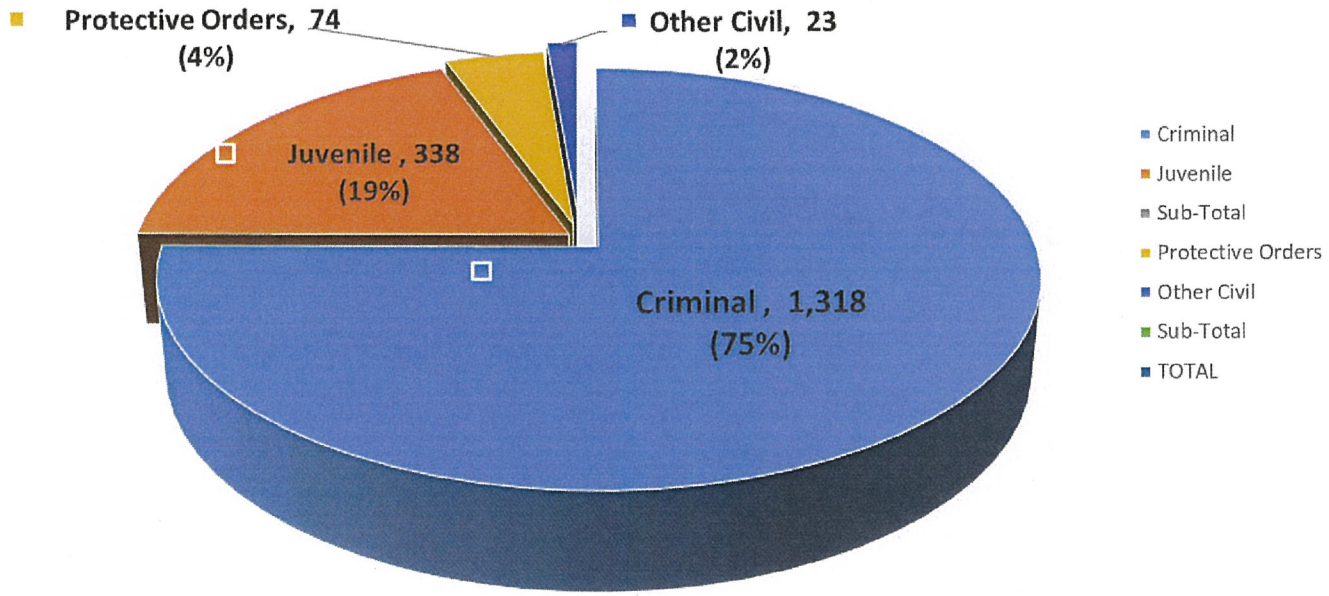
PDSC Mission

As public servants, the Public Defender Service Corporation exists to provide effective legal assistance to those unable to afford private counsel, thereby ensuring equal protection of their lawful rights, in accordance with prescribed ethics, laws, rules and regulations.

Accomplishments

- NLADA Grants for Capacity Building & Strategic Planning
- Attorney Workload Matrix – Courtroom Teams
- Improved Case Management System (AbacusLaw)
- Increase in Community Outreach/Awareness
- Trial Clinic – PDSC/APD Attorneys/Investigators

Types of Cases Opened (FY2017)



Cost Per Case	No. of Cases	Total Cost	Cost Per Case
Private Attorney Panel (PAP)	296	$851,760.00	$2,877.57
PDSC Attorney Cost	1,753	$1,543,150.00	**$880.29**
TOTAL COST	**2,049**	**$2,397,910.00**	**$3,757.86**

PDSC vs. Office of the Attorney General of Guam

DIVISION	OAG	PDSC
Prosecution / Criminal (Attorneys) / Sr. Law Clerk	23 / 1	12
Prosecution / Criminal (Paralegals)	8	1
Prosecution / Criminal (Admin. Supervisor)	1	1
Prosecution / Criminal (Investigators)	11	5
Prosecution / Criminal (Secretaries)	6	14
Prosecution / Criminal (Legal Clerks)	6	4
Prosecution / Criminal (Admin. Support Staff)	15	12
Juvenile (Attorneys)	5	4
Juvenile (Investigators)	2	0
Juvenile (Support Staff)	4	0
TOTAL PERSONNEL	**82**	**53**

PDSC vs. Office of Attorney General of Guam

FY2018 Numbers

- Number of Attorneys in Trial = 30 Attorneys
- Actual Trials = 26 (Less Seasoned Trial Attorneys 2nd Chaired)
- Successful Outcomes for Indigent Defense – 22 Cases
- 37 Additional Cases Prepared for Trial

PDSC vs. Office of Attorney General of Guam

FY2017 PDSC Investigation Numbers

Type of Case	Total
Criminal	743
Civil	23
Juvenile	8
Traffic	0
Total	774

PDSC vs. Office of Attorney General of Guam

FY2017 PDSC Investigation Numbers

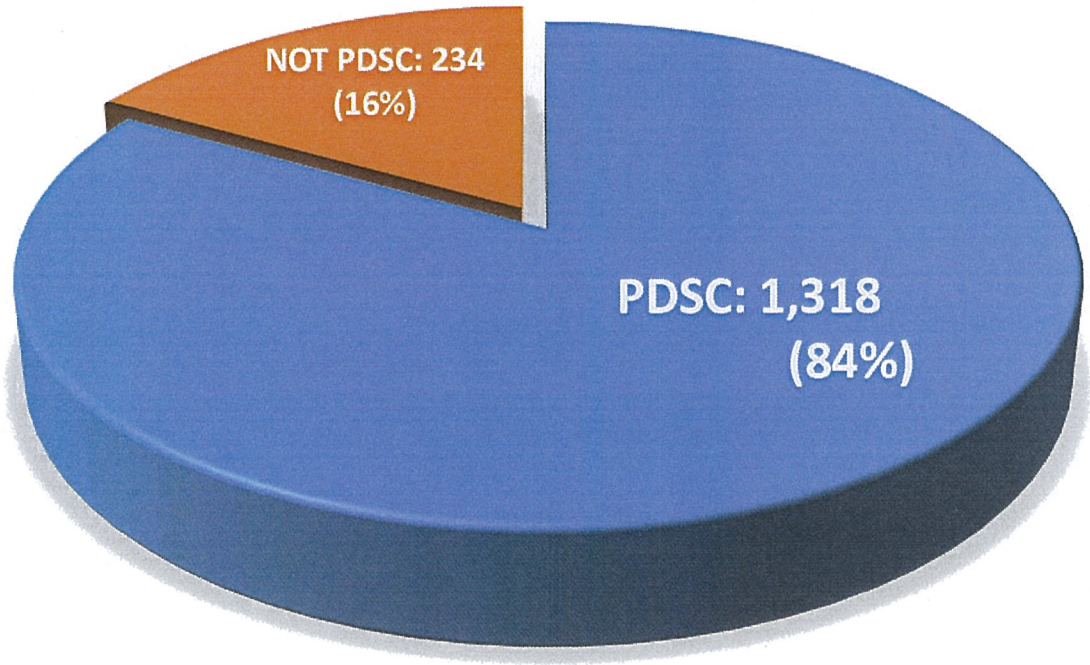
Measures/Tasks	Total	Hours
General Investigation (INV assignments, reviews, research, findings, defense strategy, Abacus work)	2215	1889
Interviews (witness, victim, clients, etc)	1384	1144
Court Appearence (trials, testimony, etc)	63	263
Subpoena actions (service, non-service, attempts, etc.)	232	205
Affidavits/Declarations/Waivers/Written Statements	149	148
Notary Acts	32	24
Referrals (TPCs, victims, witnesses, clients, etc)	556	412
Totals	***4631***	***4085***

BUDGET SUMMARY: OAG vs. PDSC
PROSECUTION / JUVENILE

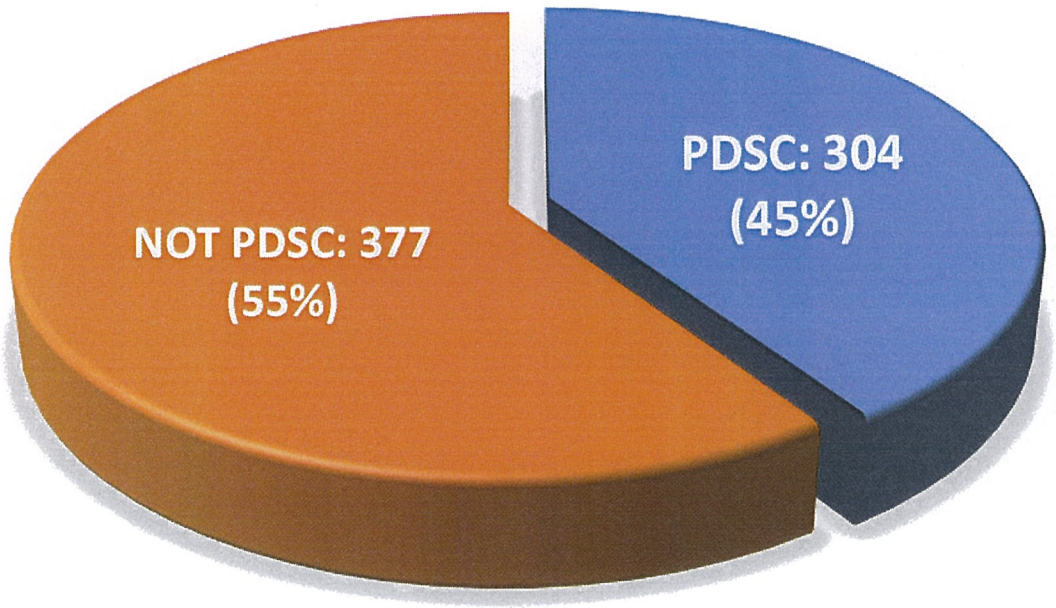
DESCRIPTION	FY2019 Request OAG's	FY2019 Request PDSC	DIFFERENCE	%
Attorneys (Prosecution)	$2,113,392	$1,579,012	$535,380	**26%**
Juvenile	$973,532	-	$973,532	**100%**
TOTAL REQUEST	**$3,086,926**	**$1,579,012**	**$1,508,912**	**49%**

Total Prosecution's Budget for FY2019 = $4,680,179
Total Juvenile Budget for FY2019 = 973,532
Total PDSC Budget for FY2019 = $4,701,750

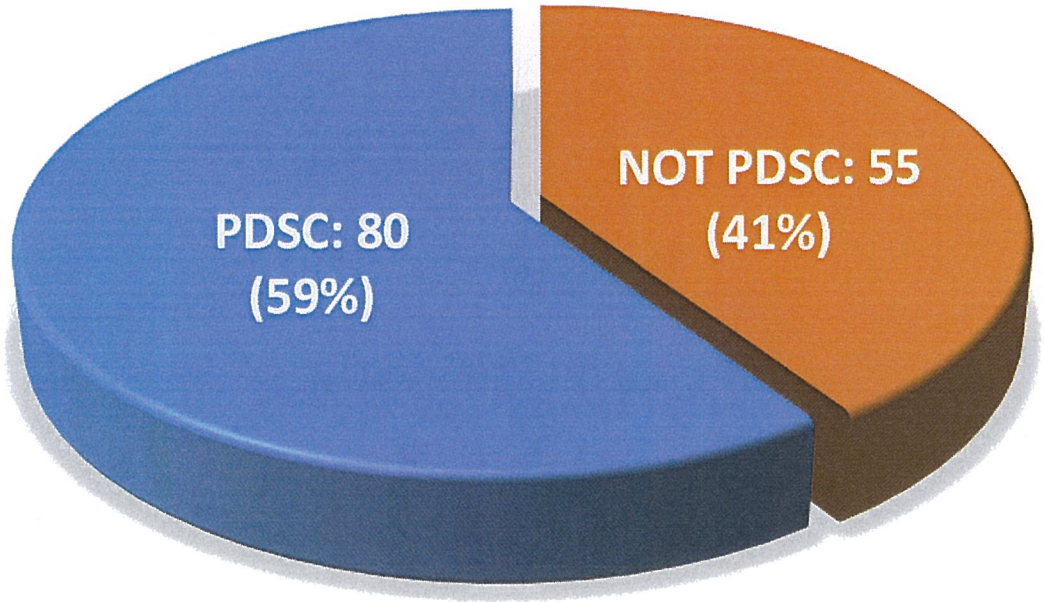
TOTAL CRIMINAL CASES: 1,497
Judiciary of Guam (2017)



TOTAL JUVENILE CASES: 681
Judiciary of Guam (2017)



TOTAL PROTECTIVE ORDERS: 135
Judiciary of Guam (2017)



BUDGET SUMMARY: PERSONNEL SERVICES

Line #	DESCRIPTION	FY2017 EXPENDITURES & ENCUMBRANCES	FY2018 AUTHORIZED REQUEST	FY2019 REQUEST	DIFFERENCE	%
111	Regular Salaries, Increments and Special Pay	$2,708,828	$2,795,283	$3,105,479	$310,196	**11%**
112	Overtime	-	-	-	-	-
113	Benefits	$778,720	$843,484	$913,798	$70,314	**8%**
114	Insurance Benefits (Medical, Dental, Life)	$165,071	$175,126	$177,475	2,349	**1%**
TOTAL PERSONNEL SRVS. (Exclude Prior Year)		**$3,652,619**	**$3,813,893**	**$4,196,752**	**$382,859**	**9%**

PERSONNEL SERVICES

NEEDED INCREASE IN PERSONNEL COSTS FOR FY2019

$382,859

(Organic Growth)

BUDGET SUMMARY: OPERATIONS

Line #	DESCRIPTION	FY2017 EXPENDITURES & Encumbrances	FY2018 AUTHORIZED LEVEL	FY2019 REQUEST	DIFFERENCE	%
220	TRAVEL – Off-Island/Local	-	-	-	-	-
230	Contractual Services	$121,600	$125,955	$142,668	$16,533	13%
233	Office Space Rental	$273,600	$273,600	$273,600		-
240	Supplies and Materials	$36,890	$28,000	$39,570	11,570	41%
250	Equipment	$7,372	$51,470	$16,000	(37,470)	-69%
270	Worker's Compensation	-	-	-	-	-
271	Drug Testing	$200	$2,000	$400	(1,600)	-80%
280	Sub-Recipient/Sub grant	-	-	-	-	-
290	Miscellaneous	$56,065	$46,455	$32,940	(13,515)	-29%
TOTAL OPERATIONS		**$495,727**	**$479,138**	**$568,758**	**($22,482)**	**-4.26%**

OPERATIONS

Line #	DESCRIPTION	FY2017 EXPENDITURES	FY2018 AUTHORIZED	FY2019 REQUEST	DIFFERENCE	%
230	Contractual Services	$121,600	$125,955	$142,668	$16,533	13%

$16,533 Contractual Services:

- Malpractice Ins., Westlaw, Equip. Maint., Email Hosting Service, Abacus, Off-site Data Back Up (Carbonite)

OPERATIONS

Line #	DESCRIPTION	FY2017 EXPENDITURES	FY2018 AUTHORIZED	FY2019 REQUEST	DIFFERENCE	%
240	Supplies & Materials	$36,890	$28,000	$39,570	$11,570	41%

$39,570 SUPPLIES & MATERIALS:

- Anticipated increase in the use of office materials and supplies that may correlate with Department of Public Health & Social Services' Seniors' Contract that we hope to attain in FY2019. Additionally, we have received technical grants from the National Legal Aid & Defender Association (NLADA) that will assist us with capacity building and refining our Strategic Plan.

OPERATIONS

Line #	DESCRIPTION	FY2017 EXPENDITURES	FY2018 AUTHORIZED	FY2019 REQUEST	DIFFERENCE	%
250	Equipment	$7,372	$51,470	$16,000	($35,470)	-69%

$16,000 Equipment

EQUIPMENT	FY2019
Replace Obsolete Workstation	$11,000
Replace Obsolete Battery Back-up	$1,000
External Drives for Back-up	$2,000
Printer for New Accounting Software	$2,000

OPERATIONS

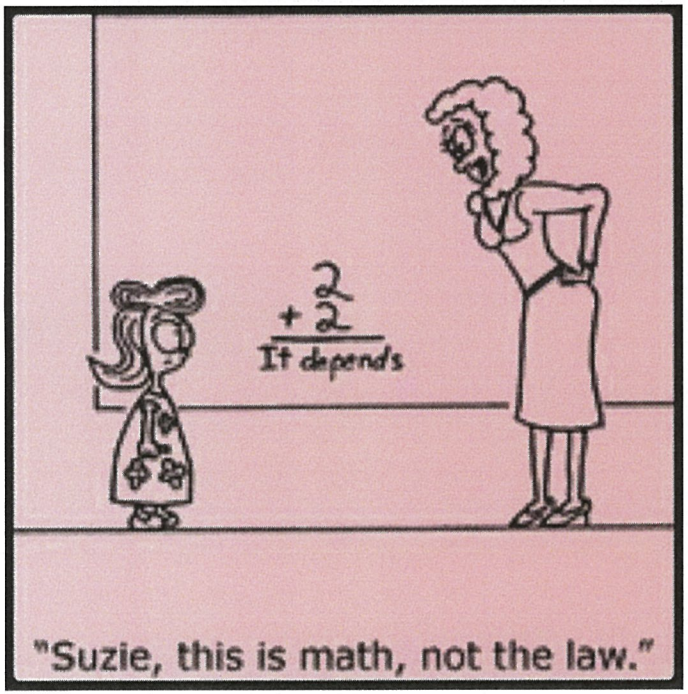
Line #	DESCRIPTION	FY2017 EXPENDITURES	FY2018 AUTHORIZED	FY2019 REQUEST	DIFFERENCE	%
290	Miscellaneous	$56,065	$46,455	$32,940	($13,515)	-29%

$32,940 MISCELLANEOUS

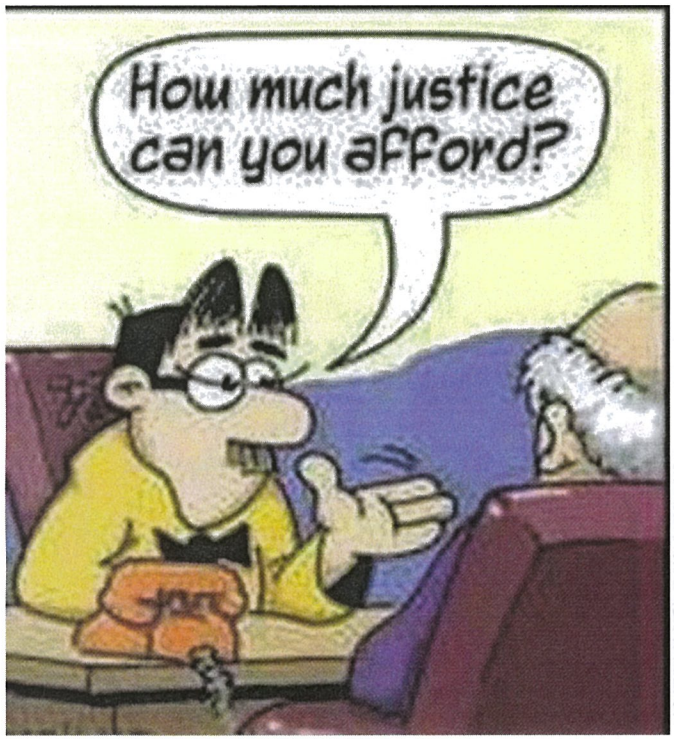
MISCELLANEOUS	FY2018	FY2019	DIFFERENCE
Guam Bar Association Dues	$5,100	$5,100	-
Professional Dues for NACDL/NLADA	$200	$200	-
Local Training for Attorneys & Staff	$26,000	$11,000	$5,000
Publications: Job Announcements, BOT Meeting, IFB/RFQs	$11,000	$7,300	$3,700
Legal Subscriptions used as References for Attorneys	$2,100	$2,100	-
Stipends for Board Members ($3,000) & BOT Expenses ($2,000)	$5,000	$5,000	-
Bank Charges for Payroll Fees	$1,300	$1,300	-
Special Fees: Process Server Appointments, Police Clear.	$650	$650	-
Membership: SHRM ($190); AGA ($100)	$290	$290	-

INCREASE FOR FY2019

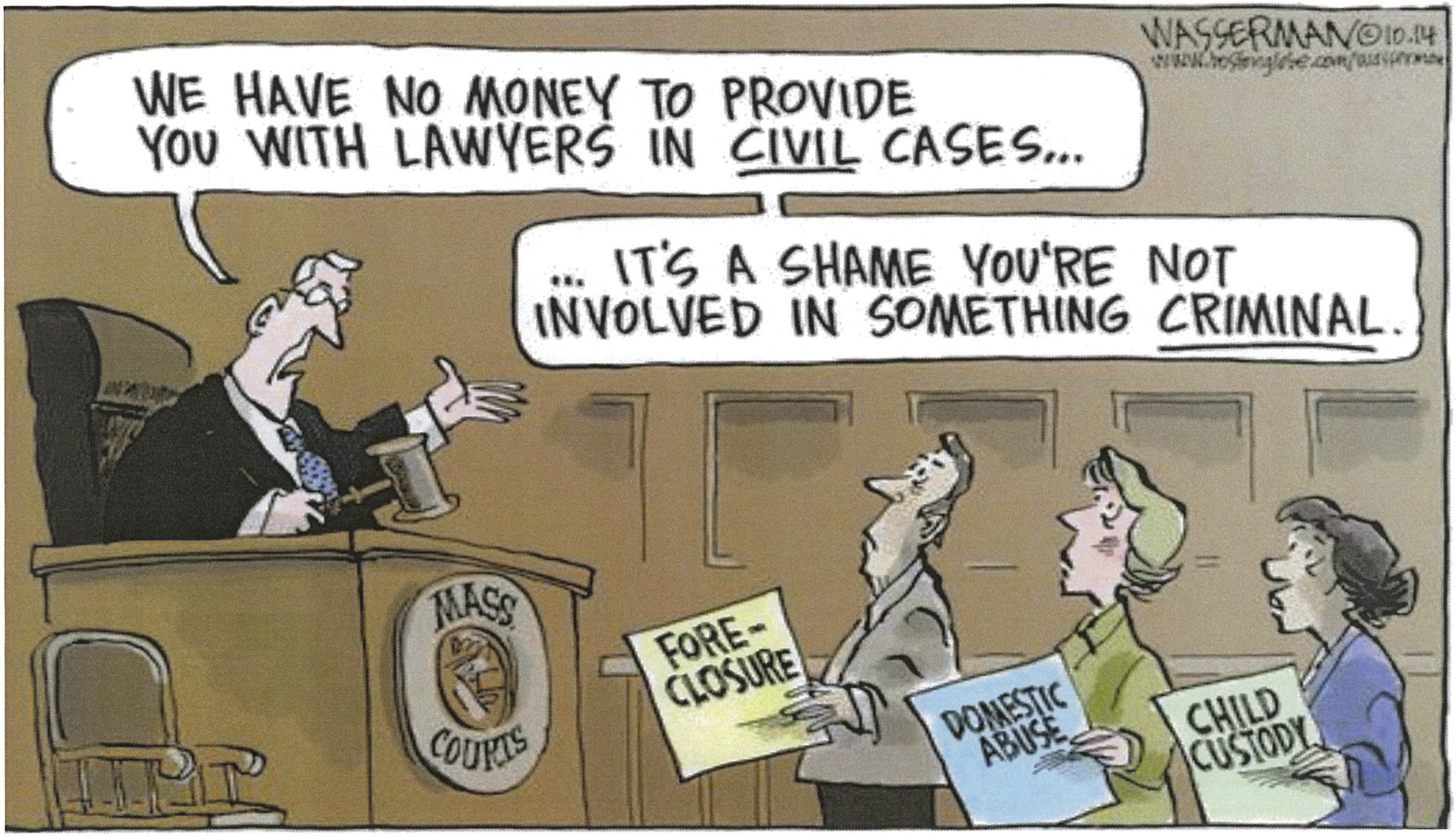
Request for FY2019:	**$ 4,701,750**
Authorized FY2018:	**$ 4,341,373**
	$ 360,377



PL13-51 (12 GCA, CH 11), §11105



The Corporation shall render legal aid and assistance to those persons in Guam, who, under rules established by the Corporation, are in need of legal assistance and representation and who are unable to afford an attorney in private practice. The Corporation shall not compete with attorneys engaged in the private practice of law in Guam and shall give legal assistance in civil matters only to those who would otherwise not receive such assistance.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... IT'S A SHAME YOU'RE NOT INVOLVED IN SOMETHING CRIMINAL.
MASS COURTS
FORE-CLOSURE
DOMESTIC ABUSE
CHILD CUSTODY

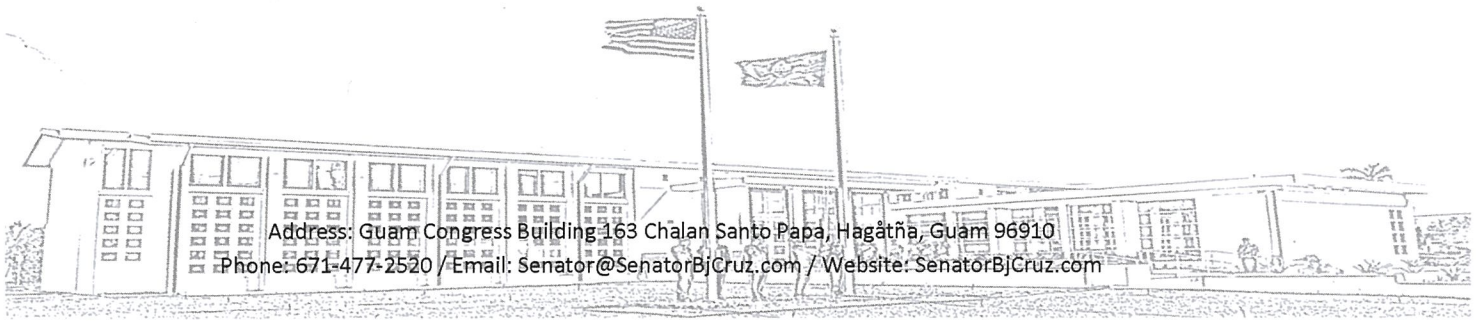
FY2019 Budget Request

Thank You
&
Si Yu'os Ma'ase!

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Mayors' Council of Guam

Wednesday, June 6, 2018
1:30PM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

Mayors' Council of Guam
Konsehelon Mahot Guåhan

June 6, 2018

Hafa Adai Hono'rable Speaker B.J. Cruz and Hono'rable Ge'hilu Senadod Michael San Nicolas and all Committee Members:

At the outset of my budget testimony and justification today I want to reiterate that the Mayors' Council of Guam is fully aware of the financial condition of our government. We will not ask for more than we need. You know what the Mayors do and you know what they need to get it done. When it really comes down to it, all of you have always been receptive and attentive to the needs of our villages and always try to heed the call of our Mayors and Vice Mayors. We thank all of you for your support and assistance for us, even if it was not a popular thing to do. We fully understand that all of us in the government must try to be resourceful with what we have. Our budget as presented today is straightforward and plain and simple.

Our budget request for FY18 was $14,108,116. For FY19 we are asking for $12,778,518, a decrease of $1,329,598. Our approved FY18 budget is $11,417,341, which as you are aware has a shortfall of $2,181,296 in personnel. This amount is coincidentally the exact amount appropriated from the Recycling Revolving Fund. However, it can only be expended for purposes of the Recycling Revolving Fund statute which I will provide the status of today.

As we start out from zero, the biggest item on our budget, as is with all other budget requests in the government is for personnel. The nineteen (19) villages comprise of 206 unclassified employees inclusive of the 19 mayors and 7 vice mayors. The central office has a total of 8 (1 unclassified and 7 classified) employees. There are 8 villages that have gyms and are allocated 3 additional full time employees above the 5 that are allocated to every village. The total amount for payroll salaries is $6,348,018 and $2,477,780 in benefits.

The other big ticket item we are requesting is an appropriation of $240,000 for the repair and renovation of our 12 Senior Centers @ $20000 per center. The longer we do not attend to this matter of our centers the more costly it will be to fix them.

Ancient Latte Stones
P. O. Box 786, Hagåtña, Guam 96932
Office: (671) 472-6940, 477-8461 • Fax: (671) 477-8777
E-mail: mcogadmin@teleguam.net

We look for any unused funds in our current budget to take care of problems like leaks, air conditioning failures, broken tables and chairs, etc. Again, this is something we either appropriate for now or face the consequences of higher repair costs in the not too distant future. While we anticipate that there will be an appropriation from the Limited Gaming Fund to the Council we can offset this request from that funding source if it is an absolute impossibility to provide the $240,000.

A status quo request of $70,000 for daily operations of the Mayors' Council administration office - $35,000 for supplies/materials and $35,000 for contractual service for office equipment maintenance, internet service, printing services and vehicle maintenance.

There are 19 District offices, 13 Community Centers, 8 Gymnasiums, 12 Senior Centers and a multitude of Recreational Facilities (Basketball/Baseball/Softball/Football) and a number of Park facilities under the jurisdiction of the Mayors' Council or the village mayors. A status quo request of $696,000 for power, $283,500 for water, $119,700 for telephone totals $$1,099,200 for utilities. We do not anticipate to expend all these funds but have requested the same level as FY18 in anticipation of higher utility costs as have already been announced by the utility agencies. All these facilities are in use daily and, in some cases, illegally by residents that have no running water in their place of residence. While we are aware that this is happening, we are also cognizant of the fact that those with children need water for bathing, cooking, and plain simple hygiene. The Mayors, however, try to conserve usage whenever and wherever they can. A breakdown of average village consumption of power and water is included with this testimony. (Exhibit H)

The Mayors' Council has been looking for available government building space to house the MCoG central office and the District offices of Piti and Inarajan. While we have not been successful in finding suitable space for our central office, the Mayor of Piti has decided to forego the rental of office space and utilize the existing government buildings in his village. Likewise, the Mayor of Inarajan is seriously looking at transferring her office space to the newly renovated youth center which is currently underutilized. The transfer of office space in Piti and Inarajan will result in the reduction of office space rental fees for FY19 to $66,096, for a savings of

$46,938 from this fiscal year. We will continue to do our due diligence to obtain a functional government office space for the central office of the Mayors' Council.

The current allotted amount of $20,000 for the President's Contingency Fund is again requested for FY19. The President and officers of the Council use this fund to host visiting official guests and sponsor worthwhile community events. This year alone, the Council has hosted numerous Mayors, Vice Mayors, and elected Councilmen from our sister cities.

The current allotted amount of $20,000 for the Association of Mariana Island mayors, Vice Mayors, and Elected Council members is also requested for FY19. The association was established for the purpose of enhancing, promoting and preserving the cultural traditions and heritage of the Mariana Islands people, and to establish mutual cooperation, public harmony and general prosperity among our local municipal governments and leaders. The requested amount is to support our mayors' and vice mayors' participation in the Association's Annual General Assembly, Executive and Committee meetings and membership dues for all twenty-six (26) members.

The districts do not submit individual budgets for the operation of their village functions but are distributed by the MCoG based on the levels of appropriation approved by this body. The **"Streets Maintenance and Beautification"** funding of $1,036,026 as approved in FY18 is again requested for FY19. This amount is divided among the villages *pro rata* based on the 2006 Guam Roads Pavement Inventory by the Department of Public Works after an initial allocation of $20,000 which is determined by this body and made a part of the budget bill. The district of Dededo gets the biggest share at $160,586.37 while the district of Umatac gets the smallest share at $ $23,936.16. This funding is used by the Mayor's offices for their office operations, supplies, contractual services, as well as for street maintenance and beautification. A breakdown of each district's allocation for FY18 is included (Exhibit A). We are fully aware that the villages all vary in land size and population (Exhibit A1 and A2), and the *"one size fits all"* distribution of funds does not seem fair or justifiable to the larger and more populated villages of Dededo, Yigo, Tamuning, and Mangilao. This has been a bone of contention and area of debate for many years and to date has not been properly addressed or resolved. In fact why do we continue to use a Roads Pavement Inventory by the Department of

Public Works which is already 12 years behind the times? In this program we have requested $100,000 less than was requested in FY18.

The **"Public Safety and Social Education Program"** funding of $416,860 as approved in FY18 is again requested for FY19. An equal amount of $21,940 is allocated to each of the 19 districts to support programs that reduce underage drinking, support traffic safety, reduce drug-related violence and abuse and to support organized sports programs and substance abuse prevention programs (Exhibit B). This equal distribution is a mandate of many previous legislatures. These funds are expended in accordance with plans approved by each village Municipal Planning Council. Every village conducts numerous programs that benefit their residents and have helped many that have gone astray or might have gone astray. In this program we have requested $100,000 less than was requested in FY18.

The **Island-wide Village Beautification Projects"** funding of $470,921 as approved in FY18 is again requested for FY19. An equal amount of $24,785 is allocated to each of the 19 districts (Exhibit C). These funds are used for maintenance and repair of recreational facilities and for beautifying these facilities. The village's main roads are maintained and repaired through these funds as well. The Mayors and Vice Mayors always seem to be outsmarted by illegal trash dumpers and dumping. While the Mayors' offices try to plant trees and flowers, there are those in the villages that are content to just plant trash and junk along the roads. Additionally, the Mayors' offices still deal with graffiti and destroying government facilities rather than being content with having well maintained and useful facilities. In this program we have also requested $100,000 less than was requested in FY18.

In my transmittal letter to Mr. Speaker on March 6, 2018, I had indicated that it was our desire to have the **"Grounds Maintenance for Schools"** program and its collateral funding of $481,957 transferred back to the Guam Department of Education (GDoE). However, after consultation with the officers of the Council and discussion with the Superintendent of Education and his maintenance staff, we have come to the agreement to continue the program and funding under the Mayors' Council of Guam. An explanation of this decision was memorialized in a letter to the Speaker of *I Liheslaturan Guahan* on May 17, 2018 (Exhibit D).

Therefore we request that the same amount of $481,957 allocated in FY2018 be again appropriated to the Mayors' Council for FY19. We request some amendments to the mandate of the appropriation by allowing the addition of the following criteria:

1. A lump sum appropriation be made in order to allow the Mayors' Council to increase, decrease, or remain as is the levels of appropriation in FY18 based on a new formula or up-to-date survey of each school to adequately determine grass cutting areas which will be provided by GDoE. (Exhibit D1)
2. Allow the ability for duly permitted and registered Non-Profit School organizations or PTO's to have first chance at contracting with MCoG to cut and maintain grass areas in their respective schools. This will allow the school organization an opportunity to raise funds for their organizations and display pride in their own work and responsibility, provided their costs for services does not exceed any licensed small business who submits a quote for services or the total amount allotted for such school.
3. Allow other duly permitted and registered NGO's or Non- Profit organizations to contract with the Mayors' Council to provide grass cutting services in various schools provided their costs does not exceed any licensed small business who submits a quote for services or the total amount allotted for such school.

Additionally, we request that this appropriation continue to be made available to the Mayors' Council of Guam Revolving Fund Account. Mayors should continue to have the flexibility to use their own personnel, purchase grass cutting equipment, fuel, and parts, as well. There is no backlog of payment to the vendors as it is from the Mayors' Council of Guam Revolving account.

The **"Limited Gaming Fund"**, though not a part of our FY19 budget submittal, is deliberately left that way as it is this body that will determine the 33% of the available funds collected in FY18 that will be made a part of the Mayors' Council FY19 budget. As you are aware these funds can only be used for the purposes set forth in Public Law 34-42, Section 2. The FY18 appropriation of $608,518 was equally distributed to each district in FY18 in the amount of $32,027 (Exhibit E).

The **"EPA Recycling Revolving Fund"** appropriated in FY18 is also not a part of our FY19 Budget Request. The FY18 appropriation of $2,181,296, coincidentally, was equal to the amount needed to cover for our FY18 Personnel and Benefits costs. But as we are all aware, these funds can only be used to enhance and implement Guam's Recycling program and efforts. We are appreciative of the appropriation to deal with the removal and processing of abandoned vehicles, white goods, electronics, tires, loose metals, and batteries and have seen positive results in all our villages. We request that whatever funds not encumbered for FY18 be carried over in FY19 for continued use of the Mayors' Council. (Exhibit F). We request that a similar appropriation for FY19 be made to the Mayors' Council so that this program can continue unabated and with consistency. The Guam EPA and Mayors' Council have a Memorandum of Understanding and an approved Island-Wide Environmental Clean-Up Program in place and in effect.

The **"Host Community Fund"** for the villages of Ordot and Inarajan is also not included in our FY19 budget submission. The annual amount of $300,000 ($150,000 for each of the two villages) is an item at the discretion of *I Liheslaturan Guahan* to include in the FY19 MCoG budget. I can assure you that both villages look forward to this appropriation as they have embarked on great plans to enhance their communities with the addition of community centers and gyms. These funds are under the sole jurisdiction of the village Mayor and its Municipal Planning Council.

The **"Liberation Memorial Fund"** of $35,000 appropriated in FY18 is also not included in this budget as we believe it is at your discretion to continue the appropriation for FY19. While we have not expended any amount for this year's Liberation memorials, we do anticipate to adequately fund the 7 memorial events we currently celebrate and an additional new memorial in Tai, Mangilao. We do request your support in the FY19 budget appropriation.

Senators, this is our FY19 MCoG Budget. Simple, straightforward, and justified.

And in the spirit of accountability and transparency, I would also like to apprise this body of other funds under our purview that are not appropriated into the MCoG budget.

1. **Senior Center Operations**
   Total Grant Funds from Department of Public Health & Social Services: $639,175
   12 centers: Dededo, Astumbo, Yigo, Tamuning, Mangilao, Sinajana, Agat, Yona, Agana Heights, Santa Rita, Merizo, Inarajan
   Number of Employees: 19 unclassified
   Program End Date: September 30, 2018
2. **Adult Day Care Operations**
   ADC Dimentia Facility (Wusstig Road, Dededo)
   Macheche Community Center
   Inarajan ADC Center
   Total Grant Funds from Department of Public Health & Social Services: $651,688.84
   Number of Employees: 35 Limited Term
   Program End Date: September 30, 2018

3. **In- Home Services Program**
   Total Grant Funds from Department of Public Health & Social Services: $650,850.26
   Number of Employees: 26 Limited Term
   Program End Date: September 30, 2018
4. **Case Management Services Program**
   Islandwide Program
   Total Grant Funds from Department of Public Health & Social Services: $155,352.11
   Number of Employees: 13 Limited Term
   Program End Date: September 30, 2018

Additionally we ask that the following miscellaneous provision be again added to our FY19 budget bill:

We request for a provision in the FY19 Budget Act to allow the Mayors' Council of Guam to carry over all enexpended lapsed funds for use in any category except Personnel in FY19.

Continuing Appropriation to the Mayors' Council of Guam. The unexpended balance of funds appropriated to the Mayors' Council for Fy18 shall not lapse and is available to the Mayors' Council for expenditures in Fl19.

Authority to Make Payments on Prior Year Obligations. Nothwithstanding any other provisions of the law, the mayors' Council of Guam is hereby authorized to utilize unexpended funds appropriated to the MCoG for FY18 and funds appropriated for FY19, to be expended to pay for prior years obligations incurred.

The following is not a part of our FY19 budget request but we humbly I seek your consideration and support for:

As you know and as you can see by the Census figures of 2010, the districts the highest population are Dededo (44943), Yigo (20539), Tamuning (19685), and Mangilao (15191). The villages with the smallest population are Umatac (782), Hagatna (1051), Piti (1454) and Merizo (1850). However, the number of maintenance workers allowed for each village is the same at 5 employees each. The 4 largest villages have asked me to implore with you to authorize 2 additional maintenance workers to augment their work crew. I believe this is justifiable based on the work demands in their villages. This would require an additional $298,808 based on the salary of $23,171 and possible benefit amounts of $14,180 per employee.

The Mayors' Council of Guam is responsible for its own procurement and processing of all village requisitions. It is also responsible for the processing of all invoices from each village for payment and submission to the Department of Administration.

All these requests and financial procedures for 19 villages with nine (9) funded programs for 12 districts (a total of 108 individual accounts) and eight (8) funded programs for 7 districts (a total of 56 accounts) with the addition of the central office account that handles the mother accounts for utilities and fuel are handled by an Administrative Assistant and two Clerk Typists. The incumbents in these positions are dedicated loyal employees with decades of service between the three of them. Due to the amount of work asked of them and assigned to them, they have come in on weekends and stay after hours with no overtime pay just to try and meet expectations of all our Mayors and myself. The frustration I face as their supervisor is that they are not being justly compensated for the work they do nor is their job titles indicative of the type of work they provide. A desk audit of their positions have resulted in the determination that the Administrative Assistant should be reclassified to Administrative Services Officer and the Clerk Typist II position be reclassified to Administrative Assistants. These 3 individuals have been overlooked and underpaid for so long. They have been over utilized and in fact made to do work that is not in their job description. I need your help. They need your help. Please authorize for their reclassification by funding additional money to upgrade them to their proper classification. They are the backbone of the procurement side of our office. Even Public Auditor Doris Brooks commented that they are deserving of a position change with the proper salary level.

This in essence is our budget and available funds in our purview. The Mayors' Council of Guam has always been cooperative in keeping expenses and costs at a minimum. We are confident, however, that you will support our request so that the Mayors' Council of Guam can continue to do the good that it always strives to do for its residents.

And now that I have asked for money, please allow me to offer ideas on how we can make or save money....

1. Our **"User's Fee Schedule"** has gone through many years of inaction, even after multiple submission to various Legislatures. We ask that our submission of April 18, 2008 and resubmitted on June 6, 2018 (a year ago)

be accepted and deemed duly vetted through the AAA process. The uniform usage fees for all districts will allow mayors to properly charge fees for facility usage, equipment usage, and facility rental that can go towards maintenance and repair costs instead of annually asking for an appropriation. (Exhibit G)

2. While we have good relations with our autonomous agencies, is it an unheard of request to ask that statute be proposed to ensure that these agencies give the Mayors' Council the agency to donate used vehicles and equipment to whenever they rotate out their inventory. We do not need new vehicles. We just need working vehicles that can be used to augment whatever we have in the villages.
3. As you pass by GSA in Piti, I am sure you can see the many vehicles, vans, trucks, and the like parked in their lot. We are willing to pay to get these vehicles. The problem is, we are usually at the bottom of the totem pole before we are asked to obtain such vehicles or equipment. Can a higher ranking me legislated for the MCoG.
4. Can we mandate that responsible parties and their insurance carriers be held responsible for repair and/or replacement and payments made thereof of damages done to any facilities, streetlight poles, guardrails etc.? These funds will offset any funds that our offices have to come up with to correct someone else wrong or mistake. Payments should be made to the affected village's Non_Appropriated Funds (NAF)
5. Is it time we consider the transfer of all maintenance personnel from the Department of Parks and Recreation and the funds connected with it to the Mayors' Council of Guam? After all, many of the island's parks are being offered to the village mayors to place under their control and jurisdiction.

Un dungkulu na Si Yu'os Ma'ase for your support.

Senseramente,

ANGEL R. SABLAN
Executive Director

Exhibit A

Mayors' Council of Guam

Konsehelon Mahot Guåhan

Fiscal Year 2018

Streets Maintenance and Beautification, and Operations of Mayors' Offices (SMB and OMO)

Legal Authority: **Public Law 34-42, Section 3**
Chapter VIII - Mayors' Council of Guam

Appropriation: **$1,036,026** **Source: Tourist Attraction Fund**
380,000 ***($20,000 X 19 Districts)***
$ 656,026 ***(Remaining Balance)***

***February 2009 Guam Roads Pavement Inventory of Dept. of Public Works**

District	*Percentage	Local Mileage	$20,000 Per District	District Local Mileage Amount	Total = $20,000 + District Local Mileage
Agana Heights	0.0206	14.18	$ 20,000.00	$ 13,514.14	$ 33,514.14
Agat	0.0251	17.30	$ 20,000.00	16,466.25	$ 36,466.25
Asan-Maina	0.0230	15.80	20,000.00	15,088.60	$ 35,088.60
Barrigada	0.0682	46.92	20,000.00	44,740.97	$ 64,740.97
Chalan Pago-Ordot	0.0428	29.45	20,000.00	28,077.91	$ 48,077.91
Dededo	0.2143	147.41	20,000.00	140,586.37	$ 160,586.37
Hagatna	0.0109	7.48	20,000.00	7,150.68	$ 27,150.68
Inarajan	0.0317	21.81	20,000.00	20,796.02	$ 40,796.02
Mangilao	0.0734	50.53	20,000.00	48,152.31	$ 68,152.31
Merizo	0.0138	9.48	20,000.00	9,053.16	$ 29,053.16
Mongmong-Toto-Maite	0.0299	20.59	20,000.00	19,615.18	$ 39,615.18
Piti	0.0237	16.30	20,000.00	15,547.82	$ 35,547.82
Santa Rita	0.0380	26.17	20,000.00	24,928.99	$ 44,928.99
Sinajana	0.0091	6.26	20,000.00	5,969.84	$ 25,969.84
Talofofo	0.0283	19.45	20,000.00	18,565.54	$ 38,565.54
Tamuning-Tumon-Harmon	0.0772	53.15	20,000.00	50,645.20	$ 70,645.20
Umatac	0.0060	4.16	20,000.00	3,936.16	$ 23,936.16
Yigo	0.2031	139.71	20,000.00	133,238.88	$ 153,238.88
Yona	0.0609	41.87	20,000.00	39,951.98	$ 59,951.98
TOTAL:	**1.0000**	**688.02**	**$ 380,000.00**	**$ 656,026.00**	**$ 1,036,026.00**

***Percentage:** The remaining balance of the Streets Maintenance and Beautification and Operations of Mayor's Offices (SMB & OMO) shall be distributed to each Mayor a pro rata basis based on the total local road mileage in each village as a percentage of the total road mileage of February 2009 Guam Roads Pavement Inventory of the Department of Public Works.

***Account No.: 5206A182880SE211 (SMB & OMO)**

MCOG/APPROVED:10-04-17

Ancient Latte Stones

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Fiscal Year 2018
Streets Maintenance and Beautification (SMB), and Operations of Mayors' Offices (OMO)
P.L. 34-42, Section 3
Chapter VIII - Mayors' Council of Guam

Formula: Total Road Mileage of February 2009 on Guam Roads
Pavement Inventory of the Department of Public Works

- $1,036,026.00 – Appropriation
  380,000.00 – $20,000 x 19 Districts
  $ 656,026.00 – Remaining Balance

Divide the village mileage into the total road mileage which gives the village percentage. Then multiply the remaining balance appropriation to the village's percentage which gives the amount due to the village.

*Sample: Agana Heights – 14.18 ÷ 688.02 = 0.0206
$656,026 x 0.0206% = $13,514.14

MCOG/APPROVED:10-04-17

Exhibit A1

Estimated Land Area of each Municipality

VILLAGE	AREA acre	Square Mile
Agana Heights	662.	1.03
Agat	6,719.	10.50
Asan-Maina	3,546.	5.54
Barrigada	5,426.	8.47
Chalan Pago-Ordot	3,640.	5.68
Dededo	19,561.	30.56
Hagåtña	576.	.90
Inarajan	12,064.	18.85
Mangilao	6,536.	10.21
Merizo	4,050.	6.32
Mongmong-Toto-Maite	1,184.	1.85
Piti	4,759.	7.43
Santa Rita	10,351.	16.17
Sinajana	549.	.86
Talofofo	11,320.	17.68
Tamuning	3,623.	5.66
Umatac	4,109.	6.42
Yigo	22,662.	35.41
Yona	12,980.	20.28
TOTALS	**134,317.**	**209.8**

Exhibit A2

2010 Guam Census Population Counts

Municipality	Number Count
Agana Heights	3,808
Agat	4,917
Asan-Maina	2,137
Barrigada	8,875
Chalan Pago-Ordot	6,822
Dededo	44,943
Hagatña	1,051
Inarajan	2,273
Mangilao	15,191
Merizo	1,850
Mongmong-Toto-Maite	6,825
Piti	1,454
Santa Rita	6,084
Sinajana	2,592
Talofofo	3,050
Tamuning	19,685
Umatac	782
Yigo	20,539
Yona	6,480
TOTAL	**159,358**

Exhibit B

Mayors' Council of Guam
Konsehelon Mahot Guahan

Fiscal Year 2018
Public Safety and Social Education Programs (PSSEP)

Legal Authority: **Public Law 34-42, Section 6**
Chapter VIII - Mayors' Council of Guam

Appropriation: **$416,860** **Source: Territorial Educational Facilities Fund**

285,000 *($15,000 x 19 Districts)*

$131,860 *(Remaining Balance)*

Districts (19)	$15,000 Per District	Remaining Funds	Total
Agana Heights	$15,000	6,940	$21,940
Agat	15,000	6,940	21,940
Asan-Maina	15,000	6,940	21,940
Barrigada	15,000	6,940	21,940
Chalan Pago-Ordot	15,000	6,940	21,940
Dededo	15,000	6,940	21,940
Hagatna	15,000	6,940	21,940
Inarajan	15,000	6,940	21,940
Mangilao	15,000	6,940	21,940
Merizo	15,000	6,940	21,940
Mongmong-Toto-Maite	15,000	6,940	21,940
Piti	15,000	6,940	21,940
Santa Rita	15,000	6,940	21,940
Sinajana	15,000	6,940	21,940
Talofofo	15,000	6,940	21,940
Tamuning-Tumon	15,000	6,940	21,940
Umatac	15,000	6,940	21,940
Yigo	15,000	6,940	21,940
Yona	15,000	6,940	21,940
TOTAL:	**$285,000**	**$131,860**	**$416,860**

***Note:** As per mandate, each village receives **$15,000,** and the remaining funds of **$131,860** is prorated equally to all nineteen (19) villages.

***Account No.:** 5205A182880SE206 (PSSEP)

MCOG/APPROVED/REVISED:10-04 & 18-17

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Exhibit C

Mayors' Council of Guam
Konsehelon Mahot Guahan

Fiscal Year 2018
Island-Wide Village Beautification Projects (IWVBP)

Legal Authority: **Public Law 34-42, Section 4**
Chapter VIII - Mayors' Council of Guam

Appropriation: **$470,921** **Source: Tourist Attraction Fund**

Districts (19)	Appropriation Per District
Agana Heights	24,785
Agat	24,785
Asan-Maina	24,785
Barrigada	24,785
Chalan Pago-Ordot	24,785
Dededo	24,791
Hagatna	24,785
Inarajan	24,785
Mangilao	24,785
Merizo	24,785
Mongmong-Toto-Maite	24,785
Piti	24,785
Santa Rita	24,785
Sinajana	24,785
Talofofo	24,785
Tamuning-Tumon	24,785
Umatac	24,785
Yigo	24,785
Yona	24,785
TOTAL:	**$470,921**

***Account No.:** 5206A182880SE209 (IWVBP)

MCOG/APPROVED:10-04-17

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FILE COPY

Exhibit D

Mayors' Council of Guam

Konsehelon Mahot Guåhan

May 17, 2018

5/24/18 X

RECEIVED
MAY 17 2018
Office

The Honorable Benjamin J.F. Cruz
Speaker
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Guam Congress Building
163 Chalan Santo Papa
Hagatña, GU 96910

Speaker Benjamin J.F. Cruz

MAY 17 2018
Time: 3:00 A.M. P.M. File No. 34-1958
Received By:

Dear Speaker Cruz:

Buenas Yan Hafa Adai! The purpose of this letter is to provide you and your committee with an update relative to a budget item in our FY19 Budget Request. In my March 6, 2018 FY19 transmittal letter to you, I had indicated that we would be requesting to have Guam Department of Education (GDOE) assume the responsibility of grass cutting at all their schools that are currently under our budget and purview in the new fiscal year.

In our discussions with GDOE Superintendent Fernandez and his staff, we have come to a decision to continue with the grass cutting responsibility for FY19. We are working together to fine tune the areas of responsibility for grass cutting, i.e. time frame, areas to be cut, tipping fees for green waste, ponding basin responsibility, tree trimming, etc.). We are also working to have a uniform specification of work to be done either by our contractors or the mayor's offices so all school principals and/or staff are aware of the parameters of our grass cutting responsibility. GDOE will also review and update us on the most current footprint of all schools to determine actual areas for cutting so an actual amount per square footage can be accurately determined for each school. This may affect the amounts (increase/decrease) allocated for each school in the FY19 budget. We will also be requesting that school PTO's and/or other non-profit organizations be authorized to contract with us to participate in the grass cutting as a revenue generating option for the schools.

We are happy to be able to continue assisting GDOE.

We would still continue to request your assistance, however, to assist us in funding the reclassification of our two (2) Clerk typist positions to Administrative Assistant and our one (1) Administrative Assistant position to Administrative Services Officer. This reclassification would be consistent to the type of duties and work responsibilities they are currently fulfilling. (A position audit has already been conducted for the current positions).

If you need further information or clarification on these issues, please do not hesitate to contact me at any time.

Senseramente,

ANGEL R. SABLAN
Executive Director

Department of Education
Office of the Superintendent
Date: 5/17/18 Time: 4:08 pm
Rec'd By: Marie
Print Name Signature

Office of Senator
MICHAEL F.Q. SAN NICOLAS
Received by: IPM
Date: May 17 18 Time: 3:01 PM

cc: Oversight Chairperson Senator Michael F.Q. San Nicolas
GDOE Superintendent Jon Fernandez
President, Mayor Paul M. McDonald
File/Chrono

Ancient Latte Stones
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Exhibit D1

Mayors' Council of Guam

Konsehelon Mahot Guahan

Fiscal Year 2018
P.L. 34-42, Section 5 – Chapter VIII - Mayors' Council of Guam
Ground Maintenance for Schools (GMS)
Mayors' Council of Guam Revolving Fund
Source: Territorial Educational Facilities Fund

Villages (16)	Schools (36 with Amt.)	Amount
Agana Heights	Agana Heights Elementary	$ 9,312
Agat	Marcial Sablan Elementary	12,305
	Oceanview Middle	18,076
Barrigada	P.C. Lujan Elementary	9,584
	B.P. Carbullido Elementary	8,039
	L.P. Untalan Middle	8,490
Dededo	M.A. Ulloa Elementary	14,082
	Wettengel Elementary	18,458
	J.M. Guerrero Elementary	15,724
	Liguan Elementary	0.00
	Astumbo Elementary	13,887
	Finegayan Elementary	20,509
	V.S.A. Benavente Middle	23,712
	Astumbo Middle	0.00
	Okkodo High	0.00
Inarajan	Inarajan Elementary	6,331
	Inarajan Middle	8,026
Mangilao	H.B. Price Elementary	7,725
	George Washington High	49,765
	Adacao Elementary	0.00
Merizo	Merizo Elementary	6,713
MTM	J.Q. San Miguel	4,170
Ordot/Chalan Pago	Ordot/Chalan Pago Elementary	9,639
	Agueda Johnston Middle	15,738

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Continuation ...

Piti	Jose Rios Middle	7,697
Santa Rita	H.S. Truman Elementary	13,274
	Southern High	47,967
	Alternative School	4,539
Sinajana	C.L. Taitano Elementary	9,567
Talofofo	Talofofo Elementary	8,204
Tamuning	L.B. Johnson Elementary	7,102
	Tamuning Elementary	7,785
	Chief Brodie Elementary	8,204
	JFK High School	0.00
Yigo	Upi Elementary	10,255
	D.L. Perez Elementary	17,774
	Machananao Elementary	11,935
	F.B. Leon Guerrero Middle	20,274
	Simon Sanchez High	18,730
Yona	M.U. Lujan Elementary	8,365
TOTAL FOR SIXTEEN (16) VILLAGES		**$481,957**

***Account No.: 5205A182880SE216 (GMS)**

MCOG/APPROVED:10-04-17

Exhibit E

Mayors' Council of Guam
Konsehelon Mahot Guahan

Fiscal Year 2018
Limited Gaming Fund (LGF)

Legal Authority: **Public Law 34-42, Section 2**
Chapter VIII - Mayors' Council of Guam

Appropriation: **$608,518** **Source: Limited Gaming Fund (LGF)**

Districts (19)	Appropriation Per District
Agana Heights	32,027
Agat	32,027
Asan-Maina	32,027
Barrigada	32,027
Chalan Pago-Ordot	32,027
Dededo	32,032
Hagatna	32,027
Inarajan	32,027
Mangilao	32,027
Merizo	32,027
Mongmong-Toto-Maite	32,027
Piti	32,027
Santa Rita	32,027
Sinajana	32,027
Talofofo	32,027
Tamuning-Tumon	32,027
Umatac	32,027
Yigo	32,027
Yona	32,027
TOTAL:	**$608,518**

***Account No.:** **5655A182880GA221 (LGF)**

MCOG/APPROVED/REVISED:10-04 & 18-17

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Exhibit F

Fiscal Year 2018
Mayors' Council of Guam - Recycling Revolving Fund (RRF)
Account Ledger

DATE	DOCUMENT NUMBER	FY '18 MCOG-RRF ACCOUNT NAME VENDOR	AMOUNT	CONTRACTUAL SERVICE 230	TOTAL
11/27/17	FY 2018 MCOG - Recycling Revolving Fund (RRF) Account No.: 5100Z182800WL425 Source: Recycling Revolving Fund (RRF) Guam Enrironmental Protection Agency (GEPA) and Mayors' Council of Guam (MCOG) - Intra- Gov't of Guam Work Request No. W82200001 Dtd. 11-27-17		BEGINNING BAL.	$ 2,181,296.00	$ 2,181,296.00
			TOTAL	$ 2,181,296.00	$ 2,181,296.00
			EXPENDITURES	$ (1,242,000.00)	$ (1,242,000.00)
			REMAINING BAL.	$ 939,296.00	$ 939,296.00
03/12/18	P182820319	Processing of Abandoned Vehicles - CP-O		$15,000.00	
03/12/18	P182820320	Towing & Transport of Abandoned Vehicles - CP-O		8,000.00	
03/15/18	P182820324 to P182820341	Processing of Abandoned Vehicles *($15,000.00 x 18 Districts = $270,000.00)*		270,000.00	
03/21/18	P182820355 to P182820372	Towing and/or Transport to the Recycling Company *($8,000.00 x 18 Districts = $144,000.00)*		144,000.00	
03/23/18	P182820377 to P182820395	Processing of White Goods *($15,000.00 x 19 Districts = $285,000.00)*		285,000.00	
04/11/18	P182820411 to P182820429	Processing of Electronic Goods *($5,000.00 x 19 Districts = $95,000.00)*		95,000.00	
*PENDING	**P182820??? to P182820???**	Processing of Loose Metals *($10,000.00 x 15 Districts = $150,000.00)* *($15,000.00 x 4 Districts = $60,000.00)*		210,000.00	
*PENDING	**P182820??? to P182820???**	Processing of Tires *($10,000.00 x 14 Districts = $140,000.00)* *($15,000.00 x 5 Districts = $75,000.00)*		215,000.00	

Exhibit G

FILE COPY

Mayors' Council of Guam
Konsehelon Mahot Guåhan

6-16-17

June 6, 2017

Speaker Benjamin J.F. Cruz

JUN 06 2017

Time: 10:35 AM | PM File No. 34-514

Received By

The Honorable Benjamin J.F. Cruz
Speaker
I Mina' Trentai Kuat'tro Na Liheslaturan Guahan
Hagatña, Guam 96930

RE: MCoG Proposed User Fees

Dear Speaker Cruz:

Buenas yan Hafa Adai! The purpose of this transmittal is to officially request that the attached User Fees Schedule undergo the Administrative Adjudication Act process. As you know, our government continues to seek ways to adequately fund for our needs. In this case we are looking at implementing user fees for assets that belong to each Mayor's office so that a constant revenue stream may be available to augment, refurbish, repair, and maintain such assets.

These fees have been considered and approved by members of the Mayors' Council of Guam and we look forward to its eventual approval.

If you or your staff should have any questions, please feel free to call me at 472-6940 or 488-8961. You may also email me at mcogadmin@teleguam.net.

Senseramente,

ANGEL R. SABLAN
Executive Director

cc. File/Chrono

Ancient Latte Stones

P. O. Box 786, Hagåtña, Guam 96932
Office: (671) 472-6940, 477-8461 • Fax: (671) 477-8777
E-mail: mcogadmin@teleguam.net

Mayors' Council of Guam
Kónsehelon Mahot Guåhan

FILE COPY

4/20/08 p21

April 18, 2008

The Honorable Judith T. Won Pat, Ed.D
Speaker
I Mina' Bente Nuebi Na Liheslaturan Guåhan
155 Hesler Street
Hagåtña, Guam 96910

SUBJ: MCOG 2007 Legislative Transmittals

Dear Speaker Won Pat,

Buenas yan Hafa Adai! At the request of the Council, I am pleased to transmit two (2) documents that were transmitted to *I Liheslatura* last year. The documents provided for your information and file are letters to Senator Ishizaki relative to the MCOG Fee Schedule; and to then Acting Speaker Calvo, in reference to our Legislative Oversight Committee Chairman, Senator Frank Ishizaki.

Thank you for your kind attention regarding this matter. The Mayors' Council of Guam is looking forward to working with you and your colleagues on issues affecting our people. If you or your staff should have any questions, please feel free to call me at 472-6940 or 477-8461. You may also email me at mcogdirector@gmail.com

Senseramente,

JOHN F. BLAS
Executive Director

cc: All Mayors and Vice Mayors
File/Chrono

Office of the Speaker
Judith T. Won Pat, Ed. D.
Date 4/18/08
Time 3:00p
Received by B

DISTRIBUTED
4/18/08
All 21

Ancient Latte Stones

P. O. Box 786, Hagåtña, Guam 96932
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E-mail: mcogadmin@eccomm.com

MINA' BENTE NUEBI NA LIHESLATURAN GUÅHAN
2007 (FIRST) Regular Session

Bill No. _____

Introduced By:

_____

AN ACT TO APPROVE THE PROPOSED MAYORS' COUNCIL OF GUAM USER'S FEE SCHEDULE FOR THE USE OF CERTAIN COMMUNITY AND RECREATIONAL FACILITIES AS AUTHORIZED IN PUBLIC LAW 24-97; TO APPROVE A FEE SCHEDULE FOR ADVERTISEMENTS AT COMMUNITY AND RECREATIONAL FACILITIES; AND TO PROVIDE PROCEDURES TO EFFECTUATE CHANGES IN THE FEE SCHEDULE.

BE IT ENACTED BY THE PEOPLE OF GUAM:

Section 1. Legislative Findings and Intent. *I Liheslaturan Guåhan* finds that through the enactment of Public Law 24-97, nineteen (19) Municipal Planning Council Revolving Funds were established to be under the control and custody of each respective Municipal Planning Council (MPC). *I Liheslaturan Guåhan* further finds that this law authorizes the Mayors' Council of Guam to set charges for the use of Community Centers, Gymnasiums and Sports Facilities that have been placed under the

jurisdiction of the village Mayors, provided such charges have been adopted by the Mayors' Council of Guam, and subsequently reviewed and approved by *I Liheslaturan Guåhan*.

In addition to reviewing, amending and approving a User's Fee Schedule for the Mayors' Council of Guam, it is the intent of *I Liheslaturan Guåhan* to provide the authorization to the Mayors and the nineteen (19) MPCs to generate funds by charging advertising fees to commercial enterprises who wish to advertise on the walls or perimeter fences of their sports facilities, and to generate funds through fund-raising efforts including approving concessionaire activities within each Municipality as approved by the MPC. Furthermore, it is the intent and findings of *I Liheslaturan Guåhan* that the revenues generated as a result of the approval of this Fee Schedule will assist the Mayor and/or Vice Mayor in funding the operations *(to include the payment of utilities)*, repair and maintenance of the facilities identified in the proposed Fee Schedule.

Section 2. Definitions. As used in this Act.

a. *Mayors' Council of Guam (MCOG),* means the entity composed of all Municipal Mayors and Vice Mayors.

b. *Municipal Planning Council (MPC),* means the entity comprised of village residents appointed by the Mayor in each respective district to assist each Municipal Mayor and Vice Mayor.

c. *User's Fee Schedule (Fee Schedule),* means the plan by which fees are assessed by the Mayor for the use of certain authorized community and recreational facilities in a Municipality.

d. *Community Facilities,* shall mean facilities under the custodial care of the Municipal Mayor and the Municipal Planning Council, including but not limited to Community Centers, Senior Citizens' Centers, Community Parks and Mayor's Offices.

e. *Recreational Facilities,* shall mean sports facilities under the custodial care of the Mayor and the Municipal Planning Council, including but not limited to Gymnasiums, Baseball Fields, Softball Fields, Football Fields, Basketball Courts, Volleyball Courts, Tennis Courts, and other sports-related facilities.

f. *Advertisement*, shall mean a marketing or promotional strategy utilizing posters, banners, billboards, and other forms or concepts to promote or market a product and/or service.

Section 3. Approval of the Mayors' Council of Guam User's Fee Schedule. The Fee Schedule as adopted by the Mayors' Council of Guam, and as further reviewed and amended by *I Liheslaturan Guåhan* in accordance with Public Law 24-97, and attached as ***Appendix A,*** is hereby approved.

Section 4. Approval of the Fee Schedule for Advertisements at Community and Recreational Facilities. The following Fee Schedule for advertisements at Community and Recreational Facilities as adopted by the Mayors' Council of Guam, and as reviewed and amended by *I Liheslaturan Guåhan* in accordance with Public Law 24-97 is hereby approved.

a. Posters, Banners or Billboards measuring greater than four feet by eight feet (4'x8') $500.00

b. Posters, Banners or Billboards measuring four feet by eight feet (4'x8') $300.00

c. Posters, Banners or Billboards measuring less than four feet by eight feet (4'x8') $200.00

Section 5. Other Fees; Prohibited. For the purposes of this Act, at no time shall a Mayor or Vice Mayor impose any fee or fees neither authorized by this Act nor specified in *Appendix A* of this Act. Fees may not be imposed by a Mayor or Vice Mayor for the use of equipment such as canopies, chairs, benches, government vehicles, and the like.

Section 6. Increasing or Decreasing the Fee Schedule; Procedures to Effectuate Such Change. Upon the completion of the second (2nd) year of the implementation of this Act, and the Mayor with the consensus of his or her MPC deem it appropriate to amend the User's Fee Schedule, the following procedure shall be implemented by the Mayor and the Municipal Planning Council.

a. Prior to announcing any changes to the Fee Schedule, the Mayor and his or her MPC shall discuss, approve, and prepare the proposed changes to the Fee Schedule;

b. The Mayor and the MPC shall inform the residents of the intent to increase or decrease either or both of the Fee Schedules in accordance with the Administrative Adjudication Act (AAA);

c. Upon the compliance and completion of the AAA process, the Mayor and his or her MPC shall adopt a Resolution relative to effectuating the new Fee Schedule for that Municipality; and

d. That a certified copy of the Resolution be transmitted to the Mayors' Council of Guam Administrative office; to the Chairperson of the Legislative Oversight Committee for the Mayors' Council of Guam; and to Speaker of *I Liheslaturan Guåhan.*

Section 7. Effective Date. The Users' Fee Schedule shall take effect within thirty (30) days upon the enactment of this Act. Immediately upon enactment of this Act, the Municipal Mayor and the Municipal Planning Council shall take the necessary steps to educate and inform village residents of the implementation of such Fee Schedule.

Section 8. Severability. *If* any of the provisions of this Act or the application thereof to any person or circumstance is held invalid, such invalidity *shall not* affect any other provision or application of this Act which can be given effect without the invalid provision or application, and to this end the provisions of this Act are severable.

DRAFT

APPENDIX A

Mayors' Council of Guam

Municipal Planning Council Revolving Fund

User's Fee Schedule

Recreational Facilities	Day Use	Night Use	Non-Sports Related Use
Gymnasium			$100.00-$600.00
League	$100.00	$200.00-$600.00	
Tournament	$100.00	$200.00-$600.00	
Baseball/Softball Fields			$100.00-$600.00
League	$100.00	$200.00-$600.00	
Tournament	$100.00	$200.00-$600.00	
Football Field			$100.00-$600.00
League	$100.00	$200.00-$600.00	
Basketball Court (Outdoor)			$100.00-$300.00
League	$50.00	$200.00	
Tournament	$50.00	$200.00	
Tennis Court			$100.00-$300.00
League	$50.00	$200.00	
Tournament	$50.00	$200.00	
Volleyball Court (Outdoor			$100.00-$300.00
League	$50.00	$200.00	
Tournament	$50.00	$200.00	
Community Park			$50.00-$200.00
Community Center			$100.00-$300.00
Sr. Citizens' Center			$100.00-$300.00
Mayor's Office			$25.00
Chairs / Canopies /Tables	**Refundable Deposit Fee:**		
	$50.00 for up to 100 chairs		
	$100.00 for 101 or more chairs		
	$50.00 per canopy (any size)		
	$50.00 for up to 10 tables		
	$100.00 for 11 tables or more		

Mayors Council of Guam

Konsehelon Mahot Guâhan

9/10/07 - 9-11-07

September 7, 2007

Office of the Speaker
Judith T. Won Pat, Ed. D.
Date 4/18/08
Time 3
Received by

Senator Edward J.B.
ACKNOWLEDGEMENT REC
Rec'd by
Time: 2:34
Date: 5-7-07

The Honorable Edward J.B. Calvo
Acting Speaker
I Mina' Bente Nuebi Na Liheslaturan Guâhan
155 Hesler Street
Hagâtña, Guam 96910

RE: Legislative Oversight Committee Chairman for the Mayors' Council of Guam.

Dear Speaker Calvo,

Buenas yan Hafa Adai! I am writing on behalf of the members of the Mayors' Council of Guam who would like to share with you their concerns as it relates to our Legislative Committee Oversight Chairman, Senator Frank T. Ishizaki.

It was during the Council's Regular Monthly Meeting in July, as well as our Council meeting held on Wednesday, September 5th that the Mayors and Vice Mayors discussed that over the past several months the members of the Council have sensed that Senator Frank Ishizaki does not have a clear understanding of the powers, duties and responsibilities of the Mayors and Vice Mayors, to include the mission of the Mayors' Council of Guam. These concerns stem from numerous requests for guidance, advice, and support to our offices. Additionally, he has failed to move a key legislation *(the MCOG Fee Schedule)* through the legislative process. Senator Ishizaki did however make an attempt *(without our knowledge and presence)* to attach our fee schedule as a "rider" on Bill No. 74 *(now P.L. 29-02)*, which resulted in his withdrawal of the floor amendment because of the many challenging questions posed by other members of the Legislature. If Senator Ishizaki had informed the Council of his plans to include our fee schedule in Bill No. 74, I would have made sure that the Mayors and Vice Mayors were at the Legislature to provide clarification with respect to our fee schedule. It seems that there is no sincere effort on the good Senator's part to assist the Mayors and Vice Mayors and our communities especially in these austere times.

"Elected and appointed" officials often refer to the Mayors and Vice Mayors of Guam as the *"first responders"* and the *"front liners in public service"*. However, it is our assessment that our Legislative Oversight Committee Chairman failed in advocating for us as Mayors and Vice Mayors by protecting funds and powers that we depend on to continue performing our duties and responsibilities. We all feel that a change in our Oversight Chairman would prove to be more beneficial, productive and would most especially be in the best interest of the Council, and our communities.

Therefore, we kindly request that the Legislative Oversight Committee Chairperson for the Mayors' Council of Guam be replaced by a Senator who understands and supports the Mayors and Vice Mayors of Guam as they discharge their duties and responsibilities for the communities they serve. Additionally, we want a Senator that understands the purpose and intent of the funds that each Mayor's office is allocated. With that in mind, we kindly request your favorable consideration in designating yourself to

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serve as our Legislative Oversight Committee Chairperson since you have a better understanding of our duties and responsibilities. Furthermore, you were once our oversight Chairman, and the Council as a whole was very pleased with your support and guidance. Other than serving as our oversight Chairman, you had a genuine compassion for the service we provide our people, and respect for the office we hold.

We understand that this issue may have a conflict with the standing rules of the *I Mina' Bente Nuebi Na Liheslaturan Guåhan*, however as always, we stand ready to assist and support you and the members of *I Mina' Bente Nuebi Na Liheslaturan Guåhan* in making this change effective immediately for all Mayors, Vice Mayors and most especially our people who depend on us everyday.

Un Dangko'lo Na Si Yu'os Ma'åse! We look forward to your favorable response and support in this matter.

Sensceramente,

MELISSA B. SAVARES
President

cc: All Mayors and Vice Mayors
MCOG Executive Director

MAYORS' COUNCIL OF GUAM (MCOG)
2018 GUAM WATERWORKS AUTHORITY

Exhibit H

Dept/Agency GWA Acct No. 5100A182880SE001-362

Master Control Listing-D.O.A. Fiscal Year 2018		OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	TOTAL
AGANA HEIGHTS:														
Tutujan (Triangle) Park	W0301566 / 0574000000	$287.25	$241.69	$367.40	$286.69	$289.06	$255.15	$246.53						$ 1,973.77
Mayor's Office	W9525261 / 97735000000	$498.92	$510.00	$649.81	$675.78	$645.06	$1,047.82	$750.10						$ 4,777.49
Coconut Park	W0701150 / 7393100000	$2,064.68	$1,129.84	$337.30	$23.46	$23.46	$23.46	$23.54						$ 3,625.74
Monthly Consumption:		**$2,850.85**	**$1,881.53**	**$1,354.51**	**$985.93**	**$957.58**	**$1,326.43**	**$1,020.17**						**$10,377.00**
AGAT:														
BB Field	W0006085 / 5290000000	$23.67	$23.53	$23.52	$24.15	$0.00	$826.22	$28.69						$ 949.78
Community Center	W9510219 / 4848400000	$1,622.47	$1,283.63	$1,182.44	$445.15	$533.69	$455.32	$229.20						$ 5,751.90
Gymnasium	W9903265 / 2330600000	$46.02	$49.40	$49.19	$51.66	$128.24	$160.77	$110.63						$ 595.91
Senior Citizen Center	W1201538 / 0589200000	$154.44	$118.59	$120.50	$133.88	$152.99	$936.72	$164.85						$ 1,781.97
Mayor's Office	W9534895 / 3615500000	**CREDIT**	**CREDIT**	**CREDIT**	**CREDIT**	**CREDIT**	**CREDIT**	**CREDIT**						$ -
373 Rt 2 Sagan Bisita Complex	W0807802 / 4749100000	$1,048.78	$72.40	$82.27	$113.87	$111.33	$193.32	$279.96						$ 1,901.93
Basketball Court	W0806427	**No billings received for this location.**												$ -
Monthly Consumption:		**$2,895.38**	**$1,547.55**	**$1,457.92**	**$768.71**	**$926.25**	**$2,572.35**	**$813.33**						**$10,981.49**
ASAN-MAINA:														
Community Center Complex	W9504773 / 9756400000	$785.12	$675.11	$921.32	$903.72	$931.27	$886.54	$942.78						$ 6,045.86
Monthly Consumption:		**$785.12**	**$675.11**	**$921.32**	**$903.72**	**$931.27**	**$886.54**	**$942.78**						**$6,045.86**
BARRIGADA:														
189 San Roke Dr.	W0505764 / 5220100000	$192.89	$80.44	$143.07	$126.11	$96.87	$130.28	$46.53						$ 816.19
Baseball Park	W0402459	**No billings received for this location.**												$ -
Mayor's Office / Community Center	W0100385 / 4821000000	$195.41	$151.49	$113.94	$189.04	$165.48	$156.48	$168.81						$ 1,140.65
Monthly Consumption:		**$388.30**	**$231.93**	**$257.01**	**$315.15**	**$262.35**	**$286.76**	**$215.34**						**$1,956.84**
DEDEDO:														
Astumbo Comm Center	W9514357 / 7300500000	$220.73	$214.05	$346.57	$333.63	$548.81	$419.42	$312.48						$ 2,395.69
Astumbo Gym	W0108226 / 7162000000	$183.59	$214.31	$484.25	$43.07	$51.66	$87.59	$68.61						$ 1,133.08
Comm Center) (Meter No.: **7012854**)	W9513685 / 7189400000	$404.27	$383.72	$375.59	$411.28	$430.92	$389.82	$1,023.89	$385.53					$ 3,805.02
Mayor Dededo (Iglesia Circle)	W9509711	**No billings received for this location.**												$ -
Mayor Dededo Mayor's Office (Meter No. **7023540**)	W0901164 / 6940200000	$130.99	$146.72	$116.26	$91.22	$93.82	$93.07	$111.92	$88.51					$ 872.51
Mayor Dededo Mayor's Office (Meter No.: **7023518**)	W0705893 / 5635100000	$433.07	$456.56	$420.24	$524.85	$762.19	$616.72	$714.57	$584.89					$ 4,513.09
Nacheche Community Center (Meter No.: **7006081**) - 08 E. Corenoso Street, Dededo.	4492585321	$42.10	$43.44	$44.00	$50.68	$53.09	$167.23	$207.97						$ 608.51

Dept/Agency GWA Acct No. 5100A182880SE001-362

Master Control Listing-D.O.A. Fiscal Year 2018		OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	TOTAL
Monthly Consumption:		**$1,414.75**	**$1,458.80**	**$1,786.91**	**$1,454.73**	**$1,940.49**	**$1,773.85**	**$2,439.44**	**$1,058.93**					**$13,327.90**
HAGATNA:														
Mayor's Office (old Mass Transit)	W0508160 / 4401100000	$542.31	$144.02	$315.26	$518.11	$384.40	$672.63	$191.93						$ 2,768.66
Monthly Consumption:		**$542.31**	**$144.02**	**$315.26**	**$518.11**	**$384.40**	**$672.63**	**$191.93**						**$2,768.66**
INARAJAN:														
As Abmam Dr. - Senior Citizen Center	W1201540 / 1589200000	$125.28	$99.28	$93.77	$96.58	$93.69	$85.52	$87.02						$ 681.14
Boat Ramp in Agfayan	W0603213 / 6402100000	$23.41	$23.41	$23.41	$23.41	$23.41	$23.41	$23.41		****Service disconnected in Mid-April 2018 - as per Mayor Doris F. Lujan on May 18, 2018 at 1:05 p.m.****				$ 163.87
Community Center	W1306280 / 8176300000	$54.35	$55.05	$47.02	$49.09	$110.89	$57.40	$54.35						$ 428.15
San Isidro Social Hall	W9801309 / 2409500000	$53.34	$35.88	$36.29	$49.04	$33.94	$40.31	$43.43						$ 292.23
Monthly Consumption:		**$256.38**	**$213.62**	**$200.49**	**$218.12**	**$261.93**	**$206.64**	**$208.21**						**$1,565.39**
MANGILAO:														
Rookie Field Childrens Park	W0503116 / 5049000000	$542.43	$276.55	$162.42	$231.01	$112.95	$167.49	$185.28						$ 1,678.13
Bill Muna Baseball Park	W0503118 / 6049000000	$1,843.45	$1,701.93	$471.87	$1,242.17	$537.56	$274.69	$223.99						$ 6,295.66
Sr Citizens Center (Route 10)	W9902452 / 4120600000	$245.70	$314.15	$461.65	$353.68	$379.42	$875.92	$913.65						$ 3,544.17
Community Center	W0401494 / 8496000000	$659.19	$371.81	$312.78	$357.87	$272.57	$381.41	$331.13						$ 2,686.76
Mayor Mangilao Pagat Recreational Park	W0804138 / 9638100000	**CREDIT**	**CREDIT**	**CREDIT**	**CREDIT**	**CREDIT**	**CREDIT**	**CREDIT**						$ -
Monthly Consumption:		**$3,290.77**	**$2,664.44**	**$1,408.72**	**$2,184.73**	**$1,302.50**	**$1,699.51**	**$1,654.05**						**$14,204.72**
MERIZO:														
Senior Citizen Center	W0504067 / 8179000000	$167.76	$127.78	$145.62	$151.49	$126.88	$111.07	$137.72						$ 968.32
Baseball Park	W0904042 / 7841200000	$27.32	$27.31	$27.31	$27.31	$27.50	$27.43	$27.48						$ 191.66
Mayor's Office	W9518791 / 6661500000	$543.88	$37.97	$40.54	$44.72	$36.30	$42.07	$44.10						$ 789.58
Mayor Merizo Youth Center	W0904044 / 9841200000	$280.85	$668.97	$1,222.16	$1,540.53	$1,292.14	$795.99	$1,115.25						$ 6,915.89
Merizo Cemetery	7858100000 / Meter No.: 7014189	**12.6.2016 @ 9:13 a.m. - As per Mary via telephone conversation with Mayor Ernest T. Chargualaf, billings for this locations have been and will be paid by the Merizo Mayor's Office Non-Appropriated Funds (NAF). Route all billings for this location to the Merizo Mayor's Office. DMP**												
Monthly Consumption:		**$1,019.81**	**$862.03**	**$1,435.63**	**$1,764.05**	**$1,482.82**	**$976.56**	**$1,324.55**						**$8,865.45**
MTM:														
Toto BB Field	W0401551 / 4696000000	$29.69	$26.30	$24.61	$23.46	$29.24	$53.40	$29.18						$ 215.88
Mayor's Office	W9523059 / 6423500000	$114.77	$135.28	$112.97	$117.12	$154.82	$122.26	$125.16						$ 882.38
Monthly Consumption:		**$144.46**	**$161.58**	**$137.58**	**$140.58**	**$184.06**	**$175.66**	**$154.34**						**$1,098.26**
NDOT / CHALAN PAGO:														
Mayor's Office	W9521715 / 9372500000	$100.43	$106.29	$79.17	$107.78	$122.02	$114.48	$69.98						$ 700.15

Dept/Agency GWA Acct No. 5100A182880SE001-362

Master Control Listing-D.O.A. Fiscal Year 2018		OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	TOTAL
J.Atoigue Baseball Park	W9526275 / 5393500000	$76.07	$119.44	$145.49	$79.53	$104.61	$86.05	$82.44						$ 693.63
Monthly Consumption:		**$176.50**	**$225.73**	**$224.66**	**$187.31**	**$226.63**	**$200.53**	**$152.42**						**$1,393.78**
PITI:														
Mayor's Office (306 Assumption next to Piti Church)	W0501795 / 4898000000	$827.28	$37.22	$24.90	$30.00	$2,442.91	$23.43	$23.41						$ 3,409.15
Santos Park Marine Dr	W9512223 / 9429400000	$52.69	$68.33	$99.61	$48.80	$75.31	$45.75	$168.55						$ 559.04
Mike S. Tajalle Baseball Park	W0604170 / 2032100000	CREDIT	$43.62	$55.05	$60.92	$147.21	$56.63	$81.70						$ 445.13
Monthly Consumption:		**$879.97**	**$149.17**	**$179.56**	**$139.72**	**$2,665.43**	**$125.81**	**$273.66**						**$4,413.32**
SANTA RITA:														
Mayor's Office	W9511248 / 7588400000	$674.43	$634.67	$590.40	$791.19	$516.52	$190.58	$211.58						$ 3,609.37
Senior Citizen Center	W0503957 / 1869000000	$265.58	$203.23	$212.50	$263.78	$220.18	$226.95	$234.18						$ 1,626.40
Monthly Consumption:		**$940.01**	**$837.90**	**$802.90**	**$1,054.97**	**$736.70**	**$417.53**	**$445.76**						**$5,235.77**
SINAJANA:														
Senior Center (as per Bert Silos 8.25.15) (Meter No.: **7000684 / 7059505)**	W0401730 / 3107000000	$54.46	$50.30	$37.64	$44.22	$38.81	$40.97	$59.96						$ 326.36
Mayor's Office (Meter No.: **7008792 / 7059504**)	W0602885 / 7491100000	$1,621.05	$1,958.07	$1,694.92	$598.96	$513.78	$620.78	**ON-HOLD!**						$ 7,007.56
Monthly Consumption:		**$1,675.51**	**$2,008.37**	**$1,732.56**	**$643.18**	**$552.59**	**$661.75**	**$59.96**						**$7,333.92**
TALOFOFO:														
Community Center	W0203389 / 1933000000	$115.42	$369.82	$136.35	$140.64	$71.08	$71.77	$77.04						$ 982.12
Koban	W0305387 / 8785000000	$23.66	$23.79	$26.82	$25.40	$46.03	CREDIT	$21.96						$ 167.66
Mayor Talofofo Office	W0604170	***See Account no. 9702500000 - Talofofo Mayor's Office.**												$ -
Talofofo Mayor's Office	W9519885 / 9702500000	$83.51	$102.30	$80.18	$43.51	$53.40	$70.57	$55.27						$ 488.74
Monthly Consumption:		**$222.59**	**$495.91**	**$243.35**	**$209.55**	**$170.51**	**$142.34**	**$154.27**						**$1,638.52**
TAMUNING:														
#154 Ball Field - Tamuning	W0500735 / 1468000000	$76.34	$484.66	$188.07	$28.29	$28.50	$27.96	$42.48						$ 876.30
Gymnasium	W9531226 / 6864500000	$438.84	$374.69	$197.15	$226.05	$228.09	$180.42	$251.81						$ 1,897.05
Community Center	W9506088 / 1196400000	$384.39	$375.13	$304.66	$371.98	$323.87	$350.97	$356.17						$ 2,467.17
Mayor's Office	W9506090 / 3196400000	$247.06	$202.77	$197.59	$236.89	$247.73	$175.91	$423.92						$ 1,731.87
Lot 2075 Tamuning Beautification Project (Cliffside)	W0703142 / 6844100000	$23.57	$23.61	$23.70	$23.82	$23.94	$24.84	$25.10						$ 168.58
Monthly Consumption:		**$1,170.20**	**$1,460.86**	**$911.17**	**$887.03**	**$852.13**	**$760.10**	**$1,099.48**						**$7,140.97**
UMATAC:														
Mayor's Office	W9518605 / 1951500000	CREDIT	$1,323.78	No billing	$1,030.97	$914.86	$1,448.19	$1,376.58						$ 6,094.38
Monthly Consumption:		**$0.00**	**$1,323.78**	**$0.00**	**$1,030.97**	**$914.86**	**$1,448.19**	**$1,376.58**						**$6,094.38**

Dept/Agency GWA Acct No. 5100A182880SE001-362

Master Control Listing-D.O.A. Fiscal Year 2018		OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	TOTAL
YIGO:														
Gil Breezee Lucas Sablan Blvd.	W1302392 / 6534300000	$241.24	$52.88	$23.41	$23.41	$23.41	$1,004.89	$1,898.05	$1,372.38					$ 4,639.67
Basketball & Baseball Park2	W0900191 / 5510200000	$58.16	$28.35	$80.76	$91.13	$149.54	$47.08	$31.68	$34.04					$ 520.74
(Basketball/BB Park)	W0401332	*No billings for this location.												$ -
Gymnasium	W9906027 / 0960600000	$1,636.64	$789.87	$694.09	$651.85	$758.69	$781.73	$715.32	$815.84					$ 6,844.03
Senior Citizen Center	W9902597 / 7320600000	$123.81	$159.74	$109.23	$233.82	$239.56	$96.52	$162.41	$1,079.41					$ 2,204.50
Mayor's Office	W9606036 / 3967500000	$2,025.46	$369.94	$278.45	$327.92	$407.67	$384.85	$373.55	$168.90					$ 4,336.74
	Monthly Consumption:	**$4,085.31**	**$1,400.78**	**$1,185.94**	**$1,328.13**	**$1,578.87**	**$2,315.07**	**$3,181.01**	**$3,470.57**					**$18,545.68**
YONA:														
Community Center	W0504045 / 9079000000	$149.95	$121.41	$174.09	$121.01	$202.09	$95.47	$132.30						$ 996.32
Gymnasium	W0307342 / 9746000000	$23.84	$23.54	$23.79	$42.21	$65.76	$80.91	$153.08						$ 413.13
Senior Citizen Center	W0101565 / 1741000000	$122.29	$84.99	$107.07	$122.13	$111.45	$95.16	$99.48						$ 742.57
Youth Center	W0401453 / 4396000000	$32.82	$54.43	$35.12	$35.95	$34.30	$33.82	$36.22						$ 262.66
Mayor's Office	W9521016 / 7942500000	$117.74	$96.67	$183.86	$194.26	$220.86	$79.25	$53.70						$ 946.34
Tagachang Beach Park	W1202094 / 0010300000	$1,307.37	$1,616.89	$1,377.24	$93.40	$2,026.62	$27.29	$505.80		*Services terminated as per request by Mayor Blas on May 30, 2018. Termination effective May 31, 2018 at 12 a.m. (Midnight)				$ 6,954.61
	Monthly Consumption:	**$1,754.01**	**$1,997.93**	**$1,901.17**	**$608.96**	**$2,661.08**	**$411.90**	**$980.58**						**$10,315.63**
	TOTAL MONTH	$24,492.23	$19,741.04	$16,456.66	$15,343.65	$18,992.45	$17,060.15	$16,687.86	$4,529.50	$ -	$ -	$ -	$ -	$ 133,303.54
													Total Approp.	$ 252,000.00
													Remaining Balance:	$ 118,696.46

as of: 6/5/2018 / Dawn
5:51 PM

MAYORS' COUNCIL OF GUAM
2018 GUAM POWER AUTHORITY

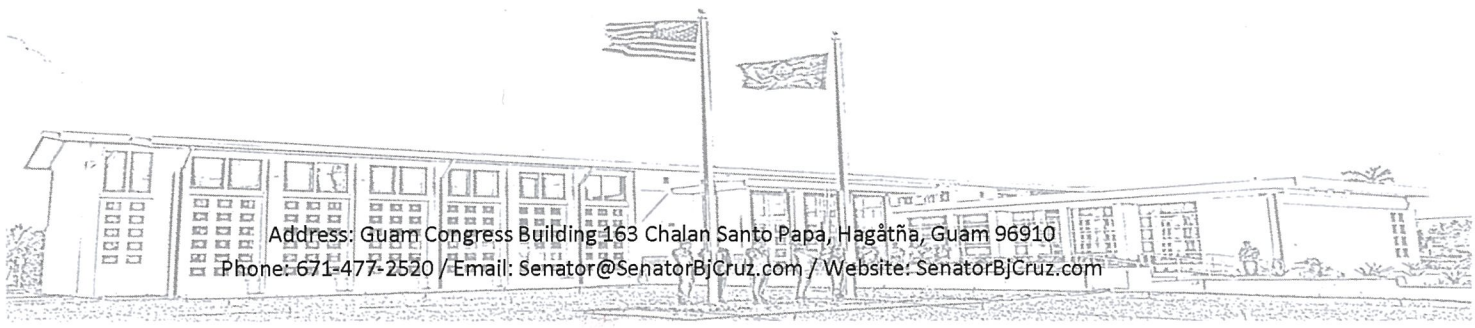
5206A102000SE222-361 (TAF) / 5100A102000SE001-361 (GF)

DISTRICT/FACILITY	GPA ACCT NO.	OCT	KWH	NOV	KWH	DEC	KWH	JAN	KWH	FEB	KWH	MAR	KWH	APR	KWH	MAY	KWH	JUN	KWH	JUL	KWH	AUG	KWH	SEPT	KWH	TOTAL AMOUNT	TOTAL KW
E182680001																									Total Encumbrance		
HAGATNA MAYOR'S OFFICE	1537100000	$1,200.33	4687.84	$ 1,143.02	4450.49	$ 1,391.16	5478.17	$ 1,564.41	6195.65	$ 1,448.19	5,091.80	$ 1,509.34	5,316.98	$ 1,491.41	5250.79											$9,747.86	36471.22
AGANA HEIGHTS MAYOR'S OFFICE	6537100000	$4,379.00	14390.05	$ 4,960.46	16259.15	$ 5,180.17	17205.02	$ 5,626.31	19230.25	$ 5,016.42	16,742.99	$ 5,343.60	15,955.09	$ 6,126.12	18924.69											$36,632.08	118707.24
AGANA HEIGHTS - JOSEPH CRUZ AVE., BUS STOP BY HANA'S STORE, AGANA HEIGHTS (344 Talogo St.)	5480651781																									$ -	0.00
AGANA HEIGHTS - KOTLA DRIVE & CHALAN MACAJNA	5480651781																										
AGAT MAYOR'S OFFICE	124424 / 7537100000	$2,583.76	7343.12	$ 1,789.42	5948.42	$ 2,300.79	7736.95	$ 2,176.19	7318.740	$ 2,027.09	6,152.13	$ 2,112.30	6,346.02	$ 2,257.30	6862.41											$15,246.85	47708.79
TAMUNING/TUMON/HARMON MAYOR'S OFFICE	124425 / 9537100000	$5,762.07	21051.97	$ 5,597.41	20835.18	$ 5,662.85	20466.85	$ 5,989.13	21996.17	$ 5,642.81	18,188.79	$ 5,757.46	18,736.57	$ 5,859.90	19196.07											$40,271.63	139971.60
MANGILAO MAYOR'S OFFICE	124426 / 9537100000	$4,364.24	7790.39	$ 4,406.08	7919.43	$ 4,643.74	8724.06	$ 4,807.72	9313.47	$ 4,712.37	8,126.11	$ 4,845.57	8,575.08	$ 4,645.92	7948.45											$32,425.64	58396.99
SANTA RITA MAYOR'S OFFICE	124427 / 0837100000	$3,202.06	12182.76	$ 3,438.80	13144.99	$ 3,620.20	13762.30	$ 4,044.06	15481.83	$ 3,525.04	12,051.38	$ 3,634.62	12,443.79	$ 3,958.76	13816.92											$25,463.54	92893.92
PITI MAYOR'S OFFICE	124428 / 1837100000	$1,353.22	3341.63	$ 1,169.58	2637.12	$ 1,285.78	3176.00	$ 1,326.75	3225.14	$ 1,290.36	2,848.27	$ 1,299.62	2,946.71	$ 1,280.51	2949.02											$9,005.82	21123.89
ASAN/MAINA MAYOR'S OFFICE	124429 / 2637100000	$987.77	3600.61	$ 909.92	3260.47	$ 855.75	3059.21	$ 1,014.37	3664.04	$ 882.82	2,841.37	$ 907.71	2,924.61	$ 989.76	3251.82											$6,548.10	22562.13
DEDEDO MAYOR'S OFFICE	124430 / 3637100000	$6,706.53	21927.62	$ 5,704.83	18321.77	$ 5,982.48	19126.08	$ 5,921.54	19261.15	$ 5,356.14	15,228.93	$ 6,053.70	17,256.55	$ 6,685.01	19637.21											$42,410.23	130759.31
YIGO MAYOR'S OFFICE	124431 / 4637100000	$3,670.42	12607.53	$ 3,875.76	13639.34	$ 4,280.88	15318.38	$ 5,202.39	18950.69	$ 4,841.17	15,731.82	$ 3,898.60	12,255.91	$ 3,412.88	10547.34											$29,182.10	99251.01
UMATAC MAYOR'S OFFICE	124432 / 5637100000	$1,160.07	3509.15	$ 1,358.98	4338.94	$ 1,391.80	4835.96	$ 1,463.49	5116.22	$ 1,500.39	4,560.70	$ 1,741.55	5,400.79	$ 1,161.78	3479.44											$9,778.06	31241.22
MERIZO MAYOR'S OFFICE	124433 / 6637100000	$1,439.20	5103.38	$ 1,357.48	4699.97	$ 1,293.33	4511.44	$ 1,441.25	5117.31	$ 1,319.06	3,994.28	$ 972.83	2,683.25	$ 802.25	2185.49											$8,625.40	28295.12
INARAJAN MAYOR'S OFFICE	124434 / 7637100000	$1,502.25	5023.75	$ 1,539.30	5205.77	$ 1,300.34	4247.08	$ 1,595.63	5405.2	$ 1,841.09	5,723.06	$ 1,694.72	5,215.76	$ 1,922.81	5878.99											$11,396.14	36699.61
INARAJAN SALAI JALLA (COMMUNITY CENTER) [SEE INARAJAN MAYOR'S OFFICE ACCOUNT]	309595																									$ -	0.00
Inarajan Mayor's Office - Malojloj Fiesta Carnival and Cockfight Grounds	7270159655																									$ -	0.00
TALOFOFO MAYOR'S OFFICE	124435 / 8637100000	$2,143.61	5759.96	$ 2,015.36	5325.87	$ 2,271.58	6198.56	$ 2,274.00	6231.4	$ 2,016.29	4,705.19	$ 1,904.08	3,544.23	$ 2,840.06	7397.88											$15,464.98	39163.09
YONA MAYOR'S OFFICE	124436 / 9637100000	$886.73	2978.12	$ 873.44	2976.97	$ 823.62	2768.04	$ 888.00	2774.48	$ 796.33	2,359.61	$ 742.66	2,170.04	$ 884.18	2672.52											$5,894.96	18599.73
ORDOT-CHALAN PAGO MAYOR'S OFFICE	124437 / 0737100000	$872.46	2859.93	$ 1,228.99	4311.02	$ 1,792.03	6538.3	$ 1,467.75	5213.33	$ 1,304.75	4,087.73	$ 1,794.43	5,844.78	$ 1,801.81	5876.95											$10,262.22	34732.04
MONGMONG-TOTO-MAITE MAYOR'S OFFICE	124438 / 1737100000	$1,352.70	2843.32	$ 926.44	2594.75	$ 1,146.00	3389.08	$ 965.78	2721.34	$ 933.01	2,355.04	$ 1,016.33	2,631.47	$ 1,040.96	2724.93											$7,381.24	19259.99
MTM Mayors Office - Toto Pavilion	9519000226																										
SINAJANA MAYOR'S OFFICE	124439 / 2737100000	$4,384.25	16951.3	$ 3,898.72	14984.08	$ 3,938.58	15159.04	$ 4,559.15	17673.52	$ 4,260.06	14,668.88	$ 4,624.88	15,995.07	$ 4,495.20	15536.95											$30,160.84	110968.84
BARRIGADA MAYOR'S OFFICE	124453 / 8737100000	$2,102.80	7174.49	$ 1,997.90	6772.03	$ 2,146.49	7458.74	$ 2,424.36	8476.37	$ 2,123.40	6,471.00	$ 2,165.37	6,625.05	$ 2,256.41	6947.44											$15,216.73	49925.12
YONA SENIOR CITIZEN'S CENTER	186560 / 8445000000	$778.41	2,952.53	$ 772.51	2928.79	$ 711.15	2681.76	$ 759.01	2874.45	$ 726.59	2,452.16	$ 831.98	2,831.40	$ 925.87	3169.21											$5,505.52	19890.30
AGAT 373 RT. 2 SAGAN BISITA	299076																									$ -	0.00
AGAT RT. 2 FRONT OF ELITE BAKERY-XMAS	299648																									$ -	0.00
AGAT ERSKIN ROAD CHRISTMAS LIGHTING	299649																									$ -	0.00
MAYORS' COUNCIL (Inarajan / Agat Senior Centers)	292296 / 5247210000	$2,742.33	8,518.99	$ 2,347.27	8365.57	$ 2,225.31	7,965.64	$ 2,479.73	9,019.32	$ 2,370.08	7,631.31	$ 2,486.43	8,050.85	$ 2,506.16	8,130.46											$17,157.31	57702.14
	Monthly Totals:	$53,574.21	172,798	$51,311.67	168,441	$54,244.03	179,807	$57,991.02	195,260	$53,933.48	162,022	$55,337.78	163,750	$57,385.06	172,345	$0.00	0	$ -	0	$ -	0	0.00	0	0.00	0	$383,777.25	KW 1,214,423.29
																								Encumbrance Amt.:		$644,000.00	
																								Remaining Balance:		$260,222.75	

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Department of Administration and General Services Administration

Thursday, June 7, 2018
9:30AM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

Eddie Baza Calvo
Governor
Ray Tenorio
Lieutenant Governor

DEPARTMENT OF ADMINISTRATION
(DIPATTAMENTON ATMENESTRASION)
DIRECTOR'S OFFICE
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Edward M. Birn
Director
Vincent P. Arriola
Deputy Director

June 07, 2018

Speaker Benjamin J.F. Cruz

JUN 0 8 2018
Time: 3:14 [ ] AM [ ] PM File No. ____
Received By:

The Honorable Benjamin J.F. Cruz
Speaker & Chairperson
Committee on Appropriations and Adjudication
Thirty-fourth Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96910

RE: Department of Administration Budget Submission FY 2019

Buenas yan Hafa Adai! Speaker Cruz and Senators.

It is my privilege to present the Department of Administration Fiscal Year 2019 Budget request.

The Department of Administration comprises three main divisions, since the Office of Technology has been disaggregated for FY 2019. These three divisions, Human Resources, Accounts, and General Services Agency perform core administrative function for Government of Guam line agencies. Their remit is to provide a consistent and harmonious service in these three key areas for the government; human resources, finance, and purchasing. They are able to insure that all their client agencies respond in the same way to the every day administrative issues with which they are faced. Because the Department assumes these tasks on behalf of GovGuam agencies, the agencies themselves can concentrate on their prime activity.

We measure and success both quantitively and qualitively. All three divisions are tasked with processing a large volume of transactions and these facts have been shown on the decision packages included in the budget submission. Equally important is the speed and the accuracy in which these transactions can be processed. Each division has targets and the division heads will address these during their presentations. I am concerned that each action is performed accurately and the error rate is no greater that 2%. It is obviously more efficient to complete a task once than be forced to carry it out multiple times. If the error rate exceeds 2% in a multi-step process, (as Deming noted). A system can become unstable as many corrective actions disrupt on-going

processes. DOA division beat this target with an initial error rate of ½%. Checks and balance insure 100% accuracy and compliance for posted transactions.

The Human Resources Division is responsible for maintaining the Government's classified personnel system giving employees assurance that in whichever agency they work, they will earn appropriate compensation and have access to available benefits appropriate to their classification. An employee is our most important resource and it is of the utmost significance that each feels that they have been treated fairly and in accordance with guidelines which they understand throughout their career. The same principles are applied to unclassified and limited term employees during their more limited employment.

Guam law mandates the Division of Accounts as the central financial monitoring and control department for over forty agencies and departments. The division is also responsible for disbursing allotments to the autonomous agencies. It accounts for over 180 separate funds as well as reviewing all the transactions which flow through the general fund.

Reporting and forecasting go hand in hand. Accurate and professional financial reporting is the foundation of successful modeling and forecasting. I have previously noted to Senators that it is my goal to improve our reporting capabilities with a unified and timely system of financial reports. To achieve this, we need and request the cooperation of all units, particularly those who maintain accounting systems within the general fund umbrella. The division's focus will be to move towards a consolidated reporting package which will give a clear view of the government's financial position. I am confident that such reporting will respond to many concerns, including those of Senators, who feel that the annual audited statements is the only time that a good financial perspective can be obtained. The division will start this process with the third quarter (June 30) and will issue instructions for a "hard" closing. As we repeat this process, year end activity will become routine.

Government procurement regulations are often complex and unwieldy. The General Services Agency division of the Department brings experience and expertise to this activity for government's departments/agencies. Having invested both time and financial resources in updated systems over the last few years, it is GSA's goal to turn a requisition into a purchase order, assuming the specifications and details have been accurately transferred by the requesting department/agency, within the seven days. In order to achieve this, the division has undertaken a number of training programs for agencies to improve input. Standardized purchasing, especially for supplies, saves money, reduces inventory levels and although Guam is at the end of a long supply line, prepares for modern purchasing practices such as just-in-time.

Each of the division heads will, Mr. Speaker, with your consent, offer presentations relevant to their budgets, and we will all be happy to respond to any questions that you and honorable Senators may have. I will like to pay tribute to the hardworking staff in the department. I am known as a walking Manager so I can see for myself all the

effects of the efforts which the staff put into their jobs. Over the next few months we will review how we can improve and better integrate our financial systems, especially electronic document distribution and storage.

I will also like to recognize Vince Arriola, the Deputy Director, who not only worked on the budget but also makes large contribution towards insuring that this department fulfills its mandate for the government and ultimately the tax payers of Guam.

Thank you and *Si Yu'os Ma'ase* for your attention.

EDWARD M. BIRN
Director
Department of Administration

cc: Vince Arriola, DOA-Deputy Director
DOA Division Managers
Director's Chrono File

Government of Guam
(Gubetnomention Guahan)
Department of Administration
(Dipattamenton Atmenestration)
Division of Accounts
(Dibision Kuenta)
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Eddie Baza Calvo
Governor
Ray Tenorio
Lieutenant Governor

Edward M. Birn
Director
Vincent P. Arriola
Deputy Director

June 6, 2018

Speaker Benjamin J.F. Cruz

JUN 06 2018
Time: 414 [ ] AM [ ] PM File No.
Received By:

The Honorable Benjamin J.F. Cruz
Speaker & Chairperson, Committee on
Appropriations and Adjudication
I Mina'trentai Kuattro na Liheslaturan Guåhan
Thirty-fourth Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

RE: Federal Grants for Financial Management Information System (FMIS) Enhancements

Buenas ya Hafa Adai Speaker Cruz:

Transmitted herewith is a brief description of the Department of Administration's (DOA's) current federal grant awards for the Financial Management Information System (PMIS) Enhancements. The federal grants are as follows:

1. Content Management Modular Upgrade Grant Project
2. Fixed Asset Software and Hardware Upgrade Grant Project

Please see attachment for details on these federal grants.

Should you have any questions, please contact our office.

Si Yu'os Ma'ase.

EDWARD M. BIRN

Attachment

1. **Content Management Modular Upgrade Grant Project Description:**

Award No:	D17AP00121
Award Amount:	$250,000
Award Date:	08/23/2017 – 09/30/2020

The Content Management Modular Upgrade Grant Project will incorporate a content management module to DOA's Financial Management System that will provide the capability to scan, index and store digitally imaged documents that can be merged with FMS output images and transactions and easily searched, retrieved and transmitted. This project will help eliminated storage needs; improve efficiency, workflow while maintaining productivity with DOA's limited budget and shrinking workforce.

2. **Fixed Asset Software and Hardware Upgrade Grant Project Description:**

Award No:	D18AP00085
Award Amount:	$248,000
Award Date:	05/10/2018 – 09/30/2021

To help address fixed asset audit findings, DOA plans to upgrade current Fixed Asset Software and Hardware to also track construction projects, enhance reporting capability and efficiency, improve equipment management, and increase training for fixed asset personnel as it pertains to compliance with federal and state regulations.

DEPARTMENT OF ADMINISTRATION
(DIPATTAMENTON ATMENESTRASION)
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Eddie Baza Calvo
Governor
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Lieutenant Governor

Edward M. Birn
Acting Director
Vincent P. Arriola
Deputy Director

JUN 20 2018

Honorable Benjamin J.F. Cruz
Speaker and Chairperson
Committee on Appropriations and Adjudication
Thirty-fourth Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96910

Speaker Benjamin J.F. Cruz
JUN 21 2018
Time: 11:00 [x] AM [ ] PM File No. 34-2022
Received By

Dear Mr. Speaker:

Buenas yan Hafa Adai. At our Budget hearing on June 7, 2018, you requested information indicating transfers between funds. Attached is a schedule showing transfers to and from Special Funds and the General Fund for fiscal years 2013 to 2017.

It should be noted that the Department of Administration reports this information annually in the audited Basic Financial Statements for each fiscal year. These statements are prepared in accordance with generally accepted accounting principles which require inter alia, that these statements include the formulation and disclosure requirements promulgated by the Government Accounting Standard Board (GASB).

GASB Statement No. 34 requires inter-fund transfers for which repayment is unlikely to be recorded as permanent transfers. Department of Administration has complied with this mandate in fiscal year 2017. This procedure is the practice followed by many other jurisdictions.

I should be happy to respond to any questions which you may have.

Si Yu'os Ma'ase.

Edward M. Birn
Director

Attachment ✓

SCHEDULE OF TRANSFERS BETWEEN GF and SRF and GF Deficits
Fiscal Years 2013 to 2017

Permanent Transfers

Transfers In Fund Number	TRANSFERS IN TO GENERAL FUND: Fund Name	FY2013	FY2014	FY2015	FY2016	FY2017	Totals
202	STREET LIGHT FUND	-	1,467,257	-	-	255,962	
205	TERRITORIAL EDUCATION FACILITY	-	-	-	-	4,326,008	
208	GUAM HIGHWAY FUND	-	-	-	2,292,916	2,011,169	
211	PLANT NURSERY REVOLVING FUND	-	-	43,559	-	-	
213	GUAM CONTRACTORS	-	912,222	209,206	-	-	
215	P.E.A.L.S. FUND	483,853	-	42,144	-	-	
217	SAFE STREETS ACT	-	-	77,823	-	-	
222	LAND SURVEY REVOLVING FUND	-	-	-	-	87,351	
231	FIRE LIFE MEDIC EMERGENCY FUND	900,000	920,694	-	397,144	331,345	
235	DPW BUILDING & DESIGN FUND	660,572	-	569,718	-	-	
236	ACCESSIBLE PARKING FUND	515,188	-	-	-	-	
241	HEALTH PROF LICENSING	-	580,014	176,780	-	391,694	
245	GUAM ENVIRONMENTAL FUND	36,697	-	309,490	-	104,475	
246	DRIVER'S EDUCATION FUND	-	-	188,556	-	-	
263	POLICE SERVICES FUND	-	-	694,485	-	-	
265	AIR POLLUTION CONTROL	-	-	36,672	-	-	
267	DEDEDO BUFFER STRIP REVOLVING	-	-	169,260	-	-	
272	CONTROLLED SUBSTANCE DIVERSION	-	-	155,480	-	131,806	
281	ENHANCED 911 EMRGNCY REPRT SYS	-	1,839,854	712,501	488,779	839,583	
282	CARRIER OFF-DUTY SERVICES REV	-	-	125,986	-	-	
283	WATER PROTECTION FUND	-	-	79,164	-	-	
284	SOLID WASTE MGMT FUND-GEPA	-	-	58,555	-	-	
285	RABIES PREVENTION FUND	-	-	119,698	-	92,517	
289	SAFE DRINKING WATER FUND	-	-	9,774	-	-	
300	WATER RESEARCH AND DEVELOPMENT	-	-	88,969	-	-	
310	EMP WORKMENS COMPENSATION	-	-	40,558	-	-	
325	CRIMINAL INJURIES FUND	555,031	-	-	-	-	
415	CHAMORRO LOAN GUARANTEE	-	-	-	-	320,105	
600	ENVIRONMENTAL HEALTH FUND	-	1,227,075	561,883	-	-	
601	SAFE HOMES SAFE STREETS FUND	-	-	4,300	-	-	
602	HEALTHY FUTURES FUND	-	1,003,399	-	-	-	
603	TAX COLLECTION ENHANCEMENT FND	-	-	369,795	190,270	190,417	
604	PUBLIC SCHOOL LIBRARY RESOURCE	-	-	530,683	-	103,077	
608	GUAM PLANT INSPECTION & PERMIT	-	-	149,713	-	-	
619	RECYCLING REVOLVING FUND	770,455	3,059,197	2,020,625	2,224,563	2,528,529	
620	PUBLIC RECREATION SERVICES FND	-	-	138,649	-	-	
629	PESTICIDE MANAGEMENT FUND	204,893	-	306,481	-	123,274	
630	DLM BUILDING CONSTRUCTION FUND	-	-	-	-	588,520	
633	CENSUS 2010 FUND	-	-	11,094	-	-	
635	GUAM UNARMED COMBAT COMMISSION	-	-	9,130	-	-	
636	UNDERGROUND STORAGE TANK MGMT	-	-	554,734	-	-	
640	EXAMINER OFF-DUTY SERVICE FUND	-	-	29,198	-	-	
649	GUAM GEODETIC NETWORK FUND	-	-	10,130	-	-	
650	OFFICE OF VITAL STATISTICS FND	-	-	413,395	-	284,546	
653	MHSA (GBHWC) SERVICES FUND	-	-	3,111	-	-	
655	LIMITED GAMING FUND	-	-	1,834,260	-	-	
662	GUAM INVASIVE SPECIES INSPECT	-	-	-	-	780,195	
663	POLICE PATROL VEHICLE AND EQUP	-	-	124,237	-	166,970	
669	CLT SURVEY & INFRASTRUCTURE	-	-	-	-	321,263	
	Total Transfers In	**4,126,689**	**11,009,712**	**9,018,186**	**5,593,672**	**13,978,803**	**43,727,062**

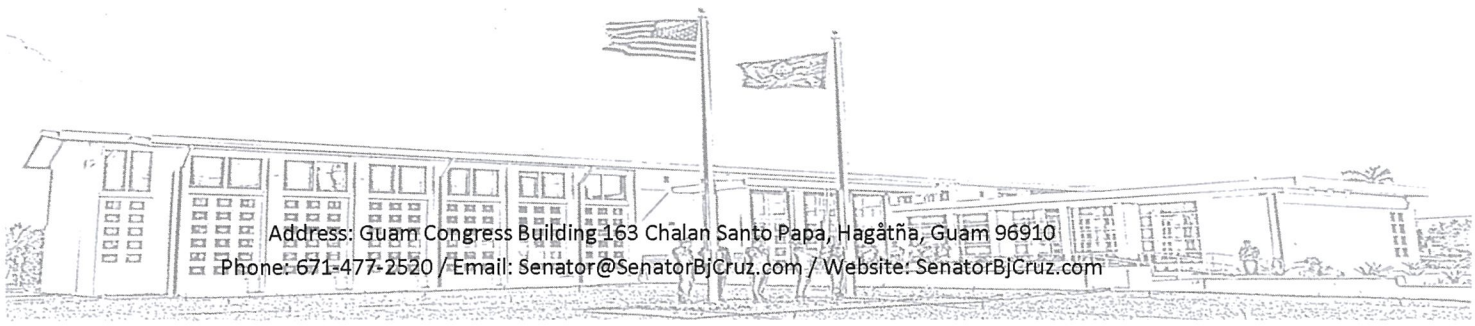
Permanent Transfers

Transfers Out Fund	TRANSFERS OUT TO SPECIAL REVENUE FUNDS:	FY2013	FY2014	FY2015	FY2016	FY2017	Totals
202	Streetlight Fund	-	-	747,373	-	-	
209	Customs, Agriculture, and Quarantine Inspect	1,691,449	217,555	630,425	-	-	
217	Safe Streets Fund	-	29,038	-		126,637	
222	Land Survey Revolving Fund	-	610,386	633,079	-	-	
232	Manpower Development Fund	564,588	45,412	-		396,317	
236	Accessible Parking Fund	-	40,611	-	-	-	
247	Village Streets Fund	-	22,695	-	112,700		
265	Air Pollution Control Fund	-	50,676	-	-	-	
294	Mental Health and Substance Abuse	-	15,950	-	-	-	
325	Criminal Injuries Fund	-	184,412	1,296,564	-	-	
620	Public Recreation Services	-	-	-	-	127,536	
632	Indirect Cost Fund	-	653,933	776,258	908,363	322,943	
647	Section 2718 Fund	-	135,116	19,029,058	-	-	
666	Public Market Revolving Fund	-	-	-	11,966	-	
	Total Transfers Out	**2,256,037**	**2,005,784**	**23,112,757**	**1,033,029**	**973,433**	**29,381,040**
	Net Transfers In/Out	**1,870,652**	**9,003,928**	**(14,094,571)**	**4,560,643**	**13,005,370**	**14,346,022**
	General Fund DEFICITS						
	GF Deficit - Fund 100 Only as of EOFY	(45,618,080)	(87,766,962)	(138,631,325)	(124,735,004)	(108,332,106)	
	GF Deficit - Combined as of EOFY	2,326,897	(59,615,065)	(119,100,127)	(105,733,499)	(73,002,632)	

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Unified Judiciary of Guam

Friday, June 8, 2018
10:00AM



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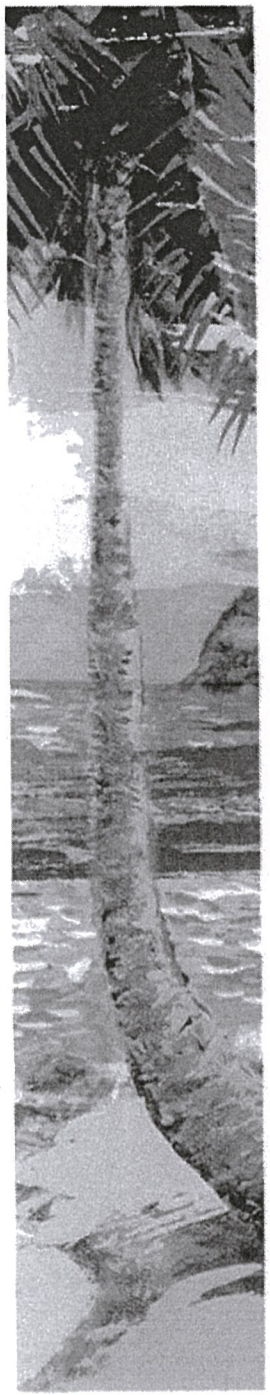
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com



JUDICIARY OF GUAM

BUDGET FY2019



Mission, Vision, Core Values

- **Mission**

  The Judiciary administers justice by interpreting and upholding the laws, resolving disputes in a timely manner, and providing accessible, efficient, and effective court services

- **Vision**

  To provide the highest quality of service, thus enhancing public trust and confidence in Guam's independent and co-equal branch of government

- **Core Values**

  Professionalism

  Integrity

  Excellence



Judicial Officers of Guam





2016-2019 Strategic Plan

"Pursuing Excellence"

Strategic Focus Areas

- Access to Courts and Delivery of Services
- Effective Case Management and Timely Resolution
- Employee Excellence and Satisfaction
- Court Partnerships and Community Relations
- Facilities and Security



Superior Court of Guam

- Civil matters
- Criminal cases (felony and misdemeanor)
- Domestic relations cases
- Juvenile matters
- Probate cases
- Appeals from Small Claims Court, Traffic Court, and decisions of administrative agencies



Supreme Court of Guam

- Administration of the Judiciary of Guam
- Appellate review of final judgments of the Superior Court as well as other appealable justiciable controversies
- Writs of Mandamus and Prohibition (original jurisdiction)
- Attorney admission
- Attorney and Judicial ethics/discipline
- Promulgation of rules of court and procedure
- All *pro tempore* appointments court-wide

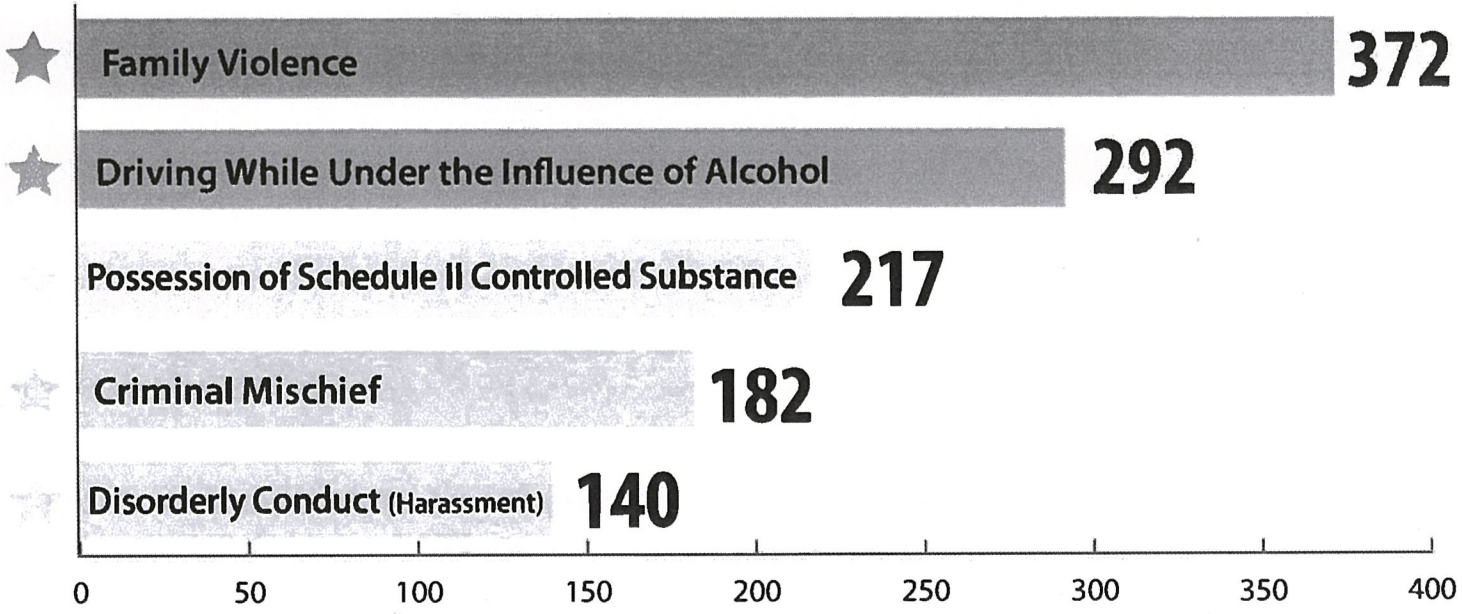


Ongoing Efforts

- Civil Justice Reform
- Probation Reform
- New Therapeutic Courts
- Guardianship

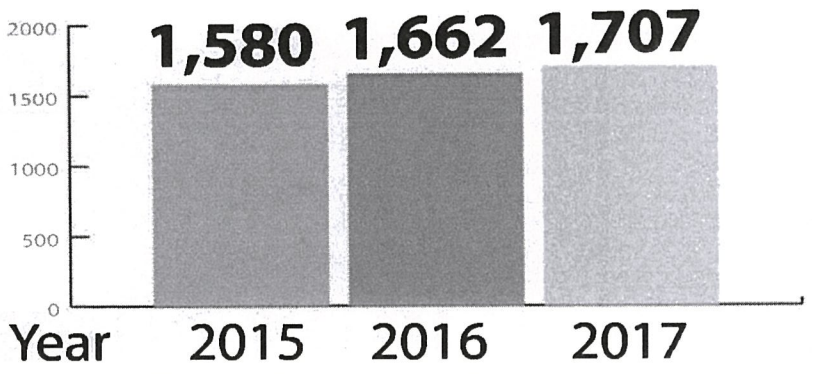


Top Offenses Charged Overall



Small Claims Filings Trend

Small Claims Cases Filed





Civil Justice Reform

Goal: To efficiently and effectively address challenges in civil and domestic cases

- National Reform Effort
- Assess current caseload to identify and define issues
- Develop a roadmap for implementation of the reform recommendations
- More p*ro se* litigants
- Right sizing cases, i.e. complex litigation
- Immediate need to address mass tort litigation filings



Additional Superior Court Judge

- Extensive review by Committee
- Guam Bar Association endorsed
- Chief Justice & Judicial Council certified need
- Creation of new therapeutic courts and increasing number of jury trials
- Ratio of judges to cases and ratio of judges to Guam's population supports an additional judge



Probation Caseload

7079

(under supervision in 2017)

- Juveniles Under Supervision 530
- Adults Under Supervision (Pretrial, Probation) 5,536
- Sex Offender Registrants 1,013

Probation Officer Average Caseload = 161/*

** National average is 120 low-risk clients per officer*



Pre-trial Justice Reform

- Implementation of risk assessment tools
- Reduce DOC pretrial detainee population
  - 2017 average – 250
  - Current average – 198
- Risk-Based Supervision Caseloads
  - Low, Moderate, and High
- Electronic Monitoring - Delayed



Adult Probation Reform

- Implementation of risk assessment tools
- Improve immediate access to treatment programs
  - Conduct substance abuse assessment
- Risk-based supervision caseloads
  - Supervision grids (Low, Moderate, and High)



Juvenile Justice Reform

- Implementation of risk-needs-responsivity (RNR) assessment tools
- Continue to reduce DYA's population
  - 2016 Average - 75
  - 2017 Average - 35
  - Current population - 26
- Implement/improve education and treatment program
- Reduce supervision caseloads



New Therapeutic Courts/Programs

- DWI Treatment Court
- Guam Family Recovery Program
- Guam Adult Re-Entry Court
- G.I.V.E. - Guam's Immediate Violations Enforcement Program

  Swift, Certain, and Fair Sanctions

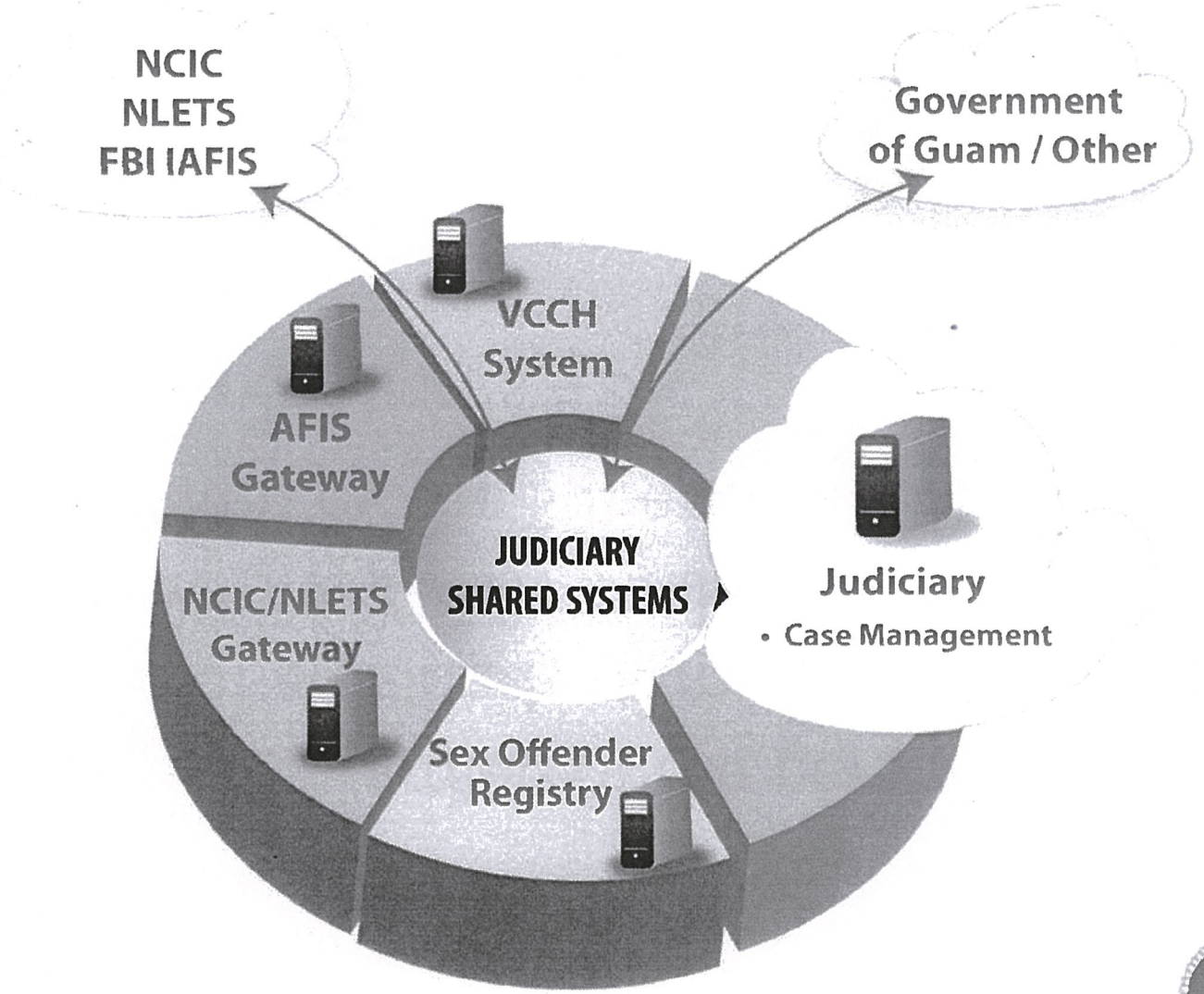


Existing Therapeutic Courts

- Adult Drug Court
- Juvenile Drug Court
- Veterans Treatment Court
- Mental Health Court
- Family Violence Court



MIS Support to Law Enforcement





Office of the Public Guardian

- Serves as guardian of the person and/or estate of an elderly or mentally incapacitated individual when so appointed by the Superior Court.
- Number of Wards = 85



WINGS Program

- 2016 State Justice Institute grant to implement the National Guardianship Network's **Working Interdisciplinary Networks of Guardianship Stakeholders on Guam** (WINGS)

- Established a Guardian Education Program



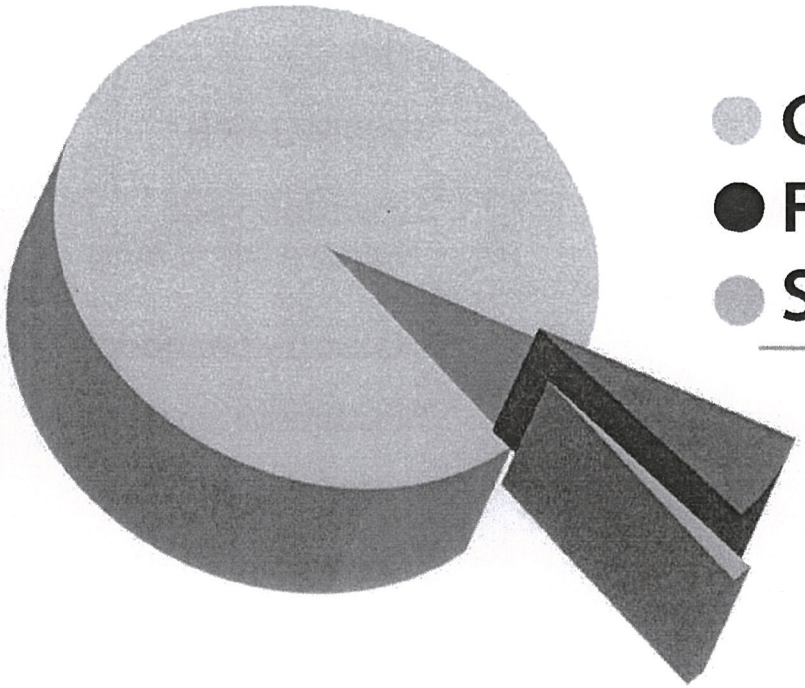
Strengthening Our Workforce

Judicial Education Center

- Evidence-Based Training
- POST Compliance
  - Academic Requirements
    - Linguistically Appropriate Services
    - Active Shooter
    - Dealing with Persons with a Disability
  - Physical Fitness
    - Physical Fitness Policy
    - PFQT rating = 98%



General Fund, Federal Funds and Special Funds



General Fund	381
Federal Funds	25.5
Special Funds	3.5
Employees	**410**



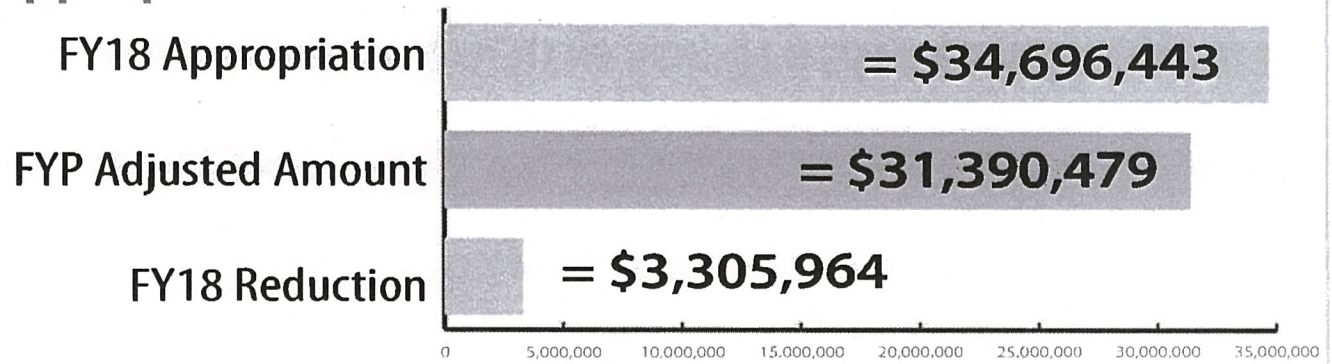
General Fund Appropriation Levels FY 2016 to FY 2018

	FY2016	FY2017	FY2018	FY2018 Long Bill Adjusted
Operations	$30,641,593	$31,521,247	$31,265,212	$28,256,517
Therapeutic Courts	$1,383,439	$1,383,439	$1,572,793	$1,436,532
Electronic Monitoring	$0	$0	$551,966	$504,146
Court Appointed Attorneys	$1,018,412	$1,239,791	$1,306,472	$1,193,284
New Judicial Officer and Courtroom	$0	$0	$0	$0
New Positions	$0	$0	$0	$0
Total	$33,043,444	$34,144,477	$34,696,443	$31,390,479
% of GF Rev. Available for Appr.	4.97%	5.01%	5.04%	4.78%
GF Rev Available for Appropriation	$665,042,150	$681,271,974	$688,559,103	$657,034,506



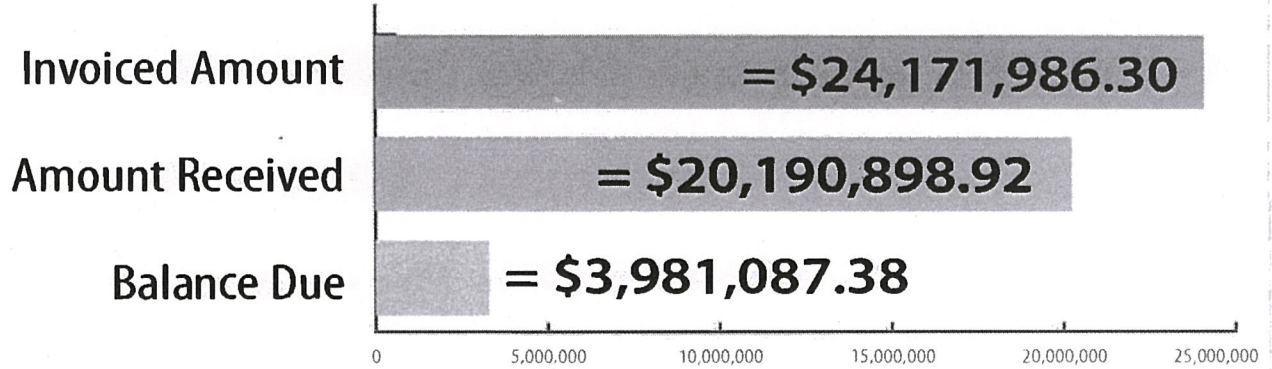
FY2018 Financial Situation

Appropriation Shortfall



Reduction by Percentage = 10%

Allotment Shortfall



Allotment Percentage = 84%

- **FY18 Shortfall = $4,601,704.08 = 13%**



FY19 Budget

Focus of Funding our Operations

- Filling Critical Vacancies
- Implementing legislatively-mandated reclassification of all positions
- Implementation of the Electronic monitoring program
- Adequate Funding for our Indigent defense service
- Adequate Funding for Treatment Programs



Judiciary of Guam
FY 2019 General Fund Budget Request
Change by Classification

	FY2018 Appropriation	FY2019 Proposed Budget	%	Change
Personal Services	$22,280,629	$22,868,886	2.6%	$588,257
Benefits	$7,610,861	$8,010,537	5.3%	$399,676
Travel	$124,163	$110,550	-11.0%	($13,613)
Contractual Services	$1,394,658	$1,297,226	-7.0%	($97,432)
Supplies & Materials	$315,616	$278,522	-11.8%	($37,094)
Equipment - Non Capital items	$83,949	$156,836	86.8%	$72,887
Miscellaneous	$1,191,067	$2,075,313	74.2%	$884,246
Utilities	$1,142,534	$915,990	-6.2%	($70,849)
Capital Outlay	$1,000	$47,745	-100.0%	($1,000)
Subtotal	$34,144,477	$35,869,555	5.1%	$1,725,078
Electronic Monitoring Program	$551,966	$551,966	0.0%	$0
Grand Total	$34,696,443	**$36,421,521**	5.0%	$1,725,078
Percent of High Estimate GFR Avail to Appr		**5.4%**		
New Judicial Officer and Courtroom	$0	$398,243		$398,243
4GCA,§6301 CWA Internal Equity Review	$0	$1,288,191		$1,288,191
	$34,696,443	$38,107,955	9.8%	$3,411,512
Percent of High Estimate GFR Avail to Appr		5.7%		



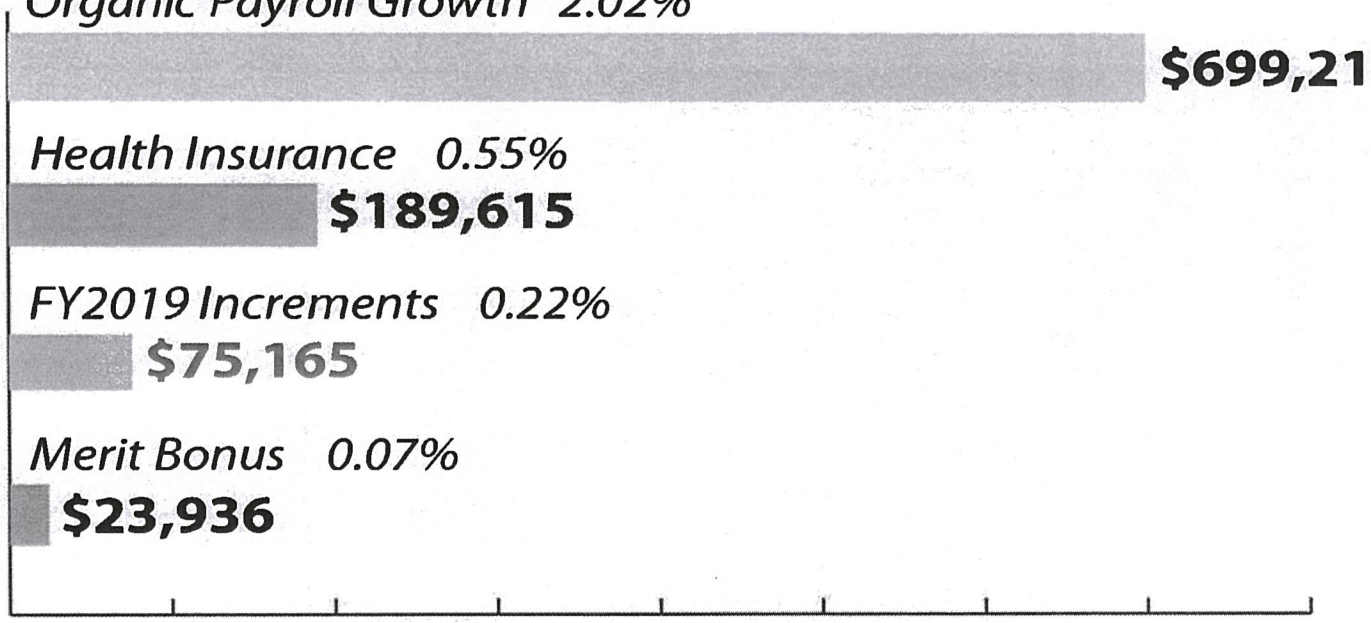
Judiciary of Guam General Fund Appropriation Levels

FY18 Public Law 34-42	$34,696,443
JOG Percentage of Appropriations	5.0%
FY19 Request	$36,421,521
JOG Percentage of Appropriations	5.4%
FY19 Requested Increase	$1,725,078
Percentage Increase vs. FY18	5.0%



General Fund Appropriation Factors Driving Increases

Salary and Benefit Increase:

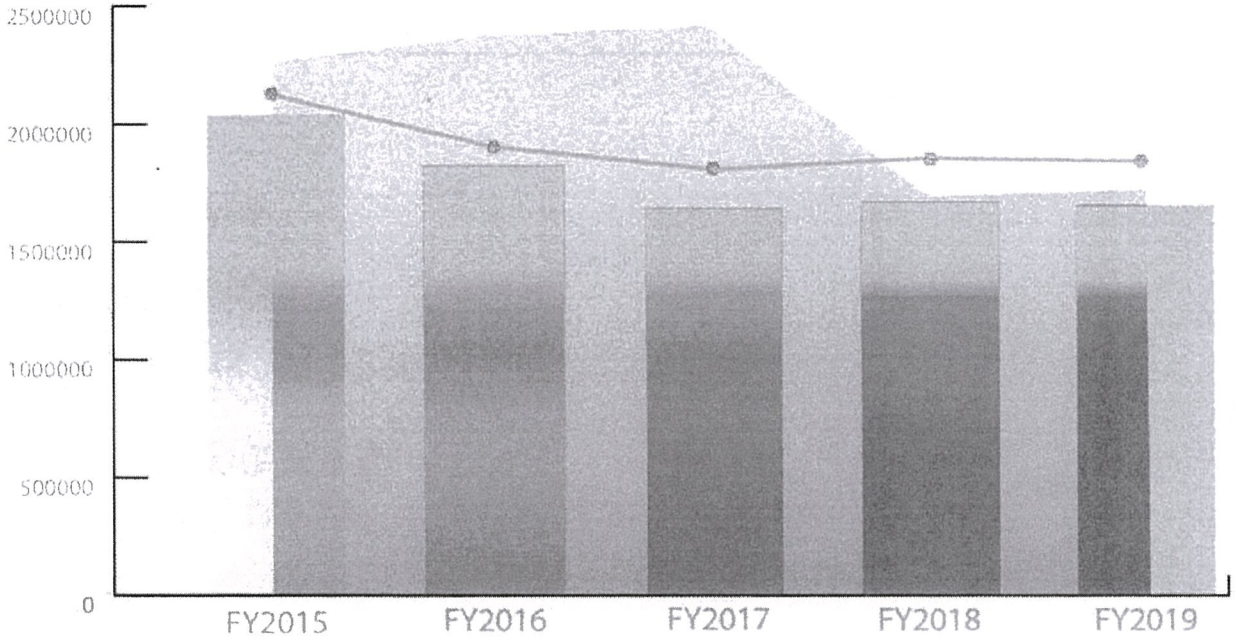


TOTAL $987,933 2.85%

Miscellaneous	***$884,246***	*2.55%*
All Other Classification Categories	***($147,102)***	*-0.42%*



Other Fund Sources
FY 2015 to FY 2019 Actual & Projected

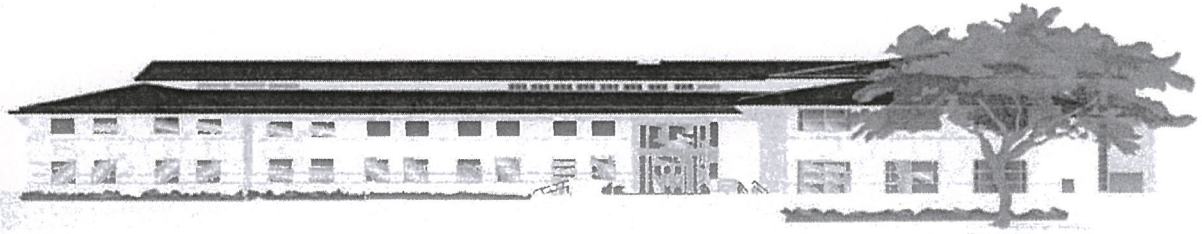


	FY2015	FY2016	FY2017	FY2018	FY2019
Federal Grant Funds	$2,225,452	$2,360,578	$2,379,522	$1,682,540	$1,779,738
Judicial Building Fund	$2,044,144	$1,829,683	$1,648,497	$1,676,372	$1,662,305
Judicial Client Services Fund	$2,093,090	$1,898,136	$1,832,235	$1,855,679	$1,844,056



Judicial Building Fund





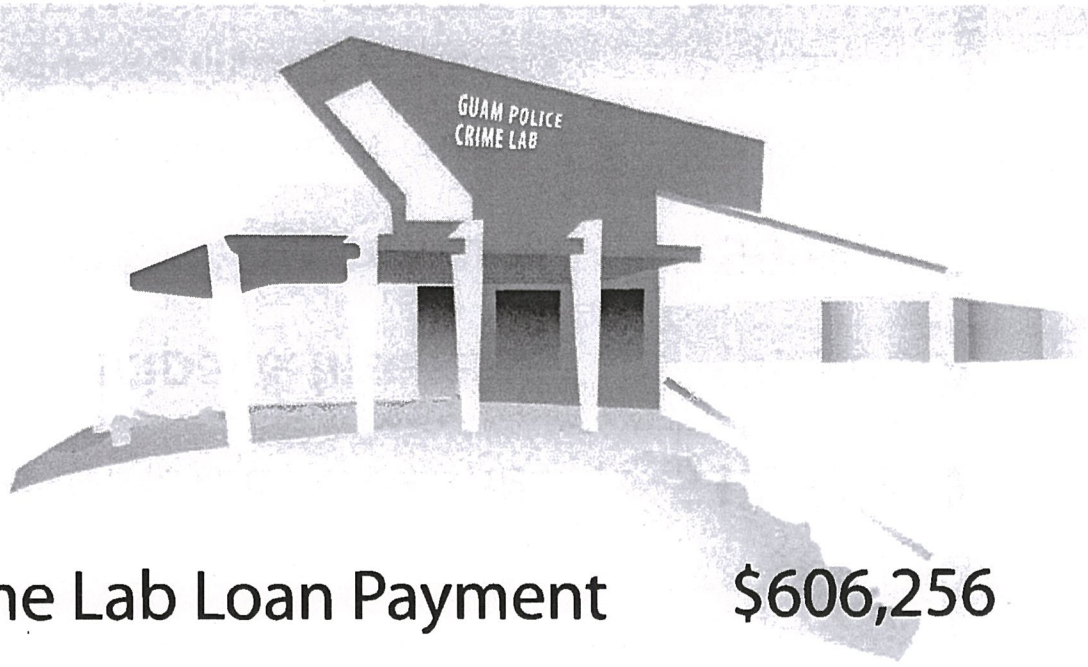
FY19 Estimated Revenue	**$1,662,302**
Loan Principal & Interest	(993,004)
Available for Expenditure	**$669,298**

- Rental Agreements ($603,768)
- Building Repair Contingency ($15,533)
- Maintenance for GPD Crime Lab ($50,000)

TOTAL $0.00



Judicial Building Fund
Subsidy to Guam Police Department



Annual Crime Lab Loan Payment	$606,256
Maintenance Budget	$50,000
Total GPD Subisdy	**$656,256**

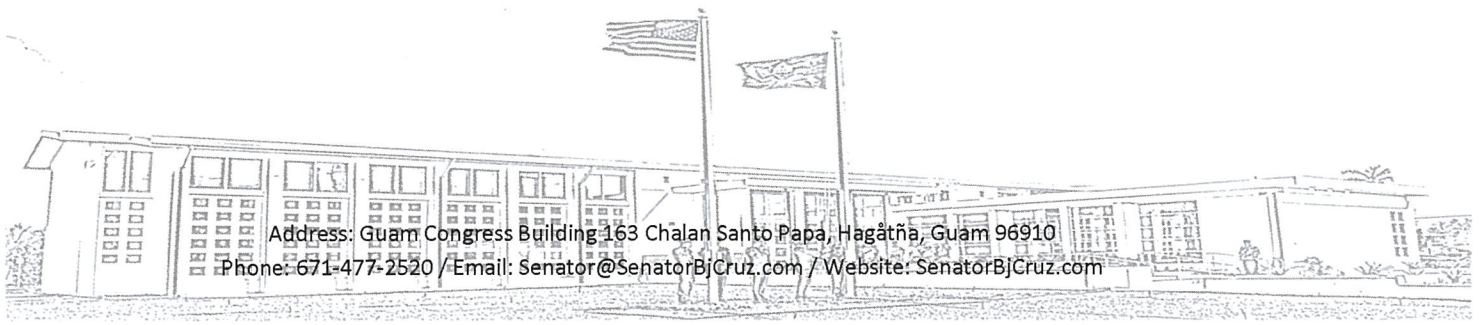


Questions

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Office of Public Accountability

Friday, June 8, 2018
1:30PM



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Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

OFFICE OF PUBLIC ACCOUNTABILITY
Doris Flores Brooks, CPA, CGFM
Public Auditor

June 8, 2018

Honorable Benjamin J.F. Cruz
Chairman, Committee on Appropriations and Adjudication
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

Subject: FY 2019 Budget Request

Dear Speaker Cruz and Committee Members:

The Office of Public Accountability's (OPA) FY 2019 initial budget request of $1,696,347 did not anticipate my resignation as of today, June 8th. As was mentioned in my message in the 2017 annual report released last week, I am resigning to run for Congress, a partisan office. I do this so that OPA will remain the independent, nonpartisan office it is.

The one risk in my departure is that the three women managers who collectively have over 40 years of OPA experience and over ten certifications among them are in the unclassified service. As such they can be removed by the next elected Public Auditor. This risk was highlighted in the draft Performance Measurement Framework Assessment Report due to be released before the end of the year.

To help preserve the institutional memory of OPA and give the next elected Public Auditor the flexibility and opportunity to choose his or her management team, I request an additional transition budget similar to what was accorded the current Attorney General when she took office in 2014.

The transition budget would allow for funding of the three unclassified positions of Deputy Public Auditor, Special Assistant, and Executive Secretary. This additional cost would range from a low of $204K to a high of $234K if all three unclassified positions were certified public accountants. See attached staffing pattern.

In addition, the newly elected Public Auditor should be afforded the opportunity to travel to attend certain conferences and seminars to interact and get to know fellow members and peers. These include the Pacific Association of Supreme Audit Institutions, National State Auditors Association, Association of Pacific Island Public Auditors, and the Government Finance Officers Association to name a few. No travel funds were requested in the 2019 budget, therefore, travel of $15K is also requested.

Suite 401, DNA Building
238 Archbishop Flores Street, Hagåtña, Guam 96910
Tel (671) **475-0390** • Fax (671) **472-7951**
www.guamopa.org • Hotline: 47AUDIT (**472-8348**)

With a transition budget of approximately $219K, this would bring OPA's amended budget request to $1,915,347. The initial budget of $1.7 million did not add any new positions and represents the funding of all 18 existing positions. Should the next elected Public Auditor not be a CPA, there may be some small downward adjustment.

In 2017, OPA issued nine performance audits on topics such as GovGuam analysis of leases, Department of Public Works heavy equipment, inventory, and village streets, General Services Agency's procurement practices, 12th Festival of the Pacific Arts, and the Department of Revenue and Taxation's gross receipts tax exemptions. OPA also adjudicated 12 procurement appeals relating to the lease financing for construction and maintenance of public schools, refuse collection trucks, LED luminaire units and photo electric controls, GPA's renewable energy (which was the largest ever appeal heard before the OPA), and the Guam Community College's DNA lab construction, to name a few.

In 2018, OPA issued five audits: (1) the Guam Regional Transit Authority's procurement and billing, (2) Guam Football Association soccer stadium contributions, (3) DRT real property tax assessments and exemptions, (4) DRT tobacco taxes, and (5) DOA's health insurance benefits. Audits in progress include DOC overtime, non-profit limited gaming tax, DPW inventory of parts, supplies, and materials, GRTA's non-appropriated funds, GEDA's qualifying certificates, GovGuam's fuel card use and management, and DOA's special revenue funds. Three procurement appeals cases opened in 2018 and are ongoing.

In closing, I would like to thank the people of Guam for the privilege, honor, trust and confidence they have given me these nearly 18 years as your Public Auditor. It has been a wonderful and challenging journey into uncharted waters that I will always treasure. Over these years, accountability and transparency have become the expectation rather than the exception. As my parting request, I humbly ask the Legislature fully fund OPA.

Senseramente,

Doris Flores Brooks, CPA, CGFM
Public Auditor

Attachment

Transition Budget for New Public Auditor

Position Title 1/	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	(E+F+G+I) Subtotal	Benefits								(J + R) TOTAL
							Retirement (J * 27.71%) 2/	Retire (DDI) ($19.01*26PP) 3/	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 4/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	
Deputy Public Auditor		-	85,000	0	0	85,000	23,554	0	0	1,233	178	1,670	228	26,862	111,862
Special Assistant		R-07	82,029	0	0	82,029	22,730	0	0	1,189	178	1,245	203	25,546	107,575
Executive Secretary		Q-06	72,842	0	0	72,842	20,185	0	0	1,056	178	1,986	268	23,673	96,515
															204,090

With 15% Certification Pay

Position Title 1/	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	(E+F+G+I) Subtotal	Benefits								(J + R) TOTAL
							Retirement (J * 27.71%) 2/	Retire (DDI) ($19.01*26PP) 3/	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 4/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	
Deputy Public Auditor		-	85,000	0	12,750	97,750	27,087	0	0	1,417	178	1,670	228	30,580	128,330
Special Assistant		R-07	82,029	0	12,304	94,333	26,140	0	0	1,368	178	1,245	203	29,134	123,468
Executive Secretary		Q-06	72,842	0	10,926	83,768	23,212	0	0	1,215	178	1,986	268	26,859	110,627
															234,095

With 10% Certification Pay

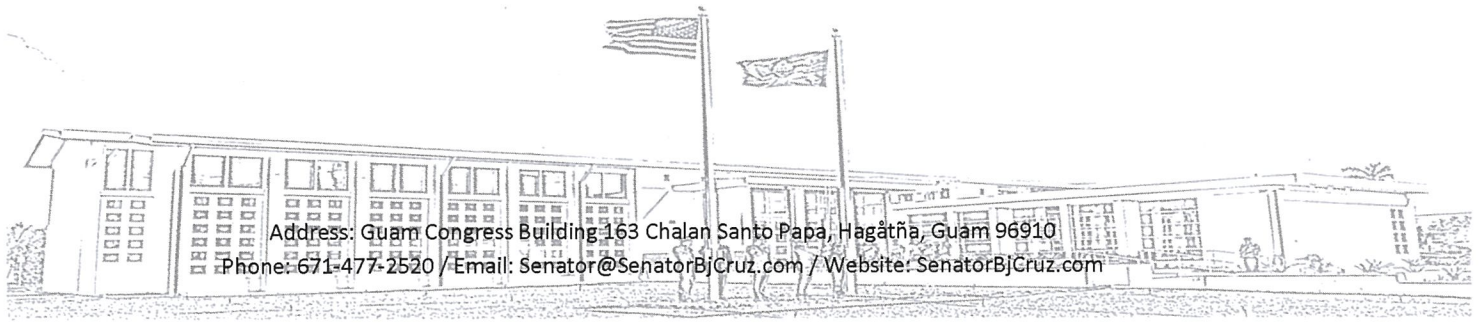
Position Title 1/	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	(E+F+G+I) Subtotal	Benefits								(J + R) TOTAL
							Retirement (J * 27.71%) 2/	Retire (DDI) ($19.01*26PP) 3/	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 4/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	
Deputy Public Auditor		-	85,000	0	8,500	93,500	25,909	0	0	1,356	178	1,670	228	29,341	122,841
Special Assistant		R-07	82,029	0	8,203	90,232	25,003	0	0	1,308	178	1,245	203	27,938	118,170
Executive Secretary		Q-06	72,842	0	7,284	80,126	22,203	0	0	1,162	178	1,986	268	25,797	105,923
															224,093

Travel **15,000**

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Office of the Attorney General

Friday, June 8, 2018
3:30PM



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Office of the Attorney General of Guam

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June 7, 2018

Honorable Benjamin J.F. Cruz
Chairman, Committee of Appropriations and Adjudication
I Mina'trentai Kuattro na Liheslaturan Guåhan
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

Speaker Benjamin J.F. Cruz
JUN 07 2018
Time: 3:45 [ ] AM [✓] PM File No. ____
Received By:

Re: Budget Fiscal Year 2019 Office of the Attorney General of Guam

Hafa Adai Mr. Chairman, and Members of the Committee:

I am Attorney General Elizabeth Barrett-Anderson, and I will present the OAG's FY2019 budget alongside my management team. Our budget was submitted to the Legislature on March 6, 2018.

Our presentation is guided by your request and instructions of May 18, 2018 for presentation of the 2019 Fiscal Year submittal. We hope our testimony assists the Committee in its difficult task ahead.

The missions, core values, and guiding principles of this agency are as follows:

Mission Statement. The Office of the Attorney General serves, protects, and represents the government and the people by enforcing the laws of Guam and the United States.

Vision Statement. The OAG is a trusted and respected leader in Guam and the Western Pacific providing the highest quality of legal services and representation to the government and the people.

Core Values. **P**rofessionalism, **R**espect, **I**ntegrity, **D**edication and **E**xcellence, or PRIDE.

I.

BUDGET REQUEST FY 2019

The OAG is requesting an annual LUMP SUM budget of **$16.5 Million** for FY 2019.

Personnel	$ 13,559,282	82%
Operations	2,915,894	18%
Total:	$ 16,475,176	

A. Personnel Needs

The OAG currently employs 206 employees (warm bodies). Our personnel cost is $12,450,151.

We are further requesting to restore all previously frozen vacancies as a result of the government wide financial rollback. The restored vacancy cost is $917,296.

Total personnel cost requested for FY19 is $13,559,282.

In line with overall governmental cutbacks requested by the Bureau of Budget & Management in late March this year, the OAG cut its FY 2018 authorized budget from $16.2 Million to $14.8 Million; a $1,400,037 overall reduction. All on-going recruitment was halted.

These are the positions requested to be restored in FY2019:

- 2 vacant Assistant Attorneys General positions in Prosecution Division a cost of $171,229;
- 2 vacant Assistant Attorneys General positions in the Solicitors Division at a cost of $237,907;
- 2 vacant Assistant Attorneys General in the Litigation Division at a cost of $190,864;
- 2 vacant victim advocate positions at the Prosecution Division Victim Notification Unit[1] (VNU) at a cost of $97,045.
- 2 positions in Administration at a cost of $66,395 (program coordinator and clerk for Victim Service Center);
- 7 vacant Child Support Division support staff positions 34% local match at a cost of $153,856;

[1] Current and proposed Staffing Patterns reflect these positions under Victim Service Center; however, these will be updated to reflect VNU, Prosecution Division.

Filling Assistant Attorneys General positions is a priority in all the Divisions, however, we continue to experience delays and rejection of offers from senior experience attorneys due to non-competitive pay under the 2014 Competitive Wage Act.

In order to support personnel salaries and benefits, the Office requires funding for organic growth (increments and benefits) totaling $124,000, and mandatory hazardous pay totaling $67,835 for investigators and process officers, for a grand total of $191,835.

B. Fixed and Recurring Operational Costs

Rent (locally funded)	$1,269,444
Guam Bar dues (64 attorneys)	$17,418
Worker's Compensation	$5,000
Drug Testing	$2,360
Office Supplies (includes fuel, ammunition)	$30,000
Copier Lease/Maintenance	$64,343
Media Publication/Subscription	$6,500
Memberships (NAAG, CWAG, etc.[2])	$14,757
Off-site storage (*e.g.*, DeWitt)	$12,108
Postage	$20,050
Maintenance[3]	$66,012
IT Security[4]	$22,246
Fuel Costs	$18,308
Copying/Binding	$5,190
Appellate Filing Fees and Fees[5]	$16,625
Utilities (telephone, IT communication lines, cable)	$53,690
CSED Annual Document Management System Services/Support	$680
CSED DOA Reconciliation / Collection Fees / Credit Reporting	$57,070
CSED APASI System[6]	$478,618
CSED Genetic Paternity Testing	$20,060
Total:	$2,180,479

[2] NAAG = National Association of Attorneys General; CWAG = Conference of Western Attorneys General; SHRM = Society of Human Resource Managers; AGA = Association of Government Accountants; GBA = Guam Bar Association; NDAA = National District Attorneys Association.

[3] Maintenance includes security door for the safety of our employees, the anticipated serving for the financial management system, vehicle maintenance, radio system maintenance, and website development maintenance.

[4] IT Security consists of Symantec Endpoint Enterprise Subscription, VM Ware Data Center, Sonic Wall firewall, and miscellaneous computer parts as needed.

[5] Court fees include Supreme Court Appellate filing fees, Superior Court fees such as NCBE, Certificates of Good Standing, Guam District Court, and Ninth Circuit Court of Appeals admission fees.

[6] We will submit a stand-alone appropriation request for a significant upgrade to the APASI system. The local match is estimated to cost $3.4M

For our off-site storage, we have reduced our storage footprint from approximately $15,000 to $12,108. Our billing trends reflect the need to increase our copier maintenance by $5,000. We are a paper-intensive agency, as court filings require hard copies. Depending on the types of cases, our copiers are challenged to meet filing deadlines and require proper servicing and maintenance to prolong their life.

C. Technology Needs

We are requesting for $271,873 for technology needs for FY2019.

CJIS Integration Project (JOG) (FY18: $89,730)	$94,217
Westlaw (FY18: $78,446)	$84,240
Justware (FY18: $114,540 reduced in FY19)	$74,416
LERMS software	$19,000
Total:	$271,873

D. Division -- Contractual

Court Transcribers / Interpreters	$36,000
Expert (Litigation)	$55,000
Expert Witnesses and Conflict Counsel (Prosecution)	$72,000
Travel for Witnesses (Prosecution)	$20,000
Travel for Appeals (Litigation)	$5,000
Plebiscite Case (Special Asst.AG)	$30,000
Chamorro Land Trust Case (Experts)	$120,000
Total:	$ 338,000

We are requesting to fund the defense of the Chamorro Land Trust Case before the Guam District Court as a new contractual expenditure. This was not previously funded in FY18.

We are continuing to defend the Plebiscite Case before the Ninth Circuit Court of Appeals, and potentially beyond to the United States Supreme Court which we anticipate occurring in FY19[7].

E. Division -- Equipment

Restorative Justice Material/Workbooks	$2,850
Trial Experts in FINCEN (Prosecution)	$15,000
Digital Forensic License/Cellebrite Software	$45,320
Total:	$63,170

[7] See Part III *Performance Highlights*, on page XX, Litigation Division for more information.

Additional equipment budgeted include:

Heavy Duty Shredder (Admin.)	$6,000
Capital - Server Upgrades	$15,000
Total:	$21,000

Cost for items required by law:

Procurement Training (5 GCA 5141) x 4 personnel	$4,992
IRS Required Background/Fingerprinting	$2,380
Total:	$7,372

Two new services for Child Support operations that are 34% locally funded are:

Child Support Guideline Review and Revision	$34,000
Total	$34,000[8]

II.

PERFORMANCE METRICS

As requested in your letter, we have utilized four **performance metrics** to measure effectiveness and to determine if we are meeting objectives contained in each fiscal year budget proposal.

One, the Workload Output indicators within each division budget are developed by Deputies and the Chief of Staff for their respective divisions. Some of those performance metrics are quantifiable and explained further in Part III – Performance Highlights.

Two, we analyzed data to make data-informed decisions, and utilized a **Return on Investment (ROI)** chart which we began publishing in our 2016 Annual Report. The ROI captures

- Government Tort Claims amounts claimed, denied or settled;
- Damage law suits against the General Fund won or lost;
- Consumer complaint recoveries or settlements;
- Criminal Injuries Compensation Funds received and awards issued;
- Tobacco Master Settlement funds;
- Criminal fines, penalties, restitution judgments collected;
- Special revenue funds collected (Notary Fund, Criminal History Clearance Fund);
- White Collar monetary recoveries and forfeiture;
- Federal program funds received and sub-granted;

[8] These totals reflect 34% local match.

- Child support payments collected and disbursed to parents or recovered;[9]
- Implementation of Juvenile Restorative Justice Program savings.

These collective efforts help recover monies and or defend the General Fund from additional outlays.

For Fiscal Year 2016, the OAG's ROI was $3.09. This means that for every dollar appropriated by the Legislature, we contributed back $3.09.

For Fiscal Year 2017, the OAG's ROI was $1.54.

The ROI fluctuates annually primarily based on the types of civil cases or government claims filed. These two sources are the most volatile affecting the ROI. The last two years that we have been tracking the ROI, we are proud of the results and recognize the directed, concerted efforts of our management team and dedicated staff.

Three, in our federal grant awards, some objectives are quantifiable, and these are also used to measure effectiveness in meeting objectives.

Diversifying our funding stream is vital to improving the agency's infrastructure and functioning. From FY2014 to the present, the OAG expanded its federal grant portfolio by 162% or $16.4M. Overall, the OAG manages $26.4M in federal grant funding awarded to the agency for Child Support operations and all other active grants combined (*e.g.,* non-expiring). FY2016-FY2017 reflected a 39% growth in overall non-CSED federal funding

These figures are excellent performance metrics and a testament to the commitment of our staff. As with any grant program, coordinators are vital to tracking performance, implementing the program, procuring necessary items, preparing progress and financial reporting, tracking assets and preparing property inventory reports and managing all required deadlines. In FY2016, two program coordinators were recruited to fulfill grant program goals and objectives for non-CSED grants. A third program coordinator is necessary to help to meet current grant reporting deadlines and to continue this upward trend of building the agency's federal grant capacity.

Four, referring to also another measure of effectiveness. Our Strategic Plan was implemented and most of the objectives have been realized or set into motion:

- strengthening the institutional foundation of the OAG (SF1);
- provide quality services; enhance employee development and satisfaction (SF3);

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[9] The ROI for Child Support payments collected and distributed reflect FY2016 and FY2017 amounts and excludes undistributed collections. Amounts "recovered" refer to money collected to reimburse the government for TANF assistance and routed to DPHSS. In FY 2017, the amount recovered was $302,531.00.

- build infrastructure – facilities, technology, administrative, and financial (SF4);
- enhance public education and community outreach (SF5);
- provide cultural sensitivity, increase public access to services and information; educate staff and clients regarding legal processes (SF2);
- resolved the lack of parking for our patrons (SF4);
- enhanced and improved victim services (SF1);
- instituted policies and structure for well-informed employees (SF3);
- improved the functioning of the office including ADA compliant service counters through minor renovations (SF4);
- improved the performance of employees in meeting their deadlines by providing updated computers, copiers and workstations (SF4);
- improved collecting and analyzing of data for data-informed decision making (SF4);

III.

PERFORMANCE HIGHLIGHTS

Family Division

The Family Division is requesting for $1,088,685.

In late 2016, all court matters that involved issues relating to court-ordered placement of consumers of Guam Behavioral Health & Wellness Center, as well as related treatment and services for these individuals, were assigned to the Family Division. The Family Division has actively represented and advocated on behalf of Guam Behavioral in adult matters filed within the Superior Court of Guam, Mental Health Court, to ensure that Guam Behavioral is afforded an opportunity to conduct the necessary and proper evaluations or assessments regarding a consumer's mental health needs to better assist the Courts in resolving mental health issues presented in these cases. This assignment has been beneficial for the Prosecution Division and criminal trial court judges in coordinating services for behavioral health criminal defendants. The Family Division also is assigned to assist the Guam Behavioral Health & Wellness Center (GBHWC) to implement the **Baby Alexa Act**, which permits GBHWC to file civil actions that will ensure that those with mental illnesses who have committed violent acts and may possibly reoffend, will be monitored to ensure continuous treatment occurs upon release into the community. The Division is also working collaboratively with GBHWC and other partners in establishing much-needed local residential treatment facilities that would reduce the costs to the Government of Guam Residential Treatment Fund.

The implementation of the Restorative Justice programs with the Superior Court of Guam and the Guam Police Department has resulted in a downward trend in the number of juvenile cases filed over the last three years. One of the programs is the HERO Program which is handled within the Family Division for low-risk, first-time juvenile offenders, and is an alternative to charging

juveniles, and keeps these low-risk offenders out of the criminal justice system. These programs utilize evidence-based tools to assist in identifying juveniles who are very low risk. The assistance of a Social Worker position for the Family Division will allow the division to expand restorative justice programs.

The downward trend in cases relating the juveniles who committed criminal acts went from 427 in 2016 to 287 in 2017. Since its inception, we have diverted 108 juveniles into the HERO restorative justice program.

The Family Division is also responsible for the continued training and implementation of the **Lani-Kate Act** providing island teachers, both public and private schools, the curriculum to help all children understand the dangers of sexual predators, how to protect themselves, and to report such dangers promptly.

Prosecution Division

The Prosecution Division is requesting for $5,474,636.

As of 2nd Quarter FY18, there were approximately 3,062 cases. And so, given that level of cases, it is expected to cost approximately $1,820 per case to prosecute in FY19 on average. That average includes the initial determination on whether to prosecute.

Criminal case referrals in 2018 is expected to be between 3,200 to 3,500 cases (say, 3,350 cases), or about 160 new cases per attorney (based on 21 attorneys); 419 cases per paralegal (8 paralegals); 335 per investigator (10 investigators); 186 per administrative & secretarial staff; 1,675 per victim notification staff.

As the Prosecution Division's budget has been flat, the Division has given greater attention to more serious crimes, in addition to high volume crimes on the therapeutic track—namely family violence and DUIs. Although the average attorney level is an Attorney 2, the Division centers its prosecutive efforts on more serious crimes such as criminal sexual conduct (including of minor victims), drug (including prison contraband and other intent to distribute crimes), and white-collar crimes (tax crimes, corruption, other sophisticated financial crimes).

Litigation Division

The Litigation Division is requesting for $2,277,892.

High profile cases of the division include:

Arnold Davis v. Government of Guam v. Guam Election Commission, Guam District Court Civil Case No. 11-00035; AG File No. 11.0507A. The Plaintiff sues on behalf of himself and as a class action under 42 U.S.C. Section 1983 for alleged violations of his fundamental constitutional right to vote and for violations of the Federal Voting Rights Act. Plaintiff claims that the Guam's

laws providing for a Plebiscite to be held concerning Guam's future political relationship with the United States is illegal because it limits eligible voters to Native inhabitants of Guam or their descendants. On March 8, 2017, the Guam District Court ruled against the GovGuam. That decision is currently on appeal to the Ninth Circuit. It is expected that oral argument will occur in October.

United States of America vs. Government of Guam, Chamorro Land Trust Commission; District Court Case No. 17-00113, AG File No. 17.0150. The United States sues the Government of Guam, Chamorro Land Trust Commission and the Administrative Director of the Chamorro Land Trust under the Fair Housing Act, 42 U.S.C. Section 3601 et. seq.. The United States claims the defendants discriminated on the basis of race in issuing residential leases of government land exclusively to "Native Chamorros" as that term is defined in the Chamorro Land Trust Act; 21 GUAM CODE ANN., Ch. 75 and implementing regulations. Plaintiff seeks relief declaring the Chamorro Land Trust Act and its regulations invalid to the extent they require or permit any action that would be a discriminatory housing practice under the Fair Housing Act. Plaintiff also seeks injunctive relief, monetary damages and civil penalties against defendants. We are defending this lawsuit and trial is currently scheduled in 2019.

Government of Guam v. United States of America, District Court for District of Columbia, C.A. No. 1:17-cv-02487-KBJ: Guam sues the United States under the Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (CERCLA), seeking millions of dollars in costs incurred by Guam in the closure of the Ordot Dump. Oral argument on the United States' motion to dismiss based on the statute of limitations was recently held. We believe the court will deny the motion and allow the matter to proceed to trial.

United States v. Government of Guam, (DOC Consent Decree Case), DCt 91-00020: On April 13, 2017, the District Court of Guam granted the joint motion of the United States and the Government of Guam to dismiss the 1991 Department of Correction's Consent Decree to remedy Constitutional violations occurring at the Department of Corrections (DOC) by fulfilling the final issues of inmate and detainee medical, dental, and behavioral health care, and the security locking system.

The DOC Blue-Ribbon Committee, chaired by Lt. Governor Ray Tenorio and the Attorney General effectuated a transformational shift in DOC's health care practices in the last two (2) years. DOC has implemented national and correctional health care standards, hired and thoroughly trained necessary personnel, established infrastructure for DOC outpatient clinic's future success, and created and implemented compliant written policies.

Solicitors Division

The Solicitors Division is requesting for $2,023,733.

The Solicitor Division is tasked with providing critical legal assistance to government agencies. Legal services include Opinions and Information and Guidance requests; procurement assistance, review of government contracts and agreements, proposed agency rules and regulations; attending meetings of boards and commissions, and representing agencies in administrative proceedings.

In 2017, the Division performed a total of 454 contract reviews, 118 attorney assistance requests, and 82 procurement assistance. The Division also provided government employees and board members training on topics such as Procurement, Open Government Law, Freedom of Information Act and Administrative Adjudication Act and is continuing its goal to standardize frequently used templates, checklists, and procedures for documents used by agencies.

Child Support Enforcement Division

The Child Support Enforcement Division is requesting for $6,921,281 (34% local match is $2,237,792; 66% federal match is $4,683,489).

In FY17 the Child Support Enforcement Division had 6,662 active open cases. Total collections were $10,310,282.00, which included federal tax refund garnishments of $467,344.00 local tax refund garnishments of $1,038,833.00. TANF collections led to reimbursement to the General Fund in the amount of $302,531.00.

Consumer Protection Division

The Consumer Protection Division is requesting for $638,024.

In FY18 the Consumer Protection Division (CPD) began working with the Parole Board to start collecting restitution for victims of crime, a service not previously provided to victims. The number one reason offenders were not paying restitution was unemployment. The number one reason for unemployment was the lack of an identification. In an effort to resolve this issue the CPD worked closely with the Department of Corrections, the Department of Revenue and Taxation and the Department of Public Health and Social Services to create a Memorandum of Understanding wherein inmates are now able to secure an ID prior to their Departure from DOC.

In FY19 CPD plans to double the case load for victim restitution by collecting from parolees who have restitution judgments that have not been enforced. Additionally, the case load and back log of consumer complaints have reached a level that requires a full-time investigator.

Finally, the enforcement of PL 34-55, the Tobacco Tax Stamping law, falls under the Jurisdiction of our Office. Specifically, a violation of the aforementioned public law constitutes a deceptive trade practice which falls under the CPD. This new mandate on CPD will eventually require additional funding.

Administration Division

The Administration Division is requesting for $2,734,414.

The Administration Division's major objectives are to ensure all operational aspects of the Office of the Attorney General (OAG) function according to law and regulation in order to achieve maximum mission success. Accordingly, the Administration Division provides technical, fiscal, programmatic and administrative support for all statutory mandates.

The Administration Division is organized as follows: (1) General Administration, (2) Information Technology, (3) Human Resources, (4) Finance and Payroll, (5) Federal Grants, (6) Administrative Support, (7) Victim Services / Criminal History Clearance / Family Violence Registry, (8) Notary Administration, (9) Criminal Injuries Compensation, and (10) Post Mortem Commission.

The Federal Grants Unit operates and monitors $4.9M in non-CSED federal grants which includes VOCA, STOP, Byrne Grant, VOCA Discretionary, USDA, US Department of Interior Technical Assistance Program, and National Highway Traffic & Safety Administration. FY2017-FY2018 reflects a 20% growth or $823,000 in non-CSED federal grant funding. The OAG anticipates increasing its federal grant portfolio by 9% in FY 2019. Of this amount, $33,000 is earmarked for Guam from the VOCA Victim Compensation Grant, a first for Guam.

Human Resources Section developed draft Personnel Rules and Regulations for the OAG. It is in the final stages of management review. We anticipate submitting this to the Legislature in compliance with the Administrative Adjudication Act later this year.

The IT Section has instituted business rules and forms required for access to servers by employees. Troubleshooting protocols of our systems are being developed for future reference. A ticketing system was implemented to assist users in reporting their issues for prompt resolution. An IT Strategic Plan is being discussed and should be developed by the end of this calendar year.

Criminal Injuries Compensation Program

The CICC Fund current has $1,486,017.79 in a statutorily protected account separate from OAG operational.

To date, we have awarded over $382,245.30 from 2016-2018 to crime victims in Guam. We applied for and were awarded a $250,000 competitive grant to automate (case management) the Criminal Injuries Compensation Program and link to the Victim Service Center (VSC) for the

collection of unpaid victim restitution judgments in Superior Court of Guam Restitution Court taken over by the Consumer Protection Division in the summer of 2016.

I have mentioned in prior budget hearings that the territory could be eligible for federal grant funding to supplement the CICC program awards on a $.60 per dollar basis. This year, our Office applied for its first Criminal Injuries Compensation Program (CICP) funding supplement under the Victims of Crime Act (VOCA) Compensation Program and were informed that we qualified based on program sustainability and administration. Thirty-three thousand dollars ($33,000) is earmarked for award to Guam by October this year. This VOCA award will not be comingled with the CICC Fund. It can only be used for victim awards.

Federal Grants – Victims of Crime Act (VOCA)

We are awarding Victims of Crime Act (VOCA) grant funds to qualified subrecipients quicker than in previous years, from 2 years to about 8 or 9 months, with the overall goal of awarding funds expeditiously and increasing responsiveness to victim's needs. VOCA recipients include VARO, Erica's House, Sanctuary, and Guam Legal Services Corporation, Victim Service Center. We are endeavoring to encourage more non-profit organizations to participate.

The following total awards have been made from VOCA Grants: FY2015 $1,194,715, FY2016 $1,290,271. FY 2017 awards are pending issuance totaling $1,105,729, and FY2018 amount totaling $1,876,864 is expected to be announced by Office of Victims of Crime to Guam by September 2018.

We are investing in training for non-profit victim service providers. For the first time, we invested OAG grant training funds to send two non-profit advocates to the 12th Annual Conference on Crimes Against Women Conference in Dallas, TX, and one OAG victim advocate to an Institute of Violence, Abuse and Trauma (IVAT) summit in Honolulu, HI. We are currently coordinating on-site victim advocacy related training for advocates and public safety officials with federal funds to occur in August of this year.

IV.

CONCLUSION

In closing, we have been responsible stewards of public funds. We instituted controls where needed and implemented viable programs to better serve the public. We have demonstrated meeting our objectives contained in budgetary Workload Output indicators and our Return on Investment for FY2016 and FY2017. Our FY2019 requested budget will allow us to continue meeting the mission and evolving mandates of our agency. *Si Yu'os ma'ase.*

Respectfully,

ELIZABETH BARRETT-ANDERSON
Attorney General of Guam

Cc: Senator Therese Terlaje, Vice Speaker and Chairwoman, Committee of Culture and Justice
All Senators, 34th Guam Legislature

GUAM PAROLE BOARD

Government of Guam
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MiChelle H. Taitano
Chairwoman

Thomas L. Van Engen
Member

Lina N. Hammond
Member

June 6, 2018

Honorable Benjamin J.F. Cruz
Speaker of the 34th Guam Legislature
I Mina'trentai Kuattro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

Speaker Benjamin J.F. Cruz

JUN 0 8 2018

Time: 9:59 AM [ ] PM File No. ____

Received By

Re: Letter of Support

Hafa Adai Chairman of the Committee on Appropriations and Adjudication,

I hope this finds you doing well yan Si Yu'us Ma'ase for your work for the people of Guam!

I write this letter in support of the Office of the Attorney General, Consumer Protection Division's ("OAG") request for additional support staff to increase their victim restitution caseload. During the past fiscal year, the OAG has helped inform the Parole Board of current and outstanding criminal restitution amounts. Additionally, the OAG has spearheaded the coordination and execution of a Memorandum of Understanding between the Parole Board, Department of Corrections, Department of Revenue and Taxation, and Department of Public Health in streamlining the process for Parolees to obtain identification. The OAG's pursuit to collect restitution on behalf of victims is evident by their attendance at all the Parole Hearings, the communication with parole officers, the conversion of parolee criminal cases to Restitution Court, and the streamlining of the ID process for Parolees to obtain jobs to help pay restitution. We anticipate with the continual help of the OAG that Parolee restitution payments will increase and the enforcement of parolee criminal restitution cases to be converted to Restitution Court.

Pot fabot, allow OAG's request for additional support staff, Dangkalu Na Si Yu'us Ma'ase Yan Infanbenendisi!

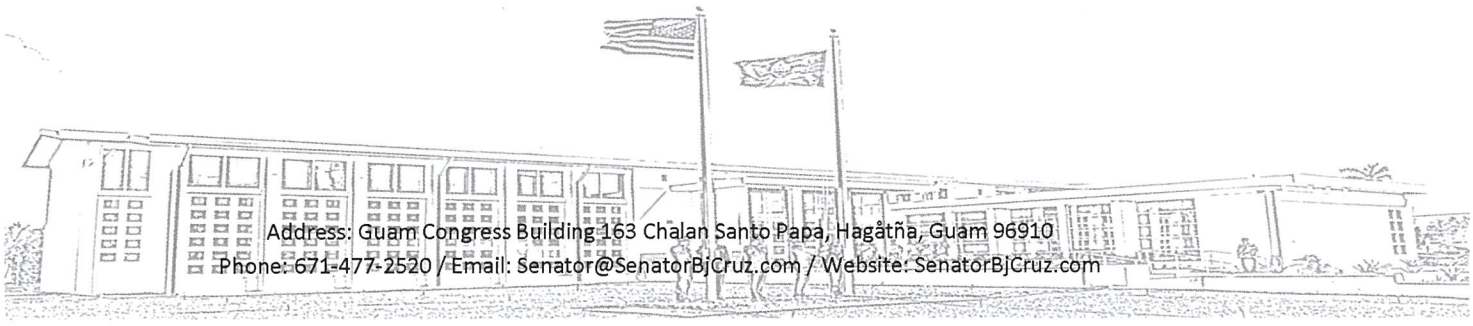
Seneramente,

MiChelle H. Taitano

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
University of Guam

Tuesday, June 12, 2018
10:00AM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

UNIVERSITY OF GUAM

UNIBETSEDÅT GUAHAN

APPROPRIATIONS REQUEST FOR FY 2019

FOR DISCUSSION WITH

I MINA'TRENTAI KUATTRO NA LIHESLATURAN GUAHAN

Introduction

Key points about UOG's FY19 budgets and appropriation requests:

- Supports enrollment growth and needs as we near 4,000 students. Our request will provide UOG the means to develop future engineers, nurses, and other professionals for our island economy.
- Enables UOG to provide accessible education and create change & growth through research innovation.
- Predictable budget allotments and flexibility to grow external funds will help create financial sustainability.

Board of Regents Support

The Board of Regents support the budgets presented today:

- Regents participated in the planning sessions on strategic initiatives, long-term financial plans and budget assumptions.
- The Board reviews and oversees all University budgets and are adopted by resolution.
- The Board reviews financial performance regularly.
- The Board respectfully requests the Legislature fully fund the University's appropriation requests.

About UOG

- Mission: Ina, Diskubre, Setbe – To Enlighten, To Discover, To Serve
- Academics/Instruction
  - 16 graduate programs
  - 25 undergraduate programs
- Research Centers and Programs
  - Water and Environmental Research Institute, Marine Lab, Guam EPSCoR
  - Western Pacific Tropical Research Center, Micronesian Area Research Center
- Service Outreach
  - Cooperative Extension Service, Center for Island Sustainability, CEDDERS
  - Procurement Technical Assistance Center, Pacific Small Business Development Center

More than 100 grants managed!

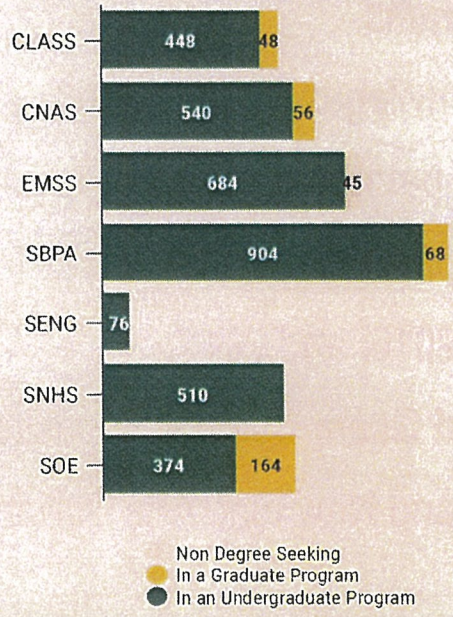
A Year in Review

- Conferred 585 degrees in academic year 2017 - 2018.
- Received national recognition for various programs.
- Launched our TritonGo app to include Triton Privileges (3,000 users).
- Enhanced regional, national, and international partnerships.
- Experienced growth in research and service opportunities.
- Obtained low-risk auditee status for FY 2015, 2016, and 2017.
- Groundbreaking for the Engineering Annex and Guam Cultural Repository.
- Pre-application for Triton Engagement Center and New Fine Arts Building approved

UNIVERSITY OF GUAM
UNIBETSEDÅT GUAHAN

2017 Fanuchånan ENROLLMENT

MAJOR BY COLLEGE



3,917 STUDENTS

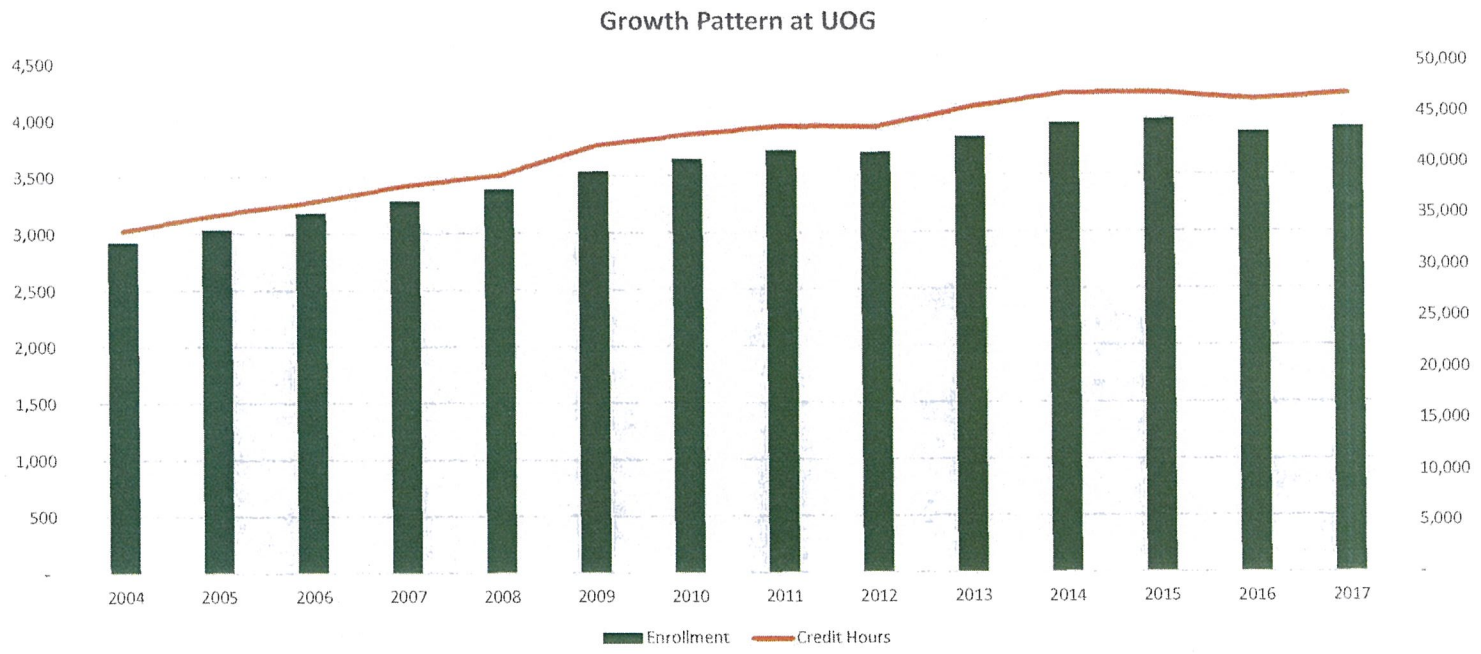
2274 (58%) Female
1643 (42%) Male

Full time (74%) 2908
Part time (26%) 1009

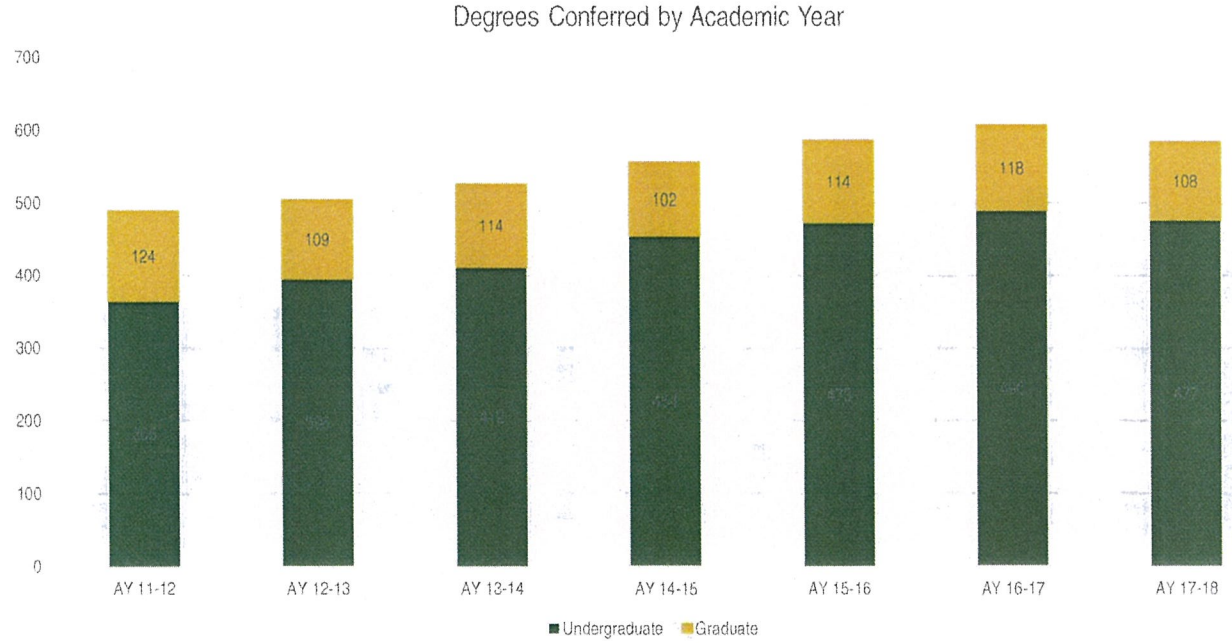
STATUS

730 NEW STUDENTS (450 NEW FRESHMEN)
2890 CONTINUTING STUDENTS
297 FORMER/RETURNING STUDENTS

Enrollment and Credit Hours



Graduation Growth



University Challenges

- Audits reflects a $6.8M and $3.4M decrease in net loss for FY 2016 and FY 2017. Financial sustainability can be questioned by accreditors.
- University funds earmarked for strategic growth projects have been exhausted to cover operational costs that were initially to be covered with government appropriation (payroll, utilities, etc.).
- While financial reports continue to show that UOG lives within its means, unpredictable budget allotments impede university planning.
- UOG currently does not have the full flexibility to grow its revenues through external funding and private-public partnerships.

Effects of Allotment Shortages

FY 2018	GenOps/SFAP	Total Appropriation
Total Appropriation	$ 34,339,789	$ 35,077,747
Less: Amount of Reduction	3,175,064	3,238,999
Adjusted Appropriation	31,164,725	31,838,748
Amount Received	17,089,380	17,089,380
Amount to be recovered at current trend	9,262,654	9,262,654
Total Amount Received by Year End	26,352,034	26,352,034
Shortfall at Year End	4,812,691	5,486,714
# Weeks to make up shortfall at current pace	9	10

- UOG total General Fund (GF) appropriation was reduced by 9%.
- An add'l 15% projected owed at 9/30.
- UOG projects to receive only $26.3M of its GF appropriations, a total of a $5.5M reduction instead of $3.3M, a 17% shortfall from the adjusted appropriation.
- This delays projects and hiring.
- Disrupts planning.
- Guts out infrastructure.

University Borrowing

- UOGEF has borrowed $21.7M from USDA to pay for the new Student Services Center and the Engineering Annex.
- UOG is working on a planned borrowing of approximately $40M to fund the planned Triton Engagement Center and the new Fine Arts Building.
- The existing loan is being paid by the commitment from the Legislature.
- The new loan will be funded by a stream of revenue ($2 million) currently paying off bonds for the Humanities and Social Sciences Building and the English Communications Building which will terminate later this year.

FY19 Budget Appropriation Request

$32.4M	General Operations
$4.05M	Student Financial Aid Program
$0.463M	Special Appropriations for WERI & Hatchery

FY19 General Operations Expenses

	FY 18 Budget	FY 19 Request	Variance	Explanation
Personnel	$ 36.84	$ 38.27	$ 1.43	Meet enrollment demand; expected increments
Contracts	3.86	3.96	0.10	For software maintenance costs, network connectivity, and general office support.
Supplies/Equip/Misc	0.81	0.83	0.02	Custodial maintenance, accreditation, research equipment, and office supplies.
Utilities	4.1	4.1	0.00	Conservation & Green Initiatives; expecting two new buildings
Capital Outlay	0.78	0.78	0.00	Preventive & Deferred maintenance, IT projects, Library subscriptions
Investing in the Great UOG				
* Research Capacity	0.14	0.10	(0.04)	RCUOG
Total	**$ 46.53**	**$ 48.04**	**$ 1.51**	

FY19 General Operations Revenues

	FY 18 Budget	FY 19 Request
Appropriation for General Operations	$ 30.7	$ 32.4
Student Tuition Net Revenue*	13.8	15.6
Federal Matching Funds	1.6	1.6
Other Revenues	0.40	0.40
Total General Operations Revenues	**$ 46.2**	**$ 50.0**

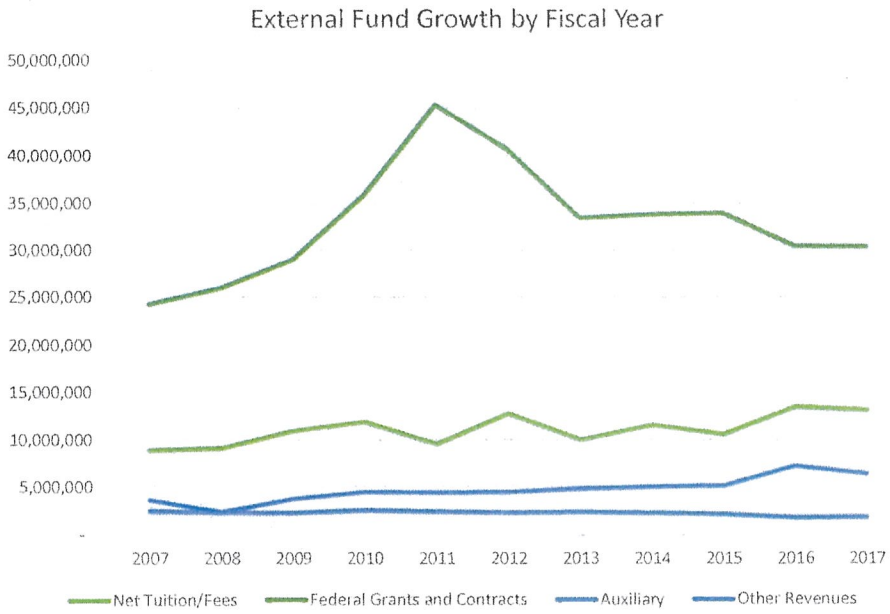
Note: FY 2019 tuition projections include the ~$2M debt service payment that expires in FY 2018.

Budget Realities

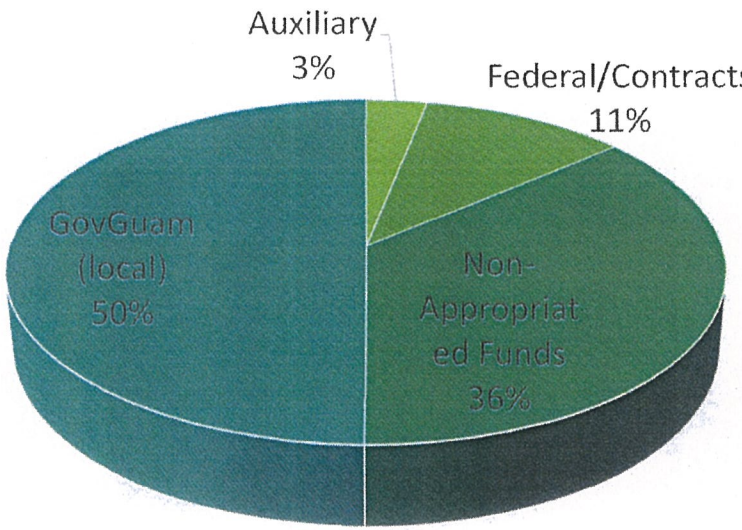
- The University included increases for the following items:
  - Employee Increments
  - New Positions for the School of Engineering
  - Additional facilities costs to address planned new buildings
- We believe these requests are fully defensible and represent obligations that should be recognized by the Legislature.
- However, we are fully aware of the constraints the Legislature is under and we are expecting to have a flat appropriation as we normally do.
- We have concluded that UOG needs to find alternative sources to fund future revenue Growth

Budget Promise on Both Sides

- Guarantee the funds as passed and we will generate additional revenue through external funds.
- External funds have grown by 35% over the past ten years (2007 to 2017).
- We request an administrative provision be provided in the budget law to avoid disproportionate cuts in allotment schedules.



UOG Employee Profile

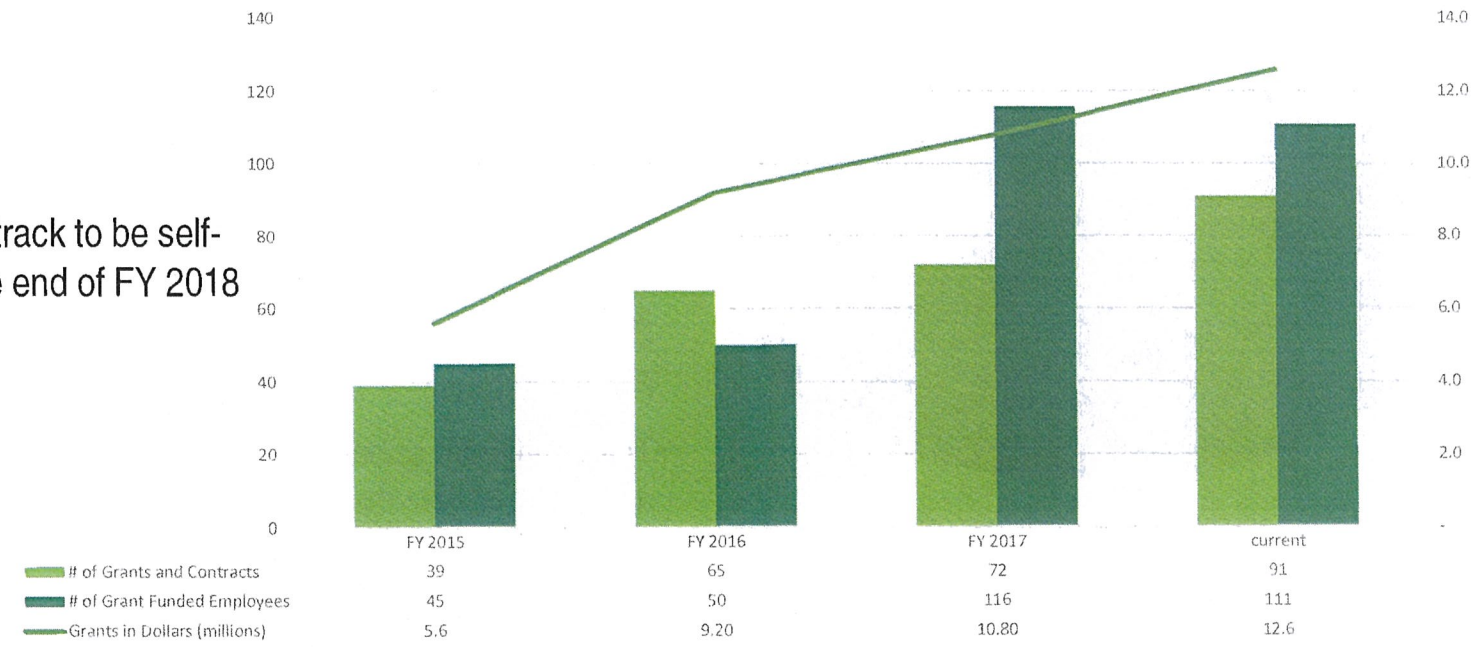


Auxiliary:	29
Federal/Contracts:	97
Non-appropriated:	330
GovGuam/Local:	454
Total:	910

- Of the 910 employees, 536 are full-time and 374 are part-time.
- The GovGuam appropriation funds 50% of university employees.

Research Corporation of UOG

RCUOG is on track to be self-sufficient at the end of FY 2018



	FY 2015	FY 2016	FY 2017	current
# of Grants and Contracts	39	65	72	91
# of Grant Funded Employees	45	50	116	111
Grants in Dollars (millions)	5.6	9.20	10.80	12.6

The Value of UOG

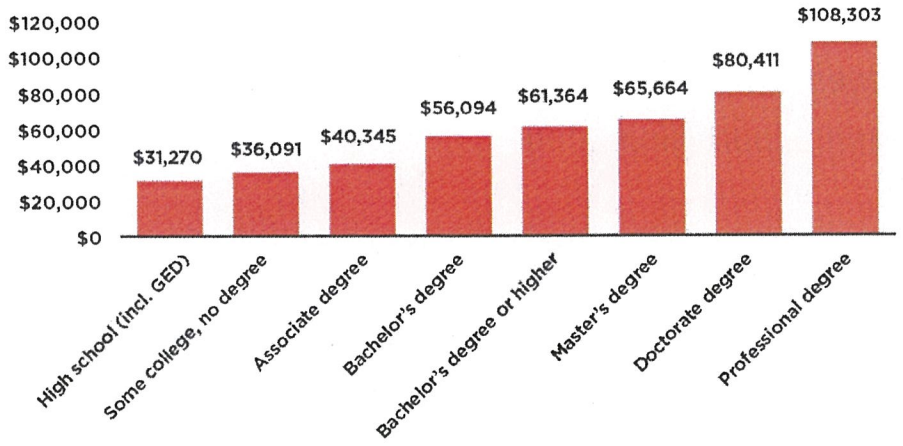
- Value of a college degree to the individual and to Guam.
- Value of UOG research and service activities to Guam and the Region.
- Value of UOG as an agent of change and conservation.
- Value of UOG as part of a societal self-sufficiency and economic growth.

Value of Higher Education

- There is opportunity to partner with other sectors in society to create solutions for current challenges and help usher Guam into a knowledge economy by developing intellectual capacity.
- The University cultivates critical thinking, creativity, and curiosity. These help professionals adapt to changing environments.
- Technology continues to change and shape our workforce. Robotics will soon make low skilled jobs very difficult to obtain. A college diploma will be necessary in order for people to compete for jobs.
- Economic viability for Guam can happen with a strong university.

Impact of Education on Earnings

FIGURE 1 Median Earnings of 35- to 44-Year-Olds, 2014



Source: U.S. Census Bureau (2015) *Current Population Survey*, 2014 Person Income, Table PINC-03

College graduates will earn a mean of $1 million more in their lifetime than High School graduates!

College-educated individuals contribute increased tax revenues

In 2015, college graduates paid nearly double the amount in taxes high school graduates paid.

- Estimated average taxes, college graduates: $14,500
- Estimated average taxes, high school graduates: $7,600
- Source: The College Board, "Education Pays 2016," 2016

Cumulative Contributions

A college graduate pays, on average, $328,511 in lifetime taxes (federal income, state income, property, and sales); high school graduates contribute an average of $136,564.

- Source: Lumina Foundation, "It's Not Just the Money," 2015

Trends will Worsen

- The trends reveal a growing chasm between the earnings potential of those who gain skills through a college degree and those who have only a high school diploma.
- Despite predictions to the contrary, the chasm continues to widen.
- Futurists are expecting the development of robotics to put increasing pressure on the divide by making many low skilled jobs obsolete as they are replaced by artificial intelligence.
- The island will need a thriving UOG more in the next decade than it ever has before.

UOG Contribution to the Economy of the Future

- Not a reactive institution just providing a professional workforce, but an engaged institution.
- Creating a new knowledge-based economy.
- Guam is over-reliant on the visitor industry and military spending; we don't oppose those activities, but we are totally dependent upon the decisions of others to provide for a healthy economy. UOG can be a catalyst for economic growth that Guam will be able to manage.

Proposal to Increase Financial Sustainability

- The University is seeking legislative support to enter into partnerships that will essentially help bolster university revenues outside of government funding and tuition.
- There is opportunity to expand our international programs and the hatchery.
- If the Legislature will remove restrictions on the University, the entrepreneurial spirit of the campus can be unleashed to bring new revenues to the University and new industries to the island.
- Our bill will enable UOG to operate as a 21st Century campus

Elements of Proposed Legislation and Changes to the Charter of UOG

- UOG will not ask for additional revenues from the general government.
- UOG may enter into contracts for up to 30 years.
- UOG may issue bonds upon a 60 day review of the Legislature.
- The Board of Regents sets salaries for professional and technical employees to align with the Hawaii colleges and other GovGuam agencies.
- UOG taking leadership in Sustainability CIS to take the place of Natural Energy Institute.

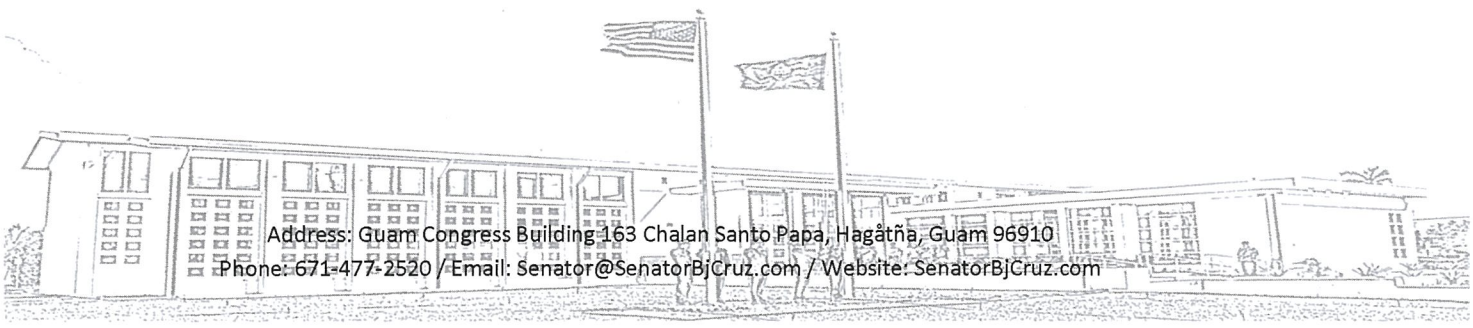
Conclusion

- University needs to be understood as an economic engine and enabler as well as preserver of culture and advancement of intellectual development.
- To become a Great UOG, stable and predictable allotments for base operations is necessary. We also ask for the flexibility to grow external funds.
- The University is a great investment and we ask for the continuing commitment of the People of Guam to ensure growth for the entire community.
- The University has proven to be good stewards of the funding provided to us and has grown because of it. We wish to thank the Guam Legislature and the people of Guam for supporting these accomplishments.

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Guam Community College

Tuesday, June 12, 2018
1:30PM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

GUAMCOMMUNITYCOLLEGE

OFFICE OF THE PRESIDENT
Mary A.Y. Okada, Ed.D.

JUN 12 2018

The Honorable Speaker Benjamin J.F. Cruz
Speaker & Chairman, Committee on Appropriations
and Adjudication
I Mina'trentai Kuatrro na Liheslaturan Guahan
Thirty-Fourth Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96910

Re: Testimony for Guam Community College Fiscal Year 2019 budget request

Buenas yan Hafa Adai Speaker Cruz and members of the 34th Guam Legislature,

Thank you for giving me the opportunity to present the GCC fiscal year 2019 budget request. For the past 11 years, I have been honored to present the Guam Community College fiscal year budget request. Today, as in every other public setting, I would like to begin by focusing on the GCC mission as: "the leader in career and technical workforce development, providing the highest quality student centered education and job training for Micronesia." This FY 2019 budget request focuses on that mission, and as the ONLY Government of Guam agency that has upheld our title for having clean audits for the past 17 years now, we have demonstrated that an investment in GCC is an investment in our students and our future.

The process for the development of the GCC budget begins at our department level. Consideration for funding requirements is identified based on the goals and objectives, performance indicators, and proposed outcomes for each program that their respective department has identified. Through a systematic program review process, funding is provided to support their operations. Requests for any budget growth must be supported with departmental assessment data. After all budgets are submitted, the documentation is provided to the Resource, Planning and Facility Committee that consists of faculty, staff, administrators, and students for their review and input. With their approval it is submitted to me for concurrence and presented to the Board of Trustees for their final approval. This is how GCC's college participatory governance process provides opportunity at all levels of the college to engage in this funding dialogue.

Providing our students with the best educational experience that leads to student success requires the commitment of GCC's 264 employees. These employees support both the secondary and postsecondary students and programs at six of the GDOE public high schools and on the Mangilao campus; 54 faculty support instruction in the secondary environment, while 71 support instruction in the postsecondary environment. There are 102 staff and 37 administrators.

GUAMCOMMUNITYCOLLEGE

OFFICE OF THE PRESIDENT
Mary A.Y. Okada, Ed.D.

In fall 2017, our postsecondary student enrollment was 2,271, a slight decrease from fall 2016. Enrollment in GCC's secondary career and technical education, or CTE programs for academic year 2017-2018 was at 2,719 students – nearly triple the enrollment from when we had the GCC Voc Tech High School on our campus. Students participate in the following programs at their respective high schools, depending on facility availability: Allied Health, Automotive Service Technology, Automotive Collision Repair Technology, AutoCAD, Carpentry, Early Childhood Education, Electronics Technology, Lodging Management, Marketing, Pro-Start (Culinary), and Visual Communications. This upcoming academic year, we will be adding a secondary Telecommunications program at Tiyan High School that will include five sections, with a total of 100 students anticipated for this new program. We are working with our Dual Credit Articulated Programs of Study, or DCAPS, to have 19 credits awarded upon completion of the secondary program to an Associate of Science in Computer Science at GCC. This particular program was designed and built with the involvement of the business community, to complement the Guam Chamber of Commerce's Silicon Village initiative.

Over the past several years, GCC has implemented several initiatives that focus on student success: Chalani 365, which allows students to register for one whole academic year at a time, thus making it easier to continue in college; CLYMER has produced promising results in accepting student's high school grades in English and Math towards placement in College level courses, so they do not have to take a placement test; Developmental Education Reform, which includes a review of credits required for all programs; and the institution of our free Construction boot camp this summer. All of these efforts are designed lead to certification or program completion in a TIMELY manner. These efforts also help to support the much-needed increase to our island's workforce, and include factoring in the military buildup. GCC is also preparing to launch our Early Middle College initiative. We have assembled a team that will build its structure and provide information to our community on how it will work. We expect to launch our information sessions and pilot project in October of this year. More information will be provided then.

In fiscal year 2018, GCC was appropriated at $20,641,444, inclusive of the $200,000 for the First Generation Trust Fund. The adjusted budget based on the Government's Fiscal Realignment Plan and DOA cash reserves, reduces it by $3,285,673 to $17,355,771. This is a 16% reduction for GCC. The comparison to the current fiscal year is to provide a perspective on the overall funding requirements needed by the college.

In the past several months, you have seen a little more construction activity on the GCC campus. We have begun the renovation of the third of our old Butler buildings, Building 300, which will be the new, larger multipurpose auditorium. This construction was partly funded through a FEMA grant. GCC intends to continue to pursue additional funds to renovate more facilities. We are nearing the completion of Building 100, which will house the Criminal Justice and Human Services programs, and which adjoins our LEED Gold certified Building E. The college also

GUAMCOMMUNITYCOLLEGE

OFFICE OF THE PRESIDENT
Mary A.Y. Okada, Ed.D.

recently reinstituted our Cosmetology Program and has a full complement of students currently enrolled.

In March of this year, the college had its on-site peer review from the visiting team of the Accrediting Commission for Community and Junior Colleges, or ACCJC. ACCJC is a division of WASC – the Western Association of Schools and Colleges. In the upcoming weeks, we expect to receive the final results from the Commission's report, and we will share them with officials and with the community. The Commission met this past week, so we should be hearing from them soon. The college prepared for this visit, not just this fiscal year, but continuously since our last visit in 2012, in order to ensure continuous quality improvement in our course offerings and services that we provide for our students.

As my final note, I am prepared to bring GCC to the next level of strengthening our programs and our facilities. With your support, TEAM GCC will continue to provide the highest quality education that our students need to be successful in the workforce and in further postsecondary educational pursuits. Through all of GCC's successes, innovation, and commitments, we have continued to provide the greatest return on investment for the people's funding. Allow me once again to request for your support for the $20,479,013 for GCC's fiscal year 2019 budget.

Senseramente,

Mary A.Y. Okada

Mary A.Y. Okada, Ed. D.
President

GCC
TRUSTEES
GUAMCOMMUNITYCOLLEGE

June 12, 2018

Honorable Benjamin J. F. Cruz
Speaker
Committee on Appropriations and Adjudication
34th Guam Legislature
163 Chalan Santo Papa
Hagatna, Guam 96910

Re: GCC FY 2019 Budget Hearing

Hafa Adai Mr. Speaker and Members of the Committee on Appropriations and Adjudication,

It is with great pride that I come before you as chair of the GCC Board of Trustees to testify in favor of the Guam Community College Fiscal Year 2019 budget request of $20,479,013.00. I understand that the Legislature this year is engaging in a Zero-Based Budgeting (ZBB) approach for the FY 2019 Legislative Budget Process, which means that the College should not consider what it received last year, but instead start its budget request anew. As you will see, the College is fully prepared to justify its nearly $20.5 million request for FY 2019.

Mr. Speaker, it is important to note that on April 26th, GCC received its 17th consecutive clean audit from the Office of the Public Auditor. The OPA commended GCC for being the only government agency to be a low-risk auditee for that extended period of time. This report is proof positive that GCC is a tremendous steward of the people's money. For other evidence that GCC makes excellent use of our taxpayer dollars, I urge all members of the committee to visit the GCC campus in the near future. We are about to complete our sixth new building, and have broken ground on the renovation of another of our Butler buildings, in order to provide our students and the community with an expanded Multipurpose Auditorium for learning and workforce development purposes. Our enrollment, both in our postsecondary programs and in our secondary career and technical education, or CTE, programs in the public high schools, is steady. We just conferred degrees, certificates, or diplomas on 407 people during our commencement one month ago yesterday, empowering them to either enter the workforce as skilled employees, or to continue their postsecondary education. Either way, our island's workforce is better prepared and more competitive because of the work we do at GCC.

GCC also experienced a very successful accreditation visit from a 10-member team from the Accrediting Commission for Community and Junior Colleges this past

March. We expect a positive announcement from the ACCJC concerning our accreditation status in the next several weeks.

Given all that I have mentioned, my fellow board members – Richard Sablan, Vice Chairman; Gina Ramos, Secretary; Eloy Hara, Treasurer; and Deborah Belanger and Carlo Leon Guerrero, members; and I are confident that this budget request of $20.479 million is sufficient to move the college forward, while simultaneously being fiscally responsible and fiscally conservative, given the government of Guam's current fiscal challenges.

I thank you for the opportunity to appear before the Committee this morning and testify in favor of the FY 2019 budget request for Guam Community College.

Sincerely,

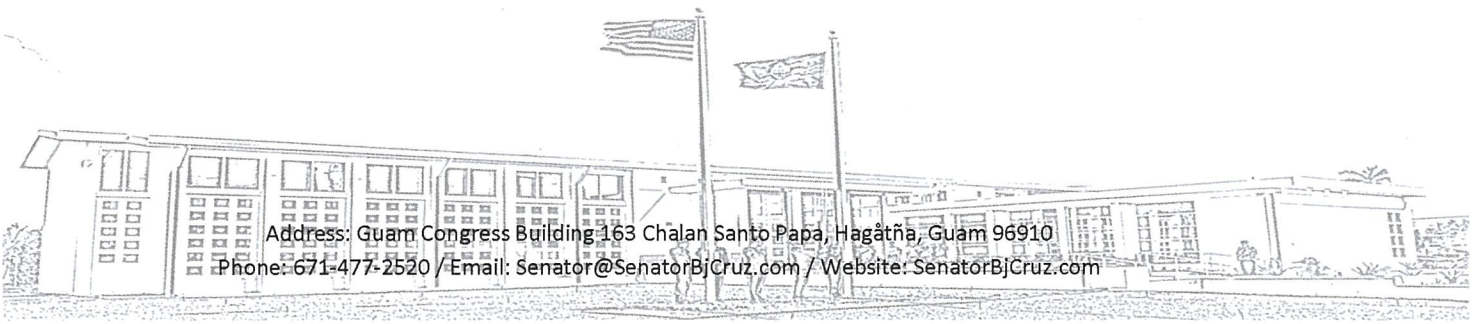


Frank P. Arriola
Chairman
Guam Community College Board of Trustees

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Guam Public Library System

Tuesday, June 12, 2018
3:30PM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

GUAM PUBLIC LIBRARY SYSTEM
Sisteman Laibirihan Pupbleko Guåhan
A Division of the Department of Chamorro Affairs
Government of Guam

Honorable Edward J.B. Calvo
Governor of Guam

Raymond S. Tenorio
Lieutenant Governor of Guam

Johnny G. Sablan
DCA President

June 12, 2018

Speaker Benjamin J.F. Cruz

JUN 05 2018
Time: 10:14 [ ] AM [/] PM File No. 34-1989
Received By:

The Honorable Benjamin J.F. Cruz
Speaker & Chairperson, Committee on
Appropriations and Adjudication
Thirty-Fourth Guam Legislature
Hagatna, Guam 96910

RE: Testimony for the Guam Public Library System Fiscal Year 2019 Budget

Hafa Adai! Speaker Cruz and Members of the Committee on Appropriations and Adjudication. Thank you for the opportunity to present the Guam Public Library System's (GPLS) Fiscal Year 2019 Budget Request.

Fund Source(s)	FY 2019 Request (Option 1)	FY 2018 Authorized	Variance	% incr./(Decr.)
Special Fund	$1,286,314.00	$1,246,021.00	$40,293	4%
Total	$1,286,314.00	$1,246,021.00	$40,293	4%

Guam Public Library System is requesting for an appropriation level of $1,286,314 for its operation. The special fund being requested from is the Territorial Education Facilities Fund (TEFF).

Of the overall amount, approximately $1,015,617.00 is requested to fund salaries and benefits:

Position Title	# of Positions
Administrative Officer	(1)
Administrative Assistant	(1)
Administrative Aide	(1)
Secretary I (Typist)	(1)
Clerk Typist III	(1)
Bookmobile Driver	(1)
Building Custodian	(4)
Library Technician I	(6)
Library Technician II	(3)
Library Technician Supervisor	(1)

There are (3) vacant and funded positions going through the recruitment process as follows: (1) Library Technician I; (1) Library Technician II and (1) Building Custodian Leader. Operational costs amounts to $112,495 and utilities is $158,202.

Mission Statement: Although GPLS has one Program, it consists of (5) support divisions as follows:

A. Administrative Support
   1. Office Management
      Office Policies and Procedures; Employees and Board Manual; Records and Files; Correspondence; Board Minutes; Equipment and Supplies and Library Maintenance
   2. Financial Management
      Budget; Program Evaluation and Monitoring; Requisitioning; Reports and Replacements.
   3. Personnel Management
      Rules and Regulations; Payroll; Leaves; Staffing and Affirmative Action Program
   4. Grants Management
      Institute of Museum and Library Services (IMLS) and Department of Interior

B. Reference
   1. Reference
      In person patron request; telephone requests; selection of reference collection; Re-cataloging and reorganizing of references; Reference Guide; Email request and Facsimile received from on-island and off-island
   2. Guam Material
      Managing vertical file holdings; Establishing index and master subject heading; Organizing books, reports and legislative materials; Updating vertical file holding clipping of substantial events in newspaper and Preserve documents, manuscripts and photographs through proper treatment and storage.
   3. Archival Material

C. Technical Processing
   1. Selection and Acquisition
   2. Classification and Cataloging
   3. Maintenance

D. Library Service
   1. Circulation Control
   2. Library Assistance
   3. Collection
   4. Library Programs
   5. Extension Library Services

E. Network and Information System Support
   1. Maintains the local area networks (LANS) in Hagatna, Dededo, Agat, Barrigada, Merizo and Yona Libraries.
   2. Uses the library management software "Horizon Sunrise System" developed by Epixtech with the following models:

      Cataloging, Circulation, Serials, Reference, Acquisition, PAC (Public Access Catalog)

      Staff PAC
      Internet PAC
      PAC for Windows

3. Archives/retrieving of Guam Collection documents using Alchemy Gold and Cannon Microfilm imaging systems; setup and maintenance of these databases.
4. Maintains patrons and staff Internet and email access. Responsible for maintaining an Internet Proxy Server using Win Proxy.
5. Maintains a CD/DVD Server; image creation, caching and providing access to users on the network.
6. Maintains Computer Operations jobs that are scheduled and executed on a daily basis, and Off-site Backup/Recovery Systems.
7. Attends week training on current and new library technologies.
8. Installs and configures new computer hardware and software.

The Division accomplishes its Mission by:

Serving Guam residents since 1949, Our Mission is to provide free and open access to information and ideas fundamental to a democracy. The library system will protect intellectual freedom, promote literacy, encourage lifelong learning, and maintain cultural materials.

To implement the automation of the Guam Public Library System.
To supervise the operation of the department's legal mandates.
To develop an effective system of operation toward high performance standards in order to promote better and satisfactory services to the general public.
Maintain the authority: Executive Secretary, Guam Public Library System (Title 5 GCA, Chapter 3, Section 3122).
To ensure an effective management regulation and control of developments determined to be in the public interest for its continued economic welfare.

The Goals and Objectives:

1. Management and Leadership
2. General Administration and Operation

To provide management function and leadership to department staff with the efficient engagement of the department staff along with the department's financial facilities and physical resources to accomplish directed and authorized programs, projects and services. Approves, directs and oversees the department's operations, fiscal and property accountability.

1. See to understand the information, educational, and recreational needs of all the people of Guam in accordance with the American Library Association Library Bill of Rights, Freedom to Read, and Freedom to view statements with the limits imposed by budget and space;
2. Extend library resources into the community to assist individuals and groups with special needs.
3. Work cooperatively with other island libraries in providing information to the public;
4. Pursue opportunities through new technologies to deliver information more quickly and efficiently;

5. Provide general administrative and operational function to the department's programs;
6. Provide the department's financial resources to accomplish directed and authorized programs;
7. Provide for facilities maintenance support;
8. Provide personnel support; and
9. Provide fiscal and property accountability of the department's assets.

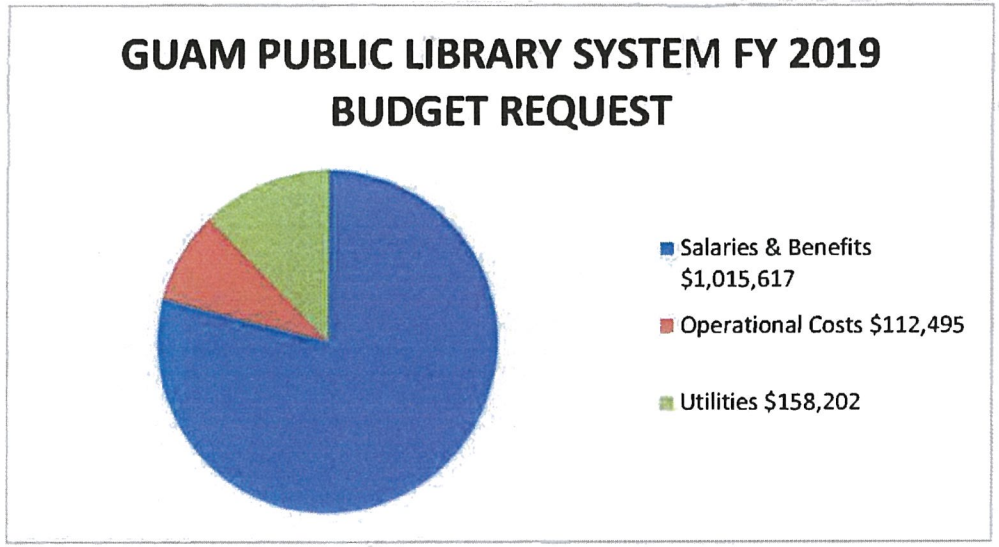
We are confident that GPLS will continue to expand its programs and services within our community given the support. Thank you again for the opportunity to present GPLS's FY 2019 Budget Request.

Si Yu'os Ma'åse,

Johnny G. Sablan
President
Department of Chamorro Affairs

GUAM PUBLIC LIBRARY SYSTEM
FY 2019 BUDGET REQUEST

Salaries & Benefits $1,015,617	$1,015,617
Operational Costs $112,495	$112,495
Utilities $158,202	$158,202



DIPÅTTAMENTON I KAOHAO GUINAHAN CHAMORRO
DEPARTMENT OF CHAMORRO AFFAIRS

Honorable Edward J.B. Calvo
Governor of Guam

Johnny G. Sablan
President, DCA

Raymond S.Tenorio
Lieutenant Governor of Guam

June 6, 2018

Speaker Benjamin J.F. Cruz

JUN 06 2018

Time: 231 [ ] AM [ ] PM File No.
Received By:

Senator Benjamin J.F. Cruz
Speaker & Chairperson, Committee on Appropriations and Adjudication
I Mina'trentai Kuåttro Na Liheslaturan Guåhan
Guam Congress Building
163 Chalan Santo Papa
Hågatña, Guam 96910

RE: Testimony for the Guam Public Library System (GPLS) FY 2019 Budget

Buenas yan Håfa Adai Mr. Speaker!

Si Yu'os Ma'åse for giving GPLS the opportunity to present its FY2019 Budget Request. Please be advised that I will not be able to attend GPLS's FY2019 budget hearing scheduled for June 12, 2018 as I will be off-island for medical treatment. I will ensure that the Acting DCA President be present at this hearing. Furthermore, with the institutional knowledge of Ms. Sandra Stanley, GPLS Administrative Officer and Ms. Teresita Kennimer, Library Technician Supervisor the GPLS is well represented.

Si Yu'os Ma'åse.

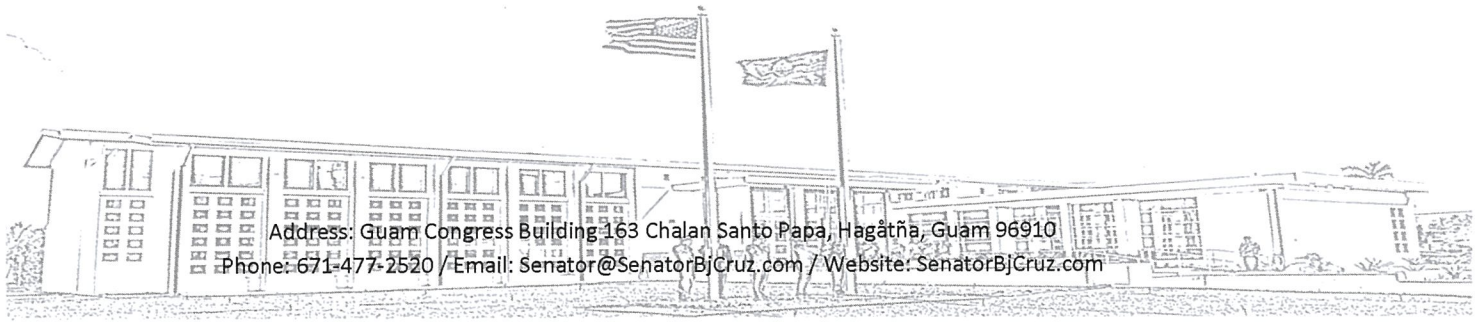
JOHNNY SABLAN
DCA President

Attachments

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Guam Department of Education

Wednesday, June 13, 2018
9:30AM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

DEPARTMENT OF EDUCATION
OFFICE OF THE SUPERINTENDENT

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JON J. P. FERNANDEZ
Superintendent of Education

June 13, 2018

Honorable Benjamin J.F. Cruz
Speaker and Chairman
Committee on Appropriations and Adjudication
I Mina' Trentai Kuåttro Na Liheslaturan Guåhan
163 Chalan Santo Papa
Hagåtňa, GU 96910

Speaker Benjamin J.F. Cruz
JUN 13 2018
Time: 8:37 AM PM File No.
Received By:

Re: Testimony, Guam Department of Education Fiscal Year 2019 Budget Request

Dear Speaker Cruz:

Hafa Adai! On behalf of the Guam Department of Education (GDOE), school administrators, teachers, division heads, staff, students, and family, I want to thank you for this opportunity to provide testimony on the department's Fiscal Year 2019 (FY19) Budget request. The process that produced this budget request began last September when I issued the budget call to all school administrators and division heads. In October 2017, pursuant to 11 Guam Code Annotated (GCA) Section 51201(a), public hearings were held throughout the island to seek input from public school stakeholders regarding the FY2019 budget. Budget requests from the schools and divisions were presented to the Superintendent and then to the Guam Education Board (GEB) by early January 2018 and a final budget proposal was approved on January 26, 2018, at a special GEB meeting. The budget request is captured in GEB Resolution 2018-02 which was transmitted to your office at the end of January. It reflects an FY2019 budget request of $334.7 million, a 3.3 percent increase over the amount requested in FY18, and a 41% increase over the FY18 appropriation approved by the Guam Legislature last year.

In February 2018, shortly after GEB Resolution 2018-02 was transmitted to the Legislature, the Government of Guam was faced with a significant challenge regarding the FY2018 budget, given projected revenue losses as a result of the federal Tax Cut and Jobs Act (TCJA) of 2017. Out of concern for the impacts on our operations and personnel, I immediately implemented $12 million in budget cuts, including postponement of our Early Childhood Education (ECE) Pre-Kindergarten expansion, textbook purchases, teacher reclassifications, and hiring of substitutes for School Year 2018-19; imposition of a freeze in recruitment for central office and school administrator vacancies; implementation of austerity measures in utility consumption; redirection of all available funds, even those designated for school libraries, health and physical activities, sports facility repairs, school playgrounds towards core operations; and reductions in the scope and costs of essential contracts.

While these reductions helped mitigate disruptions to students and classroom instruction, the targeted amount for reductions given to us by the Bureau of Budget Management and Research (BBMR) totaled approximately $19 million, leaving GDOE with $7 million in further reductions needed. We then went out into the community in late February, March and April 2018 to share our situation with public school stakeholders and to receive their input and suggestions. As a result of these discussions, we developed Phase 2 and Phase 3 reduction plans as well as a list of

revenue enhancements to help offset the prospect of making further cuts. These additional proposed reductions ranged from postponing the start of school year 2018-19, postponing the purchase of special education buses, freezing hiring throughout the department, halting all after-school activities, releasing limited-term employees and implementing employee furloughs. On the revenue side, we proposed that the government utilize the Tiyan headquarters to reduce the number of agencies that were leasing in the private market and to apply those savings to GDOE; that the Legislature provide GDOE with the authority to vacate and lease our existing Piti properties for commercial purposes so that those revenues could be dedicated to textbooks, instructional supplies and maintenance needs; and that a limited increase to the business privilege tax be considered in order to support the repair and renovation of public school facilities.

Fortunately, after much debate during the months of February and March, the Guam Legislature passed and the Governor signed what became Public Law 34-87, which implemented a temporary one percent (1%) increase in the business privilege tax through the end of FY2018 to help stabilize government of Guam finances; a two percent (2%) sales tax, effective October 1, to assist in stabilizing our budget in FY2019 as well as provide $10 million in dedicated funding each year to support school facility improvements; and a framework for the Governor to use to restructure the government in a way that would reflect the island's three (3) main priorities of education, health and public safety. This compromise enabled us to forego more austerity and disruption in our school system and provided a welcome opportunity to help fix and renovate our school buildings for years to come.

As we come to this budget hearing, we are well aware of the discussion happening here at the Legislature regarding a possible repeal of the sales tax. As we have stressed in the past, it is the prerogative of the Legislature to set tax policy. However, it is our hope and expectation that, as you consider the FY2019 budget, you will follow through with the debate that occurred earlier this year, implement the framework set forth in PL 34-87 by prioritized appropriations for key government services such as public education, and help us to address the needs of the public school system, including dedicated funding for the repair of our school facilities. We ask this on behalf of the many stakeholders in our department.

We understand that the financial situation of the government continues to be a challenge, based on what has happened at the federal level and based on our revenue situation locally. In your June 1, 2018, letter, we were informed that the Committee would be engaging in a zero-based budgeting approach, requiring us to justify the entire budget request, not just additional funding being proposed. As part of this review, we looked closely at our core responsibilities and mission as set forth in the law.

In Section 1421g(b) of Title 48 of the United States Code, otherwise known as the Organic Act of Guam, it states that "the government of Guam shall provide an adequate public educational system of Guam, and to that end, shall establish, maintain, and operate public schools according to the laws of Guam." This language comes in subsection 1 of the Organic Act, ahead of the subsections establishing the executive branch, legislative branch and judicial branch of government. Guam law further clarifies this mandate through the language of Public Law 28-45 which was signed into law on June 13, 2005, by Governor Felix Camacho. PL 28-45, otherwise known as the Every Child is Entitled to an Adequate Education Act, was initially introduced by Senator Bob Klitzkie, Senator Larry Kasperbauer, and Speaker Mark Forbes; at passage, it gained the additional support of current governor Eddie Baza Calvo, current Lieutenant Governor Ray Tenorio, current Speaker Benjamin J. Cruz, Senator Frank Aguon, former Senator Lou Leon Guerrero, and others in a unanimous vote in favor. PL 28-45 outlines 14 specific mandates for providing an adequate public education, which are spelled out in the table below. Additionally, the law sets forth certain responsibilities and obligations for BBMR, the Superintendent of Education, the Guam Education Board, the Department of Administration (DOA), and the Legislature in carrying out the requirements of the law; for the Legislature, specifically, the obligation is to appropriate "all amounts necessary to provide an adequate public education system." Finally, but importantly, PL 28-45 provides public school students with the right to sue the government to enforce the Adequate Education Act. As we consider the government's financial condition, those of us who stand to be made the focal point of any potential lawsuit must remember that PL 28-45 states that "the lack of funding or failure to release allotments shall not constitute a defense to

claims under this Section, unless the named respondent, before commencement of the claim under this Section, files an action to release such funding against the responsible party withholding such funds or allotments." That is, a lack of funding is no bar to enforcement of the Adequate Education Act.

Recognizing the priority given to education in the Organic Act and the clarity provided by the Governor and the Legislature in PL 28-45, we come to you then with a presentation of our budget request in line with the 14 point mandates. You will find some adjustments to the 14 Point table contained in the GEB Resolution transmitted to you in January, which were made as we worked to ensure that we appropriately aligned our request with PL 28-45.

ADEQUATE EDUCATION ACT - 14 POINTS	PERSONNEL	OPERATIONS	UTILITIES	CAP OUTLAY	TOTAL	%
1. Certified teacher for @ classroom, ratio established by CBA.	137,047,999				137,047,999	40.95%
2. Certified Professional Administrators	11,055,102				11,055,102	3.30%
3. Certified Guidance Counselors	6,391,085				6,391,085	1.91%
4. Certified School Health Counselors	3,759,095				3,759,095	1.12%
5. Certified Allied Health Professionals	1,754,579				1,754,579	0.52%
6. Air conditioned, properly ventilated classrooms	268,051	6,680,924		800,000	7,748,975	2.32%
7. Potable water drinking and washing			3,401,081		3,401,081	1.02%
8. Reliable source of electricity	630,072	433,000	12,831,626		13,894,698	4.15%
9. Proper sanitation flushable toilets, clean restrooms, dining, classrooms	541,461	4,356,087		3,700,000	8,597,548	2.57%
10. Textbooks and workbooks for every student		17,220,433			17,220,433	5.15%
11. Certified librarians & libraries meet AASL standards	3,912,971	996,946			4,909,917	1.47%
12. Healthful, safe & sanitary learning environment	45,494,890	44,723,390		5,447,436	95,665,716	28.58%
13. 180 Instructional Days	11,370,732	10,638,576	220,720	485,000	22,715,028	6.79%
14. Regular, timely School Bus Transportation	290,366			237,800	528,166	0.16%
TOTAL	**$222,516,403**	**$85,049,356**	**$ 16,453,427**	**$ 10,670,236**	**$334,689,422**	100.00%
%	66.48%	25.41%	4.92%	3.19%	100.00%	0.00%

As the Legislature reviews and decides on the budget request presented today, we also continue to seek the Legislature's support in prioritizing dedicated funding for facilities. This investment will enable the department to pursue a number of important initiatives and savings while addressing key school needs. Should the Legislature not be in agreement with this proposal, we would welcome your support in placing this matter before the people in a referendum this November. Here is the reason why this is so important:

- A dedicated stream of funding will allow us an opportunity to steadily reduce the amount of deferred maintenance that is challenging our school system; the US Army Corps of Engineers identified $90 million in deferred maintenance in 2013, and although we have worked to reduce that amount, this number will continue to grow and increase without a steady commitment to maintenance.

- Investing in capital improvement projects generates economic activity. It means business opportunities for vendors, jobs and wages for employees, and spending in the community by these employees. It is not a mechanism to offset funding losses in operations.

- There are opportunities to leverage this dedicated funding through partnerships with agencies like the U.S Department of Agriculture. Through USDA Rural Development programs, we believe we can fix and renovate schools in much more cost-effective ways for the government of Guam.

- There does not appear to be any funding available to kickstart the Simon Sanchez High School (SSHS) renovation, which was placed under GDOE control last month. Funding for Simon Sanchez High School (SSHS) was supposed to come from available Territorial Education Facilities Fund (TEFF) revenues. Upon receiving the authority to proceed with procurement, we inquired with BBMR to determine the amount available for SSHS and were told that all TEFF funds had been appropriated for other purposes. We ask that a direct appropriation be made to fund the renovation of SSHS and allow us to move forward with the commencing design of the facility.

Lastly, we also have asked for support in a number of revenue generation initiatives, with proceeds dedicated to GDOE operations, which have been put forth by our own stakeholders. These include authorization to lease GDOE's Piti Warehouse and reinvest proceeds back into GDOE, a new tax on VAPE products, and reinvestment of savings from the installation of solar panels in our lease/leaseback schools by the Guam Education Financing Foundation, among other ideas. We sent these ideas to the Legislature earlier this year but are willing to work with you further to address any of these initiatives.

We ask for your support for the GDOE FY2019 budget request. Over the past several months, as we have gone into the community to talk about the school system's needs and our budget challenges, it is clear that we have a community that is willing to work together to figure out how we can support our children and give them better opportunities for a productive future for their families and for their island. We come to you on behalf of these students and families as well as the many administrators, teachers, and staff who work for them every day.

We thank you for continuing to support our public schools, and we look forward to working with you.

Senseramente,



JON J.P. FERNANDEZ

cc: Members, Guam Education Board

GUAM EDUCATION BOARD

500 Mariner Avenue
Barrigada, Guam 96913-1608
Telephone Number: (671) 300-1627
Facsimile Number: (671) 472-5001
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MARK B. MENDIOLA
Chairman

MARIA A. GUTIERREZ
Vice-Chairwoman

VOTING MEMBERS

Mark B. Mendiola, Chairman
Maria A. Gutierrez, Vice-Chair
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Lourdes M. Benavente
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EX-OFFICIO MEMBERS

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IBOGS Representative

Mark McCarthy (AHES)
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Mayor, Rudy M. Matanane
MCOG Representative

EXECUTIVE SECRETARY

Jon J. P. Fernandez
GDOE Superintendent

June 13, 2018

Honorable Benjamin J. F. Cruz
Speaker and Chairperson
Committee on Appropriations and Adjudication
I Mina'Trentai Kuatro Na Liheslaturan Guahan
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96910

Speaker Benjamin J.F. Cruz
JUN 13 2018
Time: 03 AM [ ] PM File No.
Received By:

Dear Speaker Cruz,

Hafa Adai! I come here before you today representing the Guam Education Board. Thank you for the opportunity to testify on the GEB's FY2019 budget request for the Guam Department of Education. Every year we come before you with a budget request in excess of $300 million and this year is no different. We arrived at this request — this year, the request for FY2019 is $334 million — after much consultation with our stakeholders, including our students, educators, staff and administrators. We believe it reflects what is needed to meet our core mission and responsibility under the law

We understand the financial situation facing the government today. This is why, under the leadership of the superintendent earlier this year, GDOE was the first agency to begin reducing our budget in order to demonstrate the type of responsibility and prudence needed in times of crisis. We also were very transparent, bringing our ideas for further reductions out to the community and listening to their concerns and suggestions. We were pleased that the Governor and Legislature came to an agreement with Public Law 34-87 which stabilized the government and provided facilities funding for GDOE.

As we come before you today, knowing that we are still facing revenue challenges brought by the federal tax cuts and knowing that many of you are contemplating a repeal of the sales tax, we ask that you find a way to support public education and GDOE. We won't tell you how to do it, but we will say that we need your support in making sure that education is a priority, even during times of financial distress. Our schools and our families need your continued support.

Our superintendent is prepared to present the details of our budget. We stand ready to support him and our schools and divisions who helped to shape the request before you today.

Kon Respetu,

MARK B. MENDIOLA
Chairman, Guam Education Board

Fiscal Year 2019

Fiscal Year 2019

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BUDGET OVERVIEW

The Guam Department of Education (GDOE) is a line agency of the Government of Guam; its policies are established by the six elected and three appointed board members, which make up the Guam Education Board (GEB). As a single unified school district consisting of grades Kindergarten through 12, GDOE operates 26 elementary schools, eight middle schools, one alternative school, and six high schools. Head Start and pre-kindergarten GATE (Gifted and Talented Education) classes are also offered in some schools. Piloted Pre-kindergarten classes are also conducted in selected elementary schools.

Nineteen divisions and program offices provide instructional program and operational support services for over 30,000 students and over 3,800 employees (locally and federally funded combined). GDOE's schools and other facilities are geographically located throughout the island and include sports facilities and athletic fields at our secondary schools, central administrative support and program offices in Tiyan, Tamuning, Ordot, Mangilao and Piti, three warehouses (2 in Piti and 1 in Tiyan), and two sewer pumps. Six campuses are maintained/privately outsourced under lease/lease-back agreements while maintenance of the remaining 35 campuses is borne by Department personnel and largely reliant on local appropriations. Construction on a three-storied office building in Tiyan has been completed and most of GDOE's central administrative and program support offices will be consolidated into the Tiyan site.

Guided primarily by the Adequate Education Act, the GEB in January 2018 adopted GEB Resolution No. 2018-02 and approved a $334,689,422 local funding level request to support the Department's operations in Fiscal Year (FY) 2019, a $10.7 million increase over its request for FY 2018 of $323,927,066. It represents a comprehensive assessment of what is needed to advance the core mission and mandates of the Department in accordance with the Adequate Education Act or the 14 points. This request, which also represents a $97.46 million (41%) increase over the Department's FY 2018 appropriation ($237,221,257), was formulated with the needs of students at its core and structured to provide support to the teachers and staff who serve our children. Note that the Charter Schools are not included as part of this budget submission.

In developing the GDOE FY 2019 Budget plan, the following factors were considered:

1. The GDOE budget would continue to provide support to teachers, counselors, administrators, professional and support staff in order to ensure that quality instruction in the classroom remains a priority;
2. The GDOE budget would address funding the Comprehensive Corrective Action Plan (CCAP) required by U.S. Department of Education (USDOE) as part of the special conditions to remove GDOE from its 'High Risk' grantee status;

3. The GDOE budget would address funding for needed school safety and facility maintenance and repairs;
4. The GDOE budget would include funding necessary to meet its contractual obligations under the Collective Bargaining Agreement (CBA) or Board Union Contract.

A number of cost items enumerated by its 14 Point mandate as contained in GEB Resolution No. 2018-02 transmittal to the Legislature have been reclassified and are discussed in greater detail in this narrative.

Recent Events Budgetary Considerations & Adjustments

Following the GEB's adoption and transmittal of GDOE FY2019 budget request to the Legislature in January 2018, there are a number of internal and external events impacting GDOE's requested funding levels requiring consideration and budgetary provisions in GDOE's FY19 Budget request and subsequent appropriations by the Guam Legislature. The federal Tax Cut and Jobs Act (TCJA) substantially impacted GDOE's current FY2018 funding to adequately cover the costs of re-opening schools for School Year (SY) 2018-19 in August and will also residually affect GDOE operations in FY2019.

In February 2018 GDOE initially faced a potential $19.6 million shortfall in FY18 cash disbursements as a result of projected General Fund (GF) revenue losses from the TCJA. This resulted in the agency immediately implementing $12 million in reductions, including the postponement of its Early Childhood Education (ECE) Pre-K expansion, Textbook purchases, teacher reclassifications, on-boarding substitutes for SY2018-19 in August; imposing a freeze in recruitment of central office and school administrator vacancies, austerity measures in utility consumption; re-directing Special Funds designated for school libraries, interscholastic sports/health and physical activities, sports facility repairs, school playgrounds to offset operations; and scaling back the scope and costs of contractual services.

While these reductions helped mitigate disruptions to students and classroom instruction, given the $19 million in targeted reductions, this left $7 million in further reductions. GDOE went out into the community in late February, March and April 2018, surveying and engaging stakeholders' input and discussions which netted an additional two phases to prepare for even deeper cuts, as well as, a proposed list of revenue enhancements to offset the remaining $7 million shortfall and alleviate the prospect of even further reductions. Phases II and III included reductions ranging from postponing the start of School Year 2018-19, procurement of SPED buses, and accreditation visits to extending the hiring freeze to all positions, freezing increments, releasing limited term employees, and implementing furloughs. Proposed revenue enhancements included authorization to lease GDOE's Piti Warehouse and creating a tax on VAPE products with the proceeds dedicated for textbooks and GDOE operations.

The compromise of 2018 or the enactment of PL 34-87 yielded the following reprieves: a temporary 1% increase in the Business Privilege Tax (BPT) from April 1, 2018 to September 30, 2018 that helped stabilize our budget for FY2018;

and a 2% sales tax beginning in October 2018 to stabilize our budget in FY2019 and earmarking .25% of the sales tax proceeds or $10 million to GDOE for building maintenance. PL 34-87 also confirmed the Legislature's prioritization of education by assigning GDOE Priority No. PN101E, identifying GDOE as one of the entities that provide services that are the government's top priorities. We ask that the Legislature continue to prioritize education as you deliberate on the budget.

While GDOE is cognizant of the current and ongoing debate surrounding the impending sales tax and its possible repeal, GDOE would advocate that education be prioritized and that the dedicated funding for facilities maintenance be protected and preserved. Recognizing the potential for this repeal, however, GDOE is currently updating its Phase II and Phase III reductions to ensure a certain level of readiness should there be a need to do so.

In this same vein, GDOE requests consideration of a number of revenue generation measures put forth, with the proceeds dedicated to GDOE operations which include: authorization to lease GDOE's Piti Warehouse and a new tax on VAPE products. We hope to utilize savings from the installation of solar panels in our lease/lease back schools by the Guam Education Financing Foundation (GEFF). GDOE's Power Purchase Agreement (PPA under Public Law 32-95) has been pending approval by the Guam Attorney General allowing the Guam Education Financing Foundation to install solar panels at the sites of the four (Adacao and Liguan elementary, Astumbo middle, and Okkodo high) GEFF lease schools.

The dismissal last week by the Superior Court of Guam of the lawsuit in protest of DPW's latest RFP 730-5-1057-L-YIG for the construction of a new Simon Sanchez High School (SSHS), paves the way for the stay on this critical procurement to be lifted. GDOE will likely be able to proceed in restarting the SSHS construction project as authorized under PL 34-101. We would ask the Legislature to appropriate $5M in funding to contract out the design work, as prescribed under PL 32-120 and under its further amendments under PL 33-29 and 33-92, and to prevent any further delays.

GDOE is currently developing a needs assessment to determine whether any adjustments resulting from the recently enacted PL 34-105 in May 2018, which raised the compulsory age to attend school from 16 to 18, may impact projected expenditures.

In the wake of impacts from the TCJA, its residual and projected impacts on the Government of Guam's financial condition, we believe it would be prudent to provide GDOE with lump sum budget in FY2019. A provision in the annual budget act for transfer authority and an exemption from allotment reserves would also provide the flexibility necessary for the department and the GEB to best fulfill and prioritize its mandates under the Adequate Education Act.

Governor's Ceiling (Bill 237-34)

As part of his FY2019 Executive Budget submission (Bill No. 237-34) and pursuant to §4107 of chapter 4, 5 GCA as amended by §19, Chapter XII of P.L. 33-66, the Governor provided an overall funding allocation for GDOE in the amount of $262,664,725. While the Governor's Ceiling included lease payments for the John F. Kennedy, Okkodo (expansion), Tiyan High and Tiyan Properties, it did not include an allocation for charter schools.

BILL NO. 237-34	PROVISION	DESCRIPTION	GF	TEFF	PLRF	HFF	LG	SAE	TOTAL
Exec Branch Appro.	Ch II § 1.VII A.	GDOE	219,915,059	4,353,375	990,039		551,908	12,504,000	237,762,473
Misc. Appro.	Ch III § 6(a) (c) (d).	Cham Studies HFF: Sports/HPE	401,207			891,754			1,292,961
Misc. Appro.	Ch III § 6 (e).	1st Generation Trust		100,000					100,000
Misc. Appro.	Ch III § 6 (b).	ECE Expansion	1,054,596						1,054,596
Misc. Appro.	Ch III § 7.	GF: Textbooks	1,500,000						1,500,000
		Subtotals	**222,870,862**	**4,453,375**	**990,039**	**891,754**	**551,908**	**12,504,000**	**242,261,938**
Gen. Prov. Debt	Ch I § 3.B.	JFK Lease	5,131,900	1,568,000					6,699,900
Gen. Prov. Debt	Ch I § 3.H.	OHS Expansion Lease	2,938,960	650,000					3,588,960
Misc. Appro.	Ch III § 29(a)-(i)	Tiyan Lease		10,113,927					10,113,927
		Subtotals	**8,070,860**	**12,331,927**	-	-	-	-	**20,402,787**
		GRAND TOTAL	**230,941,722**	**16,785,302**	**990,039**	**891,754**	**551,908**	**12,504,000**	**262,664,725**

Of this amount, and for comparative purposes, only $231,975,938 ($242,261,938 plus $1,568,000 and $650,000 from the debt service allocation for John F. Kennedy and Okkodo high schools and less $12,504,000 Federal CNP Meals Reimbursement) from the Governor's Ceiling may be applied to GDOE's overall FY2019 projected Budget. In this computation, this $232 million funding allocation or Governor's Ceiling is $76,623,220 less than GDOE's overall budget request of $308,599,158 ($324,689,422 less $16,090,264 in projected Federal CNP Meals Reimbursement & Cash Collection).

Additionally, when compared to GDOE's projected $256,711,391 ($272,801,655 less $16,090,264 projected Federal CNP Reimbursement & Cash Collection) FY2019 Budget for a baseline or continuing level of services, the Governor's Ceiling of $231,975,938 is $24,735,453 short of what is needed to fund GDOE's current staffing levels and only the barest

of essential operations expenditures. As noted earlier, GDOE's budget request excludes an allocation for charter schools. The Governor's ceiling also did not provide a separate allocation for charter schools and consequently, his ceiling nets an additional $13 million shortfall over GDOE's projected baseline budget and the charter schools' request.

Finally, the Governor's ceiling proposes payments for additional rents and maintenance/insurance for John F. Kennedy ($1,568,000) and Okkodo High Expansion ($650K) under General Provisions for debt and will need to be adjusted to reflect $2,151,520 for the JFKHS and $1,746,900 million for OHS Expansion Maintenance & Insurance Agreements.

BUDGET PROCESS

In accordance with §3121, Chapter 3 of Title 17 GCA, the GDOE Superintendent shall prepare the GDOE fiscal year budget and the Guam Education Board (GEB) shall approve the proposed GDOE budget and funding priorities by resolution. The GDOE budget process includes the following: 1) formulation of the budget by school administrators and division heads; 2) public hearings conducted for stakeholder input; 3) adoption by the GEB and its submission to the Legislature by the Superintendent no later than the 30th day of January; 4) passage of a budget appropriation bill by the Legislature, and subsequent enactment of the budget appropriation bill into law by the Governor; and 5) adoption of spending priorities by the GEB based on the budget act.

On September 18, 2017 the Superintendent issued the FY 2019 Budget Call and the following budget guidelines and personnel ratios were provided to all GDOE Division Heads and School Administrators to assist in determining and assessing the budgetary needs of schools and divisions would be met:

The operations of the GDOE are guided by Federal and Local mandates, GEB board policies, Board/Union contract, Operating Instructions, GEB Goals, and Standard Operating Procedures. GDOE Schools and Divisions are guided by the following in formulating their respective budgets:

GUIDELINES FOR BUDGET PREPARATION (SCHOOLS)

1. School Mission
2. Educational Priorities (5 Goals)
3. Public Law 28-45: 14 Points of Adequate Public Education (Appendix A)
4. ESLRs (Expected School-wide Learning Results)
5. School Improvement Plan
6. Accreditation Report
7. State Strategic Plan
8. Budget Formulas
9. Textbook Inventory
10. School Demographics
    a. .Student enrollment (enrollment projection)
    b. ACT test scores
    c. School capacity
    d. Free/reduced lunch recipients
    e. ESL/SPED Populations
11. Staffing Pattern - Vacancies (previously filled vs. new positions)
12. Fixed Asset Inventory
13. School Maintenance
14. Outstanding maintenance work and repairs
15. Capital Improvement Projects (CIP)
16. DPHSS inspection report/citation/rating
17. GFD inspection report
18. ARRA (Trust Fund) Projects
19. Content Standards/Performance Indicators
20. Common Core Standards

GUIDELINES FOR BUDGET PREPARATION (DIVISIONS)

1. Division Mission
2. Educational Priorities (see page 2)
3. Formal functions of the Division
4. Elimination of "High Risk Status"
5. Evergreen Recommendations
6. Public Law 28-45: 14 Points of Adequate Public Education, where applicable (Appendix A)
7. State Strategic Plan
8. Budget Formulas
9. Staffing Pattern - Vacancies (previously filled vs. new positions)
10. Fixed Asset Inventory
11. Outstanding maintenance work and repairs
12. Federal Grant Matching, Maintenance of Efforts or similar requirements

PERSONNEL RATIO		
TEACHING PERSONNEL	**Teacher**	**Student (max)**
Elementary (Grades K-5)		
• Universal Preschool K4	1	18
• Pre-Gate	1	14
• Headstart	1	20
• Kindergarten	1	18
• Primary (Grades 1-3)	1	23
• Intermediate (Grade 4-5)	1	25
• Gate K-5 (Max 12 students per grade level)	1	60
Secondary (Grades 6-12)		
• Regular Classroom *(Teacher to Student Ratio may vary according to subject matter.)*	1	28
• Ceramics, Home Economics, Carpentry, and other Special Programs	1	20
• All other Art Courses	1	24
• Band, Choir, Dance, or other Performing Arts (May receive more than their allotted class size upon written agreement with school administrator)	1	Varies
Special Education (Grades K-12)		
• Resource Room	1	12
• Hearing Impaired	1	10

2.W.5.c The parties also recognize that maintaining the class sizes set out above may be difficult in certain circumstances so continued collaboration between the parties is highly encouraged to identify both long-term and short-term goals.

English Language Learner- (ELL)		
Program	Max	Notes and Exceptions
• Pull-Out	10	Elementary
• Sheltered	10	Elementary
• Sheltered	14	Middle
• Sheltered	16	High
• Consultation	75	Per ESL Coordinator/Teacher if the Coordinator/Teacher is servicing additional students in another program option such as pull-out, sheltered, etc.
• Consultation	250	Per ELL Coordinator if the Coordinator is servicing consultation students only

Consulting Resource Teachers (CRT's)	
Middle School	No more than 70 to 1
High School	No more than 50 to 1

ANCILLARY SERVICES	
General School Aide	
Kindergarten/ PRE-K, Pre-School (Gate)	*One (1) School Aide assigned to every two (2) teachers.*
• Elementary	1 school aide per 150 students

• Middle/High	4 school aides with *no population minimum,* then 1 school aide per 150 students *Exception: Quantify special needs: capacity, enrollment, make up of the facility*

Special Programs			
Special Education			
	Teacher Assistant	OR	School Aide
Elementary*(per resource teacher)*	1		1
Secondary *(per resource teacher)*	2		2
English Language Learner			
Elementary *(per ELL teacher)*	1		1
Secondary *(per ELL teacher)*	2		2

Use of federally funded staff must meet grant requirements.

NON-TEACHING PERSONNEL
ASSISTANT PRINCIPAL **(Based on GEB Policy 210 "Administrative Personnel Positions")**
• Elementary Schools that have a population of 200 or more shall have an Assistant Principal • Middle Schools – three (3) Assistant Principals • High Schools – four (4) Assistant Principals
ADMINISTRATIVE SUPPORT
• Administrative Assistant One (1) per elementary • Administrative Officer One (1) per secondary • Clerk Typist One (1) per Principal and Assistant Principal(s) per school • Computer Operator Elementary- One (1) Comp. Operator I Middle- One (1) Comp. Operator II High – One (1) Comp. Operator III

SCHOOL COUNSELOR
• One (1) School Counselor for every 250 students • Elementary- One (1) Clerk Typist or Clerk • Secondary- Two (2) Clerk Typist or Clerks

LIBRARIAN
• One (1) Clerk Typist for schools with population less than 400 • One (1) Library Technician for schools with population more than 400 • One (1) Clerk Typist and One (1) Library Technician for schools with population more than 1000
SCHOOL HEALTH COUNSELOR
• One (1) Full Time Clerk

School Administrators/Division Heads must assess personnel needs to ensure that the needs of their schools/divisions are met. School Administrators/Division Heads shall use their best judgment to determine personnel needs and submit requests for new positions on the basis of this determination.

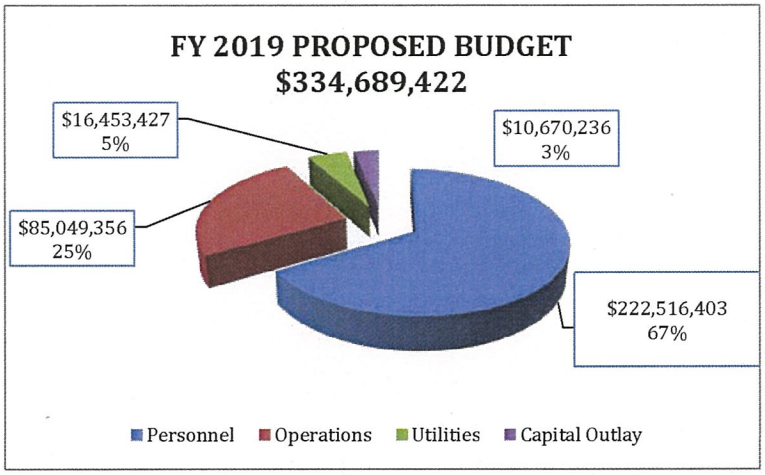
Additionally, Stakeholder Input Survey forms were distributed, both virtually and in hard copy, as a means to aid management in identifying the priorities of stakeholders throughout the district in developing the FY2019 budget request.

From October 9-26, 2017, School Administrators conducted Public Hearings at their respective school campuses to provide stakeholders opportunity to comment and participate in the formulation of each school's budget. From November 20 to 27, 2017, Administrators and Division heads submitted and presented their budgets to the Superintendent.

The GEB reviewed the FY2019 Budget request with GDOE's Management Team, School Administrators, and Division Heads on January 4 and 5, and on January 8, 2018 with GDOE's Management Team. On January 26, 2018 the GEB adopted Resolution 2018-02, approving the GDOE FY 2019 Budget in the amount of $334,689,422, to meet the goals of the "Every Child is Entitled to an Adequate Public Education Act." As noted previously, in preparation for a zero-based budget review, a number of cost items enumerated in the GEB Resolution 2018-02 transmittal to the Legislature have been reclassified and assigned to their respective 14 point mandate.

BUDGET REQUEST

GDOE's total FY 2019 Budget request, as approved by the GEB, of $334,689,422 is comprised 67% personnel, 25% operations (contractual services, supplies and equipment), 5% utilities, and 3% capital outlay. Compared to its FY 2018 Appropriation Levels, GDOE's FY 2019 request is an increase of $97.4 million over the Department's FY 2018 appropriations, excluding charter schools.



A detailed breakdown, discussed in greater detail in subsequent sections within this narrative, in accordance with the 14 mandates or 14 points enumerated in the Adequate Education Act is as follows:

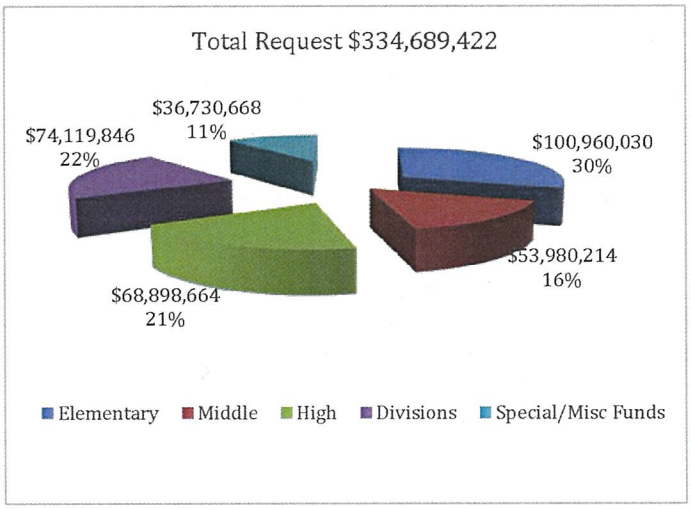
ADEQUATE EDUCATION ACT - 14 POINTS	PERSONNEL	OPERATIONS	UTILITIES	CAP OUTLAY	TOTAL	%
1. Certified teacher for @ classroom, ratio established by CBA.	137,047,999				137,047,999	40.95%
2. Certified Professional Administrators	11,055,102				11,055,102	3.30%
3. Certified Guidance Counselors	6,391,085				6,391,085	1.91%
4. Certified School Health Counselors	3,759,095				3,759,095	1.12%
5. Certified Allied Health Professionals	1,754,579				1,754,579	0.52%
6. Air conditioned, properly ventilated classrooms	268,051	6,680,924		800,000	7,748,975	2.32%
7. Potable water drinking and washing			3,401,081		3,401,081	1.02%
8. Reliable source of electricity	630,072	433,000	12,831,626		13,894,698	4.15%
9. Proper sanitation flushable toilets, clean restrooms, dining, classrooms	541,461	4,356,087		3,700,000	8,597,548	2.57%
10. Textbooks and workbooks for every student		17,220,433			17,220,433	5.15%
11. Certified librarians & libraries meet AASL standards at every school	3,912,971	996,946		-	4,909,917	1.47%
12. Healthful, safe & sanitary learning environment	45,494,890	44,723,390		5,447,436	95,665,716	28.58%
13. 180 Instructional Days	11,370,732	10,638,576	220,720	485,000	22,715,028	6.79%
14. Regular, timely School Bus Transportation	290,366			237,800	528,166	0.16%
TOTAL	**$ 222,516,403**	**$ 85,049,356**	**$ 16,453,427**	**$ 10,670,236**	**$ 334,689,422**	100.00%
%	66.48%	25.41%	4.92%	3.19%	100.00%	0.00%

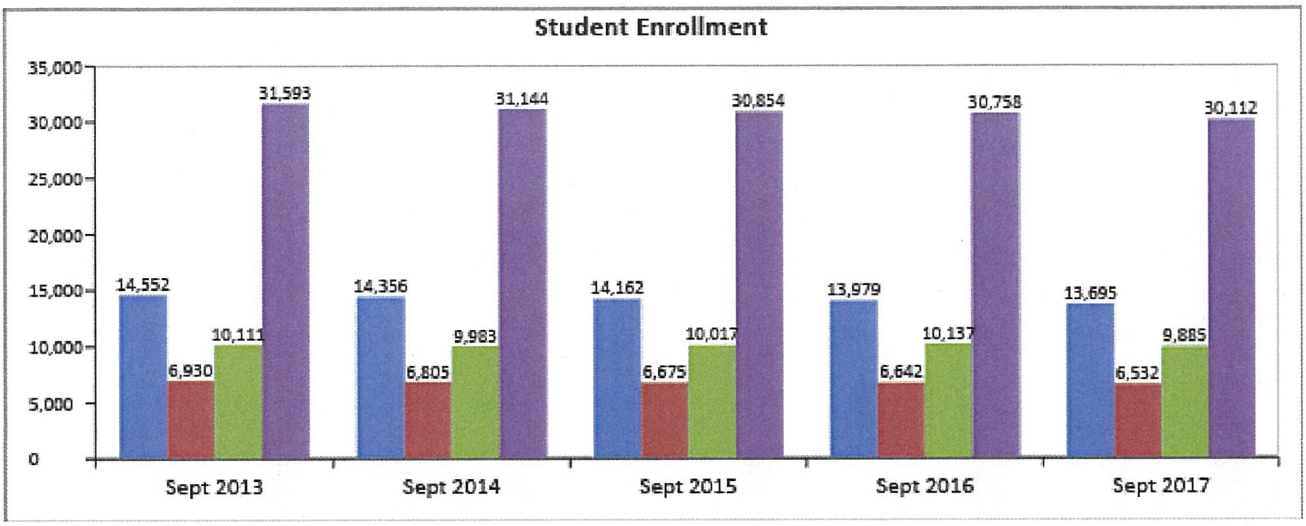
As noted previously, in preparation for a zero-based budget review, a number of cost items enumerated in the GEB Resolution 2018-02 transmittal to the Legislature have been reclassified and assigned to their respective 14 point mandate.

FY 2019 will mark the first full year of compliance under contractual obligations in the CBA requiring the recruitment of 77 new FTE positions, accounting for $2,626,658 of the total $222,516,403 requested in personnel. These positions (ESL and SPED school aides, clerks, clerk typists, and library technicians) are based on the number of SPED, ESL teachers, school health counselors, and the student enrollment served by each of the 41 school libraries and detailed in subsequent sections of this narrative.

The GDOE $334M request may also be broken down in the following areas:

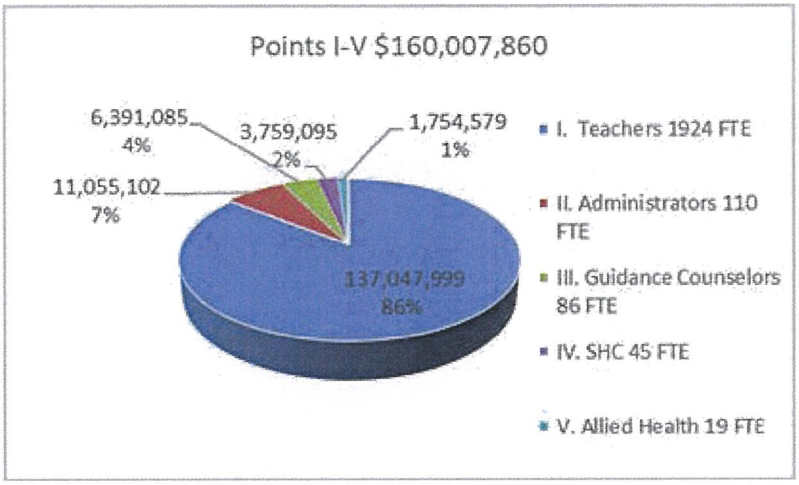
- $100.9 million or 30% for Elementary schools, including additional Early Childhood personnel beginning in School Year (SY) 2019-20;
- $54 million or 16% for Middle schools;
- $68.9 million or 21% for High schools, including John F. Kennedy and Okkodo Expansion additional rents, maintenance and insurance obligations;
- $74.1 million or 22% for divisions and programs, including $7.2 million CNP local subsidies, $3.2 million in prior year merit bonus and incentive BRIP pay, $3.9 million in Consolidated Grant Level of Effort; and
- $36.7 million or 11% for Special Funds and miscellaneous additions to the General Fund, including $16 million in anticipated federal reimbursement and cash collections for GDOE's Child Nutrition Program (CNP, breakfast and school lunch), $17.2 million for textbooks, and $3.4 million in combined funding for libraries (Public Library Resource Fund), sports facilities (Limited Gaming Fund), Interscholastic Sports and Health and Physical programs (Healthy Futures Fund).





GDOE's annual budget requests are based on student enrollment as of September 30, 2017; GDOE's FY 2019 Budget Request is based on an enrollment of 30,112 students as sequentially depicted in the table above (elementary, middle, high, total) and a projected 3,311 in FTE (full time equivalency) in personnel for FY 2019.

Certified Teachers, Administrators, Guidance Counselors, Health Counselors and Allied Health Professionals $160M



Of GDOE's total $334M request, nearly 48% or $160,007,860 is for the cost of personnel (2,184 FTEs) associated with the first five mandates under the Adequate Education Act or 14 points, and is comprised of the following:

I. 1,908 Certified Teachers ($132M), 16 JROTC instructors ($2M) and $2.8M in related personnel costs such as Teacher Prep, Reclassification, Annual Leave Teacher payout, and prior period Teacher BRIP incentives;

II. 110 School Administrators ($11M);

III. 86 School Guidance Counselors ($6.3M);

IV. 42 School Health Counselors and 3 License Practitioners Nurses ($3.7M); and

V. 19 Allied Health professions ($1.7M), including - 6 psychologists; 3 audiometerists and occupational therapist assistants; 2 physical therapists, speech/language clinicians, speech pathologist supervisors, and a community health and nursing supervisor.

Air Conditioning, Potable Water, Reliable Electricity, and Sanitary Schools $33M

Of GDOE's total $334M request, the next four points VI thru IX combined, accounts for 10.05% or $33,642,302 and requires 26 FTEs or $1.4M in personnel costs: 5 refrigeration mechanics, 11 electricians, and 10 plumbers from the Facilities & Maintenance division to maintain and address year-round classroom air conditioning, ventilation, plumbing, and electrical work orders for GDOE's school facilities.

ADEQUATE EDUCATION ACT - 14 POINTS	PERSONNEL	OPERATIONS	UTILITY	CAP OUTLAY	TOTAL
VI. Air Conditioned & ventilated classrooms 5 FTE	268,051	6,680,924		800,000	7,748,975
VII. Potable Water for drinking & washing	-	-	3,401,081	-	3,401,081
VIII. Reliable electricity 11 FTE	630,072	433,000	12,831,626		13,894,698

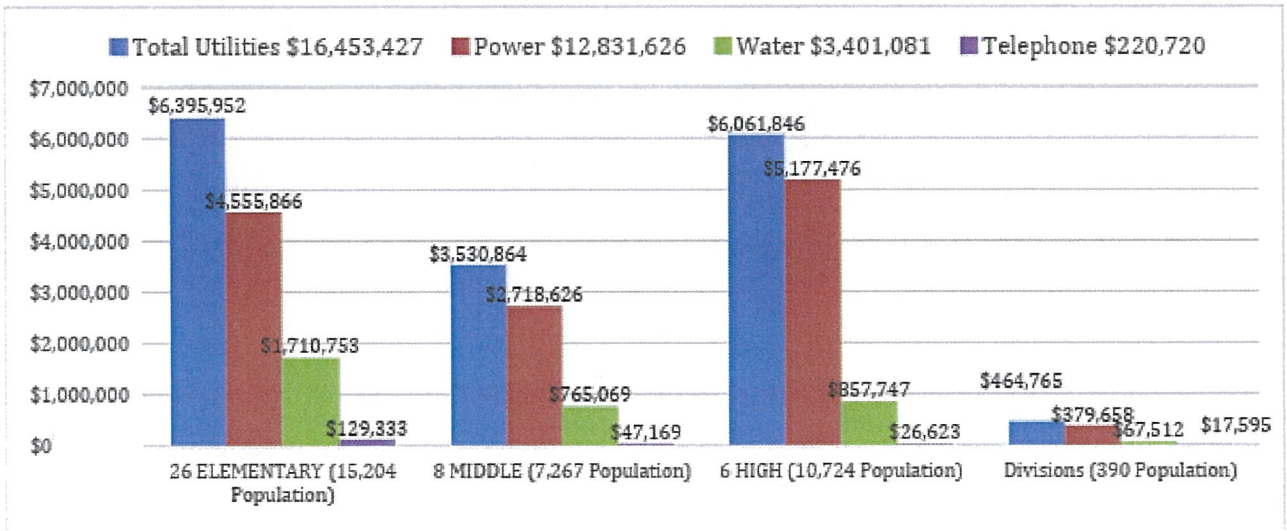
IX. Flushable toilets, clean restrooms, dining, classrooms 10 FTE	541,461	4,356,087		3,700,000	8,597,195
					$33,642,302

VI. Air-conditioned and properly ventilated classrooms includes $6,328,924 in air conditioning preventative maintenance contracts for units in all schools; $234K to maintain chilled water systems at Southern High and Tamuning Elementary; $268,051 personnel (5 refrigeration mechanics); $118K in air conditioner supplies; and $800K in capital outlay to address replacement/installation of a new system for Southern High Fine Arts Auditorium.

VII. To provide sufficient potable water for drinking and washing, GDOE projects the cost of its GWA billings for all its facilities at $3,401,081.

VIII. Ensuring reliable electricity for school campuses and the district's facilities will require $13,894,698: comprised of 11 electrician FTEs or $630,072; $433K in electrical construction supplies; and a projected cost for power for all its facilities at $12,831,626.

GDOE's overall projected Utility (Water, Power, Telephone) costs at $16,453,427 accounts for 4.93 percent of the total FY 2019 budget request. Water ($3,401,081) and power ($12,831,626) estimates were based on averages of GDOE's FY 2016 audited and FY 2017 unaudited utility expenditures adjusting for a 4% rate increase for power and 4% water rate increase for water for FY 2019. The table below illustrates GDOE's FY 2019 Utility request; the population stated is student enrollment (30,274) as of September 30, 2017 by levels plus the projected 3,311 FTE (full time equivalent) in personnel.



The department continues to work with both Guam Waterworks Authority and Guam Power Authority on periodic leak detection, meter reading monitoring, as well as, prioritizing work order requests impacting water and power consumption. In FY 2018, GDOE inventoried active water and power meters eliminating at least half a dozen meters which were no longer needed to support school facilities. Additionally, there are a number of initiatives underway to proactively generate future cost savings to include:

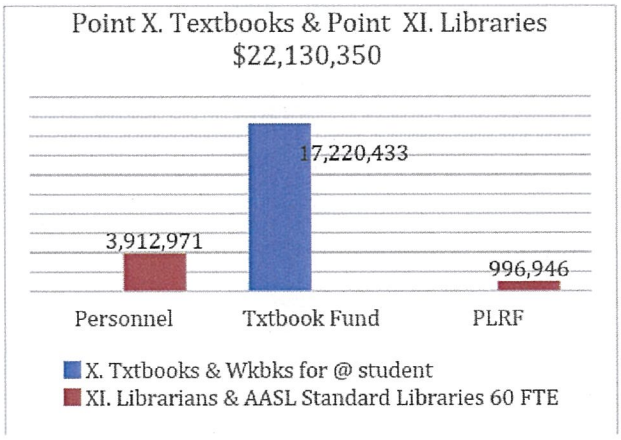
1. PL 32-092 provided authorization to GDOE to enter into power purchase agreements with a qualified provider. GDOE remains hopeful, the contract for GEFF schools will soon be approved by the Attorney General and the installation of solar panels completed in FY 2019; procurement related to solar energy for non-leased schools has been assigned to GSA and we understand GSA is not actively working on procurements mandated by this law ;
2. In March 1 GDOE applied for $500,000 DOI OIG Maintenance Assistance Program (MAP) to fund Comprehensive Capital Improvement Plan. In May, in partnership with GPA, DOI OIA (Office of Insular Affairs) Energizing Insular Communities (EIC) grant applications to retrofit 5 school campuses with LED lights were submitted; If approved, the project will potentially generate cost savings at Southern High, F.B Leon Guerrero and Agueda Johnson middle schools, and Maria Ulloa elementary.
3. GDOE is working to complete a $750,000 DOI OIG Maintenance Assistance Program (MAP) application due July 1st to augment the $5M identified for DOI's Assessing Buildings and Classrooms (ABCs) to address health and safety issues at schools.
4. GPA's Bringing Energy to Schools Program or BEST Schools Program is tailored to assist GDOE better manage its energy consumption and lower utility expenditures. The program falls within GPA's Demand-Side Management efforts under the Energy Sense Program and will provide assistance in the following areas: supporting GDOE to achieve its legislative mandate (PL 32-092) to deploy and utilize renewable energy systems; incentivizing GDOE to reduce its energy use and expenditures; modernizing GDOE facilities infrastructure and extending GDOE equipment life with enhanced, proactive maintenance; partnering up with GDOE under the Utility Energy Services Contract (UESC) Program to execute the above; ensuring GDOE continues to contribute to operations, maintenance, and capital investments for the GPA Power System; and introducing BizConnect and Smart Grid Technology to GDOE principals and energy managers to enable GDOE to better track and understand its energy use.

IX. In order to ensure proper sanitation to include flushable toilets, clean restrooms, dining areas and classrooms,

GDOE is projecting a total $8,597,195 will be needed to include $3.7M in capital outlay funding to repair and replace restrooms at Vicente Benavente Middle school and common restrooms in various school locations; $514K to fund 10 plumbers and provide $260K in plumbing supplies and equipment; and the cost of the GDOE's Custodial contract at $4,095,384.

Textbooks & Libraries $22M

X. The Department has focused on ensuring teachers have at least a class set of texts for their students. In the elementary grades we are working to ensure that the Kinder thru 2nd grade levels have enough Reading and Language Arts texts for every student. In the upper elementary grades and secondary schools, we work closely with teachers through professional development and encourage them to utilize online resources for supplemental reading material and resource documents for students rather than relying solely on textbooks. GDOE's Textbook request of $17,220,433 includes $2M in initial orders, $3.7M in reorders, $11.5M in backorders to ensure compliance with the Adequate Education Act; and $4,277 in supplies or student workbooks under the proposed expansion (4 additional classrooms or 72 additional students) of its Early Childhood Education Pre-K.



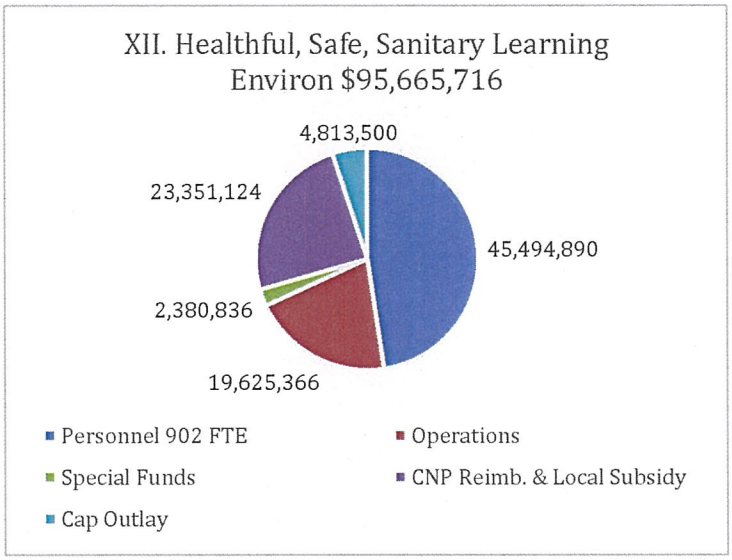
XI. School Libraries provide resources for both teachers and students to facilitate learning and enhance instruction. A total of 60 employees or 41 certified School Librarians and 19 Library Technicians ($3,912,971), are needed to manage the inventory of books, audiovisual materials, periodicals, library equipment and technology services in accordance to standards set by the American Association of School Libraries. Based on school enrollment, 12 or $448,206 of the 19 Library Technicians are new positions prescribed under the Collective Bargaining Agreement (CBA). Of the 19 Library Technician positions, 12 or $448,206 are new positions required under the CBA based on the student enrollment being served in the respective school sites. Additionally, the GEB has approved a 3-year library plan for each of GDOE's 41 libraries and determined an operating budget request of $996,946 (same appropriation level as FY2018) from the Public Library Resource Fund will adequately sustain the procurement of equipment, supplies, subscriptions, and library books to promote literacy and student access to library resources.

Healthful, Safe & Sanitary Learning Environment $95.6M

Projected expenditures to provide healthful, safe, sanitary learning environment total $95.6M and is comprised of $45.4M in personnel costs, including $38M or 902 FTEs, $3.3M or 173 Substitutes, $3.7M in Consolidated Grant Level of Effort Request, and $187K in Overtime for the Facilities & Maintenance and Student Support Services divisions; $23.3M in federal reimbursements ($16M) and locally funded subsidies ($7M) for the school breakfast/lunch programs; $21.3M in local mileage, contractual, supplies, and equipment; and $5.4M in capital outlay.

Personnel - Of the 902 FTES or $38.3M in personnel, 798 or $25.5M are school based positions and include:

- ✓ 49 cafeteria staff;
- ✓ 472 school aides and head start aides;
- ✓ 41 maintenance custodians;
- ✓ 236 administrative and clerical school support staff.



These administrative and clerical school staff are comprised of administrative officers, administrative assistants, clerks, clerk and secretary typists, and computer operators and provide support to school administrators, professional staff (Counselors, Nurses, and Allied Health Professionals) also perform a number of critical tasks associated with:

- providing support in helping to maintain internal controls by managing Non-Appropriated Funds (NAF),
- collection of payments and monitoring of cash receivables in the school lunch program,
- ensuring compliance with the school lunch program requirements,
- sustaining the financial management systems FMIS (requisition and receiving entries to procure and receive goods and services at the school level, time and leave entry) and student records systems Power School (attendance and grading); and
- serving as fixed assets custodians and receiving clerks in each of GDOE's 41 schools.

FY 2019 marks the first full year of compliance of the Collective Bargaining Agreement (CBA) or the Board Union Contract components. Based on the number of SPED, ESL teachers, school health counselors, and projected student

enrollment, the CBA calls for the recruitment of 65 new positions: 43 or 16 ESL and 27 SPED school aides; 12 clerks (3 for school libraries and 9 for school health counselors; and 10 clerk typists (3 for school libraries, 7 for school health counselors. Over the past several years, GDOE has and continues to work towards ensuring every school has a computer operator, and maintenance custodian, every elementary school has an administrative assistant position, and every secondary school has an administrative officer position. Administrative support at the school locations is also a critical component to ensuring movement of the Department off of high risk status as well as supporting school operations.

The remaining 104 in FTEs or $12.7M are division personnel who daily deal with the safety of our facilities, school cafeteria operations, provide support to students with special needs, and provide for student safety and supports services from the following divisions:

- 60 Facilities & Maintenance division staff including managers, supervisors, welders, carpenters, trades helpers, painters, and $181,177 in projected overtime to complete facility related work orders curtailing interruptions to classroom instruction;
- 18 Student Support Services division personnel, including student attendance officers and program coordinators, and $6,719 in projected overtime;
- 12 Food & Nutrition division including program coordinators, an administrative assistant and cafeteria manager and food services administrator; and
- 14 FTE staff from the divisions of Special Education/Headstart/ESCL including educational interpreters, social workers, community program aides, a pupil-personnel services administrator, safety administrator,

CNP Federal Reimbursements and Local Subsidy - $23,351,124

In order to administer and operate GDOE's school cafeterias $23.3 million is needed under the Child Nutrition Program (breakfast and lunch program): $16 million in anticipated federal meal reimbursements, $85 thousand in anticipated cash collections, and local subsidies of $6.7 million for meals and $500 thousand for food commodities; $7,260,860 in local funding is being requested as part of GDOE's FY19 request. Note as GDOE moves forward in all 41 schools participating in the Community Eligibility Provision or CEP established under the federal Healthy, Hunger-Free Kids Act of 2010, the amount of cash collections will be minimal with collections applied to only adult lunches and ala carte menu items. The CEP is available for schools and school districts in low-income areas to serve breakfast and lunch at no cost to all enrolled students without collecting either household applications or payments for meals.

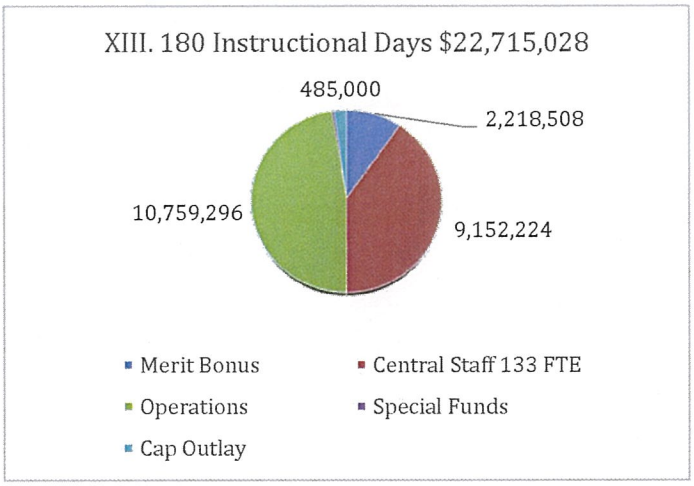
Operations - $21,372,266

Included in the $21.3M in projected operating expenditures (excluding CNP reimbursements and local subsidies) concerning safety are: $9.12M in direct requests from GDOE's 41 schools including instructional ($1.4M), administrative supplies ($1.08M), collateral classroom equipment ($4.48M), virtual computer labs for classrooms, laptop/computer desktop replacements, and hard drive upgrades ($2.16M); $3.8M in additional rents and insurance maintenance costs for JFKHS ($2,151,520) and OHS Expansion ($1,746,900); $1.7M from the Healthy Futures Fund for the costs of coaching stipends, league and referee fees, equipment and supplies for Interscholastic Sports and Health and Physical Activities; $3.8M in school facility maintenance services (solid waste collection, maintenance of elevators, school security systems, fire alarm/sprinkler systems, pest control, cafeteria equipment) and $1M in maintenance and construction supplies (carpentry, welding, paint); with the remaining $469K in contractual services, equipment and supplies to support Student Support Services and Food and Nutrition divisions.

Of GDOE's current inventory of 41 schools, six schools are operating under lease agreements which contain provisions that address facility maintenance and upkeep during the school year. With the exception of John F. Kennedy (JFK) High School and the Okkodo High School extension, these lease payments and related insurance and maintenance costs are annually addressed in debt financing provisions contained in the annual Budget Act by the Legislature. GDOE anticipates these provisions, as well as lease payments for Liguan and Adacao Elementary, Astumbo Middle, Okkodo High, the Tiyan High School campus and Central Offices, will be addressed similarly in FY 2019. Meanwhile, GDOE's FY 2019 budget request includes $2,151,520 for the JFKHS and $1,746,900 million for the Okkodo High School Expansion Maintenance & Insurance Agreements.

Capital Outlay - $5,447,436 Projected Capital Outlay in this area of safety include: $2.8M in Phase I of III deferred maintenance projects in various schools (removal/repairs of perimeter fencing, canopies, roof exhaust/ventilation systems, exterior lighting, ADA/DISID upgrades and compliance); $1M to demolish Benavente middle school annex and renovate A-Wing of Oceanview middle school campus; $633,936 in Special Funds from Limited Gaming for sports facilities repairs and renovations; $513K for 4 additional Early Childhood Education Pre-K classrooms; and $175K in utility truck replacements, $275K in heavy equip replacement (dump truck and flatbed) for the Facilities & Maintenance division.

180 Instructional Days $22.7M



Projected expenditures in this mandate represents 6.79% of GDOE's total Budget Request and primarily covers central office expenditures. This includes $9.1M to fund 133 Central Office FTEs, $39K in overtime for Payroll Section, Human Resources and Supply Management divisions; $2.2M in prior year Merit Bonuses; $10.7M in operational expenses ($10.5M in local mileage, contractual, supplies, equipment and $220K in telephone); $485K in capital outlay; and $100K in Special Funds for GDOE's First Generation Trust contribution from the TEFF Fund Balance.

Personnel 133 FTE Central Offices The 133 FTE in Central Offices may be categorized into four functional areas of responsibilities and tasks:

- 19 FTE Superintendent Office which includes the GEB and Internal Audit offices;
- 78 FTE Central Operations which includes divisions of Financial, Student, Administrative Information Systems (FSAIS), Financial Affairs, Human Resources, Property & Receiving, and Supply Management;
- 24 FTE Curriculum & Academics which includes the divisions of Curriculum & Instruction/Learning Resource Center, Research Planning & Evaluation, Chamorro Studies;
- 12 Educational Support & Community Learning Division.

Overtime ($39,555) is requested for the Payroll Section, Human Resources, and Supply Management personnel to ensure the timely processing of recruitment, annual leave payouts, end of the year leave balance, and requisition/purchase order processing and closeouts for both locally and federally funded appropriations and grants.

Operations - $10,759,296

GDOE's annual telephone services cover Plain Old Telephone System (POTS) lines and Centrix lines which provide a combined total of approximately 245 phone lines, digital transmission services for ISDN (Integrated Services Digital Network) – PRI (Primary Rate Interface) trunk lines and DID (Direct Inward Dial) services, and long distance telephone services. GDOE's $220,720 FY 2019 funding request for telephone services represents nearly the same level of funding in FY 2018 and is included here for presentation purposes in the $10.7M in operations

Of the $10.5M remainder, $3.2M in such critical contracts as MUNIS and Powerschool (GDOE's financial and student management systems) supports, photocopying, ERATE contracts, accreditation, and cash collections; $2.3M in software and hardware contractual and subscription supports; $3.1M for the annual Third Party Fiduciary Agent and auditing; $946K in assessment scoring services and Chamorro Studies curriculum materials; and $934K in Central Offices expenditures including membership subscriptions, GEB legal services, equipment and supplies.

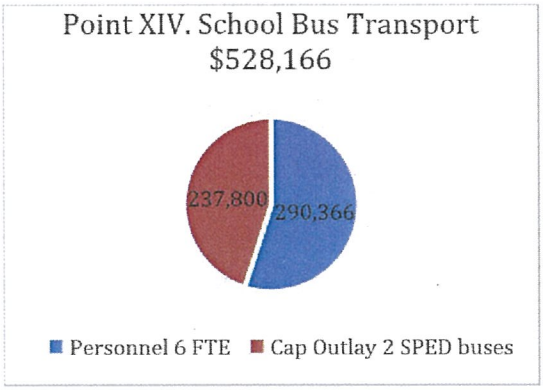
FY 2019 marks the seventh year GDOE will incur local expenditures associated with addressing its 'High Risk' grantee status by the USDOE. The costs of the Third Party Fiduciary Agent (TPFA) contract, as stipulated by USDOE under the amended special conditions, were initially funded by ARRA State Fiscal Stabilization Funds in FY 2011-12. The projected cost in FY 2019 for the Third Party Fiduciary Agent is $3 million.

Capital Outlay - $485,000

This requested outlay includes $455K for FSAIS to purchase a staff vehicle to address internet/Wi-Fi maintenance, repairs, and upgrades throughout 41 school campuses, network and server hardware, datacenter infrastructure upgrade to manage, support, sustain, and expand GDOE's technology and internet usage and capacity into schools. GDOE will also need to procure a $30K cargo van for GDOE's property management operations to adequately safeguard GDOE's inventories of local and federally funded assets transiting between and across school campuses and facilities.

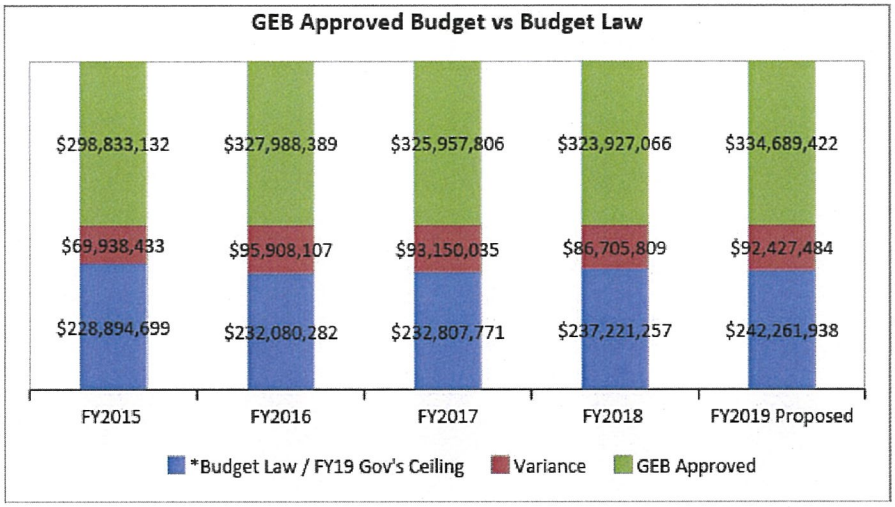
Regular, Timely School Bus Transportation

Projected expenditures in this area includes 6 Special Education bus drivers or $290,366 and a capital outlay procurement of 2 SPED buses or $237,800 to comply with annual federal grant requirements.



BRIDGING THE GAP

Increasingly, and over a number of fiscal years (comparative chart excludes charter school appropriations), GDOE has seen a significant difference between annual budget requests approved by the GEB and what has been authorized and enacted into Budget Laws. In each succeeding year, the gap has fluctuated. GDOE's FY 2019 $334,689,422 budget request represents a 41% percent or $97.4 million increase over FY 2018 appropriation.



GDOE's mission is to provide adequate public education for all public school students consistent with GEB approved policies and local and federal mandates. GDOE receives most of its funds through local government appropriations from the General Fund, which includes all government revenues, not otherwise restricted by statute. The ability of the TEFF and General Fund to adequately fund public education continues to be a concern. Without a consistent, dedicated and reliable funding source, it will remain a challenge for GDOE to meet its mandate to provide an adequate education to our students.

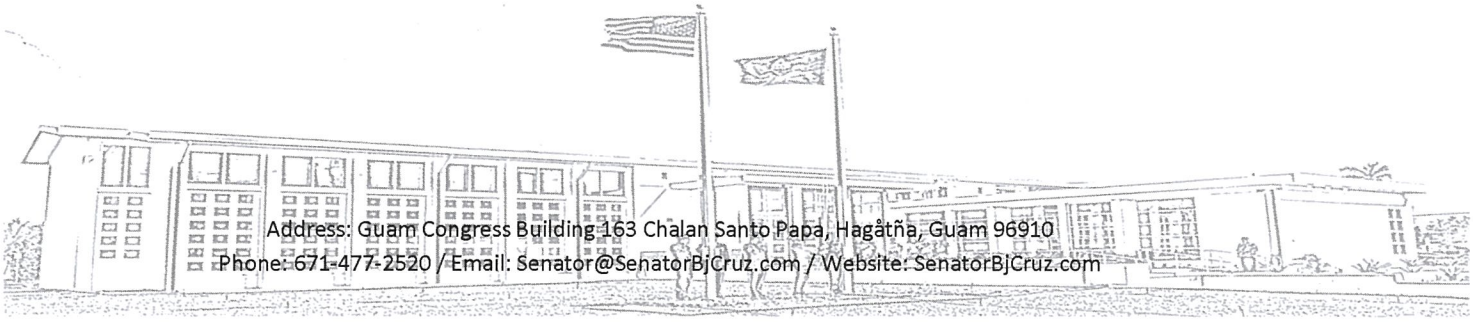
The Guam Department of Education (GDOE) for the past many years has faced many operational and financial challenges in providing an adequate public education to over 30,000 school children. The operational and financial obstacles to successfully manage public education are the result of the public school system's arduous statutory and policy requirements, limiting management's ability to maximize resources, crippled by the dependency on local government appropriations. On behalf of our students and staff, I once again ask that education be prioritized and, if the sales tax is repealed, that revenues to fully fund GDOE as well as address GDOE's maintenance needs be identified. In spite of these challenges, teachers, administrators, and support staff, continue to remain focused on our mission of "Preparing all students for life; Promoting excellence; and Providing support!"

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019

I Kumision I Fino' Chamoru yan I Fina'nå'guen Historia yan I Lina'la' Taotao Tåno'

Wednesday, June 13, 2018
2:00PM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

I Kumision i Fino' CHamoru
Yan i Fina'nå'guen i Historia Yan i Lina'la' i Taotao Tåno'
The CHamoru Heritage Commission Act of 2016

June 13, 2018

The Honorable Benjamin J.F. Cruz, Speaker
Mina' Trentai Kuatro na Liheslaturan Guahan
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96932

Re: Testimony on FY 2019 Budget

Saludu yan Håfa Adai, Speaker Cruz and Members of the Committee on Appropriations and Adjudication and the Legislative Office of Finance and Budget:

Thank you for the opportunity to discuss our budget request and projected activities for FY 2019. Before we begin our discussion of duties and responsibilities of the Kumision, as stipulated in PL 33-236 (5 GCA Ch. 88); and, as contained in our Strategic Plan developed by current Kumision members for the period of 2017-2020, please allow us to request your kind consideration and approval of the following:

1. **Authorization to carryover unencumbered funds from FY 2018 appropriation of $230,000 through December 31, 2018.**

   This request is necessitated by administrative hurdles that the Kumision has experienced in attempting to access funds since the start of the fiscal year. We have just been given access to the GSA AS400 Procurement Module system as of May 22, 2018, six months after FY 2018 began and only through the intervention of Vice Speaker Therese Terlaje.

   We are now at a great disadvantage, as we have been advised that GG-1's, contracts, and procurement take months to process and there are deadlines for entering requisitions in the system, which are fast approaching. We are working with a staff person from DCA and a staff person from GDOE's CHamoru Language and Special Projects Division to assist us on a limited-time basis to enter the information needed to process requests utilizing FY 2018 funds. We have been advised by GSA, DOA and BBMR that they are not able to expedite the process to encumber the Kumision's appropriated funds prior to the end of the fiscal year by September 30, 2018.

   Your kind consideration of our dilemma is greatly appreciated. A carryover would allow us to procure contractual services, hire the two unclassified positions we have requested, and process requisitions for office space rental, equipment, communications and technical services, and establish the administrative support structure required to implement our duties and responsibilities.

2. **Appropriation of our full budget request as submitted to the Governor's Office in the amount of $467,900.**

The Governor's budget has reduced our request to $130,000 for FY 2019. This drastically reduced amount would only allow us to continue the services of the two GG-1 unclassified positions that we are currently seeking to fill, rent 700 sq. ft of office space @ $2.00 per sq. ft. and pay the authorized $50 stipends to Kumision members for attendance at Board Meetings.

With a carryover of FY 2018 funds, we may be able to reduce projected personnel costs to cover the 9 remaining months of FY 2019 beyond December 31, 2018. This formula will enable us to barely cover the cost of tele- communications and internet service, website maintenance and server costs. We will not be able to effectively implement any of the programs and provide outreach services as specified in our mandate.

We have formally transmitted budget documents to the Speaker on June 8, 2018 which includes the budget contained in the Governor's request for $130,000 and our original budget request for FY 2019 in the amount of $467,900 for your review.

The Kumision is also seeking grant opportunities to fund special projects that will enhance our mission for which local funds will be required as matching. This is reflected in our original budget request.

Duties and Responsibilities

The scope of services the Kumision is prepared to deliver with the appropriate funding and support from both the Executive and Legislative Branches is contained in the Kumision's 2017-2020 Strategic Plan. Our Vision states:

Tinanga
U chalåni, u su'on mo'na yan u hotkonuyi i lina'la' CHamoru; u ta atitutuyi kinahulo' tinaotao yan u petsigi i fino' CHamoru, i lina'la', yan i finaloffan i taotao tåno' Guahån.

Vision
We lead nation-building efforts to insure the continuity of our CHamoru peoplehood and nationhood by fostering the restoration and revitalization of our language, culture and history as Guahån's *taotao tåno'*.

We, the members of the Kumision, are prepared and committed to champion this cause.

In the area of **Administration and Support,** the Kumision will provide the organizational structure, processes and services necessary to carry out its mandate to protect, maintain and promote the language, history and culture of the indigenous people of Guam, the CHamoru people.

As part of our **CHamoru Language Orthography and Lexicon Strategy** the Kumision will continually study and update the orthographic rules of the CHamoru language; and, provide notification to public and private institutions of updates to the CHamoru orthography. Further, the Kumision will consult with government leaders and others in the Commonwealth of the Northern Marianas Islands who are

interested in the standardization of the CHamoru language orthography and seek to recognize and establish agreement relevant to the orthography, as well as acknowledging existing regional differences. The Kumision will research and develop new lexicon to accommodate new vocabulary and continually update the CHamoru dictionary to include new words and revisions in meaning and orthographic spelling.

The Kumision's **Education and Research Program** will provide requisite virtual updates to an online comprehensive CHamoru-English Dictionary, once developed on our website. We are also exploring ways of making the 13 historical CHamoru dictionaries in existence available virtually through an MOU with Learning CHamoru housed at UOG for students of the CHamoru language. As it is imperative that we grow the number of children speakers of CHamoru, one of our strategic objectives is to develop and disseminate a Children's CHamoru Pictionary.

Additionally, we will develop standardized, culturally relevant curricular guidelines for mandated courses in Guam's schools and institutions of higher learning related to Guam's history, language, and culture; conduct research, publish, and produce multi-media and print materials relating to the CHamoru language, history, and culture; coordinate with the Department of Education, charter schools, and other institutions, including private schools and businesses on Guam to ensure the appropriate use of the adopted standardized CHamoru orthography and grammar; provide training to promote increased understanding of the CHamoru heritage; function as a clearinghouse to provide guidance for accurate representations and interpretations of CHamoru language, history, and culture.

We will work with I Sagan Plånu Siha yan Emfotmasion (the Bureau of Statistics and Plans) to plan and conduct a survey to determine the existing number of CHamoru speakers, and the existing number of children learning CHamoru and the occurrence of intergenerational transmission, which may be used to direct CHamoru revitalization and education immersion program efforts.

Further, we will collect and maintain an archive of all things written in the CHamoru language for students and scholars of our language and culture.

A well-informed community network is central to the success of the Kumision's goals. The Kumision's **Community Outreach Program** will utilize different platforms to advise public and private institutions, broadcast and written media, to include magazines and individuals, on issues related to the alignment of both spoken and written media, publications, signage and manuscripts with the grammatical and orthographic rules established by the Kumision. A robust, technically well developed and maintained website will allow the Kumision to make its education and research products available online. While this virtual strategy is costly at the onset, the benefits will far outweigh the expense required.

Building capacity to teach CHamoru effectively; and, produce historical and cultural materials through the development of a strong cadre of professionals dedicated to training a new generation of CHamoru language speakers is paramount to our mission. To this end, the Kumision plans to engage and contract the services of CHamoru teachers and college students taking CHamoru language classes or majoring in CHamoru to assist the Kumision in implementing the responsibilities given to the Kumision as described herein. This effort will strengthen the capacity of teachers, provide for ongoing professional development through hands-on engagement and grow the expertise of young professionals needed for CHamoru revitalization program continuity.

The Kumision will facilitate the establishment of a **CHamoru Translation Service** for public and private entities and individuals; and, broadcast and print media, with an appropriate fee structure for such services. Further, we will certify qualified translators who are knowledgeable in the orthography and will recommend certified translators to interested clients.

By law, the Kumision is also tasked to serve as the **Kumision I Nå'an Lugåt** (Guam Place Name Commission) to develop, implement, and advise interested parties on a coherent, culturally sound and historically accurate set of criteria for selecting place names, and coordinate with the Guam Land Use Kumision, the CHamoru Land Trust Kumision, the Department of Education, the University of Guam, the Guam Community College, the village Mayors, Dipåttamenton I Kaohao Guinahan CHamoru, and with other civil and religious organizations interested in providing appropriate place names for Guam and consistency in signage. The Kumision will collaborate and provide recommendations to these entities in its function as the Kumision I Nå'an Lugåt and shall keep records thereof. Further, the Kumision will study ancient CHamoru terminology and pronunciation of place names; and, restore and align pronunciation with the current CHamoru orthography.

This constitutes our **Scope of Work**. We appeal to you to fully consider the mandate we have been given. The Kumision has been charged with leading this momentous effort. We accept the challenge. All our professional endeavors combined have prepared us for such work. We take the responsibility of CHamoru revitalization and the assurance of continuity of our indigenous language, culture, traditions and values as very urgent and serious business. This deserves the highest priority under your watch as our government leaders and lawmakers. We prevail on you to "put public monies where our mouth is, so to speak" and properly fund the Kumision so that we can effectively execute our functions. To underfund the Kumision would be tantamount to benign neglect. We are confident that it will never be said that under your tenure as decision makers, you chose not to act.

Kumision members have worked tirelessly since we were appointed and first convened as a body on May 8, 2017 without any funding in 2017 and inaccessible funding up to this point. We have been gathering at a minimum of once weekly in either work sessions or formal meetings to create an administrative structure, develop a strategic plan, update the orthography, discuss and expand the lexicon with new words, complete training requirements for Board Members, respond to a myriad of requests for assistance from public and private agencies regarding appropriate language use and naming. All this, while not having a dedicated space to work in, staff to assist with administrative work, research or program development; and, without the communication tools required to properly execute our duties and responsibilities as stipulated in the law.

Our vision calls us to engage in nation-building to the fullest extent possible mustering our collective force to do what we must. Our indigeneity is at stake. We cannot do this work without your full support. We are asking for that now.
Si Yu'os Ma'åse!

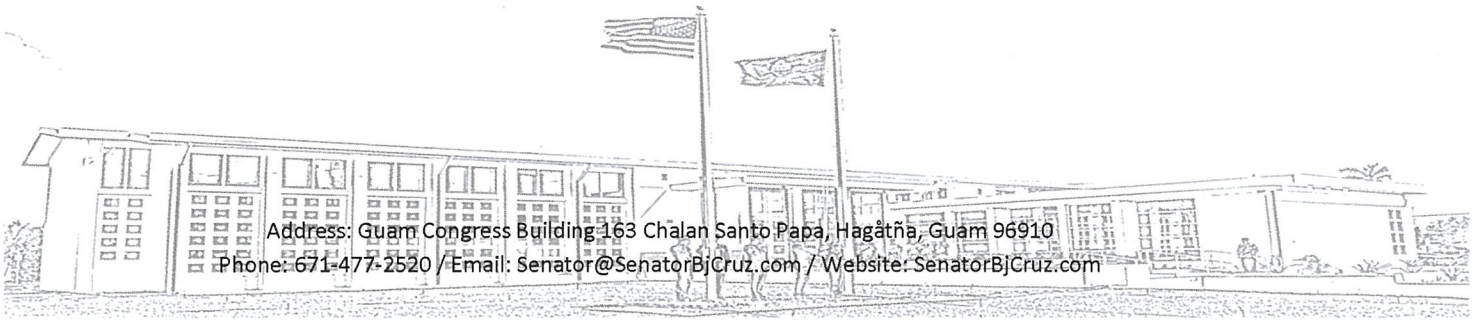
Members
Hope Alvarez Cristobal, *Ge'hilo'* –Liheslaturan Guahån
Jimmy Santos Teria, *Bisa ge'hilo'* – Dibision Fino' CHamoru yan Espesiåt Prugråma, Dipåttamenton Idukasion
Rosa Salas Palomo, *Sikitaria* – Ufisinan Maga'lahen Guahån
Rufina Fejeran Mendiola, Membro - Dibision Fino' CHamoru yan Espesiåt Prugråma, Dipåttamenton Idukasion

Robert A. Underwood, Membro – Unibetsedåt Guahåń
Teresita Concepcion.Flores, Membro - Unibetsedåt Guahåń
Peter R. Onedera, Membro - Liheslaturan Guahåń
Laura M. Torres Souder, Membro - Ufisinan Maga'lahen Guahåń
Johnny Sablan, Membro – Dipåttamenton I Kaohao Guinahan CHamoru

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
DPHSS - Division of General Administration

Thursday, June 14, 2018
9:30AM



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Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

GOVERNMENT OF GUAM
DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES
DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

LEO G. CASIL
ACTING DIRECTOR

June 14, 2018

The Honorable Benjamin J.F. Cruz
Speaker & Chairperson, Committee on Appropriations
And Adjudication
Thirty-Fourth Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96910

RE: TESTIMONY FOR THE DEPARTMENT OF PUBLIC HEALTH & SOCIAL SERVICES FISCAL YEAR 2019 BUDGET

Speaker Cruz and members of the committee on Appropriations and Adjudication. Thank you for the opportunity to present our proposed fiscal year 2019 Budget request for the Department of Public Health and Social Services.

I am Leo Casil, the Acting Director of the Department of Public Health & Social Services. With me are my Division Heads who will be presenting and answering your questions with their individual budget and programs.

Our Organizational Chart is presented providing an overview of our Five Divisions with their respective programs. Each Division Head will be presenting their budget and program in detail.

(From power point overall mission and goals to serving the taxpayers……)

Our total FY 2019 budget celling levels from the General and Special Funds as provided by the Bureau of Budget and Management Research are as follows:

	FY2019 Req.	FY2018 Auth.	Variance	% Inc. (Dec.)
General Fund	**$58,408,408**	**$59,986,706**	**($1,578,298)**	**(2.7)**
Special Fund	**6,282,099**	**7,351,633**	**(1,069,534)**	**(1.7)**
Totals	**$64,690,507**	**$67,338,339**	**($2,647,832)**	**(4.4)**

Funding allocations of the **$58,404,408 from the General Fund to** the Divisions of the Department are illustrated from the Pie Chart. Of the total budget from the General Fund, **$7,902,118** is for **Personnel and Benefits** and the balance of **$50,506,290 are for Operations and Utilities.** The expenditures in the Pie Chart have all been combined for the Divisions.

Special Funds totaling **$6,282,099** are allocated to the Divisions also illustrated from the Pie Chart with the **Healthy Futures Fund** showing the largest percentage at **69%** or **$4,326,741**, **Environmental Health Fund at 21% or $1,303,734, Health Professional Licensing office and Office of Vital Statistics with 4% each or $256,382 and $257,962** respectively and with **DPHSS Sanitary Inspection** the least at **2% or $137,280**. Expenditures for the Special Funds have also been combined from all Divisions in which total Salaries and Benefits totals **$5,425,314** and the balance of **$856,785** are for Operations.

In our budget request the total number of employees from the General and Special Funds **is 274** in which **141** employees are existing positions funded from the General Fund and **71** are **existing positions** funded from Special Funds. Also included from the total are **vacant** positions of which **56** are funded from the General Fund and **6** from special funds. Not included in our budget request are **109** existing positions funded from Federal Funds. Please note that there maybe a difference in the number of employees for existing and vacant positions since the submission of our budget request to the current day.

Also not included in our budget request are federal funds anticipated for FY2019 in which the Department of Public Health and Social Services receives totaling

$196,321,399 of which **$150,339,884 are** 100% federally funded and **$45,981,515** federally matched funds.

Our total budget including all funds amount to:

Local Funds	$58,408,408
Special Funds	6,282,099
Total Federal Funds	196,321,399
TOTAL	$261,011,906

Thank you,

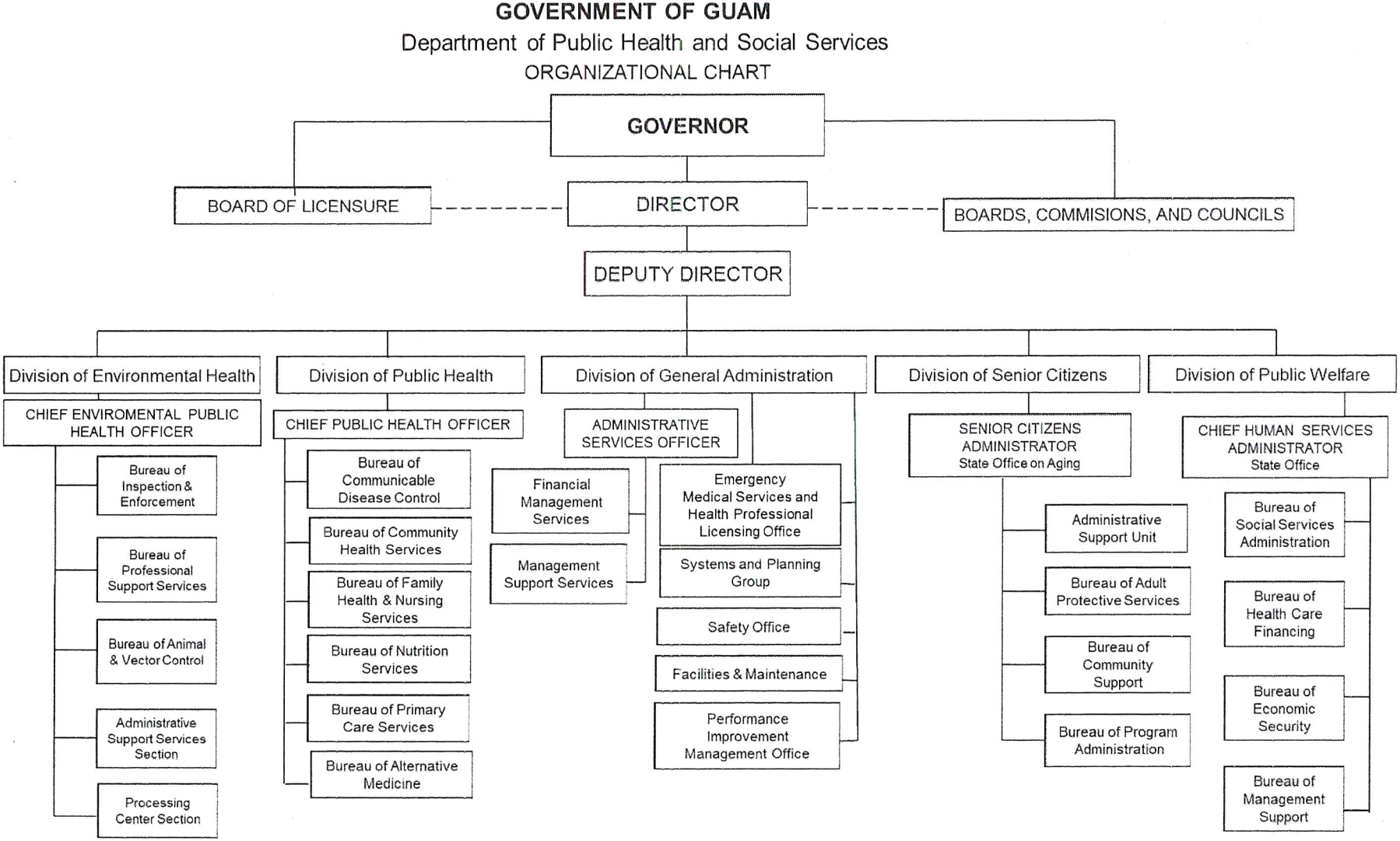
Leo G. Casil
Acting Director

Fiscal Year 2019 Budget Hearing

Department of Public Health and Social Services

June 14, 2018

Department of Public Health and Social Services
Organizational Chart



The mission of the Department of Public Health and Social Services

"To assist the people of Guam in achieving and maintaining their highest levels of independence and self-sufficiency in health and social welfare."

The Department serves the people of Guam and accomplishes its mission by:

1. **Establishing and enforcing** standards, licensure requirements and regulations necessary to ensure protection of the public.

2. **Providing services that address** identified health needs, focusing on prevention, early detection and treatment of health problems that are acceptable, accessible, available and affordable to the target population.

3. **Conducting surveillance and monitoring** activities necessary to ensure the prevention and early identification of health and social problems.

4. **Providing information and opportunities** needed to make informed decisions about the lifestyles and well-being of the people of Guam.

5. **Developing programs** to strengthen public, private and traditional community supports and resources to ensure residents maintain a minimum standard to living, to strengthen family life and to encourage economic self-sufficiency.

6. **Promoting programs** that foster independence among older citizens.

7. **Providing leadership and direction** in the areas of environmental health, consumer protection, communicable disease control, vital statistics, Medicaid, Medically Indigent Program, Foster Care, Services for the Elderly, Food Stamps, and the various public assistance programs.

- DPHSS is a line agency within the Executive Branch of the Government of Guam that is responsible for administering programs and services promoting primary care, public health, environmental health, welfare and social services, and senior services.

- DPHSS has oversight over the Guam Community Health Centers (NRCHC and SRCHC). The Guam Community Health Centers, Federally Qualified Health Centers, are multi-specialty primary care clinics.

- **DPHSS is organized into five divisions:**

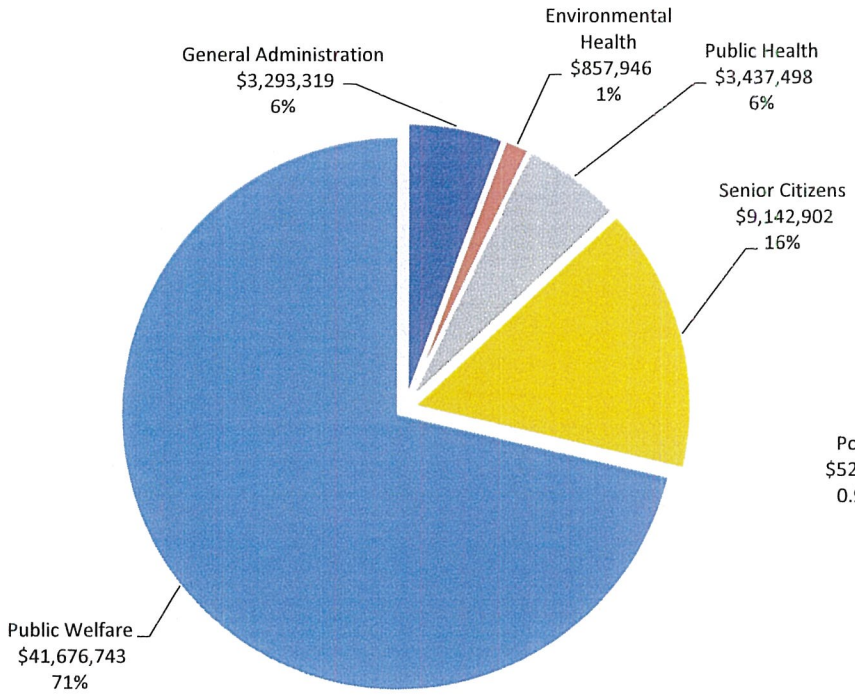
    - Division of General Administration
    - Division of Public Health
    - Division of Environmental Heath
    - Division of Senior Citizens
    - Division of Public Welfare

These divisions are further organized into bureaus, programs, and sections *(as applicable)*.

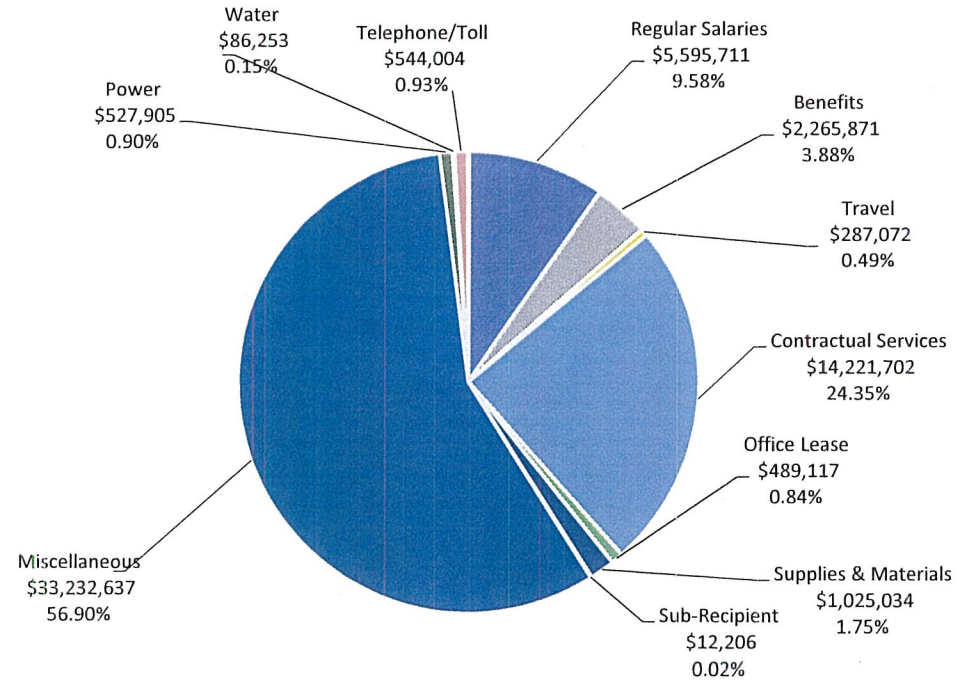
DPHSS is one of the major providers of health and social services to the island's residents. **We serve the taxpayers by** administering programs and providing services to the island community:

- Welfare benefits and program assistance, such as Medicaid and Medically Indigent Program (MIP);
- Licensing of childcare facilities and foster care homes; child protective services;
- Administration of health and sanitary certificates;
- Immunizations;
- Issuance of birth and death certificates; marriage licenses;
- Prevention and control of communicable diseases;
- Services for woman, infant and children; *and*
- Administration of aging programs, to include Title III Older Americans Act Services; Adult Protective Services; and Medicare Assistance.

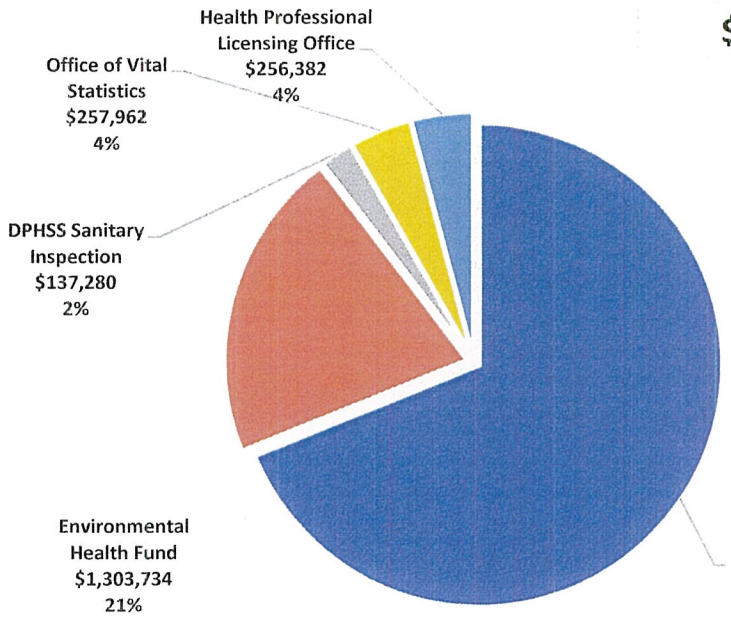
FY 2019 GENERAL FUND by Division
$58,408,408



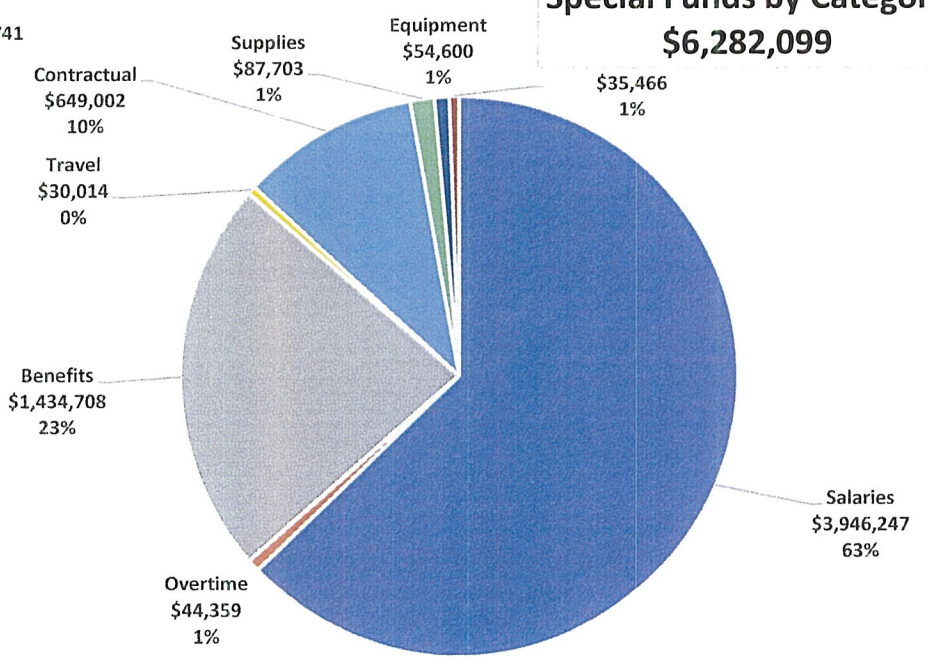
FY 2019 GENERAL FUND by Category
$58,408,408



DPHSS Special Funds
$6,282,099



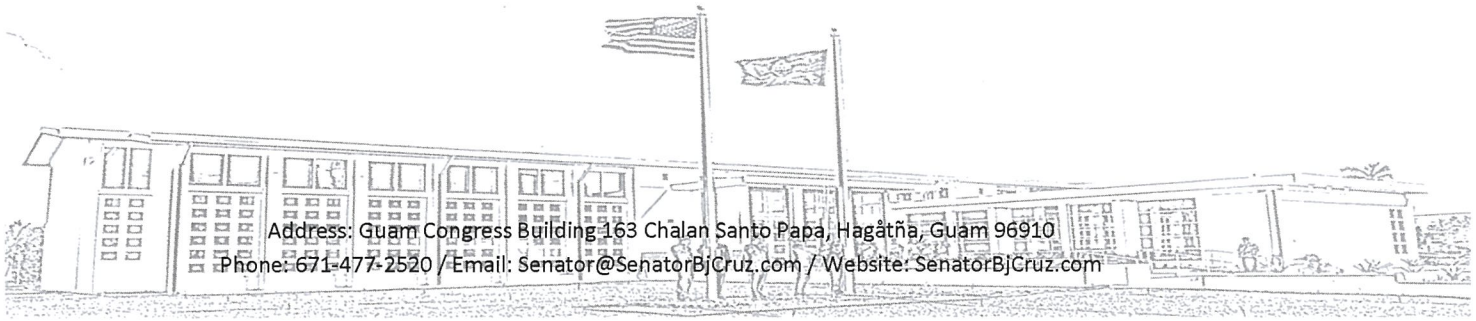
FY 2019 DPHSS Special Funds by Category
$6,282,099



Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
DPHSS - Division of Public Welfare

Thursday, June 14, 2018
10:45AM



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Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

FISCAL YEAR 2019 BUDGET HEARING
Division of Public Welfare Testimony
June 14, 2018

The Division of Public Welfare (DPW) provides assistance to low income individuals and families. DPW programs provide a safety net to individuals and families to protect them from poverty. The division administers several federal and local programs that provides benefits for health care, child care, and basic necessities such as food. The common element to all the programs is that they are means-tested. In order to qualify for benefits the individuals and families must meet the programs defined income level, resource criteria and other eligibility requirements with the exception of Title XX and Foster Care Program. The means-tested levels are unique per program. Income above the means-tested level means the individual or family does not qualify for benefits.

The division's mission is to promote positive social conditions that contribute toward the attainment of the highest social well-being of the economically and socially disadvantaged populations within the Territory of Guam

- by developing an efficient, and effective delivery system of services to eligible clients within the territory;
- by determining eligibility of applicants;
- by administering payments and various social services to remove social barriers which prevent persons from obtaining/maintaining the basic necessities of life to include safe and decent housing, medical care, nutritious food and employment status.

The Division is comprised of four (4) Bureaus, namely:

1. **BUREAU OF ECONOMIC SECURITY (BES)** - Administers the eligibility determination of the following programs:
    a Supplemental Nutrition Assistance Program (SNAP formerly, the Food Stamp Program),
    b Cash Assistance Program (CAP) which consists of the following: Temporary Assistance for the Needy Families (TANF), General Assistance (GA), Old Age Assistance (OAA), Assistance for the Permanently and Totally Disabled (APTD), and Aid to the Blind (AB),
    c Medicaid Assistance Program (MAP)
    d Medically Indigent Program (MIP)

    Specific Metrics to achieve core mission:
    - Program Mandates
    - Application Processing time and Aging Report
    - Number of Clients Served
    - Number of program clients' complaints
    - Audit findings
    - State Agency Management Evaluation
    - Error Rates

- Total benefits issued

2. **BUREAU OF SOCIAL SERVICES ADMINISTRATION (BOSSA)** - Administers Title XX, Foster Care and Adoption, Child Protective Services (CPS), and Home Evaluation and Placement Services (HEPS)

   Specific Metrics to achieve core mission:

   - Program Mandates
   - Number of children exerted that are subject of crisis referrals
   - Number of children reunified with parents/relatives or caregivers
   - Number of children provided with permanency plan
   - Increase in the number of Licensed Foster Homes
   - Number of homeless adults and children provided with emergency shelter services
   - Number of women and children victims of domestic violence provided with emergency shelter services
   -

3. **BUREAU OF MANAGEMENT SUPPORT (BMS)** – Administers the following:
   a CCDF eligibility and benefits coordination,
   b SNAP Quality Control Review,
   c Public Assistance Program Fraud Investigation and Fair Hearing Coordination
   d TANF-JOBS Program, and SNAP Guam Employment and Training Program (GETP).
   e SNAP Program Information, Monitoring, and Management Evaluation

   Specific Metrics to achieve core mission:

   - Program Mandates
   - CCDF application processing time and aging report
   - Total CCDF payments issued and payment timeliness
   - Total number of QC cases reviewed
   - Timeliness of QC submission
   - Total number of cases terminated due to program violation
   - Total amount recouped due to program violation
   - Number of fair hearing resolved
   - Number of clients placed in work component
   - Number of Cases disqualified for not participating or meeting work requirement
   - Work Participation Rate
   - Number of clients served
   -

4. **BUREAU OF HEALTH CARE FINANCING ADMINISTRATION (BHCFA)** - Administers the benefits and coordination of the following programs:
   a Medicaid Program (MAP),
   b Children's Health Insurance Program (CHIP),
   c Medically Indigent Program (MIP),
   d Enhanced Allotment Plan (EAP) Program,
   e Health Information Technology- Electronic Health Record Provider Incentive Payment (HIT-EHR).

Specific Metrics to achieve core mission:

- Program Mandates
- Number of clients served
- Number of clients referred for off-island treatment
- Claims processing timeline
- Claims aging Report
- Total number of prior authorization issued
- Number of Providers served
- Total payments issued
- Number of claims adjusted and amount recouped
- Increase in Medicare Buy-in Program participants
- Number of EPSDT Referrals
- Staff Production

HISTORICAL DATA

Program Participation by Number of Eligibles

Program	FY2014	FY2015	FY2016	FY2017
SNAP (Food Stamps)	53,739	52,617	55,716	54,488
TANF (CAP)	9,745	8,549	4,555	3,663
Medicaid	44,528	44,033	43,673	43,476
MIP	12,471	12,033	11,757	10,861
AB, OAA, APTD (CAP)	940	993	659	664
GA	1,686	1,473	1,418	1,412
CCDF	2,346	3,064	2,154	2,200

Program Participation by Number of Households (Cases)

Program	FY2014	FY2015	FY2016	FY2017
SNAP (Food Stamps)	17,330	16,796	18,400	18,238
TANF (CAP)	3,474	3,144	1,781	1,447
Medicaid	17,161	16,719	17,045	17,637
MIP	6,447	6213	6,052	5,801
AB, OAA, APTD (CAP)	912	955	633	640
GA	1,535	1,353	1,325	1,317
CCDF	603	801	997	1,048

CPS Data

Fiscal Year	FY 2014	FY 2015	FY 2016	FY 2017
No. of CPS referrals received	1,548	1,492	1389	1471
No of Children, subject of CPS referrals	2,321	2,185	2147	2205
No. of Referrals received by crisis unit	61	103	152	119
No of Children, subject of crisis unit referrals	107	153	219	176
No. of Children under CPS Custody	**236**	**213**	**230**	**247**

SNAP Benefits Issued (100% Federal)

Fiscal Year	Benefits Issued
2014	$ 113,083,785
2015	$ 111,880,173
2016	$ 106,891,601
2017	$ 103,627,406

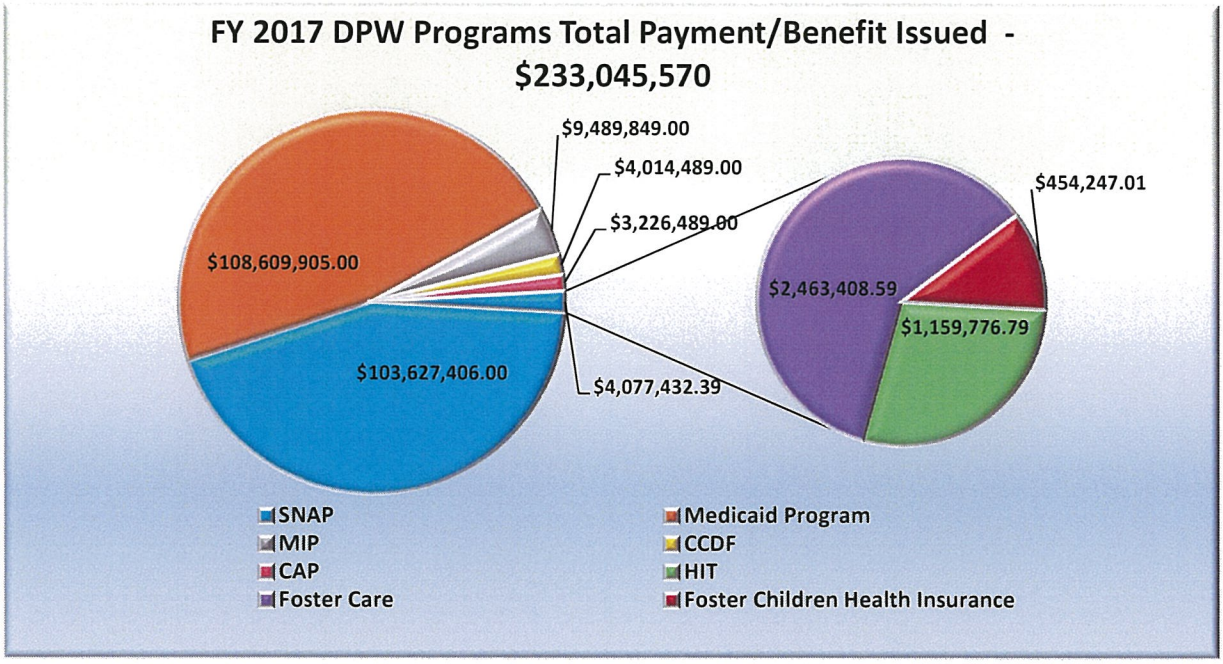
CAP Benefits Issued

Fiscal Year	Benefits Issued
2014	$ 4,592,197
2015	$ 4,284,889
2016	$ 3,832,908
2017	$ 3,226,489

CCDF Payments Issued

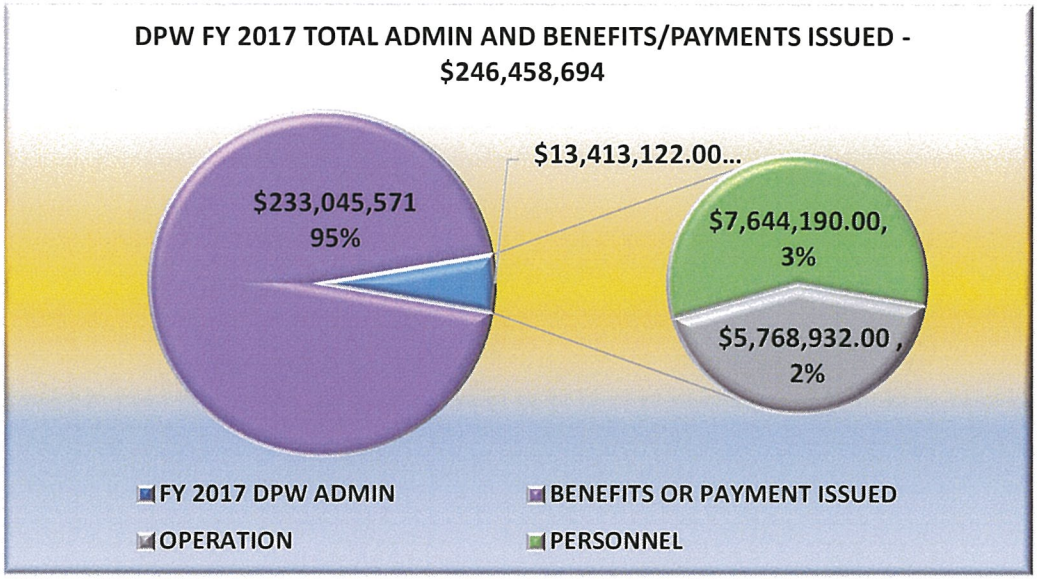
Fiscal Year	Benefits Issued
2014	$ 1,385,390
2015	$ 2,996,738
2016	$ 3,526,147
2017	$ 4,014,489

Program	Expenditures (Payment Issued to Providers)			
	FY2014	FY2015	FY 2016	FY 2017
Medicaid, CHIP, EAP and Childless Adults	$ 82,352,618	$ 81,596,426	$ 95,382,705	$ 108,609,905
Medically Indigent Program	$ 9,769,429	$ 11,071,714	$ 11,681,708	$ 9,489,849
Total	**$ 92,122,047**	**$ 92,668,140**	**$ 107,064,413**	**$ 118,099,754**



Summary of DPW Fiscal Year 2017 Expenditure

BUDGET CATEGORY	SNAP	Medicaid	MIP	CCDF	CAP	HIT	TITLE XX	FOSTER CARE	Grand Total
BENEFITS/ PAYMENTS	103,627,406	108,609,905	9,489,849	4,014,489	3,226,489	1,159,777	0	2,917,656	**$233,045,571**
OPERATION	3,149,035	752,606	40,619	337,454	978,383	34,902	368,309	107,625	**$5,768,932**
PERSONNEL	2,040,749	1,983,206	0	506,582	635,719	0	2,477,934		**$7,644,190**
TOTAL	$108,817,190	$111,345,717	$9,530,468	$4,858,525	$4,840,591	$1,194,679	$2,846,243	$3,025,280	$246,458,694



Based on the information provided, the Division served an average of 63,000 clients (unduplicated) yearly. This is about 38% of the estimated population on Guam. The average **total benefits and provider payments issued** yearly is **more than $230 million.** This is being infused into Guam's economy. Of the $230 million, $ 43 million is local.

Medicaid and SNAP administrative funding requires 50 % local match. Though the admin is 50% locally funded, the benefits issued by SNAP is 100% federally funded, and the Medicaid and CHIP federal matches are between 55% to 91.5 %. SNAP alone infused $103 million federal dollars into Guam's economy. The slowly dwindling economy of Guam is highly dependent on an unreliable tourism industry. Continuous receipt of federal funds is a more stable income.

The implementation of new and existing program mandates, program monitoring to ensure program compliance, reporting requirements, the number of new and existing clients that the DPW staff entertain/process and the voluminous medical claims that staff review and process for payments are daunting. Recruitment of all the funded vacant positions is essential to accomplish the division's mission of providing human services to the disadvantaged population on our island.

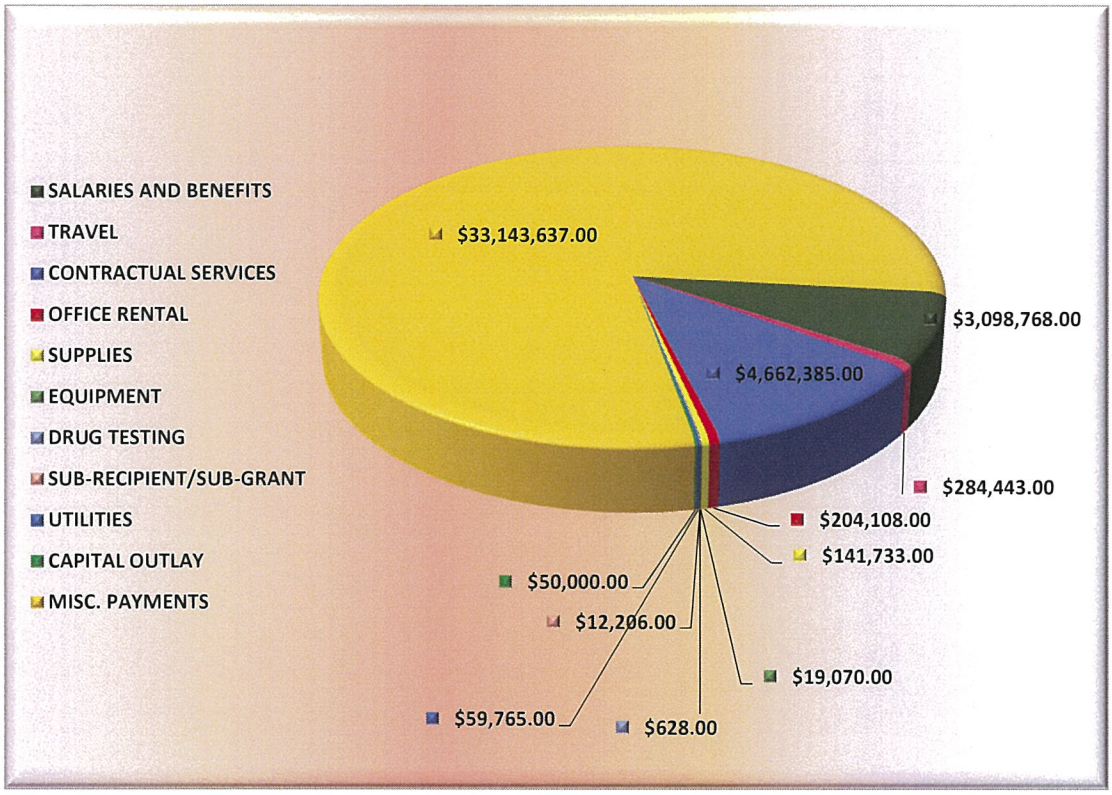
For the record, the proposed FY 2019 Budget Request submitted is based on the budget ceiling provided to the department. Attached is the DPW budget request for by program and by category, including the total amount of requested positions (Filled and Vacant).

PROPOSED DPW FY2019 BUDGET REQUEST SUBMITTED BY PROGRAM

General Fund

PROGRAM		AMOUNT	
SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP) $2,927,729.00	State Office	$	203,813.00
	Mgmt. Eval.	$	113,067.00
	Quality Control	$	327,863.00
	BMS	$	56,293.00
	Fair Hearing	$	17,500.00
	SAVE	$	5,300.00
	Fraud Control	$	247,209.00
	ADP Operations	$	183,936.00
	EBT	$	54,300.00
	Certification	$	1,375,450.00
	GETP	$	342,998.00
CASH ASSISTANCE PROGRAM (CAP) $3,485,928.00	General Assistance	$	430,166.00
	MOE, AB, APTD, OAA, PENALTY	$	3,055,762.00
FOSTER CARE PROGRAM $4,484,105.00	Foster Care Payments/Contracts/Admin	$	4,484,105.00
	Foster Care Health Ins.	$	-
MEDICALLY INDIGENT PROGRAM $14,739,129.00	MIP Admin.	$	172,485.00
	MIP Payments	$	13,766,644.00
	GF Screening	$	800,000.00
HEALTH INFORMATION TECHNOLOGY -ELECTRONIC HEALTH RECORD $49,148.00	HIT-EHR Admin.	$	49,148.00
MEDICAID ASSISTANCE PROGRAM $15,990,704.00	CHIP	$	2,094,870.00
	EAP Admin.	$	53,700.00
	EAP Payments	$	689,424.00
	PPACA/Childless Adult	$	-
	Medicaid Admin.	$	1,915,741.00
	Regular Medicaid Payment	$	11,236,969.00
TOTAL		$	41,676,743.00

PROPOSED DPW FY 2019 BUDGET REQUEST BY OBJECT CATEGORY



SALARIES AND BENEFITS	$ 3,098,768.00
TRAVEL	$ 284,443.00
CONTRACTUAL SERVICES	$ 4,662,385.00
OFFICE RENTAL	$ 204,108.00
SUPPLIES	$ 141,733.00
EQUIPMENT	$ 19,070.00
DRUG TESTING	$ 628.00
SUB-RECIPIENT/SUB-GRANT	$ 12,206.00
UTILITIES	$ 59,765.00
CAPITAL OUTLAY	$ 50,000.00
MISC. PAYMENTS	$ 33,143,637.00
TOTAL	**$ 41,676,743.00**

TOTAL AMOUNT REQUESTED FOR EXISTING AND VACANT POSITIONS FOR FY 2019 BUDGET

FY2019 Division of Public Welfare Staffing Summary (Programs with Local Match Only)														
		Filled Positions				Funded Vacant Positions				Total Number of Positions				
Bureau	Program	Number of Filled Positions	Estimated Cost of Salaries for Filled Positions	Estimated Cost of Benefits for Filled Positions	Total Estimated Cost for Filled Positions	Number of Vacant Positions	Estimated Cost of Salaries for Vacant Positions	Estimated Cost of Benefits for Vacant Positions	Total Estimated Cost for Vacant Positions	Total Number of Positions	Estimated Cost of Salaries	Estimated Cost of Benefits	Total Estimated Cost for Labor	Local Funding Requested
BES	SNAP - Certification	44*	1,325,952.00	631,407.00	1,957,359.00	1	33,911.00	17,552.00	51,463.00	45	1,359,863.00	648,959.00	2,008,822.00	1,004,411.00
BES	General Assistance	1	24,729.00	14,802.00	39,531.00	0	-	-	-	1	24,729.00	14,802.00	39,531.00	39,531.00
BES	Adult Program Admin.	3	23,585.00	8,233.00	31,818.00	7	56,160.00	31,611.00	87,771.00	10	79,745.00	39,844.00	119,589.00	59,795.00
BHCFA	EAP Administration	2	74,342.00	33,058.00	107,400.00	0	-	-	-	2	74,342.00	33,058.00	107,400.00	53,700.00
BHCFA	HIT	1	40,762.00	19,603.00	60,365.00	1	49,897.00	22,340.00	72,237.00	2	90,659.00	41,943.00	132,602.00	13,260.00
BHCFA	Medicaid Administration	21	926,572.00	350,962.00	1,277,534.00	12	487,969.00	234,888.00	722,857.00	33	1,414,541.00	585,850.00	2,000,391.00	1,000,196.00
BHCFA	MIP	0	-	-	-	2	49,458.00	29,604.00	79,062.00	2	49,458.00	29,604.00	79,062.00	79,062.00
BMS	SNAP - BMS	2	77,178.00	33,908.00	111,086.00	0	-	-	-	2	77,178.00	33,908.00	111,086.00	55,543.00
BMS	SNAP - ETP	0	-	-	-	3	100,120.00	52,171.00	152,291.00	3	100,120.00	52,171.00	152,291.00	76,146.00
BMS	SNAP - FC	5	252,054.00	94,726.00	346,780.00	0	-	-	-	5	252,054.00	94,726.00	346,780.00	173,390.00
BMS	SNAP - ME	2	105,133.00	39,635.00	144,768.00	1	40,762.00	19,603.00	60,365.00	3	145,895.00	59,238.00	205,133.00	102,567.00
BMS	SNAP - QC	7	310,210.00	116,681.00	426,891.00	1	39,965.00	12,651.00	52,616.00	8	350,175.00	129,332.00	479,507.00	239,754.00
SO	SNAP - SO	4	301,375.00	101,449.00	402,824.00	0	-	-	-	4	301,375.00	101,449.00	402,824.00	201,412.00
		92	**3,461,892.00**	**1,444,464.00**	**4,906,356.00**	**28**	**858,242.00**	**420,420.00**	**1,278,662.00**	**120**	**4,320,134.00**	**1,864,884.00**	**6,185,018.00**	**3,098,767.00**

Note: *Of these 44 filled positions, 11 positions are Limited Term Employees

BES			
Program	**Position (Local Match)**	**JOB TITLE**	**JUSTIFICATION**
SNAP CERTIFICATION	1	Eligibility Supervisor	To review the work of the eligibility specialist to ensure that the applications/cases are process timely and accurately.
SNAP CERTIFICATION	1	Customer Service Representative	Access to program benefits by eligible applicants or ongoing participants is one of the highest priorities set by the Food & Nutrition Service (FNS). Improving program access can be accomplished by informing people about the availability of food assistance and by identifying barriers that prevent eligible people from accessing program benefits. The recruitment of a PC II will assist the agency in meeting the program mandates.
Public Assistance-Adult Programs	5	Eligibility II and I	Eligibility Specialists process SNAP, Public Assistance Program, Medicaid and MIP application. Application must be processed within 30 days for SNAP and 45 days for Public Assistance, Medicaid and MIP to successfully meet our mission and compliance, and maintaining continuous enrollment of the applicants. These programs bring high revenues and provides the essential medical, dental and mental health services to our people, elderly, disabled, and families. (COST ALLOCATION)
SNAP CERTIFICATION	1	Program Coordinator I	Access to program benefits by eligible applicants or ongoing participants is one of the highest priorities set by the Food & Nutrition Service (FNS). Improving program access can be accomplished by informing people about the availability of food assistance and by identifying barriers that prevent eligible people from accessing program benefits. Assists with the implementation and development of program policies. The recruitment of a PC I will assist the agency in meeting the program mandates.
TOTAL	7		

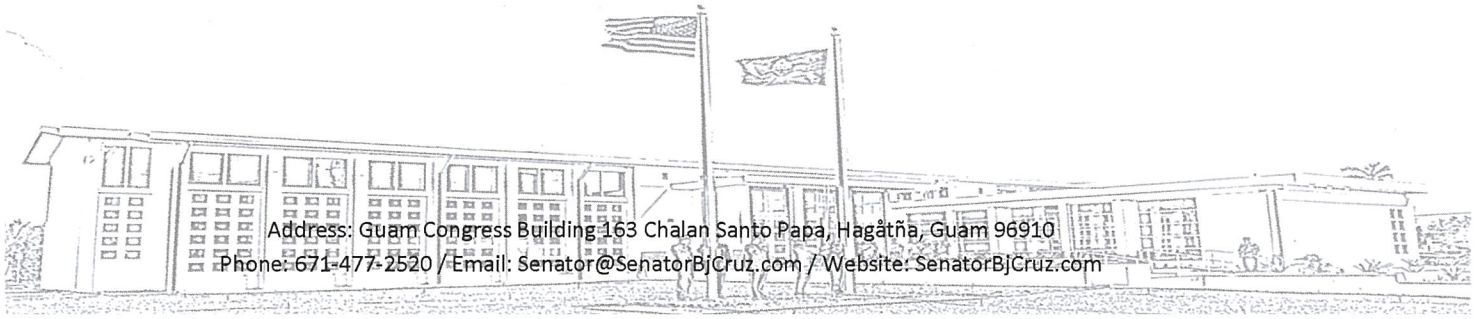
BMS			
Program	Position (Local Match)	JOB TITLE	JUSTIFICATION
SNAP - Employment & Training Program	2	Employment Development Worker (EDW)	The Trump Administration is focused on implementing reforms that will encourage people to find jobs and attain self-sufficiency. Currently TANF has strict requirements for meeting work mandates and soon Medicaid will be imposing similar requirements as well. The recruitment of the EDW positions will assist the agency in meeting the mandates that will be enforced in the near future.
SNAP - Management Evaluation	1	Program Coordinator II	Access to program benefits by eligible applicants or ongoing participants is one of the highest priorities set by the Food & Nutrition Service (FNS). Improving program access can be accomplished by informing people about the availability of food assistance and by identifying barriers that prevent eligible people from accessing program benefits. The recruitment of a PC II will assist the agency in meeting the program mandates.
SNAP - Quality Control	1	QC Reviewer II (QCR II)	Quality Control Reviewers performs audits on households who have applied for, received or have been denied SNAP benefits. QC Reviews are conducted to establish the Territory's accuracy in administering SNAP benefits and enables FNS to monitor Guam's compliance with SNAP requirements. The recruitment of QCR II will assist the agency in meeting the program mandates.
TOTAL	4		

BHCFA			
Program	Position (Local Match)	JOB TITLE	JUSTIFICATION
MEDICALLY INDIGENT PROGRAM	2	Eligibility Specialist I	Eligibility Specialists process SNAP, Public Assistance Program, Medicaid and MIP application. Application must be processed within 30 days for SNAP and 45 days for Public Assistance, Medicaid and MIP to successfully meet our mission and compliance, and maintaining continuous enrollment of the applicants. These programs bring high revenues and provides the essential medical, dental and mental health services to our people, elderly, disabled, and families. (COST ALLOCATION)
MEDICAD PROGRAM	1	Eligibility Specialist I	
MEDICAID PROGRAM	1	Program Coordinator IV	Medicaid Program is very complexed and multi-facet. The Administration section maintains the local and federal funding and the required program regulations. The Program Integrity section is committed in combatting fraud, waste, and abuse and ensuring providers provide quality care and services to include Fraud and Control Unit for investigation etc. On the Operation section, the staff conducts stringent reviews and ensuring the claims are processed appropriately and timely within 45 days. The HIPAA created a huge challenge on the Privacy and Protection of information, review of medical claims for it requires knowledge on coding to ensure appropriateness of service and payment. The CPURO is successful in controlling health costs with it's stringent reviews and audits.
	1	Program Coordinator I	
	1	Management Analyst III	
	1	Management Analyst II	
	2	CPURO Review Officer	
	1	Claims Specialist III, II, and I	
	2	Quality Control Review Officer II	
	1	Programmer Analyst I	
HIT-HER	1	Program Coordinator IV	The Medicaid Health Information Technology (HIT) EHR Incentive Program is the existing effort for an interoperable information technology for health care, enables an expedious care coordination among clinicians, sharing medical information in diagnosis and treatment decision making, facilitates patient registries and provides the health care providers with incentives and technical assistance and support. Staff is needed to facilitate the program successfully.
TOTAL	15		

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
DPHSS - Division of Environmental Health

Thursday, June 14, 2018
2:00PM



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WRITTEN TESTIMONY
FY 2019 BUDGET HEARING
June 14, 2018

Hafa adai Speaker Cruz and the members of the Committee on Appropriations and Adjudication. My name is Tom Nadeau; I am the Chief Environmental Public Health Officer of the Division of Environmental Health. With me today are the administrators, supervisors, and managers of the Division of Environmental Health.

Accompanying this written testimony is the Division of Environmental Health's FY 2019 budget proposal, which provides a brief overview of the Division's operation, mission, guiding mandates, its 31 environmental health programs and their metrics, and the budget request. In the process of presenting this report, we hope to adequately explain and justify the funding sought in FY 2019 for Division personnel and operation.

OVERVIEW OF DEH

The overarching mission of the Division of Environmental Health, or DEH, is to serve and protect the people of Guam from environmental hazards and drug diversion through education and the implementation of governing laws designed to prevent injuries, disabilities, diseases, and deaths. DEH operates through the mandates of 23 statutes of Title 10 enacted for the prevention and control of public nuisances, indoor smoking, and littering, along with regulation of health-regulated establishments and consumer commodities. In addition, through the authority of Title 9 GCA, Chapter 67, the Division has the responsibility of preventing the diversion of pharmaceutical controlled substances. DEH has also promulgated numerous rules and regulations and established several policies and procedures for the implementation of the Division's programs. A list of all the statutes, rules and regulations, executive orders, and applicable internal policies and procedures of DEH is provided in **Annex I** the report.

There are 31 programs within the Division of Environmental Health, which can be grouped into 7 major functions of the Division, which are Food Safety, Health and Sanitation, Animal & Vector Control, Counter Services, Radiological Health, and Education. The list of all 31 programs with its mission and responsibilities in serving and protecting the public is provided in **Annex II**.

Preventing harm to the public from environmental health hazards is one of the fundamental principles of environmental health. The Division of Environmental Health attempts to prevent injuries, diseases, disabilities, and deaths from biological, chemical, physical, and radiological hazards by implementing its given mandates and public education. The metrics of the programs of DEH are based on existing laws, rules and regulations, internal policies and procedures, and national standards, which are presented in **Annex III**.

FY 2019 BUDGET REQUEST

For Fiscal Year 2019, the Division of Environmental Health is requesting $857,946 from the General Fund, $1,303,734 from the Environmental Health Fund, and $137,280 from the DPHSS

Sanitary Inspection Revolving Fund for the total sum of $2,298,960 to fund the Division's personnel and operation.

As shown in **Figure 1**, just over half of the total budget requested will be from the Environmental Health Fund. The Environmental Health Fund was established in 2000 for the sole use by DEH; it derives its funding from the revenue generated by the Division in the issuance of Sanitary Permits and Health Certificates. DPHSS Sanitary Inspection Revolving Fund was also created to assist DEH's operation but meant primarily for conducting inspections of temporary workforce housing, and the monies from this fund come from the annual fee assessed in the registration of temporary foreign workers employed on Guam.

Approximately 85% of the total budget, which is $1.9 million, requested for FY 2019 will be for Personnel, as presented in **Figure 2**. The remaining $378,448, or 15%, is distributed amongst other categories of which contractual services take up the bulk of that amount.

The distribution of funding of the object categories for each of the three funding sources can be viewed in **Figures 3-5**.

Organizationally, DEH is comprised of the Office of the Chief, three bureaus, and the Guam Environmental Public Health Laboratory (GEPHL); however, operationally, the Division operates flexibly through the shifting of staff and programs, regardless of its organizational structure, in response to changes in priorities, emergency responses, and continuity of operation. The need for such flexibility is necessary as DEH has historically lacked the required number of personnel to implement, or to effectively implement, all of its mandates. Consequently, every Environmental Public Health Officer (EPHO), who comprises over half of the total DEH staffing, is assigned two or more programs.

In FY 2018, 27 positions were funded in the Division of Environmental Health as shown **Table 1**. Three of the funded positions (identified with asterisks) are vacant at this time; thus, there are currently 24 full-time employees in the Division. For FY 2019, the Division is seeking to fund the 25 filled positions, which equates to $1,786,455, and the 3 vacant positions for additional $134,057. Personnel listing for FY 2019 is provided in **Table 2.** In total, $1,920,512 is requested for the funding of Personnel.

The activities of the Division of Environmental Health can be divided into field and office operations; each complement the other in the Division's pursuit of its mission and mandates. The field activities of DEH are primarily conducting compliance inspections of health-regulated establishments; trapping, identifying, and studying of mosquitoes for surveillance and control; investigation of environmental health complaints; and providing educational outreach and campaigns. The office activities of DEH include the issuance of permits, certificates, and registrations; program management; training of Health Certificate applicants; and administrative and financial support. For FY2019, DEH is requesting a total of $342,982 for Object Categories listed under Operations.

About 60% ($204,386) of the total proposed budget in Operations will be for contractual services, which include contracts for the leasing of official vehicles, maintenance of the Guam Environmental Public Health Laboratory, and other services necessary for the operation of DEH. For Equipment ($54,600) and Supplies ($53,982), each comprising 2% of the total requested budget, are for field and office supplies and devices and instruments for use in the lab and in the field. Travel makes up only 1% of the budget with $30,014.

Guam Environmental Public Health Laboratory, which houses the food lab and the mosquito lab was completed in March 2016, but the Division was unable to occupy the facility until June 2017. As a result, DEH did not incur any cost in the payment of water, power, and telephone for the facility in FY 2016 and parts of FY 2017. DEH will not be seeking funds for utilities FY 2019; instead, DEH will use the remaining lapse funds of FY 2016, which has a balance of $243,281.

The amount of $35,466 requested for Capital Outlay is to procure a laboratory instrument for the Division's food screening laboratory.

Because the Division of Environmental Health has been unable to implement all its mandates, it has prioritized its activities through risk assessment. Thus, DEH examined the associated health risk and the public impact of each program. For health-regulated establishments, DEH directs greater resources into those facilities that cater primarily to the highly-susceptible population, such as the young, elderly, and the immuno-compromised. When conducting compliance inspections of health-regulated establishments, the Division applies risk-based inspections, it focuses on areas that have the most impact to the public and ensuring that its regulatory actions are proportionate to the level of risk.

The allocation of funds in FY 2019 for all 31 programs of DEH, which are presented in **Table 3** reflect the priorities of the Division in serving and protecting the community. Also, graphical presentation of the program funding by percentage may be seen in **Figure 6**.

DEH has consistently assigned its Food Safety Program its highest priority, and this is observed in the proposed FY 2019 budget; just over a quarter of the total funding request will be to support the program. Of approximately 3,000 Sanitary Permits the Division issues every year, over 80% are for food-associated facilities (**Figure 7**). Because everyone on island, including our visitors, is affected by the safety of the food that is commercially prepared and served, it's imperative that the Food Safety Program be prioritized in action and funding.

The Mosquito Surveillance and Control Program will be allotted just under 10% of the total budget. Guam is currently free of endemic mosquito-borne diseases, such as Dengue Fever, Zika Virus, malaria, and Chikungunya; however, these infections are endemic and emerging in Asia and parts of the Pacific. The Dengue Fever alone infects approximately 390 million people ever year (WHO data); it is the leading cause of serious illness and death among children in some Asian countries. Because Guam has the vector mosquitoes that can transmit these diseases, every effort must be made to prevent the introduction and spread of all mosquito-borne diseases on island. The impact

to the public's health and the economy will be severe if a mosquito-borne disease was established on Guam.

Nearly equally funded as the mosquito program is the Health Certificate Training Course, which the Division recently established in 2017. The program provides food safety training to all applicants seeking Health Certificates in the food category. DEH is projected to provide food safety training to nearly 28,000 food-handlers annually. Eventually, the training course will be expanded to applicants of Health Certificates in other categories (i.e., hotels, cosmetics, etc.), which will add 3,500 or more applicants.

DEH programs dedicated to the issuance of Sanitary Permits, Health Certificates, and the Guam Controlled Substances Program will also be allocated a significant portion of the requested budget. This is inclusive of the Plans and Specifications Program, which conducts pre-operational inspections of all businesses seeking a Sanitary Permit. These businesses, along with individuals employed at the establishments who must possess a Health Certificate, will all be adversely affected if DEH fails to issue, or timely issue, these documents. Similarly, physicians, dentists, pharmacies, and others needing to dispense pharmaceutical controlled drugs will be harmed if their Guam Controlled Substances Registration is not timely processed and issued. Every year, the Division issues an average of 3,227 Sanitary Permits, 35,423 Health Certificates, and 386 Guam Controlled Substances Registration.

All other remaining programs will be budgeted accordingly based on priorities and anticipated activities in FY 2019. It is important to note that regardless of the funding allocation to the 31 programs of DEH, the Division will respond and act accordingly to any and all environmental health threats posed to the public.

Provided in **Annex IV** are graphs showing the allocation of funds to all DEH programs by object category.

BUDGET JUSTIFICATON

Provided in **Annex V** is a visual presentation, through the use of graphs, of how well the programs of the Division of Environmental Health performed in meeting its established metrics in the past three years.

For programs conducting sanitation inspections of health-regulated establishments, which are required to possess a Sanitary Permit (such as Food Safety, Institutional Facilities, Hotels, Pools, etc.), its primary metric is to conduct 4 inspections every year, as required by law. Thus, the number of establishments in each program multiplied by four would be the metric of that respective program. For example, if you examine the first graph of Annex V, which shows the metric graph for Food Safety, the blue bar represents the number of inspections conducted for that particular year, while the red bar indicates the number of inspections that the program was expected to complete, which would be its metric benchmark or target.

With the exception of one, all sanitation programs failed to meet its metric in the last three fiscal years, and DEH expects the trend to continue into this fiscal year. Although much resources have

been directed into the Food Safety Program, it was able to complete only 5% of its metric in FY 2017.

The only sanitation program that fully met its standard was the Temporary Workforce Housing (TWH) in FY 2017; it did not meet its metric in previous years as no staff was dedicated to the program. It's important to note that the TWH program was able to achieve its metric because it is fully funded through the DPHSS Sanitary Inspection Revolving Fund and the number of permitted temporary housing has declined over the years due to fewer temporary migrant workers.

Other programs that has successfully met its metric were those tasked to issue Health Certificates, Sanitary Permits, and the Guam Controlled Substances Registrations to applicable individuals and businesses. DEH ensured that all completed applications received were timely reviewed and processed. Correspondingly, the Health Certificate Training program provided training to all individuals applying for a Health Certificate in the food category.

Programs addressing public nuisance complaints such as village sanitation, wastewater, solid waste, and others were not all resolved, or timely resolved. Also, no actions were pursued in the enforcement of indoor smoking and littering.

Because DEH has not been able to implement all its mandates, particularly its sanitation programs of health-regulated establishments, much resources and attention have been focused on public education, and this was reflected in its education programs. All such programs were able to meet its respective benchmark, with the exception of the Mosquito Control and Bite Prevention Education Program, which was just recently established.

An inadequate number of personnel is the primary reason that many programs of DEH, particularly those responsible for conducting sanitation inspections of various businesses, have been failing to meet its standard; the Division simply does not possess the staffing to implement every mandate, and thus every program. Consequently, funding the Division of Environmental Health any less than what is proposed in its FY 2019 budget will only worsen the situation. To help alleviate some of the numerous challenges of the Division, DEH is seeking to recruit in FY 2019, if so approved, Environmental Public Health Officer I, Environmental Technician II, and Health Educator II.

The Environmental Public Health Officer (EPHO) will be performing compliance inspections of the island's nearly 3,000 health-regulated establishments with other inspectors of DEH. Title 10 GCA, Chapter 21 mandates that every permitted establishment be inspected once every quarter, which equates to nearly 12,000 inspections that must be conducted every year. Currently, the ratio of EPHO assigned to conduct health inspections to the number of permitted establishments is 1 to 375, or even 1 to 500, depending on the given priority of the Division. At this proportion, every EPHO must conduct at least 1,500 inspections yearly, which is an impossible task. Meeting this quota is made further difficult as the EPHOs are also tasked to conduct many other duties.

The recruitment for an Environmental Technician II (ET-II) is sought so inspections and investigations of public nuisance complaints can be timely and effectively acted upon by the Division. An average of 100 public nuisance complaints are investigated yearly, and because nearly every case requires one or more follow-up visits, these complaints require significant

resources. In addition, with the revitalization of the DEH's mosquito program and the construction of the mosquito lab, ET-II will be utilized to assist this program and its effort to prevent the introduction and spread of mosquito-borne diseases. The ET-II will be trapping and collecting mosquitoes for their identification, rearing, and testing. At this time, all these tasks are performed by the EPHOs, which prevent them from focusing their efforts in conducting their primary function of inspecting health-regulated establishments and other environmental health duties. Thus, the recruitment of an ET-II will not only allow for the timely response of public complaints, but also enhance the mosquito program, and relieve the EPHOs to focus on sanitation inspections.

Just as important as the Environmental Public Health Officer and the Environmental Technician is the Health Educator II (HE). As the field inspectors address the first half of the Division's mission of protecting the public from environmental hazards, the HE will help provide the latter component of the mission of public education through Health Certificate Training Courses, social media, community outreach to promote mosquito bite prevention and hand-hygiene, and the Division's annual education campaign. Through education, DEH attempts to empower the public with knowledge and information about environmental health so they make an informed decision to protect themselves and their loved ones. In addition, the recruitment of HE will enable DEH to generate greater revenue for the Environmental Health Fund. Already the Division has increased its revenue through the enactment of the Health Certificate Food Safety Training Course which is required of every new Health Certificate applicant. The income will help sustain the operation of the Guam Environmental Public Health Laboratory. Even more so, the recent expansion of the Health Certificate Training Course to include renewing Health Certificate applicants will further increase revenue into the Environmental Health Fund. It is projected that these Health Certificate Training Courses alone will generate over $400,000 annually with potential for additional revenue if the course is expanded to other Health Certificate categories. In addition, with the recruitment of HE, EPHOs will no longer be tasked to assist in the instruction of the Health Certificate Training Course, thus, allowing more time to focus on sanitation inspections.

In assessing the Division of Environmental Health's current capacity and limited success in attaining its metrics, it is important to be reminded that the Division's responsibilities have grown in the last three years with the operation of the food lab and the mosquito lab. The staff of DEH, especially its EPHOs, are not only performing the duties of a health inspector, health educator, epidemiologist, and processor of permits and certificates, but that responsibility has now expanded to include laboratorian, entomologist, and building maintenance personnel.

Although the recruitment of the three vacant positions will not resolve DEH's enormous challenges, their impact will be significant to the Division and the people of Guam. The need to protect the people of Guam through the implementation of all its 31 programs, along with the funding of existing and new staff, should more than justify the proposed FY 2019 budget of the Division of Environmental.

Thank you and Si Yu'os Ma'ase.

DIVISION OF ENVIRONMENTAL HEALTH

FY 2019 BUDGET HEARING

June 14, 2018
Legislative Hall

DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES

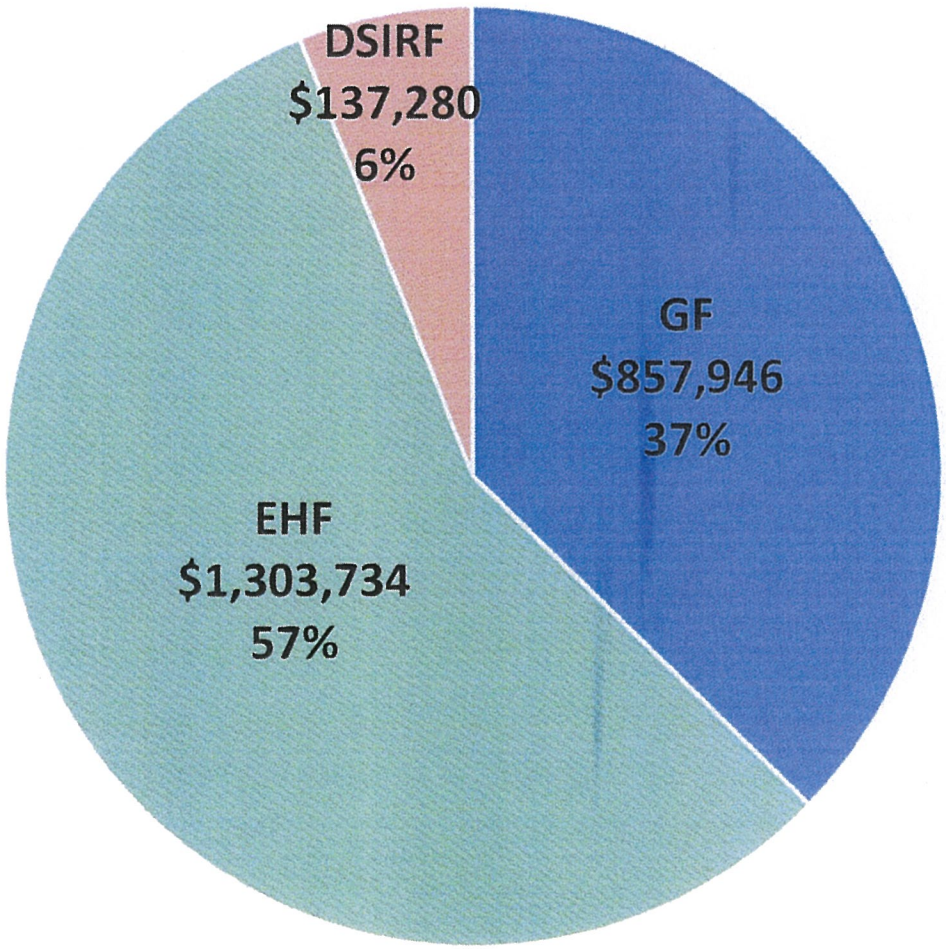
MISSION

The overarching mission of the Division of Environmental Health (DEH) is to serve and protect the people of Guam from environmental hazards and drug diversion through education and the implementation of governing laws designed to prevent injuries, disabilities, diseases, and deaths.

7 MAJOR FUNCTIONS

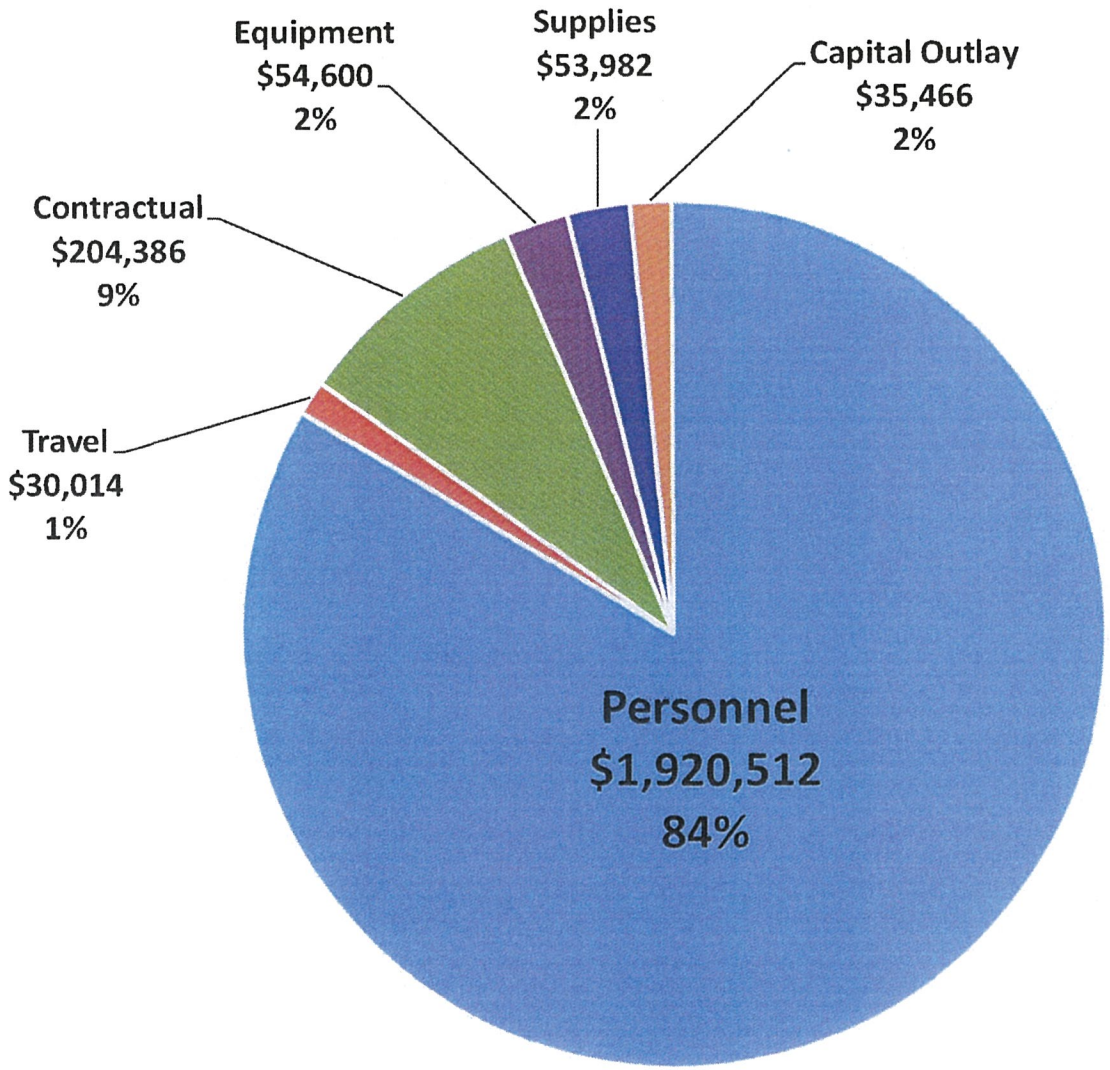
- Function I: Food Safety
- Function II: Health & Sanitation
- Function III: Animal & Vector Control
- Function IV: Consumer Commodities
- Function VI: Radiological Health
- Function VII: Education

Figure 1: FY2019 Total Request by Funding Source



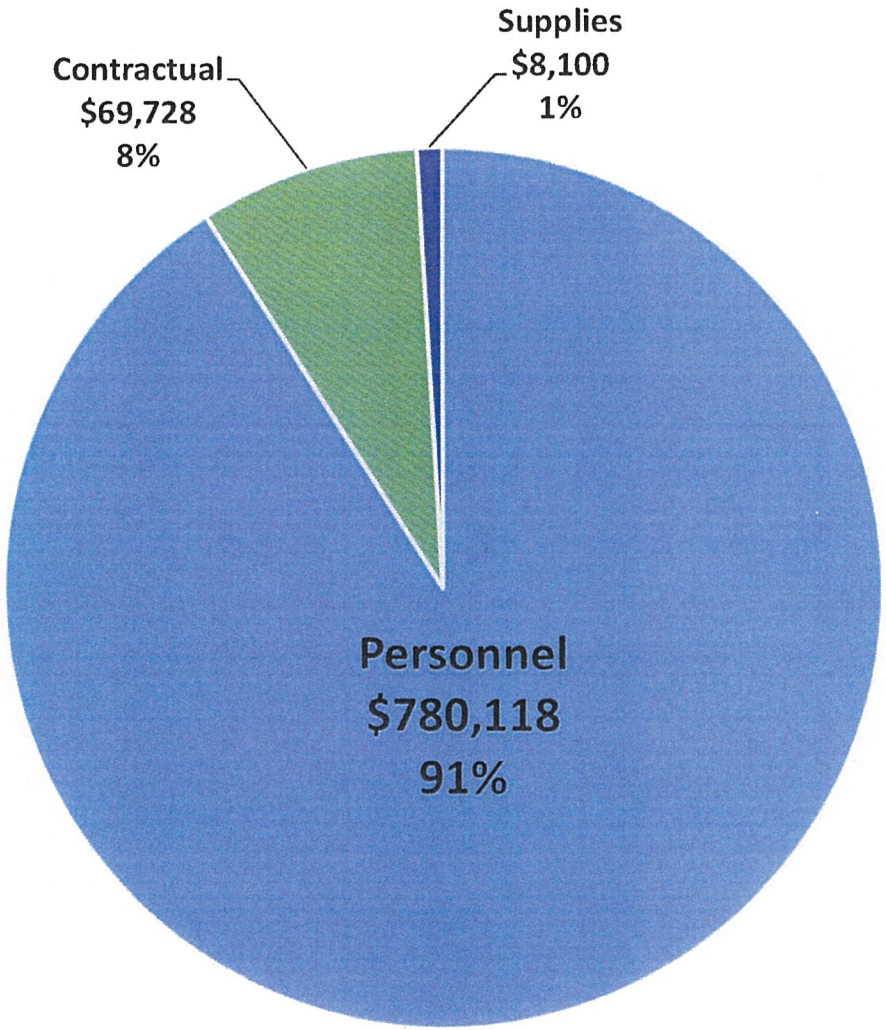
Total Request: $2,298,960

Figure 2: FY 2019 Total Request by Object Category



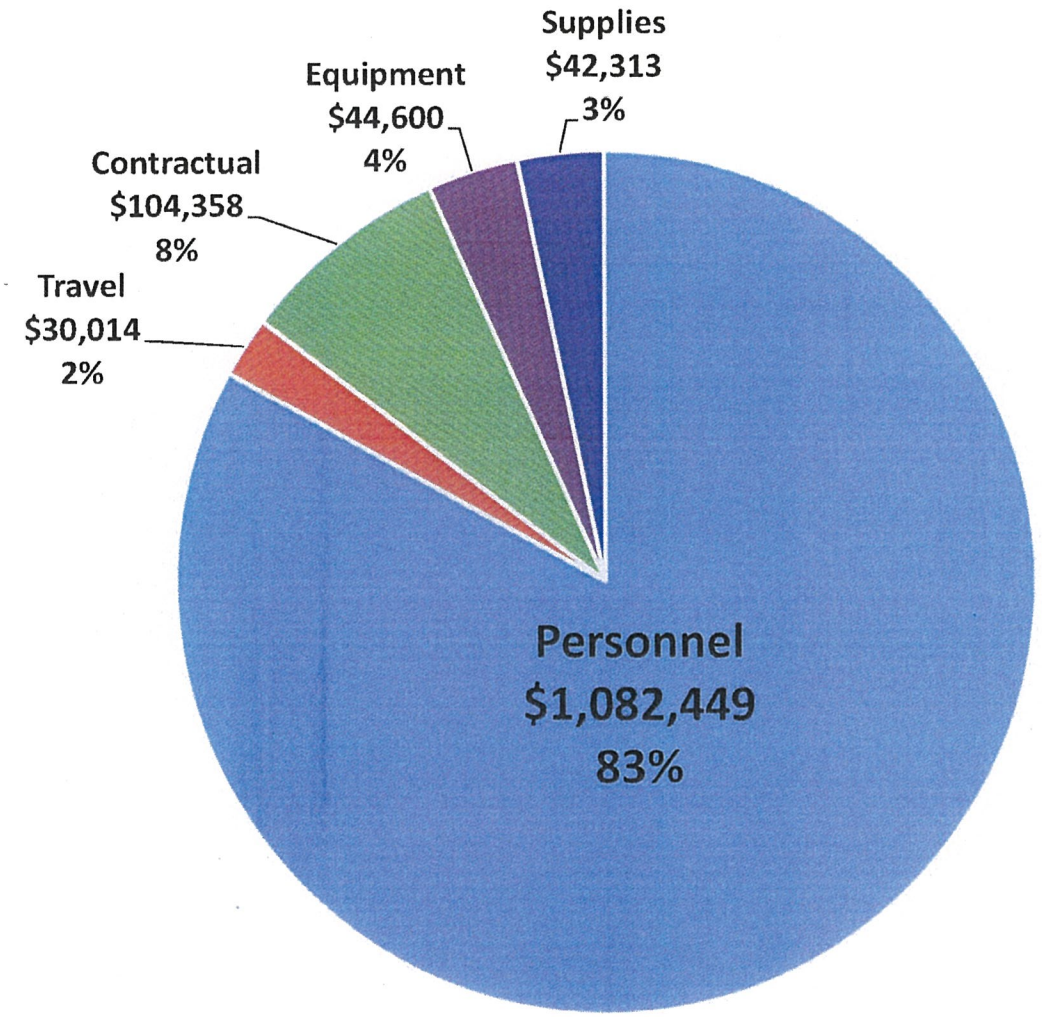
Total Request: $2,298,960

Figure 3: FY2019 General Fund Request by Object Category



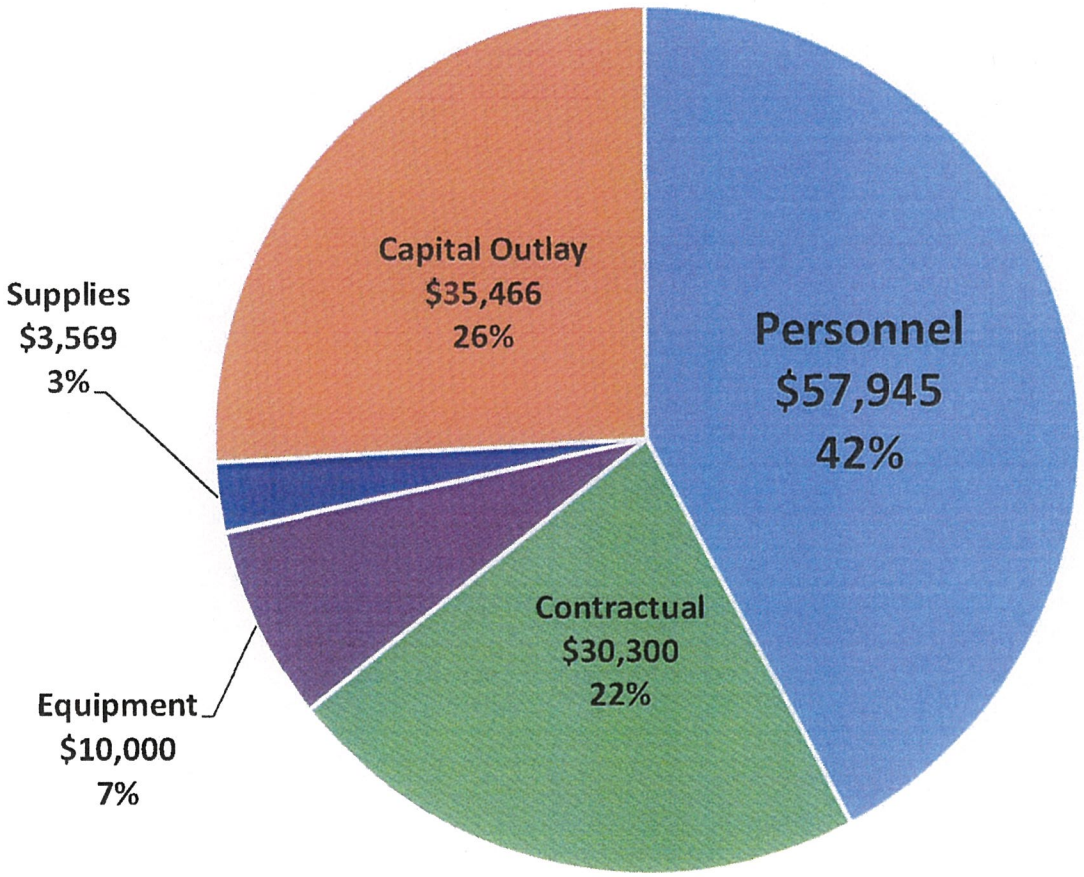
Total GF Request: $857,946

Figure 4: FY2019 Env. Health Fund Request by Object Category



Total EHF Request: $1,303,734

Figure 5: FY 2019 DSIRF Request by Object Category



Total DSIRF Request: $137,280

DIVISION OF ENVIRONMENTAL HEALTH

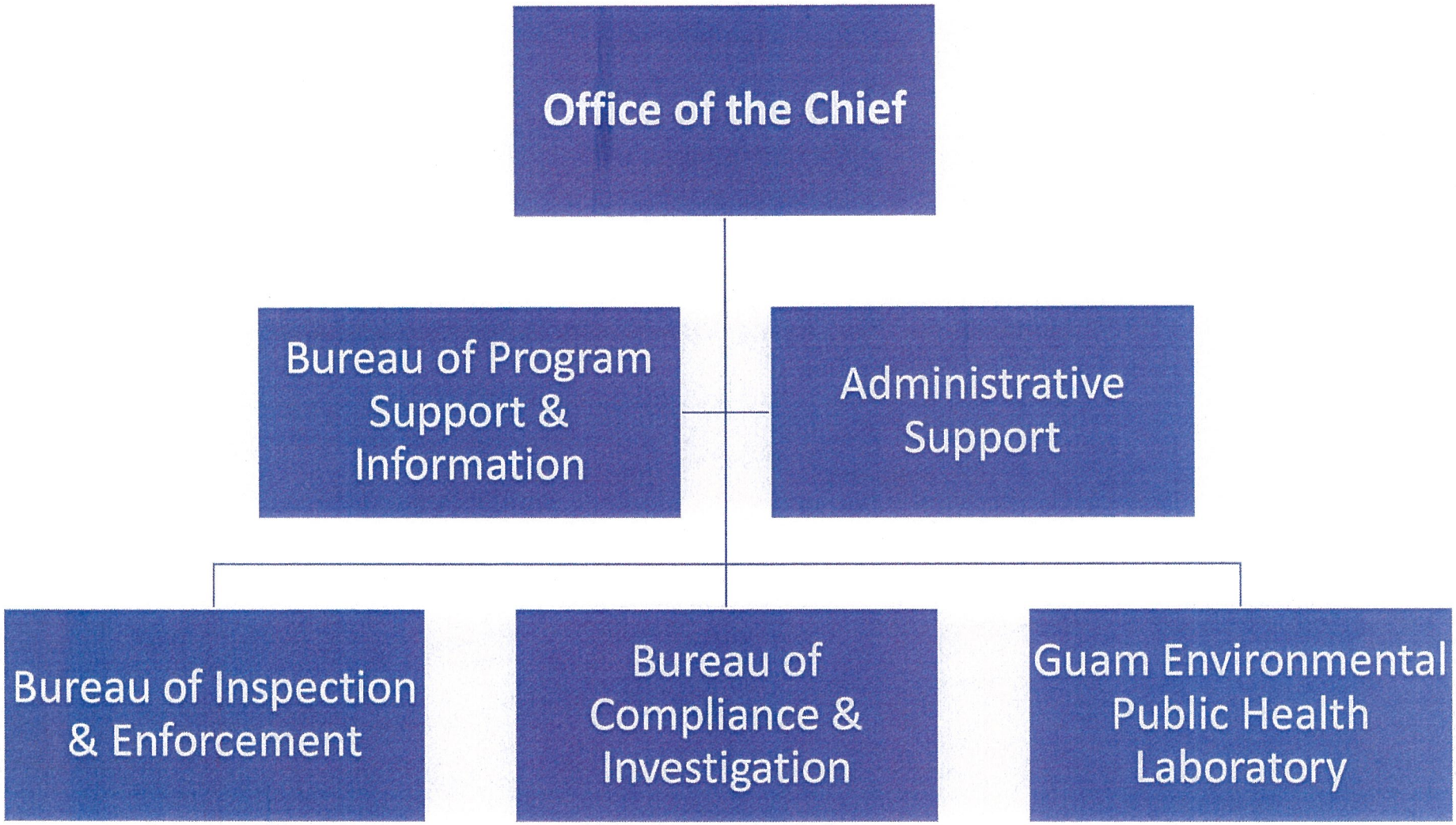


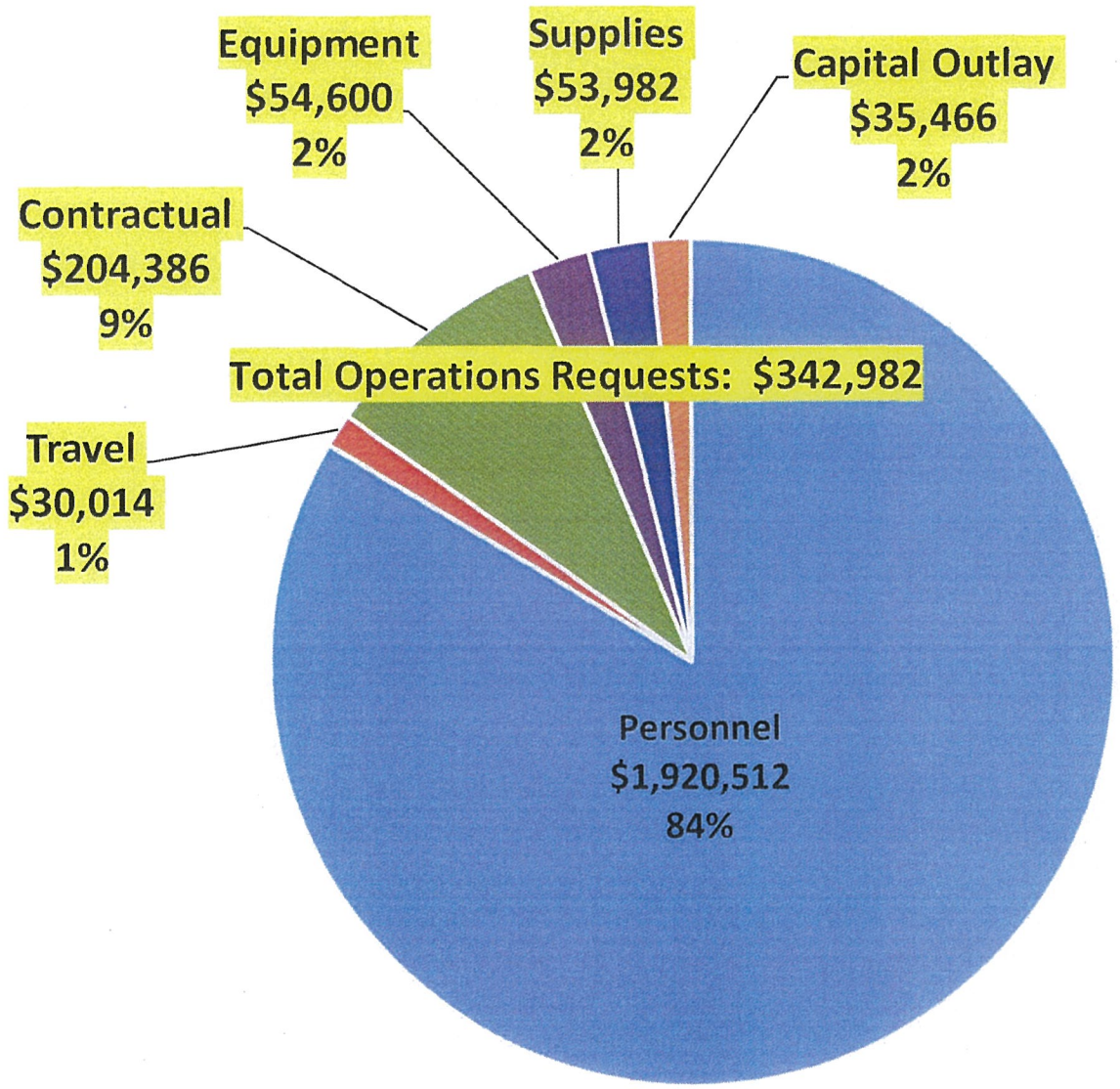
Table 1. FY 2018 (CURRENT)		
General Fund		
1	6340	Env. Public Health Officer III
2	6344	Env. Public Health Officer III
3	6354	Env. Public Health Officer I
4	6352	Env. Public Health Officer II
5	6518	Management Analyst IV
6	6357	Customer Service Representative
7	6461	Customer Service Rep. Supervisor
8	6578	Administrative Assistant
9	6322	Env. Public Health Officer I
10	6314	Env. Public Health Officer I
11	6337	Env. Public Health Officer III
12	*6228	Environmental Technician II
13	*6348	Word Processing Secretary II
Environmental Health Fund		
14	6335	Chief Env. Public Health Officer
15	6316	Env. Public Health Officer Administrator
16	6091	Env. Public Health Officer Administrator
17	6182	Env. Public Health Officer I
18	6042	Administrative Officer
19	6094	Customer Service Representative
20	6464	Customer Service Representative
21	6093	Env. Public Health Officer II
22	6092	Env. Public Health Officer III
23	6290	Env. Public Health Officer I
24	6165	Health Educator III
25	6188	Env. Public Health Officer I
26	*6026	Env. Public Health Officer I

DPHSS Sanitary Inspection Revolving Fund		
27	6226	Env. Public Health Officer I

Table 1. FY 2019 (PROPOSED)		
General Fund		
1	6340	Env. Public Health Officer III
2	6344	Env. Public Health Officer III
3	6354	Env. Public Health Officer I
4	6352	Env. Public Health Officer II
5	6518	Management Analyst IV
6	6357	Customer Service Representative
7	6461	Customer Service Rep. Supervisor
8	6578	Administrative Assistant
9	6322	Env. Public Health Officer I
10	6314	Env. Public Health Officer I
11	6337	Env. Public Health Officer III
*12	6228	Environmental Technician II
Environmental Health Fund		
13	6335	Chief Env. Public Health Officer
14	6316	Env. Public Health Officer Administrator
15	6091	Env. Public Health Officer Administrator
16	6182	Env. Public Health Officer I
17	6042	Administrative Officer
18	6094	Customer Service Representative
19	6062	Customer Service Representative
20	6093	Env. Public Health Officer II
21	6092	Env. Public Health Officer III
22	6290	Env. Public Health Officer I
23	6165	Health Educator III
24	6188	Env. Public Health Officer I
25	6464	Customer Service Rep.
*26	6026	Env. Public Health Officer I
*27	6039	Health Educator II
DPHSS Sanitary Inspection Revolving Fund		
28	6226	Env. Public Health Officer I

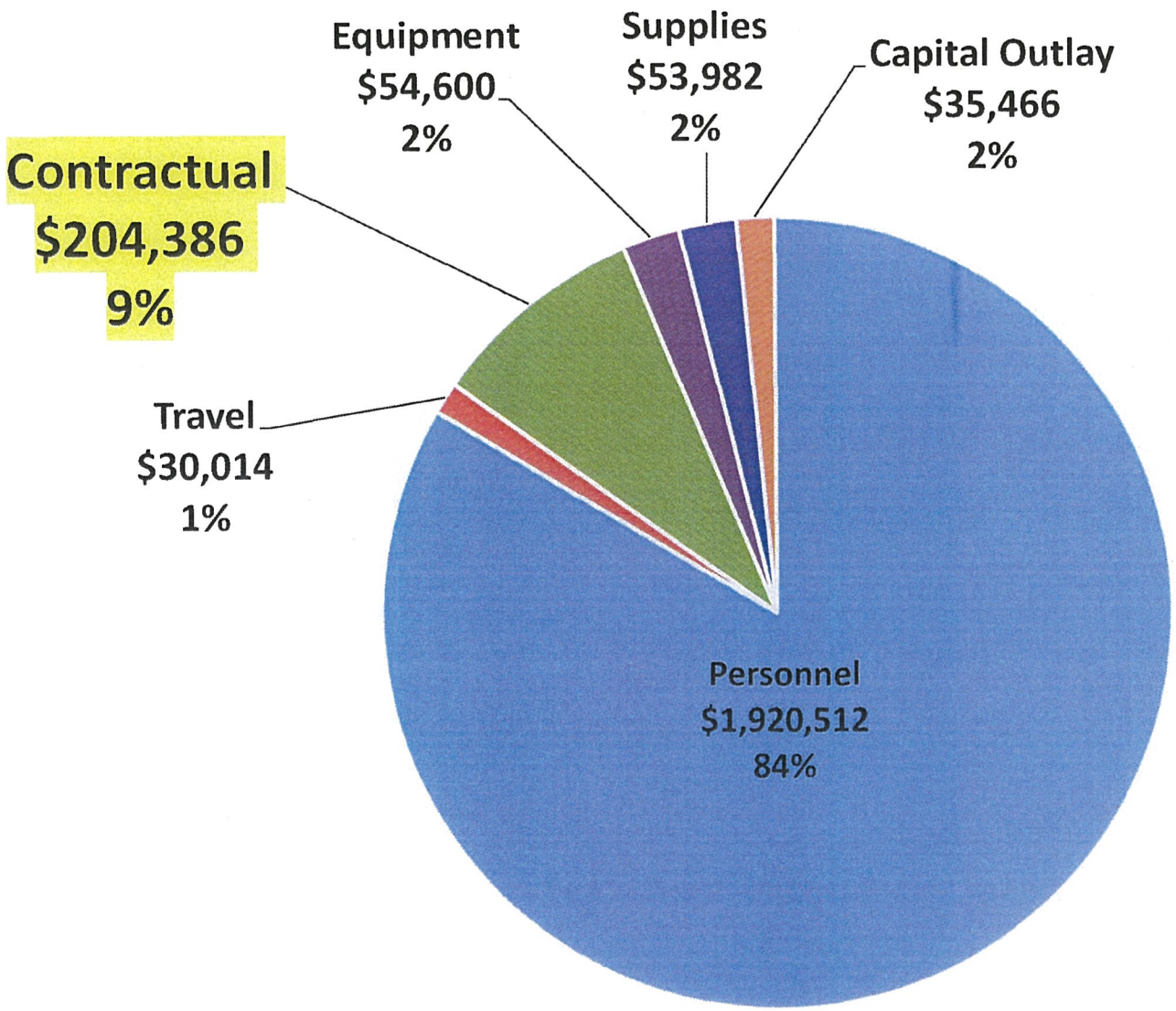
*Vacant Funded

Figure 2: FY 2019 Total Request by Object Category



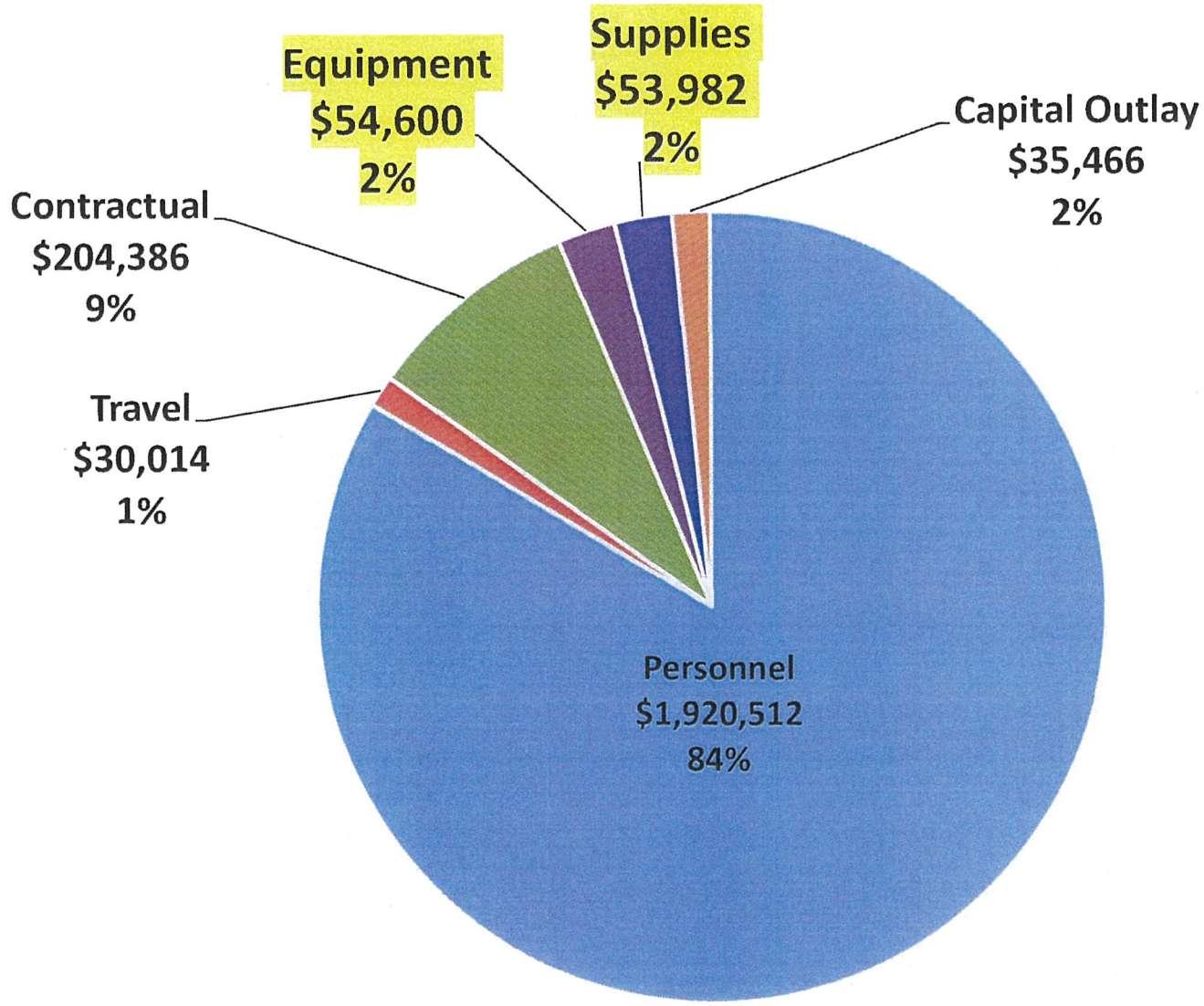
Total Request: $2,298,960

Figure 2: FY 2019 Total Request by Object Category



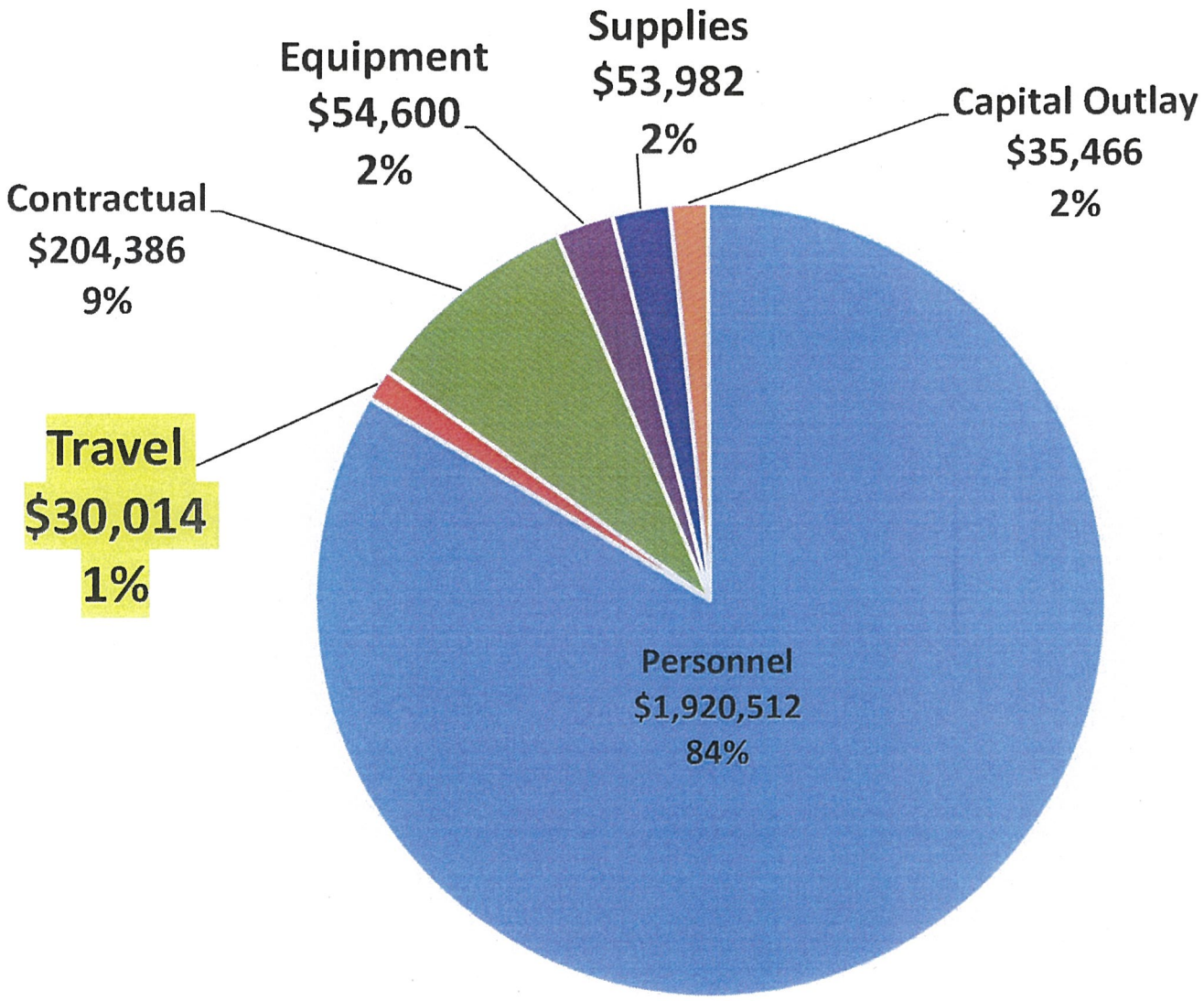
Total Request: $2,298,960

Figure 2: FY 2019 Total Request by Object Category



Total Request: $2,298,960

Figure 2: FY 2019 Total Request by Object Category



Total Request: $2,298,960

Table 3. FY 2019 Funding Request by Program

DEH Program	Allocation
Food Safety	$604,006.79
Mosquito Surveillance and Control Program	$213,887.50
Health Certificate Training Course	$184,720.83
Health Certificate	$183,012.16
Sanitary Permit	$152,191.22
Plans and Specifications	$147,322.99
Guam Controlled Substances Registration	$106,684.16
Environmental Public Health Education Month	$91,396.78
Institutional Facility	$73,655.91
Food, Drug, and Cosmetic	$65,171.10
Cosmetic Establishment	$61,275.59
Controlled Substances	$48,497.87
Temporary Workforce Housing	$48,252.56
Public Swimming Pool	$46,160.93
Village Sanitation	$40,565.07
Mosquito Elimination and Bite Prevention	$28,421.99
Radiological Health	$24,877.11
Laundromat and Dry Cleaner	$23,738.13
Hazardous Substance	$23,487.81
Hotel/Motel	$23,178.10
Disinterment/Re-interment	$21,826.11
DEH Social Media	$18,693.71
Solid Waste	$16,235.70
Wastewater and Toilet	$14,721.97
Hand-Hygiene	$13,384.47
Cemetery & Mortuary	$10,502.40
Livestock and Poultry	$9,127.82
Rodent Control	$3,963.12
Miscellaneous	$0.00
Smoking	$0.00
Litter Control	$0.00
Total	$2,298,959.90

Figure 6: FY 2019 Funding Request by Program

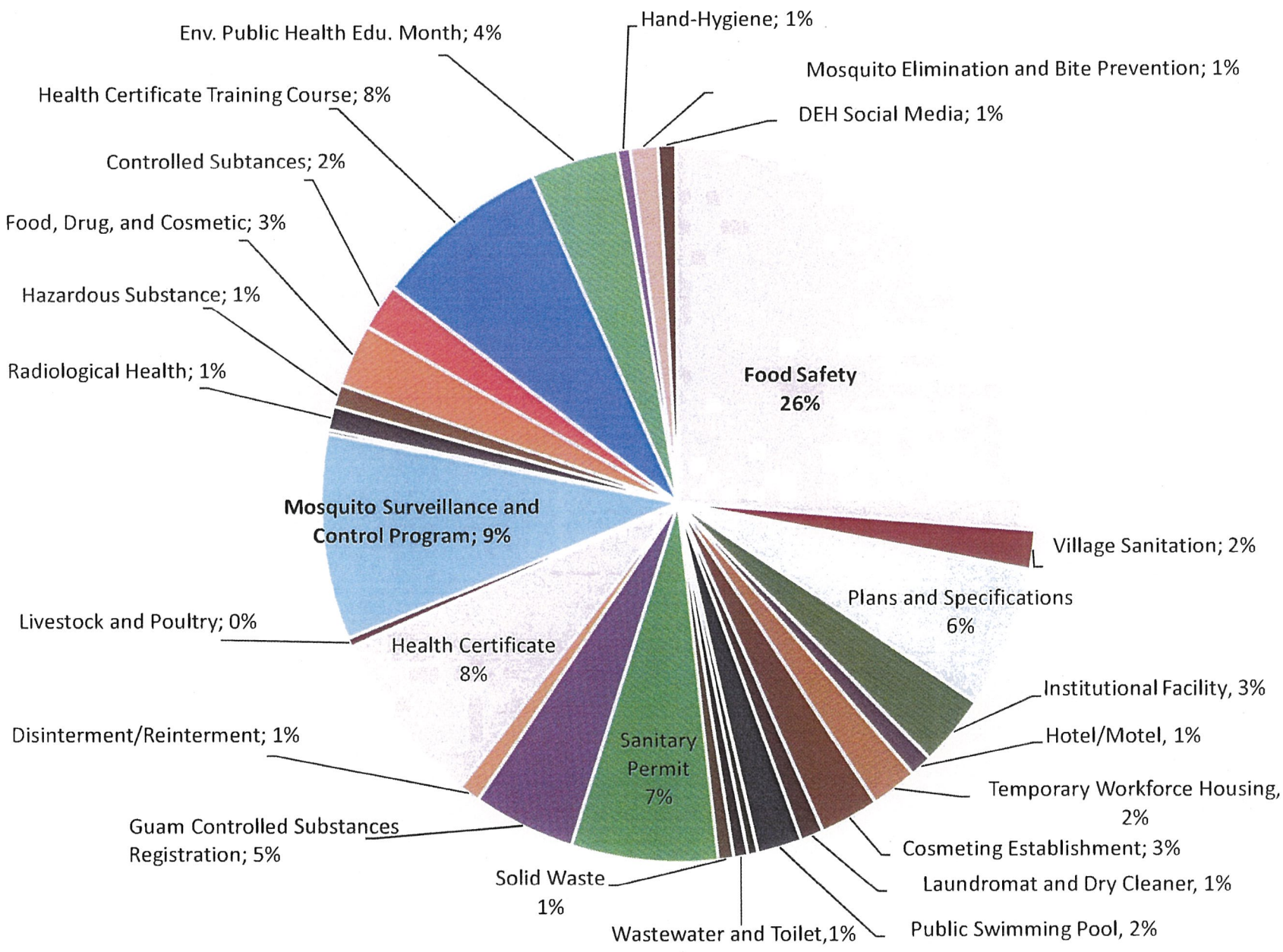


Figure 7. DISTRIBUTION OF SANITARY PERMITS ISSUED, FY2018

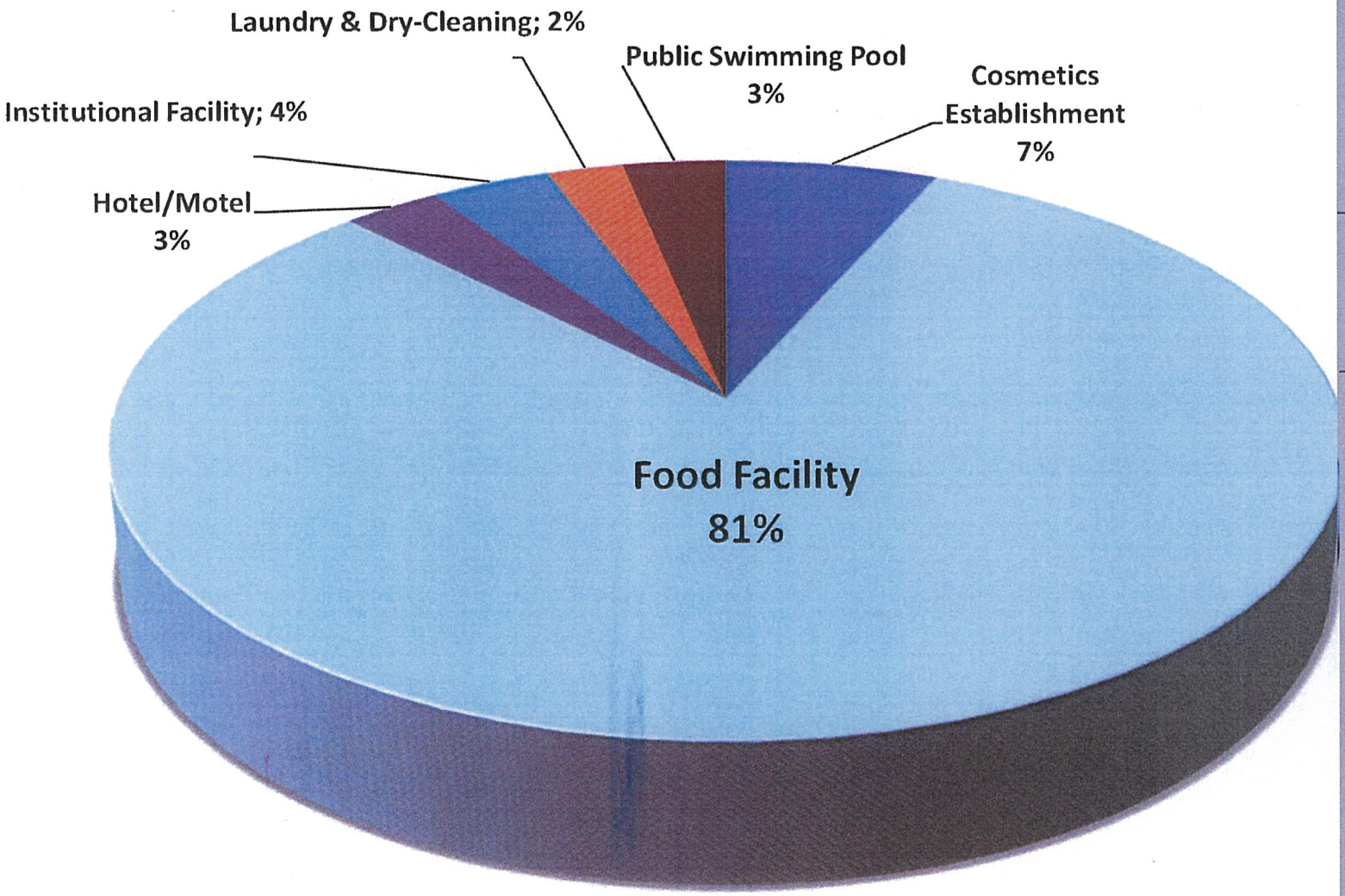
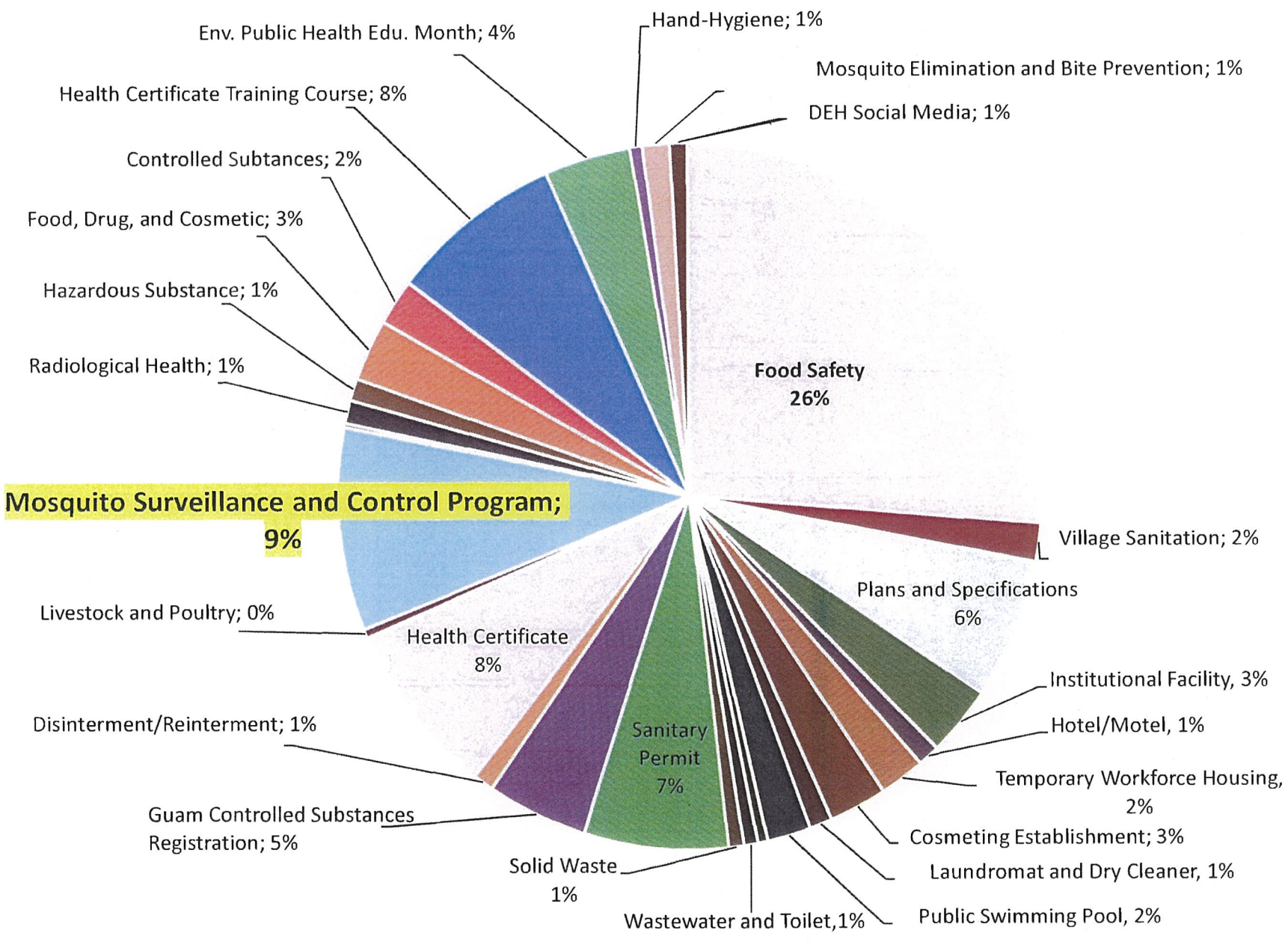


Figure 6: FY 2019 Funding Request by Program



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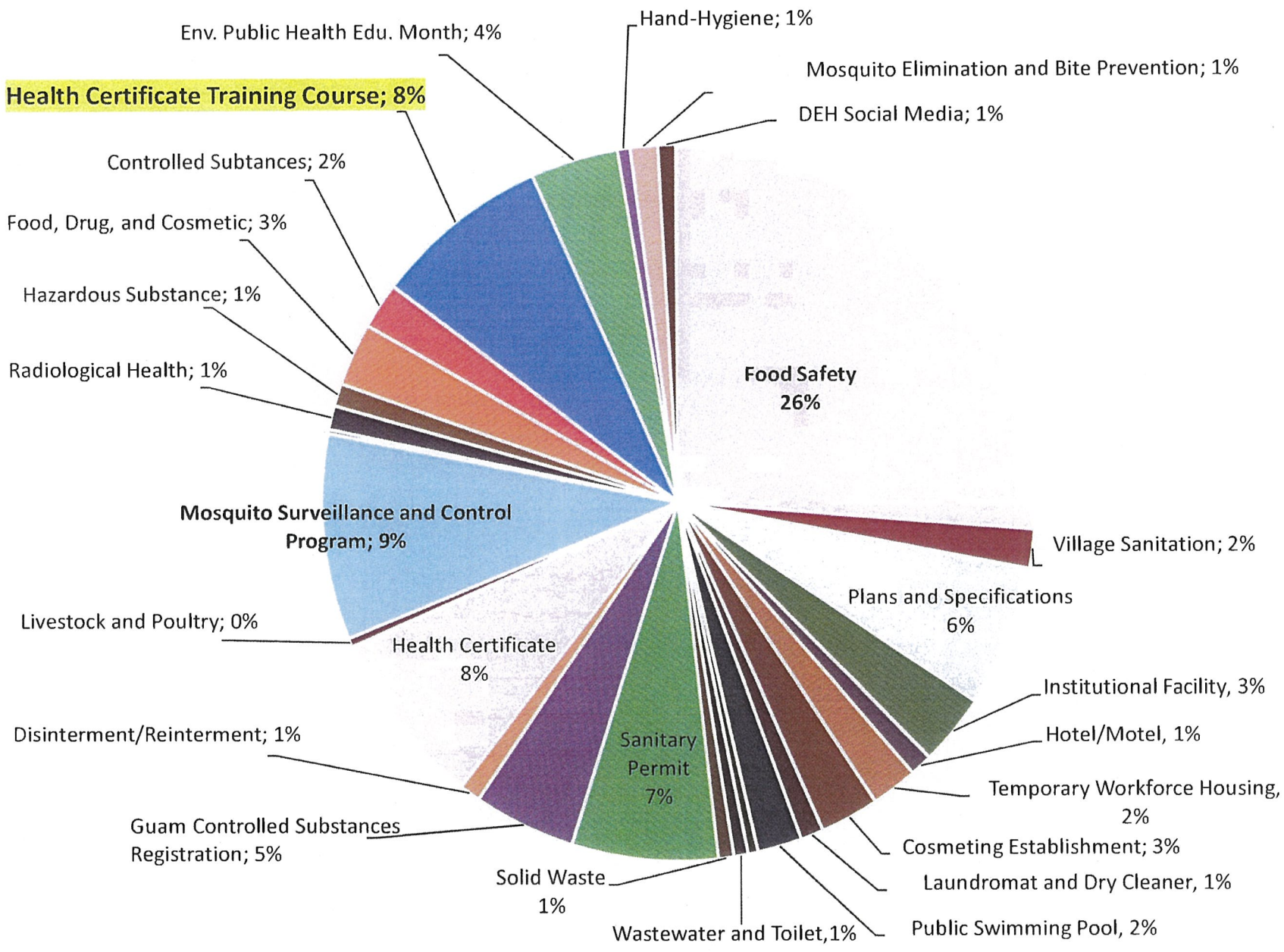
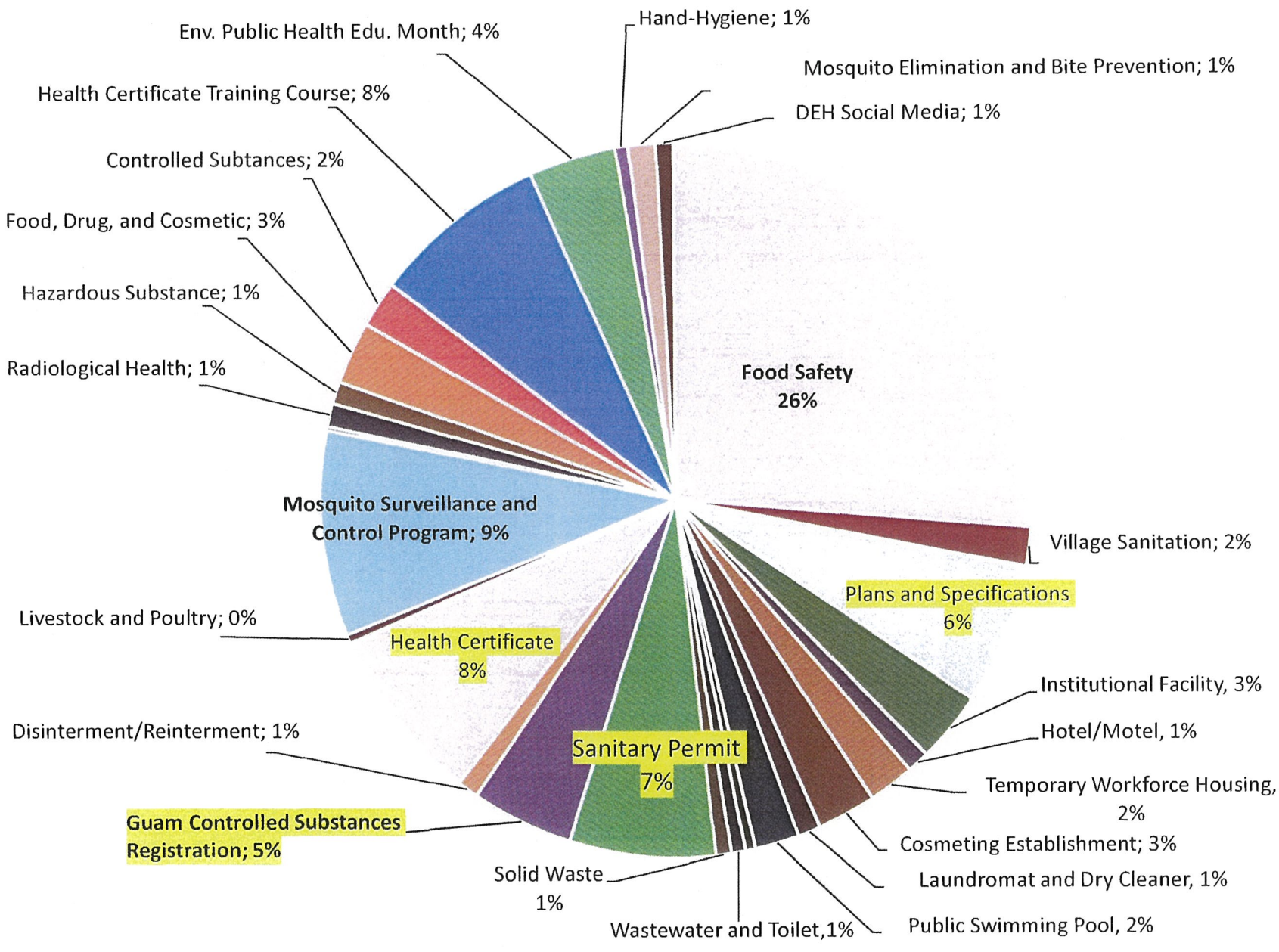
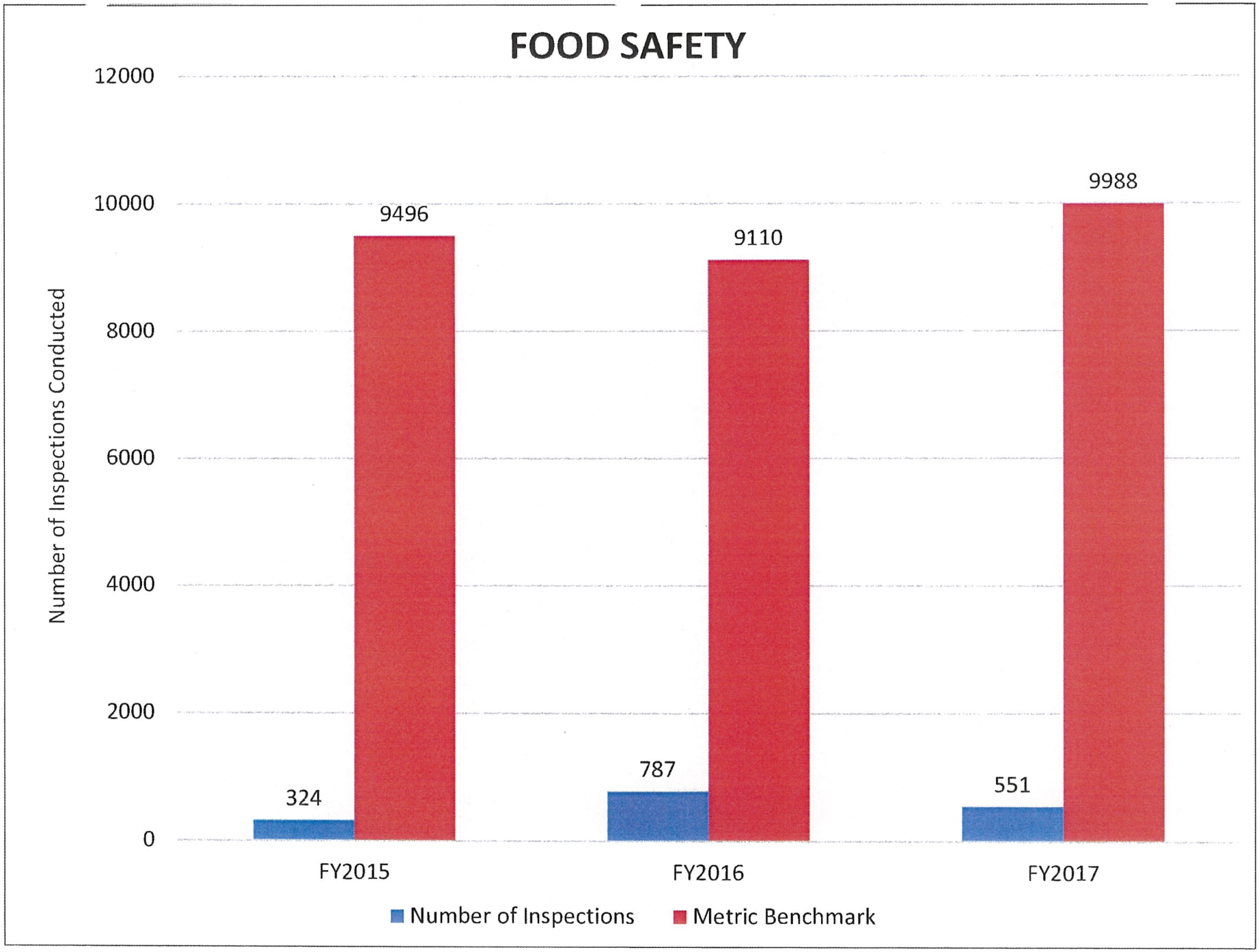
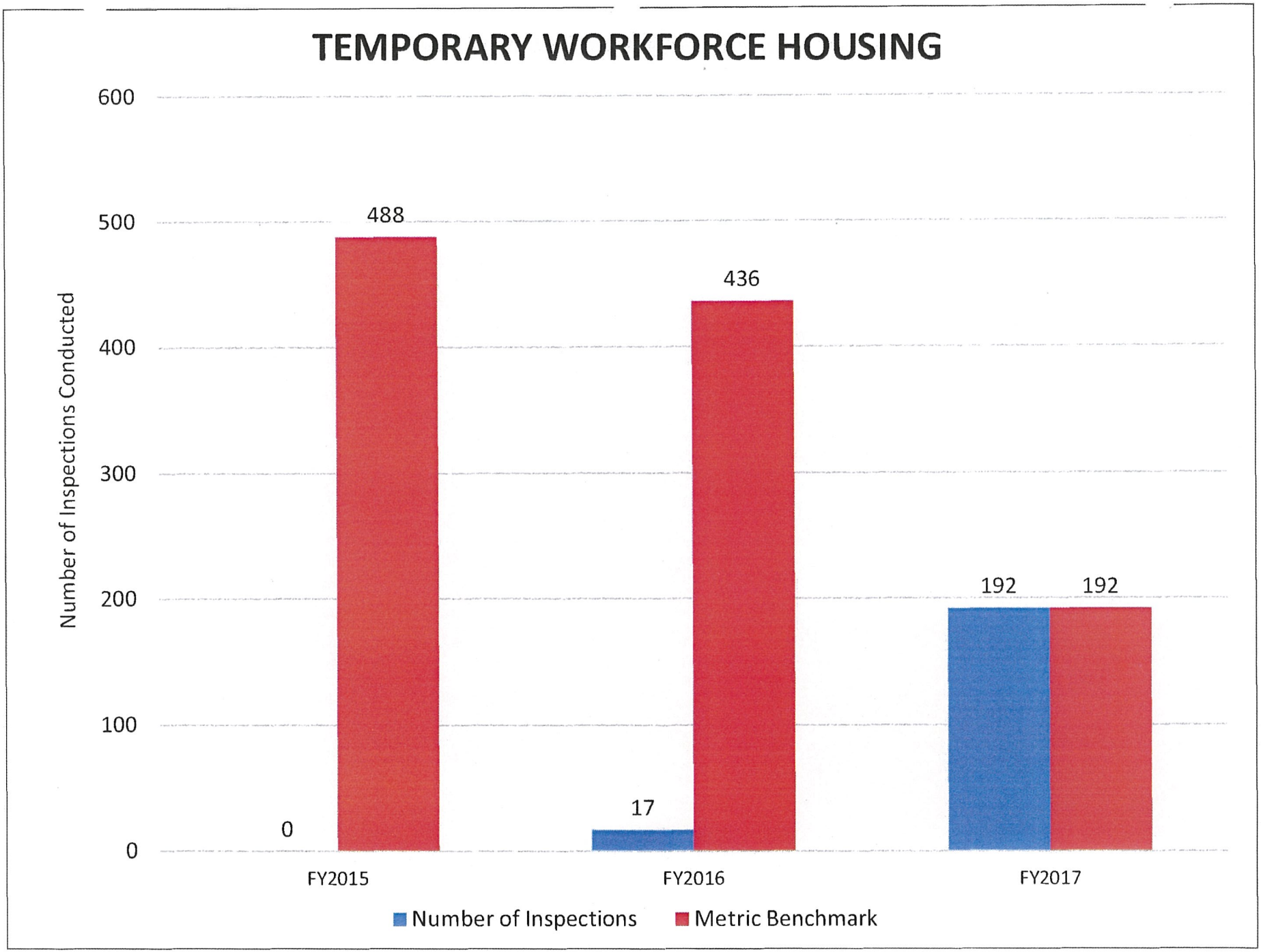
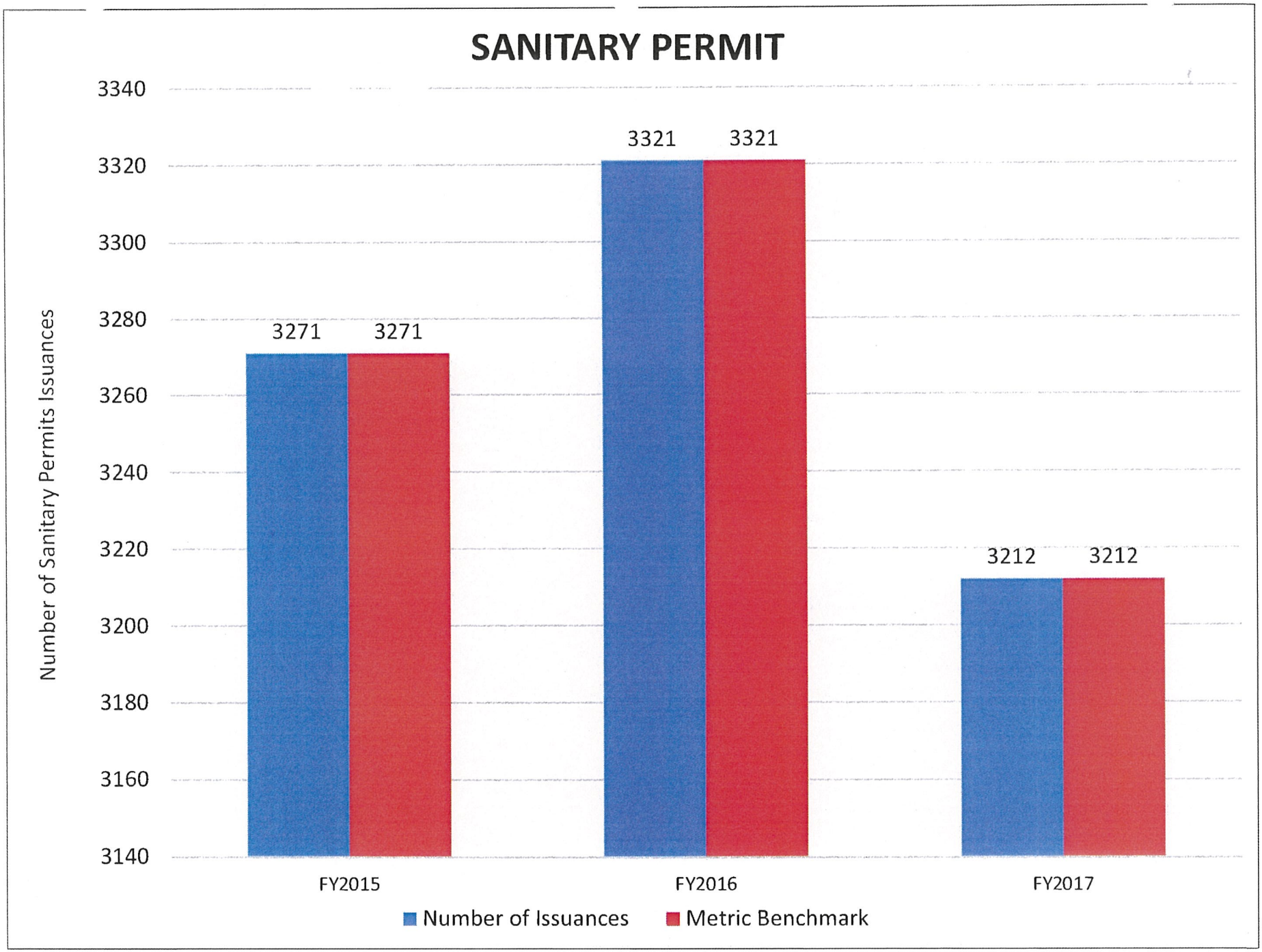


Figure 6: FY 2019 Funding Request by Program




FOOD SAFETY
12000
10000
8000
6000
4000
2000
0
Number of Inspections Conducted
9496
9110
9988
324
787
551
FY2015
FY2016
FY2017
Number of Inspections
Metric Benchmark


TEMPORARY WORKFORCE HOUSING
Number of Inspections Conducted
600
500
400
300
200
100
0
488
436
192
192
0
17
FY2015
FY2016
FY2017
Number of Inspections
Metric Benchmark


SANITARY PERMIT
Number of Sanitary Permits Issuances
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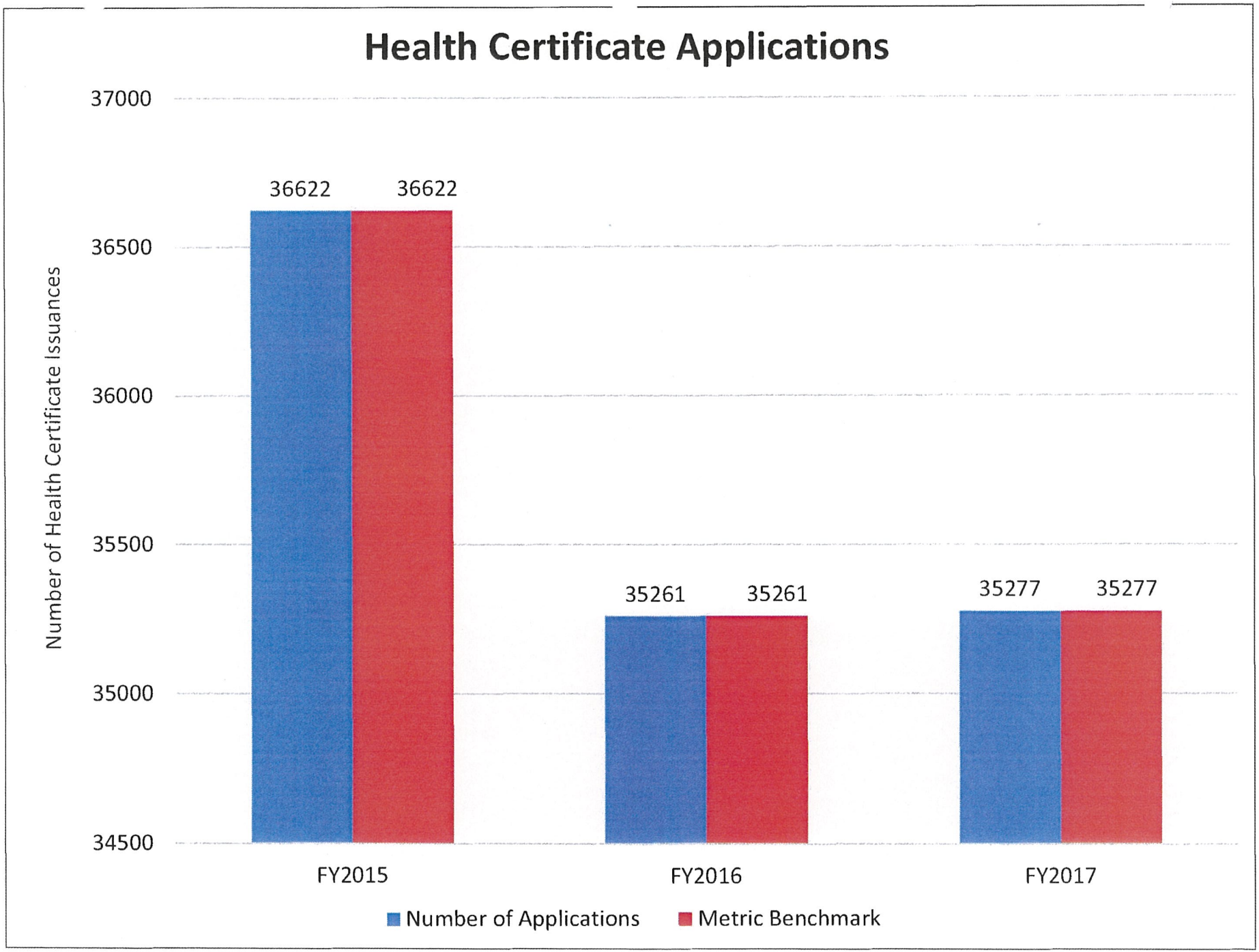
3320
3300
3280
3260
3240
3220
3200
3180
3160
3140
3271
3271
3321
3321
3212
3212
FY2015
FY2016
FY2017
Number of Issuances
Metric Benchmark


Health Certificate Applications
37000
36500
36000
35500
35000
34500
Number of Health Certificate Issuances
36622
36622
35261
35261
35277
35277
FY2015
FY2016
FY2017
Number of Applications
Metric Benchmark

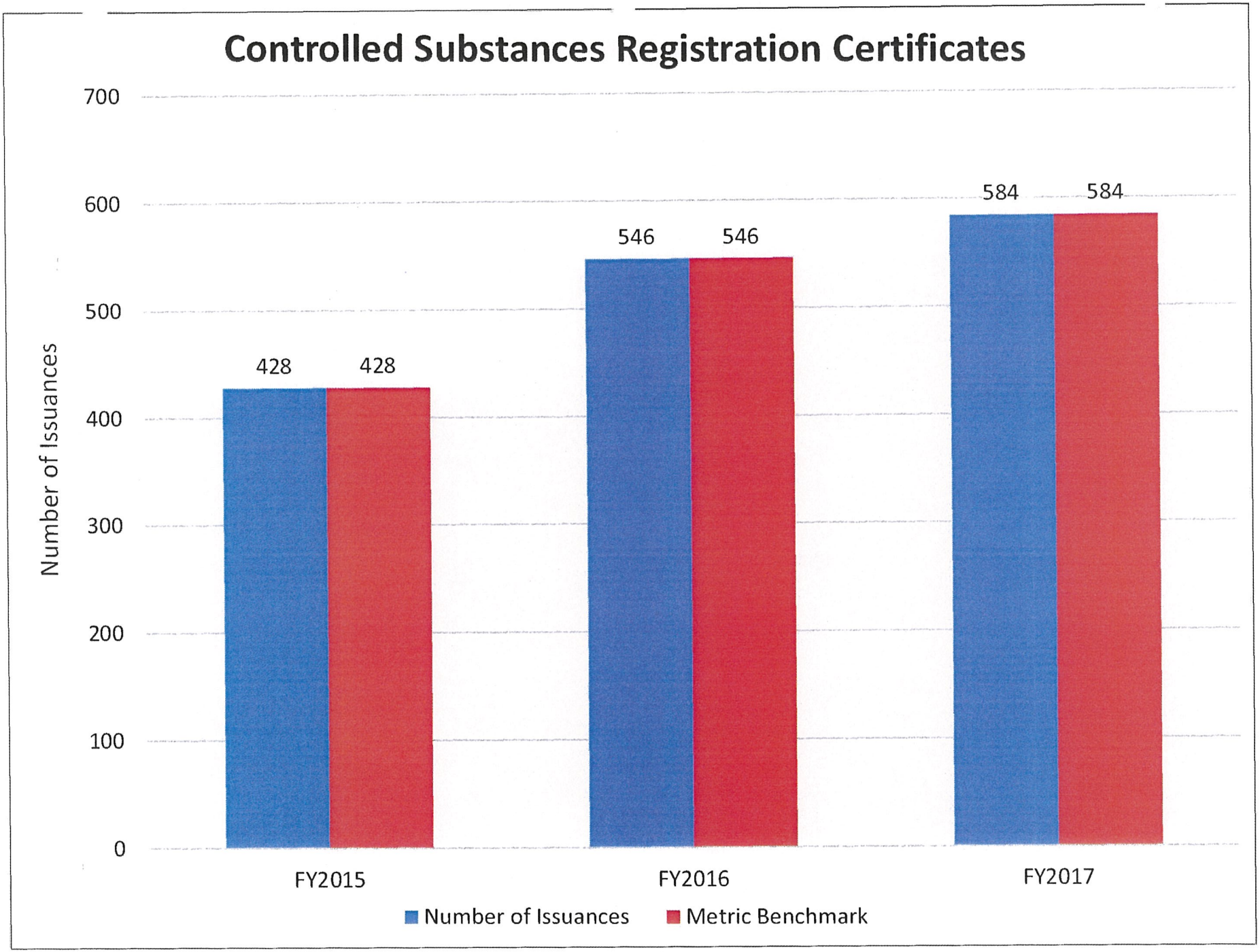

Controlled Substances Registration Certificates
700
600
500
400
300
200
100
0
Number of Issuances
428
428
546
546
584
584
FY2015
FY2016
FY2017
Number of Issuances
Metric Benchmark

Table 1. FY 2018 (CURRENT)		
General Fund		
1	6340	Env. Public Health Officer III
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20	6464	Customer Service Representative
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23	6290	Env. Public Health Officer I
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26	*6026	Env. Public Health Officer I

DPHSS Sanitary Inspection Revolving Fund		
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Table 1. FY 2019 (PROPOSED)		
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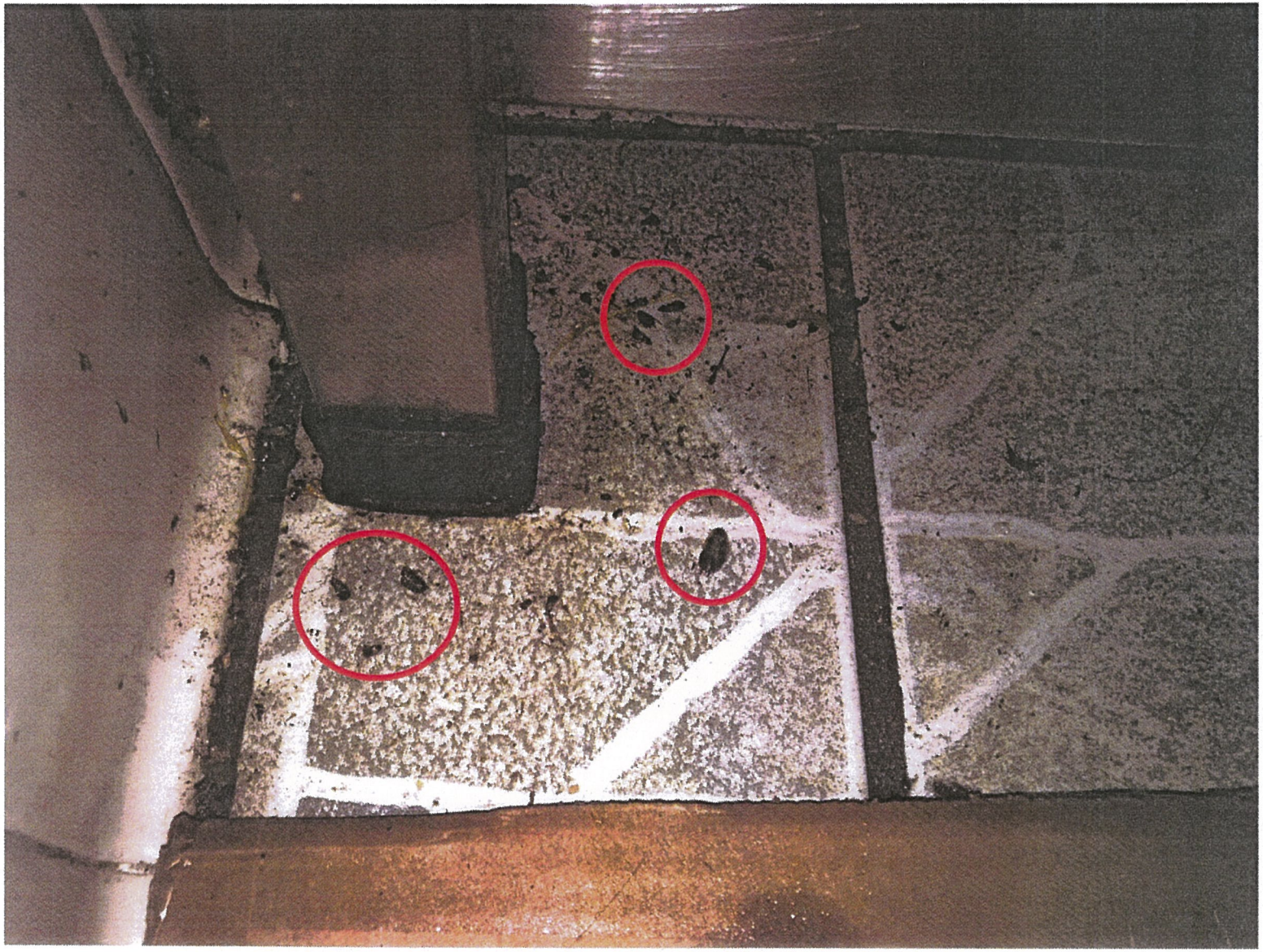
13	6335	Chief Env. Public Health Officer
14	6316	Env. Public Health Officer Administrator
15	6091	Env. Public Health Officer Administrator
16	6182	Env. Public Health Officer I
17	6042	Administrative Officer
18	6094	Customer Service Representative
19	6062	Customer Service Representative
20	6093	Env. Public Health Officer II
21	6092	Env. Public Health Officer III
22	6290	Env. Public Health Officer I
23	6165	Health Educator III
24	6188	Env. Public Health Officer I
25	6464	Customer Service Rep.
*26	6026	Env. Public Health Officer I
*27	6039	Health Educator II
DPHSS Sanitary Inspection Revolving Fund		
28	6226	Env. Public Health Officer I

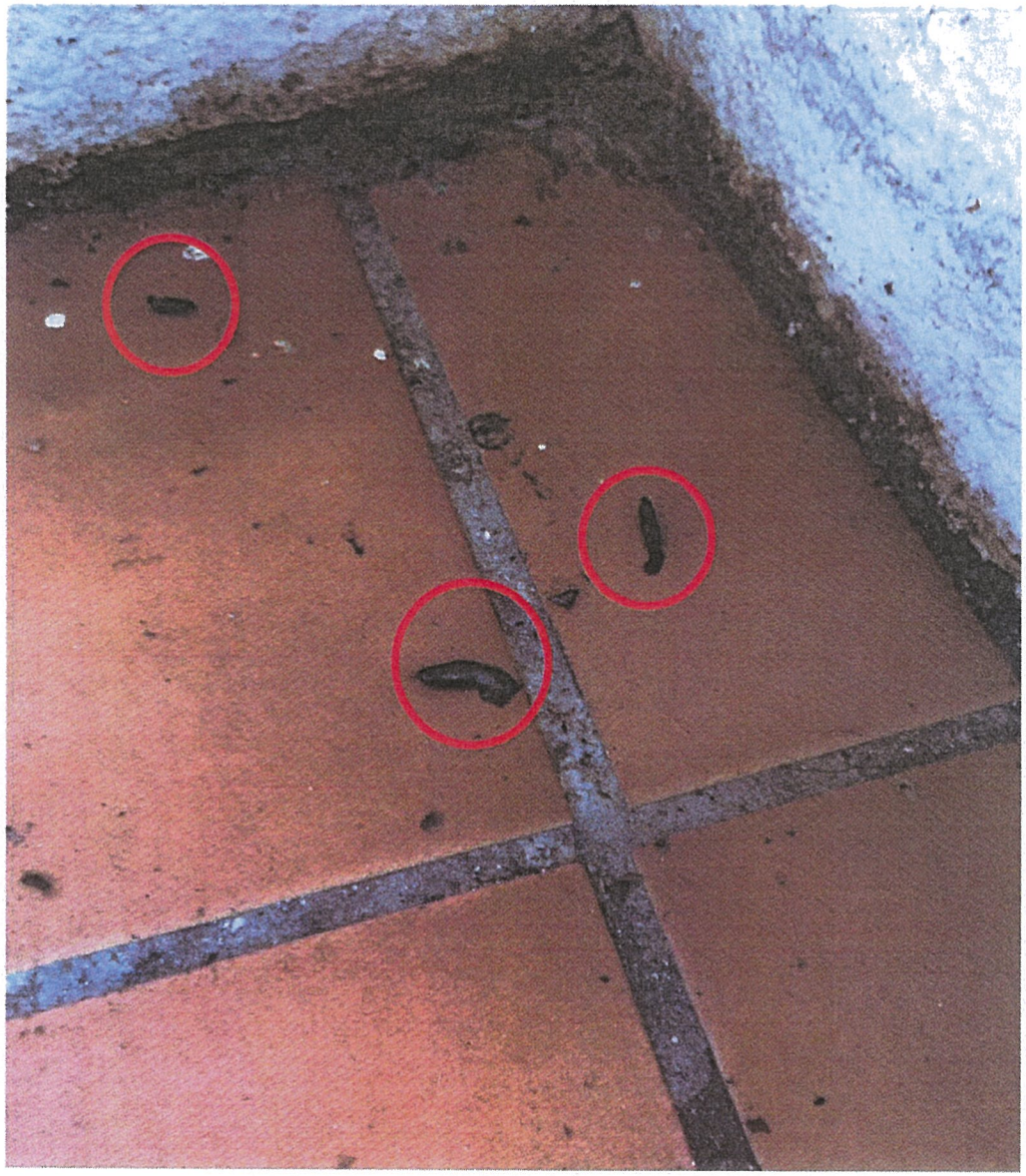
*Vacant Funded



Dead cockroaches under a table at a restaurant



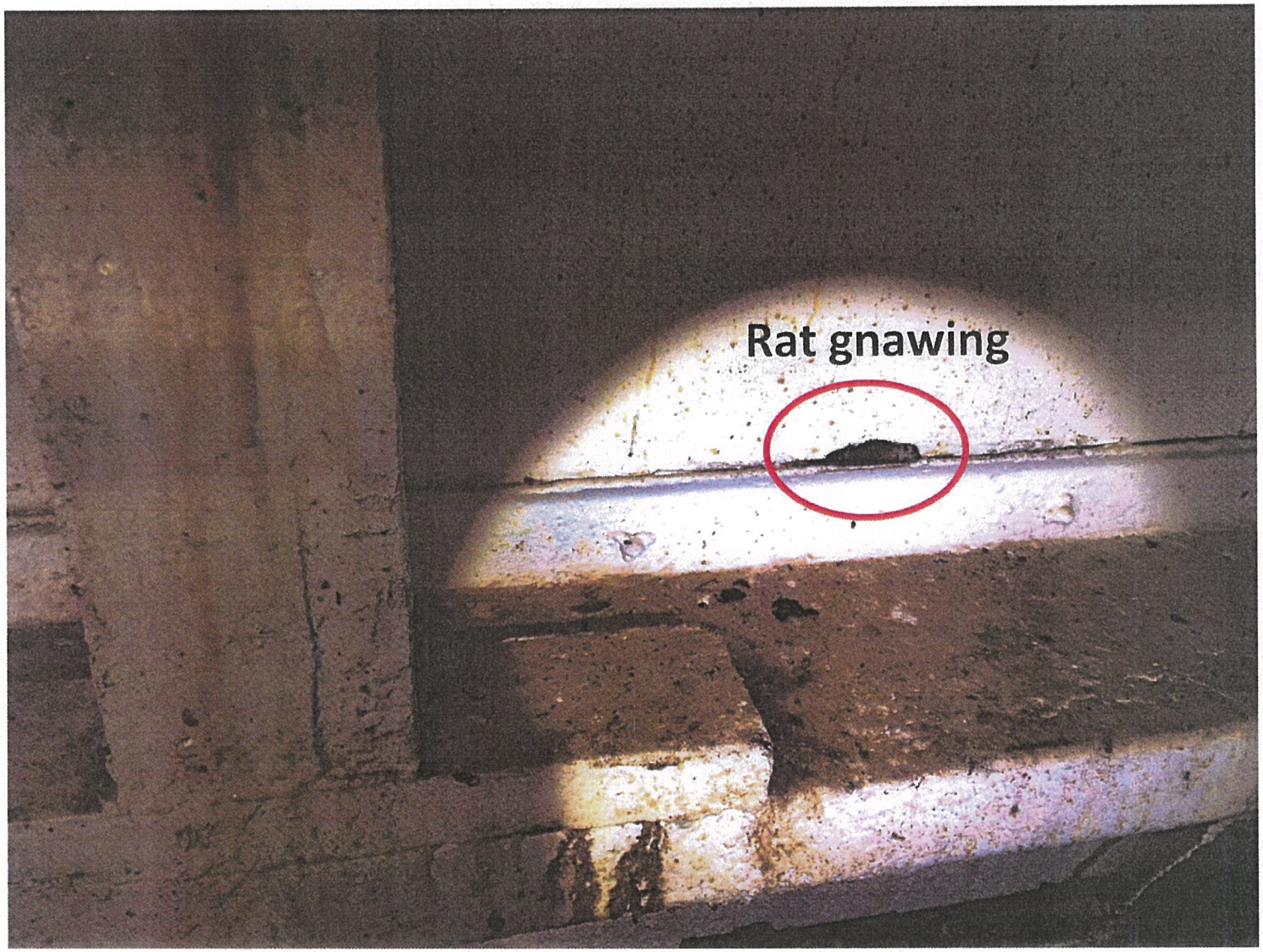
Dead cockroaches, egg casings, and frass under a portable shelf at a restaurant



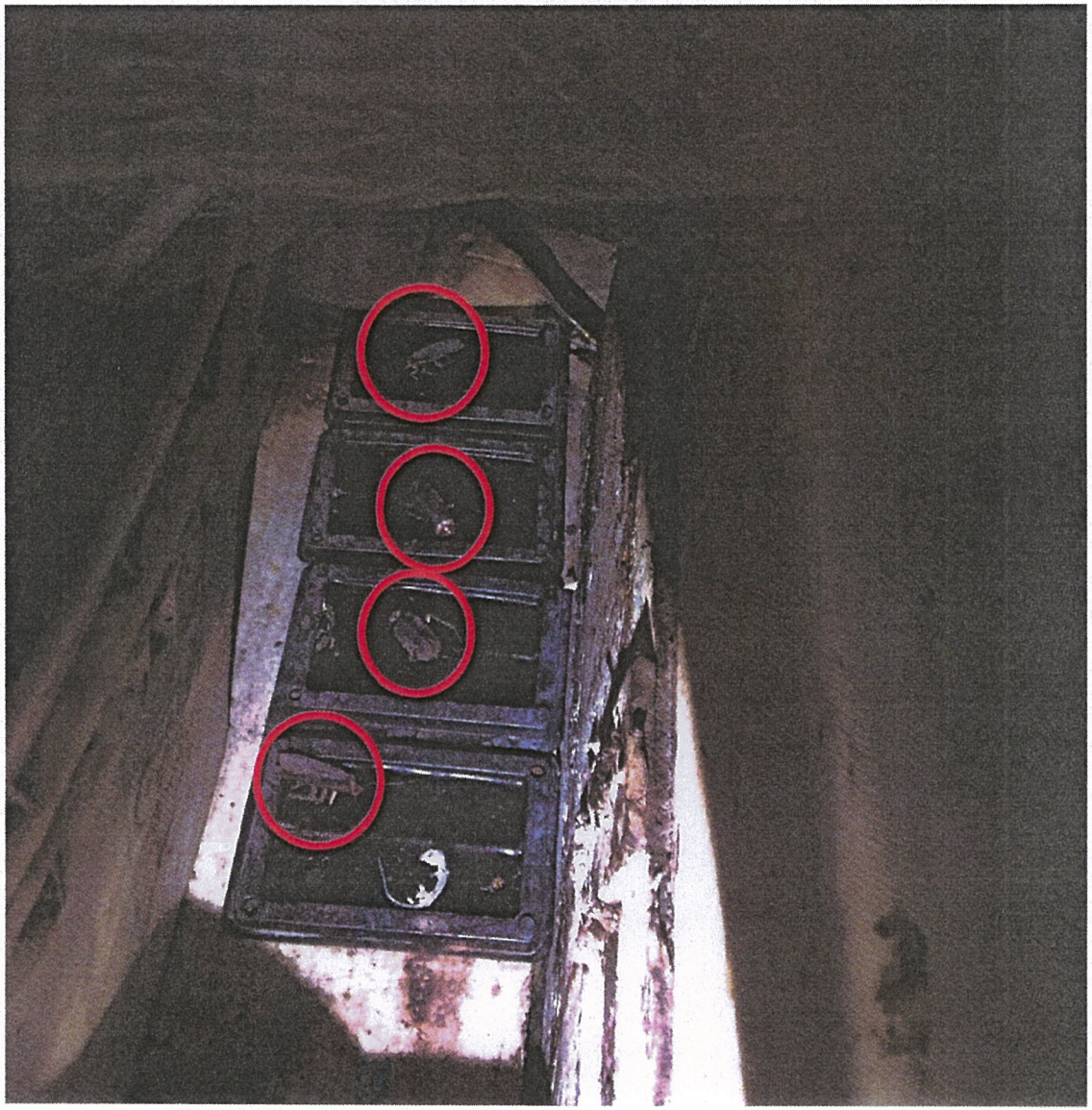
Rat feces and dirt at a restaurant



Rat feces on an oven grease pan at a restaurant



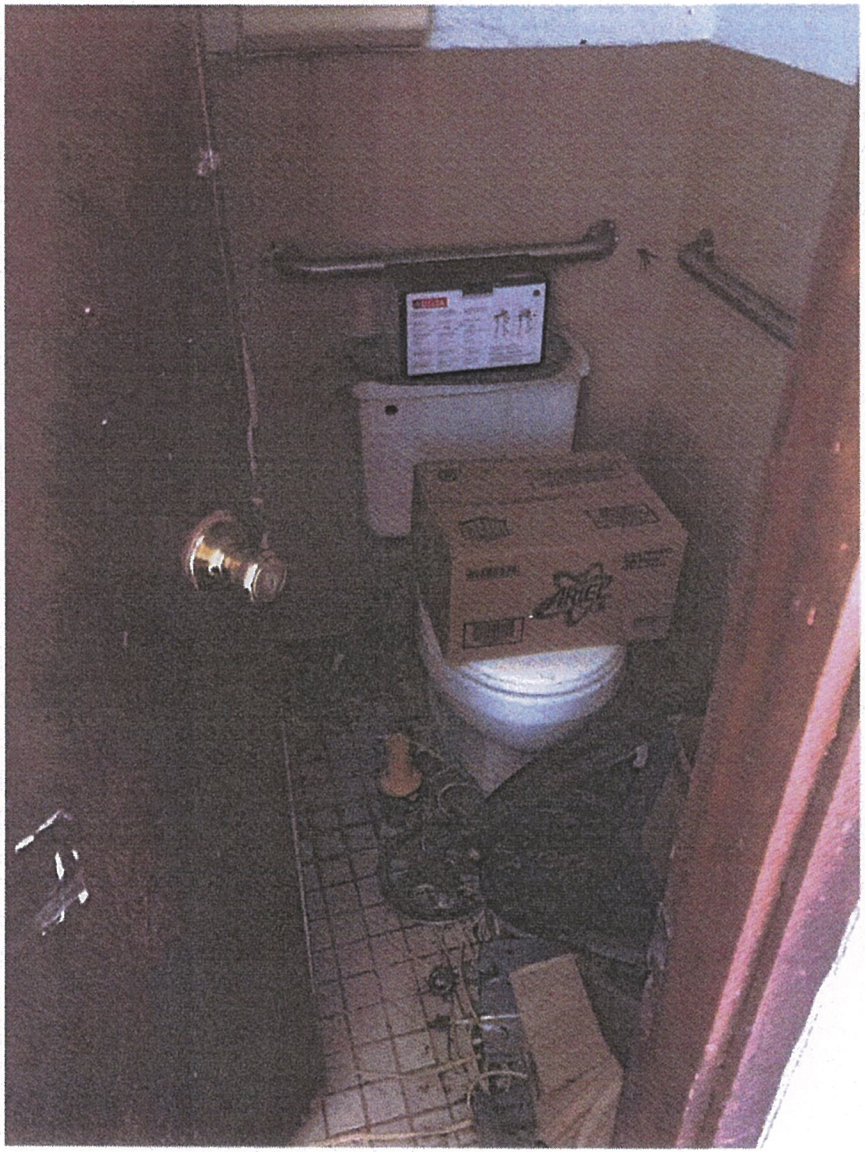
Accumulation of grease and a rat gnawing at a restaurant



Cockroaches on bait traps in a restaurant



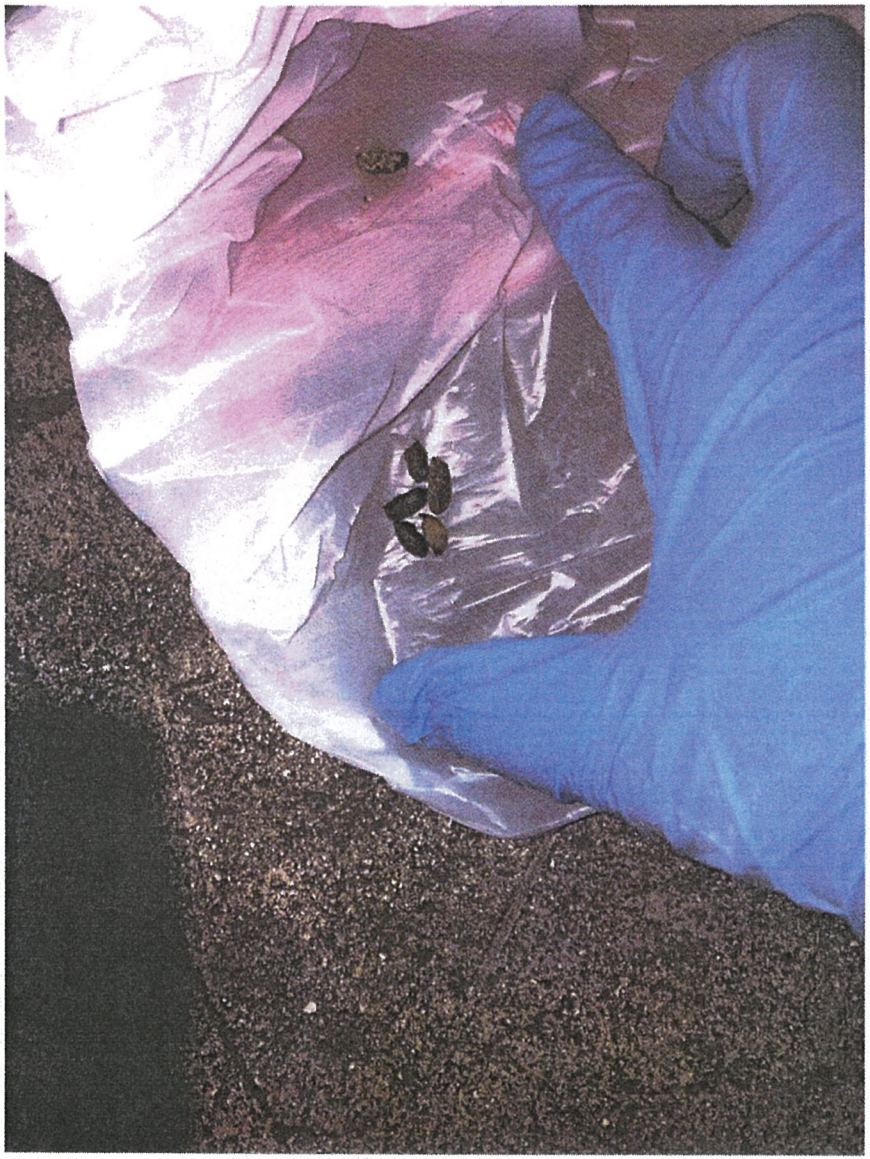
Trash, paint, and old equipment stored behind a laundry facility



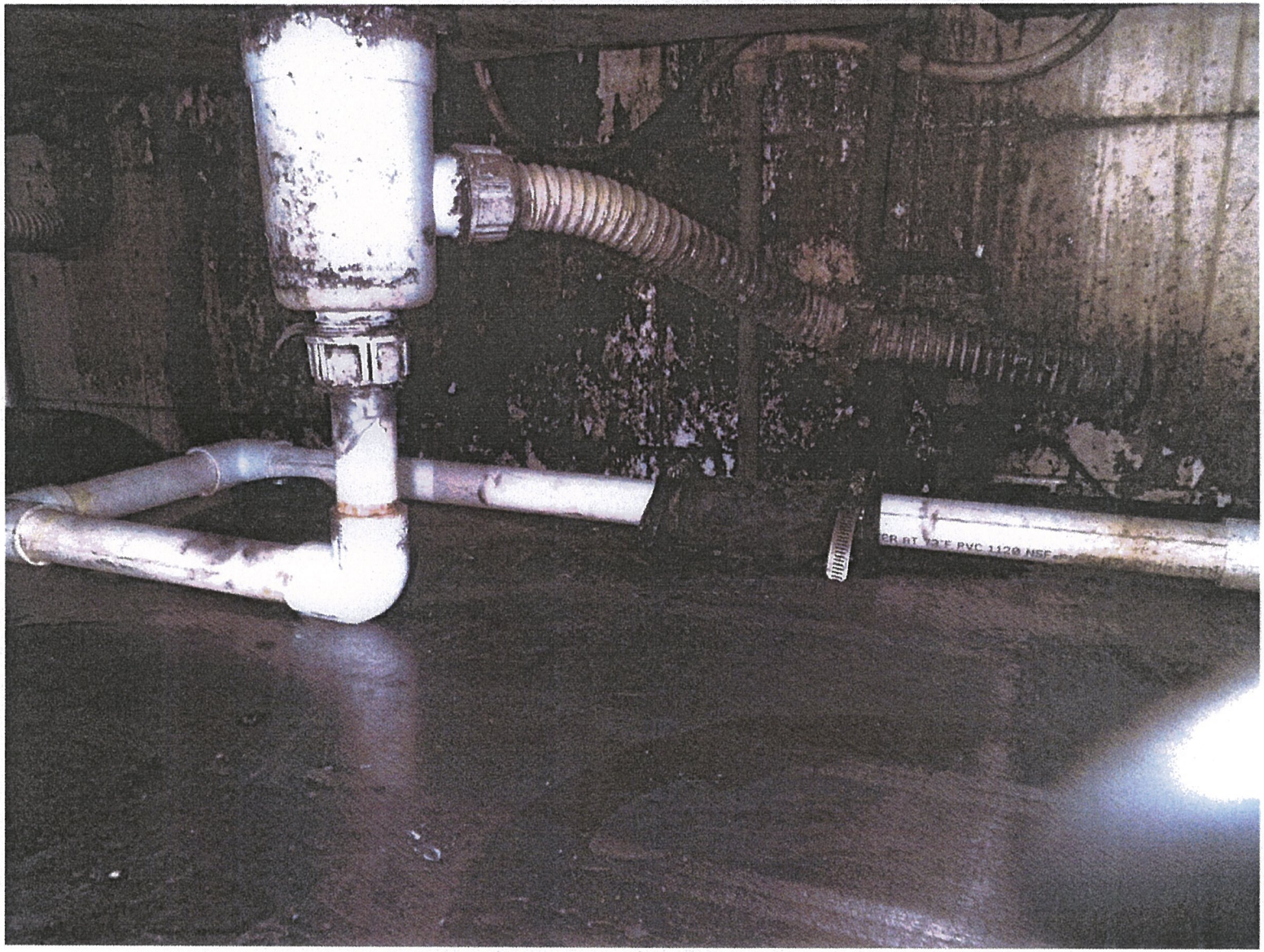
Employee's toilet facility adjacent to a restaurant kitchen



Cockroaches and cockroach frass on a restaurant storage room wall



Cockroach and rat feces found in a warehouse dry storage room of a food retail facility



Accumulation of grime and mold under a restaurant sink



Dead rat among dirt and trash adjacent to a back door of a restaurant kitchen



Accumulation of grime under a table and along the wall of a restaurant



Accumulation of grime under restaurant equipment



Unsanitary conditions at a temporary workforce housing facility



Mold and dirt build-up at a temporary workforce housing facility



Live cockroaches under a loose vinyl floor tile at a restaurant facility



Dead rat trapped near a restaurant mop sink



Accumulation of trash and old equipment at a hotel and restaurant storage room

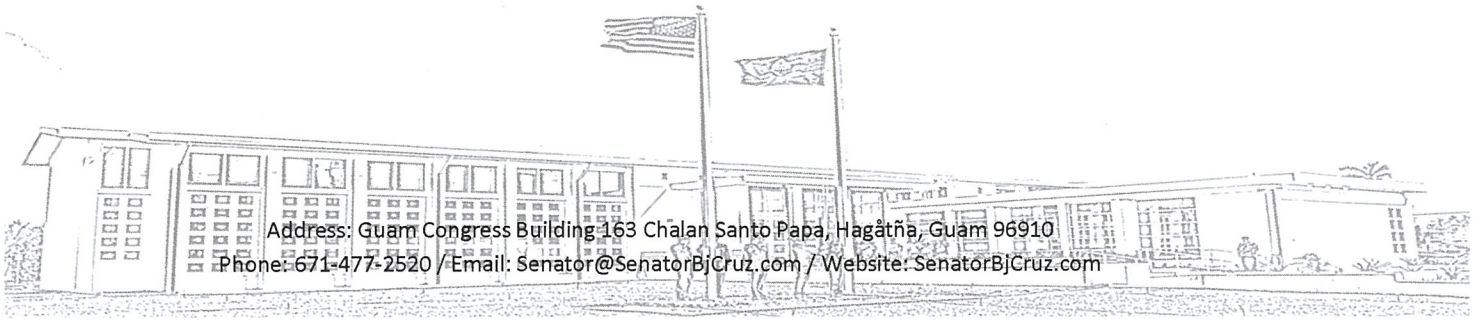


Unmaintained grease trap at a restaurant kitchen

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
DPHSS - Division of Public Health

Thursday, June 14, 2018
3:00PM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

Department of Public Health and Social Services

Division of Public Health

FY2019 Budget Hearing
June 14, 2018

Presenter: Dr. Suzanne Kaneshiro, Chief Public Health Officer

Mission

"To preserve, promote and improve the health and well-being of populations, communities and individuals through prevention, education, surveillance, treatment, and regulation."

Duties of DPH

The Division was established to prevent and control diseases and to promote health on Guam. The duties of the Division include the following:

- To formulate plans and policies to address the health needs of the community.
- To implement health programs and services to meet the identified health needs of the community.
- To conduct research and studies to identify community health problems.
- To provide health service to individuals who are medically and financially in need.

Duties of DPH

- To administer grants for health programs and services.
- To conduct disease surveillance and monitor activities to prevent and/or identify health problems.
- To conduct health promotion and education programs
- To serve as the "State Public Health Agency" for Guam.
- To establish standards and regulations necessary to ensure quality health care and the prevention and to control diseases.

What specific metric or metrics does DPH use to determine that the core mission is being achieved?

- Monitoring and surveillance
- Performance indicators and measures
- Analysis of data systems
- Program mandates
- Reduction in the prevalence rate of NCDs
- Number of patients served
- Number of clients registered
- Number of patients screened
- Number of vital records issued
- Prevention of outbreaks
- Account receivables

Funding sources for DPH

- General Fund (GF)
- Healthy Futures Fund (HFF)
- Federal Fund
- Program Income - BPCS
- Revolving Fund - OVS

DPH is made up of the Chief Public Health Office and five Bureaus. The Division has 31 programs and oversees 20 federal grants.

- Chief Public Health Office
- Bureau of Communicable Disease Control
- Bureau of Community Health Services
- Bureau of Family Health and Nursing Services
- Bureau of Nutrition Services
- Bureau of Primary Care Services

Chief Public Health Office

Dental Program

- Mandated to provide basic dental services to children under 17 years old and emergency services to senior citizens over 54 years old.
- Basic dental care includes exams, prophys, x-rays, sealants, fluoride, restorations, extractions, prescriptions.
- Emergency care include prescriptions and extractions.
- Conduct the Fluoride Varnish Program at Head Start Centers, Daycares and Outreaches

Chief Public Health Office

Office of Vital Statistics

- Responsible for registering, maintaining, and storing vital records
- Issuing certified copies of birth, death, and marriage certificates and marriage licenses.
- Issuing burial permits
- Tabulating, analyzing, and publishing statistical reports
- Mandates: Title 10 GCA, Chap 3, Article 2 and P.L. 28-150.

Chief Public Health Office

Marijuana Program

- Responsible for registering, licensing and regulating medicinal marijuana businesses: cultivators, manufacturers, dispensaries and testing laboratories
- Issuing registry identification cards
- Authenticating written certifications
- Registration of patients, primary caregivers and business officials

Bureau of Communicable Disease Control

Foreign Quarantine and Enteric Program

- Responsible for the surveillance and control of quarantinable diseases at the ports of entry.
- Collaborates with federal and local agencies to detect, reduce, and eliminate the sources from which infection spreads and to improve sanitation in and around the ports and airports to prevent the propagation and dissemination of disease vectors.

Bureau of Communicable Disease Control

Laboratory Services

- Provides diagnostic laboratory testing to include chemistry, hematology, urinalysis, TB, syphilis, Chlamydia, HIV, and Hepatitis screening.
- Refers specimens to a reference laboratory for further testing to include packing and shipping when necessary.

Bureau of Communicable Disease Control

Pharmacy Services

- Provide pharmaceutical services in support of Public Health programs in the prevention, treatment, cure and mitigation of ailments and diseases in compliance with pharmaceutical laws and regulations.
- Ensure that drugs and pharmaceutical supplies procured are of good quality and conform with the Food and Drug Administration requirements.
- Dispense drugs by prescription only and maintain adequate inventory of essential drugs and clinical supplies.

Bureau of Communicable Disease Control

X-ray Services

- Provides x-ray services for TB Program
- X-rays are read by a private provider.

Bureau of Communicable Disease Control

Tuberculosis (TB)/Hansen's Disease Control Program

- Responsible for the diagnosis, prevention, control, treatment and surveillance of TB through the provision of readily available screening, case/contact investigation, surveillance, treatment, enforcement and educational services.
- Provides TB clearances for school and work.

Bureau of Communicable Disease Control

BCDC also has the following programs:

- Epidemiology and Laboratory Capacity (ELC) Program
- HIV/AIDS Program
- Immunization Program
- Public Health Emergency Preparedness (PHEP) Program

Bureau of Community Health Services

Non-Communicable Disease (NCD) Control Program

- Educates the community on the importance of preventing NCDs such as heart disease, stroke, cancer, diabetes, and asthma by living healthy lifestyles.
- Addresses smoking, nutrition, alcohol, physical activity and obesity.
- Through active collaboration with community partners via the NCD Consortium, promotes the prevention of NCDs.

Bureau of Community Health Services

Office of Minority Health (OMH)

- Promotes the reduction and elimination of racial and ethnic health and wellness disparities in minority communities, including the underserved and under-represented populations on Guam.
- Supports and advocates for improved services to marginalized communities such as immigrants, veterans, the homeless, the LGBT communities, people at risk for sexual violence and cancer survivors.
- Conduct Culturally and Linguistically Appropriate Services (CLAS) Training,
- Oversees the Sexual Violence Prevention and Education Program

Bureau of Community Health Services

Medical Social Services (MSS)

- Provides social work services and assistance to patients and/or families in resolving their social, emotional, and financial problems related to health care, illness, congenital conditions and/or rehabilitation in order to promote optimal social functioning.
- Helps clients effectively utilize health and other support services available in the department as well as in the community.

Bureau of Community Health Services

BCHS also has the following programs:

- Behavioral Risk Factors Surveillance System (BRFSS)
- Breast and Cervical Cancer Early Detection Program (BCCEDP)
- Comprehensive Cancer Control
- Coordinated Chronic Disease Prevention and Health Promotion Program
- Diabetes Prevention and Control Program
- Racial and Ethnic Approach to Community Health (REACH) Program
- Tobacco Prevention and Control Program

Bureau of Family Health and Nursing Services

Clinical Nursing Services

- Women's Health Clinic (prenatal and postpartum care)
- Child Health Clinic (Well-Baby Checks, annual physicals, CSHCN screenings, hearing tests, immunizations)
- Walk-in Immunization Clinic
- Family Planning Clinic
- TB Clinic
- STD Clinic

Bureau of Family Health and Nursing Services

Medical Records Section

- Responsible for the storage and security of patient medical records.
- Responsible for the registration of patients seen at the Central Medical Clinic.

Bureau of Family Health and Nursing Services

Project Karinu

- Early Childhood Systems of Care initiative using a Public Health approach for children birth to five years of age.
- Provides screening assessment, mental health promotion and consultation, family education, and individualized services and supports.
- For young children with social, emotional, behavioral, and developmental health challenges, i.e. difficulty in learning and getting along with others.

Bureau of Family Health and Nursing Services

Also have the following programs:

- Project Bisita - Early Home Visiting Program
- Maternal and Child Health (MCH) Program
- Project LAUNCH

Bureau of Nutrition Services

- Women, Infant and Children (WIC) Program
- Preventive Health and Health Services Block Grant

Bureau of Primary Care Services (BPCS)

Community Health Centers

- Provides primary care services to underserved, indigent and uninsured clients living in Guam
  - Adult Care (Chronic diseases)
  - Women's Health (Prenatal and postpartum care, family planning services, cancer screenings)
  - Adolescent Health (physicals)
  - Child Health (Well-baby checkups, immunizations)
  - Early Periodic Screening and Diagnostic Testing (EPSDT)
  - Vision Screening

Table 1. Funding Source for CPHO and BCDC

PROGRAM	GF	HFF	FED
CPHO			
Administration	X	X	
Dental Program		X	
Office of Vital Statistics		X	
Medical Marijuana Program	X		
BCDC			
Foreign Quarantine and Enteric Program	X		
Laboratory Services	X		X
Pharmacy Services	X		
X-ray Services	X		
TB/Hansen's Disease Control Program	X		X
ELC Program			X
HIV/AIDS Program			X
Immunization Program			X
PHEP Program			X

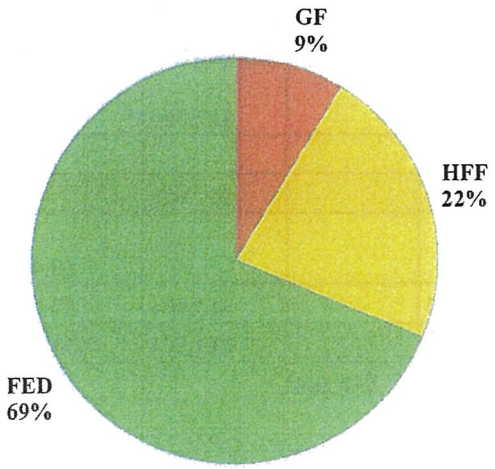
Table 2. Funding Source for BCHS

PROGRAM	GF	HFF	FED
BCHS			
Administration		X	
NCD Control Program	X		X
OMH	X		
BRFSS			X
BCCEDP			X
Comprehensive Cancer Control			X
Coordinated Chronic Disease Prevention and Health Promotion Program			X
Diabetes Prevention and Control Program			X
MSS		X	X
REACH Program			X
Tobacco Prevention and Control Program			X

Table 3. Funding Source for BFHNS, BNS, AND BPCS

PROGRAM	GF	HFF	FED
BFHNS			
Clinical Nursing Services		X	X
Medical Records Section		X	X
Project Karinu - Early Childhood Systems of Care	X		
Project Bisita - Early Home Visiting Program			X
MCH Program			X
Project LAUNCH			X
BNS			
Administration			X
WIC Program			X
Preventive Health and Health Services Block Grant			X
BPCS			
NRCHC and SRCHC	X	X	X

Pie Chart 1. DPH Salary Funding Sources



GF = $1,672,504

HFF = $4,326,741

FED = $13,241,256

Table 4. GF Funding for CPHO and BCDC

Program	General Fund					Total
	Salaries	Rent	Contract	Sup/Meds	Utilities	
CPHO Admin	$225,931		$237,690			$463,621
Dental Program			$2,000	$89,545		$91,545
OVS			$21,650			$21,650
CPHO	**$225,931**		**$261,340**	**$89,545**		**$576,816**
Foreign Quarantine	$68,791					$68,791
Laboratory Services	$180,322		$63,500	$95,875		$339,697
Pharmacy Services	$261,564		$25,100	$425,073		$711,737
X-ray Services	$61,256		$49,180			$110,436
TB/Hansen's Disease	$141,125		$1,400			$143,925
BCDC	**$713,058**		**$139,180**	**$520,948**		**$1,373,186**

Table 5. GF Funding for BCHS, BFHNS, BNS, and BPCS

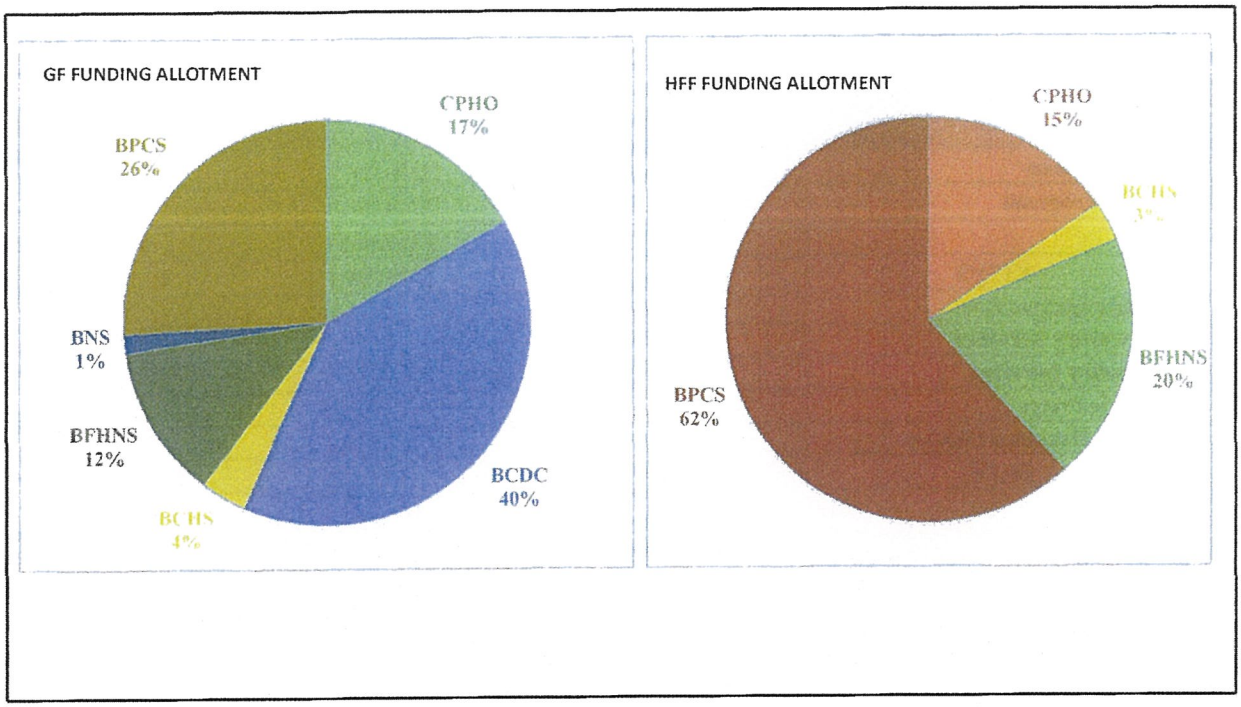
Program	General Fund					Total
	Salaries	Rent	Contract	Sup/Meds	Utilities	
NCD Control Program			$17,000			$17,000
OMH	$109,758					$109,758
BCHS	$109,758		$17,000			$126,758
Clinical Nursing Services				$8,424		$8,424
Project Karinu	$395,750		$13,904	$3,000		$412,654
BFHNS	**$395,750**		**$13,904**	**$11,424**		**$421,078**
BNS		**$50,400**				**$50,400**
BPCS	**$228,097**		**$285,570**	**$187,908**	**$187,685**	**$889,260**
TOTAL	**$1,672,504**	**$50,400**	**$716,994**	**$806,825**	**$187,685**	**$3,437,498**

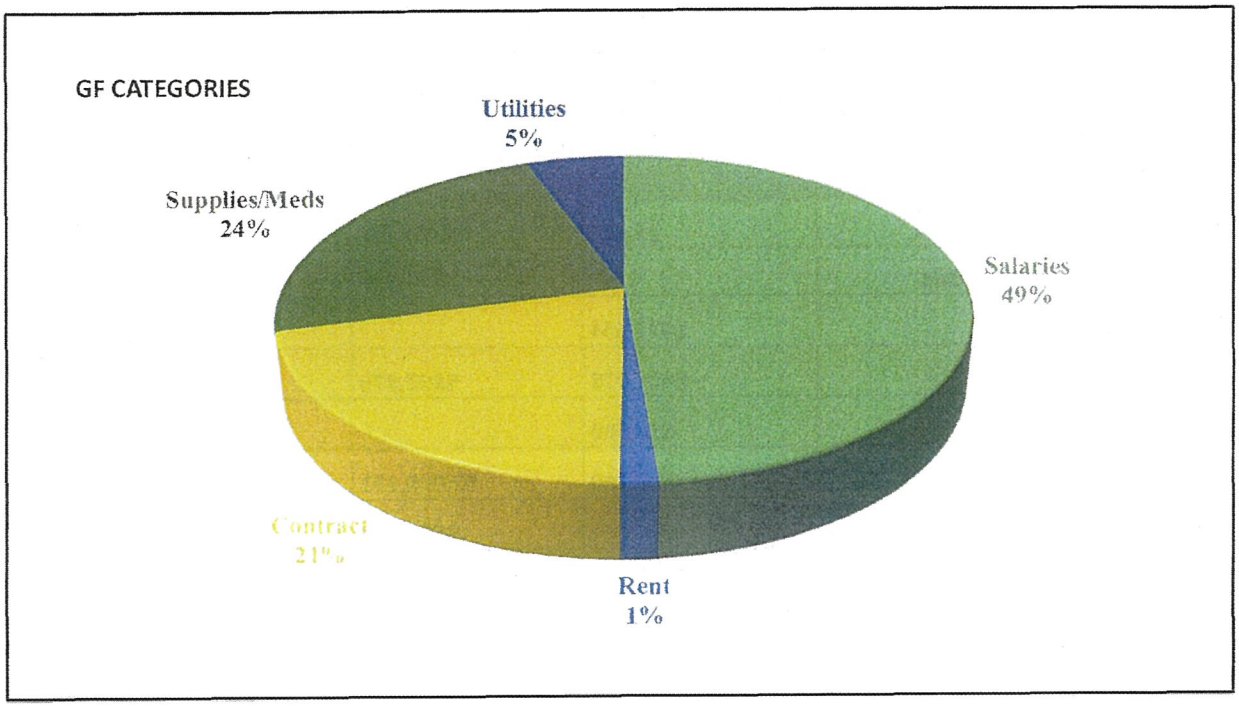
Table 6. GF and HFF Funding Requested for CPHO, BCDC, and BCHS

Program	Amount Requested		Total Requested
	GF	HFF	
CPHO Admin	$463,621	$259,847	$723,468
Dental Program	$91,545	$211,250	$302,795
OVS	$21,650	$200,604	$222,254
CPHO	**$576,816**	**$671,701**	**$1,248,517**
Foreign Quarantine	$68,791		$68,791
Laboratory Services	$267,985		$267,985
Pharmacy Services	$783,449		$783,449
X-ray Services	$110,436		$110,436
TB and Hansen's Disease	$142,525		$142,525
BCDC	**$1,373,186**		**$1,373,186**
BCHS Admin		$102,952	$102,952
NCD Control Program	$17,000		$17,000
OMH	$109,758		$109,758
Medical Social Services		$30,389	$30,389
BCHS	**$126,758**	**$133,341**	**$260,099**

Table 7. GF and HFF Funding Requested for BFHNS, BNS, and BPCS

Program	Amount Requested		Total Requested
	GF	HFF	
Clinical Nursing Services	$8,424	$776,747	$785,171
Medical Records Section		$75,329	$75,329
Project Karinu	$412,654		$412,654
BFHNS	**$421,078**	**$852,076**	**$1,273,154**
BNS	**$50,400**		**$50,400**
CHCs	$889,260	$2,090,131	
Med/Vac Pos		$579,492	
BPCS	**$889,260**	**$2,669,623**	**$3,558,883**
DPH GRAND TOTAL	**$3,437,498**	**$4,326,741**	**$7,764,239**


GF FUNDING ALLOTMENT
CPHO 17%
BPCS 26%
BNS 1%
BFHNS 12%
BCDC 40%
BC HS 4%
HFF FUNDING ALLOTMENT
CPHO 15%
BC HS 3%
BFHNS 20%
BPCS 62%


GF CATEGORIES
Utilities 5%
Supplies/Meds 24%
Salaries 49%
Contract 21%
Rent 1%

Current Employees:

General Fund = 23

Healthy Futures Fund = 45

Funded Vacancies:

General Fund = 4

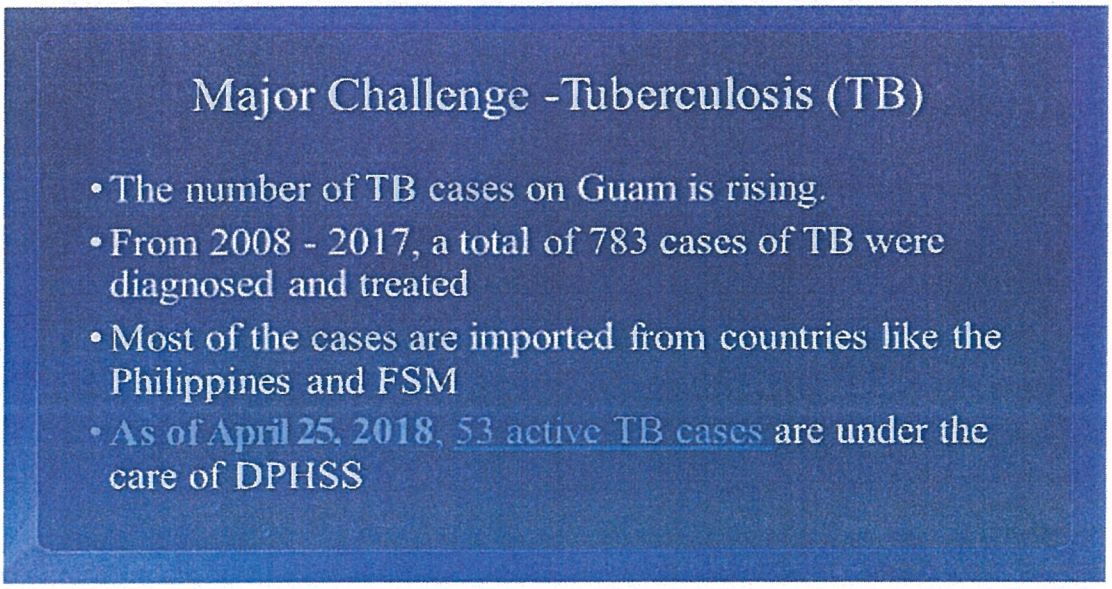
Healthy Futures Fund = 3

Table 8. Vacant Positions funded by GF and HFF

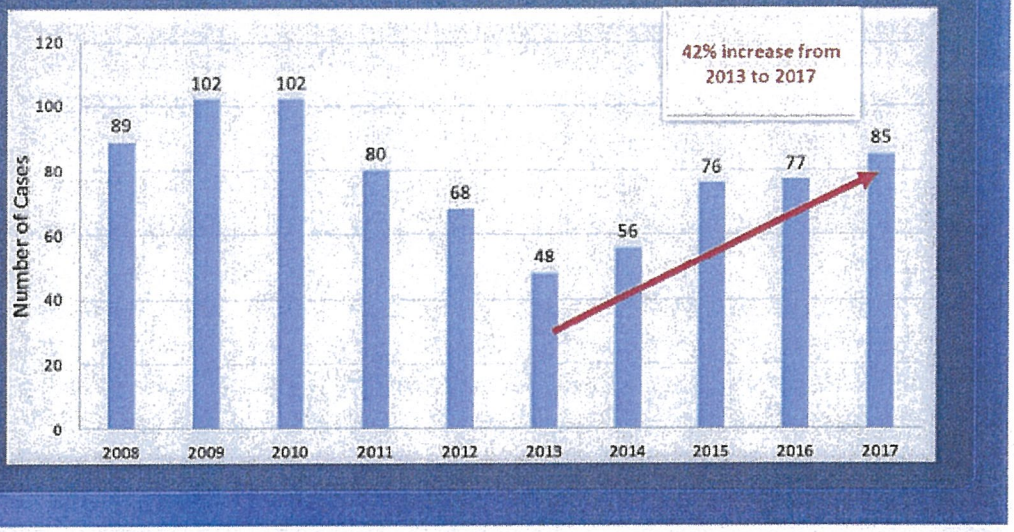
Program	GENERAL FUND		HFF	
	Existing Employees	Vacant Funded Positions	Existing Employees	Vacant Funded Positions
CPHO Admin	3		2	
Dental Program			3	
OVS			3	
Foreign Quarantine	1			
Laboratory Services	4			
Pharmacy Services	3			
X-ray Services	1			
TB/Hansen's Disease Program	1	2		
BCHS Admin	1			
OMH	2			
Medical Social Services	1			
Clinical Nursing Services			10	2
Medical Records Section			2	
Project Karinu	5	1		
Community Health Centers	1	1	25	1
DPH TOTAL	23	4	45	3

Vacant Positions – TB Program

- TB is a highly contagious disease. The transmission of TB in the community must be prevented.
- The TB Program has only eight staff to conduct TB contact investigations and perform Direct Observation Therapy.
- There is one full time physician and two nurses to see patients in the clinic.
- There are two funded vacant positions under the GF.



Ten Years of TB in Guam



Tuberculosis by Age Breakdown 2015-2017

YEAR	2015	2016	2017
0 – 14	16	12	9
15 – 24	10	5	8
25 – 44	15	17	21
45 – 64	21	29	33
>65	14	13	13
TOTAL	**76**	**77**	**84**

*As of 6/22/2017

TB Patients are becoming Drug Resistant

- **Multi-drug-resistant tuberculosis (MDR-TB)** is a form of tuberculosis (TB) infection caused by bacteria that are resistant to treatment with at least two of the most powerful first-line anti-TB medications (drugs), isoniazid and rifampin.
- **Extreme drug-resistant TB (XDR TB)** is a rare type of multidrug-resistant tuberculosis (MDR-TB) that is resistant to isoniazid and rifampin, plus any fluoroquinolone and at least one of three injectable second-line drugs (i.e., amikacin, kanamycin, or capreomycin).

TB Patients are developing more Drug Resistant

- From 2014 to present, **10** patients were classified as Multi-Drug Resistant (MDR) TB on Guam.
  - Of the 8 cases, **TWO are classified as pre-XDR TB**

Rising cost of Treating TB

Type of TB	Length of Treatment	Cost
Non-MDR	9 months	$1,200
MDR	20-26 months	$138,700
XDR	32 months	$430,000

Vacant Funded Position	Grade/Step	Salary/Fringe
(1) Community Health Nurse I (CHN I)	**NL-01**	**$58,920**

Justification: The CHN I position is critical to the clinical case management of infectious TB cases, their contacts, and other communicable diseases. The DPHSS is overwhelmed with the surge of new TB cases, large contact investigations, and managing the complexities of MDR TB. From 2013 to 2017, there was a 43% increase in the number of reported TB cases in Guam. The exodus of nurses due to retirement further affects the ability to provide timely quality of care and case management for TB and other communicable diseases. It is crucial that aggressive prevention and control efforts are maintained and supported to reduce the incidence of TB in Guam, and prevent additional cases of Multi-Drug Resistant (MDR) TB.

Vacant Funded Position	Grade/Step	Salary/Fringe
(2) Licensed Practical Nurse I (LPN I)	**NH-01**	**$43,666**

Justification: The LPN I position is critical to the clinical case management of infectious TB cases, their contacts, and other communicable diseases by assisting the physician and nurse in the examination, screening, treatment and clinical care of patients; ensuring patient compliance to medical treatment; and other needed clinical support. It is crucial that aggressive prevention and control efforts are maintained and supported to reduce the incidence of TB in Guam, and prevent additional cases of MDR TB. The LPN position is crucial to the prevention and control of TB in Guam.

Vacant Positions – Clinical Nursing Services

- The BFHNS Nursing Staff conduct several clinics at Central Public Health:
  - **Women's Health Clinic** (prenatal and postpartum care)
  - **Child Health Clinic** (well-baby checks, annual physicals, Children with Special Health Care Needs screenings, hearing tests, and immunizations)
  - **Walk-in Immunization Clinic**
  - **Family Planning Clinic**
  - **TB Control Clinic**
  - **STD Clinic**
  - **Pregnancy Testing**

Nursing Clinical Services

- Within the last five months, two Community Health Nurse (CHN) IIs havretired.
- The number of CHNs at Central Public Health have steadily been declining. In 2015, there were 15 CHNs, in 2017 there were 7, and currently there are 5 (3 of whom work in the medical clinic and 2 in Project Bisita).
- The shortage of registered nurses have led to the discontinuation of district nursing in which the nurses go to the homes of patients who are unable to come to the clinic and conduct health assessments.

Nursing Clinical Services

Services in the medical clinic have either been reduced or eliminated:

- Walk-in Immunization Clinics are now conducted once a week with a maximum of 24 patients. Previously it was three times a week. This will further reduce the number of children who will be able to get immunized.
- This will create a big problem for parents when they try to enroll their children for school in the new school year. In the past, the Department would conduct the Walk-in Immunization Clinic, Monday to Friday for one month prior to the school opening. This will not be possible this year unless more nurses are hired by July.

Nursing Clinical Services

- The probability of outbreaks in the community increases because there are more children who are not protected against preventable childhood diseases.
- There is currently a measles outbreak in the Philippines (598 cases since January 2018) and a mumps outbreak in Hawaii (970 cases since March 2017).

Nursing Clinical Services

- The Medical Clinic at Central Public Health must reduce the number of pregnant women who can be seen for prenatal care services because of the lack of nurses.
- A few months ago, the medical clinic had two nurse practitioners (NP) seeing pregnant women for prenatal care. One NP worked twice a week and one NP worked four times a week. Each NP saw 12 patients per day. Because of the shortage of nurses, the services of one NP was discontinued.
- The number of patients receiving prenatal care went from 72 patients down to 48 patients.

Nursing Clinical Services

- The lack of prenatal care may lead to preterm labor and delivery, labor complications, low birth weight babies, and infant mortality.
- There were 41 infant mortality deaths on Guam in 2017, a majority due to lack of proper prenatal care.
- There are currently 50-60 pregnant women being seen at Central Public Health. Most are from low income households who have no medical insurance and who cannot afford to pay for medical care.
- Pregnant women who cannot be seen at Central Public Health may choose to forgo prenatal care.
- Services at Central Public Health are free.

Nursing Clinical Services

- Pregnancy testing and early prenatal care classes are being reduced as well.
- Women who suspect that they may be pregnant and cannot be seen at Central Public Health and do not have medical insurance will have to buy home pregnancy test kits which cost $20-30 to confirm their pregnancies.
- If they do not know they are pregnant, they will not seek timely prenatal care.

Nursing Clinical Services

- Prior to April 30, 2018, the Medical Clinic at Central Public Health was conducting two TB Clinics: the CDMD Clinic was staffed by a physician and a registered nurse and the CDNC Clinic was staffed by a registered nurse.
- The CDMD Clinic and the CDNC Clinic each treated 52 patients.
- As of April 30, 2018, only the CDMD Clinic will be conducted because of the lack of nurses.
- If medical services continue to be reduced, it may jeopardize future federal funding because grant mandates will not be met.
- There are two funded vacant positions under HFF.

Nursing Clinical Services

- If medical services continue to be reduced, it may jeopardize future federal funding because grant mandates will not be met.
- There are two funded vacant CHN II positions under HFF.

Vacant Funded Position	Grade/Step	Salary/Fringe
2 - Community Health Nurse II (CHN II)	NM-01	$57,287

Vacant Position – Project Karinu

There is one vacant funded position under GF in Project Karinu.

Vacant Funded Position	Grade/Step	Salary/Fringe
Social Services Supervisor I	**N-01**	**$65,580**
Justification: The supervisor position is necessary to provide supervision to the other social workers in the program as well as those in Medical Social Services. The social workers cannot practice without proper supervision. The other duties of the supervisor include (1) providing psycho/social services to children and their families, (2) providing direct guidance for the services planned and implemented that meet the needs of young children and their families who are involved with multiple child service agencies, and (3) reviewing policies and procedures for a client record filing system that account for all referrals to Karinu which includes referral forms, assessment tools, progress notes, individual service plans and the proper storage of these records using HIPAA guidelines.		

Vacant Position – BPCS

There are two vacant funded position in BPCS, one GF and one HFF.

Vacant Funded Position	Grade/Step	Salary/Fringe
Physician Specialist (Board Certified)	**BC-09**	**$180,800 (HFF)**
Justification: Very critical position necessary to provide primary care services to the community to prevent patients from utilizing the hospital emergency room. The physicians also generate revenues for the Community Health Centers. In addition, many patients are having difficulty in finding a Provider that is willing to accept new MIP & Medicaid patients.		

Vacant Position – BPCS

Vacant Funded Position	Grade/Step	Salary/Fringe
Dental Health Specialist I	**H-02**	**$41,858**
Justification: The Dental Program currently has only two Dental Health Specialist IIs to service the entire island. The Dental Program is mandated to provide basic dental care to children under 17 years old and emergency care to senior citizens over 54 years old. Because of the shortage of staff, appointments are no longer scheduled to perform exams and cleanings and only see patients for emergency walk-ins.		

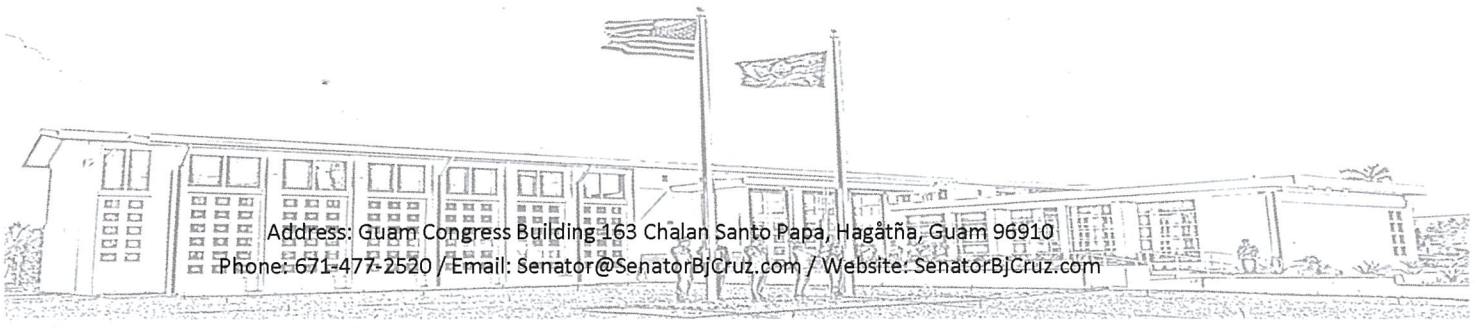
Conclusion

The Department is requesting that all the vacant positions remain funded so that they can be recruited in order to alleviate the workload placed on current staff and to help patients get the services they seek and in a more timely basis.

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
DPHSS - Division of Senior Citizens

Thursday, June 14, 2018
4:00PM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

FY19 BUDGET HEARING – DIVISION OF SENIOR CITIZENS/DPHSS

What is/are the core mission(s) of each Division and how do they serve the taxpayers?

DIVISION OF SENIOR CITIZENS:

The mission of the Division of Senior Citizens (DSC) is to plan, coordinate, implement, and evaluate programs and services, and to identify and leverage all possible resources towards promoting, maintaining and protecting the total well-being of older persons (senior citizens age 60 years and older), while safeguarding their dignity, integrity, independence, values and cultures.

The DSC serves the taxpayers by: ensuring the provision of Information, Referral & Assistance (IR&A) activities that assist our clients navigate through the maze of services and benefits available in our community, providing protection and advocacy through investigations and prevention efforts to address adult abuse to include the operations of a 24-7 shelter and Crisis Intervention Hotline services, and ensuring the provision of nine (9) Home and Community Based Services that promotes aging in place.

What specific metric or metrics do does each Division use to determine that the core mission is being achieved?

The metrics used by the DSC range from contractually required annual program client satisfaction surveys, contractually required audits, desk top contractual monitoring, response to complaints/concerns by clients, providers and/or families, pre-determined workload outputs to reach target population, and software based monitoring and reporting (Invoice Tracking, Monthly Program Reports Submission Checklist, Case Assignment and Tracking, State Health Insurance Assistance Program Tracking And Reporting System, Senior Medicare Patrol Project Information and Reporting System, National Adult Maltreatment Reporting System and the National Aging Program Information System) to ensure compliance with applicable rules, regulations and laws.

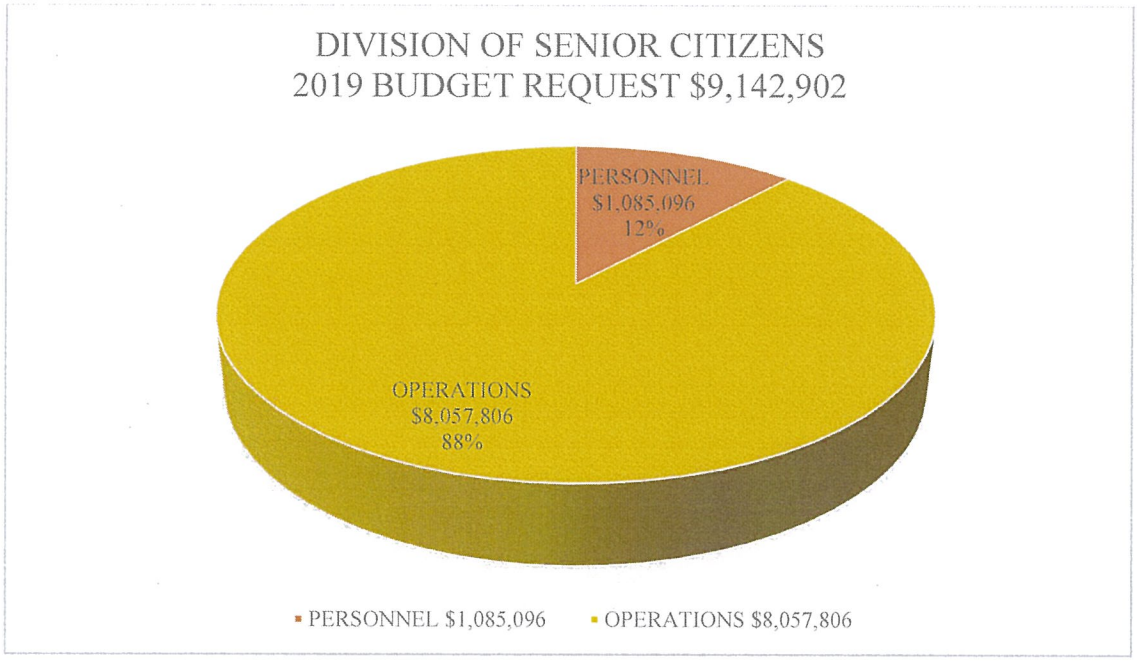
A brief overview of each Division's funding level for FY 2019, and how these funds are allocated and expended to meet each Division's core mission.

The Division of Senior Citizens is comprised of the State Office on Aging (SOA), the State Agency on Aging (SAA) which includes three Bureaus, the (1) Bureau of Administrative Support (BAS), (2) Bureau of Community Support (BCS), and the (3) Bureau of Program Administration and Development (BPAD). In addition, there is a fourth Bureau, the (4) Bureau of Adult Protective Services (BAPS) which became part of this Division's work activity in response to the identified need to investigate cases of abuse against our elderly (age 60 and older) and adults with a disability (age 18-59).

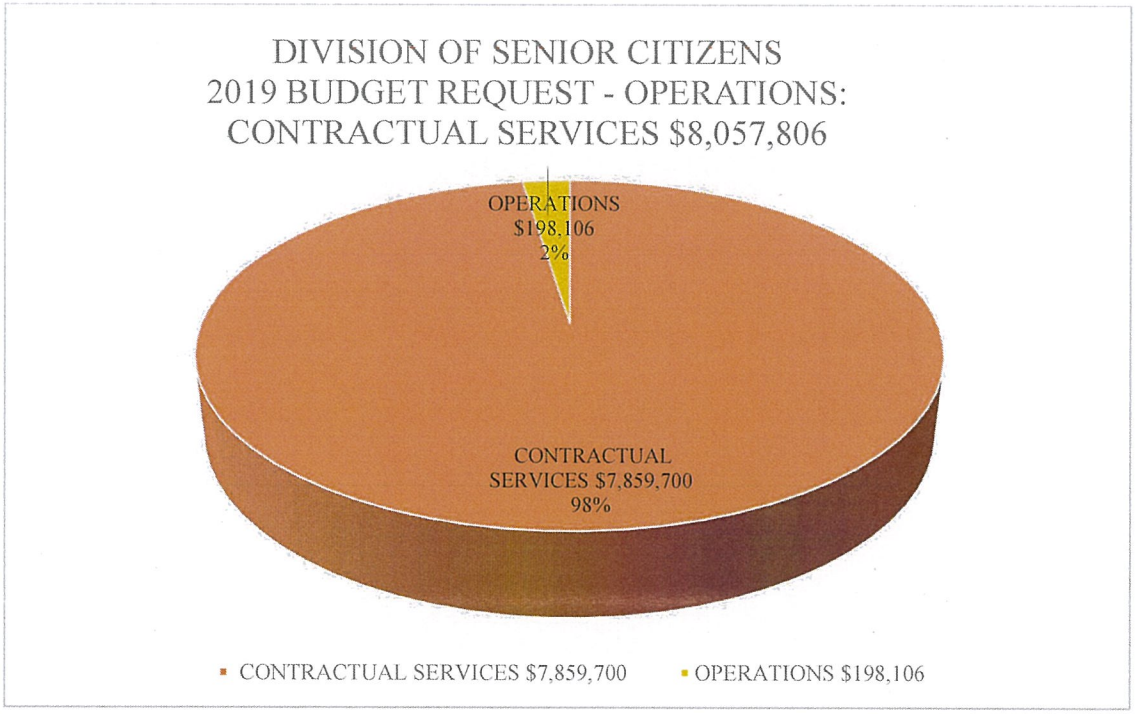
Of the $55,408,408 amount requested for FY2019 for the Department, **$9,142,902** or 16% is earmarked for the Division of Senior Citizens.

Of the $9,142,902:

- $1,085,096 or 12% is earmarked for Personnel
- $8,057,806 or 88% is earmarked for Operations.



- Of the $8,057,806 for Operations, $7,859,700 is for Contractual Services which is 86% of this categorical funding.



Further, 98% of the $7,859,700 or $7,678,937 is earmarked for Home and Community Based Services such as Adult Day Care, Case Management, In-Home Services, Legal Assistance Services, Senior Center Operations, Transportation Services, Elderly Nutrition Program Congregate Component, Elderly Nutrition Program Home-Delivered Component, the National Family Caregiver Support Program and Guma Serenidad, the emergency shelter for adult victims of abuse, elderly (age 60 and older) and adults with a disability (age 18-59).

PERSONNEL:

For FY2019, the General Fund (GF) is funding 18 positions in whole or part for the DSC.

Total amount requested for and total number of existing employees funded by General or Special Revenue funds for each Program.

Of the 18 funded positions, **ten (10) are filled** with a value of **$613,421.00**.

General Fund: State Office on Aging

1.	Pos. No. 6600	Senior Citizens Administrator	$30,599.00 (Local/Federal)
2.	Pos. No. 6604	Administrative Assistant	$14,963.00 (Local/Federal)
			Filled: $45,562.00

General Fund: Bureau of Adult Protective Services

3.	Pos. No. 6364	Social Service Supervisor I	$84,526.00
4.	Pos. No. 6915	Social Worker III	$77,870.00
5.	Pos. No. 6612	Social Worker III	$44,443.00 (Local/Federal)
			Filled: $206,839.00

General Fund: Bureau of Community Support

6.	Pos. No. 6282	Program Coordinator IV	$72,685.00
7.	Pos. No. 6609	Program Coordinator III	$61,025.00
			Filled: $133,710.00

General Fund: Bureau of Program Administration and Development

8.	Pos. No. 6613	Program Coordinator IV	$84,898.00
9.	Pos. No. 6617	Program Coordinator III	$65,655.00
10.	Pos. No. 6917	Program Coordinator III	$76,757.00
			Filled: $227,310.00

Total amount requested for and the total number of funded vacant positions requested in each program and why such positions are necessary to achieve the mission of the DSC.

Of the 18 funded positions, **eight (8) are vacant funded** with a value of **$471,675.00**.

General Fund: State Office on Aging

1.	Pos. No. 6601	Management Analyst IV	$20,245.00 (Local/Federal)
			Vacant Funded: $20,245.00

General Fund: State Agency on Aging

2.	Pos. No. 6914	Administrative Officer	$52,913.00

Vacant Funded: $52,913.00

General Fund: Bureau of Adult Protective Services

3.	Pos. No. 6916	Social Worker III	$65,891.00

Vacant Funded: $65,891.00

General Fund: Bureau of Community Support

4.	Pos. No. 6472	Program Coordinator III	$70,891.00
5.	Pos. No. 6483	Customer Service Representative	$44,179.00

Vacant Funded: $115,070.00

General Fund: Bureau of Program Administration & Development

6.	Pos. No. 6912	Program Coordinator IV	$75,774.00
7.	Pos. No. 6505	Program Coordinator III	$70,891.00
8.	Pos. No. 6201	Program Coordinator III	$70,891.00

Vacant Funded: $217,556.00

FY19 BUDGET HEARING - BUREAU OF ADULT PROTECTIVE SERVICES

BUREAU OF ADULT PROTECTIVE SERVICES (BAPS): PROTECTION & ADVOCACY

To provide protective services to the elderly and adults with a disability in a manner least restrictive with respect to their dignity and in consideration of the values and practices of their culture.

The Bureau of Adult Protective Services (BAPS) serving the taxpayers:

The enactment of P.L. 31-278 on December 28, 2012, updated Guam's Adult Protective Services mandates, P.L. 19-54 and P.L. 21-33 and created within the Division of Senior Citizens the Bureau of Adult Protective Services (BAPS). The BAPS mandated responsibilities are to:

- Receive and investigate at a 100% performance level reports of suspected abuse or neglect against an elderly (60 years and older) or adult with a disability (18 years and older), which includes but is not limited to reports of abuse in facilities operated by the department and other public or private agencies and in private residences.

- Provide crisis intervention in situations where the victim is in immediate or imminent danger and coordinate for the provision of protective sheltering and/or protective orders to be secured to prevent further abuse of the adult victim.

- Complete investigations within mandated timelines and prepare declarations to the Office of the Attorney General (OAG) on substantiated cases of elderly or adult with a disability abuse that merit the review and consideration of the OAG.

- Provide a 24-7 protective shelter for abused elders 60 years and older and adults with a disability, 18 – 59 years of age who are in imminent danger of further abuse and require temporary protective sheltering; provide a 24 hour 7 days a week Crisis Intervention Hotline.

- Administer and monitor contractual compliance of the contracted service provider for the provision of protective care and services which includes the management of a 24 Hours – 7 days a week protective shelter, namely Guma Serenidad, equipped with a 24 Hour Crisis Intervention Hotline (CIH).

- Maintain a Central Registry system to record cases and provide education, outreach, and advocacy to professionals and to the community for the prevention of abuse, neglect and exploitation against the elderly and adults with a disability.

- Provide Ombudsman Services for elders at the Skilled Nursing Facility of Guam Memorial Hospital Authority, St. Dominic's Senior Care Home, Adult Day Care Centers for Senior Citizens, and Guma Asucena by meeting with the elderly residents and/or their family members to address, advocate and resolve concerns for the protection of the residents' health, safety and welfare while ensuring patient rights are safeguarded.

What specific metric or metrics do does each Division use to determine that the core mission is being achieved?

- Referrals received by BAPS are recorded and maintained using an Excel Workbook to ensure referrals are responded within the timelines prescribed by Public Law 31-278, within 24- hours if BAPS has reason to believe the adult's health and safety is in imminent danger from further abuse, and within 7 days for all other reports; timely response to APS referrals.

- Admissions into Guma Serenidad is provided to victims who are in immediate or imminent danger from further abuse or neglect; through the provision of emergency protective shelter services BAPS safeguards the dignity and integrity of victims.

- APS presentations are conducted to raise awareness about abuse against the elderly and adults with disabilities, which includes and is not limited to mandated reporting, types of abuse, signs and symptoms of abuse, where, when and how to make an APS report, and the services provided by BAPS; protecting the total well-being of senior citizens.

- Ombudsman presentations are conducted for the residents, employees, and families to raise their awareness on how to address and resolve institutional based issues. During each presentation, attendance is taken and reviewed for validation that the presentation did occur. Further, the completion of the attendance sheet after each presentation validates the residents/clients access to resources and information to ensure their rights are safeguarded and promote their total well-being.

- Outreach activities provides the opportunity for BAPS to educate, inform and network with the community at large on the issue of adult abuse and what they can do to stop such abuse from occurring. At each outreach event, a visitor log is maintained and reviewed after the event to validate BAPS' participation at the event which lends itself to promoting the total well-being of older persons on Guam.

All Program names within each respective Division:

Bureau of Adult Protective Services (BAPS)

- Guma Serenidad (Emergency Shelter with a 24 Hour Crisis Intervention Hotline)

Total Amount Requested for Each Program:

Bureau of Adult Protective Services (BAPS)

For FY 2019, the DSC' Budget Request amount for the BAPS is $805,987. The amount requested is as follows:

CATEGORY		AMOUNT	PERCENT (Approximate)
Personnel		$272,730	34%
Contractual		$527,477	65%
Guma Serenidad	$502,745.40		
Leased Vehicle	$15,432		
Miscellaneous Subscription/Membership Fee	$800		
Postage Services	$100		
APS Client Database	$6,652		
*Sub-Total	$525,729		
Supplies/Materials		$2,020	.25%
Drug Testing		$160	.02%
Utilities		$3,600	.45%
	TOTAL	**$805,987**	

Total amount requested for and total number of existing employees funded by General or Special Revenue funds for each Program.

General Fund: Bureau of Adult Protective Services
Filled: $206,839.00 - (3 Positions)

1. Pos. No. 6364 Social Service Supervisor I $84,526.00
2. Pos. No. 6915 Social Worker III $77,870.00
3. Pos. No. 6612 Social Worker III $44,443.00 (Local/Federal)

Total amount requested for and total number of funded vacant positions requested in each program and why such positions are necessary to achieve each Divisions mission.

General Fund: Bureau of Adult Protective Services
Vacant Funded: $65,891.00 - (1 Position)

1. Pos. No. 6916 Social Worker III $65,891.00

Basis for Recruitment:

One of the cornerstones of our community is to ensure the safety and well-being of our elders and adults with disabilities who are at risk of being mistreated, abused, neglected, and who are unable to protect themselves from harm and have no one to protect them. Our seniors and adults with disabilities need this protection so that they can remain in their communities and live a dignified life. Therefore, the recruitment of the vacant Social Worker III position for the BAPS is critically needed to ensure the delivery of services for the protection and advocacy of our seniors and adults with a disability is not compromised and for the BAPS to reasonably carry out its mandated duties and responsibilities. The following are what makes it necessary for the recruitment of a Social Worker III for the BAPS:

1. Ensure and assist in the provision of protective services that includes Intake, Investigation, Aftercare, Emergency Protective Shelter Services for victims of abuse who are in imminent danger, and a 24-7 Crisis Intervention Hotline.

2. Represent and safeguard the interest and integrity of seniors and adults who are with disabilities who are victims of abuse.

3. Conduct investigations at a 100% performance level of appropriate referrals received in accordance with P.L. 31-278.

4. Assist and/or coordinate and collaborate with government agencies, community organizations and families for the provision of care of seniors and adults with disabilities when addressing protective services issues.

5. Increase BAPS' capacity to provide education and outreach.

6. Ensure worker safety when conducting fieldwork.

7. Increase personnel resource to assist in managing potential worker burnout.

8. Allow for scheduled planned leave for the practitioners of this Bureau.

9. Allow practitioners dedicated writing time while managing the need to respond to referrals.

FY19 BUDGET HEARING - BUREAU OF COMMUNITY SUPPORT (BCS)

What is/are the core missions of each division and how do they serve the taxpayer?

The Bureau of Community Support (BCS) serving the taxpayers:

BCS is tasked with the responsibility to provide Information, Referral & Assistance services and activities to seniors, their caregivers, and family members. These services and activities can take the form of informational presentations, community outreach or through one-to-one counseling to navigate through the social services continuum our island has available; and provides Medicare awareness and Title III and Adult Protective Services awareness presentations to contracted service providers and the general public. The Title III/APS Orientations are held every last Tuesday of each month and the Monthly Medicare Awareness presentations are held every last Thursday of each month. BCS also conducts monthly in-service sessions with community partners such as the Case Management Services Program under the Mayors' Council of Guam and the Skilled Nursing Facility with the Guam Memorial Hospital. These presentations and in-service sessions provide our partners and Medicare beneficiaries with current Medicare information as well as any changes that have occurred with Medicare.

Further, BCS administers the State Health Insurance Assistance Program (SHIP) and the Senior Medicare Patrol Project (SMP). SHIP assists Medicare beneficiaries navigate through this health insurance coverage program, to include Part D enrollment and disenrollment assistance when requested, and the SMP assists Medicare beneficiaries prevent, detect and report Medicare fraud, waste, abuse, and error, both funded through the Administration on Community Living. The bureau is working on Guam's No Wrong Door Initiative. The NWD Initiative is a collaborative partnership with the Department of Integrated Services for Individuals with Disabilities, Guam Behavioral Health and Wellness Center, Medicaid Office and this Bureau (DSC) with the objective to enhance, build capacity and streamline the process for the Guam community to access services from the aforementioned partners.

Sixteen active volunteers, who together with the program staff of two (2), help empower, educate and assist the island's Medicare beneficiaries, their families and caregivers through outreach, presentations and counseling so they can optimize access to care and benefits as well as protect themselves from fraudulent healthcare activities.

IR&A activities and services work to ensure senior citizens make informed choice; links and refers them to services and resources on and off-island, assists with applying for benefits, and to locate resources within our community; assists with their family and/or caregivers access services.

What specific metrics do each division use to determine the core mission is being achieved?

To distribute and disseminate program information to our target population, senior citizens, their family, caregivers and other practitioners assisting senior citizens access services.

The metrics used for the IR&A activities of BCS is through the following:

1. Presentations:
   a. 106 presentations conducted on aging services and programs
   b. 1,637 attendees

2. Outreach:
   a. 57 outreach activities at health fairs, conferences, and island-wide events which include the manning of a Division booth as well dissemination of various program brochures and booklets i.e. Medicare and You 2018 '
   b. 5,820 participants (contacts)

3. Office Contacts:
   a. 1,744 contacts (counseling services)

4. Media Efforts:
   a. 44 media efforts (print, radio, static and digital displays)

5. Volunteers:
   a. 14 (to maintain, to recruit, to train)

All Program names within each respective Division:

- Bureau of Community Support (BCS)
  - Information, Referral & Assistance (IR&A)
    - Senior Medicare Patrol Project (SMP)
    - State Health Insurance Assistance Program (SHIP)
    - No Wrong Door Initiative (NWD)

Total amount requested for and total number of existing employees funded by General or special revenue funded funds for each program.

General Fund: Bureau of Community Support
Filled: $133,710.00 - (2 Positions)

1.	Pos. No. 6282	Program Coordinator IV	$72,685.00
2.	Pos. No. 6609	Program Coordinator III	$61,025.00

Total amount requested for and total number of funded vacant positions requested in each program and why such positions are necessary to achieve each Divisions mission.

General Fund: Bureau of Community Support
Vacant Funded: $115,070.00 - (2 Positions)

1.	Pos. No. 6472	Program Coordinator III	$70,891.00
2.	Pos. No. 6483	Customer Service Representative	$44,179.00

Total amount requested for and total number of funded vacant positions requested in each program and why such positions are necessary to achieve each Divisions mission.

Basis for Recruitment:
The recruitment of a Program Coordinator III and a Customer Service Representative for the BCS will:

1. Increase awareness of what's available in the community and provide the most current information to seniors and families, and assist seniors in making informed decisions.

2. Assist seniors, family and caretakers navigate the federal health insurance program and resolve complex billing concerns.

3. Promote aging in place and help seniors remain self-sustaining.

4. Assist and/or be charged with maintaining the volunteer program which translates into thousands of hours of Medicare counseling.

5. Ensure the maintenance of grant directives, benchmarks, and reports which include submitting annual and semi-annual grant reports, Compact Impact, Senior Citizens Month, Freedom of Information Act (FOIA), Citizens Centric Report (CCR), Division Budget, and the semi-annual and annual Federal Financial Reports, and weekly Bureau Briefs.

6. Maintain partnership with key stakeholders within the community.

7. Increase DSC program services awareness to islands aging population, work with increasing reaching out to seniors in a language other than English, and increase awareness to hard-to-reach populations.

8. To make available division orientation of program services before government, non-profit organizations and community entities.

FY19 BUDGET HEARING
BUREAU OF PROGRAM ADMINISTRATION AND DEVELOPMENT
TITLE III HOME AND COMMUNITY-BASED PROGRAMS

The Bureau of Program Administration and Development serving the taxpayers:

Through funding from the Administration of Community Living, U.S. Department of Health and Human Services, as authorized through the Older Americans Act of 1965, as amended, the Guam SOA provides the following services, either directly or through contract:

1. Title III-B: Supportive Services which includes: Adult Day Care, Case Management, In-Home Services, Legal Assistance Services, Senior Center Operations, and Transportation Services, as follows:

    a. Three (3) Adult Day Centers - to approximately 119 frail seniors from 7:00 am to 6:00 p.m. (North- Dementia Care to serve approximately 52 clients; ADC South to serve approximately 25 clients; ADC Central to serve approximately 42 clients)
    b. Case Management services to approximately 2,000 senior citizens
    c. In-Home Services provides Personal Care, Homemaker and Chore services to approximately 400 frail senior citizens who are homebound and are at risk of pre-institutionalization
    d. Legal Assistance Services to approximately 300 senior citizens
    e. 12 Senior Citizens Center sites for approximately 1,200 senior citizens
    f. Assisted Transportation to approximately 372 clients and Regular Transportation to approximately 377 clients.

2. Title III-C: Elderly Nutrition Program
    a. C 1 - Congregate Meals for 15 sites with a projected 194,220 meals served at the designated sites
    b. C2 - Home-Delivered Meals, island-wide meal services with a projected 396,172 meals delivered to our frail homebound senior citizens

3. Title III-D: Preventive Health (100% Federally Funded)
   ALED to four designated Centers. "Active Living Every Day (ALED)" is an evidence-based health promotion program for older adults (60 years and older) that meets the Administration for Community Living's criteria for a highest-level evidence-based program.

4. Title III-E: National Family Caregiver Support Program to approximately 225 caregivers who are informal provider of in-home caring for an older individual 60 years and older with Alzheimer's disease or a related disorder with neurological and brain dysfunction neurological; and approximately 25 relative caregivers 55 years and older caring for children not more than 18 years of age or individuals 19-59 years of age with a disability.

5. Nutrition Services Incentive Program (100% Federally Funded)

6. Aging and Disabilities Resource Center (Software Development) In Progress

What specific metric or metrics do you use to determine that the core mission is being achieved?

Local Metrics includes the Workload Output for FY19 and Federal Metrics includes the National Aging Program Information System which includes information on Clients Registered by Program and Units of Service by Program.

Total amount requested for and total number of existing employees funded by General or Special Revenue funds for each Program.

General Fund: Bureau of Program Administration and Development
Filled: $227,310.00 - (3 Positions)

1.	Pos. No. 6613	Program Coordinator IV	$84,898.00
2.	Pos. No. 6617	Program Coordinator III	$65,655.00
3.	Pos. No. 6917	Program Coordinator III	$76,757.00

Total amount requested for and total number of funded vacant positions requested in each program and why such positions are necessary to achieve each Divisions mission.

General Fund: Bureau of Program Administration and Development
Vacant Funded: $217,556.00 - (3 Positions)
General Fund: Bureau of Program Administration & Development

1.	Pos. No. 6912	Program Coordinator IV	$75,774.00
2.	Pos. No. 6505	Program Coordinator III	$70,891.00
3.	Pos. No. 6201	Program Coordinator III	$70,891.00

Basis for Recruitment:
Program Coordinators with this Bureau are assigned to prepare and follow through with request for proposals, memorandums of understanding and invitation for bids process and complying with local and federal reporting requirements. At a minimum, key program deliverables and/or activities include:

1. Ensure the delivery of home and community-based programs and services without disruption;

2. Ensure compliance of federal and local reporting i.e. Annual Compact Impact (November); State Program Report (January); Semi-Annual Reports for 11 Programs (April and September) 2 programs are 100% federally funded;

3. Ensure review and processing of Monthly Program Reports that contain statistical, financial and narrative components;

4. In progress is Guam Aging and Disability Resource Center Software and Services;

5. Prevent worker burnout- currently operating at 50% (3 filled versus 6 filled positions);

6. Allow for scheduled planned leave which all workers need (annual leave);

7. Provide adequate/sufficient program time for research and writing time planned procurements which require administrative time;

8. Provide capacity building for all program staff which requires administrative time for programs and procurement related training.

Total Amount Requested for Each Program:

For FY2019, the DSC's budget request amount for Contractual for Home and Community Based Services is $7,178,821.

CATEGORY		AMOUNT	PERCENT (Approximate)
Personnel		444,866.00	5.84%
Contractual			
III B Supportive Services- MOE-Loc	126,893.00	126,893.00	1.66%
III B Local Overmatch	6,023,616.00	6,023,616.00	79.01%
Sub-Total	6,150,509.00		80.68%
III C1-MOE-Loc	146,250.00	145,650.00	1.91%
III C2-MOE-Loc	146,216.00	97,230.00	1.28%
III C2 Local Overmatch	660,871.00	660,871.00	8.67%
Sub-Total	807,087.00		9.94%
III E MOE-Loc	124,561.00	124,561.00	1.63%
	TOTAL	**7,623,687.00**	**100.00%**

CATEGORY		AMOUNT	PERCENT (Approximate)
Personnel		444,866.00	5.84%
Contractual		7,178,821.00	94.16%
TOTAL		7,623,687.00	100.00%

Bureau of Program Administration and Development

For FY2019, the DSC's budget request amount for Personnel is $444,866.

- The Bureau of Program Administration is currently staffed with three (3) Program Coordinators and is currently challenged in preparing planned procurements with only two (2) Program Coordinators who have completed the Mandatory Certification and Continuing Education in line with Guam PL 32-131.

FISCAL	AMOUNT	IMPACT
III C2 Local Ovrmt	$136,370	The reduction in the local overmatch for the Home-Delivered Meals Program, nutrition services, meals to our senior citizens who are homebound will be impacted. The Home-Delivered Meals Program provides Home-Delivered meals Monday through Sunday with the exception of 10 holidays; therefore, meal services is provided for 355 service days. The impact will be to the weekend meals services provided to the participants of this program. Home-Delivered meals for weekend services will be provided to the 1,180 participants up through Sunday, July 21, 2019. On Saturday, July 27, 2019, 872 of the 1,180 participants of the weekend meals service will be served a meal while 308 will no longer receive weekend meal services. Starting Sunday, July 28, 2019, the 1,180 participants of this program will no longer receive Home-Delivered meals on weekends, Saturday and Sunday, from this date through Sunday, September 29, 2019.
1,180 pax		
$6.00 per meal		
355 Service Days		
Impact: Number of meals to be reduced. ($136,370/$6.00 = 22,728.33 meals)	22,728	

Title III Programs:
Supportive Services are provided to senior citizens age 60 years of age and older. These services include Adult Day Care, Case Management Services, In-Home Services, Legal Assistance Services, Senior Center Operations, and Transportation Services.

These services comprise a formal support system for seniors to assist them in maintaining their independence, dignity and quality of life. Additionally, these services protect their fundamental rights and distinct privileges as senior citizens residing on Guam. The programs are in line with the Older Americans Act of 1965, as Reauthorized in 2016.

The Elderly Nutrition Program is designed to maintain or improve the physical, psychological, and social well-being of older persons through the provision of a balanced meal. The meal must comply with the most recent Dietary Guidelines for Americans, published by the Secretary of Health and Human Services and Secretary of Agriculture and meet 33 1/3 percent of the daily Recommended Dietary Allowances (RDA) as established by the Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences. The provision of this program is in line with the Older Americans Act of 1965, as Reauthorized in 2016.

Program Assignments as of 06.11.18

PROGRAM	ASSIGNMENT
Title IIIB – Adult Day Care Services	Monica Untalan
Title IIIB – Case Management Services	Breanna Sablan
Title IIIB – In-Home Services	Breanna Sablan
Title IIIB – Legal Assistance Services	Monica Untalan
Title IIIB – Senior Center Operations	Breanna Sablan
Title IIIB – Transportation Services	Monica Untalan
Title IIIC1 – Congregate Meals (Elderly Nutrition Program)	Monica Untalan
Title IIIC2 – Home-Delivered Meals (Elderly Nutrition Program)	Monica Untalan
Title IIID – Preventive Health	Breanna Sablan
Title IIIE – National Family Caregiver Support Program	Breanna Sablan

FY 2018 Contract Status

No.	Procurement	Status/Location	Comments	BPAD Staff Assigned
1	Nutrition Services - Invitation for Bid: Congregate and Home-Delivered Meals	IFB Re-Submitted to GSA on Monday, April 23, 2018	In-Progress	Program Coordinator San Nicolas
2	Aging Disability Resource Center Software & Services-Agreement	In-Progress for Contract Routing Review and Signature	In-Progress	Program Coordinator San Nicolas
3	In-Home Services New RFP Announcement	In-Progress	In-Progress Aiming to publish by 2nd Week of July 2018	Program Coordinator Untalan
4	Adult Day Care New RFP Announcement	In-Progress	In-Progress Aiming to publish by 2nd Week of July 2018	Program Coordinator Untalan
5	Case Management Services New RFP Announcement	In-Progress	In-Progress Aiming to publish by 2nd Week of July 2018	Program Coordinator San Nicolas
6	Legal Assistance Services	In-Progress		Program Coordinator Untalan/San Nicolas
7	Senior Center Operations Multi-Step Bid	With DSC for update		Program Coordinator San Nicolas

Procurement Training: Guam PL 32-131, Mandatory Certification and Continuing Education

Reference: Guam PL 32-131, **Mandatory Certification and Continuing Education.** Notwithstanding any other provision of law or this Chapter and effective October 1, 2016, all government of Guam personnel tasked with the responsibility of purchasing or otherwise procuring goods, or services.

C_BE101 Procurement Basic Training (PBT): Fundamentals and Principles, pre-requisite course for the Procurement Basic Training. Other courses include:

1. C_BE 102 PBT: Solicitation Process
2. C_BE 103 PBT: Methods of Procurement Review
3. C_BE 104 PBT: Management & Administration

MANDATES:

In accordance with Public Law 14-139, 10 Guam Code Annotated, Chapter 8 §8103. Establishment, the Division of Senior Citizens (DSC) plans, coordinates and implements programs geared toward assisting senior citizens in their needs and problems and in their attainment or maintenance of a satisfying life-cycle.

10 GCA Chapter 8 §8104 Duties and Responsibilities, the Division shall (h) be the principal agency which has general and immediate purview of senior citizens' activities, programs, functions and services under the Older Americans Act and any other federal acts with the territory of Guam;

10 GCA Chapter 8 §8109 Functions, the division shall carry out such functions geared towards responding to the needs and problems of the elderly including but not limited to the following:

(d) Plan, oversee, coordinate or implement programs relative to the nutritional home service and transportation needs of senior citizens; and
(e) Plan, oversee, coordinate or implement programs and activities for health care, including but not limited to the medical, health and social services and special homes for the aged.

10 GCA Chapter 8 § 8112. Federal Grants, the division shall comply with all Federal requirements and adopt such rules and regulations as needed relative to Federal grants and grants- in-aid for the aging programs.

The Division of Senior Citizens' State Office on Aging (SOA) is charged with the responsibility of administering the Title III programs mandated by the Older Americans Act (OAA) of 1965, as amended; the administration and development of Guam's Four Year State Plan on Aging (FY2016-2019); and working along with the Guam Council on Senior Citizens in the coordination or implementation of programs, activities, and services for the elderly.

Guam's Public Law 14-139 defines a senior citizen as age 55 years or older, aging services administered by the Guam SOA are provided to older individuals 60 years of age and older based on OAA eligibility criteria, unless otherwise provided for as in the target population of the National Family Caregiver Support Program and the Bureau of Adult Protective Services. Clients of the National Family Caregiver Support Program include caregivers serving elderly individuals.

DIVISION OF SENIOR CITIZENS

DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES

FY2019 BUDGET BRIEFING

JUNE 14, 2018

DSC MISSION

To plan, coordinate, implement, and evaluate programs and services, and to identify and leverage all possible resources towards promoting, maintaining and protecting the total well-being of older persons (senior citizens age 60 years and older), while safeguarding their dignity, integrity, independence, values, and cultures.

CHARLENE D. SAN NICOLAS PROGRAM COORDINATOR IV	ARTHUR U. SAN AGUSTIN, MHR SENIOR CITIZENS ADMINISTRATOR
CHAD PALOMO PROGRAM COORDINATOR IV	JOCELYNN DR CRUZ SOCIAL SERVICE SUPERVISOR I

DSC/DPHSS BUDGET 2019

- KEY ACTIVITIES:
  - Information, Referral & Assistance (IR&A)
    - Navigate through the maze of services
    - Make informed decisions
  - Protection & Advocacy
    - Protect and safeguard the interest of seniors (age 60 and older) and adults with a disability (age 18-59) who are victims of abuse
    - Empower our community to recognize, report and response to elder abuse
  - Home and Community Based Services (HCBS)
    - Aging in place
    - Living with dignity and integrity

DSC/DPHSS BUDGET 2019

- METRICS USED
  - Annual Client Satisfaction Surveys
  - Program Audits
  - Desk-Top Monitoring
  - Response to Complaints/Concerns
  - Pre-Determined (Established) Workload Outputs (Budget/Grant)
  - Invoice Tracking

DSC/DPHSS BUDGET 2019

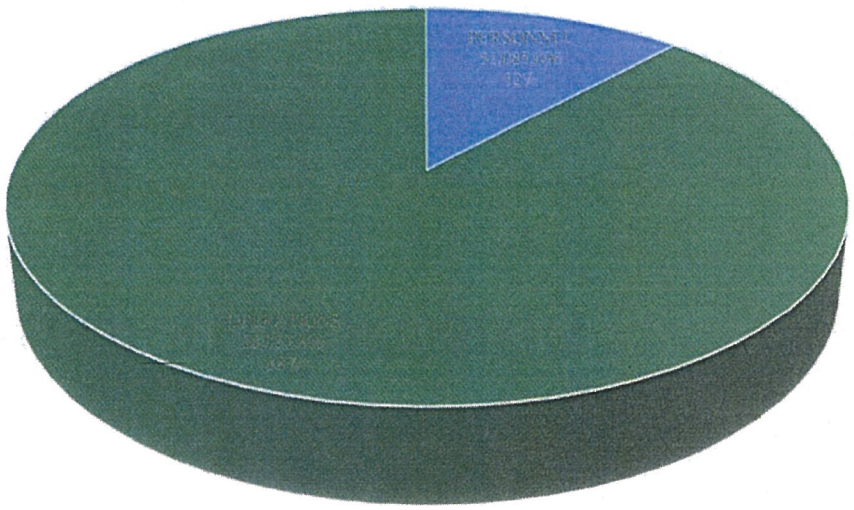
- METRICS USED
  - Monthly Program Reports Checklist
  - Case Assignment & Tracking
  - State Health Insurance ~~A~~Assistance Program Tracking & Reporting System
  - Senior Medicare Patrol Project Information & Reporting System
  - National Adult Maltreatment Reporting System
  - National Aging Program Information System

DSC/DPHSS BUDGET 2019

- ORGANIZATION OF THE DIVISION
  - State Office on Aging
  - State Agency on Aging
    - Bureau of Administrative Support
    - Bureau of Community Support
    - Bureau of Program Administration & Development
  - Bureau of Adult Protective Services

DSC/DPHSS BUDGET 2019

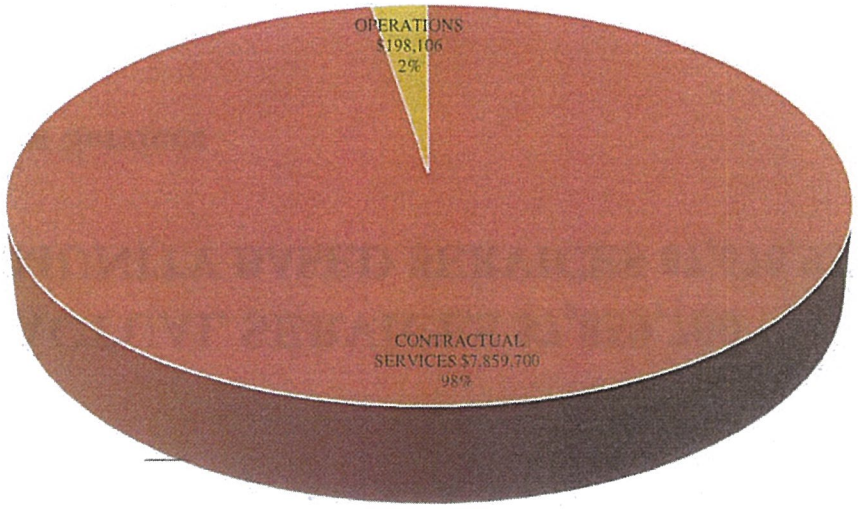
- **FY 2019 BUDGET REQUEST $9,142,902**



▪ PERSONNEL $1,085,096 ▪ OPERATIONS $8,057,806

DSC/DPHSS BUDGET 2019

- **FY 2019 BUDGET REQUEST $8,057,806**



DSC/DPHSS BUDGET 2019

- **FY 2019 CONTRACTUAL SERVICES $7,859,700**
  - **HOME & COMMUNITY BASED SERVICES $7,678,937 (98%)**
    - Adult Day Care
    - Case Management Services
    - In-Home Services
    - Legal Assistance Services
    - Senior Center Operations
    - Transportation Services
    - Elderly Nutrition Program – Congregate
    - Elderly Nutrition Program – Home-Delivered
    - National Family Caregiver Support Program
    - Guma Serenidad – Emergency Shelter & Crisis Intervention Hotline

DSC/DPHSS BUDGET 2019

- **FY 2019 PERSONNEL – 10 FILLED POSITIONS $613,421.00**

- **General Fund: State Office on Aging**
- 1. Senior Citizens Administrator — $30,599.00 (Local/Federal)
- 2. Administrative Assistant — $14,963.00 (Local/Federal)
- **Filled: $45,562.00**

- **General Fund: Bureau of Adult Protective Services**
- 3. Social Service Supervisor I — $84,526.00
- 4. Social Worker III — $77,870.00
- 5. Social Worker III — $44,443.00 (Local/Federal)
- **Filled: $206,839.00**

DSC/DPHSS BUDGET 2019

- **FY 2019 PERSONNEL – 10 FILLED POSITIONS $613,421.00**

- **General Fund: Bureau of Community Support**
- 6. Program Coordinator IV $72,685.00
- 7. Program Coordinator III $61,025.00
- **Filled: $133,710.00**

- **General Fund: Bureau of Program Administration and Development**
- 8. Program Coordinator IV $84,898.00
- 9. Program Coordinator III $65,655.00
- 10. Program Coordinator III $76,757.00
- **Filled: $227,310.00**

DSC/DPHSS BUDGET 2019

- **FY 2019 PERSONNEL – 8 VACANT FUNDED POSITIONS $471,675.00**

- **General Fund: State Office on Aging**
- 1. Management Analyst IV — $20,245.00 (Local/Federal)
- **Vacant Funded: $20,245.00**

- **General Fund: State Agency on Aging**
- 2. Administrative Officer $52,913.00
- **Vacant Funded: $52,913.00**

- **General Fund: Bureau of Adult Protective Services**
- 3. Social Worker III $65,891.00
- **Vacant Funded: $65,891.00**

DSC/DPHSS BUDGET 2019

- **FY 2019 PERSONNEL – 8 VACANT FUNDED POSITIONS $471,675.00**

- **General Fund: Bureau of Community Support**
- 4. Program Coordinator III $70,891.00
- 5. Customer Service Representative $44,179.00
- **Vacant Funded: $115,070.00**

- **General Fund: Bureau of Program Administration & Development**
- 6. Program Coordinator IV $75,774.00
- 7. Program Coordinator III $70,891.00
- 8. Program Coordinator III $70,891.00
- **Vacant Funded: $217,556.00**

DSC/DPHSS BUDGET 2019

BUREAU OF ADULT PROTECTIVE SERVICES

- *To provide protective services to the elderly and adults with a disability in a manner least restrictive with respect to their dignity and in consideration of the values and practices of their culture.*

- The Bureau of Adult Protective Services (BAPS) serving the taxpayers:
  - The enactment of P.L. 31-278 on December 28, 2012, updated Guam's Adult Protective Services mandates, P.L. 19-54 and P.L. 21-33 and created within the Division of Senior Citizens the Bureau of Adult Protective Services (BAPS). The BAPS mandated responsibilities are to:

- Receive and investigate at a 100% performance level reports of suspected abuse or neglect against an elderly (60 years and older) or adult with a disability (18 years and older), which includes but is not limited to reports of abuse in facilities operated by the department and other public or private agencies and in private residences.

- Provide crisis intervention in situations where the victim is in immediate or imminent danger and coordinate for the provision of protective sheltering and/or protective orders to be secured to prevent further abuse of the adult victim.

DSC/DPHSS BUDGET 2019

BUREAU OF ADULT PROTECTIVE SERVICES

- Complete investigations within mandated timelines and prepare declarations to the Office of the Attorney General (OAG) on substantiated cases of elderly or adult with a disability abuse that merit the review and consideration of the OAG.

- Provide a 24-7 protective shelter for abused elders 60 years and older and adults with a disability, 18 – 59 years of age who are in imminent danger of further abuse and require temporary protective sheltering; provide a 24 hour 7 days a week Crisis Intervention Hotline.

- Administer and monitor contractual compliance of the contracted service provider for the provision of protective care and services which includes the management of a 24 Hours – 7 days a week protective shelter, namely Guma Serenidad, equipped with a 24 Hour Crisis Intervention Hotline (CIH).

- Maintain a Central Registry system to record cases and provide education, outreach, and advocacy to professionals and to the community for the prevention of abuse, neglect and exploitation against the elderly and adults with a disability.

DSC/DPHSS BUDGET 2019

BUREAU OF ADULT PROTECTIVE SERVICES

- Provide Ombudsman Services for elders at the Skilled Nursing Facility of Guam Memorial Hospital Authority, St. Dominic's Senior Care Home, Adult ~~Day~~ Care Centers for Senior Citizens, and Guma Asucena by meeting with the elderly residents and/or their family members to address, advocate and resolve concerns for the protection of the residents' health, safety and welfare while ensuring patient rights are safeguarded.

DSC/DPHSS BUDGET 2019

- **METRICS USED BUREAU OF ADULT PROTECTIVE SERVICES**

- Referrals received by BAPS are recorded and maintained using an Excel Workbook to ensure referrals are responded within the timelines prescribed by Public Law 31-278, within 24- hours if BAPS has reason to believe the adult's health and safety is in imminent danger from further abuse, and within 7 days for all other reports; timely response to APS referrals.

- Admissions into Guma Serenidad is provided to victims who are in immediate or imminent danger from further abuse or neglect; through the provision of emergency protective shelter services BAPS safeguards the dignity and integrity of victims.

- APS presentations are conducted to raise awareness about abuse against the elderly and adults with disabilities, which includes and is not limited to mandated reporting, types of abuse, signs and symptoms of abuse, where, when and how to make an APS report, and the services provided by BAPS; protecting the total well-being of senior citizens.

DSC/DPHSS BUDGET 2019

- **METRICS USED BUREAU OF ADULT PROTECTIVE SERVICES**

- Ombudsman presentations are conducted for the residents, employees, and families to raise their awareness on how to address and resolve institutional based issues. During each presentation, attendance is taken and reviewed for validation that the presentation did occur. Further, the completion of the attendance sheet after each presentation validates the residents/clients access to resources and information to ensure their rights are safeguarded and promote their total well-being.

- Outreach activities provides the opportunity for BAPS to educate, inform and network with the community at large on the issue of adult abuse and what they can do to stop such abuse from occurring. At each outreach event, a visitor log is maintained and reviewed after the event to validate BAPS' participation at the event which lends itself to promoting the total well-being of older persons on Guam.

DSC/DPHSS BUDGET 2019

- **PROGRAM NAMES WITHIN THE DIVISION**

- Bureau of Adult Protective Services (BAPS)
  - Intake
  - Investigation
  - Aftercare
  - Education and Prevention
  - Guma Serenidad (Emergency Shelter with a 24 Hour Crisis Intervention Hotline)

DSC/DPHSS BUDGET 2019

- **TOTAL AMOUNT REQUEST FOR EACH PROGRAM – BUREAU OF ADULT PROTECTIVE SERVICES**
- For FY 2019, the DSC' Budget Request amount for the BAPS is $805,987. The amount requested is as follows:

CATEGORY		AMOUNT	PERCENT (Approximate)
Personnel		$272,730	34%
Contractual		$527,477	65%
Guma Serenidad	$502,745.40		
Leased Vehicle	$15,432		
Miscellaneous Subscription/Membership Fee	$800		
Postage Services	$100		
APS Client Database	$6,652		
*Sub-Total	$525,729		
Supplies/Materials		$2,020	.25%
Drug Testing		$160	.02%
Utilities		$3,600	.45%
	TOTAL	$805,987	

DSC/DPHSS BUDGET 2019

- **FY 2019 BUREAU OF ADULT PROTECTIVE SERVICES**
- **PERSONNEL – 3 FILLED POSITIONS $206,839.00**

- **General Fund: Bureau of Adult Protective Services**
- 1. Social Service Supervisor I $84,526.00
- 2. Social Worker III $77,870.00
- 3. Social Worker III — $44,443.00 (Local/Federal)
- **Filled: $206,839.00**

DSC/DPHSS BUDGET 2019

- **FY 2019 BUREAU OF ADULT PROTECTIVE SERVICES**
- **PERSONNEL – 1 VACANT FUNDED POSITION $65,891.00**

- **General Fund: Bureau of Adult Protective Services**
- 1. Social Worker III — $65,891.00
- **Vacant Funded: $65,891.00**

DSC/DPHSS BUDGET 2019

- **BUREAU OF ADULT PROTECTIVE SERVICES BASIS FOR RECRUITMENT:**

  - One of the cornerstones of our community is to ensure the safety and well-being of our elders and adults with disabilities who are at risk of being mistreated, abused, neglected, and who are unable to protect themselves from harm and have no one to protect them. Our seniors and adults with disabilities need this protection so that they can remain in their communities and live a dignified life. Therefore, the recruitment of the vacant Social Worker III position for the BAPS is critically needed to ensure the delivery of services for the protection and advocacy of our seniors and adults with a disability is not compromised and for the BAPS to reasonably carry out its mandated duties and responsibilities.

DSC/DPHSS BUDGET 2019

- **BUREAU OF ADULT PROTECTIVE SERVICES BASIS FOR RECRUITMENT**

- *The following are what makes it necessary for the recruitment of a Social Worker III for the BAPS:*

- Ensure and assist in the provision of protective services that includes Intake, Investigation, Aftercare, *Emergency* Protective Shelter Services for victims of abuse who are in imminent danger, and a 24-7 Crisis Intervention Hotline.

- Represent and safeguard the interest and integrity of seniors and adults who are with disabilities who are victims of abuse.

- Conduct investigations at a 100% performance level of appropriate referrals received in accordance with P.L. 31-278.

DSC/DPHSS BUDGET 2019

- **BUREAU OF ADULT PROTECTIVE SERVICES BASIS FOR RECRUITMENT**

- Assist and/or coordinate and collaborate with government agencies, community organizations and families for the provision of care of seniors and adults with disabilities when addressing protective services issues.

- Increase BAPS' capacity to provide education and outreach.

- Ensure worker safety when conducting fieldwork.

- Increase personnel resource to assist in managing potential worker burnout.

DSC/DPHSS BUDGET 2019

- **BUREAU OF ADULT PROTECTIVE SERVICES BASIS FOR RECRUITMENT:**

- Allow for scheduled planned leave for the practitioners of this Bureau.

- Allow practitioners dedicated writing time while managing the need to respond to referrals.

DSC/DPHSS BUDGET 2019

- **BUREAU OF COMMUNITY SUPPORT**

- The Bureau of Bureau of Community Support (BCS) serving the taxpayers:
- BCS is tasked with the responsibility to provide Information, Referral & Assistance services and activities to seniors, their caregivers, and family members. These services and activities can take the form of informational presentations, community outreach or through one-to-one counseling to navigate through the social services continuum our island has available; and provides Medicare awareness and Title III and Adult Protective Services awareness presentations to contracted service providers and the general public. The Title III/APS Orientations are held every last Tuesday of each month and the Monthly Medicare Awareness presentations are held every last Thursday of each month. BCS also conducts monthly in-service sessions with community partners such as the Case Management Services Program under the Mayors' Council of Guam and the Skilled Nursing Facility with the Guam Memorial Hospital. These presentations and in-service sessions provide our partners and Medicare beneficiaries with current Medicare information as well as any changes that have occurred with Medicare.

DSC/DPHSS BUDGET 2019

- **BUREAU OF COMMUNITY SUPPORT**

- Further, BCS administers the:
  - State Health Insurance Assistance Program (SHIP)
  - Senior Medicare Patrol Project (SMP)
  - No Wrong Door Initiative
  - Volunteers Program
  - IR&A activities and services:
    - Work to ensure senior citizens make informed choice; links and refers them to services and resources on and off-island, assists with applying for benefits, and to locate resources within our community; assists with their family and/or caregivers access services.

DSC/DPHSS BUDGET 2019

METRICS USED BY BUREAU OF COMMUNITY SUPPORT

- Presentations:
  - 106 presentations conducted on aging services and programs with a projected 1,637 attendees
- Outreach:
  - 57 outreach activities at health fairs, conferences, and island-wide events which include the manning of a Division booth as well dissemination of various program brochures and booklets i.e. Medicare and You 2018, with a projected 5,820 participants (contacts)
- Office Contacts:
  - 1,744 contacts (counseling services)
- Media Efforts:
  - 44 media efforts (print, radio, static and digital displays)
- Volunteers:
  - 14 (to maintain, to recruit, to train)

DSC/DPHSS BUDGET 2019

- **PROGRAM NAMES WITHIN THE DIVISION**

- Bureau of Community Support (BCS)
  - Information, Referral & Assistance (IR&A)
    - Senior Medicare Patrol Project (SMP)
    - State Health Insurance Assistance Program (SHIP)
    - No Wrong Door Initiative (NWD)

DSC/DPHSS BUDGET 2019

- **FY 2019 BUREAU OF COMMUNITY SUPPORT**
- **PERSONNEL – 2 FILLED POSITIONS $133,710**

- **General Fund: Bureau of Community Support**
- 1. Program Coordinator IV $72,685.00
- 2. Program Coordinator III $61,025.00
- **Filled: $133,710.00**

DSC/DPHSS BUDGET 2019

- **FY 2019 BUREAU OF COMMUNITY SUPPORT**
- **PERSONNEL – 2 VACANT FUNDED POSITIONS $115,070.00**

- **General Fund: Bureau of Community Support**
- 1. Program Coordinator III — $70,891.00
- 2. Customer Service Representative $44,179.00
- **Vacant Funded: $115,070.00**

DSC/DPHSS BUDGET 2019

- **BUREAU OF COMMUNITY SUPPORT BASIS FOR RECRUITMENT**

- *The recruitment of a Program Coordinator III and Customer Service Representative will:*

- Increase awareness of what's available in the community and provide the most current information to seniors and families, and assist seniors in making informed decisions.

- Assist seniors, family and caretakers navigate the federal health insurance program and resolve complex billing concerns.

- Promote aging in place and help seniors remain self-sustaining.

- Assist and/or be charged with maintaining the volunteer program which translates into thousands of hours of Medicare counseling.

DSC/DPHSS BUDGET 2019

BUREAU OF COMMUNITY SUPPORT BASIS FOR RECRUITMENT

- Ensure the maintenance of grant directives, benchmarks, and reports which include submitting annual and semi-annual grant reports, Compact Impact, Senior Citizens Month, Freedom of Information Act (FOIA), Citizens Centric Report (CCR), Division Budget, and the semi-annual and annual Federal Financial Reports, and weekly Bureau Briefs.

- Maintain partnership with key stakeholders within the community.

- Increase DSC program services awareness to islands aging population, work with increasing reaching out to seniors in a language other than English, and increase awareness to hard-to-reach populations.

- To make available division orientation of program services before government, non-profit organizations and community entities.

DSC/DPHSS BUDGET 2019

- **BUREAU OF PROGRAM ADMINISTRATION & DEVELOPMENT**

- The Bureau of Program Administration and Development serving the taxpayers:
- Through funding from the Administration of Community Living, U.S. Department of Health and Human Services, as authorized through the Older Americans Act of 1965, as amended, the Guam SOA provides the following services, either directly or through contract:

- Title III-B: Supportive Services which includes: Adult Day Care, Case Management, In-Home Services, Legal Assistance Services, Senior Center Operations, and Transportation Services, as follows:

  - Three (3) Adult Day Centers - to approximately 119 frail seniors from 7:00 am to 6:00 p.m. (North-Dementia Care to serve approximately 52 clients; ADC South to serve approximately 25 clients; ADC Central to serve approximately 42 clients)

DSC/DPHSS BUDGET 2019

- **BUREAU OF PROGRAM ADMINISTRATION & DEVELOPMENT**

  - Case Management services to approximately 2,000 senior citizens
  - In-Home Services provides Personal Care, Homemaker and Chore services to approximately 400 frail senior citizens who are homebound and are at risk of pre-institutionalization
  - Legal Assistance Services to approximately 300 senior citizens
  - 12 Senior Citizens Center sites for approximately 1,200 senior citizens
  - Assisted Transportation to approximately 372 clients and Regular Transportation to approximately 377 clients.

DSC/DPHSS BUDGET 2019

- **BUREAU OF PROGRAM ADMINISTRATION & DEVELOPMENT**

- Title III-C: Elderly Nutrition Program
  - C 1 - Congregate Meals for 15 sites with a projected 194,220 meals served at the designated sites
  - C2 - Home-Delivered Meals, island-wide meal services with a projected 396,172 meals delivered to our frail homebound senior citizens

- Title III-D: Preventive Health (100% Federally Funded)
  - ALED to four designated Centers. "Active Living Every Day (ALED)" is an evidence-based health promotion program for older adults (60 years and older) that meets the Administration for Community Living's criteria for a highest-level evidence-based program.

DSC/DPHSS BUDGET 2019

- **BUREAU OF PROGRAM ADMINISTRATION & DEVELOPMENT**

- Title III-E: National Family Caregiver Support Program to approximately 225 caregivers who are informal provider of in-home caring for an older individual 60 years and older with Alzheimer's disease or a related disorder with neurological and brain dysfunction; and approximately 25 relative caregivers 55 years and older caring for children not more than 18 years of age or individuals 19-59 years of age with a disability.

- Nutrition Services Incentive Program (100% Federally Funded)

- Aging and Disabilities Resource Center (Software Development) In Progress

DSC/DPHSS BUDGET 2019

- **METRICS USED BY BUREAU OF PROGRAM ADMINISTRATION & DEVELOPMENT**

  - Local Metrics includes the Workload Output for FY19 and Federal Metrics includes the National Aging Program Information System which includes information on Clients Registered by Program and Units of Service by Program.

DSC/DPHSS BUDGET 2019

- **FY 2019 BUREAU OF PROGRAM ADMINISTRATION & DEVELOPMENT**
- **PERSONNEL – 3 FILLED POSITIONS $227,310.00**

- **General Fund: Bureau of Program Administration & Development**

1. Program Coordinator IV	$84,898.00
2. Program Coordinator III	$65,655.00
3. Program Coordinator III	$76,757.00
	Filled: $227,310.00

DSC/DPHSS BUDGET 2019

- **FY 2019 BUREAU OF PROGRAM ADMINISTRATION & DEVELOPMENT**
- **PERSONNEL – 3 VACANT FUNDED POSITIONS $217,556.00**

- **General Fund: Bureau of Program Administration & Development**
- 1. Program Coordinator IV $75,774.00
- 2. Program Coordinator III $70,891.00
- 3. Program Coordinator III $70,891.00
- **Filled: $217,556.00**

DSC/DPHSS BUDGET 2019

BUREAU OF PROGRAM ADMINISTRATION & DEVELOPMENT BASIS FOR RECRUITMENT

- Program Coordinators with this Bureau are assigned to prepare and follow through with request for proposals, memorandums of understanding and invitation for bids process and complying with local and federal reporting requirements. At a minimum, key program deliverables and/or activities include:

- Ensure the delivery of home and community-based programs and services without disruption;

- Ensure compliance of federal and local reporting i.e. Annual Compact Impact (November); State Program Report (January); Semi-Annual Reports for 11 Programs (April and September) 2 programs are 100% federally funded;

DSC/DPHSS BUDGET 2019

- **BUREAU OF PROGRAM ADMINISTRATION & DEVELOPMENT BASIS FOR RECRUITMENT**

- Ensure review and processing of Monthly Program Reports that contain statistical, financial and narrative components;

- In progress is Guam Aging and Disability Resource Center Software and Services;

- Prevent worker burnout- currently operating at 50% (3 filled versus 6 filled positions);

- Allow for scheduled planned leave which all workers need (annual leave);

DSC/DPHSS BUDGET 2019

- **BUREAU OF PROGRAM ADMINISTRATION & DEVELOPMENT BASIS FOR RECRUITMENT**

- Provide adequate/sufficient program time for research and writing time planned procurements which require administrative time;

- Provide capacity building for all program staff which requires administrative time for programs and procurement related training.

DSC/DPHSS BUDGET 2019

- **TOTAL AMOUNT REQUEST FOR EACH PROGRAM – BUREAU OF PROGRAM ADMINISTRATION & DEVELOPMENT**

CATEGORY		AMOUNT	PERCENT (Approximate)
Personnel		444,866.00	5.84%
Contractual			
III B Supportive Services- MOE-Loc	126,893.00	126,893.00	1.66%
III B Local Overmatch	6,023,616.00	6,023,616.00	79.01%
Sub-Total	6,150,509.00		80.68%
III C1-MOE-Loc	146,250.00	145,650.00	1.91%
III C2-MOE-Loc	146,216.00	97,230.00	1.28%
III C2 Local Overmatch	660,871.00	660,871.00	8.67%
Sub-Total	807,087.00		9.94%
III E MOE-Loc	124,561.00	124,561.00	1.63%
	TOTAL	**7,623,687.00**	**100.00%**

CATEGORY		AMOUNT	PERCENT (Approximate)
Personnel		444,866.00	5.84%
Contractual		7,178,821.00	94.16%
TOTAL		7,623,687.00	100.00%

DSC/DPHSS BUDGET 2019

- **TOTAL AMOUNT REQUEST FOR EACH PROGRAM – BUREAU OF PROGRAM ADMINISTRATION & DEVELOPMENT**

- For FY2019, the DSC's budget request amount for Personnel is $444,866.

- The Bureau of Program Administration is currently staffed with three (3) Program Coordinators and is currently challenged in preparing planned procurements with only two (2) Program Coordinators who have completed the Mandatory Certification and Continuing Education in line with Guam PL 32-131.

DSC/DPHSS BUDGET 2019

- **TOTAL AMOUNT REQUEST FOR EACH PROGRAM – BUREAU OF PROGRAM ADMINISTRATION & DEVELOPMENT**

FISCAL	AMOUNT	IMPACT
III C2 Local Ovrmt 1,180 pax $6.00 per meal 355 Service Days Impact: Number of meals to be reduced. ($136,370/$6.00 = 22,728.33 meals)	$136,370 22,728	The reduction in the local overmatch for the Home-Delivered Meals Program, nutrition services, meals to our senior citizens who are homebound will be impacted. The Home-Delivered Meals Program provides Home-Delivered meals Monday through Sunday with the exception of 10 holidays; therefore, meal services is provided for 355 service days. The impact will be to the weekend meals services provided to the participants of this program. Home-Delivered meals for weekend services will be provided to the 1,180 participants up through Sunday, July 21, 2019. On Saturday, July 27, 2019, 872 of the 1,180 participants of the weekend meals service will be served a meal while 308 will no longer receive weekend meal services. Starting Sunday, July 28, 2019, the 1,180 participants of this program will no longer receive Home-Delivered meals on weekends, Saturday and Sunday, from this date through Sunday, September 29, 2019.

DSC/DPHSS BUDGET 2019

BUREAU OF PROGRAM ADMINISTRATION & DEVELOPMENT

- Title III Programs:
  - Supportive Services are provided to senior citizens age 60 years of age and older. These services include Adult Day Care, Case Management Services, In-Home Services, Legal Assistance Services, Senior Center Operations, and Transportation Services.

  - These services comprise a formal support system for seniors to assist them in maintaining their independence, dignity and quality of life. Additionally, these services protect their fundamental rights and distinct privileges as senior citizens residing on Guam. The programs are in line with the Older Americans Act of 1965, as Reauthorized in 2016.

  - The Elderly Nutrition Program is designed to maintain or improve the physical, psychological, and social well-being of older persons through the provision of a balanced meal. The meal must comply with the most recent Dietary Guidelines for Americans, published by the Secretary of Health and Human Services and Secretary of Agriculture and meet 33 1/3 percent of the daily Recommended Dietary Allowances (RDA) as established by the Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences. The provision of this program is in line with the Older Americans Act of 1965, as Reauthorized in 2016.

DSC/DPHSS BUDGET 2019

- **BUREAU OF PROGRAM ADMINISTRATION & DEVELOPMENT PROGRAM ASSIGNMENTS**
- Program Assignments as of 06.11.18

PROGRAM	ASSIGNMENT
Title IIIB – Adult Day Care Services	Monica Untalan
Title IIIB – Case Management Services	Breanna Sablan
Title IIIB – In-Home Services	Breanna Sablan
Title IIIB – Legal Assistance Services	Monica Untalan
Title IIIB – Senior Center Operations	Breanna Sablan
Title IIIB – Transportation Services	Monica Untalan
Title IIIC1 – Congregate Meals (Elderly Nutrition Program)	Monica Untalan
Title IIIC2 – Home-Delivered Meals (Elderly Nutrition Program)	Monica Untalan
Title IIID – Preventive Health	Breanna Sablan
Title IIIE – National Family Caregiver Support Program	Breanna Sablan

DSC/DPHSS BUDGET 2019

- **BUREAU OF PROGRAM ADMINISTRATION & DEVELOPMENT CONTRACT STATUS**

No.	Procurement	Status/Location	Comments	BPAD Staff Assigned
1	Nutrition Services - Invitation for Bid: Congregate and Home-Delivered Meals	IFB Re-Submitted to GSA on Monday, April 23, 2018	In-Progress	Program Coordinator San Nicolas
2	Aging Disability Resource Center Software & Services- Agreement	In-Progress for Contract Routing Review and Signature	In-Progress	Program Coordinator San Nicolas
3	In-Home Services New RFP Announcement	In-Progress	In-Progress Aiming to publish by 2nd Week of July 2018	Program Coordinator Untalan
4	Adult Day Care New RFP Announcement	In-Progress	In-Progress Aiming to publish by 2nd Week of July 2018	Program Coordinator Untalan
5	Case Management Services New RFP Announcement	In-Progress	In-Progress Aiming to publish by 2nd Week of July 2018	Program Coordinator San Nicolas
6	Legal Assistance Services	In-Progress		Program Coordinator Untalan/San Nicolas
7	Senior Center Operations Multi-Step Bid	With DSC for update		Program Coordinator San Nicolas

DSC/DPHSS BUDGET 2019

- **BUREAU OF PROGRAM ADMINISTRATION & DEVELOPMENT PROCUREMENT TRAINING**
- **Guam PL 32-131, Mandatory Certification and Continuing Education**
  - Notwithstanding any other provision of law or this Chapter and effective October 1, 2016, all government of Guam personnel tasked with the responsibility of purchasing or otherwise procuring goods, or services.

- C_BE101 Procurement Basic Training (PBT): Fundamentals and Principles, pre-requisite course for the Procurement Basic Training. Other courses include:
  - 1. C_BE 102 PBT: Solicitation Process
  - 2. C_BE 103 PBT: Methods of Procurement Review
  - 3. C_BE 104 PBT: Management & Administration

DSC/DPHSS PROJECT

- **PROJECTS & KEY INTERESTS:**
  - 1. Training & Advocacy Services Initiative (TASI) Project
    - $375,000 for collaboration ~~to~~ better coordinate community responses to victim of elder abuse; provide training, enhance services, support multi-disciplinary responses to victims of abuse in later life, build local capacity, knowledge base, and concerted approach to address this social ill.
    - Key Stakeholders
      - BAPS/DSC/DPHSS
      - Guam Coalition Against Sexual Assault & Family Violence
      - Guam Police Department
      - AG Prosecution Division
      - Guam Judiciary
      - Governor's Community Outreach/Federal Programs Office
      - Public Defender Corporation

DSC/DPHSS PROJECT

- **PROJECTS & KEY INTERESTS:**
  - 2. **SENIOR CITIZENS MONTH**
    - Recognize and honor the contributions of our seniors, past, present and future.
    - Annual Celebration:
      - Huegon Manamko (Senior Games)
      - Proclamation Signing
      - Guam's Conference on Aging
      - Frail Elderly Mass
      - Centenarian Celebration

DSC/DPHSS PROJECT

- **PROJECTS & KEY INTERESTS:**
  - 3. Guam Homeless Coalition
  - 4. Guam Developmental Disabilities Council
  - 5. Guam Council on Senior Citizens
  - 6. ServeGuam Commission
  - 7. Sexual Assault Response Team
  - 8. Elderly Nutrition Program Council
  - 9. Guam Coalition Against Sexual Assault & Family Violence
  - 10. Human Trafficking Task Force

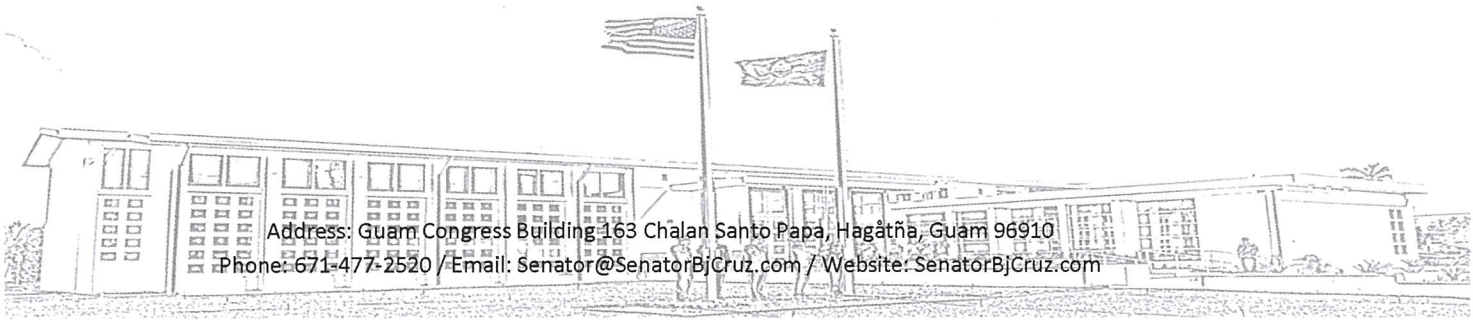
2019 BUDGET - DSC/DPHSS

Thank You yan Si Yu'us Ma'ase

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Guam Police Department

Friday, June 15, 2018
10:00AM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

GUAM POLICE DEPARTMENT

DIPÅTTAMENTON POLISIAN GUAHAN

Government of Guam

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EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

JOSEPH I. CRUZ
Chief of Police

June 15, 2018

The Honorable Chairman and Members
Committee on Appropriations and Adjudication
34th Guam Legislature
Guam Congress Building
155 Hesler Street
Hagatna, Guam 96910

Subject: **Written Testimony**
RE: Guam Police Department FY2019 BUDGET

Dear Committee Chairman and Members:

Manana Si Yu'os Yan Hafa Adai, Good morning, Mr. Chairman and Members of the Committee on Appropriations and Adjudication.

I am Joseph I. Cruz, Chief of Police for the Guam Police Department, and I am here in my official capacity along with key members of the Guam Police Department to render testimony on the Fiscal Year 2019 Guam Police Department Budget Review Process. What you see on the screen is the agenda for this morning's testimony. As my staff officers and I begin our testimony, I would first like to thank the committee for your support of the Guam Police Department and I look forward to a continuous collaboration between GPD and this legislative body to ensure that the police service is at a level expected by the people of Guam, while operating as efficiently as possible to ensure that we achieve the best return on our investments for every single dollar spent in our budget.

It is important to note that the staff and management of the Guam Police Department continues to work closely with the Bureau of Budget and Management Research (BBMR) and the Department of Administration (DOA) to ensure that we are meeting the intent of the current budget act in accordance with the Governor's Fiscal Realignment Plan; identified in Section 20 of Public Law 34-87. Guam Police Department has reduced its FY2018 budget by $631,746.00, and continues to closely monitor expenditures on a daily basis to ensure that our personnel of police officers, statisticians, criminalists, law enforcement dispatchers, mechanics, and administrative/logistical non-uniform employees are led, paid, trained, and equipped to perform their duties. I am confident that our FY2019 budget request submission achieves this and is adequate.

GPD MISSION

The Guam Police Department's core mission is the enforcement of all criminal laws. Each police officer in GPD is authorized to: (1) Protect life and property; (2) Enforce the law; (3) Prevent crime; (4) Preserve the peace; (5) Arrest violators pursuant to Title 8 Guam Code Annotated; (6) Serve the public; (7) Conduct searches and seizures of property pursuant to Title 8 Guam Code Annotated and; (8) Perform the duties of a peace officer.

GPD is authorized to cooperate with any federal, state, national or international law enforcement agency, including any law enforcement entity of any possession of the United States, where a reciprocal agreement exists in detecting crime, apprehending criminal offenders and preserving law and order.

GPD shall have jurisdiction within Guam over all lands, whether titled to the government or not, including submerged lands, all waterways whether navigable or not, and over all air space above such land and waterways with respect to which Guam has jurisdiction.

Since mid 2016 GPD's mission is executed through a Community Oriented Policing Strategy or COPS. COPS is applied through a two year Strategic Plan that is managed by quarterly "task implementation" meetings to measure the performance of all GPD management staff. Strategic Goals are: (1) Engaging our community through the delivery of a superior level of police service with transparency, community outreach, accountability, and compliance with the highest professional standards; (2) Achieve Organizational Excellence and Provide Superior Service; (3) Increase community and business partnerships to enhance the capabilities of the department and foster positive relationships; (4) Standardize processes and policies to synchronize the performance and uniformity of the force to ensure equal application to the public; (5) Enhance agency interaction and outreach, and; (6) Enhance operations—Increase uniformed and civilian capacity and training capabilities.

GPD VISION

The Guam Police Department will continue to grow, adapt and evolve as we provide the highest level of service and protection to the residents and visitors of our island community.

With this vision in mind, we will achieve it by providing our officers and employees with the knowledge, tools and opportunities to meet and exceed all present and future needs of the island, within the scope of law enforcement services. We will work in cooperation with our community to proactively identify and address areas of needed improvement, and continually provide the level of service and safety deserved by our entire community.

GPD's METRICS ON COMMUNITY ORIENTED POLICING

The success of this concept of policing overall is currently undergoing a Business Process Review in conjunction with the University of the South Pacific. The COPS Business Process Review will: (1) create a model for assessing stakeholder perceptions about community

oriented policing; (2) present a context for comparative analysis of stakeholder positions, and; (3) propose a direction for improved community policing based on stakeholder positions. The COPS assessment is expected to be published in early 2019, and will shape our vision to grow, adapt and evolve as we provide the highest level of service and protection to the residents and visitors of our island community.

ORGANIZATIONAL STRUCTURE OF GPD

The Guam Police Department is interdependent on eight (8) Divisions that are structured into the Office of the Chief of Police, and three (3) Bureaus', the Services Bureau, Operations Bureau, and the Investigations Bureau. Positions funded in each Division will be illustrated in both **Option 1** and **Option 2**, and will comprise GPD's entire Staffing Pattern. A presentation of needed funding for Operations will follow, also illustrated in both **Option 1** and **Option 2.**

OFFICE OF THE CHIEF OF POLICE

The Office of the Chief of Police is responsible for the achievement of departmental goals and objectives, preservation of the peace, protection of life and property, and enforcement of the laws. The Chief of Police is assisted by staff personnel, to include, at his discretion, a Staff Assistant to the Chief of Police (SACOP), a Liaison to the Department of Homeland Security, and an Administrative Services Officer. The Chief of Police has direct line authority over Auxiliary Services Division; the Police Commander; and the Services Bureau's Administration and Support Divisions. The Office of the Chief of Police and the Auxiliary Services Division's strategic direction is to: Improve the Accountability and Transparency of the Guam Police Department and GPD's Conversion to the Community Oriented Policing Strategy. **Twenty (20)** positions are funded in the **Office of the Chief of Police** and the **Auxiliary Services Division** for a total personnel cost of **$1,933,424.00.** There are **zero (0)** vacant positions in these Divisions. In the Auxiliary Services Division, One (1) funded position is occupied by an employee on long term military leave, and one (1) funded position is occupied by an employee on long term medical leave.

There are **two (2)** positions funded in the **Office of the Police Commander** for a total personnel cost of **$126,685.00**. There is **one (1)** vacant position for a Police Commander. The need for a Police Commander is critical to the establishment of direct leadership over the line units in the Operations and Investigations Bureaus.

The Administration Division's strategic direction is to: Develop Employee Competency and Capabilities, Enhance Recruiting Efforts, Improve Leadership Capability, Implement Cost Savings Programs & Practices including the management of Federal Grant Awards, and Providing Administrative Services to the General Public. Including the Services Bureau Chief, **Forty three (43)** positions are funded in the **Administration Division** for a total personnel cost of **$2,128,391.00.** There are **six (6)** vacant positions in this division. One (1) position is a Police Captain who as a Division Chief, and needed for the efficient leadership of the division. One (1) position is an Administrative Assistant who is supervising the complex processes at the Records and Identification Section, and needed for the efficient

leadership of the Section. Two (2) positions are for Payroll Clerks needed for the processing of payroll for a large agency. Two (2) positions are for Data Control Clerk I's needed to assist in the processing of over 50,000 public transactions per year at the Records and Identification Section. In the Administration Division, two (2) funded positions are occupied by employees on long term medical leave.

The Support Division's strategic direction is to enhance Mobile Computing and Communications Systems (Online Network/ Telephone/Land Mobile Radios), Implement a Law Enforcement Records Management System and the National Incident Based Reporting System, Develop and sustain Capital Improvement Projects for GPD's Facilities and Vehicle Fleet, and provides administrative services for the general public. **Thirty (30)** positions are funded in the **Support Division** for a total personnel cost of **$1,945,004.00.** There is **one (1)** vacant position in this division for a Clerk 1 assigned to the Information Technology Section needed to support automation objectives. In the Support Division, two (2) funded positions are occupied by employees on long term military leave.

While in our second year of **Mandaña Community-Oriented Policing** GPD's transformative growth is seen in the much closer Community Partnerships we have built with the Neighborhood Watch Program implementing thirty eight (38) NWP Groups in sixteen (16) villages so far. The NWP is a definitive force multiplier of public safety efforts directly contributing to the prevention of criminal acts, critical information on illicit drug distribution activity, and details that have led to the apprehension of crime suspects. The Business Watch Program has provided the opportunity for GPD to have the broad discussion of safety and security for hundreds of businesses across the island. From the "Mom & Pop" village store to the boutique Hotels in the tourist district, officers in the field have established a robust safety network among businesses. The Coffee With A Cop, Cookies With A Cop, Junior Police Cadet, and D.A.R.E. programs have carried our message throughout all age groups, and with the complete rollout of all the Community Oriented Policing initiatives in the upcoming Fiscal Year, we expect to fulfill the paradigm shift away from traditional policing in GPD.

In our Administration and Support Divisions of our Services Bureau, all efforts to achieve strategic goals is seen in the application of fiscal year funding to all programs supporting efficiency in department operations and investigations. GPD currently manages twenty two (22) federally-funded grants and sub-grants that support major programs throughout the recent fiscal years. The most recent and notable grant programs are funding:

- (15) Police Officer Recruitments $1,660,578
- GPD Communications Upgrade $1,170,000
- Evidential Control Facility $1,045,000
- Police Patrol Vehicles $1,000,000
- Network System Conversion $500,000

A total of $9,477,765 in grant funding is available at this time and we continue to seek out Funding Opportunity Announcements to support our operations. GPD has recently recruited seven (7) Police Officer Trainees, carefully selected from a total of twenty-three (23) eligible candidates and two (2) POT interview sessions since the beginning of the current fiscal year. The aforementioned Police Officer Trainees are projected to begin certification training in mid June and commencement to field duty in February 2019.

Eighteen (18) Patrol Cruisers were procured with General Fund and OVIS (Official Vehicle Inspection Safety) funding at a cost of $720,000.00, and fleet repairs to patrol vehicles are ongoing at a cost of $24,000.00 thus far. In close collaboration with the Guam Housing and Urban Renewal Authority (GHURA), GPD expects the opening of the new Central Precinct Headquarters in the village of Sinajana which was secured by a $2,937,300.00 Community Development Block Grant (CDBG).

GPD also funded the procurement of needed hardware compatible with the AEGIS upgrade for approximately $100,000.00, which includes Desktop Computers, Laptop Computers for mobile field work, and Evidence Processing Scanners and related equipment. When the AEGIS upgrade goes live on June 19, 2018, we expect that our officers will be more informed. While performing field operations they will be supported by essential data in real time, increasing situational awareness, officer safety, and the efficiency of our service.

Option 2

Under Option 2, there are no changes to the number of Full Time Equivalent positions, Vacant FTE's, or funding projections in the Office of the Chief of Police, Office of the Police Commander, Auxiliary Services Division, Administration Division, and the Support Division.

OPERATIONS BUREAU

The Operations Bureau is comprised of the **Neighborhood Patrol Division, Special Operations Division,** and the **Highway Patrol Division.** The strategic direction of these Divisions is to: develop and implement Community Oriented Policing Units , establish and maintain Freely Associated States (FAS) Community Outreach, Neighborhood Watch Program Planning and Implementation, Business Watch Program Planning and Implementation, Street Level Drug Interdiction, Adopt training programs to prepare personnel for the PFQT, establish personnel training on How to Handle People with Physical and Mental Disabilities, establish current Civilian Volunteer Police Reserve eligibility standards, Cyber Security capacity building, Roadway Safety, and Maritime Safety.

Including the Operations Bureau Chief, **one hundred and fifty four (154)** positions are funded in the **Neighborhood Patrol Division,** in the following Precinct Commands:

1.	Dededo Precinct FTE's: 40	Vacancies: 1	$3,214,055.00
2.	Tumon-Tamuning Precinct FTE's: 38	Vacancies: 1	$2,911,824.00
3.	Hagatna Precinct FTE's: 37	Vacancies: 1	$2,982,969.00
4.	Agat Precinct FTE's: 39	Vacancies: 2	$3,165,223.00

for a total personnel cost of **$12,274,071.00.** There are **five (5)** vacant positions for Patrolman throughout the NHPD. The need for patrolman is critical to the demand for law enforcement response and overall protective services for the general public.

Forty five (45) positions are funded in the **Special Operations Division** for a total personnel cost of **$3,814,213.00.** There is **one (1)** vacant position in this division. A Detention Facility Guard is needed for the efficient management of persons taken into custody on a daily basis by GPD.

Sixteen (16) positions are funded in the **Highway Patrol Division** for a total personnel cost of **$1,571,217.00.** There are **zero (0)** vacant positions in this division. In the Highway Patrol Division, one (1) funded position is occupied by an employee on long-term medical leave.

Community Outreach

The individual precincts have developed and implemented Community Oriented Policing Strategies that are practiced by all personnel but the different efforts are tasked to the Community Resource Units (CRU's). The Neighborhood Watch Program and Business Watch Programs are the two biggest efforts for all the precincts and they have established working relationships with the different Neighborhood Watch and Business Watch groups. The CRU's conduct community outreach presentations at schools, Mayor's Offices, Town Hall meetings, and NWP meetings regarding whatever the individual groups want presented to assist them in strengthening their efforts.

GPD's Safe Housing Task Force membership goals are to work with other agencies and community groups to address housing issues of FAS citizens and engage FAS Community leaders to join in our efforts at community outreach in all known problematic FSM communities.

Drug Interdiction

The individual precincts have increased patrol level drug interdiction. There are efforts to provide training for patrol personnel in identifying new forms of illegal drugs that are

coming onto the island such as cocaine and spice; training on identifying characteristics of users of these illegal drugs; training on the dangers of interacting with these types of drug users. Several personnel from Highway Patrol Division and the precincts already have attended training on Advanced Roadside Impaired Driving Enforcement and three HPD personnel have been trained as Drug Recognition Evaluators as part of the patrol level drug interdiction effort.

Dealing with Persons with Disabilities

GPD has had Command Staff personnel attend training on how to handle people with physical and mental disabilities which were passed on to the personnel. There is ongoing coordination of training with related stake holders to educate the personnel on how to deal with persons with mental or physical disabilities who may be victims of crimes or suspects. These stakeholders are Guam Behavioral Health and Wellness Center (GBHWC), Division of Integrated Services for Individuals with Disabilities (DISID), and the Attorney General's Office. Instructor Certification Training for Ops personnel to be coordinated by GBHWC in the near future, and DISID-sponsored training for Patrol Supervisors and Assistant Supervisors on how to deal with persons with physical and mental disabilities will also be scheduled in the future.

Overtime Mitigation Plan

Due to the financial constraints placed upon GPD, there will be no overtime accumulation for non-emergency functions such as requests for police assistance for the different community events. Operations Bureau had to adjust the way we provide police assistance for the different events to minimize overtime but still provide some type of assistance. Overtime accumulation is still a reality due to other tasks and functions of Police personnel such as providing testimony for judicial proceedings and Traffic Court, and the need to complete Police reports when a person is arrested and booked and confined. The Special Weapons and Tactics certified Command Staff has been assisting in the execution of search warrants by the Mandana Drug Task Force to alleviate overtime accumulation. Command Staff has also assisted in Marine Patrol in conducting federally funded grant enforcement obligations. GPD management is implementing creative ways of cutting overtime costs in other ways such as the newly implemented Grand Jury Pool where Sergeant 2's and Lieutenants testify before the Grand Jury, just as the AG Investigators do, on non-complex cases on behalf of officers, many of who are off duty.

DOC Augmentation

The Guam Police Department (GPD) was tasked to provide operational assistance to the Department of Corrections (DOC) due to the severe lack of manpower. This plan was to mitigate overtime accumulation that affects the whole Government of Guam. The operations plan was executed on March 4, 2018, where HPC's area of coverage was accomplished by personnel from GPD Special Operations Division and outside agencies. The agencies that assisted GPD by providing personnel are Department of Parks and Recreation, Guam Department of Agriculture, Port Authority of Guam Police, A.B. Won Pat

International Airport Authority Police. Personnel from CID and SOD were also tasked to provide personnel for the HPC coverage. These personnel were working out of Special Operations Division in Tamuning and utilizing HPC's assigned patrol vehicles, outside agency patrol vehicles, and Special Operations Division vehicles.

The DOC operation changed where they only needed eighteen (18) personnel and the rest can return to GPD. On March 30, 2018, HPC was re-opened with the rest of the HPC personnel returning from DOC and with the assistance of SOD and CID personnel. The outside agency personnel returned back to their respective agencies. During this augmentation, GPD personnel assigned to DOC did not accumulate overtime and DOC realized a savings of $29,855.00. This amount was the difference of overtime paid on February 3, 2018 of $114,455 and overtime costs of $84,600 by March 31, 2018.

The DOC augmentation concluded on May 25, 2018.

Option 2

Under Option 2, there are no changes to the number of Full Time Equivalent positions, Vacant FTE's, or funding projections in the Precinct Commands that make up the Neighborhood Patrol Division, the Special Operations Division, or the Highway Patrol Division.

INVESTIGATIONS BUREAU

The Investigations Bureau is comprised of the **Criminal Investigations Division** and the **Forensic Science Division**. The strategic direction of these Divisions is to: Increase investigative and Analytical Capabilities, Establish/Strengthen working relationships with our partners in the Pacific Region, address Transnational Crime through criminal intelligence and investigative capabilities, Improved Data Collection/Sharing, and Accreditation for Analytical Laboratories.

Including the Investigations Bureau Chief, **forty one (41)** positions are funded in the **Criminal Investigations Division** for a total personnel cost of **$3,553,734.00**. There are **four (4)** vacant positions for Investigator with the Criminal Investigations Division. The need for Investigators is critical to the demand for complex law enforcement investigations and overall protective services for the general public.

Twenty five (25) positions are funded in the **Forensic Science Division** for a total personnel cost of **$2,142,498.00**. There is **one (1)** vacant position in this division for a Criminalist II. A Criminalist is needed for the complex processes required in a laboratory environment.

Within the Investigations Bureau- Criminal Investigations Division (CID), the Mandana Drug Task Force continues its efforts towards the interdiction of illicit drugs and activities. Since its inception, there have been more than 180 arrests for possession of primarily Crystal Methamphetamine, of which more than 1200 grams has been confiscated with an estimated value of $600,000, along with more than 15,000 grams of Marijuana valued at over $500,000 and Prescription Pills valued at more than $22,000. To achieve these

arrests over 90 Search Warrants were executed to apprehend these drug offenders, a joint effort with our SWAT/K-9 contingent. The MDTF continues to address illicit drug activities and through intelligence is currently investigating the confiscation of more than 17,000 grams of Cocaine valued at close to $1,000,000 which has resulted in 10 individuals facing charges for possession and distribution, by far this has been the largest Cocaine seizure to date. Also 430 grams of Spice (Synthetic Marijuana) has been confiscated consequently resulting in four (4) individuals facing charges for possession and distribution, by far this has been the largest seizure as well. With these arrests regarding Cocaine and Spice, it unfortunately suggests the infiltration of other alternative drugs into the island, however the MDTF will remain diligent in combatting the illicit drugs affecting our community. With the success of the MDTF, our federal counterparts have taken a more intimate role in operations thus strengthening our efforts and working relationships.

In addition, the Criminal Investigations Section has executed nine (9) arrests of inmates with respect to a Homicide Investigation at the Department of Corrections. Although this case is ongoing, we continue to collaborate with the Attorney General's Office to ensure a successful outcome. This is inclusive of four (4) other Homicide Investigations whereby persons were charged accordingly.

During the latter part of last year (Holiday Season) and early this year the community became victim to a rash of Robberies. As a result of these unfortunate occurrences, Robbery Task Forces were established to apprehend these offenders. Through intelligence based investigation and collaborative efforts with our patrol counterparts more than 30 arrests were effectuated and 5 minors taken into custody.

In our Forensic Science Division (FSD), the complete overhaul of the Heating/Ventilation and Air-Condition (HVAC) is nearing completion which should be on or before June 2018. The Department of Public Works continues to ensure this project meets build specifications and regulatory standards as the project progresses towards completion.

With respect to the build of the Evidence Control Section (ECS) facility we are closely working with the Department of Public Works, Department of Land Management – Chamorro Land Trust Commission and the Environmental Protection Agency to assure regulatory requirements are met for the site/build location. At this juncture, the Department of Interior has been apprised as to our progress and will continue to provide guidance to ensure the use of dedicated DOI Compact Impact monies in the amount of $1,045,000.

Option 2

Under Option 2, there are no changes to the number of Full Time Equivalent positions, Vacant FTE's, or funding projections in the Criminal Investigations Division, or the Forensic Science Division.

FY2019 FUNDING FOR OPERATIONS

The Guam Police Department's request to fund operations presents a reduction from the current fiscal year expenditures. **Overtime** is projected at $800,000.00, supported by $150,000.00 in Salaries and $100,000.00, totalling **$1,050,000.00.** **Travel** is projected at **$80,000.00** which will support executive protection operations when the Governor, Lt. Governor, and First Lady travel abroad. **Contractual Services** is projected at **$895,600.00** to support System Service Maintenance Agreements for: the Land Mobile Radio System supporting the Government of Guam wide communications need; maintenance for the Law Enforcement Records Management System and Forensic Laboratory Information System; lease agreements for vehicles and high capacity office copiers; Medical and Dental Care for GPD K-9's; Environmental Control System maintenance; Pest Control services; and mandated Cost Sharing for the Criminal Justice Information System (NLETS) to the Unified Courts of Guam. **Office Space Rental** is projected at **$983,826.00** to support facility needs for: the GPD Headquarters accommodating the Office of the Chief of Police, Auxiliary Services Division, Administration Division, Support Division, and Criminal Investigations Division; Records and Identification Section accommodations (PSF); and Evidential Control Section operations. **Supplies and Materials** are projected at **$771,093.00** to support Fuel (GF) for a larger more efficient vehicle fleet; paper, pens, toiletries, and related administrative supplies (PSF); and services, repairs, and replacement parts for patrol vehicle fleet (OVIS). **Equipment** is projected at **$102,329.00** to support Law Enforcement gear such as: firearms; ammunition; duty belts; tasers and replacement cartridges and; handheld radios and needed parts and batteries. **Workers Compensation** is projected at **$11,200.00** to support duty related incidents. **Miscellaneous** is projected at **$1,536,041.00** to support the Uniform Clothing Allowance and Stipends for Civilian Volunteer Police Reserves; fund matching for the COPS Hiring Program; and fund matching for the Recreational Boating Safety Program. **Utilities** are projected at **$1,160,114.00** to support Power; Water/Sewer; and Telephone/Ethernet service.

FY2019 OPERATIONS FUNDING UNDER OPTION 2

For **Option 2** in the General Fund, the FY2019 General Fund appropriation is $26,224,002.00, a decrease of 12.69% or **$3,811,237.00** from the current fiscal year. This decrease allocates for GPD to sustain all current Full Time Equivalencies (FTE's), and as mentioned earlier, the additional recruitment of police personnel funded by a federal grant; COPS Hiring Program award. **Option 2** does not allocate for Overtime which decreases Salaries and Benefits in proportionate amounts. Severely decreased categories are: **Utilities** by 94.30%, **Office Space Rental** by 78.25%, **Contractual** by 75.26%, **Supplies and Materials or Fuel** by 66.67%, and **Miscellaneous** by 43.98%. Unfunded categories are: **Equipment, Workman's Compensation, Capital Outlay,** and **Drug Testing.**

GPD expects that an **Option 2** budget will require that severely decreased and unfunded categories will need to be funded in order for police operations to continue. Even without an Overtime Budget or the expectation of locally funded growth, **Option 2** imposes a

shortfall of **$2,182,246.00** with what we are requesting for in **Option 1.** **Option 2** continuing obligations for Contractual Services and Office Space we currently occupy, will default and GPD will not be able to sustain services at the level of efficiency we currently provide. An example would be the relocation and reduction of Records and Identification Section services which average approximately 1,000 public service transactions per week or over 54,000 transactions per year. GPD's patrol vehicle fleet has grown by 18 units in the last month and we expect 17 more units in the coming year. We expect to survey older less efficient vehicles to ensure we manage only that which is needed. Funding the categories of Utilities, and Supplies and Materials or Fuel, will need to be funded at **Option 1** levels to sustain police operations consistent with what we currently provide.

Option 2 General Funds will be managed with the expectation that in order to allocate sufficient funding in categories that provide:

1. Fuel:
   Expenditures in FY2017 - **$267,940.00**

2. Workplace Facilities:
   Expenditures in FY2017 - **$708,605.00**

3. Basic Utilities in the Workplace:
   Expenditures in FY2017 - **$1,080,604.00**

4. Agreements that provide and maintain our Communications, Network, and Office Systems:
   Expenditures in FY2017 - **$799,901.00**

5. Workman's Compensation and Drug Testing:
   Expenditures in FY2017 - **$13,099.00**

FY2017 Expenditures in these categories total: $2,870,149.00

Without budgeting for Overtime and the respective Salaries and Benefits, or Travel, GPD will target a reduction consistent with the shortfall between Options 1 and 2 of; **$2,182, 246.00**. This target reduction will directly impact the Salaries category, and although GPD expects that personnel separations over the 1st and 2nd quarters will provide some relief to this target reduction, it will not be enough to avoid a Furlough in or around the 3rd quarter of FY2019. GPD has provided information to this committee on the impacts of a Furlough, and calculations that will allow for a rollout that is timely and compliant with Appendix H of the Government of Guam Personnel Rules and Regulations. An example of a Non-Continuous (32 Hour Workweek) Furlough that meets at least a $2 million target reduction, would affect all personnel for 23 weeks under **Option 2.** A 23 week Non-Continuous Furlough will reduce General Fund expenditures by **$2,057,562.00.** GPD operations will continue while our employees suffer the negative financial impact of a Furlough.

FY2019 GPD BUDGET PROPOSAL CONSIDERATIONS

The Guam Police Department continues to reference our Table of Organization and Equipment (TO&E). The TO&E presents the distribution of sworn and civilian support personnel and equipment, and as a management tool our resources are positioned to maximize the efficiency of our service. Sworn personnel recruitment supported by Public Law 33-163, enacted June 23, 2016, allocates forty (40) officers per year from 2017 to 2021 in the TO&E and presents a clear understanding for Commanders and Staff Officers, GPD projections of personnel and equipment growth. The assignment of personnel and equipment to address the demand for services in specific areas is crucial to the establishment of a "*performance-based*" budget.

The demand by the public in the number of calls for service per year is addressed by the supply of personnel who are properly trained and equipped. The "Calls for Service" in a calendar year, and the distribution of those calls over the four (4) precincts by percent, we understand the impact, or demand for officers in each precinct whose primary function is law enforcement's first response. Understanding this demand allows us to determine the number of patrol officers needed in each precinct, which we acknowledge as our "main effort." The Guam Police Department continues to utilize the Police Response Matrix as discussed in last year's budget hearings. The GPD TO&E and Response Matrix together provide a comprehensive picture of how our resources are performing and prompts us to adjust when necessary.

Option 1 clearly supports continued performance, while **Option 2** severely diminishes our personnel resources which will affect non-emergency calls for service as well as the administrative services we provide.

The Guam Police Department's FY2019 budget proposal transmitted to the 34th Guam Legislature is a realistic need that greatly considers the challenges that we face in fulfilling public safety goals and objectives, and our fiduciary responsibility supported by the public budget. GPD has made great strides to sustain our performance this fiscal year and comply with the target reductions required in the Government of Guam.

CONCLUSION

In conclusion, as we move forward into our FY2019 Budget Submission, the Guam Police Department is requesting a total of $35,907,707.00 in **Option 1** funding. This request is a $697,448 or less than 1% decrease from our current FY 2018 budget. We are confident that this will sustain our current progress of improving our level of police service. The General Fund, Special Fund, and Federal Fund Match portions account for the true personnel costs, to include overtime projections that have decreased by **$400,000.00** or 33% from the current Fiscal Year allocation. Additionally, **Option 1** funding will continue to sustain the operations in all three bureaus within the Guam Police Department, allocate funding for our CVPR stipends, purchase parts and supplies, and fund our contractual

services. It is my goal in the coming year to continue in accomplishing my vision for the Guam Police Department by ***growing*** the department through recruitment of federally-funded uniform employees, obtaining more federal grant awards, strengthening our Police Reserve Program through restructure, further increasing our vehicle fleet, and improving the conditions and standards throughout the entire department, ALL the while staying in the bounds of our budget proposal. In the coming months, you will see more police officers in our villages and communities, through our Mandaña COPS Program, you will see increased collaboration between GPD and the "whole of the community," you will continue to see more downed and new vehicles out on our roads, and you will see a renewed commitment from our CVPR officers who continue to augment our full-time force.

The Guam Police Department is committed to our Governor's expectation to provide the best police service that we possibly can. Internally, we will continue to improve the efficient and judicious accounting for funding that is made available to our department. Externally, we will continue to work with our community partners and federal counterparts to take advantage of project adoption or sponsorship and funding opportunities. We are also committed to working with this committee as well as the entire 34th Guam Legislature to assist the Guam Police Department in accomplishing its goals to ultimately ensure that the needs of our island are addressed within the realm of police services.

Si Yu'os Ma' ase para y tiempon miyu. Thank you again for the opportunity to present testimony for our budget proposal. At this point I am subject to any questions that this Committee may have.

Sincerely,

JOSEPH I. CRUZ
Chief of Police

JIC:scr

GUAM POLICE DEPARTMENT

DIPÅTTAMENTON POLISIAN GUAHAN

Government of Guam

EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

Bldg. 13-16A Mariner Avenue, Tiyan
Barrigada, Guam 96913-1616
P.O. Box 23909 Barrigada, Guam 96921-3909
Telephone: (671) 475-8473 (Switchboard); (671) 475-8508 / 8509 / 8512
Fax: (671) 475-3222

JOSEPH L. CRUZ
Chief of Police

June 19, 2018

The Honorable Benjamin J.F. Cruz, Speaker
and Chairperson, Committee on Appropriations
and Adjudication
34th Guam Legislature
163 Chalan Santo Papa
Hagatna, Guam 96910
Phone: (671) 477-2520

Speaker Benjamin J.F. Cruz
JUN 19 2018
Time: 4:22 [ ] AM [ ] PM File No.
Received By:

Dear Speaker Cruz:

Buenas Yan Hafa Adai! The FY2019 Budget Hearing information and/or documentation request from Senator Telena Nelson, received on June 15, 2018, calls for the following:

1. A breakdown of expenditures made for Overtime costs in Fiscal Year 2018, for the Executive Security Section.
   A. Accompanied with this response is **Exhibit A:** an expenditure report of Overtime paid to personnel assigned to the Executive Security Section by Pay Period.

2. A breakdown of expenditures made for Travel Arrangement costs in Fiscal Year 2018, for the Executive Security Section, which shall include Airfare, Per Diem, Land Transportation.
   A. Accompanied with this response is **Exhibit B:** an expenditure report of Travel Arrangement costs for personnel assigned to the Executive Security Section.

3. Documentation supporting the permanent transfer of Police Patrol Vehicle and Equipment funds.
   A. Accompanied with this response are **Exhibit C:** a memorandum from the Director of the Department of Administration detailing reason for the permanent transfer of funds and references that cite local law and Generally Accepted Accounting Principles authorizing the action, that I acknowledged on January 19, 2018; **and Exhibit D:** an excerpt of the Governmental Accounting Standards Series detailing requirements on "Reporting Interfund Activity".

We look forward to your consideration of the information we have provided and will be pleased to submit additional information at your request. *Dangkolo Na Si Yu'os Ma'ase.*

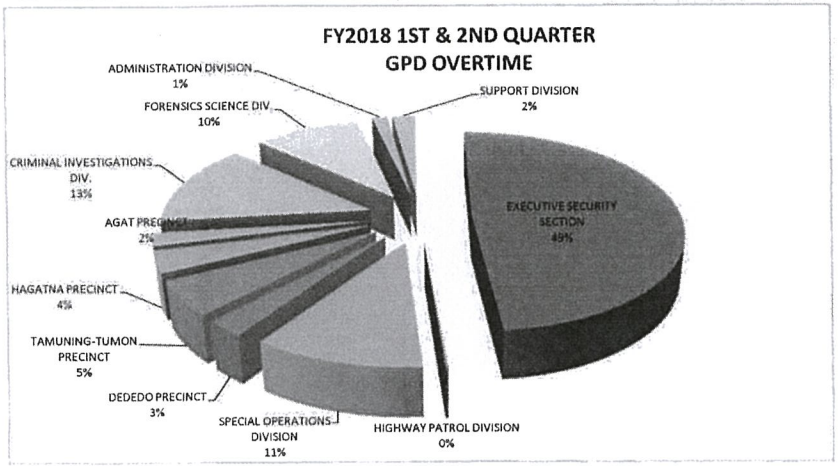
Senseramente,

JOSEPH I. CRUZ
Chief of Police

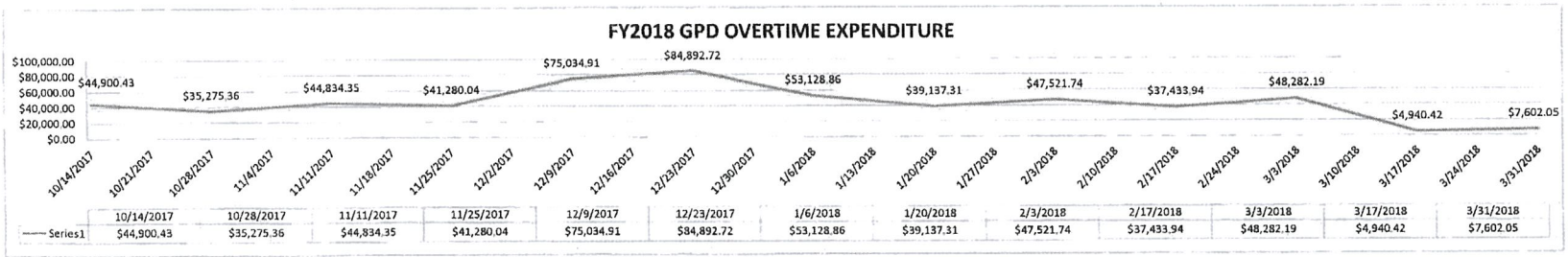
JIC:ABQ/cam

EXHIBIT A

DIVISION	3/31/2018	3/17/2018	3/3/2018	2/17/2018	2/3/2018	1/20/2018	1/6/2018	12/23/2017	12/9/2017	11/25/2017	11/11/2017	10/28/2017	10/14/2017	DIVISION TOTAL
EXECUTIVE SECURITY SECTION	$ -	$ 1,995.18	$ 20,531.50	$ 19,921.73	$ 23,984.56	$ 21,189.33	$ 25,763.39	$ 37,663.72	$ 30,356.63	$ 16,678.97	$ 28,468.01	$ 20,127.70	$ 27,661.24	$ 274,341.96
HIGHWAY PATROL DIVISION	$ -	$ -	$ 916.78	$ -	$ -	$ -	$ -	$ 138.17	$ -	$ -	$ -	$ -	$ -	$ 1,054.95
SPECIAL OPERATIONS DIVISION	$ 610.43	$ -	$ 9,623.90	$ 4,765.21	$ 7,515.18	$ 5,078.27	$ 5,385.50	$ 8,947.22	$ 8,775.89	$ 5,117.58	$ 3,368.01	$ -	$ 2,679.52	$ 61,866.71
DEDEDO PRECINCT	$ 679.08	$ 604.51	$ 1,100.51	$ 1,431.49	$ 1,497.08	$ 144.63	$ 368.97	$ -	$ 2,306.32	$ 1,995.01	$ 1,615.03	$ 2,223.04	$ 587.22	$ 14,552.89
TAMUNING-TUMON PRECINCT	$ 551.99	$ 54.47	$ 1,400.77	$ 1,201.49	$ 516.19	$ 2,335.81	$ 5,129.43	$ 8,414.67	$ 603.35	$ 3,852.90	$ 2,341.26	$ 2,926.95	$ 1,708.24	$ 31,037.52
HAGATNA PRECINCT	$ 592.54	$ 245.36	$ 2,137.21	$ 969.37	$ 934.05	$ 2,271.22	$ 4,128.60	$ 2,862.13	$ 1,666.92	$ 1,780.65	$ 758.84	$ 739.05	$ 806.23	$ 19,892.17
AGAT PRECINCT	$ 449.59	$ 204.89	$ 5.92	$ 135.16	$ 345.05	$ 435.30	$ 1,560.87	$ 4,818.58	$ 862.72	$ 970.03	$ 391.45	$ 761.84	$ 456.22	$ 11,397.62
CRIMINAL INVESTIGATIONS DIV.	$ 4,718.42	$ -	$ 6,891.65	$ 1,632.49	$ 6,211.80	$ 1,922.66	$ 5,301.74	$ 13,568.56	$ 22,265.32	$ 5,084.32	$ 93.96	$ 2,667.26	$ 4,938.19	$ 75,296.37
FORENSICS SCIENCE DIV.	$ -	$ 1,836.01	$ 5,408.51	$ 6,541.94	$ 5,374.48	$ 3,753.34	$ 4,414.74	$ 6,418.46	$ 4,550.84	$ 4,930.99	$ 5,275.33	$ 3,543.45	$ 3,016.11	$ 55,064.20
ADMINISTRATION DIVISION	$ -	$ -	$ 172.19	$ 355.39	$ 803.79	$ 565.66	$ 29.07	$ 60.56	$ 2,296.07	$ 182.04	$ 1,612.63	$ 1,272.95	$ 499.93	$ 7,850.28
SUPPORT DIVISION	$ -	$ -	$ 93.25	$ 479.67	$ 339.56	$ 1,441.09	$ 1,046.55	$ 2,000.65	$ 1,350.85	$ 687.55	$ 909.83	$ 1,013.12	$ 2,547.53	$ 11,909.65
TOTAL PAY PERIOD ENDING	$ 7,602.05	$ 4,940.42	$ 48,282.19	$ 37,433.94	$ 47,521.74	$ 39,137.31	$ 53,128.86	$ 84,892.72	$ 75,034.91	$ 41,280.04	$ 44,834.35	$ 35,275.36	$ 44,900.43	$ 564,264.32



10/14/2017	$44,900.43
10/28/2017	$35,275.36
11/11/2017	$44,834.35
11/25/2017	$41,280.04
12/9/2017	$75,034.91
12/23/2017	$84,892.72
1/6/2018	$53,128.86
1/20/2018	$39,137.31
2/3/2018	$47,521.74
2/17/2018	$37,433.94
3/3/2018	$48,282.19
3/17/2018	$4,940.42
3/31/2018	$7,602.05



	10/14/2017	10/28/2017	11/11/2017	11/25/2017	12/9/2017	12/23/2017	1/6/2018	1/20/2018	2/3/2018	2/17/2018	3/3/2018	3/17/2018	3/31/2018
Series1	$44,900.43	$35,275.36	$44,834.35	$41,280.04	$75,034.91	$84,892.72	$53,128.86	$39,137.31	$47,521.74	$37,433.94	$48,282.19	$4,940.42	$7,602.05

GPD TRAVEL ARRANGEMENT COSTS

	TOTAL AIRFARE	TOTAL PER DIEM	TOTAL GROUND TRANSPORTATION	TOTAL EXPENDITURE
FY2017	55,735.41	74,083.00	22,664.01	152,482.42
FY2018	25,203.24	20,015.00	3,124.16	48,342.40

Note: FY2018 Travel expenditure as of March 23, 2018.

EXHIBIT B

Eddie Baza Calvo
Governor
Ray Tenorio
Lieutenant Governor

Department of Administration
(DIPATTAMENTON ATEMENSTRASION)
DIRECTOR'S OFFICE
(UFISINAN DIREKTOT)
Post Office Box 884 Hagatña, Guam 96932
Tel: (671) 475-1101/1250 Fax: (671) 477-6788

Christine W. Baleto
Director
Vincent P. Arriola
Deputy Director

January 9, 2018

To: Director, Guam Police Department

From: Director of Administration

Subject: Permanent Transfer

Buenas yan Håfa Adai!

This memo will serves as notice of the permanent transfer that will be initiated for the following fund: Police Patrol Vehicle and Equipment (Fund 663) in the amount of $166,969.00.

The General Fund is not able to pay or transfer this fund balance due to the perpetual cash shortage that has been experienced for decades by our Government. Government Accounting Standards Board (GASB) Statement No. 34, 112. a. (1) states: If repayment is not expected within a reasonable time, the interfund balances should be reduced and the amount that is expected to be repaid should be reported as a transfer from the fund that made the loan to the fund that received the loan" (GASB 34 copy attached).

As a result of the legal mandate, 5 G.C.A., Article 2, § 22204; Rules & Regulations, the Director of the Department of Administration is required to provide that the principles of governmental accounting and reporting; classification of funds and accounts; and mandated to ensure that accounting terminology *shall* conform to those recommended by the National Committee on Governmental Accounting. For government entities, the Government Accounting Standards Board is the authority for Government Accounting Standards. Also contained in, 5 G.C.A., Article VI, § 6.06, financial statements are required to be prepared in accordance with Generally Accepted Accounting Principles (GAPP). In addition, § 11.11, requires that accounting records shall be maintained in accordance with GAPP.

When preparing the financial statements for the Government of Guam's annual audit, we would be in non-compliance with GASB 34 if we failed to record permanent transfers. All unexpended/unappropriated amounts that are not expected to be collected within a reasonable time become subject to permanent transfer. If we did not do so, our financial statements would not be in compliance with GAPP or GASB. This would result in a modified opinion which would place the Government of Guam in Jeopardy. Our Credit Rating, Investors, Bond Holders, Federal partners and all stakeholders who rely on financial statements to be prepared in accordance with these requirements would be very concerned with our failure to do so.

EXHIBIT C

Once subjected to permanent transfer, the fund balance for these special revenue accounts will not be available to your department for any future use and cannot be reversed. We therefore ask that you not consider this amount as available for carryover appropriations or use in the FY2018 fiscal year.

Should you have any questions, or wish to discuss the matter further, please do not hesitate to contact me.

Senseramente,

Christine Baleto
Director

ACKNOWLEDGEMENT:

Fund: Police Patrol Vehicle and Equipment Fund

Amount: $166,969.00

Joseph I. Cruz
Chief of Police

1/19/18
Date

NO. 171-A | JUNE 1999

Governmental Accounting Standards Series

Statement No. 34 of the Governmental Accounting Standards Board

Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments



GOVERNMENTAL ACCOUNTING STANDARDS BOARD
OF THE FINANCIAL ACCOUNTING FOUNDATION

EXHIBIT D

Statement of Fiduciary Net Assets

108. The statement of fiduciary net assets should include information about the assets, liabilities, and net assets for each fiduciary fund type. The detailed display requirements of Statements 25 and 26 apply to the statements of plan net assets of pension and other employee benefit trust funds. Statement 31 provides detailed guidance for investment trust funds. The components of net assets, discussed in paragraphs 32 through 37, are not required to be presented in the statement of fiduciary net assets.

Statement of Changes in Fiduciary Net Assets

109. The statement of changes in fiduciary net assets should include information about the additions to, deductions from, and net increase (or decrease) for the year in net assets for each fiduciary fund type. The statement should provide information about significant year-to-year changes in net assets. The detailed display requirements of Statements 25 and 26 apply to the statements of changes in plan net assets for pension and other employee benefit trust funds.

Reporting Agency Funds

110. In the statement of net assets, agency fund assets should equal liabilities. Agency funds should not be reported in the statement of changes in fiduciary net assets.

111. Sometimes an agency fund is used as a *clearing account* to distribute financial resources to other funds of the government, as well as other entities. For example, county property tax collectors customarily collect and distribute property taxes to the county's funds as well as to other governments within the county. When this occurs, the portion of the clearing account balance that pertains to other funds of the county should not be reported in agency funds. Rather, it should be reported as assets in the appropriate funds.

Reporting Interfund Activity

112. Interfund activity within and among the three fund categories (governmental, proprietary, and fiduciary) should be classified and reported as follows:

a. *Reciprocal interfund activity* is the internal counterpart to exchange and exchange-like transactions. It includes:
   (1) *Interfund loans*—amounts provided with a requirement for repayment. Interfund loans should be reported as interfund receivables in lender

funds and interfund payables in borrower funds. This activity should not be reported as other financing sources or uses in the fund financial statements. If repayment is not expected within a reasonable time, the interfund balances should be reduced and the amount that is not expected to be repaid should be reported as a transfer from the fund that made the loan to the fund that received the loan.

(2) *Interfund services provided and used*—sales and purchases of goods and services between funds for a price approximating their external exchange value. Interfund services provided and used should be reported as revenues in seller funds and expenditures or expenses in purchaser funds.[45] Unpaid amounts should be reported as interfund receivables and payables in the fund balance sheets or fund statements of net assets.

b. *Nonreciprocal interfund activity* is the internal counterpart to nonexchange transactions. It includes:

(1) *Interfund transfers*—flows of assets (such as cash or goods) without equivalent flows of assets in return and without a requirement for repayment. This category includes payments in lieu of taxes that are not payments for, and are not reasonably equivalent in value to, services provided. In governmental funds, transfers should be reported as other financing uses in the funds making transfers and as other financing sources in the funds receiving transfers. In proprietary funds, transfers should be reported after nonoperating revenues and expenses as discussed in paragraphs 100 and 101.

(2) *Interfund reimbursements*—repayments from the funds responsible for particular expenditures or expenses to the funds that initially paid for them. Reimbursements should not be displayed in the financial statements.

Basic Financial Statements—Notes to the Financial Statements

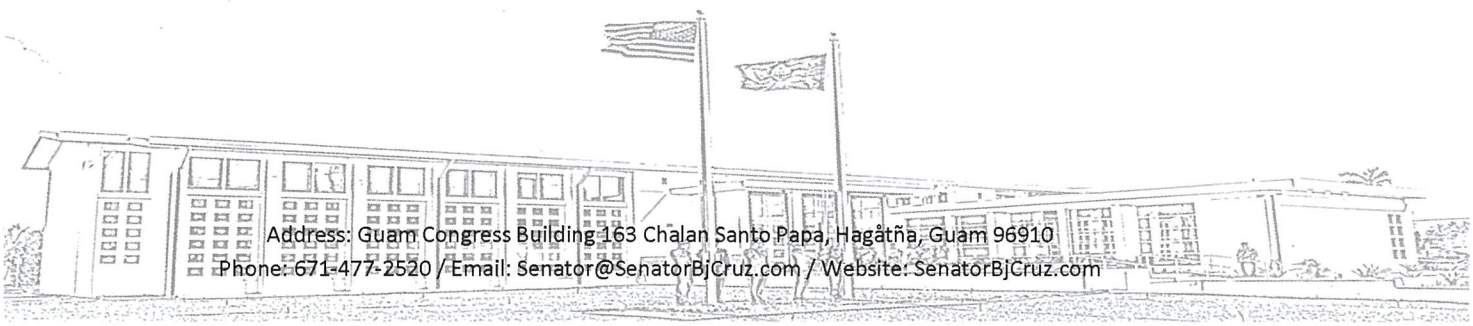
113. The notes to the financial statements should communicate information essential for fair presentation of the financial statements that is not displayed on the face of the financial statements. As such, the notes are an integral part of the basic financial statements. The notes should focus on the primary government—specifically, its governmental activities, business-type activities, major funds, and nonmajor funds in the aggregate. Information about the

[45]However, Statement 10, paragraph 64, requires that when the general fund is used to account for risk-financing activity, interfund charges to other funds should be accounted for as reimbursements.

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Guam Fire Department

Friday, June 15, 2018
2:00PM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

GUAM FIRE DEPARTMENT
DIPATTAMENTON GUAFI GUAHAN

*Professionalism * Respect * Integrity * Dedication * Empathy*

Eddie BazaCalvo
Governor

Ray Tenorio
Lt. Governor

Joey C. San Nicolas
Fire Chief

June 15, 2018

Speaker Benjamin J.F. Cruz

JUN 13 2018

Time: 4:12 [ ]AM [ ]PM File No.

Received By:

The Honorable Benjamin J.F. Cruz
Speaker & Chairperson, Committee on Appropriations
And Adjudication
I Mina'trentai Kuattro na Liheslaturan Guahan
Thirty-Fourth Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96910

RE: TESTIMONY FOR THE GUAM FIRE DEPARTMENT'S FISCAL YEAR 2019 PROPOSED BUDGET

Buenas yan Hafa Adai! Speaker Cruz and members of the Committee on Appropriations and Adjudication. Thank you for the opportunity to present the Guam Fire Departments (GFD's) Fiscal Year 2019 Proposed Budget.

The Guam Fire Department is requesting the total amount of **$35,761,494** for Fiscal Year 2019. This amount reflects a decrease of $1,426,454 or -3.8% from its FY-2018 appropriations, from all funding sources. The table below details the amount being requested from each funding source and reflects the amount of increase/decrease when compared to the FY-2018 Authorized Level.

FUNDING SOURCE	FY-2019 PROPOSED	FY-2018 AUTHORIZED	DECREASE/ INCREASE	%
General Fund	$31,885,003	$31,885,003	$0	0%
Special Fund (E911)	$2,179,124	$2,167,059	$12,065	0.56%
Special Fund (F.L.A.M.E.)	$1,697,367	$1,695,671	$1,696	0.10%
Special Fund (TAF)	0	$1,440,215	($1,440,215)	-100.00%
TOTAL	$35,761,494	$37,187,948	($1,426,454)	-3.84%

Suite 1001 DNA Building·238 Archbishop Flores Street·Hagåtña, Guam 96910
Phone: (671) 642-3454· Fax: (671) 642-2012
Mailing Address: P.O. Box 2950, Hagåtña, Guam 96932

GENERAL FUND

Personnel Services

GFD's FY-2019 Proposed Budget from the General Fund remains the same as the authorized funding level for FY-2018.

As reflected on the Budget Digest and Proposed Staffing Pattern, Personnel Services (Regular Salaries, Overtime and Benefits) are decreased by $1,155,249. This is attributed to personnel retirements and/or resignations during FY-2017 and the current fiscal year, despite the recent recruitment of (45) Fire Recruits.

Although the decrease in Overtime shown in the budget digest when comparing FY-2018 Authorized and FY-2019 Proposed, reflects the amount of $54,967, the decrease is much more when compared with the total projected expenditures for this current fiscal year. The projected overtime expenditures for FY-2018 is estimated to be $5.7 million which will reflect a decrease of approximately 2 million or 52% when compared to our requests for FY-2019. It is anticipated that the recently hired Fire Recruits, will be graduating from the Fire Academy by the end of this fiscal year and will be available to augment the current critical manpower shortages, thus, reducing overtime expenditures for FY-2019.

Operations

The decrease in Personnel Services requirements, will be used to fund all of the Guam Fire Department's annual requirements for Travel, Contractual Services, Office Space Rental, Drug Testing and Miscellaneous object classes as well as Utilities. As shown on the Summary Budget Digest, there was no funding for these object classes from the General Fund for Fiscal Year 2018, as they were funded by appropriations made from the Tourist Attraction Fund.

SPECIAL FUND

E911 Surcharge

GFD's Proposed Budget from this funding source includes funding to adequately address Personnel Services as well as Operations and Utilities requirements to effectively and efficiently operate the 911 Center. Inclusive in our budget request, is to fund the estimated annual recurring costs (reflected in Contractual object class), on our soon to be completed acquisition of a new, state-of-art 911 System to replace the antiquated and unreliable current system being utilized.

F.L.A.M.E.

Funding being requested from this funding source will address the Guam Fire Department's annual requirements for Supplies, Equipment and Capital Outlay categories.

Due to the recommended funding levels, GFD's FY-2019 needs in Supplies are being requested from this specific funding source. It is imperative that funding be provided for GFD to address requirements for Medical, Firefighting & Rescue supplies as well as to cover costs for fuel for our fleet of emergency vehicles and other critically needed supplies to sustain operations.

GFD is in dire need to procure medical, firefighting and rescue equipment that are either damaged due to wear and tear or have exceeded its recommended life span. Furthermore, adequate funding for Capital Outlay will allow GFD to continue its yearly procurement of Ambulances to replace those that are defective and have exceeded its required life span. Lastly, GFD will be able to procure Rescue Jet Skis, a critically needed Tanker Truck and Life Saving Jaws of Life Extrication Equipment.

Mission

"The mission of the Guam Fire Department is to mitigate threats of Life, Property, and the Environment, through Education, Prevention and effective response to Fire, Medical and Environmental Emergencies"

The primary mandate of the Guam Fire Department is the overall Fire Protection, Fire Prevention, Fire Suppression and Extinguishment and the Protection of Life and Property connected therewith, providing for a Comprehensive administration of an Emergency Medical Services (EMS/Ambulance) Program, to include Wild Land Firefighting for the Territory of Guam, provides for and administers an Extensive Program of Fire Prevention Inspections, Public Fire Safety Education & Training, International Fire Code Enforcement, Fire Investigations, Review of Plans for new and existing Building construction, operate and manages an Enhanced Emergency E911 Communications System and a wide land and Open-Water Search and Rescue (SAR) Program. In addition, with recent Homeland Security and War on Terrorism initiatives, the Guam Fire Department provides for a comprehensive Hazardous Materials Response Team, an Advance Life Support Program and a Rapid Intervention Team (RIT).

We accomplish this mission by: *"Promoting safety and maintaining a well-equipped, highly trained, and motivated force of professional Firefighters/EMT/Rescue personnel; and promoting Fire Prevention and other Public Safety Education Program"*

The Guam Fire Department's GOALS AND OBJECTIVES are as follows:

- Maintain timely, effective, and quality Medical responses to all types of assistance requested by the island community, and such will be accomplished by maintaining the mandate requiring all Firefighters, to be Emergency Medical Technicians (EMT's).

- Continue implementing training, so that all Firefighters acquire National Registered Emergency Medical Technician and Fire Service (ProBoard) Certification as first responders to any given type of emergencies.

- Continue implementing the training to have the firefighters who are EMT-Intermediate maintain their certifications with the goal to have them elevate their training to EMT-Paramedic once the program is implemented.

- Continue to pursue fiscal avenues to build a GFD Headquarters, GFD Training Facility, and an Enhanced E911 Center.

- Maintain EMD certification of the E911 personnel.

- Ensure compliance with POST requirement by implementing a Firefighter Physical Ability Test (FPAT) in our efforts to continue enforcing a Physical Fitness & Wellness Program to all firefighters to ensure readiness to respond and to reduce injury

- Implement a Self-Inspection Program for businesses in the community to meet the demands of fire code inspections. Continue our Smoke Detector, Public Safety Education and Life Safety Programs and implement a Confidence Testing Program for Fire Protection Systems.

- Conduct a multi-agency response exercise to assess capability to respond to multiple events.

- Continue to train and equip the Emergency Hazardous Materials Response Team to work closely together with the Environmental Protection Agency and Homeland Security to prepare against any type of hazardous situation which may become a threat to the island and its community.

- Purchase more Emergency response vehicles and equipment.

- Build an additional two Fire Stations in order to expand the department's presence in the community and improve response time.

- Upgrade the existing antiquated E911 system to provide more efficient operations and effective call and dispatching services to the Community. This system will also will include a Management Information System that will monitor all types of Suppression, EMS/Rescue, Fire Prevention and Investigation responses and will provide valuable statistics in regards to all responses as well as the all E911 calls.

- Acquire a maintenance facility for the GFD Fleet Maintenance and Repair Section.

- Review the present Ambulance Billing Program and the GFD Fee Schedule to be in line with current rates in order to better recover costs.

- Increase community outreach programs such as child car seat inspections, station tours, and public education events etc., in order to strengthen community relations.

The Guam Fire Department's organization consists of the Office of the Fire Chief and the following bureaus:

Administrative & Support Services Bureau
EMS/Rescue Operations Bureau
Fire Suppression Bureau
Training Bureau
Fire Prevention Bureau
E911/Communications Bureau

Office of the Fire Chief

The Office of the Fire Chief Provides the overall direction and guidance towards the administration and operations of program and services relative to: (1) The Prevention and Suppression of Fire, Protection of Life and Property from related hazards; (2) Comprehensive delivery of Emergency Medical Services (EMS/Ambulance); (3) The Enforcement of the International Fire Code, Plans Review thru Inspections, Public Fire Safety Education, Arson Investigation and Training; (4) The Preventive Maintenance and Repair of GFD's Emergency Fleet; (5) Land and Open Water Search and Rescue Activities (SAR); and, (6) An E911 system to provide more efficient operations and effective call and dispatching services to the Community.

The major objectives of the Office of the Fire Chief is to; (1) Enhance the overall efficiency, effectiveness, in GFD's service delivery. (2) To reduce fire related injuries and avert line of duty deaths (LODD) and fire related fatalities by promoting Public Awareness, Fire Safety, Fire Prevention and Proficiency through Training. (3) To instill and enhance professionalism in the highest standards in the discharge of duties by all rank and fire personnel. (4) To foster, articulate communications and relationship with the community we serve, particularly pertaining to fire, traffic accidents, injuries and other EMS and Rescue incidences.

A total of $444,850 is being requested for the Office of the Fire Chief for FY2019 which is $136,155 or 44% more than what was authorized for FY2018. The increase is attributed to the filling of the Deputy Fire Chief and Private Secretary positions. The amount being requested will fund the salaries and benefits of these (2) positions as well as the Fire Chief and Secretary II (typist). It should be noted that the Fire Chief's position is currently vacant and unfilled as a cost saving measure to meet the department's budget reduction level for FY-2018. However, the position is fully-budgeted in anticipation that it will be filled by the incoming administration.

Administrative & Support Services Bureau

This Bureau is responsible for supporting the Chief's Office and all other bureaus thru Administrative support and logistic services department wide. Its support activities comprise of all services related functions such as Fiscal, Records Management, Human Resources, Payroll Services, Federal Programs & Planning, Research & Development and Supply Management. The Bureau is responsible for preparing the annual budget in coordination with other bureaus and is responsible for the administration and management of the department's approved annual budget.

Its major objectives are: To provide an adequate funding level to operate all the bureaus; to pursue all avenues to increase revenues for fees and services; to source, apply and administer local and federal grants and to ensure the personnel within the emergency operations are provided with the required and most adequate supplies & materials and equipment to fulfill their mission of providing services to the community.

The amount of $1,899,352 is being requested for the Administrative and Support Services Bureau for FY-2019 which reflects an increase of $1,148,528 or 152% from the authorized level for FY-2018.

CATEGORY	FY2019 Request	FY2018 Auth.	Variance	% Incr./(Decr.)	% of Amount Requested
Personnel Services	$744,103	$750,824	-$6,721	-0.9%	39.2%
Operations	$680,898	0	$680,898	Infinity %	35.8%
Utilities	$474,351	0	$474,351	Infinity %	25%
TOTAL	$1,899,352	$750,824	$1,148,528	152%	
FTEs	13	13	0	0	

Personnel Services
On Personnel Services, the amount $444,402 or 39.2% of the bureau's total budget request, is to fund salaries and benefits for seven (7) classified full time employees consisting of an ASO, Personnel Officer, Payroll Clerk I, Administrative Aide, Automotive Mechanic and (2) Heavy Equipment Mechanic IIs. The remaining amount of $299,901 is being requested to fill six (6) vacant positions which consists of a Heavy Equipment Mechanic II, Payroll Clerk III, Administrative Assistant, Maintenance Specialist, Property Control Officer and Program Coordinator IV. These positions have been vacant for over (10) years and are critically needed to fulfill the mission and the major objectives of this Bureau as well as the department's. It is important to note that these vacant positions are currently being under-filled collaterally, by uniform personnel. Filling of these positions will allow GFD to reassign these uniform personnel as full time first responders. Lastly, these positions were funded for the current fiscal year, however, recruitment had to be postponed due to the FY-2019 Appropriations Reduction as a result of the Governor's Fiscal Realignment Plan.

Operations
GFD is requesting the amount of $680,898 or 35.8%, of the bureau's budget total request, to cover GFD's operations costs for FY-2019. As previously mentioned, there was no funding for these object classes from the General Fund for Fiscal Year 2018, as they were funded by appropriations made from the Tourist Attraction Fund. The details in request for funding for operations, are as follows:

Travel - $23,144: Funding for travel will allow GFD to send personnel off-island to attend the following conferences:

Fire Rescue International Conference/Seminar in Dallas, Texas - The conference brings together fire and emergency service leaders from across the United States and around the globe, to learn and collaborate together. Training covers all areas of the emergency service, managing change, ethical leadership, EMS issues, career development and more.

Association of Public Safety Communications Officials (APCO) Conference/Seminar in Las Vegas, Nevada – The conference is focused on frontline telecommunications, leadership development, communications center management, cutting edge technology and more. Attending this conference will tremendously assist GFD in acquiring information and training as it prepares GFD for the soon to be completed procurement of its New Generation 911 system. A GFD FY-2019 Proposed Budget

system that will provide the public better access to 911 whenever for emergency assistance occurs.

EMS Today Conference/Seminar in Salt Lake City, Utah – This conference focuses on the future of EMS and new clinical practices. Information gathered and training received from this conference will increase the level of care provided by GFD's EMTs/First Responders to citizens in need of emergency medical care and transport.

Fire-Rescue Med Conference/Seminar in Henderson, Nevada - As mass casualty events continue to rise, it is essential for fire service EMS leaders to stay abreast of new resources, practices and information that will prepare the Guam Fire Department. This conference offers up-to-date practices and information relative to Rescue and EMS operations.

All personnel attending these conferences/seminars are required to provide After Action Reports and through coordination with the Training Bureau, conduct training, lectures and demonstrations on training and information obtained to all concerned GFD personnel.

Contractual Services - $332,886 - Funding for Contractual Services is being requested for purposes indicated below:

Medical Oxygen Bottle Refilling Service - $180,686 to cover costs for refilling of Medical Oxygen Bottles for all Ambulances, Engine Companies, Advance Life Support Units and Rescue Units.

Repair and Maintenance of GFD's Fleet - $60,000 to cover costs for maintenance, diagnosis and repairs of all GFD vehicles (emergency & non-emergency units) and sea crafts that require specialized mechanical skills and/or are beyond the capabilities of GFD's Mechanics.

Towing & Wrecker Services - $4,000 to covers costs for towing/wrecker services for all GFD vehicles requiring such service.

LP Gas Tank Refills - $15,000 to cover costs for refills of LPGas tanks at all Fire and Rescue Stations. These tanks are for gas stoves being used for meal preparations at the stations.

Watercraft Harbor Slip Rental - $1,200 to covers costs for Watercraft Harbor Slip Rental from the Port Authority of Guam for GFD Rescue Boats at the Agat and Hagatna Marina.

Appliance Maintenance Repair - $5,000 to covers costs for repairs and maintenance of appliances located at all fire and rescue stations. These appliances consists of Washers, Dryers, Air Conditioners and Gas Stoves.

Commercial Trash Disposal Services - $42,000 for the purpose of trash disposal for all fire and rescue stations.

Office Space Rental - $177,840 - This amount is being requested for Office Space lease currently at the DNA building in Hagatna. The office space is for all GFD Bureaus and its employees including its Training Center and is also being utilized as a back-up 911 Center.

GFD has conducted a thorough research in to the possibility of relocating or branching out its Headquarters/administrative offices to various fire stations, however, it has been determined that it is not feasible at all. This is due to the following: 1) Decentralization of Bureaus 2) Space availability is inadequate 3) Disruption in services 4) Overcrowding of personnel 5) Creates inconvenience and uncomfortable working environment for first responders assigned to the fire station and administrative staff. It is significant to note that between 1993 and 1994, headquarters and administrative staff were relocated to various fire stations for cost containment measures, however within six (6) months, GFD had to lease office space due to the reasons stated above.

Currently, GFD is working with the Guam Economic Development Authority (GEDA) and the Guam Housing & Urban Renewal for the construction of a new Tamuning Fire Station as well as the Sinajana Fire Station. It is GFD's plan that once construction of the new station at Tamuning that will include accommodations and space for our Headquarters, there will no longer be a need to lease office space.

Drug Testing - $12,000 - This amount is needed for the department to continue conducting random drug tests for its personnel.

Miscellaneous - $135,028 - The amount requested is to cover costs for uniform allowance for all uniformed fire personnel, bid advertisements for procurement exceeding $15,000 and for subscriptions services to the National Fire Protection Association and the International Association of Fire Chiefs.

Utilities - $474,351 - This amount is requested to address GFD's Power ($356,851), Water ($97,500) and telephone ($20,000) needs for FY-2019 for all of its Fire and Rescue Stations.

EMS/Rescue Operations Bureau

This Bureau is responsible for the administration of the Emergency Medical Services (EMS Ambulance) and Rescue Operation; assist in the preparation of GFD Annual Budget, development of division goals and objectives; conduct periodic quality assurance to ensure compliance of department and federal rules and regulations, orders and directives. The
development of program plans to facilitate the achievement of bureau goal and objectives and conducting training programs to enhance personnel skills, proficiencies and capabilities of Emergency/Rescue personnel to effectuate quality delivery of services.

The major objectives of the bureau are: 1) Provide for the rapid deployment of EMS and Rescue personnel to all emergencies and alarms ensuring standard response time is met. 2) To maintain departmental professional integrity by performing the highest degree of professionalism. 3) Establishment of achievable performance system for monitoring and evaluating personnel effectiveness, and, 4) Additional Advance Life Support personnel to continue to maintain consistent high level of patient care.

The amount of $8,938,672 is being requested for the EMS/Rescue Operations Bureau for FY-2019 which reflects a decrease of -$856,259 or -8.74% from the authorized level for FY-2018.

CATEGORY	FY2019 Request	FY2018 Auth.	Variance	% Incr./(Decr.)	% of Amount Requested
Personnel Services					
Regular Salaries	$5,585,864	$6,075,757	-$489,893	-8.06%	62.5%
Overtime	$1,119,666	$1,278,795	-$159,129	-12.44%	12.5%
Benefits	$2,233,142	$2,440,379	-$207,237	-8.49%	25%
TOTAL	$8,938,672	$9,794,931	-$856,259	-8.74%	100%
FTEs	65	85	20	-23.5%	

The requested amount will fund for Regular Salaries, Overtime and Benefits for (65) uniformed fire positions. The decrease in funding request for FY-2019 is attributed to Retirements, Resignations and the reduction in overtime, as a result of recruitment for of (45) Fire Recruit Positions.

Fire Suppression Bureau/Fire Prevention Bureau/Training Bureau

The ***Fire Suppression Bureau*** is responsible for administering programs and services relative to the Suppression and extinguishment of all fire incidents in Guam; to contain and mitigate all Hazardous Materials incidences; assisting in the preparation of the departmental budget, its goals and objective; conducts review of all command and section activities to ensure compliance in consonance with department directives and orders; conducts strategic planning for conformity to established goals and objectives; coordinates with the Training Bureau on training and development, and enhancing firefighting capabilities, strategies and jurisdictional and Mutual Aid covenants.

The major objectives of the bureau are: 1) To ensure adequate firefighting and response capabilities resulting in meeting response time, 2) Provide efficient, effective and professional firefighting and EMS services; 3) Protect life and property; 4) To abate or reduce destruction of property to a minimum and prevent unnecessary loss of life; and, 5) Instill professionalism and integrity in the performance of duty.

The ***Fire Prevention Bureau*** is responsible for the enforcement of fire laws and regulations; the inspection and abatement of existing and potential fire hazards; the development evaluation and administration of fire prevention and fire safety programs; the review of building plans for compliance with the International Fire Code requirements; the investigation of fires to determine the origin and cause and recommend corrective measures; the processing of all complaints pertaining to fires, life safety and hazardous conditions the review of existing ordinances, rules and regulations, laws and other related publications and recommend changes when needed.

The major objectives of the Fire Prevention Bureau are; 1) To create and maintain a fire safe environment by preventing and/or eliminating the physical, occupational and environmental hazards that contribute to the occurrence and spread of fire; 2) To promote fire safety awareness

throughout the Island of Guam; and, 3) To provide timely investigations on all referrals from the Engine Companies and the general Public relative to fires, and life safety hazards.

The Training Bureau is responsible for the initial training and continuing skills development of all firefighters and officers; coordinates efforts with other units within the department in identifying employee strengths and weaknesses; implements improved methods of instruction and providing quality training programs that reflects needs and changes; provides necessary research, evaluation and recommendation for new products and procedures necessary to maintain a state-of-the- art emergency response organization.

The major objectives of the Training Bureau are: 1) Maintain an efficient training program by utilizing, where feasible, training opportunities provided by bona fide training organizations and institutions; 2) Increase firefighter's effectiveness in firefighting, EMS, Fire Prevention, Hazardous Materials and Weapons of Mass Destruction through continuous training; 3) Establish partnerships with institutions and organizations that offer relevant training to increase and enhance all skills levels of firefighters; and, 4) Identifying and administering training to the community in fire safety, basic first aid and CPR and all other training requested by the community.

The amount of $20,602,129 is requested for the Fire Suppression Bureau for FY-2019 which reflects a decrease of -$428,424 or -2.04%, from the authorized level for FY-2018.

CATEGORY	FY2019 Request	FY2018 Auth.	Variance	% Incr./(Decr.)	% of Amount Requested
Personnel Services					
Regular Salaries	$12,667,087	$13,085,968	-$418,881	-3.2%	62%
Overtime	$2,532,179	$2,413,442	+$118,737	+5%	12%
Benefits	$5,402,863	$5,531,143	-$128,280	-2.3%	26%
TOTAL	$20,602,129	$21,030,553	-$428,424	-2.04%	
FTEs	181	228	47	-20.6%	

The requested amount will fund Regular Salaries, Overtime and Benefits for (181) uniformed fire positions, including the recently hired (45) Fire Recruits. The decrease in funding request for FY-2019 is attributed to Retirements, Resignations and vacant positions authorized to be filled in the current fiscal year, cancelled in its entirety and not being funded for FY-2019.

SPECIAL FUNDS

E911/Communications Bureau

This Bureau is responsible for operations, maintenance, and administration of the Enhanced Emergency 911 Telephone/Communications Systems which provides the island community with direct access to the public safety and emergency response agencies with the intent of reducing response time to situations requiring fire, medical, rescue, law enforcement, and other emergency

services. It is further responsible for alerting and dispatching department personnel and equipment to citizens in need of emergency services.

The major objectives of the bureau are; 1) To enhance the effectiveness and efficiency in providing the community rapid access to emergency public safety services; 2) To provide accurate call taking and pre-arrival instructions to callers in need of emergency assistance; 3) To ensure efficiency and accurateness in dispatching response units to achieve ideal response time for emergencies, and; 4) To ensure that responders/support from other agencies or private sector are notified during time of need.

The amount of $2,179,124 is being requested for the E911/Communications Bureau for FY-2019 which reflects a slight increase of $12,065 or .6% from the authorized level for FY-2018.

CATEGORY	FY2019 Request	FY2018 Auth.	Variance	% Incr./(Decr.)	% of Amount Requested
Personnel Services	$1,543,222	$1,502,650	$40,572	3%	71%
Operations	$472,812	$504,409	-$31,597	-6.3%	22%
Utilities	$163,090	$160,000	$3,090	2%	7%
TOTAL	$2,179,124	$2,167,059	$12,065	.6%	
FTEs	28	28	0	0	

Personnel Services
On Personnel Services, the amount $1,323,860 is being requested to fund salaries, overtime and benefits for (24) classified full time employees consisting of three (3) EMD Supervisors, (19) Emergency Medical Dispatchers, one (1) Administrative Assistant and one (1) Secretary I (Typist) positions. Additionally, the amount of $219,362 is requested to fill four (4) critically needed vacant positions which consists of an E911 Administrator and three (3) Emergency Medical Dispatchers.

Operations
GFD is requesting the amount of $472,812 or 22%, of the bureau's budget total request, to cover its operations costs for FY-2019. The details in request for funding for operations, are as follows:

Contractual Services - $427,812: Funding in the amount of $400,000 is requested to cover the estimated annual recurring costs, on our soon to be completed acquisition of a new, state-of-art 911 System. The remaining $27,812 will address costs for Copier Lease, Communications Equipment Maintenance and Repair, Bottled Water Services and Computer Repair and Services.

Supplies & Materials - $17,000: The amount requested will allow the bureau to purchase Office Supplies ($2,000), Computer Software/Supplies ($5,000) and Radio/Communications Supplies ($10,000).

Equipment - $10,000: Funding is requested for the purpose of procuring four (4) Computer Systems to replace those that are defective and beyond repair.

Miscellaneous - $6,000: Funding is requested for the purpose of procuring Uniforms ($5,000) for personnel assigned to E911/Communications Bureau and brochures/pamphlets/decals ($1,000) in support of 911's Public Awareness Campaign.

Utilities - $163,090 - This amount is requested to address the E911 Center's, Power ($85,090), Water ($3,000) and telephone ($75,000) needs for FY-2019.

F.L.A.M.E.

The Fire Life and Medical Emergency (F.L.A.M.E.) fund was created by Public Law 22-52 to establish a capital outlay revolving fund within the Guam Fire Department to purchase essential emergency rescue, firefighting vehicles and emergency and life support equipment. Revenues are generated through Fire Prevention Fees and Fines, Emergency and Non-Emergency Ambulance Transports and for other services authorized by Public Law 29-02.

For Fiscal Year 2019, the Guam Fire Department requests appropriations in the amount of $1,697,367 to address its needs in Operations (Contractual Services, Supplies & Equipment) and Capital Outlay.

CATEGORY	FY2019 Request	FY2018 Auth.	Variance	% Incr./(Decr.)	% of Amount Requested
Operations	$850,367	$1,175,671	-$325,304	-27.7%	50.1%
Capital Outlay	$847,000	$520,000	$327,000	62.9%%	49.9%
TOTAL	$1,697,367	$1,695,671	$1,696	.10%	
FTEs	0	0	0	0	

GFD's FY-2019 needs in Supplies are being requested from this specific funding source. It is imperative that funding be provided for GFD to address requirements for Medical, Firefighting & Rescue supplies as well as to cover costs for fuel for our fleet of emergency vehicles and other critically needed supplies to sustain operations.

GFD is in dire need to procure medical, firefighting and rescue equipment that are either damaged due to wear and tear or have exceeded its recommended life span. Furthermore, adequate funding for Capital Outlay will allow GFD to continue its yearly procurement of Ambulances to replace those that are defective and have exceeded its required life span. Lastly, GFD will be able to procure Rescue Jet Skis, a critically needed Tanker Truck and Life Saving Jaws of Life Extrication Equipment.

The following table, details GFD's needs from this funding source.

CONTRACTUAL SERVICES	FY-2019 REQUEST
Advance Life Support Training (EMT-I)	$ 13,000.00
Printing of Ambulance & Fire Report Forms	$ 15,000.00
Total Contractual	**$ 28,000.00**

SUPPLIES	FY-2019 REQUEST
Training Supplies	$ 15,000.00
EMS BLS Supplies	$ 98,500.00
EMS ALS Supplies	$ 23,500.00
Vehicle parts, supplies, lubricants	$ 85,000.00
Land vehicle & Seacraft fuel	$ 250,000.00
Pharmaceutical Supplies	$ 43,000.00
Janitorial Supplies	$ 25,500.00
Office/Computer Supplies	$ 10,000.00
Total Supplies & Materials	$ **550,500.00**
EQUIPMENT	**FY-2019 REQUEST**
Firefighting Equipment (Nozzles, Hoses, etc.)	$ 126,867.00
Medical Equipment (AEDs, Portable Suction Units, etc.)	$ 85,000.00
Training Equipment	$ 20,000.00
Rescue Equipment	$ 25,000.00
Small energy-saving appliances for fire stations	$ 15,000.00
Total Equipment	**$ 271,867.00**
CAPITAL OUTLAY	**FY-2019 REQUEST**
Ambulance	$ 320,000.00
Rescue Jet Skis	$ 60,000.00
Tanker Truck	$ 175,000.00
Emergency Response Vehicles	$ 180,000.00
Jaws of Life Extrication Equipment	$ 112,000.00
Total Capital Outlay	**$ 847,000.00**

In closing, we are confident that GFD's proposed FY2019 Budget will provide sufficient funding to sustain our current progress in improving our level of public service. The Guam Fire Department is committed to meet our Island's expectations to provide the best service we can and I am personally committed to work with each one of you to ensure the needs of our island are addressed within the realm of the Fire Service and Public Safety.

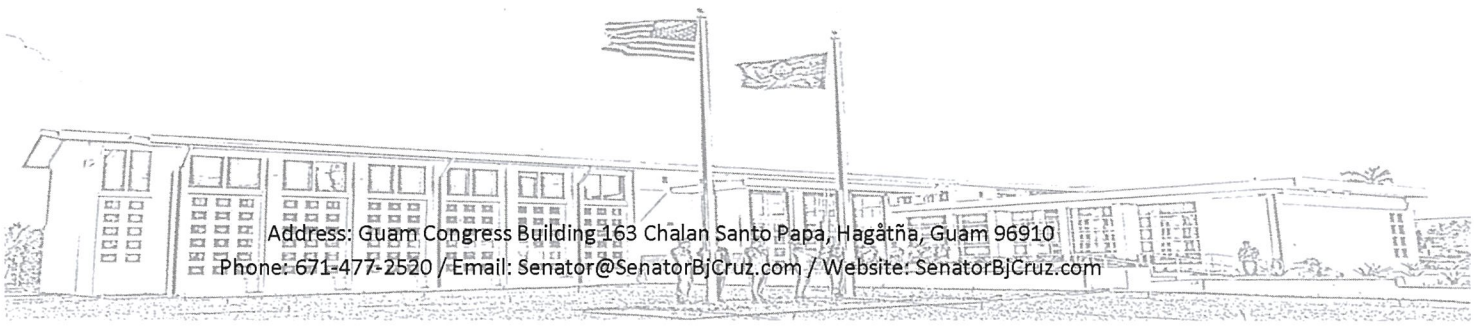
Thank you again for allowing me this opportunity and I look forward to your questions and recommendations.

JOEY C. SAN NICOLAS
Deputy Fire Chief

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Department of Corrections

Tuesday, June 19, 2018
10:00AM



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In Reply to:
DOC2018-06-250

June 14, 2018

The Honorable Benjamin J.F. Cruz
Speaker & Chairperson, Committee on Appropriations
and Adjudication
I Mina'trentai Kuattro na Liheslaturan Guåhan
Thirty-Fourth Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagåtna, Guam 96910

RE: TESTIMONY FOR THE DEPARTMENT OF CORRECTIONS' FISCAL YEAR 2019 BUDGET

Buenas yan Håfa Adai! Speaker Cruz and members of the Committee on Appropriations and Adjudication, thank you for the opportunity to present the Department of Corrections' (DOC) Fiscal Year 2019 Budget Request.

Fund Source	FY2019 Request (Option 1)	FY2018 Authorized	Variance	% Increase/(Decrease)
General Fund	$25,125,276	$24,216,006	$909,270	3.6%
Corrections Revolving Fund	$ 1,497,702	$ 2,190,694	($692,992)	(4.6%)
Safe Streets Fund	$ 97,076	$ 97,076	$0	0%
TOTAL:	**$26,720,054**	**$26,503,776**	**$216,278**	**(8.1%)**

I. OVERVIEW

The Department of Corrections is seeking a FY2019 Appropriation level of $26,720,054 for its operations. The sum of $25,125,276 is requested from the General Fund and $1,594,778 is requested from the Corrections Revolving Fund and Safe Streets Fund. Approximately $17,972,186 is for personnel, $889,045 for Overtime and $6,264,045 is for operational costs and utilities. It should be noted that 60% of operational costs under the Corrections Revolving Fund are to service providers to provide medical services to Inmates/Detainees. The remaining are contractual services, supplies and equipment costs for DOC to provide support to the department in meeting its core duties and responsibilities.

Pursuant to 9GCA, Chapter 90, Article 1 §90.15 states the Department of Corrections is: (A) to protect the public from the destructive action of law offenders through control and rehabilitation; and (B) it shall provide staff services for the judiciary, the parole board, probation officers, and interested agencies of the Executive Branch.

The Department's mission is the prevention of escape, to maintain order and ensure a safe and humane environment for those who we are required to keep in custody to protect the public from their destructive actions as law offenders. Maintaining a safe and orderly institution is only possible through the compliance of rules and regulations and sufficient funding to sustain operations and improve existing resources such as strong work force, equipment and facilities.

The goals and objectives of the Department of Corrections is the protection of the public by the safe and orderly operation of the institution, maintaining order and the rehabilitation of the inmates and those committed to our custody.

The Department of Corrections accomplishes its mission by fulfilling its legal obligations to ensure that all inmates and detainees have adequate access to routine and emergency medical, dental and mental health care. In FY2016, a Cooperative Agreement between Guam Memorial Hospital Authority and Department of Corrections for Medical Services; Pharmacy; Nursing; Physician Service; Medical Supplies was entered to meet the requirements set forth in the District Court Order dated January 16, 2015 in United States of America v. Territory of Guam, et al. Civil Case Number CV91-00020. Adequate access to routine and emergency Mental Health Care was also addressed in FY2016. DOC entered into an Employee Contract with a Clinical Psychologist to ensure compliance with the Standards for Health Services in Jails established by the National Commission on Correctional Health Care. In FY2015, a Memorandum of Understanding was entered into with Department of Public Health and Social Services to provide routine dental care to inmates and detainees.

DOC's goal is to provide quality healthcare to inmate and detainee patient under its care and custody consistent with the Standards for Health Services in Jails established by the National Commission on Correctional Health Care and community standards by maintaining the Agreements, Memorandums and Contracts entered with GMHA, Clinical Psychologist and DPHSS. Additionally, DOC ensures that inmates and detainees also have access to Specialty care, which includes but not limited to, Hemodialysis, Optometry, Surgical Centers, etc., and GMHA emergency care.

I. ORGANIZATION

A) Director's Office

The Director's Office of the Department of Corrections provides oversight supervisory and directional control over the administrative and operational activities of the Department. Under the direction of the Director of Department of Corrections, DOC personnel ensure public safety for the people of Guam and safety and control of inmates and detainees in DOC custody.

The major objectives of the Director's Office is to: (1) ensure that all administrative activities are carried out pertaining to the rules and laws that govern; (2) ensure that fiscal budget appropriated funds, local and federal, are maximized; (3) maintain a safe level of operational manpower for the safety and control of inmates and detainees; (4) ensure the maintenance of an orderly and sanitary institution; (5) maintain complete accountability and control of all inmates and detainees; (6) ensure inmates and detainees are afforded adequate medical, dental and psychological services and that basic needs are met as required by local, federal and civil laws; (7) ensure that the department is equipped to carry out all mandates set forth in local, federal and civil laws.

1) The Administrative Support under the Director's Office is responsible for managing the output of Administrative Support Services (Fiscal - Finance & Personnel, Payroll, and Supply). Administrative Support Services ensures the following: Finance Services comply with the fiscal budget within the parameters of the budget law, ensure that all needs and services are funded, and monitor the Administrative Support to ensure compliance with Finance & Personnel, Payroll and Supply. Personnel Services plan, coordinate and process employee benefits, administer employee-management relation (leave sharing, performance evaluation, employee grievance and adverse action, etc.), keep abreast of Personnel Rules and Regulations, maintain personnel records. Payroll services are responsible for the processing of the department's timesheets and other payroll related matters. Supply services are responsible for procurement for supplies, equipment, and capital and contractual. Preparation of financial reports, fiscal budget, ensure proper procurement procedures are followed; administer personnel management; ensure payroll guidelines are adhered; manage and maintain department's supplies and equipment inventory.

2) Internal Affairs Unit establishes policy and procedures for the initiation, receipt and investigation of complaints against the Department of Corrections employees or against the department itself.

   The objective is to conduct impartial, fair and concise investigations against Department of Corrections' employees or the department itself; ensure safety and security of executive personnel and visiting dignitaries.

3) Maintenance of Prisoners Off-Island (Bureau of Prisons) - The Director's Office maintains inmates in off-island institutions due to unmanageable and disciplinary issues that affect security operations. The absence of these inmates in the local institution promotes a secure and safe environment of an orderly and secure operation which reduces the incidences of riot, escapes, homicides, etc. Inmates are allowed to serve time off-island for personal safety from other local inmates.
The major objective is to promote a secure and safe facility in the local prison and lessen fear to the public from unmanageable inmates.

Budget & Management Category	FY2019 Request (Option 1)	FY2018 Authorized	Variance	% Increase/(Decrease)
Personnel w/Overtime	$ 731,862	$ 802,024	($70,162)	(10%)
Operations	$ 303,630	$ 401,218	($167,750)	(56%)
Utilities	$2,012,211	$1,957,178	$55,033	3%
Capital Outlay	$ 102,504	$ -0-	$0	0%
TOTAL:	**$3,150,207**	**$3,160,420**	**($10,213)**	**(1%)**

A total of $3,150,207 is requested for the Director's Office for its FY2019 operations. The $3,150,207 is composed from the General Fund. Approximately $731,862 is requested to fund salaries, benefits and overtime for three (3) Unclassified (Director, Deputy Director and Clinical Psychologist; four (4) Classified positions (Administrative Services Officer, Administrative Assistant, Word Processing Secretary II, and a Messenger Clerk). The $303,630 is requested for Operations which covers travel, fuel, office supplies, drug testing, Miscellaneous (clothing allowances for uniformed officers). Utilities cost of $2,012,211 is requested for the Department's telephone, power and water services. Capital Outlay in $102,504 is requested to procure for official vehicles to replace aging vehicles; replace outdated Motorola portable radios; and an ATV Sport Utility Vehicle for perimeter use.

B) Adult Correctional Facility (ACF)

C) Hagatna/Rosario Detention Facility

The Adult Correctional Facility and the Hagatna/Rosario Detention Facility are responsible for the administration of security, control, custody and care of adjudicated inmates through regulated procedures. The major objectives are: (1) protect the life and property of the people of Guam through twenty-four (24) hours security services and supervision of prisoners; (2) protect the lives and health of prisoner through strict adherence of rules and regulations governing sanitation and facility safety; (3) maintain custodial control of each prisoner while inside or outside the compound; (4) ensure deployment of adequate manpower per platoon shift for the prevention of prison disorder; (5) enforce disciplinary sanctions to inmates in violation of institutional rules and regulations; (6) regulate and enforce institutional rules and regulations to visitors entering the facility.

ADULT CORRECTIONAL FACILITY

Budget & Management Category	FY2019 Request (Option 1)	FY2018 Authorized	Variance	% Increase/(Decrease)
Personnel	$ 9,237,360	$ 9,094,301	$143,059	2%
Overtime	$ 678,011	$ 714,827	($36,816)	(6%)
Benefits	$ 3,678,710	$ 3,978,877	($300,167)	(9%)
TOTAL:	**$13,594,081**	**$13,788,005**	**($193,924)**	**(2%)**

ROSARIO DETENTION FACILITY/HAGATNA DETENTION FACILITY

Budget & Management Category	FY2019 Request (Option 1)	FY2018 Authorized	Variance	% Increase/(Decrease)
Personnel	$2,047,554	$2,078,059	($30,505)	(2%)
Overtime	$ 164,954	$ 161,869	$3,085	2%
Benefits	$ 841,575	$ 817,827	$23,748	3%
TOTAL:	**$3,054,083**	**$3,057,755**	**($3,672)**	**(1%)**

A total of $16,648,164 is requested for both the Adult Correctional Facility and the Hagatna Detention Facility for its FY2019 operations. The $16,648,164 is composed from the General Fund to fund salaries, benefits and overtime for a total of two hundred twenty-six (226) uniformed Corrections Officers, to include the Warden, Captains, Lieutenants, Detention Facility Guard Leaders, and Detention Facility Guards. Approximately $842,965 is requested for Overtime; however, this amount may not be sufficient for the FY2019 fiscal year should the shortage of manpower is not addressed.

Uniformed staffing level for the Adult Correctional Facility and Hagatna Detention Facility two hundred twenty-six (226). A total of thirty-three (33) vacant positions are funded; and thirty-three (33) prior vacant positions are unfunded.

D) Casework and Counseling Services Division

Casework and Counseling Services Division provides case management services to anyone who has been convicted of a crime serving a sentence in an institutional setting. Case management begins at admission to the facility, throughout incarceration and re-entry to the community; assesses inmates for risk levels; develops, evaluates and analyzes program needs and other data about inmates; evaluates progress of individual offenders; coordinates and integrates inmate training programs; develops social histories; evaluates positive and negative aspects of each situation and develops release plans.

Casework and Counseling Services Division's major objectives are: to provide rehabilitation services to all inmates in custody during their incarceration; to compile an extensive case history of the inmate and to complete assessment tools for reassessment during any major changes to inmate's life history; to prepare inmate for release and recidivism by providing programming, education, vocational training, and

also make referrals for potential housing, educational institutions, courts and employers; to provide chemical dependency counseling, anger management, parenting and life skills classes, apprenticeships and vocational training, community programs, transitional housing, education and work release opportunities for incarcerated clients; to partner with community shareholders to enhance services and outcomes for incarcerated clients; to assist inmate with matters of personal enrichment and well-being through visitation and worship.

Budget & Management Category	FY2019 Request (Option 1)	FY2018 Authorized	Variance	% Increase/(Decrease)
Personnel	$487,073	$483,503	$3,570	1%
TOTAL:	**$487,073**	**$483,503**	**$3,570**	**1%**

A total of $487,073 is requested for Casework and Counseling Services Division for its FY2019 operations. The $487,073 is composed from the General Fund for five (5) Correction Social Worker personnel (1-CSW Administrator; 1-CSW III; 2-CSW II; 1-CSW). There is one (1) vacant CSW II that is funded; and three (3) vacant positions that are funded.

E) Forensic (Medicine Drug Treatment)

The Mental Health Clinic provides a range of Psychological Services to meet the National Commission on Correctional Health Care (NCCHC) Standards of Mental Health Services. Essential is to provide the delivery of quality services consistent with best practice. Psychological services include outpatient basic mental health care and emergency services provided by a licensed Clinical Psychologist, Psychiatric Social Worker, Psychiatric Technicians, and a Caseworker. These professionals provide a wide range of direct services at the department serving prisoners who include: pretrial detainees, inmates, federal prisoners, and prisoners held for immigration. The Psychologist directs and supervises the activities of the Forensic staff and interns. The Psychologist completes a range of specialized services to include evaluation, emergency and training services to the correctional staff and other civilians working at DOC to meet the NCCHC standards. An essential aspect of quality improvement is data collection to monitor need and services provided as well as other related targeted for improvement.

The Major Objectives are: (1) collaborate with professionals across disciplines to identify and meet the complex needs of prisoners to enhance safety, stability, as well as optimal emotional and behavioral health; (2) collaborate with multiple disciplines to address prisoner's self-referrals and referrals from multiple sources due to prisoners'

emotional state and behaviors that pose risk to life and property; (3) to reduce risk to life and safety by continually monitoring of prisoners undergoing significant distress, risk of suicide, and those diagnosed with a severe mental illness (SMI) and/or co-occurring disorders; (4) to complete a variety of psychological evaluations to meet the needs of the prisoners and the department; (5) to maintain clinical records and the timely completion of clinical documentation; (6) provide for the training needs of the department to meet the NCCHC standards as well as to increase skill level for all staff working with prisoners diagnosed with SMI, withdrawing from illicit substances, and de-escalation of prisoners in distress or who are disruptive; (7) promote continuity of care for prisoners with mental health and behavioral concerns; (8) identify, monitor and maintain data related to service needs, services provided, suicide attempts/completed, and other related data.

Budget & Management Category	FY2019 Request (Option 1)	FY2018 Authorized	Variance	% Increase/(Decrease)
Personnel w/Overtime	$301,084	$324,075	($22,991)	(8%)
TOTAL:	**$301,084**	**$324,075**	**($22,991)**	**(8%)**

A total of $301,084 is requested for Forensic (Medicine Drug Treatment) Division for its FY2019 operations. The $301,084 is composed from the General Fund for three (3) positions (Correction Social Worker Supervisor I; 1-Psychiatric Technician II; 1-Psychiatric Technician I). There are two (2) vacant positions that are funded (Psychiatric Social Worker I and a Medical Records Clerk). The Forensic division has three (3) unfunded vacant positions.

F) Parole Services Division

The Parole Services Division is responsible for the enforcement and administration of parole laws, Government of Guam and Department of Corrections rules and regulations in accordance with Title 9 Guam Code Annotated, Chapters 80, 85 and 90, and any other applicable laws germane to parole matters.

The major objectives are: to protect life and property from the criminal elements of conditionally released adult offender paroled by the Guam Parole Board, mandatory releases, courtesy off-island supervision or those released by the Courts.

In order to accomplish the Parole mission, the division requires additional staffing that includes five (5) Parole Officers and two (2) clerical support staff. The infusion of

personnel will result in meaningful contacts with parolees thus resulting in lower recidivism rate.

Budget & Management Category	FY2019 Request (Option 1)	FY2018 Authorized	Variance	% Increase/(Decrease)
Personnel w/Overtime	$693,048	$693,989	($941)	(1%)
TOTAL:	**$693,048**	**$693,989**	**($941)**	**(1%)**

A total of $693,048 is requested for Parole Services Division for its FY2019 operations. The $693,048 is composed from the General Fund for six (6) Parole Officers, to include the Chief Parole Officer. The Parole Services Division has a total of five (5) vacant Parole Officer I positions that are funded and one (1) Administrative Assistant positions that is unfunded.

II. JUSTIFICATION OF NEED TO FILL VACANT FTE POSITIONS

As of June 15, 2018 (from October 2017) a total of twenty-seven (27) Correction Officers have left the department through resignation / termination / retirement / separation by death / lateral transfer to GPD and GFD. Of this 27, six (6) are pending acceptance for re-employment; and eighteen (18) are pending recruitment. All GG1s have been submitted to BBMR for review and approval.

It is imperative that DOC increases its manpower level through an emergency recruitment to alleviate the increase in workload demands on current staff caused by the loss of employees.

The total amount for recruitment of 24 Corrections Officer I at HL04 STEP 1 pay grade is estimated at $671,126.40 for salaries only.

IV. IMPACT OF OPTION 1 BUDGET REQUEST

To meet the FY2019 department ceiling, the following were impacted:

- Vacant positions were unfunded with the exception of GG1s that were already cleared by BBMR and are at DOA for recruitment;
- One (1) unclassified position was unfunded;
- The request for the Guam Memorial Hospital Authority Agreement was reduced to $1,748,506 from the initial request of $2,647,441; a shortfall of ($898,935);
  NOTE: the original GMHA Agreement was $3,375,146 and therefore the shortfall is greater, which is ($1,626,640);
- Food Services – reduced to $1,748,507; initial request - $3,333,296; a shortfall of ($1,584,789);
- The Department will not be able to fill over thirty-five (35) vacant uniformed positions; there will be an increase in overtime as a result of shortage of manpower;
- The 10% level for Overtime will not be sufficient for the entire fiscal year.

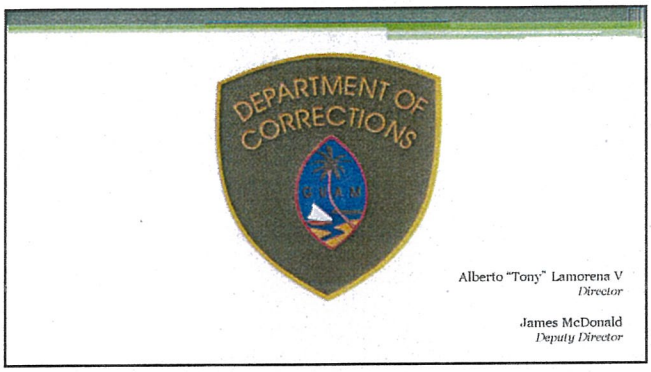
Lastly, it should also be noted, DOC anticipates an additional ten (10) to twenty (20) of its current employees who are eligible for retirement will retire by the end of this fiscal year or the next.

My staff and I are open to any questions from the Committee regarding the Department's FY2019 Budget Request as presented.

Senseramente,



ALBERTO A. LAMORENA V



Alberto "Tony" Lamorena V
Director

James McDonald
Deputy Director

Operations

Colonel Alan P. Borja
Facility Superintendent/Warden

Capt. Mae M. Quitugua
Operations Commander

Uniformed Personnel

Authorized Corrections/Detention Officers: 248 (FY18 funded/unfunded)

- Jan 2017 - 235 Officers
- Jun 2018 - 196 Officers
  - 2 - are limited term disability
  - 1 - military deployment
- FY 2019 funded: 226 security personnel
- FY 2019 Unfunded: 22 security personnel

FY 2017 – Loss 21 Officers Resignation/Termination/Retirement
FY 2018 – Loss 22 Officers Resignation/Termination/Retirement

66 Officers - Support Sections

11 SPECIAL OPERATIONS RESPONSE TEAM

7 TRANSPORT
- Approx 20 runs per day 0800-1700 court/medical/dental/behavioral
- Approx 35 inmates per day

7 VISITORS PROCESSING CENTER
- Daily Visitation
- Avg 30-50 visitors/day (vendors/lawyers/family/service providers/faith-based/volunteers/interns)

1 PAYTEL - Monitoring prisoner phone calls
1 SAFETY
1 SPECIAL WATCH (GMH)
1 FORENSIC
1 RECREATION
1 MANDANA TASK FORCE
1 HOMELAND
1 TRAINING
1 SUPPLY
1 INTAKE AND PROPERTY
1 LIBRARY

Other Support Units

5 VOCATIONAL REHABILITATION SERVICES
6 PAROLE
5 HUB
4 OPERATIONS/LOGISTICS
1 INTERNAL AFFAIRS UNIT
2 LIMITED TERM DISABILITY
1 MILITARY LEAVE
1 DIRECTORS OFFICE

Adult Correctional Facility & Hagatna Detention Facility

- Adult Correctional Facility
  - Total prisoner population: 523 (males: 477 / females: 46)
  - Total staff assigned: 34 officers assigned on daily basis to cover 16 units plus hospital stays.
- Hagatna Detention Facility:
  - Total prisoner population: 143 males
  - Total staff assigned: 6 assigned on daily basis to cover 2 units.
- Total Prisoners on island: 666
- Off-island Prisoners: 14

INTERIOR – Adult Corrections Facility (ACF), Mangilao

INTERIOR - Adult Correctional Facility (ACF), Mangilao			
Post	Location / Position	Current Staffing	SOP Required
	Shift Commander*	1	1
1	Central Control	2	2
2	Receiving and Discharge	1	2
3	Clinic	1	1
4	Medical Unit	2	3
5	Local Detainee Housing Unit	2	4
6	Special Housing Unit (SHU)	4	5
7	Administrative Segregation	2	4
16	Medium Housing Unit	1	3
17	Level I Detainee's	1	3
18	Unclassified Inmates	1	3
19	Galley Officer**	1	1
20	Yard Officer**	0	1
25	Level II Detainee's	1	2
25A	Non-Medical Cleared	1	2
29	Local Detainee's/P.V.	1	2
	TOTAL	22	39

*COS II and above.
** Galley and Yard officer are the same at current time.

EXTERIOR – Adult Correctional Facility (ACF) & Hagatna Detention Facility

EXTERIOR - Adult Correctional Facility (ACF) & Hagatna Detention			
Post	Location / Position	Current Staffing	SOP Required
8	Women's Facility	3	4
9	Community Corrections	3	4
9A	Women's Min Out	0	1
10	Main Entrance Gate	0	1
11	Perimeter	0	1
11B	Perimeter	0	1
11C	Perimeter	0	1
12	Tunnel	0	2
14	Service Gate	1	2
15	Processing and Intake (HUB)	2	2
21	Recreation	1	1
24	Minimum In	1	1
28	RSAT	1	1
30	Federal Detention Facility	3	5
30A	Hagatna Detention Facility	3	5
	TOTAL	18	32

Security Support Sections

SECURITY SUPPORT SECTIONS			
Post	Location / Position	Current Staffing	SOP Required
	ACF Visitation	4	7
	Hagatna Visitation	1	2
	VRS	5	5
	Court Transport	2	2
	Medical Transport	2	2
	Dental Transport	2	2
	GDF Commander & Admin	2	2
	Internal Affairs Unit (IAS)	1	3
	Library Officer	1	1
	Special Operations	3	4
	Training	2	2
	Operations Commander	1	1
	Warden	1	1
	Grants & Projects Administration	2	2
	Supply	1	1
	TOTAL	30	37

Security Assignment Summary

	Current Staffing	SOP Required
INTERIOR - ACF	22	39
EXTERIOR - ACF & HDF	18	32
Security SUPPORT SECTIONS	30	37
TOTAL	70	108

- Staffing levels shows we are 35% short in manning the facility as required by SOP's (for safety and security).
- Need an additional 38 officers per shift (12 hour shift) twice per day, making total 76 officers.
- To increase total security strength by 35% would right-size security staffing levels.
- Filling the 35% will largely decrease overtime, will decrease staffing turnover, and furthermore allow security staff to take more personal leave to increase morale.
- **During Second & Third Quarters FY 2017, DOC saved $693,381.47 overtime. This was do to the addition of 36 new Corrections Officers From January 2017 to June 2017. In June 2017, a rise in Corrections Officer resignation, termination, or dismissal, which lead to increase in overtime.**

Current Corrections Command Staff

1 COLONEL
2 CAPTAINS
1 LIEUTENANT
2 SERGEANTS

6 COMMAND STAFF TO SUPERVISE AND MANAGE 199 CORRECTION OFFICERS AND 650-700 PRISONERS 24 HOURS A DAY / 7 DAYS A WEEK

Intake & Processing (HUB)

Approximately ***4,000 prisoners*** are booked/released through the HUB each year.

Average 12-15 per day - new arrestees, repeat offenders, parole violators, contempt of court, Safe Streets Act confinees

THIS NUMBER HAS DOUBLED IN THE LAST 10 YEARS

- Intake/Processing
- Release
- Court Document Processing
- Statistics
- Information Management

Community Engagement
Post 9 Halfway House / Community Corrections

Roadside/Grounds Maintenance of GDOE Schools, Village Mayors

IBTF Projects - Scenic Route Piti / Umatac / Nimitz Hill / Cetti Bay and Mountain side

Grounds Maintenance of Government Buildings / Schools / Village sites

Translates into thousands of dollars in assistance to the community.

Special Operations Response Team (S.O.R.T)

ACTIVATED JANUARY 1, 2017
11 MEMBERS

DUTIES INCLUDE:

- RANDOM SECURITY SEARCHES
- RESPOND TO PRISONER DISTURBANCES
- FACILITY SECURITY SEARCHES
- CONDUCT CENSUS COUNT
- PRISONER EVACUATIONS
- PRISONER "HIGH RISK" ESCORTS
- MEDICAL EMERGENCIES
- STAFF SECURITY CHECKS
- CONDUCT ARRESTS AND APPREHENSIONS
- FACILITY EMERGENCIES (NATURAL/MAN MADE)
- SECURITY SHAKEDOWNS
- CELL EXTRACTIONS
- HOSTAGE RECOVERY
- RIOTS
- PRISONER SECURITY ALERTS
- OFF-ISLAND TRANSPORT

Housing Units

18 Housing Units

- **POST 2** (BEHAVIORAL/FORENSIC) 06 SOUTHWING AND 02 NORTHWING AND 2 CLOSE OBSERVATION ROOMS (10 BED CAPACITY BASED ON CRITERIA)
- **POST 3** (MEDICAL CLINIC) 3 ROOMS
- **POST 4** (MEDICAL WARD) 16 CELLS 16 BED CAPACITY BASED ON CRITERIA
- **POST 5** (ADMINISTRATIVE/LCDH) NORTH WING 16 CELLS (16 BED CAPACITY BASED ON SECURITY CLASS (ADMINISTRATIVE SEGREGATION) /EAST WING 16 CELLS (32 BED CAPACITY) TOTAL 48 CAPACITY.
- **POST 6** (SPECIAL HOUSING UNIT) 48 CELLS. 48 BED CAPACITY BASED ON SECURITY REQUIREMENTS
- **POST 7** (ADMINISTRATIVE HOUSING UNIT) 12 IN NORTH AND 10 IN SOUTH. 22 CELLS TOTAL. 44 BED CAPACITY
- **POST 8** (FEMALE UNIT) 16 CELLS/11 CELLS (UNIFIED CLASSIFICATION FROM LCD TO OUR 09 CLASSIFICATION)
- **POST 9** (MALE COMMUNITY CORRECTIONS CENTER) 3 ROOMS. 25 BED CAPACITY
- **POST 9A** (FEMALE COMMUNITY CORRECTIONS CENTER) 1 ROOMS. 4 BED CAPACITY
- **POST 16** (MEDIUM 1/2/3) (A-16/B-16/C-8) 80 BED CAPACITY

- **POST 17** (LCDH) 3 CUBICLES 60 BED CAPACITY
- **POST 18** (MEDIUM LVL 1 AND 2) 5 ROOMS 70 BED CAPACITY
- **POST 24** (MINIMUM IN) 10 CELLS AND 3 CUBICLES 52 POSSIBLE BED CAPACITY
- **POST 25** (LCHU LVL 2) OPEN DOME #2 50 BED CAPACITY
- **POST 25A** (LCHU LVL 2 & PV) NON MEDICALLY CLEARED DOME #1 50 BED CAPACITY
- **POST 28** RESIDENTIAL SUBSTANCE ABUSE TREATMENT
- **POST 29** (CONTEMPT OF COURT/PAROLE VIOLATORS) DOME #3 50 BED CAPACITY

Hagåtña -

- **POST 30** (LCDH/ADMINISTRATIVE SEGREGATION) A-16/B-16/C-8/E-OPEN BAY 92 BED CAPACITY
- **POST 30A** (LCDH/FEDERAL AND IMMIGRATION HOLD) 19 CELLS 38 BED CAPACITY

- ***POST 13 & 13A (GMH and GBHWC)*** *Officer posted in these locations when prisoner is admitted. One officer for every prisoner admitted.*

Corrections Positive

"Green Vigilance" contraband interdiction program
Daily unannounced shakedowns
Approx. 7% of shakedowns result in findings
Mandatory Pat Downs
Controlled delivery times
Installed perimeter cameras since 1997
Purchase of metal detector wands
Collaboration with Customs K9 unit
Increased collaboration with GPD Mandana Taskforce

Education / Training

- DOC has more officers with advanced degrees today than ever in department history.
- Corrections Officers are provided online training for PREA (Prison Rape Elimination Act) and additional training on prisoner suicide detection, response, and prisoner mental health care.
- GCC Apprenticeship Program - Second highest officer completions of any law enforcement agency, second only to Guam Police Department.
- ACA Certification (Upcoming) - national corrections certification for officers and leadership
- Request for this section to be funded ($100,000) in order to continue to provide prison specific training to CORRECTIONS OFFICERS and staff.

FY 2019 Unfunded Command Positions:

CURRENT		UNFUNDED Positions	
Position	Number	Position	Number
Colonel (Warden)	1	-	-
Captains	2	Captains	1
Lieutenant	1	Lieutenant	4
Sergeants	2	Sergeants	3
		Corporals	3

- Request to fund the above positions at a cost of $1,094,780.
- If the 76 Corrections Officers are funded and filled, we will need additional command staff to manage the influx of officers and assignments.

Where will new officers GO?

	Current Staffing	Additional Officers Hired	SOP Required
INTERIOR - ACF	22	17 x 2 = 34	39
EXTERIOR - ACF & HDF	18	14 x 2 = 28	32
Security SUPPORT SECTIONS	30	7 x 2 = 14	37
TOTAL	70	38 x 2 = 76	108

*Number of officer x 2 for two shifts.

- As seen on previous slide, from January 2017 to June 2017 (with the addition of 36 Corrections Officers), overtime accumulation had significantly dropped, $20,000 less per pay period. In June 2017, a rise in Corrections Officer resignation, termination, or dismissal, which lead to increase in overtime.
- Addition of Corrections Officers reduces the accumulation of overtime.
- The cost of 76 additional Corrections Officers is $3,462,712. In contrast, the cost of yearly overtime is $3.5 Million.

Casework and Counseling Services Division

Ms. Theresa Tayama
CCSD Administrator

Mission of Casework

The Mission of Casework and Counseling Services Division is to assist inmates from returning to their criminal behavior and to become a contributing law abiding member of society.

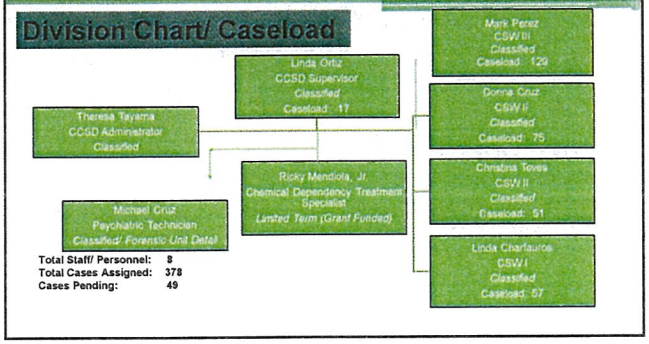
This is accomplished through:

- Effective CASE MANAGEMENT;
- Supportive COUNSELING and TREATMENT; and
- RELEASE PLANNING and COMMUNITY RE-INTEGRATION

Casework Responsibilities

- Guidance counselors from beginning to end.
- Assess -> Treat -> Prepare for release
- Charged with reducing recidivism
- Standards need to be met
  - Structured risk assessment for re-offending (Evidence Based)
  - Treatment: Cognitive Based Intervention (Evidence based programs)
  - Release Preparation: structured assessment to provide post release services.

Division Chart/ Caseload



Total Staff/ Personnel: 8
Total Cases Assigned: 378
Cases Pending: 49

Ohio Risk Assessment Tool	Goal Met	Current	Target	Trend
New Cases	In Progress	104	120	↑
*Initial Interview / Assessments	✗	4	104	↓
Initial Orientation	✗	0	104	↓
Initial Home Visit	✗	2	104	↓
Initial Write-up & Treatment Plan	✗	10	104	↓
Initial Custody Classification	In Progress	104	104	↑

-Target number based on number of new cases for current fiscal year.

Progress / Treatment

Progress & Treatment	Goal Met	Current	Target	Trend
Treatment Plan Implementation	✗	4	382	↓
Individual Sessions (one to one)	✗	205	1500	↓
Treatment Plan Adjustments	✗	0	382	↓
Classification Meetings	✗	117	798	↓
Crisis Response (Remedy Response)	In Progress	457	500	↑
Extension Limit of Confinement (ELOC)	In Progress	82	120	↔
Commutation	✓	77	77	↑
Treatment Program Facilitation	In Progress	119	382	↑

Current is from 10/01/2017 to 5/31/2018.

Treatment Programs Offered

Education / Treatment Programs Provided	Goal Met	Current	Target	Trend
GED Program Coordination (with GCC)	✓	36	36	↔
Vocational Training (DOL & GTA)	In Progress	17	20	↑
NGO Provided (WestCare; Guam Humanities Council)	✓	31	31	↑
Residential Substance Abuse Treatment (RSAT) Program	In Progress	26	32	↑
*Moral Reconation Therapy (MRT)	✓	28	28	↑
*MATRIX Model	✓	26	32	↑
*Cognitive Behavioral Intervention - Sex Offender	✓	5	6	↑
*Cognitive Behavioral Intervention - Core Curriculum (Adults)	In Progress	10	20	↑
*Thinking for a Change 4.0 (T4C)	In Progress	7	20	↑

Current is from 10/01/2017 to 5/31/2018.
*Evidence based treatment programs.

Provision of Services – Release Planning

Provision of Services - Release Planning	Goal Met	Current		Target	Trend
Pre-Release Planning	✗	9		136	↓
Re-Entry: Guam Adult Re-entry Court (GARC)	In Progress	39		75	↑

Current is from 10/01/2017 to 5/31/2018.

Although facilitating over 10 programs, only **31%** of clients are serviced.

How much service do we want to provide? 100% to benefit our community and our inmates.

Providing 100% services to clients greatly reduces recidivism and prison population via early parole.

Community-Based Partnerships

- ORAS Risk Assessment System, *Re-Entry Court of Guam*
- Adult Education Program (GED), *GCC*
- Mother-Read Father Read, *Guam Humanities Council*
- Creative Inside Jewelry Art Program, *CAHA*
- Healthy Families/ Healthy Relationships (SPARK), *WestCare*
- DOC Trades Academy, *Guam Trades Academy/ Department of Labor*
- Corrections Public Works Program, *DPW*
- Praise and Worship Services, *Guam Ministerial Association*
- Residential Substance Abuse Treatment, *NGOs*
- Agriculture Project, *UOG Ag Extension and BSP Coastal Mgmt*
- DPW Backhoe Program, Guam Trades/ Dept. of Labor/ DPW
- CAHA Wood carving Apprenticeship, CAHA

Inmates Served

- Adult Education Program (GED), *36*
- Mother-Read Father Read, *9*
- Creative Inside Jewelry Art Program, *17*
- Healthy Families/ Healthy Relationships, *5*
- DOC Trades Academy, 17
- Corrections Public Works Program, *6*
- Praise and Worship Services, *50%*
- Residential Substance Abuse Treatment, *26*
- Halfway House, *32*
- Agriculture Project, Vegetable and Pig Farm

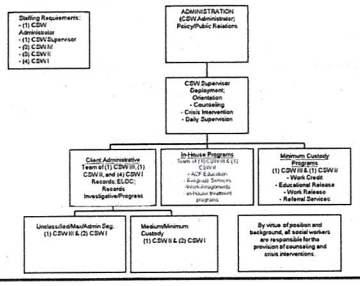
Evidence-Based Training and Programs

Matrix Model (Residential Substance Abuse Treatment), 26
Moral Reconation Training, 28
Sex Offender Treatment Program, 5
Thinking For A Change, 7

Division Needs

- Personnel:
  - Two (2) Corrections Social Worker III's
  - One (1) Corrections Social Worker II
  - Three (3) Corrections Social Worker I's
- To accomplish:
  - The completion of formal assessments of all inmates at entry and release to determine program/treatment needs;
  - Reduce the caseload size of current staff, to focus on more one to one sessions with clients.
  - Conduct Pre-Release planning for:
    - Job preparation, resume and interview building, and job search;
    - Continuity of care (community based treatment programs/counseling); and
    - Social and familial reintegration.

Requested Organizational Chart



Forensic/Mental Health

Patricia L.G. Taimanglo, PhD
Clinical Psychologist

Mission

Forensic: Mental Health is to provide mental health services to prisoners that are ethical, efficient, adequate, effective, accessible, and timely; meeting NCCHC Standards of Mental Health in Correctional Facilities (2015), and community standards.

Vision

The vision of Mental Health is to provide treatment to prisoners diagnosed with mental illness, which will empower them to function more independently, responsibly, and with self-control, thereby increasing the safety and security within the facility, as well as, providing patients with the skills and abilities to prepare them for successful re-entry into the community.

REALITY: Current Staff

FORENISC MENTAL HEALTH

- Clinical Psychologist — Full Time — On-Call 24/7
- Psychiatric Technician — Full Time

Clinic Operations: Address Emergencies
Daily Triage and services

POPULATION SERVED

Ranges from 675 to 700
TOTAL SERVED

Average/month from ***April 2017-April 2018***

- Inmates 137
- Detainees 383
  - Includes Federal, Immigration, GPD

May 2018

- Arrestees (May 2018) 272

ARRESTEE Population: May 2018

NCCHC: Standards of Mental Health in Correctional Facilities (2015)

STATUS		SERVICES	CURRENT	GOAL
No. of Arrestees	272	Referred by Medical to MH	44 (16%)	100%
		Screen Receiving & Screening Forms	100%	100%
Triage Status		Assess History at DOC/GBHWC	100%	100%
Emergent	5	Mental Health Screen	22 (.08%)	100%
Urgent	28	ADLs for Functioning First Timers or Positives	58	100% of +
First Timers	54	Mental Health Evaluation of Positives	31 (11%)	100% of +
Routine	185	Released from Custody	97 (35%)	*

Requests for Services: April 2017- April 2018

Active Caseload: 263 **Inmate/Detainee**

REQUESTS	% Seen	GOOD PRACTICE
SICK CALLS	39%	85% within 10 days
REMEDY REQUESTS	70%	90% within 10 days
GRIEVANCES	100%	100% ASAP
OFFICER REFERRALS	Not Tracked	85% within 48 hours
REFERRED TO GBHWC	135	

Services

SERVICE	STATS	DURATION	CURRENT	REQUESTED
Screenings	288	Per Month	CP, PT	PSW, SW
MH Intake	45+	Per Month	CP	PSW, SW
MH Evaluations	30+	Per Month	CP	CP, PSW
Referrals & Consultation Reports to GBHWC	20+	Per Month	CP	CP, PSW
Phone Screenings (GBHWC)	4-5	Per Month	CP, PT	SW
Post Rounds	93+	Min. 1-2 X/Week	CP, PT	SW, PT
Segregation Rounds	47	Min. 1 X/Month	CP, PT	CP, PSW, SW
ADLS/Functioning	150+	Daily for SMI, unstable or on watch	PT, Officer	SW, Officer

Specialized Services

Treatment Services	Frequency	Current	Requested	Need
Serious Mental Illness at Mental Health Post	1-4 times per month	CP, PT	CP, PSW, SW	Essential
Programs at Mental Health Post	Min. 2 -3 times per week	No Staff	SW, PT	Essential
Follow-up Treatment	Min. 1 time every two or three months	CP	CP, PSW, SW	Essential
Groups	3-4 groups, 10-12 sessions	CP	CP, PSW, SW	Important
Training and Psychiatric Evaluations for Prospective officers	Variable	CP	CP	Essential

Essential

- Treatment Plans to address patients' mental health needs based on best practice.
- Prevent relapse/decompensation of mental health condition.
- Ethical, efficient, adequate, effective, accessible, and timely; meeting NCCHC Standards of Mental Health in Correctional Facilities (2015), and community standards.
- Provide treatment to empower prisoners to function more independently, responsibly, and with self-control, thereby increasing the safety and security within the facility, as well as, providing patients with the skills and abilities to prepare them for successful re-entry into the community.

Staff Request and Rational for Services

	Current / Needed	DUTIES
CLINICAL PSYCHOLOGIST	1 / 1	Specialized services: Psychological Evaluation, Psychological Autopsies, MH Evaluations, Referrals to GBHWC, Treatment Plans, 1:1 Therapy, Groups, Training MH Staff, Suicide Prevention, Correctional Officers, Consultation with DOC: Medical, GBHWC clinical staff/psychiatrists, and oversee the delivery of services. On-going training for mental health staff, as well, as train and supervise bachelors and masters level interns in Social Work or Clinical Psychology at UOG.
PSYCHIATRIC SOCIAL WORKER	1 Unfilled Position *Pending Recruitment @ DOA*	Coverage for CP. Assist to address Sick Calls, new referrals to DOC: Mental Health, Follow-up services with current patients, referrals to GBHWC, Treatment Plans, 1:1 Therapy, Groups, Training MH Staff Segregation and Post Rounds, assist in development and oversight of programming/services at Mental Health Subacute Post at DOC, as well as, coordination of services.
CHEMICAL DEPENDENCY SPECIALIST	0 / 1	Over 65% of arrestees with substance use/addiction, over 25%+ co-occurring disorders. 90% of those referred to RSAT with co-occurring disorder did/could not complete the program. Assessment and treatment focusing on assessment, treatment and working with and coordinating care for those with co-occurring conditions.

Staff Request and Rational for Services

	Current /Needed	DUTIES
SOCIAL WORKER	0 / 3	Intakes and screenings for 100% of arrestees; as well as, intake, biopsychosocial history interviews for new referrals or request for MH services; coordinate with Casework, consult with GBHWC social workers, obtain information from officers regarding ADLs or patient's level of functioning, assist in treatment plan and discharge planning services. * To meet NCCHC Mental Health Standards.
PSYCHIATRIC TECHNICIAN (Psych Tech)	1 current, (1 detailed to DOC: Casework) Need 3 Total	Focus of services is monitoring the functioning of patients identified with serious and chronic mental illness and/or co-occurring disorders in specialized units, or who are in segregation. Provide small group activities to engage and assist in stabilizing and maintain optimal level of functioning. Assists in coordination of care across disciplines.
ADMINISTRATIVE ASSISTANT	0 / 1 Dedicated Staff	Manage and follow-up on incoming calls, maintain statistics and accounting/documentation of services provided, refer calls and services to appropriate staff and assist Clinical Psychologist in managing administrative duties.

Parole Services Division

Michael P. Quinata
Chief Parole Officer

MISSION of Parole

Public protection from the criminal elements of conditionally released adult criminal offenders on the island of Guam.

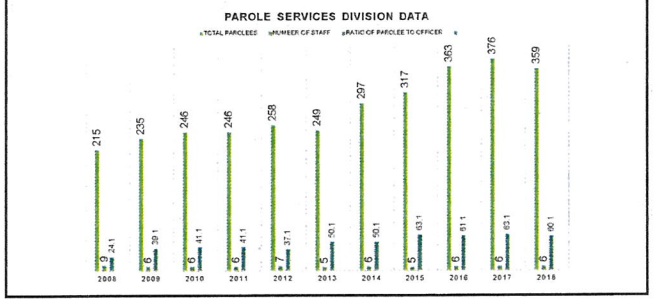
Parole Responsibilities

- Pre-Parole Investigation Report
- Victim Notifications & Meetings
- Presentation before Guam Parole Board (to include servicing)
- Supervising Parolees
- Monitoring parolee community service work
- Drug testing parolees
- High risk parolee home visits
- Files Parole Warrants
- Parole Violation Reports
- Pardon / Commutation Reports
- Governor's Second Chance Program Reports
- Work closely with other law enforcement entities when called.

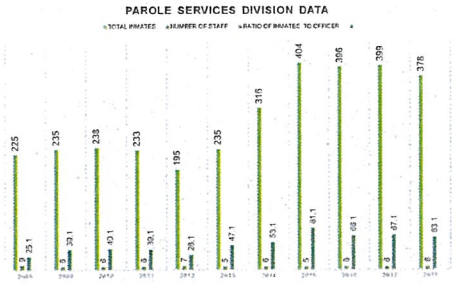
FY 2017 Parole Accomplishments at a Glance

Presentations before the Guam Parole Board. This includes Parole Release Hearings; Revocation Hearings; Pardon/Commutation Hearings; and Second Chance Hearings.	
Parole Release Hearings	Completed 140 of 209 (eligible); 69 pending
Revocation Hearings	37
Pardon/Commutation Hearings	Completed 4 of 66; 62 pending
Second Chance Hearings	Completed 16 of 89; 73 pending

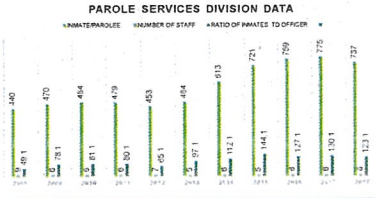
Parolee Data: 2008 to Present



Inmate Data: 2008 to Present



Total Parole Client Ratio: 2008 to Present



	Pre-Parole	Parolee	Total	Total Staff	Client : Staff Ratio
Fy 2008	225	215	440	9	49 : 1
Fy 2018	378	359	737	6	123 : 1 *

* 123:1 ratio is 151% more than the ratio in FY 2008

Parole Needs

- Parole Officer I (x5)
  - Additional Parole Officers will be conducting more spot checks and home visits; meeting with more parolees on one to one sessions during check-ins; conduct more drug testing on parolees; and work on more commutation reports.
  - Furthermore, additional parole officers will allow the division to create two teams led by existing Parole II's:
    - Pre-parole: Parole Officer II & Parole Officer I (x3)
    - Surveillance: Parole Officer II (x2) & Parole Officer I (x3)
- Clerical Support Staff: Administrative Assistant will serve as a supportive administrative leader in ensuring warrants and parole agendas are served and ensuring records and statistics are properly recorded and stored.
  - Clerk Typist will take on administrative duties of the division and serve as the Parole Board Secretary (which is currently filled by parole officer).

Medical

Dr. Larry Lizama
Dr. Mark Anderson
DOC Clinic Physicians

Jo Ann Rivera, RN
Pauline Lizama, RN
Nursing Supervisors

GUAM MEMORIAL HOSPITAL AUTHORITY
DEPARTMENT OF CORRECTIONS

MOU: GMHA and DOC agree to $ 3,375,146 per year for GMH to provide basic medical health services to all prisoners.

CLINIC

HAGATNA CLINIC
OPEN 6:00AM - CLOSES 9:00PM

MANGILAO CLINIC
OPEN 6:00AM - CLOSES 11:30PM

SERVICES

MEDICAL SERVICES
-ACUTE CARE
-CHRONIC CARE
DISCHARGE PLANNING
-SPECIALTY CARE REFERRALS
PHARMACY SERVICES
MEDICAL RECORDS
DENTAL SERVICES
PSYCHIATRIC SERVICES
EYEGLASS SERVICES
COORDINATE LAB SERVICES

STAFF

MEDICAL DIRECTOR
CLINIC ADMINISTRATOR
CLINIC PROVIDER
CLINIC SUPERVISOR
CLINIC CHARGE NURSE
REGISTERED NURSES
LICENSED PRACTICAL NURSES
WARD CLERKS-MEDICAL RECORD CLERKS
PHARMACY TECHNICIAN

MONTHLY AVERAGE STATISTICS

MEDICAL	Monthly Averages
Received And Screened	273
Sick Calls	651
Medical Referral	25
Medical Sick Calls	266
Physical Exams	90
Specialty Care Referrals	137

MENTAL / DENTAL	Monthly Averages
Mental Health Sick Calls	75
Mental Health Referrals	60
Dental Sick Calls	55
Dental Referrals	55

OTHERS	
Other Sick Calls	244
Total Annual Population	750
Total Chronic Care	303
Coordination Of Care	
Dental Health	
Behavioral Health	
Emergency / Urgent	
Care / Hospitalization	
Specialty Services	
Lab	

CHALLENGE$

- SAFETY AND SECURITY
- ACCESS TO COMMUNITY SPECIALISTS
- STAFF RECRUITMENT, RETENTION AND TRAINING
- PRISON PROGRAMS
- MEDICAL TRANSPORT
- LIMITED SPACE
- EQUIPMENT AND SUPPLIES
- AGING POPULATION (Geriatric)
- SPECIALIZED CARE (More prisoners needing)
- Rising Costs of MEDICATION
- Mechanism to Cover Care

- Munson Order - Federal Consent Decree
- Finally lifted after 26 years by Judge Frances Tydingco-Gatewood due to improvements made in the clinic, electronic locking mechanism and fire suppression systems
- Operated by Guam Memorial Hospital via MOU

BEFORE

AFTER





Administration

Ovita Nauta
Administrative Services Officer

DOC Office of Director - Administration

The Director's Office of the Department of Corrections provides oversight supervisory and directional control over the administrative and operational activities of the Department. Under the direction of the Director of Department of Corrections, DOC personnel ensure public safety for the people of Guam and safety and control of inmates and detainees in DOC custody.

Responsibilities

- Administrative Support:
  - Finance Services
  - Personnel Support
  - Payroll Services
  - Supply Management
- Maintenance of Prisoners Off-Island

ADMINISTRATIVE SERVICES UNIT, under the Department of Corrections Director's Office, is staffed with one (1) Administrative Assistant, one (1) Word Processing Secretary II, an Administrative Services Officer, and a Messenger Clerk. The Administrative Services Unit is tasked with the following:

- responsibility of coordinating and processing the department's payroll;
- directing and coordinating the personnel programs of the Department of Corrections;
- ensures documents are expeditiously processed and maintained with regard to promotions, hires, resignations, and increments and other personnel matters; complete a variety of tasks and last-minute requests with challenging deadline requirements and continue to provide proper guidance on personnel issues such as the USERRA Laws.
- preparing requisitions for supplies and equipment for department use;
- ensure payment of invoices/purchase orders are processed as items are received
- prepares form-9s and requisitions for supplies, equipment purchase and/or repair for the department; prepares and expedites numerous accounting requests such as Request for Direct Payment, Adjustment of Encumbrance and Liquidation Forms;
- preparation of all fiscal year budget documents, preparation and maintenance of fiscal records;
- processes all incoming requests of Extension Limits of Confinement (ELOC) pertaining to referrals of Inmates/Detainees for medical/other services of special type not available at DOC;
- Director's Office is the main receiver of all court documents relative to individuals with regard to confinement or release from confinement and other legal matters concerning the Department of Corrections; and all documents from the Civil Service Commission pertaining to personnel matters;
- assists the Supply Officer in receiving supplies and other goods from vendors who make deliveries to the department; assist the Supply Officer by conducting inventory of supplies and equipment and issuance of supplies, as requested;
- coordinate the pickup of supplies issued by the General Services Agency (GSA).

Current Staffing

- Director
- Deputy Director
- Administrative Services Officer
- Administrative Assistant (currently assigned to Personnel & Payroll)
- Word Processing Secretary II (currently assigned to Payroll & Procurement)
- Messenger Clerk

Staffing Needs

- Property / Supply Management Officer (currently performed by a Corrections Officer;
- Personnel Officer (performed by an Administrative Assistant)
- Payroll Clerk (performed by Administrative Assistant and Word Processing Secretary II); and a
- Computer System Analyst I (performed by a Corrections Social Worker III, collateral)
- If filled:
  - they would remove the other civilian staff and security staff assigned to these responsibilities; and
  - Allow the Administrative support section be better able to support over 200 government employees.

Budget

FY18 Budget Request: $29.7M

FY18 Appropriation: $26.6M

Not budgeted:

- GMHA Consolidated Agreement $2.6M
- Bureau of Prisons: $501,000.00

Reduction:

- Food Services Requested $3.3M / Appropriated $1.5M

Budget remained status quo even with additional GMH mandates and the anticipated rise in cost of food services.

Contractual Impacts

	MOU / Contract	FY 2019	Shortfall
GMH Agreement	$ 3,375,146	$ 1,748,506	$ 1,626,640
BOP	$ 501,000	$ 0.00	$ 501,000
Food Services	$ 3,375,146	$ 1,748,507	$ 1,584,789
TOTAL	$9,426,749.00	$3,497,013.00	$ 3,712,429

Overtime

FY16 $3.27M

FY17 $2,034,371.53

Cut overtime by over 50%.

Do to severe shortage of officers, we are returning to the 5 days on / 2 days off - 12hour schedule and anticipate an increase in overtime to previous levels.

Summary of Staffing Needs

- Security / Operations:

Position Title	Status	# Positions	Grade / Step	Total Salaries	Total Benefits	TOTAL	Extended Total	Comments
Corrections Officer I	Recruitment - Corrector Officer I	13	KL04-01	$ 27,964.00	$ 17,598.00	$ 45,562.00	$ 592,306.00	cleared BSHR; at DOA
			TOTAL	$ 27,964.00	$ 17,598.00	$ 45,562.00	$ 592,306.00	
Corrections Officer I	Recruitment EOI Submitted	18	KL04-01	$ 27,964.00	$ 17,598.00	$ 45,562.00	$820,116.00	Pending Clearance
			Running Tot.	$ 55,928.00	$ 35,196.00	$ 91,124.00	$1,412,422.00	
Correction Fac. Asst. Superintendent	Request for Promotion pending approval	1	PL04-09	$ 74,804.80	$ 33,679.20	$ 108,482.00	$ 108,482.00	Not Funded FY 2019
Correction Otcr Supervisor I	Request for Promotion pending approval	1	KL04-20	$ 72,828.00	$ 33,810.20	$ 106,896.00	$ 106,896.00	Not Funded FY 2019
Corrections Officer III	Request for Promotion pending approval	1	JL04-20	$ 67,961.60	$ 31,274.00	$ 99,235.60	$ 99,235.60	Not Funded FY 2019
Correctionl Otcr Supervisor I	Request for Promotion pending approval	1	KL04-20	$ 72,828.00	$ 33,868.00	$ 106,896.00	$ 106,896.00	Not Funded FY 2019
Corrections Otcr Supervisor II	Request for Promotion pending approval	1	LL04-18	$ 73,238.20	$ 33,162.80	$ 106,401.00	$ 106,401.00	Not Funded FY 2019
Corrections Otcr Supervisor II	Request for Promotion pending approval	1	LL04-18	$ 72,336.00	$ 33,162.80	$ 106,498.00	$ 106,498.00	Not Funded FY 2019
Correctionl Otcr Supervisor I	Request for Promotion pending approval	1	KL04-20	$ 72,828.00	$ 33,868.00	$ 106,896.00	$ 106,896.00	Not Funded FY 2019
Corrections Officer III	Request for Promotion pending approval	1	JL04-20	$ 67,961.60	$ 31,274.00	$ 99,235.60	$ 99,235.60	Not Funded FY 2019
Corrections Officer III	Request for Promotion pending approval	1	JL04-20	$ 67,961.60	$ 31,274.00	$ 99,235.60	$ 99,235.60	Not Funded FY 2019
Corrections Officer III	Request for Promotion pending approval	1	JL04-20	$ 67,961.60	$ 31,274.00	$ 99,235.60	$ 99,235.60	Not Funded FY 2019
Corrections Otcr Supervisor II	Request for Promotion pending approval	1	LL04-01	$ 37,128.00	$ 20,942.00	$ 58,070.00	$ 58,070.00	Not Funded FY 2019
			Running Tot.	$ 749,365.40	$ 345,213.89	$ 1,094,780.40	$ 1,094,799.40	
Corrections Officer I	Request for additional	76	KL04-01	$ 27,964.00	$ 17,598.00	$ 45,562.00	$ 3,463,312.00	Request Additional
			Grand Total	$ 777,329.40	$ 362,812.00	$ 1,140,342.40	$ 4,557,492.40	

Summary of Staffing Needs

- Casework & Counseling Services Division

COUNT	Position Title	Grade / Step	Total Salaries	Total Benefits	TOTAL	Comments
1	Corrections Social Worker III	N-01	$ 45,014.00	$ 21,893.00	$ 66,907.00	Request for positions
2	Corrections Social Worker III	N-01	$ 45,014.00	$ 21,893.00	$ 66,907.00	Request for positions
3	Corrections Social Worker II	M-01	$ 40,762.00	$ 20,523.00	$ 61,285.00	Request for positions
4	Corrections Social Worker I	L-01	$ 37,100.00	$ 19,344.00	$ 56,444.00	Request for positions
5	Corrections Social Worker I	L-01	$ 37,100.00	$ 19,344.00	$ 56,444.00	Request for positions
6	Corrections Social Worker I	L-01	$ 37,100.00	$ 19,344.00	$ 56,444.00	Request for positions
		TOTAL	$ 152,062.00	$ 78,555.00	$ 230,617.00	

Summary of Staffing Needs

- Forensic Unit

COUNT	Position Title		Grade / Step	Total Salaries	Total Benefits	TOTAL	Comments
1	Psychiatric Social Wrker I	Recruitment - Psychiatric Social Worker I	M-01	$ 40,762.00	$ 20,523.00	$ 61,285.00	cleared BSHR; at DOA
2	Social Worker I	VACANT	L-01	$ 37,100.00	$ 18,256.00	$ 55,356.00	
3	Chem. Depend Trmt Spec. I	VACANT	L-01	$ 37,100.00	$ 18,256.00	$ 55,356.00	
4	Social Worker I	VACANT	L-01	$ 24,729.00	$ 16,083.00	$ 40,812.00	
5	Social Worker I	VACANT	L-01	$ 24,729.00	$ 16,083.00	$ 40,812.00	
6	Psychiatric Technician I	VACANT	F-01	$ 23,171.00	$ 8,074.00	$ 31,245.00	
7	Administrative Assistant	VACANT	J-01	$ 31,076.00	$ 16,494.00	$ 47,570.00	
			TOTAL	$ 218,667.00	$ 113,773.00	$ 332,440.00	

Summary of Staffing Needs

- Parole Services Division

COUNT	Position Title	Grade / Step	Total Salaries	Total Benefits	TOTAL	Comments
1	Parole Officer I	KL04-01	$ 34,518.00	$ 17,345.00	$ 51,863.00	
2	Parole Officer I	KL04-01	$ 34,518.00	$ 17,345.00	$ 51,863.00	
3	Parole Officer I	KL04-01	$ 34,518.00	$ 17,345.00	$ 51,863.00	
4	Parole Officer I	KL04-01	$ 34,518.00	$ 17,345.00	$ 51,863.00	
5	Parole Officer I	KL04-01	$ 34,518.00	$ 17,345.00	$ 51,863.00	
6	Administrative Assistant	J-01	$ 31,076.00	$ 11,864.00	$ 42,940.00	
7	Clerk/Typist III	F-01	$ 23,171.00	$ 12,302.00	$ 35,473.00	
		TOTAL	$ 226,837.00	$ 110,891.00	$ 337,728.00	

Summary of Staffing Needs

- Director's Office / Administrative Services

COUNT	Position Title	Grade / Step	Total Salaries	Total Benefits	TOTAL
1	Private Secretary (Uncl)	I-01	$ 28,595.00	$ 16,605.00	$ 45,200.00
2	Administrative Assistant	J-01	$ 31,076.00	$ 17,823.00	$ 48,899.00
3	Property-Supply Mgmt Ofcr	M-01	$ 40,762.00	$ 20,523.00	$ 61,285.00
4	Personnel Officer	L-01	$ 37,100.00	$ 19,344.00	$ 56,444.00
5	Clerk I	C-01	$ 17,769.00	$ 13,118.00	$ 30,887.00
6	Payroll Clerk I	F-01	$ 23,171.00	$ 15,132.00	$ 38,303.00
7	Computer Systems Analyst I	K-01	$ 33,911.00	$ 17,324.00	$ 51,235.00
		TOTAL	$ 212,384.00	$ 119,869.00	$ 332,253.00

Total Staffing Needs Request:

	# Positions	Salaries	Benefits	TOTAL	Comments
Security / Operations	11	$ 749,565.40	$ 345,215.00	$ 1,094,780.40	Unfunded Promotions
	76	$ 2,125,264.00	$ 1,337,448.00	$ 3,462,712.00	76 CO I's - Request
Casework & Counseling Services	6	$ 152,062.00	$ 78,555.00	$ 230,617.00	REQUEST
Forensic Unit	7	$ 218,667.00	$ 113,773.00	$ 332,440.00	REQUEST
Parole Services Division	7	$ 226,837.00	$ 110,891.00	$ 337,728.00	REQUEST
Director's Office / Admin Services	7	$ 212,384.00	$ 119,869.00	$ 332,253.00	REQUEST
	TOTAL	$ 3,684,779.40	$ 2,105,751.00	$ 5,790,530.40	

Current / On-Going Projects

- DOC Master Plan - Federal Funds
- Dome Reskinning Project - Federal Funds
- Locking Mechanism - Federal Funds / Local Funds
- Backhoe Certification Project - GCA Trades Academy / DOL
- Post 8 Women's Programs - NAWIC/Fu'una Rising
- MOU recently signed CQA to train Correction Officers handling dogs
- PREA Cameras - First since 1997 Typhoon
- PREA DOJ Pre-Audit
- Corrections Reserve Unit - Legislation
- Commissary Legislation
- Prison Industries

Q & A

Mission, Strategic Measures & Budgets

Executive Order No. 68-23: Department of Corrections, whereas, Public Law 9-208 established the Department of Corrections within the Government of Guam dated on September 26, 1968 and signed by the Governor of Guam Manuel F.L. Guerrero.

Executive Order No. 88-19: The Department as used in the Manual refers to the Department of Corrections. The Department is tasked to protect the Public from the destructive action of law offenders through Care, Custody, Control and rehabilitation.

General Order No. 97-009: Reference Executive Order No. 88-19-Departmental Rules and Regulations that would govern the conduct and activities of all personnel in maintaining the highest standard of professionalism on or off duty. Assistance-All sworn employees are required to take appropriate action towards aiding a fellow peace officer exposed to danger or in a situation where danger might be impending.

General Responsibilities: Sworn employees shall at all times take appropriate action:

Protect Life and Property

Preserve the peace.

Prevent crime

Detect and arrest violations of law.

Enforce all Federal and Guam's Laws within departmental jurisdiction.

The Guam Department of Corrections Mission: is the Care, Custody, Control, and Rehabilitation of Law Offenders and to establish goals for achieving results for those who receive its services and the taxpayers who pay for those services. The Department of Corrections (DOC), was established to ensure public safety with a comprehensive system of corrections for convicted law offenders within the U.S. Territory of Guam. To improve Public Safety.

9 GCA CRIMES & CORRECTIONS CH. 90 CORRECTIONS§ 90.15. General Duties of Department of Corrections:

The Department shall protect the public from the destructive action of law offenders through control and rehabilitation. It shall provide staff services for the judiciary, the Parole Board, probation officers and interested agencies of the Executive Branch.

VISION

Working together for safe communities and for our Island of Guam.

STATEMENT OF VALUES

Corrections Staff as our greatest asset: We are committed to the personal and professional development of our staff, and staff involvement, commitment, and service at all levels.

Professionalism and quality of service: As correctional professionals, we demonstrate our commitment through competency, accountability, ethics, and pride in our work.

A safe, healthy work environment: We are committed to providing a safe and healthy environment for staff and offenders.

Respect for individuals: We recognize the diversity of individuals and their contributions, and we strive to treat all people — offenders, staff, and public — with respect, impartiality, dignity, and understanding.

Clear, open, honest communication: We encourage effective communication that promotes unity, productivity, truth, and understanding.

People's ability to grow and change: We acknowledge that people – offenders and staff – have the need and ability to grow and change and we support their endeavors. We will make a difference to accomplish our mission and task at the Department of Corrections.

Community interaction: We encourage positive interaction with the community as we strive to promote public safety, community protection, educating the public and public understanding our goals of Rehabilitation.

GENERAL ORDER 97-005 EFFECTIVE MARCH 11, 1997, REFERENCE SECTION 90.35 9GCA. PURPOSE: TO ESTABLISH AN ORGANIZATIONAL STRUCTURE WHICH DEPICT THE FUNCTION AND LINE OF AUTHORITY WITHIN THE DEPARTMENT OF CORRECTIONS.

Prison Services Division-The overview of the organizational structure of the Prison Service Division and establishes the command and line of authority within that division. The following sections are responsible for and report directly to the Facility Superintendent (Warden):

Prison Security Operations (First, Second, and Third Platoon)-Adult Correctional Facility, Women's Facility, Minimum In Housing Facility, Community Corrections Center, RSAT.

Hagatna Detention Facility Security Operations (First, Second, and Third Platoon).

A) PRISON SECURITY SUPPORT SECTION (GENERAL ADMINISTRATION UNIT, ESCORT/TRANSPORT SECTIONS, PROGRAM UNIT, AND VOLUNTEER UNIT):

1. Functions within the General Administration Unit and personnel assigned to these functions report directly to the Officer in Charge of the General Administration Unit:

Personnel, Training, Mail Room, Locksmith, Safety, Armory, Communications, Visitation, Computation, Planning and Research, Admission and Release, Paytel Officer, Disciplinary Hearing Board, Adjustment and Classification Committee, HUB Intake and Processing.

B) Functions within the Escort and Transportation Unit and personnel assigned to these functions report directly to the Officer in Charge of the Escort and Transport Unit:

Court Transport, Medical Transport, ELOC, Off-Island Escort and Transport, Hospital Confinement, GBHWC Transport.

C) Functions within the Programs Unit and personnel assigned to these functions report to the Officer in Charge of the Programs Unit:

Housekeeping Detail, Galley Detail, Yard Detail, VRS, IN-House Education, Work Assignments, Recreation, Arts and Crafts, Work Release, Work Credit, Education Release, and Community Projects and Rehabilitation Programs (RSAT).

D) Following branches are within the volunteers Unit.

1. Religious Services

2. Drug and Alcohol Anonymous

E. Hagatna Detention Facilities-Guam Detention Facility and Federal Detention Facility- Facility Security Operations (First, Second, and Third Platoon).

Intake & Release Unit, Security Unit, Offenders Services Unit, and Clerical Support.

4 GCA PUBLIC OFFICERS &EMPLOYEES CH 8 RETIREMENT OF PUBLIC EMPLOYEE

(p) Uniformed Personnel means Guam Police Department Officers; Guam Fire Department Firemen; Customs and Quarantine Officers in the Customs and Quarantine Agency; Conservation Officers, Commodity Inspectors, and Entomologist the Department of Agriculture; Territorial Park Patrol Officers of the Department of Parks and Recreation; Corrections Officers of the Department of Corrections; Airport Police Officers and Security Personnel at the Antonio B. Won Pat International Airport Authority, Guam; Jose D. Leon Guerrero Commercial Port Security personnel; Marshals of the Supreme Court of Guam and the Superior Court of Guam; and Firefighters of the Antonio B. Won Pat International Airport Authority, Guam. In all matters involving the uniformed personnel at the Antonio B. Won Pat International Airport Authority, Guam, the Jose D. Leon Guerrero Commercial Port or the Department of

Parks and Recreation, the Supreme Court of Guam and the Superior Court of Guam Marshals, and the Guam Police Department shall have concurrent jurisdiction

4 GCA PUBLIC OFFICERS & EMPLOYEES CH. 6 COMPENSATION OF PUBLIC EMPLOYEES § 6222. Corrections Officers--Hazardous Pay.

(a) (1) A corrections officer or a parole officer or any employee of the government who performs the duty of guarding prisoners or supervising or counseling parolees, shall be entitled to hazardous pay, calculated at the rate of his or her regular wage, plus ten percent (10%), for all periods he or she is on such duty. The differential shall be applicable only during time of exposure. (2) A corrections officer or a parole officer who performs a duty outside of the direct supervision of the Department of Corrections, that if performed by another law enforcement or public safety officer would entitle such officer to hazardous pay, shall be entitled to hazardous pay, calculated at the rate of his or her regular wage, plus ten percent (10%), for all periods he or she is on such duty. The differential shall be applicable only during time of exposure.

The Governor submitted a Budget request last year to Hire Corrections Officers which takes time for them to actually be sworn in due to all of the training that they have to complete before their graduation. We continue to have Officers resigning and there are still a few planning on resigning to go Active Military, seeking other employment, and to relocate to the U.S.A. Currently we are on Twelve hours shift, which is burning out the officers. Also, the Overtime is not paid on time. Overtime should be paid on time or every other payperiod to motivate the officers to Report For Duty and boost the morale The manning requirement should be met per Post so that the Officers feel safe when they work and perform their duties. The population of inmates who are confined both males and females require that we have adequate manpower per Post to ensure the Safety and Security of the Corrections Officers, Civilian Staff, and Inmates/Detainees. We also need to open up positions for Promotions to replace all of the positions that have been vacated for so many years so that when they retire or resign there will be enough to supervise the subordinates and prisoners. They need guidance and to show them the ropes to perform their duties and responsibilities.

As the population increases, the responsibilities of the Corrections Officers increases and the work load increases, in addition to their duties and responsibilities. Officers who resigned or retired within the past year are as follows:

COs Viray, Magada, JM Hocog, AW Taijeron, FT Susuico, BS Nededog, JJ Remoket, KQ Sanchez, AJ Santos, AM Pangelinan, J.Giltamag, VJ Aguon, AS Baynum, JSN Quintanilla, FE Okamura. Retirement: Sgt. SD Donato, COIII MN Cruz, RC Quintanilla.

9 GCA CHAPTER 80 DISPOSITION OF OFFENDER ARTICLE 1. GENERAL PROVISIONS. ARTICLE 2. IMPRISONMENT.

The Law requires that we watch the prisoners twenty-four seven and so we need the manpower to cover the shifts. Officers on twelve hours shift is suppose to be a temporary shift but it has been this way for about four decades. Eight Hours shift is the ideal shift to ensure that the Officer is effective to perform his/her duties and responsibilities. Twelve hours makes them burn out and then they call out sick.

Average costs to keep a prisoner per day?

Personnel $312/day

Food $13/day

Room $50/day

$2625/week=$126,000.00/year.

Note: This does not include medical cost, dental cost, other expenses. Families are also spending thousands on supporting prisoners for Clothing, Hygiene, Paytel Phone Cards per month when money should be spent on education or commuting to work or seeking employment or education.

Cost cutting recommendation: Pretrial Detainees who are committed for misdemeanor charges, Positive UA Test, Traffic Violations, child support all should have some kind of alternate sentencing and should be released until they are sentenced to serve their time. How are they going to seek employment if they are incarcerated? Pretrial Detainees who are committed for violent crimes should be confined. Detention can cause lost wages or loss of employment, which carries severe consequences for the individual, his or her family, and society at large. The loss of income and the ability to support family members or pay for housing may drive some individuals to criminal activity. The Family and Children are also affected because they lost their parent, sibling or child due to incarceration. The experience of detention can bring lasting damage to the detainee. The loss of liberty and security, and being cut off from friends and family can result in lasting psychological impact. Furthermore, exposure to violence among detainees, threats of violence from other inmates and and direct violence ranging from acts of humiliation to physical violence or sexual assault also often traumatize individuals. Recent Incidents Suicide and Contraband have been reported on the news.

FOOD SERVICES: The cost for food services is costly. They should consider going back to basic and for the Government to hire their own Galley Manager, Cooks, and servers. Also, the Department should just order their own food which I am sure will save the Department millions of dollars. The current Vendor is only serving a small portion of food to the prisoners and they only serve water, milk and coffee in the morning. The SOP for Food says that they are suppose to serve Breakfast, Lunch and Dinner which includes coffee, juice and milk. Likewise, the menu requires that the inmate's Calorie Intake should be 2000/day and approved by a licensed Nutritionist. However, this is not the case due to

it is evident that the current prison population shows that the inmates had a tremendous weight loss due to small portions were served by the current vendors. I am receiving reports that inmates are complaining that they are exhausted and weak in which they feel like passing out while they are working due to lack of calories served per meal per day.

If the Department has their own Galley Personnel and purchases their own meals, this would not only save the Department millions of dollars, but there will be enough portions for inmates/detainees and the inmates could be assigned to the galley and obtain a Health Certificate to cook and serve the food which is a Rehabilitation Program. This skill will help them when they are released from DOC to work at Hotel/Restaurants. Also, an Oven could be purchased so that the inmates could bake their own pastries, cookies, cakes for the population. Likewise, the Food Refuse could be used to feed the pigs at the Pig Farm or purchased in which this money could be deposited into the DOC Revolving Fund.

CANTEEN: Still pending approval for a vendor to open and manage the canteen/commissary store so that Inmates/Detainees could purchase their hygiene, snacks and beverages.

PRISON INDUSTRY: Farming, Arts & Crafts, Metal Projects and other could be implemented so that it could provide for the inmates/detainees, pay restitutions or fines, pay victims, and generate money for the DOC Revolving Fund. Farming would provide food for the inmates thus reducing the cost to purchase fruits and vegetables. Arts & Crafts, Metal Projects, Assemble furnitures, Carpentry, etc.... all of these programs would generate money for the General Fund, for the inmates, and to help them pay their restitution, court fees/fines, and the Victim Funds. Just need to have an S.O.P. for the Prison Industry and Legal advise to start the Program because a lot of people are interested in purchasing the Arts & Craft Project, The Metal Projecs-Plant holders, Trash Bin Holder, Kennels, Farm Crops etc..... Other Prison industries have been successful such as Oregon in which they were manufacturing jeans and then they made a lot of money to pay for their own prison expense and paid the inmates. Also, this would prevent the inmates from being idle and violating Departmental Rules and Regulations.

Unpaid Overtime: Currently they owe for the month of April, May and June 2018, which is a total of (05) Payperiods. The payment of overtime would boost the morale for the officers so that they will be motivated to work the twelve hours shift due to call outs, military leave and other leave status.

Prior Years Obligation: 80-86 Lawsuit from August 2010, which is unpaid. It is already 2018 and this has not been paid to include late interest. The last I heard was that as of January 2018, the total owed for the 80-86 was over three million dollars to pay about three hundred employees.

Accomplishments: More Training for Staff and Inmates, Installation of the Electronic Locking Device Post 6, Post 7, and Post 17, Installation of the new Video Cameras, and the repair of the Domes-Post 25A, Post 25, and Post 29.

Conclusion:

We are hoping that the 34th Guam Legislature approves the appropriation for the requested budget for FY 2019 to cover the cost for daily operations, hiring of at least (100) Corrections Officers and promotion of Corrections Officers to fill in the vacant positions, Purchase Supplies and Personal Hygiene, Improve Food Services, and consider other request from upper management. Crimes have increased in our island in which the number of arrest has increased therefore, the number of arrestees being confined or committed have increased within the past year. Public Safety is paramount and the financial support is greatly needed for all law enforcement agencies to ensure that we have adequate manpower, equipment, and vehicles to fulfill our mission and enforce the laws. Hopefully one day, we will have the construction of a brand new Prison Facility. Tax Payers demand that we provide Public Safety, because they have fear for their own personal safety due to the recent violent crimes, such as, home invasions, increase theft, armed robbery, Drug or Alcohol Related Crimes, Family Violence, CSC, Assault, Increase of Behavioral Clients arrested, etc.... If a major incident happens, they criticized about what they read in the news and they never praise Corrections Officers for doing their best to perform their duties and responsibilities because we are held to a higher standard. The bottom line is that we need more Corrections Officers so that we could have ample manpower and be on an eight hour shift. We just need our leaders, and we desperately need their support to approve our Budget for 2019 and this is urgent due to the present status of a high rate of Corrections Officers submitting their letter of resignations. A Corrections Officer Job is a very dangerous job and it is not something that we should tread lightly on and think that it is a walk in the park because it is definitely not an easy job. It also requires DOC to take care of humans (Law Offenders) that are in confinement for a long time.

Your assistance on this matter greatly appreciated.

Lt. M.S. Lizama,

Adult Correctional Facility

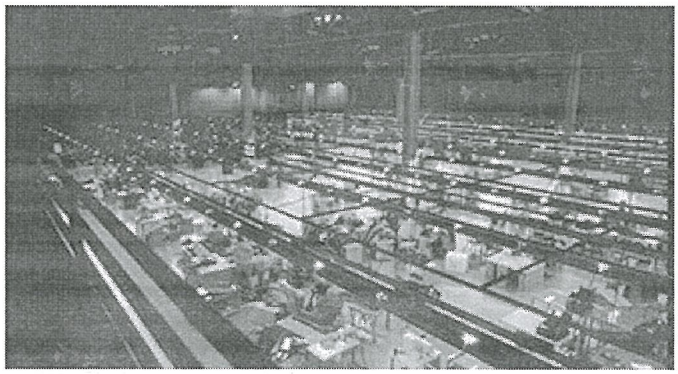
EXAMPLE OF PRISON INDUSTRY:

PRISON BLUES

In 1989, The State of Oregon was challenged to create jobs for inmates at the Eastern Oregon Correctional Institution. After extensive research, it was determined that a garment factory would provide ample jobs and training in a real-world manufacturing environment. A 47,000 square foot factory was constructed, and our Prison Blues© factory began operation.

Inmates seeking work in the Prison Blues facility pass through a detailed hiring process, then are trained by managers with private industry experience. Inmates demand the highest in quality from themselves; they take pride in their work.

When you purchase Prison Blues, not only do you get a quality product that looks and fits great, you also help support a program that teaches inmates the valuable working skills they need to become contributing members of society.



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Office of the Speaker
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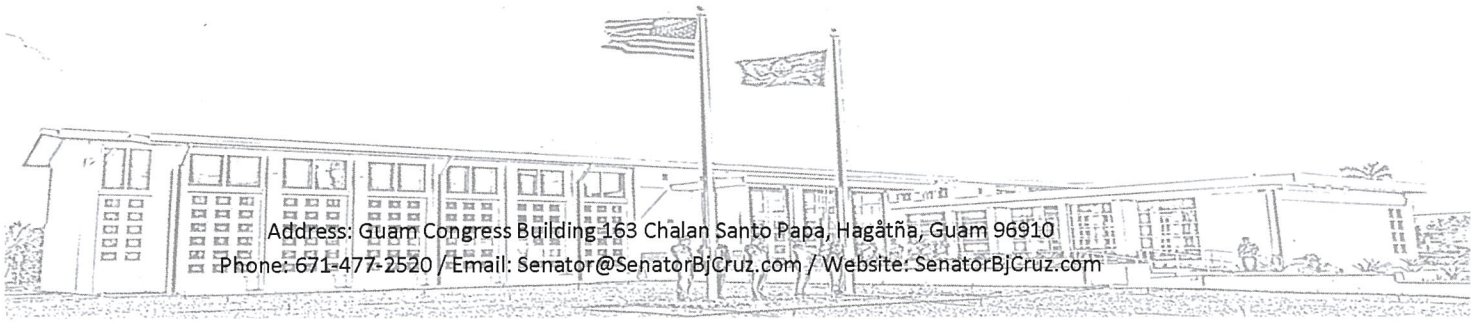
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Guam Behavioral Health and Wellness Center

Tuesday, June 19, 2018
2:00PM



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EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

REY M. VEGA
Director

BENNY A. PINAULA
Deputy Director

June 15, 2018

Transmitted via Hand Delivery

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuatro na Liheslaturan Guahan
Committee on Appropriations and Adjudication
Guam Congress Building 163 Chalan Santo Papa,
Hagatna, Guam 96913

Re: GBHWC's Fiscal Year 2019 Proposed Budget

Speaker Benjamin J.F. Cruz

JUN 15 2018

Time: 3:40 [ ] AM [ ] PM File No.

Received By:

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June 15, 2018

Office of the Speaker
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Committee on Appropriations and Adjudication
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Hafa Adai and Good Afternoon to members of the 34th Guam Legislature.

The Honorable Speaker and Chairperson on the Committee on Appropriations and Adjudications Benjamin J.F. Cruz, the Honorable and Vice Chairperson Frank B. Aguon Jr., the Honorable Vice Speaker Therese M. Terlaje, members of this Committee the Honorable Senators, my oversight chairperson Senator Dennis Rodriguez, Senator James Espaldon, Senator Michael F.Q. San Nicolas, Senator Regine Biscoe Lee and Senator Tommy Morrison.

Thank you for this opportunity to present Guam Behavioral Health and Wellness Center (GBHWC) proposed budget for FY 2019. I would like to emphasize that's it's a proposed budget because at the end of my testimony, I will and in behalf of the staff and management of Guam Behavioral Health and Wellness Center and the persons and people we serve, will be asking for your assistance to fund out-sourced contractual services with serious consequence if not addressed and funded.

For most part of six years of my administration at GBHWC, we, and I mean, most especially the staff and the front-line services providers have made a lot of difference to the lives of our persons-served and their family and community stakeholders that provide support to our clients, the most vulnerable group in our society.

I am quite sure that we are all aware what is going on nation-wide and around the world: mental health issues and substance use and abuse disorders that know no borders and boundaries. It can happened to the rich and the famous and the "haves" and the "have nots". It does not discriminate anyone. Every day as we turn on our TV sets or radios, we hear tragic events in all levels of society with more or less, the common denominator is mental illness and/or substance

use disorder. In Guam, GBHWC is mandated to provide comprehensive mental illness and substance use disorder treatment and services.

The past three years has been an exciting year for GBHWC. GBHWC has achieved a lot of accomplishments and thanks to the staff who willingly sacrifice their own personal time to make this happened and to be part of a game-changing initiatives at GBHWC. Only to name a few as I am quite sure that I will fail to mention most of them, the little miracles and successes that happened every day at GBHWC.

GBHWC, as a single state agency mandated to provide comprehensive mental health and substance use disorder treatment and services. For the very first time, GBHWC was awarded the maximum three-year accreditation (2017-2020), the highest level of accreditation after a comprehensive accreditation survey conducted by 3 surveyors from Commission on Accreditation on Rehabilitative Facilities (CARF), a nationally-recognized accrediting body. CARF recognizes and accredit facilities such as GBHWC for meeting national standards in the delivery of treatment and services to our people. And every year thereafter, we have to meet new standards that are nationally recognized and incorporate them in our day-to-day operations in order to maintain its accreditation status. In short, GBHWC is an accredited facility nationally recognized. A recognition and testament that we are providing quality care, treatment and services with evidenced-based practices and with fidelity.

Programs and Services accredited are as follows:

1. Healing Hearts Crisis Center,
2. Crisis Intervention: Mental Health (Adult and Children)
3. Crisis Stabilization In-patient Unit: Mental Health (Adult and Children)
4. Intensive Out-patient and Out-patient Treatment with the New Beginning Drug and Alcohol Program
5. Adult Out-patient Mental Health Program
6. Child Adolescent Services Division
7. Prevention and Training Branch (PEACE) Program
8. Residential Treatment Mental Health Recovery Program

New Initiatives and Programs in the works.

1. **Mobile Response Stabilization Services: MRSS**

- MRSS Plan will be developed in 2 phases.

Phase I:

- Improve the existing crisis line of GBHWC, and to be referred as: Crisis Help-Line. Location to be at the Rays of Hope (ROH) building and possibly using the 2ll or 3ll line with gradual transition from the existing number of 647-8833/4.

Phase II:

- This is the implementation of the Mobile Response when the incoming call warrants a Team of trained mental health professionals to respond out into the community. The primary team consists of Psychiatric Social Worker II, Social Worker III and Community Program Aide II.

- The existing GBHWC Trauma Response Team who provides debriefings on traumatic and tragic events or during disasters (nature and man-made) in the community may be tapped as additional resource.

2. **Fully-Assisted Therapeutic Group Home (ADULT).** A residential facility operated 24 hours and seven days a week, 24/7 fully-assisted living facility that provides a home-like atmosphere where individuals who have severe and persistent mental illness can reside while receiving therapeutic treatment. All residents are encouraged to engage in the operation of the household and take part in the responsibility of daily household chores, with the close supervision of Psychiatric Technicians under a clinical team consisting of a psychiatrist, psychologist, social worker and counsellors. The program uses both individual and group approaches in assisting each individual to develop skills in symptom management as well as interpersonal and practical living skills within the structured residence. The staff assists the residents in establishing and maintaining connections with services in the general community. Symptom management is the primary focus of the program to help individuals stabilize and function well on a day to day basis.

These first two projects are to be funded (by DOI) grant money initially programmed for a residential home for the four (4) long-term clients of the court residing in USA mainland facility. Re-programming request for these projects has been submitted for approval.

Currently, as earlier presented, GBHWC runs four (4) Residential Recovery Program homes and one (1) home for the aging population with mental illness and co-morbidity (medical conditions). A residential transitional home for individuals who met the criteria for community home placement and followed up and monitored on their progress in an out-patient setting but for one reason or another, placement has not been identified. These transitional homes prepare them for their independence on their activities of daily living for their eventual re-integration back into the community.

There are three level of care provided in these transitional homes:

Level 1

- Highly structured environment
- Extensive, regular personal care
- Constant, close supervision
- Significant/severe behavioral concerns

Level 2

- Moderately structured environment
- Limited personal care
- Regular supervision
- Minimal/moderate behavioral concerns

Level 3

- Less structured environment
- Minimal to no assistance in personal care
- Regular /minimal supervision
- Minimal to no behavioral concerns

Aging and Medical-Needs Home

Guma Asusena

- Aging (>60 y/o)
- In need of medical supervision
- Neurocognitive and organic brain disorder
- RN visits regularly to monitor medications

3. Department of Interior- Technical Assistance Grant. **Guam Crisis Lifeline**

Guam as a single state agency (SSA) for behavioral health and substance abuse, prevention and treatment services is committed to build on existing suicide prevention efforts by transforming Guam's existing crisis hotline, a confidential information and referral helpline, into an effective *Guam Crisis Lifeline* using evidenced based practices and protocols to address Guam's high suicide rates. The hotline will be revamped utilizing evidence-based practices and protocols endorsed by the National Suicide Prevention Lifeline and meets nationally accepted and recognized standards.

The Guam Crisis Lifeline will establish culturally appropriate, evidence-based suicide prevention, assessment, treatment and follow up programs and practices that are standardized throughout the health care system and establishing strong linkages between the behavioral health and medical care systems.

Guam Crisis Lifeline project will impact Guam's high rates of suicide by providing 24-hours, 7-days a week, suicide prevention and clinical intervention services which could significantly reduce suicide among Guam's children, adolescents, and adults.

4. Drug and Alcohol Day Clinic: Medication Assisted Treatment.

Gap in Service: Association of Addiction Medicine (ASAM) 3.7 Level of Care

What is ASAM Level 3.7?

Called the Medically Monitored High-Intensity Inpatient Services for adolescents and Medically Monitored Intensive Inpatient Services Withdrawal Management for adults, this level of care provides 24-hour nursing care with a physician-supervised medication assisted treatment. Counseling and social services including prevention will be available. Patients in this level of care require medication and have a recent history of withdrawal management at a less intensive level of care, marked by past and current inability to complete withdrawal management and enter into continuing addiction treatment. This is the appropriate setting for patients with subacute biomedical and emotional, behavioral, or cognitive problems that are so severe that they require inpatient treatment. Level 3 encompasses residential services and will be staffed by designated addiction treatment, mental health, and general medical personnel who provide a range of services in a 24-hour treatment setting.

GBHWC has been without this service for more than 10 years. Much as we wanted to open this service, recruiting qualified professional and para-professionals including administrative support staff has been a major challenge. To date, we do not offer this service and it's quite alarming knowing what the nation is going through right now: substances use disorders is a daily national conversation and most especially for those who have co-occurring serious mental illness including its consequence, high profile tragic incidences. GBHWC has recently employed a psychiatrist who had worked in a forensic psychiatry facility in Maryland and with an addiction medicine experience. Instead of opening the In-patient New Beginning, a medically-monitored addiction medicine service, GBHWC opened a Medication Assisted Treatment Day Clinic, that specifically target individuals that would benefit from medication assisted treatment. I am quite sure, you and all of us are well aware of what is affecting our nation. Opioid crisis is one of them. Fortunately, it appears that is has not affected us yet. But that can be an under-statement. In just a matter of two months since we opened the Drug and Alcohol Day Clinic under the supervision of a physician, we already noted an increased demand for services of this kind. Information we have from the Drug Day Clinic would drive the necessity and urgency of opening the New Beginning ASAM Level of Care 3.7, a gap in our service. GBHWC projected cost to open this service is at a minimum, $ 1,500,000.00 per year to include associated cost of personnel, day-to-day operations and other administrative cost. Funding for this program is not included in this proposed budget for FY 2019.

GBHWC, as of July 1, 2015, Electronic Behavioral Health Record (EBHR) system also known as the (AWARDS) Affordable Wide Area Relational Database Software system has been deployed and operational to date. In short, GBHWC medical records are in digital format and since it is cloud-based, can be access where internet and security settings are available and secured. Our goal is to be paper-less in the near future.

Quality Assurance and Improvement Programs.

These Performance Improvement activities are indicators based on CARF standards that provide information and guidance on how well our treatment and services is effective and efficient with good outcomes and meeting our goals. Furthermore, it identifies areas that need improvement.

The Quality Improvement Committee reviewed GBHW's Quality Improvement Plan and updated the 2017 Indicators to be measured for 2018. Below are the updated indicators of the Adult Outpatient Program, Crisis Stabilization and the Residential Recovery Program for 2018.

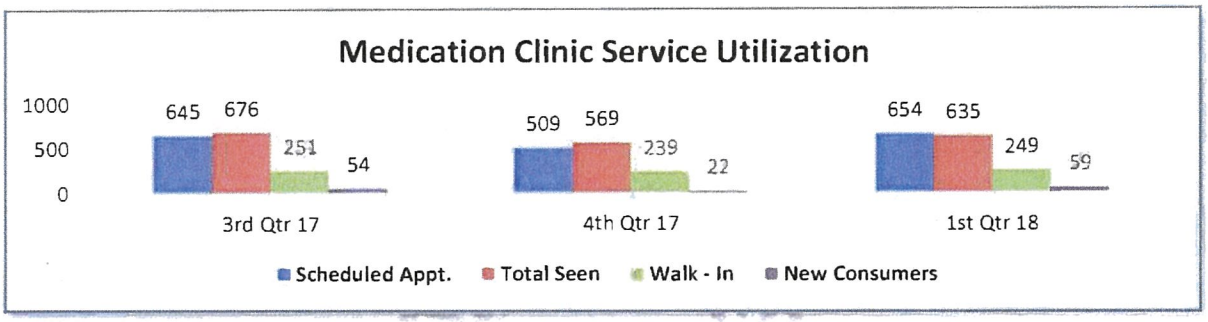
Adult Out Adult Outpatient Program	**Target**	**Result**
Consumer will have complete assessment within 10 working days of screening	90%	
No Show Rates at Medication Clinic and Therapy Groups	< 30 %	
Interpretive summaries and Initial Tx. plan compliance in a timely manner	90%	
Service Utilization: Total Consumers Seen, Walk in Visits, Crisis		
% Discharge consumers who met their goal	80%	
% Consumers who drop out or no engagement	< 20 %	
% Consumers in adult Safe Seeking Grp. who improve in their PHQ after completion of program.		
Crisis Stabilization Unit	**Target**	**Result**
Crisis hotline calls		
Adult Inpatient Unit admission		
Court Ordered Admission		
15 day readmission rate	< 5%	
16-30 day readmission rate	< 5%	
Length of Stay in Crisis stabilization	< 5 days	
Seclusion and Restraint log		
Residential Recovery Program	**Target**	**Result**
Acceptance Rate	100%	
Occupancy Rate	100%	
% of Consumers who moved in the home within 7 days of admission to the program	100%	
Service Plan Monthly Review Compliance	90%	
Incidence of relapse requiring AIU admission	<5%	

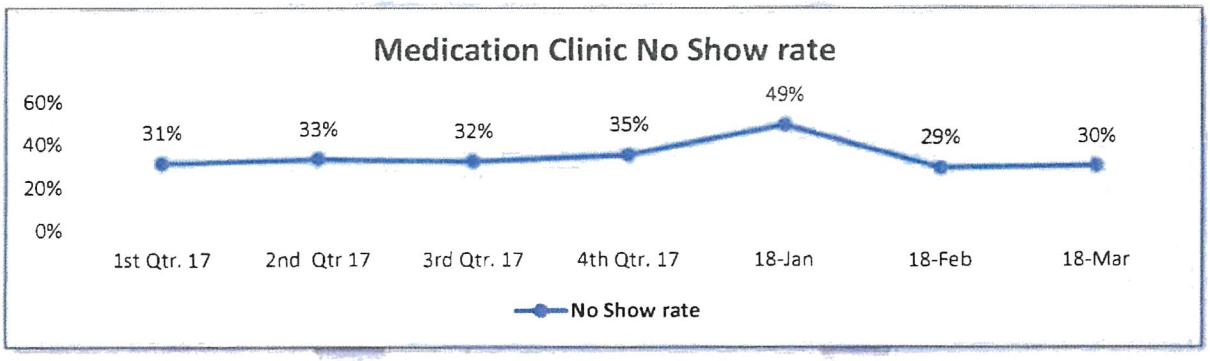
PERFORMANCE IMPROVEMENT PROJECTS

QUARTERLY DATA

A. Adult Outpatient: Medication Clinic:

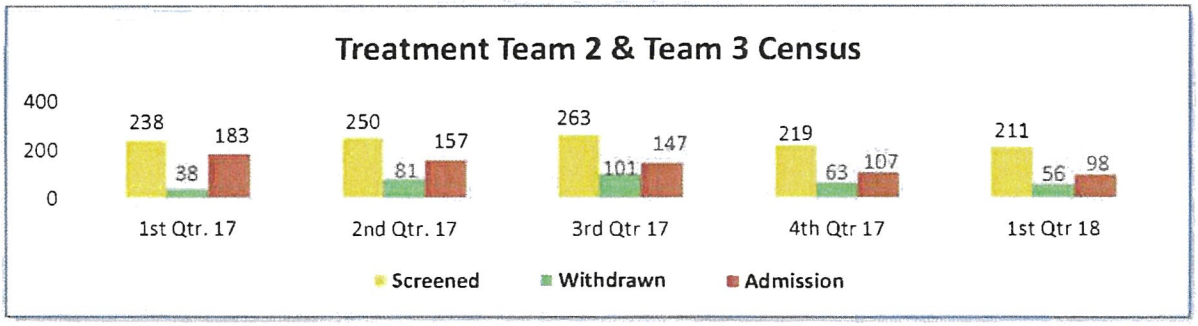
Below is the medication Clinic Service Utilization data and the no show rate.



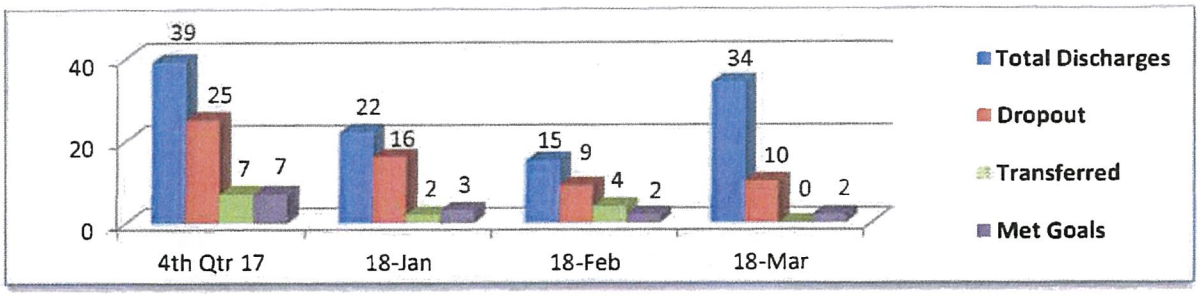


B. Adult Outpatient Treatment Team 2 & 3

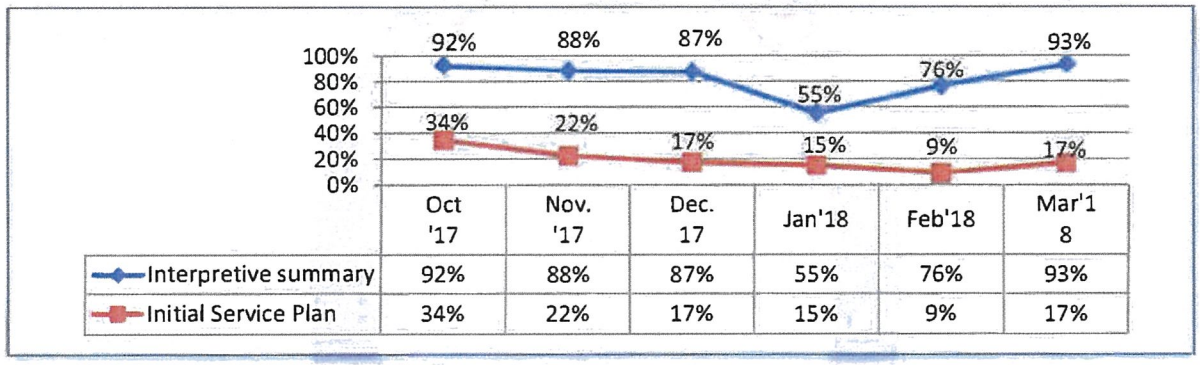
There are currently 646 consumers getting case management and/or counseling services besides Psychiatric/Medication service. Below is the Service Utilization Data. On a quarterly basis around 211 – 263 consumers are referred for screening and intake but only half would be admitted and about 25%-30% would withdraw, the rest would still have pending admissions.



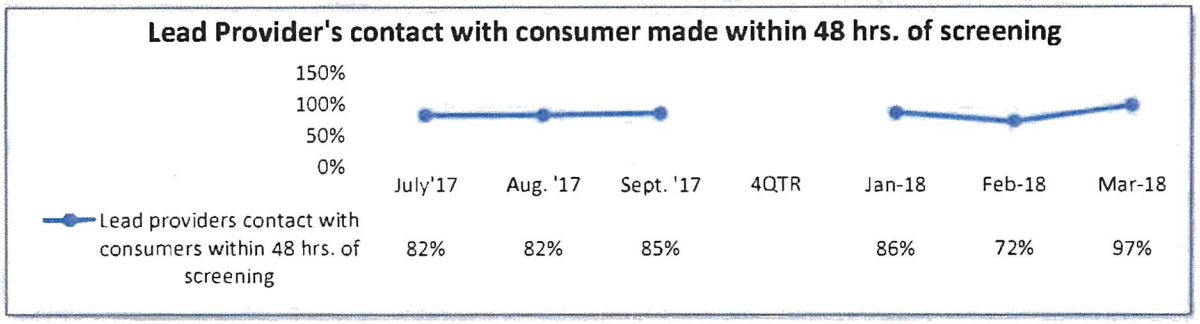
For this quarter a total of 71 consumers were discharge from treatment team 1 and 2. Half of these consumers were discharged due to no engagement and/or no follow up. Only 9% completed the services or met the goals.



Clinical documentation of the interpretive summary is now improving; however, the initial service plan is still not being done in a timely manner. With the new screening/intake triage that is being piloted last April, the number is expected to pick up in the next report.



	Oct '17	Nov. '17	Dec. 17	Jan'18	Feb'18	Mar'18
Interpretive summary	92%	88%	87%	55%	76%	93%
Initial Service Plan	34%	22%	17%	15%	9%	17%



Now, the Honorable Speaker Benjamin J.F. Cruz and members of this Committee, is the most challenging and troubling scenario. The ceiling on the budget for GBHWC which is in the amount of **$ 15,471,552.00 for Option 1** and **$ 15,246,778.00** for Option 2 will only fund the day-to-day operational cost and I believe could be manageable despite its shortfall. Obviously what is not listed and quite troubling on the proposed budget are **all out-sourced contracted services for Catholic Social Services and Guam Mami and set to expire this September 30, 2018.** These services are so critical to the most vulnerable group of our society and I do not see

any way out of it BUT to find the funding. Please see attached document for the breakdown of these cost.

Also please note that the Social Detoxification Program in the amount of $ 1,532,762 is not even in GBHWC proposed budget. Historically since my administration about 6 years now, Social Detox for Drug and Alcohol has always been budgeted in the Executive branch budget under miscellaneous line items but almost ALWAYS, as the budget is finally approved and executed, almost always it comes out of GBHWC approved budget without appropriation and to use funds allocated for operations. In short, it's a deficit from the beginning of the fiscal year. I fervently pray that should that happened again, that the Guam Legislature transfer funding from executive branch to GBHWC.

The biggest concern is how to fund (please see attached), contracted services for these vulnerable group for FY 2019. There's just no way but to continue to provide for these services. I humbly asked for your guidance and assistance. Please find within your authority, special funds under your purview, increase our HFF appropriation and/or find revenue stream that may be coming during this bleak and trying times to fund these programs.

Honorable Senators of this 34th Guam Legislature, PLEASE, your assistance and serious attention to this matter is greatly appreciated.

Thank you for your time.

Dangkulo Na Si Yu'os Ma'ase

Senseramente,

Rey M. Vega
Director

Attachment: GBHWC Projected Cost for Out-sourced services.

GBHWC FY 2018 SERVICE CONTRACTS
(CATHOLIC SOCIAL SERVICE & GUMA MAMI, INC.)

Service Provider and Program Description	Contract Term	FY 18 Contract Amount
Catholic Social Service Level of Care RFP 04-2015 – The *Karidat* Program 24-hour residential care for eligible adults who have intellectual disabilities, developmental disabilities, or co-occurring development disabilities and mental illness. 25 Consumers (February 2018)	04-29-2016 to 09-30-2018	$2,721,452.00
Catholic Social Service Community Habilitation and Day Activities for Adults with Significant Disabilities RFP 08-2015 12 Consumers (February 2018)	04-01-2016 to 09-30-2018	$440,005.00
Catholic Social Service Respite Care Services for families of individuals with disability or chronic or terminal illness RFP 07-2015 49 Consumers (February 2018)	04-16-2016 to 09-30-2018	$431,576.00
Guma Mami, Inc. Mary Clare Home Program 24-hour residential and support for adults with severe and persistent developmental and/or emotional disabilities. RFP 06-2015 5 Consumers (February 2018)	04-01-2016 to 09-30-2018	$561,465.00
Guma Mami, Inc. Hinanao-Ta Residential Home Program 24-hour Level II residential, therapeutic and operational services program for adults with co-occurring disabilities of serious mental illness and mild-to-moderate intellectual disabilities. RFP 02-2017 5 Consumers (February 2018)	01-01-2018 to 09-30-2018 (pro-rated 9 months) (Expiration 2020)	$467,172.92.00 ($622,897.23 – annual cost)
ANNUAL REQUIREMENTS (EXCLUDING ANY INCREASES FROM NEW OFFERS RFP for Karidat, Com. Habilitation, Respite & Mary Clare.)		**$4,777,395.23**

5/16/2108 MCA/ASO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WELLNESS CENTER
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Mission Statement

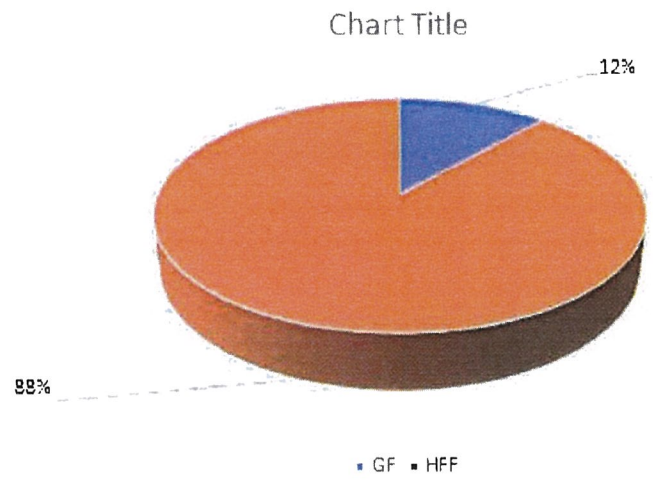
To provide a culturally respectful, quality behavioral health services, that support and strengthen the well being of the persons served, their families and the community in a safe environment.

Vision Statement

We envision a healthy island, committed to promoting and improving the behavioral health and well-being of our community.

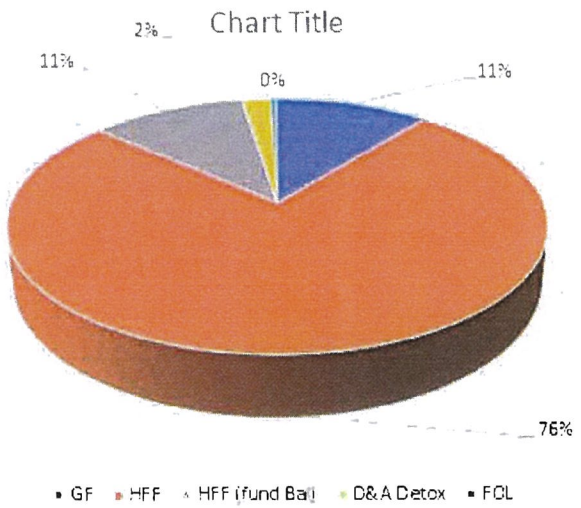
FY19: Ceiling Level Option 1: $15,471,552

GF	HFF	HFF (fund Bal)	D&A Detox	FOL
1,808,665	13,662,887	0	0	0



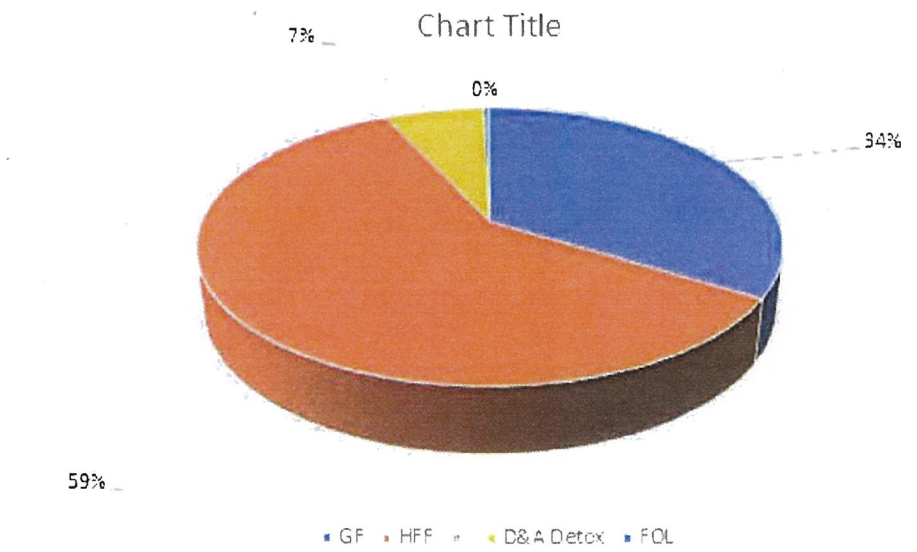
FY18: Total Appropriation: $20,830,291

GF	HFF	HFF (fund Bal)	D&A Detox	FOL
2,332,094	16,153,461	2,344,736	437,429	86,000



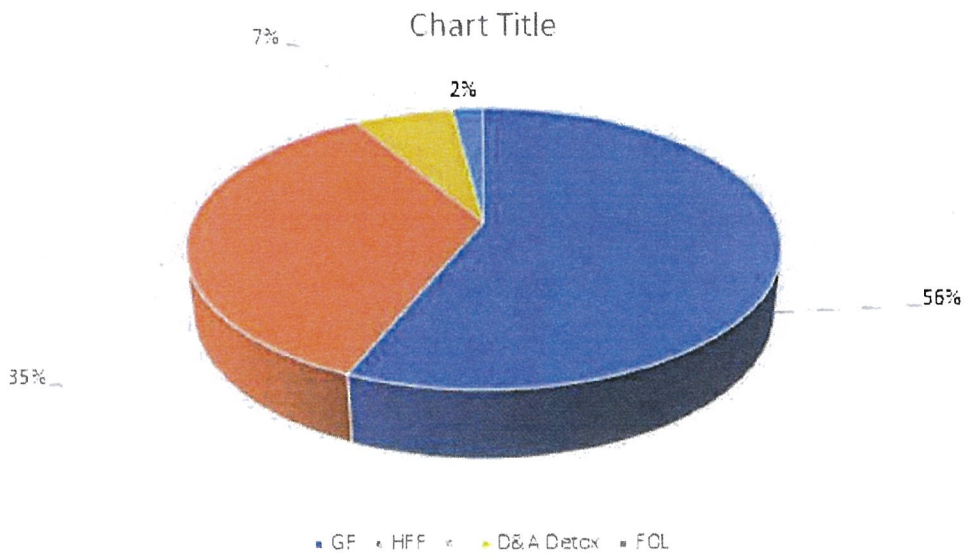
FY17: Total Appropriation: $22,448,469

GF	HFF	D&A Detox	FOL
8,165,625	14,322,844	1,575,112	86,000



FY16: Total Appropriation: $22,329,459

GF	HFF	D&A Detox	FOL
13,749,341	8,580,118	1,575,112	489,752



Director's Office

- Provides the overall administration and support services to all the divisions, sections and programs to assure quality services to the consumers and community. The office manages all funds and is the resources sponsor for all divisions, sections and programs and strategically aligns administrative units and functions directly or indirectly impacting patient/consumer care through program development, quality management, policies and procedures, fee schedule development and implementation, information management, financial services, human resources, training, regulatory compliance, facilities and plant operations and professional services.

- # of existing employees: 119
- GF – 1.3
- HFF – 2.8
-

CLINICAL SERVICES DIVISION

- Community Support Services, Medical Records, Residential Recovery Program, Prevention & Training, Adult Counseling, Drug & Alcohol, Patient Affairs/Contracts Management, and Pharmacy. Supports the organization's mission, to provide the highest standard of care and strengthen our island community by enhancing every person's emotional and behavioral health through evidence-based practices that is person-centered and culturally responsible.

- # of existing employees: 28
- GF – 346k
- HFF – 1.5

CHILD/ADOLESCENT SERVICES DIVISION

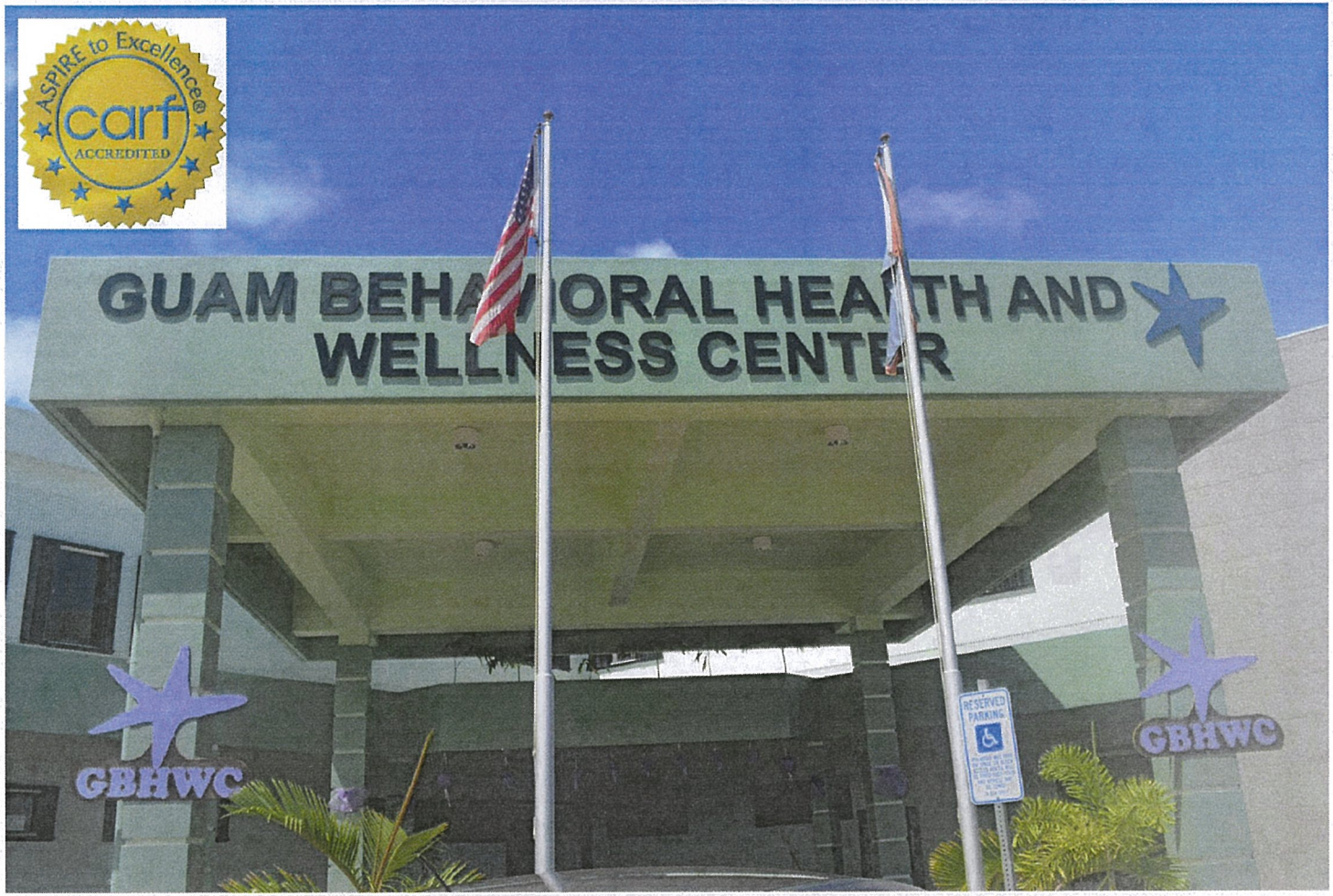
- To support, empower and strengthen child and family ties by making these mental health services accessible to not only children/adolescents with severe and complex mental health needs and their families, but to all children and adolescents that may be at risk and in need of mental health services. To develop collaborative partnership with families, agencies and community stake holders to sustain a system of care for children, adolescents and their families. Step Down/Transition Home/Serenity Home, Short-term Intensive Psychiatric Stabilization/Therapeutic Group Home, and I'Famaguonta

- # of existing employees: 25
- GF – 160k
- HFF – 1.2
-

NURSING SERVICES DIVISION

- Skilled nurses and psychiatric technicians provide crisis stabilization care to adults and children with acute mental health symptoms and those with chronic behavioral issues. Nurses oversee: Licensed Practical Nurses, psychiatric technicians of Adult Inpatient and Children's/Adolescent Inpatient units, Medication Clinic, Psychiatric Community Outreach Nursing Service (PCONS), 24-hour Crisis Hotline, and After-hour Emergency Intakes. All nursing staff promotes quality health care, provide acute and chronic nursing services to individuals with mental illnesses, emotional stress, behavioral problems, and addictive behaviors.
  Nursing staff also work with other disciplinary teams to provide holistic care for the consumers they serve, promote a safe and clean environment, strive for excellent quality of care, and enhance operations to meet increasing demands and complexities in a timely manner. Inpatient Units (Adult and Children), Medication Clinic and Psychiatric Community Outreach Nursing Service

- # of existing employees: 25
- GF: 0
- HFF – 1.8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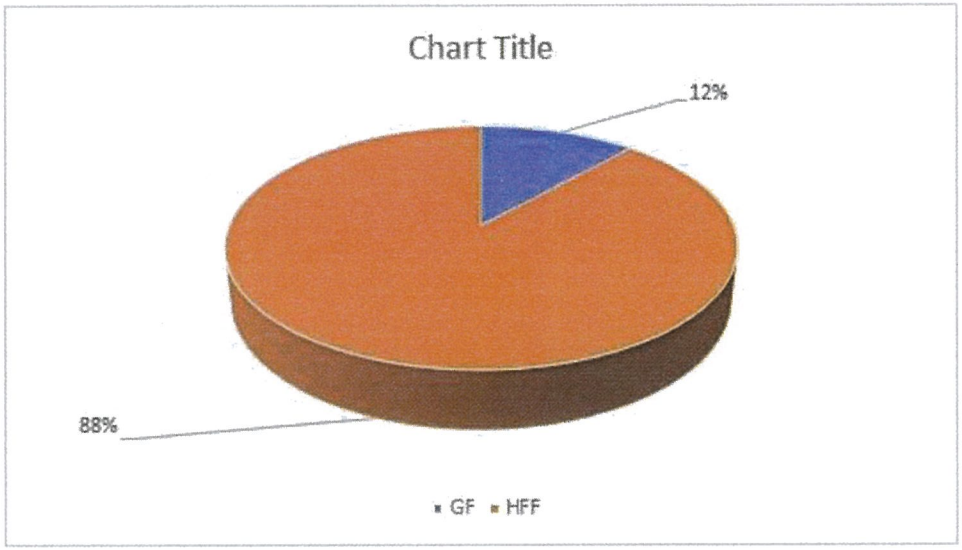

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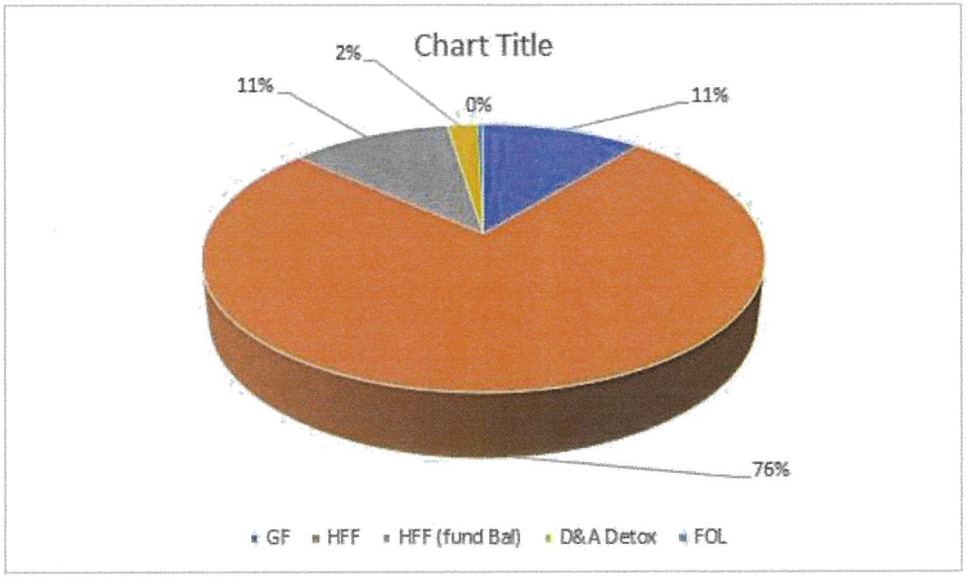

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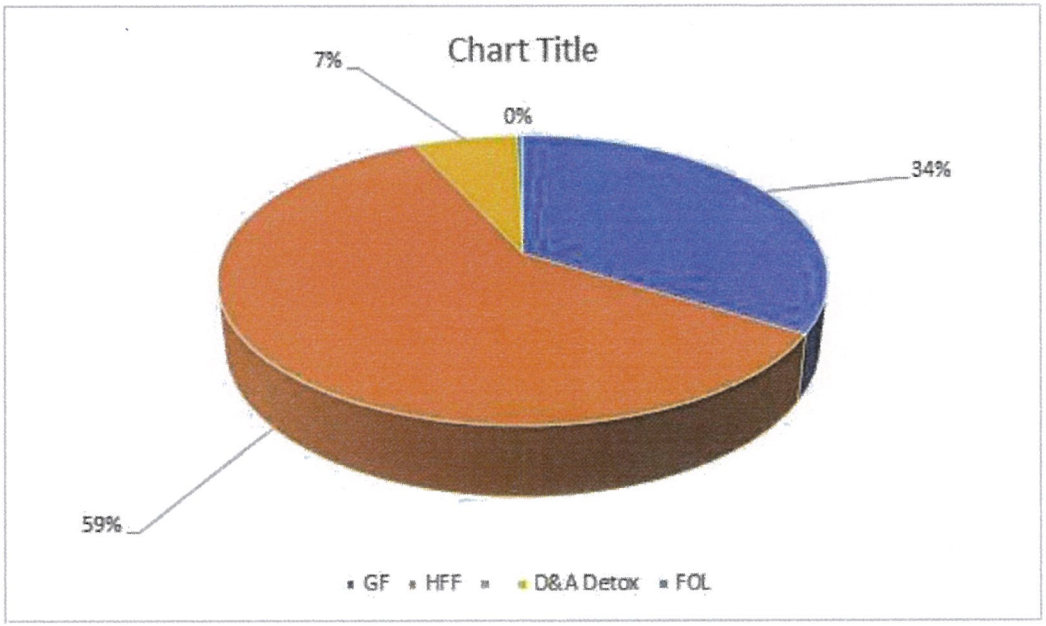

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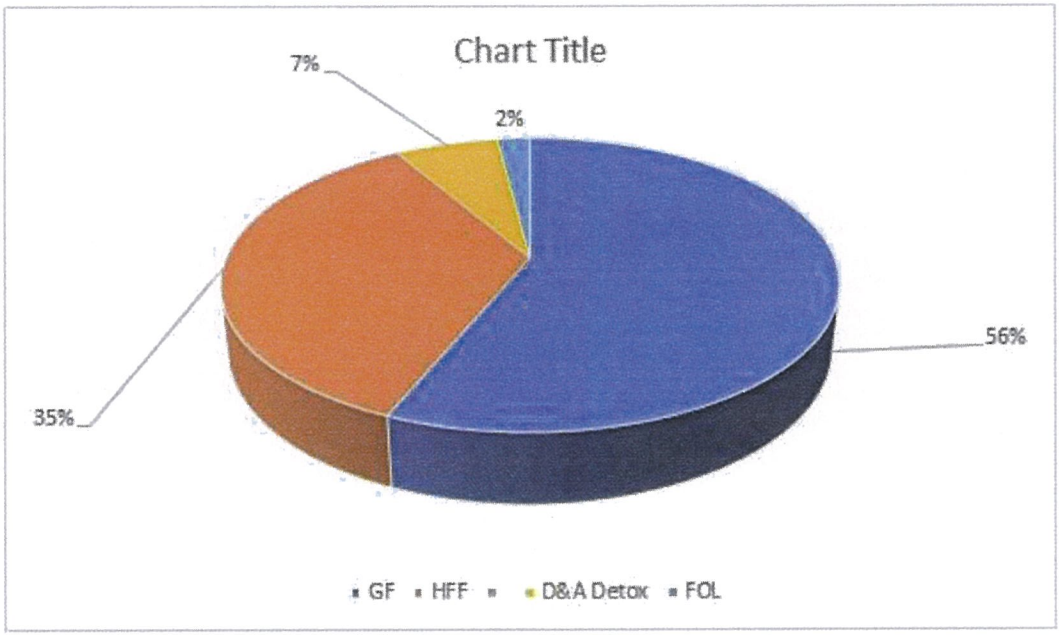

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- # of existing employees: 119
- GF – 1,301,307.00
- HFF – 8,782,757.00
- (to cover existing emp – 8,743,964.00)
- Total – 10,084,964.00

Breakdown for Director's Office

Staffing

- Director's Office – 19
- FMT Created Positions - 100

Budget by Department

- Director's Office – 3,098,095.00
- FMT Created Positions – 5,645,869.00

CLINICAL SERVICES DIVISION

- Community Support Services, Medical Records, Residential Recovery Program, Prevention & Training, Adult Counseling, Drug & Alcohol, Patient Affairs/Contracts Management, and Pharmacy. Supports the organization's mission, to provide the highest standard of care and strengthen our island community by enhancing every person's emotional and behavioral health through evidence-based practices that is person-centered and culturally responsible.

- # of existing employees: 28
- GF – 346,687.00
- HFF – 1,523,251.00
- (to cover existing emp – 1,523,251.00)
- Total – 1,869,938.00

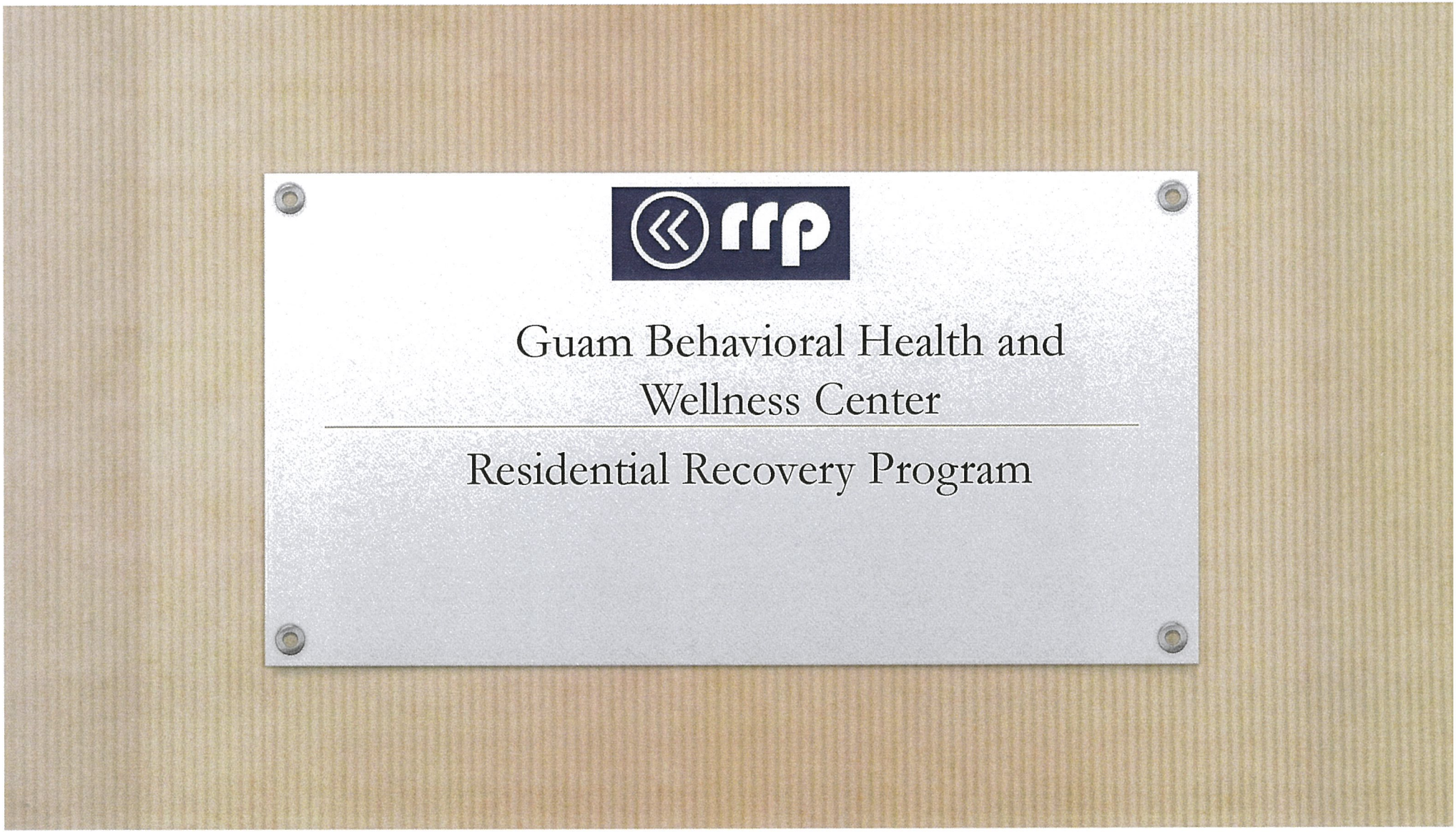
Breakdown for Clinical Division

Staffing

- CSS – 10
- MedRecords – 1
- RRP – 14
- Prevention and Training – 1
- Adult Counseling – 1
- Drug & Alcohol – 1 (Federally Funded -9)

Budget by Department

- CSS - 588,611.00
- Med Records – 69,806.00
- RRP – 659,521.00
- Prevention and Training – 67,508.00
- Adult Couseling – 90,406.00
- Drug and Alcohol – 47,399.00 (Fed – 500,055,798.00)


rrp
Guam Behavioral Health and
Wellness Center
Residential Recovery Program

RRP Consumers

- Adults between the age of 18 and 80 years of age
- Severe and chronic mental illness
- Willing to develop skills for independent living

Three levels

- **Level 1**
- Highly structured environment
- Extensive, regular personal care
- Constant, close supervision
- Significant/severe behavioral concerns







Three levels

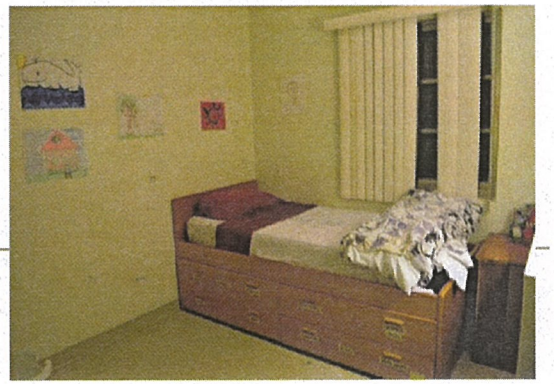


- **Level 2**
- Moderately structured environment
- Limited personal care
- Regular supervision
- Minimal/moderate behavioral concerns



Three levels

- **Level 3**
- Less structured environment
- Minimal to no assistance in personal care
- Regular /minimal supervision
- Minimal to no behavioral concerns





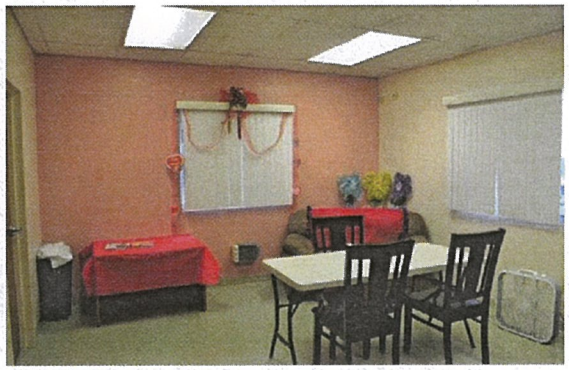


Aging and Medical-Needs Home

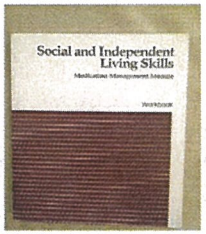
- **Guma Asusena**
- Aging (>60 y/o)
- In need of medical supervision
- Neurocognitive and organic brain disorder
- RN visits regularly to monitor medications







Day Treatment Services



•Goal:
to enable the consumers to learn skills needed to live, learn and work in the community
with the least amount of assistance

•Groups
- •Medication and symptom management, social skills, cooking class, stress management, understanding emotions, psychotherapy

CHILD/ADOLESCENT SERVICES DIVISION

- To support, empower and strengthen child and family ties by making these mental health services accessible to not only children/adolescents with severe and complex mental health needs and their families, but to all children and adolescents that may be at risk and in need of mental health services. To develop collaborative partnership with families, agencies and community stake holders to sustain a system of care for children, adolescents and their families. Step Down/Transition Home/Serenity Home, Short-term Intensive Psychiatric Stabilization/Therapeutic Group Home, and I'Famaguonta

- # of existing employees: 25
- GF – 160,671.00
- HFF – 1,491,144.00
- (to cover existing emp – 1,491,144.00)
- Total – 1,651,815.00

Breakdown for Child/Adolescent Services Division

Staffing

- Child/Adolescent Services - 22
- I' Famaguon'ta - 3

Budget by Department

- Child/Adolescent Services – 1,299,948.00
- I' Famaguon'ta – 191,196.00

NURSING SERVICES DIVISION

- Skilled nurses and psychiatric technicians provide crisis stabilization care to adults and children with acute mental health symptoms and those with chronic behavioral issues. Nurses oversee: Licensed Practical Nurses, psychiatric technicians of Adult Inpatient and Children's/Adolescent Inpatient units, Medication Clinic, Psychiatric Community Outreach Nursing Service (PCONS), 24-hour Crisis Hotline, and After-hour Emergency Intakes. All nursing staff promotes quality health care, provide acute and chronic nursing services to individuals with mental illnesses, emotional stress, behavioral problems, and addictive behaviors.
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- # of existing employees: 25
- GF: 0
- HFF – 1,865,735.00
- (to cover existing emp – 1,865,735.00)

- Total – 1,865,735.00

Breakdown for Nursing Services Division

- **Staffing**
- Nursing Services - 21
- Healing Hearts Crisis Center - 4

- **Budget by Department**
- Nursing Services – 1,583,443.00
- Healing Hearts – 282,292.00

GUAM BEHAVIORAL
HEALTH & WELLNESS
CENTER
790 Gov. Carlos G. Camacho Rd.
Tamuning, Guam 96913
Phone: 671.647-5330/647-1901
Fax: 671.649.6948

EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

REY M. VEGA
Director

BENNY A. PINAULA
Deputy Director

June 25, 2018

Honorable Benjamin J.F. Cruz
Speaker of 34th Guam Legislature
Committee on Appropriation and Adjudication
Suite 107
155 Hesler Place
Hagatna, Guam 96910
T: 477-2520/1
F: 477-2522

Speaker Benjamin J.F. Cruz
JUN 26 2018
Time: 1145 [x] AM [ ] PM File No. 34-2018
Received By:

Subject: Help-Line and Mobile Response Stabilization Service (MRSS)

Dear Honorable Speaker Benjamin J.F. Cruz:

Buenas yan Hafa Adai!

Submitted herewith, at the request of Senator Dennis G. Rodriquez Jr., during the June 19, 2018 Budget Hearing for Guam Behavioral Health & Wellness Center (GBHWC) information on the above subject matter.

Currently, GBHWC Crisis Hotline (647-8833/4) is located in the GBHWC Inpatient Unit and operated by the Inpatient Staffs (Nurses and Psychiatric Technicians whose primary duty is patient care) for the past many years.

It has been determined that it is best that GBHWC Crisis Hotline move out of the Inpatient Unit and be staffed by trained personnel dedicated to responding to every day, after hours, holidays, and weekend urgent calls.

In keeping with the national trend in making mobile crisis response, which is a critical array of service, accessible to people especially to youth and families, we have listed Mobile Response Service in our Guam System of Care Expansion and Implementation Plan Grant as a service we need to develop.

The grant allows us procure equipment and furniture to implement this service, but have no funding to hire the personnel to operate the Help-Line, nor the Mobile Response Stabilization Services (MRSS).

In recent times, GBHWC staffs have attended technical assistance trainings and meetings at the invitation of SAMHSA in December 2016 and again in May 2018 to help in the development of MRSS.

In February 2017, GBHWC started a partnership committee with the Guam Fire Department 911 system and other child serving agencies such as Child Protective Service, the Judiciary, GDOE, and Sanctuary, etc. in the discussion of the development of the MRSS.

Recently, the Rays of Hope (ROH) building that GBHWC had acquired from GHURA through the Community Development Block Grant (CDBG) back in 2004 has been turned over to GBHWC from the Latte Treatment Center, and is the facility where the Help-Line and MRSS call-in Center will be in a small area on the first floor of the ROH building which is a 2-story building.

The top floor will be used strictly for the "drop-in center" for our enrolled youth, children and youth that are recipient of the Child Adolescent Services Division-I Famagu'on-ta Program of GBHWC. The drop in center is where young people can hang-out with their peers, under the supervision of CASD-IFam staff. It is also a place where they will receive therapeutic services such as individual and group counseling, psycho-education and recreational activities.

The drop in center will be furnished with computers for students needing to do research and related school assignments as well as a place to receive tutoring help. The hours of operation will be after-school hours and during school breaks such as Easter, Christmas and during the summer months and during government business hours.

In addition, the first floor dinning and kitchen area will be part of the drop in center where cooking demonstrations would be available for the use of the young people. The large back yard patio and garage area will be used for ping pong table, punching bag and equipment for youth physical activities.

Personnel Justification for the Help-Line and MRSS:

1. The Community Program Aide II (CPA) will be the trained personnel answering and responding to the calls coming in through 647-8833/4 (eventually to be 211 or 311 numbers) which will be linked to the 911 number.

   These individuals will be working shift duty at the call-center between 4 p.m. to 9 a.m. Additional duties are documentation, data collection, linking calls/reports to service providers involved with the caller, etc.

2. The Psychiatric Social Worker II and the Social Worker III are the main personnel for the MRSS, responding out in the community, connecting with 911, the GPD, and parties involved in the calls, assessing the call and conducting linkages to services.

   These are trained and skilled staff responding timely to mitigate and defuse critical situation from escalating. Additional duties are conducting on-going evaluation of the services and conducting on-going training of the Help-Line and MRSS staffs. The MRSS staff will be incorporated into the GBHWC Trauma Response Team.

3. The Program Coordinate IV is responsible for the overall operation and supervision of the Help-Line and the MRSS system, is responsible for the overall evaluation of the program service data collection, analysis, reporting, and budget of the program.

Additional duties are grant application for program improvement, sustainability, and conducting public awareness education about the services. Additional duties will be included as this program develops to address the identified needs and standard requirements.

Should you require further information, please feel free to contact my office at 647-1901.

Respectfully,

REY M. VEGA
Director, GBHWC

Cc: Senator Dennis G. Rodriguez, Jr.
34th Guam Legislature, Committee on Health, Tourism, Military Affairs & Senior Citizen
Annie F.B. Unpingco, Administrator, CASD-IFam

Attachment(s):

MOBILE RESPONSE STABILZATION SERVICE (MRSS)

Background History:

- Crisis Response Services was one of the array of services Ifamagu'on-ta. was required to have during the CMHI grant, 2003-2010, but it was not developed.
- The 2013 Guam Plan on Expanding Guam System of Care listed Mobile Crisis Response as a service to develop and implement.
- In February 2016 invitation from SAMHSA to apply for Technical Assistance (TA) to develop MRSS.
- In Sept. 2016 Guam application was accepted.
- On December 2016, Guam Team attended the MRSS TA in New Jersey

(Representatives from GFD, CW, Sanctuary Inc., GBHWC attended).

GUAM'S COMMITTMENT

- The December 2016 TA in N.J with Wisconsin, Connecticut, Maryland Ohio and Oklahoma participating got our Guam Team energized to establish MRSS on Guam.
- Since January 2017 core group were holding monthly meetings discussing the development of Guam MRSS.
- February 24, 2017 held the first public presentation on MRSS at Adelup, Governor's Conference Rm. 30+ people attended.
- Partners extended to include GDOE (Nadine C.) Judiciary (Virginia Y.) Sen. Rodriguez office (Joe M.)
- Strong partnership with the GFD exists, and seeking partnership with GPD.
- Invitation to second TA on MRSS, May 2018.

GUAM PROPOSAL

- Obtained Approval from GRANTS MANAGEMENT to use carry forth-no-cost funding to fund the MRSS efforts focusing on Children, youth and young adults and their families (target population for grant funds) and extending to other needs in the community, to include the adult population.
- MRSS Plan will be developed in 2 phases.

Phase I:

- Improve the existing crisis line of GBHWC, and to be referred as: Help-Line. Location to be at the Rays of Hope (ROH) building and possibly using the 211 or 311 line.

  Recruit UOG students to help man the GBHWC crisis line at the Child Inpatient Unit (CIU)while plans for a full operational Help-Line is finalized.

MRSS/Help-Line continuation.

- Phase One continue:
- The ROH will be the Call-Center equipped with the necessary equipment and workstation for full Help-Line operation.
- Two additional cell phones linked to the Call-Center, one will be at GBHWC Registration station and managed by a Community Program Aide II (CPA II) of the Call-Center Help Line during business hours M-F. The other cell phone will be at the I Famagu'on-ta Front desk and managed by a CPA II of the Call-Center Help Line.
- Note: The CPA II role is similar to the 9ll dispatcher but trained in mental and behavioral health issues and will be-crossed trained at different GBHWC sites.

MRSS/Help-Line continue

Ten (10) CPA II will be answering the calls that are coming in at the Call Center. Two (2) CPA II per 8 hr. shift and assisted by UOG practicum/intern students needing training hours. (currently the UOG students are paid $10.00 p/hr. funded by the I Fam. grant. This fund ends in June 30, 2018).

The CPA II will be supervised by a Social Worker III. Recommendation: to hire two (2) Psychiatric Social Worker II to manage the operation of the Mobile Response Stabilization Service (MRSS) working together as Teams with the 2 SW III, and certain CPA II, as needed. The MRSS Teams would have close connection with GBHWC Trauma Response Teams. Details on this would be addressed in the GBHWC Policy and Procedures.

- A Program Coordinator IV will serve as the Manager with overall responsibility to the Help-Line and MRSS, and with specific duties being worked out.

MRSS/Help-Line continue

- The CPA II will undergo intensive training in the following areas:
- Listening, writing and communication skills
- Reading comprehension ability
- Computer ability
- Policy and Procedures, and standard operating procedures
- Mandated reporting
- Report writing, record keeping, data collection
- Training on MHFA (youth) and MHFA (adult)
- ASIST training,
- Substance use (alcohol and drugs)
- GBHWC programs/services
- Community resources,
- Others...to include ongoing on the job training and regular role playing exercises.

Sample Duties of Help-Line CPA II workers

- Answering telephone calls as well as text messages.
- Record Keeping and report writing (manual and electronic/AWARDS?)
- Data form collection, demographics, etc. analysis, monthly reporting
- Follow-up calls and documentation (on-going)
- Log sheet.
- Tracking calls, duration, outcome
- Resource manuals
- Referrals/partnership
- Outreach
- On-going training and cross-training, attend meetings.
- Others…

MRSS

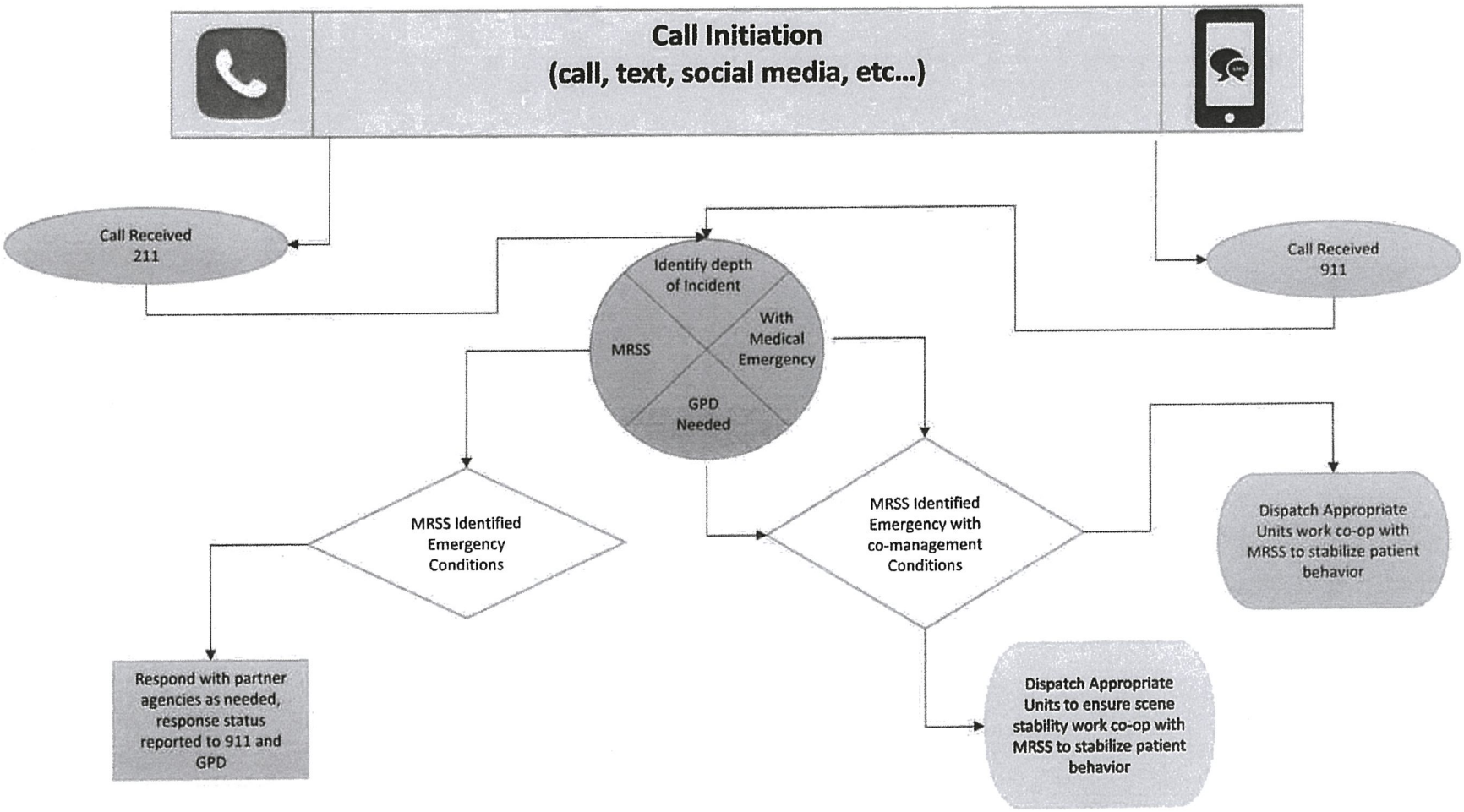
- Phase II:
- This is the implementation of the Mobile Response when the incoming call warrants a Team of trained mental health professionals to respond out into the community. The primary teams consist of PSW II, SW III and CPA II.
- (The existing GBHWC Trauma Response Teams providing debriefings on traumatic events or during disasters in the community may be tapped as an additional resource).
- Scenario I: Direct call from unknown caller (shall require a police escort for staff safety).
- Scenario 2: Direct call from a known caller, i.e. GBHWC client. (would need the involvement of the client's worker, who shall be the primary responder to the client's needs.
- Scenario 3: Call dispatched from 911 (This still needs to be worked out, depending on the scenario, i.e. a suicidal person with mental health issues would involve mental health professional after GPD clearance).

Flow Chart (draft)

- Flow chart connecting GBHWC HelpLine/MRSS and the 911 GFD and GPD System. Additional details still need to be worked on, i.e. connection with GMHA and GRMC to ensure the person gets to GBHWC for treatment intervention.

- View of Flow Chart next page.

MRSS EMERGENCY RESPONSE FLOW CHART



Mobile Response Record Keeping/Data

- Data on Calls
- Tracking call time-Response time
- Location
- Screening, safety and security
- Sub-acute stabilization, short-term, access/process
- Availability of bed space
- Planning and follow-up
- MOU with agencies and service providers
- Searching and applying for grants.
- Others

SUSTAINABLE FUNDING NEEDS

- For salary of workers
- For upgrade of equipment
- Maintenance of facility and Security

REASONS MRSS IS NEEDED

- Unspeakable pain for family members of those coping with serious mental illness, children/adults
- Too many people die of suicide every month
- Individual with mental health crisis wait for days without help
- Individuals with mental health crisis end up in wrong care/place- emergency dept., jails, inpatient unit substituting for mental health crisis services
- Law enforcement substituting for mobile crisis
- Cost effectiveness as it prevents hospitalization.
- MRSS can decrease hospitalization rates and can provide cost-effective psychiatric emergency service that are more favorable and in the least restrictive setting.
- Mobile crisis intervention service can effect cost savings by diverting patients from hospital admission into community based treatment

GUAM BEHAVIORAL
HEALTH & WELLNESS
CENTER

790 Gov. Carlos G. Camacho Rd.
Tamuning, Guam 96913
Phone: 671.647-5330/647-1901
Fax: 671.649.6948

EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

REY M. VEGA
Director

BENNY A. PINAULA
Deputy Director

June 25, 2018

Honorable Dennis G. Rodriguez, Jr.
Senator of 34th Guam Legislature
Committee on Health, Tourism, Military Affairs & Senior Citizen
Ran Care Bldg., Suite B1
761 S. Marine Corps Drive
Tamuning, Guam 96931
Tel: 649-8638/0511
Fax: 649-0520

Speaker Benjamin J.F. Cruz

JUN 26 2018

Time: 1145 [✓] AM [ ] PM File No. 34-2526

Received By:

Ref: Fiscal Year 2019 Budget Hearing

Dear Senator Dennis G. Rodriguez, Jr.:

Buenas yan Hafa Adai!

As discussed during our Fiscal Year 2019 Budget Hearing, the Guam Behavioral Health and Wellness Center (GBHWC) is hereby submitting the following:

- DOA's (Department of Administration) policy and standard operating procedure established guidelines in providing Hazardous Pay differential for GBHWC employees.

On behalf of the Guam Behavioral Health and Wellness Center, Un Dangkolo Na Si Yu'os Ma'ase for your continued support to our department.

Should you require further information or have any questions, please feel free to contact my office at 647-1901

Respectfully,

REY M. VEGA
Director, GBHWC

Attachment(s):

Cc: Speaker Benjamin J.F. Curz 34th Guam Legislature, Committee on Appropriation and Adjudication

12/7/16

ORIGINAL

Eddie Baza Calvo
Governor

Ray Tenorio
Lieutenant Governor

GOVERNMENT OF GUÅHAN
(GUBETNAMENTON GUÅHAN)

DEPARTMENT OF ADMINISTRATION
(DIPATTAMENTON ATMENESTRASON)

DIRECTOR'S OFFICE
(Ufisinan Direktot)
Post Office Box 884 * Hagåtña, Guam 96932
TEL: (671) 475-1101/1250 * FAX: (671) 477-6788

Christine W. Baleto
Director

HRD POLICY AND STANDARD OPERATING PROCEDURE

SUBJECT: **To establish guidelines relative to providing for a Hazardous Pay differential for employees of the Guam Behavioral Health and Wellness Center in unsafe or dangerous hazard duty working conditions**

EFFECTIVE DATE: **October 1, 2015 (Public Law 33-16)**

INQUIRIES: **Human Resources Division, Classification and Pay**

I. **STATEMENT OF POLICY:** It is the policy of the Director of Administration to ensure hazard compensation is provided to the employees of the Guam Behavioral Health and Wellness Center (GBH&WC) working in what are deemed unsafe or dangerous hazard duty working conditions in close proximity with mentally ill; or emotionally disturbed; and psychotic substance use disorder patients who are unpredictable, combative or volatile. The hazardous duty pay set forth in this policy is solely for compensation for temporary and out of the ordinary work or activity that is beyond the routine work of an employee's duties and responsibilities.

II. **STATEMENT OF PRACTICE:** Due diligence will be taken by appointing authorities to identify and ensure all policies governing hazardous pay are properly met.

III. **REFERENCES:** Public Law 28-68 effectuated the Legislative policy transferring certain authority and functions of the Civil Service Commission to the Department of Administration; among which are the duties and responsibilities governing the management and administration of the hazardous and/or certification pay differentials.

IV. **APPLICABILITY:** All supervisors, payroll personnel and/or all Payroll Technicians assigned to the Payroll Branch of the Department of Administration.

V. **PURPOSE:** The purpose of this SOP is to establish policies and procedures to standardize the method of payment for requests of hazardous pay for employees identified to be entitled to such pay.

VI. **BACKGROUND:** On April 2, 2015, Public Law 33-16 was enacted to provide for a hazardous pay differential for employees of the GBH&WC who are exposed to unsafe or dangerous duty working conditions. The law recognized the need for compensation for those who may come into contact or placed in close proximity with the mentally ill or emotionally disturbed or psychotic substance use disorder patients who are combative or volatile. Section 6225.1 of Public Law 33-16 specifically states that such hazardous pay differential shall be at the rate of ten percent (10%).

REASONS MRSS IS NEEDED

- Unspeakable pain for family members of those coping with serious mental illness, children/adults
- Too many people die of suicide every month
- Individual with mental health crisis wait for days without help
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By Memorandum dated October 31, 2016, the Director of GBH&WC identified the following types of exposure, subject to Guam OSHA review and certification of the hazardous/environment duty conditions:

- Attending to clients with history of assaultive and hostile behavior and aggression; or
- Home visitations on case-by-case as determined by the supervisor; or
- Attending to forensic clients and/or clients charged with criminal activities, especially assault and felony crimes; or
- Crisis intervention applied (Professional Crisis Management Association); or
- Attending to clients under custody by law enforcement officers.

VII. **SCOPE:** This SOP shall apply to all classified and/or unclassified positions of the GBH&WC for temporary and out of the ordinary work or activity that is beyond the routine work of an employee's duties and responsibilities which subjects them to be exposed to hazardous incidents as outlined in Section VI above. The hazardous pay duties covered in this Policy occur only intermittently, irregularly or inconsistently; although combativeness of mentally and emotionally disturbed and psychotic patients or clients is common place expectation and anticipation. Hazard pay to be granted is only during actual physical confrontation and handling of clients or patients who actually display or demonstrate such combative or violent behavior.

The attached Exhibit "A" specifies GBH&WC positions that are direct service providers and are in direct exposure to a hazardous and unsafe environment. Compensation for hazardous pay will be contingent on the conditions identified in Section VI above.

The attached Exhibit "B" specifies GBH&WC positions that although are not direct services providers and are not normally in direct exposure to a hazardous and unsafe environment but may be exposed temporarily to hazardous and unsafe environment. Compensation for hazardous pay will be contingent on the conditions identified in Section VI above.

The Director and/or his/her designee may authorize hazardous pay when a need exists to any employee of GBH&WC not listed on the attached Exhibits "A" or "B" when the employee is in direct exposure to hazardous and unsafe environment and called to assist or while performing critical tasks normally assigned as in the case of maintenance staff and security guards.

VIII. **PROCEDURE:** GBH&WC must submit an incident report for any hazardous pay being requested pursuant to this Policy. Such report shall include the following:

- Name of employee and, if applicable, employee identification number;
- Date, time and location of incident;
- Complete details of the incident; and
- Report to be signed by the employee, employee's supervisor and/or witness or witnesses to the incident.

X. **RESPONSIBILITIES:**

Appointing Authorities – Will provide all documentation deemed necessary by the Director of GBH&WC to Department of Administration for review.

Department/Agency Authorized Staff – Will ensure that these policies and procedures are applied accordingly to all employees of the GBH&WC.

DOA Payroll Branch – Will review the employee incident reports forms and verify that the instances claimed for hazard pay are in accordance with established practices and procedures.

XI. **CHANGE(S):** Changes to this Policy may be made by mutual agreement of the Directors of Administration and GBH&WC; and in accordance with Public Law 33-16.

XII. **EFFECTIVE DATE:** October 1, 2015 (Public Law 33-16)

Rey M. Vega

REY M. VEGA, Director
Guam Behavioral Health & Wellness Center
Date: 12-5-2016

CHRISTINE W. BALETO, Director
Department of Administration
Date: NOV 23 2016

EXHIBIT-A
(Employees WITH direct patient care services)

Item No.	POSITION
1	CARE COORDINATOR
2	CLINICAL PSYCHOLOGIST
3	CHEMICAL DEPENDENCY TREATMENT SPECIALIST I
4	CHEMICAL DEPENDENCY TREATMENT SPECIALIST II
5	CHEMICAL DEPENDENCY TREATMENT SPECIALIST III
6	COMMUNITY PROGRAM AIDE
7	COMMUNITY PROGRAM AIDE I
8	COMMUNITY PROGRAM AIDE II
9	KEY FAMILY CONTACT COORDINATOR
10	LICENSED PRACTICAL NURSE I
11	LICENSED PRACTICAL NURSE II
12	MH RESIDENTIAL TREATMENT PROGRAM MANAGER
13	PHYSICIAN SPECIALIST
14	PROGRAM COORDINATOR (PCMA Instructor)
15	PSCYHIATRIC NURSE I
16	PSYCHIATRIC NURSE II
17	PSYCHIATRIC NURSE III
18	PSYCHIATRIC SOCIAL SERVICE ADMINISTRATOR
19	PSYCHIATRIC SOCIAL WORKER I
20	PSYCHIATRIC SOCIAL WORKER II
21	PSYCHIATRIC TECHNICIAN I
22	PSYCHIATRIC TECHNICIAN II
23	PSYCHIATRIC TECHNICIAN III
24	PSYCHOLOGIST
25	SOCIAL SERVICES SUPERVISOR I
26	SOCIAL WORKER I
27	SOCIAL WORKER II
28	SOCIAL WORKER III
29	SOCIAL WORKER III
30	SUBSTANCE ABUSE PROGRAM SUPVR

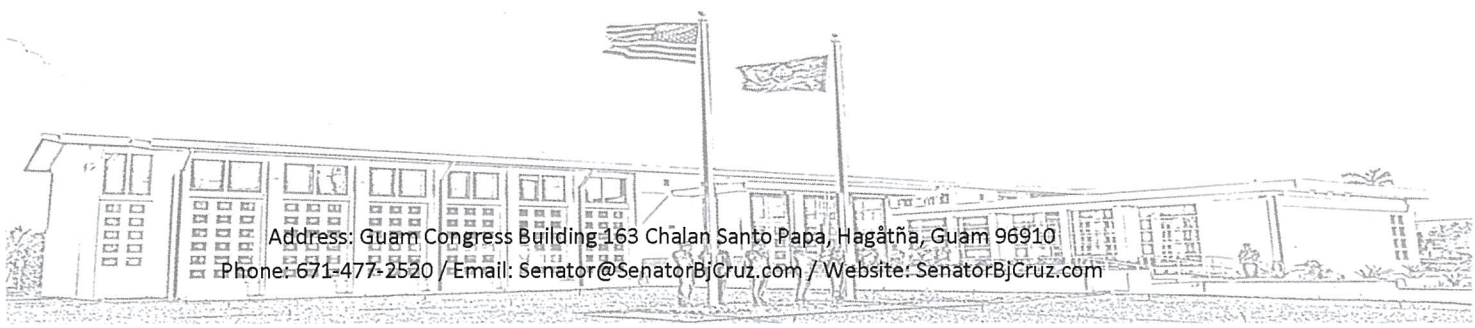
EXHIBIT-B
(Employees with NO direct patient care services)

Item No.	POSITION
1	GUARD
2	GUARD SUPERVISOR
2	HOUSEKEEPING II
3	MAINTENANCE SPECIALIST
4	MAINTENANCE SUPERVISOR
5	MAINTENANCE WORKER
6	SAFETY OFFICER
7	PROGRAM COORDINATOR I (PCMA Instructor)

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Guam Memorial Hospital Authority

Wednesday, June 20, 2018
10:00AM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

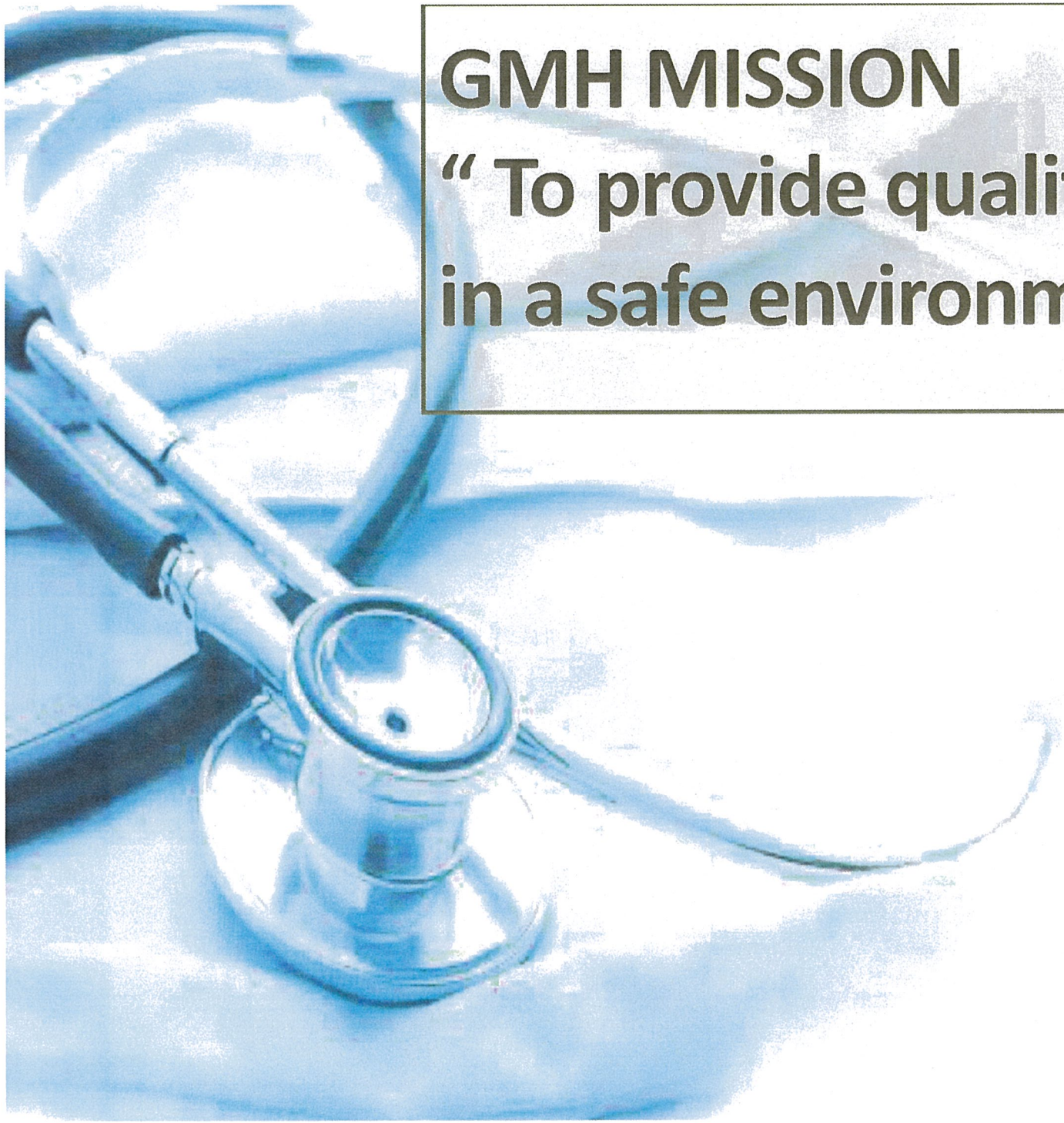


BUDGET HEARING- FY2019

GUAM MEMORIAL HOSPITAL AUTHORITY

JUNE 20, 2018

"To provide quality patient care in a safe environment"



GMH MISSION

" To provide quality care in a safe environment."

Direct Patient Care Divisions

Medical

- Anesthesia
- Physician
- Employee Health
- Infection Control
- Quality Management

Nursing

- Intensive Care
- Neonatal
- Surgical Ward
- Medical/Surgical Ward
- Telemetry
- Pediatric
- OB/GYN
- Skilled Nursing
- Emergency Room
- Labor & Delivery
- Operating Room
- Dialysis
- Nursing Administration

Professional Support

- Urgent Care
- Laboratory
- Radiology
- Respiratory Care
- Physical Therapy
- Heart Project
- Education/CME
- Dietary
- Social Services
- Pharmacy
- Outpatient

DOC Clinical Services

- DOC Pharmacy
- DOC Clinic
- DOC Medical Records

Operational Divisions

Administration

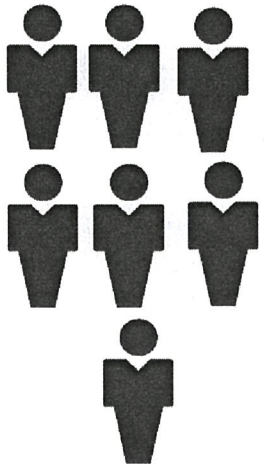
- Hospital Administration
- Compliance
- Medical Staff

Operations

- Central Supply
- Materials Management
- Safety
- Security
- Housekeeping
- Facilities
- Skilled Nursing Facilities
- Communication Center
- Information Service
- Guest Relation
- Planning

Fiscal

- General Accounting
- Patient Affairs
- Patient Registration
- Medical Records



Below 50 Cents

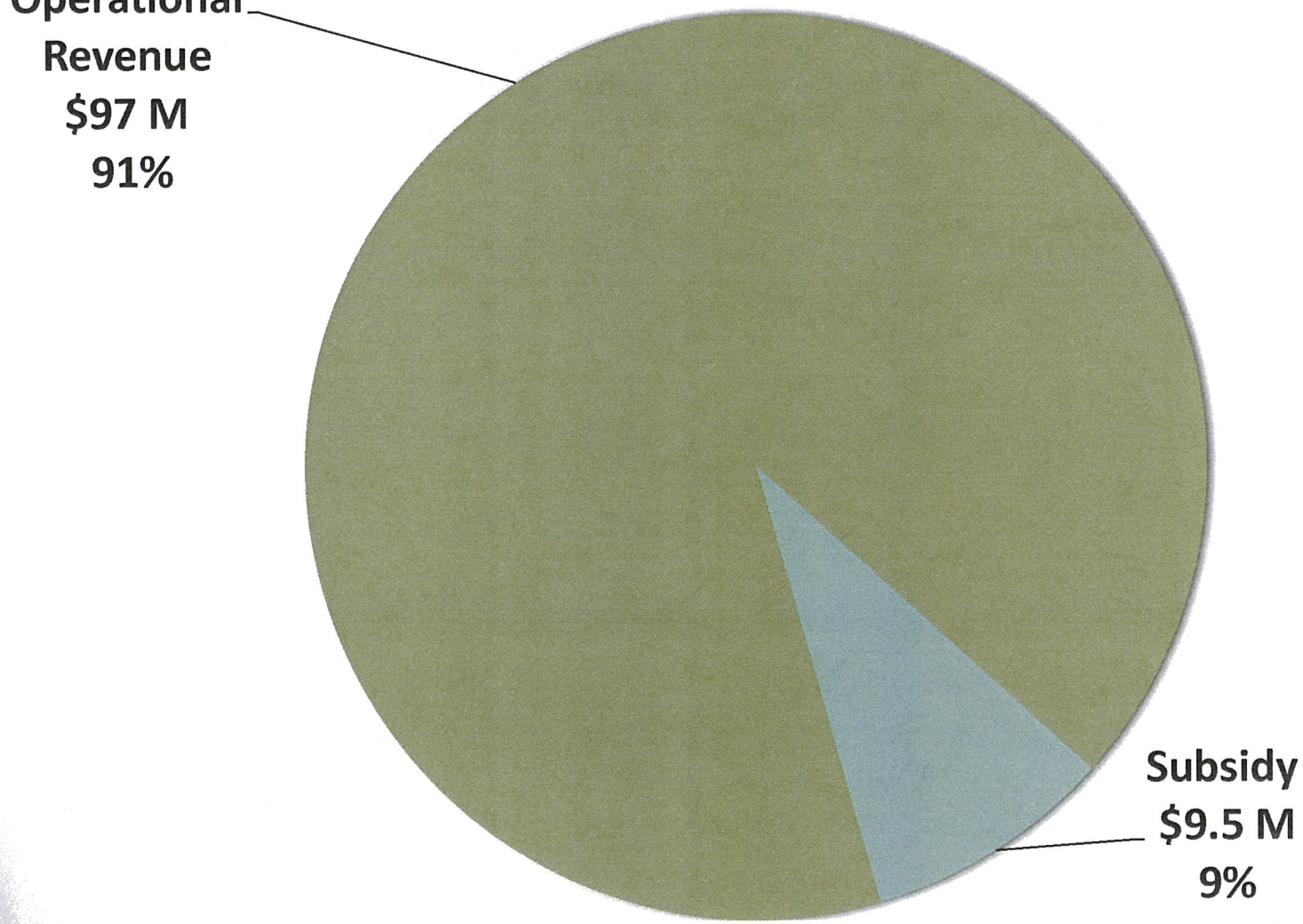




Below 71 Cents



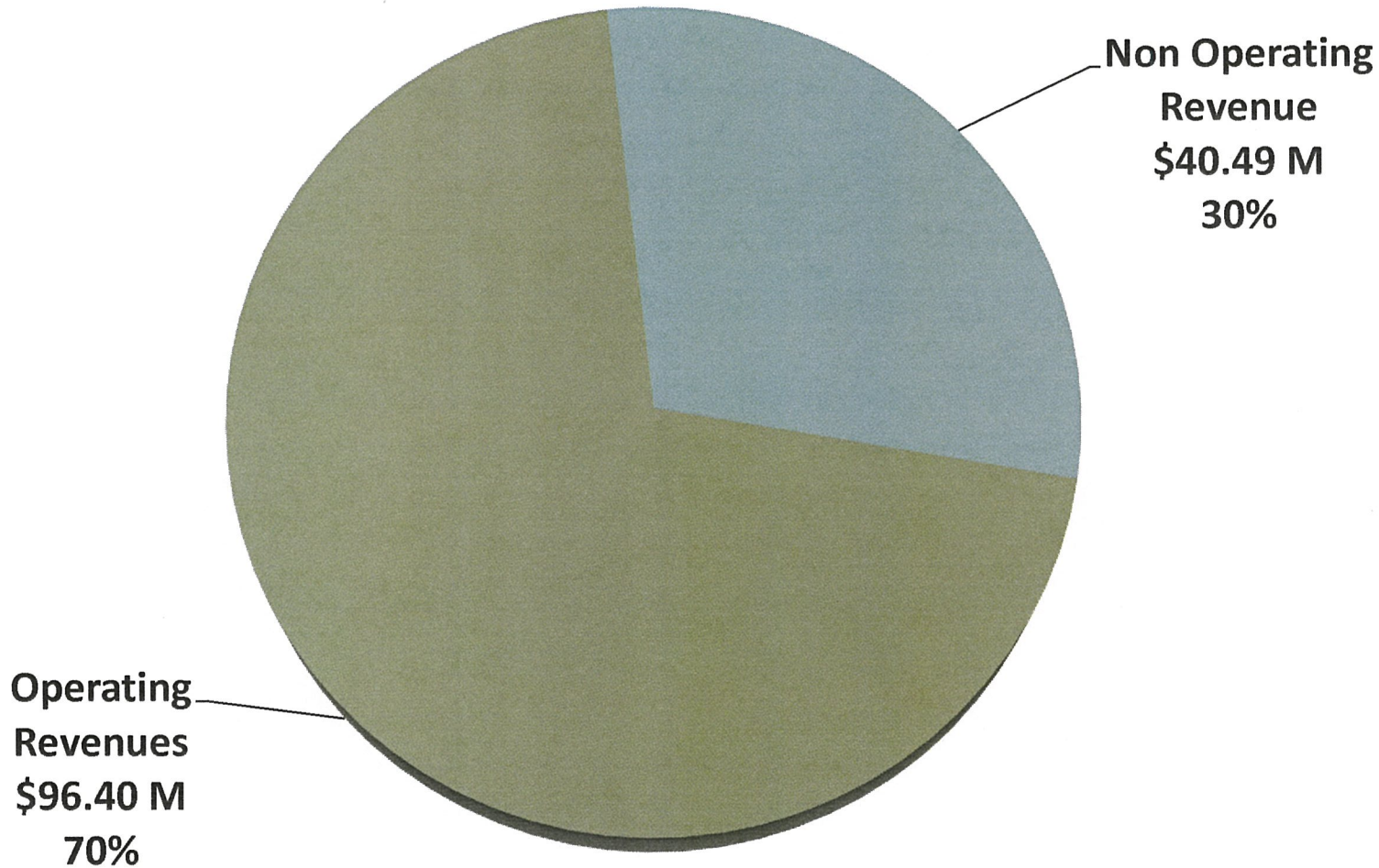
REVENUE
FY2018



REVENUE REQUEST

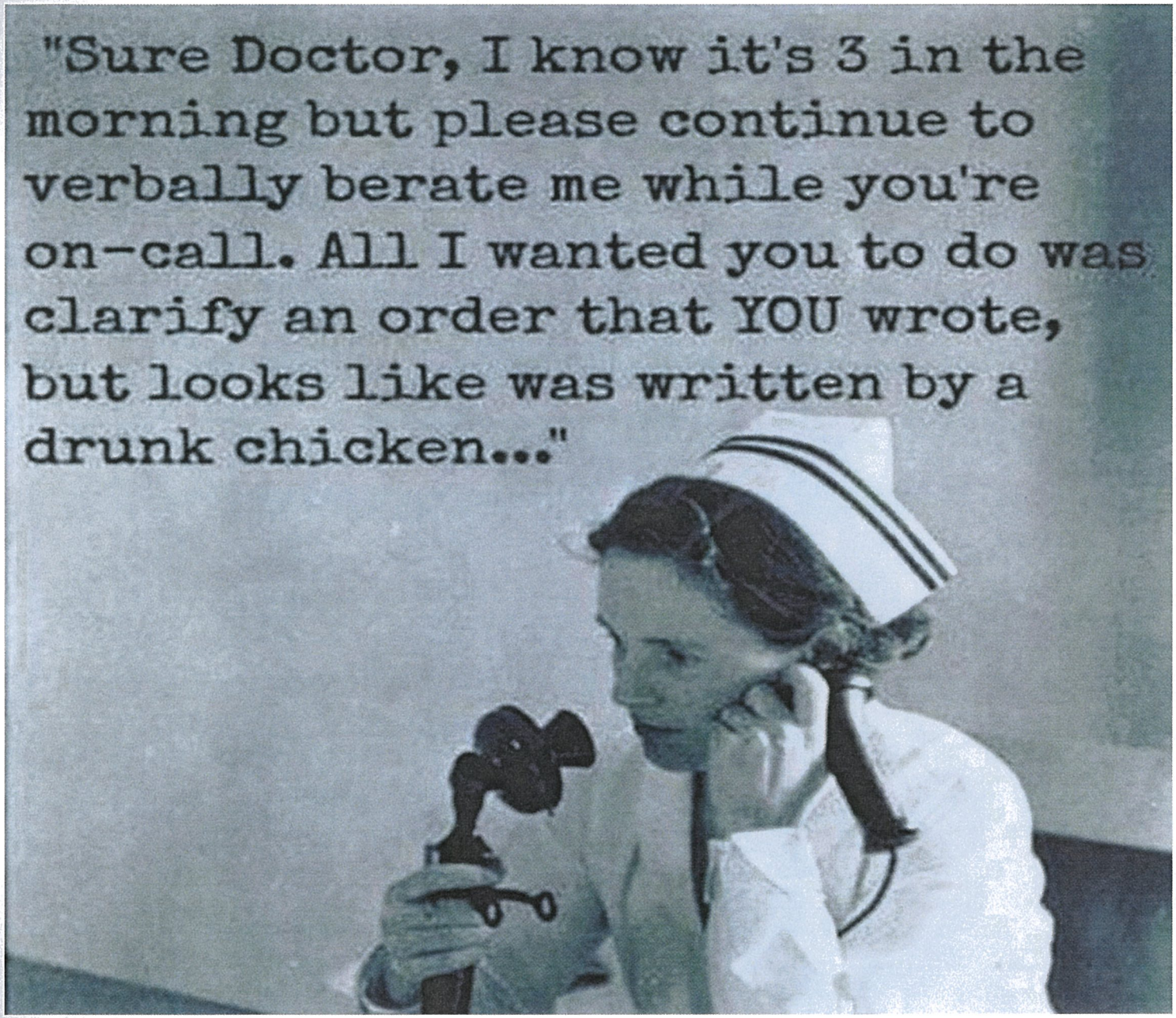
Operating Revenues	$96.40 M
Government of Guam Subsidies	
General Fund	$32.00 M
Healthy Futures Fund	$3.34 M
Pharmaceutifcal Fund	$3.94 M
Urgent Care Subsidy	$1.20 M
Subtotal	$40.49 M
Revenue Projected for Operations:	$136.89 M
Additional Appropriation Needed:	$105.80 M
Grand Total:	$242.69 M

FY2019 REVENUES



PROPOSED FY 2019 EXPENDITURE LEVELS

	Total	Admin	Operations	Fiscal	Medical	Nursing	Prof Support	DOC
Personnel Services	$89 M	$2 M	$10 M	$6 M	$11 M	$38 M	$19 M	$3 M
Operations	$47 M	$2 M	$7 M	$2 M	$13 M	$6 M	$15 M	$1 M
Utilities	$3 M		$3 M				$52k	$3k
Capital	$104 M		$63 M			$22 M	$19 M	
Budget Request:	$243 M	$4 M	$83 M	$8 M	$25 M	$66 M	$54 M	$4 M


"Sure Doctor, I know it's 3 in the morning but please continue to verbally berate me while you're on-call. All I wanted you to do was clarify an order that YOU wrote, but looks like was written by a drunk chicken..."

Electronic Health Record

FOCUS on THE WHOLE PICTURE

Highlights:

- Significant Factors that affect healthcare team's work and patient care when using our current electronic health record
- CMS/JOINT Commission citations and how it relates to our EHR

AT PRESENT

- GUAM MEMORIAL HOSPITAL
- Main electronic health record system OPTIMUM IMED (Cantata Health)
- CERNER Laboratory
- EPOWERdoc Emergency Room
- OB Tracevue Labor Room

OPTIMUM IMED

- Company is NOT focused on the ACUTE CARE WORKFLOW
- Does not have features that aid clinicians in tasks they need to complete (related to CMS and Joint Commission Citations)
- Has Pharmacy issues that have potential to compromise patient safety
- Data management and keeping historical data needed to obtained during surveys
- Clinical users dissatisfied because of its inefficiency
- Documentation workflow is fragmented = more time spent on the computer than at bedside
- Lacking key INTEROPERABILITY and COMMUNICATION tools to fulfill regulatory compliance

Joint Commission/ CMS Citations

JC: Nursing lack of documentation for sedation monitoring

CMS: Lack of care plan on blood transfusion/infection control

Surveyor: " Why doesn't your EHR have a task list that reminds and prompts clinicians on what important documentation they need to complete? All other EHRs in the states do that"

Our Reply: " Our system is not capable of that and we do not have a task list"

JOINT COMMISSION/CMS CITATION

- **JC: Nursing did not do initial assessment on a patient bordering in the ER**
- No intuitive alerts for nurses and physicians that point out which patients need a general assessment
- Work around: Use nurses to monitor the census daily and checks documentation completed.
- = re-task nursing staff to do audit instead of focusing resources for patient care.

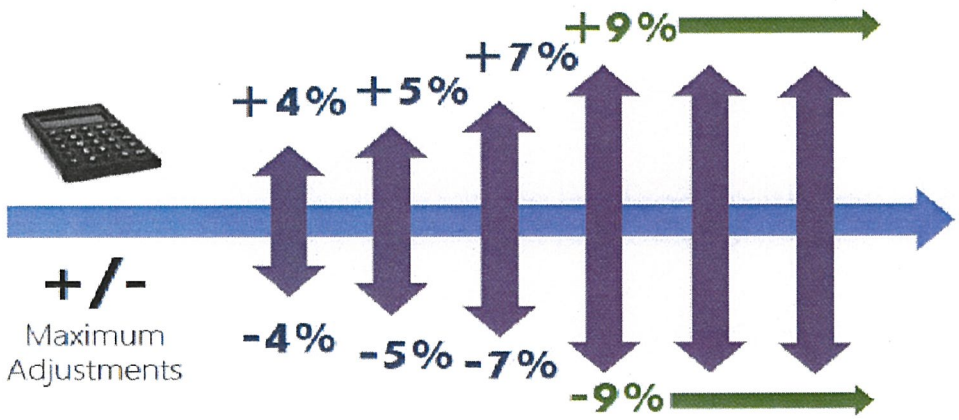
Meaningful Use/ Merit- Based Incentive Payment System (MIPS)

- Guam Memorial Hospital has struggled in the past year to meet all regulatory requirements for these MANDATORY programs
- **Meaningful Use (Medicaid Incentive Program)**: a set of documentation requirements for clinicians must complete to not be PENALIZED and to receive incentive payments to show that they are "meaningfully using"certified EHR technology.
- **Merit – Based Incentive Payment System (MIPS):** Program that analyzes physicians' quality of care and quality data management in regards to the care that Medicare patients receive.
- MANDATORY participation every year. If no participation there will be a decrease in the Medicare reimbursement rate.

How much can MIPS adjust payments?

How much can MIPS adjust payments?

Based on a MIPS Composite Performance Score , clinicians will receive **+/- or neutral** adjustments **up to** the percentages below.



Adjusted Medicare Part B **payment** to clinician

2019 2020 2021 2022 onward

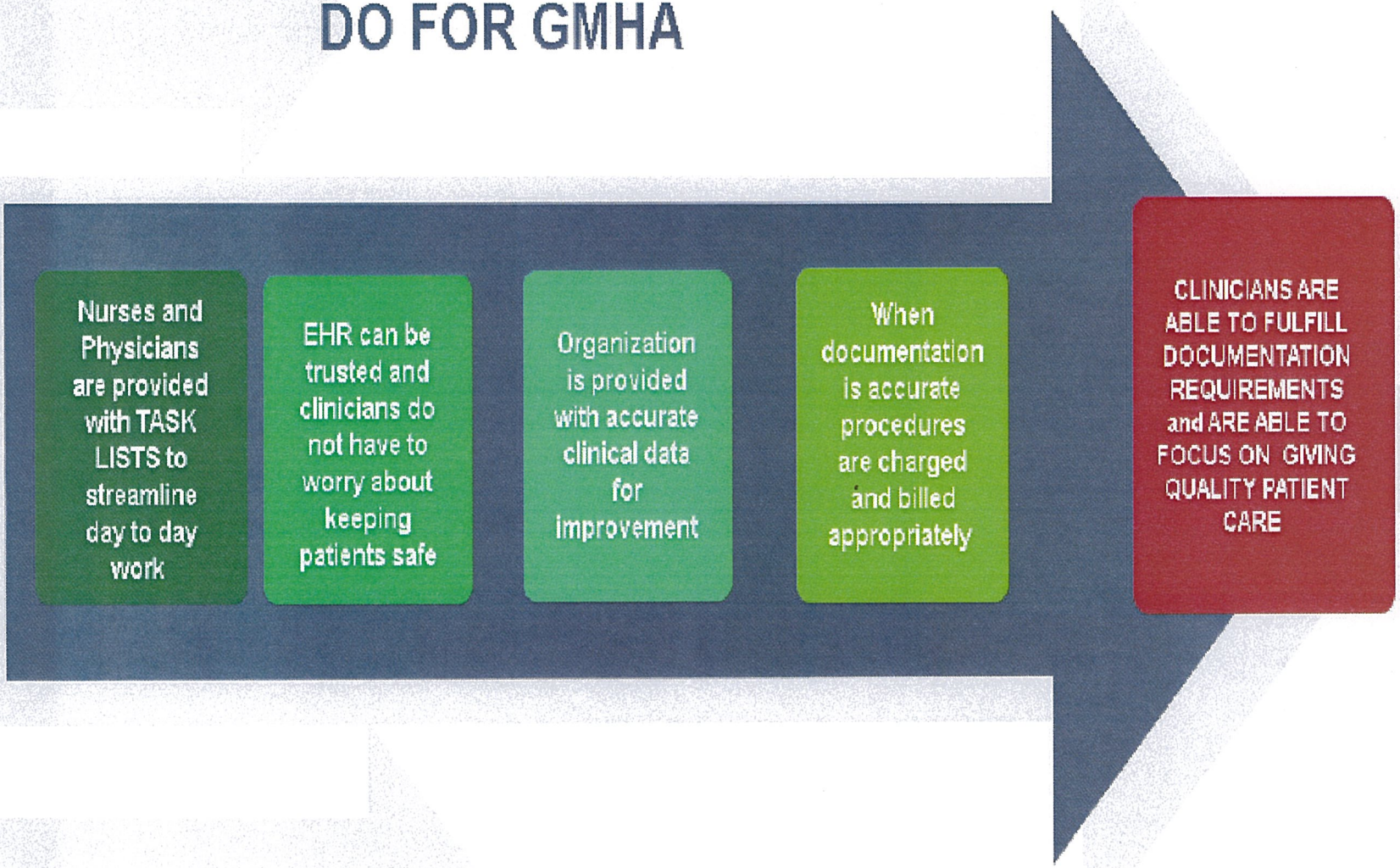
Merit-Based Incentive Payment System **(MIPS)**

The potential maximum adjustment % will increase each year from 2019 to 2022

A walk inside our shoes

- GMH Clinicians take care of sicker patients , with complex issues and needs
- Must balance fulfilling all the requirements of Meaningful Use/ MIPS while trying to provide the best quality care for patients.
- Increasing requirements on INTEROPERABILITY (functionality that our current EHR DOES NOT DO)
- IF we do not fulfill these requirements the hospital will need to pay the penalties.

WHAT AN EFFICIENT EHR CAN DO FOR GMHA



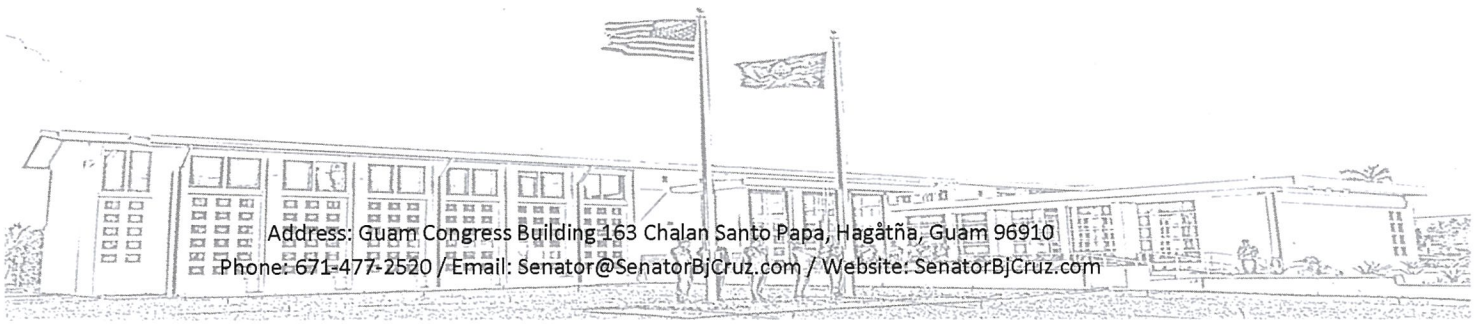
IF WE DO NOT IMPROVE OUR EHR

- Organization will spend more on workarounds
- Organization will have problems meeting regulatory requirements (CMS/TJC/MU/ MIPS)
- Increase in clinician/staff work dissatisfaction
- Clinical work will be inefficient
- Distrust in an unreliable system will continue
- Errors in patient care may not be prevented

Office of the Speaker
BENJAMIN J.F. CRUZ
I Mina'trentai Kuåtro na Liheslaturan Guåhan
Committee on Appropriations and Adjudication

Fiscal Year 2019
Guam Solid Waste Authority

Wednesday, June 20, 2018
2:00PM



Address: Guam Congress Building 163 Chalan Santo Papa, Hagåtña, Guam 96910
Phone: 671-477-2520 / Email: Senator@SenatorBjCruz.com / Website: SenatorBjCruz.com

June 20, 2018

Honorable Benjamin J.F. Cruz
Speaker, 34th Guam Legislature
163 Chalan Santo Papa
Hagatña, Guam 96910

Re: Guam Solid Waste Authority (GSWA) FY 2019 Annual Budget Submission

Dear Mr. Speaker:

Thank you for this opportunity to provide information pertaining to GSWA'S FY 2019 Budget. It is worth noting though that this budget we are presenting today will only be applicable when the Receivership ends.

GSWA, formerly known as Solid Waste Management Division (SWMD) of the Department of Public Works (DPW), has been under federal receivership since 2008. Since then, the Receiver has been submitting their budget directly to the District Court of Guam, as it was required, rather than to the Legislature. As we sit here today the Receivership is supposed to end on the 30th of June, this month.

Financially, GSWA receives all of its funds from commercial and government tipping fees, residential trash collection, transfer stations and other sources such as recycling revenues; rather than receiving funds from the US Federal Government or the Government of Guam. GSWA has commercial accounts with licensed haulers that can take Municipal Solid Waste (MSW) to the Hauler-Only Transfer Station operated by Guahan Waste Control dba Mr. Rubbishman and directly to our Layon Landfill. In the Hauler-Only Transfer Station, GSWA receives the majority of the waste generated on the island, approximately 87%, coming from commercial haulers, residential collections and government accounts.

GSWA annual revenues are approximately $20 million, of which 60% come from tipping fees, 35% from residential customers and another 5% from transfer stations and other fees. The revenue collected from these fees support the landfill operations, the maintenance of our equipment, residential pick-up routes, personnel and reserves for future equipment replacement, landfill cells development and closure, and Ordot post closure care.

We are pleased to present GSWA FY 2019 Budget to the Legislature. I would like to point out a few things to provide some background on this budget submittal.

- The Receiver responded to a BBMR's request in December 2017 as a place holder until the GSWA Board decided what route to take, whether to submit with the Governor's Executive Budget or directly to the Legislature, they decided the later.

- This budget is based on that submission with some changes as recommended by the Receiver.

- The practice now from the Receiver is to keep all the revenue from Commercial and Government customers in a trustee account. The Receiver then directly pays key vendors from this account such as the landfill operator, the hauler-only transfer station operator, the House-Hold Hazardous Waste operator and Fleet Services who performs the maintenance on our equipment. I look forward to answering any questions you may have. Thank you.

Sincerely,

Greg Martin
General Manager

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